



It is the mission of the Mansfield Board of Education, in partnership with the Mansfield Community, to ensure that all children acquire the knowledge, skills, and attributes essential for personal excellence in learning, life, and work within our global community.

Mansfield Board of Education November 12, 2020 DRAFT Minutes	
Attendees:	Kathy Ward, Chair, Susannah Everett, Vice-Chair, Martha Kelly, Secretary, Edith Allison, David Litrico, Elizabeth Verge, Kelly Zimmermann
Excused:	Rebecca Aubrey, Katherine Paulhus, Elizabeth Verge

The meeting was called to order at 7:04pm by Ms. Ward

Ms. Ward read the Mission Statement of the Mansfield Board of Education.

Ms. Ward read the following statement: In accordance with Governor Lamont's Executive Order 7B and social distancing guidelines recommended by the CDC to slow community spread of COVID-19, this meeting is physically closed to the public. The public may view the meeting live at <https://mansfieldct.gov/video> or on Charter Spectrum Cable Channel 191 (the website is recommended as it is a higher image clarity). Public Comment will be accepted by email at mboesupt@mansfieldct.org or by USPS mail care of the Mansfield Board of Education, 4 South Eagleville Road, Mansfield, CT 06268 and must be received by 3:00 p.m. on the day of the meeting to be included in an updated meeting packet. Public comment received after this time will be shared at the next meeting.

APPROVAL OF MINUTES:

Motion by Ms. Allison, seconded by Ms. Everett to approve the minutes of the December 4, 2020 meeting.

Vote: unanimous in favor.

Motion by Mr. Litrico, seconded by Ms. Allison, to approve the minutes of the November 12, 2020

Workshop. Vote: Unanimous in favor.

Motion by Ms. Allison, seconded by Mr. Litrico. Vote: Unanimous.

HEARING FOR VISITORS: None

COMMUNICATIONS: None

BOARD REPORTS: Personnel Committee: Ms. Zimmermann reported there is no need for an Executive Committee meeting on contract negotiations but there is still a need to meet for a legal matter.

INFORMATION, PRESENTATIONS, AND ACTIONS:

Ms. Zimmermann arrived at 7:36pm.

- Introduction of Margaret Chatey, Communications Specialist. Mrs. Lyman introduced Mrs. Chatey who has been hired to fill the Town/Board position.
- Mansfield Middle School Roof Projects
 - Educational Specifications for Mansfield Middle School Partial Roof Replacement and Educational Specification for Mansfield Middle School Photovoltaic System: Mrs. Lyman reviewed the Educational Specifications for both projects. Motion by Ms. Allison, seconded by Ms. Everett, that the Board hereby certifies that the final plans and project manuals for the MMS Roof and Photovoltaic System as prepared for bidding and dated December 2, 2020 and the professional cost estimate completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated December 2, 2020 have been reviewed and approved for this project on the dates shown above. Vote: Unanimous in favor with Ms. Zimmermann in abstention.
- New Elementary School Education Specifications and Project Update: Mrs. Lyman presented amended New Elementary School Education Specifications and provided updates on the project. Motion by Ms. Allison, seconded by Ms. Zimmermann that the Board has reviewed and approves revisions to the Elementary Education Specifications as presented, and dated December 3, 2020. Vote: Ms. Everett, Ms. Ward, Mr. Litrico, Ms. Allison, and Ms. Zimmermann in favor. Mrs. Kelly opposed.
- Enrollment Study: Mrs. Lyman reviewed the annual Ten-Tear Enrollment Projection Report by Peter Prowda, Ph.D. and reminded the Board that the full impact of COVID-19 on enrollment cannot be fully known at this time.
- Budget Calendar: Mrs. Lyman informed the Board of the budget meetings in January and February.

NEW BUSINESS: None

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None

EXECUTIVE SESSION: Motion by Ms. Allison, seconded by Ms. Everett to move to Executive Session for the purpose of discussion of a legal matter and to invite the Superintendent into the session at 8:11pm. Vote: Unanimous in favor.

Motion by Ms. Allison, seconded by Mr. Litrico, to adjourn at 8:14pm. Vote: Unanimous in favor.