

AGENDA

In accordance with Governor Lamont's Executive Order 7B and social distancing guidelines recommended by the CDC to slow community spread of COVID-19, this meeting is physically closed to the public. The public may view the meeting live at <https://mansfieldct.gov/video> or on Charter Spectrum Cable Channel 191 (the website is recommended as it is a higher image clarity).

Public Comment will be accepted by email at TownMngr@mansfieldct.org or by USPS mail at 4 South Eagleville Road, Mansfield CT 06268 and must be received prior to the meeting (public comment received after the meeting will be shared at the next meeting). Additionally, public comment can be phoned in live. Please email TownMngr@mansfieldct.org or call 860-429-3336 ext. 5 by 4:00PM on the day of the meeting to receive instructions for how to phone in public comment.

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GoToMeeting | Audrey P. Beck Municipal Building
4 So. Eagleville Road, Mansfield, CT

DRAFT MINUTES

1. CALL TO ORDER

Deputy Mayor Shaiken called the regular meeting of the Mansfield Town Council to order at 7:09 p.m. on GoToMeeting.

2. ROLL CALL

Present: Ausburger (*see below for late arrival*), Berthelot, Bruder, Fratoni (*see below for late arrival*), Freudmann, Kochenburger, Moran (*see below for late arrival*), Schurin, Shaiken

3. APPROVAL OF MINUTES

[Mayor Moran joined the meeting and presided.]

Ms. Berthelot **moved** and Mr. Schurin seconded to approve the minutes of the April 22, 2020 special meeting as presented. Motion **passed** with all in favor.

Ms. Berthelot **moved** and Mr. Schurin seconded to approve the minutes of the April 27, 2020 regular meeting as presented. Motion **passed** with all in favor.

Mr. Shaiken **moved** and Mr. Bruder seconded to consider new business item 9B immediately following the Report of the Town Manager.

4. PUBLIC HEARING

A. Small Cities Program (Community Development Block Grant)

The reading of the public hearing notice was waived by consensus. Director of Planning and Development Linda Painter reviewed the grant program, activities eligible for the grant, and the Town's grant application.

[Mr. Fratoni and Mr. Ausburger joined the meeting.]

Ms. Painter and the Town's Small Cities consultant Mary Bromm answered Councilor questions regarding public noticing of project funds, size of the proposed fire truck in relation to the Town's existing fire stations, fire services staffing, and impact on the budget.

There were no comments from the public. The public hearing was closed.

5. OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

None.

6. REPORT OF THE TOWN MANAGER

Interim Town Manager John Carrington held his report for old business item 8A.

7. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Moran reported that she attended a discussion regarding what it will take to reopen education facilities and the concern about the effectiveness of online teaching especially at the elementary levels and for those families with computer access challenges.

8. OLD BUSINESS

A. Update on Town Response to COVID-19 (Item #7A, 4.27.20 Agenda)

Mr. Carrington presented his Town Manager's Report on the Town's response to COVID-19.

B. FY 2020/2021 Budget Review Calendar and Budget Discussion (Item #7B, 4.27.20 Agenda)

Mr. Shaiken **moved** and Ms. Berthelot seconded to adopt the Revised Budget Review Calendar for FY 2020/2021 as presented by staff. Motion **passed** unanimously.

Director of Finance Cherie Trahan gave a budget presentation including information about the grand list, Region 19 contribution, revaluation analysis on commercial properties, prioritization of capital project funding, and staffing changes.

Council discussed the merits of specific capital projects and requested staff-proposed budget reductions and additional information regarding the costs associated with reopening the town over the next year.

9. NEW BUSINESS

A. Grant Opportunity: CT Department of Agriculture Farm Viability Grant

Director of Human Services Patricia Schneider together with Jiff Martin presented information regarding the Connecticut Department of Agriculture Farm Viability Grant and answered Councilor questions.

Mr. Bruder **moved** and Ms. Berthelot seconded, effective May 11, 2020, to authorize the submission of the Farm Viability Grant Application to the CT Department of Agriculture. Motion **passed** with all in favor except Ausburger, Fratoni, and Freudmann who voted against.

B. Small Cities Program: Authorization to Apply for Small Cities Funding and Adoption of Required Plans and Policies

Council discussed, expressed concern about expanding fire staffing, and asked for staff to find out if the Town would be in non-compliance with the grant should the fire truck obtained with grant funds be moved to a firehouse different than the one written into the grant application.

Mr. Shaiken **moved** and Ms. Berthelot seconded to table the item until a special meeting to be called before May 22nd should new information about the placement of the vehicle come to light. Motion **passed** with all in favor except Ausburger, Fratoni, and Freudmann who voted against.

C. Appointment of Auditor to Conduct Financial Audit for Fiscal Year 2019/2020

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020 to appoint Blum Shapiro and Company, P.C. as the auditing firm for the Fiscal Year 2019/20. Motion **passed** unanimously.

D. Transfer of Uncollected Taxes to Property Tax Suspense Book

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020, to transfer \$30,277.71 in uncollected property taxes to the Mansfield Property Tax Suspense Book, as recommended by the Collector of Revenue. Motion **passed** unanimously.

E. Financial Statements Dated March 31, 2020

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020, to accept the Financial Statements dated March 31, 2020. Motion **passed** unanimously.

10. REPORTS OF COUNCIL COMMITTEES

Mr. Kochenburger reported that the Finance Committee, Parks and Recreation Department and Director of Finance will hold a discussion to plan for the Mansfield Community Center deficit.

Mr. Bruder reported that the Committee on Committees will be meeting this week to interview for the Eastern Highlands Heath District Board of Directors and will hold interviews next month for other committees.

11. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS

None.

12. PETITIONS, REQUESTS AND COMMUNICATIONS

A. E. Cibriero (5.1.20)

B. T. Friedland (5.1.20)

C. J Sidney (5.1.20)

D. A. Welch (5.2.20)

E. Sgt. K. Timme, town of Mansfield April 2020 Monthly Report

13. FUTURE AGENDAS

None

14. ADJOURNMENT

Mr. Shaiken **moved** and Mr. Bruder seconded to adjourn the meeting at 10:20 p.m. The motion **passed** unanimously.

Antonia Moran, Mayor

Sara-Ann Chaine, Town Clerk

GoToMeeting | Audrey P. Beck Municipal Building
4 So. Eagleville Road, Mansfield, CT

DRAFT MINUTES

1. CALL TO ORDER

Mayor Moran called the special meeting of the Mansfield Town Council to order at 5:35 p.m. on GoToMeeting.

2. ROLL CALL

Present: Berthelot, Bruder, Kochenburger, Moran, Schurin, Shaiken
Excused: Ausburger, Fratoni, Freudmann

3. OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

Rebecca Fields, Housing Authority Executive Director, spoke in support of the Small Cities grant application on behalf of the Housing Authority and said the fire truck would be useful in consideration of a Holinko Estates expansion.

At the request of the Mayor, Mr. Carrington read support emails from Emily Palmer, Mary M. Shea, Anne L. Shea, Ernest N. Herrick, Sergeant Keith Timme, and Rebecca Fields. (Supporting documentation will be included as a communication in the May 26, 2020 packet.)

4. OLD BUSINESS A. Small Cities Program (Community Development Block Grant) (Item #4A, 05-11-20 Agenda)

Director of Planning and Development Linda Painter reported confirmation from the Department of Housing and Urban Development (HUD) that the Town would be in compliance with grant requirements as long as the fire truck is in the qualifying location at the time of the grant award. Ms. Painter also reported that HUD informed her it would be permissible to increase the grant funding request.

Mr. Bruder **moved** and Ms. Berthelot seconded, effective May 15, 2020, to adopt the attached Resolution Authorizing the Submission of a Small Cities Community Development Block Grant Application in the amount of \$900,000 dollars for fire protection equipment. In adopting this Resolution, the Council also affirms the Town's commitment to the project by authorizing the Finance Director to submit a letter to the Department of Housing committing the \$250,000 of capital funds reserved for replacement fire equipment in the FY18 Capital Improvement Budget to this project. Motion **passed** unanimously.

Mr. Bruder **moved** and Mr. Shaiken seconded, effective May 15, 2020, to adopt the following plans as provided in the Town Council packet for the May 15, 2020 meeting: 2020 Fair Housing Action Plan for the Town of Mansfield, Community Development Block Grant (CDBG) Program Citizen Participation Plan, Section 3 Plan, and Residential Anti-Displacement and Relocation Assistance Plan. Motion **passed** unanimously.

