

AGENDA

In accordance with Governor Lamont's Executive Order 7B and social distancing guidelines recommended by the CDC to slow community spread of COVID-19, this meeting is physically closed to the public. The public may view the meeting live at <https://mansfieldct.gov/video> or on Charter Spectrum Cable Channel 191 (the website is recommended as it is a higher image clarity).

Public Comment will be accepted by email at TownMngr@mansfieldct.org or by USPS mail at 4 South Eagleville Road, Mansfield CT 06268 and must be received prior to the meeting (public comment received after the meeting will be shared at the next meeting). Additionally, public comment can be phoned in live. Please email TownMngr@mansfieldct.org or call 860-429-3336 ext. 5 by Noon on the day of the meeting to receive instructions for how to phone in public comment.

Call to Order

Opportunity for Public Comment

Staff Reports

1. Approval of Minutes
 - a. August 11, 2020

Old Business

New Business

2. FY 2019/20 Proposed Yearend Transfers
3. Proposed Capital Improvement Program Adjustments FY19/20
4. Financial Statements as of June 30, 2020
5. Proposed Capital Improvement Program Adjustments FY20/21

Communications/Other Business/Future Agenda Items

Adjournment

DRAFT MINUTES

Members Present: Kochenburger (Chair), Shaiken, Fratoni (joined at 6:29pm)

Other Council Members Present: Moran, Freudmann

Staff Present: Carrington, Trahan, Vincente, O'Keefe, Rontey, Schaefer

Guests: None

1. Meeting called to order at 6:01 pm
2. Opportunity for Public Comment – None
3. Staff Reports – Communication With Those Charged with Governance from Vanessa Rossitto, CPA, Audit Partner, blumshapiro was reviewed and discussed.
4. Approval of minutes for July 14, 2020

Shaiken moved and Kochenburger seconded to approve the minutes of July 14, 2020 as presented. Motion passed two in favor.

Kochenburger and Shaiken agreed to move item #5 Health Insurance Fund Reserve Policy forward in the agenda so that Fratoni would be in attendance for the other agenda items.

5. Health Insurance Fund Reserve Policy – Trahan reviewed the three changes to the policy requested by the Regional School District 19 Finance Committee and answered questions from the Committee.

Shaiken moved and Kochenburger seconded to recommend the Town Council approve the proposed changes to the Health Insurance Fund Reserve Policy. Motion passed two in favor.

6. Liability Insurance – Trahan informed the Committee that staff has begun looking into filing a business interruption claim with CIRMA for the pandemic. The Committee discussed increasing the excess liability coverage to \$15M. The Committee agreed to leave the coverage at \$10M but to periodically review.
7. Parks & Recreation – Director Vincente gave a brief overview of the Preliminary Business Plan. Jay O'Keefe and Kim Rontey assisted with answering questions from the Committee. The Committee is interested in seeing the top 3 or 4 initiatives to increase Silver Sneakers revenue. The Committee would like to see how they would be implemented and how the "success" of these initiatives would be measured. The Committee also recognized that the start of these initiatives is highly dependent on COVID-19 restrictions.
8. Preliminary Yearend Results – Director Trahan reviewed the FY 2019/20 Preliminary Results, including an analysis of the significant revenue and expenditure variances. As discussed earlier

with the Committee, Trahan recommended letting the revenue surplus (estimated at \$440,050) roll into Fund Balance. Trahan also recommended using the expenditure surplus (estimated at \$576,660) be used primarily for transfers for the following programs: Parks & Recreation Fund operations, to cover the Lenard Hall overrun, to fund the abatement of asbestos side and lead paint on the exterior of the Library. Final recommendations will be provided to the Finance Committee at their September meeting.

9. Communications/Other Business/Future Agenda Items – Wrap up liability insurance discussion; financial projections for Director Vincente’s operational recommendations for the Parks and Recreation Fund.

10. Adjournment. The meeting adjourned at 7:36pm.

Respectfully submitted: Cherie Trahan, Director of Finance

MEMO

To: John Carrington, Interim Town Manager
From: Charmaine Bradshaw-Hill, Director of Finance
Date: September 23, 2020
Subject: **Yearend Budget Transfers 2019/20**

Revenues exceeded budget by approximately \$442,000. Key drivers of this surplus were: interest income for \$216,384 and building inspection program for \$161,484.

Expenditures were under budget by approximately \$592,000. Key drivers of this savings were: police services, salaries savings from staff transitions, and savings in numerous accounts due to the pandemic.

This gives us the opportunity to not only increase fund balance, but also take care of some critical funding needs. Pursuant to the Charter (C406), the Town Council may approve appropriations of non-tax revenues without limitation. In addition, the Town Council may approve transfers from one department to another in an aggregate amount not to exceed 0.5% of the annual budget in any one fiscal year.

Management's recommendation is to increase Fund Balance by \$442,000 and to provide \$592,000 in funding for the following:

- Parks & Recreation (P & R) operating loss for FY 19/20 - \$252,000
- Parks & Recreation potential operating loss for FY 20/21 - \$125,000
- Asbestos and lead paint removal, siding replacement for Buchanan Library - \$125,000
- Upgrade to the bucket truck - \$61,000
- Complete furniture upgrade at Town Hall - \$29,000

To do this in compliance with the Charter, if the Council concurs with management's recommendation, the Town Council would need to appropriate \$216,000 of interest income and \$109,000 of building permit revenue for the purpose of a transfer out to Parks & Recreation in the amount of \$325,000. The balance of the transfers (including the balance recommended for P & R) would come from expenditure savings in other line items. The attached chart (Yearend Budget Transfers) details the transfers that would result from the above actions.

Also attached is a Preliminary Schedule of Changes in Fund Balance showing the impact of the additional appropriations and operating results for the fiscal year ended June 30, 2020. This increase brings the Fund Balance reserve to 13.7% of expenditures moving closer to our goal of 15%.

Lastly, the following is a brief description of the requested transfers over \$1,000.

Increase in Appropriations

- Human Resources: \$6,134 – This increase is due primarily to the cost of the renovations separating the HR's and Town Manager's offices. These renovations were offset by the savings from professional development.

- Central Services: \$32,638 – This increase is due largely to the unexpected costs associated with COVID 19. There were \$13,240 for unbudgeted COVID related expenditures charged to the central services account. The postage and printing overages are offset by the appropriations in the revenue collections and general elections account. Additionally, there were increased costs for non-capitalized furnishings to purchase council chambers chairs.
- Planning and Development: \$62,640 – This increase is due primarily to the costs associated with hiring consultants to review the applications. These fees exceeded budget by \$44,492 but are offset by revenues from the property owners. Additionally, there were increases in payroll due to new staff member's salary being transferred to contingency during the salary transfers.
- Employee Benefits: \$44,996 –The increase is primarily driven by unemployment compensation expenditures that exceeded budget by \$31,500. Additionally, the MERS payments for Firefighters exceeded projections by more than \$13,500 because of the extra overtime payments due to their new bargaining unit agreement.
- Other Financing Uses: \$592,000 – This increase represents the recommended transfer out noted above.

Due to the large number of budget reductions directly associated with the closure due to COVID 19, a brief description of notable reductions greater than \$20,000 are listed below.

Major Reductions

- General Elections: \$61,561 – This decrease in general elections expenditures is directly tied to the savings in salaries due to the closure. Over \$56,000 of savings was due to unpaid salaries and training costs earmarked for the primary that did not occur in FY1920 per the governor's executive order. An additional savings of \$5,500 was realized from printing, postage and supplemental food items not being purchased during the closure.
- Police Services: \$191,992 – These savings were due to a reduction in fringe benefits from 119% to 84.07% in the resident state trooper contract. Additionally, this savings has offset the more than \$53,000 in state trooper overtime that was not covered by the expected funds from the under aged drinking grant. This grant was not renewed for FY1920.
- Fire Prevention: \$25,976 – This savings is a result of the unexpended budgets for professional development, public education materials and unused funds for water hydrants.
- Fire and Emergency Services: \$36,172 – This savings is due primarily to reductions in maintenance repairs and testing costs for emergency vehicles. The current replacement schedule has reduced the need for significant repairs.
- Equipment Maintenance and Engineering: \$48,745 – This savings is due to salaries as there was staff out on long-term disability, workers comp and short-term disability. Additionally, we realized a savings of \$26,000 in auto parts and equipment that was not purchased over the fiscal year.

- Facilities Management: \$34,856 – This reduction is due to salary savings. The custodial overtime and substitute savings due to the shutdown of Town buildings.
- Human Services: \$69,819 – This reduction is directly tied to the COVID 19 closures as most of the work done by Human Services is achieved in person. We realized significant savings of \$31,445 in salaries and \$26,755 in fee waivers that were not granted over this time period. The balance of the savings comes from the unpurchased resources such as supplies, training and mileage.
- Library Services: \$29,034 – This reduction is largely due to a salary savings of \$26,157 and \$2,877 in professional development because of the library’s closure during this time.
- Contingency: \$137,679 –This is the balance of contingency after the \$190,000 was transferred to cover contracted salary and benefit increases.

If the Council concurs with the recommendations, the following motions are in order:

Move, to appropriate \$216,000 of interest income and \$109,000 of building permit revenue to the Transfer Out to Parks and Recreation. Further, move to approve the proposed yearend transfers described above and detail in the attached chart, Yearend Budget Transfers.

**Town of Mansfield
General Fund**

Preliminary Schedule of Changes in Fund Balance - Budgetary Basis

For the Year Ended June 30, 2020

Assigned						\$ 21,771	
Undesignated						6,937,853	
						<u>6,937,853</u>	
Fund Balance, July 1, 2019						\$ 6,959,624	
	Original Budget	Proposed Amendment	Final Budget	Estimated Actual	Budget Comparison		
	<hr/>						
Total revenues and transfers in	\$ 53,872,970	\$ 325,000	\$ 54,197,970	\$ 54,313,020	\$ 115,050		
Appropriation of fund balance	<hr/>						
Total appropriation, transfers in	53,872,970	325,000	54,197,970	54,313,020	115,050		
	<hr/>						
Total expenditures and transfers out:							
Town	19,126,680	325,000	19,451,680	19,125,069	326,611		
Mansfield Board of Education	23,637,850		23,637,850	23,637,850	-		
Contribution to Region #19 Board of Ed	11,108,440		11,108,440	11,108,440	-		
	<hr/>						
Total expenditures	53,872,970	325,000	54,197,970	53,871,359	326,611		
	<hr/>						
Results from budgetary operations	\$ -	\$ -	\$ -	\$ 441,661	\$ 441,661	441,661	
	<hr/> <hr/>						
Fund balance, June 30, 2020						\$ 7,401,285	
	<hr/> <hr/>						
Fund balance:							
Assigned Fund Balance							\$ 21,771
Unassigned Fund Balance - 13.7% of FY 19/20 Expenditures							7,379,514
							<u>7,379,514</u>
Total Fund Balance - 13.7% of FY 19/20 Expenditures							<u>\$ 7,401,285</u>

**Town of Mansfield
Yearend Budget Transfers
FY 2019/20**

Account Number and Description	Budget	Additions	Reductions	YTD Exp & Encumb	Balance
11100 Legislative	105,720		(11,044)	94,676	-
12100 Municipal Management	-			-	-
12200 HUMAN RESOURCES	503,840	6,134		509,974	-
13100 Town Attorney	85,000		(14,762)	70,239	-
13200 Probate	10,190		(5)	10,185	-
14200 Registrars	-			-	-
15100 Town Clerk	225,470		(4,584)	220,886	-
15200 General Elections	123,580		(61,561)	62,019	-
16100 Finance Administration	461,950			461,950	-
16300 Revenue Collections	189,370		(15,282)	174,088	-
16402 Property Assessment	259,900		(12,659)	247,241	-
16510 Central Copying	-			-	-
16511 Central Services	61,100	32,638		93,738	-
16600 Information Technology	209,860			209,860	-
21200 Police Services	1,985,200		(191,992)	1,793,208	-
21300 Animal Control	124,690		(18,426)	106,264	-
22101 FIRE PREVENTION	215,060		(25,976)	189,084	-
22155 Fire & Emerg Services Admin	-			-	-
22160 Fire & Emergency Services	2,253,970		(36,172)	2,217,798	-
23100 Emergency Management	73,500		(7,478)	66,022	-
30200 PW ADMIN/SUPERV/OPERATIONS	1,628,610		(1,620)	1,626,990	-
30300 Road Services	-			-	-
30400 Grounds Maintenance	-			-	-
30600 Equipment Maintenance	532,610		(34,327)	498,283	-
30700 Engineering	111,760		(14,418)	97,342	-
30800 Building Inspection	429,150		(13,844)	415,306	-
30900 Facilities Management	946,980		(34,856)	912,124	-
41200 Health Regulation & Inspec.	140,440	3		140,443	-
42100 HUMAN SERVICES	828,900		(69,819)	759,081	-
43100 Library Services	835,140		(29,034)	806,106	-
45000 GRANTS TO AREA AGENCIES	45,800			45,800	-
51100 PLANNING & DEVELOPMENT	310,940	62,640		373,580	-
58000 Boards and Commissions	4,450		(3,579)	871	-
71000 Employee Benefits	2,991,140	44,996		3,036,136	-
72000 INSURANCE (LAP)	199,250	703		199,953	-
73000 Contingency	139,290	325,000	(137,679)	-	326,611
92000 Other Financing Uses	3,093,820	592,000		3,685,820	-
_Total_111 GENERAL FUND - TOWN	19,126,680	1,064,115	(739,115)	19,125,069	326,611

MEMO

To: John Carrington, Interim Town Manager
From: Charmaine Bradshaw-Hill, Director of Finance
Date: September 23, 2020
Subject: **Proposed Capital Improvement Program Adjustments for FY 19/20**

Periodically we adjust and close out capital projects as appropriate. The adjustments listed below reduce the appropriation for projects that came in under budget and increase the appropriation for projects that came in over budget or where additional funding was received. In addition, we are recommending the following appropriations to coincide with the yearend transfers memo and the Mansfield Board of Education yearend transfers to Capital:

1. The appropriation of \$120,000 from Town Aid Road Fund for road re-surfacing.
2. The appropriation of \$61,000 from the Town General Fund yearend transfers for an upgraded Bucket Truck.
3. The appropriation of \$57,749 of additional permit fees and parking garage maintenance fee from LAZ.
4. The appropriation of \$114,363 parking garage maintenance fees from Storrs Center Reserve Fund.
5. The appropriation of the \$5,000 Taylor Family Trust contribution received in 2019.
6. The appropriation of a \$100 contribution made to the Parks and Preserves Management project.
7. The appropriation of \$95,000 from the CNR fund that was received from the Mansfield Board of Education yearend transfers for technology and software purchases.
8. The appropriation of \$25,000 from the CNR fund that was received from the Mansfield Board of Education yearend transfers for ropes course maintenance and re-opening needs
9. The appropriation of \$125,000 from the Town General Fund yearend transfers for the asbestos/lead paint removal and siding replacement at the Library.
10. The appropriation of \$29,000 from the Town General fund yearend transfers for furniture needs at the Town Hall.
11. The reduction of \$20,000 appropriation in funding from the Mansfield Discovery Depot for carpet replacement.
12. The appropriation of \$90,000 from the CNR fund that was received from the Mansfield Board of Education yearend transfers for the repairs and maintenance at the Mansfield Middle School.

