

## DRAFT MINUTES

### CALL TO ORDER/ROLL CALL

Mayor Moran called the special meeting of the Mansfield Town Council to order at 6:32 p.m. on GoToMeeting.

Present: Ausburger, Berthelot, Bruder, Freudmann, Kochenburger, Moran, Schurin, Shaiken

Excused: Fratoni

Staff Present: Interim Town Manager John Carrington, Director of Finance Cherie Trahan, Mansfield Downtown Partnership Executive Director Cynthia van Zelm, Director of Parks and Recreation Curt Vincente, Acting Director of Public Works Derek Dilaj, Director of Human Resources Holly Schaefer, Operation Manager Brian LaVoie, Director of Planning and Development Linda Painter, Director of Facilities Management Allen Corson, Director of Human Services Patricia Schneider

### 1. Staff Reports/Communications

Mr. Carrington reported there are no further COVID-19 updates and the Town's bear hunt event has begun. Ms. Trahan reviewed of packet contents including flags and requests, info on YS programs and staffing information, replacement page for Willimantic sewer budget

### 2. Budget Review

- Public Works

Mr. Carrington reviewed highlights and main drivers for increases and explained the need for additional laborers. Regarding capital projects, Mr. Carrington highlighted purchases and services. Mr. LaVoie explained the need for equipment. Council requested a prioritized list of purchases and projects.

- Town Aid Road Fund

Highlights of the proposed budget were reviewed. Snow plowing and snow hauling costs were explained.

- Sewer Operating Funds

Highlights of the Willimantic and UConn sewer funds were reviewed. Mr. Dilaj reviewed rate information.

- **Solid Waste Fund**  
Highlights of the proposed budget, fees, and proposed expenditures were reviewed. Mr. LaVoie explained where some of the solid waste goes.
- **Transit Services Fund**  
Highlights of the proposed budget including the Nash-Zimmer Transportation Center and WRTD programs were presented. The ongoing concern with the effectiveness of the Dial-A-Ride service and the feasibility of a town run transportation service were briefly discussed.
- **Parks & Recreation Fund**  
*[Mr. Shaiken left the meeting.]*  
Highlights of the proposed budget including estimated COVID-19 and Silver Sneakers losses were discussed. Mr. Vincente reviewed user trends, customer needs, and departmental challenges noting the demand for services. Council and staff will work together to advocate for an increase in Silver Sneakers funds from insurance companies.
- **Debt Service Fund**  
*[Mr. Kochenburger left the meeting.]*  
Highlights including transfers and payments were presented. Trends were discussed including presumed support for debt service from the sewer project and impacts of the school building project.
- **Health Insurance Fund**  
Highlights were presented. Ms. Trahan indicated that projected claims have come down.
- **Workers Compensation Fund**  
Highlights and proposed budget were reviewed.
- **Cemetery Fund**  
Highlights and proposed budget were reviewed. A small increase is being proposed to fortify the fund and continue care of the cemeteries.
- **Eastern Highlands Health District**  
Highlights and proposed budget were reviewed.
- **Mansfield Downtown Partnership**  
Highlights and proposed budget were reviewed.

### **3. Discussion of Proposed Budget/Council Questions**

None. All discussion and questions took place during business item number two.

### **4. Public Comment**

None.

## **ADJOURNMENT**

Mr. Ausburger **moved** and Ms. Berthelot seconded to adjourn the meeting at 8:42 p.m.  
The motion **passed** unanimously.

Antonia Moran, Mayor

Sara-Ann Chaine, Town Clerk