

MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Steve Ferrigno, Mary deVecchis, Toni Moran, Kathy Ward, Richard Weyel, Chris McNaboe, Kelly Lyman,

Members Absent: John Carrington

Staff Present: Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance; Jay O'Keefe, Acting Director of Parks and Recreation

Guests: Scott Pellman (Project Manager, Colliers International), Ryszard Szczypek (TSKP Studio), Jeff Brown (TSKP Studio), Mehmet Sahin (TSKP Studio)

1. CALL TO ORDER

Meeting called to order at 4:32PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Ms. Day **moved** to approve the minutes of the August 27, 2020 meeting.
Ms. deVecchis seconded the motion.

The motion **passed** unanimously with Ms. McNaboe abstaining.

3. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman went over the updated Milestone schedule and the Phase 1 final approval letter from OSCGR. He informed the Committee that the RFP for Phase 1 well testing and drilling has been completed and published. The Committee discussed the project budget and contingency percentages, a proposed Administrators meeting, Security Review meeting and the upcoming Planning and Zoning Commission's Wetlands public hearing that is scheduled for September 21, 2020.

4. ARCHITECTS UPDATE

Mr. Szczypek spoke to the Committee about the current state of competitive pricing. He also reported that the Planning and Zoning application was received and the public hearing is scheduled for September 30, 2020. Mr. Szczypek also spoke to the Committee about the site walk-through with Town staff that went well.

Mr. Brown went over the updated site design, focusing on outdoor activity space. He then shared a 3 dimensional graphic presentation of the indoor spaces. The Committee discussed the use and care of the proposed outdoor learning / activity spaces and interior design features.

5. OTHER ITEMS COMING BEFORE THE COMMITTEE

The Committee discussed possibly scheduling a site visit in October.

6. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:34PM. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office