The following chart reflects all proposed adjustments:

Close Project	Project	Funding Adjustment	Notes
Close	81922 Police Services Consulting Assistance	-	Close out project
Close	82846 Vehicle Exhaust System	-	Close out project
Close	82849 Rescue 207	-	Close out project
	83524 Road Resurfacing	120,000	Appropriate transfer in from Town Aid Road fund
	83922 Bucket Truck	61,000	Appropriate yearend funding from general fund transfers for upgrade
Close	83923 Toolcat Utility Work Truck	-	Close out project
Close	84103 Storrs Center Reserve	57,749	Appropriate permit fees received and parking garage maintenance fee from LAZ
	84137 Parking Garage Repairs/Maintenance	114,363	Appropriate transfers in from from Storrs Center Reserve and interest income
	85105 Open Space	5,000	Appropriate contribution from Taylor Family Trust received in 2019
	85835 Parks & Preserves Management	100	Appropriate contribution received
	86291 Technology Infrastructure-Schools	95,000	Appropriate transfer in from Board of Ed general fund for technology and software needs
	86292 School Building Maintenance	25,000	Appropriate transfer in from Board of Ed general fund for ropes course maintenance and re-opening needs
Close	86299 Marketing/Branding/Comm Project	-	Close out project
	86306 Library Building Repairs	125,000	Appropriate yearend funding from general fund transfers for asbestos/lead paint removal and siding replacement
	86309 Furniture & Fixtures	29,000	Appropriate yearend funding from general fund transfers for Town Hall replacements
	86315 Daycare Building & Repairs	(20,000)	Reduce appropriation from MDD for new carpet
Close	86318 Facilities Study	-	Close out project
	86402 MMS Renovations	90,000	Appropriate transfer in from Board of Ed general fund for repairs and maintenance
	Total:	\$ 702,212	

MEMO

To: Mansfield Town Council
CC: John C Carrington, Interim Town Manager
From: Charmaine Bradshaw-Hill, Director of Finance
Date: September 23, 2020
Subject: **Town of Mansfield Financial Statements dated June 30, 2020**

Attached please find the financial report for the period ending June 30, 2020.

Town of Mansfield

Financial Statements

(For the Period Ending June 30, 2020)

**Finance Department
Charmaine Bradshaw-Hill
Director of Finance
September 23, 2020**

Town of Manfield

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June 30, 2020

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MEMO

To: Mansfield Town Council
CC: John C Carrington, Interim Town Manager
From: Charmaine Bradshaw-Hill, Director of Finance
Date: September 10, 2020
Subject: **Town of Mansfield Financial Statements dated June 30, 2020**

Overview

General Fund Revenues

Tax Collections

The total collection rate through June 30, 2020 is 98.6% consistent with last year. Real estate collections, which account for approximately 84.9% of the levy, are 99.1% as compared to 99.3% for last year. Collections in motor vehicles are 94.9% as compared to 95.1% for last year.

Licenses and Permits

Conveyance taxes received are \$119,444 or 79.6% of the annual budget. Building permits received are \$288,756 or 165% of the annual budget of 175,000.

State Support for Education

The Education Cost Sharing (ECS) Grant for FY 2019/20 is budgeted at \$9,509,100. The final grant award received was \$9,559,510 or \$50,410 more than budget.

State Support for General Government

The PILOT grant is by far the largest single grant within this category. The PILOT grant is budgeted at \$5,566,520; the Select PILOT payment at \$2,630,447; and the Municipal Stabilization grant at \$661,283.

Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. We collected \$234,307 or 137% of expected budget. Fire Safety code fees collected were \$59,225, we budgeted the collection at \$ 15,000.

Fines and Forfeitures

We collected \$60,953 or 179% of expected budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30, 2020 is \$416,384 as compared to \$513,191 for the same period last year. STIF interest rate for June 2020 was 0.35% as compared to 2.42% for the same period last year.

General Fund Expenditures

Town Expenditures

Expenditures were under budget by approximately \$592,000. Key drivers of this surplus were: police services, salaries savings from staff transitions, and saving in numerous accounts due to the pandemic. More information can be found in the year end transfer request memo.

Other Governmental Funds

Day Care Fund

The Day Care Fund ended the period with revenues exceeding expenditures by \$182,305. Fund balance at July 1, 2019 of \$31,800 increased to \$214,105 at June 30, 2020. This is primarily due to a receiving of the MDD COVID Paycheck Protection Program grant of \$150,000.

Cafeteria Fund

Expenditures exceeded the collection of revenue by \$114,828 in fiscal year 2019/20 due to COVID-19. Meals were provided to school children at no cost. At this time, there is no mechanism for grant funding for lost revenue. However, we are submitting for reimbursement of the cost of the food purchased. Fund balance at July 1, 2019 decreased from \$173,784 to \$58,956. The MBOE approved the recommended transfers of \$78,000 from the operating surplus to the Cafeteria Fund to help offset the loss to this fund.

Recreation Program Fund

Expenditures exceeded revenues by \$264,043 for the period. Fund balance at July 1, 2019 decreased from \$31,984 to negative balance of \$232,059 at June 30, 2020. Recommended transfer from General Fund to cover the negative fund balance is included in the year end transfers memo.

Capital Non-Recurring Fund

CNR began this fiscal year with a fund balance of \$658,177. The Fund balance decreased by \$20,737. The ending fund balance for the FY 2019/20 is \$637,439.

Town Aid Road Fund

Revenues exceeded expenditures by \$35,118 for the period. Fund balance at July 1, 2019 increased from \$134,807 to \$169,925 at June 30, 2020. Council needs to appropriate the \$120,000 for Capital Project.

Debt Service Fund

Fund Balance decreased from \$166,679 on July 1, 2019 to \$60,371 at June 30, 2020. Outstanding debt was reduced by the principal payment of \$435,000.

Transit Services Fund

The Transit Services Fund ended the period with expenditures exceeding revenue by \$19,141. Which reduced the fund balance from \$141,017 to \$121,876.

Enterprise/Internal Service Funds

Solid Waste Fund

Expenditures exceeded revenues by \$70,237. Retained Earnings decreased from \$1,041,546 at July 1, 2019 to \$971,309 at June 30, 2020 with accordance of the budget projections.

Health Insurance Fund (Town, Mansfield BOE, and Region 19 BOE)

Expenditures exceeded revenue through June 30th by \$115,646. Fund balance was reduced from \$5,343,982 at July 1, 2019 to \$5,228,336 at June 30, 2020. Claims through June averaged \$510,823 (on fiscal year basis) compared to \$544,364 the average for last fiscal year, which represents 6.2% decrease. The Health Insurance Fund surplus distribution was \$1,200,000. The Health Insurance Fund is considered to be fully funded when maintaining a fund balance of \$ 2.1 million.

Worker's Compensation Fund

Revenues exceeded expenditures by \$30,423 for the period. Retained earnings increased from \$107,109 to \$137,532 at June 30, 2020.

Management Services Fund

Management Services Fund revenue through June 30, 2020 exceeded expenditures by \$165,634. Fund Balance increased from \$2,248,699 at July 1, 2019 to \$2,414,333 at June 30, 2020.

Cemetery Fund

Retained earnings in the Cemetery Fund increased from \$272,118 at July 1, 2019 to \$297,381 at June 30, 2020. The major impact on the increase in fund balance has the growth in the investment income that was \$21,435 for the year.

The major costs for this fund are mowing and cemetery maintenance.

Eastern Highlands Health District

Operating revenues exceeded expenditures by \$63,042. Fund Balance increased from \$432,295 to \$495,337

Mansfield Downtown Partnership

Revenues exceeded expenditures by \$38,948 through June 30, 2020, and fund balance increased from \$310,820 to \$349,768.

Attachments

1. Financial Statements dated June 30, 2020

**Town Of Mansfield
General Fund Trial Balance
Fiscal Year 2019/20**

Account Number and Description	7/1/2019	Net Activity July - June		6/30/2020
	Beginning			Ending
	Balance	Debits	Credits	Balance
11211 PETTY CASH - TREASURER (IMPR)	1,000.00	0.00	0.00	1,000.00
11213 Petty Cash - Mansfield Bd Of E	550.00	0.00	0.00	550.00
11214 Petty Cash - Buchanan Center	129.90	0.00	0.00	129.90
11219 Petty Cash - Mansfield Middle	50.00	0.00	0.00	50.00
11220 Petty Cash - Tax Collector	200.00	0.00	0.00	200.00
11226 PETTY CASH - SENIOR CENTER	50.00	0.00	0.00	50.00
11227 STUDENT ACTIVITY FUND - GOOD	500.00	0.00	0.00	500.00
11228 STUDENT ACTIVITY FUND - SOUTH	500.00	0.00	0.00	500.00
11229 STUDENT ACTIVITY FUND - VINTO	500.00	0.00	0.00	500.00
11231 ATHLETIC FUND - MIDDLE SCHOOL	500.00	0.00	0.00	500.00
11310 Cash Disbursing Peoples Bank	-13,216,214.69	63,086,847.21	57,812,326.32	-8,379,693.80
11318 Cash-master Charge/visa	29,260.48	958,806.13	980,022.06	8,044.55
11320 Cash Athletics Imprest	1,500.00	0.00	0.00	1,500.00
11321 Interfund Payroll Cash	0.00	26,916,800.30	26,916,800.30	0.00
11364 Cash - Ct Stif Pool	23,471,779.47	10,108,757.40	13,500,000.00	20,080,536.87
11520 Certificates Of Deposit	504,387.31	971.10	0.00	505,358.41
13100 Taxes Receivable - Current	379,290.93	34,631,801.91	34,504,605.88	506,486.96
13200 Taxes Receivable - Delinquent	277,054.35	453,986.20	296,867.24	434,173.31
13999 Allowance for Doubtful Accts	-40,000.00	0.00	0.00	-40,000.00
14212 Due From State Gov't	26,010.00	26,041.50	26,010.00	26,041.50
14251 Due from Region 19	646.40	5,019.45	5,665.85	0.00
14311 Accounts Receivable - General	54,165.08	25,097.62	54,165.08	25,097.62
14312 Accounts Receivable - Exchange	180.00	0.00	0.00	180.00
14313 AcctsRec-SelfInsExchange	-527.65	653,451.02	629,028.49	23,894.88
14318 Returned Checks	15.00	222.46	170.26	67.20
14319 Worker's Compensation Advances	932.17	54,126.13	49,811.50	5,246.80
Total Assets	11,492,458.75	136,921,928.43	134,775,472.98	13,200,914.20
21100 Accounts Payable	-1,769,529.09	7,523,744.60	7,515,899.50	-1,761,683.99
21200 Payroll Clearing	-748.54	8,609.38	8,625.84	-765.00
21216 Medical Insurance	20,696.19	4,283,669.53	4,278,621.85	25,743.87
21236 Dependent Care	0.00	39,863.33	39,863.33	0.00
21237 Uninsured Med Deduction	0.00	19,505.59	19,505.59	0.00
21245 Community Center Membership	0.00	14,367.98	14,367.98	0.00
21250 Cell Phone Use Deduction	0.00	4,212.30	4,212.30	0.00
21411 Due To State - Dog Licenses	-9,417.00	9,515.00	7,077.00	-6,979.00
21412 Due To State - Hunting & Fishi	6,847.00	2,235.00	2,140.00	6,942.00
21414 Due To State-dog Licenses A.p.	-3,927.00	3,970.00	2,960.00	-2,917.00
21415 Due To State-marriage Licenses	-306.00	1,530.00	1,224.00	0.00
21416 Due To State-permit Applicatio	-3,072.00	8,408.00	8,932.00	-3,596.00
21418 Due To State Animal Adop Depos	-45.00	1,935.00	1,935.00	-45.00
21419 Due to State-Educ Train Fee	472.68	3,903.98	5,611.77	-1,235.11
21420 Due to State Library Hist.Doc	-792.00	10,424.00	10,264.00	-632.00
21421 Due to State-Land Protection	-11,342.00	82,520.00	83,449.00	-12,271.00
21609 Posting Variances	-125.60	1,274,717.49	1,274,591.89	0.00
21611 Refundable Deposits	-145,727.50	48,670.78	6,193.28	-103,250.00
21620 Collection Fee Payable	-1,484.68	28,494.79	30,175.66	-3,165.55
21621 PROCESSING FEE PAYABLE-IPAR	1,106.80	20,447.47	16,852.55	4,701.72
21622 ENFORCEMENT COST PAYABLE-C	-3,689.25	13,352.75	9,881.40	-217.90
21623 GARAGE REVENUE PAYABLE-CEN	-10,371.75	48,008.30	37,855.05	-218.50
21624 ENFORCEMENT COST PAYABLE -	-3,956.20	6,613.60	2,657.40	0.00
22100 Accrued Accounts Payable	-76,319.54	348,790.99	461,073.48	-188,602.03
22200 Accrued Payroll	-1,387,043.93	1,387,043.93	1,596,687.45	-1,596,687.45
23900 Due To Internal Service Fund	-431,231.13	431,231.13	412,582.82	-412,582.82
24100 Deferred Revenue - Taxes	-625,024.05	34,372,362.90	34,656,677.89	-909,339.04

Fiscal Year 2019/20

	7/1/2019			6/30/2020
	Beginning	Net Activity July - June		Ending
Account Number and Description	Balance	Debits	Credits	Balance
24200 Deferred Revenue - Other	0.00	376,835.45	384,435.45	-7,600.00
24500 Taxes Collected In Advance	-77,805.62	77,805.62	84,315.47	-84,315.47
Total Liabilities	(4,532,835.21)	50,452,788.89	50,978,668.95	(5,058,715.27)
32302 Current Year Encumbrances	0.00	7,609,901.10	7,411,381.93	198,519.17
32303 Res For Prior Year Encumb	-97,723.18	0.00	0.00	-97,723.18
32304 Res For Current Year Encumb	0.00	7,411,381.93	7,609,901.10	-198,519.17
33310 Fund Balance - Available	-6,840,129.36	0.00	0.00	-6,840,129.36
33311 ASSIGNED FUND BALANCE	-21,771.00	0.00	0.00	-21,771.00
34220 Actual Expenditures	0.00	54,513,833.16	1,824,942.96	53,126,890.20
34320 Actual Revenues	0.00	559,446.34	54,868,911.93	-54,309,465.59
Total Fund Equity	(6,959,623.54)	70,094,562.53	71,715,137.92	(8,142,198.93)
Total_00000	0.00	257,469,279.85	257,469,279.85	0.00
	0.00	257,469,279.85	257,469,279.85	0.00
Total_111 GENERAL FUND - TOWN				

Town of Mansfield
Town of Mansfield General Fund
Balance Sheet
June 30, 2020

		<u>2020</u>
Assets		
Cash and Cash Equivalents	\$	12,219,726
Accounts Receivable - Property Taxes		900,660
Accounts Receivable - Intergovernmental		26,042
Accounts Receivable - Other		54,487
Due from Other Funds		-
		<hr/>
Total Assets	\$	<u><u>13,200,914</u></u>
 Liabilities and Fund Balance		
Liabilities:		
Accounts Payable	\$	1,735,605
Due to State of Connecticut		20,733
Due to Other Funds		412,583
Refundable Deposits		103,250
Accrued Liabilities		1,785,289
Deferred Revenue		916,939
Advance Tax Collections		84,315
		<hr/>
Total Liabilities		<u>5,058,715</u>
 Fund Balance:		
Assigned		21,771
Unassigned		8,120,428
		<hr/>
Total Fund Balance		<u>8,142,199</u>
 Total Liabilities and Fund Balance	 \$	 <u><u>13,200,914</u></u>

