



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, July 14, 2003
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

	PAGE
CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES.....	1
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL	
PUBLIC HEARING (7:30 p.m.)	
1. Amendment to Mansfield Code of Ordinances, Chapter 173, Article V - Ambulance-type Motor Vehicle Exemption.....	9
OLD BUSINESS	
2. Amendment to Mansfield Code of Ordinances, Chapter 173, Article V - Ambulance-type Motor Vehicle Exemption (Item #9, 06-23-03 Agenda).....	11
3. Issues Regarding the UConn Landfill including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing (Item #3, 06-09-03 Agenda) ..	19
NEW BUSINESS	
4. Solid Waste Regulations Changes – Commercial Bulky Waste.....	55
5. Underage Drinking, University Spring Weekend and President Austin’s Task Force on Substance Abuse (No Attachment)	
6. Storrs Center Development Project	59
7. Successor Collective Bargaining Agreement with CSEA, Local 760 (Public Works).....	61
8. Recommendation to Purchase Triple Combination Pumper.....	65
9. Fee Waiver Ordinance – Recommended Changes.....	73
QUARTERLY REPORTS (previously distributed)	
DEPARTMENTAL REPORTS.....	79
REPORTS OF COUNCIL COMMITTEES	

REPORTS OF COUNCIL MEMBERS

TOWN MANAGER'S REPORT

FUTURE AGENDAS

PETITIONS, REQUESTS AND COMMUNICATIONS

- 10. E. Paterson re: Receipt of US Department of Agriculture Rural Business Enterprise Grant 117
- 11. Connecticut Department of Environmental Protection re: Mansfield Middle School Composting Pilot119
- 12. Army Corps of Engineers re: Letter of Appreciation to Mansfield Volunteer Fire Company121
- 13. Connecticut Conference of Municipalities Legal Analysis: "State Has Duty to Pay Grants to Municipalities Absent a State Budget"123
- 14. L. Schilling re: Offer of water Connection – North Eagleville Road Water Service Connections.....131
- 15. Eastern Highlands Health District - Quarterly Report137
- 16. Council of Small Towns – "Governor Rowland Signs Second Executive Order"161
- 17. G. Mann re: Resignation from Mansfield Planning and Zoning Commission163
- 18. Town of Mansfield and TCP Communications, Inc. Application for Special Permit165

EXECUTIVE SESSION

- 19. Personnel

REGULAR MEETING-MANSFIELD TOWN COUNCIL-JUNE 23, 2003

The regular meeting of the Mansfield Town Council was called to order by Mayor Elizabeth Paterson at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Bellm, Haddad, Hawkins, Holinko, Rosen, Schaefer, Martin, Thorkelson

II. APPROVAL OF MINUTES

Mr. Martin moved and Mr. Schaefer seconded to approve the minutes with two corrections: the fire truck has not been purchased, only specifications were adopted, and that the proclamation will be presented to a resident.

So passed with the two corrections unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

IV. PUBLIC HEARING

1. Open Space Acquisition-Mullane Property

Mr. Hill Bullard, President of Joshua's Trust urged the Council to support the proposed joint partnership to acquire the Mullane Property which lies on both sides of the abandoned or discontinued portion of Woodland Road just north of the junction with Mulberry Road. With the Town's contribution of \$10,000.00 the Trust may purchase the 17-acre parcel from Mrs. Mullane for the sale price of \$35,000.00. He gave the Town Council the appraisal of the property and the sale agreement.

Mr. Quentin Kessell, speaking on behalf of the Mansfield Conservation Commission, urged the Council to support the Mullane property purchase. The Commission voted unanimously to support this purchase with Robert Dahn recusing himself from the discussion from the vote.

Acting Town Manager, Matt Hart presented the Council with several letters in support of the purchase of the Mullane property.

V. OLD BUSINESS



Conservation Commission

Memo

To: Mansfield Town Council
From: Mansfield Conservation Commission
Date: June 23, 2003
Re: Mullane Property

At its June 18, 2003 the Conservation unanimously voted to reiterate its support of the acquisition of the Mullane property, which lies on both sides of the abandoned (or discontinued) portion of Woodland Road (just north of the junction with Mulberry Road). The Mansfield Conservation Commission urges the Town Council to support Joshua's Trust with the necessary financial contribution to complete this purchase. The vote was unanimous (with Robert Dahn recusing himself from the discussion and the vote).

2. Open Space Acquisition-Mullane Property

Mr. Haddad moved and Mr. Thorkelson seconded that, effective June 23, 2003, to authorize the Town Manager to appropriate up to \$10,000 towards Joshua Trust's purchase of the 17 acre Mullane property located on the now abandoned portion of Woodland Road.

So passed unanimously.

VI. NEW BUSINESS

3. Proclamation in Honor of A. Barberet's Service to the Town of Mansfield.

Mr. Martin moved and Mr. Haddad seconded that, effective June 23, 2003, to authorize the Mayor to issue the attached proclamation in honor of Audrey Barberet's service to the Town of Mansfield.

So passed unanimously.

Mayor Paterson read the proclamation and with the Deputy Mayor Haddad presented her with a Mansfield ceramic vase.

4. Presentation Concerning Refuse Collection in the Town of Mansfield

Public Works Director Lon Hultgren and Recycling Agent Virginia Walton gave a presentation on proposed system for collecting refuse in Town. At present the enterprise fund is not able to cover the expenses. All homes will receive a base fee and then everyone will be required to purchase garbage bags.

5. Landfill Closure Grant Agreement

Mr. Schaefer moved and Mr. Rosen seconded that the following resolution be adopted: effective June 23, 2003, to authorize the Town Manager, Martin H. Berliner, to execute the attached personal service agreement between the Town of Mansfield and the Connecticut Department of Environmental Protection to provide a grant-in-aid for expenditures towards the closure of the town's landfill.

So passed unanimously.

6. Child and Adult Care Food Program Application for Mansfield Discovery Depot

Mr. Haddad moved and Mr. Rosen seconded that effective, June 23, 2003, to authorize the Town Manager to submit the attached application in the amount of \$39, 290.32 to the Connecticut Department of Education's Child and Adult Care Food Program (CACFP) to help fund the food service operation at the Mansfield Discovery depot.

So passed unanimously.

7. Community Children's Center Application to Neighborhood Assistance Act Tax Credit Program

Mr. Rosen moved and Mr. Thorkelson seconded to schedule a public hearing at a special meeting of the Town Council, to be held at 7:30 p.m. on June 30, 2003 to solicit public comment regarding the Community Children Center's application to the state's Neighborhood Assistance Act Tax Credit Program.

So passed unanimously.

8. Grant Application to League of Women Voters to sponsor a Community Conversation about Education

Mr. Martin moved and Mr. Schaefer seconded to authorize the Director of Social Services to submit an application in the amount of \$2,000 to the League of Women Voters to sponsor a community conversation about early childhood care and education.

So passed unanimously.

9. Amendment to Mansfield Code of Ordinances, Chapter 173, Article V-Ambulance-type Motor Vehicle Exemption

Mr. Martin moved and Mr. Hawkins seconded to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on July 14, 2003 to solicit public comment regarding the proposed amendment to the Mansfield Code of Ordinances, Chapter 173, Article V-Ambulance-type Motor Vehicle Exemption.

So passed unanimously.

10. Police Coverage in the Town of Mansfield

As requested by Council member Martin, the Town Manager outlined the police protection service and the funds needed to support this service.

11. Underage Drinking, University Spring Weekend and President Austin's Task Force on Substance Abuse.

No action necessary

VII. QUARTERLY REPORTS

By consensus the quarterly reports will be discussed at the next meeting.

VIII. REPORTS OF COUNCIL COMMITTEES

Personnel Committee will meet with the Council in executive session.

IX. REPORTS OF COUNCIL MEMBERS

Mayor Paterson reported that she had received a letter from the UConn Safety Services that they will be conducting firearms safety program at the university site off of Gurleyville Road on July 17, 2003.

X. TOWN MANAGERS REPORT

Mr. Matt Hart, Acting Town Manger, introduced the new intern in the Town Managers office, Christopher Gilbride.

XI. FUTURE AGENDAS

Mr. Martin asked about the frequent use of Storrs Center vs. Mansfield Downtown.

XII. PETITIONS, REQUEST S AND COMMUNICATIONS

12. W. Rosen re: Resignation from the Mansfield Town Council
13. C. Winter re: Resignation from the Mansfield Board of Education
14. Mansfield Downtown Partnership Annual Meeting and Report
15. Center Character Survey Analysis for the Storrs Center Municipal Development Plan
16. E. Paterson and A. Barberet re: Docket No. 274, Petition 626T, AT & T Wireless, PCS, LLC, applicant proposed telecommunications facilities in Mansfield
17. Technical Advisory Group for Long-term Impact Analysis of UConn Water Supply Wells on Habitat of the Fenton River-December 12,2002 Minutes
18. R. Miller re: Storm Water Sampling Report, First Quarter 2003-Stadium Road Detention Basin
19. State Department of Transportation re: Approval of Traffic Enforcement Program Equipment Grant
20. D. Dagon re: FY 2003 Homeland Security Grant Program Personal Protective Equipment Purchase
21. M. and K. Johnson re: Open Space Funds to Support Purchase of the Mullane Property

XIII. EXECUTIVE SESSION

At 8:50 p.m. Mr. Rosen moved and Mr. Schaefer seconded to move into Executive Session to discuss the Town Manager's evaluation.

So passed unanimously.

At 10:02 p.m. Mr. Thorkelson moved and Mr. Martin seconded to come out of Executive session

So passed unanimously.

XIV. ADJOURNMENT

At 10:03 p.m. Mr. Thorkelson moved and Mr. Martin seconded to adjourn the Council meeting.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

SPECIAL PUBLIC MEETING – PUBLIC HEARING – JUNE 30, 2003

The public hearing of the Mansfield Town Council was called to order by Mayor Elizabeth Paterson at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Martin, Schaefer, Paterson, Hawkins, Holinko, Bellm

II. PUBLIC HEARING ON THE COMMUNITY CHILDREN'S CENTER APPLICATION TO NEIGHBORHOOD ASSISTANCE ACT TAX CREDIT PROGRAM.

III. OLD BUSINESS

Mr. Martin moved, and Mr. Schaefer seconded, to approve the adoption of the following resolution.

Move, effective June 30, 2003, to support the Community Children's Center application in the amount of \$45,000.00 to the state's Neighborhood Assistance Act Tax Credit Program.

So passed unanimously.

IV. ADJORNMENT

Mr. Martin moved, and Mr. Bellm seconded, to adjourn the meeting. Motion passed unanimously.



Andrew D. White, Acting Clerk

THIS PAGE LEFT

BLANK

INTENTIONALLY

LEGAL NOTICE

TOWN OF MANSFIELD

PUBLIC HEARING-AMENDED ORDINANCE
AMBULANCE-TYPE MOTOR VEHICLE EXEMPTION
July 14, 2003 at 7:30 p.m.

The Mansfield Town Council will hold a public hearing on the proposed amendment to the Mansfield Code of Ordinances, Chapter 173, Article V-Ambulance-type Motor Vehicle Exemption on Monday, July 14, 2003 at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Municipal Building. Packets of the proposed amendment will be available in the Town Clerks office, 4 South Eagleville Road, Mansfield. At this hearing persons may make comments and written communications will be received.

Dated at Mansfield, Connecticut, this 1st day of July, 2003.

Joan E. Gerdson
Mansfield Town Clerk

THIS PAGE LEFT

BLANK

INTENTIONALLY

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Amendment to Mansfield Code of Ordinances, Chapter 173, Article V - Ambulance-type Motor Vehicle Exemption

Dear Town Council:

As presented the Town Council at the previous meeting, attached please find the proposed amendment to the Mansfield Code of Ordinances, Chapter 173, Article V - Ambulance-type Motor Vehicle Exemption. The purpose of the proposed amendment is two-fold. First, changing the ordinance would avoid the exclusion of those persons eligible to receive the exemption because they were not originally registered with the Department of Motor Vehicles (DMV) on October 1st each year. Motor vehicles registered after October 1st each year are listed on the Supplemental Motor Vehicle Grand List. There was no provision in the ordinance to allow those vehicles the exemption in the year they were originally assessed.

Secondly, current law has changed in that permanently handicapped people are now required to pass a driving test at DMV and their driver's license reflects the driver's restrictions. The change in the ordinance would alleviate the burden of providing a letter every three years from a physician stating the need for a ambulance-type motor vehicle. Under the proposed revision, the applicant would supply a copy of the driver's license at the time of the initial application. For those who do not have the restricted driver's license, the original language would apply.

The financial impact to the town would be minimal since we currently have only seven or eight vehicles eligible for the exemption. The Town Attorney has reviewed this proposal and made some recommendations that were incorporated into the draft.

Staff recommends that the Town Council adopt the amendment to the ordinance. The change would be in the spirit of the original intent of the exemption and would provide relief for a potential undue hardship for the person applying for the exemption.

If the Town Council wishes to adopt the amendment following the public hearing at 7:30 p.m., the following motion is in order:

Move, effective July 14, 2003, to adopt the proposed amendment to the Mansfield Code of Ordinances, Chapter 173, Article V – Ambulance-type Motor Vehicle Exemption as presented by town staff in its draft dated June 23, 2003, and which will become effective 21 days after its publication in a newspaper having circulation in the Town of Mansfield.

Respectfully submitted,



Martin H. Berliner
Town Manager

Attachments: (2)



TOWN OF MANSFIELD

Code of Ordinances/Regulations

Routing Procedure for Additions, Amendments and Revisions

Hearing Procedure for Amendment to Chapter 173, Article V – Ambulance-type Motor Vehicle

Exemption

June 23, 2003 Draft

Submitted to Town Attorney for review:	04/01/03
Submitted to Town Council for review:	06/23/03
Public hearing scheduled for:	07/14/03
Adopted by Town Council:	
Published	
Submitted for codification:	
Effective date:	



TOWN OF MANSFIELD

Code of Ordinances/Regulations

Routing Procedure for Additions, Amendments and Revisions

Amendment to Mansfield Code of Ordinances Chapter 173, Article V – Ambulance-type Motor

Vehicle Exemption

June 23, 2003 Draft

Submitted to Town Attorney for review:	04/01/03
Submitted to Town Council for review:	06/23/03
Public hearing scheduled for:	07/14/03
Adopted by Town Council:	
Published	
Submitted for codification:	
Effective date:	

Date: May 12, 2003
To: Marty Berliner, Town Manager
Matt Hart, Assistant Town Manager
From: Walter Topliff, Assessor
Re: Ambulance Type Motor Vehicle Exemptions

Back in late Fall 2002 I discovered that the Town of Mansfield's current Local Option Exemption for Ambulance Type Motor Vehicles did not allow for anyone registering their motor vehicle after October 1st of each year to receive the Local Option Exemption for the current Grand List year. Therefore, I raised the question of having the Ordinance changed. I made recommendations and Attorney Dennis O'Brien reviewed them and came back with some recommendations of his own. The following is a result of the process to date. I am proposing that the Town of Mansfield change Article V, Sections 173-27, 173-28 and 173-29 of the Town of Mansfield Code.

Currently, Section 173-27 Criteria for Vehicles, reads:

Personal Property tax exemption may be given commencing with the October 1, 1990 Grand List for vehicles which meet the following criteria:

- A. Any ambulance-type motor vehicle which is defined as one which has been substantially modified with assistive devices such as but not limited to wheelchair lifts and hand controls to make the vehicle viable transport for a medically incapacitated individual.
- B. Any ambulance-type motor vehicle, defined above, which is used exclusively for the purpose of transporting any medically incapacitated individual, excepting any such vehicle used to transport any such individual for payment.

I would like to change Section 173-27 Criteria for Vehicles to read:

Personal Property tax exemption may be given commencing with the October 1, 1990 Grand List for motor vehicles which meet the following criteria:

- A. Any ambulance-type motor vehicle which is defined as one which has been substantially modified with assistive devices, such as, but not limited to, wheelchair lifts and hand controls to make the vehicle viable transport for a medically incapacitated individual.
- B. Any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle used to transport any such individual for profit.
- C. Any motor vehicle owned by a person with disabilities, or owned by a parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person.

Currently, Section 173-28 Filing of application, reads:

Any person who desires to claim the exemption provided in this Article shall file with the Assessor of the Town of Mansfield, before October 1 of any assessment year for which said exemption is claimed, a written application claiming such exemption on a form prepared by the Assessor. Failure to file such an application in said manner and form within the time limit prescribed shall constitute a waiver of the right to such exemption for the assessment year.

I would like to change Section 173-28 Filing of application to read as follows:

Any person who desires to claim the exemption provided in this Article shall file with the Assessor of the Town of Mansfield before October 1st of any assessment year for which said exemption is claimed, or if the motor vehicle is registered after October 1st of any assessment year, file on or before November 30th of the year in which the Supplemental Motor Vehicle bill would be due. A written application claiming such exemption must be filed on a form prepared by the Assessor. Failure to file such an application in said manner and form within the time limit prescribed shall constitute a waiver of the right to such exemption for that assessment year.

Currently, Section 173-29 Letter from Physician, reads:

Any person who desires to claim the exemption provided in this Article shall file with the Assessor of the Town of Mansfield, before November 1, 1990 of the first assessment year claimed, and October 1 for all subsequent Grand List years, a letter from the applicant's physician which attests to the applicant's need for a substantially modified ambulance-type motor vehicle due to that person's medical incapacitation. A new letter attesting to that person's medical incapacitation shall be filed with the Assessor of the Town of Mansfield every three (3) years thereafter. Failure to file such a letter in said manner and form within the time limit prescribed shall constitute a waiver of the right to such exemption for the assessment year.

I would like to change Section 173-29 Letter from Physician to read:

Any person who desires to claim the exemption provided in this Article shall file with the Assessor of the Town of Mansfield, before November 1, 1990 of the first assessment year claimed, and October 1st for all subsequent Grand List years for which said exemption is claimed, or if the motor vehicle was registered after October 1st of any year, file on or before November 30th of the year in which the supplement motor vehicle bill would be due, a letter from the applicants physician which attests to the applicant's need for a substantially modified ambulance-type motor vehicle due to that person's medical incapacitation. A new letter attesting to that person's medical incapacitation shall be filed with the Assessor of the Town of Mansfield every three (3) years thereafter. If the medically incapacitated person has completed a course required by the State of Connecticut, and the applicant's motor vehicle drivers license has been modified to reflect the completion of the course, a copy of the drivers license may be substituted for the physician's letter requirement. Failure to file such a letter or copy of the motor vehicle drivers license in said manner and form within the time limit prescribed shall constitute a waiver of the right to such exemption for the assessment year.

THIS PAGE LEFT

BLANK

INTENTIONALLY

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

Dear Town Council:

Attached for your information please find correspondence concerning the UConn Landfill, including the consent order, public participation relative to the consent order and well testing. At present, the Town Council does not need to take any action on this item.

Respectfully submitted,

Martin H. Berliner
Town Manager

Attach:(2)

THIS PAGE LEFT

BLANK

INTENTIONALLY

REC'D JUL 01 2003



25 June 2003

Haley & Aldrich, Inc.
800 Connecticut Blvd.
Suite 100
East Hartford, CT 06108-7305
Tel: 860.282.9400
Fax: 860.282.9500
Dir: 860.282.9600
www.HaleyAldrich.com

Connecticut Department of Environmental Protection
Water Management Bureau/PERD
79 Elm Street
Hartford, Connecticut 06106-5127

Attention: Raymond L. Frigon, Jr.

Subject: Scope of Work
Supplemental Hydrologic Evaluation
Comprehensive Hydrogeologic Investigation Report
And Remedial Action Plan
UConn Landfill
Storrs, Connecticut

Ladies and Gentlemen:

The following certification is being submitted to the Department of Environmental Protection in accordance with the terms as delineated in the Consent Order No. SRD-101 issued 26 June 1998 for the document specified below:

OFFICES

Boston
Massachusetts

Cleveland
Ohio

Dayton
Ohio

Detroit
Michigan

Kansas City
Kansas

Los Angeles
California

Manchester
New Hampshire

Newark
New Jersey

Portland
Maine

Rochester
New York

San Diego
California

Santa Barbara
California

Tucson
Arizona

Washington
District of Columbia

- Scope of Work
Supplemental Hydrologic Evaluation
Comprehensive Hydrogeologic Investigation Report
And Remedial Action Plan
UConn Landfill
Storrs, Connecticut

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Agreed and accepted as stated above:

Richard P. Standish, P. G., LEP
Vice President
Haley & Aldrich, Inc.

Larry G. Schilling
Executive Director of
A & E Services
University of Connecticut

G:\PROJECTS\91221\CERTLTR31.doc

**OUTLINE
TECHNICAL MEMORANDUM
SUPPLEMENTAL HYDROLOGIC EVALUATION OF GROUNDWATER FLOW
FROM THE EAST
HYDROGEOLOGICAL INVESTIGATION AND REMEDIAL ACTION PLAN
UCONN LANDFILL AND FORMER CHEMICAL PITS
STORRS, CT**

I. INTRODUCTION/BACKGROUND

Purpose – provide further details supporting the alternatives evaluation for groundwater diversion and interception, and leachate interception, as described in Section 10 of the Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan. Describe overall objective – to meet the requirements of the Consent Order (CO).

Describe the contents of the technical memorandum:

Groundwater Modeling

- Review of Published Information
- Conceptual Model
- Model Setup/Input variables
- Model Calibration
- Sensitivity Analysis
- Simulations
- Uncertainties

Supplemental Engineering Analysis

- Review of Published Information
- Groundwater Diversion
- Groundwater Interception
- Leachate Interceptor Trenches

Summary and Conclusions

II. MODELING

2.1 Review of Published Information

Describe published information supporting the model setup and input variables.

2.2 Conceptual Model

Provide a synopsis of the Study Area Conceptual Model as presented in the Comprehensive Hydrogeologic Investigation and Remedial Action Plan.



OUTLINE
TECHNICAL MEMORANDUM
SUPPLEMENTAL HYDROLOGIC EVALUATION OF GROUNDWATER FLOW
FROM THE EAST
HYDROGEOLOGICAL INVESTIGATION AND REMEDIAL ACTION PLAN
Page 2

2.3 Model Setup/Input Variables

Model grid
Layer types and attributes
Leakance
Boundary conditions
Recharge/infiltration (HELP3 modeling)
Hydraulic conductivity
Saturated thickness

2.4 Model Calibration

Summarize calibration statistics and compare model-predicted groundwater elevations with field data.

2.5 Sensitivity Analysis

Describe procedures and results of a sensitivity analysis evaluating how changes in input parameters affect model output.

2.6 Simulations

Describe results of model runs incorporating groundwater diversion and interception alternatives and leachate interception alternatives, in various combinations, and results of North Hillside development on the Study Area water balance.

III. SUPPLEMENTAL ENGINEERING ANALYSIS

3.1 Groundwater Diversion

Review of published information.
Describe assumptions on diversion structure geometry (length, depth) and influence of hydraulic conductivity.
Evaluate effectiveness in meeting the CO objectives.
Assess long-term operation and maintenance.

3.2 Groundwater Interception

Review of published information
Describe assumptions on interception structure geometry (length, depth) and the influence of hydraulic conductivity.
Evaluate effectiveness in meeting the CO requirements.
Assess long-term operation and maintenance.



OUTLINE
TECHNICAL MEMORANDUM
SUPPLEMENTAL HYDROLOGIC EVALUATION OF GROUNDWATER FLOW
FROM THE EAST
HYDROGEOLOGICAL INVESTIGATION AND REMEDIAL ACTION PLAN
Page 3

3.3 Leachate Interception

Review of published information

Describe assumptions on leachate interception structure geometry (length, depth) and the influence of hydraulic conductivity.

Evaluate effectiveness in meeting the CO requirements.

Assess long-term operation and maintenance.

IV. SUMMARY AND CONCLUSIONS

Summarize results and conclusions, how they address the CO and the Conditional Approval, and how they respond to 26 March 2003 TRC Comments.

Propose remedial alternative based on the results of the re-evaluation.

G:\91221\604\LIT TECH MEMO\OUTLINE TECH MEMO.doc

Haley & Aldrich, Inc.
465 Medford Street
Suite 2200
Boston, MA 02129-1400
Tel: 617.886.7400
Fax: 617.886.7600
www.HaleyAldrich.com



30 June 2003
File No. 91221-604

State of Connecticut
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

Attention: Raymond Frigon, Jr.

Subject: Consent Order SRD-101
Scope of Work for Supplemental Hydrologic Evaluation
Comprehensive Hydrogeologic Investigation Report and Remedial
Action Plan
University of Connecticut
Storrs, Connecticut

OFFICES

Cleveland
Ohio

Dayton
Ohio

Detroit
Michigan

Hartford
Connecticut

Kansas City
Kansas

Los Angeles
California

Manchester
New Hampshire

Newark
New Jersey

Portland
Maine

Rochester
New York

San Diego
California

Santa Barbara
California

Tucson
Arizona

Washington
District of Columbia

Ladies and Gentlemen:

This letter presents a Scope of Work pursuant to the Connecticut Department of Environmental Protection (DEP) Conditional Approval letter dated 5 June 2003 for the Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan (the Report). The Report was submitted to DEP on behalf of the University of Connecticut (UConn), pursuant to Consent Order (CO) SRD-101. The Report was prepared by the UConn landfill team, comprised of Haley & Aldrich, Inc., Environmental Research Institute (ERI), Epona Associates, LLC, F.P. Haeni, LLC and Regina Villa, Associates, with third party oversight provided by Mitretek Systems, Inc.

This Scope of Work specifically addresses Condition No. 1 of the Conditional Approval letter, which states the following:

On or before July 1, 2003, submit for the commissioner's review and written approval a scope of work for evaluating the options to prevent groundwater migrating from the east of the landfill from coming into contact with the waste. Such scope of work shall include a schedule for conducting such evaluation.

The following sections present the scope of work for supplemental evaluation, and the schedule for completing this work.

Scope of Work

1. Perform additional modeling to further evaluate the depths of the groundwater flowpaths from the east and under the landfill, under current conditions and future conditions following landfill capping.
2. Perform additional modeling to assess the effectiveness of the proposed leachate interceptor trench alternative in recovering leachate-contaminated groundwater at depth in the bedrock.
3. Perform additional modeling to assess the effectiveness of various alternatives (including the proposed leachate interceptor trench alternative) in maintaining groundwater levels below the interpreted bottom of waste elevations at the landfill. Model simulations will be performed for individual alternatives (recovery wells, trench drains, hydraulic barriers [slurry walls and grout curtains] and leachate interceptor trenches) and various combinations of these alternatives.
4. Compile and summarize details on the effectiveness of groundwater diversion alternatives, including slurry walls and grout curtains, and interception alternatives, including recovery wells and a trench drain, in meeting the objectives of the CO. This will focus on the likely effectiveness of these alternatives in meeting the CO objectives with less operation and maintenance than that required for the proposed alternative (leachate interceptor trenches).
5. Summarize the results of work items 1 through 4 in a technical memorandum that re-evaluates alternatives for preventing groundwater from east of the landfill from flowing into the landfill and generating leachate. This will include text and supporting tables and figures presented as a "stand-alone" document addressing the remedial alternatives analysis specific to managing groundwater from the east. The technical memorandum will include the following details:
 - A description of the model setup including grid spacing, boundary conditions, and input parameters
 - Model calibration procedures, predicted groundwater elevations as compared to field measurements, and calibration statistics
 - Model input parameters, including water balance parameters (groundwater recharge and evapotranspiration), formation thickness, hydraulic conductivity, and leakance between layers
 - A concise summary of published information that support the assumptions used in the groundwater modeling
 - Sensitivity analysis procedures and statistics

- Uncertainty analysis and alternate model scenarios (i.e., results obtained with different model structures and input parameters, as well as additional water balance data predicted by modeling)
- Text describing construction procedures for groundwater control alternatives including the interception and diversion alternatives, and the proposed alternative (the leachate interceptor trenches), including descriptions of case studies where these technologies have been used

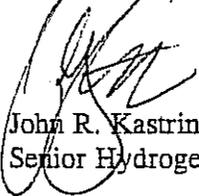
A proposed outline for the technical memorandum is attached

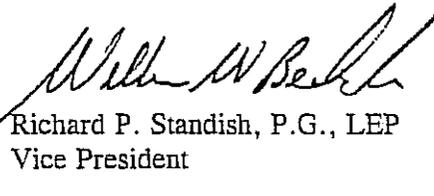
Schedule

The technical memorandum will be submitted to the DEP by 4 August 2003.

If you have any questions or need further clarification on the scope of work or the attached outline, please do not hesitate to contact us.

Sincerely yours,
HALEY & ALDRICH, INC.


John R. Kastrinos, P.G.
Senior Hydrogeologist


Richard P. Standish, P.G., LEP
Vice President

L:\UConn files\24 June 03\GW Flow Scope of Work.doc

Distribution List

To: Elsie Patton, CTDEP
Bill Warzecha, CTDEP
Scott Brohinsky, UConn
Dale Dreyfuss, UConn
Tom Callahan, UConn
Dr. John Petersen, UConn
Richard A. Miller, UConn
Larry Schilling , UConn
George Kraus, UConn
Jim Pietrzak, UConn
Chuck Franks, U.S. EPA
Gail Batchelder, Ph.D., HGC Environmental Consultants
Martin Berliner, Town of Mansfield
Louise Bailey, Mansfield Public Library
Robert Miller, Eastern Highlands Health District
Brian Cutler, Loureiro Engineering Associates
Ayla Kardestuncer, Mansfield Common Sense
George Korfiatis, Stevens Institute of Technology
Brian Toal, CTDPH
Nancy Farrell, Regina Villa Associates
Susan Soloyanis, Ph.D., Mitretek Systems
Wendy Koch, Ph.D., Epona Associates
M. Amine Dahmani, Ph.D., ERI
F. Peter Haeni, F. P. Haeni, LLC
Carole Johnson, USGS
Rick Standish, Haley & Aldrich
Jonathan Babcock, Haley & Aldrich



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



REC'D JUN 18 2003

June 5, 2003

University of Connecticut
352 Mansfield Road, U-86
Storrs, Connecticut 06269-2086

ATTN: Dr. John D. Peterson
Chancellor and Provost for University Affairs

RE: University of Connecticut Landfill/ Former Chemical pits/ F-Lot
Consent Order No. SRD-101

CONDITIONAL APPROVAL

The Remediation Section of the Bureau of Waste Management ("DEP") has reviewed the Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan (the report) for the sites referenced above. The report was submitted by Haley & Aldrich, Inc. on behalf of the University of Connecticut ("Respondent"), and pursuant to Consent Order SRD-101. The report presents: the findings of a hydrogeologic investigation; a conceptual site model; a long-term monitoring plan; the preferred conceptual remedial action for each site; a request for a technical impracticability variance for ground water; schedule to present design specifications, implement construction of the preferred remedial actions, and initiate a long-term monitoring plan.

