Minutes - Draft

Present:
Ethel Mantzaris, Chair (Youth Services Advisory Committee)
Will Bigl (Commission on Aging)
Ron Baker (Member at Large)
Marie Hakmiller (Member at Large)

Absent:
Lorraine Kenowski (Member at Large)
Victoria Nimirowski (WAIM)

Staff:
Pat Schneider (Director of Human Services)
Dorothy Del Valle (Human Services Administrative Services Specialist)

I. The chair called the meeting to order at 3:31 pm.
II. The unofficial minutes from September 25, 2019 meeting were approved as written.
III. Department Update (Pat Schneider):
   a. Staffing update:
      i. Joan Marshall, MSW the Senior Outreach Social Worker has resigned her position.
      ii. Youth Services currently has two interns working in the department.
   b. Program update:
      i. Senior Center Library branch and Maple Road Café continues to have increased traffic.
      ii. Invitations will be sent out to the committee members for the March 12, 2020 PS Announcement hosted by Youth Service.
      iii. Youth Services was awarded an Opioid Prevention Grant, which will be used for lock boxes, drug takeback day and for training events.
   c. Budget update:
      i. Pat will be discussing the department’s budget with the Interim Town Manager and the Director of Finance on January 30, 2020.
      ii. Pat will available to speak at the Town Council meetings when the budget is presented.

IV. Old Business
   a. Membership:
      i. Committee discussed member recruitment.
V. New Business
   a. Agency Grant Application review
      i. Committee agree on presenting the following funding for those agencies, which submitted applications.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Committee Recommendation</th>
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<tbody>
<tr>
<td>ACCESS</td>
<td>$1,000</td>
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<tr>
<td>Community Companion and Homemaking Service</td>
<td>$5,000</td>
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<tr>
<td>CT Legal Services</td>
<td>$6,500</td>
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<tr>
<td>Holy Family Home/Shelter</td>
<td>$3,500</td>
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<tr>
<td>Perception Programs</td>
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<tr>
<td>Sexual Assault Crisis Center of Eastern CT</td>
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<tr>
<td>TVCCA/Meals on Wheels</td>
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<tr>
<td>United Services</td>
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<tr>
<td>Veteran’s Advisor/WRCC</td>
<td>$10,000</td>
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<tr>
<td>WAIM</td>
<td>$3,500</td>
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<tr>
<td>Windham Region No Freeze Project</td>
<td>$1,500</td>
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<tr>
<td><strong>Proposed Total</strong></td>
<td><strong>$48,500</strong></td>
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b. Committee approved future meeting dates with the time of 3:30 pm – 4:30 pm.
   i. Dates –
      
      April 29, 2020
      June 24, 2020
      September 30, 2020
      December 9, 2020
      January 27, 2021

VI. No Public Comment
VII. Meeting Adjournment: 4:20 pm

Next Meeting April 29, 2020 in Conference Room B.