



**TOWN OF MANSFIELD**  
**TOWN COUNCIL MEETING**  
**MONDAY, NOVEMBER 25, 2002**  
**COUNCIL CHAMBERS**  
**AUDREY P. BECK MUNICIPAL BUILDING**

**7:00 p.m.**

**AGENDA**

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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-NOVEMBER 12, 2002

The regular meeting of the Mansfield Town Council was called to order by Mayor Elizabeth Paterson at 7:37 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Bellm, Hawkins, Holinko, Paterson, Rosen, Schaefer, Martin, Thorkelson  
Absent: Haddad

II. APPROVAL OF MINUTES

Mr. Rosen moved and Mr. Hawkins seconded to approve the minutes of the regular meeting of October 28, 2002.

Motion so passed. Mr. Thorkelson abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Diane Nadeau, 150 Thornbush Road, President of the Tri-Town Youth Football and Cheerleading Association, requested the Council consider the changes necessary to keep sponsorship signs on the fences in the Town parks. She presented a letter to the Town Council members.

Dennis Mullaney, President of WAM, spoke on youth sports needing funds from sponsorships of local businesses. There are 48 Teams in the soccer District League.

Carolyn Burke, Knowlton Road, presented the Council members with a petition signed by 186 families who are in support of corporate sponsorship signs in the parks.

Scott Johnson, Hampton, Conn., praised the Council and the Town for their signage on "sharing the roads" with bicycles and cars. He hopes that the signs will remain along the roads in Mansfield. These signs he feels, slow down traffic and make drivers aware of the possibility of cyclists on the roads.

Ayla Kardestuncer, Storrs Road, is opposed to commercial signage in the parks.

November 12, 2002

Town Council  
Town of Mansfield  
4 South Eagleville Road  
Storrs, CT 06268

Dear Town Council Members:

I want to thank you for your support of Tri-Town Youth Football & Cheerleading Association and the Mansfield Little League in regards to our banner sponsorship program. Our members and participants greatly appreciate your willingness to work with us to make these programs successful and fiscally sound. Your efforts to come to a feasible solution to the "commercial advertising" versus "sponsorship recognition" issue have been commendable. However, I wish to bring to your attention the timetable that both organizations operate on. In the months of November and December we approach businesses in town to determine if they will commit to sponsoring our programs for the coming year. This is done at this time because most businesses are developing their budgets for the coming year. We, obviously, want them to consider Football or Baseball for charitable donations. It would not be prudent business for either Tri-Town Youth Football & Cheerleading Association or Mansfield Little League to ask for sponsorships if we could not appropriately recognize these businesses for their generosity and support. I ask that you put forth every effort to expedite the legal process of changing Mansfield's park regulations so that we can secure the success of both youth sports programs for the coming year.

I thank you in advance for your consideration of this matter and your continued support. If you should have any questions regarding either program, please feel free to contact me at 860-208-8770.

Sincerely,



Diane Nadeau  
President, Tri-Town Youth Football & Cheerleading Association  
Treasurer, Mansfield Little League

## SUPPORT FOR YOUTH SPORTS SPONSORSHIP BANNERS IN MANSFIELD

I am a resident of Mansfield, CT and I support youth sports organizations in my town. I believe that sponsorship banners displayed on the athletic fields in our parks are appropriate means of thanking corporate sponsors for their support. Furthermore, I feel that as long as the banners are well maintained they are not unattractive or a distraction to nearby nature walks. Corporate sponsorships are the most effective and safest way to raise money to cover increasing operating expenses of our youth sports programs. I am in support of changing park regulations and zoning regulations to allow town sponsored youth sports organizations to display sponsorship banners.

NAME	ADDRESS	SIGNATURE
1 Mark Shapira	46B Eastbrook Heights Mansfield	Mark Shapira
2 Queen E. Ericson	97-A Knowlton Mill Rd Storrs	Queen E. Ericson
3 Julie Phillips	101 Coventry Rd. Mansfield	Julie Phillips
4 PERRY PHILLIPS	101 COVENTRY RD, Mansfield CT	Perry Phillips
5 THOMAS BURKE	37 KNOWLTON HILL RD STORRS	Thomas Burke
6 Martha Siskman	52 Charles Lane Storrs	Martha Siskman
7 Bob Keplesky	734 Storrs Rd	Bob Keplesky
8 Patricia Barsman	57 W. Newbrook Rd	Patricia Barsman
9 Barbara Giardinia	48 Storrs Heights Rd, Storrs	Barbara Giardinia
10 David Dumette	206 Brookside Ln Mansfield	David Dumette
11 Robert Milvae	45 Summit Rd	Robert Milvae
12 STEVE LANE	131 BROOKSIDE LN	Steve Lane
13 Scott Mather	59 Boulder Lane	Scott Mather
14 DUDLEY HAMLIN	61 CHAFFEEVILLE RD	Dudley Hamlin
15 Julie Marand	131 Brookside Ln.	Julie Marand
16 Wendy Hamlin	61 Chaffeeville Rd	Wendy Hamlin
17 Carolyn Burke	97 Knowlton Hill	Carolyn Burke
18 Judy Mather	59 Boulder Ln Mansfield	Judy Mather
19 Scott Cooper	264 Mt Hope Rd #32	Scott Cooper
20 Brian Ross	604 Browns Rd	Brian Ross
21 Christopher J Blanchette	91 Chaffeeville Rd	Christopher J Blanchette
22 Karen Butler	91 Chaffeeville Rd	Karen Butler
23 JUDY GRAHAM	604 Browns Rd	Judy Graham
24 Chris Sewell	14 Dover Dr	Chris Sewell
25 Heidi Young	134 Foster Dr.	Heidi L. Young

IV. OLD BUSINESS

1. Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

The Town Manager reported that the comprehensive Report and Remedial Action Plan has been submitted, and in January there will be a public review of it.

2. Financial Statements Dated June 30, 2002

Mr. Schaefer moved and Mr. Martin seconded to accept the Financial Statements dated June 30, 2002, as presented by the Director of Finance.

So passed unanimously.

3. Business Sponsorship and Commercial Advertising in Town Parks

At its' September 9<sup>th</sup> meeting, the Council did direct the staff to draft a proposed change to the Parks Regulations. This draft will be presented to the Council on November 25, 2002.

No action taken.

4. University Spring Weekend

The Town Attorney, Dennis O'Brien, presented a letter to the Council regarding the Town's liability for the actions or inactions of the Town or its agents to ensure public safety at off campus sites during the annual spring weekend event at the University of Connecticut. He summarized the issue by writing "that the Town has the authority and legal responsibility to take whatever steps are reasonably necessary to ensure public safety off campus during spring weekend."

More discussions will be held as the Town's plan for this event develops.

No action taken.

V. NEW BUSINESS

5. Proposed Consent Order-Municipal Transfer Station

Mr. Thorkelson moved and Mr. Martin seconded to authorize the Town Manager to execute the Department of Environment Protection's proposed consent order between the Town of Mansfield and the State of Connecticut to provide for the continued operation of the Town's bulky waste transfer operation while the Town's transfer station permit application is pending.

So passed unanimously.

6. Transportation Enhancement Proposals

Mr. Martin moved and Mr. Schaefer seconded to schedule a public information meeting for 7:30 p.m. at the Town Council's regular meeting on November 25, 2002, to solicit public comment concerning the proposed transportation enhancement projects in Mansfield.

So passed unanimously.

7. Environmental Impact Evaluation (EIE) for Graduate Student Apartments and Downtown Master Plan Projects.

Greg Padick, Town Planner, discussed this issue with the Town Council. The University of Connecticut will be having a public hearing regarding the EIE at 6:30 p.m. on Thursday, November 21, 2002 in the Bishop's Center. The area of the proposed housing for 1,000 graduate students is not specifically referenced, however it will most likely be near Northwood Apartments or in the Downtown area. Two issues of concern are a comprehensive storm water management plan and traffic regulations both onsite and offsite. The proposal includes 280 parking spaces for 400 units.

No action taken. Later in November the Council and Planning and Zoning may sign a joint letter with comments for submission by December 5, 2002.

8. Community Center Staffing Proposal

Mr. Matt Hart, Assistant Town Manager and Mr. Curt Vincente, Director of Parks and Recreation, made a presentation to the Council on the proposed organizational chart and classification plan for the Mansfield Community Center. This classification plan consisted of only full-time positions.

They presented a revised action plan for the Community Center Operations and Administration Project, a summary of proposed positions, a classification plan and a series of draft job descriptions.

VI. DEPARTMENTAL REPORTS

VII. REPORTS OF COUNCIL COMMITTEES

VIII. REPORTS OF COUNCIL MEMBERS

IX. TOWN MANAGER'S REPORT

The court case of Hirsch vs. Negro has been upheld in favor of the Town. There is now a 20-30 day appeal if Mr. Negro wishes to take this to the Connecticut Supreme Court. There is another pending suit, but it may be negotiated and be dismissed.

The newly installed prison calling system was tested today and appeared to work well.

The Council was handed out copies of the emergency plan

The Town/Gown met and discussed spring weekend.

The line of pine trees on the University property located on Route 195 near the chicken coops will remain there. It is to cover the view of the building and landscape yard of the University.

Town Manager sent a letter to the Department of Transportation regarding the Rt. 89 and Mt. Hope Road intersection. In this letter he requested the DOT to clarify and intervene in this project as a "context sensitive design." There was a public outcry over the proposed project, which would allow a 45-mph on the road.

Jim Gibbons gave an excellent presentation as part of the plan of development update.

Lands of Unique Value presentation was at the White Building at UConn.

The Partnership met last week. The Finance committee will hire the consultant and will make their decision on Dec. 3.

Road sharing signs for bicycles/cars should be a minimum of 1300' instead of 900'. The Public Works Department will, as weather permits, most probably in the spring, adjust the signs.

On October 29, 2002 the University held an update on its projects.

Mr. Steve Larson, President of Natchaug Hospital, took the Town Manager and Assistant Town Manager on a tour of the facility. The hospital has requested to add on a resident facility for young girls.

Town Manager announced that a special meeting would be held at the Senior Center either on December 7 or 14 from 9 until 12 noon.

## X, FUTURE AGENDAS

UConn Bus Plans and support of WRTD busline.

Date of the Annual Town Meeting.

Line of Pine Trees on Rte. 195 up by Chicken coops on University of Connecticut property.

## XI PETITIONS, REQUESTS AND COMMUNICATIO

9. Planning and Zoning Application Referral-Meadowbrook Lane/Adeline Place
10. OPM re: FY 02/03 Mansfield Application to Small Town Economic Assistance Program
11. M. Hart re: Bergin Correctional Institute's Community Notification System
12. M. Berliner re: Application to Fund Assisted Living Services at Juniper Hill Village
13. M. Berliner re: Appointments to Conservation Commission
14. VNA East-FY 02/03 First Quarter Statistics
15. University of Connecticut Academic Calendar
16. Storrs/Willimantic Bus News
17. Northeast Connecticut Visitors District-Annual Report 2001/02
18. Honorable N. Wyman re: Monthly letter to the Governor
19. Advisory Commission on Intergovernmental Relations-Connecticut Municipal Budget Adoption Experiences
20. M. Kelly re: Commercial Advertising in Town Parks
21. D. Simonsen re: Commercial Advertising in Town Parks
22. B. Pittman re: Commercial Advertising in Town Parks
23. G. Padick re: Proposed Telecommunications Tower North of Route 44, between Baxter Road and Cedar Swamp Road
24. Stadium Road Detention Basin- Storm Water Sampling Report
25. Route 89 Near Mt. Hope Road in Mansfield
26. Permit Approval-Separatist Road Detention Basin

27. U.S. Census Bureau Census- Census 2000 Population and Housing Unit Counts for  
Town of Mansfield

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

At 10:08 p.m. Mr. Schaefer moved and Mr. Thorkelson seconded to adjourn the meeting.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

PUBLIC INFORMATION MEETING  
TOWN OF MANSFIELD  
TRANSPORTATION ENHANCEMENT PROPOSALS

The Mansfield Town Council will hold a public information meeting on November 25, 2002 at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building to discuss and hear comment on four proposed transportation enhancement projects in the Town of Mansfield. These proposals include: (1) A downtown Streetscape and Pedestrian Improvements in the proposed downtown Storrs area; (2) Bicycle and pedestrian facilities near the Four Corners/and an improved entrance to Mansfield; (3) An Eastbrook Mall Area Streetscape and Pedestrian Improvements; and, (4) The streetscape extension and walkway improvements in Mansfield Center to the Library, and on North Eagleville Road west of UConn. At this hearing interested persons may appear, ask questions and give written communications.

Drafts of the grant applications are available for inspection in the Engineering and Town Clerk's offices at 4 South Eagleville Road.

Dated at Mansfield, Connecticut, this 13<sup>th</sup> day of November, 2002.

Joan E. Gerdson  
Mansfield Town Clerk

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**TOWN OF MANSFIELD**  
**DEPARTMENT OF PUBLIC WORKS**

Lon R. Hultgren, P.E., Director

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CONNECTICUT 06268-2599  
(860) 429-3331 TELEPHONE  
(860) 429-6863 FACSIMILE

November 14, 2002

Mansfield property owners on Rt. 195  
between Dog Lane and Liberty Bank

**RE: Public Information Meeting –  
Town Transportation Grant Application  
for Rt. 195 Dog Lane/Liberty Bank area**

Gentlemen/Women:

The Connecticut Department of Transportation has recently announced a new round of grants for transportation enhancements (improvements generally for improvements other than to roads). The Town is considering applying for four of these grants, one of which would be in Rt. 195 downtown area.

The grant as applied for would fund the undergrounding of overhead utilities, the extension of a sidewalk along Rt. 195 to the Liberty Bank plaza, lighting, new trees and streetscape elements.

A public information meeting has been scheduled for 7:00 p.m. on November 25<sup>th</sup> in the Town Council Chambers at the Mansfield Town Office Building, 4 South Eagleville Road to outline this and the other three grant project proposals and answer any questions you may have. You may also contact me (429-3332) or Steve Bowen (429-3340) in the Engineering Office. A draft copy of the grant application is available in the Engineering and Town Clerk's offices.

Sincerely,

Lon R. Hultgren  
Director of Public Works

cc: Martin H. Berliner, Town Manager  
file

Item #2

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

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November 25, 2002

Town Council  
Town of Mansfield

**Re: Environmental Impact Evaluation (EIE) for Graduate Student Apartments and  
Downtown Master Plan Projects**

Dear Town Council:

As discussed at the previous Council meeting, attached please find staff's proposed comments concerning the EIE for the Graduate Student Apartments and Downtown Master Plan Projects. The University conducted its public hearing regarding the EIE this past Thursday, November 21, 2002.

Staff recommends that the Council endorse the proposed comments and ask the Planning and Zoning Commission if it wishes to co-endorse the proposal. Unless the PZC has any substantive comments, we will transmit the comments as authorized in order to comply with the December 5, 2002 deadline.

If the Council is amenable to this suggestion, the following motion is in order:

*Move, to authorize the Mayor on behalf of the Town Council to endorse staff's proposed comments concerning the Environmental Impact Evaluation for the Graduate Student Apartments and Downtown Master Plan Projects, and to submit the proposed comments to the Planning and Zoning Commission for its potential co-endorsement.*

Respectfully submitted,

Martin H. Berliner  
Town Manager

Attach: (3)

Mr. Larry Schilling, University Architect  
Architectural and Engineering Services, University of Connecticut  
31 LeDoyt Rd., U-Box 3038  
Storrs, CT 06269-3038

December 3, 2002

**Re: October, 2002 Draft Environmental Impact Evaluation  
University of Connecticut Graduate Student Apartments/Downtown Mansfield Master Plan Projects**

Dear Mr. Schilling:

Mansfield's Town Council and Planning and Zoning Commission have reviewed the above-referenced draft Environmental Impact Evaluation (EIE) and have authorized the following comments, which should be addressed in association with the Connecticut Environmental Policy Act (CEPA) processes and, where applicable, in the design, permit, construction and maintenance phases of the project.

1. Although the EIE essentially supports, subject to identified mitigation measures, potential graduate student development on either the Northwood or Downtown sites, the specified preferred alternative is the Downtown area, due to expressed goals and objectives for the establishment of a mixed-use Town Center and the graduate student preference to be adjacent to existing campus areas. This assessment is consistent with local, regional and State land use plans and is supported by Mansfield's Town Council and Planning and Zoning Commission.
2. The EIE appropriately documents site and neighborhood characteristics for the two project locations; it suitably identifies anticipated impacts on natural and socioeconomic resources, and it recommends a number of specific mitigation measures and construction management practices. The EIE's conclusions that anticipated impacts can be mitigated and that overall benefits outweigh potential costs are directly linked to the incorporation of identified commitments and mitigation measures into the final plans and, ultimately, the implementation of approved plans. **To help ensure acceptable impacts, it is essential that comprehensive regulatory standards and approval processes be incorporated into the forthcoming Municipal Development Plan for the Downtown Project and that ample opportunity to review and comment be provided to Town officials, property-owners and interested citizens prior to approval and implementation of final plans to allow confirmation that commitments and mitigation measures contained in the EIE are appropriately incorporated into construction plans.**
3. The two studied project locations are located proximate to wetland/watercourse areas and, of particular significance, the Downtown site is situated within the drainage basin of the Willimantic Reservoir. The EIE recommends that DEP Best Management Practices be followed, that cuts and fills be minimized and that the stormwater management system be designed with a goal of 80 percent total suspended solids removal. The report includes numerous stormwater mitigation measures and indicates that, through a reconstruction of existing drainage structures and incorporation of new mitigation measures, it is possible to protect and possibly improve natural resource conditions. Recommended stormwater mitigation measures include: the use of vegetated swales and grass buffer strips; catch basins with deep sumps and hoods to trap oil and grease; gross particulate separators; reconstruction of the existing stormwater collection system; detention basins designed to detain a 100-year storm event to pre-development levels; detailed erosion and sedimentation control measures, protection of the drainage basin of an existing onsite vernal pool on the Downtown site and protection of areas adjacent to other inland wetland/watercourse areas. **To help ensure acceptable impacts to surface and groundwater systems, it is essential that Town officials and the public be given future opportunities to review and comment upon specific site grading and stormwater management designs, and all mitigation measures and long-term maintenance responsibilities must be incorporated into construction plans and contractual documents.**

4. The EIE documents anticipated traffic impacts including increases in traffic volumes on local roads and expected peak hour decreases in level of service at three intersections on State roads. The EIE, which assumes a number of planned improvements, including an extension of Hillside Road to Route 44, recommends a number of traffic-related mitigation measures, including safety and traffic-calming improvements on Town roads, signalization and widening improvements on State roads, pedestrian crossing enhancements on Route 195 in the Downtown area, such as pavement surface treatments, signage, bollards, lighted crosswalks and refuge areas, and a recommendation for a Downtown bus stop/station. **To help ensure acceptable traffic impact, it is essential that all traffic-related issues be addressed in a timely, comprehensive and cumulative manner, with opportunities for public review and comment, so that appropriate actions can be taken to address identified public safety issues. Furthermore, all EIE-identified mitigation measures, including recommended pedestrian and public transit-oriented enhancements, as well as other improvements to encourage bicycle access, must be incorporated into specific project designs. Additionally, assumed improvements, including the northerly extension of Hillside Road, must be implemented as soon as possible.**
5. The EIE provides comprehensive and updated information regarding UConn's water supply and sewage disposal systems. The analysis includes consideration of cumulative impacts by taking into account other UConn projects under construction or planned from 2002 to 2006. Noting that UConn's total water consumption has decreased since 1989, UConn's water supply and sewage disposal systems appear adequate to serve the subject projects. It is also noteworthy to emphasize that the University has begun a comprehensive study of the aquatic habitat of the Fenton River in the vicinity of the UConn wellfield. This study is expected to provide information that will enhance the management of the Fenton River wellfield and associated withdrawal practices.
6. The EIE provides information about the existing neighborhoods and anticipated impacts. In general, the report concludes that there will be some impacts (particularly traffic impacts in the downtown area), but that these impacts will be mitigated by appropriate design including undisturbed buffers adjacent to proposed housing sites, and lighting improvements designed to minimize spill light and provide the minimum light intensity necessary to address public safety and security needs, and appropriate construction management. **To minimize neighborhood impacts, it is essential that undisturbed buffer areas be maximized and that all other neighborhood impact-oriented mitigation measures cited in the EIE be incorporated into final plans and subsequently implemented and maintained.**
7. Due in part to construction traffic associated with UConn's various development projects, increased congestion has been observed on Route 195 and other Mansfield roadways. **It is increasingly important that construction traffic be addressed as part of the final construction plans and specifications for this project and other UConn developments.**
8. The EIE provides a detailed analysis of the Northwood property's historic and natural resource features. Particular attention has been given to the Gurley site, and a professional archaeological reconnaissance survey was conducted and the results documented. **As recommended in the EIE, the Gurley site on North Eagleville and Bonemill Roads should be designated as a State Archaeological Preserve to ensure its permanent protection.**
9. If the Northwood site is developed in the future, all of the documented recommendations and mitigation measures cited in the EIE, including limiting development to the southeastern portion of the site, retaining undisturbed buffers around the development area and utilizing DEP Best Management Practices for stormwater systems, should be incorporated into project designs and Town officials and the public should be given ample opportunity to review and comment on the plans before they are finalized and implemented.

Thank you for the opportunity to comment. We anticipate continued cooperation regarding the subject projects and other issues of mutual interest. Town officials are available to discuss any of the issues identified in this letter. We respectfully request a copy of the University's written responses. If you have any questions regarding this letter, please contact Mansfield's Town Planner, Gregory J. Padick, at 429-3329.

Very truly yours,

Audrey H. Barberet, Chairman  
Mansfield Planning & Zoning Commission

Elizabeth C. Paterson  
Mayor of Mansfield

encl.

cc: J. Petersen, Chancellor, Univ. of CT  
T. Callahan, Vice-Pres., Univ. of CT  
K. Fox, Co-Chair, Univ. Master Plan Comm.  
R. Schwab, Co-Chair, Univ. Master Plan Comm.  
J. Smith, State Off. of Policy & Mgm't.  
B. Buddington, Dir., Windham Region Council of Gov'ts.  
Mansfield Conservation Commission

Item #7



**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**

Martin H. Berliner, Town Manager

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MANSFIELD, CT 06268-2599  
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November 12, 2002

Town Council  
Town of Mansfield

**Re: Environmental Impact Evaluation (EIE) for Graduate Student Apartments and  
Downtown Master Plan Projects**

Dear Town Council:

Staff is currently reviewing the EIE and plans to have comments available at Tuesday's Council meeting. The University has scheduled a public hearing regarding the EIE for 6:30 p.m. on Thursday, November 21, 2002. The public hearing will be held in Room 7 at the Bishop Center.

Following the public hearing, at its November 25<sup>th</sup> meeting the Town Council will be asked to take action on staff's proposed comments. The Planning and Zoning Commission (PZC), at its December 2<sup>nd</sup> meeting, will then be asked to co-endorse any comments that have been approved by the Council. The deadline for the submission of comments is December 5, 2002.

Respectfully submitted,

*Martin H. Berliner*

Martin H. Berliner  
Town Manager

Attach: (1)

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INTENTIONALLY

## EIE Notices

The following Environmental Impact Evaluations have been completed by state agencies and are available for review and comment.

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### Notice of EIE for Graduate Student Apartments and Downtown Master Plan Project

**Municipality where project is proposed:** Storrs, CT

**Address of Possible Project Location(s):** Route 195 & Dog Lane

**Project Description:** The construction of a graduate student complex and facilities associated with the Downtown Mansfield Master Plan (DMMP) is proposed for the Storrs Center Site, located at the junction of Route 195 and Dog Lane in Storrs, CT. The project would include a 400-unit apartment complex, 219,000 square feet (sf) of residential space (not including the graduate apartments), 68,000 sf of retail space, 33,000 sf of office/educational space, 31,000 sf of office space, and 10,000 sf of restaurant/food space. The construction of graduate student apartments is needed to meet the demand for on-campus housing for the increasing student population. Alternative sites for the graduate student apartments were evaluated and the Storrs Center site was selected as the preferred site.

**Project Map:** Click [here](#) to view a map of the project location.

**Comments on this EIE will be accepted until the close of business on:**

December 5, 2002

**The public can view a copy of this EIE at:** Mansfield Public Library, 54 Warrenton Road, Mansfield, CT

**There is a public hearing scheduled for this EIE on:**

**DATE:** November 21, 2002

**TIME:** 6:30 P.M.

**PLACE:** Merlin D. Bishop Center, One

P.17 — CT

Written comments on this EIE should be sent to:

Name: Larry Schilling  
Agency: Architectural and Engineering Services,  
University of Connecticut  
Address: 31 LeDoyt Road, Unit 3038  
Storrs, CT 06269-3038  
E-Mail: [larry.schilling@uconn.edu](mailto:larry.schilling@uconn.edu)

If you have questions about the public hearing, where to review the EIE, or other questions about the EIE for this project, contact:

Name: same as above  
Agency:  
Address:  
E-Mail:  
Phone: 860-486-3116

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Artwork by [Maryann Sterling](#).

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University of Connecticut  
Division of Business and Administration

Architectural and  
Engineering Services

Larry G. Schilling  
Executive Director  
October 18, 2002

Greg Padick  
Town Planner  
Town of Mansfield  
South Eagleville Road  
Mansfield, CT 06268

RE: DRAFT ENVIRONMENTAL IMPACT EVALUATION  
UNIVERSITY OF CONNECTICUT - STORRS, CT  
GRADUATE STUDENT APARTMENTS AND DOWNTOWN MANSFIELD MASTERPLAN PROJECTS

Dear Mr. Padick:

Enclosed please find one copy of the draft Environmental Impact Evaluation (EIE) for the above referenced project for your offices' review and comments in accordance with section 22a-1a-1 through 22a-1a-12 of the Connecticut Environmental Policy

The EIE Notice of Availability will be advertised in the Hartford Courant and the Willimantic Chronicle on October 22<sup>nd</sup>, 29<sup>th</sup>, and November 5<sup>th</sup>, 2002. It is also advertised on the Council on Environmental Quality's Environmental Monitor Web-Site. A Public Hearing has been scheduled for Thursday, November 21, 2002 at 6:30 p.m. at the University of Connecticut-Storrs, CT at the Merlin D. Bishop Center, Room 7.

Written comments may be sent no later than December 5<sup>th</sup>, 2002 to: Larry G. Schilling, Executive Director  
Architectural & Engineering Services  
University of Connecticut  
31 LeDoyt Road, U-Box 3038  
Storrs, CT 06269-3038

Thank you for taking the time to review this document.

Sincerely,

  
Larry G. Schilling  
Executive Director of Architectural & Engineering Services

SEE  
UNIVERSITY OF CONNECTICUT  
Enclosure

Equal Opportunity Employer

U-Box 3038  
Storrs, Connecticut 06269-3038

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www.aes.uconn.edu

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## EXECUTIVE SUMMARY

### **Introduction**

This Environmental Impact Evaluation (EIE) addresses the potential impacts associated with the proposed projects identified in the Downtown Mansfield Master Plan (DMMP). The DMMP was developed by the Mansfield Downtown Partnership, an independent, non-profit organization. The DMMP is a concept master plan for revitalizing the existing Mansfield downtown district that calls for construction of new facilities and replacement/renovation of existing facilities. A major component of the DMMP is construction of a 400-bed graduate apartment complex. While the ultimate division of public and private development of the site is not known, the majority of the DMMP study area is currently owned by UConn and the University may choose to take or participate with others in actions to develop portions of the site. Several of the proposed projects of the DMMP are subject to review under the Connecticut Environmental Policy Act (CEPA) promulgated under Section 22a-1 to 22a-1h of the Connecticut General Statutes (CGS).

### **Project Description**

The original project consisted of construction of a graduate apartment complex with a capacity of 500 to 1000 beds. The project evolved as a result of agency and public comments made in response to the Notice of Scoping (NOS), discussions with UConn staff and administration, analysis of the University's need for graduate housing, and coordination with relevant concurrent projects. The project scope evolved to include all projects associated with the DMMP and the number of beds was decreased based on a housing market analysis. The proposed DMMP includes 219,000 ft<sup>2</sup> of residential space (not including the graduate apartments), 78,000 ft<sup>2</sup> of retail space (includes 10,000 ft<sup>2</sup> of restaurant food space), 33,000 ft<sup>2</sup> service/educational space, 31,000 ft<sup>2</sup> of office space and 10,000 ft<sup>2</sup> of restaurant/food space. As outlined in the DMMP, the proposed project consists of the following clusters of development:

- **The Village Green.** This proposed area consists of as many as ten buildings including two existing structures that could be expanded or replaced. Two of the new buildings, each three stories, would be located on Storrs Road while the others would be located on a new road connecting Dog Lane at the existing Bolton Road intersection.
- **University Housing.** A 400-bed graduate housing complex is proposed for the area east of the downtown. The plan calls for the buildings to be clustered around a central pedestrian area with access and parking to the perimeter of the cluster.
- **Mixed Use Block.** A mixed use block consisting of up to five buildings is proposed for the area between the privately owned commercial buildings and the University housing complex. The plan calls for buildings up to three stories in height with retail on the ground floor and office and residential uses on the upper floors.
- **Residential Block.** The proposed residential block is located at the south end of the downtown area along Storrs Road. Due to the site characteristics, two of the buildings would be life style housing with two stories on the street side and three stories on the east side with

a small parking deck behind the buildings. A third building is proposed for service-related uses with either office or residential above the ground floor.

### **Purpose and Need**

The proposed project was developed in response to the University's need to construct additional graduate student housing on the campus and the University's and Town of Mansfield's desire to stimulate the revitalization of the existing downtown area. A market study (Anderson Strickler, 2002) of graduate housing at UConn demonstrated that there is a demand for 633 beds of on-campus graduate housing. The estimated demand is derived from graduate students currently living off campus that would be attracted to a new graduate apartment complex, and graduate students that are currently located on campus but may be relocated due to conversion of existing graduate residences to alternative uses. The market study indicated that only 14% of graduate students currently living in UConn housing are "very satisfied" with UConn's housing facilities. The need for new graduate housing is based on the estimated demand and the limited satisfaction of current on-campus residents.

As described in DMMP, the idea of having a town center for Mansfield was conceived over 30 years ago. The Downtown Partnership identified the needs and desires of the University, Town officials, community residents, private property owners within the downtown area and downtown merchants, and formed the basis for the proposed DMMP. The DMMP development process outlines a strategy for revitalizing Downtown Mansfield by "...creating a vibrant, exciting, mixed-use downtown center through leveraging the housing investment planned by the University." There is an opportunity for the year-round graduate student population to be in close proximity to the retail components of the DMMP. The presence of 400 students in the downtown would represent the most significant fraction of residents in the DMMP area.

