

Memo

To: Town Council
From: Maria Capriola, Acting Town Manager
CC: Town Employees
Date: August 8, 2016
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

Departmental Reports

- *Planning and Zoning* - The Planning and Zoning Commission has scheduled a public hearing for 6:35 p.m. on Tuesday, September 6th on proposed revisions to the Zoning Regulations to adopt a nine-month moratorium on multi-family housing development. Comments submitted by email to planzonedept@mansfieldct.org by 4:00 p.m. on the day of the hearing will be provided to the Commission. No comments will be accepted by the Commission after the close of the hearing. Copies of the proposed moratorium are available in the Town Clerk's Office and in the Department of Planning and Development.
- *Town Manager's Office* – Based on favorable claims experience for our LAP (liability-auto-property) and Workers Compensation insurance policies, the Town, Mansfield Board of Education, and Regional School District #19 are the recipients of CIRMA's FY 15/16 member's equity distribution. CIRMA is the insurer for the Town-MBOE-Region 19 for these policies. The below revenue will be applied to the appropriate accounts:
 - Mansfield/MBOE LAP Policy - \$7,477
 - Mansfield Work Comp Policy - \$11,644
 - MBOE Work Comp Policy - \$6,506
 - Region 19 LAP/WC Policies - \$6,880
- *Town Manager's Office* – A retirement reception has been scheduled for our Youth Services Supervisor, Pat Michalak, on September 1, 2016 at 10am in Council Chambers. All are welcome to attend and wish her well. Pat is retiring September 1st after 27 years of service to the community. A retirement reception has also been scheduled for Fire Chief David Dagon on October 19, 2016 from 5:30-7:30pm at the Deanston House on Middle Turnpike Road. Tickets are \$30 and a dinner buffet will be served at 6pm. Those interested in attending can RSVP to Erica Sledge in the Chief's Office.
- *Town Manager's Office* – The recruitment for Fire Chief continues, and three finalists have been selected. Finalists are proceeding to the second round, which will occur August 24th – August 29th. We plan to have the new Chief start work in early-to-mid October.

Upcoming Events

- *Celebrate Mansfield Festival* - The Mansfield Downtown Partnership invites Mansfield-located businesses and community organizations to participate in the 13th Annual Celebrate Mansfield Festival on Sunday, September 18. The event will take place on and around the Town Square. The Celebrate Mansfield Parade will kick off the fun at noon. Mansfield-located businesses and community organizations can participate by hosting and activity booth or food booth, marching in the Parade, or volunteering at the event. The deadline to apply for a booth is Friday, August 5. For more information, please visit downtownstorrsvfestival.org.
- *Moonlight Movies* - The Mansfield Downtown Partnership concludes its Moonlight Movies series on Friday, August 19 with a free showing of E.T. – The Extra Terrestrial on the Town Square. Fun, free activities for children start at 7:00 pm, and the movie begins at dusk. Snacks will be available for purchase from the

Partnership, Mansfield Fire Fighter's Association, Mansfield Advocates for Children, and the UConn Dairy Bar Ice Cream Truck, while Dog Lane Café will feature movie-themed dinner specials at the restaurant. For more information, please visit mansfieldct.gov/movies.

- *Storrs Farmers Market* - The Storrs Farmers Market is open every Saturday from 3:00 to 6:00 PM through Thanksgiving on the front lawn of the Mansfield Town Hall. Everything sold at the Market is grown and produced in Connecticut. In fact, the average distance from farm to market is just under 10 miles! For more information, please visit storrsfarmersmarket.org.

Upcoming Meetings*

- Ad Hoc Committee on Rental Regulations and Enforcement, August 10, 2016, 5:30 PM, Community Room, Mansfield Community Center
- Police Services Committee, August 11, 2016, 5:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Personnel Committee, August 15, 2016, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Committee on Committees, August 16, 2016, 6:30 PM, Conference Room C, Audrey P. Beck Municipal Building
- Conservation Commission, August 17, 2016, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council Meeting, **September 12, 2016**, 2016, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*