

It is the mission of the Mansfield Board of Education, in partnership with the Mansfield community, to ensure that all children acquire the knowledge, skills, and attributes essential for personal excellence in learning, life, and work within our global community.

Mansfield Board of Education Meeting

January 3, 2019

Council Chambers 7:30 p.m.

Board Members:	Kathy Ward, Chair, Susannah Everett, Vice Chair, Martha Kelly, Secretary, Edith Allison, Rebecca Aubrey, John Fratiello, David Litrico, Katherine Paulhus, Kelly Zimmermann
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Agenda

CALL TO ORDER

APPROVAL OF MINUTES

December 13, 2018 (M) (P. 1)

HEARING FOR VISITORS

COMMUNICATIONS

ADDITIONS TO THE PRESENT AGENDA

BOARD REPORTS:

INFORMATION, PRESENTATIONS, AND ACTIONS

- Review and Discussion of Educational Specifications Presented December 13, 2018.
- Enrollment Update (Encl.)

NEW BUSINESS (If needed)

HEARING FOR VISITORS

SUGGESTIONS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Robert's Rules of Order General Guidelines

As outlined in the MBOE By-Laws, Robert's Rules of Order shall govern the proceedings of the Board unless otherwise provided by the by-laws. Following are some general guidelines from Robert's Rules and the By-Laws that should be followed to ensure efficient meetings and the rights of all members, aid decision-making and allow all to be heard.

1. During any discussion, a member must be recognized by the Chair before speaking.
2. A member will not be allowed to speak a second time until all other members wishing to speak have been allowed to do so.
3. Members should refrain from speaking a second time unless they have a new point to make or need to respond to new information.
4. As a general rule during discussion, comments should be directed through the Chair to the whole Board, rather than to other or individual members. All discussion is with the Board as a whole. Questions of the Superintendent or other non-BOE members making presentations should be directed to that individual.
5. Private conversations can be distracting to those speaking and should be limited.
6. During discussion, the Chair should try to provide equal time to those in favor or against a given topic or motion.
7. A majority is more than half of the votes cast, not a majority of the Board. For example: if only 7 members choose to vote, and the result is 4-3 in favor, the motion is adopted. Members who abstain are "refraining from voting".
8. If discussion on a *motion* is lasting a long time, any member can "move the previous question" or "call the question". They must be recognized by the Chair in order to do so. This is not debatable, and a two-thirds vote is required to pass. If two-thirds vote in favor of ending debate, the Board ends all discussion on a motion and then moves to an immediate vote on that motion.
9. Committee reports that recommend action should be submitted in writing. This allows for clear understanding of recommendations.

Mansfield Board of Education 2016-2021

Mission:

It is the mission of the Mansfield Board of Education, in partnership with the Mansfield community, to ensure that all children acquire the knowledge, skills, and attributes essential for personal excellence in learning, life, and work within our global community.

We Believe:

- It is our obligation to teach academic and social skills while promoting the emotional, physical, and behavioral development of all children.
- Children thrive and experience success when we provide instruction and opportunities that value individual abilities and interests.
- Equal access to our district's programs and services will be afforded to all children.
- All children and staff deserve a safe, secure and supportive school environment.
- Schools excel when staff engage in continuous improvement of practice and life-long learning.
- It is the responsibility of our schools to engage, support, and involve families.
- Our schools are strengthened when the school and community work together, each contributing to the success of the other.

District Framework:

1. The district is committed to promoting rigorous academic outcomes, social skills, and the habits of mind necessary for growth in life, learning, and work beyond school including the ability to communicate effectively, work collaboratively, and think critically and creatively.
2. The district is committed to providing student-centered instructional practices that are responsive to student learning styles, promote resilience, and allow for personalization and individual growth in academics and the related arts.
3. The district uses purposeful assessments to inform instruction and monitor individual student progress aligned with learning goals.
4. The district supports embedded professional learning that advances the goals of the district and engages staff in continuous improvement.
5. The district celebrates the unique and diverse community of Mansfield by building partnerships between families, schools, and the larger community.
6. The district works in a fiscally responsible manner to align its organizational systems and resources to achieve established goals.

DRAFT

Mansfield Board of Education

December 13, 2018

Minutes

Attendees: Kathy Ward, Chair, Susannah Everett, Vice-Chair, Edith Allison, Rebecca Aubrey, John Fratiello, Katherine Paulhus, Kelly Zimmermann

Excused: Martha Kelly, David Litrico

The meeting was called to order at 7:31pm by Ms. Ward.

APPROVAL OF MINUTES:

Motion by Ms. Zimmermann, seconded by Ms. Allison, to approve the minutes of the October 25, 2018 meeting. Vote: Unanimous in favor.

HEARING FOR VISITORS: None

COMMUNICATIONS: None

Mrs. Kelly arrived at 7:35pm

ADDITIONS TO THE PRESENT AGENDA: None

BOARD REPORTS: Ms. Ward recognized Board Member, Rebecca Aubrey, American Council on Teaching of Foreign Languages (ACTFL) Teacher of the Year. Ms. Aubrey teaches Spanish at Ashford Elementary School.

Communications Committee: Ms. Everett reported committee members have been meeting with individual Town Committees to update them on the proposed new elementary school.

Mr. Litrico arrived at 7:42pm.

INFORMATION, PRESENTATIONS, AND ACTIONS:

- Draft Education Specifications for the New Mansfield Elementary School: Mrs. Lyman, Ryszard Szcsypek, TSKP Studio architect, and Scott Pellman, Colliers International Group reviewed the draft Education Specification and answered questions from the Board. The Board is asked to submit questions by December 17 to Mrs. Lyman to be answered at January 3, 2019 Board meeting.
- Vinton School: Examples from the Classroom, Bringing the Portrait of the Graduate to Life: Mr. Seal, Principal, reported on activities of the faculty as they work with and learn from each other. The focus is on changing instructional practices the support the development of the Portrait of the Graduate Skills.
- Review of Legal Services: Discussion was held regarding purchase of legal services. Ms. Ward distributed the Mansfield Board of Education Obtaining Goods and Services Policy. The Board is asked to review the policy for discussion at the January 24, 2019 meeting.
- School Building Committee Update: Ms. Ward reported the building committee reviewed the Draft Education Specifications at meeting earlier today.

NEW BUSINESS:

CONSENT AGENDA: Motion by Ms. Aubrey, seconded by Ms. Allison, that the following items for the Board of Education December 13, 2018 meeting be approved. Vote: Unanimous in favor.

That the Mansfield Public Schools Board of Education approves the request for maternity and unpaid childrearing leave of Maggie Cofrancesco, Mansfield Middle School teacher, effective March 25, 2019 through the end of the 2018-2019 school year.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Mrs. Paulhus requests Eastern Highlands Health Department report on protocols for school kitchen inspections.

Motion by Mr. Fratiello, seconded by Ms. Everett, to adjourn at 9:12pm. Vote: Unanimous in favor

Respectfully submitted, Celeste Griffin, Board Clerk