Mr. Bruder **moved** and Ms. Berthelot seconded, effective May 15, 2020, to adopt the following policies and resolutions as provided in the Town Council packet for the May 15, 2020 meeting: Compliance with Title VI of the Civil Rights Act of 1964 Policy Statement, Affirmative Action Policy Statement, Resolution Adopting a Policy Prohibiting the Excessive Use of Force Against Any Individual Engaged in Non-Violent Civil Rights Demonstration, and Relocation Policy. Motion **passed** unanimously.

5. ADJOURNMENT

Mr. Kochenburger **moved** and Mr. Schurin seconded to adjourn the meeting at 6:17 p.m. The motion **passed** unanimously.



TOWN OF MANSFIELD
RESOLUTION AUTHORIZING THE SUBMISSION OF A SMALL CITIES
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FIRE
PROTECTION EQUIPMENT

- WHEREAS, Federal monies are available under the Title I of the Housing and Community Development Act of 1974, 42 U.S.C. § 5301, et. seq., as amended, also known as Public Law 93-383, and administered by the State of Connecticut, Department of Housing as the Connecticut Small Cities Community Development Block Grant Program; and
- WHEREAS, Pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of the State of Connecticut Department of Housing is authorized to disburse such federal monies to local municipalities; and
- WHEREAS, The Town needs to update and improve fire protection equipment to better serve its residents; and
- WHEREAS, The Town of Mansfield conducted a public hearing to receive citizen comments on housing and community development needs; and
- WHEREAS, It is desirable and in the public interest that the Town of Mansfield make application to the State for \$900,000 in order to undertake a Small Cities Community Development program and to execute an Assistance Agreement therefore, should one be offered;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MANSFIELD:

That it is cognizant of the conditions and prerequisites for the State financial assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and,

That the filing of an application for State financial assistance by the Town of Mansfield in an amount not to exceed \$900,000 is hereby approved and that John Carrington, Interim Town Manager, is hereby authorized and directed to file such application with the Commissioner of the Department of Housing; to provide such additional information; to execute such other documents as may be required by the Commissioner; to execute an Assistance Agreement with the State of Connecticut for financial assistance if such an agreement is offered; to execute any amendments, rescissions, and revisions thereto; to implement project activities, if approved, and to act as the authorized representative of the Town of Mansfield and to execute any other agreement or contract relative to said project.

That it adopts or has adopted on behalf of the Town of Mansfield a policy to support the following nondiscrimination agreements and warranties provided in subsection (a)(1) of Connecticut General Statutes sections 4a-60 and 4a-60a, respectively, as amended by Public Act 07-142, and for which purposes the "contractor" is the Town of Mansfield and "contract" is said Assistance Agreement:

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such contractor that such

disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved.

The contractor agrees and warrants that in the performance of the contract, such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.

Antonia Moran
Mayor

Dated at Mansfield, Connecticut
this 15th day of May, 2020

Attest: I, Sara-Ann Chaine, Town Clerk of the Town of Mansfield, do hereby certify that the above is a true and correct copy of a resolution adopted by the Mansfield Town Council at its duly called and held meeting on May 15, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that John Carrington now holds the office of Interim Town Manager and that he has held that office since July 19, 2019.

Date
(Seal)

Sara-Ann Chaine, Town Clerk



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: John C. Carrington, Interim Town Manager
CC: Cherie Trahan, Director of Finance
Date: May 26, 2020
Re: FY 2020/2021 Budget Discussion

A handwritten signature in black ink, appearing to read "John C. Carrington", is written over the "From:" line of the header.

Subject Matter/Background

Staff will be present to continue review and discussion of the budget.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: John C. Carrington, Interim Town Manager
CC: Virginia Walton, Recycling Coordinator
Date: May 26, 2020
Re: Solar Municipal Assistance Program

A handwritten signature in black ink, appearing to read "John C. Carrington", is written over the "From:" line of the header.

Subject Matter/Background

The Connecticut Green Bank, a quasi-state agency, is offering a Solar Municipal Assistance Program (SolarMAP) whereby the Green Bank collaborates with interested towns and cities to install rooftop photovoltaic (PV) systems on municipal buildings. Green Bank is working with solar company CSW Energy as a SolarMAP team to help municipalities analyze their portfolio of buildings and identify cost savings through solar power purchase agreements. This offering is time sensitive in order to participate in the June 2020 utilities competitive bids for the purchase of renewable energy credits (RECs).

During the November 13, 2019 Sustainability Committee meeting, the Committee requested that the Town Manager look into participating in SolarMAP. The Town Manager, Director of Finance, Director of Facilities Management and Sustainability Committee staff person met with the SolarMAP team in December and gave consent to proceed with the next step, the analysis of municipal sites, review of energy demand, and system designs. In April 2020 Green Bank and CSW Energy proposed potential rooftop PV installations on the Town Hall and Public Works Garage with estimated pricing and potential savings. If the Town approves the proposal, the SolarMAP team will solicit proposals from qualified solar contractors and select the best proposal. Once a proposal has been selected, the SolarMAP team will work with Mansfield to execute the PPA and begin construction of the solar project(s).

In order to proceed, the Town of Mansfield must sign a Letter of Intent (attached) by May 30, 2020. Town Council is being asked to approve moving forward with the process by allowing the Town Manager to sign the Letter of Intent. Signing the Letter of Intent does not constitute a legal or binding obligation, contract, or agreement between the Green Bank and the Town of Mansfield.

Financial Impact

There is not financial impact by signing the Letter of Intent.

Legal Review

Legal review is not required at this time.

Recommendation

If the Town Council supports the request from the Sustainability Committee, the following motion is in order:

Move, effective May 26, 2020, to authorize the Town Manager to sign the Letter of Intent that sets forth the Green Bank's and the Town of Mansfield's desires and intentions with respect to solar photovoltaic systems to negotiate in good faith during an exclusive period of 360 days, commencing with execution of this Letter, to reach a then binding agreement consisting of one or more specific agreements to be mutually agreed.

Attachments

- 1) SolarMAP Power Point Presentation
- 2) SolarMAP Letter of Intent

SOLAR MAP

Municipal Assistance Program



A quasi-state agency and trusted partner to municipalities, is using solar to put towns and cities in charge of their energy costs. With the Green Bank's 'Green Bank Solar PPA,' municipalities can go solar, enjoying peace of mind and other benefits.



CSW Energy is experienced in working with municipalities to develop solar PV projects. Green Bank is working with CSW Energy to help municipalities to analyze their portfolio of buildings and identify opportunities for solar, get connected with a contractor.

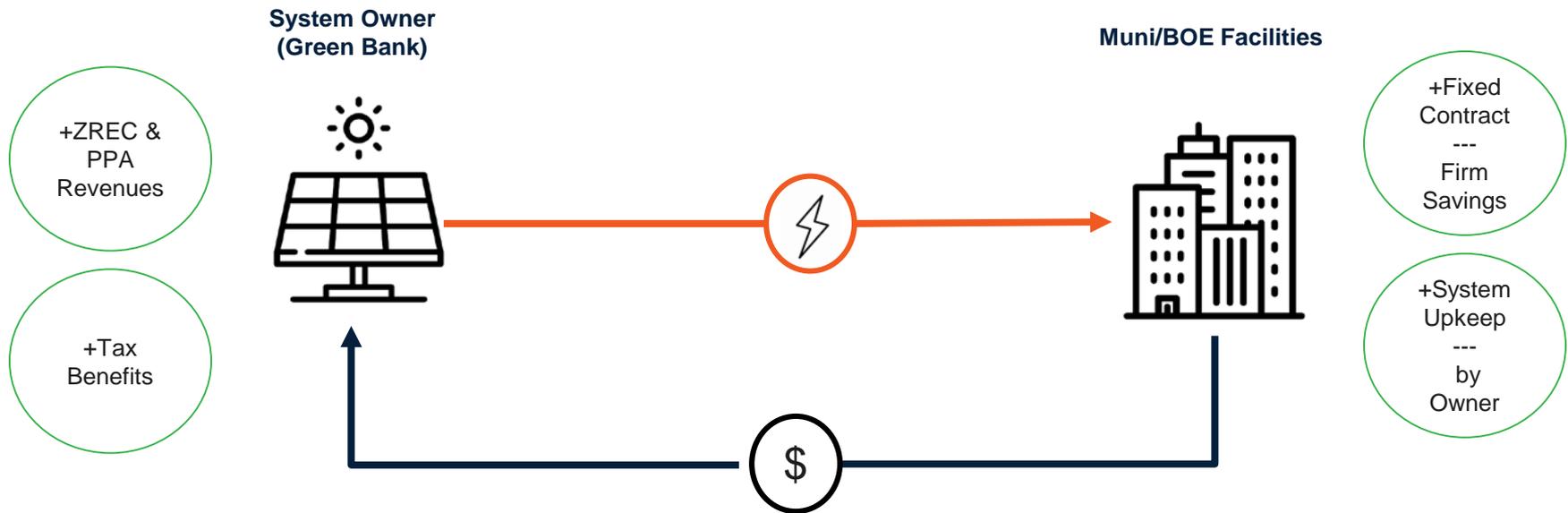
Less work. More benefits. Now even easier for towns and cities.