### **Alternatives Considered**

In general, the alternatives analysis included the No Build Alternative, Expansion of Existing Facilities, and several Build Alternatives. The non-student housing components of the DMMP are site specific and were only considered as part of the Build Alternative for the Storms Center Site.

#### **No Build Alternative**

Under the No Build Alternative, the University would need to rely on existing facilities for graduate housing, replacement housing for the Graduate Residences would not be available and any benefits of converting the current Graduate Residences to academic facilities or undergraduate housing would not be realized. Furthermore, the implementation of the No Build Alternative would not allow the University to offer on-campus housing that caters to the needs of graduate students. This oversight may play a negative role in selection of UConn over other higher educational institutions by prospective graduate students.

### Expansion of Existing Facilities

The University has considered expansion and renovation of the existing graduate housing facilities as an alternative means to meeting the estimated demand for graduate housing. Potential expansion sites included the Graduate Residences, the Hilltop Apartments, the Mansfield Apartments, and the Northwood Apartments. In general, the existing graduate housing facilities have limited potential for expansion/renovation to meet the estimated graduate student housing demand. This is due to renovation costs, expansion feasibility, and the inability to meet the expressed needs of graduate students for the type of housing desired.

### Build Alternatives

The Build Alternative for the project consists of construction of a new graduate housing facility with a capacity of 400-beds. Several sites were investigated as potential locations for the build alternative, including:

- Storrs Center Site
- Northwood Site
- Moss Sanctuary
- Depot Campus
- North Campus

There are advantages and disadvantages to construction of graduate apartments on all of the build alternative sites. After careful consideration of these advantages and disadvantages, three sites were determined not to be viable for this project. The following characteristics of the Moss Sanctuary, the Depot Campus, and the North Campus contributed significantly to eliminating these sites as potential build locations:

- Moss Sanctuary: An important disadvantage of development of the Moss Sanctuary is related to the potential impacts to ecological and wetland resources on the site. Furthermore, the Moss Sanctuary Site is designated as Preserved Open Space in the *Town of Mansfield 1993 Plan of Development* and the *State of Connecticut Conservation and Development Policies Plan (1998-2003)* (C&D Plan) (OPM, 1998). In 1990, the parcel was designated as a sanctuary by the UConn Board of Trustees and was named for Professor Albert E. Moss, Emeritus, Forestry. In response to the scoping meeting comments, UConn further evaluated the Moss Sanctuary site and determined it would not be a suitable site for the proposed graduate apartments.
- Depot Campus: The major disadvantages of the site for graduate housing are the distance to campus, the condition of existing buildings and infrastructure, and potential impacts to historic and archaeological resources. Additional significant disadvantages include conflicts with long range planning and potential socioeconomic issues related to construction of graduate apartments near the existing Bergin Correctional Institution. UConn is not interested in constructing graduate housing in close proximity to the correctional institution.

- North Campus: The major disadvantage to construction of the graduate apartments in the North Campus Site is inconsistency with UConn's long range planning strategies for the parcel. The University is committed to the proposed primary land uses for the North Campus, a housing project is now in development, and additional housing would be inconsistent with the planned uses for the remaining parcels.

With elimination of the Moss Sanctuary, the Depot Campus, and the North Campus as potential build alternatives, the evaluation of existing conditions and analysis of impacts was conducted for the Storrs Center Site and the Northwood Site. Through detailed analysis of the proposed project on the Storrs Center Site and the Northwood Site, the Storrs Center Site was identified as the preferred alternative. The major disadvantages to constructing the graduate apartments on the Northwood Site include the potential use of automobiles to get to campus, pedestrian and bicycle safety issues associated with North Eagleville Road, lack of telecommunications services in the vicinity of the site, and the lack of convenient access to campus facilities.

### Analysis of Impacts

Analysis of the impacts for the Storrs Center site are summarized as follows:

#### Air Quality

Construction and operation of the proposed graduate apartments and DMMP facilities will generate air emissions from traffic accessing the site, heat and hot water generation, and construction activities (dust and emissions from construction equipment). Microscale modeling of CO emissions from vehicular sources indicated that that projected CO concentrations at all selected receptor locations are well below the National Ambient Air Quality Standards (NAAQS) at every studied location. On a mesoscale basis, air quality is evaluated based on vehicle miles traveled (VMT). The proposed graduate apartments on the Storrs Center Site will be within walking distance from campus and will also be serviced by the UConn shuttle. Consequently, graduate students that formerly lived off campus may no longer commute to campus, thereby generating a reduction in VMT. In addition, a successful revitalized downtown has the potential to decrease VMT in the area by providing needed and desired services within Mansfield.

With respect to stationary sources, it is expected that natural gas fired boilers will be used to generate heat and hot water for the graduate apartments and DMMP facilities. The boilers will conform to Best Available Control Technology Standards for stationary sources of pollutants and are not expected to generate significant increases in stationary sources of pollution relative to existing sources on the UConn campus.

Air quality impacts from construction activities include fugitive dust, emissions from construction equipment, and construction generated traffic. However, all construction related impacts will be temporary (duration of the construction phase) and transient (only during hours of construction work). Standard construction management practices will be implemented to mitigate these temporary impacts.

## Noise

Potential noise impacts include noise generated during construction of the proposed project, noise associated with activities at the project facilities, and noise resulting from traffic increases brought about by the project. The graduate apartments and the DMMP facilities are expected to generate an increase in human activity in the area. The graduate apartments and mixed use facilities will be located in areas that were previously undeveloped and therefore were characterized by limited human activity. Anticipated increased noise levels should be similar to those measured at similar locations on the UConn campus which are well within Connecticut Department of Environmental Protection (DEP)'s standards.

Increased activity is also anticipated as a result of revitalization of the Storrs business district. Commercial, business and service/educational facilities are proposed for areas adjacent to Route 195 and Dog Lane. Because these uses currently exist on this portion of the site, no significant noise level increases are anticipated.

Noise from human activities can be mitigated by providing a buffer area between the developed site and the sensitive receptors. The DMMP layout is sensitive to existing natural constraints (i.e. wetland resources) that simultaneously limit development in these areas and provide significant buffer areas (>300 feet) between the proposed development and surrounding sensitive receptors.

Construction related noise impacts are unavoidable. The operation of construction equipment will result in short-term increases in noise levels in and around the construction site. To mitigate these impacts construction activities will be limited to weekday hours (7 AM to 5 PM), quiet methods and machinery will be used, equipment will be maintained, and nearby receptors will be notified of excessive noise levels in advance.

## Traffic, Parking and Circulation

Traffic modeling was conducted to evaluate the traffic impacts of the proposed graduate apartment complex and DMMP facilities. Future analysis was performed assuming planned developments and roadway improvements identified as part of UCONN 2000 and North Campus Master Plan (as described in the *Outlying Parcels Master Plan*).

During the AM peak hour, the impact of project-generated traffic would generally be limited to the project access roadways and driveways. The proposed DMMP and graduate apartment complex is expected to have little impact on intersections outside of the immediate DMMP area during the morning peak period. For the PM peak hour, the proposed project would generate more vehicle trips than in the morning, and therefore would have a greater impact on area intersections. However, there are several planned improvements associated with UCONN 2000 and North Campus developments. Combined with recommended mitigation measures for the DMMP projects, all study intersections are expected to operate at an acceptable (D or better) level of service (LOS). Mitigation measures for the proposed DMMP include:

- Re-alignment of Dog Lane and Bolton Road.
- Upgrading the signal timing and phasing and providing exclusive turning lanes at the intersection of Route 195 and Mansfield Road.
- Monitoring traffic volumes and signalizing the intersection of South Eagleville Road and Separatist Road when warrants are met.
- Modifying the cycle length and signal timings at the intersection of North Eagleville Road and Hillside Road.

Within the immediate vicinity of the site, proposed mitigation measures include prohibiting left-turn movements in and out of the unsignalized entrances to the site as well as traffic calming measures to discourage project traffic from using neighborhood streets. Residents, Town, and the University should participate in development of a traffic calming measures for this area.

During the construction phase of the proposed projects, traffic congestion in the immediate vicinity of the Storrs Center Site may increase. Impacts will be mitigated through development and implementation of a traffic management plan for the construction phase.

Construction of the DMMP and graduate apartments is likely to generate increases in pedestrian traffic. It is recommended that the design team work with the Town and DOT to develop alternative devices to provide safe and efficient pedestrian crossings at Route 195. This may include measures such as pavement surface treatments, signage, bollards, lighted crosswalks, and refuge areas.

## Utilities

### *Potable Water Supply*

The proposed graduate apartments and DMMP facilities will generate additional demand on the water supply system. A 400-bed complex is expected to generate a demand of 18,000 gallons per day (0.018 MGD), approximately 1.4% of the 2001 ADD. The net increase in potable water demand from DMMP facilities was estimated at approximately 0.032 MGD. The total increase in ADD for both the proposed student apartments and the DMMP projects is estimated to be 0.05 MGD, approximately 3.9% of the annual ADD. The increased potable water demand is approximately 1.6% of the DEP permitted maximum withdrawal rate.

Minimizing impacts to the water supply system will be achieved by continued implementation of water conservation measures aimed at efficient water used and waste elimination. State-of-the-art plumbing fixtures, kitchen dishwashers and clothes washers will be utilized. The proposed projects will comply with all applicable State and Federal water use codes.

The proposed project will require extension of the existing water distribution system to provide service to the graduate apartments and the DMMP facilities. Engineering plans and specifications for extension of the distribution system will be subject to review and approval by the Department of Public Health (DPH) Water Supplies Section Engineering Unit prior to installation.

### *Sanitary Sewer*

Development of the Storrs Center Site will generate additional wastewater flows from the graduate apartments and the DMMP facilities. The estimated total (apartment complex and DMMP projects) wastewater flow from the Storrs Center Site (estimated as 95% of the potable water usage) is 0.047 MGD, which is approximately 2.9 % of the remaining capacity of the UConn Water Pollution Control Facility (WPCF). The UConn WPCF is expected to be able to accommodate the increase in flow. Impacts will be minimized with the use of efficient kitchen, bathroom, and laundry equipment. The design team will determine the most appropriate way to extend the wastewater collection system to service the proposed apartments. Extension of the system will be subject to review and approval by the DEP Bureau of Water Management.

### *Stormwater*

The proposed DMMP facilities and graduate apartments will result in a net increase in impervious area of  $\pm 379,000$  ft<sup>2</sup>. Mitigation for the projected changes in stormwater runoff quantity and quality will be achieved through stormwater management. The stormwater management system on the Storrs Center site will need to be carefully designed and implemented due to the topographic limitations of the area, the relatively small size of the parcel, and the potential to impact natural resources.

Stormwater runoff modeling indicated that it is feasible to detain the peak flows and volumes of stormwater generated by the 100 year storm in two detention basins with volumes of 1.9 and 0.9 acre-feet. However, it is recommended that the stormwater management system incorporates DEP recommended BMPs in addition to detention that has a water quality goal of better than 80% TSS removal, and is designed to protect and possibly improve conditions of natural resources on the site. It is recommended that final design of the stormwater management system include the following:

- Reconstruction of the existing stormwater collection system to include new catch basins with deep sumps and hooded outlets to provide removal of suspended solids and oil and grease prior to discharge.
- Restoration of an existing wetland area and stream channel.
- Maintenance of hydrologic conditions of the existing vernal pool.
- Design of a collection system and siting of detention basins that takes advantage of site topography.
- The use of BMPs aimed at treating and dissipating runoff such as vegetated swales and grass buffer strips.
- The use of catch basins with deep sump pumps to trap sediments and hoods to trap oil and grease in all new collection systems installed in conjunction with roadway and parking lot paving.
- The use of gross particulate separators in systems draining more than one acre of roadway or parking area to a common discharge point.

Construction activities associated with the proposed project have potential to impact runoff quality. Proposed construction activities include demolition of existing facilities, excavation and grading of the site for the apartment complex, and excavation associated with any necessary relocation of utilities. It is possible that construction of the proposed graduate apartments will require blasting and a substantial amount of excavation. The transport of fine-grained material due to construction activities is the primary water quality concern. The relatively close proximity of wetland resources on the site, including the vernal pool, requires that construction phase stormwater management is well designed and implemented. An Erosion and Sediment control plan will be prepared in accordance with the *Connecticut Guidelines for Soil Erosion and Sediment Control* (2002).

### Land Use and Zoning

The DMMP, developed by the Downtown Partnership, reflects the objectives of UConn, the Town of Mansfield, and the local business community. While consistent with most of the existing zoning, there are conflicts with respect to residential uses and parking standards. The Downtown Partnership recommends that a new zoning district be allowed for development to occur. The new zoning district should allow for mixed use development, buildings having as many as three stories without traditional setbacks, common parking (both on-street and off-street) as distinct from parking for individual establishments, lower parking ratios in recognition of the pedestrian orientation of the downtown, and finally, the higher density of development associated with a more urban setting.

The Mansfield Town Council designated the Mansfield Downtown Partnership to serve as a municipal development corporation pursuant to Chapter 132 of the CGS for the Storrs Center project. The development corporation will act as the municipal development agency and is charged with the preparation of the Municipal Development Plan (MDP).

### Wetlands

The proposed graduate housing complex and DMMP facilities will not generate significant direct impacts on wetland resources on the Storrs Center Site. The proposed layout for the graduate apartments allows for a 50 to 100 foot undisturbed buffer between the developed area and the wetland resource areas. The only exception is that a portion of the proposed roadway through the site will be aligned along the existing footpath, under which a wetland/watercourse is culverted. Construction of this roadway may generate minor (1,000 ft<sup>2</sup>) direct impact on the watercourse. Potential mitigation efforts could improve the problem of erosion and sedimentation within this wetland resource area. Such measures could include slope stabilization, debris removal, and velocity dissipaters for existing stormwater discharge to wetland resource areas.

A vernal pool (Wetland D) is located in the northern section of the project site. The footprint of the project does not directly impact this resource, however, a portion of the project area is within the surface watershed of the vernal pool. In order to protect this resource, a 100-foot setback

will be maintained between the project area and Wetland D. In addition, surface and groundwater hydrology that supports this wetland will be maintained.

Construction of the proposed graduate apartments and DMMP facilities will result in an increase in impervious area on the site. Associated with increased impervious area are increases in stormwater runoff volume, peak flows, and potential for increased pollutant transport. Consequently, the proposed project has the potential to adversely impact the hydrology and water quality of downstream resources (wetlands and intermittent tributaries) if not mitigated by careful design. To the extent feasible, the stormwater management system will incorporate infiltration practices for treating and dissipating runoff (ex. vegetated swales in bufferstrips), detention to control peak flows, gross particle separators (for stormwater collection systems draining more than 1 acre of impervious area), and catch basins with deep sumps with hooded outlets to trap particulates and oils/grease.

### Energy

The proposed housing units and the DMMP facilities will utilize energy as a direct result of operation and construction. Operation of the proposed housing units and the DMMP facilities will require energy primarily in the forms of electricity, provided by Connecticut Light and Power (CL&P) and gas, provided by Connecticut Natural Gas (CNG). Power is currently available in the immediate project vicinity.

Construction of the proposed apartment complex and DMMP facilities would approximately double the business/retail space on the parcel and add approximately 392,000 square feet of residential space (mixed use housing, lifestyle housing, and graduate apartments). The energy usage on the site is expected to increase by approximately 48 million Btu per year.

Energy will be used directly in the construction process and indirectly in the manufacture and delivery of building materials. Construction-related energy usage will produce a one-time energy demand. This minimal demand increase will be temporary and is not expected to significantly impact energy resources.

Minimizing the impacts on energy resources will be achieved through conservation. Energy conservation will be emphasized in the design and construction of the commercial and residential facilities. Facilities owned by the University will comply with the energy performance standards for State-owned buildings and all State building and energy code requirements.

### Solid Waste

Development of the Storrs Center Site will generate impacts on the solid waste stream due to construction and operation of the graduate apartment and DMMP projects. It is estimated that a 400-bed graduate student complex will generate 80 tons/yr. (pers. comm. Curran, 2001). However, graduate students currently living both on-campus and off-campus generate solid waste, therefore, the increase does not represent "new" solid waste in the area. The estimated additional solid waste is 2.3% of the existing campus annual waste stream. It is expected that a

private carting firm will be able to accommodate the additional solid waste and recyclable materials generated by the proposed apartments. Students in the apartments will be expected to participate in the on-going recycling program, thereby minimizing the impact on the solid waste stream. The annual solid waste generation for the DMMP projects was determined to be approximately 450 tons/yr. The existing facilities within the DMMP project area account for approximately 120 tons/yr. of the future estimate.

The DMMP projects will need to comply with State and Town solid waste and recycling regulations. The privately owned DMMP facilities will have several alternatives for solid waste and recyclable collection including collection by private licensed transporters, service through the Town, or service in conjunction with existing service for UConn. Waste generation will be minimized through participation in recycling efforts. That the available providers of solid waste and recyclable collection and disposal will accommodate the DMMP projects.

During the construction phase of the proposed graduate apartments and the DMMP projects solid waste will be generated. The existing site for the graduate apartments is currently undeveloped and therefore demolition activities will not be required prior to construction. Implementation of the DMMP will require both demolition and construction. Solid waste generated by demolition and construction activities will be recycled by the contractor or hauled off-site to a DEP approved disposal area.

## Conclusion

Construction of the proposed graduate housing complex and DMMP facilities is expected to generate impacts on physical, natural and socioeconomic resources. However, the majority of these impacts are expected to be minor. The project is expected to generate the most significant impacts on traffic and stormwater. Implementation of proposed mitigation measures will limit the irrevocable and adverse effects of these impacts. The overall goals of the proposed project include improving and enhancing the residential conditions at UConn as well as revitalizing a decaying downtown Mansfield area. Residual impacts from this project will be offset by the benefits gained. There will be several economic benefits gained by the rehabilitated downtown Mansfield area as well as the increase in revenue from new on-campus graduate housing for UConn. There will be other forms of benefits, which include an increase in jobs during both the construction and post construction periods, as well as aesthetic and functional improvements to the existing downtown district.

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Item #3

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
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November 25, 2002

Town Council  
Town of Mansfield

**Re: Business Sponsorship and Commercial Advertising in Town Parks**

Dear Town Council:

Attached please find proposed amendments to the Parks Regulations to allow the Parks and Recreation Department, under certain conditions, to authorize Mansfield youth sports leagues to locate temporary program sponsorship signs/banners in a limited number of town parks. As discussed at previous Council meetings, the amendments do contemplate a dual regulatory structure under the Parks Regulations and Zoning Regulations.

Staff recommends that the Council schedule a public hearing at its next meeting to solicit public comment concerning the proposed amendments. If, after the public hearing the Council decides to adopt the amendments to the Parks Regulations, we would then recommend that the Town submit an application to the Planning and Zoning Commission (PZC) to request a corresponding amendment to the Zoning Regulations.

If the Council concurs with this recommendation, the following motion is in order:

*Move, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on December 9, 2002 to solicit public comment concerning the proposed amendments to the Parks Regulations to allow the location of temporary program sponsorship signs/banners in Town parks.*

Sincerely,

Martin H. Berliner  
Town Manager

Attach:(6)

**Town of Mansfield**  
**Proposed Amendment to Parks Regulations - Temporary Sponsorship Signs/Banners**

*11/25/02 Draft*

**§A194-1. Permitted activities.**

- J. Subject to compliance with applicable provisions of the Mansfield Zoning Regulations, the Parks and Recreation Department may authorize not-for-profit youth sports leagues to erect temporary program sponsorship signs/banners in town parks, subject to the following conditions:
1. Eligibility - only not-for-profit youth sports leagues that operate to serve Mansfield youth are eligible to erect signs/banners under this section. The eligible youth sports league may erect temporary signs/banners for only those businesses, organizations, individuals and other entities that provide monetary or other material assistance to the league. Subject to the conditions expressed herein, the Parks and Recreation Department has the discretion to determine which youth sports leagues and program sponsors are eligible to erect signs/banners under this section.
  2. Location - the location of temporary program sponsorship signs/banners in town parks shall be limited to three sites: 1) around the interior perimeter of the outfield fence at Southeast Park Field A; 2) adjacent to the Southeast Park Football Field; and 3) adjacent to the playing fields at the Lions Club Memorial Park.
  3. Duration - signs/banners permitted under this section may be erected only during the season schedule in which the eligible youth sports league conducts its games or matches, or for six calendar months, whichever is less. Signs/banners must be removed within seven (7) calendar days following the end of the youth sports league's season schedule or said six-month period.
  4. Construction - signs/banners permitted under this section must be single-sided, non-illuminating, temporary or portable in design, and constructed with weather-proof material.
  5. Size - signs/banners permitted under this section cannot exceed thirty-two (32) square feet in area.
  6. Color/Format - signs/banners permitted under this section must be consistent in format and have a dark background. Wording on signs/banners permitted under this section is limited to the name and logo of the program sponsor.
  7. Enforcement – the Parks and Recreation Department shall administer and enforce the requirements of this section.
  8. Other - subject to the conditions expressed herein, the Parks and Recreation Department has the discretion to develop further location requirements, and additional restrictions and guidelines for signs/banners permitted under this section.

§ A194-2. Prohibited activities.

- A. **Commercial advertising, except for temporary program sponsorship signs/banners as permitted in §A194-1(J) above.**

Chapter A194

PARK RULES AND REGULATIONS

§ A194-1. Permitted activities.

§ A194-2. Prohibited activities.

[**HISTORY:** Adopted by the Town Council of the Town of Mansfield 11-25-1974, effective 12-3-1974. Amendments noted where applicable.]

GENERAL REFERENCES

Alcoholic beverages — See Ch. 101.

Outdoor burning — See Ch. 114.

Parks and recreation areas — See Ch. 137.

§ A194-1. Permitted activities.

The following park uses and/or activities are permitted subject to additional specific regulations which may be adopted by the Town Council or its designated agency:

- A. Hiking, picnicking, organized nature study, bicycling and horseback riding in designated areas.
- B. Ice skating, swimming, cross country skiing and fishing at specific times and/or places.
- C. Day and/or night camping only in specified areas, with a permit issued by the Town Manager or other designated person or agency of the town. [Amended 7-25-1983]
- D. Open fires only in fireplaces in designated picnic areas around Bicentennial Pond. [Amended 7-25-1983]
- E. Open camping fires are thus prohibited in the remainder of Schoolhouse Brook Park. [Added 7-25-1983]
- F. Organized games in designated areas.

- G. Posting of signs only with permission issued by the Town Manager or other designated person or agency of the town. [Amended 7-25-1983]
- H. Special activities and/or programs only upon approval by the Town Manager or other designated person or agency.
- I. Pets on leash only.

§ A194-2. Prohibited activities.

Prohibited activities shall be as follows:

- A. Commercial advertising.
- B. Vending or soliciting of any type except as authorized by the Town Council.
- C. Littering.
- D. Removal of or injury to trees, shrubs, flowers and/or other plants.
- E. Molesting of birds and/or other fauna.
- F. Destruction, misuse and/or defacement of park property.
- G. Use or possession of explosives, firearms and/or fireworks.
- H. Hunting and/or trapping.
- I. Pets in swimming area.
- J. All motorized vehicles except on designated public access roads and parking areas.
- K. Use of the park, including parking areas, between sunset and sunrise without proper permit.
- L. Disorderly conduct.
- M. Drinking or possession of alcoholic beverages. [Added 3-10-1975, effective 3-19-1975]
- N. Golfing. [Added 7-28-1997, effective 8-23-1997]



PLANNING AND ZONING COMMISSION  
TOWN OF MANSFIELD

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
STORRS, CONNECTICUT 06268  
(203) 429-3330

Memo to: Town Council  
From: Planning & Zoning Commission  
Audrey H. Barberet, Chairman *AHB/jwr.*  
Date: 11/6/02  
Re: Town Council referral, signage in Town parks

At its November 4, 2002 meeting, the Planning and Zoning Commission reviewed the Town Council's referral and determined that sponsorship banners do constitute signs which are subject to zoning regulation. It was further agreed that this signage issue will not be pursued by the Planning and Zoning Commission until a proposal to amend the zoning regulations is submitted to the PZC. It was noted that issues within the Parks Ordinance would also have to be revised, which requires Town Council action.

TOWN OF MANSFIELD  
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

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FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 4, 2002

Planning and Zoning Commission/Inland Wetlands Agency  
Town of Mansfield

**Re: Town Council Referral - Business Sponsorship and Commercial Advertising in  
Town Parks**

Dear Commission members:

At its October 15, 2002 meeting, the Town Council voted to "support the concept of establishing a dual regulatory scheme to allow limited advertising and program sponsorship signage in Town parks and refer this item to Planning and Zoning." To facilitate your review of this item, I have attached some background information that was previously transmitted to the Council.

We appreciate your assistance with this matter.

Sincerely,

Matthew W. Hart  
Assistant Town Manager

CC: Mansfield Town Council  
Martin Berliner, Town Manager  
Greg Padick, Town Planner  
Curt Hirsch, Zoning Enforcement Officer  
Curt Vincente, Director of Parks and Recreation



Martin H. Berliner, Town Manager

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Fax: (860) 429-6863

October 15, 2002

Town Council  
Town of Mansfield

**Re: Business Sponsorship and Commercial Advertising in Town Parks**

Dear Town Council:

As you know, at the September 9, 2002 meeting we informed the Council that the program sponsor signs located on the outfield fence at Southeast Park Field A violate the commercial advertising prohibition set out in §194-2A of the Mansfield Parks Regulations. At that meeting, the Council directed staff to work with the Town Attorney to develop a draft revision to the regulations to allow for some limited advertising in Town parks.

Staff and the Town Attorney have reviewed the commercial advertising in Town parks issue in further detail, and our opinion is that the Southeast Park program sponsor signs do not conform to existing zoning regulations. Therefore, we believe that in order to continue the location of program sponsor signs at Town parks, the Town would need to amend both the Parks Regulations and the Zoning Regulations. The Planning and Zoning Commission (PZC) would need to confirm whether our opinion is accurate.

Under the type of regulatory scheme that we think would be necessary, the Town Council would regulate issues such as the location and content of the signs through an amendment to the Parks Regulations. (The Town Attorney has informed us that the Town would have the ability to regulate content issues.) Simultaneously, the Planning and Zoning Commission (PZC) would regulate signage characteristics such as construction, design, lettering, color and format via an amendment to the Zoning Regulations.

Staff has begun work on proposed amendments to both the Parks Regulations and the Zoning Regulations. Some of the restrictions that we envision are as follows:

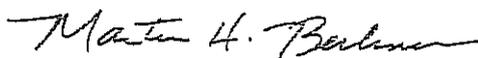
- Eligibility - only not-for-profit youth sports leagues recognized by the Town would be permitted to erect signs. Signs could be erected only for those businesses, organizations, individuals and other entities that are appropriate for association with children and that provide monetary or other material assistance to the league.

- Content – the content of signs, as determined by Town staff, would need to be appropriate for association with the children participating in the league. Wording on signs would be limited to the name, tradename, logo and/or slogan of the program sponsor
- Location - the location of temporary advertising signs in town parks would be limited to two sites: 1) Southeast Park; and 2) the Ward Cornell Memorial Soccer Facility
- Duration - signs could only be erected for some temporary period of time, such as season schedule
- Construction - signs would have to be non-illuminating, and temporary or portable in design and construction
- Size – signs would be restricted to a maximum size of sixteen (16) square feet (single-sided) in area
- Color/Format - signs would need to have a dark background with simple white lettering and to be consistent in format
- Enforcement – the Zoning Enforcement Officer would administer and enforce the regulations

Because the zoning regulations are now potentially at issue, staff would like to know whether the Council supports the concept of establishing a dual regulatory scheme to allow limited advertising and program sponsor signage in Town parks. If so, staff will refine its draft proposed Parks Regulation amendment and will consider the suggestions that Council member Martin has provided. We will also approach the PZC to see if the Commission concurs with our interpretation of the Zoning Regulations and to receive a preliminary assessment as to how we should proceed under the Commission's regulatory framework.

The Council may indicate its preferred course of action via consensus or a formal motion. Your consideration of this matter is greatly appreciated.

Respectfully submitted,



Martin H. Berliner  
Town Manager



**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**

John H. Berliner, Town Manager

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Fax: (860) 429-6863

September 9, 2002

Town Council  
Town of Mansfield

**Re: Business Sponsorship and Commercial Advertising in Town Parks**

Dear Town Council:

As you know, the Council has recently raised questions concerning business sponsorship/advertising displays placed on the outfield fence at Southeast Park Field A. This memorandum is designed to provide you with an explanation of what occurred and to ask for your guidance on this issue.

**Background and Explanation**

This past spring, the Parks and Recreation Department did authorize the Mansfield Little League to solicit business sponsors for the new field at Southeast Park. We have subsequently realized that we violated Town regulations by permitting this activity to occur, as section A194-2 of the Mansfield Code of Ordinances expressly prohibits commercial advertising in Town parks. Therefore, to allow this type of sponsorship and advertising to continue, the Council would need to amend our regulations.

Staff did not intend to blatantly disregard the Town regulations regarding commercial advertising, but applied an interpretation to those regulations that I cannot support. Prior to authorizing the Little League to proceed with soliciting business sponsorships and commercial advertising at Southeast Park, staff did take the following actions:

1. Staff checked with the Town's Zoning Agent to ensure that there were no potential violations of any Zoning Regulations. The Zoning Agent determined that there were no regulations that prohibit such displays in the parks.
2. Staff mandated that the Mansfield Little League abide by the following requirements:
  - displays must have a dark background with simple white lettering
  - displays must be consistent in their format
  - the number of displays must be limited to the outfield fence of Southeast Park field "A" only

- displays must be designed to catch the view of program participants and spectators only, and not the general public or passers by
  - displays can be hung only from April 1 to July 30 for the Spring program and from August 1 to October 30 for a Fall program
  - the League must report to the Recreation Advisory Committee on this issue annually, as part of their Co-sponsorship renewal process
3. Staff sought the advice of the Recreation Advisory Committee (RAC), the Town committee responsible for approving annual applications for organizations such as the Little League seeking co-sponsorship from the Town. RAC did not take formal action last Spring, however, they did unanimously approve of the idea of allowing the Mansfield Little League to obtain additional fundraising support via business sponsor displays.

