



Mansfield Middle School Association

October 2, 2013 Minutes

In Attendance: Thanh Nguyen, Candace Morell, Heather Tamsin, Marie Hodrinsky, Lisa Drzewiecki, Jean Johnson, Sandy Hill, Melissa Belden, Corinna Beebe, Jeff Beebe, Mallory Bagwell, Michelle Feme-Bagwell, Celine Demers-Schiffler

1. **Call to Order:**

- Marie H. called the meeting to order at 7:05 pm.
- Everyone was asked to introduce himself or herself.

2. **Special Guest Speaker(s):** Mark LaPlaca

- Thank you from BOE to MMSA for all they do to support MMS
- BOE meetings second Thursday of month and fourth Thursday as needed
- Purpose of BOE is to set budget and policy for all schools
- Discussed process for budget referendum to support education in Mansfield Schools
- Stressed the importance of voting and implications if budget doesn't pass – the impact on programs
- At next BOE meeting, Goodwin School, the BOE will recognize Mike DiCicco as Mansfield Teacher of the Year
- BOE to publicly thank MMSA for their support of MMS

3. **Approval of the minutes:**

- Sandy Hill motioned to approve minutes of September 2013 meeting. Jean Johnson 2nd the motion.

4. **Officer Reports:**

- **President, Marie Hodrinsky:**
 - Reported on great turnout for Open House
 - Spirit wear deadline 10/07/13 – bundle by students and homerooms
 - T-shirts and totes would go to bookstore with inventory and money would go to student activity fund; contact Melissa Ottman
 - Committee sign up sheets – 33 people for field day, staff appreciation, history, fundraising, closing ceremony and newsletter
- **Vice-president, Jean Johnson:**
 - Maps for open house
 - Direct giving campaign form
- **Treasurer, Lisa Drzewiecki:**
 - Budget (see attached) – greater than \$1000.00 for membership
 - Money paid out for t-shirts and box-tops will be reimbursed
 - Grants – collecting grant requests. Committee will make recommendations at the November meeting
 - Jeff Cryan Scholarship – fund never set up; Lisa Descharme and Candice Morell to set it up; Lisa will give money to them
- **Secretary, Sandy Hill:**

- Update committee information at MMS website for MMSA
 - Committee chairpersons to have contact information for committees
5. **Administrator's Report: Candace Morell**
- Education week – parents to attend their student's classes grades 5-8 on alternate days
 - Internet safety with Scott Driscoll to be held during Education week
 - German exchange students depart on 10/05/13
 - Progress report reminder – parents to log into parent portal
 - After school activities and fall sports underway
 - **Upcoming Events:**
 - 10/11 – Overlook Farm - 6th Grade
 - 10/18 – Boston – 8th Grade
 - 10/24 - BOE meetings @7:30pm – recognize Mike DiCicco for Mansfield Teacher of the Year
6. **Faculty Report:** Heather Tamsin
- Thank you from faculty to MMSA for their help and support for potluck
 - Thank you from 8th grade for closing ceremony
7. **Old Business:**
- See President and Faculty reports
8. **New Business:**
9. **Fundraising:**
- Box tops – Melissa Ottman and students to wrap up box tops; Heather T. and Ryley Z. to bundle them to prepare for submission; money goes to MMSA budget; Suzanne O'Keefe is the UCONN contact.
 - Q-notify for fundraising, box tops, Stop & Shop, Big Y, Target cards – percentage goes to MMS
 - Holiday Fundraiser: Yankee Candle
10. **Other Business:**
- CAS – awards banquet for volunteers held at Aqua Turf; letter to MMS in March
 - Education week – MMSA – hospitality table by front office; parents can purchase breakfast with complementary coffee
 - Reschedule MMSA meeting in May due to orchestra concert
 - Talent show with silent auction – at student council meeting students will generate ideas for show
 - Spring school play – March
 - History Day - Spring
11. **Meeting Adjourned:** The meeting was adjourned at around 8:05 PM

Our next meeting is scheduled for November 6th. A request for agenda items will be sent about one week prior to the meeting with the final agenda to follow.

*Respectfully submitted,
Sandy Hill
Secretary*

MANSFIELD MIDDLE SCHOOL

Treasurer's Report

October 2, 2013

	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ACTUAL Y-T-D
INCOME			
Membership/Open House	610	1000	1,025
Direct Giving	145	300	
Fall Fundraiser	1,193	1000	
Munsons Fundraiser	1,109	1000	
Spring Fundraiser (Mixed Bag Design)		1000	
T-Shirt/Sweatshirt Sale		300	(327)
School Photos	1,806	1700	
SCRIP	259	200	
Box Tops		1,000	(80)
Play Concessions		500	
Talent Show/Silent Auction		350	
Income earned	5,122	8,350	618
Carryover in Checking from 2012-2013	10,018	8,660	8,660
Total Income Available in Checking	15,140	17,010	9,278
EXPENSES			
8th grade closing	40	600	
8th grade picnic	250	250	
6th grade picnic		250	250
EO Smith Scholarship	350	350	
History Day			
Friendship Award		50	
Enrichment		1,000	
Staff Appreciation Day	70	200	
Grant Requests	5,635	5,000	
Miscellaneous Expenses	135	100	10
TOTAL EXPENSES	6,481	7,800	260
TOTAL CASH IN CHECKING ACCT	8,660	9,210	9,018

Checking Account Balance as of 10/02/2013	9,018.20
Money collected for Jeff Cryan Scholarship Fund	-700
Total Available Money in Checking Account	8,318.20