- Makes it even easier for municipalities to access renewable energy and achieve energy savings using the Green Bank Solar PPA
- Provides technical assistance support that simplifies every step of the process



- 1 **Engage.** The SolarMAP team will meet with you to understand your municipality's goals, gather information and identify key participants, and explain the SolarMAP process in more detail.
- 2 **Design.** Using the information you provide, the SolarMAP team will perform analysis of municipal sites, review energy demand, and develop system designs.
- 3 **Review.** After you review the system designs, the SolarMAP team will solicit proposals from qualified solar contractors and select the best proposal.
- 4 **Execute.** Once a proposal has been selected, the SolarMAP team will work with you to execute the PPA and begin construction of the solar project(s).

How a Power Purchase Agreement works:



What are the Benefits of a PPA?

No upfront costs

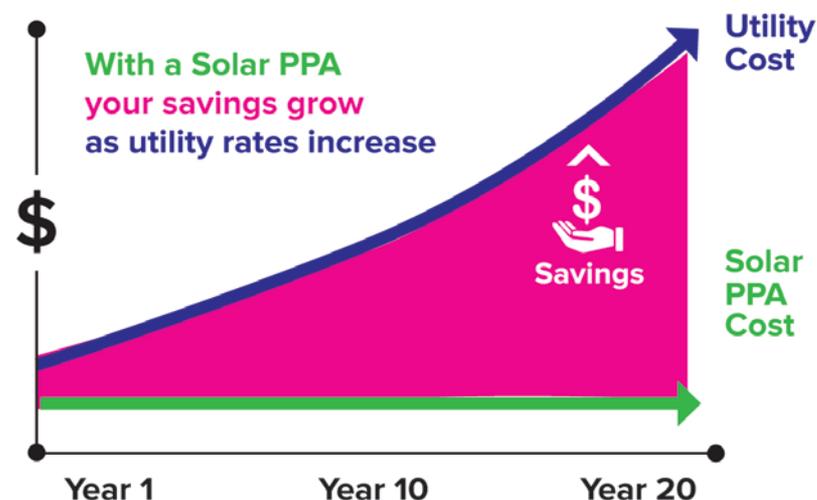
Lock in low electricity rate

Positive cash flow

No operations & maintenance costs

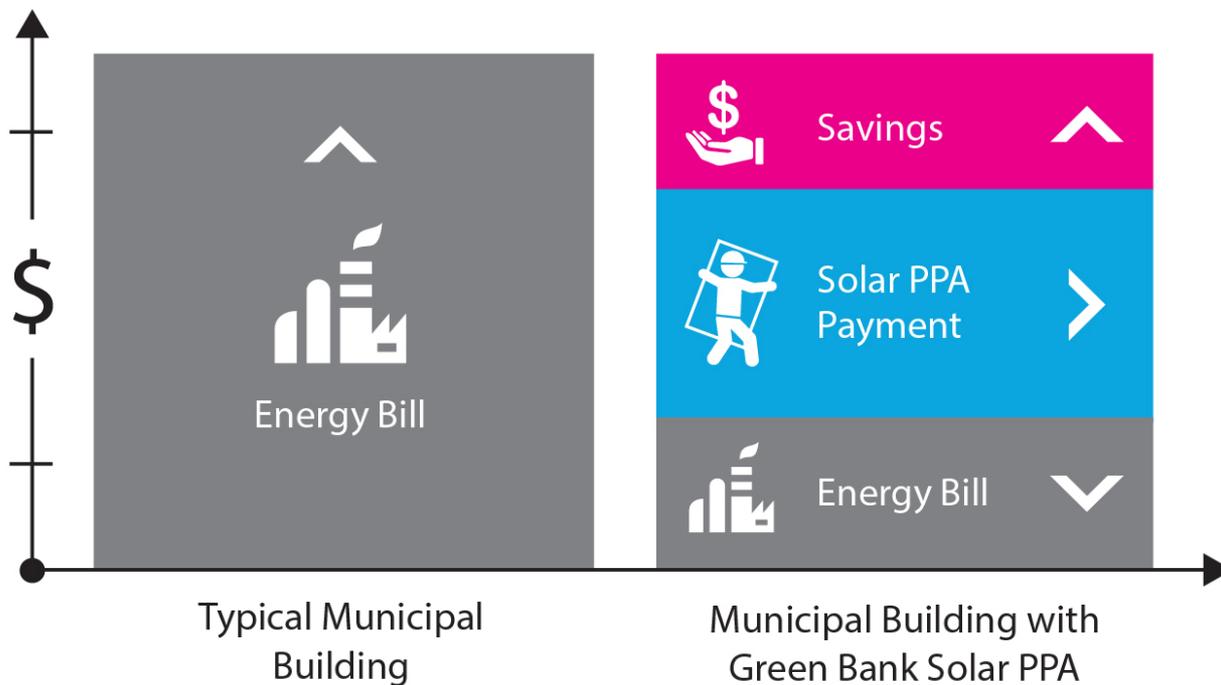
Preserve capital & credit lines

Managed by a third-party solar system owner



What are the Benefits of a PPA?

The value of solar PV comes from electricity cost savings!



Mansfield

Mansfield Town Hall (Treadgold Building)



Project Details	
Project size (kW DC)	117.8
Estimated Annual Production (kWh)	139,347
Effective Utility Rate	\$0.112
Potential Pricing	
PPA Rate	\$0.090
Not-to-Exceed Construction Cost	\$2.20/W
PPA Discount to Utility	20%



Mansfield Town Hall



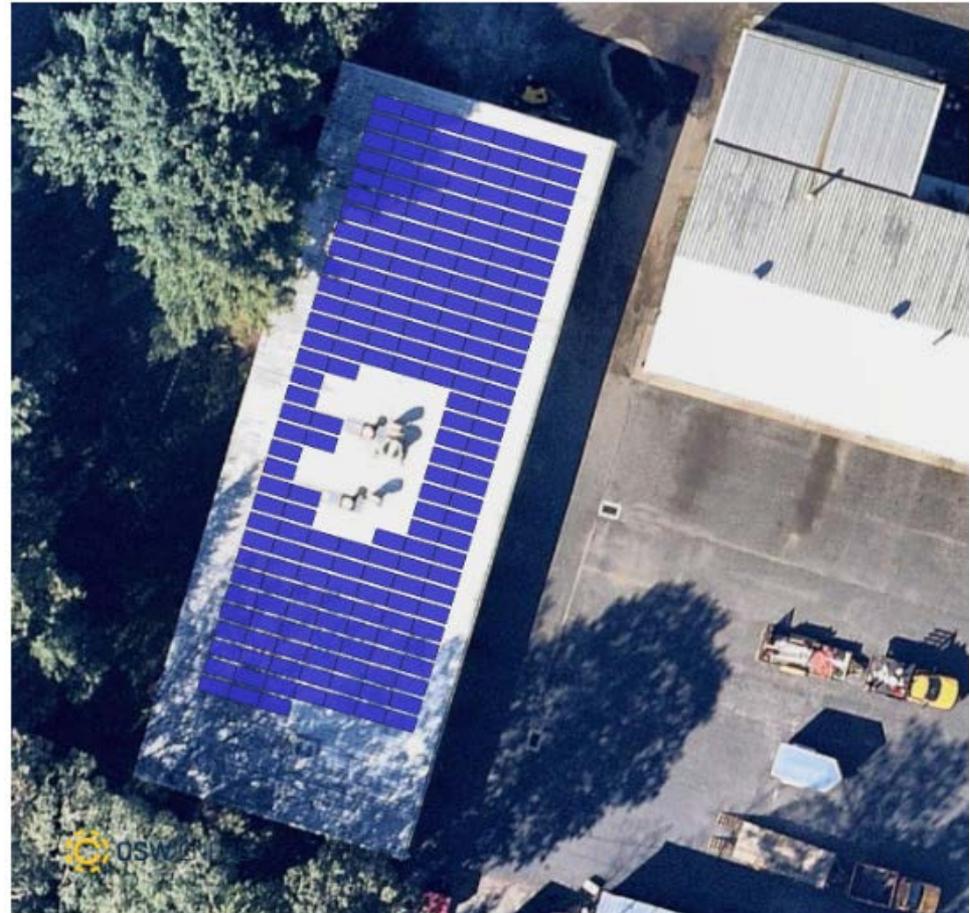
Savings		
Term Savings	\$	119,364
Average Annual Savings	\$	5,968
First Year Savings	\$	3,066
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions		
System Size	kW	118 kW
Solar Energy Generated		139,347 kWh
Annual Solar System Degradation		0.64%
Solar Energy PPA Price		\$0.090 /kWh
Solar Energy Escalator		0.00%
Utility Energy Price		\$0.112 /kWh
Utility Energy Escalator		2.00%

