



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, September 8, 2003
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES.....	1
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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-AUGUST 25,2003

The regular meeting of the Mansfield Town Council was called to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Bellm, Haddad, Hawkins, Holinko, Paterson, Clouette, Schaefer, Martin, Thorkelson

II. APPROVAL OF MINUTES

Mr. Haddad moved and Mr. Hawkins seconded to approve the minutes of July 28, 2003.

So passed. Mayor Paterson, Mr. Clouette, Mr. Schaefer and Mr. Thorkelson abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

None.

IV. OLD BUSINESS

1. Issues Regarding the UConn Landfill including the UConn Consent Order, Public Participation
2. Bonding for Proposed Modular Classrooms

Superintendent Gordon Schimmel, Assistant Superintendent Fred Baruzzi and Board of Education Chairman William Simpson discussed the issue of modular classrooms for all day kindergarten classes and the recent legislation "No child left behind". After much discussion Mr. Thorkelson moved and Mr. Holinko seconded to adopt the following resolution: Resolved, effective August 25, 2003, to adopt the attached resolutions prepared by the town's bond counsel to appropriate \$800,000.00 for the acquisition and installation of two modular classrooms at each of the Goodwin and Vinton Elementary Schools, to authorize the issuance of bonds and notes in the same amount to finance the appropriation, and to schedule a referendum on November 4, 2003 concerning the acquisition and installation of the four modular classrooms.

Roll call vote:

In favor: Haddad, Paterson, Schaefer, Thorkelson
Against: Bellm, Hawkins, Holinko, Clouette, Martin

Motion failed.

3. Storrs Center Development Project

For information only, no action taken.

4. Underage Drinking, University Spring Weekend and President Austin's Task Force on Substance Abuse

For information only, no action taken.

V. NEW BUSINESS

5. Financial Statements dated June 30, 2003

Mr. Martin moved and Mr. Schaefer seconded to refer the Financial Statements dated June 30, 2003 to the Finance Committee.

So passed unanimously.

6. Budget Transfers for Fiscal Year 2002/03

Mr. Schaefer moved and Mr. Hawkins seconded that effective August 25, 2003, to authorize the budget transfers for fiscal year 2002/03, as recommended by the Director of Finance.

So passed unanimously.

7. CL & P Rate Cases-Financing of CCM Intervention in DPUC Rate Setting

Mr. Haddad moved and Mr. Schaefer seconded that effective August 25, 2003, to authorize the Town's initial participation in the financing of the CCM intervention in DPUC rate setting.

So passed unanimously.

Mr. Hawkins moved and Mr. Martin seconded to add item 7a Fire Services Management Project to the agenda.

So passed unanimously.

7a. Fire Services Management Project

Mr. Bellm moved and Mr. Thorkelson moved to add a Council member to the Management Team discussing the issue of Fire and Emergency Services.

So passed unanimously.

Town of Mansfield
Legal Budget Transfers
FY 2002/2003

Description	Account No.	Adjusted Budget	Add'l.	Reduction	Adjusted Approp.
Legislative	111 11100 54999 06	57,130		(5,912)	51,218
Municipal Mgmt.	111 12100 54999 06	187,450		(9,538)	177,912
Personnel Mgmt.	111 12200 54999 06	52,150	13,234		65,384
Probate	111 13200 54999 06	1,720	293		2,013
Registrars	111 14200 54999 06	27,460	171		27,631
Town Clerk	111 15100 54999 06	165,000	1,380		166,380
General Elections	111 15200 54999 06	13,960		(2,870)	11,090
Finance Administration	111 16100 54999 06	77,590		(4,983)	72,607
Accounting & Disb.	111 16200 54999 06	205,550		(5,858)	199,692
Revenue Collections	111 16300 54999 06	151,460	9,098		160,558
Property Assessment	111 16402 54999 06	135,300	1,121		136,421
Central Copying	111 16510 54999 06	39,000	619		39,619
Central Services	111 16511 54999 06	43,600		(9,323)	34,277
Information Technology	111 16600 54999 06	97,160		(4,571)	92,589
Total General Government		1,254,530	25,916	(43,055)	1,237,391
Patrol Services	111 21200 54999 06	645,810		(19,627)	626,183
Animal Control	111 21300 54999 06	82,500		(1,109)	81,391
Fire Marshal	111 22101 54999 06	93,090		(8,829)	84,261
Fire & Emerg. Services Admin.	111 22155 54999 06	25,070	264		25,334
Mansfield Fire Dept	111 22200 54999 06	686,290		(1,611)	684,679
Eagleville Fire Dept	111 22300 54999 06	602,140		(17,940)	584,200
Civil Preparedness	111 23100 54999 06	26,050		(1,050)	25,000
Total Public Safety		2,160,950	264	(50,166)	2,111,048
Public Works Admin	111 30100 54999 06	146,780	681		147,461
Supervision & Operations	111 30200 54999 06	73,920		(4,904)	69,016
Road Services	111 30300 54999 06	616,390		(16,925)	599,465
Grounds Maintenance	111 30400 54999 06	288,400		(19,089)	269,311
Equipment Maintenance	111 30600 54999 06	304,390		(21,854)	282,536
Engineering	111 30700 54999 06	186,370	8,361		194,731

Town of Mansfield
 Legal Budget Transfers
 FY 2002/2003

Description	Account No.	Adjusted Budget	Add'l.	Reduction	Adjusted Approp.
Building Inspection	111 30800 54999 06	118,080		(2,815)	115,265
Building Maintenance	111 30900 54999 06	439,030	9,998		449,028
Total Public Works		2,173,360	19,040	(65,587)	2,126,813
Health Reg. & Inspection	111 41200 54999 06	12,500		(7,049)	5,451
Youth Services	111 42210 54999 06	187,760	7,999		195,759
Senior Services	111 42300 54999 06	160,540	27,715		188,255
Library Administration	111 43100 54999 06	474,870		(18,549)	456,321
Recreation Administration	111 44100 54999 06	112,700		(1,060)	111,640
Contrib. To Area Agencies	111 45000 54999 06	258,780		(3,287)	255,493
Total Community Services		1,207,150	35,714	(29,945)	1,212,919
Planning Administration	111 51100 54999 06	194,380		(1,927)	192,453
Plan/Zoning Inland/Wetland	111 52100 54999 06	23,780		(3,471)	20,309
Boards & Commissions	111 58000 54999 06	5,910		(2,280)	3,630
Total Community Development		224,070	-	(7,678)	216,392
Employee Benefits	111 71000 54999 06	1,116,740		(16,943)	1,099,797
Insurance	111 72000 54999 06	93,380	4,573		97,953
Contingency	111 73000 54999 06	5,790	127,867		133,657
Total Other Financing		1,215,910	132,440	(16,943)	1,331,407

Mr. Martin moved and Mr. Holinko seconded to appoint Mr. Alan Hawkins as the Council representative to the Fire and Emergency Services Management Team.

So passed unanimously.

VI. DEPARTMENTAL REPORTS

VII. REPORTS OF COUNCIL COMMITTEES

VIII. REPORTS OF COUNCIL MEMBERS

IX. TOWN MANAGER'S REPORT

There will be Fireworks on September 6, 2003 at Mansfield Hollow State Park beginning at 8:00 p.m. Parking will be on Bassetts Bridge Road.

UConn had fireworks for the freshmen on campus. Neighbors surrounding the campus were told of the event in advance of the program.

The State did adopt the budget for this year. Rep. Denise Merrill informed the Town that it would be receiving a School Readiness grant however the funds will continue on a pay down basis.

The Downtown Partnership has received its non-profit status.

The Community Center is moving along, the walking tract is being installed. Donations to the Center have been up to \$37,000.00 with approximately 950-1,000 memberships sold.

The University of Connecticut is building poultry facility on Horsebarn Hill.

X. FUTURE AGENDAS

Question: can students who have leased apartments in town have their cars placed on the town's tax list? If students hold a Connecticut driver's license with a Mansfield address, is their car registration automatically transferred to Mansfield?

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

8. Governor Signs State Budget: Implementer Bills Passed, Impact on Mansfield
9. Mansfield Planning and Zoning Commission Application Referral-4 lot Subdivision on North Side of Brown's Road
10. Connecticut Department of Environmental Protection-Invitation to Open House re: Engineering Design Plans for Capping UConn Landfill

11. Connecticut Department of Public Safety re: FY 2003 State Homeland Security Grant Program Decontamination Trailer
12. I. Mattingly re: In-yard Trash collection
13. E. Moran re: Mansfield Summer Challenge Program
14. University of Connecticut Division of Student Affairs:Fireworks
15. Government Finance Officers Association re: Certificate of Achievement for Excellence in Financial Reporting for Comprehensive Annual Financial Report
16. Town of Mansfield-Tercentennial Ball
17. Town-owned Land and Conservation Easements as of July 1, 2003
18. Town of Mansfield-Tercentennial Fireworks

XII. EXECUTIVE SESSION

Not needed

XIII. ADJOURNMENT

Mr. Bellm moved and Mr. Martin seconded to adjourn the meeting at 9:45 p.m.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
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MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

September 8, 2003

Town Council
Town of Mansfield

Re: Issues Regarding the UConn Landfill Including the UConn Consent Order, Public Participation Relative to the Consent Order and Well Testing

Dear Town Council:

On Wednesday, September 3, 2003 the Connecticut Department of Environmental Protection, along with the University of Connecticut, the Federal Environmental Protection Agency and various consultants, conducted an open house at town hall to meet with the public to discuss questions and concerns regarding the landfill remediation project. Staff would like to thank the DEP and everyone who participated in this event.

Attached you will find the most recent correspondence concerning the UConn Landfill. At present, the Town Council does not need to take any action on this item.

Respectfully submitted,

Martin H. Berliner
Town Manager

Attach: (2)

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INTENTIONALLY



University of Connecticut
Division of Business and Administration

REC'D SEP 02 2003

Architectural and
Engineering Services

Larry G. Schilling
Executive Director

August 29, 2003

Raymond L. Frigon, Jr.
Environmental Analyst
State of Connecticut, Department of Environmental Protection
Waste Management Bureau/PERD
79 Elm Street
Hartford, CT 06106-5127

**RE: CONSENT ORDER #SRD 101, STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION (CTDEP)
PROGRESS REPORT – AUGUST 2003
UNIVERSITY OF CONNECTICUT LANDFILL, STORRS, CT
PROJECT # 900748**

Dear Mr. Frigon:

The University of Connecticut (UConn) is issuing this Progress Report to the Connecticut Department of Environmental Protection (CTDEP). Project progress is discussed for the following topics:

- UConn Landfill Closure
- Update on Extension of Water Service - Meadowood and North Eagleville Road
- UConn F Lot Landfill Closure
- UConn Landfill Interim Monitoring Program
- Remedial Action Plan Implementation, Landfill and Former Chemical Pits
- Technical Review Sessions
- Technical Review Session Information
- Hydrogeologic Investigation – UConn Landfill Project
- Long-Term Monitoring Plan
- UConn's Technical Consultants - Hydrogeologic Team
- Discussions of Activities Completed in August 2003
- Schedule for Compliance (Revision No. 3)
- Listing of Project Contacts
- Certification

A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at the Audrey P. Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8:00 PM. Comment sheets will be available. The CTDEP will accept comments on the plan until September 10, 2003.

An Equal Opportunity Employer

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Facsimile: (860) 486-3255
E-mail: larry.schilling@uconn.edu
Web: www.aes.uconn.edu

The following actions undertaken or completed during this period comprise of:

UConn Landfill Closure

Project Status Background

The Comprehensive Hydrogeologic Report and Remedial Action Plan have been submitted to CTDEP. UConn released the Draft Final Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan for the UConn Landfill for public view on January 20, 2003. Copies of the eight-volume report, comments from reviewers (CTDEP, United States Environmental Protection Agency - USEPA, and the Town of Mansfield) and a summary fact sheet are available in the research section of the Mansfield Public Library, in the Town Manager's Office, at University Communications and at the CTDEP in Hartford.

Permit Application

As part of the U.S. Army Corps of Engineers New England District (ACOE NE) Individual Permit Application for the Closure Plan for the UConn Landfill and Former Chemical Pits, a vernal pool survey was completed within a 600-foot radius of the UConn Landfill in Storrs, CT. Vernal pools are considered "special wetlands" under ACOE NE Programmatic Permit for Connecticut. On July 15, 2003 the ACOE NE published a Public Notice regarding UConn's request for a permit under Section 404 of the Clean Water Act.

Conditional Approval Letter Received

A Conditional Approval letter dated June 5, 2003 regarding the Comprehensive Hydrogeologic Report and Remedial Action Plan was issued by CTDEP to UConn.

Comprehensive Hydrogeologic Report

Haley & Aldrich on behalf of UConn requested the elimination of the installation of one new deep monitoring well B402R (MW) from the Long-Term Monitoring Plan.

Closure Plan

On August 4, 2003 the Closure Plan report was submitted to CTDEP, Town of Mansfield, EHHD, and the USEPA. The plan describes how the Remedial Action Plan will be implemented to close the UConn landfill, former chemical pits and F Lot disposal site. Elements of the closure include:

- Site preparation, limited waste relocation, compaction and subgrade preparation and capping
- Landfill cap construction, which includes a gas collection layer, low permeability layer and protective cover/drainage layer
- Construction and operation of a gas collection system to manage methane gas emissions from the landfill and prevent uncontrolled migration
- Collection of a leachate collection system

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- Construction and operation of a storm water management system
- Development of a comprehensive post closure maintenance and monitoring program
- Development of the former chemical pits area as green space
- Use of the landfill and F-Lot site as parking lots

The closure plan sets aside areas for a number of activities to take place, including soil processing and stockpiling, room for storing materials and equipment, and soil and waste removal areas. UConn's construction management firm will have to comply with odor, noise, dust and other controls, including keeping any relocated waste covered. The contractor will also build a construction fence around the site for security. The first steps in closing the landfill will focus on removing sediments and consolidating waste.

Update on Extension of Water Service - Meadowood and North Eagleville Road

CTDEP Conditional Approval

The CTDEP Conditional Approval requires the following residences to be connected to UConn's water supply:

- | | |
|---------------------|-----------------------------|
| • 10 Meadowood Road | • 28 Meadowood Road |
| • 11 Meadowood Road | • 213 North Eagleville Road |
| • 21 Meadowood Road | • 219 North Eagleville Road |
| • 22 Meadowood Road | |

UConn has authorized Lenard Engineering, Inc. to conduct surveying, review existing property information, and to accomplish the design of the water main and services for these residences. UConn has notified all residences of CTDEP requirements and has requested approval to install a service connection and abandon the existing well at the property.

Tentative Schedule for the Design, Approval, and Construction for Extension of Water Service

- Complete design plans; submit to CTDEP and Department of Public Health (CTDPH) for approvals - August 30, 2003
- Allow six weeks for CTDEP and CTDPH review and approvals - October 15, 2003
- Allow six weeks to advertise and review bids - November 28, 2003
- Award contract - December 31, 2003

Since it will be late 2003 before UConn could award a contract, construction will be scheduled for spring 2004.

- Review of contractor's submittals - January to March 2004
- Start construction - April 1, 2004
- End construction - July 1, 2004

UConn F-Lot Landfill Closure

UConn F-Lot Landfill Closure work completed included pavement removal, filling and compacting to grade, electrical system installation, installation of geotextile and 40-mil liner materials, and three inches of asphalt paving.

UConn Landfill Interim Monitoring Program (IMP)

IMP sampling continued during this period. Thirty-one monitoring wells were identified and are being sampled in this current program, consisting of seven monitoring wells for shallow groundwater, five locations for surface water, and nineteen active residential water supply wells. Sampling, as part of the IMP, will continue until the Long-Term Monitoring Plan (LMP) is initiated in January 2004.

Remedial Action Plan Implementation, Landfill and Former Chemical Pits

UConn accepted Pre-Qualification Applications on March 31, 2003 from Construction Management firms for the following Project: Remedial Action Plan Implementation, Landfill And Former Chemical Pits, UConn Project Number 900748. UConn is evaluating the Construction Management firms' information.

Technical Review Sessions

Public involvement principles are summarized as follows:

- Public involvement includes the promise that the public's contribution can influence decisions.
- The process must be periodically updated to ensure that it is effective in facilitating these principles.
- The process provides participants a way to define how they want to be involved and participate.
- The process supplies participants with information they need in order to participate in a meaningful way.
- The public involvement process seeks out and facilitates the involvement of all those potentially affected.

The specific goals of public involvement at the UConn Landfill Project are:

- To design a process for public involvement that can be fully implemented and is consistent with available time and resources of the sponsoring agencies and other key parties.
- To encourage the broadest possible involvement by the public in all aspects of the site investigation, environmental monitoring programs, and cleanup at the UConn landfill.
- To ensure that information is easily accessible and is as clear as possible to the interested public.
- To ensure the development and dissemination of accurate, comprehensive information about all aspects of the site investigation, environmental monitoring programs, and cleanup, including timely information on potential risks posed by the landfill.
- To provide specific procedures for consideration and incorporation of relevant public comments and concerns in key site investigations, environmental monitoring programs, and cleanup decisions.

Technical Review Session Information

General

To summarize, the public involvement process is being utilized to provide public involvement in the CTDEP decision-making process regarding the investigation, environmental monitoring programs, and potential cleanup of the site. In addition, the following has occurred:

- Technical Review Session Information: Regina Villa Associates (RVA) distributed the 2003 *UConn Update* to mailing list individuals.
- Haley & Aldrich distributed the minutes from Technical-Review Committee (TRC) Meetings.

Public Review Session

A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at Audrey P Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8:00 PM. There will be copies of the design plans, a board showing the design details, and staff who can explain the central issues, including permitting, construction impacts on the wetlands and key issues of the design. Comment sheets will be available. The CTDEP will accept comments on the plan until September 10, 2003.

UConn Project Web Site

UConn announced in Spring 2003 that a new web site will provide up-to-date information on the UConn Landfill Remediation Project. The web site was created in response to comments made by the public during public involvement review. The site's Internet address is <http://www.landfillproject.UConn.edu>. The web site includes a description of the project; timeline; project contacts and list of places to find documents; copies of recent notices, releases and publications that site visitors can download; a project map; and links to other sites, such as CTDEP.

Hydrogeologic Investigation – UConn Landfill Project

Data were qualified using standard procedures and noted on analytical result tables that accompanied reports. Haley & Aldrich and other members of the team are confident that the data from ERI is suitable for the purposes of this hydrogeologic investigation and for design of the proposed remediation. To provide continued confidence in the analytical data, UConn has had up to 20% of the samples analyzed by Phoenix Environmental Laboratories, Inc. (Phoenix) located in Manchester, CT. Phoenix is a State-certified laboratory (<http://www.phoenixlabs.com/Profile.html>), and Phoenix analyses will be in addition to the ERI sampling analyses. This included the groundwater sampling and the June/July 2003 Interim Monitoring Sampling Round #10.

