



**TOWN OF MANSFIELD**  
**TOWN COUNCIL MEETING**  
**MONDAY, June 14, 2004**  
**COUNCIL CHAMBERS**  
**AUDREY P. BECK MUNICIPAL BUILDING**  
**7:30 p.m.**

**AGENDA**

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<b>CALL TO ORDER</b>	
<b>ROLL CALL</b>	
<b>APPROVAL OF MINUTES .....</b>	<b>1</b>
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**EXECUTIVE SESSION**

REGULAR MEETING-MANSFIELD TOWN COUNCIL-MAY 24, 2004

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:35 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Blair, Clouette, Haddad, Hawkins, Paterson, Paulhus, Redding, Schaefer, Thorkelson

II. APPROVAL OF MINUTES

Mr. Thorkelson moved and Ms. Blair seconded to approve the minutes of May 10, 2004 as presented.

So passed unanimously.

Mr. Clouette moved and Ms. Blair seconded to approve the minutes of the special meeting of May 11, 2004 as presented.

So passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Isabelle Atwood, Wormwood Hill Road, spoke in support of the Dorwart property for Open Space Preservation. She also encouraged the town to pursue the purchase of the McDaniel property. The Dorwart property will provide the last link in a trail connecting Mansfield Hollow with the Coney Rock and Fifty-foot cliff Preserves.

Carol Abramson, 214 Wormwood Hill Road, spoke in support of the purchase of the Dorwart property for Open Space.

IV. PUBLIC HEARING

1. Pledge of Allegiance at Town Council Meetings

Joan Buck, 6 Sumner Drive

She read a letter to the Council, and noted that "whatever your decision, it must reflect the will of the majority of the members".

David Markowitz, 79 Charles Lane

He felt that the pledge could be omitted.

6 Sumner Drive  
Storrs, Connecticut 06268  
May 24, 2004

Mansfield Town Council  
Audrey P. Beck Building  
Four South Eagleville Road  
Storrs, Connecticut 06268

Dear Council Members,

I want to make several points this evening. First, I wish to thank Council members collectively for the time and abilities which they devote unselfishly to the affairs of the town. Having served on the Council for many years, I understand well the significance of your contributions to the community. Therefore no further proof of patriotism is needed to demonstrate this point.

However, you have been asked to consider opening your meetings with the Pledge of Allegiance, probably as additional proof of patriotism. There are probably many who find the phrase "under God" inappropriate in that context, but it is the current wording and would therefore be included.

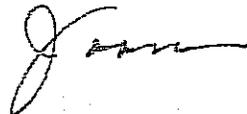
I would suggest that if the Council wishes to begin its meetings with some recognition of the importance of the work before it, or wishes to set a tone of seriousness, observation of a moment of silence would be suitable.

In any case, whatever your decision, it must reflect the will of the majority of the members, as does any other official decision.

Thank you for your attention.

Yours truly,

Joan Buck



To the Mansfield Town Council and the Observers:

I fully support the decision of the Town Council to omit the Pledge of Allegiance from its proceedings. Since we the voters elect the Council to govern itself and help to govern us, and since I feel the Council does so in good faith, I support its decision, including if it had been the opposite.

Over and above that, I feel that, like Portia's "quality of mercy," the expression of patriotism must be uncoerced. An externally imposed requirement to declare it or to forbid it would taint it. I have no doubt that, like me, the members here have loyalty and love for our country that is way beyond the empty gesture a tainted pledge would be.

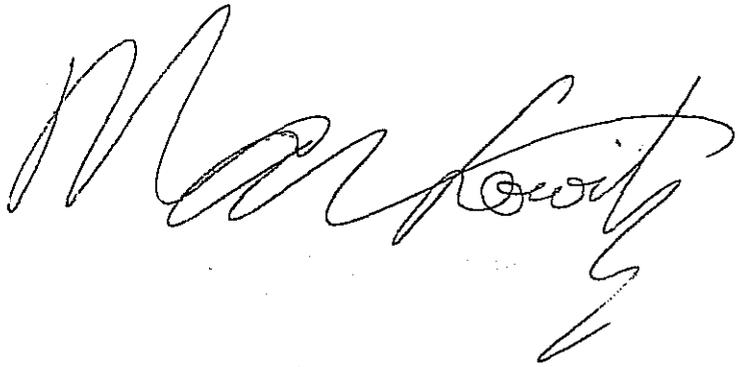
To me the United States Constitution is the best symbol of our country; in fact, more than a symbol, it is our country when it governs the practices performed in its name. Our Town Council is much closer to adhering to the nation's Constitution than is many a higher office in our land. If the flag represents our Constitution, as I hope it does, then it is at most a symbol of a symbol, and it is probably for this reason that how we pledge or do not pledge is constitutionally protected.

