

## DIRECTIONS FOR ACCESSING VISION PROPERTY CARDS ONLINE.

To access the Town's Vision Property Cards online, please follow the steps listed below.

1. Go to the Town of Mansfield's Web GIS Maps and Online Property Information page at <http://www.mainstreetmaps.com/CT/Mansfield/public.asp>. Please note this system works best with the Google Chrome web browser.
2. Using the search bar at the top right hand corner of the screen (it has a picture of a magnifying glass in it) type in the property information using one of the following methods:
  - a. The property's address
  - b. The Parcel ID number
  - c. The Owner

The search bar will provide you with auto-fill suggestions as you begin typing. You can also click on the correct selection once it appears.

3. The GIS system will bring you to the parcel and display it on the large map located on the center of the screen. Click on the Identify Features button (blue circle with "I") located on the toolbar above the map.
4. Then click anywhere in the highlighted parcel on the map. This will provide you with a small text box with the following options:
  - a. Property Details
  - b. MS Property Card
  - c. Vision Property Card
5. Click the "Vision Property Card" option.
6. This will open a new window with the Town of Mansfield's most up-to-date property card for that specific parcel. You can print the card from your browser by going to File and then clicking on Print.

If you have any trouble accessing the information, please contact the Mansfield Assessor at [assessor@mansfieldct.org](mailto:assessor@mansfieldct.org) or by phone at 860-429-3311.