Mansfield Town Garage



Project Details	
Project size (kW DC)	75.8
Estimated Annual Production (kWh)	89,776
Effective Utility Rate	\$0.112
Potential Pricing	
PPA Rate	\$0.096
Not-to-Exceed Construction Cost	\$2.20/W
PPA Discount to Utility	15%



Mansfield Town Garage



Savings		
Term Savings	\$	66,759
Average Annual Savings	\$	3,338
First Year Savings	\$	1,436
<i>Operations & Maintenance Cost Included</i>		

Model and Finance Assumptions		
System Size	kW	76 kW
Solar Energy Generated		89,776 kWh
Annual Solar System Degradation		0.64%
Solar Energy PPA Price		\$0.096 /kWh
Solar Energy Escalator		0.00%
Utility Energy Price		\$0.112 /kWh
Utility Energy Escalator		2.00%

Total Savings & Benefits



Name	First Year Savings	Term Savings
Masnfield Town Hall	\$ 3,066	\$ 119,364
Mansfield Town Garage	\$ 1,436	\$ 66,759
Total	\$ 4,502	\$ 186,123



\$111,037 Lifetime public health value created



123 Tons CO2 emissions reduced, which equals:



1,845 Tree seedlings grown for 10 years



24 Passenger vehicles driven for one year or **276,883** miles

Next Steps and Timeline



Execute LOI and ZREC docs	By May 30, 2020
Submit Bids for ZREC	By July 12, 2020
RFP for Contractors	Q3 2020
Execute PPA	Q4 2020
Construction	Q1 2021



Questions?



LETTER OF INTENT

This Letter of Intent (“Letter”) is entered into on [redacted] (“Effective Date”), by and between the Town of Mansfield, a Connecticut municipality (“Client”), and the Connecticut Green Bank, a Connecticut quasi-public state agency (“Green Bank”) with a principal place of business at 845 Brook Street, Rocky Hill, CT 06067.

WHEREAS, Client and the Green Bank are referred to collectively as the “Parties” to this Letter, and individually as a “Party,” wish to agree to the following:

This Letter sets forth certain non-binding understandings between the Parties.

1. This Letter sets forth the Parties’ desires and intentions with respect to solar photovoltaic system(s) (“System(s)”) for the Client’s premises and the Parties’ intention to negotiate in good faith during an exclusive period of 360 days, commencing with execution of this Letter, to reach a then binding agreement consisting of one or more specific agreements (together, the “Agreement”) to be mutually agreed.
2. The Systems will be financed, owned and operated by the Green Bank, its subsidiaries, or other third-party financier (“Financier”) who may also own one or more similar Systems.
3. The Green Bank, along with its advisors (“Advisors”) will conduct a site assessment, help design and run a procurement process for a contractor (“Contractor”) to install the System(s) for the designated site consistent within recognized industry guidelines, regulations and good industry practices.
4. The Client wishes to have the System(s) installed on its premises and enter into a fixed or escalating contract for electricity generated by the System(s) for a period of time, anticipated to be for a minimum of twenty years.
5. The transaction contemplated by this Letter is an agreement between the Client, the Green Bank (or its subsidiaries) and/or the Financier. The Parties agree to negotiate the terms of definitive Agreement that will govern the transaction.
6. System(s) considered:

Municipal Building	Address
Mansfield Town Hall	4 South Eagleville Road, Storrs, CT
Mansfield Public Works Garage	230 Clover Mill Road, Storrs, CT

7. The Green Bank understands that the Client owns one or more property (each being a “Site”) on which the System(s) will be installed. If the Client is not the owner of the Site, the Client will provide the Green Bank with clear written assurance that the actual owner is agreeable to installation of the System(s) in accordance with the terms of the Agreement. Except for costs relating to installation, operation and maintenance of the System(s), the Client will bear all costs, expenses, taxes and other obligations connected with Site ownership.

8. The Green Bank understands that the Client is the customer of record for the local utility that provides electricity to the Client’s facility.

9. The Green Bank (or its subsidiaries) or more likely its Financier will own the System(s), all power generated by the System(s), all tax-related benefits and incentives, all environmental credits and other attributes applicable to solar energy generated by the System(s). Similarly, the Green Bank or Financier shall bear all investment and costs associated with installing, owning and operating the System(s). The Client understands that the Green Bank or Financier may assign its rights under the Agreement without Client consent.

10. As part of the Agreement, the Client will receive 100% of the power generated by the System(s).

11. As part of the Agreement, the Client will grant the Green Bank (or its subsidiaries) and/or the Financier an irrevocable license or easement (subject to Green Bank’s or Financier’s discretion) to install and maintain the System(s) on each Site and to access each Site as needed for the term of the Agreement.

12. The System(s) installation shall comply with all federal, state, city codes, regulations and provisions. System(s) installation cannot proceed until all necessary consents and approvals have been obtained.

13. No Party to this Letter shall have any liability to any other Party for any losses, consequential, incidental or special damages, cost, expenses incurred by the other Party in the event negotiations among the Parties may be terminated in accordance with Paragraph 16. Except as may be provided for in the Agreement to be negotiated, each Party will bear its own expenses, legal, accounting and consulting fees relating to this project, whether or not a transaction is closed.

14. Upon execution of this Letter and until the closing of the Agreement, the Client will give the Green Bank and its Advisors full access and opportunity to inspect, without limitation, the Client’s property and to conduct engineering and environmental inspections of the property and to provide the Green Bank and its Advisors with such information as may be reasonably requested pertaining to the Client’s business and assets to the extent necessary to complete the Agreement.

15. The provisions of this Letter shall not constitute and are not intended to constitute a legal or binding obligation, contract, or agreement between any of the Parties. Accordingly, the Parties agree that any Party to the negotiations contemplated in this Letter may unilaterally terminate the negotiations for any reason or no reason at the terminating Party’s discretion by notifying the other Party of such termination in writing.

(Signature page follows.)

IN WITNESS WHEREOF, the Parties have caused this Letter of Intent to be executed as of the date first written above.

CONNECTICUT GREEN BANK

Town of Mansfield

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: John C. Carrington, Interim Town Manager 
CC: Patricia Schneider, Director of Human Services; Katherine Bell, Youth Services Supervisor
Date: May 26, 2020
Re: Proclamation Recognizing June as LGBTQ Pride Month

Subject Matter/Background

On June 28, 1969 patrons of the Stonewall Inn resisted unfair and inhumane raids against their queer space. The Stonewall Rebellion is commemorated annually as a major marker in the on-going movement for LGBTQ rights and progress. While this event was not the first demonstration in the queer rights movement, it is the most widely renowned and its anniversary has become synonymous with the celebration of Pride Month by the LGBTQ community.

