

## MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Richard Weyel, Steve Ferrigno, Chris McNaboe, Mary deVecchis, Toni Moran, John Carrington

Members Absent: Kathy Ward, Kelly Lyman

Staff Present: Allen Corson, Director of Facilities Management

Guests: Scott Pellman (Project Manager, Colliers International), Ken Guyette (Colliers International), Ryszard Szczypek (TSKP Studio), Tai Soo Kim (TSKP Studio), Jeff Brown (TSKP Studio), Mehmet Sahin (TSKP Studio), Susannah Everett (BOE)

1. CALL TO ORDER

Meeting called to order at 4:33PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Mr. Ferrigno **moved** to approve the minutes of the February 27, 2020 meeting.  
Mr. Kueffner seconded the motion.

The motion **passed** unanimously with Ms. deVecchis abstaining from voting.

3. PUBLIC COMMENT

None

4. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman shared the updated milestone schedule. He then spoke to the Committee about the Net Zero and Sustainability Committee meetings that he attended on March 10. Mr. Pellman also informed the Committee that the Commissioning Agent contract has been signed and the Estimator contract is being finalized. Lastly he discussed upcoming milestones including planned presentations to the Board of Education on April 2 and the Town Council on April 13.

*Ms. Day joined the meeting at 4:40PM*

5. ARCHITECTS UPDATE

Mr. Szczypek spoke to the Committee about the Net Zero design meeting with CMTA that was held on March 10. He shared points that were discussed with attendees including BOE kitchen staff, Town IT and Facilities staff, and members of the Sustainability Committee. Representatives from TSKP showed the Committee building design models and configuration plans. The Committee stressed the need to see how possible future

expansion could be achieved, if eventually necessary. They were assured that expansion lines would be worked into the site plans.

Mr. Kueffner **moved** to approve continued design for the new school based on the general characteristics of Building Scheme 8. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

6. OTHER MATTERS COMING BEFORE THE COMMITTEE

The Committee briefly discussed possible changes to meetings during the COVID-19 medical emergency.

7. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:47PM. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith  
Executive Assistant, Town Manager's Office