Thank you.

Sincerely,

David Markowitz  
79 Charles Lane  
Storrs

May 24, 2004



Matt Proser, 56 Olsen Drive

He spoke on the history of the pledge, and felt that the pledge did not make the government.

Tim Quinn, Depot Road

He expressed his opinion that the pledge is a patriotic spirit that should not be regulated or mandated it should not be legislated into a Town Council meeting.

Cheryl W. Stevens, 4 Thornbush Road Ext.

She hoped that the Council would consider saying the pledge to the flag because the flag is the symbol of our nation and should be shown respect.

Dolly Whitham, 99 Birchwood Hts.

“The first Amendment provides checks and balances. Congress shall make no law respecting an establishment of religion (and in the same sentence) there will be no law prohibiting the free exercise of religion. Making accommodations for one another is part of belonging to a Republic. The Pledge of Allegiance gives us a tiny moment when together we acknowledge our country and are grateful for what we have. There is nothing wrong with saying it. Most of us have had spiritual or temporal help along the way. Thank you.”

Sara Steven Flower, 17 Old Schoohouse Road.

She was in favor of saying the pledge however if those who chose not to say it could remain seated. She read a letter from William Jordan, 243 South Eagleville Road.

Jane Blanchard, 13D Sycamore Drive, questioned the need to say the pledge and suggested to sing the Star Spangled Banner.

Vic Kaplan, 8 Mansfield Hollow Road Ext., was not in favor of saying the pledge. He asked why it was being brought up now? He felt it was the times and the political situation in our nation. He felt that the pledge will not bring peace and the world's problems will not be solved by saying the pledge.

Meredith Lindley, 72 Beech Mountain Road, spoke in favor of saying the pledge. She was proud to be an American and would stand for the pledge, however others could make their own choice. Mansfield is a diverse community and should offer a personal choice.

Mary Perry, 11 Spring Hill Road, spoke in opposition to saying the pledge at Town Council meetings.

John Plank, Dog Lane, released his time to speak to others as he opposed the saying of the pledge and others had already expressed his view.

*William A. Jordan*  
*243 South Eagleville Rd*  
*Storrs CT 06268*  
*860-429-8322*  
*E-mail: [jordanwa@mansfieldct.org](mailto:jordanwa@mansfieldct.org)*

May 23, 2004

Mansfield Town Council:

I am presenting this letter in support of saying the "Pledge of Allegiance" at the beginning of your Council meetings. Back on April 12<sup>th</sup> I came forward to all of you with this request. Never in my life did I think that it would raise such a controversy here in town. Something as simple as showing respect for a symbol of our country's freedom should not in any way draw so much attention. I ask each and every one of you that sit at the Council table this evening. As a young child growing up, I am sure each and every one of you prior to the beginning of your school day stood up and recited the "Pledge". I know personally to date I have seen many of you at different civic functions here in town saying the "Pledge" before starting an event. Now I ask you why all of a sudden there is such a change in your belief?

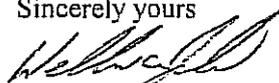
You are the leaders of our town and I will be the first to say that you are doing an outstanding job on what at times, I am sure, can prove to be somewhat thankless. However as you run our town, you do it being able to freely make decisions for a democracy. Your freedom of decision and our democracy did not come with out a price. Since the beginning of this country, lives have been lost fighting for this right. You people as a group sit every two weeks in front of the symbol that reminds us of the bloodshed and sorrow that has come.

I hale from a military family, as do many people here in town. I am sure many of you have had love ones who have served their country. With this said, you should not become the "judge and the jury" on something that so many believe in, including yourselves.

The "pledge" as a whole is comprised of a total of 31 words. Now I think that you all will agree that you spend more time and speak more words on many issues here in town that truly do not have the meaning or significance that the "pledge" has. I believe that all of you know what is the right thing to do in this case. The hard thing for all of you to do, is to maybe put away your own uncertainties and listen to those who you work so hard for.

As I close this letter, I am requesting that each one of you take into consideration what is at stake here regarding this decision. We as a town can be looked at as a group of people who feel that those 31 words mean absolutely nothing and have no substance. Or we can be a town who is looked at as a town whose leaders respect the symbol of freedom and are willing to stand up and acknowledge this freedom. Now I ask you what do think is the right thing to do?