The symbol of the rainbow has long been a cross-cultural archetype of hope and it remains so today for the LGBTQ community. “A Rainbow Flag was a conscious choice, natural and necessary. The rainbow came from earliest recorded history as a symbol of hope. ...A Rainbow Flag would be our modern alternative to the pink triangle.” – Gilbert Baker, creator of the original Rainbow Flag. The original gay pride flag flew at the San Francisco Gay Freedom Day Parade celebration on June 25, 1978. The rainbow flag has gone through a series of revisions and evolved with the queer community which it celebrates. On June 8, 2017, the city of Philadelphia adopted a revised version of the flag that adds black and brown stripes to the top of the six-color flag, to highlight people of color in the LGBTQIA+ community. This has been adopted by many to highlight intersectional solidarity and diversity.

“The fabric of freedom is an open weave, with spaces left for us to insert our own versions of the story.” – Gilbert Baker.

This year, the Town of Mansfield invites all of its residents to demonstrate acceptance, affirmation, and celebration of its proud LGBTQ community, proclaiming June 2020 as LGBTQ Pride Month.

Recommendation

It is requested that the Town Council authorize Mayor Antonia Moran to issue the attached proclamation.

If Council concurs with this recommendation, the following motion is in order:

Move, to authorize the Mayor to issue the attached Proclamation recognizing June as LGBTQ Pride Month

Attachments

- 1) Pride Month Proclamation



Proclamation

Town of Mansfield, Connecticut

WHEREAS, the Town of Mansfield is a welcoming, accepting, and affirming place to grow; and

WHEREAS, Mansfield recognizes the importance of equality and freedom; and

WHEREAS, the nation was founded upon and is guided by a set of principles that includes that every person has been created equal, that each has rights to their life, liberty and pursuit of happiness and that each shall be accorded the full recognition and protection of law; and

WHEREAS, the Town of Mansfield's Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) community are a vital part of all fields and professions and contribute to a stronger community; and

WHEREAS, the Town of Mansfield is committed to supporting visibility, dignity, and equity for all people in the community; and

WHEREAS, the Town of Mansfield is dedicated to fostering acceptance of all its citizens and preventing discrimination and bullying based on sexual orientation and gender identity; and

WHEREAS, Mansfield is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender, and sexual identities of its residents; all of which contribute to the vibrant character of our town; and

WHEREAS, the Centers for Disease Control (CDC) recognizes that LGBTQ teens are at higher risk to be the victims of violence and have increased rates of death by suicide when experiencing rejection from their families and communities; and

WHEREAS, it is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders; and

WHEREAS, the rainbow flag, also known as the LGBTQ pride flag or gay pride flag, has inspired hope since the 1970s as a symbol of Lesbian, Gay, Bisexual, Transgender, and Queer pride and progress; and

WHEREAS, the “Philadelphia” rainbow flag includes black and brown stripes in order to highlight and increase visibility of the racial and ethnic diversity of the LGBTQ community and celebrates those intersections of identity; and

WHEREAS, flying the Philadelphia rainbow flag at Town Hall throughout the month of June further symbolizes the Town’s celebration of diversity and support for the LGBTQ community; and

WHEREAS, “love is love cannot be killed or swept aside.”

NOW, THEREFORE, I, Antonia Moran, Mayor of the Town of Mansfield, Connecticut and on behalf of the Mansfield Town Council, hereby proclaim and recognize June 2020 as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month in the Town of Mansfield and urge citizens to actively promote the principles of equality, love, and acceptance throughout the community.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 26th day of May in the year 2020.

Antonia Moran, Mayor
Town of Mansfield
May 26, 2020



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: John C. Carrington, Interim Town Manager 
CC: Sara-Ann Chaine, Town Clerk; Holly Schaefer, Director of Human Resources;
Katherine Bell, Youth Services Supervisor
Date: May 26, 2020
Re: Human Rights Campaign's Municipal Equality Index

Subject Matter/Background

I added this item to the agenda to allow the Council to discuss the potential assignment of two Councilors to coordinate with the Human Rights Campaign on their Municipal Equality Index rating for Mansfield. In future years, the coordination with the Human Rights Campaign will be the responsibility of the Mansfield's Human Rights Commission, which the Town is currently developing.

The Human Rights Campaign will be conducting its ninth edition of the Municipal Equality Index this year. Mansfield will receive its score in June and can respond with corrections and supporting documentation before July 31

Recommendation

Based on input from Mayor Moran, I recommend the Council assign Councilors Bruder and Schurin to coordinate with the Human Rights Campaign on their Municipal Equality Index rating for Mansfield.

If the Council agrees with the recommendation, the following motion is in order:

Move, effective May 26, 2020, to assign Councilors Bruder and Schurin to coordinate with the Human Rights Campaign on their Municipal Equality Index rating for Mansfield.

Attachments

- 1) Letter from Human Rights Campaign Foundation dated March 18, 2020.



Office of First Selectman Moran
4 South Eagleville Road
Storrs Mansfield, CT 06268

March 18, 2020

Dear First Selectman Moran,

This letter is to inform you that **your city will be included in the ninth edition of the Human Rights Campaign's Municipal Equality Index (MEI) this year.** The Human Rights Campaign (HRC) is the largest civil rights organization working to achieve equality for lesbian, gay, bisexual, transgender and queer (LGBTQ) Americans. The MEI is the first nationwide evaluation of municipal laws, policies, and services affecting the LGBTQ community.

This year, HRC will evaluate the 506 cities rated in last year's publication. These include the 50 state capitals, the 200 largest cities in the country, the five largest cities in each state, the cities home to the state's two largest public universities, 75 cities and census-designated places with high proportions of same-sex couples, and 98 cities selected by HRC and Equality Federation group members and supporters.

HRC will conduct preliminary research on your city and will send you a draft scorecard in June for your review. When you receive your draft scorecard, we ask that you review our research and contact us with corrections and supporting documentation before **July 31st**. The MEI will be published and released in October.

There are no changes to the MEI scorecard this year. All criteria and point allocations are the same as they were in 2019. Along with this letter, you will find a 2020 MEI scorecard template enclosed and a detailed explanation of our standards for credit.

At this time, we are writing simply to alert you that your city will be rated again this year. If there is a specific person in your office you would like us to communicate with from now on, please let us know. Also, please let us know if you are interested in learning more about how you can improve your score prior to publication. Finally, we ask that you keep us apprised of any relevant city actions that occur after you receive your draft scorecard. The best way to get in contact with us is by emailing mei@hrc.org.

We look forward to working with you in ensuring that your city is rated accurately and given all of the credit it deserves.

Sincerely,
The MEI Team

A handwritten signature in black ink, appearing to read "Xavier Persad".

Xavier Persad, Senior Legislative Counsel

A handwritten signature in black ink, appearing to read "Colin M. Kutney".

Colin Kutney, Senior Manager for State and Municipal Programs

COMMITTEE ON COMMITTEES

Recommended Action

The Committee on Committees recommends the following motion(s) based on actions taken at their May 13, 2020 special meeting:

- Move, to appoint Dr. William Kaufold to the *Eastern Highlands Health District Board of Directors* for a term ending June 1, 2023



**Storrs Center
Parking Operation**

**Financial Report
April 2020**

**15 Lewis Street
Hartford, Connecticut 06103**



One Financial Plaza
14th Floor
Hartford, CT 06103
P: (860) 522.7641
F: (860) 524.8249
www.lazparking.com

April 14, 2020

LAZ Partners – Storrs Center
15 Lewis Street
Hartford, CT 06103

Re: Storrs Center –April 2020 Financial Report

Dear Mike Kuziak:

Enclosed is the April 2020 financial package for Storrs Center Garage.

Net income for the month was \$8,308.45.

