

**Minutes of the Southeast PTO
September 12, 2005**

CALL TO ORDER: 7:07 PM

IN ATTENDANCE: Norma Fisher-Doiron, Edmond & Amy Chibeau , Lesley Sweeney, Kim O'Keefe, Monique Brown, Irene Sheehan, Kimberly Clark, Margaret Morrison, Ron Baker, Linda Blum, Richelle Strimple, Joan Pinney, Carol & Dan Bonacum, Cindy Garrison, Doug Hartman, Bena Hartman, Christina Thompson, Margie Ouimette, Soon Nam Choi, Christiane Brukhard, Leslie Snyder, Monica Willding, Karen Sommer

THANKS YOUS: Margie Ouimette – Buying new canopy last year
Dawn Rawlinson – Extending the Treasury position through the summer
Wendy Hamlin, Jean Phillips & Irene Sheehan - Work on the Fall Carnival
Irene Sheehan - Organizing the volunteer sheet
Monica Willding - Beginning the fall fundraiser
Lynda Sydie - Organizing the Scrip Program
Linda Blum - Looking into the PTO paper supply
Kim O'Keefe - Arranging the Big Y points this year

INTRODUCTIONS

PARENT'S HOUR

The "PAC" meeting has been renamed to "Parent's Hour" – Topics were solicited: Norma Fisher-Doiron listed some of the past offerings including classroom placements, the backpack presentation (7 interested in offering this again), All Day Kindergarten, testing, Language Arts, Math, various curricular topics, & kits for foster children. There was a suggestion to have one on student learning styles (one offered by David Stoloff, Head of Education at Eastern), or to have the last person again (Rebecca Mann who did one on spatial learning). Another suggestion was to have the Renzulli's to do a presentation. Also suggested: Dale Seagul on student motivation, assisting with summer studies, the librarian on reading, "New Literacys" done by Vale's dad in the Computer Lab, nutritional snacks, homework on computers, video games. Monique Brown will do up a letter to parents to get more suggestions.

Enrichment Team Report:

This year's residency is on Puppetry from the National Marionette Theatre. There will be a Yo-Yo presentation in October. There will be a Science Fair presenter. The Enrichment Team meeting is at 8:15 every third Tuesday of each month. Amy Chibeau said the team needs someone to do the publicity for enrichment activities as the PTO spends \$6K on enrichment activities. Amy passed out a summary she had done on the last residency.

PRINCIPAL'S REPORT: Tabled until later in the meeting

TEACHER'S REPORT: Nothing to report

Fall Carnival

Edmond Chibeau did an advertisement for the Fall Carnival, explaining the different opportunities. Money goes to the PTO first. Lesley Sweeney will look into the carnival finances. Could boy scouts and girl scouts run some of the games?

Election Day Bake Sale: Regarding the issue of holding the elections here at Southeast, the Chibeau's suggested that moving the elections from Southeast would eliminate the opportunity to raise funds through the Election Day bake sale. The Election Day bake sale brought in a lot of money at the last election. There was a discussion about how to handle the sale, as elections will be held in the Buchanan Center starting this year. Norma Fisher Doiron noted that the elections were moved from Southeast because of safety concerns.

Museum Pass: In the past, the PTO has purchased a pass at the library. Edmond Chibeau reviewed the possible options. We need someone to review and recommend ideas for the next pass. Karen Sommer will look into possibilities for the next museum pass.

Volunteer Requests A list was passed around to solicit more PTO volunteers.

Principals Report:

Highlights of the Calendar of events: Open House, Assembly for Constitution Day, the School Fair, a Yo-Yo demonstration Oct 14th, Fire Prevention activities in October, on the 10th and 11th there is no school because of Columbus Day and a Professional Development Day, Enrichment Clusters will occur on Wednesdays starting on October 19th.

Class Sizes:

Pre K = 10/13

K = 19/19

*5 students are ½ day and there is a full time instructional assistant in both classrooms

1st = 13/12/15

2nd = 16/14/14

3rd = 17/16/17

4th = 21/20

We hired 4 teachers: Julie Treadow (now Julie Brennan) in Grade 2, Becky Robichaud in Grade 1, Diane Hutton as the Spanish Teacher, Donna Excedy as our 3rd Resource Teacher

Secretary Minutes: June's minutes were reviewed (Edmond Chibeau noted that we can amend them later if something is overlooked tonight)

Motion for acceptance: Joan Pinney
2nd by : Irene Sheehan
In Favor: Unanimous

Treasurer's Report: Lesley Sweeney admitted to being “new at this”. Dawn Rawlinson put the last report together. Lesley shared a new report format that is in more of a summary format. She reported that she is still collecting reports. It was shared that the PTO has a file in the office with a lot of information on fundraisers. Joan Pinney stated that she did sift through a lot of the brochures last year and feels that the fundraisers we offer are good. We average \$600 – 700 profit with the ones we do offer. Karen Sommer will review these files given her experience at her children’s daycare, heading their fundraising committee. Ron Baker offered to present a summary of the office files.

Budget: Lesley reported that the proposed budget was basically a repeat from last year. One change noted was that the fundraisers were reported not in as an expense but as a net income. She projects to spend \$2K less than last year. Norma questioned the \$7K scholarship amount. Lesley stated that the “Miscellaneous” category was too vague. A committee for the review of the budget will include Dawn Rawlinson and Irene Sheehan

Move to table budget: ?
2nd by Irene Sheehan

Ron Baker stated that the Ice Skating event has to be booked soon; the options are Dec 10 from 6 -7PM, and March 4th from 3-4PM. The vote was in favor of the March 4th date.

Ron Baker handed out information on a fundraiser for Amy Porter, a Southeast student who has Leukemia. It is a marathon that will be run by Kate Cox, Stacey Fulton, and Pat Hawthorne. Those interested in sponsoring this event should contact one of them.

Miscellaneous:

A student musical group wants to play music for the cake walk. They will sell their CD as well.

Chris Briere’s “Croc’s”: Chris is asking if he can still be supported in selling his product. He wants to sell some at the fair. He invented this special “hand ware” at a Southeast Science Fair. Permission was given. % of the proceeds go to the PTO.

New Business: The Book Fair will set up on November 18th and will run from the 21st - 23rd, before Thanksgiving.

Report on Full Day Kindergarten: Norma Fisher- Doiron reported that, given a few “kinks”, all is running smoothly. The Chronicle newspaper reported on it recently. The report was positive. Monique Brown, one of the Kindergarten teachers, agreed that the program is running well.

Badges: Irene Sheehan reported that the new program for signing into the school is running smoothly. She mentioned that if you volunteer more than 3 times a week, you can give your name to Irene and she will make up a more permanent badge for you.

Lesley Sweeney wanted to state that it is better to reach her via the telephone: #429-1084

Motion to adjourn: Joan Pinney

Motion seconded by: Irene Sheehan

MEETING ADJOURNED: 8:25 PM
RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN 09/25/05
NEXT MEETING: October 5, 2005