



# NOT YET APPROVED MINUTES

## MANSFIELD HISTORIC DISTRICT COMMISSION

MANSFIELD TOWN HALL ■ 4 SOUTH EAGLEVILLE ROAD ■ CONFERENCE ROOM B

TUESDAY, MAY 14, 2019 ■ REGULAR MEETING

MEMBERS PRESENT: G. Bruhn, L. Kruger, N. Miniutti, D. Spencer, E. Spencer  
ALTERNATES PRESENT: M. Mitoma  
STAFF PRESENT: L. Painter, Director of Planning and Development  
J. Woodmansee, Community Development Assistant

Chairman Bruhn called the meeting to order at 7:20 p.m.

### MINUTES:

D. Spencer MOVED, N. Miniutti seconded, to approve the April 9, 2019 Minutes as presented. MOTION PASSED (4-0-1, D. Spencer abstained)

### OLD BUSINESS:

#### OUT-BUILDING MOVED BEHIND 19 CENTRE STREET (FITCH HOUSE), MANSFIELD CENTER HISTORIC DISTRICT

No one is present from 19 Centre Street. Staff will reach out to the owner to inquire as to the location of the out building.

#### REPLACEMENT SIGN, 957 STORRS ROAD, (THE SPRING HILL INN), SPRING HILL HISTORIC DISTRICT

N. Miniutti MOVED, E. Spencer seconded, to find that a Certificate of Appropriateness is not required for the replacement sign proposed by Lee Lambert for The Spring Hill Inn at 957 Storrs Road as the proposed sign is consistent with previous signs approved for the property. This determination is based on the information provided in an April 30, 2019 email from Lee Lambert and the sign design dated April 29, 2019 from Diversified Sign Services, LLC. MOTION PASSED UNANIMOUSLY.

### NEW BUSINESS

#### RULES, REGULATIONS, POLICIES AND PROCEDURES

L. Painter discussed the New Member Handbook which was included in the packet for this meeting. Members discussed the handbook as it relates to FOIA

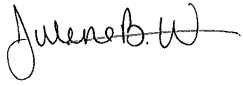
#### OTHER

Members discussed that the October meeting will include an Agenda item for a 2020 Meeting Calendar and that typically this Commission does not meeting in June, July or August. G. Bruhn requested that development of a delay of demolition ordinance be included on the June Agenda.

**ADJOURNMENT:**

Chairman Bruhn declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jillene B. Woodmansee". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Jillene B. Woodmansee  
Planning and Development Assistant