Sincerely yours



William A. Jordan

Bruce Bellm, 441 Storrs Road, spoke in opposition to saying the pledge; we are in a time of crisis. He felt that the pledge of allegiance was said to protect the institution of our government but a pledge is not necessary. We need to put our country right by examining what is going on, not by the recitation of the pledge.

Jody Newmyer, 19 Center St, as a member of the first Town Council stated that the Council then never said the pledge. Municipal business was the business to be done.

David Kloss, 72 Beech Mountain, read a letter expressing his opinion of saying the pledge before council meetings.

Sharry Goldman, 187 Browns Road, spoke on the most important thing a person should do to show patriotism and that was to vote. She was concerned that only 300 persons voted in the last referendum held in which all voters could have expressed their opinion. Council should be encouraging people to vote.

Cynara Stites, Hanks Hill Road, thanked the Council for serving the town and felt that service to the town was more patriotic than saying the pledge.

Katherine Paulhus, 720 Middle Turnpike, in favor of pledge but it should not be mandated but a matter of choice.

Barbara Lavoie, 251 Mulberry Road, spoke in favor of the pledge. She feels an incredible pride in the flag and what it stands for.

Tulay Luchiano, 828 Warrenville Road, expressed her concern that this was just a political issue, you do not need to say the pledge, and it should be business as usual without it.

Linda Sabatelli, 97 Cemetery Road, expressed concerns that the issue has not originated from within the Council itself, but from others. What will be the impact upon the council are they being subjected to intimidation. She recommended that the Council continue their dedication and service to the Town without the pledge.

Eleanor Plank, 99 Dog Lane, said that the pledge was not necessary, but what was important was "With liberty, and justice for all...."

Edmund Smith, 166 Storrs Road, this is not the time to say the pledge.

At 9:38 the public hearing closed.

These are trying times. If it's not ENRON in the head lines it's violence in Iraq. When it seems that the entire world is watching CNN and the horrific pictures of prisoner abuse in Iraq we should revisit our freedoms. Now is not the time to abandon the ideals upon which our country was founded. We should take stock of our blessings and not dwell over long on our shortcomings.

We live in a country where Allah, Jaweh, and Christ are worshipped freely. We live in a country where 55% of college and postgraduate students are women. We live in a country where any one can start his own business.

Is our country perfect? No, obviously not! Slowly we are ridding ourselves of the likes of the Klu Klux Klan. People of all races and ethnic backgrounds live side by side in neighborhoods without the ethnic hatred and violence, which is so commonplace around the world.

We live in a country where we can freely and without fear of reprisals debate whether or not to recite our Pledge of Allegiance. We can debate the constitutionality of flag burning as freedom of speech!

We are all hear tonight to discuss whether or not the Town council recites the pledge at the beginning of their meeting. But it is not so much whether or not we say it, but whether or not we feel it! It is not so much whether we say it, but whether we believe it and live it; whether or not we feel goose bumps when the Star Spangled Banner is played.

How do we develop citizens that FEEL the Pledge? Who get goose bumps when the National Anthem is played? How do we instill these patriotic feelings? It starts in grade school and even before that in the home. When the National Anthem is played at a school concert children witness ADULTS standing and showing respect for the flag. This continues through school. Students learn in high school that they don't necessarily have to agree with everything the federal government does, but as Americans we still FEEL patriotism and show respect for our flag, our president and our elected officials. This is not, however an exercise just for school children.

As adults we reinvigorate these patriotic feelings at every band concert where the Star Spangled Banner is played. We recharge our feelings about the Pledge every time we recite it when we attend a public ceremony or

Memorial Day parade. Even in our little town meeting in Mansfield we need to keep the patriotic spirit alive.

If we let the patriotic feelings toward our country its flag and our national anthem die then our country is doomed. We keep these feelings alive by reciting the Pledge, by singing the National Anthem and by putting our ~~hands~~ hands over our hearts when the flag goes by on each Memorial Day parade.

Thank you.

David Kloss.

IV. OLD BUSINESS

2. Comprehensive Annual Financial Report for Year Ended June 30, 2003

Mr. Schaefer moved and Mr. Clouette seconded that effective May 24, 2004, to accept the Comprehensive Annual Financial Report (CAFR) for Year ended June 30, 2003.

So passed unanimously.

3. Financial Statements Dated March 31, 2004

Mr. Schaefer moved and Ms. Blair seconded that effective May 24, 2004, to accept the Financial Statements dated March 31, 2004.