On February 25, 2003, the DEP held a public meeting to receive comments on the report. Enclosed is a compilation of the public's comments on the report and the Department's responses.

Based on the review of the report and in consideration of the public comments, the Department hereby approves the referenced report with the following conditions:

1. On or before July 1, 2003, submit for the commissioner's review and written approval a scope of work for evaluating the options to prevent groundwater migrating from the east of the landfill from coming into contact with the waste. Such scope of work shall include a schedule for conducting such evaluation.

Approval

2. On or before 60 days of this approval, submit for the commissioner's review and written approval a schedule to extend and connect the University water supply to the following addresses:
 - 10 Meadowood Road
 - 11 Meadowood Road
 - 21 Meadowood Road
 - 22 Meadowood Road
 - 28 Meadowood Road
 - 213 North Eagleville Road
 - 219 North Eagleville Road

3. Repondent shall include in the long-term monitoring program the private wells serving the following addresses:
 - 38 Meadowood Road
 - 41 Meadowood Road
 - 65 Meadowood Road
 - 202 Separatist Road
 - 206 Separatist Road
 - 211 Separatist Road

Nothing in this approval shall affect the Commissioner's authority to institute any proceeding, or take any action to prevent or abate pollution, to recover costs and natural resource damages, and to impose penalties for violations of law. If at any time the Commissioner determines that the approved actions have not fully characterized the extent and degree of pollution or have not successfully abated or prevented pollution, the Commissioner may institute any proceeding, or take any action to require further investigation or further action to prevent or abate pollution. This conditional approval relates only to pollution or contamination identified in the above referenced report.

Approval

In addition, nothing in this approval shall relieve any person of his or her obligations under applicable federal, state and local law.

Elsie Patton

Elsie Patton

Acting Director

Planning, Standards and Remediation Division

Bureau of Waste Management

enclosures

c: Ray Frigon, DEP
Charles Franks, U. S. EPA
Martin Berliner, Town of Mansfield
Robert Miller, Eastern Highlands Health District
Gail Batchelder, HGC
Richard Miller, Esq., UConn
James Pietrzak, UConn
Richard Standish, Haley & Aldrich
Ayla Kardestuncer, Mansfield Common Sense
Allison Hilding, Mansfield Common Sense
Nancy Farrell, Regina Villa Associates
Marion Cox, Re Source Associates

Connecticut Department of Environmental Protection
Response to Public Comments
Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan
University of Connecticut Landfill/ Former Chemical Pits/ F-Lot Parking Area
June, 2003

Topic: Comments related to the hydrogeologic investigation.

1. Comment:

“Drought conditions increase ground contaminants movement. Have you recognized this fact yet? Understanding this concept is important. Do these facts change any of your previous analysis made...why or why not?”

Response:

Groundwater chemistry does have the potential to fluctuate throughout the year due to seasonal variations of groundwater elevation. This fundamental concept of hydrogeology was taken into consideration during the investigation of the sites. For example, the Interim Monitoring Program approved by the Department of Environmental Protection (DEP) evaluates groundwater quality in monitoring wells and private drinking water wells on a quarterly basis to account for the potential variations. The long-term monitoring program proposes to continue sampling strategic wells on a quarterly basis.

Since the potential for seasonal variations of groundwater chemistry were addressed, the conclusions of the investigation and proposed remedial actions for the sites do not require reconsideration for this reason.

2. Comment:

Has the investigation taken into account the fact that EPA may lower the regulatory standard for TCE based on recent tests indicating human health risks at lower levels than previously understood?

Response:

The investigation has taken into account the fact that EPA may lower the standard for TCE or any other pollutant present in ground water as a result of the chemical pits or the landfill. UConn was ordered to determine the full extent of pollution from the chemical pits and the landfill. Since “pollution” is defined by law as any change in water quality, UConn had to define the extent of volatile organic compound (VOC) contamination well beyond the extent that such VOCs exceeded a drinking water standard. Further, UConn was required to provide a public water supply to properties with wells that had even a trace of VOCs, well below the standard EPA is considering for TCE. Further, in response to this concern, DEP has added as a condition of the approval of the proposed remedial action plan that UConn extend a public water supply to the properties that are located closest the edge of the plume. Based on our understanding of the ground water conditions in the area of the plume, DEP has no expectation that the plume would affect those properties. However, we believe that it is prudent to have a buffer around the extent of the plume.

Response to Comments

3. Comment:

Could chemicals commonly used for activities such as cleaning septic systems be a source of contamination?

Response:

Volatile organic compounds (VOC's), including PCE, were historically an ingredient of residential septic system cleaners as well as a variety of household cleaning products. Sampling of drinking water wells throughout the state has shown that septic systems can be a source of sporadic low levels of VOCs in ground water.

4. Comment:

The Eastern Highlands Health District sampled private wells located on Hunting Lodge Road, Lynwood Road, Hillyndale Road, Little Lane and Separatist Road. "The mapping of the contaminants displayed a pattern along the brook, which runs from Separatist Road, and Lynwood Road, through (a residential property on) Separatist Road, 17 Lynwood Road, 16 Lynwood Road, 20 Lynwood Road properties, and then in back of 57 Hillyndale Road, across the street and down the other side of Hillyndale, to North Eagleville Road etc. Therefore I believe this scientifically indicates that the contaminants from the chemical dump and other misused properties at UConn have been drawn southwest, towards the properties of homeowners in this area. This then indicates that the limited boundaries of the present study are inadequate and need to be expanded to the above-mentioned areas."

Will the Department consider extending the long-term monitoring program to private wells located to the southwest of the site, to Separatist and Lynwood Roads?

Response:

Having reviewed the sampling data collected by the Eastern Highlands Health District and the data collected by DEP in the Separatist Road, Lynwood Road and Hillyndale road area, we disagree that such data indicate that contaminants from the former chemical pits or landfills have migrated beyond the North Eagleville Road area. Of all the wells identified by the commenter that had trace levels of VOCs present, only one had a compound present that can also be found in the plume associated with the former chemical pits or the landfills. The gasoline additive methyl-t-butyl ether (MTBE) was the most common compound detected in the wells identified above, but MTBE is not present in the former chemical pits or landfill plumes. Only one well showed a compound (tetrachloroethylene, also known as PCE) present that is also present in the former chemical pit plume. However, the absence of PCE in any of the other wells between Lynwood Road and North Eagleville Road indicates that the PCE in the 17 Lynwood well is from a different source. The occurrence of PCE at trace levels well below the current or proposed drinking water standard is very common in ground water.

With respect to the long-term monitoring, the DEP has required as a condition of the approval of the remedial action plan, that private wells on Separatist and Meadowood Roads be included in the monitoring program. The properties located closest to the plume from the former chemical pits are either connected to public water or are required to be connected to public water. Therefore, the monitoring locations are an added level of protection. DEP has concluded that the area around 17 Lynwood is not at risk of being contaminated by the landfill, the former chemical pits or the F-lot landfill and therefore, has not required UConn to monitor that area.

Response to Comments

TOPIC: **Comments related to the proposed remedial actions.**

1. Comment:

“The project in all its stages needs to be monitored daily by an independent outside agency and for the remediation stage especially. The Loureiro Environmental Engineers did a great job during the study stage. They or another agency chosen by the Town of Mansfield should be contracted to inspect all remediation activities. Who should pay for this? UConn and the town and other interested parties should pay for the inspections, in a way that is just and legal and equitable. In no way should UConn choose the inspectors/monitoring agency, but can only approve one chosen by Mansfield and possibly DEP.”

Response:

The DEP will perform periodic inspections at the sites during construction of the remedies. The DEP’s inspections will not be performed daily, however increased inspections will be performed during critical construction periods.

The Town of Mansfield and its consultants certainly played a key role in ensuring that the site investigation was thorough and scientifically sound. Further, DEP hopes that the Town its consultants will continue to participate in the review of the design and construction of the remedial measures.

2. Comment:

What are the short-term impacts of consolidating outlying waste on the landfill? “Why would a flagship University add additional contaminated fill to a landfill currently contaminating the surrounding environment? Move it out. Do not cheap out.”

Response:

The proposed remedy for the landfill recommends excavating refuse from the northern toe of the landfill and filter bed sand located on the southern toe of the landfill. The waste material will then be consolidated on the landfill and covered by the landfill cap.

Currently the outlying waste is in direct contact with groundwater, or otherwise exposed to precipitation through infiltration, which promotes the generation of leachate. Consolidating the outlying waste material on the landfill above the water table and below an impermeable cap will eliminate the generation of any leachate from this material. If the material were simply taken to another landfill, it would continue to produce leachate in another area of the state. Consequently, consolidating the waste beneath a cap is the best environmental alternative for this material.

3. Comment:

Will a clean water interceptor trench be installed parallel to the eastern side of the landfill?

Response:

A clean water interceptor trench was evaluated as one aspect of the final remedy for the landfill. In concept, the purpose of an interceptor trench would be to minimize the volume of saturated waste in the landfill by diverting the clean groundwater that recharges the landfill. Reducing the elevation of groundwater within the landfill would presumably reduce the volume of leachate generated by the landfill over time.

Response to Comments

Prior to disposal activities, the landfill area was a wetland. The hydrogeologic investigation shows that groundwater in bedrock located in close proximity to the landfill has an upward flow gradient, indicating bedrock groundwater recharges the landfill and the northern and southern wetlands. Constructing a shallow interceptor trench in the overburden soil may not have an appreciable effect on lowering the groundwater elevation within the landfill. Therefore, UConn did not propose an interceptor trench as part of the remedy. A series of deeper groundwater extraction wells installed along the east side of the landfill may be a more effective solution. The rate and volume of clean groundwater to be pumped from those wells would need to be carefully monitored, since over pumping them may induce landfill leachate to flow toward the east where it presently does not exist. Overall, the technical methods and feasibility to lower the groundwater elevation within the landfill deserve further consideration. Therefore, as a condition of the approval of the remedial action plan, the DEP has required UConn to further evaluate the options, effectiveness and feasibility of intercepting groundwater flowing from the east prior to its coming into contact with the waste material in the landfill.

4. Comment:

Will the sediments identified for removal from the wetlands located to the north and southwest of the landfill be relocated with the outlying material to the top of the landfill?

What contaminants are present in the wetland sediment proposed to be relocated to the landfill?

Response:

The contaminants present in the wetland sediment located to the north and south of the landfill include metals (cadmium, manganese, copper, iron, lead, mercury) and volatile organic compounds (chlorobenzene, dichloromethane, toluene, 1,4-dichlorobenzene). It is proposed that the polluted sediment be excavated and relocated with the outlying waste to the landfill.

5. Comment:

The stormwater that runs off F Lot is capable of gathering oil and other contaminants, such as deicing chemicals. How will the stormwater be managed and where will it go?

Response:

Stormwater from F-Lot is diverted into catch basins and discharged to the north tributary of Eagleville brook. As part of the long-term monitoring and maintenance of the site remedy, the stormwater runoff and associated drainage features at the site will be evaluated by the University.

6. Comment:

Will the quality of Eagleville Brook improve as a result of the proposed remedies?

Response:

Leachate that currently migrates from the landfill to Cedar Swamp and tributaries of Eagleville Brook will be intercepted under the proposed remedy. By eliminating direct leachate discharges to the brook and swamp, the quality of local surface waters will improve.

Response to Comments

7. Comment:

How can the neighbors of the former chemical pit area be certain that the plume is not moving or will not move in the future?

Response:

The hydrogeologic investigations shows the plume to be in a steady-state position. That is, it is not growing in size due to dilution, dissipation and attenuation of the contaminants. With construction of the proposed leachate interceptor trenches, the constant and continual supply of contaminants being leached to the aquifer will reduce dramatically, resulting in a gradual shrinking of the plume area.

Also, the long-term monitoring program will routinely evaluate the groundwater quality from numerous private wells located downgradient of the sites.

8. Comment:

Does Eagleville Brook carry contaminants from the landfill, and if so, should residential wells located in close proximity be included in the long-term monitoring program?

Response:

Surface water monitoring shows that the quality of Eagleville Brook is not adversely affected by leachate from the landfill or the chemical pits. Further, residential properties that abut Eagleville Brook in the vicinity of the landfill have or will be connected to the public water supply system.

9. Comment

Should the presence of contamination in the bedrock beneath the former chemical pits restrict future development or zoning?

Response:

The proposed remedies for the sites include recording an Environmental Land Use Restriction (ELUR). The ELUR will prohibit any activity that could disturb the cap on the landfill, former chemical pits and the F-lot landfill and will prohibit the use of ground water for drinking. Therefore, the University must take into consideration these restrictions when planning future development.

10. Comment:

Has the University evaluated the cost and impact of excavating the landfill for off-site disposal? What is that cost?

Response:

UConn has evaluated the cost to remove the landfill. That cost was estimated at nearly \$40,000,000. It has also been estimated that over 30,000 truckloads of waste would need to be transported off-site to accomplish the task.

Response to Comments

11. Comment:

In a time of fiscal constraints, is it possible that the long-term maintenance for the study area sites could be deferred or ignored, resulting in damage to the remedies or failure to implement the monitoring program?

Response:

The long-term maintenance of the site remedies will be a requirement of complying with Consent Order SRD-101. Step B. 19 of the order states: "This consent order is a final order of the Commissioner with respect to the matters addressed herein, and is nonappealable and immediately enforceable. Failure to comply with this consent order may subject Respondent to an injunction and penalties under Chapters 439 and 446k of the Connecticut General Statutes." Therefore, if UConn fails to perform long-term maintenance of the remedies, or any other action required by the consent order, the Commissioner may seek an injunction against UConn. Noncompliance with the order requirements due to financial constraints is not an acceptable excuse for a state operated university.

12. Comment:

Does the UConn water pollution control facility have the capacity to accept the discharge from the leachate interceptor trenches? Will that action require a permit? Can the WPCF treat the material safely? Where does the WPCF discharge?

Response:

Consultants to UConn have performed a preliminary evaluation of the ability for the UConn water pollution control facility (WPCF) to receive and treat the discharge from the proposed leachate interceptor trenches. As part of the construction details of the final remedy, UConn must apply to the DEP for a permit to discharge leachate to the WPCF. The DEP will evaluate the details regarding the volume and characteristics of the leachate to be disposed of. Assuming the DEP approves of the discharge, permit limits would specify the maximum contaminant concentrations and the volume allowed for disposal. If the leachate fails to meet the maximum allowed contaminant concentrations, pretreatment prior to discharge to the WPCF may be necessary.

The WPCF discharges to the Willimantic River.

Topic: Comments related to the extension of the University water supply to residential properties and the selection of private wells to be sampled under the long-term monitoring program.

1. Comment:

Has the investigation revealed the presence of contaminants in drinking water wells at concentrations exceeding a Maximum Contaminant Level?

Response:

During the investigation, one sample from a drinking water well was found to have benzene at a concentration below the Maximum Contaminant Level (MCL) set by the U.S. Environmental

Response to Comments

Protection Agency, but greater than the level considered by the Connecticut Department of Public Health to create a potential risk to health. The property served by that well was connected to public water. In addition, during the investigation, another well was discovered to be contaminated above the MCL for MTBE, an additive in gasoline. However, MTBE is not a contaminant in the landfill leachate or the plume from the chemical pits. That property has also been connected to the public water supply system. No other well sampled exceeded either a federal MCL or a Connecticut Department of Public Health action level.

2. Comment:

Will residents that get connected to the University water supply be required to pay for the water?

Hook up all Hunting Lodge Road residents in the immediate area of North Eagleville Road to the University water supply system.

Response:

As a condition of the approval of the remedial action plan, DEP has required UConn to extend the University water supply system to several homes located on North Eagleville Road and Meadowood Road to ensure that there is a buffer between drinking water wells and the plume. However, since the wells are not polluted and may never be polluted, the DEP cannot require UConn to pay for the water.

Topic: Miscellaneous comments

1. Comment:

Who will perform the long-term well sampling in light of recent concerns about ERI?

“Do not let ERI complete any testing. This is a big concern. Independence is important, credibility likewise.”

Response:

The quality of the data produced by the Environmental Research Institute (ERI) was monitored throughout the environmental investigation phase pursuant to the Quality Assurance Project Plan. Recently, the data produced by ERI was further scrutinized and compared to analytical data provided by the Connecticut Department of Public Health Laboratory and the U.S. EPA laboratory. That comparison shows ERI data to be consistent with data generated by the other certified laboratories. The University issued a letter report in January of 2003 that summarizes the quality of the ERI data. A copy of that letter report is included.

Although the data produced by ERI has been validated, the University recently began sending a duplicate of 20% of all samples collected for analysis by an independent state certified laboratory.

Response to Comments

3. Comment:

The report does not include an assessment of the human health impacts. Does this mean that Consent Order SRD-101 was deficient?

Response:

Potential impacts to human health from the landfill, chemical pits and F-lot landfill were assessed and evaluated throughout the study. The Direct Exposure Criteria and the Groundwater Protection Criteria of the Remediation Standard Regulations (RSRs) are established to protect human health from exposures to contaminants in soil and groundwater. These standards were developed in conjunction with the Department of Public Health. The report includes comparisons of the analytical data collected from the site to the applicable criteria of the RSRs. In addition, the Environmental Epidemiology section of the Department of Public Health reviewed all the data generated by the investigation and provided a health consultation on the potential impact to public health. The results of that evaluation are available at the Mansfield Town Hall and the library.

UConn Landfill Remediation Project Statement on Data Quality

January 25, 2003

Haley & Aldrich (H&A) and other members of the technical team (team) have assessed the analytical data provided by the University of Connecticut (UConn) Environmental Research Institute (ERI) throughout the course of the hydrogeologic investigation. The data were assessed in accordance with the Scope of Work and subsequent responses to comments from the Technical Review Committee (TRC). These documents were submitted to the Connecticut Department of Environmental Protection (CTDEP) per the requirements of a Consent Order. Data were qualified using standard procedures and noted on analytical result tables that accompanied reports.

H&A and other members of the technical team who are involved in the data assessment are confident that the data from ERI is suitable for the purposes of this hydrogeologic investigation and for design of the proposed remediation.

In addition to H&A's independent assessment of the data, there are several other reasons to support confidence in the results of the hydrogeologic investigation and the remedial design based upon data from ERI:

- There have been multiple sampling rounds for most of the locations. In the case of groundwater and surface water, some locations or monitoring/residential wells have been sampled seven or eight times in the past three years by numerous parties. Reported concentrations have varied with each round as would be expected due to natural and seasonal influences. Our conceptual model and remedial design have been based on using the "worst case" approach, using the highest concentration detected in any sampling round for each location. UConn's sampling program included 738 groundwater samples, 130 surface water samples, and 76 soil and sediment samples. This does not include samples analyzed by other parties.
- The team's examination of the data has shown a consistency in the results across all sampling rounds. The data also are consistent with the concept that the number and concentrations of contaminants decrease with distance from the sources of contamination.
- **Field blank samples**, taken to evaluate extraneous contaminants that may have been introduced by insufficient decontamination of sampling equipment, laboratory procedures, and other external factors, consistently show little to no contamination.
- The constituents of concern and their range of concentrations detected by ERI for the landfill leachate are comparable to results in published literature on the nature of leachate typically migrating from municipal landfills.
- Analytical results from other independent laboratories are comparable to subsequent analytical results provided by ERI. These results include: the initial historical sampling of residential wells along Hunting Lodge Road in 1982; the monitoring wells of the initial **Interim Monitoring Program** conducted in the mid-1990s; and the 1998 Connecticut Department of Public Health study of residential water supply wells in the study area.

UConn Landfill Remediation Project

Statement on Data Quality

January 25, 2003

- Split samples have been collected by CTDEP and US EPA and analyzed by independent laboratories during the investigation. Results of these analyses have generally been consistent with ERI's data.
- The proposed remedial action plan recommends alternatives that have been successfully employed in similar situations throughout Connecticut and the United States. Remedial design will be based on "worst case" conditions, resulting in "overengineering" of the remedial system to accommodate a wide range of contingencies.

In addition, during the course of the remediation, additional samples will be collected to confirm that contaminated soils and sediments have been completely removed. These analyses will serve as an independent check on previous data.

Finally, the current **Interim Monitoring Program** and proposed **Long-Term Monitoring Plan** will provide another independent means to verify previous data and be protective of human health and the environment in the future.

In summary, H&A and other members of the technical team are confident that the data from ERI is suitable for the purposes of this hydrogeologic investigation and for design of the proposed remediation. UConn's independent, third party technical consultant, Mitretek Systems, Inc., also concurs with this data evaluation.

FUTURE MONITORING

To provide continued confidence in the data, UConn will also have up to 20% of the samples for the next round of sampling analyzed by an independent state-certified laboratory. This will include the groundwater sampling and Interim Monitoring Sampling round scheduled to start at the end of January. As always, the results of the sampling analysis will be discussed with property owners, CTDEP, the Town of Mansfield and the Eastern Highlands Health District (EHHD). Any other future changes will be discussed with the key parties, including CTDEP, the Town of Mansfield, EHHD and the U.S. Environmental Protection Agency.

GLOSSARY

Duplicate Samples – Two samples collected at the same time under the same conditions to verify the precision of chemical testing.

Field Blank Samples – Water samples collected from decontaminated equipment to verify that equipment used during sampling is clean of contaminants.

Interim Monitoring Program – A quarterly well sampling program to monitor shallow groundwater, surface water and active domestic wells in the project study area and around its perimeter.

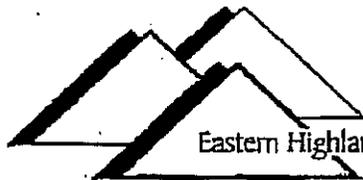
UConn Landfill Remediation Project
Statement on Data Quality

January 25, 2003

Long-Term Monitoring Plan - A multi-year plan to continue sampling of soil gas, surface water, shallow monitoring wells and bedrock wells in the study area and several adjacent private properties to monitor water quality and protect human health and the environment. The results will be reported to DEP and property owners and evaluated on a long-term basis.

Qualified Data - Data that are assessed as estimated or unusable, often resulting from variations between results in field samples and duplicate samples and other criteria.

Split Sample - A sample that is collected and immediately divided into two equally representative portions.



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3388

Residential Well Screening Program

Separatist Road Area, Mansfield

June 25, 2002

Introduction

This residential well screening program was conducted in response to concerns expressed by area citizens regarding University of Connecticut area development and other University activities near the intersection of Separatist Road and Stadium Road. These concerns peaked during the construction of the Hilltop Apartment student housing project conducted by the University. Specific public health concerns pertained to the short and long term impact of University activities on ground and surface water quality in Separatist Road area neighborhood. The activities in question, specifically reported to this agency by concerned citizens, concern the development of the Hilltop Apartment housing project and the associated detention basin, University turf management activities in athletic fields in the area and, the development and expansion of the University Ice Rink parking area.

The objective of this private well screening program was to independently identify any immediate threat to area water supply wells that may be associated with University activities in the Separatist Road/ Stadium Road area.

As part of the Eastern Highlands Health District (EHHD) response to citizens concerns, the Health District made available to the public in March of 2002, an active well testing program to screen individual private wells for a selected suite of parameters. Although the Health District identified nine area wells as a priority for testing, an additional 31 active residential wells were added to the list, at the owner's request, for a total of 40 active residential wells tested. The EHHD set a maximum number of 40 wells due to restraints in resources.

This report documents the sampling conducted by the EHHD from March 2002 to May 2002, for the above referenced program.

Scope of Program

As stated before, 40 active residential wells were included in the testing program. Nine were identified by the EHHD as priority wells to be sampled and were automatically included in the testing program. They include: 2 Lynwood, 16 Lynwood, 17 Lynwood, 74 Separatist, 83 Separatist, 84 Separatist, 89 Separatist, 113 Separatist and, 127 Separatist. Including these nine, the whole of the participating wells can be found in Table 1. The location of each property containing a sampled well can be found in Figure 1. All active residential wells were analyzed for the following parameters:

- Volatile Organic Compounds (VOCs)
- Pesticides
- Herbicides
- Total Coliform
- Escherichia Coli
- Physical parameters (e.g. turbidity, color, etc.)
- Inorganic Chemicals (e.g. ammonia, nitrates, chloride etc.)
- Total metals

A detailed list of parameters tested for each well site can be found on Table 2. All testing methodology utilized is EPA compliant. The Connecticut Department of Public Health Laboratory conducted all laboratory analyses.

In addition to the active residential well testing, a sample of stream water crossing the intersection of Separatist Road and Stadium Road was sampled from the west side of Separatist on 5/1/02 and analyzed for the parameters listed on Table 3.

With the exception of the chain of custody procedures, all sampling procedures followed applicable EPA, DEP and State Health Department protocols. All samples, with the exception of 30 Ridge Road and 127 Separatist Road, were taken prior to any filtering or treatment and after running the tap for approximately eight minutes.

Summary of Results

With the exception of the wells located at 21 Farmstead, 17 Lynwood and 89 Separatist, data analysis indicates potable water supplies for the balance of well sites. At 21 Farmstead and 89 Separatist, Total Coliform bacteria were present in the samples analyzed, exceeding the standard for private well drinking water. At 89 Separatist, lead was detected at 0.27 mg/l, exceeding the DPH action level of 0.015 mg/l. At 17 Hillyndale, manganese was detected at 0.88 mg/l, exceeding the DPH action level of 0.5 mg/l.

Volatile Organic Compounds were detected at trace levels at 16 of the 40 residential wells sampled. A geographic concentration of trace MTBE detections was observed in the Hillyndale Road area. Other VOCs detected at individual wells include dichlorodifluoromethane, carbon disulfide, toluene, trichloroethene, styrene, and 1,2 - dichlorobenzene. For those VOCs with established MCLs or action levels, all detections were below levels that would pose a risk to health. (See Table 1 for specific locations and detection levels)

No pesticides or herbicides were detected.

All stream water parameters tested fell within acceptable ranges for surface water quality (See Table 3).

Conclusion

Due to differences in site conditions, water supply construction and, contaminant types, the exceedances at 21 Farmstead, 17 Lynwood and 89 Separatist appear to be unrelated.

With the exceptions identified above, none of the contaminants identified were at levels that present any public health concern from either long or short term exposure.

With few exceptions, this sampling has confirmed that private wells in the general area are providing water that is safe to drink and present no apparent public health hazard. Consequently, the data is not suggestive of any adverse neighborhood-wide impact that can be attributed to University activities.

Recommendation

This report and supporting data will be referred to the DEP for further comment. The Connecticut DEP pending the final design and construction of the Hilltop Apartment Community detention basin should evaluate the need for any additional private well testing.

