

**Town Manager's Office  
Town of Mansfield**

# Memo

To: Town Council  
From: Matt Hart, Town Manager  
CC: Town Employees  
Date: January 10, 2011  
Re: Town Manager's Report

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Below please find a report regarding various items of interest to the Town Council, staff and the community:

## **Council Requests for Information/Council Business**

- *Recognition of Elected Officials* - I would like to invite Gregg Haddad, Denise Merrill and Claire Twerdy to a special session at 7 PM in advance of one of our coming meetings to recognize them for their contributions to the Town of Mansfield. Please let me know if you concur with this idea or if you have other thoughts as to how we could best recognize these individuals.
- *Recycling of Budget Document Binders* – In the interest of recycling, Council members who have their budget binders from last year are kindly asked to give them to staff at the next Council meeting or return them to the Finance Department.

## **Departmental/Division News**

- *Planning and Zoning* - Due to a Legal Notice issue, the Planning and Zoning Commission Public Hearing on subdivision regulation revisions originally scheduled for January 18, 2011 will now be held on February 7, 2011 at 8:00 PM. Any comments or communication received by the Planning Office prior to the new hearing date will be submitted into the record for the 2-7-11 Public Hearing.

## **Major Projects and Initiatives**

- *Four Corners Water and Wastewater Project* – The Four Corners Water and Wastewater Advisory Committee meets tomorrow, January 11, 2011, to review the draft study prepared by Environmental Partners, our water supply consultant for the project. The water source study looks at various options to supply as much as an additional one million gallons per day (GPD) to address future water supply needs.
- *Police Study* – The Police Study Steering Committee met last week with the consultant team of Management Partners and the Police Executive Research Forum (PERF) and we reviewed the results of the focus groups and website survey. The consultants are working on their draft report and would like to provide the Council with an update at your February 14, 2011 meeting.
- *Storrs Center Development Agreement* – At the Council's special meeting on January 4, 2011, the Council authorized me to execute the [development agreement](#) for Phases 1A/1B of the project. This is a major milestone for the project and I would like to thank the many people and organizations involved in this effort, including the Council, Town staff and representatives of the Mansfield Downtown Partnership. We were also ably assisted by our legal and consulting team, including our Town Attorney, Day Pitney, ERA/AECOM (financial advisors) and Walker Parking. In addition, I would acknowledge our two developer parties, Storrs Center Alliance and Education Realty Trust, for engaging in a fair and constructive negotiation process. Moving forward, we need to execute agreements that are ancillary to the development agreement, such as the parking lease between the Town and EDR and the parking management agreement between the Town and SCA. I will bring proposed drafts of these agreements to you for your review and approval when ready. I also suggest that at a future meeting we discuss the construction oversight process and how we can best keep the Council apprised of the project's status as we move forward to the ground-breaking phase.

### **Member Organizations**

- Windham Chamber of Commerce – The Chamber is planning the following Legislative Breakfast events:
  - Senator Don Williams and State Representative Gregg Haddad, January 12, 2011, 8:00AM, Nathan Hale Inn and Conference Center, 855 Bolton Rd., Storrs Mansfield. Cost is \$15 for members. Register online at [www.WindhamChamber.com](http://www.WindhamChamber.com), or call 860.423.6389 for information and to register for the program.
  - Congressman Joe Courtney, February 1, 2011, 8:00AM, ECSU J. Eugene Smith Library Room 201, Willimantic. Cost is \$25 for members, \$35 for non-members. Register online at [www.WindhamChamber.com](http://www.WindhamChamber.com), or call 860.423.6389 for information and to register for the program.

### **Upcoming Meetings\***

- Youth Service Bureau Advisory Board, January 11, 2011, 11:45AM, Conference Room B, Audrey P. Beck Municipal Building
- Parking Steering Committee, January 11, 2011, 5:00PM, Mansfield Downtown Partnership Office
- Four Corners Sewer and Water Advisory Committee, January 11, 2011, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Historic District Commission, January 11, 2011, 8:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children, January 12, 2011, 1:15PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, January 12, 2011, 1:15PM, Conference Room C, Audrey P. Beck Municipal Building
- Public Safety Committee, January 12, 2011, 3:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Zoning Board of Appeals, January 12, 2011, 7:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Community Campus Partnership, January 13, 2011, 4:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Solid Waste Advisory Committee, January 13, 2011, 7:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, January 18, 2011, 7:00PM, Council Chambers, Audrey P. Beck Municipal Building
- Committee on Committees, January 18, 2011, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Conservation Commission, January 19, 2011, 7:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, January 24, 2011, 7:30PM, Council Chambers, Audrey P. Beck Municipal Building

*\*Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*