As always, the results of the sampling analyses will be discussed with property owners, CTDEP, the Town of Mansfield and the EHHD. Any other future changes will be exchanged with the key parties, including CTDEP, the Town of Mansfield, EHHD and the USEPA.

Long-Term Monitoring Plan (LTMP)

A multi-year plan will continue sampling of soil gas, surface water, shallow monitoring wells and bedrock wells in the study area and several adjacent private properties to monitor water quality and protect human health and the environment. The results will be reported to CTDEP and property owners and evaluated on a long-term basis.

The CTDEP Conditional Approval letter call for the following Mansfield residences to be included in the LTMP:

- 38 Meadowood Road
- 41 Meadowood Road
- 65 Meadowood Road
- 202 Separatist Road
- 206 Separatist Road
- 211 Separatist Road

UConn's Technical Consultants - Hydrogeologic Team

Haley & Aldrich: Haley & Aldrich has completed fieldwork for the IMP and quarterly monitoring well samplings for the past quarter. Work also included the preparation and distribution of meeting notes, meeting attendance, and technical input. Work includes public meeting preparation. Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan. Consultant submitted Closure Plan to the CTDEP.

Mitretek Systems: Mitretek's work included meeting attendance and input, technical review of data, fieldwork and coordination with the hydrogeologic team. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation. Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

United States Geologic Survey: The USGS work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. The USGS interpreted surface geophysical survey data, conducting and interpreting borehole geophysical surveys and collecting bedrock ground-water level information. The USGS was also involved in hydrogeologic data assessment and evaluation. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation.

Environmental Research Institute: ERI's work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. ERI is conducting sample analyses as part of the UConn Landfill project and IMP. ERI has completed groundwater profiling and soil gas surveys, along with public meeting preparation.

Phoenix Environmental Laboratories, Inc.: Phoenix is conducting sample analyses as part of the UConn Landfill project and IMP.

Epona Associates, LLC: As subcontractor to Haley & Aldrich, Epona provided professional risk assessment services as well as meeting attendance and technical input. This consultant was involved in

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data assessment and data evaluation plus coordinating ecological sampling and risk assessment issues. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan.

Regina Villa Associates: RVA is the community information specialist. RVA continues to produce and distribute the *UConn Update*. Work also included the integration of review comments and assistance with public involvement as well as public meeting preparation.

Discussion on Activities Completed in August 2003

UConn:

- Evaluation of Construction Management firms for Remedial Action Plan Implementation
- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan
- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

Haley & Aldrich:

- Continued permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan
- Prepared responses to comments on the Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan
- Submitted Draft Technical Memorandum on “Flow from the East”
- Revised LTMP
- Assessed Round 10 Groundwater Quality Data from Phoenix Laboratories and Environmental Research Institute (ERI)
- Submittal of closure plan to the CTDEP

USGS:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan

Mitretek:

- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan
- Reviewed responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan, Draft Technical Memorandum on “Flow from the East”, Landfill Closure Plan, and draft *UConn Update*.

ERI:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan
- Conducted analyses of sampling from IMP

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Phoenix

- Conducted analyses of sampling from IMP

Epona:

- Prepared responses to comments on the Comprehensive Hydrogeologic Report and Remedial Action Plan

RVA:

- Continued to communicate with public and respond to public queries
- Updated project web site
- Prepared post cards, ads, press releases and other outreach for the September Open House and work with parties on materials and presentation for event
- Prepared Fall 2003 *UConn Update*, worked with parties to approve, print and circulate materials

Schedule for Compliance (Revision No. 3)

The submitted Plan for presentation, the June 2003 TRC Meeting Agenda Topics, and the Schedule for Compliance for Consent Order SRD-101 Hydrogeologic Investigation - University of Connecticut Landfill, F-Lot, and Chemical Pits, Storrs, CT, has been proposed for modification as follows (*completed items in italics*):

Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (<i>completed items in italics</i>):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
<i>UConn Landfill and Former Chemical Pits — Ecological Assessment</i>	<i>Results of Ecological Assessment and Implications of the Assessment on Evaluation of Remedial Alternatives</i>	<i>January 9, 2002 (presentation completed); April 11, 2002 (interim report submitted*)</i>
<i>UConn Landfill and Former Chemical Pits — Conceptual Site Model (CSM), impact on bedrock groundwater quality</i>	<i>CSM details and supporting geophysical, hydrological, and chemical data</i>	<i>February 7, 2002 (presentation completed) April 8, 2002 (interim report submitted*)</i>
<i>Remedial alternatives for the UConn Landfill, former chemical pits, F-Lot, and contaminated ground water</i>	<i>Report will be included as the Remedial Action Plan in the Comprehensive Report</i>	<i>June 13, 2002 (presentation completed)</i>

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Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (completed items in italics):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
<i>Comprehensive Hydrogeologic Report and Remedial Action Plan - integration of information in all interim reports and all previous reports</i>	<ul style="list-style-type: none"> ▪ <i>Results of Comprehensive Hydrogeologic Investigation</i> ▪ <i>Remedial Action Plan</i> ▪ <i>Long Term Monitoring Plan</i> ▪ <i>Schedule (to include public and agency review, permitting, design, and construction)</i> ▪ <i>Post-Closure</i> ▪ <i>Redevelopment Plan for the UConn Landfill and F-Lot</i> 	<p><i>August 29, 2002 (presentation**)</i></p> <p><i>October 31, 2002 (Comprehensive Report Submitted to CTDEP)</i></p>
<i>Comprehensive Final Remedial Action Plan Report</i>	<i>Release of Report and Plan for CTDEP and public review of remedial design</i>	<i>January 2003</i>
<i>Remedial Action Design to include comprehensive interpretive design of the Landfill final cap</i>	<i>Detailed design drawings and specifications of the preferred remedial alternative(s)</i>	<p><i>A TRC Meeting was held <u>Wednesday, June 25, 2003.</u></i></p> <p><i>Summer 2003 (Comprehensive Design Submittal)</i></p> <hr/> <p>A public review session for the UConn landfill design will take place at the Town of Mansfield council chambers at Audrey P Beck Municipal Building, 4 South Eagleville Road, Mansfield, CT on Wednesday, September 3, 2003. The session will run from 3:30 PM to 8:00 PM.</p>
Implement Remedial Action Plan for the UConn Landfill, former chemical pits, F-Lot and contaminated groundwater	<ul style="list-style-type: none"> ▪ Finalize detailed construction drawings, and specifications ▪ Develop bid packages based on approved Remedial Action Plan <ul style="list-style-type: none"> - Competitive Bidding Process - Select Contractor - Obtain Permits as detailed in the Remedial Action Plan ▪ Mobilization & Fieldwork 	<i>July 2003 through September 2003 (Contractor(s) selection)</i>
Initiation of Construction of Approved Remedial Option	Selection of contractors and the beginning of construction of approved remedial options	Fall 2003 mobilize contractor(s) (Contingent on Construction Timetable ***)

CTDEP Consent Order
 Progress Report – August 2003
 August 29, 2003

Schedule for Compliance (Revision No. 3) CTDEP Consent Order SRD-101, Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (<i>completed items in italics</i>):		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
Initiation of Long Term Monitoring Plan (LTMP)	IMP sampling continues quarterly to this point	January 2004
Completion of Remedial Construction	Comprehensive final as-built drawings and closure report for the UConn Landfill, former chemical pit area.	May 2004 (Winter - Spring 2004) - Anticipated completion of construction (Contingent on Construction Timetable ***)
Post-Closure Monitoring	Begin post-closure monitoring program of the Remedial Action upon approval from CTDEP	May 2004 (Contingent on Construction Timetable ***)

- * Interim reports submittals are the data packages that support the presentation accompanied by interpretive text sufficient for review. Comments received at the presentation will be addressed in the interim reports.
- ** Results will not be complete until evaluation of data from MW 208R, if permission to drill from the property owner is received.
- *** Contingent on CTDEP approvals, construction timetable based on bidding market, weather conditions, numerous permitting issues, along with State and local reviews and conditions.

Listing of Project Contacts

Town of Mansfield

Martin Berliner
Town of Mansfield
Audrey P. Beck Building
4 South Eagleville Rd.
Mansfield, CT 06268-2599
(860) 429-3336

*U.S. Environmental
Protection Agency*

Chuck Franks
U.S. Environmental
Protection Agency
Northeast Region
1 Congress St. (CCT)
Boston, MA 02114-2023
(617) 918-1554

Haley & Aldrich, Inc.

Rick Standish, L.E.P.
Haley & Aldrich, Inc.
800 Connecticut Blvd.
East Hartford, CT 06108-7303
(860) 282-9400

CT Department of Environmental Protection

Raymond Frigon
Project Manager
CT Department of Environmental Protection
Water Management Bureau
79 Elm St.
Hartford, CT 06106-5127
(860) 424-3797

University of Connecticut

Scott Brohinsky, Director
University of Connecticut
University Communications
1266 Storrs Rd., Unit 144
Storrs, CT 06269-4144
(860) 486-3530

Richard Miller, Director, Environmental Policy
University of Connecticut
Gulley Hall, Unit 2086
Storrs, CT 06269
860-486-8741

James Pietrzak, P.E., CHMM
Senior Project Manager
University of Connecticut
Architectural & Engineering Services
31 LeDoyt Rd., Unit 3038
Storrs, CT 06269-3038
(860) 486-5836
Jim.Pietrzak@uconn.edu

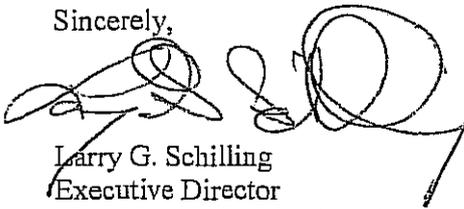
Certification

As part of this submission, I am providing the following certification:

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Please contact James M. Pietrzak, P.E. at (860) 486-5836 or me if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry G. Schilling', with a large circular flourish at the end.

Larry G. Schilling
Executive Director
Architectural and Engineering Services

LGS/JMP

**CTDEP Consent Order
Progress Report – August 2003
August 29, 2003**

cc:

Gail Batchelder, HGC Environmental
Consultants
Martin Berliner, Town of Mansfield
Scott Brohinsky, UConn
Thomas Callahan, UConn
Marion Cox, Resource Associates
Brian Cutler, Loureiro
Amine Dahmani, ERI
Elida Danaher, Haley & Aldrich
Dale Dreyfuss, UConn
John England, CTDEP
Nancy Farrell, RVA
Charles Franks, USEPA
Peter Haeni, F.P. Haeni, LLC
Allison Hilding, Mansfield Resident
Traci Iott, CTDEP
Carole Johnson, USGS

Ayla Kardestuncer, Mansfield Common Sense
John Kastrinos, Haley & Aldrich
Alice Kaufman, USEPA
Jennifer Kertanis, CTDPH
Wendy Koch, Epona
Prof. George Korfiatis, Stevens Institute of
Technology
George Kraus, UConn
Peter McFadden, ERI
Richard Miller, UConn
Robert Miller, Eastern Highlands Health District
Elsie Patton, CTDEP
Dr. John Petersen, UConn
James Pietrzak, UConn
Susan Soloyanis, Mitretek
Rick Standish, Haley & Aldrich
William Warzecha, CTDEP

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

September 9, 2003

Town Council
Town of Mansfield

Re: Bowhunting on Town-owned Land

Dear Town Council:

Attached you will find a staff report prepared in response to the Town Council's referral regarding this item. We would appreciate any comments or questions you may have regarding the report and any direction you may wish to provide concerning this issue.

Respectfully submitted,

A handwritten signature in cursive script that reads "Martin H. Berliner".

Martin H. Berliner
Town Manager

Attach:(1)

Memo

To: Martin Berliner, Town Manager
From: Matt Hart, Assistant Town Manager *MWH*
CC: Lon Hultgren, Jennifer Kaufman, Greg Padick, Curt Vincente
Date: September 4, 2003
Re: Bowhunting on Town-owned Land

Several months ago, the Town Council requested that staff, the Parks Advisory Committee and the Open Space Committee study the possibility of permitting bowhunting on town-owned land. This staff report provides some background information concerning deer management and hunting in Connecticut, as well as committee and staff comments and recommendations.

Background Information

The State Department of Environmental Protection's (DEP) Bureau of Natural Resources regulates hunting and fishing in Connecticut. Consequently, staff consulted with DEP staff and researched DEP publications to learn more about deer management and hunting within the state. In addition, we obtained statistics from the Connecticut State Police for motor vehicle accidents involving deer.

We have listed below some key facts and background information regarding deer management and hunting in Connecticut. Most of this information was taken from the DEP's publication, "Managing Urban Deer in Connecticut," published in August 2002.

- "The white-tailed deer is the most abundant and best known large animal in the northeastern United States."
- "Dramatic increases in Connecticut's deer population over the past 25 years stem from changes in land use patterns, limited hunter access to private land and the ability of deer to coexist with humans. In addition, deer have few natural predators aside from humans."
- "Deer can live up to 18 years and adult females, on average, produce two fawns annually. Unmanaged deer populations can double in size every two to three years."

- "Today, conflicts between white-tailed deer and humans have become a prominent wildlife management concern, especially in urban and suburban areas. Overabundant deer populations are associated with high rates of deer-vehicle accidents, damage to landscape plantings and an increased risk of contracting Lyme disease and other tick-borne diseases."
- The DEP estimates that about 6,000 – 8,000 deer are killed along Connecticut's roads. In Mansfield alone, from January 1, 2003 to date, there have been 46 reported motor vehicle accidents involving deer.
- From 1990-2001, over 26,000 human cases of Lyme disease were reported in Connecticut.
- "High deer densities negatively impact native plant communities and landscape plantings in residential areas."
- Common techniques used to manage deer populations include birth control, trapping and relocation, fencing and repellents, sharpshooting and hunting.
- Each year, Connecticut issues over 60,000 deer hunting permits. The state has no minimum property size requirement for hunting with a shotgun or bow and arrow. However, a minimum of 10 acres is required to hunt with a rifle, and shotguns and rifles may not be used within 500 feet of an occupied dwelling.
- The archery hunting season runs from mid-September to the end of December, while firearms hunting is generally permitted from mid-November to late December. With the exception of certain game club properties, Connecticut prohibits hunting on Sundays.
- Landowners who permit, without fee, hunting on their property are protected under Connecticut law from liability (see Connecticut General Statutes Section 52-557g).

Committee Reports

The Parks Advisory Committee (PAC) reviewed the question of whether to allow bowhunting on town property and "strongly" advised against permitting this activity. The committee's reasons included its "concern about the potential safety hazard for trail users," and the fact that "many of the town land boundaries are not clearly marked," which might lead hunters to stray onto private property without permission. PAC members also pointed out that the town's Park Regulations currently prohibit hunting on town property and would need to be amended to allow this activity. Moreover, the PAC stated that bowhunting is permitted on some private and state-owned land in Mansfield.

The Open Space Committee also discussed the subject of bowhunting on town land. The consensus of the committee was to support the "appropriate harvesting of deer." However, like their PAC counterparts, Open Space Committee members expressed concern for safety and the "balance of space utilization." The Open Space Committee thought it "might be worth attempting" to identify areas on town land where bowhunting could be permitted "without endangering the public." In the Open Space Committee's opinion, to engage in this activity the town would need an "exhaustive knowledge of town land." As an alternative, the Open Space Committee suggested the establishment of a "matchmaker" or referral service to connect trained bowhunters with landowners interested in permitting bowhunting on their property.

Staff Recommendation

At the Town Council's request, various staff members have also reviewed the question of whether to permit bowhunting on town land. Because staff shares many of the concerns articulated by the Parks Advisory and Open Space Committees, we are hesitant to recommend that the town allow this activity. In addition to the concerns raised by the advisory committees, we also question whether we have a sufficient level of staffing to adequately police this activity and to ensure the safety of other park users. However, we do see merit in the Open Space Committee's alternate suggestion to study the feasibility of establishing a referral service to connect trained bowhunters with landowners interested in permitting bowhunting on their property. We are not certain as to the details of how this service would operate, but it may be worthy of investigation.

Please let me know if you have any questions or further direction concerning this report.



TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
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(860) 429-3336
Fax: (860) 429-6863

September 8, 2003

Town Council
Town of Mansfield

Re: Fee Waiver Ordinance

Dear Town Council:

As you will recall, in July we presented you with a proposal from the Recreation Advisory Committee (RAC), the Social Services Advisory Committee (SSAC) and staff to modify Mansfield's fee waiver ordinance to include community center memberships and to adjust the eligibility criteria under the ordinance. In August, we conducted a public hearing to solicit feedback concerning the proposal, and we received no public input. Consequently, at this time we would like to present you with four different options to either revise or leave the ordinance in its current form. Please note that option 4 is new, and has not previously been presented to the Town Council. For each option, we have listed potential benefits and drawbacks, as well as the estimated costs for that option. We have also updated the cost estimates to include a new after-school program that we have only recently developed fully.

With respect to financing the fee waiver proposals, the fiscal year 2003/04 budget includes a fee waiver subsidy of approximately \$40,000 for all programs. We estimate that roughly 90% of that figure would be allocated to parks and recreation programs.

For the September 8th meeting, we will invite the members of the respective advisory committees and staff to speak to the various proposals. We will also ask the Town Council for its guidance as to which option the Council wishes to pursue.

The four options are as follows:

Option 1 – No change to existing ordinance

Notes: The town created the fee waiver ordinance in 1991, and the ordinance presently includes recreation programs with some limitations.

Cost: Would add an estimated \$10,000 to \$20,000, primarily for new community center programs (not memberships), to the current \$40,000 subsidy. The total estimated subsidy would be \$50,000 - \$60,000.

Pros and/or cons:

- Could be the least expensive option
- Not supported by the advisory committees and staff because the option would not allow low income families and individuals, including current fee waiver applicants, to acquire a community center membership

Option 2 – Add community center memberships to existing ordinance

Notes: This option would add community center membership to the existing ordinance under the current fee waiver structure. Applicants whose income does not exceed 130% of the federal poverty guidelines would be entitled to a 100% fee waiver, and applicants whose income does not exceed 185% of the federal poverty guidelines would be entitled to a 50% fee waiver.

Cost: Would add an estimated \$30,000 for new programs and memberships at the community center. Added to the current subsidy, this would bring the total estimated subsidy to \$70,000 per year.