The existing Co-sponsored organizations – Mansfield Little League, Mansfield Junior Soccer, and Tri-Town Youth Football and Cheerleading - exist solely to serve the youth in our community. As you know, the organizations are run by volunteers who provide countless hours of service each season through administration, supervision, organization, coaching, fundraising, and more. Town Co-sponsorship of these organizations contributes to their survival by providing access to Town facilities and limited administrative support from Parks and Recreation staff. Hundreds of our Town's youth are served by these organizations, and, if these organizations did not exist, the Town would be under intense pressure to run these programs. At the existing staff level, it would be impossible to provide enough Town staff resources and funding to support such programs. In order for these organizations to survive, they rely heavily on user fees and fundraising to support the operating expenses necessary to properly run their respective programs. Local businesses have always sponsored teams to support this fundraising effort.

Staff decided to allow the Mansfield Little League to solicit business sponsors for the new field at Southeast Park in order foster the relationship the Town has with the Little League and the other co-sponsored organizations that provide such a great service to the Town. Staff also desired to provide the Mansfield Little League with another fundraising option to keep league participation fees to a minimum and to allow the business community with an opportunity to support these valuable youth programs.

### **Options and Recommendation**

We envision two potential options for the Council to follow with regard to commercial advertising in Town parks. One, the Council could revise the Town's regulations to allow for limited commercial advertising in Town parks. Such advertising could be conditioned along the lines of the requirements placed upon the Mansfield Little League at Southeast Park. Or, second, the Council could decide to take no action and not to amend the parks regulations, thereby prohibiting future commercial advertising at Southeast Park and elsewhere in Town.

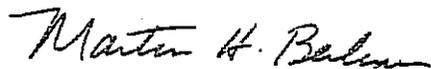
Because of the financial constraints under which the Mansfield Little League and other co-sponsored organizations operate, staff recommends that the Council authorize staff to proceed with drafting an amendment to the Code of Ordinances to provide some limited commercial advertising in Town parks.

However, we wish to point out that at the end of October, after the Little League's contractual obligations with its current sponsors expire, we will remove the advertising at Southeast Park until the Council resolves this matter. Similarly, until a decision has been made, Town staff will not permit additional commercial advertising at Southeast Park or elsewhere in Town.

If the Council supports staff's recommendation, the following motion is in order:

*Move, to authorize staff, in consultation with the Town Attorney, to draft a proposed amendment to the Town Code of Ordinances to allow some limited advertising in Town parks.*

Respectfully submitted,



Martin H. Berliner  
Town Manager

Attach: (1)

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**

Item #4



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
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MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: Route 89/Mt. Hope Road Intersection**

Dear Town Council:

Attached please find letter from the Town Manager to the Connecticut Department of Transportation (ConnDOT) requesting the department to reconsider its proposed project from a "context sensitive design" perspective. Staff therefore recommends that the Council abstain from taking further action on this item until we have received a response from the DOT. This waiting period will also allow the Council to solicit further comments from the public concerning the proposed project.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner  
Town Manager

Attach:(1)

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

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Fax: (860) 429-6863

November 12, 2002

Mr. Arthur Gruhn, Bureau Chief  
Bureau of Engineering and Highway Operations  
Connecticut Department of Transportation  
PO Box 317546  
Newington, CT 06131-7546

**RE: Route 89 Near Mount Hope Road in Mansfield**

Dear Mr. Gruhn:

The Town has been pursuing with your designers a project to improve vertical sight distance on Route 89 near Mt. Hope Road in Mansfield. After the project concept was presented to the Town, the Department agreed to design considerations to make it more acceptable to the Town (narrower lanes, pedestrian-friendly shoulders and mitigation measures). On August 12, 2002, the Mansfield Town Council approved the project concept and forwarded it to the Windham Region for inclusion in the regional transportation improvement program.

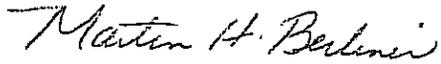
Since this approval, DOT maintenance forces resurfaced and slightly reduced the hump vertical site line problem on Route 89 in this vicinity and the need for this project has resurfaced again for debate. The Town Council is planning to reconsider their approval based on public input objecting to the relatively high design speed (45 mph) DOT is insisting on using for this project.

I write to you for clarification or perhaps intervention in this project from a "context sensitive design" standpoint. Because of public outcry over the 45 mph design speed (and the larger project footprint it requires), it is possible at this point that our Council will withdraw its support for this project.

Our understanding of "context sensitive design" is that in scenic and village areas (which this area certainly qualifies) elements of the design – including design speed – are subject to limitation and revision by the context within which the project is to take place. Since a lower design speed (35 or 40 mph) would reduce the size and scope of the project, the Department's unwillingness to reduce it seems to contradict the "context sensitive design" philosophy.

Your clarification and intervention as appropriate is respectfully requested so that this needed project is not lost over the apparently well-founded public opinion that the design needs to be context sensitive.

Sincerely,



Martin H. Berliner  
Town Manager

MHB:sml

cc: Lon R. Hultgren, Director of Public Works  
Gregory J. Padick, Town Planner  
Grant Meitzler, Assistant Town Engineer  
Brad Smith, ConnDOT

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**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

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November 25, 2002

Town Council  
Town of Mansfield

**Re: Community Center Staffing Proposal**

Dear Town Council:

Attached please find the proposed Community Center staffing plan for full-time employees, the draft operating budget and related documents. For this meeting, we plan to request the Council's action concerning the staffing plan.

**Staffing Plan**

Regarding the staffing plan, a few points are in order. First, we are still projecting that the Community Center will be open for July 1, 2003. However, there is a possibility that this date would change and therefore push back the hiring schedule for new positions.

Second, regarding the overall staffing levels of the department, Parks and Recreation is currently comprised of four full-time and one part-time position (regular positions only – does not include seasonal employees). The proposed Community Center staffing plan consists of 16 positions, of which fourteen would be new positions. Three of the sixteen Community Center positions (Assistant Director, Recreation Supervisor and Administrative Office Supervisor) could be filled through existing departmental personnel. In addition, we anticipate that the existing Secretary II position would be eliminated. Consequently, with the addition of the proposed Community Center personnel, the department staffing would increase to seventeen full-time and one part-time position (regular positions only).

Third, where possible, we will utilize contractual personnel to help prepare the Center for opening. However, we believe that many of the full-time positions will need to be hired before the opening date, in order to complete various pre-opening tasks and to make sure that staff are properly trained. As you know, we will have only one opportunity to open the Center and one opportunity to "do it right."

**Recommended Council Action**

Granted, the addition of fourteen new positions (thirteen aggregate with the elimination of the existing Secretary II position) would be a sizable increase to overall Town staffing levels. However, as we have learned from the experiences of Ridgefield and elsewhere, the future success of our Community Center is largely dependent upon hiring a sufficient number of qualified and talented staff. Therefore, we believe that it is imperative that we hire an adequate number of professional staff and that we offer sufficiently attractive compensation in order to attract talented people. We do think that the Center will not prosper if it is either understaffed or staffed by people who lack the skills to properly serve our customers and residents.

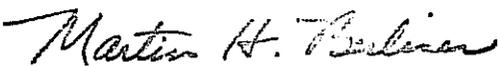
As you know, we have always planned that the Community Center will operate as a self-sustaining operation, funded primarily through memberships and other program fees. Consequently, if the Center does not prove self-sustaining, we would need to adjust staffing levels accordingly.

At this point, in order to help guarantee the Center's future success, we recommend that the Council create the fourteen new Community Center positions and authorize the Manager to negotiate with the appropriate bargaining units to establish salary ranges for these positions. We will then proceed to prepare our recruiting plans and to fill the positions in accordance with the Center's projected operational needs and estimated opening date.

If the Council supports this recommendation, the following motion is in order:

*Move, effective November 25, 2002, to establish the positions of Assistant Director of Parks and Recreation, Aquatic Director, Health and Fitness Director, Director of Marketing and Special Events, Head Lifeguard, Health and Fitness Specialist, Administrative Office Supervisor, Receptionist, Head Custodian and Custodian, and to authorize the Town Manager, if needed, to negotiate with the appropriate bargaining units to set salary ranges for these positions.*

Respectfully submitted,



Martin H. Berliner  
Town Manager

Attach: (7)

Town of Mansfield  
Parks and Recreation Department  
Community Center FT Staffing Plan - FY 02/03 and FY 03/04

Position	Classification	Proposed Hiring Date	FY 02/03 Budget	FY 03/04 Budget*	Comments
Assistant Director of P & R	Non-union 21	07/01/03		56,576	Could be promoted from existing staff
Recreation Supervisor	CSEA 20	Existing	RPF	42,853	Could be promoted from existing staff
Aquatic Director	CSEA 20	03/01/03	13,081	40,829	
Health & Fitness Director	CSEA 20	03/01/03	13,081	40,829	
Dir. Marketing & SE	CSEA 19	07/01/03		38,786	Currently filled by marketing consultant
Recreation Coordinator	CSEA 19	Existing	RPF	38,786	
Head Lifeguard	CSEA 18	05/01/03	6,033	37,211	
Head Lifeguard	CSEA 18	05/01/03	6,033	37,211	
Health & Fitness Specialist	CSEA 17	05/01/03	5,744	35,430	
Administrative Office Supervisor	CSEA 15	07/01/03	5,744	37,211	Could be promoted from existing staff
Receptionist	CSEA 11	06/01/03	2,165	26,863	
Receptionist	CSEA 11	06/01/03	2,165	26,863	
Receptionist	CSEA 11	06/01/03	2,165	26,863	
Head Custodian	MEIU III-E	05/01/03	5,094	31,415	
Custodian	MEIU II-E	07/01/03		30,179	
Custodian	MEIU II-E	07/01/03		30,179	
Sub-total			61,305	578,084	
Estimated Benefits (25%)			12,261	144,521	
Less Other Fund Contribution				186,876	Recreation Program and General Fund
TOTAL			73,567	535,730	
*Estimated 3% contractual increase to salary range					
RPF - paid from Recreation Program Fund					

P.51

**MANSFIELD COMMUNITY CENTER  
PROPOSED FY 2003-04 OPERATING BUDGET**

## Summary

<b>REVENUES</b>	TC Mtg. 7/22/02	TC Mtg. 11/25/02			
DESCRIPTION	FY 2003-04	FY 2003-04			
Recreation Program Fees	104,200	104,200			
Vending Commissions	15,000	15,000			
Advertising Income	22,000	22,000			
Guest Passes	10,000	20,000			
Daily Admissions	15,000	24,000			
Rentals	45,000	45,000			
Family Passes	658,600	673,975			
Individual Passes	139,600	149,250			
Other	21,050	21,050			
<b>TOTAL REV. &amp; OPER. TRANSFERS IN</b>	<b>1,030,450</b>	<b>1,074,475</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>					
DESCRIPTION					
FT Salaries & Benefits (25%)	498,250	535,730			
Part-Time/Seasonal Payroll	216,520	216,520			
Travel & Conference	2,000	2,000			
Membership Dues	2,000	2,000			
Training	3,500	3,500			
Special Events	7,500	7,500			
Advertising	26,800	26,800			
Printing	41,500	41,500			
Postage	28,000	28,000			
Telephone	12,500	12,500			
Ref. Books/Periodicals	500	500			
Office Supplies	9,400	9,400			
Non-Capitalized Equipment	1,100	1,100			
Program Supplies	20,000	20,000			
Medical Supplies	1,550	1,550			
Vending Supplies	10,000	10,000			
Consultants	0	0			
Uniforms	4,000	4,000			
Building Maint. & Supplies	41,000	41,000			
Chemicals	15,000	15,000			
Utilities	175,000	175,000			
Insurance	40,000	40,000			
Equipment Reserve	0	0			
Other					
<b>TOTAL EXPENDITURES</b>	<b>1,156,120</b>	<b>1,193,600</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET OPERATING PROFIT/(-LOSS)</b>	<b>-125,670</b>	<b>-119,125</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TOWN OF MANSFIELD**  
**Mansfield Community Center**  
**Summary of Proposed Full-time Positions**  
*November 25, 2002 Draft*

**1. Assistant Director of Parks and Recreation**

- a. *Reports to:* Director of Parks and Recreation
- b. *Position summary:* Responsible for assisting the Director with the full operation and management of the department, including the planning, coordination and evaluation of departmental services, and significant staff supervision and training.
- c. *Qualifications:* BA in parks and recreation management or related field, with five years progressively responsible management experience including staff supervision
- d. *Proposed pay grade:* Town Administrators (nonunion) grade 21
- e. *FY 2002/03 salary range:* \$47,793 - \$62,117
- f. *Number of positions:* 1

**2. Recreation Supervisor (existing position)**

- a. *Reports to:* Assistant Director of Parks and Recreation
- b. *Position summary:* Responsible for planning, organizing, scheduling and evaluating recreation programs including sports, instructions, summer programs, special events and social and cultural activities. Also has staff supervision and training duties.
- c. *Qualifications:* BA in parks and recreation management or related field, with two years progressively responsible experience including staff supervision
- d. *Existing pay grade:* CSEA grade 20
- e. *FY 2002/03 salary range:* \$39,640 - \$50,196
- f. *Number of positions:* 1

**3. Aquatic Director**

- a. *Reports to:* Assistant Director of Parks and Recreation
- b. *Position summary:* Responsible for overseeing all aquatic-related activities, including programming, equipment maintenance, scheduling, and staff supervision and training
- c. *Qualifications:* BA in parks and recreation management or related field, with two years progressively responsible aquatic experience including staff supervision
- d. *Proposed pay grade:* CSEA grade 20
- e. *FY 2002/03 salary range:* \$39,640 - \$50,196
- f. *Number of positions:* 1

**4. Health and Fitness Director**

- a. *Reports to:* Assistant Director of Parks and Recreation
- b. *Position summary:* Responsible for the administration and operation of the Community Center Fitness Center, including programming, equipment maintenance, scheduling, and staff supervision and training
- c. *Qualifications:* BA in exercise physiology or related field, with two years progressively responsible fitness program experience including staff supervision
- d. *Proposed pay grade:* CSEA grade 20
- e. *FY 2002/03 salary range:* \$39,640 - \$50,196
- f. *Number of positions:* 1

**5. Director of Marketing and Special Events**

- a. *Reports to:* Director of Parks and Recreation
- b. *Position summary:* Responsible for overseeing departmental and Community Center marketing and communications
- c. *Qualifications:* BA in marketing or related field, with two years progressively responsible marketing experience
- d. *Proposed pay grade:* CSEA grade 19
- e. *FY 2002/03 salary range:* \$37,656 - \$47,848
- f. *Number of positions:* 1

**6. Recreation Coordinator (existing position)**

- a. *Reports to:* Recreation Supervisor
- b. *Position summary:* Responsible for planning, organizing, scheduling, implementing, supervising and evaluating community center and recreation programs including teen center operations, after-school programs, adult education programs and summer camps
- c. *Qualifications:* BA in parks and recreation management or related field, with one year of progressively responsible leisure program experience including staff supervision
- d. *Proposed pay grade:* CSEA grade 19
- e. *FY 2002/03 salary range:* \$37,656 - \$47,848
- f. *Number of positions:* 1

**7. Head Lifeguard**

- a. *Reports to:* Aquatic Director
- b. *Position summary:* Responsible for assisting with assigned aquatic activities including program coordination and instruction, equipment maintenance, water safety and staff supervision,
- c. *Qualifications:* BA in parks and recreation management or related field, with one year of progressively responsible aquatics experience including staff supervision
- d. *Proposed pay grade:* CSEA grade 18

e. *FY 2002/03 salary range:* \$36,127 - \$45,591

f. *Number of positions:* 2

**8. Health and Fitness Specialist**

a. *Reports to:* Health and Fitness Director

b. *Position summary:* Responsible for assisting with assigned fitness center activities such as program coordination and instruction, equipment maintenance, safety and staff supervision

c. *Qualifications:* BA in exercise physiology or related field, with one year of progressively responsible fitness program experience including staff supervision

d. *Proposed pay grade:* CSEA grade 17

e. *FY 2002/03 salary range:* \$34,398 - \$43,516

f. *Number of positions:* 1

**9. Administrative Office Supervisor**

a. *Reports to:* Director of Parks and Recreation

b. *Position summary:* Responsible for the supervision of administrative office and reception areas, as well as a variety of duties related to program and membership functions, payroll and financial reporting

c. *Qualifications:* AS in office management or related field, with five years progressively responsible office management experience including staff supervision

d. *Proposed pay grade:* CSEA grade 15

e. *FY 2002/03 salary range:* \$31,431 - \$39,640

f. *Number of positions:* 1

**10. Receptionist**

a. *Reports to:* Administrative Office Supervisor

b. *Position summary:* Responsible for receptionist and registration duties, and facility tours

c. *Qualifications:* High school diploma and two years receptionist experience

d. *Proposed pay grade:* CSEA grade 11

e. *FY 2002/03 salary range:* \$26,081 - \$32,778

f. *Number of positions:* 3

**11. Head Custodian (existing Mansfield Public Schools job title)**

a. *Reports to:* Assistant Director of Parks and Recreation

b. *Position summary:* Responsible for custodial tasks and related building maintenance; supervises assigned custodians

c. *Qualifications:* Certification by licensed physician of ability to perform job functions, ability to read basic operating instructions and write reports, and two years full-time custodial experience

- d. *Proposed pay grade:* MEIU III-E
- e. *FY 2002/03 salary range:* \$30,500
- f. *Number of positions:* 1

**12. Custodian** (existing Mansfield Public Schools job title)

- a. *Reports to:* Head Custodian
- b. *Position summary:* Responsible for custodial tasks and related building maintenance
- c. *Qualifications:* Certification by licensed physician of ability to perform job functions, ability to read basic operating instructions and write reports
- d. *Proposed pay grade:* MEIU II-E
- e. *FY 2002/03 salary range:* \$29,300
- f. *Number of positions:* 2

**MANSFIELD COMMUNITY CENTER**  
**Proposed Fee Schedule**  
**MEMBERSHIPS**

MEMBERSHIP TYPE	RATE	PAID	50% 1998	10% OF	PROJ.
		MONTHLY	SURVEY	#S TO	REV.
		3% charge	#S	OFF PEAK	
<b>Family/Household (2) \$20 ea. addl.</b>					
Resident - Full Use	\$500	\$43	231	208	\$104,000
Resident - Off Peak	\$375	\$32		23	\$8,625
Non-Resident - Full Use	\$575	\$49	998	898	\$516,350
Non-Resident - Off Peak	\$450	\$39		100	\$45,000
<b>TOTAL</b>					<b>\$673,975</b>
<b>Individual</b>					
Resident - Full Use	\$275	\$24	100	90	\$24,750
Resident - Off Peak	\$225	\$19		10	\$2,250
Non-Resident - Full Use	\$325	\$28	382	344	\$111,800
Non-Resident - Off Peak	\$275	\$24		38	\$10,450
<b>TOTAL</b>					<b>\$149,250</b>
NOTE: Low income resident individuals and families may be eligible for reduced rates under Town guidelines					

# MANSFIELD COMMUNITY CENTER

## Proposed Fee Schedule

### DAILY ADMISSIONS and GUEST PASSES

TYPE	ORIG. PROP. RATES	PROJ. #S	ORIG. PROJ. REV.	NEW PROP. RATES	PROJ. #S	NEW PROJ. REV.
<b>DAILY ADMISSIONS</b>						
<b>Resident</b>						
Infant/Toddler (under age 3)	Free					
Youth (ages 3-17)	\$3	250	\$750	\$4	250	\$1,000
Adult (ages 18-61)	\$5	500	\$2,500	\$8	500	\$4,000
Senior Citizens (ages 62+)	\$4	250	\$1,000	\$6	250	\$1,500
<b>Non-Resident</b>						
Infant/Toddler (under age 3)	\$1	250	\$250	\$2	250	\$500
Youth (ages 3-17)	\$4	500	\$2,000	\$6	500	\$3,000
Adult (ages 18-61)	\$6	1,000	\$6,000	\$10	1,000	\$10,000
Senior Citizens (ages 62+)	\$5	500	\$2,500	\$8	500	\$4,000
			\$15,000			\$24,000
<b>GUEST PASSES (accompanied with a member)</b>						
Infant/Toddler (under age 3)	Free			Free		
Youth (ages 3-17)	\$2	950	\$1,900	\$4	950	\$3,800
Adult (ages 18-61)	\$4	1,500	\$6,000	\$8	1,500	\$12,000
Senior Citizens (ages 62+)	\$3	700	\$2,100	\$6	700	\$4,200
			\$10,000			\$20,000

# MANSFIELD COMMUNITY CENTER

## Typical Facility Schedule

TIME	SITTING	COMM.	CONF.	CHILD	A & C	TEEN	M POOL	T POOL	GYM 1/2	GYM 1/2	FITNESS	DANCE	EST. FAC. POP.
6:00-6:30a	OGU						LS	AT	OGU	OGU	OGU		75
6:30-7:00a	OGU						LS	AT	OGU	OGU	OGU		75
7:00-7:30a	OGU						LS	AT	OGU	OGU	OGU		75
7:30-8:00a	OGU						LS	AT	OGU	OGU	OGU		75
8:00-8:30a	OGU						SL	SL	OGU	OGU	OGU	AP	85
8:30-9:00a	OGU						SL	SL	OGU	OGU	OGU	AP	85
9:00-9:30a	OGU	PR	SM	OPEN	PSP		SL	SL	OGU	PSP	OGU	AP	125
9:30-10:00a	OGU	PR	SM	OPEN	PSP		SL	AE	OGU	PSP	OGU	AP	130
10:00-10:30a	OGU	PR	SM	OPEN	PSP		SL	AE	OGU	PSP	OGU	AP	130
10:30-11:00a	OGU	PR	SO	OPEN	PSP		SL	SS	OGU	PSP	OGU	PSP	115
11:00-11:30a	OGU		SO	OPEN	PSP		SL	SS	OGU	PSP	OGU	PSP	115
11:30a-12:00p	OGU		SO	OPEN	PSP		SL	AT	OGU	PSP	OGU	PSP	90
12:00-12:30p	OGU	CM	SO	OPEN			LS	AT	OGU	AP	OGU	AP	110
12:30-1:00p	OGU	CM	SO	OPEN			LS	AT	OGU	AP	OGU	AP	110
1:00-1:30p	OGU	CM		OPEN			AE	SS	OGU	PSP	OGU	AP	105
1:30-2:00p	OGU	CM		OPEN			AE	SS	OGU	PSP	OGU	AP	105
2:00-2:30p	OGU		SO	OPEN			AE	SS	OGU	PSP	OGU	AP	105
2:30-3:00p	OGU		SO	OPEN	ASP	ASP	HS	SL	OGU	PSP	OGU	AP	145
3:00-3:30p	OGU		SO	OPEN	ASP	ASP	HS	SL	OGU	YP	OGU	YP	145
3:30-4:00p	OGU		SO	OPEN	ASP	ASP	HS	SL	OGU	YP	OGU	YP	145
4:00-4:30p	OGU	PR		OPEN	ASP	ASP	HS	SL	OGU	YP	OGU	YP	165
4:30-5:00p	OGU	PR		OPEN	YP	OGU	SL	SL	OGU	YP	OGU	YP	150
5:00-5:30p	OGU	PR			YP	OGU	SL	SL	OGU	YP	OGU	YP	150
5:30-6:00p	OGU	PR			YP	OGU	SL	SL	OGU	OGU	OGU	YP	150
6:00-6:30p	OGU				YP	OGU	SL	SL	OGU	OGU	OGU	AP	120
6:30-7:00p	OGU						PS	PS	OGU	OGU	OGU	AP	245
7:00-7:30p	OGU	CM	CM		TCA	TCA	PS	PS	AP	AP	OGU	AP	300
7:30-8:00p	OGU	CM	CM		TCA	TCA	PS	PS	AP	AP	OGU	AP	300
8:00-8:30p	OGU	CM	CM		TCA	TCA	PS	PS	AP	AP	OGU		245
8:30-9:00p	OGU	CM	CM		TCA	TCA	R	R	AP	AP	OGU		140
9:00-9:30p	OGU	CM	CM		TCA	TCA	R	R	AP	AP	OGU		140
9:30-10:00p	OGU	CM	CM		TCA	TCA	R	R	AP	AP	OGU		140
LEGEND:	OGU = Open General Use, CM = Community Meeting, SM = Staff Meeting, SO = Staff Operations, PSP = Pre-school Program,												
	YP = Youth Program, AP = Adult Program, PR = Party Rental, TCA = Teen Center Activity, ASP = After-school Program,												
	LS = Lap Swim, AE = Aquatic Exercise, AT = Aquatic Therapy, SS = Senior Swim, PS = Public Swim, SL = Swim Lessons,												
	HS = High School, R = Rental												

# MANSFIELD COMMUNITY CENTER

## Typical Facility Schedule - Staffing Plan (does not include existing staff)

Open 7 days per week, 16 hours per day (total 112 hours per week) <b>TIME</b>	Main. Super	Custodian 1	Custodian 2	PT Custodian	Receptionist 1	Receptionist 2	Receptionist 3	PT Receptionist	Aquatic Director	Head Lifeguard	Head Lifeguard	PT Lifeguard - WSI	PT Lifeguard - WSI	PT Lifeguard - WSI	PT Lifeguard - LGT	PT Lifeguard - LGT	PT Lifeguard - LGT	Health Fitness Dir.	Health Fitness Spec.	Rec. Coordinator	Dir. Marketing/SE	PT Program Inst.	PT Gym Supervisors	Est. Facility Pop.	
6:00-6:30a																								75	
6:30-7:00a																									75
7:00-7:30a																									75
7:30-8:00a																									75
8:00-8:30a																									85
8:30-9:00a																									85
9:00-9:30a																									125
9:30-10:00a																									130
10:00-10:30a																									130
10:30-11:00a																									115
11:00-11:30a																									115
11:30a-12:00p																									90
12:00-12:30p																									110
12:30-1:00p																									110
1:00-1:30p																									105
1:30-2:00p																									105
2:00-2:30p																									105
2:30-3:00p																									145
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5:30-6:00p																									150
6:00-6:30p																									120
6:30-7:00p																									245
7:00-7:30p																									300
7:30-8:00p																									300
8:00-8:30p																									245
8:30-9:00p																									140
9:00-9:30p																									140
9:30-10:00p																									140

09:1

Item #7

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: Acceptance of Hawthorne Road**

Dear Town Council:

We received the attached request to accept Hawthorne Road as part of the town's road system. Staff recommends that this item be transmitted to the Planning and Zoning Commission for Section 8-24 review.

*Move, to refer the proposed acceptance of Hawthorne Road in Mansfield to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner  
Town Manager

Attach: (1)

REC'D NOV 15 2002

141 Mansfield Hollow Road  
Mansfield Center, CT 06250

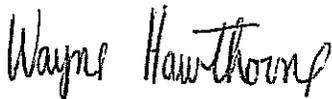
November 15, 2002

Mr. Martin Berliner  
Mansfield Town Manager  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Mr. Berliner:

This is to inform you that Hawthorne Lane has been completed under the required guidelines issued and is now ready for the town's acceptance.

Sincerely,

A handwritten signature in cursive script that reads "Wayne Hawthorne".

Wayne Hawthorne

**TOWN OF MANSFIELD  
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: 2003 Schedule of Regular Town Council Meetings**

Dear Town Council:

Attached please find the proposed 2003 schedule of regular meetings of the Town Council. As you know, the Council meets on the second and fourth Mondays of the month. Please note that where a holiday falls on a Monday, we propose to conduct the Council meeting on Tuesday.

Staff recommends that the Council approve the schedule as presented. If the Council supports this recommendation, the following motion is in order:

*Move, to approve the proposed 2003 schedule of regular meetings of the Mansfield Town Council, as presented by the Town Clerk in her memorandum dated November 25, 2002.*

Respectfully submitted,

Martin H. Berliner  
Town Manager

Attach:(1)

Memo to: Town Council

REC'D NOV 15 2002

From: Town Clerk

Re; 2003 Meeting dates

Date: Nov. 25, 2002

Kindly vote on the following dates for Town Council meetings to be held at 7:30 p.m. in the Council Chamber

Jan. 13, 27

Feb. 10, 24

March 10, 24

April 14, 28

May 12, 27(Tuesday-Memorial Day is the 26)

June 9, 23

July 14, 28

Aug. 11, 25

Sept. 8, 22

Oct. 14(Tuesday-Columbus day is the 13) 27

Nov. 10, 24

Dec. 8, 22

Item #9

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: December 23, 2002 Regular Town Council Meeting**

Dear Town Council:

In light of the holiday season, the Council has traditionally cancelled its second meeting for the month of December. For this year, we have a Council meeting scheduled for December 23, 2002.

If the Council wishes to cancel the second meeting for December, the following motion is in order:

*Move, to cancel the December 23, 2002 regular meeting of the Mansfield Town Council.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner  
Town Manager

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**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: Financial Statements Dated September 30, 2002**

Dear Town Council:

Attached please find the Town's financial statements dated September 30, 2002. Staff recommends that this item be referred to the Finance Committee for review.

The following motion is suggested:

*Move, to refer the financial statements dated September 30, 2002 to the Finance Committee.*

Respectfully submitted,

Martin H. Berliner  
Town Manager

Attach:(1)

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Item #11

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 25, 2002

Town Council  
Town of Mansfield

**Re: WRTD Prepaid Fare Program**

Dear Town Council:

At the last meeting, Council requested that this item be added to the next agenda. As explained in the attached letter, the UConn Graduate Student Senate supports the renewal of the prepaid fare program for the Storrs-Willimantic fixed route bus. In addition, our Traffic Advisory Committee has a subcommittee working to involve both undergraduate and graduate students in the hope that the undergraduate representatives will similarly decide in the future to support the renewal of the program. Furthermore, staff has been informed that the WRTD plans to conduct a "stakeholders" meeting to discuss the renewal of the program.

With respect to the Council's action on this item, staff recommends that we wait to see how the TAC and the WRTD progress with their respective community discussions. In addition, we could invite Karen Graber, the WRTD Administrator, and Dennis Nash, TAC Representative, to a future Council meeting to review this issue in more detail with you.

Respectfully submitted,

Martin H. Berliner  
Town Manager

Attach: (1)

U N I V E R S I T Y O F  
**CONNECTICUT**

GRADUATE STUDENT SENATE

REC'D NOV 12 2002

October 24, 2002

Martin Berliner  
Manager, Town of Mansfield  
Audrey P. Beck Building  
4 South Eagleville Road  
Mansfield, Connecticut 06268-2599

Dear Mr. Berliner,

The purpose of this letter is to affirm the support of the Graduate Student Senate (GSS) for the Prepaid Fare Program on the Storrs-Willimantic Fixed Route Bus. The GSS considers the Prepaid Fare Program to be of benefit not only to graduate students, but all students, faculty and staff at the University of Connecticut as well as the larger community, which includes the Towns of Mansfield and Windham.

