



Mansfield Community Center

Family, Fitness & Fun

POLICY STATEMENT:
Membership Cancellation and Refunds
(Effective October 2003)

Cancellations of memberships and membership refunds are issued only in limited circumstances as shown below. All cancellation and refund requests must be made in writing to the Center on the approved form. If approved, refunds are not retroactive and members will be billed for the month in which cancellation is requested. Credits are not granted for non-use of the facility prior to a formal cancellation/refund request.

Limited circumstances in which membership cancellations and refunds are granted:

- Assignment to active military duty (proof of service required)
- Relocation to a residence outside a 20 mile radius of the Mansfield Community Center (proof of new residence required)
- Medical conditions preventing use of the facility (a signed physicians note required, stating a period of time the member cannot actively use the facility)
- Death
- Other extenuating circumstances in which the management deems appropriate

NO REFUNDS ARE GIVEN FOR 3-MONTH MEMBERSHIPS