Pros and/or cons:

- By maintaining the 100% fee waiver, might be the most inclusive option
- Most expensive option, adding \$30,000 to existing \$40,000 subsidy
- Not recommended by the advisory committees and staff because the 100% fee waiver structure does not require a financial commitment from the applicant, which frequently results in applicants registering for programs that they do not complete or attend. When this occurs, program slots and memberships are essentially wasted.

Option 3 – Add community center memberships to ordinance, and modify to a 75% / 50% / 25% fee waiver structure. Create a scholarship fund with a general fund start-up contribution of \$5,000.

Notes: Under this option, we would add community center memberships to the ordinance and modify the existing fee waiver structure. The 100% fee waiver would be eliminated and applicants who presently qualify for a 100% waiver would be entitled to a 75% waiver. In addition, the applicants who presently qualify for a 50% waiver would be entitled to a 25% waiver and 50% waiver category would be modified to set eligibility according to a sliding scale. Moreover, this option assumes the creation of a scholarship fund financed by a general fund start-up contribution of \$5,000 to assist the most needy applicants.

Cost: With the introduction of applicant contributions, this option would add approximately \$15,400 for new community center programs, memberships and a start-up contribution to the

scholarship fund. Added to the current subsidy, this would bring the total estimated subsidy to \$55,400 per year.

Pros and/or cons:

- Recommended by advisory committees and parks and recreation/social services staff for a variety of reasons:
 - This option would incorporate community center memberships
 - By eliminating the 100% waiver, this option would require applicants to make a financial commitment to each acquired service, thus discouraging excessive use and/or non-commitment
 - Would allow the most needy applicants to apply for scholarship assistance
 - Would potentially accommodate more residents at the 50% level whose income may exceed eligibility for the current 100% level
 - Overall new cost is limited to \$15,400
- The transition from a 100 percent to a 75 percent fee waiver might be too extreme and could serve to inadvertently exclude some residents from access to town programs

Option 4 - Add community center memberships to ordinance, and modify to a 90% / 50% / 25% fee waiver structure. Create a scholarship fund through donations to supplement contributions from applicants.

Notes: Under this option, we would add community center memberships to the ordinance and modify the existing fee waiver structure. The 100% fee waiver would be eliminated and applicants who presently qualify for a 100% waiver would be entitled to a 90% waiver. In addition, the present 50% waiver threshold would remain and the town would establish a new 25% waiver threshold set at 225% of federal poverty guidelines. This option assumes the creation of a scholarship fund through private donations to assist the most needy applicants.

Cost: With the introduction of applicant contributions, this option would add approximately \$18,600 for new community center programs and memberships. Added to the current subsidy, this would bring the total estimated subsidy to \$58,600 per year.

Pros and/or cons:

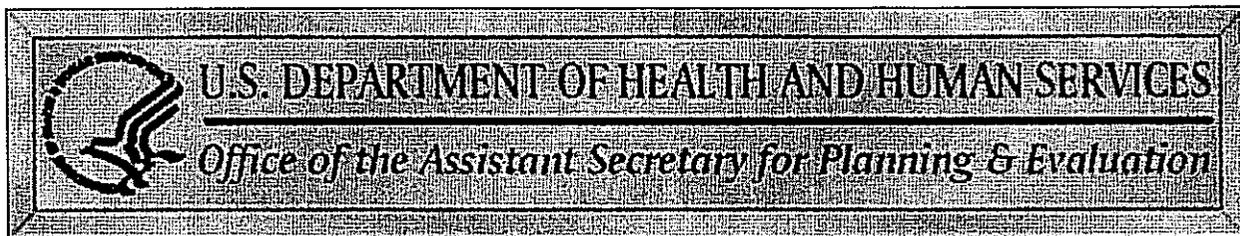
- This option would incorporate community center memberships
- By eliminating the 100% waiver, this option would require applicants to make a financial commitment to each acquired service, thus discouraging excessive use and/or non-commitment
- Would allow the most needy applicants to apply for scholarship assistance
- Would potentially accommodate more residents at the new 25% level whose income may exceed eligibility for the current 50% level
- The transition from a 100% waiver to a 90% fee waiver is less extreme than the break from a 100 percent to a 75% fee waiver
- Overall new cost would be to \$18,600

For your reference, we have also attached the most recent federal poverty guidelines. Staff will be present at Monday night's meeting to address any questions or concerns that the Town Council may have regarding this item.

Respectfully submitted,



Martin H. Berliner
Town Manager



THE 2003 HHS POVERTY GUIDELINES

One Version of the [U.S.] Federal Poverty Measure

[[Federal Register Notice with 2003 Guidelines – Full Text](#)]

[[Summary Figures and Federal Register References – Poverty Guidelines Since 1982](#)]

[[Information Contacts/References – Poverty Guidelines & Thresholds – History of U.S. Poverty Lines](#)]

[[Is There a Single Definition of "Income" That is Used with the Poverty Guidelines?](#)]

[[Computations for the 2003 Poverty Guidelines](#)]

There are two slightly different versions of the federal poverty measure:

- The poverty thresholds, and
- The poverty guidelines.

The **poverty thresholds** are the original version of the federal poverty measure. They are updated each year by the **Census Bureau** (although they were originally developed by Mollie Orshansky of the Social Security Administration). The thresholds are used mainly for **statistical** purposes — for instance, preparing estimates of the number of Americans in poverty each year. (In other words, all official poverty population figures are calculated using the poverty thresholds, not the guidelines.) Poverty thresholds since 1980 and weighted average poverty thresholds since 1959 are available on the Census Bureau's Web site.

The **poverty guidelines** are the other version of the federal poverty measure. They are issued each year in the *Federal Register* by the **Department of Health and Human Services (HHS)**. The guidelines are a simplification of the poverty thresholds for use for **administrative** purposes — for instance, determining financial eligibility for certain federal programs. (The full text of the *Federal Register* notice with the 2003 poverty guidelines is [available here](#).)

The poverty guidelines are sometimes loosely referred to as the "federal poverty level" (FPL), but that phrase is ambiguous and should be avoided, especially in situations (e.g., legislative or administrative) where precision is important.

A more extensive [discussion of poverty thresholds and poverty guidelines](#) is available on the Institute for Research on Poverty's Web site.

2003 HHS Poverty Guidelines

Size of Family Unit	48 Contiguous States and D.C.	Alaska	Hawaii
1	\$ 8,980	\$11,210	\$10,330
2	12,120	15,140	13,940
3	15,260	19,070	17,550
4	18,400	23,000	21,160
5	21,540	26,930	24,770
6	24,680	30,860	28,380
7	27,820	34,790	31,990
8	30,960	38,720	35,600
For each additional person, add	3,140	3,930	3,610

SOURCE: *Federal Register*, Vol. 68, No. 26, February 7, 2003, pp. 6456-6458.

The separate poverty guidelines for Alaska and Hawaii reflect Office of Economic Opportunity administrative practice beginning in the 1966-1970 period. Note that the poverty thresholds — the original version of the poverty measure — have never had separate figures for Alaska and Hawaii. The poverty guidelines are not defined for Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, the Republic of the Marshall Islands, the Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, and Palau. In cases in which a Federal program using the poverty guidelines serves any of those jurisdictions, the Federal office which administers the program is responsible for deciding whether to use the contiguous-states-and-D.C. guidelines for those jurisdictions or to follow some other procedure.

The poverty guidelines apply to both aged and non-aged units. The guidelines have never had an aged/non-aged distinction; only the Census Bureau (statistical) poverty thresholds have separate figures for aged and non-aged one-person and two-person units.

Programs using the guidelines (or percentage multiples of the guidelines — for instance, 125 percent or 185 percent of the guidelines) in determining eligibility include Head Start, the Food Stamp Program, the National School Lunch Program, the Low-Income Home Energy Assistance Program, and the Children's Health Insurance Program. Note that in general, cash public assistance programs (Temporary Assistance for Needy Families and its predecessor Aid to Families with Dependent Children, and Supplemental Security Income) do NOT use the poverty guidelines in determining eligibility. The Earned Income Tax Credit program also does NOT use the poverty guidelines to determine eligibility.

The poverty guidelines (unlike the poverty thresholds) are designated by the year in which they are issued. For instance, the guidelines issued in February 2003 are designated the 2003 poverty guidelines. However, the 2003 HHS poverty guidelines only reflect price changes through calendar year 2002; accordingly, they are approximately equal to the Census Bureau poverty thresholds for calendar year 2002. (The 2002 thresholds are expected to be issued in final form in September or October 2003;

a preliminary version of the 2002 thresholds is now available from the Census Bureau.)

The computations for the 2003 poverty guidelines are available.

The poverty guidelines may be formally referenced as “the poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under the authority of 42 U.S.C. 9902(2).”

Go to the page of Information Contacts and References on the Poverty Guidelines, the Poverty Thresholds, and the Development and History of U.S. Poverty Lines.

Return to the main Poverty Guidelines, Research, and Measurement page.

Last updated 02/07/03

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Martin H. Berliner, Town Manager

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(860) 429-3336
Fax: (860) 429-6863

September 8, 2003

Town Council
Town of Mansfield

Re: Connecticut Conference of Municipalities (CCM) 2004 State Legislative Program

Dear Town Council:

Attached for your review and consideration are the staff's suggestions for inclusion within the Connecticut Conference of Municipalities' 2004 Legislative Program.

If the Council wishes to adopt the program in its entirety, the following motion would be in order:

Move, effective September 8, 2003 to authorize the Town Manager to present staff's recommendations to the Connecticut Conference of Municipalities for inclusion in its 2004 Legislative Program.

Respectfully submitted,

Martin H. Berliner
Town Manager

Attach:(1)



TOWN OF MANSFIELD
SUGGESTIONS FOR CCM'S 2004 STATE LEGISLATIVE PROGRAM
September 8, 2003

Education

- Increase funding for the Education Cost Sharing Grant (ECS)
- Increase funding and separate Special Education funding
- Support adequate funding of the Operating Budgets for the state's public colleges and universities

Elections

- Eliminate the expanded Presidential ballots currently utilized in this state

Environment

- Expand the bottle bill to include non-carbonated beverage containers and channel the new unclaimed deposit revenues to fund recycling-related programs; or set up a task force to study the improvement and expansion of the bottle bill with a 2-year implementation. Also, increase the deposit revenue from 5 cents to 10 cents.
- Study and set-up a comprehensive construction and demolition debris recycling/reuse infrastructure in Connecticut
- Ban CRT's from landfills and incinerators
- Ban non-recyclable (contaminating) plastic beer containers
-

Health, Welfare and Social Services

- Increase funding for Dial-A-Ride
- Support better coordination and evaluation of substance abuse prevention programs
- Include parents at income levels up to 185% of the poverty line in the HUSKY health insurance program
- Provide more realistic Medicaid rates set at actual cost for convalescent and dental care
- Expand the state Assisted Living program
- Increase the asset level for eligibility in the home care subsidy
- Increase state per capita grant contribution to Health Districts
- Increase annual allocation to Tobacco Trust Fund from Tobacco Settlement Funds
- Prevent any further reductions in state assistance to Connecticut Legal Services

Housing and Community Development

- Support the "Housing Plus" and Beyond Shelter" programs that link rent subsidies, transitional housing and follow-up services to prevent homelessness

Land Use, Planning and Zoning

- Authorize municipalities to increase the real estate conveyance tax to finance open space acquisitions and public improvement enhancements of commercial areas (e.g. beautification, lighting, benches, signage, etc.)

Licenses and Permits

- Convert annual fishing licenses issued free to persons with permanent disabilities to free lifetime licenses, similar to free lifetime licenses issued to persons over 65. Also extend this free lifetime benefit to persons who have suffered a permanent loss of a limb. This conversion would provide a greater service to the recipient and save municipal administration costs.

Municipal Labor Relations

- Amend municipal employee collective bargaining statutes to clarify the statutory definition of "department head" for purposes of excluding such personnel from collective bargaining. The definition of "department head" should include staff reporting directly to the chief executive officer and staff directly supervised by a board or commission.

Public Safety

- Encourage the state to study regulations pertaining to distractions while driving
- Provide funding to implement the Connecticut Department of Public Works' capital improvement program for the state's eight regional fire schools

Transportation

- Revise statutes concerning truck prohibition on local streets so that non-delivery trucks can be prohibited from local streets by the Legal Traffic Authority (LTA). Also enable weight restrictions on local roads by the LTA.
- Require the DOT to provide technical assistance on Traffic Calming to municipalities
- Provide funding to implement phase II stormwater regulations in Connecticut municipalities
- Increase the total amount and funding percentages for the local bridge program (currently maxed out at 33%)
- Require the DOT to study and revise construction inspection requirements for enhancement and TEA-21 projects (they are currently inappropriately high)
- Enable municipalities to collect disturbed roadway excavation permit fees that include damages to roadways that were recently paved, surfaced or reconstructed
- Increased rural transit and commuter bus funding
- Expand mass transportation systems such as rail and bus service, where appropriate. This would relieve pressure on state and local roads and help spur development along existing transportation corridors.
- Study the distribution of state gas tax funds to municipalities to determine whether or not they are receiving an equitable share of this revenue. Currently, this revenue is distributed to municipalities through grants administered by the state (Town Aid being one of them). A revenue sharing formula based on actual tax revenues and the miles of roadways located in municipalities (as opposed to state highways) would more fairly distribute these funds.

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RECREATION ADVISORY COMMITTEE
MEETING MINUTES
July 23, 2003

ATTENDING: Darren Cook, Sheldon Dyer, Dave Hoyle, Mia John, Joe Soltys
STAFF: Jay O'Keefe, Curt Vincente

- A. Call to Order – Chairman S. Dyer called the meeting to order at 7:35p.m.
- B. Approval of Minutes – Approval of the minutes of April 23, May 28, and June 25. Approved with one correction on April 23. Dave Hoyle was a mistakenly left off those in attendance.
- C. Co-Sponsorship Reviews – D. Hoyle moved and D. Cook seconded that the Mansfield Little League Co-sponsorship application be a approved. This was tabled from March due to lack of quorums. So passed unanimously.
- D. Old Business – C. Vincente briefly reviewed the Building Committee minutes, Job Meeting minutes No. 32 and the July 7 Construction Manager's report. C. Vincente updated committee members on the Community Center marketing plan, referring to the project status report and conference report. The Community Center Membership sales were analyzed in detail. Fee Waiver recommendations will be discussed at a public hearing on July 28. Committee members were encouraged to attend. Facility rental rates were discussed briefly. Staff will provide more details in a future meeting.
- E. Correspondence – None
- F. Director's Report – C. Vincente noted that most of his report was covered under Old Business or will be discussed under New Business items. He noted that the new Community Center professional staff, the Aquatic Director, Health and Fitness Director and Recreation Coordinator have been hired. They will attend the next meeting to be introduced to the Committee..
- G. New Business – J. O'Keefe gave a brief update on Summer Programs. Committee members were asked to review the Plan of Development Recreation section, which will be discussed next month.

Having no other business, the meeting was adjourned at 9:12pm. The next meeting is scheduled for August 27, 2003.

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MINUTES
MANSFIELD SCHOOL READINESS COUNCIL
2-5 Year Task Force

Thursday, June 12, 2003
Conference Room C
9-10:30AM

PRESENT: Joan Buck (Chair), Sandy Baxter (staff), Rachel Leclerc (staff), Charlotte Madison, Deb Adams, Mary Jane Newman, Pam Wheeler

REGRETS: Kevin Grunwald (staff), Susan Daley, Nancy Rucker

- I. **MINUTES:** April 3, 2003, a motion was made and seconded to accept the minutes, with a correction to Rachel's last name (Leclerc). Motion passed unanimously.

- II. **PROGRAM UPDATE**
 - A. June enrollments will be reported when they become available at the end of June.

 - B. Evaluation Update: see memo from Kevin Grunwald.

 - C. **PROGRAM/FUND-RAISING:** Sandy reported that we have been unofficially notified that we are eligible to apply for a Readiness grant for the coming fiscal year. We must still verify that the application is the same. We will not be able to make commitments to parents until we are certain that the state money is in place, until the state budget is passed.

It was noted that past applications have taken months to prepare, putting the Centers in a difficult spot this year. Charlotte does not plan to participate this year in School Readiness. The record-keeping and other requirements take a lot of administrative time. Joan and Sandy expressed disappointment.

Mary Jane plans to commit 4-5 School Readiness spaces. She noted there are 20 less pre-schoolers aged 3-4 this year; these are being replaced by an increase in infant/toddlers. She could commit up to ten spaces, if she were able to exceed the 75% of median family income criterion. (Currently she is at the 60-40 criterion, as required in the statute.) This will be reported to Kevin.

Susan Daley was not present and will be contacted.

CCC does not know how many spaces it can allocate.

It was agreed that each participating Center would work on its own application, as if we were certain of the grant.

Sandy said that the new application ideally should request funds for eleven full-time and four part-time spaces, allowing money for administrative costs. Kevin will have to be in touch further with Center administrators.

Sandy reported briefly on the three visits with Mayra Esquilin. We hope that a brainstorming session can be held in late August to discuss enlarging our collaborative.

- D. **Budget status:** Sandy reported that the fund-raising campaign has \$181 remaining, and we should break even by the end of the year.

Pam requested that Kevin consider if School Readiness monies could be used to help a 3-year old attending CCC. She is in foster care, family does not pay full tuition. Child would qualify for School Readiness. Pam will write a letter to Kevin asking for consideration of this request.

Mary Jane suggested that CCC also contact the DCF caseworker; DCF has money for childcare for foster children.

It was noted there might be some funds remaining in our School Readiness account from unfilled spaces and possible "Other purchased services" which are unencumbered. Sandy will check with Kevin.

III. COMMUNICATIONS

Joan handed out the memo on DSS connections with local SRCs and highlighted. It was decided to take up the matter in September at our meeting with the entire School Readiness Council.

IV. OLD BUSINESS

There was no further discussion of the SR grant application.

V. NEW BUSINESS

- A. Joan noted that we are planning to develop a planning group for Community Conversations, to be diverse and to include the groups we want in our "collaborative": parents, business people, parks and rec and members of faith communities (and possible League of Women Voters representation – Becky Lehman?) all having some interest in all-day kindergarten in Mansfield.

The "conversation" would probably occur in November, after results of the parent survey and focus groups. There was concern that focus groups be at the start of the series, before the survey and before "conversations", to provide a core group of interested supporters. Ken Dautrich agrees.

Sandy said that "conversations" will be at the end of the series, which includes focus groups and the survey of all day kindergarten, and will have a broader agenda (all-day kindergarten and universal pre-school care and education).

Pam is interested in a regional focus. Mary Jane thought it was important for both the August brainstorming and for "conversations" to have childcare and food for the participants. Also day and time are important. The new Community Center, the Mansfield Center Congregational Church and Mansfield Middle School were suggested as sites.