We have supported the Prepaid Fare Program in past fiscal years with our financial contributions and with our patronage, and we wish to continue that support. The Prepaid Fare Program is vital to the quality of life of UConn graduate students at Storrs. But we must express our dissatisfaction with the past administration of the Program. We would therefore like to solicit feedback from past and present stakeholders in the Prepaid Fare Program with similar concerns and questions. We also would welcome the opportunity to have a representative of the GSS meet and discuss the future of the Program. The goal of the GSS is to revive a Prepaid Fare Program that is responsive to the needs and input of graduate students.

Respectfully,

Graduate Student Senate



**Ridership**  
**Storrs/Willimantic Fixed Route**

	FY '81	FY '82	FY '83	FY '84	FY '85	FY '86	FY '87	FY '88	FY '89	FY '90	FY '91	FY '92	FY '93	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00	FY '01	FY '02	FY '03
July		2,189	2,326	1,751	1,824	1,995	1,774	1,823	1,480	1,207	1,022	1,348	2,036	1,358	1,822	2,238	2,495	1,960	2,086	1,809	2,170	1,913	1,832
August		1,737	2,652	2,050	1,871	1,853	1,813	1,717	1,571	1,378	1,296	1,309	1,322	1,374	1,916	2,609	2,893	2,102	1,854	1,831	3,180	2,783	2,361
September		4,912	5,459	5,291	4,941	4,599	4,382	3,926	3,546	3,120	3,140	2,943	2,930	2,885	5,183	5,214	4,797	5,073	4,017	5,057	5,745	5,100	4,034
October	1,189	6,375	5,315	5,588	5,747	5,116	4,813	4,640	3,565	3,345	3,600	3,439	3,486	3,130	5,758	5,527	5,101	5,251	4,814	5,660	5,990	5,598	0
November	2,989	4,913	5,458	5,284	5,372	4,702	3,659	4,112	3,888	2,963	3,200	3,093	2,601	3,452	5,328	5,181	4,411	4,372	3,554	4,872	4,660	4,732	0
December	4,403	5,108	4,218	4,909	5,180	4,403	3,628	3,732	3,362	2,625	2,769	2,427	2,455	3,680	4,338	4,835	3,533	3,363	3,736	3,827	4,287	3,843	0
January	3,585	2,463	2,574	2,838	3,328	2,863	2,077	2,114	1,940	1,674	2,247	1,938	1,698	1,663	2,860	2,855	2,811	2,448	2,728	2,497	3,437	2,991	0
February	5,285	5,361	4,836	5,485	5,655	4,431	3,959	4,384	3,078	2,776	3,612	3,118	2,901	3,726	5,134	5,525	4,505	4,532	4,131	5,167	4,861	4,155	0
March	5,749	5,568	4,567	4,733	4,798	4,144	3,371	3,881	3,341	2,383	3,316	2,511	2,792	3,358	4,618	4,431	3,780	4,261	3,758	4,504	4,243	3,792	0
April	6,040	6,339	5,236	5,504	5,891	4,789	3,592	3,856	3,546	2,859	3,449	3,022	3,181	4,148	5,102	5,118	4,544	5,230	4,345	4,649	4,835	4,854	0
May	4,191	4,290	3,238	3,322	3,038	2,518	2,783	2,472	2,363	1,886	2,059	1,992	2,139	3,227	4,382	4,440	3,506	3,062	2,408	4,171	3,775	3,559	0
June	2,629	2,393	1,846	2,074	1,710	1,820	1,645	1,665	1,449	1,254	1,287	1,628	1,391	2,022	2,242	2,249	1,801	1,874	1,825	2,580	2,378	2,019	0
<b>TOTAL</b>	<b>36,060</b>	<b>51,656</b>	<b>47,727</b>	<b>48,829</b>	<b>49,436</b>	<b>43,133</b>	<b>37,476</b>	<b>38,282</b>	<b>32,937</b>	<b>27,271</b>	<b>30,977</b>	<b>28,766</b>	<b>20,932</b>	<b>34,023</b>	<b>48,581</b>	<b>50,222</b>	<b>44,177</b>	<b>43,566</b>	<b>38,056</b>	<b>46,144</b>	<b>49,371</b>	<b>45,139</b>	<b>8,027</b>

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## MINUTES

### MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, November 4, 2002

Council Chambers, Audrey P. Beck Municipal Building

Members present: A. Barberet (Chairman), R. Favretti, B. Gardner, J. Goodwin, K. Holt, P. Kochenburger, P. Plante  
Members absent: R. Hall, G. Zimmer  
Alternates absent: E. Mann, B. Mutch, B. Ryan  
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Chairman Barberet called the meeting to order at 7:50 p.m.

Minutes – 10/15/02 field trip – Holt MOVED, Favretti seconded to approve the Minutes as presented; MOTION CARRIED, Holt, Favretti and Barberet in favor, all else disqualified.

10/21/02 – p. 6, under signage at Town athletic fields, l. 2, add “sponsors of” after “naming”. Holt MOVED, Favretti seconded to approve the Minutes as corrected. MOTION CARRIED, all in favor except Goodwin (disqualified).

Public Hearing, special permit application of Nketia for efficiency unit at 60 White Oak Rd., file 1196 – The Public Hearing was called to order at 8 p.m. Members present were Barberet, Favretti, Gardner, Goodwin, Holt, Kochenburger and Plante. The legal notice was read and written comments were noted from the Health Officer 10/30/02 and Town Planner (10/29/02). Mr. Nketia confirmed that the proposed efficiency unit would be located on the basement level of his existing single-family home, and a window will be added in the efficiency unit area. The septic system is designed for 4 bedrooms. Since there was no public comment and no further questions from Commission members, the Hearing was closed at 8:04 p.m. Mr. Kochenburger volunteered to draft a motion.

Public Hearing, special permit application of Natchaug Hospital, Inc., for proposed hospital addition, file 937-4 - The Public Hearing was called to order at 8 p.m. Members present were Barberet, Favretti, Gardner, Goodwin, Holt, Kochenburger and Plante. The legal notice was read and written comments were noted from the Town Planner (10/31/02); Health Officer (10/30/02); Ass't. Town Eng'r. (10/31/02); Fire Marshal (10/31/02); Comm. on Needs of Persons w/Disabilities (10/31/02), and the Windham Water Works (10/30/02). It was reported that 35 of the total 40 neighborhood notification receipts had been submitted, thereby fulfilling our requirement. Att'y. L. Jacobs, representing the applicant, gave a brief history of the 60-bed psychiatric hospital operated by the State, with 54 beds presently in use; 16 more beds would be added, making a total of 70 beds. The proposal would add a 13,300 sq. ft. building to the existing facility to operate a residential center for young women from 12 to 18 years of age. He said Natchaug Hospital, Inc. has been given approval by the State to operate this facility subject to PZC approval. He stated there would be no real difference between the young women presently under treatment there now and those who would be brought in, except that they would be housed for a longer period of time, and that no difference would be apparent to the outside community. The use, he said, is allowed in this PB-1 zone. Parking would be increased, and all the parking that is now on neighboring properties would be moved onsite. Ten staff persons would be added, which he felt would not present any appreciable traffic increase. Entrance and exit would remain from Rt. 195. In discussing the applicant's requested waivers for parking, Att'y. Jacobs described distances from abutting buildings and properties. He read and submitted a letter from the owners of a nearby professional office building at 196 Conantville Rd., granting approval for water and sewer tie-in at and near their building, and saying that, in their opinion, the project would be beneficial for the hospital's clients and the community. Att'y. Jacobs stated that S. Larson, President and CEO of Natchaug Hospital, Inc., told him he has spoken to the Zlotnicks and the owners of DeLynn Fashions, both abutters, and feels they have no objection to the waivers.

Dr. R. Johnson, Chairman of Natchaug Hospital, Inc.'s Board of Directors, stated that their board has reviewed the application and feels the expansion would accommodate a needed program and would be beneficial for the community.

Dr. Larson stated that the program will provide longer-term treatment to many adolescents in need of treatment for health and substance abuse problems through the CT Dep't. of Children and Families; he said the uses would be similar to the present ones, and estimated the length of stay as 12 to 18 months. He said there are currently not enough treatment sites in the state for adolescents with these problems.

M. Dilaj, project engineer, described an updated site plan showing the existing property and proposed addition and parking facilities. Site circulation and drainage plans were addressed, including handicap access and parking spaces. He said that the Ass't. Town Engineer has reviewed the drainage calculations and plans and has no objection. The site now contains 114 parking spaces, and the applicant wishes to add 34 more (148); any future parking additions would be at the rear of the property. The parking area would contain an oil/grit separator. The estimated 2,500 CY of cut/fill materials would all remain onsite and would be moved around during construction. Finished floor elevations and the outdoor recreation area for the addition would be essentially the same as the existing ones. Screening and fencing plans for dumpster areas were described. Lighting would match existing lights and would be downward-directed. The 19 parking spaces to be lost during construction would be accommodated at the Water Works until construction is completed. In response to the Fire Marshal's comments, the area allowed for emergency vehicle turnaround would be increased to 25 feet; the existing dry hydrants at the rear of the existing building will be moved to the front, and additional ones would also be located in front. Mr. Dilaj said he may want to make minor revisions to the plans after he reviews the Persons w/Disabilities memo, but ramps already meet ADA requirements.

Project architect R. Amatuli described the components of the building itself, saying the exterior and roof would match the existing building. The ground floor of the addition would contain classroom, lounge and recreation space and a kitchen, while the upstairs would house 16 private bedrooms with additional lounge and "time-out" areas. The additional patients would be contained within a totally enclosed area, with 8 ft.-high stockade fencing and additional 6 ft.-high chain link fence, with a steep retaining wall and heavy prickler landscaping below it. Lattice-work will help to shield this protective fencing surrounding most of the addition. Downstairs security observation capabilities were also described. All toilets and the whole facility were said to be ADA-accessible. The architect was asked to review the Persons w/Disab. Committee's comments.

J. Alexopoulos, landscape architect, said his goal was to unify the proposed and existing plantings, which he then described. At the southern boundary, buffering from adjoining residences would be provided by 6 ft.-high cedar fencing, which would also surround other parking and recreation areas, along with additional evergreen plantings. Existing wooded areas would supplement the buffering and landscaping and would be supplemented with additional white pines. The area between the proposed and existing entryways would contain flowering trees and shrubs, and ground cover plants. A 6 ft.-high vinyl fence would be shielded by plantings.

Att'y. Jacobs reported that the architect had now reviewed the Pers. w/Disab. Comm.'s comments and that the building complies with ADA requirements. Att'y. Jacobs stated that the application also complies with the Town's zoning regulations and should be approved. Public comment was then invited.

K. Tubridy, 187 Conantville Rd., spoke against the project. He presented members with copies of Hartford Courant articles describing the Long Lane facility in Middletown, and informed them that the young women who would be brought to Natchaug Hospital for this facility, under State contract with Natchaug Hospital, would be from Long Lane, which is being closed. He stated that the program would be financed by the State and would be under State jurisdiction, staffed by Natchaug Hospital, Inc. He feared that the young women to be brought in under this program are hard-core problem adolescents, and that present Natchaug clients would not be adequately protected and separated from them. Noting that Natchaug Hospital currently services some very young clients, felt they would be endangered. He noted the triple-security lockdown plans previously described. Mr. Tubridy also contended the project would be a correctional institution use not on State land, which is not allowed anywhere in Mansfield.

S. Amdur, West Hartford, previously lived near Natchaug Hospital, and was a mental health care professional. She submitted an 11/4/02 letter supporting the project. She described the young women who would be brought in as chronic truants, runaways, and delinquents with other problems, but not criminals, saying they would be the same type as adolescents already serviced at Natchaug Hospital. She maintained the proposed addition would not constitute a correctional facility, and suggested that a representative of the Dep't. of Children and Families be asked to profile the types of young women in question for the Commission. She estimated the average length of stay at Natchaug Hospital as 9 to 18 months, and said they pose more danger to themselves than to the community.

J. Guarnaccia, 3 Clearview Dr., spoke against the project and submitted written comments. He advised the Commission to look closely at the proposed use, noting that the services and operation of the program have not

been outlined. He said the State would pay Natchaug Hospital, Inc. two million dollars under a contract, and he asked what the terms are of the contract. Att'y. Guarnaccia stated that the young women would be confined to the program by the Superior Court, making them criminals and, since they would not be able to leave of their own will, it would make the facility a prison. He also asked whether the Commission has the right to approve a prison in town which is not on State land, and whether this should be a Town Council issue. He said the application is deficient in that many issues related to this aspect have not been brought out and advised seeking the opinion of the Town Attorney.

Mrs. Barberet then asked Att'y. Jacobs to clarify whether this would be a hospital or a prison. He responded that his client states that the typical adolescents and services would be the same as at present. He added that Natchaug Hospital does not feel it would be a correctional facility, and that the situation described by Mrs. Amdur is what they have been led to believe would occur. He agreed to respond to the comments of Msrs. Tubridy and Guarnaccia more fully and will also contact the Dep't. of Children and Families.

Mr. Plante asked Dr. Larson for the present average length of stay, and was told it is less than 2 weeks for most clients, unless other homes or treatment centers need to be found. He said that a stay of 12-18 months is highly unusual.

Mrs. Goodwin asked Dr. Larson whether he believed Natchaug Hospital would have any control over the evaluation of the proposed young women if it feels they are really criminals, as opposed to young women with mental, social or psychiatric problems of a treatable nature. He responded that the hospital feels confident that it can work with the Dep't. of Children and Families and local courts, and expects to be able to advise these entities first, before placement, what sorts of treatment the girls would need. He said that not all of them would be determined to be "delinquent," and that Natchaug already has some delinquent clients.

Att'y. Goodwin observed that judges frequently commit a child for a period of "up to 18 months." Dr. Larson said Natchaug's role would be to advise the judge, but he believed it would not have the authority to release a child. He said he would respond further to this at a later date.

R. Gillard, 234 Gurleville Rd., spoke against the project, asking whether it would be a correctional facility or not. He asked how the Town defines a correctional facility. He also felt that not enough outdoor recreation area is provided in the plans, noting this has been a significant problem at Long Lane. Mr. Gillard stated that he feels the project is inappropriate for the site and the young women described for the project should not be intermingled with the current patients, but should be in a separate facility and not under the name of Natchaug Hospital. He suggested using part of the Depot Campus.

G. Kanaby, owner of the abutting Reservoir Commons, 207 Storrs Rd., is a clinical psychologist who expressed concern regarding the true nature of the project and the fact that the notification he received did not in any way represent this aspect of Natchaug's plans. He said Long Lane adolescents are not at all the same types as the present clients. He advised against locating the facility at this site.

D. Rosen, 203 Storrs Rd., asked that the Commission obtain an objective determination of the true nature of the proposed facility and program. He, too, asked whether this would be a correctional facility. He suggested that a legal opinion be sought regarding the proposed use and whether such a use would be allowed and appropriate on this site in town. He added that he, too, felt that the neighborhood notification information was disingenuous.

E. Smith, 166 Storrs Rd., agreed about the perceived dishonesty of the neighborhood notification and statement of use. He expressed concern, as a nearby resident with small children, about neighborhood safety if the program is effected. He said that if it is as it has been described by Mr. Tubridy and Att'y. Guarnaccia, he is against it.

C. Griffin, Eastbrook Heights, member of its Board of Directors. expressed concerns for neighborhood safety, especially for the many young children in the neighborhood who currently feel free to move about with safety near their homes.

L. Guarnaccia, 3 Clearview Dr., referenced State Statute 17(a)3 in speaking against the proposal. That statute discusses responsibilities of the Dep't. of Children and Families to children committed to their care in institutions such as Long Lane and states that they must be kept separated from other children. She noted the planned triple-security system as indicative of the need to keep the groups separated, and submitted photos taken last month of inadequate landscape maintenance at the hospital.

X. Zlotnick, 161 Storrs Rd., an abutter, voiced concern for neighborhood safety if the young women are dangerous. She expressed high regard for the hospital, but requested that no criminals be housed there.

Att'y. Jacobs stated that the locks in the new addition would be the same as those in the present facility, and said he would obtain further clarification of the project. At this time, however, he said he feels it is no different from what is expressed in the application.

Mrs. Goodwin asked to see the contract between the Dep't. of Children and Families and Natchaug Hospital, Inc. Att'y. Jacobs responded that he might not be able to reveal the contents of the contract, but would get some clarification. Members agreed that the Hearing should be held open and the Town Attorney should be consulted. At 10:10 p.m., the Hearing was adjourned until 11/18/02. Mrs. Holt had left for the evening at 10 p.m..

**Zoning Agent's Report** – The October Monthly Activity Report was noted. A new restaurant, "Red Rock Café," is now open at the site of the former Rooz restaurant in the A&P plaza. The former Mansfield Hollow Restaurant is expected to open sometime soon as an Italian restaurant.

CVS planting has been completed and is acceptable to Mr. Hirsch. He will draft a memo for release of the bond for the next meeting.

T&B Motors has completed its improvements, except for some red slats on the approved grey fence.

211 Storrs Rd. – Mr. Hirsch and Mrs. Barberet recently signed a minor modification request for a sign on the outside of the building for an orthodontist.

Dunkin Donuts – Mr. Hirsch's 10/30/02 memo addresses this request for 2 Dunkin Donuts exterior wall signs, one on the south wall, one on the north. After discussion, Gardner MOVED, Favretti seconded to authorize the Chairman and the Zoning Agent to approve the minor modification request of Antonio Pacheco for two attached identity signs at 1659 Storrs Road (Public Petroleum/Dunkin Donuts), pursuant to the identity sign provisions of Article X, Sec. C.5.a.2 and Sec. C.6.e of the Regulations. This approval supersedes any previous approvals for attached identity signage. MOTION PASSED unanimously.

Staples, College Mart Plaza – The store is expected to be open shortly.

### **Old Business**

White subdivision, 2 proposed lots on Stone Mill Rd., MAD 11/20/02, file 1195 – Memos were noted from the Health Director (11/1/02), Ass't. Town Eng'r. (10/31/02), Town Planner (11/1/02), and Windham Water Works (9/18/02). Mr. Padick has not had time to review the revised plans recently received, and will present his comments at the next meeting. The applicant has signed a 65-day extension request, and the request was agreed to by Commission consensus.

Pond View Estates, 3 proposed lots on Stearns Rd./Candide Ln., file 1193 – The Commission cannot act until action has been taken by the Inland Wetland Agency; it will have 35 days from that time to reach its decision; revised plans were submitted at this PZC meeting.

Stephen Estates, 4 proposed lots on Mt. Hope/Warrenville Rds., file 1191 - Favretti MOVED, Gardner seconded to approve with conditions the subdivision application (file 1188) of C. and L. Harakaly for "Stephen Estates," four lots on property owned by the applicants located at Mt. Hope and Warrenville Roads, in an RAR-90 zone, as submitted to the Commission and shown on plans dated 11/26/01 as revised through 9/30/02 and as presented at Public Hearings on 9/17/02 and 10/7/02. This approval specifically authorizes work along Mt. Hope Road, a Town-designated "Scenic Road." This approval is granted because the application as hereby approved is considered to be in compliance with the Mansfield Zoning and Subdivision Regulations. Approval is granted with the following modifications or conditions:

1. Final plans shall be signed and sealed by the responsible surveyor, engineer, soil scientist and landscape architect;
2. All Inland Wetland Agency actions shall be included on the plans;
3. To address the Open Space Provisions of Section 13, a conservation easement based on the Town's model format shall be submitted to the Planning Office for approval by the PZC officers, with assistance from the Town Planner and Town Attorney. The conservation easement area shall be as depicted on subdivision plans. The easement document shall include specific provisions that address the following elements:
  - A. The easement shall allow the continued use and maintenance of the existing barn and existing pasture areas for the housing and grazing of animals consistent with the existing use of this property. No other agricultural uses and no new agricultural structures or fencing shall be authorized without subsequent review and approval by the Planning and Zoning Commission.
  - B. The easement shall specify that existing field areas and pasture land shall not be allowed to revert to forest land.
  - C. The easement shall specify that no machinery shall be utilized to keep the pasture land open unless specifically approved by the Planning and Zoning Commission.

- D. In the event the current agricultural use is terminated and/or the pasture land is not kept open as pasture land, the easement shall provide the Town the right to take over ownership (at no cost to the Town other than the cost of preparation of legal documents) and use of all or part of the depicted easement area. Recognizing the potential that Parcel A will be subdivided to create an additional subdivision lot, the option for the Town to assume ownership rights to the open space shall not eliminate frontage deemed necessary for the potential subdivision lot. This right to assume Town ownership is deemed necessary and appropriate to retain the open field character that has qualified the subject area as acceptable in meeting the subdivision open space requirements.
4. A common driveway easement or equivalent deed covenant that addresses maintenance and liability issues shall be submitted to the Planning Office for approval by the PZC officers, with staff assistance, and the Town Attorney. The common driveway work shall be completed or bonded before the filing of the subdivision plan, pursuant to Section 7.10.e.
  5. Pursuant to subdivision regulation provisions, particularly Sections 7.5 and 7.6, this action specifically approves the depicted building envelopes, including a reduced setback from Mt. Hope Road, for lot 3. These depicted building envelopes shall serve as the setback lines for all future structures and site improvements, pursuant to Article VIII of the Zoning Regulations. This condition shall be prominently noted on the final plans and specifically incorporated into the deeds for the subject lots.
  6. The final subdivision maps shall be revised as follows:
    - A. The maps shall note: "The subdividers and all subsequent property-owners and their agents are encouraged to protect depicted specimen trees that are within approved building envelopes."
    - B. General Note #1 on Sheet 2 shall be revised to be consistent with the "proposed tree line with Development Area Envelope" recommendations cited on Sheet 3. This issue may be addressed in combination with Note 5A above.
  7. The use of colored maps shall be subject to the approval of the Town Clerk. Any expense tied to demonstrating the acceptability of colored maps shall be the responsibility of the applicant.
  8. The Commission, for good cause, shall have the right to declare this approval null and void if the following deadlines are not met (unless a 90- or 180-day filing extension has been granted):
    - A. All final maps, a right-of-way dedication along Mt. Hope Road, and the common driveway and conservation easements for recording on the Land Records (with any associated mortgage releases) shall be submitted to the Planning Office no later than fifteen days after the appeal period provided for in Section 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant;
    - B. All monumentation (including delineation of the conservation easement with iron pins and the Town's official markers every 50 to 100 feet on perimeter trees or on cedar posts), with Surveyor's Certificate and the depicted common driveway work shall be completed or bonded pursuant to the Commission's approval action and Section 14 of the Subdivision Regulations no later than fifteen days after the appeal period provided for in Section 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant.

After discussion, the MOTION, as given above, PASSED unanimously.

### New Business

Town Council referral, signage in Town parks – Mr. Padick's 10/30/02 memo was noted. At the meeting, the Commission determined that the sponsorship banners do constitute signs as per our Regulations, which are subject to zoning regulation. Members then discussed whether (1) to refer the issue to Regulatory Review Committee for review and to propose a revision to our Regulations, or (2) to wait until a proposal to revise the Regulations is presented to the Commission. After discussion, they agreed by consensus to communicate to the Town Council that this signage issue will not be pursued by the Planning and Zoning Commission until a proposal to amend the zoning regulations is submitted to the PZC. It was noted that issues within the Parks Ordinance would also have to be revised, which requires Town Council action.

### Old Business (con't.)

Maplewoods, Sec. 2, 17 lots off Maple Rd., file 974-3 – Noting Mr. Padick's 11/1/02 memo outlining some alternatives for the PZC's consideration regarding open space dedication, members discussed these possibilities

and open space dedication in general. In the end, further discussion, including determination of the most appropriate open space dedication, was tabled until the 11/18 meeting.

Proposed amendment to Art. X, Sec. C.6 (signs) of the Zoning Regulations, file 1194 – Kochenburger MOVED, Gardner seconded to approve the application of Mansfield-Eastbrook Development Corp., LLC (file 1194) to amend Article X, Section C.6 of the Zoning Regulations, as submitted to the Commission and heard at a Public Hearing on October 21, 2002. A copy of the subject regulation as revised by this approval shall be attached to the Minutes of this meeting, and this amendment shall be effective as of December 1, 2002. Reasons for approval include:

1. The revision is considered to be acceptably incorporated into Article X, Section C of the Zoning Regulations and has been found legally acceptable by the Town Attorney. It incorporates adequate regulatory provisions to provide the Commission with appropriate review discretion, and is suitably coordinated with related sign provisions. It is noted that existing regulations allow the PZC to refer proposed signs to the Town's staff, Design Review Panel and other referral agencies;
2. The proposal is considered to be consistent with provisions of Mansfield's Plan of Conservation and Development, State and regional land use plans, and the provisions of Article I of the Zoning Regulations;
3. The proposal incorporates new flexibility for attached identity signage for commercial shopping center buildings, but does not alter the total square footage of permitted signage along a commercial building's front façade. The new flexibility may enhance building aesthetics and the public convenience.

MOTION CARRIED, all in favor except Goodwin (disqualified).

8-24 referral, request for bond release, Quail Run, Vinton Woods subdivision, file 1156 – awaiting additional work.

Pine Grove Estates, 13 lots proposed off Meadowbrook Ln., Public Hearing scheduled for 11/18/02.

Graduate Student Apartments/Downtown Master Plan Environmental Impact Evaluation – Members have received copies of portions of the draft EIE, and Mr. Padick will report on it at the 11/18/02 meeting.

#### Verbal Updates

2003 Plan of Cons. & Development – A citizen committee meeting is scheduled for 11/7/02; members were urged to attend this discussion of economic development for small towns.

Lands of Unique Value Study – The meeting to present final conclusions from this study was held on 10/30/02. The report will now be put into final form and delivered to the Town.

Storrs Center "Downtown" project – At the 11/5/02 meeting, one more consultant will be chosen.

UConn land use projects and issues – Mr. Padick and others who attended the "update" meeting last week were informed of progress on University land use projects, including the Hilltop apartments detention basin. Issues regarding the Student Code and the University water supply system were also discussed.

Proposed AT&T telecommunication tower between Baxter and Cedar Swamp Rds. – Town staff met recently with AT&T representatives. A public information session on the proposed project is to be held in Mansfield as part of the CT Siting Council application process on Nov. 19<sup>th</sup>. AT&T plans to float a balloon sometime prior to that date to indicate the visible location of their proposed tower.

#### New Business (con't.)

Coventry referral, proposed renewal of phases 6 and 7 of DeSiato sand & gravel permit, Old Schoolhouse Rd. – See Minutes of 11/4/02 Inland Wetland Agency meeting.

Special permit application for sale of alcohol at c.o.jones restaurant, 1254 Storrs Rd., file 1197 – Barberet MOVED, Kochenburger seconded to receive the special permit application (file 1197) submitted by Robert Potter for the sale of alcoholic liquor at a restaurant on property located at 1254 Storrs Rd., on property owned by the University of Connecticut, as described in application submissions, and to refer said application to the staff for review and comments, and to set a Public Hearing for 12/2/02. MOTION PASSED unanimously.

Subdivision application, Windswept Manor, 4 proposed lots off East Rd., file 1198 – Barberet MOVED, Kochenburger seconded to receive the subdivision application (file 1198) submitted by Patricia Malek for Windswept Manor subdivision, 4 proposed lots on property owned by the applicant located off East Road, as shown

on plans dated 7/18/02 revised through 10/4/02, and as described in other application submissions, and to refer said application to the staff, Design Review Panel, Town Council, Open Space Preservation Committee, Conservation Commission, Parks Advisory Committee, and Recreation Advisory Committee for review and comment, and to set a Public Hearing for 12/16/02. MOTION PASSED unanimously.

Subdivision application, Sibley Estates, 2 proposed lots on Mansfield City Rd., (file 1199) – Barberet MOVED, Gardner seconded to receive the subdivision application (file 1199) submitted by MCRA, LLC for Sibley Estates, 2 proposed lots on property located on Mansfield City Road owned by Brian McCarthy, as shown on plans dated 9/22/02, revised through 10/29/02 and as described in other application submissions, and to refer said application to the staff for review and comment. MOTION PASSED unanimously.

Chairman's Report – Mrs. Goodwin has resigned as one of the two PZC representatives to the Mansfield Transportation Committee. Mrs. Barberet will ask at the next meeting for a volunteer to replace her.

Field trip – Scheduled for Tuesday, November 19<sup>th</sup>, at 1 p.m.

The meeting was adjourned at 11:35 p.m.

Respectfully submitted,

Katherine Holt, Secretary

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**DRAFT**  
**NOT REVIEWED OR ACCEPTED BY COMMITTEE**  
**ATTACHMENTS NOT INCLUDED**

**Mansfield Advisory Committee on the Needs of Persons with**  
**Disabilities**

**Regular Meeting**  
**Tuesday, October 22, 2002**

**Minutes**

- I. **Attendance:** Sheila Thompson, Scott Hasson, Wade Gibbs, and Mary Thatcher.
  
- II. **Minutes:** of September 24, 2002 meeting were approved.
  
- III. **New Business:**
  - a) **Election of Chairperson:** S. Hasson agreed to become Acting Chairperson for this meeting.
  
  - b) **Secretary:** M. Thatcher agreed to do minutes for this meeting.
  
  - c) **Membership:** We need more members before we can fill the positions of chairperson and secretary.
  
- IV. **Old Business:**
  - a) **Post Office Box:** S. Thompson reported her conversation with the Postmaster and the suggestion that a drive-up box might work at the Four Corners between the two banks.
  
  - b) **Membership:** Tom Miller has expressed an interest in joining this committee. S. Hasson suggested additional names to be pursued.

- c) Community Center Membership Rates: No new information since C. Vincente reported that the committee has not met.
- d) Agency Funding Requests: These are to be reviewed by this committee as a whole when received, but each agency will be the particular responsibility for review by an individual committee member as well.
- e) Proposed addition to Natchaug Hospital: Plans have been forwarded from Planning and Zoning to J. DeWolf for review but his comments have not yet been received.
- f) Plan of Conservation and Development: No information yet and there is some uncertainty about what questions need to be asked. Perhaps H. Koehn can help.

The meeting adjourned at 3:05 PM.

