



TOWN OF MANSFIELD

Public Hearing on

Town Council's Proposed FY 2020/21 Budget

June 2, 2020



TONIGHT'S VIRTUAL PUBLIC HEARING ON THE BUDGET

Agenda

- This year's Budget Process
- Brief presentation on the Town Council's Proposed Budget for Fiscal Year 2020-2021
 - Councilor Peter Kochenburger (Chair, Finance Committee)
 - Director of Finance Cherie Trahan
- Questions and Comments from the Public



BUDGET PROCESS

Due to COVID-19, there will be no Annual Town Meeting for Budget Adoption. The Governor's Executive Order 71, Section 13 eliminates any in-person voting requirements for the purpose of adopting a budget and requires the Town Council to adopt a Fiscal Year 2020-2021 municipal budget.

PUBLIC HEARING THIS EVENING

followed by

SPECIAL TOWN COUNCIL MEETING

Budget Adoption

Virtual Meeting June 4, 2020 at 6:30pm



KEY POINTS

- Preserves and maintains the quality of current services and programs
- Maintains pay-as-you-go capital plan
- Continues to increase Fund Balance reserve percentage
- Board of Education budget maintains current class size guidelines and all other programs and services
- Addresses Mansfield Community Center deficit
- Mindful of the future economic impact of the pandemic