- B. With the consensus of the group, Pam reported that CCC will be required to pay taxes for the first time. It can only be exempt as long as it provides only educational services; CCC also provides care for infants and toddlers. We suggested Lisa find out more about the situation by asking town staff for clarification (Jeff Smith was first suggested, then it was felt the Assessor might be the next appropriate person). Pam thinks the Tax Collector was the original source of the interpretation. Pam will speak with Kevin when he returns.

VI. NEXT SCHEDULED MEETING

For the Council "brainstorming", Rachel and Mary Jane can only make early afternoon of August 21st. That may also be OK for Pam. Charlotte and Deb prefer late September. Kevin will have to contact all Council members.

Joan suggested that a "time line" go out to Council giving dates and descriptions of all upcoming planned meetings/events.

VII. ADJOURNMENT: 10:37AM

Respectfully submitted,

Joan Buck, recorder pro tem

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MANSFIELD SCHOOL READINESS COUNCIL

Wednesday, May 7, 2003

Conference Room C

6:30-9:00 PM

PRESENT: K. Grunwald (staff), J. Buck (Chair), Deb Adams (guest), Sandy Baxter (staff), Nancy Hovorka (guest), Mary Jane Newman, Donna McLaughlin, Louise Bailey (staff), Jane Goldman, Steve Tucker, Nancy Rucker, Monique Brown, Pam Wheeler, Rachel LeClerc (staff)

REGRETS: Susan Daley, Janet LaMarre, Becky Lehmann, Charlotte Madison

- I. **INTRODUCTIONS:** all attendees introduced themselves to the group.
- II. **MINUTES:** Joint MSRC: March 5, 2003: some minor formatting and grammatical corrections were made; the minutes were accepted as modified.
2-5 Year Task Force: April 3, 2003: please note that Willow House vacancy will begin in the month of May. The minutes were accepted with that correction
- III. **COMMUNICATIONS**

A. **Discovery Grant work plan, budget and grant description:** The final modified budget and work plan were distributed to all members. S. Baxter noted that she and K. Grunwald have submitted this to Graustein. They have met with Gordon Schimmel and Ken Dautrich from the UConn Survey Research Dept., and will work with him on a community survey and four focus groups that will take place in September and October. The survey will follow-up on the survey that was done previously by the Board of Education on the issue of all-day Kindergarten.

A question was asked about whether or not people will be able to participate in more than one focus group. S. Baxter will take this question to Ken and come back with the answer. Some questions were also raised about lowering the age group of children whose parents should be surveyed; and whether or not the Board of Education is open to this input and will incorporate the information into the design of the all-

day kindergarten. It was agreed that this is an important outcome of the Discovery 2003 process.

IV. PROGRAM UPDATE

- A. Status of Mansfield School Readiness Grant: activities, Nutrition Program, budget, etc.:** K. Grunwald asked that nutrition logs be completed and sent to SDE by the end of the program year.
- B. Current Enrollments:** K. Grunwald reported that 11 full-time, 4 part-time slots out of 17 total are currently filled.
- C. Meeting with new Graustein Liaison:**
S. Baxter, J. Buck and K. Grunwald recently met with the new Graustein Liaison, Mayra Esquilin. She will be returning at the end of the month to tour the community with S. Baxter. L. Bailey asked that she come by the library when she's here; she will be visiting some of the Centers as well.
- D. Report of Parent Ed/School Readiness Coordinator:** S. Baxter's report was distributed. Highlights include:
 - Fund raising: \$330 in cash; \$540 in goods and services have been collected. Business donors were recognized.
 - The Fun Fair was held at the library, which S. Baxter participated in.
 - The second Connections Team Dinner was held, with Doug Kaufman presenting. The last Connections Team meeting will be held on 5/27.
 - Family Literacy events are coming up for Goodwin and Vinton elementary schools.
 - The last CAN meeting was held on 5/5; R. Leclerc and S. Baxter will be developing a survey for the Centers to determine how to make CAN more effective.

V. OLD BUSINESS

- A. Update on status of Birth-to-Three programs:** S. Tucker presented on the status of Birth-to-Three programs under the proposed State budget (highlights

of the proposal by the Appropriations Committee were distributed). Recommendations include: 1) level funding, (2) continue in Federal Part C mandate, (3) shift some federal monies from administration to direct services, (4) no change in eligibility guidelines, (5) change insurance statute to increase billing receipts, (6) slight modification in payment to providers, (7) implement a sliding fee scale to charge families in addition to whatever is billed to insurance.

Some concerns were raised by Council members about the proposed issue of billing families for an entitlement program, which is already being billed to insurance. This may also cause some families to withdraw from this program if they feel that they can't afford it. The reorganization of DMR reduces the need for two regional managers, allowing funds to be shifted from administration to direct services. Many State employees are leaving due to early retirement, raising questions about how the State will continue to operate this program. Families who are getting the highest level of services are the ones who are most vulnerable to changes in the program.

- B. Progress of Evaluation: K. Grunwald reported that he received a new evaluation form for the Centers today, which was distributed to N. Rucker, J. Goldman, J. Buck, and Center Directors, identifying changes from last year's evaluation instrument. Several of the Centers have already completed the evaluation utilizing the old form, and it was felt that since we had been instructed by SDE to use that form this should not have to be redone. It was decided that K. Grunwald will meet with J. Goldman and N. Rucker to decide how to include the new data without having to redo the entire evaluation form.
- C. Future status of MSRC: K. Grunwald has spoken with Teri Lawrence from SDE, who indicated that the MSRC can continue to exist despite no longer receiving a School Readiness grant. He suggested that the council might want to review issues of goals, objectives and composition for this new group. J. Buck reported that she spoke to Rep. Denise Merrill, who restated her intent to introduce legislation that would expand eligibility for the School Readiness

grant and include Mansfield. This would be tied into a larger initiative for universal pre-school. J. Buck has provided data on utilization and in-kind contributions from the Town of Mansfield to Representative Merrill. M.J. Newman provided input on the impact of this program at MDD. This information was also provided to Senator Don Williams.

Some concerns were raised about families slipping through the cracks who will not be able to afford early childcare services.

J. Goldman suggested that if this group will continue we may want to change the name to be more reflective of early childhood care and educational needs as opposed to "getting ready for school." We will need to identify goals and objectives of this group, as they will no longer be determined by the grant. This discussion will be initiated at the 2-5 Year Task Force meeting.

- D. Status of CCC: P. Wheeler reports that they have been asked to identify a date to leave their current building, and have identified Sept. 15 of this year. They are working with an architect to modify their building plans, and the USDA has guaranteed that the funding continues to be available for the building project. They have received their license, and are in the process of enrolling children for this summer and next fall.

VI. NEW BUSINESS

- P. Wheeler reported that five statewide public hearings are being held throughout the State on the State's Early Care and Education Plan, requesting individuals to come to testify on childcare needs. Information on these hearings was distributed. Contact P. Wheeler for more information on this. Members can bring petitions and letters of support to the Dept. of Social Services by Monday, May 12, and P. Wheeler will bring them to the hearing.

- VII. NEXT MEETING: September 3, 2003: Joint Meeting with Task Force**
2-5 Year Task Force Meeting: June 12, 2003 at 9:00 AM: it was decided that the Task Force will meet at that time to address questions regarding the future of the MSRC; all are welcome to attend.

VIII. ADJOURNMENT: meeting adjourned at 8:03 PM.

Respectfully submitted,
Kevin Grunwald, Director of Social Services

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Mansfield YSB Advisory Board
Meeting Minutes
Tuesday, August 5, 2003
@ 10am @ YSB

In attendance were: Frank Perrotti, Assistant ChairPerson; Ethel Mantzaris, Chairperson; Kevin Grunwald, Director, Department of Social Services, town of Mansfield; Janit Romayko, YSB Coordinator; Molly Kirouac, Resident, Social Worker-Retired: Department of Children and Families, State of Connecticut, Patricia Michalak, YSB Staff

Agenda items included:

1. Update: a. the Rectory School summer Camp 6th Annual Swimathon was held on a rainy Wednesday, July 24th. Over 40 campers persisted and swam a total of 1741 laps to raise a total of over \$1900. The money pledged and raised will be used for next year's camperships for those not able to afford the cost of a week at camp. T-shirts were given out and a collage of handprints of the swimmers was made and hangs in the lobby of the gymnasium. B. Juniper Hill schedule has been set for the next four months and several Girl Scout troops have volunteered to help this year. Last year the residents enjoyed their delicious apple pies and ice cream. The expansion of the dining room may curtail the activities but the residents seem to enjoy the company of the children and the UConn students. C. The parent component of the Homework Group continues to meet over the summer and the parents sort out behaviors of their adolescents and brainstorm with each other about the consequences and appropriate actions.
2. Community Center Update: The opening continues to be delayed by construction problems. The staff for the Center has been hired including the aquatic director, the recreation coordinator, the fitness director and the secretaries. There is a goal of 600 Mansfield families and so far, 350 have joined. The Center needs 1700 memberships to sustain.
3. Other: Future meetings: The next sub-committee meeting will be Tuesday, September 2, 2003 at 10am at the YSB and the whole group will meet on Tuesday, October 14, 2003. Time and place to follow.

Meeting adjourned 11:20am
Respectfully submitted,



Janit P. Romayko
Secretary

JR/jr

Encl: Swimathon article

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MINUTES

MANSFIELD INLAND WETLAND AGENCY Regular Meeting, Monday, August 4, 2003 Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Acting Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Plante, G. Zimmer
Members absent: A. Barberet, P. Kochenburger
Alternates present: B. Mutch, B. Pociask, B. Ryan
Staff present: G. Meitzler (Inland Wetlands Agent)

Acting Chairman Favretti called the meeting to order at 7:04 p.m., appointing Alternates Pociask and Mutch to act as voting members.

Minutes – 7/7/03 – Favretti and Zimmer noted they had heard the tapes of the meeting. Hall moved, Holt seconded to approve the Minutes as presented; motion carried, all in favor except Gardner and Plante (disqualified).

7/15/03 field trip – Holt noted she had disqualified herself on items 3, 4, 7; Goodwin had disqualified herself on item 7. Favretti moved, Holt seconded to approve the Minutes as amended; motion carried, Holt, Goodwin and Favretti in favor, all else disqualified.

Communications – Conservation Commission draft 7/16/03 Minutes with comments on W1217 (Perfetto); W1218 (Town bikeway); W1219 (Barrea) and W1220 (Crow); Wetlands Agent's 7/31/03 monthly business memo.

Old Business

W1217. Perfetto, Rt. 32, site plan revision – The Wetlands Agent's 7/29/03 memo was noted. Holt and Goodwin had disqualified themselves on this item; Alternate Ryan was appointed to act. Gardner moved, Hall seconded to grant an Inland Wetland License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Roger Perfetto (file W1217) to modify the use of existing buildings to professional office uses, on property owned by the applicant located at 922 and 930 Stafford Rd., as shown on a map dated 5/15/03 and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction and removed when disturbed areas are completely stabilized;
2. The "Phase II" parking area shall be a gravel surface, to limit runoff to wetlands;
3. The grass area running to the rear centrally between the existing and proposed parking lots shall be designed as a sediment trap area, to control flow and sediment to the man-made pond. This is to remain for long-term control;
4. During the construction period, sediment protection shall be added to the map and on the ground along the central swale draining to the rear where existing parking abuts the proposed work.
5. This approval is valid for a period of five years (until 8/4/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

After discussion, the MOTION PASSED unanimously.

W1218. Town of Mansfield, proposed Birch Road bikeway – Mr. Meitzler's 7/30/03 memo and another from Public Works Director Hultgren (7/24/03) were noted. Holt moved, Gardner seconded to grant an Inland Wetland License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to the Town of Mansfield's Dep't. of Public Works (file W1218) for construction of the Birch Rd.-Rt. 44 bikeway, on property owned by the State and Town (rights-of-way) and purchased/donated easements located at Birch Rd. and Rt. 44, as shown on a map dated 3/3/03 revised through 7/24/03 for sheet 8, and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction and removed when disturbed areas are completely stabilized;
2. All necessary easements shall be obtained before work begins;
3. This approval is valid for a period of five years (until 8/4/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

MOTION PASSED unanimously.

W1219. Barrea, Candide Ln., house within regulated area – Holt and Plante disqualified themselves; Ryan was appointed to act. Mr. Meitzler's 7/30/03 memo was noted. Goodwin moved, Hall seconded to grant an Inland Wetland License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Michael Barrea (file W1219) for construction of a house, septic system, well and driveway within an upland review area on property owned by Joseph Major located at Candide Lane and Browns Road, as shown on a map dated 6/9/03, and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction and removed when disturbed areas are completely stabilized;
2. This approval is valid for a period of five years (until 8/4/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

MOTION PASSED unanimously.

W1220. Crow, Hillyndale Rd., house addition in buffer area – Mr. Meitzler's 7/30/03 memo was noted, after which Holt moved, Gardner seconded to grant an Inland Wetland License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Laura Crow (file W1220) for construction of an addition to an existing house (a studio and deck with basement extension underneath) on property owned by the applicant located at 38 Hillyndale Road, as shown on a map dated 5/26/03, and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction and removed when disturbed areas are completely stabilized;
2. No excavated material shall be placed closer than 100 yards from wetlands;
3. This approval is valid for a period of five years (until 8/4/08), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment.

After discussion, the MOTION PASSED unanimously.

New Business – The Wetlands Agent's 7/31/03 New Business memo discusses all the applications noted below with the exception of W1221, Mansfield Auto Parts, for which he wrote separate comments on 7/30/03.

W1221. Mansfield Auto Parts, Inc. renewal request. Rt. 32 – Mr. Meitzler explained that the most important issue here is water quality, noting that mercury was not included in recent tests. He urged that well number 4 in particular be tested and that the current permit be extended until the September meeting to allow time for testing and results. Holt moved, Hall seconded that the Inland Wetland Agency table action on the permit renewal request of Mansfield Auto Parts, Inc. until the next regular meeting, Sept. 2, 2003, because the test results from well #4 (north well by railroad tracks) did not include testing for mercury. This permit and all current conditions shall remain in effect until the Sept. 2, 2003 meeting. MOTION PASSED unanimously.

W1222. Aspen/Brine, Spring Hill Rd., attached garage addition – Goodwin moved, Holt seconded to receive the application of Aspen Home Services, Inc. (file W1222) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for the construction of a 2-car garage attached to an existing single-family residence at 300 Spring Hill Rd. on property owned by Rebecca and Torin Brine, as shown on a map dated 6/20/03

revised through 7/20/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1223. Best, Brookside Ln., house addition within buffer zone – Goodwin moved, Hall seconded to receive the application of Philip and Laurie Best (file W1223) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for the construction of a 12-ft. by 19-ft. addition to an existing single-family residence at 19 Brookside Lane, on property owned by the applicants, as shown on a map dated 7/18/03 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1224. Parrow, Browns Rd., 3-lot subdivision - Goodwin moved, Holt seconded to receive the application of Brian Parrow (file W1224) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for a 3-lot residential subdivision at 709 Browns Rd., on property owned by the applicant as shown on a map dated 7/30/03, and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1225. Holt, Browns Rd., 4-lot subdivision – Holt disqualified herself on this item; Ryan was asked to act in her place. Goodwin moved, Mutch seconded to receive the application of Katherine Holt (file W1225) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for a 4-lot residential subdivision at Browns Rd., on property owned by the applicant as shown on a map dated 8/4//03, and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

Field trip – scheduled for Tuesday, 8/19/03, at 1 p.m.

Other communications and bills – as noted on the Agenda and distributed at the meeting.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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EASTERN HIGHLANDS HEALTH DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
THURSDAY – August 21, 2003
COVENTRY TOWN HALL – BOARD ROOM B

Board Members Present: M Berliner, J Elsesser, W Kennedy, D Smith, J Patton, P Schur (alternate), J Devereaux, M Kurland

Board Members Absent: R Knight, J Stille (alternate), E Paterson

Staff Present: R Miller, Dr Dardick

Meeting was called to order at 4:40pm by Vice Chairperson Patton.

Dr Dardick introduced a new area physician to the Board, Dr. Ross Winaker.

A MOTION was made by J Elsesser, seconded by M Kurland, to approve the minutes as presented of the board meeting on June 19, 2003. THE MOTION PASSED unanimously.

No public were present.

OLD BUSINESS

R Miller presented an amended Bioterrorism grant contract to the Board. Major amendments include a \$10,000 increase in award and identified Smallpox Mass Vaccination Plan as a deliverable. R Miller also notified the board that the second year award is expected to be as much as \$70,000-\$80,000. The State DPH's expectation is that this money will be used to hire a full time Bioterrorism planner. Because the award contract will not be executed until well into the contract period, the hiring process is to begin prior to receiving the award.

A MOTION was made by J Elsesser, seconded by M Kurland, to ratify the Department of Public Health amended grant contract Log #2002-465-2 as signed by the Director of Health and submitted on July 28, 2003 to the Connecticut Department of Public Health. THE MOTION PASSED unanimously.

R Miller presented the second year CVH grant contract to the Board. It was noted that there has been some difficulty in getting volunteer participation in CVH workgroups from the public.

A MOTION was made to ratify the Department of Public Health contract log number 2004-208 for \$40,000 as signed by the Director of Health and submitted on July 30, 2003 to the Department of Public Health. THE MOTION PASSED unanimously.

R Miller presented a proposed Director Performance Evaluation Tool. J Elsesser expressed concern that the rating scale language is negatively biased. W Kennedy concurred. By consensus, the tool is to be sent back to the personnel subcommittee for language revisions. Consensus recommendations made by the Board include increasing the rating scale from four (4) to five (5) rating grades and using language that is not negatively biased.

NEW BUSINESS

R Miller presented the final draft of the Smallpox Mass Vaccination plan to the Board. Changes and comments discussed and noted. A MOTION was made by M Kurland, seconded by J Elsesser, to authorize the Director of Health to submit the document entitled the Eastern Highlands Health District Draft Plan Smallpox Mass Vaccination Region #40, revised 8/13/03, to the Connecticut DPH for review and comment. THE MOTION PASSED unanimously.

R Miller recommended a FY03/04 staff salary increase of 2.7%. End of year balance sheets were distributed as part of the discussion. Board members discussed current fiscal deficits experienced in local government and expressed further concern with Heath District operating deficits in FY02/03.

A MOTION was made by J Elsesser, seconded by M Berliner, to increase the staff's salary by 2.7% for the fiscal year 2003-04 effective October 1, 2003. THE MOTION PASSED unanimously.

By consensus, the Board asked that the Director convey to the staff the Board's appreciation of staff and the need for staff to assist in the fiscal stability of the Health District during these difficult fiscal times.

