

**Town Manager's Office  
Town of Mansfield**

# Memo

To: Town Council  
From: Matt Hart, Town Manager  
CC: Town Employees  
Date: May 23, 2016  
Re: Town Manager's Report

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Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

## **Council Business**

- *Annual Town Meeting* – On May 10, 2016, the Town of Mansfield held its **Annual Town Meeting for Budget Consideration**. Residents approved the Fiscal Year 2016-17 Town and Board of Education budgets as presented by the Town Council (with no amendments) by a vote of 182 to 24. Thank you to all who participated,
- *Chaplin/Mansfield Boundary Line* – On June 14, 2016 at 6:30 PM in the Council Chamber at the Beck Municipal Building (Mansfield Town Hall), the towns of Mansfield and Chaplin will co-sponsor an informational meeting regarding the Chaplin/Mansfield boundary line survey.
- *Crumbling Foundations in Eastern CT* – In collaboration with the towns of Coventry, Tolland and Willington, we held an informational meeting on May 11, 2016 to provide homeowners with an update regarding the work the state is doing to address this important issue. Lieutenant Governor Wyman and staff from the state [Department of Consumer Protection](#) made a presentation and answered questions. I will be joining my municipal colleagues in a meeting with the LT Governor and Commissioner Harris to discuss next steps, and will keep the Council informed. I would like to thank Mayor Shapiro for the excellent job he did in moderating this meeting.
- *Future agenda items* – Over the next month or so I will be presenting number of agreements to the Town Council for its review and approval, including a shared services agreement with the two Boards of Education, a new lease agreement with the Mansfield Historical Society, an agreement with the Green family regarding Ravine Road, and an agreement with the Windham Region Transit District (WRTD) to replace the fare-free program with a proposed special-fare agreement for lower-income residents.
- *Region 19/UConn Project* – The Regional School District No. 19 Building Committee is hosting a special event to both share and gather information from residents in the three member towns (Ashford, Mansfield & Willington) regarding the Region's consideration of building a new high school. The E.O. Smith High School New Facility Study Workshop #1 has been scheduled to take place in the Library Media Center on Thursday, June 9, 2016 from 7:00 to 8:30 PM. Additional information about the event can be obtained at <http://www.eosmithproject.org/> by calling the Superintendent's Office at 860-487-1862.

## **Departmental Reports**

- Emergency Management
  - *HEARTSafe Community* – Mansfield has again been designated a HEARTSafe Community by the Connecticut Department of Public Health and the American Heart Association. The designation recognizes our community's continued commitment to provide improved cardiac response and care to the residents of our community.

- Planning and Zoning
  - *Eastern Gateways Study* – The Capitol Region Council of Governments is leading a study of Route 44 between I-384 and Route 195, and Route 195 between I-84 and Route 6 to address the increasing travel demand along these corridors. Planning for the future of these state highways is critical to serving the growing travel needs while still preserving and protecting the rural and historic character of the area. As communities experience increased traffic congestion and development pressures, the need to address safety, traffic flow, pedestrian and bicycle needs, transit options, and parking is critical. Community members can participate by submitting comments through the project website: [www.cteasterngateways.com](http://www.cteasterngateways.com), stopping by the project booth at various outreach events, attending a public meeting or workshop, and joining the project mailing list.
- Public Works
  - *Candide Lane* – Starting May 23, 2016, a contractor hired by the Town will reclaim (grind up) the existing asphalt into a gravel base and then grade the roadway. Following this process, the surface will consist of compacted dirt; rough but traversable. Then another contractor will apply two layers of asphalt to the street surface and resurface driveway aprons. To finish the project, town crews will backfill the area between road edge and lawn and then will apply grass seed.
  - *Riverview Road* – Starting May 23, 2016, a contractor hired by the Town will mill off two inches of the existing pavement. This process will leave any catch basins exposed, which will be painted orange for visibility. The road surface will be rough, but traversable. To complete the project, another contractor will apply a new layer of asphalt to the street surface.
  - *Underground Storage Tank Removal and Replacement Project* – This project entails the removal of four existing underground storage tanks and associated fuel dispensers, piping, and the construction of a new aboveground tank fueling system. The new fueling system will include aboveground storage tanks, dispensers, a canopy and site work associated with the new fuel depot. A pre-bid conference was held on May 17<sup>th</sup> at the Highway Garage and bids are due on May 31<sup>st</sup> at 1:00 PM.

### **Major Projects and Initiatives**

- Storrs Center
  - *Mansfield Downtown Partnership to host CT Main Street Annual Awards Gala* – The Mansfield Downtown Partnership is pleased to announce that CT Main Street Center has named the Partnership as the winner of the 2016 Award of Excellence in Public Space. The Partnership, along with the Town of Mansfield, UConn, Storrs Center master developer LeylandAlliance, and landscape architecture firm Kent + Frost, will be honored for its work to create the Mansfield Town Square. (Read more here.)

The Partnership has also been selected to host the CT Main Street Center's Annual Awards Gala on Monday, June 6, 2016. The event will begin with an awards presentation at E. O. Smith High School followed by interactive experiences in Storrs Center. Activities will include guided tours of the downtown development, a collaboration with the Ballard Institute and Museum of Puppetry, time for dinner and exploration among the Center's many shops and restaurants, and a closing concert featuring the Funky Dawgz Brass Band. The CT Main Street Center Gala is free and open to the public; registration is required. For more information about the event and to register, please visit [ctmainstreet.org](http://ctmainstreet.org). The Funky Dawgz Brass Band performance is free and open to the public – no registration required – and will begin at 7:30 PM on the Mansfield Town Square. Come celebrate with us!

