

**MAP CHECKLIST**  
**FOR USE WITH SITE PLAN OR SPECIAL PERMIT APPLICATIONS**

(To be submitted by applicant with other application materials)

PZC File # \_\_\_\_\_

Date \_\_\_\_\_

Name of Development \_\_\_\_\_

Applicant \_\_\_\_\_

This checklist is designed to assist applicants as well as the PZC and staff. It is not intended as a substitute for, nor does it contain all of, the information and requirements in the Zoning Regulations and other applicable Town Ordinances and requirements. It is important to note that the Zoning Regulations allow the PZC to waive certain site plan requirements for minor applications where the information is not needed to determine compliance with the Regulations. It is recommended that the Mansfield Director of Planning be contacted if an applicant intends to seek a waiver of certain site plan requirements or if any questions arise. **Any requested waivers must be identified on this checklist.**

Unless waived by the Planning & Zoning Commission, submitted site plans shall include the following information (for more complete and specific descriptions of site plan requirements, see Article V, Section A.3.d of the Zoning Regulations):

	Included	Not Included	Waiver Requested* (see p. 3)
1. Title block: Applicant and owner's name, scale, date & all revision dates	_____	_____	_____
2. Original signature/seal of surveyor, landscape architect and/or engineer responsible. Unless waived, survey to be to A-2 standards	_____	_____	_____
3. Location map at 1"=1,000' scale (see Art. V. Sec. A.3.d.4 for more details)	_____	_____	_____
4. Property lines, sq. footage, setback lines, N. arrow, zone(s)	_____	_____	_____
5. Edges of adjacent street, utility poles & underground lines, stone walls, fences, roadside features	_____	_____	_____
6. Names/addresses of abutting property owners, including those across street (for Special Permit property owners, within 500 ft. of site)	_____	_____	_____
7. Existing & proposed buildings, structures, signs, floor plans, buildings on adjacent land that may be affected	_____	_____	_____
8. Existing & proposed contours, quantity of material to be added or removed	_____	_____	_____

(con't.)

	Included	Not Included	Waiver Requested* (see p. 3)
9. Watercourses, wetlands, flood hazard areas, aquifers	_____	_____	_____
10. Exposed ledge, areas shallow to bedrock	_____	_____	_____
11A. Waste disposal, water supply facilities	_____	_____	_____
11B. Test pit & percolation test locations & findings (include test dates)	_____	_____	_____
12A. Existing & proposed drainage facilities, roadways, bridges, pedestrian ways, utilities (including construction details)	_____	_____	_____
12B. Existing & proposed easements, rights-to-drain	_____	_____	_____
12C. Proposed sediment & erosion controls	_____	_____	_____
13A. Existing & proposed offstreet parking & loading areas, fire access lanes	_____	_____	_____
13B. Outside storage & refuse areas, fuel & chemical storage tanks	_____	_____	_____
14. Existing & proposed fencing, walls, landscaping (including plant size & type, historic features)	_____	_____	_____
15. Existing & proposed outdoor illumination (including method & intensity of lighting)	_____	_____	_____
16. Existing & proposed outdoor recreation features, with construction details for any recreation improvements	_____	_____	_____
17. Other information (see Art. V, Sections A.3.g, B.3.g)	_____	_____	_____

**Note: For non-exempt applications subject to Sand and Gravel regulations (Art. X, Sec. H), additional special application provisions must be met.**

\_\_\_\_\_  
(PRINT)Name of individual completing this form

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

(con't.)