TOWN REPORTS

TOLLAND

WPCA Board discussed. Crandel's Beach temporary closing due to elevated bacteria levels discussed.

BOLTON

Center School well project near completion. Health Fair set for October, with a pool clinic and national child ID program featured.

COVENTRY

Sewer project moving along quite fast, well into Phase II. Connections for the Phase II area should be this fall. Phase III projected to be completed this time next summer. Clean Water Act funding increase of 5% expected. Kids Station Pediatrics opened in Meadowbrook Plaza. Schools were cited for public water system violations. Two restaurants, Reggie's Place and The Penalty Box, are being evicted due to landlord's intention to sell the property. Coventry Pizza approved for expansion. Nextel bringing in towers for cell phone usage.

MANSFIELD

Uconn Landfill public meeting to be held on September 4, 2003, 3:30pm. Community Center should be opening in 4-6 weeks. WCMH to be providing a wellness program within the Community Center. Eastbrook Mall management closed Tin Tsin III. Wings Over Storrs moved to a new location. Tree of Life closed. Mansfield Depot lost to a fire.

WILLINGTON

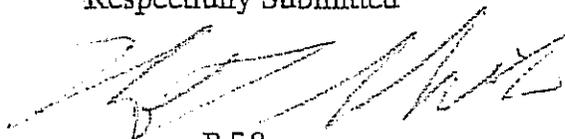
School water systems cited for violations by the DPH.

DIRECTOR'S REPORT

Three crows have been reported as positive for carrying WNV within the district. The state's budget maintains FY02/03 per capita grant funding levels through FY 03/04. Bioterrorism update discussed.

A MOTION was made by J Elsesser, seconded by M Berliner, to adjourn the meeting. THE MOTION PASSED unanimously. The meeting adjourned at 6:15.

Respectfully Submitted



P.58

Robert I. Miller, Secretary

Mansfield Parks Advisory Committee
Draft Minutes for August 6, 2003

Members present: Pat Bresnahan, Sue Craig, Jean Haskell, Jacquelyn Perfetto, Kristin Schwab.
Absent: Dirk Fecho, John Fisher, David Silsbee. Guests: none.

I. Jean Haskell acted as Secretary. The minutes from the July meeting were accepted

II. Annual PAC selections for 2003-2004. New notebooks were available. Two members (Fried, Schwab) need replacing. No names were nominated. Two more members' terms are ending (Fecho, Silsbee), but their status was unknown.

III. Continuing Business

A. The draft PAC Mission and Goals were accepted.

B. Plan of Conservation and Development comments included discussing adding General Policy Goals of improved land management, environmental education, and the need for planning more small neighborhood parks and public greens. Drafting a revision document was tabled until a special PAC meeting scheduled Wednesday, August 27, 2003, 7:30 pm.

C. PAC Committee Reports

1. Natural Areas Volunteers. July's butterfly monitoring included three families, resulting in 27 species reported. A report will be submitted. The first annual volunteer meeting scheduled for Aug. 12 was cancelled, due to lack of positive response. The fall workday schedule will be in the Parks Fall Magazine, and will include steward training. A first draft of the stewards' job manual is in circulation for comments.

2. Enhancements. The four WHIP grant applications were not accepted. A student intern will be mapping stonewall locations at Fifty Foot Cliff Preserve this fall.

D. Park Updates. Jacquelyn Perfetto noticed Birch Rd. entrance to Shelter Falls Park needed clearing and did so. The back loop trail at Merrow Meadow is still wet and needs to be fixed; also sign was suggested posted as to directions back to parking area.

E. Mansfield Walking Weekend Walks all have leaders.

F. Non-PAC Committee Reports. Land Management Committee met July 25. PAC mission and goals were discussed and encouraged. No other committee reports were discussed.

IV. New Business

A. Know Your Town Fair is Saturday, Sept. 6, 10-2 pm. Jean Haskell and Jacquelyn Perfetto volunteered for PAC, FOMP, and NAV recruitment. Pat Bresnahan will prepare a Mansfield Plant Survey List for sale.

B. PAC subcommittees discussion will continue on the September agenda, with members suggesting subcommittee categories, with an added request to see a current Parks employee job description for Jennifer Kaufman and Curt Vincente.

C. Possible Eagle Scout project suggestions included....benches and tables at Mt. Hope, Merrow Meadow boardwalk over wet area, stonewall restoration at Old Spring Hill Field.

D. Mansfield Downtown Partnership update was presented by Kristin Schwab. A Town green is still in the basic plan, a cultural event is being planned for late August. Kristin will check on the suitability of a PAC donation to the partnership.

V. Future Agendas should include election of chair and secretary, new member enlistment, POCD revisions, PAC subcommittee categories, review of land management plan assignment list, and a recent sample of an Open Space checklist evaluation.

The meeting adjourned at 9:40 pm.

Respectfully submitted,
Jean Haskell, Secretary, August 8, 2003

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Mansfield Downtown Partnership

1244 Storrs Road
PO Box 513
Storrs, CT 06268
(860) 429-2740
Fax: (860) 429-2719

September 2, 2003

Board of Directors
Mansfield Downtown Partnership

Re: Item #3 - Meeting Minutes

Dear Board members:

Attached please find the minutes for the Board meeting held on July 1, 2003.

The following motion would be in order:

Move, to approve the minutes of July 1, 2003.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia van Zelm".

Cynthia van Zelm
Executive Director

Attach: (1)

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MANSFIELD DOWNTOWN PARTNERSHIP, INC.
BOARD OF DIRECTORS MEETING
University of Connecticut Art Building, Arena Gallery
Tuesday, July 1, 2003

MINUTES

Present: Steve Bacon, Martin Berliner, Janet Jones, Philip Lodewick, Betsy Paterson, Dave Pepin, John Petersen, Phil Spak, Betsy Treiber, Frank Vasington, David Woods

Staff: C. van Zelm

1. Call to Order

Philip Lodewick called the meeting to order at 4:05 p.m.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes

Marty Berliner made a motion to approve the May 6, 2003 minutes. Frank Vasington seconded. The minutes were approved unanimously.

4. Review of School of Fine Arts models and designs

At the invitation of Dean Woods, the Board was invited to hold the Board meeting at the Art Building to review the three finalists' drawings and models for the new School of Fine Arts building. Dean Woods provided some background on the process for the design competition. The University entered a National Endowment for the Arts competition to choose an architect to design the new School of Fine Arts. After review of over 50 proposals, the list of architects was narrowed down to three which included Frank Gehry (with Herb Newman and Partners), Zaha Hadid and Mack Scoggin and Merrill Elam. The architects gave public presentations on June 6 and a jury of architects and University administration reviewed the proposals until almost midnight that night. Frank Gehry in association with Herb Newman and Partners was chosen as completing the winning design. Dean Woods indicated that the University Board of Trustees would vote on August 13 on whether to proceed with working with Mr. Gehry on the design.

Herb Newman and one of his partners Richard Munday, gave an overview of the design to the Board and the public in attendance. Mr. Newman noted that the architects idea was to integrate the surrounding community including the plans for a new town center with the new School of Fine Arts building. They have designed a pathway through the building from Mirror Lake that would lead to the town green. The design allows the University to bring the entire arts-related activities and departments together under one roof. The design also includes a café that looks out to a town green. It has not been determined whether the café would be operated by the University or privately. Lobbies are designed to be on the 2nd Floor with theater space below.

5. Update on Municipal Development Plan/Schedule and Responses to Request for Qualifications

Mr. Lodewick gave an update on the status of hiring a development team for the Storrs Center project. Ms. van Zelm said approximately 50 Request for Qualifications had been sent out. Mr. Lodewick said three responses had been received and the Finance and Administration Committee had met yesterday to review the responses. Interviews with the three development teams are tentatively scheduled for mid-July.

6. Recommendation from Planning and Design Committee on following LEED principles for new town center

Steve Bacon reported that Ginny Walton, Town of Mansfield Recycling Coordinator, had introduced the Planning and Design Committee to the concept of the Leadership in Energy & Environmental Design (LEED) Green Building Rating System. Ms. Walton assisted the Committee in arranging a presentation to the Committee by Tom Tavella, a LEED certified landscape architect. The rating system is used to evaluate whether construction materials and techniques are promoting more efficient and environmentally friendly results. Mr. Bacon acknowledged that a cost analysis still needs to be conducted for the administrative cost of applying for LEED certification but the Committee recommends that the Board support conveying to Looney Ricks Kiss and the master developer that we work toward minimal LEED certification for the Storrs Center project.

Chancellor Petersen said that following LEED principles can save some money in construction costs and then eventually in operating costs. He said that the University was evaluating whether its newly constructed buildings meet any of the LEED principles.

Mr. Lodewick suggested that the Board send a letter to Looney Ricks Kiss urging them to follow LEED principles to the extent possible in early design. Ms. van Zelm will draft a letter to this effect.

7. Approval of Personnel Policies for Mansfield Downtown Partnership, Inc.

Ms. van Zelm referred to the draft Personnel Policies for the Partnership. She said that Matt Hart and Maria Capriola had graciously drafted the Policies and she had reviewed them. She noted that the Policies were drafted to reflect more staff for the Partnership if the Partnership did increase staff. For the most part, the Executive Director would report to the Board and Board President and additional staff would report to the Executive Director.

Dean Woods made a motion to approve the Personnel Policies for the Mansfield Downtown Partnership, Inc. Betsy Paterson seconded. The motion was approved unanimously.

8. Review and Approval of Letter to Planning and Zoning Commission re: Changes to 1993 Plan of Conservation and Development

Ms. van Zelm referred to a draft letter in the Board packet to Audrey Barberet, Chair of the Planning and Zoning Commission, supporting several proposed revisions to the 1993 Plan of Conservation and Development. Ms. van Zelm referred to prior updates from Greg Padick, Mansfield Town Planner, on the process to update the Plan of Conservation and Development as required every 10 years. Ms. van Zelm said the Commission has made some preliminary recommendations that affect the downtown project, and the areas of interest of the Partnership.

She recommended that the Board send an initial letter of support to the Commission on these recommendations and review a more comprehensive draft this fall.

Betsy Paterson made a motion to approve a letter to Audrey Barberet, Chairwoman of the Mansfield Planning and Zoning Commission, regarding potential revisions to the Town of Mansfield's Plan of Conservation and Development. Betsy Treiber seconded. The motion was approved unanimously.

9. Election of Officers to Board of Directors

Philip Lodewick referred to the Nominating Committee's recommendation for a slate of officers for 2003/2004. Chancellor Petersen made a motion to approve Philip Lodewick as President, Betsy Treiber as Vice President, Steve Rogers as Secretary, Dave Pepin as Treasurer, and Martin Berliner as Assistant Treasurer for 2003/2004. Janet Jones seconded the motion. The motion was approved unanimously.

10. Appointment of Committee Chairs and Members

Philip Lodewick referred to appointment of Committee Chairs and Members for the fiscal year to end June 30, 2004. Steve Bacon made a motion to appoint the list of Mansfield Downtown Partnership Committee Chairs and members until the end of the Partnership's fiscal year on June 30, 2004. Betsy Paterson seconded the motion. The motion was approved unanimously.

11. Report from Committees

Advertising and Promotion – Dean Woods said the Committee was meeting next week. Ms. van Zelm said that she had attended a grant workshop for the Quinebaug-Shetucket Heritage Corridor grant recipients last week. The Committee will do some more brainstorming on what should be included in the brochure and on the kiosk as part of the grant received from the Heritage Corridor.

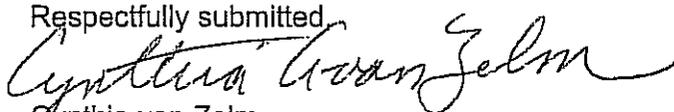
Membership Development – Betsy Treiber reported that the Committee was holding off in the summer on sending any mass mailings for membership, especially for the UConn community. The Committee will send a mailing to UConn faculty and staff in the fall. Committee members will continue to do personal "asks." There are over 221 members.

Nominating – Philip Lodewick said the Nominating Committee had met earlier to discuss an appointment of a Board member to fill Wendy Halle's position. Mr. Lodewick asked the Board members and public present to suggest names to fill the position.

12. Adjourn

Chancellor Petersen made a motion to adjourn. Ms. Treiber seconded the motion. The motion was approved unanimously. The meeting adjourned at 5:00 PM. The next meeting is set for August 5.

Respectfully submitted



Cynthia van Zelm
Executive Director, Mansfield Downtown Partnership, Inc.

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TOWN OF MANSFIELD
Community Center Building Committee Meeting
August 18, 2003
MINUTES

Present: S. Goldman, M. Johnson, J. Pandolfo, A. Rash, M. Paquette,
Staff: Town Manager M. Berliner, Director of Parks and Recreation C. Vincente
Others: SLAM Architect D. Harazim, Construction Manager K. Boutin, Construction Manager,
D. Yoder

1. Call to Order

A. Rash convened the meeting at 7:07 p.m.

2. Approval of Minutes

Minutes of the August 4, 2003 meeting were accepted.

3. Audience to Visitors

None

4. Additions to the Agenda

None

5. Staff Reports

- a. Construction Manager's Report – K. Boutin distributed and reviewed the Construction Manager's Report. He noted major items that have occurred since the last meeting and expected work to occur in the next two weeks. M. Johnson inquired as to the expected opening date. D. Yoder replied that September 12 is the completion date.
- b. Architect's Report – D. Harazim had nothing new to report.
- c. Other – C. Vincente noted that membership sales have gone very well to date. Over 950 memberships have been sold. C. Vincente asked about the flooring for the upper lobby. D. Harazim noted that it is currently VCT and that carpet may be preferred. K. Boutin will check with the contractors on the price difference and to see if it is too late to get additional carpet. K. Boutin will also get a price to paint the beams in the fitness room and dance/aerobics room. S. Goldman moved and M. Paquette seconded that M. Berliner be authorized to make a decision on those items if necessary prior to the next meeting. C. Vincente reminded the CM about the delivery of the fitness equipment on August 25 and that the furniture delivery is expected on September 8.

6. **Old Business**

None

7. **New Business**

C. Vincente asked if anyone from the committee would be available to assist with facility tours during the "Know Your Town Fair" which is scheduled for Saturday, September 6 from 10am-2pm. The next meeting will be held on Tuesday, September 2 rather than Monday due to the holiday. Also, due to other meetings that evening for committee members, it was suggested that we start at 6:30pm.

M. Paquette moved and J Pandolfo seconded to adjourn at 7:45 pm. So passed unanimously.

Respectfully Submitted,

Curt A. Vincente,
Director of Parks & Recreation

MINUTES

MANSFIELD PLANNING & ZONING COMMISSION

Regular Meeting, Monday, August 4, 2003

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Acting Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger
(arr. 7:50 p.m.), P. Plante, G. Zimmer

Members absent: A. Barberet

Alternates present: B. Mutch, B. Pociask, B. Ryan

Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Acting Chairman Favretti called the meeting to order at 7:45 p.m., appointing Alternate Pociask to act in place of Mrs. Barberet, and Mr. Mutch to act in case of member disqualifications.

Minutes - 7/15/03 field trip - Holt noted she had disqualified herself on items 3, 4, 7; Goodwin had disqualified herself on item 7. Holt moved, Favretti seconded to approve the Minutes as amended; motion carried, Holt, Goodwin and Favretti in favor, all else disqualified.

7/21/03 - Favretti noted he had heard the tapes of the meeting. Gardner moved, Holt seconded to approve the Minutes as presented; MOTION CARRIED, all in favor except Mutch and Pociask (disqualified).

Zoning Agent's Report - The Activity Report was noted. Mr. Hirsch has informed the owners of the former Rosal's restaurant that the junk currently residing in their parking lot must be removed and the site kept clear. Mr. Padick reported that he had been told by a representative of the owners that the litter would be removed, but the owner was later arrested, so it may take some time to get the site cleared.

Mr. Zimmer reported the minister at the Lutheran Church on Dog Lane said the junk collecting in the church parking lot would be removed soon.

Mr. Hirsch said he has spoken with the owners of the cars illegally parked for sale in the DOT right-of-way at Rts. 195/89 and informed them the cars must be removed; he said he will keep track of the situation.

Mrs. Ryan noted the two old cars parked on Wormwood Hill Rd. near Rt. 89; Mr. Hirsch reported that he is familiar with the situation, and that the owner is currently seeking assistance for removal of the vehicles.

Old Business

Sibley Estates, Lot 2, Mansfield City Rd., request for driveway/utility revision, file 1199 - Action had been delayed on this request, pending receipt of a new, more adequate landscaping plan. Recently a 1/03 revised plan showing a new layout with two 2 1/2" diameter maple trees on each side of the proposed driveway, in place of the large roadside maple tree which is to be removed. During discussion, some members expressed the opinion that the proposal is still inadequate; Mr. Favretti said that he saw nothing wrong with the new plan, and the 2 1/2" size would help ensure the survival of the trees if they are healthy to start. Holt moved, Gardner seconded that the Planning and Zoning Commission modify its approval of the Sibley Estates subdivision on Mansfield City Road as follows:

A. The driveway for Lot #2 may be shifted toward Lot 1 as proposed by the applicant and the existing 24-inch maple tree damaged by initial driveway work shall be removed subject to the planting of four new 2.5-inch caliper (d.b.h.) maple trees and the installation of 15 linear feet of replacement stone wall as proposed by the applicant;

B. The applicant is authorized to locate a new CL&P utility pole between the Lot 1 and 2 driveways. The new pole shall be located directly below existing overhead utility lines to avoid roadside tree-cutting and trimming. This utility revision is deemed appropriate to lessen potential impacts on roadside trees and stone walls.

After discussion, the MOTION PASSED unanimously.

Public Hearing, special permit application for proposed efficiency unit on Lot 1B, Hawthorne Lane, R. Welden, o/a, file 1208 - The Public Hearing was called to order at 8 p.m.. Members and alternates present were Favretti, Gardner, Goodwin, Hall, Kochenburger, Mutch, Plante, Pociask, Ryan and Zimmer; Holt disqualified herself on this item. The legal notice was read and written comments from the Town Planner (7/29/03) and Health Officer (7/28/03) were noted. The applicant described the proposed unit, to be built with the new house, saying it

complies with all zoning regulations. Mr. Favretti noted that the site had been visited on the most recent field trip. There was no public comment, and the Hearing was closed at 8:07 p.m. Kochenburger then moved, Gardner seconded to approve with conditions the special permit application (file 1208) of Richard Scott Welden for an efficiency apartment on property located at Lot 1B Hawthorne Lane, in an RAR-90 zone, as submitted to the Commission and shown on site plans dated 6/6/03 and other application submissions, and as presented at Public Hearing on 8/4/03. This approval is granted because the application as hereby approved is considered to be in compliance with Article X, Section M, Article V, Section B and other provisions of the Mansfield Zoning Regulations, and is granted with the following conditions:

1. This approval is granted for a one-bedroom efficiency unit in association with an existing single-family home having up to three additional bedrooms. Any increase in the number of bedrooms on this property shall necessitate subsequent review and approval from the Director of Health and the Planning and Zoning Commission;
2. This approval is conditioned upon continued compliance with Mansfield's zoning regulations for efficiency units, which include owner-occupancy requirements and limitations on the number of residents in an efficiency unit;
3. This special permit shall not become valid until it is filed upon the Land Records by the applicant.

