

MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Steve Ferrigno, Mary deVecchis, Toni Moran, Kathy Ward, Chris McNaboe, Kelly Lyman, John Carrington

Members Absent: Richard Weyel

Staff Present: Curt Vincente, Director of Parks and Recreation; Cherie Trahan, Director of Finance; Allen Corson, Director of Facilities Management

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Jeff Brown (TSKP Studio)

1. CALL TO ORDER

Meeting called to order at 4:34PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Ms. Day **moved** to approve the minutes of the July 9, 2020 meeting.
Ms. Ward seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Ms. Smith went over the milestone schedule and spoke to the Committee about plans for well drilling and upcoming Planning and Zoning hearings. The Committee was informed that the Phase 1B archeological report should be ready by the end of the month.

4. ARCHITECTS UPDATE

Mr. Szczypek went over the revised floor plans indicating some minor changes in the building configuration. He also went over the site plans schematic design including possible outdoor storage space for maintenance equipment. The Committee discussed interior lighting and window plans.

Ms. deVecchis left the meeting at 5:05pm due to power outage

5. SELECTION OF STUDENT BATHROOM CONFIGURATION

Mr. Brown went over several options for designs of the toilet rooms, including gender-specific and gender-neutral models and options for sink locations. The Committee discussed locations for janitor's closets inside or near the toilet rooms, having a combination of gender neutral and gender specific room, and facilities that can be used by the public.

It was the consensus of the Committee to go with the toilet room design designated by the gold label (*as labeled in the 7-23-20 Packet*)

6. COMMITTEE APPROVAL OF PLANS AND SPECIFICATIONS FOR PHASE 1 WELL DRILLING AND TESTING

Ms. Moran moved to certify that the final plans and project manual as prepared for bidding and dated July 21, 2020, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated July 21, 2020, have been reviewed and approved. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

7. REVIEW JULY INVOICE PACKAGE

Ms. Day **moved**, effective July 23, 2020, to approve Archeological Consulting Services invoice number 11200801 for archeological services, Consulting Engineering Services Inc. invoice number 2020067.00-0000004 for engineering services, TSKP Studio invoice number 5 for architectural services, and Colliers International invoice number 006614 for project management services related to Project #078-0068N Mansfield Elementary School. Ms. McNaboe seconded the motion.

The motion **passed** unanimously.

8. OTHER ITEMS COMING BEFORE THE COMMITTEE

There was discussion of the next meeting with the State.

9. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:49PM. Ms. McNaboe seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office