Respectfully submitted,

Mary E. Thatcher

**RECREATION ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**October 16, 2002**

**ATTENDING:** Darren Cook, Sheldon Dyer, Donald Field, Dave Hoyle, Mia John, Joe Soltys  
**STAFF:** Jay O'Keefe, Curt Vincente  
**GUESTS:** Becky Lehman – Social Services Advisory Committee

- A. Call to Order – Chairman S. Dyer called the meeting to order at 7:40p.m.
- B. Approval of Minutes – J. Soltys moved and D. Field seconded that the minutes of September 18, 2002 be approved as written. So passed unanimously.
- C. Co-Sponsorship Reviews – No report. All three organizations will be invited to the December meeting. Due to active Fall programs, all were unable to appear in September, October and November.
- D. Old Business – C. Vincente introduced Becky Lehman who is representing the Social Services Advisory Committee. She was invited by the Committee to start a dialog on fee waiver recommendations for the new Community Center. A lengthy discussion ensued including history of the fee waiver ordinance, current issues, and planning for changes to accommodate Community Center memberships. A sub-committee of RAC members and SSAC members will meet to develop some recommendations.
- C. Vincente gave a brief update on the progress of construction and noted that the marketing consultant is researching and preparing an initial marketing plan. C. Vincente noted that the Lion's Club Memorial Park wooden guardrail project will start soon and the Southeast Park parking improvement project is underway.
- E. Correspondence – Two correspondence items were acknowledged.
- F. Director's Report – Due to the lengthy discussion on the fee waiver issues, C. Vincente noted that most of his report was covered under Old Business or will be discussed under New Business items.
- G. New Business – Summer Quarterly Report will be available at the next meeting. J. O'Keefe gave an update on fall programs. The next meeting is scheduled for November 20<sup>th</sup>.
- Having no other business, J. Soltys moved and D. Hoyle seconded that the meeting be adjourned. So passed unanimously at 9:30p.m.

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# Blue Ribbon Commission on Property Tax Burdens and Smart Growth Incentives

## Minutes

Friday, October 18, 2002

Legislative Office Building – Room 2B

Members in attendance: Chairman John DeStefano, Vice-Chairman Howard Dean, Mayor Alex Knopp, Mayor Jonathan Harris, Robin Stein, First Selectman Dale Clark, Joe Brennan (for Joe Rathgeber), Peter Rosa, Undersecretary of OPM W. David LeVasseur, Christine Nelson, First Selectman Robert Harrel, Lori Pelletier, First Selectman Richard Crane, Christopher Smith.

Chairman DeStefano called the meeting to order at 9:32 a.m. He introduced the First Selectman Richard Crane of Woodbury as the newest member to be appointed to the Commission.

Chairman DeStefano stated that nine members in attendance is a quorum and that Commission members or their designees were entitled to vote. He stated the meeting was the second of three “thinking meetings” with the topic being Smart Growth. The third meeting will be held on Friday, November 15, 2002. Myron Orfield will be the speaker at the November meeting, presenting information on a project he has been involved with for the Archdiocese of Hartford. The purpose of each of these meetings is to have a presentation of information with a speaker and a panel of invited speakers.

First Selectman Robert Harrel motioned to accept the September 27, 2002 meeting minutes. Christopher Smith seconded. Robin Stein made the following corrections: first page, last paragraph, fourth line; would like the correction to read “Connecticut’s tax system is the 6<sup>th</sup> most progressive state out of 8 states in the Northeast.” The minutes were approved as amended. The revised minutes of the July 26, 2002 meeting were introduced into today’s meeting minutes.

Chairman DeStefano welcomed John Rappa, Principal Analyst, Office of Legislative Research, CT General Assembly who presented a presentation entitled: *Smart Growth: What Is It and Why Is It Needed?* Rappa’s presentation suggested that a smart growth approach should deliberately use public policy to steer development toward existing, already developed areas and areas designated for new development and away from farmlands, forest, open spaces and other areas designated for preservation.

Rappa stated this issue is before the legislature because existing planning and zoning schemes give municipalities discretion. Zoning is a state power that is delegated to towns but with this comes discretion that includes smart growth elements.

Rappa said the problem of smart growth as it relates to sprawl is uncontrolled haphazard developments. Developments generally cited as sprawl are those that have the following characteristics: low density, single use, auto-dependent and located beyond existing urban and suburban centers and neighborhoods. The second issue of sprawl is transportation and technological changes cause problems of traffic congestion, overcrowded schools, deteriorating

neighborhoods, air and water pollution, higher taxes and loss of farmland, forests and other natural areas. These changes place a great deal of stress on municipalities and the people that work in them.

Smart Growth advocates believe it is an evolving concept that has no clearly defined set of principles or techniques. They recognize each area has its own set of problems and a dogmatic approach to smart growth is not a good idea. Smart growth policies generally steer development (1) toward areas where infrastructure already exists, and (2) away from areas where infrastructure does not exist where there is no apparent need for new development. These areas include farmland, forests and natural areas. Most smart growth advocates are not against growth and feel each area should retain some jurisdiction. They agree that conservation and development need to be balanced and CT State Plan of Conservation and Development attempts to do that. It costs less to build infrastructure in already developed areas than to develop infrastructure in areas where it does not exist.

The states of Maryland and New Jersey have Smart Growth plans in place which designate development in certain areas. High development areas and conservation areas give state agencies a framework in which to plan development. In CT, the Office of Policy and Management reviews projects that cost over \$100,000 and by law, must issue a statement on whether the project conforms to the state plan of conservation and development.

Currently under zoning laws in CT, when development occurs in a town that can impact the situation in a neighboring or adjoining town, that town must notify the other town.

CT has, over the years, developed some programs that use fiscal and tax policies in an attempt to steer development toward developed areas. These include funds for open space purchases, purchases of development rights, donations and tax credits for restoring historic homes in certain areas, and programs to remediate contaminated properties.

Chairman DeStefano introduced William Ethier, Executive Vice President/CEO for the Homebuilders Assoc. of CT, Inc. He had a handout and 2 appendices to his materials. Ethier says his organization is supportive of the "livable community" concepts and revitalizing urban centers with good land use planning and land designs. His fears are restriction of development. Smart growth mixes business with residential areas, making livable communities. This is not done in CT because the market cannot bear it and developers are thus not developing those types of projects. The market will bear single-family dwellings on an acre of land in the suburbs. Also the permitting delays and processes in the state are horrendous. Developers must pay a great deal of money out of pocket for permits and then still face delays. This process must be streamlined. He recommends that incentives be created to encourage businesses, job growth and residential development in balance with the environment and community character issues. Policy and "process" incentives should be encouraged, as well as density bonuses and public involvement in the planning and design of their communities.

First Selectman Howard Dean asked about how to attract to such developments "empty nesters" who do not want to be responsible for the upkeep of their single-family homes. Ethier stated that young single professionals are looking for an urban environment as well.

Robin Stein spoke of litigation delays, which further delay developments projects. Christopher Smith asked a question regarding a specialized land use appeals court to streamline the appeals process being used by the Homebuilder's Association. Ethier suggested that a body of specialized judges be used to speed up the process.

First Selectman Richard Crane spoke of developers that in small towns are often driven solely by monetary concerns. He said small towns often have part-time staff or volunteers working or elected to serve the community with development projects. He stated that developers should realize this fact when they come into a community and that regulations and processes should not be changed to ram approvals through the process.

Chairman DeStefano introduced First Selectman Susan D. Merrow of East Haddam and Chair of the CCM Smart Growth Task Force. The task force, comprising officials from municipalities across the state, has been meeting for a year and one half to discuss issues relating to smart growth. There is a strong desire of the task force members to honor and preserve the unique character of each of the 169 towns. She referred to sprawl and how it is driven by the need to grow the grand list, with a lot of unplanned development. She went on to say that her town of East Haddam is growing and developing at an alarming rate and that in turn is putting a strain on the town services, particularly schools, and results in traffic congestion. Her land use staff consists of one and one-half people and a moratorium on further development is being considered. She said municipalities often cannot afford to turn down bad land use proposals due to need for grand list growth. She spoke of the need for better education finance, and suggested impact fees (with incentives for village centers) and a increase in the real estate conveyance tax for open space and housing.

Chairman DeStefano introduced R. Nelson "Oz" Griebel, President/CEO Metro Hartford Regional Economics Alliance; Vice Chair CT Regional Institute for 21<sup>st</sup> Century; CT Transportation Strategy Board. Griebel spoke on behalf of these three organizations and addressed the issue of making urban centers attractive for residents, businesses and institutions. He spoke of growth incentive programs and how to include business and transportation needs as things to be considered. Transit oriented development is one option that has potential for the urban areas within the state.

Chairman DeStefano introduced John Radacsi, Assistant Director Policy and Development Planning for the CT Office of Policy and Management. He spoke of the Plan of Conservation and Development that OPM is responsible for and prepares every 5 years. It is a statutorily required plan and goes before the legislature for adoption. There is a special committee of the legislature that oversees this plan, which makes changes and recommendations to the legislature. As OPM goes forward in revising the plan, it has decided to focus on five areas of emphasis and/or themes, as distributed to the Commission: (1) well articulated growth management strategy and expected outcomes, (2) consistent state, regional and local strategies, (3) containing sprawls, protecting open space and maintaining rural character, (4) desirable urban communities and (5) improved land use, traffic congestion.

This plan will be drafted and out for public comment next year, revised and presented to the 2004 Legislature.

Chairman DeStefano stated that sprawl reflects the fact that there is a limited amount of land in this state and once developed, it is irreversible. As well as lack of policy, both local and statewide.

Undersecretary LeVasseur spoke of what he sees as another problem: an adequate and available supply of potable water for his community and other areas of the state and how development affects that. He would like to see a quantitative study conducted on this matter.

Mayor Alex Knopp spoke about the Smart Growth plan in Maryland and how successful it was. The plan in Maryland has a more urban orientation, and he suggests the Commission look to ways to steer investment into urban areas, i.e. "priority funding areas".

Robin Stein agrees with the problems put forth and added a lack of regional infrastructure as another problem.

Christine Nelson responded that another problem is relationship between expansion of sewer systems and growth.

Ethier stated that priority funding areas for a community is a good idea because it encourages balance.

First Selectman Dale Clark lives in Northeastern CT. His town of Sterling has no zoning regulations and those towns are seeing a large influx of growth, i.e. housing starts.

Peter La Rosa stated he feels optimistic and is hopeful now that the issues are on the table.

Stein also spoke about the potential impact of additional casinos on the state, particularly southwestern CT.

Chairman DeStefano summarized the problems and issues discussed today. They include:

- 1) Traffic
- 2) Affordable housing
- 3) Loss of open space
- 4) Economic and racial segregation as it applies to employment opportunities
- 5) Fiscal zoning and property tax
- 6) Water and sewer issues
- 7) Urban investment
- 8) Lack of regional solutions

Christine Nelson feels that at a local level, efforts to control growth sometime appear to be anti-growth. Chairman DeStefano acknowledged this as a regional planning issue. Christopher Smith suggested the Commission should also consider exploring incentives in the land use process to promote Smart Growth techniques both in urban and suburban areas.

Chairman DeStefano thanked all who attended today's meeting. Chairman DeStefano motioned to adjourn the meeting. Mayor Knopp seconded the motion. The meeting was adjourned at 11:36a.m.

Minutes respectfully submitted  
Jeanne Salois

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TOWN OF MANSFIELD  
Solid Waste Advisory Committee  
Minutes of the Meeting  
September 12, 2002

Present: Gogarten (chair), Kobulnicky, Ames, Hultgren (staff), Walton (staff)

The meeting was called to order by Chair Gogarten at 7:40 p.m. (Note: The meeting was preceded by the distribution of welcome bags at Carriage House and Orchard Acres apartments).

The minutes of the June 27<sup>th</sup> meeting were corrected to show the date of the Willimantic Downtown Coventry Fair to be September 29<sup>th</sup>.

Walton reported that the MMS Composting CD was available on the web at [DEP.state.ct.us/wst/recycle/school/home.htm](http://DEP.state.ct.us/wst/recycle/school/home.htm).

Hultgren reported that verbal approval of the landfill closure/bulky waste transfer had been received from the DEP and a consent order to formally authorize these activities would be drafted in late September.

A revised Pay-As-You-Throw (P-A-Y-T) bag system proposal for the Town's single-family refuse and recycling collection system was reviewed. Committee members were in favor of this system, but realize considerable public information effort will be required to explain why the changes are needed. Staff will produce a presentation that explains the proposal which can be reviewed at a future SWAC meeting.

Staff reported that they had been unable to derive an equitable volume or unit-based rate to supersede the weight-based system for multi-family collection. Staff recommends staying with the weight-based system for at least another year and trying to make "process" improvements to cut down on staff time to prepare the quarterly bills.

Walton reported that a fall rid litter day was scheduled for October 5<sup>th</sup> and that roadside litter would be accepted free at the transfer station.

Hultgren presented his memo recommending fee increases for bulky waste, single-family and multi-family collection and changes in the regulations dealing with fee waivers. A few edits and changes were made. The memo will now go to the Manager and Council for action.

Walton said she was working with the Recreation Office to get recycling containers placed at the park and recreation areas. The types of recycling containers were discussed. Recreation may have to budget for some of these containers due to their high cost.

Walton reported that she had met with the Mansfield and Region 19 school maintenance people to review their recycling set-ups for the beginning of the year. She

said the K-8 schools were in good shape, and she made recommendations for E.O. Smith.

Walton said that the few welcome bags she had left would be handed out to Clubhouse Apartments.

Walton said a composting workshop would be held this Saturday (Know Your Town Fair day). She also asked if committee members favored setting up a collection program for ink-jet cartridges, which they did. She will work on setting up collection sites. Finally, she said that the Tolland County office of the extension service was going to be sponsoring a workshop on backyard chemical-free home maintenance practices this fall and she offered to work with them to plan and sponsor this program.

Ames reported that the Styrofoam peanut recycling program (that she operates with a client) was going very strong. Walton said she would look into setting up a plastic bag recycling drop-off container at the transfer station (local supermarkets are no longer recycling them).

The next meeting was scheduled for October 10<sup>th</sup>.

The meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

  
Lon R. Hultgren  
Director of Public Works

cc: Town Manager, Town Clerk, Director of Finance, Virginia Walton, Steve Bowen,  
Dan Austin, file

TOWN OF MANSFIELD/DEPARTMENT OF CORRECTION PUBLIC SAFETY  
COMMITTEE

WEDNESDAY, September 11, 2002  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING

Minutes

Members Present: A. Barberet, R. Gergler, C. Lary, R. Pellegrine, Warden S. Sawicki, L. Seretny, W. Solenski, W. Stauder, S. Thomas,

Members Absent: R. Blicher, G. Cole

Staff: Major Coletti, Lead Warden Donahue, M. Hart, Counselor Supervisor Sponheimer

I. CALL TO ORDER

Chairwoman Barberet called the meeting to order at 3:08 p.m. and welcomed everyone present.

1. Matt Hart volunteered to serve as the recorder/secretary for the meeting.
2. Richard Pellegrine made motion to approve the minutes of May 8, 2002 with a correction to his first name ("Richard" as opposed to "Ray"). Wunderly Stauder seconded. The motion passed unanimously.

II. COMMUNICATIONS - none

III. WARDEN'S REPORT AND DISCUSSION

1. Population Status Report – Counselor Supervisor Sponheimer reviewed the Population Status Report and the "July 10 through September 10, 2002 Transfer and Discharge Report." The facility count is currently 920 inmates with a maximum capacity of 926. Inmates have been transferred to the Deardon building. The first floor houses 150 inmates who are participating in mandatory DUI-prevention programming, while the second floor has 148 inmates whom are attending to school. The ground floor contains the school buildings and the other part of the second floor combines addiction prevention services and education. No one else has such a progressive facility; staff is very energized.

Sue Thomas asked if the facility feeds everyone out of the same kitchen. The Warden confirmed that this is the case, but that everything is well planned out and the overflow unit has been disbanded.

Audrey Barbaret said that she was glad that the staff was not overwhelmed. The Warden explained that additional corrections officers, supervisors, counselors and

food service workers have been assigned to the facility, but she cannot release any numbers.

2. List of Offenses – Counselor Supervisor Sponheimer reviewed the List of Offenses for inmates currently housed at the facility. Walt Solenski asked if the minimum age is 18, and received an answer in the affirmative. Audrey Barberet asked about youthful offenders. Counselor Supervisor Sponheimer explained that a youthful offender is someone who committed a crime before the age of 18.

Wunderly Stauder stated that number of inmates (three) serving sentences for reckless endangerment seems high. Dick Pellegrine noticed a growing number of inmates have been arrested for failure to appear in court. Walt Solenski commented that when people fail to appear, bonds and fines usually increase as well as jail time.

#### IV. CHAIRMAN'S REPORT - none

#### IV. OPPORTUNITY FOR THE PUBLIC TO SPEAK

Ms. Neumuth asked if the personnel who review inmate files are employees of the Department of Corrections. The Warden responded that the staff members are DOC employees and are specialists in their field. The inmate's record shows the original charge and conviction.

Dick Pellegrine asked if there is ever any bargaining between facilities to keep inmates apart. The Warden responded that there is a population management system in place.

Walt Solenski asked if there was any gang research being conducted. The Warden responded that if staff suspect gang activity, the inmates are removed from the facility.

#### VI. OLD BUSINESS

1. Autodialer/Printer – Major Coletti gave an overview of the facility's new community notification system. Audrey Barberet asked if any other Connecticut facilities are using this system, and the Major responded that Bergin's system would be a pilot project for Connecticut. In order to test the new system, the calling list needs to be updated and verified.

The following protocols will be put into place for the new system:

- The system will be tested once per month using a small group of numbers
- The entire calling list will be tested twice per year
- Staff will order the calling list according to geographic proximity
- The Mansfield Record will be used to advertise the new system

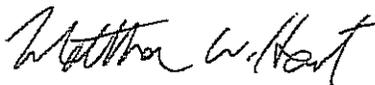
VII. NEW BUSINESS

1. Landscaping - Audrey Barberet asked about the status of landscaping at the facility. Major Coletti reported that staff had conducted a pre-bid meeting with contractors the previous Friday.
2. Fishing Access - Walt Solenski reported that a handicapped person might need to park on the facility side of the highway in order to access the fishing area. The Warden responded that these requests could be determined on a case by case basis.

VIII. ADJOURNMENT

Chairwoman Barberet adjourned the meeting at 3:36 p.m.

Respectfully submitted,



Matthew W. Hart  
Assistant Town Manager

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# TOWN OF MANSFIELD CORRECTIONAL FACILITY LIAISON COMMITTEE

September 11, 2002

## Minutes

Members and Staff Present: Same as DOC Public Safety Committee

### I. CALL TO ORDER

Chairwoman Barberet called the meeting to order at 3:37 p.m.

1. Selection of Recorder – Matt Hart volunteered to serve as the recorder for the meeting.
2. Minutes - Richard Pellegrine made motion to approve the minutes of May 8, 2002. Wunderly Stauder seconded. The motion passed unanimously.

### II. COMMUNICATIONS - None

### III. WARDEN'S REPORT AND DISCUSSION

1. Community Outreach – the Warden reported that there are no new community outreach crews.
2. Programming Updates - the Warden talked about how staff was concentrating on DUI programming, and increasing domestic violence classes. The school has doubled enrollment and religious services now has a part-time imam for Muslim inmates. Audrey Barberet asked whether several faiths offered services at the facility, and the Warden replied that services are largely provided through volunteers.

Audrey Barberet inquired about whether the facility had enough space and if the committee could have a tour of the new facility. The Warden stated that the next meeting could be held at Bergin.

Walt Solenski asked about snow plowing and the Warden explained that staff and inmates remove the snow.

Dick Pellegrine remarked that he had seen a DOT van and a community outreach crew doing roadside litter pickup and that he was concerned that one individual was clearly out of sight. The Warden stated that staff would do another spot check on the community outreach crews.

Walt Solenski asked if there was any immediate plans to expand the facility and the response was no.

IV. OPPORTUNITY FOR PUBLIC TO SPEAK - none

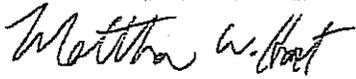
V. OLD BUSINESS - none

VI. NEW BUSINESS - none

VII. ADJOURNMENT

Chairwoman Barberet adjourned the meeting at 4:08 p.m.

Respectfully submitted,



Matthew W. Hart  
Assistant Town Manager

# TOWN OF MANSFIELD

## OPEN SPACE PRESERVATION COMMITTEE

Minutes of October 15, 2002 Meeting

Members Present: Ken Feathers, Jim Morrow (Chair), David Silsbee and Vicky Wetherell

1. **David Silsbee acted as Secretary**
2. **The minutes of the September 17, 2002 meeting were approved.**
3. Vicky Wetherell reported on progress on properties between Crane Hill Road and Puddin Lane, the Larkins property adjacent to Schoolhouse Brook Park and the Mullane property adjacent to the Coney Rock Preserve.

The Gordon property on Bone Mill Road, adjacent to Shelter Falls Park was discussed. The committee recommended that the Town purchase sufficient acreage to protect the stream corridor, but not pursue purchase of the fields further up the property.

The Mansfield auto Parts property along the Willimantic River near Cider Mill Road was discussed. Discussion was postponed until the next meeting. More information is needed about the site.

4. Dan Donahue's forest management plan for Fifty-Foot Preserve was discussed. The problem of dealing with invasive plants on the property was discussed and alternative strategies were considered. The committee was concerned about the amount of labor involved in thinning and invasive plant control.
5. Vicky presented upcoming meeting dates for the Plan of Conservation and Development. A working group meeting on updates for Plan of Conservation and Development was proposed and tentative dates discussed. Vicky will contact members to schedule a time.
6. **The meeting was adjourned at 9:20 p.m.**

Respectfully submitted,

David Silsbee  
Acting Secretary

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**TOWN/UNIVERSITY RELATIONS COMMITTEE  
COMMITTEE MEETING  
Tuesday, October 8, 2002  
University of Connecticut  
Public Safety Complex**

**Minutes**

Present: P. Barry, M. Berliner, T. Callahan, E. Daniels, C. Henry, R. Miller, G. Muccilli, A.J. Pappanikou, W. Rosen,

Absent: A. Barberet, R. Hudd, E. Paterson, L. Schilling, W. Simpson

Staff: M. Hart, G. Padick

Tom Callahan called the meeting to order at 4:11 p.m.

**1. Public Comment**

None.

**2. September 10, 2002 Meeting Minutes**

AJ Pappanikou made a motion to approve the minutes of September 10, 2002, with three corrections:

- a) "Muecillo" should be changed to "Muccilli"
- b) Under item 4, change second sentence of first paragraph to read, "Town staff has met only with University staff thus far, and plans to meet with the Connecticut Water Company, the Windham Water Works and the Connecticut Department of Environmental Protection."
- c) Under item 4, change last sentence to read, "Tom Callahan added...that drilling another well in the Fenton would be very controversial."

Bill Rosen seconded. The motion passed unanimously.

**3. Introduce Rich Miller, Director of Environmental Policy**

At this point, Tom Callahan introduced Rich Miller, the University's new Director of Environmental Policy and commented that the University was delighted to have Rich on Board. Rich explained that he sees his job as having a three-part mission:

- a) Ensure environmental compliance with respect to the University's capital building program (e.g. UConn 2000 and UConn 21<sup>st</sup> Century);
- b) Conduct a series of environmental audits to ensure compliance organization-wide;  
and

- c) Make UConn an environmental leader, in part by collaborating with town and grassroots initiatives, and by integrating faculty expertise within the organization's day-to-day operations.

Rich encouraged committee members to free to contact him at 860-486-8741.

AJ Pappanikou asked Rich if he felt as though he (Rich) had sufficient jurisdiction regarding environmental issues? Rich responded that he believes he has the authority to serve as the university's "environmental conscience."

Greg Muccilli asked Rich if he planned to do any work with the students? Rich replied that he does plan to partner with students and that the student chapter of ConnPIRG, an environmental advocacy group, has already contacted him.

#### **4. Update re: Mansfield Downtown Partnership**

Tom Callahan reported that the Partnership had conducted its first annual meeting on September 26, 2002. At the meeting, members appointed a slate of officers and adopted the organization's bylaws. Also, the membership drive is proceeding very well, with a count of 133 members. In addition, the Partnership will soon be selecting a consultant to prepare the municipal development plan for Storrs Center and the environmental impact evaluation (EIE) for Storrs Center should be available on October 22, 2002.

#### **5. Separatist Road Detention Pond DEP Permit**

Tom Callahan reported that on October 3<sup>rd</sup> the Department of Environmental Protection conducted its public hearing concerning the dam safety permit for the Separatist Road detention basin. The public has until October 11, 2002 to submit any comments regarding the construction plans. The University hopes to complete some or all of the work this season.

Martin Berliner asked if the University would be submitting any additional revised plans? Tom replied that they would not be submitting any further changes. Martin said he would then ask the Town's ground water consultant to complete her report.

#### **6. Spring Weekend**

Bill Rosen stated that the Town Council has requested a legal opinion from the Town Attorney regarding various aspects of Spring Weekend. He cited the 2002 statistics of 105 arrests and 151 ambulance calls and said that the Town, although desiring to work with the University on this matter, need to ensure that it addresses the safety of its citizens.

Tom Callahan explained that the University had held a partial debriefing on Spring Weekend and had looked at a range of options. University staff share Bill's concerns and Tom believes that he will have more to report at the next meeting.

Greg Muccilli added that the Undergraduate Student Government (USG) would like to have the responsibility for coordinating Spring Weekend and that hopefully they could sponsor an event like last year's. Phil Barry stated that he is concerned that a USG-sponsored event would not draw a significant number of participants.

Martin Berliner said that he heard that the University was considering a change to the academic calendar that would effectively schedule Spring Weekend earlier in the year. From his perspective, it would be beneficial to schedule the event during a time of the year that was less conducive to large outdoor gatherings.

Tom replied that the Committee will be able to review this item on a monthly basis and that it is one of our more complex issues for discussion.

Bill closed by saying that although the University could sponsor a terrific program, we still need to be able to deal with the problem of having 10,000 students gathering and drinking in one location.

## 7. Other

- a. Enrollment – Martin Berliner asked if the University planned additional growth in the freshman class for the Storrs campus. Carole Henry explained that most of the growth next year would be at regional campuses, but that Storrs will need additional beds just to alleviate the existing housing shortage.

AJ Pappanikou made a motion to adjourn at 4:55 p.m. Bill Rosen seconded. The motion passed unanimously.

Respectfully submitted,



Matthew W. Hart  
Assistant Town Manager

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## AGRICULTURE COMMITTEE

### MINUTES OF OCTOBER 9, 2002 MEETING

PRESENT: Bob Peters, Charlie Galgowski, George Thompson, Gary Zimmer, Al Cyr, Vicky Wetherell

1. Al Cyr was acting chairman.
2. Minutes of the September 11, 2002 meeting were approved.
3. **Update of the Town's Plan of Conservation and Development**  
Gary Zimmer explained the role of this document in planning for farmland preservation for the next 10 years. He indicated that people are needed to serve on the citizen committee for updating the Town plan, and that meeting dates have been established. Notices about these meetings will be sent to committee members. Al Cyr will attend meetings and report back to the committee.

The committee began discussion about updating the Agricultural Resources section of the Town plan. The first task is to make a list of points for the text in the new Town Plan. The committee will review the items discussed at this meeting and add to them at the next meeting. Review of text in the 1993 Plan will follow the completion of this list.

4. **Annual Town Report**  
The committee discussed items to include in this report.

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# TOWN OF MANSFIELD

## TRAFFIC AUTHORITY

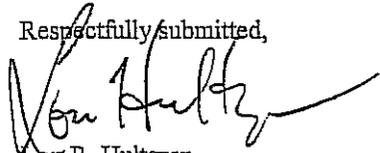
Minutes of Meeting Held November 7, 2002

Present: Lon Hultgren, John Jackman, Grant Meitzler, Greg Padick, and Mike Darcy

1. No Parking Fines – No action taken.
2. Speed Hump Requests & Studies
  - a) Hultgren distributed speed data for Baxter Road north of Forest Road. A fourth speed hump north of the curve north of Forest Road (as originally proposed by Engineering) was approved.
  - b) Hultgren distributed post-hump speed data for Cedar Swamp Road. One year surveys will be sent out next week. Surveys for Baxter Road will be sent out as soon as post-hump speed data is available.
  - c) Speed data for Atwoodville Village was reviewed. Speeds over the posted speed are high enough to warrant speed humps; however, the ADT is relatively low. Engineering will study their application here in more detail.
  - d) New requests have been received for Chaffeeville Road (near Gurleyville), Hunting Lodge #2 and Moulton Road. Staff will get additional speed data for these locations.
3. Speed Limit on Separatist Road – Hultgren's data on lot densities vs. speed limits in Town was reviewed noting that all three sections of Separatist Road fell between the typical higher density (25 mph) and lower density (30 mph) segments. Speed limit effectiveness in slowing traffic as well as high pedestrian traffic in this area was debated. Potential traffic calming for this road was discussed in the light of Hultgren's research showing collector and arterial traffic calming throughout the world. As no consensus could be reached, no decisions were made and staff will continue to study the matter for the next meeting.
4. Baxter Road/Route 195 Intersection – Still waiting for DOT response.
5. Birch, Bone Mill and Weaver Road Intersections – No report yet from engineering.
6. No Jake-Brake Zone – Referred to DOT.
7. Request for "School Bus Stop Ahead" – No report yet from engineering.
8. No Parking Signs on Carriage House Drive – Staff has yet to discuss the status of the proposed parking area with the apartment managers.
9. Request for Intersection Warning Sign on Route 195 at Rockridge Road – Staff will refer to DOT.
10. Request for No Parking Sign at Gas Line Substation on Maple Road (near Fieldstone Lane) – After reviewing the facts of this request, it was felt this was not a matter under Traffic Authority jurisdiction (it is off the road). No action was taken—staff will refer this to the Recreation Department since it involves parking on other Town lands.
11. Review of Bicycle "Share the Road" Signs (Council Request) – Hultgren presented AASHTO guidelines suggesting signs at 1/4 mile (1320 ft) distances plus turns and junctions. It was therefore approved (subject to staff's verification of the AASHTO guidelines) to have the Town's signage reduced to this spacing (Town signs now average 900 ft between signs). Members did not favor reducing the size of the current signs (they are 30 x 30).
12. Traffic Signals on Route 195 – Meitzler explained the modifications to the controllers at 195/44 and 195/No. Eagleville that DOT Traffic engineers made last week. He said that the style of the 195/No. Eagleville controller was limiting the options for this signal. Jackman said that the 195/No. Eagleville signal was still functioning poorly. Meitzler will continue to monitor this signal and DOT's efforts in this regard.

13. Traffic Study – UConn Grad Student Housing – Padick reported that he had reviewed the EIE and it reported additional traffic on Route 195 and recommended the coordination of signals on Route 195 through the downtown area.