So passed unanimously.

4. "An Ordinance Designating the Municipal Aquifer Protection Agency for the Town of Mansfield"

Mr. Greg Padick, Town Planner, explained that the state Department of Environmental Protection, has recently adopted aquifer protection land use regulations that require municipalities to designate a municipal aquifer protection agency. In the early 1990's the Town Council had designated the PZC to serve in this role, but this was never adopted as an ordinance. The PZC (Planning and Zoning Commission) has offered to continue as the municipal aquifer protection agency.

Mr. Haddad moved and Mr. Hawkins seconded that effective May 24, 2004, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on June 14, 2004 to solicit public comment regarding "An Ordinance Designating the Municipal Aquifer Protection Agency for the Town of Mansfield".

So passed unanimously.

Mr. Clouette moved and Mr. Hawkins seconded to add item 5A to the agenda for action "Pledge of Allegiance"

So passed unanimously.

5. Spring Weekend

Town Manager is still waiting for reports from the State Police.

5a. " Pledge of Allegiance at Town Council Meetings"

Mr. Clouette moved and Mr. Schaefer seconded to adopt the following resolution:

Whereas:

1. The Pledge of Allegiance has not been a traditional part of public meetings in Mansfield
2. There is not a broad consensus in the community regarding the Pledge; and
3. Recitation of the Pledge will be a divisive rather than unifying experience,

Be it resolved, that the Mansfield Town Council will continue its current practice of not reciting the Pledge of Allegiance.

Mayor called for a voice vote.

Motion so passed with two voiced no votes of Blair and Paulhus.

No abstentions.

V. NEW BUSINESS

6. Grant Application: Targeted Capacity Expansion for Adolescent Substance Treatment in Northeastern Connecticut

Mr. Kevin Grunwald, Director of Social Services was present to answer questions from the Council.

Mr. Haddad moved and Mr. Schaefer seconded that effective May 24, 2004, to authorize the Town Manager to prepare and submit an application in the amount of \$500,000 per year for a three-year period to the Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment to provide services for Targeted Capacity Expansion for Adolescent Substance Treatment in Northeastern Connecticut, and to execute related contract agreements with the Northeast Communities Against Substance Abuse to establish conditions regarding the administration of the grant program.

So passed unanimously.

7. Open Space Acquisition-Dorwart Property

Mr. Greg Padick, Town Planner, spoke to this acquisition. Both the Open Space Preservation and the Planning and Zoning Commission have recommended that the Town submit a grant application to the Department of Environmental Protection to obtain funding to purchase the Dorwart

property of approximately 60 acres. The land is on Wormwood Hill and Mulberry Roads. Since the next round of grant applications are due on June 10, 2004 the staff recommended to prepare the application as soon as possible. This piece is consistent with the Plan of Development. After much discussion the Council requested that the Manager also discuss with the owners of the property the possibility of purchasing additional road frontage.

Ms. Blair moved and Mr. Paulhus seconded to adopt the following resolution:

RESOLVED, effective May 24, 2004, that Martin H. Berliner, town Manager of the Town of Mansfield, is hereby authorized to submit an application for funding under the Open Space and Watershed Land Acquisition program with the State of Connecticut to acquire permanent interest in land known as the Dorwart Property, pursuant to Section 7-131d to the Connecticut General Statutes.

So passed unanimously.

8. Open Space Acquisition-Former McDaniels Property

Mr. Thorkelson moved and Mr. Clouette seconded that the Town Manager aggressively pursue the matter of purchase of the McDaniel's property with the heirs, for open space acquisition.

So passed unanimously.

9. Mansfield Public Schools Public Water System Repairs

Mr. Haddad moved and Mr. Schaefer seconded to adopt the following Resolutions:

RESOLVED:

- a. That the Town Council establish a School Building Committee for repair of the Public Water Systems at Goodwin School, Southeast School, Vinton School, and Mansfield Middle School, and appoint the Mayor and the Chairman of the Board of Education to the Committee.
- b. That the Town Council authorizes the Superintendent of Schools to file an application for a School Building Project.

So passed unanimously.

10. Agreement between the Town of Mansfield and Regional School District No. 19 for Public Works Services

Item not ready for Council.

VI. DEPARTMENTAL REPORTS

VII. REPORTS OF COUNCIL COMMITTEES

VIII. REPORTS OF COUNCIL MEMBERS

Council members discussed how town meetings and referendums could be better advertised to have more participation.