Town of Mansfield
Day Care Fund - Combined Program
Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ 245,890	\$ 148,202
Accounts Receivable	26,548	17,331
Prepaid Expenditures	-	-
	<u> </u>	<u> </u>
Total Assets	<u>272,438</u>	<u>165,533</u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	6,906	97,872
Accrued Payroll	24,325	21,527
Deferred Revenue	27,103	14,334
	<u> </u>	<u> </u>
Total Liabilities	<u>58,334</u>	<u>133,733</u>
Fund Balance	<u>214,105</u>	<u>31,800</u>
Total Liabilities and Fund Balance	<u>\$ 272,438</u>	<u>\$ 165,533</u>

Town of Mansfield
Day Care Fund - Combined Program
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	Budget	2020	Percent of	2019
Revenues	2019/20	2020	Adopted	2019
	Budget	Budget	2020	2019
Fees for Services - Parent Fees	\$ 608,618	\$ 633,924	104.2%	\$ 724,458
Fees for Services - State Grant	335,019	348,627	104.1%	256,172
State Support - Other	15,077	3,909	25.9%	0
Daycare fees - Grant	21,233	21,557	101.5%	0
MDD COVID PPP Grant	150,000	123,642	82.4%	0
School Readiness Grant	43,133	43,132	100.0%	35,696
Subsidies for Services	33,583	34,789	103.6%	17,129
National School Lunch Grant	24,944	25,412	101.9%	32,244
University of Connecticut	-	-	0.0%	-
Fundraising	-	-	0.0%	-
Total Revenues	1,231,607	1,234,992	100.3%	1,065,699
Expenditures				
Direct Program	760,940	599,198	78.7%	833,109
Administrative	167,609	151,647	90.5%	109,862
Energy	26,000	30,416	117.0%	36,000
Food Service Supplies	47,251	27,723	58.7%	30,645
Purchased Property Services	60,450	66,357	109.8%	67,795
Other Purchased Services	31,251	28,968	92.7%	25,466
Insurance	8,580	5,417	63.1%	9,489
Building Supplies	5,308	4,402	82.9%	4,766
Repairs & Maintenance	6,888	6,332	0.0%	2,114
Instructional Supplies	10,462	7,784	74.4%	5,863
Equipment	2,056	802	0.0%	4,497
COVID expenses	-	123,641.93	0.0%	0
Total Expenditures	1,126,795	1,052,687	93.4%	1,129,606
Excess (Deficiency) of Revenues	104,812	182,305		(63,907)
Fund Balance, July 1	31,800	31,800		95,707
Fund Balance plus Cont. Capital, June 30	\$ 136,612	\$ 214,105		\$ 31,800

Mansfield Board of Education
Cafeteria Fund
Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ 186,347	\$ 157,030
Accounts Receivable	13	50,654
Inventory	<u>19,101</u>	<u>15,946</u>
Total Assets	<u><u>205,460</u></u>	<u><u>223,630</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	9,945	10,057
Accrued Payroll	2,406	1,466
Due to Other Funds	7,788	8,942
Deferred Revenue	<u>48,366</u>	<u>29,382</u>
Total Liabilities	<u>68,505</u>	<u>49,847</u>
Fund Balance	<u>136,955</u>	<u>173,783</u>
Total Liabilities and Fund Balance	<u><u>\$ 205,460</u></u>	<u><u>\$ 223,630</u></u>

**Mansfield Board of Education
Cafeteria Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)**

	<u>Budget 2019/20</u>	<u>2020</u>	<u>Percent of Adopted Budget</u>	<u>2019</u>
Revenues				
Sales of Food	\$ 532,060	\$ 330,031	62%	\$ 507,368
Intergovernmental	333,000	362,658	109%	365,989
Other	0	1,080	0%	
General Fund - Board	<u>0</u>	<u>78,000</u>	0%	<u>4,504</u>
Total Revenues	<u>865,060</u>	<u>771,769</u>	89%	<u>877,862</u>
Expenditures				
Salaries & Benefits	487,490	536,940	110%	515,662
Food & Supplies	335,220	262,678	78%	331,474
Repairs & Maintenance	10,000	6,062	61%	6,213
Equipment	<u>13,000</u>	<u>367</u>	3%	<u>96</u>
Total Expenditures	<u>845,710</u>	<u>806,047</u>	95%	<u>853,445</u>
Transfers				
Transfers Out - General Fund	<u>2,550</u>	<u>2,550</u>	100%	<u>2,550</u>
Excess (Deficiency) of Revenues	16,800	(36,828)		21,867
Fund Balance, July 1	<u>173,783</u>	<u>173,783</u>		<u>151,917</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 190,583</u>	<u>\$ 136,955</u>		<u>\$ 173,784</u>

**Town of Mansfield
Parks and Recreation
Balance Sheet
June 30, 2020**

(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ (175,473)	\$ 214,730
Prepaid Expenditures	2,393	-
Accounts Receivable	<u>2,313</u>	<u>20,390</u>
Total Assets	<u><u>(170,767)</u></u>	<u><u>235,120</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	9,193	17,342
Accrued Payroll	40,364	45,784
Due to Other Funds	11,736	12,540
Deferred Revenue	<u>-</u>	<u>127,470</u>
Total Liabilities	<u>61,292</u>	<u>203,136</u>
Fund Balance	<u>(232,059)</u>	<u>31,984</u>
Total Liabilities and Fund Balance	<u><u>\$ (170,767)</u></u>	<u><u>\$ 235,120</u></u>

Town of Mansfield
Parks and Recreation
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	Budget 2019/20	2020	Percent of Adopted Budget	2019
Revenues				
Membership Fees	\$ 971,610	\$ 624,653	64%	\$ 824,801
Program Fees	950,610	709,995	75%	841,634
Fee Waivers	61,900	29,712	48%	40,390
Daily Admission Fees	55,100	47,722	87%	56,200
Rent - Facilities/Parties	32,310	8,407	26%	31,951
Employee Wellness	16,000	8,910	56%	13,566
Rent - E.O. Smith	18,000	17,400	97%	18,750
Charge for Services	10,000	7,316	73%	9,947
Contributions	14,250	13,010	91%	5,850
Sale of Merchandise	3,750	1,387	37%	2,629
Sale of Food	3,000	2,957	99%	3,536
Other	6,000	4,224	70%	7,098
Total Revenues	2,142,530	1,475,692	69%	1,856,352
Operating Transfers				
General Fund - Recreation Administrative	431,020	431,020	100%	386,020
General Fund - Community Programs	100,000	100,000	100%	100,000
General Fund - Summer Challenge	-	-		-
General Fund - Bicent. Pond	25,000	25,000	100%	25,000
General Fund - Teen Center	25,000	25,000	100%	25,000
Total Operating Transfers	581,020	581,020	100%	536,020
Total Rev & Oper Transfers	2,723,550	2,056,712	76%	2,392,372
Expenditures				
Salaries & Wages	1,445,300	1,201,878	83%	1,301,451
Benefits	308,210	282,233	92%	284,838
Professional & Technical	224,180	182,691	81%	228,987
Purchased Property Services	13,640	10,666	78%	11,746
Repairs & Maintenance	75,570	67,726	90%	68,394
Rentals	6,300	10,302	164%	15,211
Other Purchased Services	278,610	262,985	94%	269,234
Other Supplies	69,420	44,610	64%	55,608
Energy	137,800	137,800	100%	136,000
Building Supplies	19,460	8,074	41%	10,274
Recreation Supplies	47,940	28,730	60%	30,938
Equipment	84,560	82,998	98%	64,514
COVID-19 expenses	0	60.89	0%	0
Total Expenditures	2,710,990	2,320,755	86%	2,477,195
Excess (Deficiency) of Revenues	12,560	(264,043)		(84,823)
Fund Balance, July 1	31,984	31,984		116,807
Fund Balance, June 30	\$ 44,544	\$ (232,059)		\$ 31,984

Town of Mansfield
 Capital and Nonrecurring Reserve Fund Budget
 Estimated Revenues, Expenditures and Changes in Fund Balance
 Fiscal Year 2019/20

	FY 19/20 Actual	FY 20/21 Proposed	FY 21/22 Projected
Sources:			
General Fund Contribution	\$ 1,772,380	\$ 2,000,000	\$ 2,750,000
Board Contribution	210,000		
Property Tax Relief			
Energy Assistance Program			
State Revenue Sharing			
State Dept. of Education - MMS IRC/MMS Drainage			
Rural Development Grant - Downtown Revitalization			
Ambulance User Fees	409,199	400,000	400,000
FEMA Grant			
Landfill Closing Grant - Inkind Reimbursement			
Insurance Settlement			
Interest Income			
Other	19,166		
Insurance Refund			
Sewer Assessments	913	500	500
Sweep of CIP Balances			
CIT - EDR Controlling Interest Sale			
Pequot Funds	179,151	179,151	179,151
Total Sources	2,590,808	2,579,651	3,329,651
Uses:			
Operating Transfers Out:			
Management Services Fund	-	-	-
Capital Fund	2,496,546	2,600,000	3,150,000
Capital Fund - Storrs Center Reserve	115,000	117,730	117,730
Transit Services Fund - WRTD			
Compensated Absences Fund			
Total Uses	2,611,546	2,717,730	3,267,730
Excess/(Deficiency)	(20,737)	(138,079)	61,921
Fund Balance/(Deficit) July 1	658,177	637,439	499,360
Fund Balance, June 30	\$ 637,439	\$ 499,360	\$ 561,281

Capital Projects as of June 30, 2020

General Government

Revenues

Expenses

Account and Description	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
81611 Pool Cars	197,284	197,284	-	197,284	-	197,284	-
81612 Fleet Vehicle	70,893	70,893	-	70,893	-	70,893	-
81820 Financial Software/Hardware	523,896	523,896	-	523,896	-	469,237	54,659
81823 Financial Control Review	77,500	77,500	-	77,500	-	52,500	25,000
81824 Professional & Staff Development	17,774	17,774	-	17,774	-	17,774	-
81826 Town Manager Process Review	13,050	13,050	-	13,050	-	13,050	-
81827 Town Manager Recruitment	41,950	41,950	-	41,950	5,175	16,425	20,350
81919 Strategic Planning	297,241	297,241	-	297,241	-	297,241	-
81921 Classification & Compensation Study	38,700	38,700	-	38,700	-	34,830	3,870
81922 Police Services Consulting Assistance	48,843	48,843	-	48,843	-	48,843	-
86291 Technology Infrastructure - Schools	1,380,000	1,380,000	-	1,380,000	-	1,368,882	11,118
86299 Marketing/Branding/Comm Project	40,000	40,000	-	40,000	-	40,000	-
86309 Furniture & Fixtures	212,226	212,226	-	212,226	22,918	179,634	9,674
86336 Energy Management Plan	-	-	-	-	-	-	-
Total General Government:	2,959,357	2,959,357	-	2,959,357	28,093	2,806,593	124,671

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Community Development

Revenues

Expenses

Account and Description	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
81825 Economic Development	42,500	42,500	-	42,500	-	5,500	37,000
83530 Four Corners Sewer/Water Impro	9,830,000	9,830,000	-	9,830,000	195,961	9,150,616	483,422
84103 Storrs Center Reserve	4,431,333	4,489,082	(57,749)	4,431,333	-	4,489,082	(57,749)
84107 Mansfield Tomorrow	40,000	40,000	-	40,000	-	15,650	24,350
84109 Downtown Storrs Enhancements	42,500	42,500	-	42,500	-	40,429	2,071
84110 Positioning & Marketing Plan	50,000	50,000	-	50,000	5,000	19,969	25,031
84122 Improvements Storrs Rd Urban	2,500,000	2,500,000	-	2,500,000	-	2,500,000	-
84123 Streetscape/Ped.Improv. DOT	625,148	625,148	-	625,148	-	625,148	-
84124 Imprvmnts StorrsRd DOT/Lieber	2,552,750	2,552,750	-	2,552,750	-	2,552,750	-
84126 Parking Garage Transit Hub	11,328,221	11,228,221	100,000	11,328,221	-	11,328,221	-
84127 DECD STEAP#2 Pha1A+Dog Lane Con	691,985	691,985	-	691,985	-	691,985	-
84129 Omnibus Budget Bill Feb2009	781,498	672,156	109,342	781,498	-	781,498	-
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	3,000,000	-	3,000,000	-	3,000,000	-
84137 Parking Garage Repairs/Maintenance	262,409	376,772	(114,363)	262,409	-	-	262,409
Total Community Development:	36,178,343	36,141,114	37,230	36,178,343	200,961	35,200,848	776,534

Capital Projects as of June 30, 2020
Public Safety

Revenues

Expenses

Account and Description	<i>Revenues</i>			<i>Expenses</i>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
82801 Fire & Emerg Serv Comm Equipment	77,000	77,000	-	77,000	-	-	-
82823 Rescue Equipment	54,884	54,884	-	54,884	1,620	46,409	28,971
82827 Fire Personal Protective Equipment	168,000	168,000	-	168,000	-	54,884	-
82829 Replacement ET507	466,404	466,404	-	466,404	-	142,029	25,971
82844 Replacement ET 407	600,000	600,000	-	600,000	-	466,404	-
82845 Rescue 107 Replacement	250,000	250,000	-	250,000	1,365	597,953	682
82846 Vehicle Exhaust System	114,265	114,265	-	114,265	-	480	249,520
82847 Fire Station Study	34,995	34,995	-	34,995	-	114,265	-
82848 Administrative Vehicle Replacement	40,619	40,619	-	40,619	13,998	20,997	-
82849 Rescue 207 Replacement	50,201	50,201	-	50,201	-	40,619	-
82850 Defibulator Unit	10,000	10,000	-	10,000	-	50,201	-
82851 Fire Service - Uniform Updates	14,000	14,000	-	14,000	-	3,290	6,710
82902 Fire Ponds	79,500	79,500	-	79,500	-	13,862	138
86293 Security Improvements	125,000	125,000	-	79,500	1,500	58,892	19,108
Total Public Safety:	2,084,868	2,084,868	-	2,084,868	18,483	1,676,829	389,556

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Community Services

Revenues

Expenses

Account and Description	<i>Revenues</i>			<i>Expenses</i>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
84109 Senior Center Chairs	25,711	25,711	-	25,711	-	25,711	-
85105 Open Space Purchase	3,474,355	3,479,355	(5,000)	3,474,355	-	3,474,355	-
85107 Open Space - Bonded	1,283,750	725,750	558,000	1,283,750	-	938,851	344,899
85108 Lenard Hall - CSA	1,393,820	1,393,820	-	1,393,820	-	1,550,304	(156,484)
85804 Community Center Equipment	628,930	628,930	-	628,930	-	600,440	28,490
85811 Playscapes New/Replacements	348,670	348,670	-	348,670	-	253,587	95,083
85813 Invasive Control	62,000	62,000	-	62,000	-	48,060	13,941
85816 Park Improvements	428,518	428,518	-	428,518	-	424,031	4,487
85835 Parks & Preserves Management	32,648	32,748	(100)	32,648	-	32,648	0
Total Community Services:	7,678,402	7,125,502	552,900	7,678,402	-	7,347,986	330,416