Respectfully submitted,



Lorr R. Hultgren  
Acting Chair  
Mansfield Traffic Authority

cc: Traffic Authority File  
Traffic Authority Members  
Mansfield Town Council  
Transportation Advisory Committee

REC'D NOV 7 2002

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**Mansfield Youth Service Bureau Advisory Board  
Meeting Minutes  
Tuesday, November 5, 2002  
12:00 Noon  
at MMS Conference Room**

In attendance were: Jim Mooney, E.O. Smith student; Janit Romayko, YSB; Pat Michalak, YSB; Jamie Russell, Assistant Principal, Mansfield Middle School; Jerry Marchon, Mansfield Police; Ethel Mantzaris, Resident/Chairperson; Jeff Cryan, Principal, Mansfield Middle School; Molly Kirouac, Resident; Chuck Leavens, E.O. Smith

Excused: Frank Perrotti, Monitor at Town Hall for voting

Absent: Maria Kern, Katie Mingrone

Meeting called to order at 12:02PM.

Agenda items included:

**1. NECASA Request:** North East Communities Against Substance Abuse has requested \$1,450.40 for "program costs of Volunteer with Youth Recognition Awards, NECASA Warning Card Campaign and other NECASA programs in the community." Jerry Marchon moved, seconded by Chuck Leavens to "recommend that \$1,450.40 be funded to NECASA for said purposes." Vote was unanimous.

**2. NECASA Letter:** The Executive Director of NECASA wrote the YSB in September requesting that a letter be written outlining what NECASA has done in Mansfield. Budgetary constraints are proving to be a reality for NECASA and the organization may use the letter to advocate with organizations and individuals that impact with its funding. It was agreed that such a letter be written.

**3. Update: YSB: October, 2002 included:**

**7<sup>th</sup>/8<sup>th</sup> Grade:** Community Service Group has been quite active. This group grew out of the Anti-Smoking group in 2001 and the students carried over from last year to this on their own.

The group of 37 students volunteered at Juniper Hill with bingo, the WAIM /Soup Kitchen serving meals, the Town Transfer Station with clean up/weeding and with the Mansfield Recreation Departments "Haunted Hallway" decorating and monitoring. This group will be contributing to holiday baskets and plans to be working on the 3<sup>rd</sup> Anti-Smoking video in the spring of 2003.

**b. The Regional Advisory Council:** of the Capitol Region (E.R.A.S.E.) has received a 5-year \$100,000 federal grant for P.A.W.S. Mansfield has been included for the past 8 years and will continue to do so. Activities planned for the fall include a youth planning session and a Leadership/ROPES Retreat on November 19 at Hemlocks Outdoor Education Center in Hebron, CT. Pat will select 4 students with the Community Service teacher to participate.

**c. "What's the Scoop":** was held on October 17<sup>th</sup> at MMS. This is a 7<sup>th</sup>/8<sup>th</sup>-grade communication workshop for parents and students and there were 136 in attendance. A follow up in the spring will be held.

**d. Caseloads:** remain consistent and John Haney, M.D. consults bi-weekly.

**e. YSB & MMS:** are sharing a 2<sup>nd</sup> year Springfield College School of Social Work student, Kris Robinson. Kris is running two groups at MMS, seeing clients at YSB with Dr. Haney and will be facilitating a parent group at the Smyth Bus Co. building for interested parents. It will be held on Friday mornings and will run for 4-6 weeks. This graduate student placement arose out of a need at MMS because of several multi-problem cases including home visits and parental involvement. Kris will be involved in all of the aspects of these needs and YSB will supervise her.

**4. Update: Staff:** YSB Secretary has been reassigned to SSD office. The thought is to wait for the new Director of Social Services to have the opportunity to determine the staffing level. There was some discussion about the decision and the process. Chair and Assistant Chair met with Janit Romayko when memo was issued on 10/9/02. A temporary part time receptionist is being considered for the YSB. After some discussion it was decided that deferring to the new SSD Director will be the decision honored.

**5. Upcoming Legislation:** There will be a legislative issues forum in December, 2002. Newly elected representatives from the region will be invited to discuss areas of concern such as education, health, children/youth services, elder services, persons with disabilities, housing, economic opportunity and emergency financial assistance/municipal social services. The group will follow the "Youth" In-Crisis legislation which was an unfunded mandate in 2001-2002 and a YSB line item increase. YSB receives \$16,484 and has not received a substantial increase since 1977.

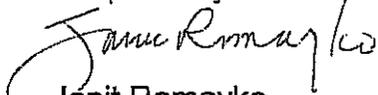
Jeff Cryan had some concerns about the Anti-Bullying legislation. An ED166 form has to be filled out and confidentiality is a major concern of his. Everything has to be handled on a case by case basis. When bullying reaches the felony level, the Superintendent has to be notified by Juvenile Court and the actual legislation needs to be a bit more specific.

**6. Other:** Meetings Schedule can be flexible. This was drawn up by Sub-Committee in 9/02 and is subject to change. A tour of divorce court is a request after such a positive visit to Juvenile Court with Judge Michael Mack. Meetings are:

December 10, 2002 at YSB	Sub-committee
January 14, 2003 at YSB	Sub-committee
February 11, 2003 at MMS/Court	Larger group
March 11, 2003 at YSB	Sub-committee
April 8, 2003 at MMS	Larger group
May 13, 2002 at Willington Pizza	Larger group

Meeting adjourned at 1:05PM

Respectfully submitted,

  
Janit Romayko  
Secretary

**Next Meeting:**      **Sub-committee**  
**Tuesday, December 10, 2002**  
**10am at YSB**

**Agenda:**

- 1. Update**
- 2. Other**

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Town of Mansfield  
Emergency Services Operations and Management Improvement Project  
Action Plan

No.	Action Step	Responsibility	Timeline	Modified Timeline	Status
1	Town Council/Fire Departments agree to consider re-organization process	FD/Town staff	Oct. – Nov. 2001		Complete
2	Conduct research and make recommendations with respect to operations and management of emergency services	Prof. Donahue	Nov. 2001 – May 2002		Complete
3	Develop length of service awards program for volunteers	Mgmt. Team	Mar. - July 2002	Mar. 2002 - Jan. 2003	Plan out to bid
4	Develop proposed job description, prospectus and compensation package for paid Fire Administrator and submit to Town Council for review and action	Mgmt. Team	June - July 2002		Complete
5	Implement ICMA 401a and 457 plans for full-time personnel	Mgmt. Team	June - July 2002	June 2002 - Jan. 2003	MERS actuarial study in process
6	Develop deferred compensation plan for part-time personnel and present to Town Council for review and action	Mgmt. Team	June - Aug. 2002	Nov. 2002 - Jan. 2003	Propose 457 deferred comp plan
7	Implement joint purchasing where possible	Mgmt. Team	July-02		?????
8	Conduct recruitment for Fire Administrator	Mgmt. Team	July - Sep. 2002	July - Dec. 2002	Oral board complete
9	Develop and implement pilot test for joint ambulance coverage for volunteer personnel	Mgmt. Team	July - Sep. 2002		?????
10	Develop and propose standardized employment conditions for paid personnel. Present recommendations to Town Council for review and action	Mgmt. Team	July - Oct. 2002	July 2002 - Jan. 2003	Town labor atty. reviewing mgmt. team proposal
11	Fire Administrator begins work	Mgmt. Team	Sep. - Oct. 2002	Dec. 2002 - Jan. 2003	
12	Review potential operational and management improvements, including re-organization and partial or full consolidation of departments. <b>Also include recommendation re role of Fire and Emergency Services Commission.</b> Achieve consensus on plan. Present plan to Council for review and comment.	Mgmt. Team	Sep. 2002 - April 2003	Jan. - June 2003	
13	Recruit volunteer coordinators for each department. Develop cafeteria-style volunteer recruitment, retention and recognition program. Present proposals to management team and Town Council, where appropriate.	Fire Admin. & Vol. Coordinators	Sep. 2002 - April 2003	Jan. - June 2003	
14	Develop consolidated budget for fire department operations	Mgmt. Team	Jan. – April 2003		
15	Town Council reviews and adopts consolidated budget	Mgmt. Team	April - May 2003		
16	Town and fire departments execute successor fire services agreements, if necessary	Mgmt. Team	May – June 2003	July - Aug. 2003	
17	Implementation of operational and management improvements	Mgmt. Team	May 2003 – June 2004	July 2003 - June 2004	
18	Review and analyze results of improvements with respect to project goals and report results to Town Council	Mgmt. Team /Prof. Donahue	Dec. 2004		

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Item #13

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NOV 18, 2002

To: Mansfield Town Council  
4 South Eagleville Rd.  
Storrs CT 06268

From: Robin Weir  
70 Birchwood Hgts.  
Storrs CT 06268

Re: Please preserve the best in  
the village character of our town.

Please do not change our current  
ordinances on advertising to allow  
for commercialization of our public  
areas such as Mansfield Hollow State  
Park. Please vote against any  
proposals that would change ordinances  
to allow for commercial advertising.

Sincerely,  
Robin Weir

REC'D NOV 20 2002

R115

Nov. 15, 02

We would be very much  
opposed to any Commercial  
activity which would deface  
the beauty of Mansfield  
Hollow State Park

I assume you came to  
your position because you  
felt the same way

Fred & Pearl Emmert  
70 Birchwood Hts  
Storrs, Ct.

REC'D NOV 18 2002

214 Wormwood Hill Rd.  
Mansfield Center,  
Connecticut 06250

November 14, 2002

Town Council  
4 S. Eagleville Rd.  
Storrs, Connecticut 06268

To the Council:

We are not in favor of advertising in the public places of Mansfield, and we oppose changing town ordinances to permit such advertising in our recreational areas.

Please vote against any motion to allow private advertising in the parks.

Sincerely,

Harold J. Abramson  
Carol A. Abramson

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INTENTIONALLY

November 12, 2002

Town Council  
Town of Mansfield  
4 South Eagleville Road  
Storrs, CT 06268

Dear Town Council Members:

I want to thank you for your support of Tri-Town Youth Football & Cheerleading Association and the Mansfield Little League in regards to our banner sponsorship program. Our members and participants greatly appreciate your willingness to work with us to make these programs successful and fiscally sound. Your efforts to come to a feasible solution to the "commercial advertising" versus "sponsorship recognition" issue have been commendable. However, I wish to bring to your attention the timetable that both organizations operate on. In the months of November and December we approach businesses in town to determine if they will commit to sponsoring our programs for the coming year. This is done at this time because most businesses are developing their budgets for the coming year. We, obviously, want them to consider Football or Baseball for charitable donations. It would not be prudent business for either Tri-Town Youth Football & Cheerleading Association or Mansfield Little League to ask for sponsorships if we could not appropriately recognize these businesses for their generosity and support. I ask that you put forth every effort to expedite the legal process of changing Mansfield's park regulations so that we can secure the success of both youth sports programs for the coming year.

I thank you in advance for your consideration of this matter and your continued support. If you should have any questions regarding either program, please feel free to contact me at 860-208-8770.

Sincerely,



Diane Nadeau  
President, Tri-Town Youth Football & Cheerleading Association  
Treasurer, Mansfield Little League

## SUPPORT FOR YOUTH SPORTS SPONSORSHIP BANNERS IN MANSFIELD

I am a resident of Mansfield, CT and I support youth sports organizations in my town. I believe that sponsorship banners displayed on the athletic fields in our parks are appropriate means of thanking corporate sponsors for their support. Furthermore, I feel that as long as the banners are well maintained they are not unattractive or a distraction to nearby nature walks. Corporate sponsorships are the most effective and safest way to raise money to cover increasing operating expenses of our youth sports programs. I am in support of changing park regulations and zoning regulations to allow town sponsored youth sports organizations to display sponsorship banners.

NAME	ADDRESS	SIGNATURE
1 Mark Shannon	408 Eastbrook Heights Mansfield	Mark Shannon
2 Alice M. Emerson	97-A Knowlton Mill Rd Storrs	Alice M. Emerson
3 Julie Phillips	101 Coventry Rd. Mansfield	Julie Phillips
4 PERRY PHILLIPS	101 COVENTRY RD, MANSFIELD CT	Perry Phillips
5 THOMAS BURKE	37 KNOWLTON HILL RD STORRS	Thomas Burke
6 Martha Siskman	52 Charles Lane Storrs	Martha Siskman
7 Bob Keplesky	734 Storrs Rd	Bob Keplesky
8 Patricia Bergman	57 W. Newbrook Rd	Patricia Bergman
9 Barbara Giardina	48 Storrs Heights Rd, Storrs	Barbara Giardina
10 David Quimette	206 Brookside Ln Mansfield	David Quimette
11 Robert Milvae	45 Summit Rd	Robert Milvae
12 STEVE LANE	131 BROOKSIDE LN	Steve Lane
13 Scott Mather	59 Boulder Lane	Scott Mather
14 DUDLEY HAMILIN	61 CHAFFEEVILLE RD	Dudley Hamlin
15 Julie Menard	131 Brookside Ln.	Julie Menard
16 Wendy Hamlin	61 Chaffeeville Rd	Wendy Hamlin
17 Carolyn Belk	97 Knowlton Hill	Carolyn Belk
18 Judy Mather	59 Boulder LA Storrs	Judy Mather
19 Scott Cooper	264 Mt Hope Rd #32	Scott Cooper
20 Brian Ross	604 Browns Rd	Brian Ross
21 Christopher J Blanchette	91 Chaffeeville Rd	Christopher J Blanchette
22 Karen Butler	91 Chaffeeville Rd	Karen Butler
23 JUDY GRAHAM	604 Browns Rd	Judy Graham
24 Chris Sewell	14 Derek Dr	Chris Sewell
25 Heidi Young	134 Foster Dr.	Heidi L. Young

UCONN STUDENTS ENROLLED AT STORRS CAMPUS, 1985-2002\*

Item #16

Academic Year	Undergrad. F/T	Undergrad. P/T	Total Undergrad.	Total Grad.	Total
Spring, 1985	10,954	994	11,948	-----	
Fall, 1985	11,584	1,108	12,692	5,599	18,291
Spring, 1986	10,747	1,182	11,929	-----	
Fall, 1986	11,806	1,240	13,046	5,711	18,757
Spring, 1987	11,028	1,257	12,285	-----	
Fall, 1987	12,526	1,159	13,685	6,380	20,065
Spring, 1988	11,450	1,226	12,676	-----	
Fall, 1988	12,743	1,200	13,943	6,590	20,533
Spring, 1989	11,612	1,344	12,956	-----	
Fall, 1989	12,276	1,399	13,675	6,591	20,266
Spring, 1990	11,286	1,397	12,683	-----	
Fall, 1990	12,307	1,265	13,572	7,001	20,573
Spring, 1991	11,220	1,416	12,636	-----	
Fall, 1991	11,321	1,249	13,128	4,329	17,457
Spring, 1992	10,838	1,329	12,167	4,131	16,298
Fall, 1992	11,321	1,170	12,491	4,399	16,890
Spring, 1993	10,353	1,228	11,581	4,206	15,787
Fall, 1993	10,830	1,075	11,905	4,549	16,454
Spring, 1994	9,849	1,149	10,998	4,229	15,227
Fall, 1994	10,328	1,058	11,386	4,503	15,889
Spring, 1995	9,546	1,144	10,690	4,118 (est.)	14,808
Fall, 1995	10,271	1,059	11,330	4,405	15,735
Spring, 1996	9,475	1,184	10,629	4,068	14,697
Fall, 1996	10,271	1,059	11,330	4,405	15,735
Spring, 1997	9,557	1,106	10,663	3,882	14,545
Fall, 1997	10,362	956	11,318	3,863	15,181
Spring, 1998	9,567	1,142	10,709	3,287	14,355
Fall, 1998	10,740	942	11,682	3,646	15,328
Spring, 1999	9,894	732	10,626	3,187	13,813
Fall, 1999	11,411	576	11,987	3,347	15,334
Spring, 2000	10,662	718	11,380	3,152	14,532
Fall, 2000	12,234	728	12,962	3,246	16,708
Spring, 2001	11,309	728	12,037	3,222	15,259
Fall, 2001	13,017	571	13,588	3,367	16,955
Spring, 2002	12,103	928	13,031	2,867	15,898
Fall, 2002	13,688	525	14,213	3,705**	17,918

\* As of 11/12/02, Off. of Inst. Resources (486-1904)

\*\* Includes professional Pharmacy program

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**UCONN STUDENTS LIVING ON CAMPUS AT STORRS, 1985-2002\***

<u>Acad. Year</u>	<u>Undergrad.</u>	<u>Grad.</u>	<u>Total</u>
Fall, 1985	9,233	440	9,673
Spring, 1986	8,847	432	9,279
Fall, 1986	9,300	455	9,755
Spring, 1987	9,070	442	9,512
Fall, 1987	9,566	419	9,985
Spring, 1988	8,969	417	9,348
Fall, 1988	9,464	429	9,893
Spring, 1989	8,911	437	9,348
Fall, 1989	8,772	432	9,204
Spring, 1990	8,067	425	8,492
Fall, 1990	8,655	433	9,088
Spring, 1991	7,915	405	8,320
Fall, 1991	8,191	441	8,632
Spring, 1992	7,437	430	7,867
Fall, 1992	7,628	424	8,052
Spring, 1993	6,889	428	7,317
Fall, 1993	7,152	465	7,615
Spring, 1994	6,390	456	6,846
Fall, 1994	6,702	421	7,123
Spring, 1995	6,100	414	6,514
Fall, 1995	6,567	390	6,957
Spring, 1996	6,020	410	6,430
Fall, 1996	6,675	414	7,089
Spring, 1997	6,089	372	6,471
Fall, 1997	6,473	418	6,819
Spring, 1998	5,969	378	6,347
Fall, 1998	7,212	414	7,626
Spring, 1999	6,635	417	7,052
Fall, 1999	7,818	430	8,248
Spring, 2000	7,142	411	7,553
Fall, 2000	8,259	440	8,699
Spring, 2001	7,952	421	8,373
Fall, 2001	9,247	543	9,790
Spring, 2002	8223	425	8,648
Fall, 2002	9,868	449	10,317

\*As of 11/12/02, Off. of Resid. Life (486-2926)  
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Item #17



<http://www.ctnow.com/news/opinion/commentary/hc-budgetcommentary1110.artnov10.story>

## Balance Past Due

### State Lawmakers Face An Ugly - And Growing - Budget Mess

By WILLIAM A. MCEACHERN

November 10 2002

Now that the victory glow of election night has dimmed, the newly anointed must face fiscal reality. And the picture is ugly.

First, a quick review of recent budgets:

The general fund budget for fiscal year 2001, the last of the boom years, ended with a surplus of \$576 million. In a reversal of fortune, the fiscal 2002 budget began bleeding red soon after adoption and got worse as the year progressed. To close the gap, lawmakers drew down most of the 2001 surplus, drained the rainy day fund of \$595 million and came up with only about \$120 million from tax increases and spending cuts.

Despite all that, the budget still finished \$222 million in the hole, an amount papered over with debt.

To pass a balanced budget for fiscal 2003, the current budget year, lawmakers increased some taxes and cut spending programs more than in fiscal 2002. One of the hardest hit was the University of Connecticut, whacked more than 5 percent. But the heavy lifting was still done by a long list of one-time revenue shots and spending gimmicks. These included the sale of Anthem stock, revenue from the tobacco trust fund and the sale of state assets to quasi-public authorities. These one-time revenue sources totaled at least \$500 million.

One-time revenue shots are like fiscal time bombs, sure to crater the budget the following year. After all, a one-time source disappears the following year, but the spending programs it funds live on.

One-time spending cuts have a similar effect. For example, state budgeters cut the contribution to the teachers' retirement fund, but they can't easily do that again next year. One-time expenditure cuts total at least \$100 million in the current budget.

Even if all the revenue and expenditure plans in the current budget come true, the one-time revenue increases and one-time expenditure cuts have dug at least a \$600 million hole in next year's budget, fiscal 2004. But nobody believes the current budget will hold up. According to the comptroller's latest projections, revenues will fall \$392 million short of expenditures, a gap expected to grow.

The more months that tick by, the harder it becomes to close the gap. The task will be more daunting

because the obvious budget tricks have been exploited. This leaves the hard choices of spending cuts and tax increases.

But we shouldn't underestimate the attraction of such gimmicks. If the projected deficit of \$392 million is patched over with one-time sources, the gap in the fiscal 2004 budget will start off \$1 billion in the hole (\$392 million plus \$600 million), or about 7 percent of the general fund.

If last year is any guide, the state will end the year with a deficit, which will be bonded. This will put even more pressure on subsequent budgets. For example, the \$222 million bonded to pay off last year's deficit calls for a \$51.5 million debt payment to be made from next year's budget.

The state income tax now collects more revenue than the sales tax and is twice as big as all other taxes put together. About a third of Connecticut households pay virtually no income tax, and the top 1 percent, based on adjusted gross income, pay more taxes than the bottom 85 percent put together. More than ever, state tax revenue depends on what happens to high-income households, and this is one reason why state tax revenue now fluctuates so much.

Of course, the final disposition of the budget depends much on the economy. According to the Federal Reserve, the economy is currently in a "soft spot." But the Fed said in last Wednesday's statement that low interest rates, "coupled with still-robust underlying growth in productivity, is providing important ongoing support to economic activity." Still, the National Bureau of Economic Research, the keeper of the sacred numbers, has yet to call an official end to the recession it said began in March 2001.

Connecticut's unemployment rate is 4.1 percent, which is below the national average of 5.7 percent. The big decline in jobs seems over in the state, but employment here has yet to increase. Connecticut's recovery, like the nation's, seems slow and uneven.

Some elected officials responsible for the current budget hole have no doubt been shocked to learn that some corporations have employed creative accounting. These corporations have been punished severely by the stock market. But state officials, for the most part, have been re-elected.

Budget makers, of course, were simply following the path of least resistance. Public officials in other states did much the same thing. The fact that the budget tricks never really became an election issue, not even in the race for governor, suggests that this strategy paid off. Until now.

*William A. McEachern is emeritus professor of economics at the University of Connecticut and author of "Economics: A Contemporary Introduction" [South-Western, 2002].*

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By Keith M. Phaneuf  
Manchester Journal Inquirer  
Friday, November 1, 2002

It's the dirty little secret no Connecticut politician wants to talk about.

Republican Gov. John G. Rowland doesn't want to say it, and neither does Democratic challenger William E. Curry Jr.

Add the candidates for the General Assembly -- incumbents and challengers alike -- to that list.

The secret?

State officials will be hard pressed to get through the next 20 months without ordering Connecticut's first income tax increase since the controversial levy on wages was enacted in the autumn of 1991.

And forget the talk about a tax hike just on millionaires. The fiscal holes the state is facing are more than 10 times the revenue that would be raised by the last proposed income tax increase for millionaires.

Regardless of whether Rowland or Curry is the next governor, this fiscal year's state budget is struggling with a hole of at least \$500 million to \$600 million, with the potential to approach \$1 billion by the spring.

No matter which party controls the General Assembly, the 2003-04 budget will effectively start out \$500 million in the red thanks to one-time revenues and other gimmicks exhausted to keep this year's budget afloat. That's also before one penny of inflationary costs is counted.

And if these numbers sound dismal enough, there's still no clear indicator that the economy has hit rock bottom.

Altogether, the two-year shortfall easily surpasses \$1 billion and could be closing in on \$2 billion by the time the legislature reconvenes in early January.

"Whatever we're going to do about this, the sooner we get started the better," state Comptroller Nancy Wyman, a Tolland Democrat, said last week. "We're very concerned. Our problems are far from over."

#### Deficits may be larger than they appear

On paper, state government is projected to finish the current fiscal year just \$389.5 million in the red.

About \$315 million of that is due to revenue collections falling short. The remaining \$74.4 million involves cost overruns.

In a \$13.2 billion state budget, \$390 million isn't even 3 percent.

So what's the big deal?

Well, first consider a trick that state officials -- Democrats and Republicans alike -- used to make this year's budget balance without raising the income tax.

Every year the state builds "lapses," or savings expected to be achieved, into the budget. Over the last two fiscal years, the average amount of lapses from all agencies and branches totaled about \$129 million per year, according to figures from the comptroller's office.

This year, Rowland and state lawmakers built a \$251.9 million savings target into the general fund. That extra \$123 million nearly doubles the amount of mid-year savings the state has wrung out of its agencies in recent years.

Privately, legislators from both parties acknowledge that full figure can't be met. "This budget is filled with wishful thinking," said one Democratic lawmaker who voted against the package last summer.

Wyman said her office's future deficit projections will start taking into account the extreme difficulty of achieving that benchmark.

So add that \$123 million in extra savings the state must achieve to the \$390 million deficit, and the hole jumps to \$513 million, or 4 percent of the budget.

But, wait, the fiscal year isn't over yet.

Income tax collections alone account for most of the \$315 million overall revenue shortfall, down \$253 million.

But that projection doesn't take into account the beating the Wall Street investment markets took this summer and fall.

Connecticut relies heavily on income tax receipts tied to capital gains and dividends, and the next quarterly payment due is in January.

No one will say now how much more the deficit will grow by, but last year the income tax fell \$561 million short of the mark, and total state revenues were more than \$1 billion below projections.

"With the continuing poor performance of the financial markets, I am not confident of a turnaround in income tax revenue anytime soon," Wyman wrote in her last deficit forecast report.

Curry says that if he wins the election, "I will inherit the worst fiscal situation any governor has left another in state history."

Rowland fired back in a recent debate that he has cut nearly \$2 billion in taxes since he took office. Had Curry been in office, the governor says, spending would have been out of control. "We have to have a fiscally conservative governor," Rowland added.

Fiscal conservative or not, if tax receipts continue to shrink and push this year's budget hole from \$513 million to \$800 million or higher, the deficit will rise to 6 percent or more of the budget.

Raids, one-shots, and wishful thinking'

Then it will be as big as last fiscal year's budget shortfall.

State government got out of that mess by tapping its entire \$595 million emergency reserve, by raising taxes on cigarettes and diesel fuel, and by putting the remaining \$217 million on Connecticut's credit card.

But tapping the emergency reserve isn't the only ace in the hole state officials pulled to avoid an income tax increase in an election year.

They cracked open virtually every piggy bank in state government.

They raided health-care trusts and agency surpluses, postponed payments to the teachers retirement fund, and spent a stock windfall that still <sup>P. 126</sup>employees are still claiming a right to in court.

Now all of those options are gone.

That means if the next governor and legislature figure a way out of this year's mess, there's another one waiting for them -- with no fiscal safety net to help.

Total all of these raids and one-shot revenues, and they exceed \$360 million. And if state officials produce a realistic lapse figure, that's another \$120 million or so.

Thus, next year's fiscal budget is nearly \$500 million behind before it's even drawn up. And that's if revenues don't drop as expected, and before inflation adds 1 or 2 percent -- another \$200 million or so - to the challenge.

Forget the millionaires' tax

How can state officials resolve two fiscal holes that likely will total somewhere between \$1.5 and \$2 billion?

The state only has two sources of revenue in that ballpark.

The income tax is supposed to account for \$4.5 billion, or 35 percent, of this year's \$13.2 billion budget.

The sales tax is supposed to bring in \$3.1 billion, or 23 percent.

Excluding about \$2.3 billion of federal grants Connecticut expects to receive, the next biggest revenue raiser is the corporation tax, targeted to bring in \$470 million.

The much-publicized revenue Connecticut receives from its two Indian casinos account only for just under \$400 million, or 3 percent of the budget's resources.

Democratic lawmakers and Curry both have proposed raising the tax on income above \$1 million from 4.5 to 5.5 percent. But that is hardly a cure-all for state government's fiscal problems.

According to legislative fiscal analysts, that would yield only \$146 million a year. And Rowland's budget director, Marc S. Ryan, said he doesn't think it would reach even that much because it would encourage some millionaires to move out of state.

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Item #19

**STATE OF CONNECTICUT**  
**DEPARTMENT OF PUBLIC HEALTH**  
Office of Health Care Quality

Keeping Connecticut Healthy

John G. Rowland  
Governor

Joxel Garcia, M.D.  
Commissioner

**ESTIMATED POPULATIONS IN CONNECTICUT AS OF JULY 1, 2001**

Population estimates for July 1, 2001, for Connecticut's eight counties and 169 towns were prepared for distribution by the Connecticut Department of Public Health, Office of Health Care Quality. The 2001 estimates are consistent with the estimation method adopted in 1997<sup>(1)</sup> and include the enhancements described below. These estimates constitute the basis of birth, death, and other population-based rates for 2001 and forward.

**Method of Estimation**

Each town-level estimate represents the sum of four components: 1) the July 1, 2000, population; 2) changes in group quarters; 3) the natural increase in population; and 4) estimated non-group-quarters net migration. Each of these components is described below.

- 1) The July 1, 2000, population is simply the sum of the April 1, 2000, Census, estimate, and births less deaths during the intervening three months.<sup>(2)</sup> These figures have been modified to include three recent corrections to the April 1, 2000, Census, figures which affected seven Connecticut towns.<sup>(3)</sup>
- 2) *Group quarters* refers to institutional residences or domiciles that house special segments of the population (e.g., nursing homes, colleges, and prisons). The estimated change in the institutional group quarters population is the difference between the population of constituent institutions as of July 1, 2000, and July 1, 2001, or, in the case of colleges and nursing homes, the difference between the 2000 and 2001 fall residential counts. The institutional group quarters enumerated in 2001 was expanded considerably over prior years. The number of institutions including universities, prisons and nursing homes now includes 349 facilities.
- 3) The *natural increase in population* is the number of births minus the number of deaths. Birth and death data are collected by the Vital Records Section of the Connecticut Department of Public Health. The annual natural increase is calculated for the 12-month period preceding the estimate date. The 2001 population estimates use preliminary birth and death data from the first half of 2001 and final figures from the second half of 2000.
- 4) *Net migration* is the difference between migrants moving into a town and migrants leaving a town during the 12 months preceding July 1, 2001. The net migration is calculated differently for four age cohorts, 0-4, 5-14, 15-54 and 55+ years. Net migration estimates for ages 0-4 and 55+ are based on historical net migration patterns of household populations for each town. The 2001 net migration for ages 5-14 is calculated from changes in public and private school enrollment among children in grades K-8, and the estimated enrollment in grade 9.<sup>(4)</sup> The 2001 estimates use enrollment figures from October 1, 2000, and October 1, 2001. The net migration for non-group quarters population ages 15-54 is calculated based on the assumption that the age-specific net migration is proportional to the size of the 2000 population for ages 5-14 and 15-54. This also means that the *net migration ratio* is assumed to be equal to the *2000 population ratio* for these age groups. This relationship is defined by the formula  $a/b = c/d$ , as shown below. The *net migration* for ages 15-54 is element (a) of this equation. It is calculated using the known values of elements (b), (c) and (d).

$$\frac{\text{2000 - 2001 Net Migration Ratio:}}{\text{(a) Net Migration Ages 15-54}} = \frac{\text{2000 Population Ratio:}}{\text{(c) Household Pop. Ages 15-54}}$$

$$\frac{\text{(b) Net Migration Ages 5-14}}{\text{(d) Household Pop. Ages 5-14}}$$

Finally, the calculated town estimates were adjusted so that the subtotals by county match the 2001 county estimates provided by the U.S. Bureau of the Census.<sup>(5)</sup> This ensures that the town estimates sum to the 2001 census estimates for counties and the state.

