

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Steve Ferrigno, Mary deVecchis, Toni Moran, Kathy Ward, Richard Weyel, Chris McNaboe, John Carrington, Kelly Lyman,

Staff Present: Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Matt Myer (Langan Engineering)

1. CALL TO ORDER

Meeting called to order at 4:33PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Mr. Kueffner **moved** to approve the amended minutes of the September 10, 2020 meeting.

Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman introduced Matt Meyer of Langan Engineering. Mr. Meyer went over the Hazardous Material report which is required by the state prior to demolition of the existing school building. He informed the Committee that the findings were typical for a building of its age (1957 building with 1960's additions). Mr. Meyer also spoke to the Committee about the process for removing hazardous materials before demolition, contingency for unexpected findings and proposals for additional testing if necessary.

Ms. Smith went over the proposal received from Connecticut Wells, Inc. for well drilling services. The Committee discussed the firm's proposal and qualifications.

Mr. Kueffner made a **motion** to authorize Interim Town Manager John Carrington to enter into a contract with Connecticut Wells, Inc. for well drilling services as outlined in the proposal presented to the Town of Mansfield School Building Committee on September 24, 2020. Ms. McNaboe seconded the motion.

The motion **passed** unanimously.

Mr. Pellman and Mr. Szczypek went over the construction budget and shared updated information on design development reconciliation.

The Committee expressed their concerns regarding the value management list and design development phase construction documents and their desire to see additional responses to Committee input. The decision to move ahead or wait for additional documentation while also staying on schedule was thoroughly discussed.

Mr. Kueffner made a **motion** to proceed with incorporating value engineering items 1 – 6 as presented to the Committee. Ms. Moran seconded the motion.

The motion **passed** unanimously.

4. ARCHITECTS UPDATE

Mr. Szczypek made reference to the Boards and Committees reviews that were shared throughout the course of the meeting. He informed the Committee that we are still waiting for a response from the Fire Marshal.

5. REVIEW INVOICE PACKAGE

Ms. deVecchis **moved**, effective September 24, 2020, to approve Consulting Engineering Services, Inc. invoice number 2020067.00-000005, Colliers International invoice number 007121, Langan Engineering invoice number 0057985, Offshore Construction Inc. invoice number 14434, TSKP Studio invoice number 7 and TSKP Studio invoice number 8 for construction phase services related to Project #078-0068N Mansfield Elementary School. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

Ms. Day **moved**, effective September 24, 2020. To approve TSKP Studio invoice number 6 for pre-referendum services related to Project #078-0068N Mansfield Elementary School. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

6. OTHER ITEMS COMING BEFORE THE COMMITTEE

None.

7. ADJORNMENT

Ms. deVecchis **moved** to adjourn the meeting at 6:11PM. Mr. Kueffner seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office