Capital Projects as of June 30, 2020
Facilities Management

Revenues

Expenses

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	1,155,691	1,155,691	-	1,155,691	-	1,120,723	34,968
86290 Roof Repairs/Town Hall Roof Rplcmnt	782,900	782,900	-	782,900	-	781,012	1,888
86292 School Building Maintenance	1,794,342	1,794,342	-	1,794,342	96,050	1,592,560	105,732
86295 Emergency Generators	85,809	85,809	-	85,809	-	85,809	-
86296 Oil Tank Repairs	55,390	55,390	-	55,390	-	55,390	-
86304 Comm Center Repairs & Improvements	342,133	342,133	-	342,133	3,087	338,538	509
86305 Fire Station Repairs & Improvements	390,235	390,235	-	390,235	16,929	335,709	37,597
86306 Library Bldg Repairs & Improvements	159,000	159,000	-	159,000	-	145,298	13,702
86307 Senior Center Bldg Repairs & Improvem	120,000	120,000	-	120,000	-	96,870	23,130
86308 Town Hall Bldg Repairs & Improvements	146,000	146,000	-	146,000	11,349	98,495	36,156
86310 Cleaning Equipment	44,000	44,000	-	44,000	-	43,729	271
86311 Tractor Replacement	47,600	47,600	-	47,600	-	47,600	-
86315 Daycare Building Repairs	114,000	94,000	20,000	114,000	-	55,268	58,732
86317 Public Works Building Repairs	176,500	176,500	-	176,500	-	131,552	44,948
86318 Facilities Study	103,294	103,294	-	103,294	-	103,294	-
86319 Animal Shelter Building Repairs	37,500	37,500	-	37,500	9,644	11,180	16,676
86320 Historical Society Building Repairs	50,000	50,000	-	50,000	-	-	50,000
86321 Park Building Repairs	63,200	63,200	-	63,200	-	55,932	7,268
86323 MMS Gym Renovation	1,003,210	1,003,210	-	1,003,210	-	999,888	3,322
86325 Indoor Air Quality Testing	10,000	10,000	-	10,000	-	4,892	5,108
86326 Facilities Work Truck	257,217	257,217	-	257,217	39,493	215,938	1,787
86327 NZTC Building Repairs	35,730	35,730	-	35,730	-	35,660	70
86329 Storage Upgrades	10,047	10,047	-	10,047	-	10,047	-
86330 Fire Alarm Panel - MMS	90,980	90,980	-	90,980	-	90,980	-
86331 Bus Garage Building Upgrades	42,000	42,000	-	42,000	-	6,249	35,751
86333 School Building Project	50,880,179	368,186	50,511,993	50,880,179	2,739,452	1,023,587	47,117,140
86335 Brick Repairs	14,000	14,000	-	14,000	-	14,000	-
86401 MMS Bathroom Upgrades	100,000	100,000	-	100,000	-	96,568	3,432
86402 MMS Renovations	360,000	360,000	-	360,000	-	-	360,000
86403 MMS Roof Replacement	-	-	-	-	62,260	5,234	(67,494)
Total Facilities Management:	58,470,957	7,938,964	50,531,993	58,470,957	2,978,263	7,602,000	47,890,694

Capital Projects as of June 30, 2020
Public Works

<u>Account and Description</u>	<i>Revenues</i>			<i>Expenses</i>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83101 Tree Replacement	312,418	312,418	-	312,418	1,986	268,309	42,124
83302 Sm Bridges & Culverts	299,084	299,084	-	299,084	-	292,339	6,745
83303 Large Bridge Maintenance	496,286	496,286	-	496,286	-	480,862	15,424
83308 Town Walkways/Transp Enhancemnt	960,994	960,994	-	960,994	-	861,497	99,496
83311 Eastwood Road Sidewalk	387,600	280,682	106,918	387,600	-	280,682	106,918
83312 Safe Routes to Schools - Rte 89	585,000	440,798	144,202	585,000	71,959	440,798	72,243
83313 Cemeteries	25,000	25,000	-	25,000	-	23,290	1,710
83510 Guide Rails	354,145	354,145	-	354,145	-	330,129	24,016
83524 Road Resurfacing	8,105,820	8,223,985	(118,165)	8,105,820	16,863	8,408,033	(319,076)
83639 Large Dump Trucks	726,593	726,593	-	726,593	-	726,593	-
83641 Mowers & Attachments	94,059	94,059	-	94,059	-	94,059	-
83644 Street Signs	60,000	60,000	-	60,000	-	59,085	915
83735 Transfer Station Truck & Equipment	242,880	242,880	-	242,880	-	242,880	-
83911 Engineering Cad Upgrades	309,500	309,500	-	309,500	-	264,368	45,132
83920 Hillyndale Road Bridge Replacement	659,014	329,764	329,250	659,014	3,464	93,430	562,119
83921 Storrs Center Improvements	25,000	25,000	-	25,000	-	12,872	12,128
83922 Bucket Truck	162,374	162,374	-	162,374	-	162,374	-
83923 Toolcat Utility Work Truck	59,147	59,147	-	59,147	-	59,147	-
83924 Transfer Station Walls & Covers	200,000	200,000	-	200,000	-	-	200,000
Total Public Works:	14,064,913	13,602,707	462,205	14,064,913	94,272	13,100,747	869,893

Revenue/Expenditure Summary

<u>Account and Description</u>	<i>Revenues</i>			<i>Expenses</i>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	2,959,357	2,959,357	-	2,959,357	28,093	2,806,593	124,671
Community Development	36,178,343	36,141,114	37,230	36,178,343	200,961	35,200,848	776,534
Public Safety	2,084,868	2,084,868	-	2,084,868	18,483	1,676,829	389,556
Community Services	7,678,402	7,125,502	552,900	7,678,402	-	7,347,986	330,416
Facilities Management	58,470,957	7,938,964	50,531,993	58,470,957	2,978,263	7,602,000	47,890,694
Public Works	14,064,913	13,602,707	462,205	14,064,913	94,272	13,100,747	869,893
Grand Total:	\$ 121,436,841	\$ 69,852,513	\$ 51,584,328	\$ 121,436,841	\$ 3,320,073	\$ 67,735,003	\$ 50,381,764

Town of Mansfield
Town Aid Road Fund
Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ <u>169,925</u>	\$ <u>134,807</u>
Total Assets	<u><u>169,925</u></u>	<u><u>134,807</u></u>
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>169,925</u>	<u>134,807</u>
Total Liabilities and Fund Balance	\$ <u><u>169,925</u></u>	\$ <u><u>134,807</u></u>

Town of Mansfield
Town Aid Road Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
 (with comparative totals for June 30, 2019)

	<u>Budget</u> <u>2019/20</u>	<u>2020</u>	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>2019</u>
Revenues				
State Grant	\$ 420,030	\$ 414,125	99%	\$ 420,031
Services (Region 19 Parking Lots)	38,420	38,420	100%	37,634
Total Revenues	<u>458,450</u>	<u>452,545</u>	<u>99%</u>	<u>457,665</u>
Revenues				
Operating Transfer In - General Fund	<u>-</u>	<u>-</u>		<u>-</u>
Total Revenues & Other Transfers In	458,450	452,545		457,665
Expenditures				
Salaries and Wages	125,000	82,989	66%	131,416
Equipment	65,000	1,161	2%	
Building Supplies	0	117	0%	
Supplies (Chemicals)	225,000	148,159	66%	199,147
Equipment Rental	20,000	-	0%	5,775
Transfer out to Capital Project	<u>-</u>	<u>185,000</u>	<u>0%</u>	<u>-</u>
Total Expenditures	<u>435,000</u>	<u>417,427</u>	<u>96%</u>	<u>336,338</u>
Excess (Deficiency) of Revenues	23,450	35,118		121,327
Fund Balance, July 1	<u>134,807</u>	<u>134,807</u>		<u>13,480</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 158,257</u>	<u>\$ 169,925</u>		<u>\$ 134,807</u>

NOTE:

Transfer out to Capital Project line includes \$120,000 for road resurfacing on Mansfield Avenue and Brown Road. Council needs to appropriate the \$120,000 for Capital Project.

Town of Mansfield
Debt Service Fund
Balance Sheet
June 30, 2020
 (with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ 60,371	\$ 166,679
Due from General Fund	<u>-</u>	<u>-</u>
Total Assets	<u><u>60,371</u></u>	<u><u>166,679</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>60,371</u>	<u>166,679</u>
Total Liabilities and Fund Balance	<u><u>\$ 60,371</u></u>	<u><u>\$ 166,679</u></u>

Town of Mansfield
Debt Service Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
 (with comparative totals for June 30, 2019)

	<u>Budget 2019/20</u>	<u>2020</u>	<u>Percent of Adopted Budget</u>	<u>2019</u>
Revenues				
Bond Premium	\$ -	\$ -		\$ 234,076
Operating Transfers				
General Fund Town	410,250	410,250	100%	275,000
General Fund Board		75,000	0%	
Sewer Operating	<u>257,540</u>		<u>0%</u>	
Total Operating Transfers	<u>667,790</u>	<u>485,250</u>	<u>73%</u>	<u>275,000</u>
Total Rev & Oper Trans	<u>667,790</u>	<u>485,250</u>	<u>73%</u>	<u>509,076</u>
Expenditures				
Principal Payments	585,000	435,000	74%	220,000
Interest Payments	317,266	156,558	49%	71,111
Professional & Technical Services				41,701
Legal Services				<u>45,161</u>
Total Expenditures	<u>902,266</u>	<u>591,558</u>	<u>66%</u>	<u>377,973</u>
Excess (Deficiency) of Revenues	(234,476)	(106,308)		131,103
Fund Balance, July 1	<u>166,679</u>	<u>166,679</u>		<u>35,576</u>
Fund Balance plus Cont. Capital, Jun 30	<u>\$ (67,797)</u>	<u>\$ 60,371</u>		<u>\$ 166,679</u>

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures, and Changes in Fund Balance**

	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Revenues:											
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Premium	-	-	-	234,076	-	-	-	-	-	-	-
Total Revenues	-	-	-	234,076	-	-	-	-	-	-	-
Operating Transfers In - General Fund	285,000	285,000	285,000	275,000	485,250	275,000	255,000	250,000	250,000	240,000	210,000
Total Revenues and Operating Transfers In	285,000	285,000	285,000	509,076	485,250	275,000	255,000	250,000	250,000	240,000	210,000
Expenditures:											
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	435,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	80,325	73,725	67,125	60,525	156,558	47,325	40,725	33,850	25,600	16,800	8,000
Interest - BAN's	-	-	-	10,586	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	86,862	-	-	-	-	-	-	-
Total Expenditures	300,325	293,725	287,125	377,973	591,558	267,325	260,725	253,850	245,600	236,800	208,000
Revenues and Other Financing Sources Over/(Under) Expend	(15,325)	(8,725)	(2,125)	131,103	(106,308)	7,675	(5,725)	(3,850)	4,400	3,200	2,000
Fund Balance, July 1	61,751	46,426	37,701	35,576	166,679	60,371	68,046	62,321	58,471	62,871	66,071
Fund Balance, June 30	\$ 46,426	\$ 37,701	\$ 35,576	\$ 166,679	\$ 60,371	\$ 68,046	\$ 62,321	\$ 58,471	\$ 62,871	\$ 66,071	\$ 68,071

Town of Mansfield
Solid Waste Disposal Fund
Preliminary Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Current Assets		
Cash and Cash Equivalents	\$ 739,173	\$ 774,767
Accounts Receivable, net	3,852	12,657
Total Current Assets	<u>743,026</u>	<u>787,425</u>
Fixed Assets		
Land	8,500	8,500
Buildings & Equipment	928,266	928,266
Less: Accumulated Depreciation	<u>(546,716)</u>	<u>(500,323)</u>
Total Fixed Assets	<u>390,049</u>	<u>436,443</u>
Total Assets	<u><u>1,133,075</u></u>	<u><u>1,223,868</u></u>
Liabilities and Retained Earnings		
Current Liabilities		
Accrued Compensated Absences	13,486	13,486
Refundable Deposits	3,829	4,304
Deferred Revenue	230	15,921
Sales Tax Payable	1	223
Accrued Payroll	7,163	4,684
Accounts Payable	<u>77,057</u>	<u>79,703</u>
Total Current Liabilities	<u>101,766</u>	<u>118,321</u>
Long-Term Liabilities		
Landfill Postclosure Costs	<u>60,000</u>	<u>64,000</u>
Total Long-Term Liabilities	<u>60,000</u>	<u>64,000</u>
Total Liabilities	<u>161,766</u>	<u>182,321</u>
Retained Earnings	<u>971,309</u>	<u>1,041,547</u>
Total Liabilities and Fund Balance	<u><u>\$ 1,133,075</u></u>	<u><u>\$ 1,223,868</u></u>

Town of Mansfield
Solid Waste Disposal Fund
Preliminary Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
 (with comparative totals for June 30, 2019)

	<u>Budget</u> <u>2019/20</u>	<u>2020</u>	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>2019</u>
Revenues				
Garbage Collection Fees	\$ 1,165,970	\$ 1,250,121	107%	\$ 1,265,812
Transfer Station Fees	125,000	125,831	101%	128,904
Scrap Metals	15,000	14,038	94%	20,326
Sale of Recyclables	2,600	4,834	186%	5,793
Fee Waivers	5,400	3,473	64%	6,101
Other Revenues	1,150	1,100	96%	(12,092)
Total Revenues	<u>1,315,120</u>	<u>1,399,398</u>	<u>106%</u>	<u>1,414,843</u>
Expenditures				
Salaries & Wages	254,870	254,283	100%	242,681
Contract Pickup	627,600	616,768	98%	615,777
Hauler's Tipping Fees	213,300	193,718	91%	191,556
Equipment Parts/Hand tools	3,900	5,292	136%	-
Mansfield Tipping Fees	65,900	55,661	84%	54,990
Supplies & Services	56,040	32,872	59%	32,545
Recycle Cost	53,400	48,055	90%	28,619
Hazardous Waste	19,800	14,800	75%	14,626
Depreciation Expense	50,000	46,394	93%	41,697
Energy	6,500	1,193	18%	1,052
Trucking Fee	3,360	600	18%	-
Transfer out to Capital Projects FND	200,000	200,000	100%	-
Total Expenditures	<u>1,554,670</u>	<u>1,469,634</u>	<u>95%</u>	<u>1,223,543</u>
Net Income (Loss)	(239,550)	(70,237)		191,300
Retained Earnings, July 1	<u>1,041,546</u>	<u>1,041,546</u>		<u>850,246</u>
Retained Earnings, June 30	<u>\$ 801,996</u>	<u>\$ 971,309</u>		<u>\$ 1,041,546</u>

**Town of Mansfield
Health Insurance Fund
Balance Sheet
June 30, 2020**

(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and cash equivalents	\$ 5,116,174	\$ 5,233,318
Accounts Receivable	197,060	179,598
Due from Other Funds	<u>448,912</u>	<u>452,712</u>
Total Assets	<u><u>5,762,145</u></u>	<u><u>5,865,628</u></u>
Liabilities and Fund Equity		
Liabilities		
Accrued Medical Claims	512,000	578,300
Deferred Revenue	4,000	4,000
Accrued Payroll	4,274	1,123
Accounts Payable	<u>13,535</u>	<u>4,523</u>
Total Liabilities	<u>533,810</u>	<u>587,946</u>
Fund Balance		
Fund Balance - Available	<u>5,228,336</u>	<u>5,277,682</u>
Total Fund Balance	<u>5,228,336</u>	<u>5,277,682</u>
Total Liabilities and Fund Balance	<u><u>\$ 5,762,145</u></u>	<u><u>\$ 5,865,628</u></u>