Should you have any questions, please feel free to contact me directly by phone at (860) 522-7641 ext. 7790 or by e-mail at aadamitskiy@lazparking.com

Respectfully,

Angela Adamitskiy

Angela Adamitskiy
Regional Accountant - CT
Client Reporting Services

LAZ Parking Management
M - 540148 - Storrs Center
For the Four Months Ending April 30, 2020

Assets	
1199 InterOrganizational Clearing Account	12,768.67
Total Assets	12,768.67
Liabilities	
2015 Intercompany	12,768.67
Total Liabilities	12,768.67
Stockholders' Equity	
3200 Paid to Owner	(507,104.59)
3504 Revenue Collected by Owner	(320,626.15)
3700 Retained Earnings	827,730.74
Total Stockholders' Equity	0.00
Total Liabilities & Stockholders' Equity	12,768.67

LAZ Parking Management
M - 540148 - Storrs Center
For the Ten Months Ending April 30, 2020

	ACTUAL	BUDGET	VARIANCE	% VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% VARIANCE	ANNUAL BUDGET
REVENUES									
Transient Parking	1,525.05	25,000.00	(23,474.95)	(93.90%)	194,091.99	237,000.00	(42,908.01)	(18.10%)	277,000.00
Violations	0.00	6,000.00	(6,000.00)	(100.00%)	34,704.65	60,000.00	(25,295.35)	(42.16%)	72,000.00
Monthly Parking	29,420.92	31,500.00	(2,079.08)	(6.60%)	304,825.69	314,649.95	(9,824.26)	(3.12%)	377,649.95
Gross Revenue	30,945.97	62,500.00	(31,554.03)	(50.49%)	533,622.33	611,649.95	(78,027.62)	(12.76%)	726,649.95
Sales Tax	(1,877.95)	(2,960.51)	1,082.56	(36.57%)	(31,075.85)	(29,605.10)	(1,470.75)	4.97%	(35,526.12)
Net Revenue	29,068.02	59,539.49	(30,471.47)	(51.18%)	502,546.48	582,044.85	(79,498.37)	(13.66%)	691,123.83
OPERATING EXPENSES									
Payroll	8,615.57	10,932.38	(2,316.81)	(21.19%)	101,036.79	114,789.99	(13,753.20)	(11.98%)	142,120.94
Payroll Taxes	738.74	1,426.68	(687.94)	(48.22%)	12,420.72	14,980.13	(2,559.41)	(17.09%)	18,546.82
Workers Compensation Insurance	69.57	499.61	(430.04)	(86.08%)	2,083.29	5,245.90	(3,162.61)	(60.29%)	6,494.92
Health Insurance	1,465.32	1,989.69	(524.37)	(26.35%)	13,248.26	20,891.75	(7,643.49)	(36.59%)	25,865.98
401K Company Match	154.36	343.28	(188.92)	(55.03%)	1,297.39	3,604.44	(2,307.05)	(64.01%)	4,462.64
Data Processing Fees	0.00	163.99	(163.99)	(100.00%)	104.84	1,721.89	(1,617.05)	(93.91%)	2,131.86
Vehicle	0.00	0.00	0.00	0.00%	279.03	0.00	279.03	0.00%	0.00
Utilities	4,638.21	4,783.00	(144.79)	(3.03%)	47,910.76	47,830.00	80.76	0.17%	57,396.00
Maintenance	0.00	12,760.58	(12,760.58)	(100.00%)	20,450.56	38,769.80	(18,319.24)	(47.25%)	54,195.96
Operating Supplies	0.00	400.00	(400.00)	(100.00%)	2,070.09	4,000.00	(1,929.91)	(48.25%)	4,800.00
Elevator Maintenance	0.00	1,100.00	(1,100.00)	(100.00%)	6,721.25	11,000.00	(4,278.75)	(38.90%)	13,200.00
Uniforms	0.00	0.00	0.00	0.00%	0.00	1,200.00	(1,200.00)	(100.00%)	1,200.00
Licenses and Permits	0.00	125.00	(125.00)	(100.00%)	480.00	1,250.00	(770.00)	(61.60%)	1,500.00
Claims	0.00	0.00	0.00	0.00%	150.00	0.00	150.00	0.00%	0.00
Office Supplies	0.00	25.00	(25.00)	(100.00%)	1,524.17	250.00	1,274.17	509.67%	300.00
Bank Fees	153.57	167.00	(13.43)	(8.04%)	1,698.00	1,670.00	28.00	1.68%	2,004.00
Credit Card Fees	1,342.09	1,224.35	117.74	9.62%	16,119.19	12,243.50	3,875.69	31.66%	14,692.20
Payroll Fees	0.00	177.00	(177.00)	(100.00%)	0.00	1,770.00	(1,770.00)	(100.00%)	2,124.00
Telephone	93.35	775.00	(681.65)	(87.95%)	2,896.75	7,750.00	(4,853.25)	(62.62%)	9,300.00
Cell Phone	35.01	0.00	35.01	0.00%	1,418.10	0.00	1,418.10	0.00%	0.00
Signage	0.00	0.00	0.00	0.00%	469.69	0.00	469.69	0.00%	0.00
Security	0.00	431.33	(431.33)	(100.00%)	0.00	4,313.30	(4,313.30)	(100.00%)	5,175.96
Incentive Fee	0.00	462.86	(462.86)	(100.00%)	0.00	5,613.85	(5,613.85)	(100.00%)	6,350.01
Management Fee	1,294.00	1,294.00	0.00	0.00%	12,940.00	12,940.00	0.00	0.00%	15,528.00
Pay Station Solutions	409.45	0.00	409.45	0.00%	667.35	0.00	667.35	0.00%	0.00
Sweeper	0.00	0.00	0.00	0.00%	8,000.00	0.00	8,000.00	0.00%	0.00
Insurance - GKL	1,379.20	1,095.15	284.05	25.94%	10,910.96	10,951.50	(40.54)	(0.37%)	13,141.80
Computer	0.00	0.00	0.00	0.00%	995.98	0.00	995.98	0.00%	0.00
Snow Removal	0.00	0.00	0.00	0.00%	16,041.05	26,000.00	(9,958.95)	(38.30%)	26,000.00
Tickets/Cards	0.00	0.00	0.00	0.00%	1,705.90	1,200.00	505.90	42.16%	1,200.00
Professional Services	55.95	0.00	55.95	0.00%	289.96	0.00	289.96	0.00%	0.00
Marketing	0.00	168.00	(168.00)	(100.00%)	0.00	1,680.00	(1,680.00)	(100.00%)	2,016.00
Depreciation - Equipment	179.02	261.83	(82.81)	(31.63%)	1,841.72	2,618.30	(776.58)	(29.66%)	3,141.96
Call Center Operations	136.16	800.00	(663.84)	(82.98%)	6,727.28	8,000.00	(1,272.72)	(15.91%)	9,600.00
State Taxes	0.00	82.17	(82.17)	(100.00%)	82.00	821.70	(739.70)	(90.02%)	986.04
Personal Property Taxes	0.00	0.00	0.00	0.00%	556.68	0.00	556.68	0.00%	0.00
Total Operating Expenses	20,759.57	41,487.90	(20,728.33)	(49.96%)	293,137.76	363,106.05	(69,968.29)	(19.27%)	443,475.09
Net Income	8,308.45	18,051.59	(9,743.14)	(53.97%)	209,408.72	218,938.80	(9,530.08)	(4.35%)	247,648.74

Note: Violations are distributed quarterly by the Town.

LAZ Parking Management
M - 540148 - Storrs Center
For the Ten Months Ending April 30, 2020