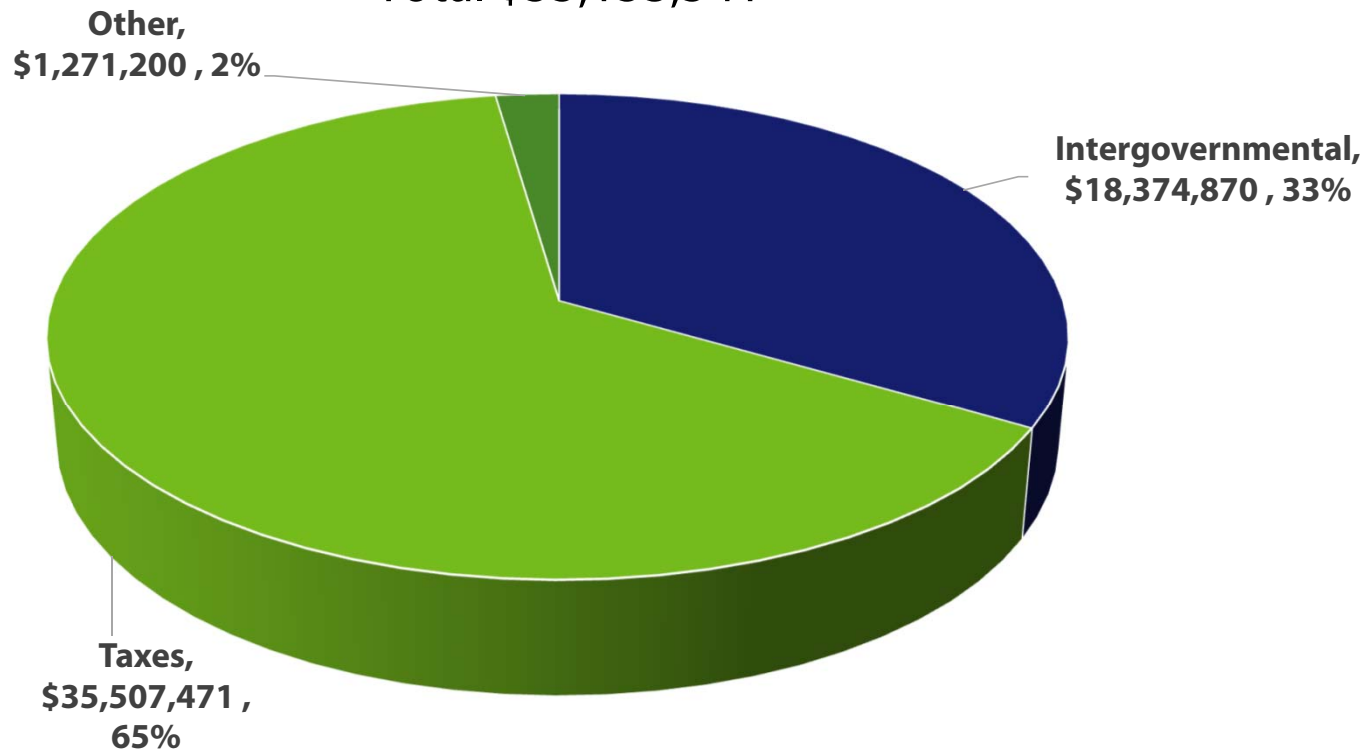
BUDGET OVERVIEW

Budget	Amount
Town and Mansfield Public Schools	\$43,997,740
Region 19 Contribution	\$11,027,,801
General Fund	\$55,025,541
Capital and Non-Recurring Fund	\$2,717,730
Capital Fund	\$3,499,770



GENERAL FUND REVENUES

Total \$55,153,541





REVENUE OUTLOOK – GRAND LIST

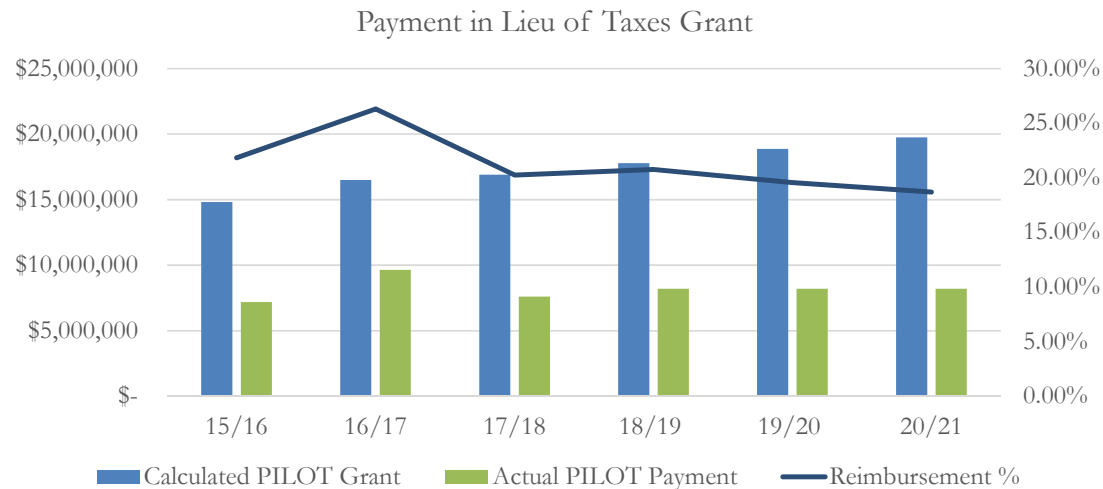
- **Grand List increased by 2.31% or \$25,555,068**
 - Real estate increased 1.51%
 - Personal property increased 14.78%
 - Motor vehicle increased 0.13%

- **Revaluation Year - October 1, 2019**
 - Much of the growth due to additions to the Grand List, two largest increases:
 - Nathan Hale Inn added \$4,506,200 to taxable GL
 - Eversource added \$9,076,560 in Personal Property