Town of Mansfield
Health Insurance Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>Budget</u> <u>2019/20</u>	<u>2020</u>	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>2019</u>
Revenues				
Premium Income	\$ 8,486,500	\$ 8,588,254	101%	\$ 9,118,890
Interest Income	40,000	107,780	269%	69,202
Total Revenues	<u>8,526,500</u>	<u>8,696,034</u>	102%	<u>9,188,092</u>
Expenditures				
Medical claims	7,602,440	6,213,640	82%	6,531,816
Administrative expenses	481,140	471,779	98%	549,202
H.S.A Contributions	581,640	559,413	96%	583,111
Employee Wellness Program	102,700	31,553	31%	93,858
Payment in lieu of Insurance	96,000	108,164	113%	96,503
Payroll	77,820	138,630	178%	84,976
Medical Supplies	20,000	12,193	61%	24,078
Consultants	45,000	76,308	170%	67,878
Medical Pension Trust Fund	500,000	-	0%	-
Retiree Medical Ins Fund	-	786,316	0%	-
SURPLUS DISTRIBUTION TO REGION 19	-	413,684	0%	-
Total Expenditures	<u>9,506,740</u>	<u>8,811,679</u>	93%	<u>8,031,422</u>
Excess (Deficiency) of Revenues	(980,240)	(115,646)		1,156,670
Fund Balance, July 1	<u>5,343,982</u>	<u>5,343,982</u>		<u>4,121,012</u>
Fund Balance plus Cont. Capital	<u>\$ 4,363,742</u>	<u>\$ 5,228,336</u>		<u>\$ 5,277,682</u>

**ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS**

MONTH	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	Average '03-'20	5 Yr. Average FY'16-'20
JULY	493,991	534,203	667,615	410,100	471,363	548,338	726,844	670,831	624,986	635,511	677,762	575,187	509,056	636,856
AUGUST	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358	559,616	693,352	637,797	463,354	502,847	579,496
SEPTEMBER	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211	526,981	580,713	448,658	368,849	435,755	502,083
OCTOBER	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860	730,529	626,574	492,678	553,772	477,643	601,083
NOVEMBER	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890	593,143	494,144	625,036	747,715	451,848	619,386
DECEMBER	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806	818,113	706,518	552,194	748,345	490,622	683,395
JANUARY	454,813	389,841	497,371	461,600	596,583	684,680	204,233	662,815	634,365	560,142	491,801	453,346	463,145	560,494
FEBRUARY	521,301	497,159	550,094	480,989	525,952	678,239	916,556	672,054	495,084	581,428	445,958	505,938	534,123	540,092
MARCH	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	703,019	583,507	523,374	460,640	696,515	540,850	593,411
APRIL	473,587	517,452	513,677	461,016	512,034	588,271	703,022	768,447	484,549	525,605	501,553	294,909	485,107	515,013
MAY	511,932	346,650	398,403	557,547	662,586	522,070	509,140	566,735	457,160	554,640	647,507	295,561	482,229	504,321
JUNE	419,214	465,244	483,975	468,241	494,196	595,866	648,834	614,551	484,562	776,142	550,778	426,388	498,322	570,484
ANNUAL TOTAL	5,545,518	5,578,314	6,013,488	5,564,023	6,262,708	6,747,500	8,702,872	7,617,578	6,992,596	7,258,143	6,532,362	6,129,879	5,916,914	6,906,112
MONTHLY	462,127	464,860	501,124	463,669	521,892	562,292	725,239	634,798	582,716	604,845	544,364	510,823	493,076	575,509
% OF INCREASE	-2.4%	0.6%	7.8%	-7.5%	12.6%	7.7%	29.0%	-12.5%	-8.2%	3.8%	-10.0%	-6.2%	4.69%	-6.6%

Town of Mansfield
Workers' Compensation Fund
Balance Sheet
June 30, 2020
 (with comparative totals for June 30, 2019)

	2020	2019
Assets		
Cash and Cash Equivalents	\$ 121,281	\$ 68,851
Accounts Receivable	16,251	38,258
Total Assets	137,532	107,109
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Retained Earnings	137,532	107,109
Total Liabilities and Fund Balance	\$ 137,532	\$ 107,109

Town of Mansfield
Workers' Compensation Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>Budget 2019/20</u>	<u>2020</u>	<u>Percent of Adopted Budget</u>	<u>2019</u>
Revenues				
Premium Income	\$ 453,000	\$ 460,200	102%	\$ 433,810
CIRMA Equity Distribution	30,000	16,251	54%	38,258
Total Revenues	<u>483,000</u>	<u>476,451</u>	99%	<u>472,068</u>
Expenditures				
Workers' Compensation Insurance	512,930	446,028	87%	496,297
Total Expenditures	<u>512,930</u>	<u>446,028</u>	87%	<u>496,297</u>
Net Income (Loss)	(29,930)	30,423		(24,229)
Retained Earnings, July 1	<u>107,109</u>	<u>107,109</u>		<u>131,338</u>
Retained Earnings, June 30	<u>\$ 77,179</u>	<u>\$ 137,532</u>		<u>\$ 107,109</u>

Town of Mansfield
Management Services Fund
Balance Sheet
As of June 30, 2020
 (with comparative totals for June 30, 2019)

	2020	2019
Current Assets		
Cash and Cash Equivalents	\$ 1,234,772	\$ 1,024,731
Due From Region/Town	7,666	11,655
Accounts Receivable, net	21,012	20,419
Total Current Assets	1,263,449	1,056,805
Fixed Assets		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,786,415	2,747,178
Construction in Progress	43,500	-
Less: Accumulated Depreciation	(1,856,098)	(1,813,751)
Total Fixed Assets	1,346,145	1,305,755
Total Assets	\$ 2,609,595	\$ 2,362,560
Liabilities and Retained Earnings		
Liabilities		
Accounts Payable	158,970	113,482
Accrued Payroll	36,292	380
Due to Internal Service Fund	-	-
Total Liabilities	195,262	113,862
Equity		
Contributed Capital	146,000	146,000
Retained Earnings	2,268,333	2,102,699
Total Equity	2,414,333	2,248,699
Total Liabilities and Fund Balance	\$ 2,609,595	\$ 2,362,560

Town of Mansfield
Management Services Fund
Statement of Revenues, Expenditures
and Changes in Retained Earnings
As of June 30, 2020

	Actual 2018/19	Budget 2019/20	Actual 2019/20
Revenues			
Copier Service Fees	\$ 175,144	\$ 175,000	\$ 176,899
Communication Service Fees	220,246	217,500	219,462
Energy Service Fees	1,471,000	1,489,900	1,489,700
Postage Fees	64,960	55,000	65,900
Shared Finance Fees	875,698	927,830	914,270
Shared Info. Technology Fees	580,735	572,930	673,090
Rent Telecom Towers	367,404	185,000	234,363
Universal Services Fund	-	26,100	22,149
Gain or Loss on Sale of Assets	(202)	-	(9,741)
Other	29,325	-	615
	<u>3,784,310</u>	<u>3,649,260</u>	<u>3,786,708</u>
Expenditures			
Salaries & Benefits	1,366,736	1,468,460	1,385,176
Training	-	500	-
Repairs & Maintenance	24,712	18,600	35,772
Professional & Technical	156,005	127,720	116,188
System Support	191,407	198,150	182,890
Copier Maintenance Fees	109,484	95,000	92,091
Communication Equipment	3,314	6,000	5,218
Supplies and Software Licensing	9,162	160,950	9,190
Equipment	83,952	273,210	191,993
Energy	1,626,571	1,567,200	1,471,335
Postage	56,962	35,000	52,897
Other	182,208	2,600	12,780
	<u>3,810,514</u>	<u>3,953,390</u>	<u>3,555,531</u>
Sub-Total Expenditures	<u>3,810,514</u>	<u>3,953,390</u>	<u>3,555,531</u>
Depreciation	181,958	130,850	152,609
Equipment Capitalized	-	-	(87,065)
	<u>3,992,473</u>	<u>4,084,240</u>	<u>3,621,075</u>
Total Expenditures	<u>3,992,473</u>	<u>4,084,240</u>	<u>3,621,075</u>
Net Income (Loss)	(208,163)	(434,980)	165,634
Retained Earnings, July 1	<u>2,456,862</u>	<u>2,248,699</u>	<u>2,248,699</u>
Retained Earnings, June 30	<u>\$ 2,248,699</u>	<u>\$ 1,813,719</u>	<u>\$ 2,414,333</u>

**Town of Mansfield
Transit Services Fund
Balance Sheet
June 30, 2020**

	Intermodal Center 2020	WRTD 2020	Total 2020
Assets			
Cash and Cash Equivalents	\$ 98,043	25,530	\$ 123,573
Accounts Receivable	-	-	-
Infrastructure	-	-	-
Capital Assets	-	-	-
Accum Depr - Infrastructure	-	-	-
Accum Depr - Capital Assets	-	-	-
	<u>98,043</u>	<u>25,530</u>	<u>123,573</u>
Total Assets	<u>98,043</u>	<u>25,530</u>	<u>123,573</u>
Liabilities and Fund Balance			
Liabilities			
Accounts Payable	1,697	-	1,697
Total Liabilities	<u>1,697</u>	<u>-</u>	<u>1,697</u>
Fund Balance	<u>96,346</u>	<u>25,530</u>	<u>121,876</u>
Total Liabilities and Fund Balance	<u>\$ 98,043</u>	<u>\$ 25,530</u>	<u>\$ 123,573</u>

Town of Mansfield
Transit Services Fund - Combined
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020

	Intermodal Center 2020	WRTD 2020	Total 2020
	<u>2020</u>	<u>2020</u>	<u>2020</u>
Revenues			
Rental Income	\$ 13,728	\$ -	\$ 13,728
Total Revenues	<u>13,728</u>	<u>-</u>	<u>13,728</u>
Expenditures			
Salaries & Benefits	42,843	-	42,843
Purchased Property Services	18,207	-	18,207
Professional & Technical Services	221	-	221
Repairs & Maintenance	-	-	-
Insurance	-	-	-
Other Purchased Services	3,472	-	3,472
Equipment	-	-	-
Office Supplies	234	-	234
Energy	22,954	-	22,954
Depreciation Expense	-	-	-
Incentive Fee	-	-	-
Other General Expense	7,941	-	7,941
Dial-A-Ride	-	37,906	37,906
WRTD - Windham Reg Transit District	-	68,914	68,914
WRTD - Pre-Paid Fare	-	1,533	1,533
WRTD - Disable Transport	-	18,815	18,815
Total Expenditures	<u>95,871</u>	<u>127,168</u>	<u>223,040</u>
Operating Transfers			
Transfer Out - Capital Projects Fund	-	-	-
Transfer In - General Fund	-	130,170	130,170
Transfer In - Capital Projects Fund	60,000	-	60,000
Total Operating Transfers	<u>60,000</u>	<u>130,170</u>	<u>190,170</u>
Excess (Deficiency) of Revenues	(22,143)	3,002	(19,141)
Fund Balance, July 1	<u>118,489</u>	<u>22,528</u>	<u>141,017</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 96,346</u>	<u>\$ 25,530</u>	<u>\$ 121,876</u>

**Town of Mansfield
Cemetery Fund
Balance Sheet
June 30, 2020**
(with comparative totals for June 30, 2019)

	2020	2019
Assets		
Cash and Cash Equivalents	\$ 39,309	\$ 49,286
Investments	264,169	229,961
Total Assets	303,478	279,247
Liabilities and Fund Balance		
Liabilities		
Accrued Payroll	227	99
Accounts Payable	5,870	7,030
Total Liabilities	6,097	7,129
Fund Balance		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	46,181	20,918
Total Fund Balance	297,381	272,118
Total Liabilities and Fund Balance	\$ 303,478	\$ 279,247

Town of Mansfield
Cemetery Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	Budget 2019/20	2020	Percent of Adopted Budget	2019
Revenues				
Investment Income	\$ 6,500	\$ 12,774	197%	\$ 5,614
Unrealized Gain/Loss on Investments	-	21,435	0%	11,840
Sale of Plots	2,400	1,100	46%	2,475
Other	2,000	-	0%	-
Total Revenues	10,900	35,309	324%	19,930
Operating Transfers				
Transfer from General Fund	20,000	20,000	100%	20,000
Total Operating Transfers	20,000	20,000	100%	20,000
Total Rev & Oper Transfers	30,900	55,309	179%	39,930
Expenditures				
Salaries	6,000	5,231	87%	5,811
Cemetery Maintenance	13,500	10,770	80%	12,572
Outdoor Maintenance (Mowing)	12,000	14,045	117%	16,545
Total Expenditures	31,500	30,046	95%	34,928
Excess (Deficiency) of Revenues	(600)	25,263		5,001
Fund Balance, July 1	272,118	272,118		267,117
Fund Balance, June 30	\$ 271,518	\$ 297,381		\$ 272,118

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF JUNE 30, 2020

	MARKET VALUE JUN 30, 2019	MARKET VALUE SEP 30, 2019	MARKET VALUE DEC 31, 2019	MARKET VALUE MAR 31, 2020	MARKET VALUE JUN 30, 2020	FISCAL 19/20 CHANGE IN VALUE	
<u>BOND FUNDS:</u>							
<u>T. ROWE PRICE</u>							
U.S. TREASURY LONG	107,117.75	115,616.72	110,515.89	134,194.74	134,549.03	3,398.14	3%
<u>VANGUARD INVESTMENTS</u>							
GNMA FUND	122,843.21	124,633.95	125,195.85	128,947.98	129,620.46	2,352.64	2%
TOTAL BOND FUNDS	229,960.96	240,250.67	235,711.74	263,142.72	264,169.49	5,750.78	
TOTAL INVESTMENTS	229,960.96	240,250.67	235,711.74	263,142.72	264,169.49	5,750.78	
	ok	10,289.71	(4,538.93)	27,430.98	1,026.77		

Eastern Highlands Health District
General Fund
Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ 527,135	\$ 450,467
Accounts Receivable	<u>2,257</u>	<u>3,222</u>
Total Assets	<u><u>529,393</u></u>	<u><u>453,690</u></u>
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>34,056</u>	<u>21,395</u>
Total Liabilities	<u>34,056</u>	<u>21,395</u>
Fund Balance	<u>495,337</u>	<u>432,295</u>
Total Liabilities and Fund Balance	<u><u>\$ 529,393</u></u>	<u><u>\$ 453,690</u></u>

Eastern Highlands Health District
General Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	Adopted	Amended	Estimated	Percent of		
	Budget	Budget	Actuals	2020	Adopted	2019
	2019/20	2019/20	2019/20		Budget	
Revenues						
Member Town Contributions	\$ 437,590	\$ 437,590	437,590	\$ 437,600	100.0%	\$ 429,260
State Grants	119,990	119,990	134,429	134,429	112.0%	133,327
Septic Permits	52,840	52,840	52,840	49,133	93.0%	51,145
Well Permits	13,890	13,890	13,890	10,680	76.9%	12,955
Soil Testing Service	35,610	35,610	35,610	49,490	139.0%	40,960
Food Protection Service	77,340	77,340	77,340	82,199	106.3%	88,251
B100a Reviews	29,680	29,680	29,680	33,690	113.5%	29,445
Septic Plan Reviews	31,750	31,750	31,750	34,235	107.8%	30,765
Other Health Services	4,681	4,681	4,681	10,581	226.0%	4,416
Miscellaneous	6,800	6,800	6,800			
Appropriation of Fund Balance	26,211	26,211	11,772	-	0.0%	-
Total Revenues	836,382	836,382	836,382	842,036	100.7%	820,525
Expenditures						
Salaries & Wages	585,660	585,660	585,660	548,798	93.7%	539,594
Grant Deductions	(40,938)	(40,938)	(40,938)	(63,084)	154.1%	(80,234)
Benefits	187,270	187,270	187,270	176,917	94.5%	196,871
Miscellaneous Benefits	8,360	8,360	8,360	9,951	119.0%	4,642
Insurance	15,800	15,800	15,800	13,870	87.8%	14,351
Professional & Technical Services	16,020	16,020	16,020	33,533	209.3%	14,231
Vehicle Repairs & Maintenance	3,200	3,200	3,200	2,119	66.2%	2,663
Health Reg*Admin Overhead	29,170	29,170	29,170	29,170	100.0%	28,120
Other Purchased Services	19,640	19,640	19,640	20,276	103.2%	15,028
Other Supplies	5,600	5,600	5,600	3,499	62.5%	6,644
Equipment - Minor	3,600	3,600	3,600	945	26.2%	1,401
Total Expenditures	833,382	833,382	833,382	775,994	93.1%	743,311
Operating Transfers						
Transfer to CNR Fund	3,000	3,000	3,000	3,000	0.0%	3,000
Total Exp & Oper Trans	836,382	836,382	836,382	778,994	93.1%	746,311
Excess (Deficiency) of Revenues	-	-	-	63,042		74,214
Fund Balance, July 1	432,295	432,295	432,295	432,295		358,081
Fund Balance plus Cont. Capital, Jun. 30	\$ 432,295	\$ 432,295	432,295	\$ 495,337		\$ 432,295

