

APPLICATION PROCEDURE



Completed application packets are due via email to Cooperative Educational Services on or before May 14, 2015 at 2 p.m. Application packets MUST be submitted as ONE electronic PDF file and emailed to ExecutiveSearches@ces.k12.ct.us.

Completed application packets are comprised of the following:

- Cover letter outlining qualifications for position and interest in Mansfield Public Schools
- Copy of updated, complete resume which includes a chronology of work history and educational background and a preferred email address and phone contact
- Copy of Connecticut 093 certification or evidence of eligibility
- Copies of transcripts for all degrees held from all granting colleges/universities (Finalist candidates will be required to supply official transcripts.)
- Three signed letters of reference from current or former employers and professional contacts (Please limit reference letters to three letters written within the past two years).

All inquiries related to the open position should be directed to:

Dr. H. Kaye Griffin (860) 694-9795 griffinkaye@hotmail.com

CONTRACT PROVISIONS

The Mansfield Public Schools Board of Education expects to offer the successful candidate a three-year employment contract based on a compensation package commensurate with the new superintendent's qualifications, credentials, and experience. Provisions of the contract will be competitive with comparable local and regional school districts.

The Mansfield Board of Education is an Equal Opportunity Employer.

BOARD OF EDUCATION

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MANSFIELD PUBLIC SCHOOLS

4 SOUTH EAGLEVILLE ROAD, STORRS, CT 06268

AN INVITATION TO APPLY FOR THE POSITION OF *Superintendent of Schools*



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ANNOUNCEMENT OF VACANCY

The Mansfield Board of Education invites outstanding educational leaders to apply for the position of superintendent of schools for the town's PreK - Grade 8 school district. The successful candidate will work collaboratively with the Board of Education to promote an effective partnership that leads the school district toward a shared vision of continued excellence.

The Board of Education will be assisted in its superintendent search by C.E.S. Executive Search Consultants. It is anticipated that the new superintendent will be selected in the spring and will assume full responsibilities of the superintendency in the summer of 2015.

TOWN OF MANSFIELD & SCHOOLS

Few towns in New England have such a wonderful blend of natural beauty, culture, and educational opportunities as Mansfield. A welcoming community of about 13,000 year-round residents, the town prides itself on its preserved open spaces, effective government, quality public school system, and past and present significance to the state of Connecticut. Mansfield's village of Storrs is the home to the main campus of University of Connecticut, the state's flagship public university and a leading research institution for the region. Working with UConn, Mansfield continues to build a promising future through economic developments like the Downtown Partnership and other initiatives.

Mansfield is located in Tolland County about 25 miles east from Hartford and within easy driving distance to major cities like New York, Boston, and Providence. The town lies in Connecticut's "Quiet Corner," characterized by small towns and idyllic settings.

Mansfield Public Schools include three elementary schools for students from prekindergarten through the fourth grade: Goodwin Elementary, Southeast Elementary, and Vinton Elementary schools. Students in grades five through eight attend Mansfield Middle School, located in Storrs. Mansfield is part of Regional School District 19, which also serves the nearby towns of Ashford and Willington. Edwin O. Smith High School, located just off the UConn campus, serves as the public high school for Regional School District 19.

The Mansfield schools are a source of pride for the community, frequently receiving high marks from education publications and websites. The nine-member Board of Education encourages the community to take an active role in local education and welcomes all residents to attend and offer input at meetings.

CANDIDATE PROFILE

Qualified candidates, at minimum, are expected to meet the following general performance standards for a superintendent:

- Demonstrate leadership through empowering and inspiring others within the organization, by envisioning and shaping a positive, safe and productive school and district culture;
- Work effectively with the board to formulate district policy, define mutual expectations of personnel performance, and demonstrate effective district governance to all staff, students and the community at large;
- Establish and sustain effective communications with the board, students, staff, parents, and the community as a whole, including fostering beneficial relationships with the media and responding to community feedback;
- Gather and analyze data for decision-making in order to provide recommendations to the Board of Education for effective and efficient allocation of district resources;
- Have proven experience in curriculum development and alignment to the Common Core State Standards and demonstrate skill in working under the Connecticut System for Educator Evaluation and Development (SEED);
- Work within a shared-services budgeting paradigm with the Town of Mansfield and Regional School District 19, demonstrate ability to develop the annual PreK - Grade 8 school budget, and apply sound business practices to managing and monitoring the budget;
- Possess knowledge about and ability to promote effective teaching techniques throughout the district and facilitate use of instructional resources to maximize achievement for all students;
- Understand and model appropriate value systems, ethics, and moral leadership and exhibit multi-cultural and ethnic acumen, coordinating with social and human services, as appropriate, to help students grow and develop;
- Provide technical assistance to the board during labor negotiations and administer negotiated labor contracts effectively while keeping abreast of legislative changes affecting the collective bargaining process;
- Have experience with new school construction or renovation projects and possess solid experience with Connecticut's school facility grants/reimbursement guidelines and parameters; and
- Have experience leading implementation of a district strategic plan, maintain attention on attainment of the plan's board adopted goals, and report progress on attainment of the goals on a regular basis.