REVENUE OUTLOOK - INTERGOVERNMENTAL

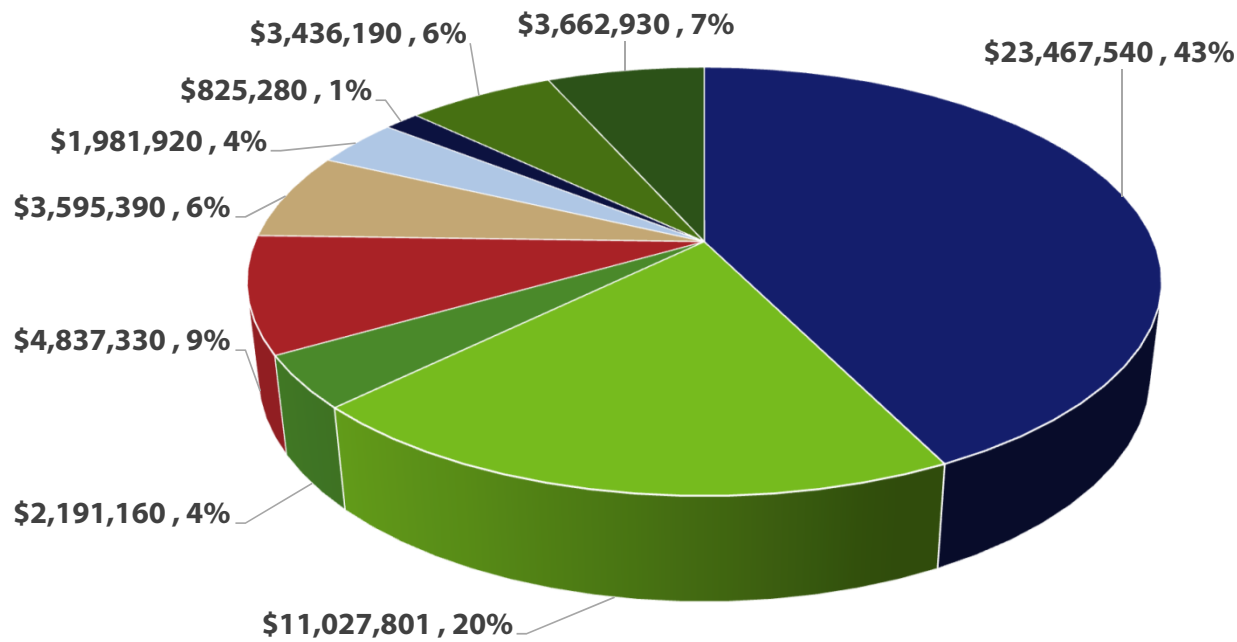
- Largely held flat – reduction in Education Cost Sharing \$49,380
- Select PILOT held flat but as budgets increase, it continues to fall short of full funding of 45%
- The last time Mansfield was fully funded was in 2001/02





GENERAL FUND EXPENDITURES

Total \$55,025,541



- Mansfield Schools
- Region 19
- General Gov't.
- Public Safety
- Public Works
- Community Services
- Community Development
- Town-Wide
- Other Uses

Notes:

Town-wide includes employee benefits
Energy & Facilities Mgmt. operating costs reflected in Public Works
Other includes debt service and capital contribution
Doesn't include fund balance contribution



GENERAL FUND EXPENDITURES

General Fund	FY 2019/20	FY 2020/21	\$ Change	% Change
Town	\$19,126,680	\$20,530,200	\$1,403,520	7.3%
Mansfield Public Schools	\$23,637,850	\$23,467,540	(\$170,310)	(0.7%)
Region 19	\$11,108,440	\$11,027,801	(\$80,639)	(0.7%)
General Fund Total	\$53,872,970 ⁽¹⁾	\$55,025,541 ⁽¹⁾	\$1,152,571	2.1%

(1) Does not include contribution to Fund Balance, which will come from the excess of revenues over expenditures



EXPENDITURE TRENDS

- Overall net increase to Town Government \$1,403,520 or 7.3%
 - Obligated/Non-discretionary
 - Contracted salary increases \$444,020
 - Debt Service – Sewers \$289,750
 - Continue pay-as-you-go capital \$224,870
 - Municipal Employees Retirement System \$201,820
 - Energy \$ 41,500
- Total Obligated/Non-discretionary increases \$1,201,960
- Percentage Increase 6.3%