TABLE 1

Location	5 Costello	13 Costello	16 Costello	15 Farmstead	18 Farmstead	21 Farmstead	45 Farmstead rd	57 Hillydale
Date sampled:	4/24/2002	3/6/2002	3/6/2002	4/11/2002	3/5/2002	5/1/2002	4/24/2002	3/5/2002
Parameters:								
Total Coliform	Absent	Absent	Absent	Absent	Absent	Present	Absent	Absent
Escherichia Coli	Absent							
Apparent Color	4	>80	2	8	3	7	4	8
True Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color
odor	0	7	0	0	0	0	0	4 Disagreeable
Turbidity (NTU)	0.2	>200	<0.2	1.3	<0.2	<0.2	<0.2	1.0
pH	7.3	5.9	8.1	6.4	6.1	7.0	7.1	7.4
ammonia (mg/l)	<0.05	>0.05	<0.05	>0.05	<0.05	<0.05	<0.05	>0.05
alkalinity (mg/l)	20	51	<10	71	64	130	91	100
hardness	32	120	66	37	34	76	66	66
chloride (mg/l)	39	85	150	8.7	9.5	21	28	28
nitrate (mg/l)	0.2	<0.1	1.5	0.2	0.8	0.2	0.9	<0.1
nitrite (mg/l)	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05
cadmium (mg/l)	<0.002	0.005	SPA	<0.002	<0.001	<0.002	<0.002	0.001
chromium (mg/l)	<0.002	0	SPA	<0.002	<0.001	<0.002	<0.002	0
copper (mg/l)	0.08	0.01	0.07	0.01	0.02	0.03	0.02	0.01
nickel (mg/l)	<0.01	0	0	<0.01	0	<0.01	<0.01	0
lead (mg/l)	<0.003	<0.003	0.008	<0.003	<0.003	<0.003	<0.003	<0.003
zinc (mg/l)	0.01	0.05	0.01	0.01	0.01	0.01	<0.01	0.01
iron (mg/l)	0.01	19	0.06	0.11	0	0.03	0.01	0.21
manganese (mg/l)	0	0.18	0.05	0.01	0	0	0	0.09
sodium, direct (mg/l)	14	16	55	5.8	5	3.9	8	13
VOC's: (ug/l)		ND	ND	ND	ND	ND	ND	
MTBE								
dichlorodifluoromethane	0.0							
carbon disulfide								
toluene								
trichloroethene								
styrene								<0.5
1,2, - dichlorobenzene								<0.5
Pesticides:	ND							
Herbicides:	ND							

Location	61 Hillyndale rd	62 Hillyndale	73 Hillyndale	83 Hillyndale	107 Hillyndale rd	125 Hillyndale	149 Hillyndale	157 Hillyndale	19 Little La.	
Date sampled	4/10/2002	4/10/2002	4/24/2002	4/10/2002	4/10/2002	4/24/2002	4/24/2002	6/1/2002	4/24/2002	4/10/2002
Parameters:										
Total Coliform	Absent	Absent	Absent	absent	Absent	Absent	Absent	Absent	Absent	Absent
Escherichia Coll	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Apparent Color	9	2	44	0	2	33	13	6	0	
True Color	Less Than or Equal to Apparent Color	Less Than or Equal to Apparent	7	0	True Color Less Than or Equal to Apparent Color	8	13	True Color Less Than or Equal to Apparent Color	0	
odor	0	0	0	0	0	0	0	0	0	
Turbidity (NTU)	2.2	<0.2	19.2	<0.05	1.0	9.0	3.0	0.5	0.3	
pH	7.3	7.0	7.3	5.8	7.2	6.8	6.8	7.5	7.4	
ammonia (mg/l)	>0.05	<0.05	>0.05	<0.05	<0.05	>0.05	>0.05	<0.05	>0.05	
alkalinity (mg/l)	91	29	91	56	56	42	150	40	59	
hardness	96	96	140	110	110	41	36	31	60	
chloride (mg/l)	23	53	77	65	48	24	18	14	12	
nitrate (mg/l)	<0.1	0.8	<0.1	0.4	<0.1	<0.1	0.2	<0.1	<0.1	
nitrite (mg/l)	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	
cadmium (mg/l)	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	
chromium (mg/l)	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	<0.002	
copper (mg/l)	0.01	0.03	0.01	0.03	0.02	0.02	0.01	0.01	0.01	
nickel (mg/l)	<0.01	<0.01	<0.01	<0.01	<0.01	<0.01	<0.01	<0.01	<0.01	
lead (mg/l)	<0.003	<0.003	0.004	<0.003	<0.003	<0.003	<0.003	<0.003	<0.003	
zinc (mg/l)	0.01	0.01	0.01	0.01	0.01	0.01	<0.01	0.01	0.01	
iron (mg/l)	0.24	0.01	1.3	0.01	0.12	0.97	0.28	0.04	0.02	
manganese (mg/l)	0.10	0	0.11	0	0	0.06	0.04	0.01	0.18	
sodium, direct (mg/l)	10	20	23	11	14	7.9	9.4	6.7	15	
VOC's: (ug/l)				ND			ND	ND		
MTBE	<0.5	<0.5	<0.5		<0.5	<0.5			<0.5	
dichlorodifluoromethane										
carbon disulfide										
toluene										
trichloroethene										
styrene										
1,2, - dichlorobenzene										
Pesticides:	ND	ND	ND	ND	ND	ND	ND	ND	ND	
Herbicides:	ND	ND	ND	ND	ND	ND	ND	ND	ND	

P.47

Location	2 Lynwood	15 Lynwood	17 Lynwood	28 Lynwood	56 lynwood	70 Lynwood	74 Lynwood rd	24 Ridge Rd	28 Ridge rd
Date sampled	3/5/2002	3/5/2002	3/5/2002	3/5/2002	4/24/2002	5/1/2002	3/8/2002	6/1/2002	4/11/2002
Parameters:									
Total Coliform	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Escherichia Goli	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Apparent Color	3	15	14	2	3	4	1	3	1
True Color	True Color Less Than or Equal to Apparent Color	12	7	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color	True Color Less Than or Equal to Apparent Color
odor	0	0	0	0	0	0	0	0	0
Turbidity (NTU)	0.9	2.5	5.6	0.2	<0.2	<0.2	<0.2	<0.2	<0.2
pH	7.3	7.3	6.9	6.8	7.5	7.3	7.4	6.8	6.0
ammonia (mg/l)	>0.05	>0.05	>0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05
alkalinity (mg/l)	64	89	89	70	88	100	110	130	<10
hardness	52	76	86	<10	72	98	93	88	63
chloride (mg/l)	8.7	11	16	18	8.8	10	16	65	53
nitrate (mg/l)	<0.1	<0.1	0.1	2.0	0.4	0.2	<0.1	1.2	0.6
nitrite (mg/l)	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05
cadmium (mg/l)	0.001	0.001	0.001	0	<0.002	<0.002	0	<0.002	<0.002
chromium (mg/l)	0	0	0	0.001	<0.002	<0.002	0	<0.002	<0.002
copper (mg/l)	0	0	0.08	0.03	0.04	0.01	0.01	0.05	0.14
nickel (mg/l)	0	0	0	0	<0.01	<0.01	0	<0.01	
lead (mg/l)	<0.003	<0.003	<0.003	0.008	0.009	0.003	<0.003	0.005	0.011
zinc (mg/l)	0.01	0.00	0.02	0.10	<0.01	0.01	0	0.01	0.02
iron (mg/l)	0.09	0.32	0.98	0.04	0.01	0.03	0.02	0.02	0.03
manganese (mg/l)	0.08	0.07	0.88	0.02	0.01	0.02	0.01	0	0.06
sodium, direct (mg/l)	7.5	10	14	8.7	8.8	12	12	18	27
VOC's: (ug/l)	ND	ND			ND				ND
MTBE						<0.5	<0.5	<0.5	
dichlorodifluoromethane									
carbon disulfide									
toluene									
trichloroethane			<0.5						
styrene									
1,2 - dichlorobenzene				<0.5					
Pesticides:	ND	ND	ND	ND	ND	ND	ND	ND	ND
Herbicides:	ND	ND	ND	ND	ND	ND	ND	ND	ND

P.48

Separatist Road Residential Well Testing

Location	30 Ridge rd	36 Ridge rd	65 Separatist	74 Separatist	83 Separatist	84 Separatist rd	89 Separatist	113 Separatist	
Date sampled	4/11/2002	4/11/2002	5/1/2002		4/24/2002	3/6/2002	4/10/2002	3/5/2002	3/5/2002
Parameters:									
Total Coliform	Absent	Absent	Absent		Absent	Absent	Absent	Present	Absent
Escherichia Coll	Absent	Absent	Absent		Absent	Absent	Absent	Absent	Absent
Apparant Color	6	62	2		7	0	6	1	1
	True Color Less Than or Equal to		True Color Less Than or Equal to		True Color Less Than or Equal to		True Color Less Than or Equal to	True Color Less Than or Equal to	True Color Less Than or Equal to
True Color	Apparant Color	13	Apparant Color		0		Apparant Color	Apparant Color	Apparant Color
odor	3 Disagreeable	0	0		0		2 Muaty	0	0
Turbidity (NTU)	1.4	41	0.3		0.2	<0.2	<0.2	0.2	0.5
pH	7.1	6.4	6.9		7.5	7.3	7.1	6.8	7.3
ammonia (mg/l)	>0.05	>0.05	<0.05		>0.05	<0.05	>0.05	<0.05	>0.05
alkalinity (mg/l)	170	110	210		45	110	11	39	78
hardness	68	170	58		36	39	29	43	28
chloride (mg/l)	34	64	27		2.7	17	24	98	<1.0
nitrate (mg/l)	<0.1	0.1	0.2		<0.1	<0.1	<0.1	0.2	<0.1
nitrite (mg/l)	<0.05	<0.05	<0.05		<0.05	<0.05	<0.05	<0.05	<0.05
cadmium (mg/l)	<0.002	<0.002	<0.002		<0.002	0.001	<0.002	<0.001	0.001
chromium (mg/l)	<0.002	<0.002	<0.002		<0.002	0	<0.002	<0.001	0
copper (mg/l)	<0.01	<0.01	0.06		0.01	0.01	0.01	0.25	0.01
nickel (mg/l)	<0.01	<0.01	<0.01		<0.01	0	<0.01	0	0
lead (mg/l)	<0.003	0.004	<0.003		<0.003	<0.003	<0.003	0.27	<0.003
zinc (mg/l)	<0.01	0.01	0.01		<0.01	0	0.01	0.01	0.02
Iron (mg/l)	0.12	3.0	0.02		0.01	0.07	0.02	0.04	0.08
manganese (mg/l)	0.01	0.23	0.01		0	0.02	0	0.01	0.19
sodium, direct (mg/l)	88	16	7.8		6.8	10	28	19	19
VOC's: (ug/l)					ND	ND	ND	ND	ND
MTBE	<0.5	<0.5	1.2						
dichlorodifluoromethane									
carbon disulfide									
toluene			<0.5						
trichloroethene									
styrene									
1,2, - dichlorobenzene									
Pesticides:	ND	ND	ND		ND	ND	ND	ND	ND
Herbicides:	ND	ND	ND		ND	ND	ND	ND	ND

Table 1

Location	127 Separatist	137 Separatist	143 Separatist	244 South Eagleville	11 Thompson	19 Thompson Road
Date sampled	3/6/2002	4/11/2002	3/6/2002	4/11/2002	4/10/2002	4/24/2002
Parameters:						
Total Coliform	Absent	Absent	Absent	Absent	Absent	Absent
Escherichia Coll	Absent	Absent	Absent	Absent	Absent	Absent
Apparent Color	3	4	2	17	2	3
True Color True Color Less Than or Equal to Apparent Color	7	7	7	7	7	7
odor	0	3 Musty	0	Distinct Musty	0	0
Turbidity (NTU)	0.5	0.4	0.2	3	0.8	0.3
pH	7.2	7.4	7.4	6.4	7.0	7.5
ammonia (mg/l)	<0.05	<0.05	<0.05	0.05	<0.05	<0.05
alkalinity (mg/l)	80	72	83	<10.	33	55
hardness	26	46	92	260	47	31
chloride (mg/l)	12	15	42	73	8.6	12
nitrate (mg/l)	<0.1	0.7	<0.1	12	<0.1	<0.1
nitrite (mg/l)	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05
cadmium (mg/l)	0.001	<0.002	0.001	<0.002	<0.002	<0.002
chromium (mg/l)	0	<0.002	0	<0.002	<0.002	<0.002
copper (mg/l)	0.02	<0.01	0.01	0.04	0.02	<0.01
nickel (mg/l)	0	<0.01	0	<0.01	<0.01	<0.01
lead (mg/l)	<0.003	0.003	<0.003	0.004	<0.003	<0.003
zinc (mg/l)	0.01	<0.01	0.01	0.03	0.02	<0.01
iron (mg/l)	0.05	0.04	0.02	0.31	0.08	0.02
manganese (mg/l)	0.03	0.12	0.02	0.04	0	0.01
sodium, direct (mg/l)	15	18	18	23	8.6	13
VOC's: (ug/l)	ND	ND	ND	ND	ND	ND
MTBE						
dichlorodifluoromethane						
carbon disulfide		<0.05				
toluene						
bichloroethene						
styrene						
1,2, - dichlorobenzene						
Pesticides:	ND	ND	ND	ND	ND	ND
Herbicides:	ND	ND	ND	ND	ND	ND

Table 2

Parameters tested include the following:

Total Coliform
 Escherichia Coli
 Apparent color
 Color
 Turbidity
 pH
 Ammonia
 Alkalinity
 Hardness
 Chloride
 Nitrate
 Nitrite
 Cadmium
 Chromium
 Copper
 Nickel
 Lead
 Zinc
 Iron
 Manganese
 Sodium, direct
 Benzene
 Bromobenzene
 Bromochloromethane
 Bromodichloromethane
 Bromoform
 Bromomethane
 N-Butylbenzene
 Sec-Butylbenzene
 Tert-Butylbenzene
 Carbon Tetrachloride
 Chlorobenzene
 Chloroethane
 Chloroform
 Chloromethane
 2-Chlorotoluene
 4-Chlorotoluene
 Dibromochloromethane
 1, 2-Dibromo-3-Chloropropane
 1, 2-Dibromoethane
 Dibromomethane
 1, 2-Dichlorobenzene
 1, 3-Dichlorobenzene
 1, 4 - Dichlorobenzene
 Dichlorodifluoromethane
 1, 2-Dichloroethane
 1, 2-Dichloroethane
 1, 1-Dichloroethene
 Cis-1, 2-Dichloroethene
 Trans-1, 2-Dichloroethene
 1, 2-Dichloropropane
 1, 3-Dichloropropane
 2, 2-Dichloropropane
 1, 1-Dichloropropane
 Cis-1, 3-Dichloropropene
 Trans-1, 3-Dichloropropene
 Ethylbenzene
 Hexachlorobutadiene
 Isopropylbenzene
 4-Isopropyltoluene

Methylene Chloride
 Methyl T-Butyl Ether
 Naphthalene
 Propylbenzene
 Styrene
 1, 1, 1, 2 - Tetrachloroethane
 1, 1, 2, 2 - Tetrachloroethane
 Tetrachloroethene
 Toluene
 1, 2, 3 - Trichlorobenzene
 1, 2, 4 - Trichlorobenzene
 1, 1, 1 - Trichloroethane
 1, 1, 2 - Trichloroethane
 Trichloroethene
 Trichlorofluoromethane
 1, 2, 3 - Trichloropropane
 1, 2, 4 - Trimethylbenzene
 1, 3, 5 - Trimethylbenzene
 Vinyl Chloride
 M, O, P - Xylenes (Total)
 Aldrin
 Alachlor
 Atrazine
 Alpha Chlordane
 Gamma Chlordane
 Chlordane (Technical)
 Dieldrin
 Endrin
 Heptachlor
 Heptachlor Epoxide
 Hexachlorobenzene
 Hexachlorocyclopentadiene
 Lindane
 Methoxychlor
 Cis-Nonachlor
 Trans-Nonachlor
 Simazine
 Toxaphene
 Aroclor 1016
 Aroclor 1221
 Aroclor 1232
 Aroclor 1242
 Aroclor 1248
 Aroclor 1254
 Aroclor 1260
 Butachlor
 Propachlor
 Metolachlor
 Metribuzin
 P, P-DDE
 P, P-DDD
 P, P-DDT
 Picloram
 Dicamba
 2,4-D
 Silvex
 Acifluorfen
 Dinoseb
 Pentachlorophenol

Table 3

Separatist Stream Water Quality

Date Collected: 5/1/2002

parameters:

	<u>Results</u>
Ecoli	<10 col/ml
enterococci	<10 col/ml
Physical appearance	clear w/ particles
turbidity	1.8
solids, suspended	0
pH	7.1
Organic nitrogen	0.4
ammonia nitrogen	<0.1
TKN	0.4
alkalinity	97
hardness	58
chloride	39
color	light yellow
nitrate	0.7
nitrite	<0.05
VOC's	ND
Pesticides	ND
Herbicides	ND

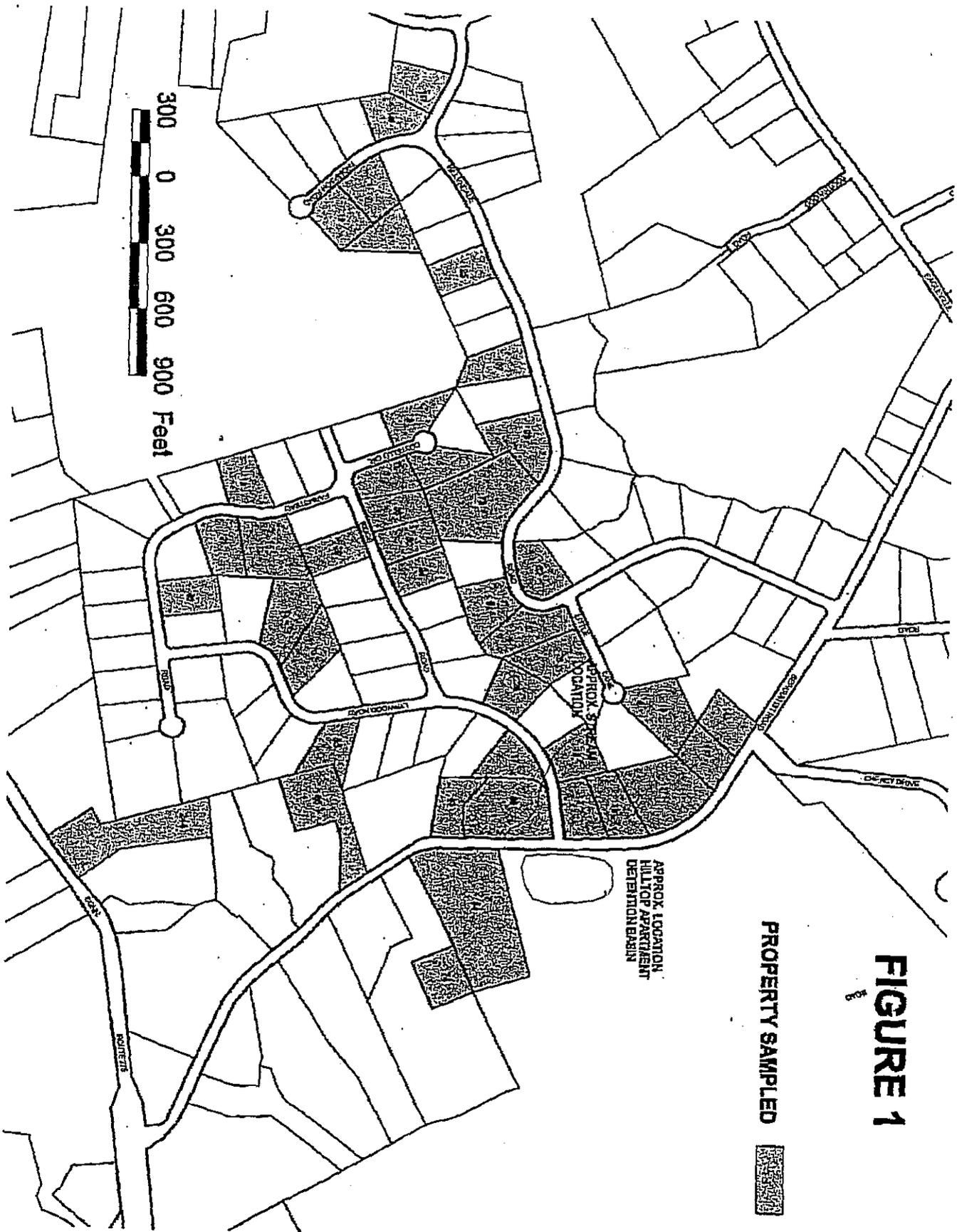


FIGURE 1

THIS PAGE LEFT

BLANK

INTENTIONALLY

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Solid Waste Regulation Changes – Commercial Bulky Waste

Dear Town Council:

As you will recall, we recently raised the rates for bulky waste at our transfer station. Unfortunately, however, the town is still losing several thousand dollars per month on this waste.

Staff and the Solid Waste Advisory Committee (SWAC) have developed two options to discontinue the monthly losses: 1) raise bulky waste prices again; or 2) exclude commercial bulky waste from the transfer station and direct that waste to the Willimantic Waste Paper facility on Route 32. Staff and the SWAC favor the second option, as the Willimantic Waste Paper Company is scheduled to open a bulky waste drop-off site in mid-July, and the prices at which they are willing to accept bulky waste are very competitive. If this change is approved, staff and the SWAC would analyze the residential-only bulky waste costs for a period of time to determine whether an additional increase in the bulky waste fees is warranted.

To effect the proposed change, staff recommends that the Solid Waste Regulations be amended as detailed below. Please note that new language is bold in **[brackets]** and deleted language is in ~~strike-outs~~.

§A196-2 Proof of refuse; contractor delivery and transportation

- A.) No changes.
- B.) Contractors (tree services, **[site contractors]**, demolition companies, etc.) must make arrangements with the Town Department of Public Works in advance of delivering refuse or bulky waste to any Town solid waste facility; otherwise, a delay on unloading may result. **[Effective August 1, 2003 commercial (contractor hauled) bulky waste will not be accepted at the Town's transfer station.]** Dated proof of refuse source and prepayment of disposal fees shall be required for everyone other than licensed haulers.
- C.) No changes.

§A196-11 Designation of solid waste and recycling facilities

- A.) No changes.
- B.) No changes.
- C.) The transfer station located on Route 89 in Mansfield shall be the designated Mansfield disposal area for residential quantities of bulky waste **[for residents hauling their own bulky waste in their own vehicles.]**
- D.) **(NEW) [The Willimantic Waste Paper Company's bulky waste receiving facility located on Route 32 in Windham shall be the designated Mansfield disposal facility for commercially hauled or generated bulky wastes.]**
- E.) *(Previously D)* No changes.

§A196-12E

- A.) No changes.
- B.) A maximum of ~~eight~~ **[four]** cubic yards of bulky waste per vehicle is permitted for use of the transfer station except under written permission from the Town's Department of public works.
- C.) No Changes.

Following our customary procedure for amendments to the Code and regulations, staff recommends that the Town Council, in its role as the Mansfield Resource Recovery Authority (MRRA), schedule a public hearing to solicit public comment regarding the proposed amendment. If the Council concurs with this recommendation, the following motion is in order:

Move, effective July 14, 2003, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on July 28, 2003 to solicit public comment regarding the proposed amendment to the Mansfield Solid Waste Regulations.

Respectfully submitted,



Martin H. Berliner
Town Manager

Attach:(1)

TOWN OF MANSFIELD
MEMORANDUM
7/8/03

TO: Martin H. Berliner, Town Manager
FROM: Lon R. Hultgren, Director of Public Works 
RE: Solid Waste Regulation Changes – Commercial Bulky Waste

Willimantic Waste Paper is scheduled to open a bulky waste drop-off site in mid-July (July 15th as of today). They will be open at least five days a week and their prices for accepting bulky waste will be competitive (in the range of \$60 per ton).

As the Town continues to lose several thousand dollars a month on bulky waste hauled commercially into our bulky waste transfer station (we are currently charging \$20 per cubic yard), we can either raise our bulky waste prices considerably (\$40/CY) or prohibit commercial bulky waste from the transfer station - - thereby directing it to the Willimantic Waste Paper facility on Route 32 (across from BJ's).

Staff and the Solid Waste Advisory Committee prefer excluding commercial bulky waste from the Town transfer station, and watching the resulting residential-only bulky waste costs before recommending a hike in the bulky waste fees.

Accordingly, here are the changes that need to be made to the Town's Solid Waste regulations to direct commercial bulky waste to the Willimantic Waste Paper site. We recommend these changes be made effective August 1st to give us time to publicize this change.

(Proposed regulation changes are shown in italics)

§A196-2. Proof of refuse; contractor delivery and transportation

- A. No changes
- B. Contractors (tree services, *site contractors*, demolition companies, etc.) must make arrangements with the Town Department of Public Works in advance of delivering refuse or bulky waste to any Town solid waste facility; otherwise, a delay on unloading may result. *Effective August 1, 2003 commercial (contractor hauled) bulky waste will not be accepted at the Town's transfer station.* Dated proof of refuse source and prepayment of disposal fees shall be required for everyone other than licensed haulers.
- C. No changes

§A196-11 Designation of solid waste and recycling facilities

- A. No changes
- B. No changes
- C. The transfer station located on Route 89 in Mansfield shall be the designated Mansfield disposal area for residential quantities of bulky waste *for residents hauling their own bulky waste in their own vehicles.*
- D. *(New) The Willimantic Waste Paper Company's bulky waste receiving facility located on Route 32 in Windham shall be the designated Mansfield disposal facility for commercially hauled or generated bulky wastes.*
- E. (Was D) No changes

§A196-12 E

- 1. No changes
- 2. A maximum of ~~eight~~ *four* cubic yards of bulky waste per vehicle is permitted for use of the transfer station except under written permission from the Town's Department of Public Works.
- 3. No changes

cc: Virginia Walton, Recycling Coordinator
file

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Storrs Center Development Project

Dear Town Council:

Council member Martin has requested that the Storrs Center Development Project be included for discussion with this agenda.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

THIS PAGE LEFT
BLANK
INTENTIONALLY

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Successor Collective Bargaining Agreement with CSEA, Local 760 (Public Works)

Dear Town Council:

As you know, we have been negotiating with CSEA, Local 760 (Public Works) for the past couple of months. After much discussion, we have reached a tentative agreement with the union.

The highlights of the tentative agreement are as follows:

- 1) Duration – three years (July 1, 2003 – June 30, 2006)
- 2) Wages
 - a. Year 1 – 2.75 percent general increase
 - b. Year 2 – 3.00 percent general increase
 - c. Year 3 - 3.00 percent general increase
- 3) Health insurance option – introduce the Anthem Blue Cross Bluecare POS plan as a health insurance option. Due to the fact that Anthem is able to negotiate better discounts with the providers, the POS plan is a more affordable option for both the employer and the employee. In addition, coverage under the Bluecare POS is substantially equivalent to the coverage under the existing plan, Century Preferred PPO, that is in place for this bargaining unit.
- 4) Employee health insurance cost share – up until this point, this bargaining unit has never had a health insurance cost share. Effective year two of the proposed contract, we would introduce an employee cost share for medical insurance. In year two, the employee would pay one percent of the premium for the Bluecare POS plan and five percent for the Century Preferred PPO plan. In year three, the cost share would increase to two percent for the Bluecare POS and six percent for the Century Preferred PPO.

- 5) Longevity pay – increase each step of the longevity schedule by \$50 per step. The schedule would now be as follows:
 - \$525 for 6 years but less than 10 years service
 - \$600 for 10 years but less than 15 years service
 - \$700 for 15 years but less than 20 years service
 - \$850 for 20 years or more service
- 6) Misc. benefits – modest increase to tools allowance, meal reimbursements and clothing allowance.
- 7) Payment in lieu of health insurance – increase the payment in lieu of health benefits option to provide an incentive for employees with dual coverage to drop their insurance with the town. The town’s current health insurance premiums for single coverage are \$3,921.84 for single coverage, \$8,346.24 for two-person coverage and \$10,523.28 for family coverage. The proposed payments in lieu of coverage are \$1,000 for single coverage, \$1,400 for two-person coverage and \$1,750 for family coverage.
- 8) Prescription coverage – revise the prescription coverage under the Century Preferred PPO plan to a three-tier formulary in which employees would have a \$5 co-pay for generic drugs, \$15 co-pay for brand name drugs and \$25 for non-list prescriptions. This change alone would save the town approximately \$250 per employee per year.
- 9) Retiree health insurance – increase town contribution to retiree health insurance from \$75 per month to \$100 per month.

We anticipate that the first year costs for the proposed contract would total approximately 2.9 percent, which exceeds the two-percent that was budgeted. However, the projected increase for the life of the three-year agreement would average 2.4 percent per year. This increase compares very favorably to recently negotiated contracts around the state and to the rate of inflation, which currently averages 2.7 percent in the Northeast region. In addition, the tentative agreement would enable us to make significant progress with respect to more equitably sharing insurance costs between the employer and the employee.

The union members have ratified the tentative agreement. The Town Council now has three options: 1) approve the agreement; 2) disapprove the agreement; or 3) take no action, in which case the agreement would become effective after a 30-day period. Staff feels that the proposed agreement is a fair package for both the union and the town, therefore, we recommend its approval by the Council.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective July 14, 2003, to authorize the Town Manager to execute the proposed collective bargaining agreement between the Town of Mansfield and CSEA, Local 760 (Public Works) for the term beginning July 1, 2003 and ending June 30, 2006.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

THIS PAGE LEFT
BLANK
INTENTIONALLY

**TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Purchase of Triple Combination Pumpers

Dear Town Council:

The original five-year Capital Plan for Fiscal Year 1997/98 provided for the replacement of engine tank 117 at the Mansfield Volunteer Fire Department in fiscal year 2000/01. Due to perennial budget considerations, we continued to push this replacement back even further. However, because we now plan to purchase a triple combination pumper for the Eagleville Fire Department using budgeted capital funds, we believe it would also be an appropriate time to replace engine tank 117 for Mansfield.

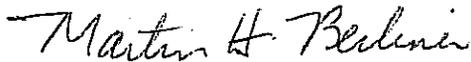
The attached memoranda from the Emergency Services Administrator and the Director of Finance clearly demonstrate both the need to replace engine tank 117 now and the savings that the town could realize by acquiring two pumpers through one combined purchase, as opposed to separate purchases. If the Council were to support a combined purchase, the Director of Finance has recommended that we finance the acquisition through a combination of budgeted capital funds and a negotiated five-year non-taxable commercial loan from the town's primary bank (People's) in the amount of \$325,000. The most recent rate of interest quoted by the bank is a 3.5 percent fixed rate for five years. This interest rate is more than we would expect to pay with traditional borrowing but is less when considering the issuance costs associated with bonding the debt. The final decision would be based on the best rate at the time, including any issuance costs. To borrow this sum, we would need approval from both the Town Council and the voters at a Town Meeting.

I support the recommendation from staff to purchase two triple combination pumpers with a funding plan financed in part via a negotiated five-year non-taxable commercial loan. If we order the replacement for engine tank 117 now, we would have about a one-year construction period for the new vehicle. If we hold off for a future budget cycle, the period for design, bidding and construction would take closer to two years.

The following motion is in order, if the Town Council concurs with this recommendation:

Move, effective July 14, 2003, to approve the replacement of engine tank 117 using the funding plan proposed by the Director of Finance in his memorandum dated July 2, 2003, and to authorize staff to schedule a town meeting pursuant to Section C407 of the Town Charter for the purpose of obtaining approval to borrow up to \$325,000 to be applied toward the purchase of two triple combination pumpers.

Respectfully submitted,



Martin H. Berliner
Town Manager

Attach:(2)



Town of Mansfield

Office of Emergency Services

To: Martin Berliner, Town Manager
From: David J. Dagon, Emergency Services Administrator
Date: July 3, 2003
Re: Recommendation to Purchase Triple Combination Pumper

You have asked me to evaluate a proposal to purchase a triple combination pumper as a replacement for Engine Tank 117 (ET 117). The evaluation included several factors related to fire department operations that are relevant when deciding to replace a major capital asset.

Essentially, the assessment was designed to answer the questions; how many pumpers do we need, what do we currently have on hand, and does this piece of apparatus need to be replaced.

Volume and Type of Calls for Service

Calendar years 2000 and 2001 (combined)

The fire departments responded to a total of 110 fires.

- 31 structure fires
 - 22 occurred in residential structures
 - 9 occurred in other occupancies (public assembly, schools, stores, and storage).
- 79 fires occurred in vehicles, rubbish/dumpsters, brush/grass, etc...

The departments also responded to 2,484 other types of incidents, including rescue/EMS (1657), false alarms (117), Hazmat (21), other hazardous responses (71), mutual aid – given (319), and all other types of responses (299).

Calendar year 2002

The fire departments responded to a total of 80 fires.

- 20 structure fires
 - 17 occurred in residential structures
 - 3 occurred in other occupancies (public assembly and storage).
- 60 fires occurred in vehicles, rubbish/dumpsters, brush/grass, etc...

Also, the departments responded to 1,661 other types of incidents, including rescue/EMS (1,083), false alarms (82), Hazmat (16), other hazardous responses (43), mutual aid – given (282), and all other types of responses (155).

Calendar year 2003 (1/1/03 to 6/1/03)

In the first 5 months of this year the fire departments have responded to a total of 23 fires.

- 4 structure fires
 - 3 occurred in residential structures
 - 1 occurred in another type of occupancy (health care).
- 19 fires occurred in vehicles, rubbish/dumpsters, brush/grass, etc...

The fire departments have also responded to 714 other types of incidents, including rescue/EMS (474), false alarms (36), Hazmat (6), other hazardous responses (23), mutual aid – given (103), and all other types of responses (72).

Summary

During the past 3½ years the Town fire departments averaged over 1,400 calls for service annually, the response to fires (structures, vehicles, brush/grass, etc...) averages 60 per year. Effective fireground operations call for two or more pumpers at an incident to effectively implement tactical priorities. In addition, a pumper responds to Hazardous materials, hazardous conditions, mutual aid, rescues, and other emergency responses in order to resolve the incident.

Fire service call volume, type of calls for service, and response area served does not suggest that the Town has an excess pumper capacity, at this time the number of triple combination pumpers located at the MVFC and the Eagleville Fire Department (EFD) is justified.

Existing Town-wide Apparatus Inventory

The fire departments' current inventory of triple combination pumpers consist of the following:

- 1 Engine
 - 1984 Grumman 1000 GPM/ 600 Gals.
- 4 Engine Tankers
 - 1979 Hendrickson/E-One 1000 GPM/ 900 Gals.
 - 1994 E-One 1500 GPM/ 1500 Gals.
(built with a used motor & transmission)
 - 1991 Pierce 1250 GPM/ 1000 Gals.
 - 1994 Pierce 1250 GPM/ 1000 Gals.

Summary

The 1979 Hendrickson/E-One Engine Tanker assigned to the MVFC is the pumper that has been proposed for replacement. Replacement at this time would provide an opportunity to improve the fleet of pumpers as it relates to compliance with new safety standards, upgrading undersized apparatus, and increasing operational efficiency.

