

MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Richard Weyel, Steve Ferrigno, Chris McNaboe, Mary deVecchis, Toni Moran, Kelly Lyman, John Carrington

Members Absent: Kathy Ward

Staff Present: Cherie Trahan, Director of Finance; Allen Corson, Director of Facilities Management; Linda Painter, Director of Planning and Zoning; Derek Dilaj, Acting Director of Public Works; Jaime Russell, Director of Information Technology; Curt Vincente, Director of Parks and Recreation

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Jeff Brown (TSKP Studio), Mehmet Sahin (TSKP Studio), Susannah Everett (BOE)

1. CALL TO ORDER

Meeting called to order at 4:30PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Ms. deVecchis **moved** to approve the minutes of the March 12, 2020 meeting.
Mr. Weyel seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman spoke to the Committee about the High Performance Building Grant meeting with Eversource that he attended on March 19th. He then shared the updated milestone schedule and confirmed that the March 2nd meeting with the Board of Education and the March 13th presentation to the Town Council were still going to take place. Ms. Smith discussed possible timeline changes for the project due to the COVID-19 medical emergency situation and concluded that the end date for final construction will not change. She also informed the Committee that the contracts for Estimator and Commissioning Agent have been signed.

4. ARCHITECTS UPDATE

Representatives from TSKP Studio shared the Building Scheme 8 site plan for utilities, boring locations and landscaping. Members of the Committee asked about wells, well pumps, playgrounds and playscapes. Staff answered questions about parking and possible regulation changes to accommodate the proposed site plan. Mr. Pellman asked the representatives from TSKP to provide a rough draft of the permitting schedule for wells so he can add the dates to the milestone schedule.

5. APPROVAL OF INVOICES

Ms. deVecchis made a motion to **move**, effective March 26, 2020, to approve Consulting Engineering Services invoice number 2020067.00-000001 for engineering services, Collier's invoice number 5313 for project management services, and TSKP Studio invoice number 2 for architectural services related to Project #078-0068N Mansfield Elementary School. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

6. OTHER MATTERS COMING BEFORE THE COMMITTEE

The Committee discussed the impact that the COVID-19 medical emergency might have on future meetings and the overall project timeline.

7. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 6:14PM. Ms. Moran seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office