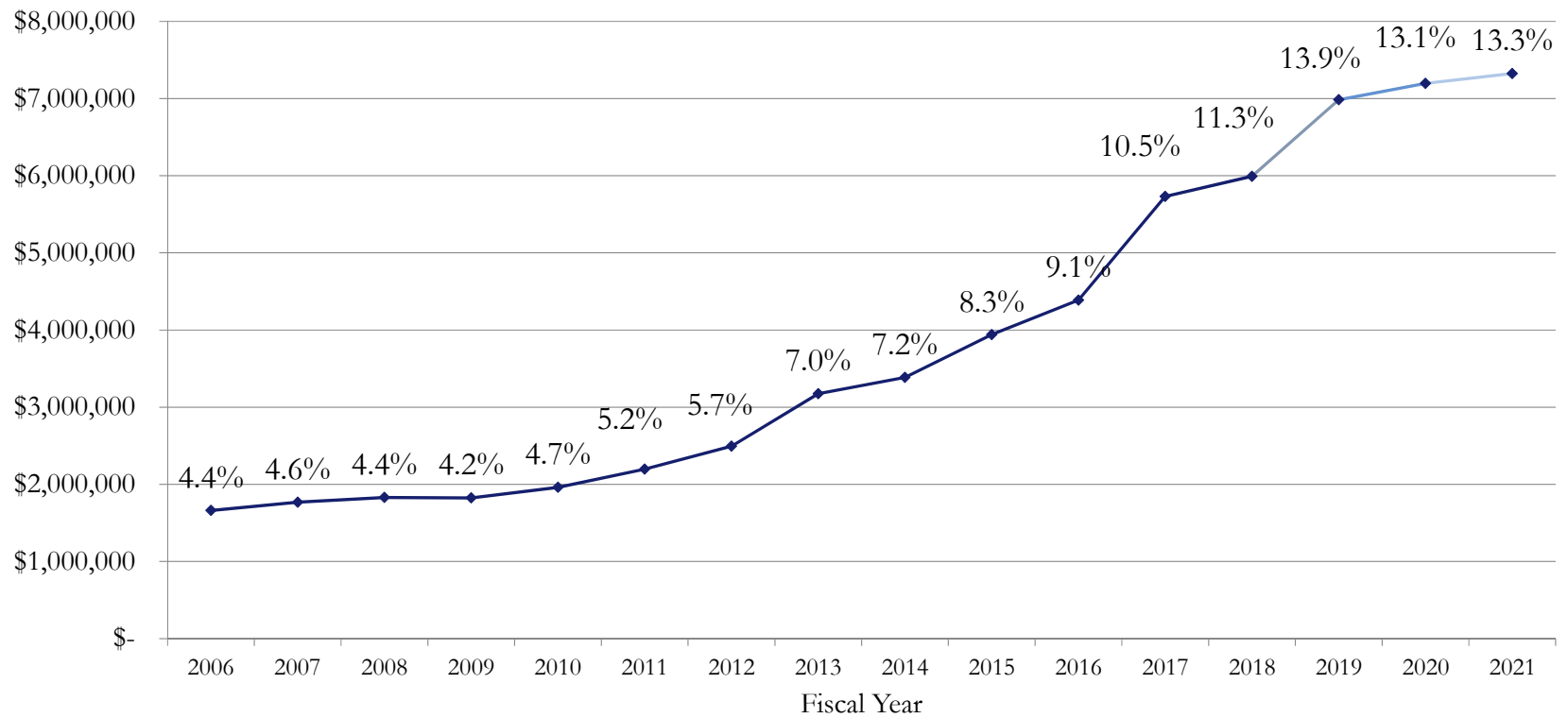


EXPENDITURE TRENDS

▪ Proposed adjustments to operations to maintain services		
▪ Underage Drinking Enforcement (loss of grant)		\$56,000
▪ Proposed additional staffing (including benefits)		
▪ Shared Communications position (eff. 1/1/21)	\$22,700	
▪ Part-time HR Specialist position	\$34,700	
▪ Full-time Laborer position (eff. 1/1/21)	\$37,500	
▪ Increase hours Police Admin. Assistant	\$15,090	
▪ Human Services reorganization (net cost)	\$32,240	
▪ Increase hours Shared IT Admin. Assistant	<u>\$17,810</u>	
Total proposed additional staffing		\$160,040
▪ Proposed overall decreases in operations		<u>(\$14,480)</u>
Net current services adjustments		\$201,560
Percentage of overall increase		1.0%



FUND BALANCE – ACTUAL & ESTIMATED





COUNCIL'S ADJUSTMENTS

- Deferred hiring a shared Communications Specialist until January 1, 2021 following further review in November 2020
- Deferred hiring a Public Works Laborer until January 1, 2021 following further review in November 2020
- Reduced the transfer to the Other Post Employment Benefits Trust Fund. This Fund contributes to the cost of retired employee health insurance
- Reduced proposed mill rate increase of .15 mills or .46% to a zero mill increase