If the decision to replace this piece of fire apparatus were based solely upon the vehicle's length of service (24 years) it could be defensible. However, a vehicle's physical condition and maintenance history, including preventative maintenance, must also be considered when determining if a piece of apparatus is still reliable for first-line duty, that analysis follows.

Physical Condition and Maintenance History

The Hendrickson/E-One pumper was placed in service in 1979; it is designated as ET 117. In 1989 the rear body, consisting of hose storage and equipment compartmentation, was refurbished by E-One. In 1995 the motor was rebuilt and bodywork was performed on the vehicle's cab.

In excess of \$5,000.00 was spent during the past fiscal year ('02/'03) on preventative maintenance and repairs to the vehicle's electrical and mechanical systems, and pump components. The cab's finish is beginning to "bubble" from underlying rust and body rot.

The vehicle does not have an effective heater/defroster and the pneumatic windshield wipers fail to operate on a regular basis, it is estimated that repairs to the two systems will cost \$2,000.00 in materials and labor. The ineffectiveness and intermittent failure of these components present concerns when operating this vehicle over the road. Recently the roof mounted emergency lights have begun to short out causing the emergency lights to shut down.

The absence of any warning lights or reflective striping (features required on new apparatus) makes it difficult to see the vehicle when approaching or working around it at night. The crew cab does not have basic ergonomic features designed to prevent the most common injuries (sprains/strains) firefighters suffer. It is not clear whether the engine noise is within acceptable levels but it is difficult to monitor radio communications when operating the vehicle.

Summary

Considering its current condition the cost of maintaining this vehicle will remain high and repairs will likely increase in frequency and cost. Each time maintenance is performed the vehicle is removed from service making it unavailable to respond to emergencies. The estimated delivery date of a new vehicle is one year; resulting in additional maintenance costs, out-of-service time, and price increases for a replacement vehicle.

Features such as anti-lock braking systems, ergonomically designed crew compartments, improved night-time visibility, and advances in compartmentation design and equipment storage are available, enabling firefighters to arrive at an incident and operate at a scene in a safer manner.

Recommendation

My recommendation is to replace ET 117 at this time. It offers the Town an opportunity to incorporate new safety standards, upgrade undersized apparatus, increase operational efficiency and provide apparatus standardization and take advantage of cost savings.

INTER

OFFICE

MEMO

FINANCE DEPARTMENT, TOWN OF MANSFIELD

To: Martin H. Berliner, Town Manager
From: Jeffrey H. Smith, Director of Finance
David J. Dagon, Fire and Emergency Services Administrator
Subject: Replacement of Engine Tank 117
Date: July 02, 2003

The 1997/98 Five Year Capital Improvement Plan provided for the replacement of Engine Tank 107 at the Eagleville Fire Department (EFD) in 1999-00 and the replacement of Engine Tank 117 (1979 Hendrickson) at the Mansfield Volunteer Fire Department (MVFD) in 2000-01. Both projects were subsequently moved back in the Plan but finally based on the CIP plan the Town Meeting approved an appropriation of \$350,000.00 in the 2001-02 Capital Project's Budget to pay for a new engine tank at EFD. Since the approval of the budget in May of 2001 the Town and the Eagleville Fire Department have put in countless hours establishing specifications for the new truck and a process that would ensure the Town received the best value for its money. The result of that effort came to fruition this past May when the Town selected a Seagrave pumper as the replacement vehicle. We expect construction to take approximately one year so that the new vehicle should go into service sometime next summer.

Our problem and the reason for this memo is that because of budget consideration we move the replacement schedule for the 1979 Hendrickson back from 2001 to 2002 and then to 2003 and finally in the latest budget to 2006. Yet, the need to replace this vehicle has not respected our need to conserve funds. As can be seen from the attached communication from the Fire and Emergency Services Administrator, ET 117 has reached the end of its useful life and should be replaced now.

The reason not to proceed with the replacement of ET 117 was strictly financial. However, based on the attached comments and the reasons that we have listed below, we believe a compelling case can be made for moving ahead to replace the engine tank now.

1. A fire in the northern section of Town is no different than a fire in the southern section of Town, therefore were we to purchase two identical or nearly identical vehicles from Seagrave it would make good sense from both a technical and operational perspective.
2. Standardization is usually a good idea for both training, maintenance and operations.

3. Given the current process in Town to have the departments work more closely together the purchase of identical vehicles is most opportune.
4. The Town and the Eagleville Fire Department spent nearly 18 months developing specification and procedures. The Mansfield Department has reviewed that work and with some minor modifications is in full agreement with our previous work. and our selection of Seagrave. If we delay the purchase of a second truck to the next budget at least some of that work will need to be repeated, and at least another two years will pass before we have a truck on the road. This leaves the question of how to finance two vehicles. I have calculated the amount need and listed several financing options below:

Total Cost:	\$720,000.00
Less:	
Prepayment credit	\$32,400.00
1% two vehicle credit	\$7,200.00
 Total Credits	 \$39,600.00
 Net Cost	 \$680,400.00
 Current Appropriation	 \$350,000.00
Balance Needed	\$330,400.00
Loan	\$325,000.00
Other Funding Needed	5,400.00

Financing options:

1. Internally finance the purchase over a five-year period by an annual appropriation from the CNR Fund to the Capital Fund of \$66,080.00.

While we have internally financed projects before, they usually have been paid off from an external source of funds (i.e. the bus garage from rents and the fire house from ambulance user fees).

In this case we would be using CNR funds that are subject to the budget process and therefore we would be binding future Councils and Town Meetings without the legal basis to do so.

2. We could issue a five-year bond or bond anticipation notes annually for five years. This could be accomplished without going to referendum under section. C407 of the Town Charter which allows the Council to issue bonds or notes up to 1% of the budget with consecutive actions of the Council and a Town Meeting. The only problem is this would entail fairly significant issuance costs, as both a financial advisor and bond counsel would be necessary.

3. The third option, and the one I favor, is a negotiated five-year non-taxable commercial note from a bank or a non-taxable lease purchase agreement. The most recent rate of interest quoted for a commercial loan is 3.5% fixed for five years and for a lease purchase agreement 3.05 fixed for five years. The final decision would be based on the best rate at the time including issuance costs if any.

If the Council agrees that a second fire truck should be purchased at this time it is respectfully requested that a town meeting be called to act upon an appropriation of \$325,000 pursuant to sections. C407 of the Town Charter.

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 14, 2003

Town Council
Town of Mansfield

Re: Fee Waiver Ordinance – Recommended Changes

Dear Town Council:

Attached please find a proposal from the Recreation Advisory Committee (RAC), the Social Services Advisory Committee (SSAC) and staff to modify Mansfield's fee waiver ordinance to include community center memberships and to adjust the eligibility criteria under the ordinance. Both the Assistant Town Manager and I appreciate the hard work that staff and the committees have put into developing this recommendation, and their efforts will undoubtedly prove valuable to the town. However, we do have concerns about the proposed adjustments to the eligibility criteria. Specifically, we are concerned that the transition from a 100 percent to a 75 percent fee waiver may be too extreme and could serve to inadvertently exclude some residents from access to our programs. From our perspective, perhaps a better solution is somewhere between the 100 percent and 75 percent levels.

Therefore, unless the Council thinks otherwise, we believe it would be appropriate to schedule a public hearing to solicit comment from the members of the advisory committees and the general public regarding the proposal. After the public hearing, if the Town Council believes that we should indeed modify the ordinance, we can draft an appropriate amendment in consultation with the Town Attorney.

If the Town Council supports this suggestion, the following motion is in order:

Move, effective July 14, 2003, to schedule a public hearing for 7:45 p.m. at the Town Council's regular meeting on July 28, 2003, to solicit public comment regarding the proposed modifications to Mansfield's fee waiver ordinance.

Sincerely,

Martin H. Berliner
Town Manager



Town of Mansfield Parks and Recreation Department



Curt A. Vincente, Director
Jay M. O'Keefe, Recreation Supervisor
Bette Day Stern, Recreation Coordinator
Jennifer S. Kaufman, Parks Coordinator

4 South Eagleville Road
Storrs/Mansfield, Connecticut 06268
Tel: (860) 429-3321 Fax: (860) 429-7785
Email: Parks&Rec@MansfieldCT.org
Website: www.MansfieldCT.org

TO: Martin H. Berliner, Town Manager

FROM: Curt Vincente, Director of Parks & Recreation
Kevin Grunwald, Director of Social Services

DATE: May 1, 2003

SUBJECT: Fee Waivers Ordinance – Recommended Changes

History

Over the past several months, both the Recreation Advisory Committee (RAC) and the Social Service Advisory Committee (SSAC) have reviewed and discussed some proposed changes to the Fee Waivers Ordinance. Initially, the RAC, with assistance from staff, developed background information, reviewed issues that have developed with the ordinance since its inception in 1991 and proposed some changes. The goals were to: 1) accommodate Community Center memberships within the Fee Waivers Ordinance, 2) address some identified problems with the ordinance, and 3) minimize the potential subsidy needed from the General Fund to support the ordinance. After some preliminary recommendations were prepared, a subcommittee of members from both RAC and SSAC met several times to further review the issues and refine the proposed changes to the ordinance. During this review, staff analyzed the costs associated with the existing ordinance and the potential costs with the Community Center memberships and new programs to be added. Both committees then discussed further refinement of the recommendations and a formal proposal was drafted. Staff then researched the potential impacts on services, other than recreation programs, that are identified in the ordinance. It was clear that very few other town services are utilized by residents under this ordinance. In fact, recreation programs will account for an estimated 87% of fees waived this fiscal year.

Summary of Recommendations

Attached you will find the original recommendations dated 11/26/02 as drafted by RAC, including the revisions developed by the subcommittee dated 1/22/03 and 3/13/03. Both RAC and SSAC further reviewed the recommendations during their subsequent monthly meetings. Both committees concluded that Option 3 of the recommendations was the best option and that the original goals noted above could be met by this option. It was further recommended that a scholarship fund be established to accommodate residents who feel they are unable to afford the designated contribution required by the proposed changes in the ordinance. This new fund would be funded primarily from private contributions and supplemented

by a contribution from the General Fund. In addition to the subsidy detailed in the Option 3 of the recommendations, we suggest an additional \$5,000 be appropriated as seed money for the fund. Since the Department of Parks & Recreation currently processes over one hundred applications for fee waivers for recreation programs on an annual basis, it is suggested that the Department of Social Services (DSS) manage the scholarship fund. DSS would assess the possibility of offering supplemental funds to residents on a case by case and as needed basis to cover all or part of the resident's designated fee.

Summary of Estimated Costs

As detailed in Option 3 of the attached recommendations, the following are the estimated costs associated with the proposed changes, including the current subsidy for fee waivers:

• Current appropriated fee waiver subsidy	\$37,060
• Estimated qualifiers at new 50% level	1,300
• New Community Center programs waived	10,420
• New Community Center memberships waived	13,960
• Applicant contribution	(-19,680)
• Scholarship Fund start-up contribution	<u>5,000</u>
	\$48,060

Ordinance Change Requirements

Attached is a copy of the existing "Fee Waivers Ordinance". Item 3 clearly states that "...eligibility criteria may be changed by the Town Council by resolution". Also, item 9 of the ordinance clearly states that "the Town Council may, by resolution, include additional services to be covered by this ordinance". This would allow the Town Council to change to a sliding scale and include Community Center memberships in the Fee Waivers Ordinance by resolution. However, it is our suggestion that a Public Hearing be set at the next available opportunity to allow the public an opportunity to comment. Attached is a copy of the ordinance with the suggested changes in bold. Furthermore, if or when a modified ordinance is approved, staff suggests that the new fee waiver system be instituted immediately for Community Center memberships, but that waivers for programs under the new system begin in the Fall. We are already underway with our summer camp registration and realistically, by the time a new ordinance is approved, our summer program registration will be well underway.

Approval of the recommendations by RAC, SSAC and staff is respectfully recommended.



Town of Mansfield Recreation Advisory Committee

Sheldon Dyer, Chairman
Christopher Casa
Darren Cook
Donald Field
David Hoyle
Mia John
Anne Rash
Joseph Soltys
Matthew Weston

Four South Eagleville Road
Storrs/Mansfield, Connecticut 06268
Tel: (860) 429-3321 Fax: (860) 429-7785
Email: Parks&Rec@MansfieldCT.org

DRAFT 11/26/02 revised. 1/22/03, 3/13/03

FEE WAIVERS ORDINANCE – RECOMMENDED REVISIONS & OPTIONS

Preface Staff has been monitoring the fee waiver program and regularly updates the committee on issues related to the ordinance. An annual report on fee waiver activity is also provided by staff for committee review. Some ongoing problems have been identified including excessive use of the program by some and applicant registration lock on program slots without commitment to the program. With the anticipated desire to accommodate low-income residents who may wish to purchase memberships at the new Community Center and to address existing problems with the fee waiver system, the committee offers the following options:

Option 1 Leave ordinance as is

Notes: The Fee Waivers Ordinance was created in 1991 and currently includes recreation programs with some limitations. Current Town subsidy to support fee waivers for recreation programs for FY 2002-03 is \$37,060.

Cost: Will add an estimated \$10,420 to current subsidy due to new programs at the Community Center, which will fall under the existing Fee Waivers Ordinance. Total estimated subsidy - \$47,480

Not recommended because:

- it will leave the low income families and individuals (current fee waiver applicants) without the option of acquiring a Community Center memberships under the Fee Waivers Ordinance.

Option 2 Change ordinance to accommodate Community Center memberships, but leave recreation program wording as is.

Notes: Additional services may be added to the ordinance by Town Council resolution.

Cost: Will add an estimated \$24,380 to current subsidy due to new programs at the Community Center, which will fall under the existing Fee Waivers Ordinance (\$10,420) and new Community Center memberships (\$13,960). Total estimated subsidy - \$61,440

Not recommended because:

- it will incorporate the new Community Center memberships, but will not address problems identified with current fee waiver system
- Town subsidy will increase by 65.8%

Option 3 Change ordinance to accommodate Community Center memberships and also modify to address existing problems with fee waiver system. Introduce a broader sliding scale for qualification. Create a scholarship fund to supplement contributions from applicants.

Notes: Additional services and changes in eligibility criteria may be added to the ordinance by Town Council resolution.

Cost: Will add an estimated \$6,000 to the current subsidy due to: 1) some applicants at the lowest qualification level of 25% would qualify at 50% due to the sliding scale (\$1,300); 2) new programs at the Community Center (\$10,420); and 3) new Community Center memberships (\$13,960). Scholarship fund contribution (\$5,000). The additional cost will be partially offset by the requirement for applicants to pay for a percentage of the waived program/membership (-\$19,680); Total estimated subsidy \$48,060.

Recommended because:

- it will incorporate the new Community Center memberships and address current problems noted above
- it will potentially accommodate more residents at the 50% level who may fall slightly below the current qualification level for 100%
- it will require applicants to have some "buy-in" to each acquired service, thus discouraging excessive use and/or non-commitment.
- it will allow those who will be required to contribute a percentage towards their participation an opportunity to be considered for supplemental support from the scholarship fund.
- the over-all additional cost to the Town's General Fund is limited to \$11,000 or an increase of 30%

The sliding scale thresholds as proposed are based upon current Federal income guidelines. We propose to take the current Fee Waiver scale, which is also the same used in the school lunch program and allow those who normally qualify for a 100% waiver to pay 75% less than the cost of a membership in their category; those who qualify for a 50% waiver would pay 25% less than the cost of a membership in their category; and we would create a new category on the fee waiver scale for those in between the 100% and 50% waiver guidelines. A proposed sliding scale based upon today's Federal guidelines are shown below:

Number in Family	Income Guidelines for 75% Fee Reduction (annual gross)	Income Guidelines for 50% Fee Reduction (annual gross)	Income Guidelines for 25% Fee Reduction (annual gross)
1	\$11,518	\$13,955	\$16,391
2	\$15,522	\$18,806	\$22,089
3	\$19,526	\$23,656	\$27,787
4	\$23,530	\$28,507	\$33,485
5	\$27,534	\$33,359	\$39,183
6	\$31,538	\$38,210	\$44,881
7	\$35,542	\$43,061	\$50,579
8	\$39,546	\$47,912	\$56,277

DRAFT

Mansfield Conservation Commission
Minutes of the June 16, 2003 Meeting
Conference Room B, Audrey P. Beck Building

Present: Robert Dahn (Chair), Jennifer Kaufman, Quentin Kessel, and Lance Minkler.

Absent: Denise Burchsted, John Silander, Robert Thorson and Frank Trainor.

Town Staff: Grant Meitzler

1. The meeting was called to order at 7:35 PM.
2. The minutes of the April 16, 2003 were approved unanimously with a motion made by Minkler and seconded by Kessel.
3. Election of officers: The slate of Robert Dahn for chairman, Lance Minkler for vice chairman and Quentin Kessel for secretary was proposed and passed unanimously.
4. Fenton River Water Level: Kessel reported that it was about knee deep (approximately 21 inches) between rocks where he crosses the river by the University pumping station A. He also reported on his attendance at the June 12, 2003 at the 2nd Technical Advisory Group Meeting for the project, "Long-term impact analysis of the University of Connecticut's Fenton River Water Supply Wells on the Habitat of the Fenton River."
5. Open Space/Park Management Issues: Kessel agreed to present a supportive letter on behalf of the CC at the Town Council public hearing on the purchase of the Mullane Property. Dahn and Kessel agreed it would be best to wait until October when the leaves would be off the trees to mark the Torrey Property boundaries.
6. Town Pland of Conservation and Development: The June 16, 2003 hearing was discussed the the CC will continue to monitor the process.
7. IWA Referrals.
 - a) W1213 - Pechie – Hunting Lodge Road. Map date 5/26/03. This application is for a deck in the regulated area. Kessel moved and Minkler seconded that there should be no significant negative impact on the wetlands. The motion passed unanimously.
 - b) W1214 - Bradley – Codfish Falls Road. Map date 5/29/03. This application is for a small addition in the buffer, but separated from the wetland by an existing driveway. Minkler moved, and Kaufman seconded, that the proposed work would have no

significant negative impact on the wetlands. The motion passed unanimously With Kessel recusing himself from the discussion and the voting).

c) W1215 - Lavitt - Coventry Road. Map date 2/03. This application is for a six-lot subdivision in a regulated area. Other land owned of Rega Acquisitions on the east side along Coventry Road does not have its wetlands mapped so the CC is unable to comment on the portion of the driveway to Lots 4,5, and 6. Furthermore, the CC could not identify the erosion and sedimentation controls for the individual lots. The CC also noted that on lots 5 and 6 the construction could take place further from the wetlands than the plan shows. Because of these concerns, the CC chooses not to make a recommendation at the present time.

d) W1216 - Cleare - Ravine Road. Map date 5/30/03. This application is for the construction of a house in a regulated area. The CC is concerned that the westerly lot line has been chosen in such a way as to force the placement of the house and septic fields unnecessarily close to the wetlands. No motion was made with respect to this application.

7. The meeting adjourned at 8:48 P.M.

Respectfully submitted,

Quentin Kessel
Secretary



Mansfield Downtown Partnership

1244 Storrs Road
PO Box 513
Storrs, CT 06268
(860) 429-2740
Fax: (860) 429-2719

July 1, 2003

Board of Directors
Mansfield Downtown Partnership

Re: Item #3 - Meeting Minutes

Dear Board members:

Attached please find the minutes for the Board meeting held on May 6, 2003.

The following motion would be in order:

Move, to approve the minutes of May 6, 2003.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia van Zelm".

Cynthia van Zelm
Executive Director

Attach: (1)

THIS PAGE LEFT

BLANK

INTENTIONALLY

**MANSFIELD DOWNTOWN PARTNERSHIP, INC.
BOARD OF DIRECTORS MEETING
Mansfield Downtown Partnership Offices
Tuesday, May 6, 2003**

MINUTES

Present: Phil Barry, Martin Berliner, Tom Callahan, Dale Dreyfuss, Mike Gergler, Wendy Halle, Al Hawkins, Philip Lodewick, Betsy Paterson, Dave Pepin, John Petersen, Steve Rogers, Phil Spak, Betsy Treiber, Frank Vasington, David Woods

Staff: C. van Zelm

1. Call to Order

Philip Lodewick called the meeting to order at 4:05 p.m.

2. Opportunity for Public to Comment

Mr. Lodewick introduced Lee Cole-Chu, the Partnership's attorney, who will be assisting with legal issues related to the municipal development project plan.

Dwight Damon asked if there could be an update on the May 1 workshop (see below) and the update of the Plan of Conservation and Development.

Greg Padick, Mansfield Town Planner, said that Peter Miniutti, Landscape Architecture Professor at UConn, was working on the Lands of Unique Value study which will be incorporated into the Plan of Conservation and Development. Mr. Padick said that the Planning and Zoning Commission subcommittee working on the Plan had developed a series of preliminary recommended changes to the 1993 Plan of Conservation and Development. He will get a copy of those recommendations to Cynthia van Zelm. A public hearing will be held on June 16 on the preliminary recommendations. Mr. Padick suggested that the Partnership could provide input at the public hearing or subsequent to the public hearing. There are recommendations related to the three commercial areas of Storrs Center, Four Corners, and King Hill Road. There will probably be a recommendation to extend water and sewer to parts of the Four Corners.

3. Approval of Minutes

Betsy Paterson made a motion to approve the April 1, 2003 minutes. Tom Callahan seconded. The minutes were approved unanimously.

4. Update on Municipal Development Plan and Schedule

Ms. van Zelm said there were over 70 people who participated in the center character workshop on May 1 at Town Hall. Attendees responded to several images (architecture, transit, open space, town green) from a PowerPoint presentation and evaluated whether they were desirable for new development at Storrs Center. She said she had received some good feedback about the workshop.

Ms. van Zelm said Looney Ricks Kiss also held meetings with UConn students, and Storrs Center business and property owners to update them on the municipal development plan, answer questions, and hear about any concerns/issues.

Mr. Lodewick said that in response to an interest from the candidates for the new UConn School of Fine Arts building, a decision was made to push back the date to June 19 for responses to the Request for Qualifications for a master developer. This would allow the prospective developers the ability to see the presentations by the architect candidates on June 6. Betsy Paterson said that all the architects had expressed to members of the Partnership who met with them that they would like the opportunity to meet with Looney Ricks Kiss.

David Woods said that the presentations on June 6 will include a presentation of drawings/models/slides. An outside jury will make a decision later that night on a choice to design the new Fine Arts building for submittal to UConn President Phil Austin.

Mr. Lodewick noted that the Storrs Center project does need to be informed by what is going on with the Fine Arts building and other buildings on the UConn campus.

There was some discussion about the low turnout for the meeting with Storrs Center business and property owners. Solutions centered on continuing to get the word out on the progress that the Partnership is making. Tom Callahan referred to the approval of the Environmental Impact Evaluation with its support for developing a municipal development project plan as positive communication. Ms. van Zelm said the Business Development and Retention Committee has surveyed the Storrs Center businesses about issues they have about future development and interest in creating a downtown merchants group. The Committee will review these results over the summer and plan a course of action.

Phil Barry said he, Steve Rogers, Tom Callahan and others had met with UConn Alumni Association Director John Feudo to brainstorm ways the Alumni Association can get involved in the Partnership. One of the ways to get involved is for the Alumni Association to sponsor events in Storrs Center.

5. Approval of Resolution supporting Partnership Program 2003 Grant Application to Quinebaug-Shetucket Heritage Corridor, Inc.

Martin Berliner made a motion to approve a resolution from the Board approving the submittal of a grant application in the amount of \$2,750 to the Heritage Corridor to develop a comprehensive brochure of Mansfield sites, events, and businesses, and design and construct an informational downtown kiosk in downtown Mansfield. Betsy Paterson seconded. The motion was approved unanimously.

6. Recommendation of Board Members to Partnership Membership

Philip Lodewick reported that the Nominating Committee was recommending that Phil Spak be nominated for another term on the Partnership Board through 2006 and that Janet Jones be nominated to fill Phil Barry's spot on the Board until 2006. Betsy Paterson made a motion to recommend to the Partnership membership that Phil Spak and Janet Jones each be approved for a three-year term on the Board of Directors. John Petersen seconded. The motion was approved unanimously.

7. Approval of Partnership Budget for 2003/2004

F:_Common Work\Downtown Partnerst ,

Finance and Administration Committee Chair Phil Barry said that the Committee recommended approval of the Partnership 2003/2004 budget at its April 7 meeting. Mr. Barry noted the adjustments at the bottom of the Statement of Revenues, Expenditures and Changes in Fund Balance dated March 31, 2003 with respect to attorney and consultant fees, printing, and telephone charges. He also noted the changes made in terms of adjustments to the Executive Director's salary. Mr. Berliner made a motion to approve the 2003/2004 budget for the Partnership. Mr. Callahan seconded. The motion was approved unanimously.

Ms. Paterson thanked Mr. Barry for his service to the Board. Mr. Barry said he would stay involved and would be willing to serve on a committee.

8. Update on Annual Meeting (June 12, 6 PM)

Ms. van Zelm reviewed the Agenda including votes on the new Directors, and the proposed change to the Bylaws to reflect a change in membership fee to \$10 for persons 60 years and above. She passed around a sign-up sheet for appetizers for the Annual Meeting.

9. Participation in Quinebaug-Shetucket Heritage Corridor, Inc., Walking Weekend

Ms. van Zelm said Heritage Corridor staff and Rusty Lanzit, Walking Weekend Chair, had inquired whether the Partnership would want to participate in a tour of Storrs Center and the potential new site during Walking Weekend in October. The Board agreed that it may be premature at this point, as no new construction has started.

10. Sign-up for Partnership Table at Orientation

Ms. van Zelm passed around a sign-up sheet for Board members to help her staff the Parent Orientation table at UConn.

11. Report from Committees

Advertising and Promotion – Dean Woods said the Partnership newsletter had gone out in the Chronicle in mid-April. The Committee continues to discuss options for visibility of the Partnership's efforts and is looking at holding a fall festival downtown. Dean Woods said that Betsy Paterson had agreed to chair a subcommittee to work on the fall festival.

Business Development and Retention – In Mr. Gergler's absence, Ms. van Zelm reiterated that the Committee had put together a survey of the Storrs Center businesses to receive feedback on the interest in a downtown merchants group, and on a new town center. The information was shared with Looney Ricks Kiss. Most respondents were in favor of a downtown merchants group that would meet monthly or quarterly. They see one of the group's main missions to be updated on the municipal development plan. Issues at Storrs Center for businesses include cleaning up the area, improving access, uncertainty about relocation, competition with UConn and its services, seasonal cycle in Storrs, parking, and visibility.

Membership Development – Betsy Treiber said that the letter to over 800 UConn Advocates was sent and there has been memberships received due to the mailing. We now have a U box at UConn for a mailing to faculty and staff in the fall. Dean Woods has sent a letter to his fellow Deans about the Partnership and getting involved. Committee members and staff continue to visit businesses to seek their membership. The Committee is looking into placing the

membership brochure in the paystubs of UConn employees. The Partnership will have a presence at the school open houses and Know Your Town Fair in the fall. It has been suggested that the Partnership also have a role at the opening of the Community Center in the fall.

Mr. Callahan commended Ms. Treiber and the Membership Committee for all the great work they are doing.

Ms. van Zelm reported that the Planning and Design Committee had met with the Looney Ricks Kiss team prior to the May 1 community meeting to be a test case for the survey. The Committee was next meeting on May 14 to hear a presentation from Tom Tavella, a landscape architect who is LEED accredited, to talk about the ways that the new town center can be designed to incorporate "green" technology.

12. Adjourn

Chancellor Petersen made a motion to adjourn. Ms. Paterson seconded the motion. The motion was approved unanimously. The meeting adjourned at 5:00 PM. The next meeting is set for June 12, at 6 PM (Annual Meeting).

Respectfully submitted,

Cynthia van Zelm
Executive Director, Mansfield Downtown Partnership, Inc.

REC'D JUN 13 2003

**EASTERN HIGHLANDS HEALTH DISTRICT
BOARD OF DIRECTORS – SPECIAL MEETING
Wednesday – April 23, 2003
COVENTRY TOWN HALL – Conference ROOM B**

Board Members Present: W Kennedy, R Knight, M Kurland, E Paterson, J Patton, J Stille,
Board Members Absent: D Smith, M Berliner, J Elsesser, P Schur, J Devereaux
Staff Present: R. Miller, J Smith, Dr. Dardick

Chairperson Paterson called meeting to order at 4:49pm.

A MOTION was made by J. Stille, seconded by W. Kennedy, to approve the minutes of the board meeting on January 23, 2003 as presented. THE MOTION PASSED unanimously.

No public present.

OLD BUSINESS – none

NEW BUSINESS

J Smith recommended to the board the reappointment of Koskin, Ruffkus & Company as the EHHD auditors. A MOTION was made by R Knight, seconded by J Stille, to reappoint Koskin, Ruffkus & Company to perform the 2002-2003 audit for a total fee of \$2,300. THE MOTION PASSED unanimously.

Dr Dardick joins the meeting at 4:57.

Based on the success of the existing skin cancer prevention program, R Miller recommended funding for fiscal year 2003-2004. A MOTION was made by J Stille, seconded by W Kennedy, to continue to fund the skin cancer prevention program with the preventive health block grant for FY 2003-2004. THE MOTION PASSED unanimously.

A MOTION was made by R Knight, seconded by J Stille, to adopt the resolution authorizing the Director of Health to sign contracts with the Connecticut Department of Public Health for fiscal year 2003-2004. THE MOTION PASSED unanimously. Copy of resolution attached.

R Miller outlined the current status of the smallpox preparedness program and presented a draft memorandum of understanding that, if ratified, would commit member towns and Uconn to the smallpox preparedness planning process. A MOTION was made by R Knight, seconded by J Patton, to authorize the Director of Health to negotiate the terms of the MOU Regarding Planning and Implementation of Emergency Smallpox Countermeasures with the member towns and the University of Connecticut and further authorize the Director of Health to sign the MOU subject to ratification by the Board at a later date. THE MOTION PASSED unanimously.

TOWN REPORTS

WILLINGTON

South Willington Water Supply issue discussed.

BOLTON

Center School water project discussed.

TOLLAND

Tolland water supply is an enterprise fund. Sewer facilities plan rejected by the DEP and revisions are being developed. Grants are being delayed by the State as a result. Planned age-restricted housing project to be connected to the sewers.

COVENTRY

Lake sewer project construction on going.

MANSFIELD

Uconn's Spring Weekend is this weekend.

DIRECTORS REPORT

By consensus, SARS agenda item moved to beginning of Directors Report.

Dr. Dardick updated the Board on the status of the local suspected SARS case and current SARS issues related to transmission, precautions and surveillance.