### 2001 Population Estimates

The 2001 population estimate for the state of Connecticut compared to the 2000 U.S. Census population count is shown below. The 2001 estimate was 19,509 higher than the April 1, 2000 Census figure of 3,405,565. Population estimates for Connecticut's counties and towns are given in the attached table.

#### ESTIMATED POPULATION OF CONNECTICUT AS OF JULY 1, 2001

Estimated Population	Change in Population, 2000-2001 <sup>(6)</sup>	
	Number	Percent
3,425,074	19,509	0.6%

*For further information please contact:*

Connecticut Department of Public Health, Office of Health Care Quality  
 410 Capitol Avenue, MS#13PPE, P.O. Box 340308, Hartford, CT 06134-0308  
 Phone: (860) 509-7154  
 Fax: (860) 509-7160  
 E-mail: [webmaster.dph@po.state.ct.us](mailto:webmaster.dph@po.state.ct.us)

*These estimates are also available at: <http://www.state.ct.us/dph/OPPE/popest.htm>*

#### Notes:

- (1) *Estimated Populations in Connecticut as of July 1, 1997.* Hartford: Connecticut Department of Public Health, Office of Policy, Planning, and Evaluation, September 1998.
- (2) *Estimated Populations in Connecticut as of July 1, 2000.* Hartford: Connecticut Department of Public Health, Office of Policy, Planning, and Evaluation, September 2001.
- (3) The following corrections to the April 1, 2000 Census figures have been included in the base figure used for the 2001 estimates. All of these changes were related to the allocation of non-institutional group quarters facilities, e.g. students in university dormitories. Only the Hartford-West Hartford correction was reported and certified prior to the calculation of the Connecticut DPH July 1, 2000 estimates. The two most recent corrections were reported by the Census Bureau on September 23, 2002. The final certification of these corrections will confirm the magnitude of the population affected. In each case we are confident that the whole non-institutional GQ population in each census tract block is affected. The corrections to the April 1, 2000 Census incorporated in these estimates are:
  - a) 2,543 of the 4/1/2000 population were moved from West Hartford to Hartford
  - b) 36 of the 4/1/2000 population were moved from Coventry to Mansfield  
61 of the 4/1/2000 population were moved from Tolland to Mansfield
  - c) 2,396 of the 4/1/2000 population were moved from East Hampton to Middletown
- (4) Two modifications were made to increase the accuracy of population migration estimated from the reported school enrollment figures. An adjustment factor was derived to correct for small differences between the 5-14 year old population in 2000 and the corresponding fall 2000 K-9 school enrollment figures in each town. Due to variations in 9<sup>th</sup> grade retention rates by town, we chose to estimate the grade-9 enrollments by using the grade-8 enrollment figures from the prior year.
- (5) *Table CO-EST2001-04-09 - Connecticut Counties Ranked by Numeric Population Change: April 1, 2000 to July 1, 2001,* Population Division, U.S. Bureau of the Census, Washington, DC 20233. Internet release date April 29, 2002.
- (6) The April 1, 2000 U.S. Census figure of 3,405,565 was used for comparison.

**CONNECTICUT POPULATION ESTIMATES AS OF JULY 1, 2001**  
**BY COUNTY AND TOWN**  
(State Total = 3,425,074)

County		Est. Pop.	County		Est. Pop.
Fairfield	885,368	New Haven	828,374		
Hartford	861,152	New London	259,065		
Litchfield	184,460	Tolland	138,914		
Middlesex	157,579	Windham	110,162		

Town	Est. Pop.	Town	Est. Pop.	Town	Est. Pop.	Town	Est. Pop.
Andover	3,179	East Haven	27,969	Monroe	19,450	Sherman	3,832
Ansonia	18,950	East Lyme	17,694	Montville	19,076	Simsbury	23,740
Ashford	4,332	East Windsor	9,958	Morris	2,350	Somers	10,502
Avon	16,323	Eastford	1,532	Naugatuck	31,048	South Windsor	24,773
Barkhamsted	3,585	Easton	7,480	New Britain	71,665	Southbury	18,471
Beacon Falls	5,578	Ellington	13,145	New Canaan	19,882	Southington	40,227
Berlin	18,281	Enfield	44,987	New Fairfield	14,338	Sprague	2,799
Bethany	5,066	Essex	6,539	New Hartford	6,202	Stafford	11,419
Bethel	18,052	Fairfield	58,049	New Haven	124,988	Stamford	117,267
Bethlehem	3,476	Farmington	23,969	New London	25,653	Sterling	3,224
Bloomfield	19,134	Franklin	1,878	New Milford	27,704	Stonington	17,767
Bolton	5,140	Glastonbury	32,985	Newington	29,349	Stratford	49,326
Bozrah	2,401	Goshen	2,730	Newtown	25,355	Suffield	13,990
Branford	28,444	Granby	10,721	Norfolk	1,781	Thomaston	7,538
Bridgeport	138,216	Greenwich	61,606	North Branford	13,849	Thompson	8,958
Bridgewater	1,849	Griswold	10,758	North Canaan	3,221	Tolland	13,788
Bristol	60,026	Groton	39,224	North Haven	23,573	Torrington	35,434
Brookfield	15,916	Guilford	21,782	North Stonington	5,048	Trumbull	34,547
Brooklyn	7,333	Haddam	7,313	Norwalk	82,617	Union	713
Burlington	8,352	Hamden	56,388	Norwich	36,268	Vernon	27,861
Canaan	1,090	Hampton	1,681	Old Lyme	7,480	Voluntown	2,436
Canterbury	4,762	Hartford	123,850	Old Saybrook	10,517	Wallingford	43,100
Canton	9,162	Hartland	1,993	Orange	13,472	Warren	1,291
Chaplin	2,368	Harwinton	5,392	Oxford	10,173	Washington	3,645
Cheshire	28,848	Hebron	9,025	Plainfield	14,705	Waterbury	109,019
Chester	3,968	Kent	2,907	Plainville	17,335	Waterford	19,139
Clinton	13,300	Killingly	16,357	Plymouth	11,717	Watertown	21,915
Colchester	14,733	Killingworth	6,278	Pomfret	3,836	West Hartford	61,578
Colebrook	1,476	Lebanon	6,874	Portland	9,293	West Haven	52,212
Columbia	5,080	Ledyard	14,993	Preston	4,744	Westbrook	6,390
Comwall	1,412	Lisbon	4,174	Prospect	9,036	Weston	10,199
Coventry	11,676	Litchfield	8,374	Pulnam	9,159	Westport	26,514
Cromwell	13,080	Lyme	2,046	Redding	8,436	Weathersfield	26,262
Danbury	74,550	Madison	18,280	Ridgefield	24,232	Willington	6,071
Darien	20,049	Manchester	54,680	Rocky Hill	17,683	Wilton	17,999
Deep River	4,466	Mansfield	21,315	Roxbury	2,200	Winchester	11,140
Derby	12,599	Marlborough	5,865	Salem	3,880	Windham	23,010
Durham	6,703	Meriden	56,451	Salisbury	3,769	Windsor	27,731
East Granby	4,880	Middlebury	6,613	Scotland	1,601	Windsor Locks	11,919
East Haddam	8,417	Middlefield	4,322	Seymour	15,498	Wolcott	15,703
East Hampton	11,381	Middletown	45,612	Sharon	2,914	Woodbridge	9,060
East Hartford	49,734	Milford	52,204	Shelton	37,456	Woodbury	9,348
						Woodstock	7,304

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# THE BOARD REPORT



2002-2003: Issue 2

October 9, 2002

*The following is a summary of the October 9, 2002, meeting of the State Board of Education.*

## SPOTLIGHT ON SUCCESS:

### CLOSING THE ACHIEVEMENT GAP AT AMISTAD ACADEMY, NEW HAVEN

Dacia Toll, Executive Director of Amistad Academy Charter School in New Haven, described significant progress made by Amistad students in just three years of operation. Amistad Academy currently serves 221 students in Grades 5-8. The incoming Grade 5 student population is predominantly (95%) minority, high poverty (86%) and significantly behind academically (on average, more than two years below grade level, according to baseline achievement tests). Ms. Toll provided the following background information:

- o Amistad Academy received 455 applications for the 65 new seats available this fall.
- o In 2001, Amistad's 8<sup>th</sup> graders, 87 percent of whom receive free or reduced-price lunches, achieved at the same level as their suburban counterparts on the Connecticut Mastery Test. They exceeded the statewide average in writing and math and were close to the state average in reading.
- o All but four of the 32 Grade 8 students (three of whom are special education students) reached either proficiency or mastery in math and writing.
- o Data show a direct correlation between the number of years students have been at Amistad and their performance. Students who arrived at Amistad in Grade 6 were concentrated at that time in levels 1 and 2 on the CMT, and two years later were in levels 3 and 4 on the Grade 8 CMT.
- o Last year, Amistad students attended 186 instructional days, attending school from 7:30 a.m. until 5:00 p.m. four days a week. Students are dismissed at 1:30 p.m. on Fridays to allow for two hours of staff training and meeting time each week.
- o All students receive more than 3.5 hours of instruction in language arts and mathematics every day. All students receive instruction in science, technology and civics/history. Grade 8 students take Spanish I. The final hour of the school day is reserved for art, theater, music and physical fitness classes.

Ms. Toll and Doug McCurry, Associate Director of Curriculum, focused their remarks on the Amistad leadership team's relentless pursuit of closing the achievement gap and the positive results of those efforts. Student achievement is determined by (1) what is taught and (2) how it is taught. Ms. Toll stressed the importance of a clear, standards-based curriculum and periodic assessments based on those standards. Instructional materials, too, are standards based. Teachers use achievement data to determine the best way to ensure that skills are mastered, not just covered. Once skills have been mastered, they continue to be incorporated into the curriculum throughout the year. Further, teacher supervision and evaluation is linked directly to the mastery of standards.

Teacher recruitment and hiring is key to the school's success, and Ms. Toll described this as one of her most important responsibilities. Teachers must be intelligent and willing to work in accordance with the school's expectations and needs. They must be receptive to self-assessment and feedback received through the school's internal coaching process. Hiring decisions are made after a comprehensive review of each applicant. In addition to submitting writing samples and

attending a formal interview, prospective teachers are observed while teaching at the school and participate in a follow-up debriefing session.

An extraordinary amount of time and emphasis is spent on professional development activities, internal coaching and evaluation of staff members. Ms. Toll told the Board that Amistad Academy "obsesses" about independent reading, and students engage daily in three separate hour-long classes for reading comprehension, writing and decoding. Teachers are given a budget to select books for their in-class library to facilitate and support individual student interests and to encourage reading.

Rory Edwards, Dean of Students, described the orderly school culture. Amistad holds high expectations of its students, he noted, and incorporates the REACH approach into the school climate. Students are expected to demonstrate respect, enthusiasm, achievement, citizenship and hard work. Rules are consistently enforced, and if students break a rule, they are required to evaluate their behavior and determine how to correct it. The school also has schoolwide recognition systems in place.

When asked how Amistad's success could be duplicated elsewhere, staff members responded that additional instructional time is needed, but cautioned that "quantity" without a corresponding increase in quality of instruction will not yield the same results. Teachers must "own" the standards, and their evaluation must be linked directly to how well their students' perform. For further information about Amistad Academy, please call Dacia Toll, Executive Director, at 203.773.0364.

## LEGISLATIVE PROPOSALS

The Board adopted the following legislative proposals for the 2003 General Assembly:

- ❖ Improve **indoor air quality in schools** by (1) providing construction reimbursement for the correction of a documented indoor environmental quality deficiency not otherwise covered under a health, safety or building code; (2) requiring all school construction applications to include an environmental site assessment, roof designs that ensure proper drainage and construction plans that address indoor air quality and incorporate proven air quality technology and (3) requiring that heating, ventilation and air conditioning systems be maintained and operated in accordance with industry standards.
- ❖ Permit a school to record **Connecticut Academic Performance Test (CAPT)** results for each student on such student's permanent record and transcript; and require that a school note successful achievement for the appropriate component part of the CAPT on the permanent record and transcript of any student who meets or exceeds the statewide mastery goal level on such part and issue a certificate of mastery for each such component.
- ❖ Improve the **Beginning Educator Support and Training (BEST) Program** by extending the timeframe for completing the BEST assessment for teachers who begin teaching on or after January 1 in a school year; giving the Commissioner of Education more flexibility in extending the two-year timeframe for completing BEST for good cause by allowing him to grant two-year extensions, rather than one year extensions.
- ❖ Conform state law with federal categories of **racial and ethnic minorities**.
- ❖ Amend the **school readiness program** by making it possible to calculate at the beginning of the fiscal year how much money a school readiness program has available for program administration, and providing more flexibility in the qualifications of school readiness program staff.
- ❖ Include **advanced practice registered nurses** in the list of licensed practitioners who are able to provide to school districts written notice restricting the physical activities of students.
- ❖ Make technical and minor changes to the **Education Cost Sharing (ECS) statutes** concerning the submission of the equalized net grand list and the transmission of the preliminary equalized net grand list data.
- ❖ Amend the statute concerning the administration of **no-nexus state agency placement grants** by changing two dates so that they conform with dates established by the General Assembly in 2000 for other similar grants for students requiring special education.

These proposals were submitted to the 2002 General Assembly. Many of them had public hearings and received committee approval and were adopted by either the Senate or House of Representatives, but were not enacted by the General Assembly.

The following proposals were discussed by the Board, and will be presented to the Board for adoption on November 6, 2002:

- ❖ improve the operation and funding of the **interdistrict magnet school program**;
- ❖ expand the **minority teacher incentive program** to include students interested in becoming student support services personnel;
- ❖ allow state school construction reimbursement and a bonus for construction of a **family resource center** in an elementary school;
- ❖ eliminate the cap on the expenditures for computer equipment for **adult education programs** that are eligible for reimbursement and require coursework in civics and American government for the issuance of an adult education diploma;
- ❖ require towns to provide the same **health services** to students in state charter schools as they are already required to provide to students in private nonprofit schools;
- ❖ require the State Bond Commission to act on **bond authorizations for the Regional Vocational-Technical Schools** for equipment, repairs, buses and technology by August 31 each year;
- ❖ provide that state funds for the **costs of providing educational services to certain special education students** be included in the budget of the Department of Mental Health and Addiction Services rather than in the Department of Education budget;
- ❖ streamline the **school-to-career program**;
- ❖ provide a process for the state to **intervene in school district operations** in certain circumstances;
- ❖ permit school districts to adopt **equivalencies for graduation credits** to provide greater flexibility in determining compliance with state-mandated graduation requirements;
- ❖ extend the current **regulations concerning educator certification** that were to have been repealed on July 1, 2003, to allow for a comprehensive review of Connecticut's educator certification continuum;

## LEGISLATIVE PROPOSALS, continued

- ❖ amend provisions concerning construction bonuses for cooperative arrangements made pursuant to Section 10-158a of the Connecticut General Statutes;
- ❖ specify that the mandate requiring certain Grade 4 and Grade 6 priority school district students to attend **summer school** be within available appropriations;
- ❖ amend the provisions concerning the **reemployment of retired teachers** to raise the amount of money they are able to earn when they are employed temporarily and allow them to be employed for not more than two years with one board of education, without the statutory salary limitations, in subject shortage areas and other positions deemed necessary by the Commissioner of Education;
- ❖ amend the statute concerning **school construction grant applicants** by changing the date by which local funding must be secured from June 30 to November 30 in order for a project (for which an application was filed by June 30) to be included in the priority list for the subsequent year;
- ❖ define a method of **prioritizing individual school construction projects within categories** on the annual school construction priority list submitted to the General Assembly for grant authorizations;
- ❖ provide that the Commissioner of Education, rather than the State Board of Education, approve a town or regional school district's entering into a **design-build contract for new school construction**;
- ❖ extend the validity of the **elementary education and comprehensive special education endorsements** to include kindergarten;
- ❖ extend the following provisions concerning educator certificate holders to **individuals with permits and authorizations issued by the State Board**:
  - the denial of issuance or reissuance of certificates to applicants convicted of enumerated offenses;
  - the requirement that the Department of Children and Families (DCF) notify the state agency responsible for the issuance of a certificate when the Commissioner of DCF has reasonable cause to believe that a child has been abused by a staff member of a public or private institution or facility providing care for children or private school who holds a certificate issued by the state; and
  - the requirement that copies of mandated written reports concerning certified school employees be sent to the Commissioner of Education.
- ❖ update provisions concerning the **Beginning Educator Support and Training (BEST) Program** by deleting obsolete language and specifying that beginning teachers shall be assessed by educators with teaching experience in the same general subject area as the beginning teacher;
- ❖ eliminate the \$100 statutory **cap on tuition fees for apprenticeship programs** offered by the Regional Vocational-Technical Schools, and make this program self-sustaining;
- ❖ give preference to students in schools identified as needing improvement under the federal No Child Left Behind Act when admitting students into the **Open Choice Program**;
- ❖ provide **grants for charter school renovations** when a charter school is renewed for the first time;
- ❖ allow **licensed occupational and physical therapists employed by school districts to administer medications** pursuant to the written order of a physician;
- ❖ allow, on a case-by-case basis, school nurses and school medical advisors to approve plans for the **administration by paraprofessionals of an epipen to a student with a medically diagnosed allergic condition**;
- ❖ provide that the Department of Public Health adopt **regulations concerning the administration of medications in schools** in consultation with the Department of Education;
- ❖ require that a local or regional board of education have a **technology plan** developed or updated during the three-year period preceding its application for information technology grant funds;
- ❖ clarify grant **eligibility as a priority school district** by more clearly identifying the year in which a district would have to be designated as a priority school district and the period of time during which this eligibility would apply;
- ❖ amend the **special education statutes** to conform with federal requirements, eliminate duplicative language and clarify that boards of education can make placements in private facilities providing special education only if the facility is approved by the Commissioner of Education. However, the Commissioner may give approval to placements in non-approved or out-of-state facilities if he determines that there is no approved private facility that is appropriate and available for a particular child;
- ❖ allow the Department to use up to 50 percent of **unexpended school readiness funds** for supplemental grants to towns, and up to 50 percent of those funds to enhance the system of professional development for preschool educators in school readiness programs;
- ❖ require all **state-funded Head Start programs** to allocate at least 10 percent of their state funds for activities designed to increase the literacy and numeracy skills of children and provide for a five-year limit to grant awards, with reapplication after five years; and
- ❖ clarify and simplify the listing of which services family resource centers must provide.

## STUDENTS WITH DISABILITIES IN CONNECTICUT: 2001-2002

The Board discussed the 2001-2002 annual report on special education. Findings include: 12.3 percent of the 560,701 Connecticut schoolchildren enrolled in Grades K-12, as well as 5,051 preschool children, were receiving services from special education teachers, speech/language pathologists, school psychologists, physical or occupational therapists or some other person specially trained to work with students with disabilities. The special education prevalence rate has been on the decline since its peak of 13.9 percent in 1995-1996. Just over 40 percent of the students receiving special education services have been classified as learning disabled, 20 percent with a speech and language impairment, 10.6 percent with emotional disturbance, 8.7 percent of students with disabilities are "Other Health Impaired," which indicates chronic health problems; and 5.3 percent with intellectual disabilities. The remaining 12.5 percent includes students with visual or hearing impairments, orthopedic impairments, multiple disabilities, traumatic brain injuries and autism.

Other highlights of the report include:

- The amount of time students with disabilities spend with their nondisabled peers has remained steady for six years, with a mean of 68 percent.
- While young children (ages 3 through 5) with disabilities represent only 6 percent of the general population of the same age group, they represent approximately 10 percent of the total special education population served. The majority of these children are identified as "developmentally delayed," with the second largest disability category being "speech and language impaired."
- The total special education expenditure for Connecticut (unaudited) for 2000-2001 was \$955,656,108. Federal dollars made up only 5.7 percent of special education costs, while the state share was 35.1 percent and the district share was 59.2 percent.
- On average, 71.3 percent of students with disabilities participated in the standard administration of the Connecticut Mastery Test in Grades 4, 6 and 8; 25.2 percent participated in an alternative state assessment; and 3.5 percent were absent or had an invalid score. In Grade 10, 61.8 percent of students with disabilities participated in the Connecticut Academic Performance Test.

For further information or to obtain a copy of the report, please call the Bureau of Special Education and Pupil Services, 860.807.2025.

## POSITION STATEMENT ON ADULT EDUCATION

The Board adopted a revised Position Statement on Adult Education and stressed the importance of an enhanced public awareness program and recruitment efforts by local school boards to address the needs of more than 500,000 Connecticut adult residents who lack basic skills in reading, writing and computation.

The statement addresses accessibility to a well-defined system of adult education, English language and literacy services, and the need for quality programs that are assessed by clear, measurable standards. The statement also defines the link between adult education and early childhood initiatives, describing adult education as a "bridge across the achievement gap when linked with a district's early childhood initiatives."

This statement has been disseminated to educators, local school board members, workforce boards and adult education programs. A copy of the statement is attached to this issue of *The Board Report*. It also has been posted on the Department's website ([www.state.ct.us/sde](http://www.state.ct.us/sde)).

## CONDITION OF PUBLIC SCHOOL FACILITIES

The Board received the *Annual Report on the Condition of Connecticut's Public School Facilities*. The report is compiled from data provided by each school district and addresses construction activity and cost estimates, general building conditions, appearance and upkeep, service systems, dedicated specialty areas, building size and capacity, and long-range facility planning, maintenance and implementation. The report will be submitted to the General Assembly in compliance with Section 10-220 of the Connecticut General Statutes.

## TEACHER OF THE YEAR CEREMONY

The Board gratefully accepted a gift from ING Financial Advisors to support the Teacher of the Year Program. This is the eighth year ING Financial Advisors has awarded the Department of Education a grant to support this program. This year's gift will be used to sponsor the annual awards ceremony at the Bushnell Theater on October 30, 2002, and will support the Teacher of the Year for travel and other expenses incurred in the performance of her duties.

## APPLICATIONS FOR FUNDS

The Board approved the submission of the following applications to the United States Department of Education:

**Federal Funds for Charter Schools:** The Department requested \$659,714 for 2002-03, \$695,231 for 2003-04 and \$732,072 for 2004-05. Funds will support the opening of New Beginnings Family Academy Charter School in Bridgeport as well as the 12 charter schools already in existence, including development, planning and evaluation activities, and the dissemination of best practices.

**Jacob K. Javits Gifted and Talented Students Education Program Grant:** It is anticipated that the grant award will be \$300,000 for each year of the grant period (2002-03, 2003-04 and 2004-05). Funds will be used to improve services to gifted and talented students and develop the capacity of the state and local education agencies to serve these students most effectively.

## CERTIFICATION REGULATIONS

The Board declared its intent to amend the Regulations Concerning State Educator Certificates, Permits and Authorizations and authorized the Commissioner to effect such changes through regulatory or legislative action, whichever course of action would most expeditiously facilitate the resolution of the issues.

The proposal included changes in certification requirements that would (1) include kindergarten in the allowable grades for a comprehensive special education endorsement (currently it is valid for Grades 1-12); (2) include kindergarten in the allowable grades for an elementary education endorsement (currently it is valid for Grades 1-6); (3) include state-approved Birth to Three programs as acceptable venues for the purpose of candidates for teaching certificates to acquire teaching experience; (4) repeal the certification regulations that are due to take effect July 1, 2003; and (4) eliminate the expiration date of the current regulations.

The Board's approval of these changes will allow for a comprehensive review of the entire professional development continuum, including how to attract approximately 20,000 individuals over the next 10 years to fill the positions of teachers who will be retiring within that period. The focus will include the Teacher Preparation Program Approval Regulations, the Teacher Certification Regulations, the assessment requirements (Praxis I and Praxis II), the Beginning Educator Support and Training (BEST) Program, and the continuing education unit (CEU) requirements for teachers.

The Department will submit to the Board by November 2003 its proposals for a reconceptualized certification continuum and revisions to the regulations.

## Regional Vocational-Technical School System (RVTSS) Matters

### Back to School Report

Superintendent of Schools Dominic Spera reported on the opening of the 2002-03 school year. Highlights of his report included:

- ❖ The October 1, 2002, enrollment for Grades 9-12 was 11,223, a 3 percent increase over the October 1, 2001, enrollment.
- ❖ The Regional Vocational-Technical School System serves 12,419 students during the day, including adult day students, diploma students at the Bristol Technical Education Center and Grade 6-8 students who attend the Trailblazers Charter School, housed within J.M. Wright Regional Vocational-Technical School.
- ❖ This year's freshman class, 3,400 students, is the largest since 1985.
- ❖ Females comprise 36 percent of the secondary enrollment.
- ❖ The system average percent of attendance for October 1, 2002, was 94 percent.

### Application for Funds

The Board approved an application for \$123,342 for the *Rewarding Youth Achievement Program Grant*, for submission to the Capital Region Workforce Development Board. The funds will support academic enrichment, career planning and leadership skills activities for 100 students at A.I. Prince Regional Vocational-Technical School in Hartford.

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# CONNECTICUT STATE BOARD OF EDUCATION

(effective July 1, 2002)

<b>ADMINISTRATIVE OFFICE</b>	<b>STATE BOARD OF EDUCATION MEMBERS</b>
<b>Address:</b> 165 Capitol Ave. Room 301 Hartford, CT 06106	<i>Craig E. Toensing, Chairperson</i> <i>Janet M. Finneran, Vice Chairperson</i> <i>Amparo Adib-Samii</i> <i>Donald J. Coolican</i> <i>Natalie L. Ivanoff</i> <i>Patricia B. Luke</i> <i>Terri L. Masters</i> <i>Timothy J. McDonald</i> <i>Derek Smitt</i> <i>Allan B. Taylor</i> <i>Annika L. Warren</i>
<b>Telephone:</b> (860) 713-6510	<i>Theodore S. Sergi, Secretary</i>
<b>Facsimile:</b> (860) 713-7002	<i>Valerie Lewis, ex officio</i>
<b>E-Mail:</b> <a href="mailto:pamela.bergin@po.state.ct.us">pamela.bergin@po.state.ct.us</a>	
<p>To obtain a copy of a report considered by the Board, please contact the Office of Public Information, 860-713-6526.</p>	

**NOTE:** The Board will meet on November 6, 2002. The meeting will begin at 9:30 a.m. in Room 307 of the State Office Building, 165 Capitol Avenue, Hartford, CT.

*The Board Report* is published monthly and is posted on the Department's Internet site (<http://www.state.ct.us/sde>). It provides a summary of matters considered by the State Board of Education at its regular monthly meetings. The Department welcomes comments and suggestions concerning the format and content of *The Board Report*. Please submit your comments to Pamela V. Bergin, Office of the State Board of Education, 165 Capitol Avenue, Room 301, Hartford, CT 06106, or [pamela.bergin@po.state.ct.us](mailto:pamela.bergin@po.state.ct.us).

## *Commissioner's Report*

Commissioner Sergi announced that Connecticut was named winner of the first annual "Smartest State Award" by Morgan Quitno Press, an independent research and publishing company. Criteria used to determine this ranking included per pupil expenditures, public high school graduation rates, average class size, the percentage of staff who are school district administrators, student reading and mathematics proficiency, pupil-teacher ratios and teacher salaries.

Connecticut State Board of Education  
Hartford

## Position Statement on Adult Education

Adopted October 9, 2002

The Connecticut State Board of Education is committed to quality adult education programs which are accessible to all Connecticut adults and lead to mastery of the essential proficiencies needed to function as productive citizens in work, family and community environments. Connecticut's adult education programs are governed by Connecticut General Statutes, which require local school districts to offer education programs necessary to acquire basic literacy skills, elementary education, English language proficiency, secondary school completion and/or preparation for equivalency or proficiency examinations.

More than half a million Connecticut adult residents lack basic skills in reading, writing and computation, yet each year only a fraction of this population participates in the adult education programs offered throughout the state. An enhanced public awareness program and aggressive recruitment by local school boards to reach greater numbers of adults served would foster expansion of these programs, help more residents learn the skills they need to become more self-sufficient and responsible citizens, and would empower them to more fully participate in the education of their children.

Connecticut businesses and industry would be strengthened by a workforce with greater skills in reading, thinking critically, solving problems and communicating effectively. Appropriate adult education programs also teach skills individuals need to enjoy their rights and fulfill their responsibilities as citizens. Further, educated parents are better equipped to actively support and reinforce the education of their children. By addressing the educational needs of the adult learner, local educational agencies can help educate the whole family. Effective adult education programs can be a bridge across the achievement gap. Local boards of education should refer adult education students who are parents of preschool age children to School Readiness or other preschool programs and services.

The State Board of Education encourages the following efforts to strengthen Connecticut's adult education system:

### **Accessibility**

All adults must have access to a well-defined system of adult education, English-language and literacy services. Strong local information and referral systems help students easily find adult education programs and support services, such as child care, transportation and counseling. Programs for adults should provide services at times and in places that are convenient for adult students based on the needs of adults, the labor market and the community. The following components should be included to maximize the effectiveness of any program:

- safe, supportive environments conducive to learning;
- sufficient hours of instruction in all program areas, on a year-round basis;
- learning opportunities through workplace programs; and
- distance learning options to increase access to learning opportunities.

*(continued)*

An important component for all learners is technology, which has increased the need for greater literacy while at the same time serving as an important tool for developing it. Local programs should integrate distance learning technologies with more traditional teacher- and tutor-based instruction and provide for the needs of adult education personnel to ensure they have the requisite skills to successfully use technology and integrate it into instruction.

Family and workplace literacy programs address two of the compelling motivators for adults to seek services: stronger families and a more highly skilled workforce. Family literacy programs such as school readiness centers, family resource centers, Head Start and Even Start programs, working with local adult education programs, should enable adult learners to understand how to use their new skills and knowledge to assist their children in their studies. Early childhood and adult education programs which work collaboratively can ensure that children enter kindergarten ready and able to benefit from instruction and have parents who can support them. Effective family literacy programs can be a significant factor in promoting literacy across language, generational and ability groups.