MOTION PASSED unanimously.

Gibbs Oil Co., Ltd., special permit application, gas station/convenience store, 9 Stafford Rd., file 404-2 – A 7/30/03 letter from Att'y. M. Branse explains that the applicant wishes to withdraw the application at this time, because of timing issues related to traffic analysis, and to resubmit an application at a later time. After discussion, Gardner moved, Plante seconded to accept the request of Gibbs Oil Co., Ltd. to withdraw its application for expansion of the gas station/convenience store at 9 Stafford Rd., as explained in a 7/30/03 letter from Attorney M. Branse. MOTION PASSED unanimously.

Verbal updates from Town Planner

Plan of Conservation & Development update – Staff are presently working on a draft for fall review.

~~Storrs Center "Downtown" project – The Downtown Partnership Board of Directors has finished~~ interviewing construction teams and is in the process of deciding on a team to work with them on a workable design development plan for the project within the next few weeks.

UConn landfill – Mr. Padick reported that plans are proceeding for final closure within the next year or so; after that, a parking lot is planned on the site.

AT&T proposed telecommunication tower – A decision may be reached by the CT Siting Council sometime after mid-August.

Field trip – scheduled for Tuesday, 8/19, at 1 p.m.

Public Hearing, proposed efficiency unit at 117 Spring Hill Rd., B. Bellm. o/a, file 1206 - The Public Hearing was called to order at 8:15 p.m.. Members and alternates present were Favretti, Gardner, Goodwin, Hall, Holt, Kochenburger, Mutch, Plante, Pociask, Ryan and Zimmer. The legal notice was read and written comments from the Town Planner (7/31/03) and Health Officer (7/28/03) were noted. The site was visited on the most recent field trip. The applicant described the proposed unit, confirming that there would be no additional bedrooms, and said that, due to a misunderstanding, the neighborhood notifications were not mailed in time for this Hearing. Therefore, at 8:22 p.m., the Hearing was recessed until 9/2/02. There was no public comment.

New Business

New subdivision application, "The Woods," 4 proposed lots on Browns Rd., K. Holt, o/a, file 1210 – Holt disqualified herself on this application. Goodwin moved, Plante seconded to receive the subdivision application (file 1210) submitted by Katherine Holt, for a 4-lot subdivision, "The Woods," on property located north of Browns Road, owned by the applicant, as shown on plans dated 8/4/03 and as described in other application submissions, and to refer said application to the staff, Design Review Panel, Town Council, Conservation Commission, Parks Advisory Committee, Recreation Advisory Comm., and Open Space Preservation Comm. for review and comment. MOTION PASSED unanimously. Padick noted that revised maps would be distributed at the next meeting.

New special permit application for efficiency unit in existing house at 2024 Storrs Rd., N. Sultan, o/a, file 1211 – Holt moved, Hall seconded to receive the special permit application (file 1211) submitted by Nosheen Sultan for an efficiency unit on property located at 2024 Storrs Road, owned by Savalgi Shelter and Shade for review and comments, and to set a Public Hearing for 9/2/03. MOTION PASSED unanimously.

Communications and Bills – As listed on the agenda or distributed at the meeting. Holt moved, Gardner seconded to pay the Town Attorney's 7/31/03 bill in the amount of \$1,656; MOTION PASSED unanimously.

Item #1, Town-owned lands and open space – An updated version of this listing will be included in the discussion on the Plan of Development update.

Public Hearing, proposed 180-ft. telecommunication tower and related facilities north of Clover Mill Rd., adjacent to Town Garage site, TCP Communications/Town of Mansfield, o/a, file 1209 - The Public Hearing was called to order at 8:31 p.m.. Pociask disqualified himself on this item. Members and alternates present were Favretti, Gardner, Goodwin, Hall, Holt, Kochenburger, Mutch, Plante, Ryan and Zimmer. The legal notice was read and written comments were noted from the Town Planner (8/1/03), Ass't. Town Engineer (7/31/03); Fire Marshal (7/31/03); Civil Preparedness Director (7/30/03); Design Review Panel (7/15/03); Windham Water Works (7/16/03); C. Pellegrine (8/3/03); R. Pellegrine (8/3/03); W. Parker (8/4/03) and E. Larkin (8/4/03). The applicants also submitted signed neighborhood notification receipts, in fulfillment of the notification requirement.

Mansfield Town Manager M. Berliner and Att'y. W. Davis, representing TCP Communications, described the application for a 180-ft. tower along the access road adjacent to the Town Garage; the Town Council, Parks & Recreation and Parks Advisory Committees have already approved the project, which would be constructed and maintained in perpetuity by TCP Communications. Att'y. Davis stated that the Federal Aviation Administration and voiced no objections to the proposal. It does not require IWA approval. The tower and the land are Town-owned. Mr. Berliner outlined the Town's present and anticipated need for improved emergency and police communication services. There would be minimal ground-use at the 70-ft. by 70-ft. area surrounding and including the tower. The applicant agreed to raise the height of the proposed fencing around the area from 8 feet to 10 feet, to shield the equipment from view. The tower could serve 6 carriers in addition to the Town's needs, and 3 commercial servers are already contracted. The type and number of trees to be used was discussed, but no definitive conclusion to contradict the applicant's planned landscaping was reached. Maps were submitted illustrating present areas of non-coverage in town, to document the need for the tower. The galvanized steel tower, which would only be visible at a distance from a site off Rt. 195 at Spring Hill, and although above tree-level, it would not be visible from Bicentennial Beach, nor from nearby roads or properties. This was determined by flying a balloon at the approximate tower height on two occasions. He added, however, that the applicant was not permitted to go onto private properties, and so could not assess views from them. In response to members' comments and questions, he stated that 180 feet is the height the applicants feel is necessary to serve all potential users' present and future needs. Fire Marshal/Civil Preparedness Director J. Jackman said that the fire departments, Town police, public works department and emergency services would all use the tower. He identified current area locations where there is no reception and added emphatically that the height of the Town's present equipment is inadequate for the needs of these Town uses.

A. Kozen, Spring Hill/Clover Mill Rds., asked what would be on top of the towers. He was shown photos of other towers, but commented that he was not in favor of such a tower in a residential area. He asked what might be the visual impacts at other sites in the area. Mr. Davis noted limitations posed by the large amount of Town-owned recreational lands nearby, the two historical districts, and many private properties; he concluded that this was the most feasible location for the tower, adding that the trees along Clover Mill Rd. would help to shield it from view from passing cars. The Public Hearing was closed at 9:35 p.m.

Review of "Application for Discontinuance of Public Highway," regarding Old Tolland Turnpike – The portion of the Turnpike under discussion runs diagonally between Cedar Swamp Rd. and Rt. 195. While the Town has no official opinion on the proposed discontinuance at this time, staff see no public thoroughfare benefit to the Town from retaining Town ownership. Mr. Padick did suggest that it might be beneficial as a trail or for other recreational uses, and Mr. Zimmer added that it might be included as part of a future bicycle path from nearby apartment complexes to the University. Mr. Padick felt this might be possible sometime in the future, and added that the road is also historically significant. He agreed to draft comments from the Commission to the Town reflecting this discussion and to speak with the Recreation Director. Zimmer moved, Kochenburger seconded to

authorize the officers to take action to speak to the Town Attorney and begin negotiations to try to protect this section of the Old Tolland Turnpike. MOTION PASSED unanimously.

Upcoming Public Hearings, 9/2/03 – Proposed office and workshop at 699 Storrs Rd., Casey; proposed professional office uses, 922 and 930 Stafford Rd., Perfetto, and proposed efficiency units at 117 Spring Hill Rd. (Bellm) and 2024 Storrs Rd. (Nosheen).

The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

Cc Kevin



August 27, 2003

REC'D AUG 29 2003

Mr. Martin Berliner
Town Manager
Audrey P. Beck Building
4 South Eagleville Rd
Mansfield, CT 06250

Dear Mr. Berliner:

Enclosed please find 4th quarter statistics for FY 2003 for services provided by VNA East to the town of Mansfield.

If there are any questions, please contact me at 456-7288, extension 212.

Sincerely,

Claudia M. Marcinczyk
Claudia M. Marcinczyk, RN, MS, MBA *smb*
President/CEO

CMM/smb
Encl.

VNA EAST

34 Ledgebrook Drive, Mansfield Ctr, CT 06250

Phone (860) 456-7288 Fax (860) 423-5702

Visit Statistics 7/1/02 to 6/30/03

<u>SERVICE</u>	<u>MANSFIELD</u>	<u>AGENCY</u>
Skilled Nursing	3,810	27,359
Physical Therapy	937	5,591
Speech Therapy	26	57
Occupational Therapy	126	844
Medical Social Work	105	742
Home Health Aide	4,558	23,898
Home Health Aide Sprvsn.	48	154
Homemaker	94	319
Companion	0	0
TOTAL	9,704	58,964

COMMUNITY ACTIVITIES

Adult Health Screening	340	2,392
Flu & Pneumonia	827	4,215
TOTAL	1,167	6,607

MEALS TO HOME	3,535	30,072
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From: Gregory J. Padick
Sent: Thursday, September 04, 2003 10:32 AM
To: Martin H. Berliner; Matthew W. Hart
Subject: FW: Ad about East Campus Open House

You may want to include in the Town Council packet and/or hand out at Monday's meeting. GREG

-----Original Message-----

From: Miller, Rich [mailto:Rich.Miller@uconn.edu]
Sent: Thursday, September 04, 2003 10:04 AM
To: Greg Padick (E-mail)
Cc: Jennifer S Kaufman (E-mail)
Subject: Ad about East Campus Open House

Greg -

As we discussed, here is the announcement about the East (Ag) Campus Open House. This ad will appear in the Willimantic Chronicle and the Daily Campus, likely sometime next week. I encourage you to disseminate this information to your distribution lists for town boards and commissions as you see fit.

Thanks,
Rich

Ad for Daily Campus and Willimantic Chronicle

Please box

University of Connecticut seeks input
On maintenance of farmland, open space

The University of Connecticut is updating its master plan for the Storrs campus. The plan will include maintenance of areas east of Rt. 195 for open space and farmland.

There are no plans under the 21st Century UConn Program for construction on the east side of Rt. 195 except for renovations and additions to existing buildings. However, the University seeks to formalize the maintenance of open space as part of its master plan process. Your comments are welcome.

Focus groups will be conducted on:
Thursday, Sept. 11
6-8 p.m.
Bishop Center room 7

Richard A. Miller, Esq.
Director of Environmental Policy
University of Connecticut
Gulley Hall U-2086
ph: 860-486-4037
fx: 860-486-6379

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Workforce Investment Board



Item #7

August 12, 2003

Ms. Elizabeth Paterson
Mayor
Town of Mansfield
4 South Eagleville Road
Storrs, CT 06268

REC'D AUG 14 2003

Dear Fellow Chief Elected Official:

It is my pleasure to inform you that Eastern CT has received regional designation as a Workforce Investment Area (WIA) by Governor Rowland (Attachment 1). This designation is the culmination of many months of planning and preparation by our area's three (3) Councils of Government (COG) and the 41-towns in our region. A significant part of the WIA designation was the execution of an "Agreement Among Chief Elected Officials for the Eastern Connecticut Workforce Investment Area" (Attachment 2). This watershed agreement describes a plan for the 41-member municipalities to move in a coordinated fashion for the betterment of our region. I am proud to be serving as Chairman of the Chief Elected Officials Council, alongside Dale Clark, Keith Robbins, Paul Eccard, and Adel Urban to represent our three (3) COGs.

The merger of the Northeast and Southeast Workforce Investment Boards has created a wealth of new opportunities to better serve the residents, businesses, and municipalities that now comprise the "Big East," the largest geographical region in CT. It is my belief that by pooling resources, duplications can be eliminated allowing more funding to be directed into services for our customers; the employers and workers of Eastern CT. With unemployment rates rising and funding declining both state and nationwide, now, more than ever before, it is imperative that we as Chief Elected Officials work together as a united team to represent the residents of our new Eastern region in the most effective and efficient manner possible. I firmly believe that by working together we will accomplish significantly more than we ever could do separately.

Thank you for your efforts thus far. I look forward to working with you on this and many more issues facing our region in the future.

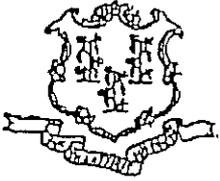
Sincerely,

A handwritten signature in black ink that reads "Wayne". The signature is fluid and cursive, with a long horizontal stroke at the end.

Wayne Fraser
Chairman, Chief Elected Officials Council *of the*
Eastern CT Workforce Investment Board

Attachments (2)

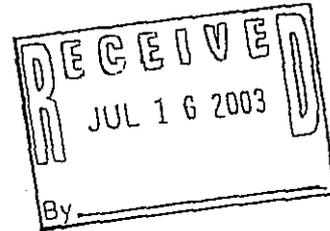
c: Peter Schultz, *EWIB*
Karen Eichstaedt, *EWIB*
John Beauregard, *EWIB*
Jim Butler, *SCCOG*
John Filchak, *NECOG*
Barbara Buddington, *WINCOG*



STATE OF CONNECTICUT
EXECUTIVE CHAMBERS

JOHN G. ROWLAND
GOVERNOR

July 11, 2003



The Honorable Wayne Fraser
First Selectman, Town of East Lyme
P O. Box 519
Niantic, CT 06357

Dear First Selectman Fraser:

I am writing with regard to the certification of local workforce investment boards related to the recent transition of Connecticut's workforce investment areas.

I am in receipt of a letter from Wallace Barnes, Chairman of the Connecticut Employment and Training Commission, recommending the certification of the Eastern CT Workforce Investment Board.

I am pleased to grant certification of the Eastern CT Workforce Investment Board to serve the Eastern Connecticut workforce investment area. I would also like to extend my appreciation for your significant effort in the development of your local elected officials agreement. Your efforts have certainly helped to advance a workforce investment system to meet the needs of Connecticut's employers and citizens.

I would urge you to convene a meeting of your Board as soon as possible in order to elect a Chairperson and continue with implementation efforts related to this transition.

Congratulations on the certification of your new Board!

Sincerely,


JOHN G. ROWLAND
Governor

STATE CAPITOL, HARTFORD, CONNECTICUT 06106
TEL: (860) 566-4840 • FAX: (860) 524-7396
www.state.ct.us/governor

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A G R E E M E N T
A M O N G
C H I E F E L E C T E D O F F I C I A L S
F O R T H E
E A S T E R N C O N N E C T I C U T
W O R K F O R C E I N V E S T M E N T A R E A

R E : W O R K F O R C E I N V E S T M E N T

THIS AGREEMENT ("Agreement"), entered into by and among the Town of Ashford, Town of Bozrah, Town of Brooklyn, Town of Canterbury, Town of Chaplin, Town of Colchester, Town of Columbia, Town of Coventry, Town of Eastford, Town of East Lyme, Town of Franklin, Town of Griswold, Town of Groton, City of Groton, Town of Hampton, Town of Killingly, Town of Lebanon, Town of Ledyard, Town of Lisbon, Town of Lyme, Town of Mansfield, Town of Montville, City of New London, Town of North Stonington, City of Norwich, Town of Old Lyme, Town of Plainfield, Town of Pomfret, Town of Preston, Town of Putnam, Town of Salem, Town of Scotland, Town of Sprague, Town of Sterling, Town of Stonington, the Borough of Stonington, Town of Thompson, Town of Union, Town of Voluntown, Town of Waterford, Town of Willington, Town of Windham and the Town of Woodstock. (collectively, the "Parties" and, each individually, a "Party").

WHEREAS, the Parties desire to enter into an agreement in order for each Party acting by and through its chief elected official or other designated elected official (each, a "Chief Elected Official") to implement workforce development activities under the Workforce Investment Act of 1998, as it may be amended or replaced, and under such other workforce grants or appropriations, whether formula or discretionary, awarded by the United States or the State of Connecticut; and

WHEREAS, the Parties desire to enter into such workforce agreement in order for each Party to authorize its Chief Elected Official to appoint local workforce board members in accordance with the Workforce Investment Act or such other legislation as may require the appointment of a local workforce board in order to implement a workforce system and to strategically plan for the delivery of workforce services in the workforce region encompassing the geographic area comprised by the Parties (referred to herein as the "Local Workforce Investment Area"), and to assign responsibilities among the Chief Elected Officials of each of the Parties;

WHEREAS, the Parties intend to create the Eastern Connecticut Workforce Investment Council to be appointed by the Southeastern Connecticut Council of Governments, the Northeastern Connecticut Council of Governments and the Windham Region Council of Governments in accordance with Article IV of this Agreement;

NOW, THEREFORE, in consideration of the premises and mutual covenants and obligations herein contained and subject to the terms and conditions hereinafter stated, the Parties agree and understand as follows:

ARTICLE I: AGREEMENT PURPOSE

- a. It is the purpose of this Agreement to affirm, state, and establish the duties, powers, and obligations of the Chief Elected Officials of the local governmental jurisdictions comprising the Eastern Connecticut workforce investment area, and the Eastern Connecticut Workforce Council of Chief Elected Officials created under Article IV of this Agreement (the "Council"). The terms and conditions that follow reflect the joint understanding among the Parties and shall be construed as the essential elements of the mutual considerations upon which this Agreement is based.
- b. The Parties intend to incorporate into this Agreement the duties and obligations governing the Parties, the Council, their grant and grant sub-recipients, the fiscal agent and the local workforce board they shall appoint (the "Eastern CT Workforce Board" or "Board"), and services providers they select to implement and operate State and federal workforce investment programs.
- c. The Council shall be responsible for oversight and policy determination for the development of a workforce system in the Eastern CT Workforce Investment Area constituted by the Parties under Article II of this Agreement.
- d. Entry into this Agreement shall not be construed to affect any of the State's or Governor's rights to designate or establish workforce areas or otherwise implement and oversee statewide workforce activities.