R Miller presented the Board with information regarding the Governor's proposed per capita grant reduction to health districts and possible scenarios to cover the deficit. The proposed reduction to EHHD would result in a \$36,000 deficit to the adopted FY 2003-2004 operating budget, 7.2%. By consensus, it was agreed that a letter, supporting full statutory funding, be drafted and sent to each local legislator. Said letter shall be signed by the Director and the head town elected official relative to the local state legislator to whom the letter is sent.

Meeting adjourned at 6: 24 pm.

Respectfully Submitted

A handwritten signature in black ink that reads "R Miller by M. Mad..." with a long, sweeping flourish extending to the right.

Robert L Miller, Secretary

**EASTERN HIGHLANDS HEALTH DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
THURSDAY – June 19, 2003
COVENTRY TOWN HALL – BOARD ROOM B**

Board Members Present: M Berliner, J Elsesser, R Knight, E Paterson, J Patton, J Devereaux, J Stille (alternate)
Board Members Absent: W Kennedy, D Smith, M Kurland, P Schur (alternate)
Staff Present: R Miller, Dr Dardick

Meeting was called to order at 4:40pm by Chairperson Paterson.

A MOTION was made by R Knight, seconded by J Patton, to approve the minutes as presented of the board meeting on April 23, 2003. THE MOTION PASSED unanimously.

No public were present.

NEW BUSINESS

R Miller spoke of the highlights of the FY03/04 Per Capita Grant application. He stated that allocation amounts detailed in the application may change when the State adopts the FY03/04 budget. By consensus of the board, the application is to be submitted immediately. Budget revisions requests are to be utilized in the event the adopted State budget changes the FY03/04 grant allocation. A MOTION was made by J Elsesser, seconded by R Knight, to approve the FY 2003-04 per capita grant application as presented. THE MOTION PASSED unanimously.

R Miller briefly presented a proposal for a Long Term Disability Benefit for regular full-time employees. Discussion on the subject ensued. A MOTION was made by J Elsesser, seconded by M Berliner, to refer this issue to the personnel committee for consideration. THE MOTION PASSED with M Berliner, J Elsesser, R Knight, E Paterson, J Devereaux, voting "yea" and J Patton voting "nay".

TOWN REPORTS

WILLINGTON

None

BOLTON

Facilities project rejected in referendum. Bolton Lake bathing water testing has begun. Sewer project is on track. WPCA will have first meeting next week.

TOLLAND

On track to transfer WPCA responsibility from the town council to an independent board in August. High School referendum was approved. As part of the school design, the sewers will be connected.

MANSFIELD

Conditional approval received from DEP for UConn's Landfill study. Community Center close to being finished.

COVENTRY

CVS opening on the 29th of June. Village Pharmacy may close on the 27th of June. Phase II of the sewer project is starting. Age 55 community construction started. Lisicke Beach getting new bathrooms. Coventry Pizza submitted scaled back plans for rebuilding. Coventry Fest on June 28.

OTHER DISCUSSION

Dr Dardick discussed local suspected SARS case. Precautions for airborne diseases in health care setting discussed.

DIRECTOR'S REPORT

R Miller presented information regarding school water supplies violations. Board members were informed of the availability of school construction grants to offset the cost of compliance.

EHHD closed Tin Tsin III in the Eastbrook Mall for one day.

R Miller stated that BT/Smallpox preparedness is continuing. Grant monies for next fiscal year are anticipated.

R Miller informed the Board the West Nile Virus action plan has been initiated for the 2003 mosquito season. R Miller expressed concern that WNV activity could progress beyond activity levels experienced in past years.

R Miller informed the Board that UConn student suspected of having SARS in fact did not.

R Miller presented year-to-date operating budget expenditure and revenue accounts. Shortfalls in service fees and state grant-in-aid are projected for this fiscal year. Exceedances in expenditures for professional and technical services and vehicle repairs and maintenance are due to previous fiscal year accounts payable charged against this fiscal year's accounts. R Miller is projecting a small deficit for FY02/03 with a larger deficit avoided due to the allocation of Bioterrorism Grant monies.

R Miller reported to the Board the the latest proposed State budget vetoed by the Governor restored the per capita grant to full statutory levels for FY03/04.

A MOTION was made by J Patton, seconded by R Knight, to adjourn the meeting. THE MOTION PASSED unanimously. The meeting adjourned at 5:50

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Robert L. Miller", written in a cursive style.

Robert L. Miller, Secretary

**TOWN/UNIVERSITY RELATIONS COMMITTEE
COMMITTEE MEETING
Tuesday, April 8, 2003
University of Connecticut
Public Safety Complex**

Minutes

Present: A. Barberet, P. Barry, M. Berliner, T. Callahan, C. Henry, R. Hudd, R. Miller, AJ Papanikou, E. Paterson, W. Rosen, L. Schilling

Absent: E. Daniels, G. Muccilli, W. Simpson

Staff: K. Grunwald, M. Hart, G. Padick

Visitors: R. Adams, M. Kurland, R. Miller, R. Schurin, C. van Zelm

Tom Callahan introduced Mike Kurland from University Health Services, Robert Miller from the Eastern Highlands Health District and Ron Schurin from the President's Office.

1. Opportunity for Public to Address the Committee

None

2. February 11, 2003 Meeting Minutes (Corrected)

Bill Rosen made a motion to accept the minutes, as corrected by Rich Miller. Phil Barry seconded and the motion passed unanimously.

3. Update re: Mansfield Downtown Partnership

Martin Berliner reported that the Partnership had executed a contract with the firm of Looney, Ricks & Kiss to prepare the municipal development plan (MDP) for the Storrs Center project. The municipal development plan will take approximately six months to prepare, including a request for qualification process for developers. The Partnership's annual meeting has been tentatively scheduled for June 12, 2003. Phil Barry added that the Partnership has retained an attorney to assist with the MDP and other legal issues. Lastly, Betsy Paterson commented that the School of Fine Arts had narrowed its search for an architect to three finalists.

4. Separatist Road Detention Pond DEP Progress

Larry Schilling reported that the University was waiting for the area to dry out before completing its work. The remaining tasks include final grading, reseeding and final plantings. Once resumed, the work should be completed within three to four weeks.

5. Spring Weekend

Carole Henry stated that 50 Cent and Busta Rhymes would be performing at the Spring Weekend Concert. The concert will be held on Saturday night in Gampel Pavilion, and the University would sponsor residence hall carnivals on Friday and an "oozeball" tournament on Saturday afternoon. These are the only sanctioned events. Chief Hudd added that Dean of Students John Saddlemire would send a letter to students to encourage them to respect persons and property, and to caution them about the ramifications of improper behavior. The Chief also stated that there needs to be a "serious discussion" about the future of Spring Weekend following the conclusion of this year's event.

6. UConn Landfill Project

Larry Schilling reported that the University is waiting for a final sign-off from the Department of Environmental Protection (DEP) before moving ahead with its work on the landfill cap. Staff is in the process of qualifying potential construction managers to perform the work, which should take 120 days to design. The University hopes to commence construction on the cap this summer.

7. Smallpox Immunization Planning

(This item was moved to an earlier portion of the meeting.) Robert Miller, Director of the Eastern Highlands Health District, provided the committee with an update concerning smallpox immunization planning within the state and in the region. The state has drafted a plan that divides the state into 42 mass vaccination regions; UConn and surrounding towns comprise Region 40. Rob has been designated the regional director, and the region's responsibility is to be able to conduct an immunization clinic for 58,000 people within a 10-day period. Region 40 has formed an executive planning committee with representatives from the University and the five area towns. The Region has also designated EO Smith High School as the immunization site and appointed 30 key operational staff. In general, the planning effort is proceeding well.

8. Substance Abuse Task Force

(This item was moved to an earlier portion of the meeting.) Ron Shurin, Special Assistant in the President's Office, provided the committee with an update concerning President Austin's Substance Abuse Task Force. Professor John DeWolf is serving as the chair, and the committee has been charged with defining the problem at UConn, determining causes, identifying resolution models and presenting practical and workable solutions. The committee has organized into three subcommittees and has met with key staff and student groups. The committee has issued a draft report, which includes the following recommendations:

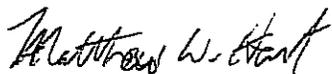
- Parental notification
- Systematic reporting of violations to the Dean of Students
- Adding more recreational activities and facilities
- Adding more Friday classes (limit three-day weekends)
- Create an ongoing committee with representatives from University staff, students and package store owners
- Investigate the possibility of limiting the number of alcohol licenses issued in town
- Add more sobriety checks
- Add more sidewalks
- Develop clear guidelines for drinking on private property
- Through the Downtown Partnership and other entities, increase town participation in University events for students, such as a "Husky Weekend"
- Strict enforcement of state law with respect to underage drinking, limiting bulk purchases and other issues
- Create a new position of "Prevention Control Specialist" to coordinate the various strategies

9. Other Business

None.

AJ Pappanikou made a motion to adjourn the meeting at 5:30 p.m. Betsy Paterson seconded and the motion passed unanimously.

Respectfully submitted,



Matthew Hart
Assistant Town Manager

THIS PAGE LEFT

BLANK

INTENTIONALLY

TOWN OF MANSFIELD
Solid Waste Advisory Committee
Minutes of the Meeting
6/26/03

Present: Gogarten (chair), Ames, Hultgren (staff), Walton (staff)

The meeting was called to order by Chair Gogarten at 7:32 p.m.

The Minutes of the February 27, 2003 meeting were reviewed and approved.

Staff reported that the pre-paid bag system presentation was given to the Town Council at its June 23rd meeting and public work sessions had been scheduled for July 17th (Town Hall), August 19th (Buchanan Center) and September 16th (Vinton School) to further discuss the proposal. Sample bags were given to committee members to test at home.

Walton reported that the changes to the Solid Waste regulations had been made and the new enforcement provisions (citations) were much easier to work with than the previous system. She also handed out a summary of recycling-oriented bills that were considered this year in the state legislature which indicated only the bill dealing with the use of glass cullet passed.

Swap shop operations were discussed. Walton asked if the other two volunteers who spent considerable time there could be recognized as well. A letter from the Committee Chair will be sent.

Use of the swap shop bulletin board was discussed. Members did not have problems with postings that were related to solid-waste matters (example – hauling services).

Hultgren reviewed the transfer station bulky waste revenues and expenditures indicating that the monthly revenues are never as high as the expenditures. He recommended that the commercial bulky waste be deflected to Willimantic Waste Paper's bulky waste processing area on Route 32 across from BJ's scheduled to be opened in Mid July. Residents hauling their own bulky waste would still be accepted at the transfer station. After discussion, this was approved and staff will draft the needed changes in the regulations to implement this August 1st.

Walton reported that

1. Business recycling inspections were on-going with 46 of the 300 Town businesses inspected so far this year.
2. 434 pounds of sneakers were recycled in the Nike shoe recycling program and there is some possibility the program can continue if Willimantic Waste Paper is willing to be the aggregation point.
3. She will schedule a second (fall) Rid Litter Day in mid to late October.
4. The Downtown Partnership has been working with the Green Building design concept and may be able to incorporate some measures into their project.
5. Staples is accepting cell phones for recycling.

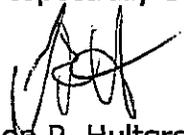
- 6. She has found information on a swapping program designed for use in college residences at the end of the year ("Dump and Run") and will investigate to see if it could be tried in Mansfield.
- 7. There is a building materials recycling center in Springfield (Restore) that resells donated home improvement items like kitchen cabinets, windows, lumber, doors, flooring and light fixtures (413) 788-6900.

Possibilities for new committee members were reviewed. There are at least two that couldn't make this meeting but remain interested.

The next meeting will be in mid September (probably September 18th).

The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,



Lon R. Hultgren
Director of Public Works

cc: ✓ Town Manager, Town Clerk, Director of Finance, Virginia Walton, Steve Bowen, Dan Austin, file

300th Steering Committee Meeting-June 11, 2003

Mr. Rudy Favretti, acting chairman, called the meeting to order at 7:30 p.m. in Room C of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Dona Stratton, Roberta Smith, Rudy Favretti, June Lazloffy, staff Joan Gerdson

Chairman Fred A. Cazel, Jr. was on vacation and unable to attend the meeting with regrets.

II. APPROVAL OF MINUTES

Not available

III. COMMUNICATIONS

Betty Robinson, from the Friends of Mansfield Hollow, invited the committee to attend the first annual free event of a "Day in the Park" at the Mansfield Hollow Dam on June 21, 2003. Events include bird walks, frisbee golf, mountain bike rides, letterbox, exhibits, model boats race and an evening of campfire and stargazing.

There has been an offer of a program on the Stars at the Planetarium in Eastern Conn. State College in the fall. By consensus the committee felt it would be a great event/

IV. COMMITTEE REPORTS

Fireworks-no report, no one from the fire department present

Ball-no report, no one from the committee present. Committee urged that the Staff contact the Chairman and request a report by the 1st of July, and to come to the meeting on the 9th. Because time was critical, the committee said they would assist immediately to have this program go forward. Much concern over lack of publicity etc.

Farwell Barn-possibility of a barn dance and a time of recognition of the restoration of the barn in the fall. This will be pursued by staff to see if the facility could handle this form of program with the University. The committee felt this would be an excellent additional event.

V. OLD BUSINESS

The "Hats off to Mansfield" musical program held at the MMS on Saturday, June 7, 2003 at 2:00 p.m. was excellent. The Mansfield 300th song was led by the Mansfield Chamber Players and Senior Center Chorus. Nancy Tomastik, who was also the Director of the

Chamber Players, wrote the song. Gwen Duff led the Chorus. The Nathan Hale Ancient Fifes and Drums ended the program with a rousing presentation. Following the musical program a lovely reception was served by the Senior Center.

On May 31, 2003, the Arts 300 Festival held at Holiday Hill was a great success. There were many artisans and vendors. In the new barn was the stage where musicians and actors performed. The facility was excellent and all that attended had positive remarks. The Arts Advisory Committee, chaired by Jay Ames, is to be thanked for this event.

VI. NEW BUSINESS

Kay Holt reported that the Birthday Cake is now being passed on to the Town of Canterbury on July 4th.

VII. ADJOURNMENT

At 7:38 p.m. the meeting was adjourned by consensus.

Rudy Favretti, Acting Chairman

Joan E. Gerdson, Town Clerk

**TOWN/UNIVERSITY RELATIONS COMMITTEE
COMMITTEE MEETING
Tuesday, May 13, 2003
Audrey P. Beck Municipal Building
Council Chambers**

Minutes

Present: A. Barberet, P. Barry, M. Berliner, T. Callahan, E. Daniels,
C. Henry, R. Hudd, R. Miller, G. Muccilli, AJ Pappanikou, E. Paterson, W.
Rosen, L. Schilling, W. Simpson

Staff: K. Grunwald, M. Hart, G. Padick

Visitors: R. Adams, C. van Zelm

1. Opportunity for Public to Address the Committee

None

2. April 8, 2003 Meeting Minutes

Postponed to the May 2003 meeting.

3. Update re: Mansfield Downtown Partnership

Cynthia van Zelm reported that the community meetings with Looney, Ricks, Kiss went well, and that the Partnership had recently issued a request for qualifications (RFQ) to solicit letters of interest from potential developers. Cynthia has conducted numerous speaking engagements around the community and memberships are up to 207. The Partnership's annual meeting has been scheduled for 6:00 p.m. on June 12, 2003, and will be held at the Hellenic Society (Paideia) on Dog Lane. Tom Callahan complimented Cynthia for doing a "wonderful job" in her first year with the Partnership.

4. Spring Weekend

Chief Hudd opened remarks on this item, stating the attendees included students and a lot on non-students. Tom Callahan posed the question of "where do we want to end up?" The members responded as follows:

- Marty Berliner -- the town will hold a debriefing with staff and may present various recommendations to the Town Council.

- Betsy Paterson – “as a community, we need to end spring weekend as we know it.” We have done a wonderful job managing the event, but the event continues to grow larger and to attract more non-students. She would like to put together a task force to address the issue and is concerned about the University’s reputation as a party school.
- Bill Rosen – “we were lucky” not to experience any serious injuries, and he still has “great fears” that someone in the future will be seriously hurt or handicapped for life. This would be inadmissible and our mindset needs to change.
- Phil Barry – should assess private property owners for the cost of police overtime. (Martin Berliner responded that most of the apartment complexes do hire private duty officers for that weekend.)
- Chief Hudd – we use the most modern police techniques available.
- Carole Henry – a number of damages occur to the residence halls and each year is getting progressively more expensive. If we make a decision to end Spring Weekend, we need a good plan.
- Greg Muccilli – student reaction to the actions of University administrators, public safety personnel and others has been overwhelmingly positive. The problem exists with non-students, and we should try to reduce their attendance as opposed to doing away with Spring Weekend.
- Tom Callahan – in a perfect world we could avoid risk, but sometimes you can only manage it. The University’s reputation was enhanced in several areas, as the media portrayed the weekend as a “mellow” event. Students need to decide when its time for a change, to do otherwise would be very difficult.

5. Substance Abuse Task Force

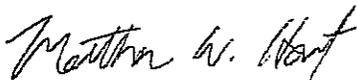
Tom Callahan reported that the Task Force has issued a number of recommendations, which should probably be examined by a sub-committee of the Town/University Relations Committee. He suggested we begin this review in September.

6. Other Business

Tom Callahan reported that this was Greg Muccilli’s last meeting, as he was graduating. The committee members congratulated Greg, thanked him for his service and wished him all the best in the future.

AJ Pappanikou made a motion to adjourn the meeting at 5:10 p.m. Phil Barry seconded and the motion passed unanimously.

Respectfully submitted,



Matthew Hart
Assistant Town Manager

DRAFT

Mansfield Conservation Commission
Minutes of the June 16, 2003 Meeting
Conference Room B, Audrey P. Beck Building

Present: Robert Dahn (Chair), Jennifer Kaufman, Quentin Kessel, and Lance Minkler.

Absent: Denise Burchsted, John Silander, Robert Thorson and Frank Trainor.

Town Staff: Grant Meitzler

1. The meeting was called to order at 7:35 PM.
2. The minutes of the April 16, 2003 were approved unanimously with a motion made by Minkler and seconded by Kessel.
3. Election of officers: The slate of Robert Dahn for chairman, Lance Minkler for vice chairman and Quentin Kessel for secretary was proposed and passed unanimously.
4. Fenton River Water Level: Kessel reported that it was about knee deep (approximately 21 inches) between rocks where he crosses the river by the University pumping station A. He also reported on his attendance at the June 12, 2003 at the 2nd Technical Advisory Group Meeting for the project, "Long-term impact analysis of the University of Connecticut's Fenton River Water Supply Wells on the Habitat of the Fenton River."
5. Open Space/Park Management Issues: Kessel agreed to present a supportive letter on behalf of the CC at the Town Council public hearing on the purchase of the Mullane Property. Dahn and Kessel agreed it would be best to wait until October when the leaves would be off the trees to mark the Torrey Property boundaries.
6. Town Pland of Conservation and Development: The June 16, 2003 hearing was discussed the the CC will continue to monitor the process.
7. IWA Referrals.
 - a) W1213 - Pechie – Hunting Lodge Road. Map date 5/26/03. This application is for a deck in the regulated area. Kessel moved and Minkler seconded that there should be no significant negative impact on the wetlands. The motion passed unanimously.
 - b) W1214 - Bradley – Codfish Falls Road. Map date 5/29/03. This application is for a small addition in the buffer, but separated from the wetland by an existing driveway. Minkler moved, and Kaufman seconded, that the proposed work would have no

significant negative impact on the wetlands. The motion passed unanimously With Kessel recusing himself from the discussion and the voting).

c) W1215 - Lavitt - Coventry Road. Map date 2/03. This application is for a six-lot subdivision in a regulated area. Other land owned of Rega Acquisitions on the east side along Coventry Road does not have its wetlands mapped so the CC is unable to comment on the portion of the driveway to Lots 4,5,and 6. Furthermore, the CC could not identify the erosion and sedimentation controls for the individual lots. The CC also noted that on lots 5 and 6 the construction could take place further form the wetlands than the plan shows. Because of these concerns, the CC chooses not to make a recommendation at the present time.

d) W1216 - Cleare - Ravine Road. Map date 5/30/03. This application is for the construction of a house in a regulated area. The CC is concerned that the westerly lot line has been choosen in such a way as to force the placement of the house and septic fields unnecessarily close to the wetlands. No motion was made with respect to this application.

7. The meeting adjourned at 8:48 P.M.

Respectfully submitted,

Quentin Kessel
Secretary

NCVD BOARD OF DIRECTORS MEETING

Monday, May 12, 2003

NCVD Office – Brooklyn

1. The meeting was called to order at 2:00 p.m. by Vice President, John Lombardi. In attendance were: John Lombardi, Jean Barton, Joyce Bennett, Sandy Betner, Cris Cadez, Gordon Hansen, Tony Holt, Marybeth Gorke-Felice, Paul Peifer, Pam Russo, Jennifer Ricci, Lura Swanback, and staff, Michelle Bourgeois.
2. **Announcements** – Pam Russo stated HGTV will showcase the Roseland Cottage Museum Gardens on May 3rd entitled, “Americas Greatest Gardens” (6 minute segment/12 hrs. of filming). Michelle Bourgeois reported the Putnam Congregational Church will be hosting a Piano Concert Event called, “Breaking the Rules” with Bob Dawson on June 8th (he has performed for Hilary Clinton/Mikel Gorbachev and is filming a Public TV segment). Also, it was mentioned that Caprilands Herb Farm would be celebrating their “rebirth” on June 19th and 20th. Joyce Bennett indicated the Nathan Hale Inn has availability during UConn Commencement Weekend.
3. **Approval of Minutes** – **Motion** by Paul Peifer/Tony Holt to approve the minutes of the Board of Directors Meeting from 03/03/03; **passed**.
4. **Treasurer’s Report** – Tony Holt conveyed his concerns regarding the \$12,500 Legislative Cut to the NCVD Budget (March – June 2003). This past month’s lodging tax check was only \$1,600, short \$3,145 – and as a result the “cash” will start to dwindle. Pertaining to establishing a 2003-04 Budget, he suggested the Board continue using the 2002-03 Budget until NCVD knows their fate. **Motion** by Marybeth Gorke-Felice/Pam Russo for approval of Bills & Report dated 04/30/03 and to continue operating under the 2002-03 Budget on July 1, 2003; **passed**.
5. **President’s Report** – Martha Wetzel was not present to report.
6. **Committee Reports** –
 - a. **Nominating Committee** – John Lombardi announced the Killingly Town Council approved Jennifer Ricci to replace Philip Hoyt as the municipally-appointed board member for a term of 3 years to commence on July 1, 2003. John also acknowledged the resignation of board member, Joann Nesbitt of Putnam.
 - b. **Marketing Committee** – Sandy Betner highlighted the components of NCVD’s Summer Magic Package to commence June 1 – September 30, 2003. The package will feature drive-in movie vouchers, horse-drawn carriage & ice cream vouchers, museum vouchers, local product gift basket, two-nights accommodation, and a choice of top restaurants for dinner or a lunch.
 - c. **Government Relations** – Michelle Bourgeois to report under New Business 9 (a).
7. **Executive Director’s Report** – Michelle briefly highlighted portions from her April 2003 report. She mentioned a certified letter was sent to Jim McElholm of Single Source Photography, Inc. terminating NCVD’s contract, and also included regular contract payment through December 2003 to ensure against any possible legal issues. Michelle also discussed the highlights from this year’s Discover New England Conference held at Mohegan Sun.
8. **Old Business** –
 - a. **QSHC Report** – John Lombardi did not report.
 - b. **B&B Association Report** – Sara Cross was absent.
9. **New Business** –
 - a. **CTA/Consolidation Update** – Michelle Bourgeois indicated there were still many unresolved issues stemming from Melody Currey’s Legislative Working Group, namely not providing for adequate transition period to responsibly settle outstanding obligations, employee payroll tax returns, completion of final audits, and to ensure a smooth transition to the newly created 5 districts (requesting at least 3 mos., the legislation is effective July 1st). The first meeting between NCVD and SE CT was scheduled to take place on May 21st at the Mystic Region Offices.
 - b. **Employee Policy Review** –
 1. **Severance Packages** – The NCVD Board will review generally accepted severance package plans and will determine how to best handle NCVD employees.

NCVD Board of Directors Meeting – May 5, 2003

2. **Reimburse Web Site Training – Motion** Tony Holt/Paul Peifer to reimburse Administrative Assistant, Karen Ravenelle, the sum of \$267.00 for the Microsoft Dreamweaver Web Site computer course she took at New Horizons Computer Learning Center in Windsor, CT; **passed.**
 - c. **Annual Dinner/Meeting Discussion –** The Board agreed to postpone the NCVD Annual Dinner until possibly September, or at such time the pending consolidation issue is resolved and transition underway.
 - d. **Getaway Guide Discussion –** Tabled until the next meeting.
10. **Adjournment – Motion** by Pam Russo to adjourn the meeting at 3:35 p.m.; **passed.**

Submitted by:

Michelle Bourgeois 7/2/03

NCVD EXECUTIVE COMMITTEE MEETING

Monday, June 9, 2003 – 2:00 p.m.

NCVD Office – Brooklyn

1. The meeting was called to order at 2:05 p.m. by President, Martha Wetzel. In attendance were: Martha Wetzel, John Lombardi, Lennox Brodeur, Gordon Hansen, Sandy Betner, Marybeth Gorke-Felice, and staff, Michelle Bourgeois.
2. **Announcements** – Michelle Bourgeois was excited to report the New York Times Article by Erik Sandberg-Diment (Full New England circulation/full page/color photos) entitled, “A Peaceful Pause in the Megalopolis” ran on Sunday, June 8th and was fantastic. Interestingly, the same weekend last year the Times also featured the Quiet Corner in the New England edition and also provided a full-page of coverage and photos. The next exciting publicity she announced was Travelocity.com selected the Putnam Antiques District as a “Local Secret, Big Find” from over 40,000 member entries! John Lombardi announced he would resign from the Board effective August 1, 2003 because his term as Brooklyn Economic Development Chair was expiring at the same time.
3. **Approval of Minutes – Motion** by Sandy Betner/John Lombardi to approve the minutes of the Executive Comm. Meeting/Full Board Meeting from 04/07/03; **passed.**
4. **Treasurer’s Report** – Tony Holt was absent. **Motion** by John Lombardi/Marybeth Gorke-Felice for approval of Bills & Report dated 05/31/03; **passed.**
5. **Report of the Executive Committee Chair** – Martha Wetzel initiated discussion surrounding the return of the Getaway Guide Advertiser’s monies due to NCVD not being in the financial position to print 65,000 of the 2003-04 Guides. **Motion** by Marybeth Gorke-Felice/Lennox Brodeur to return the pre-paid advertising dollars (totaling \$8,375) to the 108 Getaway Guide Advertisers and to include a letter explaining our present uncertain situation; **passed.**
6. **Committee Updates** –
 - a. **Nominating Committee** – John Lombardi indicated he may have a replacement for himself from the Town of Brooklyn, either the Chair or Vice President of the Economic Development Committee.
 - b. **Marketing Committee** – Sandy Betner reported the Summer Magic Package Press Release was sent out by NCVD staff, and Barbara Gillman did a fantastic job writing up “romance” language for the NCVD Web Site. Sandy inquired about the Killingly High School photography department project for NCVD, and John replied the present State Budget Crisis inhibited the group from taking any color photos of the Quiet Corner, only black & white. Will have to try again in the Fall. Marybeth offered to speak with her husband, Tony, about photographing the Quiet Corner for NCVD.
 - c. **Government Relations** –
 1. **Legislative Issues/Consolidation** – Michelle reiterated NCVD will remain in “limbo” until a State Budget is passed. The Gov. has vetoed the budget twice forcing the house and senate into special session on June 16th. She urged the Board to use this time to contact NCVD Legislators and Melody Currey’s Working Group to support no less than 5 Districts/\$5 Million (a 50% cut), as well as, requesting at least 3 – 6 months for the Consolidation Transition Period (presently July 1st effective date).
7. **Executive Director’s Report** – Michelle briefly highlighted portions from her May 2003 report. She stressed the majority of time was spent addressing the present State Budget Crisis and trying to “save” the Tourism Districts from being “eliminated”. The Summer Magic Package was posted on the Web Site, and CT Magazine featured the Package in the July issue.
8. **Adjournment** – **Motion** by Lennox Brodeur to adjourn the meeting at 4:10 p.m.; **passed.**

Submitted by
Michelle Bourgeois 7/3/03

THIS PAGE LEFT

BLANK

INTENTIONALLY

SPECIAL CALL:
NCVD EXECUTIVE COMMITTEE MEETING
Tuesday, July 1, 2003 – 10:00 a.m.
NCVD Office – Brooklyn

1. The meeting was called to order at 10:05 a.m. by President, Martha Wetzel. In attendance were: Martha Wetzel, John Lombardi, Lennox Brodeur, Tony Holt, and staff, Michelle Bourgeois.
2. **Legislative Update** – Michelle Bourgeois reported the Fiscal Year ended without a State Budget, causing the NCVD to remain in “limbo”. There is still the very real threat the Tourism Districts could either be eliminated or consolidated, and the 5 Districts/\$5 Million is not a guarantee. There has been talk by some legislative leaders looking to cut even more from the already 50% reduced lodging tax reinvestment. She stressed the need to be prepared for the worse-case scenario, because uncertain whether or not DRS will continue to administer lodging tax revenues to the Districts. We are paid three-months in arrears, and our Legislative Statutes #32-305 indicate we are entitled to them – NCVD may need to obtain legal council to enforce these State Statutes, as well as entire CTA (11 Tourism Districts). John Lombardi also stated the “spirit” of our enabling statutes never intended for what is presently happening to the Tourism Districts.
3. **Review of Financial Status** –
 - a) **Assets/Outstanding Obligations** – Michelle passed out a Financial Summary of NCVD detailing weekly and monthly operating expenses and payroll, as well as, outstanding financial obligations. She indicated the 108 reimbursement checks totaling \$8,375 were cut and being returned to the Getaway Guide Advertisers, with letter and legislative alert sheet. As a result, there is presently a balance of \$14,932.83 remaining in NCVD bank accounts.
 - b) **Leases** – NCVD has only two leases: the office space (through Oct. 2003) and Pitney Bowes (5 payments remain).
 - c) **Audit** – The annual audit will cost \$1,400. Michelle inquired about conducting a 15 – 18 month Final Audit, depending on consolidation/elimination scenarios, and auditor, Mike Rubin of Shane, Navratil & Co., suggested NCVD remain consistent and submit our annual 12-month audit to comply with State and Federal regulations, then potentially request a “waiver” from the State of CT for the months leading up to our consolidation/elimination during the 2003-04 Fiscal Year.
 - d) **Severance/Layoff** – Upon review and discussion of above financial situation, the Executive Committee agreed NCVD would be able to remain in operation for only one month, through July 31, 2003; in the event no further lodging tax revenues are administered by DRS. **Motion** by John Lombardi/Lennox Brodeur to provide for two weeks severance for Administrative Assistant, Karen Ravenelle, and for one month severance for Executive Director, Michelle Bourgeois; **passed**. **Motion** by John Lombardi/Lennox Brodeur to provide “pink slips” to both employees to reflect a termination date of July 17, 2003 for Karen Ravenelle, and a termination date of July 31, 2003 for Michelle Bourgeois, as well as, the above Motion information; **passed**.
4. **Adjournment** – **Motion** by Tony Holt to adjourn the meeting at 11:20 a.m.; **passed**.