Adult education programs coordinated with the Regional Workforce Boards and the One Stop Centers can address the needs of employers in each labor market in Connecticut. Support for maintaining success at work is offered by providing (1) access to programs that upgrade skills of current workers and provide additional academic assistance to individuals leaving income-assistance programs and entering the job market and (2) instruction at the work site in partnership with employers.

### **Quality and Accountability**

The adult education system must identify, report on and continue to refine appropriate measures to determine program effectiveness in meeting the needs of the individual. Quality adult education programs do the following:

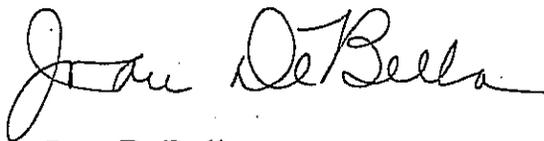
- use research-based knowledge to develop and sustain programs;
- use clear, measurable standards to guide the evaluation and assessment of program quality;
- feature instruction that integrates academic skills with life and employability skills using curriculum and materials responsive to the needs of diverse student populations;
- employ professional staff members who are proficient in providing instruction to meet the unique needs of adult learners;
- offer effective academic, career guidance and personal counseling activities to assist in the transition to further education, training and employment;
- use a uniform assessment process for initial placement, interim growth measures and program goals attainment; and
- receive adequate funding to ensure quality services for all adults.

Adult education plays an important role in Connecticut's economy and in educating our children. It is a critical investment in the social and economic fabric of our state. Adult education, through a coordinated and collaborative approach, can help adults succeed, provide the foundation for the appreciation of lifelong learning, play an enhanced role in early childhood and family literacy programs and enable Connecticut to enhance its competitiveness in the national and international economies.

November 13, 2001

To Whom It May Concern:

I totally approved of the State Highway straightening out Route 89 in the vicinity of The Mount Hope Bridge. Hopefully, they will take the smallest amount of footage necessary from the adjacent landowners. It will be a delight to have the "bump" taken out as this will insure an accident free left hand turn.

A handwritten signature in cursive script that reads "Joan DeBella". The signature is written in dark ink and is positioned above the typed name and address.

Joan DeBella  
720 Warrenville Road  
Mansfield Center

late Dec 2001

Note to file

I spoke with Harakaly (Sr)  
in the Sam Skillet Restaurant  
one morning in late Dec, 2001.

He said he was for the dehumprig  
project for Route 89, but  
would be asking for a retaining  
wall along the proposed cut into  
his frontage (bank)



6 June 2002

Dear Town Council Members,

As property owners on Route 89 in the vicinity of Mt. Hope Road we would like to comment on the changes being considered at the intersection.

We cannot support changes which are designed to accommodate those drivers who exceed the posted speed limits. There are twists and turns in the road between our property and Mt. Hope Road and there is a significant blind rise beyond us in the other direction. Despite these characteristics of our country road many drivers choose to exceed the posted speed limit by a significant amount. If the character of the road is changed to accommodate these higher speeds the drivers will only increase their speeds regardless of the posted speed.

When we bought a house near a road we made the decision knowing it was a twisty country road with a low speed limit. Please do not begin making changes which significantly change the character of this section of the road and make it a less safe place for families to live.

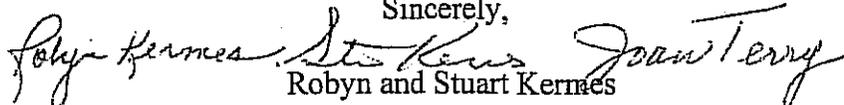
Since moving onto this piece of property we have had two significant potentially dangerous incidents involving speeding drivers. In the first a driver left the road and smashed into the back of our car which was parked in our driveway. The entire rear of our new car had to be rebuilt. Luckily this happened at 2am and no one in my family was hurt. The hit and run driver was apprehended thanks to the neighbors who turned out to look for him on the assumption that he must have damaged his own car.

In the second recent incident a vehicle left the road and left dramatic tire tracks through our yard and our neighbor's yard which came within 15 inches of the front of our home. This happened in the daytime and again luckily no one was hurt.

It was excessive speed which caused the drivers to lose control in both cases. Please do not make decisions to support changes to the road which will encourage greater speeds and more drivers to speed. We would like to keep our neighborhood a safe one.

Thank-you.

Sincerely,



Robyn and Stuart Kernaes

Joan Terry

971 Warrenville Road

Mansfield Center, CT 06250

COPY

June 5, 2002

Town Council, Town of Mansfield  
4 S. Eagleville Road  
Storrs, CT 06268

Re: Removal of hump on Route 89

I would like to indicate my strong support of the project to remove the hump from the intersection of 89 and Mt. Hope Road. I live just south of the intersection and daily turn left onto Mt. Hope Road. At least weekly, I have a near miss. I drive a truck that sits high giving me a better view than most cars and I still have found no tactic to make a safe turn.

I appreciate that this general improvement of the intersection and the two approaches will probably increase the speed of traffic a little. But, quite honestly, they go so fast now, it can't make it much worse.

We've procrastinated on this improvement for too long. As this area of town becomes more densely populated the safety of the intersection will only become more critical.

Please approve the State plan to improve the intersection.

Sincerely,



Nancy H. Bradley  
Charles M. Bradley  
885 Warrenville Road

From the desk of:  
**Paula E. Patterson**  
1000 Warrenville Rd.  
Mansfield Center, CT 06250

June 10, 2002

Don R. Hultgren  
Director of Public Works  
Town of Mansfield  
Audrey P. Beck Building  
4 South Eagleville Rd.  
Mansfield, CT 06268

Dear Mr. Hultgren,

In consideration of the proposed dehumpping project at the intersection of Rt. 89 and Mt. Hope Rd., Director of Public Works Mr. Hultgren asked that the DOT meet three conditions to preserve the scenic character of the road and resolve the safety concerns of residents. It was with these three conditions that the Town Council recommended that this project go forward.

I will concern myself here with condition 2, which proposed a lower design speed or tighter radius curve, in effect reducing the area of the project by 200-300 feet to the North. The DOT refuses to consider this condition because the actual speed of the public-- in a 35 mph zone, driving around a curve, approaching a stoplight--requires a design speed of 45 mph. This philosophy -- using actual speed to determine design speed--ie., accommodating those in violation of the law; is faulty, if not ridiculous. If the project is completed as DOT intends, and the design speed is 45 mph, creating a flatter, straighter, wider roadway, will the public increase its average speed to 50, 55, or even 60? How will DOT then mitigate for those conditions?

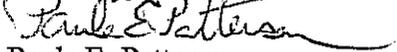
From the Ashford line to just below Laurel Lane, Rt. 89 is winding and pastoral, with many colonial homes built close to the road. Outside of this area, Rt. 89 is wider and straighter with a posted speed of 45. (And my estimate is average speeds of 50-60). To be consistent, is the state planning to straighten this entire section of road? How will they remove the curve between the Ledges and the wetlands just over the line and the many curves South of the Mt. Hope Rd. intersection? The speed limit posted in this area is 30 to 35 mph. We previously heard that the average speed in this area was 50 mph. Then we are told that the average speed and the 87<sup>th</sup> percentile require a design speed of 45 mph. Regardless of how it is characterized, the current average speed of the public in a posted 35 mph zone is not safe and it is not acceptable. Making the intersection safe for those turning west onto Mt. Hope Road is important. De-humping the road should help.

But speed is the real problem and straightening the curve will not alleviate that problem. Most of the people traveling Rt. 89 are locals and commuters. They know that the light is there and fail to drive appropriately for conditions.

What the area needs is enforcement of traffic laws. I have never seen any police presence monitoring the speed limit. I have however seen a speeding dump truck flip over in front of my property. I have seen tracks in my yard and my driveway where a truck swerved off the road 6 feet, clipped the trunk of a pine tree and just missed my parked vehicle. Most recently I saw the deep ruts from a vehicle that had plowed through two of my neighbors' yards, destroying hedges, and veering dangerously close to their front rooms. And of course, I continue to have the problem of safely entering and leaving my driveway. Hold accountable those drivers who exercise poor judgment by ignoring posted speed limits and their vehicle's reluctance to round a corner at 50 mph.

Please don't be cavalier about the impact of this project. It might seem relatively small in scope, but it will have a tremendous impact on the scenic nature of our neighborhood. This is a community of people who have a sense of place -- Mt. Hope --and we would like to preserve its beauty and relative tranquility. You know many of us because you have witnessed our concern for quality of life and scenic preservation in regard to the bridge replacement and past plans to rebuild Rt. 89. Heed the concerns of the residents of Mt. Hope. Ask for traffic enforcement. De-hump the road. Let the DOT have their 30 foot roadway. But reduce the scope of the project and leave the curve alone.

Sincerely,



Paula E. Patterson

LOW

David J. Dagon  
1011 Warrentonville Road  
Mansfield Center, CT 06250

Martin H. Berliner, Town Manager  
Town of Mansfield  
Audrey P. Beck Building  
Four South Eagleville Road  
Mansfield, CT 06268-2599

**Subject: Dehumpping project – Route 89 near Mt. Hope Road**

Dear Mr. Berliner:

I will be unable to attend the Town Council meeting on October 15<sup>th</sup> during which there will be an opportunity for citizens to speak on the Route 89 dehumping project. Please accept this correspondence concerning the dehumping project.

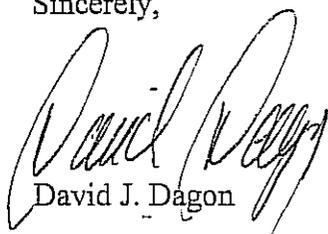
As I stated at the June 10, 2002 meeting of the Town council, I am in favor of removing the hump in Route 89 just north of the Mt. Hope intersection. I believe that the existing hump represents a safety concern for motorists that travel north on Route 89 and must turn left onto Mt. Hope Road. The hump also limits a clear view of the intersection for motorists traveling south on Route 89 and approaching the intersection.

Although I support the dehumping project I would again ask that if widening and straightening Route 89 north of the intersection remains a part of the project that every effort be made to limit the road and shoulder widths to their absolute minimums. I am concerned that accidents will result from "sandwiching" a wider and straighter section of Route 89, with a higher speed limit, between the existing sections to the North and South with limited sight distances and lower speed limits.

In addition, I would hope that the dehumping project and any associated work could strive to retain as much of the rural character of the road as possible.

Thank you for the opportunity to voice my opinion on this subject.

Sincerely,



David J. Dagon

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STATE OF CONNECTICUT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BUREAU OF WATER MANAGEMENT  
PLANNING & STANDARDS DIVISION



October 23, 2002

REC'D NOV 8 2002

REC'D NOV 8 2002

Mansfield Conservation Commission Subcommittee on Fenton Level A Mapping  
C/o Quentin Kessel  
97 Codfish Falls Road  
Storrs, CT 06268

Dear Messrs. Thorson, Silander and Kessel:

The Commissioner asked that I respond directly to the Mansfield Conservation Commission subcommittee report received by him on September 25, 2002. The report raised a number of questions about the Level A Aquifer Protection Area mapping regulations. I will try to address some of your concerns here. I have also attached a copy of the Hearing Officer's Report from the public hearing on the Level A Mapping Regulations, which may provide some additional insight for you.

We understand that you have concerns about the University's use of the Fenton River well field. Please be aware the Level A mapping required by the Aquifer Protection Program is one small piece of the regulatory framework for public water supplies, and most of your concerns are beyond the scope of this state-wide land use program: Safe yield is a determination required by the Department of Public Health, with separate, established, regulatory procedures. Environmental impacts of withdrawals are typically evaluated under DEP's Diversion program. However, when the enabling diversion law (Water Diversion Policy Act, Sections 22a-365 through 379, Connecticut General Statutes) was passed in the early 1980's, existing diversions, such as the Fenton River well field, were grand-fathered into the program, and such impacts are not required to be evaluated or mitigated.

As you are probably aware, UCONN is currently undertaking a study on the Fenton River that will look at the impact of the well field withdrawals on habitat in the river. Please be aware this study was triggered as a result of Connecticut Environmental Policy Act (CEPA) review of a proposed housing expansion at the University, at the request of DEP. The results of this study may address a number of your concerns.

#### LEVEL A MAPPING PROGRAM BACKGROUND

The Level A Mapping procedures were developed specifically to meet the requirements of the Aquifer Protection Area Act: Connecticut General Statutes section 22a-354a through 22a-354bb. The purpose of the statute is to provide protection from contamination for large public water supply wells by restricting land uses that utilize hazardous materials from the most critical areas around the well field.

Connecticut's Aquifer Protection Area Act is probably the most aggressive statewide wellhead protection program in the country, a necessity given the state's high population density and the vulnerability of Connecticut's shallow sand and gravel aquifers. It applies to 122 well fields across the state that are in stratified drift aquifers and which serve more than 1000 people. A standardized methodology had to be developed that could be applied to all such well fields in the state. A team of the most preeminent hydrogeologists in the state advised the DEP in developing this methodology. These were of course taken from hydrogeologic consulting firms, the state's universities, the U.S. Geological Survey, and state agency staff. It took three years to develop, and the methodology went through a rigorous public hearing process.

The Aquifer Protection Area is a determination of where the wells are drawing ground water from under a given set of conditions. These conditions were debated in a public forum, but once determined, the methodology becomes a technical exercise. The regulatory approach is well-established, and requires a properly credentialed professional to complete the delineation. Under sections 22-354b-1(i) and (j) of the Regulations of Connecticut State Agencies, there are provisions for changes to the mapping if errors were made in the methodology or new information becomes available.

#### RESPONSE TO PROCEDURAL QUESTIONS IN SUBCOMMITTEE MEMO

1. Yes, the LBG report handled induced infiltration adequately and appropriately.
2. The "apparently accepted practice" of assuming that watershed in till areas for perennial streams does not contribute ground water to the area of contribution is specifically required by the regulations (section 22a-354b-1(f)(3)(B)(ii)). Portions of many streams in Connecticut go dry for varying lengths of time in the late summer. The regulation does not provide specific criteria for determining which streams are perennial. Therefore, to be consistent in determining whether a stream is perennial or not, we use the symbology on published U.S. Geological Survey topographic maps.

#### RESPONSE TO QUESTIONS OR COMMENTS IN MEETING SUMMARY

(Some of the items in the meeting summary were observations, or were comments regarding the University's procedures. Some of these did not require response, or DEP does not have the background information needed to comment upon them. The numbers below correspond to the item numbers on the meeting summary.)

3. There are only a handful of hydrogeologic consulting firms in New England with the expertise to do the numerical modeling required by the Level A mapping regulations. LBG is a well-established, respected hydrogeologic consulting firm. As such it is neither suspicious nor surprising that they have successfully contracted to do a considerable amount of the Level A mapping work. Please be aware of the sixty-five (65) well fields for which submissions have been made to the DEP, LBG has been the consultant for twenty-four (24).

Note that this includes ten well fields for a single water utility. Twelve (12) other consulting firms have also made submissions.

4. It is unfortunate that the committee misunderstood the purpose of the Level A mapping study. As discussed above, this is but one piece of the regulatory framework for public water supplies. Delineation of the Level A area requires extensive data collection and analysis, and is expensive. Addressing safe yield, specific quantification of how much of the supply water is induced infiltration, or specific environmental impacts are simply beyond the scope of what is necessary to delineate a wellhead protection area. These would add greater costs to the project and, as discussed above, are separate issues for consideration under other programs.
5. The "approval process and the guidelines" DEP uses for Level A mapping at the Fenton River well field, as with all other well fields in the program are the previously referenced Level A Mapping regulations that were formally adopted following roughly nine years ago. These technical regulations were established for a very specific purpose, and were intensely scrutinized by groundwater modeling professionals and subject to extensive review and public comment during promulgation.
6. The procedures and requirements of the Level A mapping program were very thoughtfully and carefully designed to achieve a reasonable, conservative delineation of the most critical land areas around large public water supply well fields for the purposes of land use siting restrictions and the regulation of certain existing high risk activities. The mapping regulations are necessarily stringent because the implications of restricting land uses in these areas are significant. Quite frankly these mapping regulations requires a more rigorous technical analysis than most all other statewide wellhead protection programs in the country.

The Level A Mapping Regulations are well-designed to delineate the most critical areas around Connecticut's largest public water supply wells. The resultant groundwater flow model was not intended to, nor is it capable of, identifying and addressing all the environmental concerns at all well fields. However, with more field work it can be refined to do so and we expect some of your committee's concerns to be answered by UCONN as it completes the previously mentioned CEPA required studies. If you have any further questions about the Level A Mapping Regulations, please contact Corinne Fitting of my staff at (860) 424-3724. For questions concerning the Aquifer Protection Program in general, please contact myself (424-3020), or Robert Hust (424-3718). Thank you for your interest.

Sincerely,



Fred S. Banach  
Assistant Director

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**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 20, 2002

Senator Donald Williams Jr.  
Legislative Office Building  
Room 3200  
Hartford, CT 06106

Dear Senator Williams: <sup>Don</sup>

This letter is to confirm that you will be attending the Mansfield Town Council meeting on January 13, 2002. The meeting will begin at 7:00 p.m. in the Council Chambers at the Audrey P. Beck Municipal Building. Representative Denise Merrill will also be attending this meeting.

Sincerely,

Martin H. Berliner  
Town Manager

MHB:sml

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 20, 2002

Representative Denise Merrill  
Legislative Office Building  
Room 4109  
Hartford, CT 06106

Dear Denise:

This letter is to confirm that you will be attending the Mansfield Town Council meeting on January 13, 2002. The meeting will begin at 7:00 p.m. in the Council Chambers at the Audrey P. Beck Municipal Building. Senator Donald Williams will also be attending this meeting.

Sincerely,

A handwritten signature in cursive script that reads "Martin".

Martin H. Berliner  
Town Manager

MHB:sml

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
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MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

November 18, 2002

Ms. Julie Cammarata  
Policy Director  
State of Connecticut  
Office of Policy and Management  
450 Capitol Avenue  
Hartford, CT 06106

Dear Ms. Cammarata:

Thank you for your letter of October 31, 2002 regarding the Town of Mansfield's application for funding from the Small Town Economic Assistance Program (STEAP) for the Downtown Mansfield Revitalization and Enhancement Project. We were disappointed that the Downtown Mansfield Revitalization and Enhancement Project was not chosen for funding but we also understand the financial cap on STEAP funding.

We believe the revitalization and enhancement project in downtown Mansfield will provide significant economic benefit to the Town of Mansfield, the University of Connecticut, and the surrounding communities. We are currently working with staff at the Department of Economic and Community Development to develop a municipal development project plan for the downtown area using the funding received from the first round of STEAP funding. The municipal development project plan is the next step toward meeting our goal of creating a vibrant downtown center with additional jobs, an increase in available amenities, and an additional tax base.

We would appreciate departmental consideration of this important economic development project for further funding if the entire \$20 million is not expended. Additional STEAP funding will allow us to build on the progress made to revitalize downtown Mansfield.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Martin H. Berliner  
Town Manager

CC: Philip Austin, President, University of Connecticut  
James Abromaitis, Commissioner, State Department of Economic and Community Development (DECD)  
Marc S. Ryan, Secretary of the Office of Policy and Management  
The Honorable Donald E. Williams, Jr., State Senator  
The Honorable Denise Merrill, State Representative  
Ed Fidrych, Regional Development Manager, Eastern Region, DECD  
Mansfield Town Council  
Mansfield Downtown Partnership Board of Directors

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University of Connecticut  
Office of the Chancellor

Item #25

Richard A. Miller  
Director of  
Environmental Policy

November 15, 2002

Gregory Paddick  
Town Planner

Town of Mansfield  
Mansfield, CT 06268

**RE: Invitation to Serve on Technical Advisory Group for the project entitled,  
"Long-Term Impact Analysis of the University of Connecticut's Fenton  
River Water Supply Wells on the Habitat of the Fenton River"**

Dear <sup>Greg</sup>Gregory:

On behalf of the University of Connecticut, it is my pleasure to invite you to serve as a member of the Technical Advisory Group (TAG) for our new project entitled "Long-Term Impact Analysis of the University of Connecticut's Fenton River Water Supply Wells on the Habitat of the Fenton River." Our first meeting of the TAG is scheduled for Wednesday, December 12, from noon to 3 p.m., in conference room 209, in the Young Building. Parking is available behind the building and lunch will be provided.

This project (Executive Summary attached) was initiated last month by UConn and is being conducted by several UConn faculty and staff from the United States Geologic Survey (USGS). The project is being administered by UConn's Institute of Water Resources (IWR), in conjunction with our Environmental Research Institute (ERI) and Facilities Operation Department.

The overall goal of the study is to develop relationships between instream flow rates in the Fenton River and habitat availability for selected fish species and life stages.

We expect that the TAG will meet quarterly for a two-year project period. During the first meeting a presentation will be made regarding work plans and progress made to date. We would like the TAG members to review and make comments on the proposal, the work as it progresses and any reports generated during the course of the project.

*An Equal Opportunity Employer.*

Gulley Hall  
352 Mansfield Road Unit 2086  
Storrs, Connecticut 06269-2086

Telephone: (860) 486-8741  
Facsimile: (860) 486-6379  
Cell: (860) 465-6824  
e-mail: rich.miller@uconn.edu

The UConn faculty members involved in this project are Dr. George E. Hoag, Principal Investigator, Professor of Civil and Environmental Engineering and Executive Director of the ERI. The co-principal investigators include Dr. Fred Ogden, Associate Professor of Civil and Environmental Engineering, Dr. Glenn Warner, Associate Professor, Natural Resources Management and Executive Director of the IWR, Dr. Robert Neumann Associate Professor, Natural Resources Management, and Jeffrey Starn, M.S., Supervisory Hydrologist United State Geologic Survey, Connecticut District.

The proposed members of the TAG are listed below. In planning future meetings, we will make every effort to accommodate everyone's schedule. However, we encourage you to designate an alternate in the event you are unable to attend any of the TAG meetings. Thank you in advance for providing me with contact information for your designee.

Again, thank your interest and involvement in this critically important project. If you are unable to participate or have any questions about the study, feel free to contact me or George Hoag at UConn's ERI (860-486-2700).

Sincerely,



C: George Hoag

*Executive Study for the*

**Long-Term Impact Analysis of the University of Connecticut's Fenton River  
Water Supply Wells on the Habitat of the Fenton River**

Submitted by

---

**George E. Hoag, Ph.D.**

Professor of Civil and Environmental Engineering and  
Executive Director of the Environmental Research Institute

**Fred Ogden, Ph.D.**

Associate Professor of Civil and Environmental Engineering

**Robert Neumann, Ph.D.**

Associate Professor of Natural Resources Management and Engineering

**Christopher Perkins, M.S.**

Associate Director, Environmental Research Institute

**Jeffrey Starn, M.S.**

Supervisory Hydrologist  
United States Geologic Survey  
Connecticut District

**Glenn Warner, Ph.D.**

Associate Professor of Natural Resources Management and Engineering

July 8, 2002

**1.0 Executive Summary**

Part of a satisfactory finding by the State of Connecticut, Office of Policy and Management (OPM) of the University of Connecticut's (UConn) Environmental Impact Evaluation for the North Campus Master Plan, requires that UConn conduct a study to determine whether and how water withdrawals from the University's Fenton River water supply wells affect the aquatic habitat of the Fenton River. UConn withdraws water using water supply wells placed in a stratified drift aquifer located along a one-mile section of the Fenton River. The four Fenton River wells are registered by CTDEP for a maximum withdrawal rate of 0.8443 million gallons per day, MGD (1.31 cubic feet per

second, cfs) (CTDEP Letter, June 21, 1991). As part of the impact assessment of UConn's water use, we propose to investigate the relationships between fish habitat and instream flow for a section of the Fenton River from Old Turnpike Road to Mansfield Hollow Lake.

The specific objectives of this study are:

- To develop relationships between instream flow and habitat in the Fenton River for selected fish species;
- To develop the relation--using existing data, new data collection, and mathematical simulation modeling-- between the magnitude and timing of ground water withdrawals and stage and discharge in the Fenton River, principally from Old Turnpike Road to Stone Mill Road; and
- To mathematically model selected water-management scenarios to optimize water withdrawals while minimizing adverse impacts on streamflow and instream habitat.

The overall goal of the study is to develop relationships between instream flow and habitat in the Fenton River for selected fish species and life stages. We will use the Physical Habitat Simulation System (PHABSIM), which is part of a wider conceptual and analysis framework of the Instream Flow Incremental Methodology (IFIM), to model relationships between instream flow and habitat. The IFIM focuses on habitat of streams and rivers to assess the impacts of human influence. The PHABSIM includes modeling of stream hydraulics at selected representative transects over a range of flows, and then incorporating species habitat information (in the form of Habitat Suitability Criteria, HSC) within the hydraulic model. Target fish species for modeling will include brown trout, brook trout, fallfish, and tessellated darter. Existing HSC for various life stages of brown trout and brook trout will be used, and potentially modified through expert opinion in consultation with DEP biologists. New HSC for tessellated darter (adult) and fallfish (adult and nest location) will be developed on-site. Field surveys will be conducted to map mesohabitats in the study area, and to identify river segments that represent major habitat conditions based on location in the watershed, gradient, and predominant mesohabitats. Representative reaches and transects within reach will be selected based on their representation of habitat conditions within each segment. Velocity, depth, substrate, cover, and water surface elevation will be measured at transect points during three calibration flows (high, moderate, and low flows), and bed elevation will be measured at one flow. Acceptable calibration flows will be determined in consultation with DEP. Standard weighted usable area (WUA) curves and WUA by mesohabitat type will be provided. Functions describing the relationship between physical habitat and discharge will be used to conduct a habitat time series and range of variability analyses. Determination of the long-term frequency of low flows in the Fenton River will be accomplished by correlating the limited available gauging data from the Fenton River with the long-term gauging data from the nearby Mt. Hope River.

Because the Fenton River exhibits low flow under drought conditions in the range of 1 cubic foot per second (cfs), the magnitude of surface and ground water source contributions to instream flow is relevant in comparison to the registered pumping capacity of the wells. Therefore, we propose to produce accurate measurements and estimations of the various contributions of water sources during low-flow conditions. As part of this study, we propose to conduct aquifer tests on the Fenton River water supply wells, both separately and simultaneously. Each simultaneous test will last for approximately 30 days during the summer and fall of 2003, while the individual well pump tests are expected to have a maximum duration of one week.

To determine the individual effects of the water supply wells, seven low-flow gauging stations consisting of weirs will be established within the Fenton River, one immediately upstream and one immediately downstream of each of the three clusters of wells, one half way between the two lower well clusters and one at Stone Mill Road on the Fenton River. The weirs placed in the Fenton River will be constructed in a manner that will minimize impact on the fish habitat study sites. Additional gauging locations will require establishment of stage-discharge relationships (i.e. a rating curve) by measurement of velocities, cross sectional area and depth of flow at each point, for several levels of flow. Additional weirs will be established on seven tributaries (Roberts Brook, Fisher Brook, and five unnamed) that enter the Fenton River between Old Turnpike Road and Stone Mill Road. Simulations of the aquifer test data will be modeled using MODFLOW-2000.

Geologic characterization of the wellfield and surrounding area will consist of soil borings and emplacement of ground water monitoring wells and nested piezometers in and under the stream bed. Ground water monitoring wells installed in the stratified deposits along the Fenton River as part of the Level A Mapping Study (14 wells) will be used in this project. As the fourteen existing monitoring wells are located close to the river, 9 additional monitoring

wells will be installed in the stratified deposits to create three cross-sections in the stratified deposits. Insufficient information is available regarding how ground water discharge from glacial till and bedrock sources to the stratified drift influences instream flow in the Fenton River. Therefore, three soil borings will be made and completed as overburden monitoring wells in the glacial till along three transects. Three bedrock monitoring wells will be drilled, two of which will be installed through the stratified deposits and one will be in the glacial till. Nested piezometers will be installed through the stream bed in the area of the well fields to enable examination of gaining or losing river conditions resulting from pump tests and general use of the wells field. It is known that alluvial sediments (of low vertical conductivity) discontinuously located under the stream bed, locally have significant effects on water discharge from the river to the stratified drift. These sediments will be extensively cored using Geoprobe™ soil sampling methods to create a detailed map of the shallow alluvium in the well field area. In selected locations a sufficient number of vertical seepage tests will be conducted in borings to describe the typical streambed vertical hydraulic conductivity in representative alluvial units.

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The existing Level A aquifer simulation model, as prescribed by DEP regulations, will be modified to reflect the total amount of water available to the river and to the wells. This will be done by including upland and bedrock hydrologic processes in the model and by linking the ground water-flow model more closely with surface-water processes. The modified Level A model will be used to simulate the effect of pumping on stage and discharge in the Fenton River under several management scenarios. In this way, the timing and magnitude of pumping can be directly related to streamflow and quality of aquatic habitat.

Upland hydrology is only minimally accounted for in Level A models currently prescribed by DEP regulations. In times of low flow, when generally there is no direct recharge to the valley aquifer, streamflow and ground water levels are sustained by contributions from the till-covered uplands that are adjacent to the valley. In fact, more water can be contributed to the flow system from upland areas than is available in the valley because the upland area is much greater than the contributing area of the valley bottom. The existing Level A model will be modified using new techniques, including nonlinear regression parameter estimation, and a more direct linkage between model calibration and surface-water data. The existing Level A model will also be enhanced by using methods similar to the USGS Variable Recharge model, which allows the explicit simulation of upland hydrologic processes.

Whether and how ground water withdrawals affect instream flow and aquatic habitat in this area of influence of the Fenton River is likely to be a complex relationship. An objective of this study is to form an improved understanding of the complex relation between ground water withdrawals, instream flow and aquatic habitat to a level that allows predictions with known confidence. In previous studies, data on streamflow were limited, and the till uplands and bedrock were only generally considered. As new data will be collected to fill these gaps, the existing Level A model can be refined to include time varying streamflow, till uplands, and bedrock.

Ground water withdrawals can be managed to minimize impacts on streamflow and fish habitat. Streamflow has a delayed response to ground water withdrawals. The timing and rates of withdrawals with respect to periods of ground water recharge and periods that are critical for fish populations can be managed to minimize impacts. Because field data collection is unlikely to take place during drought conditions, the best way to assess the complex interactions of these components is through a simulation model. An objective of this study is to use the modified Level A model to investigate selected options for the management of water withdrawals.

The study team will work closely with the University of Connecticut, the Connecticut Department of Environmental Protection, the Connecticut Department of Health, the Office of Policy and Management, the Town of Mansfield and the interested public to communicate and coordinate results of the study as it progresses. We propose quarterly meetings of this group commencing one month after initiation of the project.

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