MANSFIELD BOARD OF EDUCATION: EXPENDITURE TRENDS

- Overall net decrease to Mansfield Public Schools \$170,310 or 0.7%

- Obligated salary increases \$394,680
- Upgrade HR/Financial Management System \$135,000
- Facility repairs and energy \$64,000
- Employee benefits (Health Ins/MERS) (\$337,300)
- Capital transfer (\$200,000)
- Outplaced tuition (\$175,000)
- Post-employment Trust Fund (\$109,870)



CAPITAL AND NONRECURRING FUND (CNR)

- CNR Fund acts as a “holding tank” for one time revenues, which are then transferred to other funds for appropriation.
- Major sources of funding:

▪ General Fund Contribution	\$2,000,000
▪ Ambulance User Fees	\$400,000
▪ Pequot/Mohegan Grant	\$179,150
- Proposed Usage:

▪ Transfer to Capital	\$2,600,000
▪ Downtown Storrs Infrastructure	\$117,730
- CNR Fund does not include recurring and non-capital expenditures



CAPITAL FUND REVENUES

Sources of Funding	Amount	% of Total
Capital Nonrecurring Fund	\$2,600,000	74.3%
Management Services Fund	\$332,000	9.5%
Local Capital Improvement Program Grant (infrastructure)	\$185,000	5.3%
Solid Waste Fund	\$135,000	3.8%
Parking Garage Reserve	\$66,930	2.0%
Town Aid Road Grant	\$100,000	2.8%
Parks & Recreation Fund	\$55,840	1.6%
Senior Center Association	\$25,000	0.7%
Total Revenues	\$3,499,770	



CAPITAL FUND EXPENDITURES

	Amount	% of Total
Public Works	\$1,735,000	49.6%
Facilities Management (Town & Schools)	\$716,930	20.5%
Public Safety	\$293,000	8.4%
General Government	\$270,000	7.7%
Community Services	\$219,840	6.3%
Education	\$150,000	4.3%
Community Development	\$115,000	3.2%
Total Expenditures	\$3,499,770	



CAPITAL FUND MAJOR PROJECTS

- **Public Works**
 - Road drainage and resurfacing - \$1,100,000
 - Transportation projects (walkways, guiderails, bridges) - \$115,000
 - Vehicle/Equipment replacements - \$380,000
 - Tree removal - \$90,000
 - Swap Shop Building - \$50,000



CAPITAL FUND MAJOR PROJECTS – CON'T.

- **Facilities Management**
 - Town building repairs and maintenance - \$566,930
 - Fleet vehicle replacement - \$30,000
- **Education/School Buildings**
 - Information technology infrastructure - \$150,000
 - School building maintenance - \$150,000



CAPITAL FUND MAJOR PROJECTS – CON'T.

▪ Public Safety

- Replacement patient compartment of Ambulance 607 - \$170,000
- Replace ambulance stretcher and load system - \$50,000
- Personal Protective Equipment - \$25,000

▪ General Government

- Software upgrade – HR/Financial System - \$255,000 (funded by MSF)

▪ Community Services

- Human Services van - \$64,000
- Fitness equipment - \$55,840 (funded by Parks & Recreation Fund)
- Playscape replacement & park improvements - \$80,000



CAPITAL FUND MAJOR PROJECTS – CON'T.

- **Community Development**
 - Zoning/Subdivision regulations - \$65,000
 - Implementation of Positioning and Marketing Plan - \$50,000



REVALUATION IMPACT ON TAXPAYER

No proposed Mill Rate
increase - remains at
31.38 mills

Median Home Assessed
Value increases from
\$157,000 to \$159,500 ⁽¹⁾

SAMPLE TAX IMPACT – MEDIAN HOME

	Value	Taxes
10/1/18 Median	\$157,000	
Current Taxes	31.38 mills	\$4,927
10/1/19 Median	\$159,500	
Proposed Taxes	31.38 mills	\$5,005
Annual Increase		\$78
Monthly Increase		\$6.50

¹Median home price, 100% FMV value is \$227,860. \$159,500 reflects 70% or the assessed value.