Submitted by:
Michelle Bourgeois 7/3/03

THIS PAGE LEFT

BLANK

INTENTIONALLY

REC'D JUL 09 2003

Youth Service Bureau
Advisory Board
Meeting Minutes
Tuesday, June 10, 2003
10am @ YSB

In attendance were Ethel Mantzaris, Chairperson; Frank Perrotti, Assistant Chairperson; Kevin Grunwald, Director; Department of Social Services; Janit Romayko, YSB Coordinator.

Agenda items included:

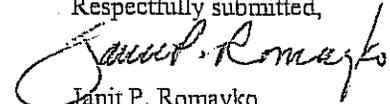
1. Underage Drinking Grant: Kevin Grunwald reported that the \$25,000 grant was not received. The grants were given to Glastonbury and Ledyard, who had pre-existing programs. The Town Council may consider passing an ordinance prohibiting underage drinking but if the State legislature passes a statute, then a law could go into effect October 1, 2003. As of this date, there is an amendment in committee and the 2003-4 budget is being considered as a priority. The town of Cheshire has had an ordinance the longest and there are 21 other towns that have ordinances banning underage drinking. The Regional Coalition for Youth will sponsor a fall program focusing on the issue and may have Gary Najarian from the Underage Coalition as the keynote speaker. The Coalition wants parents and youth communicating with each other to highlight the responsibilities of being a social host of a house party. The question comes down to responsibility or both parents and youth. Both Ethel and Frank raised the issues of personal choice, cultural backgrounds and parenting choices.
2. Community Center: It will be opening around September 1st due to the delay in modifications. Eventually a Recreation Coordinator will be hired and will work with the Teen Center. The membership drive has been extended to June 15th for the 10% discount and it is reduced to 8% and then 6% each month thereafter. The exercise machines will include treadmills, steps and elliptical trainers. The hours will be 6am to 10pm and there will be daytime hours for seniors, parents at home and those who work 3rd shift.
3. Update: a. Amy Olem, Supervisor of Court Support Services was the featured speaker for the parent group at the AA Bus Company. Several of the parents are divorced and were intimidated by the court process. Ms. Olem brought the updated financial guidelines and worksheets for the group. She will also be the featured speaker for the Homework Group on Tuesday, June 10th in the evening. B. YSB and Board of Education guidance counselors and school psychologists met for their quarterly meeting with John Haney, MD. Common issues and cases were discussed and current medication trends were highlighted. YSB will explore the possibility of hosting/supervising other social work graduate students for the 03-04 school year to work in the middle school on Thursdays and Fridays. C. Staff is busy attending planning and placement meetings on individual cases. This is typical end of the school year activity. D. Safe Graduation Committee gave an update on the upcoming celebration planned for June 18th. The signups are encouraging and this is the 16th year of Safe Graduation. Parents of junior students try to do most of the work so that the senior parents can enjoy graduation. E. Ambassadors' Club at MMS ended their year with a pizza party with 22 students celebrating a busy year of hosting activities. Ambassadors are the 5th and 6th grade welcoming committee for new and transferring students and they greet and assist new students to the school.
4. YSB Responsibilities/Roles: The Social Services Advisory Committee designed a mission/purpose statement along with a section on composition and purpose. This design evolved over a period of three meetings and perhaps the YSB would want to write a similar definition. The YSB Advisory Committee is defined by statute and the composition is determined. YSB has student input as YSB ties consumers to the services via the Board. It tries to have participants be part of the Committee so as to lend a meaningful voice to the

design. There have been members that have been part of COPE, PAWS, and/or Challenge as part of the committee. The SSD minutes should be sent to Ethel so that the structure, goals, and purpose are similar. The liaison between the YSB and SSD has been somewhat consistent over the years and the YSB went through a goal statement under the direction of the then chairperson, Rev. Rob Hirschfeld.

5. Goals for 2003-4: The position that the Town has funded @ EOSmith will be funded for ½ for FY03-04. Kevin Grunwald hopes to keep the money in the budget perhaps to hire another position whether it be clinical, programming, prevention and/or a combination. He would like to host an evening workshop in the fall entitled, "Letting Go"(as in when your adolescent leaves the "nest"). He would also like to have a case conference for the transition of students from 8th to 9th grade cases. The Safe Homes name list has been updated. Frank and Ethel asked about a potential move of YSB to the Recreation offices, as they will be moving out to the new building. They both urged that consideration be given to keeping the YSB as is and honoring confidentiality and a sense of privacy. YSB has the corner office as it is more private and has a separate entrance. Ethel and Frank do not want waiting rooms of the YSB and SSD mixed together into a common area and want to have the two populations separated. Being in the corner of the building has given the YSB neutrality and prefer not to be so visible especially in the halls and in front of other residents. Maintenance of services is a goal given in the budget and an expansion of K-12 clinically may be an option. The staffing needs may be looked at in the budget. Taxes may increase this year depending on what is funded down to the municipalities from the State of Connecticut.

Meeting adjourned @ 11:20am

Respectfully submitted,



Janit P. Romayko
Secretary

JR/jr

Encl: Adv. Committee

MINUTES

MANSFIELD PLANNING & ZONING COMMISSION

Regular Meeting, Monday, June 16, 2003

Audrey P. Beck Municipal Building

Members present: A. Barberet (Chairman), R. Favretti, B. Gardner, J. Goodwin, R. Hall, P. Plante, G. Zimmer
Members absent: K. Holt, P. Kochenburger
Alternates present: B. Mutch, B. Ryan
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Chairman Barberet called the meeting to order at 7:23 p.m., appointing Alternates Ryan and Mutch to act as voting members, noting that it would have been Alternate Mann's turn to act, had he been present. Mr. Favretti was appointed to act as Secretary.

Minutes: 6/2/03 – p. 1, Paideia discussion, l. 2 – “extend” was changed to “supplement.” Favretti moved, Gardner seconded to approve the Minutes as corrected; motion passed unanimously. Barberet and Plante had both listened to tapes of the meeting.

6/9/03 field trip – Goodwin moved and seconded to approve the Minutes as submitted; motion carried, Goodwin in favor, all else disqualified.

Old Business

Paideia – consideration of amphitheatre approval conditions, file 1049-7 – Mr. Padick's 6/13/03 memo was noted. At the meeting, he acknowledged further submissions from Paideia delivered to the Planning Office that day and distributed before the meeting, and added that still further information was anticipated by Mr. Tomazos, representing Paideia, who is expected to attend the 7/7 PZC meeting. A 6/13/03 letter from S. Bansal also distributed at the meeting was not discussed, since the Town Attorney has advised against further discussion of the previous approval at this time.

Special permit application, proposed restaurant use at 10 Dog Lane (former Phil's store), file 1203 – Favretti moved, Gardner seconded to approve with conditions the special permit application (file 1203) of Gary Warzocha for a restaurant use on property located at 10 Dog Lane, in a Planned Business-2 zone, as submitted to the Commission and presented at Public Hearings on 5/19/03 and 6/2/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article V, Section B and other provisions of the Mansfield Zoning Regulations, and is granted with the following conditions:

1. This approval authorizes, subject to the submittal of more specific details, a restaurant use within the commercial space previously occupied by “Phil's” retail store. No Zoning Permit shall be issued for a restaurant use on this site until the following has been submitted to and approved by the Planning and Zoning Commission:
 - A. Specific information about the restaurant tenant, including a floor plan depicting seating and customer spaces (including any waiting areas), any take-out features, and information about the overall nature of the restaurant use, including hours of operation;
 - B. A more specific site plan including a clear depiction of proposed parking spaces, driveways, circulation patterns and landscaping improvements. All approved parking spaces shall be delineated with pavement markings, and the approved driveway/circulation pattern shall be clearly delineated with pavement markings and/or signage meeting current requirements. The required site plan shall include accessible (handicap) parking spaces and associated pavement markings and signage meeting current requirements;
 - C. Details of existing/proposed site lighting and signage;
 - D. Other information deemed necessary by the PZC to confirm compliance with zoning requirements
2. Upon receipt and review of supplemental restaurant and site information, the PZC reserves the right to incorporate additional conditions as necessary to ensure compliance with regulatory provisions;
3. This approval does not authorize the sale of alcoholic liquor or the performance of live music. Pursuant to the provisions of Article VII, Section M.2.k and l, Article X, Section I and other provisions of the Zoning

Regulations, subsequent special permit approval is required to initiate the sale of alcoholic liquor or the performance of live music at the subject restaurant;

4. This permit shall not become valid until the applicant obtains the permit form from the Planning Office and files it on the Land Records.

This approval waives several provisions of Article V, Section A.3.c, since the information submitted with the application is sufficient, in association with approval conditions, to determine compliance with applicable approval criteria.

After discussion, the motion as given above carried, with all in favor except Goodwin (opposed) and Plante (abstained).

Chatham Hill, Section 2 subdivision, 14 proposed lots off Fern Rd., file 1131-2 – By consensus, further discussion was put off until after the Inland Wetland Agency has acted.

Upcoming Public Hearings: Sand & Gravel permit renewal requests (7/7/03); Stevens, proposed efficiency unit at 415 Bassetts Bridge Rd. (7/7/03); gasoline station w/drive-through convenience store service at 9 Stafford Rd. (7/21/03)

Request for driveway revision, Lot 2, Sibley Estates subdivision, Mansfield City Rd., file 1199 – Mr. Padick's 5/29/03 memo recommends removal of a 24" maple tree improperly located on the plans, to allow for driveway construction. The site was visited on the recent field trip by staff and Mrs. Goodwin, who felt that removal of the tree would leave the site looking barren. Mr. Favretti reported that he had visited the site earlier on 6/16 and found the tree's root system so badly damaged that it could not, in his opinion, survive. Mr. Zimmer suggested the developer plant replacement trees and repair disturbed stone walls. Mr. D. Ouimette, the owner/developer, explained why he had been obliged to dig in such a way as to destroy the tree, and agreed to plant others in its place. Further discussion was tabled, by consensus, until Mr. Ouimette's submission of a replacement landscaping plan.

AT&T proposed telecommunication tower sites north of Rt. 44, Public Hearing – A 6/11/03 PZC/Town Council letter to the CT Siting Council signed by Mrs. Barberet and Mayor Paterson was included in members' packets. Siting Council Public Hearings are scheduled for 6/17/03 to hear information and receive public comments. The comments in the letter will be submitted at the Hearing. After a 30-day receipt-of-comments period, the Siting Council will reach a decision on which of the two proposed sites to approve. The Town has expressed no preference.

Verbal Updates (Town Planner)

Storrs Center Downtown project – Information was included in members' packets.

UConn Landfill closure – The University and the Town are still waiting for a decision from DEP.

Fenton River Study – Information was included in members' packets. Consultants continue to study potential impacts of the wellfields on geological and biological features of the river. The study is expected to continue for another year or so, with an information and public comment session to be held in the fall.

Town/University Relations Committee – Minutes of previous meetings were included in members' packets; the next meeting is scheduled for July.

Public Hearing, 2003 Plan of Conservation & Development update – The Public Hearing was called to order at 8:20 p.m.. Members and Alternates present were Barberet, Favretti, Gardner, Goodwin, Hall, Plante, Zimmer, Mutch and Ryan. The legal notice was read, after which Town Planner Padick explained the process and timing of the update to those present. He briefly outlined the revisions which might be proposed and said that a firmer outline would be presented in September or October at another public meeting. After this, questions and comments from the public were entertained.

B. Paterson asked whether the University's Mansfield and Northwood apartments were included in the Town's multi-family figures, and was answered affirmatively.

C. Pellegrine asked for some delimitation of the borders of the potentially-recommended extension of sewer and water to the Four Corners area. Mr. Padick outlined the Town's present idea, which would be recommended in the Plan update, but added that a decision would depend on the University's plans to bring sewer and water along the new spine road when it is completed.

S. Rogers questioned plans for the potential zoning modifications in the King Hill area, and was told that the most probable change would be to downsize an area along the south side of King Hill Rd.

E. Plank asked whether the possible rezoning to 2-acre lots would conflict with the concept of affordable or cluster housing. Mr. Padick replied that there might be some problems with single-family housing, but our soils can really only serve lots of 1 acre or larger, and the Town must decide how best to preserve its existing semi-rural character.

J. Cook inquired whether the Plan update could speak against clear-cutting; Mr. Padick responded that that is a regulatory issue, whereas the Plan is advisory only. In addition, Mr. Padick was asked whether the State could appropriate more land for the correctional facility on Rt. 44 at the Mansfield Training School, and responded that we cannot regulate on the State's land, but he does not anticipate further expansion.

A. Smith asked whether the Green property could be developed; Mr. Padick responded that it could be developed into cluster housing or larger lots.

C. DeBoer – Asked about potential rezoning of Industrial Park areas, the Kreisler property in particular; Mr. Padick said some IP lands may be reduced in size or removed from that designation and some uses may be changed. Mr. DeBoer asked about the future status of rear-lot restrictions and was told that they are now allowed by the Subdivision Regulations on a case-by-case basis. He was also assured that it is unlikely that the Green property would ever be rezoned for commercial use.

A. Ward asked for re-thinking of the issue of cluster-zoning and urged conservation of open space; he suggested ½-acre lots with community wells and sewers. He said he is generally in favor of the draft Plan update, particularly the possible rezonings in the King Hill/North Eagleville Rd. commercial area and changes in uses in the Industrial Park zones.

C. Kueffner agreed that density of cluster-housing zones should be increased, and felt that some lands should actually be zoned as Agricultural, in an effort to preserve open land and the Town's character. He asked that any downsizing of the King Hill/No. Eagleville Rd. commercial area be reconsidered.

This concluded the comments, and Mr. Padick requested that any further comments be communicated to the Planning Office. The Public Hearing was closed at 9:20 p.m.

New Business

Request for Building Area and Development Area Envelope revisions, Douglas subdivision, Wormwood Hill Rd., file 1189 – Mr. Padick's 6/11/03 memo outlines the proposed changes to the approved driveway and vehicle turnaround area and a change in the house location. Following discussion, Favretti moved and Hall seconded that the Planning and Zoning Commission modify its 10/21/02 approval of the Douglas subdivision on Wormwood Hill Road to approve Building Area and Development Area Envelope revisions as depicted on a plan entitled, "Modification Plan prepared for Neil Warren, Douglas Subdivision Section II, Wormwood Hill Road Mansfield Connecticut, Date: May 28, 2003, Scale 1" =30'." This approval is conditioned upon the filing of the above-referenced map on the Mansfield Land Records. Motion passed unanimously.

Proposed efficiency unit at 945 Mansfield City Rd., D. Dzurec, file 1205 – Barberet moved and Gardner seconded to receive the special permit application (file 1205) submitted by David Dzurec for an efficiency unit on property owned by him located at 945 Mansfield City Road, as shown on plans revised through 11/6/03, for review and comments, and to set a Public Hearing for July 7, 2003. Motion passed unanimously.

Proposed acquisition of Mullane property on Woodland Rd. by Joshua's Trust – Mr. Padick's 6/12/03 memo was noted, after which Gardner moved and Favretti seconded that the Planning and Zoning Commission notify the Town Council that Joshua's Trust's proposed acquisition of the Mullane lots on Woodland Road would promote numerous Plan of Development open space and recreational goals and objectives, and the requested Town financial assistance is supported by the Planning and Zoning Commission. Motion passed unanimously.

Windswept Manor subdivision utilities issue – (It was moved, seconded and approved to add this as an item of New Business.) Building contractor M. Mazzola's 6/10/03 letter requests clarification of whether the Town, CL&P or SNET has jurisdiction regarding underground utilities. Members agreed to refer the issue to the Town Planner and Town Attorney.

Regulatory Review Committee – Minutes of the last meeting were included in members' packets. Comments on any of the items in these Minutes would be welcomed.

Communications and Bills – as noted on the agenda or distributed before the meeting.

The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Rudy J. Favretti, Secretary *pro tem*.

MINUTES

MANSFIELD INLAND WETLAND AGENCY Special Meeting, Monday, June 16, 2003 Council Chambers, Audrey P. Beck Municipal Building

Members present: A. Barberet (Chairman), R. Favretti, B. Gardner, J. Goodwin, R. Hall, P. Plante, G. Zimmer
Members absent: K. Holt, P. Kochenburger
Alternates present: B. Mutch, B. Ryan
Alternates absent: E. Mann
Staff: G. Meitzler (Wetlands Agent)

Chairman Barberet called the meeting to order at 7:05 p.m., appointing Alternates Ryan and Mutch to act as voting members, noting that it would have been Alternate Mann's turn to act, had he been present. Mr. Favretti agreed to act as Secretary.

Minutes – 6/2/03 – Favretti moved, Gardner seconded to approve the Minutes as presented; motion carried, all in favor except Plante (disqualified); Barberet noted she had listened to the tapes of the meeting.

6/9/03 field trip – Goodwin both moved and seconded to approve the Minutes as presented. The motion carried, with Goodwin, the only member on the field trip present, voting in favor and all else disqualified.

W1205, Chatham Hill, Section II subdivision, proposed 13-lot subdivision off Fern Rd. – Mr. Meitzler summarized the issues: drainage, open space dedication, wildlife and wetlands protection, common drives/culs-de-sac (amount of paved surface). He stated that the abutter whose land would be most affected by drainage had come to an agreement with the developer, adding that the plans presently preserve wetlands. Mr. Meitzler's opinion is that this development would add only minimally to the present water flow, even in unusual storms. He pointed out that the drainage as planned would direct flow from the rear wetlands toward Coventry Rd., not Fern Rd., and Fern Rd. drainage would be limited. He added that reducing the amount of paved area would be desirable in eliminating runoff. After discussion during which Mr. Hall questioned this conclusion, he agreed to work on a draft motion for the next meeting.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Rudy J. Favretti, Secretary *pro tem*.

THIS PAGE LEFT

BLANK

INTENTIONALLY



TOWN OF MANSFIELD
TOWN COUNCIL

Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE RD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

June 23, 2003

The Honorable Rob Simmons
US House of Representatives
2 Courthouse Square
5th Floor
Norwich, Connecticut 06360

Dear Congressman Simmons:

Thank you for the \$90,000 grant from the US Department of Agriculture Rural Business Enterprise Grant Program to assist our efforts to create a town center in Mansfield. On behalf of the Town of Mansfield, I appreciate your support and continued interest in this project.

The Town of Mansfield has been working for some time to create a vital downtown through the development of a town center, the construction of a community center, and improvements to Storrs Road/Route 195, the main thoroughfare through downtown. These projects are all part of a greater vision for a vibrant downtown that improves the quality of life for Town residents, businesses, employees, and University of Connecticut students.

We believe we are making great progress to achieve our vision for an exciting downtown. In March, we hired Looney Ricks Kiss Architects from Princeton, New Jersey to work with us on the municipal development plan. We have solicited for a master developer to create our town center and expect to hire a team this summer.

We look forward to continuing to work with you to create a vibrant and economically successful mixed-use downtown that will be the heart of our community.

Thank you again for your assistance and support.

Sincerely,

Elizabeth Paterson
Elizabeth Paterson
Mayor

*Mansfield Town Council
Alan Hawkins, J.C.*

*Mayor), Eric Holinko,
is Thorkelson*

THIS PAGE LEFT
BLANK
INTENTIONALLY

STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



Virginia Walton
Mansfield Public Works
Audrey P. Peck Building
Four South Eagleville Road
Mansfield, CT 06268-2599

June 12, 2003

Subject: Mansfield Middle School Composting Pilot

Dear Ginny,

I'd like to say that it has been a pleasure working with you on the Mansfield Middle School Composting Pilot. You did an awesome job on every aspect of the project that brought new and exciting tools to encourage school composting in Connecticut. Establishing and expanding the MMS on-site compost program, development of a MMS compost web page, and the creation of a school composting manual that was distributed state wide on CD ROM and world-wide through the Internet are accomplishments of which to be proud.

Since the scope of services has been completed on time, within budget, and to the satisfaction of the Department, we will be releasing the final payment and retainage by the end of the fiscal year, effectively closing-out contract # PS 2001-10217.

I hope we have the opportunity to work together again.

Sincerely,

A handwritten signature in cursive script that reads "K.C. Alexander".

K.C. Alexander
CT DEP Recycling Program

cc: Susan Sousa, Fiscal Administrator, DEP WSPD
Martin H. Berliner, Town Manager

THIS PAGE LEFT

BLANK

INTENTIONALLY



DEPARTMENT OF THE ARMY
NEW ENGLAND DISTRICT, CORPS OF ENGINEERS
696 VIRGINIA ROAD
CONCORD, MASSACHUSETTS 01742-2751

REPLY TO:
ATTENTION OF:

10 June 2003

RE

2003

West Thompson Lake /
Mansfield Hollow Lake
449 Reardon Road
N. Grosvenordale, CT 06255
860-923-2982

REC'D JUN 17 2003

Martin Berliner
Mansfield Town Manager
4 South Eagleville Rd
Mansfield, CT 06268

Dear Mr. Berliner,

I just wanted express our appreciation and gratitude for the quick and timely response of the Mansfield Fire Department last Friday to Mansfield Hollow Dam to rescue a deer that was stuck in the inlet weir of the dam. Because of their quick response, they were able to free the deer with their rescue boat which not only saved the deer's life but also prevented a potentially hazard situation of extracting the carcass later. Their professionalism and dedication is a tribute to the Town of Mansfield. We are very appreciative of the continual support we receive from all the town departments and looking forward to strengthening our relationships in the future.

Sincerely,

A handwritten signature in cursive script that reads "Edward P. Greenough".

Edward P Greenough
Acting Project Manager

cc: Emergency Management

THIS PAGE LEFT

BLANK

INTENTIONALLY

Number 03-59

July 7, 2003



Legislative Update

☞ Connecticut Conference of Municipalities

PLEASE DELIVER IMMEDIATELY TO ALL CCM-MEMBER MAYORS, FIRST SELECTMEN, AND TOWN/CITY MANAGERS

LEGAL ANALYSIS:

State Has Duty to Pay Grants to Municipalities Absent A State Budget

A legal analysis prepared for CCM by Attorney Isabel E. Chenoweth makes it clear that grants due to towns and cities have already been authorized by the legislature and should continue to be paid even in the absence of a state budget.

The analysis further finds that many services provided by towns and cities and funded, in whole or in part, by state grants constitute essential services of the State, and emergency measures should be taken to ensure that the grants are paid pending passage of the state budget.

See enclosure for full text of the legal analysis (7 pages). The analysis has been shared with the General Assembly and the Governor's office. It will be sent to the press tomorrow, July 8.

Your Action Needed!

- ⇒ Call or email your state legislators **RIGHT AWAY**.
- ⇒ Call or email state legislative leaders **RIGHT AWAY** [House Speaker Moira Lyons (860-240-8500, email: Moira.Lyons@po.state.ct.us); Senate President Kevin Sullivan (860-240-8600, email: Kevin.B.Sullivan@po.state.ct.us); Senate Minority Leader Lou DeLuca (860-240-8800, email: Louis.Deluca@po.state.ct.us); House Minority Leader Bob Ward (860-240-8700, email: Robert.Ward@housegop.state.ct.us).]
- ⇒ Call or email Governor Rowland **RIGHT AWAY** [Governor Rowland (860-566-4840, email: governor.rowland@po.state.ct.us).]

Tell Them:

- ⇒ The State has a duty to honor its funding commitments to towns and cities even absent a state budget.
- ⇒ You are asking them to honor the funding commitments made to your community.

** ** *

If you have any questions, please call Jim Finley, Gian-Carl Casa, or Rich Carmelich of CCM at (203) 498-3000.

Enclosure

Telephone and fax: (203) 281-6999
E-mail: ichenoweth@earthlink.net

Isabel E. Chenoweth
Attorney at Law

Memo

To: Joel Cogen, Esq.

BY FAX

Executive Director and General Counsel, CCM

From: Isabel E. Chenoweth

Date: July 7, 2003

Re: State's Duty to Pay Grants to Municipalities Absent State Budget for FY
2003-04

Memorandum

Given the current legislative stalemate over the proposed state budget for the fiscal year 2003-2004, you have asked for a brief analysis of the State's duty to make certain expenditures in the event the General Assembly and the Governor fail to enact a budget and further fail to make specific appropriations regarding state funds that are statutorily committed to towns and cities.

Governor Rowland has made it clear that he does not intend to authorize the continued payments of various grants to towns and cities because he does not consider such state aid to be essential to government operations in the absence of a state budget. The State's failure to make these scheduled payments would deprive towns and cities of approximately \$36 million in grant payments, mostly for Town Aid Roads and various educational grants, in July and August alone. Contrary to Governor Rowland's characterization of these grants, they do fund essential services for the citizens of the state, and more importantly, these grants are mandated either by statute or the Connecticut Constitution. As such, they constitute costs required to be incurred by the State and must continue to be paid at their current level even during a fiscal

crisis and in the absence of a specific legislative act of appropriations. Thus, under Connecticut law, no further level of authorization and no special appropriations legislation are needed for the grants to be paid.

- 1. The grants due to cities and towns have already been authorized by the legislature and should continue to be paid even in the absence of a state budget.**

Under Connecticut law, “[i]n the absence of a special appropriation the existence of a law requiring an expenditure to be incurred is an appropriation of money for that purpose, and the law imposes on the comptroller the duty of settling and adjusting demands against the state for such expenses.” Pellegrino v. O’Neill, 193 Conn. 670, 676 (1984) quoting State v. Staub, 61 Conn. 553, 569 (1892); see also Conn. Const. art. IV, § 24 (formerly art. IV, § 19). The Court in Staub had further held that when the amount is a liquidated sum, that is, “[w]hen the law fixes definitely the amount of any claim, and also fixes the time and manner of its payment and the person to whom it is due, and the claim is presented to the comptroller by that person and at that time, he has in respect to it ‘no discretion to exercise, no judgment to use, and no duty to perform,’ but to draw his order in payment of it.” Staub, 61 Conn. at 569.

Staub was an action to compel the state comptroller to make certain grant payments to the towns for the support of common schools. Id. at 553. The legislature had failed to enact an appropriations measure, which the Court found to conflict with statutory obligations of the State to pay a certain amount to the towns for school purposes. Under those circumstances, the Court held that those expenditures had to

continue even absent a budget, and that the costs associated with carrying out state statutory duties had to be paid as well. Id. at 562-565.

This holding was reaffirmed in Pellegrino v. O'Neill, 193 Conn. 670, 676 (1984), a case that questioned the adequacy of certain state expenditures for the operation of the judicial department. The Court there held that the State's constitutional obligations to provide a justice system to citizens of the state, and the fact that many of the expenditures were already authorized by state statute, could not "be thwarted by a refusal of the legislature to appropriate funds necessary for that purpose." Id. The Court looked to several statutes to find language compelling the State to provide the expenditures necessary to allow the judicial department to operate the courts. Id.

Relying on Staub, Connecticut's Attorney General stated in 1991 that, "as a matter of law, it is not the Governor who appropriates State monies. It is the legislature which has already done this by authorizing expenditures through various statutes." Op. Att'y Gen., No. 91-033, 1991 WL 529795 (Nov. 4, 1991) at 2. Specifically, the Attorney General cited the legislative authorization of "State aid in specific amounts or formulas," such as "State grants for municipalities" and "equalization aid for education and grants for school purposes." Id. (emphasis added). "Because such state laws in effect require expenditures, they are deemed to be appropriations in the absence of a duly enacted budget." Id., citing State v. Staub, 61 Conn. 553 and Pellegrino v. O'Neill, 193 Conn. 670, 676 (1984).

2. **In any event, many services provided by towns and cities and funded, in whole or in part, by state grants constitute essential services of the State, and emergency measures should be taken to ensure that the grants are paid pending passage of the state budget.**

A number of municipal services have been characterized as or deemed to constitute essential services, such as education and transportation, the primary focus of several of the grants currently slated to be paid to cities and towns in July and August, 2003. State aid to towns and cities for these programs is vital, as the General Assembly has acknowledged in enacting the legislation, and the State has a legal responsibility to ensure that payments of the grants continue, even in the face of a fiscal crisis, and that the quality and existence of these essential services not be compromised.

Essential is generally defined as something indispensable (Oxford American Dictionary, 1980), of the utmost importance, basic, necessary, or fundamental (Merriam-Webster Dictionary, 10th Ed.). Essential services are those services necessary or fundamental to fulfilling basic needs such as education, court services, transportation, and public health services. See, e.g., Op. Att'y Gen., No. 91-033, 1991 WL 529795 (Nov. 4, 1991), at 3; Conn. Gen. Stat. § 13(b)-57g; Pellegrino v. O'Neill, 193 Conn. 670; and State v. Staub, 61 Conn. 553. The Governor has a duty to ensure the continued provision of essential services of the State even in the absence of specific legislative appropriations. Conn. Gen. Stat. §3-1; Conn. Const. art IV, §§ 5, 12. Likewise, the comptroller has the duty to make payments for such services. Conn. Const. art. IV, § 24.

Town Aid Road Grants. These grants come out of the state Department of Transportation funding and serve to help towns and cities pay for the actual costs of improving and maintaining roads. Conn. Gen. Stat. § 13a-175b *et seq.* These funds are by no means outright grants to be used by towns and cities for any other purposes. See 29 Op. Att'y Gen. 53 (1955). Payments for Town Aid Roads due under state statute total \$8 million of the \$36 million due to be paid to cities and towns in July and August, 2003.

In addition to being mandatory expenses of the State under statute, these funds provide an essential state service, namely, the maintenance and repair of roads for purposes of transportation. There is no question that transportation is an essential state service. The legislature in fact has declared that “[t]ransportation is a cornerstone of the state’s economic vitality and overall quality of life and therefore inextricably linked to other key policies that deal with the state’s future including, but not limited to, land use, planning, environmental quality, urban vitality and access to quality jobs and services for the state’s residents...[and] critical to vibrant sustainable economic growth.” Conn. Gen. Stat. §13(b)-57g.

Education grants. Similarly, education grants also provide an essential service to the citizens of Connecticut and a service that is constitutionally mandated. Conn. Const. art. VIII, § 1. The Attorney General has described public education grants as coming within the category of promoting “great public enterprises and the welfare, prosperity and development of the community.” November 18, 1977 letter from the Attorney General to Peter P. Horoshak, Deputy Commissioner of Education.