	July	August	September	October	November	December	January	February	March	April	YEAR TO - DATE
REVENUES											
Transient Parking	11,721.00	20,587.00	29,134.00	30,387.00	22,785.00	18,142.00	20,712.76	25,364.00	13,734.18	1,525.05	194,091.99
Violations	0.00	0.00	10,153.25	0.00	0.00	11,760.50	0.00	12,790.90	0.00	0.00	34,704.65
Monthly Parking	30,512.68	30,565.18	30,706.92	30,602.89	30,706.92	30,421.92	30,519.42	30,571.92	30,796.92	29,420.92	304,825.69
Gross Revenue	42,233.68	51,152.18	69,994.17	60,989.89	53,491.92	60,324.42	51,232.18	68,726.82	44,531.10	30,945.97	533,622.33
Sales Tax	(2,521.71)	(3,054.22)	(4,129.08)	(3,641.61)	(3,193.01)	(3,600.97)	(3,094.04)	(3,338.97)	(2,624.29)	(1,877.95)	(31,075.85)
Net Revenue	39,711.97	48,097.96	65,865.09	57,348.28	50,298.91	56,723.45	48,138.14	65,387.85	41,906.81	29,068.02	502,546.48
OPERATING EXPENSES											
Payroll	8,994.51	10,749.10	8,444.23	10,109.75	10,927.00	10,666.48	9,989.69	11,039.38	11,501.08	8,615.57	101,036.79
Payroll Taxes	776.19	1,222.12	1,394.53	1,629.72	1,769.75	1,355.76	971.12	1,354.23	1,208.56	738.74	12,420.72
Workers Compensation Insurance	84.55	412.39	435.22	508.62	94.24	(15.82)	87.98	315.07	91.47	69.57	2,083.29
Health Insurance	1,275.33	1,275.33	1,275.33	1,275.33	1,275.33	1,275.33	1,465.32	1,465.32	1,200.32	1,465.32	13,248.26
401K Company Match	101.93	231.09	63.96	92.30	99.39	92.22	135.23	161.58	165.33	154.36	1,297.39
Data Processing Fees	52.42	52.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104.84
Vehicle	63.94	42.10	51.26	51.21	0.00	48.29	0.00	0.00	22.23	0.00	279.03
Utilities	155.26	57.34	0.00	19,880.16	2.44	60.98	56.38	22,999.91	60.08	4,638.21	47,910.76
Maintenance	0.00	304.62	6,359.57	3,310.00	865.00	1,904.77	685.96	4,907.20	2,113.44	0.00	20,450.56
Operating Supplies	0.00	51.64	0.00	738.28	670.01	63.91	59.08	244.64	242.53	0.00	2,070.09
Elevator Maintenance	0.00	1,100.70	80.91	2,201.40	1,100.70	0.00	2,237.54	0.00	0.00	0.00	6,721.25
Licenses and Permits	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00
Claims	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	150.00
Office Supplies	1,007.50	0.00	0.00	278.11	54.64	54.64	74.64	0.00	54.64	0.00	1,524.17
Bank Fees	159.04	168.07	174.26	177.77	176.63	172.46	176.88	369.17	(29.85)	153.57	1,698.00
Credit Card Fees	927.68	966.28	1,544.31	2,027.97	2,265.22	1,855.76	1,382.74	2,807.60	999.54	1,342.09	16,119.19
Telephone	585.08	625.03	714.28	70.40	35.03	494.02	93.19	93.19	93.18	93.35	2,896.75
Cell Phone	232.37	0.00	0.00	516.64	494.02	35.02	35.01	35.01	35.02	35.01	1,418.10
Signage	0.00	0.00	0.00	382.87	0.00	0.00	86.82	0.00	0.00	0.00	469.69
Management Fee	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	1,294.00	12,940.00
Pay Station Solutions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	257.90	409.45	667.35
Sweeper	0.00	0.00	0.00	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00	8,000.00
Insurance - GKL	1,095.00	1,095.00	1,095.00	1,095.00	462.22	916.71	1,379.20	1,379.20	1,014.43	1,379.20	10,910.96
Computer	0.00	0.00	995.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	995.98
Snow Removal	0.00	0.00	0.00	0.00	0.00	11,436.00	3,010.44	0.00	1,594.61	0.00	16,041.05
Tickets/Cards	0.00	0.00	0.00	0.00	0.00	0.00	944.20	0.00	761.70	0.00	1,705.90
Professional Services	54.74	54.74	(627.42)	0.00	85.86	24.15	505.99	0.00	135.95	55.95	289.96
Depreciation - Equipment	191.89	191.90	191.90	191.90	179.02	179.03	179.02	179.02	179.02	179.02	1,841.72
Call Center Operations	800.00	820.64	800.00	910.80	669.76	800.00	555.68	800.00	434.24	136.16	6,727.28
State Taxes	82.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.00
Personal Property Taxes	278.34	0.00	0.00	0.00	0.00	278.34	0.00	0.00	0.00	0.00	556.68
Total Operating Expenses	18,691.77	20,714.51	24,287.32	46,742.23	30,520.26	32,992.05	25,406.11	49,444.52	23,579.42	20,759.57	293,137.76
Net Income	21,020.20	27,383.45	41,577.77	10,606.05	19,778.65	23,731.40	22,732.03	15,943.33	18,327.39	8,308.45	209,408.72

Note: Violations are distributed quarterly by the Town.

LAZ Parking Management
M - 540148 - Storrs Center
For the Ten Months Ending April 30, 2020

	Current April	Prior April	Variance	Current YTD	Prior YTD	Variance
REVENUES						
Transient Parking	1,525.05	31,171.00	(29,645.95)	194,091.99	248,531.06	(54,439.07)
Violations	0.00	16,060.15	(16,060.15)	34,704.65	57,821.25	(23,116.60)
Monthly Parking	29,420.92	31,876.92	(2,456.00)	304,825.69	313,966.49	(9,140.80)
Gross Revenue	30,945.97	79,108.07	(48,162.10)	533,622.33	620,318.80	(86,696.47)
Sales Tax	(1,877.95)	(4,727.00)	2,849.05	(31,075.85)	(37,039.85)	5,964.00
Net Revenue	29,068.02	74,381.07	(45,313.05)	502,546.48	583,278.95	(80,732.47)
OPERATING EXPENSES						
Payroll	8,615.57	9,792.41	(1,176.84)	101,036.79	98,336.18	2,700.61
Payroll Taxes	738.74	896.18	(157.44)	12,420.72	9,628.23	2,792.49
Workers Compensation Insurance	69.57	485.23	(415.66)	2,083.29	4,547.88	(2,464.59)
Health Insurance	1,465.32	1,595.33	(130.01)	13,248.26	16,544.99	(3,296.73)
401K Company Match	154.36	92.63	61.73	1,297.39	2,397.04	(1,099.65)
Data Processing Fees	0.00	52.42	(52.42)	104.84	1,105.56	(1,000.72)
Vehicle	0.00	106.01	(106.01)	279.03	572.95	(293.92)
Utilities	4,638.21	58.87	4,579.34	47,910.76	42,939.24	4,971.52
Maintenance	0.00	0.00	0.00	20,450.56	27,236.71	(6,786.15)
Vehicle Lease	0.00	0.00	0.00	0.00	27.27	(27.27)
Operating Supplies	0.00	128.13	(128.13)	2,070.09	1,661.23	408.86
Elevator Maintenance	0.00	1,100.70	(1,100.70)	6,721.25	19,957.29	(13,236.04)
Uniforms	0.00	0.00	0.00	0.00	1,388.69	(1,388.69)
Dues	0.00	0.00	0.00	0.00	313.53	(313.53)
Licenses and Permits	0.00	0.00	0.00	480.00	0.00	480.00
Claims	0.00	0.00	0.00	150.00	0.00	150.00
Office Supplies	0.00	0.00	0.00	1,524.17	582.90	941.27
Bank Fees	153.57	188.45	(34.88)	1,698.00	1,836.72	(138.72)
Credit Card Fees	1,342.09	2,088.01	(745.92)	16,119.19	16,494.31	(375.12)
Telephone	93.35	40.01	53.34	2,896.75	4,277.55	(1,380.80)
Cell Phone	35.01	0.00	35.01	1,418.10	0.00	1,418.10
Signage	0.00	101.03	(101.03)	469.69	150.99	318.70
Incentive Fee	0.00	970.09	(970.09)	0.00	5,292.34	(5,292.34)
Management Fee	1,294.00	1,296.88	(2.88)	12,940.00	12,860.01	79.99
Pay Station Solutions	409.45	0.00	409.45	667.35	0.00	667.35
Sweeper	0.00	0.00	0.00	8,000.00	0.00	8,000.00
Power Washing	0.00	0.00	0.00	0.00	5,955.60	(5,955.60)
Insurance - GKL	1,379.20	387.26	991.94	10,910.96	6,867.26	4,043.70
Computer	0.00	0.00	0.00	995.98	0.00	995.98
Snow Removal	0.00	19,147.81	(19,147.81)	16,041.05	39,720.69	(23,679.64)
Tickets/Cards	0.00	0.00	0.00	1,705.90	1,902.57	(196.67)
Professional Services	55.95	31.12	24.83	289.96	777.56	(487.60)
Administrative Expense	0.00	182.95	(182.95)	0.00	1,959.70	(1,959.70)
Depreciation - Equipment	179.02	0.00	179.02	1,841.72	128.12	1,713.60
Call Center Operations	136.16	800.00	(663.84)	6,727.28	8,000.00	(1,272.72)
Fire/Sprinkler	0.00	0.00	0.00	0.00	105.00	(105.00)
State Taxes	0.00	0.00	0.00	82.00	750.74	(668.74)
Personal Property Taxes	0.00	0.00	0.00	556.68	547.82	8.86
Total Operating Expenses	20,759.57	39,541.52	(18,781.95)	293,137.76	334,866.67	(41,728.91)
Net Income	8,308.45	34,839.55	(26,531.10)	209,408.72	248,412.28	(39,003.56)

Note: Violations are distributed quarterly by the Town.

