



2014 Revaluation Project Update  
May 2014

Dear Mansfield Property Owner,

The Town of Mansfield in conjunction with our new vendor, **Vision Government Solutions**, is in the process of conducting a revaluation of all real property, effective October 1, 2014 (which will impact your taxes as of July 1, 2015). This is the third revaluation in the five-year cycle that is required by the State of Connecticut. The purpose of revaluation is to determine the *current* market value of *all* properties in town.

We are now in the **data collection** phase of the revaluation. Data Mailers have been sent to all owners of residential properties. To ensure public confidence in the revaluation process, property owners must play an active and important role in monitoring the quality of the data that is to be used as the basis of the revaluation. If the information on the data mailer regarding your property is accurate, no further action on your part is required.

If the information is **not** accurate, please correct and **RETURN THE COMPLETED FORM TO: Vision Government Solutions, Attn: Mansfield Revaluation Manager, 44 Bearfoot Road, 2<sup>nd</sup> Floor, Northborough, MA 01532**. (If you have misplaced your original Data Mailer and had intended to make corrections on it, please use the generic form below.)

Your cooperation in this process is essential to the completion of an accurate and successful revaluation. Please note that you may request an interior/exterior inspection of your property at any time. You may do this by writing a note underneath the signature line on the Data Mailer or by calling the Assessor's office at 429-3327 and leaving a voice mail. Either way, someone will get back to you as soon as possible to set up an appointment.

Thank you in advance for your cooperation.

Sincerely,

Irene E. Luciano, CCMA II  
Town Assessor

Generic Data Mailer  
2014 Revaluation Project

Vision Government Solutions  
Attn: Mansfield Revaluation Manager  
44 Bearfoot Road, 2<sup>nd</sup> Floor  
Northborough, MA 01532

Property Address: \_\_\_\_\_

PLEASE NOTE:

1. For the boxes below that are already filled in, simply circle the correct answer.
2. Total room count includes all rooms *except* bathrooms and basement rooms.
3. The bath count is based on the number of bathroom fixtures. For instance, a *full bath* consists of a toilet, sink and tub *or* shower. A *half bath* consists of a toilet and sink. A *whirlpool bathtub (or jet tub)*, whether heated or unheated, is assessed *separately*. For bathrooms having double sinks, the second sink is categorized and counted as an *extra fixture*. For bathrooms having a shower *and* a separate tub, the tub would *either* be counted as an extra fixture *or* a whirlpool tub, depending on what it is. (Basement bathrooms ARE INCLUDED in the total bathroom count.)
4. A basement is considered finished if three of the following four items exist: 1. Finished walls (e.g., paneling or sheetrock); 2. Finished flooring (e.g., carpet, linoleum or tile); 3. Finished ceilings; and 4. Heat. Any combination of three of these items constitutes a finished basement. If we have you listed as having a finished basement, but the area does not meet this criteria, please explain in the area provided. (You may use a blank sheet of paper if you need more space.) Depending on the type of discrepancy between the Town's information and the homeowner's, it may be necessary to schedule an inspection with the Assessor's Office prior to any changes being made.

<b>House Style:</b>		<b># Total Rooms:</b>	
<b>Exterior Wall:</b>		<b># Bedrooms:</b>	
<b>Roof Cover:</b>	ASPH/F GLASS COMPO	<b># Bathrooms:</b>	
<b>Roof Style:</b>	GABLE/HIP; SALT BOX; FLAT	<b># Extra Fixtures:</b>	
<b>Interior Wall:</b>	DRYWALL OR PLASTER	<b># Whirlpools/Jet Tubs:</b>	
<b>Interior Floor:</b>	HARDWOOD OR CARPET	<b># Hot Tubs:</b>	
<b>Heating Fuel:</b>	ELECTRIC; OIL; GAS	<b># Saunas:</b>	
<b>Heating Type:</b>		<b># Standard Fireplaces:</b>	
<b>CENTRAL A/C:</b>	YES OR NO	<b># Gas Fireplaces:</b>	
<b>Year Built:</b>		<b>Garages:</b> <b>ATTACHED GARAGE</b> <b>DETACHED GARAGE</b>	
<b>Finished Basement Area:</b>			
<b>Finished Basement Area Description:</b>			

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone (Day): \_\_\_\_\_