

**Town of Mansfield  
Personnel Committee Meeting**

**Monday, February 24, 2020  
Conference Room B  
Audrey P. Beck Municipal Building  
5:30 P.M.**

**Minutes**

Members Present: Terry Berthelot (Chair), Ronald Schurin & David Freudmann  
Other Council Members Present: Mayor Toni Moran (arrived at 5:34pm)  
Staff Present: John Carrington, Robert McCue, Holly Schaefer, Noelle Shepard

Terry Berthelot called the meeting to order at 5:30 p.m.

1. PUBLIC COMMENT

Terry Berthelot closed public comment as no members of the public were in attendance.

2. APPROVAL OF MINUTES

Terry Berthelot asked for a motion to approve minutes of the January 27, 2020 Personnel Committee meeting. Ron Schurin so moved, and David Freudmann seconded. All in favor, motion passed unanimously.

3. SCHOOL RESOURCE OFFICER PROGRAM MEMORANDUM OF UNDERSTANDING

Interim Assistant Town Manager Robert T. McCue and Interim Town Manager John Carrington explained the limitations of drafting a completely new agreement rather than drafting a MOU between Region 19 and the Town. Terry Berthelot expressed concern over which entity covers the liability for these positions as well as that the agreement does not explicitly mentions which entity owns the equipment. Terry Berthelot also requested that the MOU include that there will be no cost for cars for the SROs. Interim Assistant Town Manager Robert T. McCue explained he would find out from the Town Attorney if the liability can be removed from the Town as well as the amount by which the SRO positions increase the Town's insurance policy. Ron Schurin expressed concern over the second bullet of the agreement. The Committee pointed out that the third bullet required a revision from "all School Resource Officer" to "Officers." The fourth bullet required "agrees" added to the beginning. Terry Berthelot requested clarification on how often the training at the schools occur and asked that "annually" be added to the bullet. Mayor Toni Moran asked that "evidence based" also be included in the anti-bias training requirements of the agreement. Terry Berthelot stopped the meeting and called back to order at 6:10pm. Terry Berthelot pointed out that the fourth and fifth bullet may be able to be merged. Terry Berthelot pointed out that "That the Board of Education" needed to be removed from the sixth bullet of the agreement. Interim Assistant Town Manager Robert T. McCue explained that he would follow up on what the school plans on reporting and already reports regarding the SRO positions. No motion associated with this agenda item.

4. TOWN COUNCIL RULES OF PROCEDURE

Ron Schurin expressed that he would like to see “amplification” added to Rule 4, Subsection A, second paragraph. Terry Berthelot suggested the change of “intent” in Rule 4, Subsection A, second paragraph to “subject matter.” She then suggested that the sentence read “Council members are free to ask questions to clarify and/or amplify citizens’ comments” as well as “Such questions will not be argumentative.” Terry Berthelot also asked that the word “citizen” be changed to either “public,” “members of the public,” or “speakers” all throughout the document. Interim Town Manager John Carrington informed the Committee he would review and bring back an updated draft to the next Committee meeting. No motion associated with this agenda item.

5. ADJOURNMENT

Terry Berthelot motions to adjourn meeting. David Freudmann seconded. Meeting adjourned at 6:36pm.

Respectfully submitted,  
Noelle Shepard, Human Resources