## Upcoming Events

- *John E. Jackman Tour de Mansfield* – Registration for the 11th Annual John E. Jackman Tour de Mansfield is now open! The Town of Mansfield, Mansfield Downtown Partnership, and Mansfield Community Center invite bicyclists of all skill levels to participate in the 11th Annual John E. Jackman Tour de Mansfield on Saturday, June 18, 2016 (the rain date is Sunday, June 19). The John E. Jackman Tour de Mansfield features three different routes for cyclists of all experience levels to enjoy the scenic beauty of Mansfield's villages while also promoting fun and healthy social and recreational activity. The Town of Mansfield, Mansfield Community Center, and Mansfield Downtown Partnership host this ride annually in celebration of John E. Jackman, who served the Town for twenty-seven years and was a strong advocate for cycling in Mansfield. Read more about and register for the 11th Annual John E. Jackman Tour de Mansfield at [mansfieldct.gov/biketour](http://mansfieldct.gov/biketour).
- *Mansfield Public Library Book Sale* – The Friends of the Mansfield Public Library will hold a one-day book sale on June 4, 2016 from 9AM – 4PM at the Mansfield Public Library (54 Warrenville Road). Also included in the sale are CDs, DVDs, audiobooks, videos and children's books.
- *Mansfield Senior Center Open House and Art Show* – The Mansfield Senior Center will hold its first annual Open House & Art Show at the Mansfield Senior & Wellness Center on Thursday, May 26<sup>th</sup> from 4:00 to 7:00 PM. Stop by and get to know the staff, meet some of the instructors and enjoy the talents of the Photography Club, Woodcarvers, Knitters & more. Giveaways and refreshments provided. For questions please call 860-487-9870.
- *Memorial Day Parade and Ceremony* – Mansfield will observe Memorial Day on Monday, May 30<sup>th</sup>. Our parade will begin at 9:00 AM from the intersection of Rt. 195 and Bassetts Bridge Road in Mansfield Center, and will travel North on 195, down Cemetery Road to the new Mansfield Center Cemetery. A short ceremony will be held at the cemetery. Mayor Paul Shaprio will give the welcoming remarks, Senator Mae Flexer will give the main address and Representative Gregory Haddad will present the Governor's Proclamation. Music will be provided by the Mansfield Middle School Band and the E.O. Smith Regional High School Band. Three volleys will be fired and taps sounded in honors for the fallen. The units will then return to Bassetts Bridge Road. **All veterans and active duty personnel are invited to march at the head of the parade. We are honored to have our veterans and service personnel join us on Bassetts Bridge Road at 8:30 AM on Memorial Day.** In the event of inclement weather, an abbreviated ceremony will be held in the Mansfield Middle School Gymnasium at 9:00 AM.
- *Storrs Farmers Market* - Storrs Farmers Market began its 22nd season this past weekend. The Market is open every Saturday from 3:00 to 6:00 PM from now through Thanksgiving on the front lawn of the Mansfield Town Hall. Everything sold at the Market is grown and produced in Connecticut. In fact, the average distance from farm to market is just under 10 miles! For more information, please visit [storrsfarmersmarket.org](http://storrsfarmersmarket.org).
- *Summer Concerts on the Square begin June 2* – The Mansfield Downtown Partnership and the Town of Mansfield invite residents to attend the 2016 Summer Concerts on the Square, presented by Connecticut Water! Every Thursday in June and July, enjoy live music on the Town Square from 6:30 to 8:00 PM. The concerts are free and open to the public. The series kicks off on Thursday, June 2 with a fun performance by Black Rock Social, a reggae band from Bridgeport, CT. See the full schedule and videos of each band at [mansfieldmusic.org](http://mansfieldmusic.org). The Summer Concerts on the Square are made possible with the generous support of Connecticut Water, UConn First Summer, Main Street Homes at Storrs Center, The Oaks on the Square, and Storrs Center Retail.

- *Summer Fun in Storrs* – The Mansfield Downtown Partnership invites children and their families to a special performance by the Kidsville Kuckoo Revue on Wednesday, June 15. The “Kidsville Summer Kickoff!” will take place on the Town Square from 6:30 to 8:00 PM. Everyone is invited to sing and dance and celebrate the start of summer vacation! The fun doesn’t stop there: Visit [mansfieldct.gov/summer](http://mansfieldct.gov/summer) for a look at all of the activities planned in the downtown this summer. From movies and musicals to concerts and puppets, there’s something for every age to enjoy!

### **Upcoming Meetings\***

- Traffic Authority, May 24, 2016, 9:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Climate Action Task Force, May 24, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Ad hoc Committee on Rental Regulations and Enforcement, May 25, 2016, 6:30 PM, Buchanan Auditorium, Mansfield Public Library
- Economic Development Commission, May 26, 2016, 5:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Special Finance Committee Meeting, May 26, 2016, 6:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Advocates for Children, June 1, 2016, 5:30 PM, Dining Room, Mansfield Senior Center
- Parks Advisory Committee Meeting, June 1, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board Meeting, June 2, 2016, 4:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Inland-Wetland Agency/Planning and Zoning Commission, June 6, 2016, 6:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Four Corners Water and Sewer Advisory Committee, June 7, 2016, 6:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Sustainability Committee, June 8, 2016, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Police Services Committee, June 9, 2016, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Housing Code Board of Appeals, June 13, 2016, 5:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Finance Committee, June 13, 2016, 5:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Town Council Meeting, June 13, 2016, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building

*\*Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk’s Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*