

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: April 11, 2011
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Council Requests for Information/Council Business

- *Brecht Associates, Inc. Market Study* - As requested, we have supplied the Council with the Brecht report. Due to the length of the full report, we have placed only the executive summary in the Town Council packet (see [item #14](#)). We have provided the Council with a hard copy of the full report and posted that document online as a supplement to the 4/11/11 Council packet. Masonicare was not available to meet with the Council tonight; they will be present at the Council's 4/25/11 meeting.
- *CCM Day on the Hill* – Please see [item #11](#) in your packet regarding CCM's *Day on the Hill*, scheduled for this Wednesday, April 13th.
- *UConn Water Supply Plan* – In a previously distributed 3/23/11 memorandum from the Director of Planning, staff recommended a schedule for reviewing and submitting Town comments on UConn's draft Water Supply Plan update. This initial schedule would have required the Town Council to act before the Conservation Commission's April 20th regular meeting. Subsequently, at the request of the Director of Planning, the deadline for submitting Town comments was extended to April 26th. This extension will allow both the Planning and Zoning Commission (at its April 19th meeting) and the Conservation Commission (at its April 20th meeting) to provide comments for consideration at the April 25th Town Council meeting. Please see [item #9](#) in your packet for a copy of the request from Greg Padick and the response from the University.

Departmental/Division News

- Town Manager's Office/Human Resources
 - *Recruitment for Director of Planning and Development* – Last week we conducted the initial interviews for the Director of Planning and Development position. We have a strong group of finalists and will conduct reference checks and second interviews this week. Once we have an appointee, we will host a reception to introduce the new Director to the Town Council, the PZC and other interested members of the community.

Major Projects and Initiatives

- *CL&P Interstate Reliability Project* – CL&P has confirmed the need for its Interstate Reliability Project and plans to file its application with the Connecticut Siting Council by the close of this calendar year. Because some time has passed since this project was discussed, CL&P plans to update the municipal consultation filing (MCF) for the town and cities that will be directly impacted by the project. I expect that we will receive the MCF some time this summer. CL&P also wanted to make us aware that it will be conducting engineering and environmental assessments of its rights-of-way in Mansfield.
- *School Building Project* – As discussed, we will discuss the project at the Council's upcoming budget session with the Mansfield Board of Education, scheduled for this Thursday, April 14th. In consultation with the project architect and construction manager, staff is updating a worksheet of short-term and longer-term repairs and improvements for the Mansfield Middle School and the three existing elementary schools. As requested, we will identify as part of this report an approximate cost to construct library media centers at the three existing elementary schools.

- *Storrs Center Update* – At 7:00PM on April 26, 2011, the Mansfield Downtown Partnership will provide an update regarding the Storrs Center project. The session will feature an update on the public infrastructure (Storrs Road, Phase 1A infrastructure (Dog Lane), Garage/Intermodal Center, Village Street) as well as a progress report on the Phases 1A and 1B Buildings. As the Council Chamber was not available, the Partnership will hold this session at the Bishop Center. Interested members of the public are encouraged to attend.

Upcoming Events

- *EO Smith PANTHERpalooza* - As you may know, The Edwin O. Smith Foundation is a 501(c)3 non-profit, tax-exempt organization that supports the school's commitment to learning. The Foundation's fundraising efforts are supplemental and not designed to supplant traditional public funding; the organization will contribute about \$30,000 to the school this spring. At 6:00PM on May 14, 2011, the Foundation will host a community-wide event, PANTHERpalooza, to raise money for the Foundation. The event is an opportunity for alumni, friends, supporters and anyone in the communities served by E.O. Smith to enjoy an evening of celebration and family fun. Held at the popular Sports Bar in North Windham, the event will feature two talented EO graduates performing live music, a DJ, fresh grill food, silent and live auctions, late night pizza, and much more. Tickets for this fun, charitable event are \$25 and may be purchased at EO Smith High School.

Upcoming Meetings*

- Town-University Relations Committee, April 12, 2011, 4:00PM, Council Chambers, Audrey P. Beck Municipal Building
- **Special Town Council Meeting**, April 12, 2011, 6:30PM, Council Chambers, Audrey P. Beck Municipal Building
- Historic District Commission, April 12, 2011, 8:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Public Safety Committee, April 13, 2011, 1:00PM, Bergin Correctional Facility
- **Special Town Council Meeting**, April 14, 2011, 6:30PM, Cafeteria, Mansfield Middle School
- Personnel Committee, April 18, 2011, 6:00PM, Community Room, Mansfield Community Center
- Communications Advisory Committee, April 18, 2011, 7:00PM, Conference Room C, Audrey P. Beck Municipal Building
- **Special Town Council Meeting**, April 19, 2011, 6:30PM, Library Media Center, E. O. Smith High School
- Planning and Zoning Commission, April 19, 2011, 6:30PM, Council Chambers, Audrey P. Beck Municipal Building
- **Special Town Council Meeting**, April 20, 2011, 6:30PM, Council Chambers, Audrey P. Beck Municipal Building (if needed)
- Conservation Commission, April 20, 2011, 7:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, April 25, 2011, 7:30PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*