

**Minutes of the Southeast PTO
Month May 2, 2005**

CALL TO ORDER: 7:32 PM

IN ATTENDANCE: Norma Fisher-Doiron, Joan Pinney, Kim O'Keefe, Dawn Rawlinson, Monique Brown, Irene Sheehan, Stacey Fulton, Natalie Minuitti, Edmond & Amy Chibeau, Kimberly Clark, Kimberly Ewalt, Margaret Morrison, Lesley Sweeney, Jean Phillips, Ron Baker, Linda Blum, Jean Phillips, Christiane B., Melany Mulholland

SECRETARY'S REPORT: REVIEW MINUTES One edit (Town gave 4500 not 2500)
Motion for acceptance: Amy Chibeau
Motion seconded by: Margaret Morrison

TREASURER'S REPORT: Highlights: Young Authors books purchased for all the students, \$542 earned from the book sale given to the library, \$6800 balance in checking, \$297.51 in the Playscape savings account, the \$4000 Type I payment went to the archaeologist's fee (PAST INC).

PRINCIPAL'S REPORT: The Calendar of Events will be posted on parent board. Highlights: The Ice Cream Social is the first Friday in June. Muffins for Mom's will be on the 20th. Friday is Special Person's day; there will be a slide show in the gym, some poetry will be read by students (one per class). The last day for students will be Friday, June 24th because of snow days.

Teachers are currently working on classroom assignments; for now, we are planning 2 sessions of K, pending the decision on full day Kindergarten, first grade numbers are low but for now still keeping 3 classrooms. Monique Brown will be assigned to full day Kindergarten if it goes through. Joanne Roy resigned, Julie Treadow good possibility to fill Joanne's position but will have to interview. Amy Chibeau asked if parents will be on the interviewing committee. Norma said only when it is a new position. All Day K still in the budget but 185,000.00 was cut. The issue goes before the Town on May 10 at 8PM at MMS. So far the money has been cut from professional development, summer school, and summer proposals from teachers. Furniture money was also cut back for new K program. Amy Chibeau questioned where most of the increase came from (whether it was health insurance) Norma stated that salaries and insurance always make up the largest part of the budget.

TEACHER'S REPORT: A student in Mrs. Brown's class was recently diagnosed with leukemia. Her class will be sponsoring an "Alex's Lemonade Stand" in the child's honor at the Southeast Tag Sale. All are welcome to visit the stand and/or send in donations of lemonade and cups.

Amy Chibeau asked for feedback from the teachers on Project Night. The Talent Show was at the same time and there was low attendance in the classrooms. Norma stated that the format will be revisited for next year. Amy Chibeau stated that there needs

more/earlier notification of Project Night. Jean Phillips said she felt it was better to have it early rather than at the end of the year.

INTRODUCTIONS: All attendees introduced themselves.

OLD BUSINESS: Joan Pinney stated that the Southeast T-shirts are still on order, but that there is a hold up at Nassif's

Kim Ewalt will be running the Moving On ceremony even though she is a first grade parent. She has actually agreed to run it for the next 5 years! THANK YOU KIM! A few 3rd grade parents will be helping out.

Kimberly Clark reported on preparations for Special Person's Day. She is paring down the copying. Room numbers will be on the top of name tags to help special people find the children they are with. Norma stated there will also be student escorts available. She still needs to know the locations for extra events. Linda Blum shared a concern that some may not know that you should send someone even if it isn't a grandparent as most students expect someone to come. Monique Brown will have an All Call tomorrow morning to remind teachers to get the forms back.

NEW BUSINESS: New Officers for 2005, 06. Need a Treasurer, Co-Presidents, and a Vice President. Joan Pinney and Kim O'Keefe reviewed the roles of the President, including feeling comfortable speaking in front of people, fielding questions and requests, maintaining a relationship with the principal and the staff. Jean Phillips said she had personal, positive experience when she was president and that it had a positive influence on her family as well. She felt that she developed good relationships with the administrators, and felt she was giving back to the community. Jean suggested that we have the PTO meetings every other month to encourage more participation. Committee chairs are also needed. Stacey Fulton has put together a list of the events. Linda Sydie did a form to record responsibilities and copies of it are in the PTO filing cabinet. Joan Pinney wants to encourage current chairs to fill out the forms. Amy and Edmond Chibeau agreed to take the president-ship. Lynda Sydie will do school banking. Ron Baker agreed to be the vice president. Lesley Sweeney volunteered to be Treasurer. THANK YOU FOR STEPPING UP AMY, EDMOND, RON, LESLEY!!

Kim O'Keefe reported that the Tag Sale still needs donations; on Friday May 20th help will be needed tagging and organizing the donations. Help is needed on the 21st setting up and cleaning up. Proceeds will go towards the playscape. Norma will ask Pat O'Connell-Buckley to get a poster to put up to advertise the playscape on Special Person's day. Currently we have sold 10 tables. Donations can be made directly to the playscape fund in lieu of donating goods or time.

Jean Phillips reported that Julianna Barrett is in need of additional help for the Book Fair to be held June 1 - 3.

Joan Pinney reported that profits from the Munson's fundraiser will be donated to the Red Cross Relief Fund

Kim O'Keefe reported that the fitness equipment has been purchased for the playscape but still we still need to raise money for Phase II of the project.

MEETING ADJOURNED: 8:40 PM
RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN 05/09/05
NEXT MEETING: June 6, 2005