From: [Ernest Herrick](#)
To: [Town Mngr](#)
Subject: Grant App. Mansfield Fire Dept.
Date: Friday, May 15, 2020 12:57:14 PM

I am a long time resident of Ravine Road (57 years) and Past Assistant Chief of the Eagleville Fire Department. I am writing this email in support of the Towns Grant Application to obtain a combination Pumper/Ariel Fire Truck. I am also in support of increasing Firefighter staffing which will be needed to support this project and for any current and future needs to provide safe and effective Fire and EMS services for the community.

Ernest N. Herrick
178 Ravine Road
Storrs/Mansfield, CT 06268

860-460-1840

From: [verity klassen](#)
To: [Budget2021](#)
Subject: Community center funding
Date: Friday, May 15, 2020 9:28:48 PM

Please note that we would very much like to continue to fund the Community Center and feel it would be a great loss to the community were it to close.

Thank you,

Verity Klassen

100 Maple Rd, Storrs, CT 06268

From: [Emily P](#)
To: [Town Mngr](#)
Subject: Town Meeting 5.15.20
Date: Friday, May 15, 2020 5:12:22 PM

Good Evening Mr. Carrington,

I would like to take an opportunity to voice my support for the small cities grant currently up for discussion amongst the town council. I have viewed the meeting via the Town's website and was encouraged that there will be a special meeting to decide to pursue the grant or not. Chief Fran Raiola should be complimented for having the foresight to bring his idea of a new ladder/pumper concept to the table. I understand his rationale and I support this as a taxpayer.

I also understand the fire department staffing issue that was mentioned. Why purchase a new specialized vehicle and then figure out later how to properly staff it? As I see it, the current fire department staffing is below acceptable standards. We still have firehouses staffed with one person? This needs to be addressed by the council and a solution to increase staffing needs to be developed and implemented sooner rather than later. Mansfield is growing and in order to keep up, our infrastructure needs to grow too to meet new and increasing demands on services. Unfortunately volunteerism in the fire service is on a decline. To rely on neighboring communities for automatic aid would be irresponsible to say the least. Of course there will be times where mutual aid is needed and necessary, but should not be a part of regular activities. Please encourage the staffing discussion and please support our fire department's needs.

As a town resident, taxpayer and wife of a career firefighter in a neighboring municipality, I understand first hand the importance of firefighter safety thru proper staffing. I also understand there are costs associated and that alternative funding opportunities, such as grants, are great mechanism's to achieve needs and defray these costs.

Thank you for your time and best of luck in pursuit of the small cities grant.

Sincerely,

Emily Palmer
[6 West Highland Rd.](#)
[Mansfield Center, CT 06250](#)

Sent from my iPhone

From: [Mary Shea](#)
To: [Town Mngr](#)
Date: Friday, May 15, 2020 8:07:54 AM

Dear Mr. Carrington,

I watched the town council meeting from May 11, 2020 with my mother Anne Shea who is also a mansfield resident (51 years). We felt compelled to email you in support of the town applying for the small cities grant for the purchase of the needed equipment for the the fire department. We were actually quite surprised that with recent and future development, the town did not already have a plan for this equipment and the staffing it requires. We were equally if not more shocked that the staffing levels for our fire department seem to be at best a minimum to staff only one fire truck and one ambulance at any given time. In closing we would like the town to know we support the grant and more importantly support more staffing to allow our fire department to operate safely and efficiently.

Sincerely,

Mary M. Shea
43 Riverview Rd
Mansfield Center CT 06250

Anne L. Shea
863 Warrentville Rd
Mansfield Center CT 06250

From: [Toni Moran](#)
To: [Town Council](#); [John C. Carrington](#)
Subject: UPDATE 5.18
Date: Monday, May 18, 2020 9:43:07 AM

The town continues to plan for cautious reopening in accordance with state rules, agency guidance and assistance from professional organizations. For example, Planning and Zoning is working with the Downtown Partnership, local businesses and state guidance on creating revised regulations and permitting processes to allow for opening expanded outdoor seating for restaurants. As of today, there are 4 applications for such expansions. Schools and Parks and Recreation are waiting for state rules and guidance on opening summer school and camps. The Mansfield Drive-in is also planning on limited reopening, both for public use and for a potential EOS graduation.

In addition, the town continues to provide for those who are in need by expanding delivery of school meals using school buses for delivery as well as having one site for pickup at the Middle School. Human Services continues to expand food deliveries and resources through its pantry, TEFAP and Food Share services at least biweekly. The Board of Education, Parks and Recreation and Human Services continue to make individual contacts with residents, either as parents, members or residents at risk.

Emergency Management, the Fire Department, the Health District and others arrange for PPEs for varying groups, from first responders to essential workers, local medical providers and open businesses.

Meanwhile, the ordinary business of the town proceeds. The search for a Finance Director failed to produce an acceptable candidate, so our HR director is beginning a new search. The town-wide tag sale is being postponed until August (hopefully). Parks and Rec staff were interviewed by Wayne Norman this morning. Fire, Police, IT, Facilities continue to work from home if possible, if not they are on the roads, in appropriate vehicles and practicing social distancing.

Mansfield has a cumulative total of 25 cases and 2 deaths, but no change over the weekend. The Health District receives notice of 2-4 cases a day, and has completed 123 case contacts, with a number still ongoing. People are recovering, and contact tracing is now prepared to followup on those cases as well as new ones. A limited number of volunteers are now being trained to do case contact tracing, using a new state system.

That's all for now, folks!

Toni

Communication to the Town Council

May 18, 2020

Topic: Budget trends

From: David Freudmann
22 Eastwood Rd., (06268)
860-429-0763, davidf235@yahoo.com

The following letter, which I submitted to the Willimantic Chronicle, was published on April 30, 2020:

Editor:

As the Mansfield budget season unfolds, let us consider intermediate-term trends as well as the near term.

1. Debt service, \$275,000 last year, will cost \$700,000 in the fiscal year starting in July, and \$2.7 million five years later.
2. Pension costs, increasing by 19 percent in the new budget to \$1.2 million, will be approximately \$2 million in five years.
3. The Mansfield Community Center, an \$8 million white elephant, costs the town between \$1.2 million to \$1.5 million in operating and capital expenditures, yearly, after fee revenue. More red ink will flow as systems age.
4. I predict the Mansfield Town Council will duplicate at Four Corners the corporate welfare “public private partnership” financial debacle of Downtown Storrs. Millions of tax dollars will be spent enticing and subsidizing developers there.

The council majority will duly rubber-stamp the 2020-21 budget in June. It never cuts anything and is uninterested in oversight.

David Freudmann
Mansfield

Freudmann is a member of the Mansfield Town Council

John C. Carrington
Interim Town Manager

May 19, 2020

Dr. Miranda Davis
48 Fellen Rd
Storrs, CT 06268

Re: Appointment to Mansfield Conservation Commission

Dear Dr. Davis:

I am pleased to appoint you to the Mansfield Conservation Commission as an alternate for an initial term to expire on August 31, 2023.

I trust that you will find the work of the Commission to be rewarding, and I greatly appreciate your willingness to serve our community.

Please do not hesitate to contact me with any questions regarding your appointment.

Regards,



John C. Carrington, P.E.
Interim Town Manager

CC: Town Council
Mansfield Conservation Commission
Sara-Ann Chaine, Town Clerk

Michael Thompson, President
Mansfield Firefighters Association
62 Cedar Swamp Road
Storrs-Mansfield, CT 06268

May 19, 2020

John Carrington, Interim Town Manager
Town of Mansfield
4 South Eagleville Road
Storrs-Mansfield, CT 06268

Dear John,

I am writing as president of the Mansfield Firefighters Association (MFFA). As you know, fire services in Mansfield have been going through some changes while working toward consolidation. As part of these changes, this correspondence is to advise the Town of Mansfield that the intent of the MFFA is to turn over ownership of 4 pieces of apparatus to the town. This is part of the ongoing streamlining of services to the Town of Mansfield Fire & Emergency Services Department.

The 4 pieces of apparatus are as follows:

- Engine Tank 407
- Rescue 107
- Forestry 307
- Service 307

These pieces of apparatus are owned outright with no debt owed and the Town of Mansfield has managed all vehicle maintenance. As a result, there will be no additional costs involved in this transfer.

Thank you for your time and please do not hesitate to contact me with any questions.

Respectfully,

A handwritten signature in cursive script that reads "Michael Thompson".

Michael Thompson
President, Mansfield Firefighters Association
thompsonml@mansfieldct.org