

Minutes of the Southeast PTO
October 4, 2004

CALL TO ORDER: 7:05 PM

IN ATTENDANCE: Norma Fisher-Doiron, Joan Pinney, Kim O'Keefe, Dawn Rawlinson, Monique Brown, Irene Sheehan, Stacey Fulton, Natalie Minuitti, Amy Chibeau, Maria LaBoy, Kate Cox, Margaret Morrison, Lynda Sydie, Lesley Sweeney, Sen Zhang, Kim Enott Regrets: Jean Phillips

SECRETARY'S REPORT: REVIEW MINUTES

Edit September attendance to include Elaine Temel, Christina Thompson, Barbara Vaughn & Lesley Sweeney

Motion for acceptance: Joan Pinney

Motion seconded by: Stacy Fulton

TREASURER'S REPORT: Review summer report (June, July August) Dawn Rawlinson apologized for missing the last meeting. She noted that \$3K in playscape funds was reserved for the next fiscal year. We have \$4,261.00 balance to start the year

Motion for acceptance: Lynda Sydie

Motion seconded: Amy Chibeau

PRINCIPAL'S REPORT:

Calendar of Events passed out for review

242 class size = a drop of 5 students. Current class sizes:

9/10	PreK
17/18	K
15/15/14	1 st
16/18/18	2nd
14/14/15	3rd
23/25	4th

4th grade is going well. There are no current concerns about class size impacting the children or teachers.

Playscape notes: truck was returned because of the poor quality, more tiles are needed, students are pleased overall but the "monkey bars" are little low for the older children.

The Science Residency is developing. Meg Harper and an associate will be working with each grade level integrating history, science, social studies and archaeology. They will work with students at three different times during the year. For more information on their organization, visit their web site is PASTinc.org. Norma would like to discuss funding late in this meeting.

TEACHER'S REPORT: The Alex's Lemonade Stand earned. \$187.00 for childhood cancer research! Thank you to all the children and families who made it such a success.

OLD BUSINESS:

Playscape Update: Lynda Sydie reported that the committee is soliciting Nicolodean and Lowes with grants that are currently being written. Maria Bray is writing a grant to HASBRO as part of her class work. A form letter is being created and will be sent to as many businesses as possible. If you have any suggestions or personal contacts, please contact Lynda Sydie or someone on the Playscape Committee. They are also trying to attract sponsors for specific pieces for the playscape, which would then allow them to put their name on a plaque. The committee is looking for a "measurement of success". They hope to develop a survey to determine this. Norma Fisher-Doiron suggested having the students create the survey.

Fundraising Schedule: Stacey Fulton passed out a very "general" list, to cover the activities occurring over the course of the year. The fundraising committee is looking for volunteers to help the different chair people out. She reported that student banking will starting October 18th. Stacey Fulton will be running this program

Introductions occurred.

Kim O'Keefe reported that the skating date has been reserved. She stated that a vote on the funds for this should occur tonight.

The playscape thank you notes and gifts are being worked on by Kim O'Keefe – Some of the gifts are dedicated books in the library.

NEW BUSINESS: Karen Anger and Joan Carr need costumes for the school musical in March "Dig It". The performance is being done with Goodwin. About \$500 - \$600 needs to be split with both PTO's and Karen Anger's budget. We have \$400 in the PTO budget for concerts. Karen stated that \$150 minimum needed

This year's budget presented by Dawn Rawlinson: Irene Sheehan reported that the classroom baskets brought in \$911.00 at the Fun Fair. Food sales =\$700 Ticket sales = \$600+ and the Silent Auction = \$5,000.00 There was approximately a \$6,000.00 profit overall.

The proposed budget for this year was reviewed. A note was made that children's names should not be noted on the outside of the Kindergarten Library bags.

Most of the playscape fundraising is not shown on the proposed budget except for Cookie Dough, Wrapping Paper, and Bulbs.

The Field Trip budget was lowered because Norma Fisher-Doiron felt that not as much money was needed. Teachers can charge parents for any outstanding fees.

Motion to accept proposed budget by Joan Pinney

Norma Fisher-Doiron noted that because of the 2 performers plus the science residency, there was a need to raise the budget from 6K to 7K. It was mentioned that possibly the election bake sale money could be put towards the residency. A sign up for teachers to participate in the bake sale will be done by Monique Brown.

A motion to accept the proposed budget with the increase was made by Joan Pinney

Total Income = \$16,261.15

Total Expense = \$16,300.50

Kim O'Keefe seconded the motion.

VOTE: Ice rink money: Motion to approve \$150 for the skating rink deposit from Family Night line item was made by Kim O'Keefe. It was seconded by Joan Pinney.

It was determined that no vote was needed on costumes because there is already a line item for concerts.

MEETING ADJOURNED: 7:57PM
RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN 10/09/04
NEXT MEETING: Monday, November 1, 2004

NOTES:

Volunteer who clean up at UConn after a sporting event get part of proceeds.

\$10 was donated to the playscape in honor of Chloe Chibeau's birthday.

Lands End tee-shirts, sweatshirts, etc. would give 3% of profit back to the school. Kate Cox will look into ordering Southeast items to sell.