Eastern Highlands Health District
Capital Non-Recurring Fund
Balance Sheet
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and Cash Equivalents	\$ <u>122,980</u>	\$ <u>131,780</u>
Total Assets	<u><u>122,980</u></u>	<u><u>131,780</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>122,980</u>	<u>131,780</u>
Total Liabilities and Fund Balance	<u><u>\$ 122,980</u></u>	<u><u>\$ 131,780</u></u>

Eastern Highlands Health District
Capital Non-Recurring Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Revenues		
General Fund	\$ -	\$ 1,910
Total Revenues	<u>-</u>	<u>1,910</u>
Operating Transfers		
General Fund	<u>3,000</u>	<u>3,000</u>
Total Operating Transfers	<u>3,000</u>	<u>3,000</u>
Total Rev & Oper Trans	<u>3,000</u>	<u>4,910</u>
Expenditures		
Professional & Technical Services	-	-
Office Equipment	<u>11,800</u>	<u>-</u>
Total Expenditures	<u>11,800</u>	<u>-</u>
Excess (Deficiency) of Revenues	(8,800)	4,910
Fund Balance, July 1	<u>131,780</u>	<u>126,870</u>
Fund Balance plus Cont. Capital, Jun.30	<u>\$ 122,980</u>	<u>\$ 131,780</u>

Mansfield Downtown Partnership
Statement of Financial Position
June 30, 2020
(with comparative totals for June 30, 2019)

	<u>2020</u>	<u>2019</u>
Assets		
Cash & Cash Equivalents	\$ 359,880	\$ 318,471
Accounts Receivable	<u> -</u>	<u> 100</u>
Total Assets	<u><u>359,880</u></u>	<u><u>318,571</u></u>
Liabilities		
Accrued Payroll	6,997	4,841
Accounts Payable	3,115	2,910
Due to Mansfield	<u> -</u>	<u> -</u>
Total Liabilities	<u>10,112</u>	<u>7,751</u>
Fund Balance		
Contributed Capital	51,440	51,440
Unreserved	<u>298,328</u>	<u>259,380</u>
Total Fund Balance	<u>349,768</u>	<u>310,820</u>
Total Liabilities and Fund Balance	<u><u>\$ 359,880</u></u>	<u><u>\$ 318,571</u></u>

**Mansfield Downtown Partnership
Statement of Revenues, Expenditures and
Changes in Fund Balance**

	<u>Actual. 2012/13</u>	<u>Actual 2013/14</u>	<u>Actual 2014/15</u>	<u>Actual 2015/16</u>	<u>Actual 2016/17</u>	<u>Actual 2017/18</u>	<u>Actual 2018/19</u>	<u>Budget 2019/20</u>	<u>Actual 2019/20</u>	<u>Percent of Adopted Budget</u>
Revenues										
Intergovernmental										
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 132,000	\$ 132,000	150,000	150,000	100%
Uconn	125,000	125,000	125,000	125,000	125,000	132,000	132,000	150,000	150,000	100%
Local Support										
Event Fees						20,000	-	-	1,000	
Charges for Services	-	-	-	-	-	22,000	22,000	-	-	
Membership Fees	17,463	19,680	15,490	19,645	16,673	18,115	16,110	32,000	32,000	100%
Total Revenues	<u>267,463</u>	<u>269,680</u>	<u>265,490</u>	<u>269,645</u>	<u>266,673</u>	<u>324,115</u>	<u>302,110</u>	<u>346,000</u>	<u>344,910</u>	<u>99%</u>
Operating Expenditures										
Town Square Contribution	-	100,000	-	-	-	-	-	-	-	-
Salaries and Benefits	182,066	188,736	196,111	209,272	214,666	232,268	233,574	259,870	265,155	96%
Professional & Technical	78,617	22,937	15,909	21,969	28,845	22,280	21,175	22,370	12,480	85%
Office Rental	7,810	9,344	12,660	13,230	13,200	13,464	13,464	13,730	13,728	100%
Insurance	1,545	2,950	3,780	3,900	4,017	4,031	736	1,600	3,827	46%
Purchased Services	8,716	9,253	9,625	11,505	9,714	14,315	12,276	12,470	10,198	111%
Supplies & Services	1,380	3,768	644	1,280	1,277	679	640	850	573	75%
Contingency	-	-	-	-	-	-	-	20,000	-	
Total Operating Expenditures	<u>280,134</u>	<u>336,989</u>	<u>238,730</u>	<u>261,156</u>	<u>271,719</u>	<u>287,037</u>	<u>281,865</u>	<u>330,890</u>	<u>305,962</u>	<u>88%</u>
Operating Income/(Loss)	(12,671)	(67,309)	26,760	8,489	(5,046)	37,078	20,245	15,110	38,948	
Fund Balance, July 1	303,274	290,603	223,294	250,054	258,543	253,497	290,575	310,820	310,820	
Fund Balance, End of Period	<u>\$ 290,603</u>	<u>\$ 223,294</u>	<u>\$ 250,054</u>	<u>\$ 258,543</u>	<u>\$ 253,497</u>	<u>\$ 290,575</u>	<u>\$ 310,820</u>	<u>325,930</u>	<u>349,768</u>	
Contribution Recap										
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 132,000	132,000	150,000	150,000	
UCONN	125,000	125,000	125,000	125,000	125,000	132,000	132,000	150,000	150,000	
Total Contributions	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 264,000</u>	<u>264,000</u>	<u>300,000</u>	<u>300,000</u>	

**270 Fund Analysis
6/30/2020**

Activity	Responsible	Balance			Balance	
		7/1/2019	Revenues	Expenditures	6/30/2020	
11155	Goodwin Bequest	Town Manager/C	5,769.68	-	-	5,769.68
12120	Mansfield Uniform Shirts	T. Smith	34.45	105.75	(105.75)	34.45
15110	Historic Document Preservatic	S. Chaine	16,286.06	13,972.00	(5,208.88)	25,049.18
16404	Property Revaluation	C. Trahan	59,500.68	25,000.00	(48,917.50)	35,583.18
21308	Neuter Assist/Education Fund	N. Nielsen	1,270.21	101.00	(198.00)	1,173.21
21309	Animal Shelter Donations	N. Nielsen	645.36	-	-	645.36
22130	Mansfield Fire Donations	F. Raiola	535.00	3,887.75	(1,451.38)	2,971.37
22201	Ambulance Services	F. Raiola/C. Trahan	6,651.04	117,213.58	(123,864.62)	-
23113	FM Global Fire Prevention Gr	F. Raiola	24.81	-	-	24.81
23114	Corona Virus Relief-FEMA/CF	C. Trahan	-	151,137.16	(151,137.16)	-
30805	Permitting/Enforcement Softw	M. Ninteanu/L. Pair	1,981.81	18,453.00	-	20,434.81
30901	Maintenance-Sale of property	A. Corsen	4,141.70	126.80	-	4,268.50
40358	Police Donations	K. Timme	-	100.00	-	100.00
40360	Town Square Activities	C. vanZelm	8,630.44	4,291.10	(5,542.54)	7,379.00
40370	Downtown Partnership	C. vanZelm	1,017.87	1,300.00	(1,636.31)	681.56
40372	MDP - Festival on the Green	C. vanZelm	7,878.87	17,360.00	(18,072.02)	7,166.85
40376	Holiday DUI Enforcement	Sgt Timme	-	38,344.13	(38,344.13)	-
40380	Underage Drinking Grant	Sgt Timme	-	9,969.96	(9,969.96)	-
40381	Neighborhood Assist.Act-Ener	L. Painter	13,596.47	-	(5,000.00)	8,596.47
40382	Neighborhood Assist.Act-Wate	L. Painter	36,144.71	-	-	36,144.71
40383	Click It or Ticket Program	Sgt Timme	607.84	-	-	607.84
40389	Special Events - Private Duty	C. vanZelm	5,074.46	9,725.37	(6,297.61)	8,502.22
40390	Town Square Concert Series	C. vanZelm	7,055.72	11,060.00	(5,667.35)	12,448.37
40391	Paterson Square Events	C. vanZelm	222.61	50.00	(248.61)	24.00
40397	Beautification Committee	Town Manager	420.65	-	-	420.65
40398	Mansfield Bike Tour	C. vanZelm	4,627.15	575.00	(69.98)	5,132.17
40441	Elderly Disabled Responsive	P. Schneider	954.34	33,125.00	(32,349.99)	1,729.35
41236	ACHIEVE	R. Miller	406.47	-	-	406.47
42154	Mansfield Holiday Fund - Key	P. Schneider	550.00	3,000.00	(3,000.00)	550.00
42157	Children's Grief Group	P. Schneider	883.80	-	(39.46)	844.34
42158	Holiday Fund	P. Schneider	31,424.71	11,303.02	(3,690.00)	39,037.73
42159	Camperships	P. Schneider	12,264.63	2,185.00	(2,337.00)	12,112.63
42218	Rec. Program Scholarship Fun	C. Vincente	6,364.10	669.00	-	7,033.10
42219	Local Prevention Council Gran	P. Schneider	314.10	5,342.00	(4,949.55)	706.55
42223	SERAC-Mini Opiod Grant 19/2	P. Schneider	-	5,000.00	(4,419.08)	580.92
42224	SERAC-PSA Gambling Projec	P. Schneider	-	4,500.00	(4,399.46)	100.54
42225	SERAC-Mini Opiod Grant PT2	P. Schneider	-	4,000.00	(1,376.36)	2,623.64
42260	General Services - Special Ne	P. Schneider	29,428.99	6,053.65	(9,928.84)	25,553.80
42301	Senior Programs	P. Schneider	16,812.40	51,901.50	(28,101.42)	40,612.48
42306	TVCCA Senior Nutrition	P. Schneider	20.00	2,580.00	(2,580.00)	20.00
42308	Senior Ctr Veteran's Day	P. Schneider	3,604.69	302.00	(1,045.71)	2,860.98
42309	Senior Ctr - Herrmann Trust	P. Schneider	200.47	-	-	200.47
42311	Senior Newsletter	P. Schneider	2,515.13	848.00	(942.40)	2,420.73
42312	Senior Center Caf� & Library	P. Schneider	15,707.99	6,315.34	(12,151.14)	9,872.19
42313	Youth Services Program-MAS	P. Schneider	-	3,000.00	-	3,000.00
43200	Friends of Library	L. McDonough	11,895.45	15,160.00	(18,870.61)	8,184.84
43202	Hall Bequest - Mansfield Publi	L. McDonough	5,093.79	-	-	5,093.79
43203	Hall Bequest - Doris Davis Ga	L. McDonough	8,071.88	-	-	8,071.88
43204	Library Re-Sale/Contribution	L. McDonough	7,831.96	4,451.74	(3,390.66)	8,893.04
43332	Library Connection Technolog	L. McDonough	3,533.02	7,383.12	(6,387.00)	4,529.14
44108	Community Center - Teen Cer	C. Vincente	14.34	-	-	14.34
44109	Land Protection Program	S. Chaine	367.56	3,868.00	(12,615.43)	3,120.13

**270 Fund Analysis
6/30/2020**

Activity	Responsible	Balance			Balance	
		7/1/2019	Revenues	Expenditures	6/30/2020	
44110	Comm Ctr Accessibility	C. Vincente	36.82	-	-	36.82
44120	Mansfield Community Playgro	C. Vincente	3.36	-	-	3.36
44121	Bicentennial Pond Trail Desig	C. Vincente/J. Kat	699.85	-	-	699.85
44122	Mansfield Dog Park	C. Vincente/J. Kat	313.25	-	-	313.25
44124	Gawlicki Family Foundation - I	C. Vincente	1,543.12	-	(986.42)	556.70
44125	Bill Ryan Memorial Fund	C. Trahan	-	3,275.00	(3,275.00)	-
44126	Community School of the Arts	C. Trahan	-	5,000.00	(806.75)	4,193.25
44127	Comm Enrichment Grant-TLG	C. Trahan	-	2,060.41	(2,060.41)	-
44128	MCC Before After Care Progr	C. Vincente	-	3,500.00	-	3,500.00
60210	CT Association for the Gifted	S. Patwa/C. Trah	86.93	-	-	86.93
61209	Goodwin Special Ed Donation	S. Muirhead	1,140.00	-	-	1,140.00
62115	MMS Summer School Prograr	K. Lyman	1,165.45	12,000.00	(12,291.09)	874.36
62120	Oak Grove School	K. Lyman	1,951.56	25,481.00	(23,927.00)	3,505.56
62144	CT Writing Project	K. Lyman	464.98	-	-	464.98
62145	Enriching Student Achieveme	K. Lyman	45,698.34	75,000.00	(4,180.94)	116,517.40
62151	Goodwin Donations	K. Lyman	995.27	-	-	995.27
62160	Southeast School Donations	K. Lyman	142.73	-	-	142.73
62215	MMS Book Fund	K. Lyman	20.00	-	(20.00)	-
62163	Mohegan Tribe Grant MMS	K. Lyman	-	1,000.00	-	1,000.00
62222	Chris Rogers Award-Junior R	K. Lyman	1.45	-	(1.45)	-
62263	Special Education Grants/Tuit	S. Patwa/C. Trah	471,232.44	41,982.98	(5,478.95)	507,736.47
62265	Preschool Tuition	S. Patwa/C. Trah	51,592.34	-	-	51,592.34
62272	Crepeau MMS Spec. ED.	S. Patwa/C. Trah	991.40	-	-	991.40
62275	Early Childhood Fund	P. Schneider	4,113.39	-	(1,435.69)	2,677.70
62276	Goodwin Greenhouse Fund	S. Muirhead	205.12	-	-	205.12
62278	Mohegan Tribe Challenge	M. Seal	360.12	-	-	360.12
62280	Graustein Memorial Fund	P. Schneider	8.55	-	-	8.55
62282	MPS Birthday Book Buddies	K. Lyman	5,608.40	66.52	(87.26)	5,587.66
62283	Tim Quinn Music Program	K. Lyman	121.77	-	-	121.77
62286	AASL Research Grant-Bark if	K. Lyman	40.00	-	(40.00)	-
62289	Mary Turcotte Fund	K. Lyman	855.00	-	-	855.00
62291	CAS Foundation-Endowment/	K. Lyman	140.00	-	-	140.00
62292	Southeast Buddy Bench	K. Lyman	227.77	-	-	227.77
62294	NE Dairy & Food Council Gran	K. Lyman	389.54	-	-	389.54
62297	IMLS Sparks Grant	K. Lyman	5.07	-	(5.07)	-
62410	Rachel Leclerc Spec. Educatio	K. Lyman	1,112.02	1,000.00	(1,149.16)	962.86
62515	New Mansfield Elem -MASP C	K. Lyman	-	40,000.00	-	40,000.00
63104	Farm Viability Grant	K. Lyman	-	(530.51)	530.51	-
63403	Suzuki	B. Vaughn/BOE	31,895.90	25,800.00	(33,942.75)	23,753.15
63404	Dorothy C. Goodwin Program	S. Muirhead	554.90	-	-	554.90
63405	School Use Fund (62609)	K. Lyman	8,871.16	509.00	-	9,380.16
84135	Town Square	C. vanZelm	13,265.73	-	-	13,265.73
			829,687.56	829,904.37	(663,463.34)	1,164,172.17