Connecticut faced similar circumstances during the budget crisis of 1991, and the General Assembly responded by passing temporary measures to continue funding state programs and aid to towns and cities pending passage of the state budget. At the time, the Attorney General, although acknowledging the precedent of State v. Staub and the State's obligation to pay certain expenditures, had issued a formal opinion advising the General Assembly to avoid potential confusion by adopting a continuing resolution identifying the services to be funded in the absence of a budget. Op. Att'y Gen., No. 91-019, 1991 WL 529781 (June 7, 1991), at 7. During that period, the State had a 50-day period without a permanent appropriations law, and while the legislature passed temporary appropriations measures, it failed to authorize expenditures during the Governor's five-day review period mandated by the Connecticut Constitution, art. IV, § 15. Accordingly, the Governor issued an executive order finding that an emergency existed because of the five-day gap in authorized spending and therefore ordered that state expenditures be made during that period. Executive Order No. 5 (August 4, 1991), p. 2.

Upon reviewing the executive order, the Attorney General advised that the Governor had lawfully continued expenditures for necessary government operations by authorizing department heads "to perform all otherwise lawful acts..." Executive Order No. 5; Op. Att'y Gen., No. 91-033, 1991 WL 529795 (Nov. 4, 1991), at 3, quoting Executive Order No. 5. These acts include complying with state laws requiring that expenditures be made, such as state aid to towns and cities and grants for educational purposes and other essential services. Op. Att'y Gen. (Nov. 4, 1991) at 2-3. With respect to state constitutional requirements, the Attorney General referred

Article Eighth of the Connecticut Constitution "requiring free public elementary and secondary schools." Id.

Similarly, in Staub, the Court recognized the comptroller's duty to distribute grants to towns in aid of public schools in accordance with the statutory authority compelling him to make such payments. State v. Staub, 61 Conn. at 569 (holding that the comptroller's duty was ministerial with regard to the educational grants and no specific appropriations act from the General Assembly was necessary to trigger his duty to pay).

Governor Rowland has made it clear that he does not intend to take similar measures to assure payment of state funds to towns and cities for statutorily mandated services, including Town Aid Road grants and grants for educational purposes, because he does not consider this funding to be essential to running the government. The constitution and the general statutes clearly require otherwise. Indeed, the State has a compelling responsibility to meet its statutorily and constitutionally prescribed obligation to properly serve the people it represents by providing essential services -- education, transportation, etc. -- which are vital to the needs of Connecticut's citizens. Denying such prescribed state aid to towns and cities ignores this fundamental duty of the State.



University of Connecticut
Division of Business and Administration

Item #14

Architectural and
Engineering Services

Larry G. Schilling
Executive Director

REC'D JUN 30 2003

CERTIFIED MAIL

June 27, 2003

Subject: Meadowood Road, Storrs, CT 06268

RE: OFFER OF WATER CONNECTION - NORTH EAGLEVILLE ROAD WATER SERVICE CONNECTIONS, UNIVERSITY PROJECT #901004

Dear Property Owners:

The University of Connecticut (University) owns and operates the water supply system for the Main Campus and the Depot Campus (formerly the Mansfield Training School) at Storrs. It also serves a number of adjacent private residences, apartments, commercial, and governmental facilities. The University has completed the water main installation work in North Eagleville Road west from Hunting Lodge Road to Northwood Apartments.

As part of the approval process for the investigation of a former landfill and chemical pits, the Connecticut Department of Environmental Protection (CT DEP) has identified residences for water service connections as a precaution because of these properties proximity to the groundwater contaminated by the former chemical pits at the University Landfill. The University is offering you the opportunity to connect to its water supply to provide a reliable source of water to your property. The details of this investigation and the recommended actions are included in the Comprehensive Hydrogeological Report and Remedial Action Plan for the Landfill, which is available in the Mansfield Town Manager's Office and the Mansfield Library. I have enclosed a copy of the summary of the report. You will receive a copy of the CT DEP's approval letter under separate cover.

In Equal Opportunity Employer

1 LeDoyt Road Unit 3038
Storrs, Connecticut 06269-3038

Telephone: (860) 486-3116
Facsimile: (860) 486-3255
mail: larry.schilling@uconn.edu
web: www.aes.uconn.edu

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

University Requirements

The University of Connecticut will provide for a water service connection under the following conditions:

1. UConn will be responsible for all costs associated with the connection from the property line to the residence.
2. After the connection, you will pay the University the ongoing water charges, which are currently at the following rate: Residential Rate = \$300.00 per year (billed semi-annually)
3. The University may wish to evaluate the hydrogeologic nature of the existing on-site water supply well prior to abandonment of your water supply well. The University will notify you regarding the start of any water connection tie-in work and well abandonment operations to be conducted at your property.
4. Following the connection of your residence and well evaluation, the existing well must be abandoned by UConn, according to Town of Mansfield and Department of Public Health requirements. (Abandonment is a process of filling and permanently closing the well.)

Attached Documents

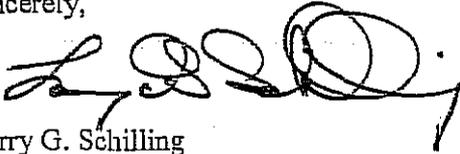
The following documents are enclosed for your review and processing:

- Answers to common questions by landowners
- Offer for Water Service Connection - Response Form - to be reviewed, signed by the property owner(s), and returned to the University
- Postage-paid return envelope

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

Please contact James M. Pietrzak, P.E. at (860) 486-5836 or me if you need additional information. We look forward to working with you to complete this project.

Sincerely,



Larry G. Schilling
Executive Director
Architectural and Engineering Services

LGS/JMP
Attachments

cc: Martin Berliner, Mansfield Town Manager
Dale Dreyfuss, UConn, Vice Chancellor for Business and Administration
James Ericson, Lenard Engineering
Raymond Frigon, Jr., State of CT, Department of Environmental Protection
Richard Miller, UConn, Environmental Policy Director
Rob Miller, Eastern Highlands Health District
James Pietrzak, A & E Services
Rick Standish, Haley & Aldrich
Paul McCarthy, Esq., Office of the Attorney General

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

ANSWERS TO COMMON QUESTIONS BY LANDOWNERS

Why was my water supply chosen for tie-in to the University Water System?

The University has been requested by the Connecticut Department of Environmental Protection to provide a water service connection to your residence as a precaution because of your property's proximity to the groundwater plume from the former chemical pits at the University Landfill.

What will this cost me?

Once the water connection into your residence is completed, the owner will be billed at the on-going rate for this service. The University assumes the water service connection installation costs from the property line to the residence.

How long will this take?

The water service connection installation at your property line may take up to five days to complete, depending on service connection locations with relationship to driveways, walkways, septic systems, and lawns, etc. Final acceptance of the contractor's work will follow completion of the property water service connection from the University's water supply.

Does someone have to be home when the work is being done?

Yes, just for interior water service connection work. Most construction work will be conducted on or near your property. The Meadowood Road water main installation work and the North Eagleville Road water main installation work will be completed on Town of Mansfield right-of-way.

If I have more questions, whom do I call?

Jim Pietrzak, University of Connecticut, 860-486-5836, jim.pietrzak@uconn.edu

Rob Miller, Eastern Highlands Health District, 860-429-3388

Jim Ericson, Lenard Engineering, 860-429-5400

Raymond Frigon, Jr., State of CT, Department of Environmental Protection, 860-424-3797

ON THE RESPONSE FORM THAT FOLLOWS EITHER A POSITIVE OR NEGATIVE RESPONSE IS REQUESTED. PLEASE COMPLETE THIS RESPONSE FORM AND RETURN THE COMPLETED FORM IN THE STAMPED, SELF-ADDRESSED ENVELOPE PROVIDED.

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

OFFER FOR WATER SERVICE CONNECTION AND WELL ABANDONMENT
RESPONSE FORM
PAGE 1

PLEASE CHECK OFF CHOSEN RESPONSE TO FOLLOWING QUESTIONS:

- Yes, I would like to have a water service connection available to me for future use and tie into the University water supply.
- No, I am not interested in having a water service connection available to me for future use and tie into the University water supply for the reasons noted below.
- Yes, I agree to the abandonment of my well following the water service connection.
- No, I do not want my well abandoned for the reasons noted below.

SPECIAL REQUESTS, CONCERNS, COMMENTS, PLEASE PROVIDE A DISCUSSION OF ANY "NO" RESPONSES; USE BACK OF PAGE FOR ADDITIONAL SPACE.

PLEASE COMPLETE THIS RESPONSE FORM AND RETURN THE COMPLETED FORM IN THE STAMPED, SELF-ADDRESSED ENVELOPE PROVIDED.

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

OFFER FOR WATER SERVICE CONNECTION AND WELL ABANDONMENT
RESPONSE FORM
PAGE 2

Name _____

Street _____

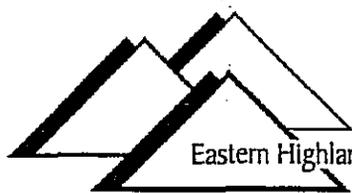
City, State, Zip Code _____

Telephone number (day) _____ Telephone number (evening) _____

Signature: _____
Property Owner

Signature: _____
Property Owner

PLEASE COMPLETE THIS RESPONSE FORM AND RETURN THE COMPLETED FORM IN THE STAMPED, SELF-ADDRESSED ENVELOPE PROVIDED.



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3388

Quarterly Report - January 1, 2003 to March 31, 2003 Third Quarter

Accomplishments

Operating licenses for 166 food service establishments were renewed in February and March.

The board adopted a fiscal year 2003-2004 operating budget of \$496,150 in January.

The Cardiovascular Health Program held a "Kick Off" breakfast in February at the Coventry Community Building. Approximately sixty community members and leaders attended.

Smallpox mass vaccination clinic planning continues on many fronts. The executive committee meet five times during this quarter. A walk through of the clinic site (EO Smith) was conducted. Approximately 250 volunteers to staff the clinic were recruited. Three members of the local smallpox response team received the smallpox vaccination. Two clinic vaccinators received "train the trainer" training for administering the smallpox vaccine. This office gave three PowerPoint presentations regarding smallpox preparedness.

Bio-terrorism preparedness activities beyond the smallpox effort, included the completion of a comprehensive assessment of available resources in our jurisdiction.

This office continues to attend public availability sessions and technical review committee meetings in support of the Town of Mansfield efforts on the UConn landfill.

This office continues to represent Bolton's at CREPCI by attending three public health subcommittee meetings this quarter.

Coventry continues to receive support from the health district with phase one of the Coventry Lake sewer project.

The health districted is now represented on the Windham Hospital Bio-terrorism workgroup.

Please see the Health Educators quarterly report attached for information on health education activities for this quarter.

Plans for the Next Quarter

Finalize the draft Bio-terrorism preparedness plan and the Smallpox Mass Vaccination Plan.

Train key operational mass vaccination clinic staff and vaccinators.

For the Cardiovascular Health Program, complete a community survey and recruitment community members for workgroups.

Prepare and implement public health educational efforts for West Nile Virus and Lyme Disease.

Implement health district West Nile Virus Action Plan for up coming mosquito season.

Continue to support member towns in various local projects.

Statistical Report

Please note that activity indicators for soil testing, septic permits and well permits are down as compared to last year. This would suggest a potential for a decline in revenues for these services.

BOLTON QUARTERLY REPORT

January 1, 2003 -- March 31, 2003

Activity Indicators

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>	<u>District Total</u>
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	60	58	65	183	2,376
Correspondence sent	7	5	8	20	2,469
<i>Complaints</i>					
Food protection	0	0	0	0	0
Housing	0	0	0	0	8
Refuse/garbage	0	0	0	0	10
Rodents/insects	1	0	0	1	2
Water quality	0	0	0	0	1
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	4
Other	0	0	0	0	2
<i>Health Inspection</i>					
Group Homes	0	0	2	2	3
Day Care	0	0	0	0	4
Camps	0	0	0	0	0
Mobile Homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	0	0	3
Public pools/bathing areas	0	0	0	0	0
Other	0	0	0	0	0
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	3	1	5	9	191
Deep hole tests -- number of holes	2	5	7	14	207
Percolation tests -- number of holes	1	0	0	1	53
Permits issued, new	0	0	0	0	52
Permits issued, repair	0	0	1	1	13
Site plans reviewed	2	0	0	2	54
B100a Reviews	3	4	5	12	105
<i>Wells</i>					
Well sites inspected	0	1	3	4	57
Well permits issued	0	1	2	3	42
<i>Laboratory Activities (samples taken)</i>					
Potable water	0	0	0	0	8
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	0
Other (birds, etc)	0	0	0	0	0

COVENTRY QUARTERLY REPORT
January 1, 2003 -- March 31, 2003

Activity Indicators

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>	<u>District Total</u>
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	146	164	192	502	2,376
Correspondence sent	33	62	26	121	2,469
<i>Complaints</i>					
Food protection	0	0	0	0	0
Housing	0	2	2	4	8
Refuse/garbage	1	0	2	3	10
Rodents/insects	0	0	0	0	2
Water quality	0	0	0	0	1
Air quality	0	0	0	0	0
Sewage disposal	0	1	2	3	4
Other	0	0	0	0	2
<i>Health Inspection</i>					
Group Homes	0	0	0	0	3
Day Care	1	0	0	1	4
Camps	0	0	0	0	0
Mobile Homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	1	0	0	1	3
Public pools/bathing areas	0	0	0	0	0
Other	0	0	0	0	0
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	26	22	63	111	191
Deep hole tests -- number of holes	9	22	11	42	207
Percolation tests -- number of holes	3	2	4	9	53
Permits issued, new	6	6	10	22	52
Permits issued, repair	0	1	1	2	13
Site plans reviewed	6	9	10	25	54
B100a Reviews	15	6	10	31	105
<i>Wells</i>					
Well sites inspected	4	2	5	11	57
Well permits issued	5	2	3	10	42
<i>Laboratory Activities (samples taken)</i>					
Potable water	1	1	0	2	8
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	0
Other (birds, etc)	0	0	0	0	0

MANSFIELD QUARTERLY REPORT**January 1, 2003 -- March 31, 2003****Activity Indicators**

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>	<u>District Total</u>
--	------------	------------	------------	--------------	-----------------------

ENVIRONMENTAL HEALTH ACTIVITIES*Office Service*

Consultations	462	332	477	1,271	2,376
Correspondence sent	1,034	951	272	2,257	2,469

Complaints

Food protection	0	0	0	0	0
Housing	1	0	1	2	8
Refuse/garbage	2	3	2	7	10
Rodents/insects	0	0	1	1	2
Water quality	0	0	1	1	1
Air quality	0	0	0	0	0
Sewage disposal	1	0	0	1	4
Other	0	0	1	1	2

Health Inspection

Group Homes	0	0	0	0	3
Day Care	0	0	0	0	4
Camps	0	0	0	0	0
Mobile Homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	1	1	3
Public pools/bathing areas	0	0	0	0	0
Other	0	0	0	0	0

On-site Sewage Disposal

Site inspection -- all site visits	2	4	4	10	191
Deep hole tests -- number of holes	26	10	3	39	207
Percolation tests -- number of holes	7	20	8	35	53
Permits issued, new	4	1	5	10	52
Permits issued, repair	2	0	1	3	13
Site plans reviewed	0	0	0	0	54
B100a Reviews	2	2	7	11	105

Wells

Well sites inspected	0	0	0	0	57
Well permits issued	2	2	1	5	42

Laboratory Activities (samples taken)

Potable water	1	0	4	5	8
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	0
Other (birds, etc)	0	0	0	0	0

TOLLAND QUARTERLY REPORT
January 1, 2003 -- March 31, 2003

Activity Indicators

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>	<u>District Total</u>
--	------------	------------	------------	--------------	-----------------------

ENVIRONMENTAL HEALTH ACTIVITIES

Office Service

Consultations	97	95	116	308	2,376
Correspondence sent	10	14	16	40	2,469

Complaints

Food protection	0	0	0	0	0
Housing	0	0	1	1	8
Refuse/garbage	0	0	0	0	10
Rodents/insects	0	0	0	0	2
Water quality	0	0	0	0	1
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	4
Other	0	0	1	1	2

Health Inspection

Group Homes	0	0	1	1	3
Day Care	0	2	0	2	4
Camps	0	0	0	0	0
Mobile Homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	0	0	3
Public pools/bathing areas	0	0	0	0	0
Other	0	0	0	0	0

On-site Sewage Disposal

Site inspection -- all site visits	17	15	24	56	191
Deep hole tests -- number of holes	16	5	68	89	207
Percolation tests -- number of holes	2	0	1	3	53
Permits issued, new	4	7	6	17	52
Permits issued, repair	3	1	2	6	13
Site plans reviewed	7	6	7	20	54
B100a Reviews	8	8	16	32	105

Wells

Well sites inspected	4	16	16	36	57
Well permits issued	2	8	8	18	42

Laboratory Activities (samples taken)

Potable water	0	0	0	0	8
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	0
Other (birds, etc)	0	0	0	0	0

WILLINGTON QUARTERLY REPORT**January 1, 2003 -- March 31, 2003****Activity Indicators**

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>	<u>District Total</u>
ENVIRONMENTAL HEALTH ACTIVITIES					
<i>Office Service</i>					
Consultations	23	37	52	112	2,376
Correspondence sent	10	10	11	31	2,469
<i>Complaints</i>					
Food protection	0	0	0	0	0
Housing	1	0	0	1	8
Refuse/garbage	0	0	0	0	10
Rodents/insects	0	0	0	0	2
Water quality	0	0	0	0	1
Air quality	0	0	0	0	0
Sewage disposal	0	0	0	0	4
Other	0	0	0	0	2
<i>Health Inspection</i>					
Group Homes	0	0	0	0	3
Day Care	1	0	0	1	4
Camps	0	0	0	0	0
Mobile Homes	0	0	0	0	0
Motels, rooming homes	0	0	0	0	0
Schools	0	0	0	0	0
Mortgage, FHA, VA	0	0	1	1	3
Public pools/bathing areas	0	0	0	0	0
Other	0	0	0	0	0
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	0	0	5	5	191
Deep hole tests -- number of holes	2	2	19	23	207
Percolation tests -- number of holes	1	0	4	5	53
Permits issued, new	0	0	3	3	52
Permits issued, repair	0	0	1	1	13
Site plans reviewed	2	3	2	7	54
B100a Reviews	8	5	6	19	105
<i>Wells</i>					
Well sites inspected	2	2	2	6	57
Well permits issued	2	2	2	6	42
<i>Laboratory Activities (samples taken)</i>					
Potable water	0	1	0	1	8
Surface water	0	0	0	0	0
Ground water	0	0	0	0	0
Rabies	0	0	0	0	0
Lead	0	0	0	0	0
Other (birds, etc)	0	0	0	0	0



4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3388

To: Rob Miller, Director of Health, EHHD
From: Curt Hirsch, Public Health Educator *CH*
Date: June 9, 2003

Re: Third Quarter Report – 02/03

I	Zoning Permits reviewed:	January	5
		February	5
		March	10

II Health education activity

A. Community action

- National Nutrition Month (March) Articles for *Tolland & Coventry Monthly Magazines* and shorter piece for *Tolland/Mansfield and Willington Seniors newsletters*.
- Child abuse and neglect. Article for *Bolton Community News* and *Tolland/Coventry magazines*.
- 'FOOD TALK' spring newsletter sent to foodservice licensees. This issue concentrated on *ICE* as the forgotten food.

Copies of articles submitted to newsletters or those published during the quarter are attached to this report.

B. Resource material - During the quarter I received and reviewed information and materials on a variety of public health issues. Materials were distributed to the District satellite offices as appropriate for public display and distribution. Many of these publications serve to update our inventory of resource material. Topics covered in publications help direct my attention to issues that are timely for newsletter articles and to national educational campaigns (ie: Public Health Week, National Drug & Drunk Driving Week, Breast Cancer Awareness Week, etc.).

The Westport Weston health District was very generous to provide free of charge, 200 colored pamphlets about creating a tick-free zone around the home. CT DPH also provided a large quantity of brochures on the following topic: *Avoiding Chemicals in Your Yard and Garden; Indoor Air Quality* and *The Homeowner's Guide to Lead-Safe Painting And Home Improvement*. All of these publications were distributed among the satellite offices.

THIS PAGE LEFT

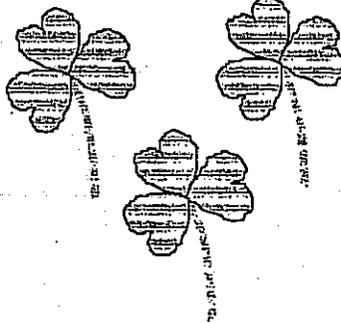
BLANK

INTENTIONALLY

Welcome March! Shamrocks, Daffodils, Hope of Spring

By Judy Goodman

March was named after the god, Mars, by Romulus, and is the first month of the Roman Martial Year. March is also a month of extremes, with its varying cold and warmer days, its wild winds or gentle breezes, its sunny days or gray ones. March is a tease with its promise of spring but is staunch with its hold to winter and in between, is often a season of mud.



We have St. Patrick's Day to cheer us with its green shamrocks, corned beef dinners and lively Irish music. On this day, everyone is a little bit Irish, so dig out that green sweater. It's the wearing of the green on the 17th.

To further promote thoughts of spring, which to me symbolizes hope, buy some daffodils during

the American Cancer Society's annual drive. Send them to a friend. Buy some potted shamrocks.

March is also a boon to gardeners as they look for signs of spring, seeing the first purple crocus poke its tiny head from the snow. Force some forsythia if you have a bush. The small yellow flowers are a harbinger of days ahead. For basketball lovers, March brings us The Big Dance, otherwise known as the NCAA basketball tournament, giving us one more chance to cheer the Huskies out those pom-poms.

March can arrive like a lion and leave like a lamb. It allows us to glimpse an end to ice and snow and to feel on warmer days, the gentle touch of spring. With the U.S. teetering on the brink of war, we need a gentle touch this year more than ever.

MARCH 2003

March is National Nutrition Month

A message from the Eastern Highlands Health District

When it comes to information about our health, we are bombarded with science, research, and over-the-counter medicines, all advocating what's best. Every week "new" research is reported to prove that last month's science really wasn't as good as believed. Confusing information is no more evident than in the field of nutrition. Who and what are we to believe?

March is National Nutrition Month, sponsored annually by the American Dietetic Association. The goal is to help people make informed food choices and develop sound eating and physical activity habits.

Early USDA food charts encouraged people to eat moderately from each of four basic food groups—meat, dairy, produce, and cereal grains. In 1992, the USDA added more groups and assigned different priorities to each. Diners were encouraged to eat six to 11 servings daily from the bread, cereal, rice, and pasta group, but to eat sparingly of fats, oils, and sweets. Today we know there are good fats and bad fats, that carbohydrates from

cereal grains milled into flour have little nutritional value, and that low-fat doesn't by itself mean healthy. Coffee and moderate alcohol consumption are in, then out, then in again. Vegetables still rank high in good nutrition and should be eaten in abundance.

Diet plans should be designed for long-term good health, not short-term weight loss. Seniors may have additional dietary requirements and restrictions that need to be considered in their nutritional plans. Age-related changes to the digestive and circulatory systems, bone loss and decreased levels of physical activity can dictate that specific types of foods be eaten in greater (or lesser) amounts than in an earlier period of life. Your doctor will help you make dietary choices to meet your personal nutritional needs.

Eating should do more than just fulfill a biological need. It should be a pleasurable part of your day. Good nutrition doesn't have to mean giving up foods you enjoy and it just might bring new gastronomic delights.

National Nutrition Month[®]

*A message from the
Eastern Highlands
Health District*

When it comes to understanding what's good for our health, we are bombarded with science, research and over-the-counter medicines, all advocating what's best for our health. Every week "new" research is reported to prove that the old (last month's) science really wasn't as good as believed. The confusing information is no more evident than in the field of food nutrition. So, who and what are we to believe?

March is National Nutrition Month[®]. National Nutrition Month[®] is a nutrition education and information campaign sponsored annually by the American Dietetic Association (ADA). The campaign is designed to focus attention on the importance of making informed food choices and developing sound eating and physical activity habits. Nutritional education makes it easier to sort through all of the science in order to make the right choices *for you*.

The first food charts developed by the USDA showed four basic food groups – meat, dairy, produce and cereal grains. People were encouraged to eat moderately from each of the groups. In 1992 the USDA's Food Guide Pyramid added a couple of food categories and assigned different priorities to each group. Bread, cereal, rice, and pasta were

placed at the base of the pyramid and we were encouraged to eat 6 to 11 servings per day from this group. Fats, oils and sweets were placed at the top of the pyramid and we were told to eat sparingly from this group. Today we know that there are good fats and bad fats, that carbohydrates from cereal grains milled into flour have little nutritional value and that "low-fat" doesn't by itself mean healthy. Coffee and moderate alcohol consumption are in, then out, then in, then ? Vegetables still rank high as a source of good nutrition and should be eaten in abundance.

Your diet should be designed for long-term good health, not short-term weight loss. Seniors as a group have additional dietary requirements and restrictions that need to be considered when designing a nutritional plan. Age-related changes to the digestive and circulatory systems, bone loss and decreased levels of strenuous physical activity can dictate that specific types of foods be eaten in greater (or lesser) amounts than an earlier period of life may have permitted. Your doctor will help guide you in making the dietary choices to meet your personal nutritional needs.

The act of eating can be more than just fulfilling a biological need. It can (and should) be a pleasurable part of your day. Good nutrition doesn't have to mean giving up the foods you enjoy and just might award you with new gastronomic delights.



MANSFIELD SENIOR CENTER ASSOCIATION, INCORPORATED

BOARD MEMBERS (July 1, 2001 to June 30, 2003)

President	Tim Quinn
Vice Presidents	Ted Lamb & John Brubacher
Secretary	Rita Braswell
Treasurer	Helen Malack
Member-at-Large	Jan Scottron
Acting Finance	Don Stitts
Food Service	Howard Raphaelson
Program	
Planning	Arppie Charkoudian
Travel Chair	Ann Druge
Immediate	
Past President	Phil Fichandler
Past Presidents:	
Clarence Johnson, Mary Moss Byron Janes, and Esther McCabe	

Computer Chair	Philip Fichandler
Computer Registrar	Lori LaCombe
Computer Education	Hal Lucal

SENIOR CENTER STAFF

Coordinator	Marilyn A. Gerling, MSW
Sr. Svc. Soc.	
Worker	Jean Ann Kenny, LCSW
Sr. Cntr.	
Secretary	Linda C. Wohllebe
Wellness	
Cntr. Sec.	Katherine Ortyl
Kitchen Mgr	Elizabeth Glanz
TVCCA &	
Dining Room	Mona Clark
Kitchen Asst	Barbara Nutini

RECEPTIONISTS

Lois Abt, Rita Braswell
Joan Charron, Edith Diesel
Gerry Jones, Ruth Juhasz
Vivian Moore, Connie Morrisette
Frances Nichols, Maureen Orrell
Joyce Roscoe, Mary Thatcher

TRAVEL RECEPTIONISTS

Ann Druge, Alyce Douda
Rose C. Ferreri, Midge Zuar

Blinded by Science

Understanding the Facts about What to Eat

A message from the Eastern Highlands Health District

Certain activities in our daily lives are straightforward and we perform them pretty much the same way every day without giving them much thought. Daily, we rise out of bed at the same time, we go through the same routine in the bathroom, in getting dressed and having breakfast (some of you are still doing this for your children, ha ha, I'm not). Then, we travel to work by the same means and over the same route. The rest of the day follows the same prescribed pattern and there are not too many options for providing any significant change in the well-worn system.

When it comes to understanding what's good for our health, we are bombarded with science, research and over-the-counter medicines, all advocating what's best for our health. We all know that you can find 'expert' documentation to support almost any position you want to take on a subject. Every week 'new' research is reported to prove that the old (last months) science really wasn't as good as believed and now, 'new evidence shows' that nine out of ten doctors in doctors scrubs recommend this or that. The confusing information is no more evident than in the field of food nutrition. So, who and what are we to believe?

March is National Nutrition Month[®]. National Nutrition Month[®] is a nutrition education and information campaign sponsored annually by the American Dietetic Association (ADA). The campaign is designed to focus attention on the importance of making informed food choices and developing sound eating and physical activity habits. Nutritional education makes it easier to sort through all of the science in order to make the right choices *for you*.

Obesity in America has become an out-of-control public health concern. According to the National Center for Health Statistics, approximately 127 million adults are overweight, 60 million are obese, and 9 million are severely obese. Alarmingly and increasingly, children are following this pattern. These labels are based on Body Mass Index, a measurement used to determine excess body weight. Obese persons suffer higher rates of diabetes, high blood pressure (hypertension) and heart disease and are at increased risk for many other serious medical conditions. The healthcare costs to society for addressing these diseases and the other complications attributable to obesity is rapidly escalating. Obesity, according to the Centers for Disease Control and Prevention (CDC), is the second leading cause of preventable death in the U.S. Hundreds of millions of dollars are being made off of our weighty society by diet gurus and their 'fad' weight-loss programs and books, commercial weight-loss products and the 'healthy' food industry.

The first food charts developed by the USDA showed four basic food groups – meat, dairy, produce and cereal grains. People were encouraged to eat moderately from each of the groups. In 1992 the USDA's Food Guide Pyramid added a couple of food categories and assigned different priorities to each group. Bread, cereal, rice and pasta were placed at the base of the pyramid and we were encouraged to eat 6 to 11 servings per day from this group. Fats, oils and sweets were placed at the top of the pyramid and we were told to eat sparingly from this group. Today we know that there are good fats and bad fats, that carbohydrates from cereal grains milled into flour have little nutritional value and that "low-fat" doesn't

by itself mean healthy. Coffee and moderate alcohol consumption are in, then out, then in, then ? Vegetables still rank high as a source of good nutrition and should be eaten in abundance.

Your diet should be designed for lifelong good health, not short-term weight loss. I may be pushing the envelope of my professional knowledge here but weight loss, other medical conditions aside, is a simple matter of taking in less calories than you burn. Refined carbohydrates and simple sugars move very quickly to the fat and muscle cells for storage. Unless you are engaged in a high level of physical activity that burns these calories quickly, the storeroom continues to balloon. Whole grains and complex sugars on the other hand break down slowly in the digestive system and take less activity to burn off and result in less stored fat. You can see that exercise is an important partner to any diet program. A sedentary body is not going to draw upon the stored energy in the fat cells but continually add to the surplus. I happen to be an avid runner. I run for the pleasure I get out of the activity, but I also know that the high energy demands on my body allow me to fully enjoy another passion of mine – eating, without worrying about adding extra pounds. The most effective level of regular exercise needed to maintain the proper balance between intake and output is of course, a matter of scientific debate.

