

**Ad hoc Committee on Responsible Contracting
Friday, March 14, 2014
Council Chambers, Beck Municipal Building**

Minutes

Members Present: Toni Moran (Chair), Elizabeth Paterson

Other Council Members Present: Steve Kegler, Alex Marcellino, Paul Shapiro

Staff Present: Maria Capriola, Assistant Town Manager, Matt Hart, Town Manager

The meeting was called to order at 9:12 am.

1. MINUTES

The minutes of January 10, 2014 were moved by Paterson and seconded by Moran. The minutes were unanimously approved as presented.

2. INVITED GUEST SPEAKER

Tabled due to scheduling conflict of invited guest speaker.

3. DISCUSSION REGARDING RESPONSIBLE CONTRACTING ORDINANCE FOR MANSFIELD

Codes of Conduct. After discussion, the Committee agreed through consensus to remove this topic from consideration.

Administrative Gaps or Concerns in Existing Purchasing and Insurance Ordinances and Policies. Staff expressed concerns that new regulations, particularly enforcement and compliance duties, would require new resources allocated for the administration of public projects. Staff did not identify any existing gaps or areas of concern with current procedures, policies, or ordinances relevant to this topic.

Separate Ordinance/Purchasing Ordinance/Status Quo. The Committee agreed through consensus to remove a stand-alone responsible contracting ordinance from consideration. Enforcement of existing regulations is important to the Committee.

4. REQUESTED INFORMATION

Requested items were briefly reviewed. No action was taken.

5. FUTURE AGENDA ITEMS

- Presentation from Mansfield staff involved with code enforcement and management of public projects
- Minimum wage requirements for local public projects in excess of state and federal law

6. PUBLIC COMMENT

None.

The meeting adjourned at 10:10am.

Respectfully submitted,
Maria E. Capriola, Assistant Town Manager
Town of Mansfield