

## SPECIAL MEETING MINUTES

Members Present: Bill Briggs, John Carrington, John Fratiello, David Litrico, Kelly Lyman, Toni Moran, Paul Shapiro

Staff Present: Sheri Baczanski, Public Works Specialist; Allen Corson, Director of Facilities Management; Derek Dilaj, Acting Director of Public Works; Cherie Trahan, Director of Finance; Bill Trietch, Deputy Director of Facilities Management

Guests: Robert Banning, Principle & Chief Electrical Engineer, Silver Petrucelli; Paul Jorgensen, Associate & Architect, Silver Petrucelli; David Stein, Principle & AIA, Silver Petrucelli; Michael Chambers, Electrical Engineer

1. CALL TO ORDER:

Meeting called to order at 8:32AM by Paul Shapiro

2. APPROVAL OF May 27, 2020 MINUTES:

Mr. Briggs **moved** to approve the minutes of the May 27, 2020 meeting. Mr. Fratiello seconded the motion.

The motion **passed** unanimously.

3. UPDATES: ENVIRONMENTAL (HAZMAT) AND STRUCTURAL ANALYSIS

Mr. Corson told the Committee that the test field cuts for hazardous materials has been done and lab results should be available within the next few weeks. Mr. Jorgensen shared the results of the structural analysis report and the Committee discussed accommodating photovoltaic panels and load capacities / safety of roof in the event of heavy wet snow.

*Mr. Litrico joined the meeting at 8:36AM*

4. ELECTRICAL ENGINEERING REPORT RE: SYSTEM SIZE ON PV SYSTEM

Mr. Chambers shared a presentation on Solar Photovoltaic Panels and answered questions about ballasted roof systems. The Committee discussed utility costs and energy usage with solar photovoltaic panels.

5. ROOF STYLE OPTIONS AND COSTS

Discussion covered different roof types which were identified as: membrane, single or double ply, standing seam and metal.

6. DATE FOR NEXT MEETING

The Committee discussed dates for presenting to the Board of Education and the Town Council. Targeted date for a BOE presentation is July 2, 2020. Targeted date for Town Council presentation is July 13, 2020.

The Committee agreed to hold its next Special meeting on June 23, 2020.

7. ADJORNMENT:

Mr. Briggs **moved** to adjourn the meeting at 10:09AM. Ms. Moran seconded the motion.

The motion **passed** unanimously

Respectfully Submitted,

Tasha N. Smith  
Executive Assistant, Town Manager's Office