Studies on the use of vitamins to supplement a diet have had mixed reactions among researchers. Doctors once believed that if you ate a proper mix from the various food groups you would get all of the vitamins your body required. But people were not consuming their food in a manner that provided the optimum vitamin benefit. Commercial food processing destroyed some vitamin value outright or reduced their effectiveness. Some vitamins only worked in combination with other vitamins or food substances and people really were not eating the suggested number of servings per day. The same vitamins can have different effects on different people, good and bad, and taking in too much of most vitamins can have risks. You should always consult with your doctor before starting a program that includes vitamin supplements.

So, who and what are you to believe when it comes to planning a nutritional lifestyle? I can only tell you to educate yourself with as many "facts" as you can sanely handle. You have to draw upon your own confidence in the information, sorting out what 'sounds right for you'. Michael Craig Miller, M.D., in his article "*A Little More Willpower Can Change Your Life*", which appeared in the 1/20/03 edition of NEWSWEEK states, "Healthy living is not just an exercise in abstinence. It's about feeling better, looking better and living longer." When you can settle into a wholesome dietary lifestyle that still makes eating a pleasure, you really can lose your junk-food cravings.

Toll/Cov Monthly Magazines
for March publication (03)

Behind Closed Doors *The Reality of Child Abuse & Neglect*

A message from the Eastern Highlands Health District

Recent events highlighted by media news have *again* drawn national attention to the horror of child abuse and neglect. Two young California children are locked alone in their home for twenty days over Christmas, while their mother is across the country trying to court a prospective mate. Two young boys half-starved and filthy, a third brother believed dead by starvation are found locked and neglected in a New Jersey basement. What circumstances lead parents and adults to commit such terrible acts?

In the United States there are over one million *confirmed reports* of abused or neglected children. According to Prevent Child Abuse America, a leading organization working at the national, state and local levels to prevent the abuse and neglect of children, 32 percent of Americans report having witnessed physical abuse of a child, and 47 percent report observing neglect. Yet, nearly half of these Americans also report having done nothing, in large part because they did not know how to respond. Child abuse is a very broad subject including among other things, conditions leading to acts of abuse, symptoms of abusive behavior and indicators of abused and neglected children. I will only highlight a few of the things that I have learned from my minimal reading to prepare this piece. Maybe my few words will cause you to think more about abuse and even take some personal action to help a child. As a birth parent, an adoptive parent and a foster parent, I am disgusted that adults and especially parents can inflict the degree of abuse against children that exists in our communities.

Child abuse falls into four categories: physical abuse, psychological or emotional abuse, sexual abuse and neglect. While any abusive act caused by adults against children can be called child abuse, *child abuse* as used in the legal sense is, abusive acts specifically caused by parents or caregivers. Physical child abuse is any non-accidental, serious physical injury caused primarily by actions or omissions. Physical abuse often occurs in the name of discipline or punishment. Emotional abuse involves abuses, which harm the child's psychological growth and development. Emotionally abused kids are rejected, harassed, and not made to feel loved, wanted or secure. Emotional abuse may be the form of abuse we most often observe personally. How often have you been shopping and observed a parent, with children in tow, verbally berating or threatening one or all of them?

Sexual abuse includes touching and non-touching offences. It includes physical contact and also includes encouraging a child to watch or look at sexual acts or material.

Child neglect is an act of omission. It is the failure to provide for the child's basic needs and proper level of care, such as food, clothing, shelter, cleanliness, medical attention or supervision.

With each category of abuse, the actual point at which an act, or non-act becomes 'abuse' is not easily established. It's like sitting in the examination chair at the eye doctors. You have that contraption up against your face and the doctor asks, "Which slide is most in focus, A or B? You get down to two slides that can't be distinguished as different, but they are different.

Abuse is not unique to any one ethnic group and occurs among all socioeconomic groups. There are however, some common characteristics found in a large number of abusive parents. Many child abusers were themselves abused as children or had unhappy or insecure childhoods. (I've emphasized in my articles on seat belt use, use of tobacco, and drug and alcohol use that, children often do or become what they experience.) Child abuse often happens when the family is under financial, marital or emotional stress. Child abuse is more likely to happen in families that are socially isolated and have few or no friends or little or no contact with their relatives. Many parents never had proper child-rearing skills. I don't mean formal parenting classes but opportunities in their own lives where they experienced situations where coping skills could be learned. They do not know what to expect when they have children and they can panic in a stressed situation. Abusive parents often do not have a support system of friends or family, with whom they can air their parenting difficulties and frustrations or more importantly, find help. Parenting presents a unique lifestyle and raising children is not easy. Juggling time between caring for a child 24/7 and in many cases also maintaining an income requires knowledge, dedication and endurance.

The more information and understanding a parent has about child development and the parental role, the more likely he or she is to nurture a child effectively. Personal support and instruction about childcare is available in most communities through counseling and support groups. It is important for abusing parents to know that they are not alone and that other parents have similar parenting problems. Some of the 'lifelines' that are available in our area are listed below.

- Infoline: call 2-1-1, 24 hours a day to access information on parenting education programs, counseling, basic needs assistance (food, clothing, shelter) and other programs. Also on-line: www.infoline.org
- Child Abuse & Neglect hotline: 1-800-842-2288
- Child Care Infoline: 1-800-505-1000
- Birth to Three: 1-800-505-7000
- Children's Health Infoline: 1-800-434-7869
- HUSKY Healthcare for uninsured children: 1-877-CT-HUSKY
- Prevent Child Abuse Connecticut hotline: 1-800-CHILDREN (244-5373)

*Bolton Comm. Newsletter Feb/Mar
Tolland/Cowdery Magazines Mar*

Raouf and Germaine Mama
10 Meadowood Road, Storrs, CT 06268
Offer For Water Connection
University Project #901004
June 27, 2003

OFFER FOR WATER SERVICE CONNECTION AND WELL ABANDONMENT
RESPONSE FORM
PAGE 2

Name _____

Street _____

City, State, Zip Code _____

Telephone number (day) _____ Telephone number (evening) _____

Signature: _____
Property Owner

Signature: _____
Property Owner

PLEASE COMPLETE THIS RESPONSE FORM AND RETURN THE COMPLETED FORM IN THE STAMPED, SELF-ADDRESSED ENVELOPE PROVIDED.

THIS PAGE LEFT
BLANK
INTENTIONALLY



Town Crier

The Connecticut Council of Small Towns

July 8, 2003

GOVERNOR ROWLAND SIGNS SECOND EXECUTIVE ORDER BUDGET TALKS KEPT SHORT

With no budget deal in sight a week into the new fiscal year, Governor Rowland signed a second executive order Monday to keep the state running. The new seven-day order includes enough money to pay state employees this week, but it puts a hold on payments to hospitals, private mental health and mental retardation agencies, pharmacists and municipalities.

Although some of those state grants are crucial to certain entities, Marc Ryan, the governor's budget chief, said he doesn't expect people who rely on those programs...to notice much of a difference in the coming days. "We are making decisions to delay some payments in human services areas but it doesn't mean that clients won't get services," Ryan said. "It just means the providers will have to wait longer for some of their dollars." The major reverberations of Rowland's executive spending decisions have yet to be felt. Ryan said only a "fairly minimal" amount of checks are sent out in the first couple weeks of the new fiscal year, which began July 1. Many state grants, such as local education funding, are not released until later this month, he said (note: emphasis added).

It is unclear whether a budget deal will be reached by then. Democrats and Republicans, as well as Ryan, met for about 30 minutes on Monday, agreeing to resume talks on Tuesday (today). Both sides said they needed more time to finesse some figures. "While the meeting was helpful, it certainly didn't accomplish much," said Senate President Pro Tem Kevin Sullivan, D-West Hartford. They are working in extra innings, trying to craft a two-year package that covers the current fiscal year's deficit - estimated to be approximately \$1 billion.

Although Democrats passed two budgets during the regular legislative session earlier this year, Rowland vetoed both, claiming they relied on too many tax increases, among other reasons. Rowland also vetoed the Democrats' \$400 million, two-week continuing budget resolution - their plan to run Connecticut without a regular budget in place.

Speaker of the House Moira Lyons, D-Stamford, said the GOP cannot expect to close the gap by spending cuts alone. "The Republicans seem unwilling to acknowledge the state has a fiscal problem. It's not about spending. It's about not having the money," she said. "The ball is in their court, as far as I'm concerned." Without a budget in place, cities and towns, private nonprofit agencies that provide services to the needy, hospitals, nursing homes and others are having difficulty planning their own budgets. For example, it remains unclear whether those groups whose grant payments are being delayed will ultimately suffer a cut in spending once a budget deal is reached (note: emphasis added).

"We need a budget resolution to know whether we're in balance or not, and whether we need to make further reductions," Ryan said.

Democrats, who control the legislature, said they are uncomfortable with Rowland making the spending decisions and question whether he has the appropriate executive authority to make certain cuts. Also, they are worried by what Rowland considers to be "essential" state services.

(Excerpted from a 7/8/03 Associated Press article)

PLEASE...MAKE THE CALL

Town Aid Road and ECS funds, among other municipal programs, may be cut further unless our collective voices are heard - and heeded!

COST relies upon its members at the grassroots level to push its legislative priorities with the Governor and your state senators and representatives. Please call your legislators today. Below are the toll free telephone numbers you need to reach them at the Capital:

Senate Democrats: 1-800-842-1420
Senate Republicans: 1-800-842-1421
House Democrats: 1-800-842-1902
House Republicans: 1-800-842-1423

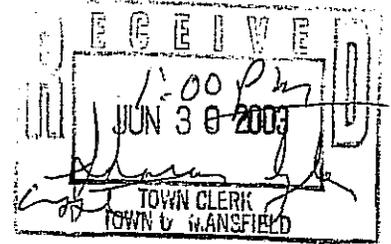
For further information contact: Barton D. Russell, Executive Director
 CT Council of Small Towns (COEST) 101, West Hartford, CT 06107
 Phone smalltowns@erols.com

THIS PAGE LEFT

BLANK

INTENTIONALLY

Item #17



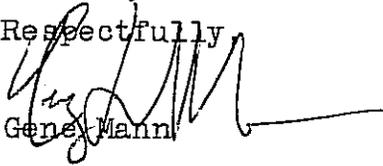
Gene Mann
676 Chaffeeville Rd.
Storrs, CT 06268

June 30, 2003

Regretably, due to time constraints, I must submit this letter of resignation from the Mansfield Planning and Zoning and Inland Wetlands Commissions, effective today, 6/30/03.

I greatly appreciate the opportunity to have served on the commissions for over three years and have very much enjoyed working with the honorable members.

Respectfully


Gene Mann

THIS PAGE LEFT

BLANK

INTENTIONALLY

TOWN OF MANSFIELD, CONNECTICUT

PLANNING AND ZONING COMMISSION

**WRITTEN MATERIALS IN SUPPORT OF
APPLICATION FOR SPECIAL PERMIT**

**Applicants: Town of Mansfield
4 South Eagleville Rd.
Mansfield, CT 06266**

**TCP Communications, Inc.
900 Cummings Center, Suite 316U
Beverly, MA 01915**

**Contact: Wendell G. Davis, Jr., Esq.
Blackwell, Davis & Spadaaccini
Hartford Square North
10 Columbus Boulevard
Hartford, CT 06106
860-524-8494**

**Project: Telecommunications Tower
230 Clover Mill Road
Assessor's Map 23, Block 60, Lot 7**

The proposed design can additionally accommodate Ham radio, two-way radio, paging and other wireless communication uses.

At this time, AT&T Wireless and Verizon Wireless have signed leases and Sprint PCS is nearing execution of a lease with TCP for the proposed site. These carriers have identified the proposed site as a site which will fill gaps in their existing wireless networks. The attached propagation maps provided by AT&T Wireless Services (See Exhibit A) show the existing coverage that AT&T has in the Town of Mansfield and specifically the coverage it has in the Southern/Central portion of the Town. As you can see from these propagation maps, a substantial gap in coverage currently exists for AT&T in this area and specifically along portions of Route 195. These maps illustrate how the Clover Mill Road Site works together with existing towers in the area to allow AT&T to alleviate these gaps and to provide wireless telephone service to this area. Please note, that at this time AT&T does not have plans to locate on an existing tower off of Davis Road in Chaplin nor existing structures at Eastern Connecticut State University and the southern portion of the UCONN campus all of which are currently used by or are planned to be used by carriers to achieve additional coverage in this area of Mansfield.

General Site and Project Information

This particular site will be located within a 10,000 square foot compound area on a 191.6 acre parcel owned by Mansfield. The property is located off of Clover Mill Road and is located in a RAR-90 zone. The property is currently used as the town garage and includes the town's gravel/sand operation and a dog pound. The proposed project will not impact any regulated wetlands/watercourses in the area. See the attached Soils Mapping and Wetland/Watercourse Delineation Report.

The project consists of the construction of a 180-foot monopole tower along with the installation and operation of antennas and associated equipment to be used by the Town of Mansfield and to be used as part of an existing wireless communications system for Sprint PCS, Verizon Wireless, AT&T Wireless and other carriers licensed by the FCC. Within the leased area, an equipment compound will be enclosed by an 8' tall wooden fence. No water or sewer services are required to the site.

Property Owner: Town of Mansfield

Property Address: 230 Clover Mill Road

Property Size: 191.6 acres

Management Company: TCP Communications, Inc.

Leased parcel: 10,000 sq. feet

Tower Height: 180 feet

TOWN OF MANSFIELD
ZONING REGULATIONS

SECTION R. WIRELESS TELECOMMUNICATIONS SITES, FACILITIES AND SERVICES

As provided for in Articles VII, Section D.16, wireless telecommunication sites, facilities and services may be permitted provided the provisions of Article V, Section B are complied with and provided the specific requirements and criteria of this section are met.

3. Application Requirements – In addition to the submission requirements contained or cited in Article V, Section B, all proposals for a wireless telecommunication site and facilities shall contain the following supplemental information.

- a. A plan showing where and how the proposed antenna will be affixed to a particular building or structure;

The plan depicting the antenna mounting and location of the antenna is shown on sheet Z-2 of the plans.

- b. Details of all proposed antenna and mounting equipment including size and color;

Details of the proposed antenna and mounting equipment are shown on sheet Z-2 of the plans.

- c. Elevations of all proposed shielding and details of materials including color;

Elevations of all proposed shielding, which includes fencing and selected plantings on the west side of the compound, and details of materials including color are set forth and depicted on sheets Z-2, Z-3, Z-4.

- d. An elevation of all proposed equipment buildings or boxes. Details of all proposed fencing including color;

Elevations of all proposed equipment shelters/boxes and fencing including color are depicted on sheets Z-3 and Z-4.

- e. A design drawing including cross section and elevation of all proposed towers. A description of the tower's structural integrity and load capacity including the number and type of antennas it can accommodate as well as the proposed location of all mounting positions for co-located antennas and the minimum separation distances between antennas. Where a monopole is proposed, the design shall illustrate how the tower will collapse upon itself without encroaching upon any adjoining property line;

A design drawing prepared by Pirod, Inc. depicting the cross section, elevation, structural integrity and load capacity of the proposed tower is attached as Exhibit B. The plan depicting the elevation of the tower, as well as the location of all mounting positions for co-located antennas is shown in Exhibit B and on sheet Z-2. A fall zone analysis prepared by Pirod, Inc. is attached as Exhibit C. This analysis includes a description of how the tower will collapse upon itself without encroaching upon any adjoining property line.

- f. A geotechnical report of soil borings by a licensed professional engineer demonstrating the appropriateness of proposed design specifications for any tower foundation, support structures, anchors, etc.;

A geotechnical report prepared by Jaworski Geotech, Inc. is attached as Exhibit D. and addresses this subsection (f).

- g. A report from a licensed professor P. 168, indicating that the proposed wireless

- o. Upon request of the Commission, the applicant shall provide a simulation of the proposed wireless telecommunication site in order to help the Commission ascertain the visual impacts associated with such proposal;

No response required.

- p. All applications shall include information on the status of any application filed or to be filed with the Connecticut Siting Council.

There are no applications known to applicant filed with the Connecticut Siting Council. Prior to locating on the Clover Mill Road tower, each carrier will have to file an application with the Connecticut Siting Council.

4. Approval Criteria – In addition to the approval criteria contained or cited in Article V, Section B, all proposals for a wireless telecommunication site and facilities shall comply with the following requirements:

a. General Requirements:

1. No wireless telecommunication site shall be located within 200 feet of a residence.

The facility is not located within 200 feet of a residence.

2. No tower exceeding 60 feet in height shall be located within 1,000 feet of the boundary of an historic district under the jurisdiction of Mansfield's Historic District Commission. It shall be demonstrated that any proposed tower 60 feet or under within this area will preserve the historic and/or architectural character of the landscape of any structure.

The facility is not located within 1,000 feet of the boundary of an historic district under the jurisdiction of Mansfield's Historic District Commission.

3. No lights shall be mounted on proposed towers unless otherwise required by the Federal Aviation Administration (FAA), the Federal Communication Commission (FCC) or the Connecticut Siting Council. All strobe lighting shall be avoided if possible. When lighting is required and said lighting is permitted by the FAA or other Federal or State authority, it shall be oriented inward so as to project as little as possible onto surrounding residential property.

The facility will not be lit unless required by the FAA, the FCC or the Connecticut Siting Council.

4. Towers not requiring special FAA painting of markings shall be painted a color that minimizes visual impact for the specific site.

The monopole will be non-contrasting gray in color to minimize visual impact.

5. Except as required by other governmental licensing agencies, towers shall not be used to exhibit any signage or other advertising.

Signage at the Facility will be limited to that required by governmental licensing agencies, including a site identification sign having a 12" by 18" dimension. See sheet Z-2 for the location of this sign and sheet Z-3 for a detail of the sign.

6. Any proposed tower shall be designed in all respects to accommodate both the applicant's antennas and comparable antennas for at least two additional users if the tower is over 100 feet in height or for at least one additional comparable antenna if the tower is over 50 feet in height. The Commission may require the tower to be of such design as to allow for future rearrangement of antennas upon the tower and to accommodate antennas mounted at varying heights. Applicants may be required as a condition of approval to submit an affidavit or other documentation stating that space on proposed tower will be made available to future users when technically possible.

- 2) Height – All wireless telecommunication towers or rooftop-mounted equipment or structures shall be the minimum height necessary to provide the proposed service and address the co-location provisions of these Regulations.

The facility is proposed at the minimum height necessary to provide the proposed service and addresses the co-location provisions of these Regulations as it can structurally accommodate the Town's antennas and antennas for up to six carriers.

3) Setbacks

- a. Freestanding monopole towers shall comply with the following minimum setbacks:

- 1) Front yard – A distance equal to $\frac{3}{4}$ the height of the tower or the setback required for the underlying zone, whichever is greater.

The proposed tower meets the front yard setback. (See Zoning Table on Sheet T-1)

- 2) Side or rear yards

- a. In residential zones, 50 feet for towers less than 60 feet in height and 100 feet for towers equal to or greater than 60 feet;

The proposed tower meets the side and rear yard setbacks. (See Zoning Table on Sheet T-1)

- b. In commercial or industrial zones, 25 feet for towers less than 60 feet in height and 50 feet for towers equal to or greater than 60 feet. However, where a side or rear lot line is contiguous to a residential zone, the setback for that particular yard shall be as required for such a tower in a residential zone.

Not Applicable.

- b. All other towers shall comply with the following minimum setbacks.

- 1) In commercial or industrial zones, all other freestanding towers shall be located a minimum distance from any property line at least 100 feet or a distance equal to the height of the tower, whichever is greater.

Not Applicable.

- 2) In residential zones, all other freestanding towers shall be located a minimum distance from any property line equal to 125 percent of the proposed tower height.

Not Applicable.

- c. All other structures, equipment buildings, boxes or storage areas shall comply with all applicable setback provisions of Article VIII of these Regulations.

All proposed equipment/shelters meet the required setbacks to the extent applicable.

c. Additional Locational Approval Criteria

- 1) Locational preferences: The locations for siting the equipment involved in receiving or transmitting electromagnetic waves associated with wireless telecommunication services are listed in paragraphs a through e below, in order of preference:

- a. On existing towers or on existing structures such as buildings, water towers, utility poles, etc., in Mansfield or nearby towns;
- b. On towers or structures approved by the Planning Board, but not yet constructed in Mansfield or nearby towns;

d. Landscaping/Screening Criteria

In addition to meeting the landscaping and screening provisions of Article VI, Section B.4.q, all applications for a wireless telecommunications site shall demonstrate to the degree technologically, legally or economically feasible, that the proposed site and design has minimized adverse visual effects, has avoided prominent ridge lines and has been screened and designed to camouflage the facilities.

The Town and TCP have proposed a site and design for the facility which minimizes visual effects, avoids prominent ridge lines, and has been screened and designed to camouflage the facility. Please see TCP's response to Section 4(c) and Section 3(l).

5. Monitoring – As a condition of approval, the commission shall have the right to require periodic environmental testing and the submission of environmental monitoring reports, including, but not limited to information on electromagnetic emissions and noise levels. The Commission shall have the right to require the establishment of an escrow account or cash bond fund to help ensure compliance with this provision.

Duly noted.

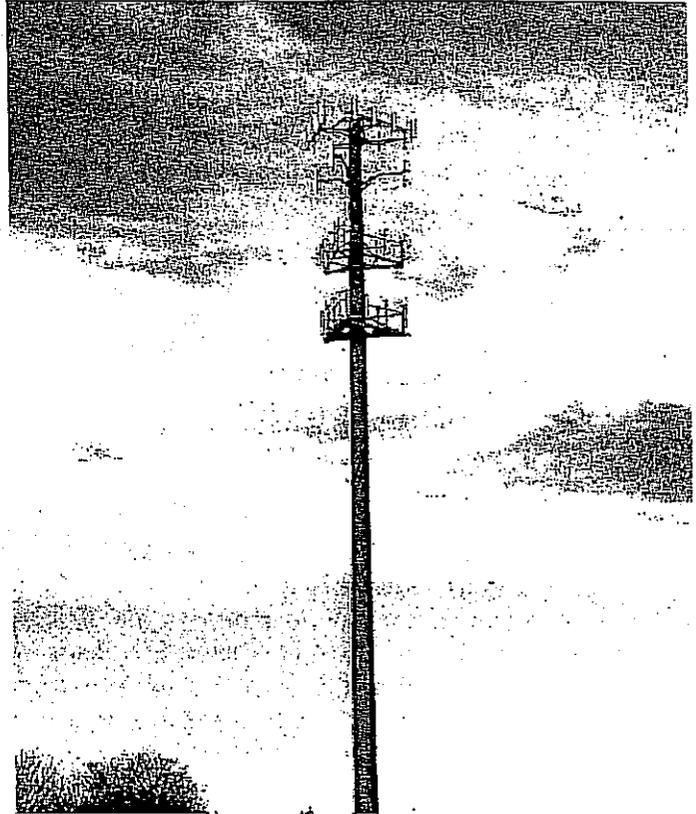
6. Abandonment – As a condition of approval, the Commission shall have the right to require a wireless telecommunication site not in use for 12 consecutive months to be removed by the service facility owner. Wherever removal is required, the site shall be restored to its previous appearance and, where appropriate, revegetated to blend with the surrounding area. The Commission may require that an appropriate bond as per the provisions of Article VI, Section C, be submitted to help address this provision.

Duly noted. However, please note that the Town will retain ownership of the tower and that the town will be using the top portion of the tower.

VI.B.4 Performance Standards

- (a). Air Pollution – **The proposed facility will not emit any gas, smoke, dust, dirt, ash, or other atmosphere contaminants and will not be injurious to human health and property.**
- (b) Odor **No odors of any kind will be associated with the facility.**
- (c) Noise **The only noise associated with the facility will be a small air conditioning unit that is part of the equipment shelter. Any noise will be minimal and will not transmit beyond the property lines.**
- (d) Vibrations **The facility will not create any vibrations or electrical disturbances.**
- (e) Radiation **The facility will comply with Federal Communication Commission standards for emissions as set forth in the analysis included as part of Exhibit A.**
- (f) Fire **The facility will not be associated with the storage of any inflammable or explosive substances.**
- (g) Glare/Heat/
Lighting **The monopole will be mat gray in color and will not create any glare or heat. No lighting is required for this facility other than a small light on the utility backboard. See sheet Z-4 for details in this regard.**
- (h) Hazardous
Materials **No hazardous materials will be used or stored in conjunction with the facility.**
- (i) Discharges **The facility will not create either a solid or liquid discharge.**

VIEWSHED ANALYSIS



MANSFIELD CENTER Mansfield, CT

SBA Site: 10125-080
DTC Project: 01-242-110

Submitted to:
Mr. Wendell Davis
SBA Properties, Inc.

February 6, 2002



visible (brown), not visible due to topography (orange), concealed due to vegetation located within the line of sight view to the proposed facility (green) or estimated area of visibility from non-public right-of-ways (blue). The Viewshed Analysis Map presents a conservative delineation of the viewshed within the confines of the public right-of-ways within the project limits. Visibilities from most areas outside the public right-of-ways are further obscured by vegetation.

Areas of Visibility:

The description below summarizes the areas where the monopole is visible:

- Access road to the Public Works building off Clover Mill Road – Visibility extends minimally along the access road to the Public Works building directly north (located immediately north of the proposed site, approximately 0.14 miles), to the entrance gate to Bicentennial Pond (located northwest of the proposed site, approximately 0.12 miles) and an area located in close vicinity to the Pond itself (located northwest of the site, approximately 0.20 miles).
- Spring Hill Road – Visibility is limited to Spring Hill Road from the intersection with Clover Mill Road extending northeast and ending prior to the cemetery (located northwest of the proposed site, approximately 0.55 miles).
- Mansfield Middle School – Visibility is limited to the parking lot of the school and further north including the tennis and basketball courts below (located northwest of the proposed site, approximately 0.32 miles).
- Route 195 South – Visibility is limited to Route 195 from the intersection of Ledgewood Road extending a minimal distance south down Route 195 (located northeast of the proposed site, approximately 0.61 miles).
- Apple Orchard (non-public right-of-way) – Visibility is limited to the apple orchard located southeast of Ledgewood Road (located northeast of the proposed site, approximately 0.54 miles).

Areas of Non-Visibility:

The description below lists the areas of interest (but not limited to) where the monopole is not visible:

- Spring Hill Historic District (located within the two-mile viewshed)
- Nipmuck Trail (located within the two-mile viewshed)
- Mansfield Center (not located within the two-mile viewshed)
- Mansfield Hollow Historic District (not located within the two-mile viewshed)

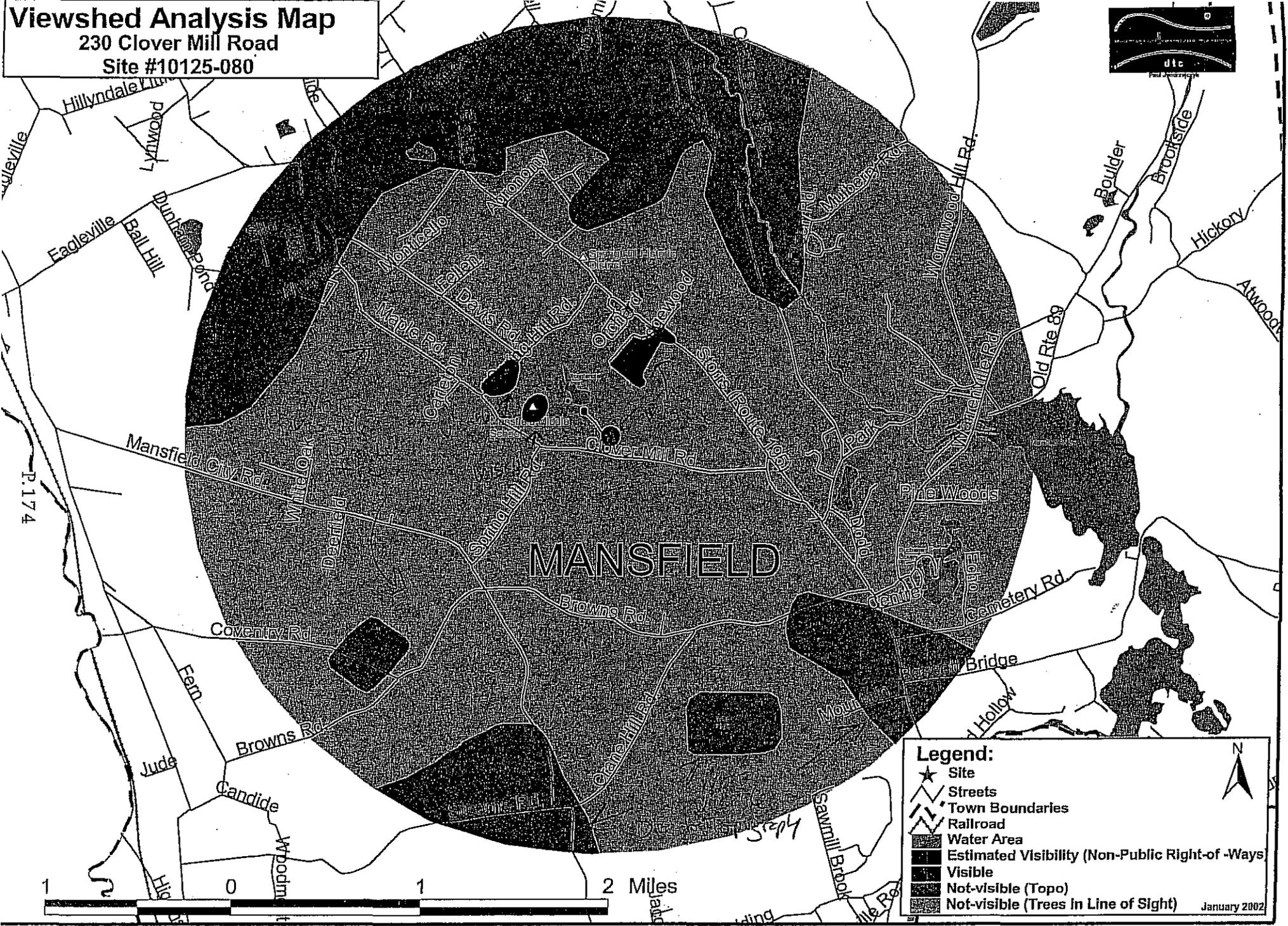
Photograph Description:

Digital photographs were taken from various vantage points to document the actual view toward the balloon, as well as the general character of the viewshed. Photograph locations were chosen to provide a representation of the areas of visibility and non-visible areas within the monopole's public viewshed. A Photograph Location Map is provided to assist with nearby picture locations.

The photograph descriptions below each document the visible or not-visible area, the picture distance from the proposed monopole, and the direction facing the monopole:

- Photograph 1: not-visible, Bicentennial Pond, 0.20 miles, facing southeast

Viewshed Analysis Map
 230 Clover Mill Road
 Site #10125-080



Legend:

- ★ Site
- Streets
- Town Boundaries
- Railroad
- Water Area
- Estimated Visibility (Non-Public Right-of-Ways)
- Visible
- Not-visible (Topo)
- Not-visible (Trees in Line of Sight)

January 2002

P.174

STEP 4