WHERE DO YOUR TAX DOLLARS GO?

	Amount	%
Education	\$3,138	62.7%
Town-wide, Capital Contribution, Debt	\$646	12.9%
Public Safety	\$440	8.8%
Public Works	\$327	6.5%
Community Services & Development	\$255	5.1%
General Government	\$199	4.0%
Total	\$5,005	

Based on \$159,500 median home price (reflecting 70% of the assessed value)



COMPARATIVE MILL RATES

TOWN	MILL RATE
Ashford	35.46
Bolton	39.00 (Reval)
Chaplin	32.50 (Reval)
Coventry	32.20
Ellington	32.60
Glastonbury	36.36
Manchester	36.52
Simsbury	37.32
South Windsor	38.50
Tolland	36.05
West Hartford	41.80
Willington	30.09
Windham	39.29 (Reval)
Windsor	32.38 (Reval)

Mansfield Mill Rate

FY2020 = 31.38

FY2021 = 31.38
(as proposed)

Comp. Town Average

35.72

Sources:
Conn. Business & Industry Assoc
(CBIA) and Office of Policy and
Management (OPM)



BUDGET SUMMARY

- **Highlights**
 - Funds current services
 - Continues pay-as-you-go capital
 - Continues contribution to fund balance

- Continue to monitor economic impact of the COVID-19 pandemic and adjust if need be



ELECTED OFFICIALS

Town Council

Antonia Moran, Mayor
Ben Shaiken, Deputy Mayor
Charles Ausburger
Terry Berthelot
Sam Bruder
Al Fratoni
David Freudmann
Peter Kochenburger
Ronald Schurin

Board of Education

Kathleen Ward, Chair
Susannah Everett, Vice Chair
Martha Kelly, Secretary
Edith Allison
Rebecca Aubrey
David Litrico
Katherine Paulhus
Elizabeth Verge
Kelly Zimmerman

John C. Carrington, Interim Town Manager

Kelly Lyman, Superintendent of Schools

Cherie Trahan, Director of Finance



DEPARTMENT HEADS AND ADMINISTRATORS

Director of Human Resource, Holly Schaefer
Town Clerk, Sara-Ann Chaine
Director of Information Technology, Jaime Russell
Fire Chief, Fran Raiola
Interim Director of Public Works, Derek Dilaj
Director of Building and Housing Inspection, Mike Nintean
Director of Facilities Management, Allen Corson
Director of Parks & Recreation, Curt Vincente
Director of Human Services, Pat Schneider
Director of Library Services, Leslie McDonough
Director of Planning & Development, Linda Painter

Director of Special Education, Dr. Shamim Patwa
Goodwin School Principal, Peter Dart
Southeast School Principal, Lauren Rodriguez
Vinton School Principal, Mike Seal
MMS School Principal, Candice Morell
MMS Assistant Principal, Larry Barlow

Director, EHHD – Rob Miller
Director, MDP – Cynthia vanZelm



BUDGET ADOPTION

SPECIAL TOWN COUNCIL MEETING Budget Adoption Virtual Meeting June 4, 2020 at 6:30pm

In accordance with Governor Lamont's Executive Order 7B and social distancing guidelines recommended by the CDC to slow community spread of COVID-19, this meeting is physically closed to the public. The public may view the meeting live at <https://mansfieldct.gov/video> or on Charter Spectrum Cable Channel 191 (the website is recommended as it is a higher image clarity).

Public Comment will be accepted by email at Budget2021@Mansfieldct.org or by USPS mail at 4 South Eagleville Road, Mansfield CT 06268 and must be received prior to the meeting (public comment received after the meeting will be shared at the next meeting). Additionally, public comment can be phoned in live. Please email Budget2021@Mansfieldct.org or call 860-429-3336 ext. 5 by 12:00PM on the day of the meeting to receive instructions for how to phone in public comment.



BUDGET ADOPTION

Thank you for Participating in this Process!