



**CELEBRATE MANSFIELD FESTIVAL COMMITTEE
MEETING
Wednesday, May 27, 2020 at 5:00 PM**

Committee members and staff will be calling in to the meeting. This meeting is physically closed to the public but the public may view the meeting on livestream at https://townhallstreams.com/stream.php?location_id=69&id=29227

Public Comment will be accepted by e-mail at mdp@mansfieldct.org or by USPS mail and must be received prior to the meeting

AGENDA

1. Call to order
2. Public comment
3. Introduce new Committee member, Kyle Muncy
4. Approve Minutes from April 29, 2020 (attached)
5. Update on new fundraising timeline per the Board of Directors
6. Discuss potential changes to event for health and safety:
 - a. Booth distancing / guest distancing
 - b. Directional arrows
 - c. Sanitizer / hand washing stations
 - d. Crowd size limits
 - e. Other
7. Discuss event registration: Activity Booths, Food Booths, Craft Booths
 - a. Review registration materials and discuss needed updates and changes (attached)
 - b. Discuss timeline for registration, extensions, and requirements
 - c. Review the addition of Craft Booths in 2020
8. Adjourn

Next meeting: Wednesday, June 24, 2020 at 4:00 PM

MANSFIELD
DOWNTOWN
PARTNERSHIP
Business and Community