ARTICLE II: PARTIES TO THE AGREEMENT

- a. The Parties shall constitute a Local Workforce Investment Area in accordance with applicable State and federal laws, which Local Workforce Investment Area shall be known as (the "Eastern Connecticut Workforce Investment Area").
- b. Each Party represents and warrants that it is authorized to enter into the Agreement, including any subsequent amendments hereto pursuant to subsections III.b.ii. or iii. hereof, and that this Agreement constitutes, and such subsequent amendments shall constitute, the legal, valid and binding obligation of such Party enforceable in accordance with its terms. Subsequent amendments that do not increase the liabilities of a Party shall be delegated to the Council.
- c. Each Party further represents and warrants that its Chief Elected Official is authorized to execute and deliver this Agreement and any subsequent amendments hereto pursuant to subsections III.b.ii. or iii. hereof. Subsequent amendments as noted in subsection II.b. above that do not increase the liability of the Parties will be delegated to the Council.

ARTICLE III: TERM

- a. This Agreement shall become effective on July 1, 2003, and shall be automatically renewed on July 1 of each subsequent year, unless or until:
 - i. This Agreement has been terminated by a Party upon the giving of written notice to the other Parties at least ninety (90) days prior to the end of the program year for receipt of federal workforce funds. In such instance this Agreement shall be terminated only as to such Party and not as to the other Parties to the Agreement.
- b. If any Party withdraws from this Agreement in accordance with the terms and conditions of this Agreement,
 - i. The withdrawing Party shall be liable for obligations entered into or incurred prior to the effective date of its respective withdrawal. The remaining Parties shall be allocated the future liabilities of the withdrawing Party in accordance with the formula used to apportion liability as described herein (See Section a of Article VI.).
 - ii. At the option of the other Parties,
 - A. This Agreement shall continue as to all of the other Parties and, to the extent that an amendment is necessary or appropriate, the Parties may enter into such amendment, or
 - B. A new agreement may be negotiated. The Workforce Council shall determine this.
 - iii. In the event of the withdrawal of a Party, the Governor may take such action as is appropriate to address workforce area designation and amendment to this Agreement if necessary shall be effectuated by the Parties to conform to the action taken by the Governor.

ARTICLE IV: ORGANIZATION

- a. To carry out the purposes of this Agreement the Eastern Connecticut Workforce Council of Chief Elected Officials is hereby created (the "Council"). The council shall consist of three (3) Chief Elected Officials appointed by the Southeastern Connecticut Council of Governments, one (1) Chief Elected Official appointed by the Northeastern Connecticut Council of Governments, and one (1) Chief Elected Official appointed by the Windham Region Council of Governments.
- b. The members of the Council shall elect a chairperson, vice-chairperson, and secretary/treasurer, from among and by the membership of the Council. The term shall be for one year.
- c. Meetings.
 - i. The chairperson shall preside at all Council meetings and shall perform all duties incident to that office. In the absence of the chairperson or his/her alternate, the vice-chairperson shall preside and perform chairperson duties. The Council shall meet quarterly unless there is agreement from the members of the Council to vary from this

schedule. Meetings may be coordinated with the meetings of the Eastern Connecticut Workforce Board.

- ii Meetings shall be noticed and declared public meetings, open to the public, in accordance with Connecticut General Statutes "Freedom of Information" laws and federal law.
 - iii A quorum at any Council meeting shall consist of three (3) members. The Council will allow for the use of a designated alternate for each Council member and shall grant the alternate full power and voting rights in the absence of the regular member of the Council. Alternates shall be selected and designated by the respective Councils of Governments ("COGs") who appoint Council members under Section a. of this Article IV. Alternates may be either other Chief Elected Officials from member municipalities of the applicable COG or City/Town Managers. A letter naming the designated alternate(s) from each COG must be on file with the Council in order to authorize service by an alternate. The Executive Director of each of the three Councils of Governments will serve as an advisory non-voting member of the Council.
 - iv Action by the Council must receive an affirmative vote of at least three (3) members of the Council, except in voting on the following items where a super majority (4 yes votes) is required for approval: 1) Eastern Connecticut Workforce Board's annual budget, and 2) Eastern Connecticut Workforce Board's Regional Plan.
- d. The Council shall support its programs and any costs incidental to the operation of its programs by grant funds appropriated to it by the federal and State grants or appropriations. In addition, the Council or its designee is authorized to accept any other grants in aid or assistance or appropriations from any of its members, or any other organization or person, including the acceptance of gifts, grants, or bequests whether they be in the form of tangible or intangible property.
 - e. The Council shall serve as grant recipient and the Eastern Connecticut Workforce Board, Inc. shall be the grant sub-recipient and fiscal agent for purposes of receipt of federal and State workforce investment and related funds.
 - f. The Council shall be provided with staff and related support by the same staff as that hired to provide staff support to the Eastern Connecticut Workforce Board. The staff shall carry out the policies of the Council, produce required reports for their review and approval and provide such other services as may be necessary for the Council to carry out its business.
 - g. The Council shall appoint a majority private sector Board, which meets the requirements of federal and State law with respect to the receipt of federal and State funding streams over which the Council shall exercise policy and oversight for the implementation of a workforce system. This majority private sector Board shall exercise those responsibilities with respect to workforce and related funding streams as shall be determined in any authorizing legislation or as shall be set forth herein.
 - i Eastern Connecticut Workforce Board members serve at the pleasure of the Chief Elected Officials acting through the Council of Governments that appointed them.
 - ii Private sector members shall be in the majority of the members appointed.

- iii The (*private sector*) member appointments to the Eastern Connecticut Workforce Board shall be determined by the Council from nominations brought forth from local business organizations and business trade associations.
- iv If possible half of the business members appointed shall represent small business including minority business.
- v Non-business members shall be selected in accordance with applicable law and the organizations, agencies, groups and institutions representing those sectors required by governing legislation to be appointed to the non-business seats on the Board.
- vi The Council, together with the Eastern Connecticut Workforce Board shall be authorized to take such actions as are necessary to develop a workforce system for the Local Workforce Investment Area as described herein.
- vii The Workforce Investment Act funding streams and the Welfare to Work funding stream shall be represented on the Eastern Connecticut Workforce Board by a member of the Council elected by vote of the Council. This shall be in addition to their service as a member of the Council. The Council from its membership may elect by vote an alternate to the Eastern Connecticut Workforce Board.

ARTICLE V: POWERS DELEGATED TO THE COUNCIL

- a. The Council shall make policy decisions and shall act for the Parties in connection with all matters related to the subject matter of this Agreement, including, without limitation,
 - i. The entry into contracts.
 - ii. The power to contract with any one of the Parties.
 - iii. The manner in which accountability for fund expenditures shall be provided for including an independent audit to be done in accordance with the Connecticut General Statutes, and applicable federal legislation, as well as oversight and monitoring.
 - iv. The acceptance of grants, gifts, or other types of financial assistance as allowed by law.
 - v. The manner in which any program income, fee for services or surplus funds may be expended.
 - vi. The composition, membership appointments, and organizational approval of any advisory or partnership bodies to the Council.
 - vii. The development of polices and procedures and/or administrative rules to effectively carry out the Council's policies and decisions so long as they do not conflict with federal and State rules and regulations, or impinge upon powers granted to the Board through any authorizing legislation governing any of the funding streams received.
 - viii. Together with the Board appointed by the Council, the Council shall:

- A. Approve the budget of the Board in accordance with Article IV.C.iv.
 - B. Approve the Eastern Connecticut Workforce Board's Regional Plan in accordance with Article IV.C.iv.
 - C. Designate/certify or competitively select local one-stop operators.
 - D. Provide oversight with respect to local youth activities, employment and training activities, and the one-stop delivery system.
 - E. Appoint the local youth council.
 - F. Negotiate local performance measures and levels with the State.
- ix. Any other necessary and proper matters as they may arise and as is agreed upon by the Council members or Parties.

ARTICLE VI: GENERAL PROVISIONS

- a. The Parties shall assume liability in proportion to their share of the total population within the Eastern Connecticut Workforce Investment Area, as determined by the most recent federal census of population for contractual and other obligations of the Council, including without limitation, liability for any mis-expenditure or loss related to the funds received from the State and federal government to implement programs under this Agreement to the extent allowed and/or required by law.
- b. The Eastern CT Workforce Board shall purchase such insurance as is necessary to indemnify the Parties, the Council and/or any of its members and any separate legal entity, grant recipient or grant sub-recipient from any liability which may attach due to the operation of Workforce Investment Act, Welfare to Work or other federal or State workforce investment programs.
- c. The Parties shall save harmless and indemnify each individual Party, the Council, the grant recipient, the grant sub-recipient, the Board and their respective members from and against financial loss and expense arising out of any claim, demand, suit or judgment by reason of alleged negligence, intentional act or alleged deprivation of any person's civil rights or other alleged act or omission resulting in alleged damage or injury, if the indemnified person or entity is found to have been acting in the discharge of duties or within the scope of employment and such act or omission is found not to have been wanton, reckless or malicious.

The Parties shall provide for the defense of any such indemnified person or entity in any civil action or proceeding in any state or federal court arising out of any alleged act, omission or deprivation that occurred or was alleged to have occurred while the indemnified person or entity was acting in the discharge of duties or in the scope of employment.

- d. The Council shall be responsible for deciding on a course of action or defense in the event of mis-expenditure or other loss related to funds received for purposes of implementing this Agreement.
- e. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this Agreement. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements whether oral or written.
- f. It is agreed that no modification, amendment, or alteration that increases the liabilities of the Parties herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.
- g. Whenever any Party or Council member desires to give notice unto another Party or Council member, notice must be given in writing sent by registered United States Mail with Return Receipt Requested, or by nationally recognized overnight courier, addressed to the Party or Council member for whom it is intended, at the address last specified in compliance with the provision of this Section. The Parties designate the office address of their respective Chief Elected Officials listed with their respective signatures on this Agreement as place for giving notice to a Party or a Council member under this Agreement. Each Party or Council member may change the address for notice pursuant to a subsequent notice by the method and manner described in this Section.
- h. The Council shall make such reports to the State and the federal government as may be required and shall require such reports as necessary from the Board, the grant recipient or grant sub-recipient.
- i. Council members may be reimbursed for travel and out of pocket expenses to the extent allowed by the authorizing legislation governing the funding stream from which reimbursement is sought. Reimbursement shall be in accordance with federal, State and local policies.
- j. To the extent a dispute shall arise among the Parties in connection with this Agreement, the Parties shall first attempt an informal resolution, followed by formal mediation.
- k. The chairperson of the Council shall act as signatory for the Parties and for Council on all agreements, leases or grants, or on any other document requiring a signature in order to be legally binding. In the absence of the chairperson, the vice-chairperson may sign for the Parties or the Council, as applicable.
- l. Captions to Articles of this Agreement are for convenience only and shall form no part of this Agreement.
- m. This Agreement shall be deemed to be a binding contract and shall be construed in accordance with, and governed by the laws of the State of Connecticut, without regard to its principles governing conflicts of laws.

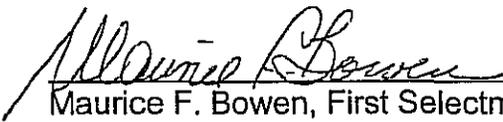
- n. In the event that any provision of this Agreement or the application of any such provision to any Party or circumstances be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall remain in full force and effect.
- o. Any waiver at any time by any Party of its rights with respect to any default or other matter arising in connection with this Agreement shall not be considered a waiver with respect to any subsequent default or other matter.

ARTICLE VII. AMENDMENT OF AGREEMENT

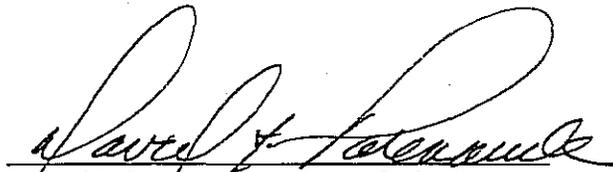
The terms of this agreement may, from time to time, be amended by joint action of the parties to the agreement. The text of proposed amendments shall be provided to members of the Council and to all parties to the Agreement at least thirty (30) calendar days before parties to the agreement are asked to act on the proposed amendments.

NORTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

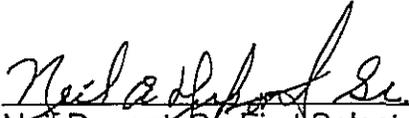
IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the dates so indicated and as chief elected official are duly authorized to sign this Chief Elected Officials Agreement.



Maurice F. Bowen, First Selectman
P.O. Box 356
Brooklyn, CT 06234



David I. Pafenaude, First Selectman
5 Haven Road
Pomfret Center, CT 06259



Neil Dupont, Sr., First Selectman
P.O. Box 26
Canterbury, CT 06331



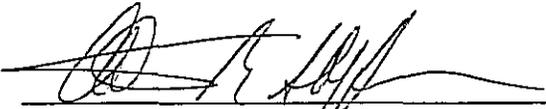
Daniel S. Rovero, Mayor
126 Church Street
Putnam, CT 06260



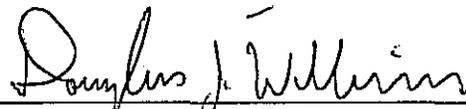
Richard L. Woodward First Selectman
P.O. Box 207
Eastford, CT 06242



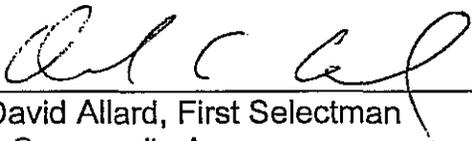
Dale P. Clark, First Selectman
P.O. Box 157
Oneco, CT 06373



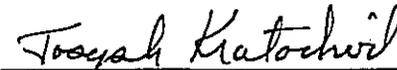
Christian Sarantopoulos, Chairman TC
P.O. Box 6000
Danielson, CT 06239



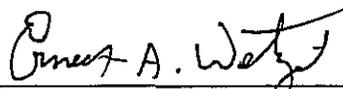
Douglas J. Williams, First Selectman
P.O. Box 899
North Grosvenordale, CT 06255



David Allard, First Selectman
8 Community Avenue
Plainfield, CT 06374



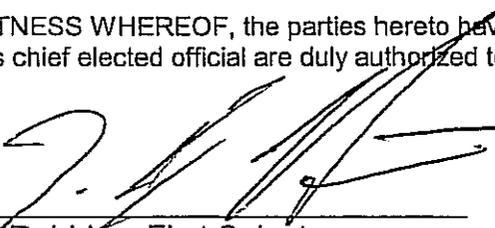
Joseph Kratochvil, First Selectman
1043 Buckley Highway
Union, CT 06076



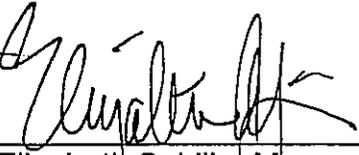
Ernest Wetzel, First Selectman
415 Route 169
Woodstock, CT 06381

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

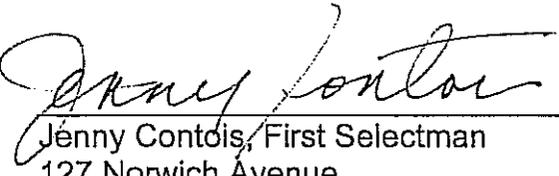
IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the dates so indicated and as chief elected official are duly authorized to sign this Chief Elected Officials Agreement.



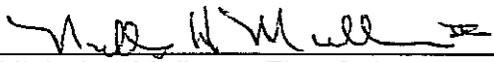
Keith Robbins, First Selectman
1 River Road
Bozrah, CT 06334



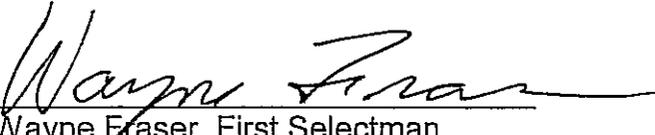
Elizabeth Sabilia, Mayor
181 State Street
New London, CT 06320



Jenny Contois, First Selectman
127 Norwich Avenue
Colchester, CT 06415



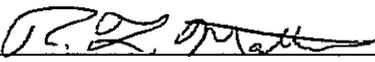
Nicholas Mullane, First Selectman
40 Main Street
North Stonington, CT 06359



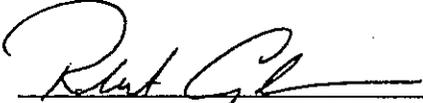
Wayne Fraser, First Selectman
P.O. Drawer 519
Niantic, CT 06357



Arthur Lathrop, Mayor
100 Broadway
Norwich, CT 06360



Richard Matters, First Selectman
7 Meetinghouse Hill Road
Franklin, CT 06254



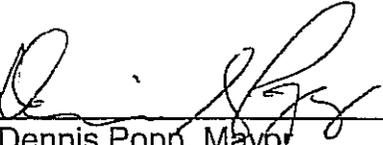
Robert Congdon, First Selectman
389 Route 2
Preston, CT 06365



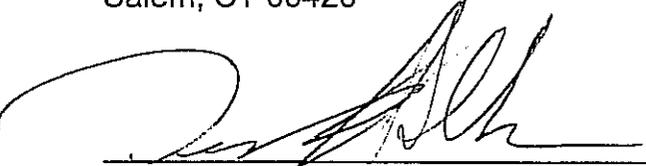
Paul Brycki, First Selectman
32 School Street
Jewett City, CT 06351



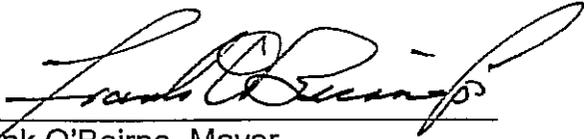
Peter Sielman, First Selectman
270 Hartford Road
Salem, CT 06420



Dennis Popp, Mayor
295 Meridian Street
City of Groton, CT 06340



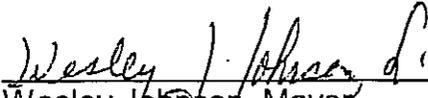
Dennison Allen, First Selectman
1 Main Street
Baltic, CT 06333



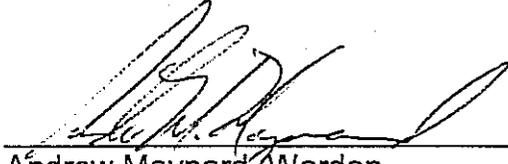
Frank O'Beirne, Mayor
45 Fort Hill Road
Groton, CT 06340



Peter Dibble, First Selectman
152 Elm Street
Stonington, CT 06378



Wesley Johnson, Mayor
741 Colonel Ledyard Hwy.
Ledyard, CT 06339



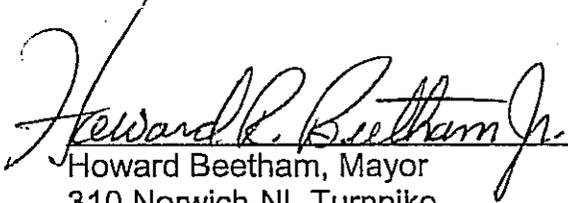
Andrew Maynard, Warden
P.O. Box 328
Stonington, CT 06378



Thomas Sparkman, First Selectman
1 Newent Road
Lisbon, CT 06351



Thomas Wilber, First Selectman
P.O. Box 96
Voluntown, CT 06384



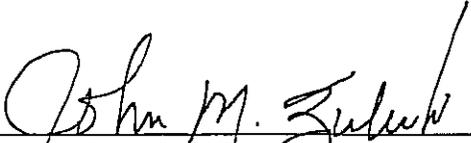
Howard Beetham, Mayor
310 Norwich-NL Turnpike
Uncasville, CT 06382



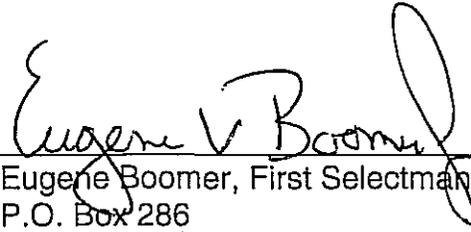
Paul Eccard, First Selectman
15 Rope Ferry Road
Waterford, CT 06385

WINDHAM REGION COUNCIL OF GOVERNMENTS

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the dates so indicated and as chief elected officials are duly authorized to sign this Chief Elected Officials Agreement.



