
GoToMeeting | Audrey P. Beck Municipal Building
4 So. Eagleville Road, Mansfield, CT

DRAFT MINUTES

1. CALL TO ORDER

Mayor Moran called the regular meeting of the Mansfield Town Council to order at 7:01 p.m. on GoToMeeting.

2. ROLL CALL

Present: Ausburger, Berthelot, Bruder, Fratoni (*see below for late arrival*)
Freudmann, Kochenburger, Moran, Schurin, Shaiken

3. APPROVAL OF MINUTES

Mr. Bruder **moved** and Ms. Berthelot seconded to approve the minutes of the April 1, 2020 special meeting as presented. Motion **passed** with all in favor.

Mr. Shaiken **moved** and Mr. Bruder seconded to approve the minutes of the April 13, 2020 regular meeting as presented. Motion **passed** with all in favor.

Mr. Kochenburger **moved** and Mr. Bruder seconded to approve the minutes of the April 16, 2020 special meeting as presented. Motion **passed** with all in favor.

4. OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

None.

Mr. Freudmann **moved** and Mr. Bruder seconded to consider the Connecticut Small Business Development Center Update business item immediately following the Update on Town Response to COVID-19. Motion **passed** unanimously.

5. REPORT OF THE TOWN MANAGER

Interim Town Manager John Carrington presented the portion of his written report not pertaining to the Town's COVID-19 response.

6. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Moran reported that she attended the MMS Roof Committee's architect interviews, the School Building Committee is reviewing designs, and she has been attending the Governor's conference calls with mayors and managers. Mr. Shaiken reported he has been sworn in to the Eastern Highlands Health District's medical reserve corps and encouraged community members to sign up.

Mr. Bruder reported that Southeast Elementary School had their parade which followed the bus routes and his family has participated in the Town's bear hunt.

[*Mr. Fratoni arrived.*]

7. OLD BUSINESS

A. Update on Town Response to COVID-19 (Item #8A, 4.13.20 Agenda)

Mr. Carrington presented the portion of his written Town Manager's report pertaining to the Town's COVID-19 response.

B. FY 2020/21 Budget Review Calendar and Budget Discussion (Item #8F, 1.13.20 Agenda)

Mr. Shaiken **moved** and Ms. Berthelot seconded to revise the fiscal year 20/21 budget calendar by adding a budget discussion to May 26th preceding the Town Council meeting, to add a public hearing on the Town Council's proposed budget for June 2nd at 6:30pm, and to adopt the budget on June 4th and June 8th if necessary. Motion **passed** unanimously.

8. NEW BUSINESS

A. Connecticut Small Business Development Center Update

Mr. Gregory Lewis of the Connecticut Small Business Development Center (SBDC) explained that the SBDC provides no cost business advising to small business around the state. He is currently assisting business owners with two funding sources – the economic injury disaster loan fund and the paycheck protection program – and added there is a third funding source from a Department of Economic and Community Development program for women and minority owned businesses. Mr. Lewis encouraged businesses to reach out to him for help and reviewed the loan terms of the funding sources.

B. Proposed Capital Improvement Program Adjustments

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective April 27, 2020, to approve the Capital Fund Adjustments as presented by the Director of Finance in her Correspondence dated April 20, 2020.

Mr. Freudmann **moved** and Mr. Fratoni seconded that charges by the Town for financial services will be increased by \$5000 for the Mansfield Board of Education and by \$4000 for Regional School District 19, for furniture and office renovations. Motion **failed** with all against except Ausburger, Fratoni, and Freudmann who voted in favor.

Motion to approve the Capital Fund Adjustments **passed** with all in favor except Ausburger, Fratoni, and Freudmann who voted against.

C. Fair Housing Policy and Resolution

Mr. Shaiken **moved** and Ms. Berthelot seconded, effective April 27, 2020, to adopt the attached Fair Housing Policy Statement; and, effective April 27, 2020, to adopt the attached Fair Housing Resolution. Motion **passed** unanimously.

9. REPORTS OF COUNCIL COMMITTEES

Mr. Bruder reported that the Committee on Committees has not met since the last Council meeting but is receiving applications for open positions and will conduct interviews soon.

Mr. Kochenburger reported that the Finance Committee recently discussed capital improvement projects and had an informational discussion regarding the lease agreement between Region 19 and the Town for the Depot Campus building.

10. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS

None.

11. PETITIONS, REQUESTS AND COMMUNICATIONS

A. Storrs center Parking Operation Financial Report (March 2020)

B. J. DeWolf (4/14/20)

C. A. Rash (4/15/20)

D. C. Dyer (4/16/20)

E. M. Ferron (4/17/20)

F. PZC Application Referral: Proposed Amendments to Zoning Regulation (4/21/20)

12. FUTURE AGENDAS

None

13. ADJOURNMENT

Mr. Shaiken **moved** and Mr. Bruder seconded to adjourn the meeting at 8:55 p.m. The motion **passed** unanimously.

Antonia Moran, Mayor

Sara-Ann Chaine, Town Clerk