Town of Mansfield
Summary of Investments
June 30, 2020

Health Insurance Fund

Fr Bin - the same as Region

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest 06/30/20
State Treasurer	\$ 2,655,999	0.35%	Various	Various	\$
Total Accrued Interest @ 06/30/20					\$
Interest Received 7/1/19 - 06/30/20					<u>40,757</u>
Total Interest, Health Insurance Fund @ 06/30/20					<u>\$ 40,757</u>

All Other Funds

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest 06/30/20
State Treasurer	\$ 20,080,537	0.35%	Various	Various	\$
Total Accrued Interest @ 06/30/20					\$
Interest Received 7/1/19 - 06/30/20					<u>416,384</u>
Total Interest, General Fund, 06/30/20					<u>\$ 416,384</u>

Town of Mansfield
Memo

DATE: JULY 30TH 2020
 To: John Carrington, Town Manager
 Charmaine Bradshaw-Hill, Director of Finance
 From: Jeri Casey, Collector of Revenue
 Subject: Amounts and % of Collections for 7/01/2019 to 6/30/2020 comparable to 7/01/2018 to 6/30/2019 and 7/01/2017 to 6/30/2018

	GRAND LIST 2018	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	OPEN BALANCE AS OF 6/30/2020	% OPEN
RE	26,040,343.12	(10,064.64)	26,030,278.48	(25,804,245.15)	99.1%	226,033.33	0.9%
STORRS CENTER RE	3,210,516.84		3,210,516.84	(3,185,405.72)	99.2%	25,111.12	0.8%
PER	2,199,169.45	(1,730.92)	2,197,438.53	(2,168,673.89)	98.7%	28,764.64	1.3%
STORRS CENTER PP	159,626.57		159,626.57	(151,936.98)	95.2%	7,689.59	4.8%
MV	2,527,906.01	(40,116.46)	2,487,789.55	(2,360,848.38)	94.9%	126,941.17	5.1%
DUE	34,137,561.99	(51,912.02)	34,085,649.97	(33,671,110.12)	98.8%	414,539.85	1.2%
MVS	369,235.45	(4,109.82)	365,125.63	(308,645.01)	84.5%	56,480.62	15.5%
TOTAL	34,506,797.44	(56,021.84)	34,450,775.60	(33,979,755.13)	98.6%	471,020.47	1.4%
PRIOR YEARS COLLECTION July 1, 2019 to June 30, 2020							
Suspense Collections		6,865.22		Suspense Interest Less Fees		5,971.65	
Prior Years Taxes		<u>184,849.52</u>		Interest and Lien Fees		<u>166,738.11</u>	
		<u>191,714.74</u>				<u>172,709.76</u>	

	GRAND LIST 2017	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	OPEN BALANCE AS OF 06/30/2019	% OPEN
RE	25,536,188	28,271	25,564,459	(25,386,279)	99.3%	178,180	0.7%
STORRS CENTER RE	3,109,211	-	3,109,211	(3,109,380)	100.0%	(169)	0.0%
PER	2,114,771.81	(1,872)	2,112,900	(2,086,159)	98.7%	26,741	1.3%
STORRS CENTER PP	161,608	-	161,608	(154,801)	95.8%	6,807	4.2%
MV	2,528,791	(34,395)	2,494,396	(2,373,309)	95.1%	121,087	4.9%
DUE	33,450,570	(7,995)	33,442,574	(33,109,929)	99.0%	332,646	1.0%
MVS	360,337	(5,994)	354,343	(307,699)	86.8%	46,645	13.2%
TOTAL	33,810,907	(13,989)	33,796,918	(33,417,627)	98.9%	379,291	1.1%
PRIOR YEARS COLLECTION July 1, 2018 to June 30, 2019							
Suspense Collections		12,910		Suspense Interest Less Fees		9,293	
Prior Years Taxes		<u>323,301</u>		Interest and Lien Fees		<u>203,854</u>	
		<u>336,211</u>				<u>213,147</u>	

	GRAND LIST 2016	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	OPEN BALANCE AS OF 06/30/2018	% OPEN
RE	25,170,537	18,649	25,189,186	(24,976,465)	99.2%	212,722	0.8%
STORRS CENTER RE	3,031,058	-	3,031,058	(3,031,058)	100.0%	-	0.0%
PER	2,133,034.40	(2,110)	2,130,925	(2,103,032)	98.7%	27,893	1.3%
STORRS CENTER PP	189,089	-	189,089	(184,310)	97.5%	4,779	2.5%
MV	2,415,567	(28,792)	2,386,775	(2,287,016)	95.8%	99,759	4.2%
DUE	32,939,286	(12,253)	32,927,033	(32,581,881)	99.0%	345,152	1.0%
MVS	398,822	(4,045)	394,777	(348,256)	88.2%	46,521	11.8%
TOTAL	33,338,109	(16,298)	33,321,811	(32,930,138)	98.8%	391,673	1.2%
PRIOR YEARS COLLECTION July 1, 2017 to June 30, 2018							
Suspense Collections		8,329		Suspense Interest Less Fees		7,839	
Prior Years Taxes		<u>219,902</u>		Interest and Lien Fees		<u>92,740</u>	
		<u>228,232</u>				<u>100,579</u>	

Notes: Collections are slightly less than prior years, probably effected by covid-19 and deferment

Mansfield Board of Education
Special Education Reserve Fund Running Balance
As of June 30, 2020

	July 1, Beg. Balance	Revenues	Usage	June 30, Ending Bal.	Net Actual (Usage)/Incr Budget Usage	
FY 2019/20	\$ 522,823	\$ 41,983	\$ (5,479)	\$ 559,327	\$ 36,504	\$ -
FY 2018/19	343,035	191,836	(12,048)	522,823	179,788	(25,000)
FY 2017/18	350,714	97,321	(105,000)	343,035	(7,679)	(50,000)
FY 2016/17	413,527	76,187	(139,000)	350,714 ⁽¹⁾	(62,813)	(94,000)
FY 2015/16	295,591	235,936	(118,000)	413,527	117,936	(50,000)
FY 2014/15	506,406	257,185	(468,000)	295,591	(210,815)	(135,000)
FY 2013/14	467,929	271,477	(233,000)	506,406	38,477	(250,000)
FY 2012/13	573,063	257,693	(362,827)	467,929	(105,134)	(350,000)
FY 2011/12	646,181	306,801	(379,919)	573,063	(73,118)	(235,240)
FY 2010/11	556,703	262,047	(172,569)	646,181	89,478	(60,000)
FY 2009/10	283,273	273,430		556,703	273,430	
FY 2008/09	280,407	152,866	(150,000)	283,273	2,866	
FY 2007/08	168,129	112,278		280,407	112,278	

Mansfield Board of Education
Special Education Trending Analysis
As of June 30, 2020

	Actual 2017/18	Actual 2018/19	Budget 2019/20	Actual 2019/2020
Gross Revenues:				
State Agency & Excess Cost Grant	\$ 47,259	\$ -	\$ -	\$ 438
Medicaid Reimbursement	50,063	79,788	-	37,410
Title VIB Deduction	60,000	60,000	60,000	40,910
Reserve Fund	7,679	-	-	-
Total Revenues	<u>165,001</u>	<u>139,788</u>	<u>60,000</u>	<u>78,758</u>
Gross Expenditures:				
Outplacement Tuition	\$ 359,552	\$ 232,192	\$ 352,000	\$ 313,187
Transportation Costs	237,052	147,238	180,000	115,107
Instruction	1,496,490	1,526,461	1,619,070	1,553,766
Administration	264,974	255,429	292,920	298,943
Total Expenditures	<u>2,358,068</u>	<u>2,161,320</u>	<u>2,443,990</u>	<u>2,281,004</u>
Actual Net Income/(Cost)	<u>\$ (2,193,067)</u>	<u>\$ (2,021,532)</u>	<u>\$ (2,383,990)</u>	<u>\$ (2,202,245)</u>
Adopted Budget:				
Outplacement Tuition	270,800	386,770	352,000	352,000
Transportation Costs	150,000	150,000	180,000	180,000
Instruction	1,515,990	1,536,170	1,619,070	1,619,070
Administration	275,520	281,370	292,920	292,920
Net Budgeted Expenditures	<u>2,212,310</u>	<u>2,354,310</u>	<u>2,443,990</u>	<u>2,443,990</u>
Net Excess/(Shortage) Budgetary Increase	\$ 19,243	\$ 332,778	\$ 60,000	\$ 241,745

Town of Mansfield
YTD Revenue Summary by Source

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adj	Debit Amounts	Credit Amounts	Ending Balance	% Rec'd	Activity
40101 Current Year Levy	(31,145,894.00)	280,000.00	99,639.44	33,847,979.57	2,882,446.13	109.34	13,748,340.13
40102 Prior Year Levy	(200,000.00)	.00	103,126.68	283,755.16	(19,371.52)	90.31	180,628.48
40103 Interest & Lien Fees	(180,000.00)	.00	349.46	167,007.04	(13,342.42)	92.59	166,657.58
40104 Motor Vehicle Supplement	(300,000.00)	.00	794.77	308,910.33	8,115.56	102.71	308,115.56
40105 Susp. Coll. Taxes - Trnsc.	(8,000.00)	.00	.00	6,182.42	(1,817.58)	77.28	6,182.42
40106 Susp. Coll. Int. - Trnsc.	(7,000.00)	.00	.00	5,630.55	(1,369.45)	80.44	5,630.55
40109 Collection Fees	(25,000.00)	.00	.00	16,992.00	(8,008.00)	67.97	16,992.00
40110 CURRENT YR LEVY - STORRS CTR	(3,456,526.00)	.00	.00	.00	(3,456,526.00)	.00	.00
40111 CURRENT YR LEVY-STORRS CTR-ABATEMENT	554,000.00	.00	.00	.00	554,000.00	.00	.00
40201 Misc Licenses & Permits	(3,490.00)	.00	.00	3,010.00	(480.00)	86.25	3,010.00
40202 Sport Licenses	(200.00)	.00	.00	82.00	(118.00)	41.00	82.00
40203 Dog Licenses	(8,200.00)	.00	(4,787.00)	3,150.50	(262.50)	96.80	7,937.50
40204 Conveyance Tax	(150,000.00)	.00	15.00	119,459.57	(30,555.43)	79.63	119,444.57
40210 Subdivision Permits	(225.00)	.00	500.00	500.00	(225.00)	.00	.00
40211 Zoning/Special Permits	(15,000.00)	.00	710.00	13,855.00	(1,855.00)	87.63	13,145.00
40212 Zba Applications	(800.00)	.00	.00	1,200.00	400.00	150.00	1,200.00
40214 Iwa Permits	(4,500.00)	.00	590.00	6,442.00	1,352.00	130.04	5,852.00
40223 Sewer Permits	.00	.00	.00	250.00	250.00	.00	250.00
40224 Road Permits	(1,500.00)	.00	.00	1,750.00	250.00	116.67	1,750.00
40230 Building Permits	(175,000.00)	.00	143.88	288,900.02	113,756.14	165.00	288,756.14
40231 Adm Cost Reimb-permits	(200.00)	.00	4.00	306.00	102.00	151.00	302.00
40232 Housing Code Permits	(143,800.00)	.00	1,041.14	159,361.00	14,519.86	110.10	158,319.86
40233 Housing Code Penalties	.00	.00	.00	100.00	100.00	.00	100.00
40234 Landlord Registrations	(1,000.00)	.00	25.00	1,795.00	770.00	177.00	1,770.00
40352 Payment In Lieu Of Taxes	(4,600.00)	.00	.00	4,881.00	281.00	106.11	4,881.00
40357 Social Serv Block Grant	.00	.00	.00	.33	.33	.00	.33
40401 Education Assistance	(9,229,100.00)	(280,000.00)	.00	9,559,510.00	50,410.00	100.53	9,559,510.00
40449 PILOT - COLLEGES/HOSPITALS	.00	.00	.00	7,583.00	7,583.00	.00	7,583.00
40450 State Support - Town	(200.00)	.00	.00	.00	(200.00)	.00	.00
40451 Pilot - State Property	(5,566,520.00)	.00	.00	5,566,517.00	(3.00)	100.00	5,566,517.00
40452 PILOT - SELECT PAYMENT	(2,630,450.00)	.00	.00	2,630,447.00	(3.00)	100.00	2,630,447.00
40454 CIRCUIT COURT - STATE TICKETS	(500.00)	.00	.00	1,050.00	550.00	210.00	1,050.00
40457 Library - Connecticut/ill	(12,200.00)	.00	.00	15,727.00	3,527.00	128.91	15,727.00
40462 Disability Exempt Reimb	(1,000.00)	.00	.00	870.68	(129.32)	87.07	870.68
40465 Emerg Mgmt Performance Grant	(12,900.00)	.00	26,010.00	39,030.00	120.00	100.93	13,020.00
40469 Veterans Reimb	(6,400.00)	.00	.00	6,464.28	64.28	101.00	6,464.28
40471 MUNICIPAL STABILIZATION GRANT	(661,280.00)	.00	.00	661,283.00	3.00	100.00	661,283.00
40485 State Support - Other	.00	.00	.00	6,841.00	6,841.00	.00	6,841.00
40494 Judicial Revenue Distribution	(9,000.00)	.00	.00	8,195.00	(805.00)	91.06	8,195.00
40496 PILOT - HOLINKO ESTATES	.00	.00	7,500.00	7,500.00	.00	.00	.00
40551 Pilot - Senior Housing	.00	.00	18,627.00	23,091.41	4,464.41	.00	4,464.41
40610 Recording	(50,000.00)	.00	126.00	54,810.00	4,684.00	109.37	54,684.00
40611 Copies Of Records	(12,965.00)	.00	463.25	13,654.25	226.00	101.74	13,191.00
40612 Vital Statistics	(12,000.00)	.00	.00	14,501.00	2,501.00	120.84	14,501.00
40620 Police Service	(44,200.00)	.00	34,088.16	93,951.26	15,663.10	135.44	59,863.10
40622 Redemption/Release Fees	(2,000.00)	.00	.00	555.00	(1,445.00)	27.75	555.00
40625 Animal Adoption Fees	(270.00)	.00	.00	320.00	50.00	118.52	320.00
40640 Lost & Damaged Books/materials	(1,930.00)	.00	.00	1,427.10	(502.90)	73.94	1,427.10
40641 FINES ON OVERDUE BOOKS	(4,400.00)	.00	.00	846.43	(3,553.57)	19.24	846.43
40644 PARKING PLAN REVIEW FEE	(500.00)	.00	35.00	1,295.00	760.00	252.00	1,260.00
40650 Blue Prints	(200.00)	.00	500.00	520.00	(180.00)	10.00	20.00

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Town of Mansfield
YTD Revenue Summary by Source

