

MEMORANDUM

Town of Mansfield
Town Manager's Office
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townmanager@mansfieldct.org



To: Town Council
From: Derrik M. Kennedy, Town Manager
Cc: Town Employees
Date: July 9, 2018
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, staff, and the community:

Departmental Reports

- *Town Manager's Office.*
 - Please join us in welcoming Joshua Putman to our office as the new Assistant Town Manager. Josh comes to us with a long diverse background in Human Resources. He is certified as a Senior Professional in Human Resources (SPHR), and a Senior Certified Professional – IPMA (IPMA-SCP), and has extensive human resources experience which includes seven years working for local, state and federal government agencies. Josh holds a Bachelor's Degree in Business Administration from Columbia College, a Master's of Science in Human Resources Management from Troy University, and a Juris Doctorate from Western Michigan University. We are certain that Josh will be an excellent addition to the Town Manager's Office.
 - The Town of Mansfield is working with Dornenburg Kallenbach Advertising (DKA) to develop a comprehensive positioning and marketing plan that will create a distinct identity for Mansfield and position it as a great place in which to live, do business, work, learn, play, and visit. The goals are to stimulate growth in Mansfield's resident population, enrollment in Mansfield Public Schools, business development and retention, and tax base. DKA is preparing a survey to gather residents' perceptions of Mansfield. The survey will be available soon and will be posted on the Town's website, among other outreach efforts.
- *Department of Public Works*
 - The Department will complete the resurfacing of Meadowbrook Lane and the northern portion of Conantville Road this week beginning on Wednesday, July 11th.
 - After receiving an email from Dr. Robert Coughlin about the condition of the Storrs Center Oak, the Department of Public Works met on-site with the Town's contracted arborist who stated the white oak is in poor health and is the best it will ever be. Along with other issues, the arborist concluded that heat is the major problem because the white oak is surrounded by asphalt, concrete, and pavers that get hot in the sunlight, absorbing heat. He went on to say that it could last 10 -15 years or it could die much sooner. The arborist will cut some of the lower dead limbs this week during the early

morning hours, however he will not trim them all the way back as this will stress the tree more. Going forward, we will water the tree daily Monday – Friday.

- *Mansfield Downtown Partnership*
 - The Town of Mansfield and the Mansfield Downtown Partnership invite residents and visitors to get out and explore Mansfield this summer! Looking for inspiration? Visit mansfieldct.gov/summer for information about events, activities, and attractions for summer fun for all ages and interests.
- *Town Clerk's Office*
 - On June 5, 2018 Stephanie Huber was sworn in as the new Assistant Town Clerk. Stephanie has over four years of prior working experience with the Town in the Parks and Recreation Department, where she worked as the Recreation Supervisor of Aquatics. Stephanie holds a Bachelor of Arts Degree in Mass Communications from Iona College in New Rochelle, NY. We are excited to welcome Stephanie to the Clerk's Office.

Upcoming Events

- *Ice Cream Adventures in Mansfield* - The Town of Mansfield and the Mansfield Downtown Partnership invite residents and visitors to celebrate National Ice Cream Month by visiting their local creameries and ice cream shops! Descriptions of each location are available at mansfieldct.gov/summer/icecream.
- *Summer Concerts on the Square* – The Mansfield Downtown Partnership invites residents and friends to free musical performances on Betsy Paterson Square! The Summer Concerts on the Square take place every Thursday in June and July from 6:30 PM to 8:00 PM. All performances are free and open to the public. For the full 2018 schedule and band bios and videos, please visit mansfieldmusic.org.
- *Moonlight Movies begin Friday* – The Mansfield Downtown Partnership is pleased to announce the return of its popular series, Moonlight Movies. The Partnership will host free, family-friendly movie nights on five Fridays in June, July, and August. The next movie, *Moana*, will be this Friday, July 9. Activities start at 7:30 PM, and the movie begins at dusk. Moonlight Movies takes place on Betsy Paterson Square. For more information, please visit mansfieldct.gov/movies.
- *Storrs Farmers Market* – The Storrs Farmers Market is open every Saturday from 3:00 to 6:00 PM on the front lawn of the Mansfield Town Hall from May through November. Now in its 24th season, the Storrs Farmers Market features locally-grown vegetables, meats, cheeses, and more. Learn more at: storrsfarmersmarket.org.

Upcoming Meetings*

All meetings are in Audrey P. Beck Building unless noted otherwise

CC – Council Chamber; CR B – Conference Room B; CR C – Conference Room C

- Solid Waste Advisory Committee, July 10, 2018, 5:30PM, CR C
- Historic District Commission, July 10, 2018, 7:00PM, CR B
- Sustainability Committee, July 11, 2018, 5:30PM, CR C
- Regulatory Review Committee, July 12, 2018, 8:30AM, CR B

- School Building Committee, July 12, 2018, 4:30PM, CC
- Transportation Advisory Committee, July 12, 2018, 7:00PM, CR B
- Inland Wetland Agency/Planning and Zoning Commission, July 16, 2018, 5:30PM, CC
- Cemetery Committee, July 18, 2018, 3:30PM, CR C
- Conservation Commission, July 18, 2018, 7:00PM, CR B
- Regulatory Review Committee, July 19, 2018, 8:30AM, CR B
- Ethics Board Meeting, July 19, 2018, 4:00PM, CR B
- Town Council, July 23, 2018, 7:00PM, CC

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*