



It is the mission of the Mansfield Board of Education, in partnership with the Mansfield Community, to ensure that all children acquire the knowledge, skills, and attributes essential for personal excellence in learning, life, and work within our global community.

Mansfield Board of Education

May 14, 2020

DRAFT Minutes

Attendees: Kathy Ward, Chair, Susannah Everett, Vice-Chair, Martha Kelly, Secretary, Edith Allison, Rebecca Aubrey, David Litrico, Katherine Paulhus, Elizabeth Verge, Kelly Zimmermann

The meeting was called to order at 7:00pm by Ms. Ward

Ms Ward noted for the public that members are participating by Zoom based on State and CDC guidance for social distancing to prevent community spread of COVID-19 and that members of the public have also been invited to send their comments to MBOEpubliccomments@mansfieldct.org and may view the meeting at townhallstreams.com/town/Mansfield_Ct.

APPROVAL OF MINUTES: Motion by Mr. Litrico, seconded by Ms. Zimmermann, to approve the minutes of the April 2, 2020 meeting. Vote: Unanimous in favor.

HEARING FOR VISITORS: None

COMMUNICATIONS: None

BOARD REPORTS: Finance Committee: Ms. Ward reported they discussed proposed budget transfers, reviewed Financial Statements dated March 31, 2020 and Mrs. Trahan gave them an update on Health Surplus transfer to OPED. Personnel Committee: Ms. Zimmerman reported the committee met recently to discuss an MOU with administrators and a request for a contract extension with the MEA. The committee will soon begin negotiations with the United Public Service Employees Union (custodians, food service workers, and maintenance personnel) and Service Employees International Union (paraeducators).

Ms. Everett reported the Policy Committee met with Board attorneys to review the updates to the Board policies. Information for the first read will be discussed under Information, Presentations, and Actions.

INFORMATION, PRESENTATIONS, AND ACTIONS:

- **Food Service Report:** Stephanie Richards, Food Service Director, presented an operational report on the 2019-20 school year. She reviewed the highlights of the year which included continued farm to school efforts, and continued increases in participation in the lunch program. The Community Dinners continued to receive support from State Representative Gregg Haddad, State Senator Mae Flexor, and the Commissioner of CT Dept. of Agriculture, Bryan Hurlburt. Since the school closure, the department has been distributing free meals to families in town.
- **Covid-19 Update:** Mrs. Lyman with Carly Paine, Math/Science Consultant and Kaye Jakan, ELA Consultant reviewed with the Board, what is happening in School to Home in different grade levels.
- **2019-2020 Board of Education Policy Updates (1st Read):** Ms. Everett reported that the Index of Revised Policies and Newly Proposed Policies are summarized in the packet. Board members should review the changes presented by Board attorneys and be prepared to vote on adoption at the June 11th meeting.
- **School Building Projects Update:** Ms. Ward reported the MMS Roof Committee awarded the architectural and design services to Silver Petrucelli & Associates, Inc. The Elementary School Building Committee is in the process of receiving RFPs for an archaeological assessment for the site of the new building.

NEW BUSINESS: None

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None

CONSENT AGENDA: Motion by Mrs. Paulhus, seconded by Ms. Zimmermann that the following items for the Board of Education May 14, 2020 meeting be approved:

That the Mansfield Public Schools Board of Education accepts the 3rd Quarter Financials dated March 31, 2020.

That the Mansfield Public Schools Board of Education approves the budget transfers.

That the Mansfield Public Schools Board of Education approves the request for leave of Jocelyn Dunnack, teacher at MMS, for the 2020-21 school year.

That the Mansfield Public Schools Board of Education accepts the retirement of Carol Phelps, teacher at Vinton School effective June 30, 2020.

That the Mansfield Public Schools Board of Education approves the request of Jennifer ElShakhs, teacher at MMS, for a Leave of Absence for the 2020-21 school year.

Motion by Mrs. Paulhus, seconded by Mrs. Verge to adjourn at 8:35pm Vote: Unanimous in favor

Respectfully submitted, Celeste Griffin, Board Clerk