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adj	Debit Amounts	Credit Amounts	Ending Balance	% Rec'd	Activity
40663 Zoning Regulations	(50.00)	.00	.00	53.00	3.00	106.00	53.00
40671 Day Care Grounds Maintenance	(19,160.00)	.00	14,370.00	33,530.00	.00	100.00	19,160.00
40674 Charge for Services	(6,000.00)	.00	62,505.32	68,999.17	493.85	108.23	6,493.85
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	.00	2,700.00	5,400.00	.00	100.00	2,700.00
40683 Sale of Merchandise	(100.00)	.00	.00	.00	(100.00)	.00	.00
40684 Cash Overage/Shortage	.00	.00	5.00	13.00	8.00	.00	8.00
40699 Fire Safety Code Fees	(15,000.00)	.00	144.50	59,369.38	44,224.88	394.83	59,224.88
40702 Parking Tickets - Town	(4,500.00)	.00	60.00	.00	(4,560.00)	(1.33)	(60.00)
40705 TOWN PARKING FINES-STORRS CENTER	.00	.00	74,268.70	82,733.47	8,464.77	.00	8,464.77
40710 Building Fines	.00	.00	.00	25,008.00	25,008.00	.00	25,008.00
40711 Landlord Registration Penalty	(100.00)	.00	.00	.00	(100.00)	.00	.00
40713 NUISANCE ORDINANCE	.00	.00	250.00	9,480.00	9,230.00	.00	9,230.00
40715 Ordinance Violation Penalty	(29,060.00)	.00	.00	18,040.35	(11,019.65)	62.08	18,040.35
40717 Possession Alcohol Ordinance	.00	.00	.00	270.00	270.00	.00	270.00
40723 CITATIONS AND FINES	(300.00)	.00	.00	.00	(300.00)	.00	.00
40751 NOTARY FEES	.00	.00	.00	85.00	85.00	.00	85.00
40807 Rent - Town Hall	.00	.00	.00	400.00	400.00	.00	400.00
40817 Telecom Services Payment	(41,000.00)	.00	.00	199.80	(40,800.20)	.49	199.80
40820 Interest Income	(200,000.00)	.00	115,321.15	531,705.23	216,384.08	208.19	416,384.08
40890 Other	(2,500.00)	.00	319.89	20,319.13	17,499.24	799.97	19,999.24
40895 CONSULTANT FEES REIMBURSEMENT	(15,000.00)	.00	.00	53,267.50	38,267.50	355.12	53,267.50
40928 School Cafeteria	(2,550.00)	.00	.00	2,550.00	.00	100.00	2,550.00
Accounts : 83		**** Grand Total ****	(53,872,970.00)	54,868,911.93	436,495.59	100.81	54,309,465.59

==== Selection Legend =====

Account Type: R
FY: 2020 to 2020
From Fund: 111 to 111
Account Sub Type: CPS

Town of Mansfield
Expenditure Summary by Activity

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adjustments	Encumbrances	Expenditures	Remaining Balance	% Used
General Government						
11100 Legislative	105,720.00	.00	.00	94,676.06	11,043.94	89.55
12200 HUMAN RESOURCES	352,860.00	150,980.00	.00	509,974.39	(6,134.39)	101.22
13100 Town Attorney	85,000.00	.00	4,606.94	65,631.56	14,761.50	82.63
13200 Probate	10,190.00	.00	.00	10,185.33	4.67	99.95
15100 Town Clerk	228,150.00	(2,680.00)	.00	220,886.06	4,583.94	97.97
15200 General Elections	123,580.00	.00	1,400.00	60,618.69	61,561.31	50.19
16100 Finance Administration	461,950.00	.00	.00	461,950.00	.00	100.00
16300 Revenue Collections	185,640.00	3,730.00	.00	174,087.87	15,282.13	91.93
16402 Property Assessment	254,420.00	5,480.00	.00	247,241.02	12,658.98	95.13
16511 Central Services	61,100.00	.00	7,878.36	85,859.68	(32,638.04)	153.42
16600 Information Technology	209,860.00	.00	.00	209,860.00	.00	100.00
Total General Government	2,078,470.00	157,510.00	13,885.30	2,140,970.66	81,124.04	96.37
Public Safety						
21200 Police Services	1,984,200.00	1,000.00	.00	1,793,208.25	191,991.75	90.33
21300 Animal Control	128,770.00	(4,080.00)	.00	106,263.94	18,426.06	85.22
22101 FIRE PREVENTION	211,690.00	3,370.00	.00	189,084.08	25,975.92	87.92
22160 Fire & Emergency Services	2,238,680.00	15,290.00	7,315.00	2,210,482.73	36,172.27	98.40
23100 Emergency Management	71,930.00	1,570.00	.00	66,022.24	7,477.76	89.83
Total Public Safety	4,635,270.00	17,150.00	7,315.00	4,365,061.24	280,043.76	93.98
Public Works						
30200 PW ADMIN/SUPERV/OPERATIONS	1,657,100.00	(28,490.00)	.00	1,626,989.99	1,620.01	99.90
30600 Equipment Maintenance	535,200.00	(2,590.00)	.00	498,282.95	34,327.05	93.56
30700 Engineering	209,110.00	(97,350.00)	5,835.00	91,507.17	14,417.83	87.10
30900 Facilities Management	947,610.00	(630.00)	.00	912,124.12	34,855.88	96.32
Total Public Works	3,349,020.00	(129,060.00)	5,835.00	3,128,904.23	85,220.77	97.35
Community Services						
41200 Health Regulation & Inspec.	140,440.00	.00	.00	140,443.04	(3.04)	100.00
42100 HUMAN SERVICES	818,690.00	10,210.00	89.43	758,992.04	69,818.53	91.58
43100 Library Services	819,220.00	15,920.00	17,629.24	788,477.16	29,033.60	96.52
45000 GRANTS TO AREA AGENCIES	45,800.00	.00	.00	45,800.00	.00	100.00
Total Community Services	1,824,150.00	26,130.00	17,718.67	1,733,712.24	98,849.09	94.66
Community Development						
30800 Building Inspection	393,270.00	35,880.00	.00	415,305.70	13,844.30	96.77
51100 PLANNING & DEVELOPMENT	377,010.00	(66,070.00)	.00	373,580.30	(62,640.30)	120.15
58000 Boards and Commissions	4,450.00	.00	.00	871.06	3,578.94	19.57
Total Community Development	774,730.00	(30,190.00)	.00	789,757.06	(45,217.06)	106.07
Town-Wide Expenditures						
71000 Employee Benefits	2,842,610.00	148,530.00	185.49	3,035,950.66	(44,996.15)	101.50
72000 INSURANCE (LAP)	199,250.00	.00	.00	199,953.43	(703.43)	100.35

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Town of Mansfield
Expenditure Summary by Activity

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adjustments	Encumbrances	Expenditures	Remaining Balance	% Used
73000 Contingency	329,360.00	(190,070.00)	.00	.00	139,290.00	.00
Total Town-Wide Expenditures	3,371,220.00	(41,540.00)	185.49	3,235,904.09	93,590.42	97.19
Other Financing						
92000 Other Financing Uses	3,093,820.00	.00	.00	3,093,820.00	.00	100.00
Total Other Financing	3,093,820.00	.00	.00	3,093,820.00	.00	100.00
Accounts : 502	19,126,680.00	.00	44,939.46	18,488,129.52	593,611.02	96.90
	**** Grand Total ****					

----- Selection Legend -----

Account Type: E
 FY: 2020 to 2020
 From Fund: 111 to 111
 Account Sub Type: CPS
 Department SubClass:

Town of Mansfield
Board of Education Expenditure Summary by Activity

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adjustments	Encumbrances	Expenditures	Remaining Balance	% Used
GENERAL INSTRUCTIONAL PROG						
61101 GENERAL INSTRUCTION	7,870,850.00	(110,377.52)	.00	7,760,472.48	.00	100.00
61102 English	60,460.00	(8,168.22)	930.52	51,361.26	.00	100.00
61104 World Languages	8,170.00	(1,506.25)	.00	6,663.75	.00	100.00
61105 Health & Safety	5,940.00	(2,643.60)	.00	3,296.40	.00	100.00
61106 Physical Education	14,640.00	(5,110.26)	.00	9,529.74	.00	100.00
61107 Art	16,540.00	(4,583.74)	471.15	11,485.11	.00	100.00
61108 Mathematics	21,390.00	16,766.85	.00	38,156.85	.00	100.00
61109 Music	38,700.00	(23,568.00)	726.84	14,405.16	.00	100.00
61110 Science	29,290.00	(11,950.89)	.00	17,339.11	.00	100.00
61111 Social Studies	17,020.00	4,893.12	.00	21,913.12	.00	100.00
61115 Information Technology	209,090.00	(2,566.81)	.00	206,523.19	.00	100.00
61122 LIFE & CONSUMER SCIENCE	9,580.00	(2,332.22)	.00	7,247.78	.00	100.00
61123 Technology Education	16,750.00	(107.02)	1,609.35	15,033.58	.05	100.00
Total GENERAL INSTRUCTIONAL PROG	8,318,420.00	(151,254.56)	3,737.86	8,163,427.53	.05	100.00
Special Educ. Programs						
61201 Special Ed Instruction	1,662,900.00	(108,236.80)	897.00	1,553,766.20	.00	100.00
61202 Enrichment	485,710.00	(14,261.00)	.00	471,448.89	.11	100.00
61204 PRE-KINDERGARTEN	382,390.00	(9,553.32)	.00	372,836.68	.00	100.00
Total Special Educ. Programs	2,531,000.00	(132,051.12)	897.00	2,398,051.77	.11	100.00
Culturally Disadv Pupil						
61310 Remedial Reading/Math	378,760.00	(17,278.34)	.00	361,481.66	.00	100.00
Total Culturally Disadv Pupil	378,760.00	(17,278.34)	.00	361,481.66	.00	100.00
Summer School-Free Only						
61400 Summer School	65,000.00	(23,160.13)	.00	41,839.87	.00	100.00
Total Summer School-Free Only	65,000.00	(23,160.13)	.00	41,839.87	.00	100.00
Tuition Payments						
61600 Tuition Payments	367,000.00	(2,736.71)	.00	364,263.29	.00	100.00
Total Tuition Payments	367,000.00	(2,736.71)	.00	364,263.29	.00	100.00
Central Serv Instr Supp						
61900 CENTRAL SERVICES	82,610.00	4,116.45	6,223.75	80,502.70	.00	100.00
Total Central Serv Instr Supp	82,610.00	4,116.45	6,223.75	80,502.70	.00	100.00
Support Serv-Students						
62102 SCHOOL COUNSELING	191,990.00	(12,065.15)	.00	179,924.85	.00	100.00
62103 Health Services	237,330.00	(2,431.02)	581.20	234,317.78	.00	100.00
62104 Outside Eval/Contracted Serv	233,000.00	(45,939.81)	.00	187,060.19	.00	100.00
62105 SPEECH AND LANGUAGE	161,490.00	(10,641.70)	.00	150,848.30	.00	100.00
62108 Psychological Services	328,530.00	(46,099.95)	.00	282,430.05	.00	100.00

Town of Mansfield
Board of Education Expenditure Summary by Activity

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adjustments	Encumbrances	Expenditures	Remaining Balance	% Used
Total Support Serv-Students	1,152,340.00	(117,177.63)	581.20	1,034,581.17	.00	100.00
Improv-Instr Services						
62201 Curriculum Development	160,300.00	(11,382.42)	.00	148,917.58	.00	100.00
62202 Professional Development	34,460.00	(3,842.00)	2,712.00	27,906.00	.00	100.00
Total Improv-Instr Services	194,760.00	(15,224.42)	2,712.00	176,823.58	.00	100.00
Educ Media Services						
62302 Media Services	67,010.00	(12,019.35)	.00	54,990.65	.00	100.00
62310 Library	336,270.00	(12,535.88)	.00	323,734.12	.00	100.00
Total Educ Media Services	403,280.00	(24,535.23)	.00	378,744.77	.00	100.00
General Administration						
62401 Board Of Education	407,730.00	(173,838.22)	.00	231,786.78	2,105.00	99.10
62402 Superintendent's Office	426,840.00	33,635.16	.00	460,475.16	.00	100.00
62404 Special Education Admin	292,920.00	6,023.28	.00	298,943.28	.00	100.00
Total General Administration	1,127,490.00	(134,179.78)	.00	991,205.22	2,105.00	99.79
School Based Admin						
62520 Principals' Office Services	1,259,810.00	47,327.96	38,922.10	1,268,215.86	.00	100.00
62521 Support Services - Central	12,700.00	(8,600.62)	.00	4,099.38	.00	100.00
62523 Field Studies	13,500.00	(11,757.44)	.00	1,742.56	.00	100.00
Total School Based Admin	1,286,010.00	26,969.90	38,922.10	1,274,057.80	.00	100.00
Fiscal Serv/Bus Support						
62601 Business Management	562,100.00	(4,080.00)	.00	558,020.00	.00	100.00
Total Fiscal Serv/Bus Support	562,100.00	(4,080.00)	.00	558,020.00	.00	100.00
Plant Oper & Maint Serv						
62710 Plant Operations - Building	1,547,880.00	265,327.91	100,505.80	1,712,702.11	.00	100.00
Total Plant Oper & Maint Serv	1,547,880.00	265,327.91	100,505.80	1,712,702.11	.00	100.00
Student Transp Service						
62801 Regular Transportation	995,330.00	(83,661.57)	.00	911,668.43	.00	100.00
62802 Spec Ed Transportation	150,000.00	(64,893.08)	.00	85,106.92	.00	100.00
Total Student Transp Service	1,145,330.00	(148,554.65)	.00	996,775.35	.00	100.00
Enterprise Activities						
63430 After School Program	43,830.00	(17,822.10)	.00	26,007.90	.00	100.00
63440 Athletic Program	38,690.00	(16,560.99)	.00	22,129.01	.00	100.00
Total Enterprise Activities	82,520.00	(34,383.09)	.00	48,136.91	.00	100.00

Town of Mansfield
Board of Education Expenditure Summary by Activity

Fiscal Year: 2020 to 2020

Account Number and Description	Appropriation	Appropriation Adjustments	Encumbrances	Expenditures	Remaining Balance	% Used
Employee Benefits						
68000 Employee Benefits	4,210,950.00	15,601.40	.00	4,226,551.40	.00	100.00
Total Employee Benefits	4,210,950.00	15,601.40	.00	4,226,551.40	.00	100.00
Transfer Out-Other Fund						
69000 Transfers Out To Other Funds	182,400.00	492,600.00	.00	675,000.00	.00	100.00
Total Transfer Out-Other Fund	182,400.00	492,600.00	.00	675,000.00	.00	100.00
Accounts : 562	23,637,850.00	.00	153,579.71	23,482,165.13	2,105.16	99.99
**** Grand Total ****						

==== Selection Legend =====

Account Type: E
FY: 2020 to 2020
From Fund: 112 to 112
Account Sub Type: CPS
Department SubClass:

MEMO

To: John Carrington, Interim Town Manager
From: Charmaine Bradshaw-Hill, Director of Finance
Date: September 23, 2020
Subject: **Proposed Capital Improvement Program Adjustments for FY 20/21**

In the Proposed Capital Improvement Program Adjustments for FY 19/20, we are adjusting the appropriations for the Bucket Truck using the yearend transfers from the Town's General Fund.

In this memo for FY 20/21, we are requesting the approval of transferring the remaining funds needed for the Bucket Truck upgrade from the FY 20/21 Mini Excavator project that came in under budget. With the approval of this transfer, we will have all the funding to complete the upgrade of the Bucket Truck.

Close Project	Project	Funding Adjustment	Notes
	83649 Mini Excavator	(9,025)	Reduce appropriation and transfer to 83922 Bucket Truck upgrade
	83922 Bucket Truck	9,025	Appropriate additional funding from 83649 Mini Excavator
	Total:	\$ -	

Close Project	Project	Funding Adjustment	Notes
	83649 Mini Excavator	(9,025)	Reduce appropriation and transfer to 83922 Bucket Truck upgrade
	83922 Bucket Truck	9,025	Appropriate additional funding from 83649 Mini Excavator
	Total:	\$ -	