John Zulick, First Selectman
25 Pompey Hollow Road
Ashford, CT 06278



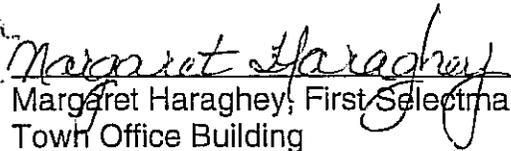
Eugene Boomer, First Selectman
P.O. Box 286
Chaplin, CT 06235



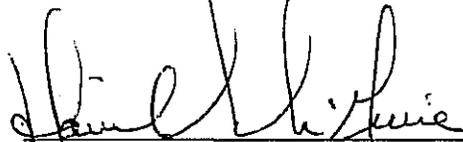
Adel Urban, First Selectman
323 Route 87
Columbia, CT 06237



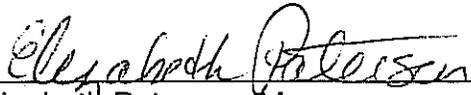
James Clark, Council Chairman
1712 Main Street
Coventry, CT 06238



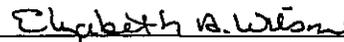
Margaret Haraghey, First Selectman
Town Office Building
P.O. Box 143
Hampton, CT 06247



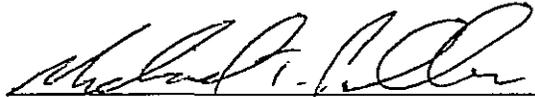
Daniel McGuire, First Selectman
579 Exeter Road
Lebanon, CT 06249



Elizabeth Paterson, Mayor
4 South Eagleville Road
Storrs, CT 06268



Elizabeth Wilson, First Selectman
Town Office Building
P.O. Box 288
Scotland, CT 06264



Michael Paulhus, First Selectman
979 Main Street
Willimantic, CT 06226

TOWNS NOT MEMBERS OF A COUNCIL OF GOVERNMENTS

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the dates so indicated and as chief elected official are duly authorized to sign this Chief Elected Officials Agreement.



William T. Koch, Jr., First Selectman
480 Hamburg Road
Lyme, CT 06371



Timothy C. Griswold, First Selectman
52 Lyme Street
Old Lyme, CT06371



John Patton, First Selectman
40 Old Farms Road
Willington, CT

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Fran Funk

I think it's broken

Steven Richardson, a signal maintainer for the New England Central Rail Road, begins work on one of the crossing signals at Route 44 in Mansfield Depot on Tuesday morning. The signal was damaged when a woman traveling westbound skidded as she rounded the curve and hit a utility pole and the signal. The woman uninjured. Emergency rescue personnel responded to the scene within moments, keeping the woman in her car until Connecticut Light and Power Co. workers could cut power to the power lines.

Sixth budget vote slated for Sept. 9

TRACI DUTCHER
Chronicle Correspondent

HEBRON — Summer is over, school is started, and the sixth budget proposal for the new school year is up for yet another referendum in Regional School District 8.

the billing estimates presented to the district, the towns only needed to pay a total of \$638,000 in order to ensure that the school could open on time on Aug. 27 and that the Sept. 4 payroll could be met.

Additionally, the three towns agreed to give RHAM another

Fire department plans working

By **GAIL ELLEN DALY**
Chronicle Staff Writer

MANSFIELD — Seventeen months after receiving an independent study concerning the town's emergency services departments, a number of steps in the 18-point action plan are now complete.

Specifically, the fire and emergency services committee appointed David Dagon emergency services administrator last December, paid fire department personnel are now town employees and a consolidated budget for the two Mansfield volunteer fire departments' operations was accepted by the town council in May.

The study, conducted by Amy K. Donahue of the University of Connecticut's Center for Policy Analysis and Management, arose from a concern with the operations and management of the town's two fire departments — Mansfield Volunteer Fire Company and Eagleville Fire Department.

Each department is an incorporated independent department that contracts with the town for fire and ambulance service. The current contracts run through 2005.

Dagon called the departments' structure "combined departments." Each is a combination of full-time paid staff, per diem paid staff and volunteers.

The history of the action plan dates back to an earlier study of financial management procedures and personnel issues of the two departments conducted by the Connecticut Council of Municipalities and completed in July 2000. Later, town staff conducted a follow-up review.

The two reports raised concerns that maintaining the two separate fire departments was inefficient,

that the departments did not communicate well with each other, might not manage their funds well or paid personnel well, used ambiguous leadership structures are ambiguous and that the departments often ignore town directives.

Donahue's objectives were for the town to improve communication between the town and the departments, have accountability for public funds through an administrator, develop clear chains of command and leadership structures and develop an effective recruitment and retention program for volunteers.

Her central recommendation is for the town to move toward a consolidated, combination workforce configuration "carefully, systematically and deliberately."

"It is also vitally important to retain the volunteers," Donahue's report said.

Dagon noted that consolidation of the budget is now complete and expenditures can be tracked for accountability. "Operational consolidation is just at the beginning," he said "But there is the shared goal of providing the best emergency service to the entire community."

He said that the answer is a coordinated response, as each department has resources the other can benefit from.

With volunteers vital to each department, Dagon said a length of service award for past volunteer response is currently being studied. In addition, the committee will begin to look at incentives program that will encourage an increased response at calls.

"We'll look at other towns and look at the impact incentives have had in those communities," he said. "We'll see what works and what doesn't."

News in brief

P.95 Football player arrested after argument

WILLINGTON — A University of Connecticut football player and

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The Daily Campus - News
Issue: 09/04/03

Housing shortage under control

By Frances Morales

Last year's housing shortage problem has been resolved, but some students who were forced to live in Nathan Hale Inn are continuing their stay for the semester, according to Pam Schipani, assistant director of housing services for the Department of Residential Life (DRL).

Schipani said the problem has been resolved in part by building new residence halls. Schipani also said three new complexes were built this summer behind North Campus, providing 1,300 beds for students.

"We had to borrow 10.2 million [dollars] to help build [residences] for this fall," Schipani said.

The university has 95 vacancies in dorms and 46 vacant apartments, including several in Greek housing as a result of the new residences. Among the new residences are the new Charter Oaks apartments and the new Husky Village, which will be home to many students currently involved in the Greek community.

"As of right now we can offer 95 people places to live," says Schipani. "If people were to walk in the door today and wanted housing, they could do so."

This year, DRL admitted 11,550 students housing. According to Assistant Vice Chancellor for Student Affairs Sam Miller, UConn ranks in the top five schools in the nation in housing programs. He said about 75 percent of UConn students live on campus. Schipani said DRL has filled a lot of dorm space, but is not completely full.

"We are pretty full, but when I say full, I mean in a relative term," Schipani continued.

According to Schipani, last year's housing shortage was partly a result of miscommunication with admissions.

"Each year we give [admissions] a number of vacancies," Schipani said. "This year we worked very closely [with admissions] so that we could have that certain amount of people. We were very close to naming those spaces."

Schipani told The Daily Campus last year that 42 people had been living in Nathan Hale Inn. UConn did cover the cost of 26 students who were guaranteed housing. The other students who lived in the hotel last year were required to pay the full cost, which was approximately \$3,500 per semester. With this year's alleviation, the school is no longer continuing to pay for the students remaining to live in the hotel. Nathan Hale Inn General Manager Michael Heedan said students who are living in the hotel this year are paying a similar fee. The normal rate for a room at the hotel is \$149 per night, according to Heedan. Heedan said although there are students living in the hotel, the number is much less than last year.

"There are students staying at Nathan Hale Inn," Heedan said. "Those that are currently living in the hotel are less than half of the students that stayed with us last year."

Heedan said students living in the hotel were not required to pay the normal room rate and they received a discount in some sense.

"We did make arrangements with the students and provided them a student discount," Heedan said. "The students that are staying at the Nathan Hale Inn are staying by their own choice."

According to Heedan, there are a number of possible benefits from living in the hotel as compared to living in a regular dorm.

"UConn students claiming residencies in the Nathan Hale Inn benefit greatly. They [students] are able to enjoy indoor Jacuzzi, bar and housekeeping."

The Daily Campus - News

Issue: 09/02/03

Alcohol task force regulations implemented

By Janice Califana

Four months after the Alcohol Abuse Task Force gave its recommendations to President Philip Austin, some changes have been implemented.

According to interim Vice Chancellor of Student Affairs John Saddlemire, the influence of these changes may not be immediately noticeable.

"The impact of the recommendations of the task force will take some time to have a measurable impact," he said.

According to Saddlemire, students will see some minor changes taking effect immediately, especially in educating students about alcohol.

"There will be increased sobriety checks and the continued education of freshmen through the use of alcohol.edu," he said.

Kristin Beck, a 5th-semester individualized major, said some students might have a problem with the changes. Beck said she feels it is good because it gives UConn a better reputation.

"There's a lot more cracking down on the alcohol problems here on campus and many students are not happy about that," Beck said. "That is because they are not used to it."

Walter Champion, a 9th-semester art major, said while he thinks the task force has good intentions, he does not know if their recommendations will work. According to Champion, students might hide liquor and break the rules anyways.

It seems some students are uncertain about the new policies. Kenny Uyanwane, a 1st-semester student, said he was uncertain about how effective these changes will be.

"They might make it safer for people on campus," Uyanwane said. "But I'm unsure that there will be any change."

Scott Thyrring, a 5th-semester student said he did see these recommendations as another step in completely changing the university.

"It's getting ridiculous," Thyrring said. "Each year the rules are getting stricter and stricter. I mean who ever would have thought that 'the Jungle' would be dry. UConn is now a totally different place."

Ronald Schurin, the executive assistant to the president, said the recommendations of the task force are only a small part of the overall attempt to make the campus safer.

"I think the goal here is to create a climate where people have neither the need nor the desire to abuse alcohol," Schurin said. "No university is immune to this problem. We here at UConn, however, are working harder to try and solve it."

Schurin said these recommendations are not the end and eventually it will be up to the students to make decisions for themselves.

"In the end it will depend on the whole set of decisions thousands of students here make," Schurin

said. "What the task force has done is given students information about and alternatives to alcohol use."

The task force's report, submitted in April, included 51 specific suggestions for changes aiming to decrease the amount of drinking on campus.

The report suggests that parents be notified of substance abuse violations. It also includes suggestions to bring the support of the Heart program to students who need it and to offer more recreational alternatives, especially from Thursday to Saturday.

According to the official task force report, the recommendations were divided into four categories. The first category was individual level strategies, which included suggestions such as a stricter form of punishment as well as other changes in the overall judicial process. The second category was student population strategies, which included plans for increased recreational facilities. The third category, off-campus environmental strategies, included such ideas as reducing the availability of alcohol. The final strategy was the designation of a prevention specialist to provide oversight.

According to Saddlemire, there are plans to hire an alcohol and drug specialist. The specialist's role will be to work with the task force in responding to the feedback being received by students and to evaluate the task force's recommendations. The task force report also suggests the establishment of a coalition of relevant constituency groups to support, advise and facilitate the work of the prevention specialist.

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, TOWN PLANNER

Item #11

Memo to: Planning and Zoning Commission
Town Council

From: Gregory J. Padick, Town Planner

Date: August 27, 2003

**RE: *Proposed Discontinuation of a 900' segment of
Old Tolland Turnpike***



Following the Planning and Zoning Commission's 8/4/03 discussion of the proposed discontinuation of about 900 feet of Tolland Turnpike between Route 195 and Cedar Swamp Road, I have conferred with the Town Attorney, Town Manager, Assistant Town Manager and Public Works Director. The following supplemental information is presented for the PZC's consideration:

- Based on the provisions of Section 13a-50 (attached) and discussion with the Town Attorney, the process for discontinuing a highway established by the courts likely will involve the appointment of a three-person committee to determine "the convenience or necessity of such highway". A motion to establish such a committee is scheduled for a Hearing on September 15, 2003. The Town Attorney is still researching this process and the most appropriate manner to present Town comments to the Superior Court and/or three person committee. It is unclear who would be represented on this committee.
- I have verbally communicated to the Town Attorney and the other staff members noted above, the PZC's 8/4/03 determination that the Old Tolland Turnpike has some historic significance and that the route has potential use as a bikeway, pedestrian or public transit corridor.
- Discussion at the staff level has raised a concern that old road right-of-ways and abandoned/discontinued road issues are legally complicated and could present financial responsibilities for the Town. Based on our current review, staff does not support any action that could lead to the Town assuming access rights or responsibilities from the State. This issue continues to be reviewed.
- Any Town comments to the court or three person review committee also should be reviewed by the Town Council. An attempt should be made to coordinate and consolidate any Town comments.
- No action is recommended at this time. Based on the PZC's 8/4/03 action, the PZC officers have been authorized to act for the PZC in the event the court processes require action before the PZC's next scheduled meeting on 9/15/03.

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University Seeking Input on Master Plan

9/14/02 UConn Advance

BY RICHARD VEILLEUX

The University is seeking faculty, staff, and student input in updating the master plan for the Storrs campus and creating a master plan for the Greater Hartford campus to prepare for 21st Century UConn and to reflect the changes at the University since UConn 2000 began in 1995.

To assist in the process, the Master Plan Committee will again use the expertise of Johnson, Johnson and Roy of Ann Arbor, Mich., the consulting firm that helped the University create a master plan for the main campus in 1997. Now known as SmithGroup JJR, the firm will make recommendations about open space, space that should be used for development, pedestrian and vehicular traffic patterns, and ways to optimize the use of classroom space.

"We are relying on faculty, staff, student, and community input so that the updated plan can spell out what is working well, what we need to improve, and what issues we need to anticipate as we begin the 11-year, 21st Century UConn

program," says Karla Fox, associate vice president and co-chair of the Master Plan Advisory Committee. "The University has experienced tremendous change in its facilities during UConn 2000. We now have the opportunity to pause and analyze what should come next, before 21st Century UConn begins next summer."

The updated plan is expected to be completed in spring 2004. The 21st Century UConn program, which will fund \$1.3 billion in infrastructure improvements, begins in July 2004 and overlaps the last year of UConn 2000. The \$1 billion UConn 2000 program to renew, rebuild and enhance the campuses did not include the Health Center; 21st Century UConn does.

To gain input, three public meetings are planned this month:

- Sept. 9 in the gallery area on the first floor of the Homer Babbidge Library, starting at 4:30 p.m., planners will solicit ideas from the community regarding the core campus.
- Sept. 10 at 6 p.m., the group will conduct a

similar meeting at the West Hartford campus to develop a plan for that campus; and

- Sept. 11, at 6 p.m. in Room 7 of the Bishop Center, planners will elicit ideas about open space and farmland preservation on the east side of Route 195.

The master plan update will include both plans for development of the campus and plans to maintain open space and farmland. Generally, the University's plans call for development west of Route 195 and open space east of Route 195. At the hearing, students, faculty, staff, and community members will have a chance to comment.

Both State Sen. Donald Williams (D-Danielson) and State Rep. Denise Merrill (D-Mansfield) have encouraged the University to formally identify East Campus land that would be maintained as open space or farmland as part of the master plan.

There are no plans for new building projects on East Campus as part of 21st Century UConn.

see Master Plan page 4

Master Plan *continued from page 1*

Renovations and additions to existing facilities are anticipated, however.

One key to the updated master plan, says Fox, will be the recommendations regarding how to more efficiently use classroom space on campus, and how much new space is needed to accommodate UConn's student body. The plan will also make projections about dealing with increased enrollment. "The study is really a prelude to implementing the Academic Plan," she says.

The University has master plans for several campuses. The UConn Health Center's master plan was completed in November 2002 with the assistance of

Flad and Associates, a design firm with offices in Stamford and Madison, Wis. One of the plan's main recommendations was the adoption of campus development zones, defined areas that are most appropriate for designated uses.

An outgrowth of the plan was the establishment of a space management committee, which centralizes decision-making and allocates and assigns space, based on analysis and strategic plan priorities.

The master plans for the Health Center, and the Storrs and Greater Hartford campuses will provide the guide for 21st Century UConn initiatives.

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Mansfield

Item #13



Tercentennial Ball

The Mansfield 300th committee invites you to attend the Mansfield Tercentennial Ball. This wonderful night of dinner, dancing, and live big band music will close out our 18-month celebration of Mansfield's 300th birthday!

Important Info:

Date: October 18, 2003
Time: 6:00 pm-11:00 pm
Location: Rome Ball Room,
University Campus
Parking: Valet
Tickets: Are on sale now at the
Town Clerk's Office, Town
Manager's Office, and Mansfield
Senior Center.

For more information, or to reserve
tickets please contact:

The Town Manager's Office
Phone: 429-3336
email mansfield300ball@yahoo.com

\$25 Ticket Price Includes

- Superb buffet-style dinner
- Entertainment provided by
Mansfield's own "Little Big
Band"!
- Valet parking
- Coffee & dessert



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Fireworks!



**The Town of Mansfield & the 300th Committee invite you to attend
a *Free* fireworks display to celebrate Mansfield's 300th
Birthday!**

Date: Sunday, September 7, 2003

Time: Show begins at dark, around 8:00pm

Location: Mansfield Hollow State Park

Parking: In field across the street from park on Bassett's Bridge Rd

Bring a Blanket and Flashlight!



**MANSFIELD
300**

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