Mr. Paulhus spoke on the dinner given by the University of Connecticut at the Eagleville Fire House for all the many fire, emergency companies that had assisted at the University during Spring Weekend. The Mayor, Mr. Paulhus, Ms. Blair all attended. Mr. Paulhus said he was disappointed that no one from the Mansfield Volunteer Fire Company attended.

Mayor Paterson spoke on the Mansfield Sister Cities Program, which was held in Mansfield Massachusetts on May 15-22. Delegates from many Mansfields including Germany, England, Canada, Ohio, New York, and Tennessee attended. Mayor Paterson and Town Clerk Gerdson had a great opportunity to speak with and share the many facets of Municipal Government. They look forward to attending the next conference, which will be held in Mansfield Ohio in 2008.

Mayor Paterson and Mr. Paulhus attended the 10<sup>th</sup> Anniversary of the Mansfield Rehabilitation Center on Sunday.

Mayor Paterson spoke on the Flamingo Project being presented by the Garden Club. Decorated pink flamingoes are on display all over town in the Library, Community Center and Town Hall. On May 29<sup>th</sup> the Garden Club will auction them off at the same time there will be plant sale at the Mansfield Library.

IX. TOWN MANAGER'S REPORT

The grant requesting funds for a sign at the four corners was not funded.

Willimantic had begun its' last Thursday evenings on Main street. The street is blocked off to traffic and vendors are allowed to set up booths to display sale or food items. There is music and entertainment.

There is currently a problem with a condominium association that is having a septic system problem. The Town owns land beside it, and may be asked to use the land for a community septic area.

Staff will be returning to the Council to discuss the conversion of the Reynolds School, now being used as storage for the town, back into a school.

Town Manager would like to see a volunteer appreciation day for the townspeople who assist in many ways. Mr. Haddad said that the committee on committees is willing to do it.

X. FUTURE AGENDAS

Mr. Clouette asked that the issue of facilities on the Southeast park be discussed.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

11. E. Paterson and M. Berliner re: University of Connecticut Spring Weekend Celebration
12. M. Berliner re: Appointment to Mansfield Downtown Partnership Board of Directors
13. G. Padick re: EIE, UConn's Proposed Football Complex, Indoor Athletic Facility, Tennis Court Relocation Project on Stadium Road
14. Town of Mansfield/Mansfield Public Schools/Regional 19 Board of Education Resource Sharing/Allocation
15. UConn Students Enrolled at Storrs Campus
16. University of Connecticut Cooperative Extension Service re: Annual Report on Activities of Green Valley Institute
17. Office of Policy and Management re: Recommended Conservation and Development Policies Plan for Connecticut 2004-09
18. C.vanZelm re: Festival on the Green
19. CCM Municipal Labor Relations Data Reporter-"Town of Mansfield Eliminates Costly Liability of Accrued Sick Leave"
20. Proclamation by the President: National Hurricane Preparedness Week

XI. EXECUTIVE SESSION

Not needed.

XII. ADJOURNMENT

At 10:05 p.m. Mr. Thorkelson moved and Mr. Paulhus seconded to adjourn the meeting.

So passed unanimously.

Elizabeth Paterson, Mayor

Joan E. Gerdson, Town Clerk

TOWN OF MANSFIELD  
PUBLIC HEARING  
JUNE 14, 2004

The Mansfield Town Council will hold a public hearing on June 14, 2004 in the Council Chamber of the Audrey P. Beck Municipal Building at 7:30 p.m. to hear public comment on the Ordinance Designating the Municipal Aquifer Protection Agency for the Town of Mansfield. At this hearing interested persons may appear and be heard and written communication received. Packets with full text are available in the Town Clerks office, 4 South Eagleville Road.

Dated at Mansfield this 26<sup>th</sup> day of May, 2004

Joan E. Gerdson  
Town Clerk

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
Martin H. Berliner, Town Manager  
**CC:** Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Issues Regarding the UConn Landfill Including the UConn Consent Order,  
Public Participation Relative to the Consent Order and Well Testing (Item #1,  
05-10-04 Agenda)

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**Subject Matter/Background**

Attached please find new correspondence concerning the UConn landfill. At present, the Town Council is not required to take any action on this item.

**Attachments**

- 1) Progress Report – May 28, 2004

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University of Connecticut  
*Administration and Operations Services*

Architectural and  
Engineering Services

REC'D JUN 01 2004

May 28, 2004

Raymond L. Frigon, Jr.  
Environmental Analyst  
State of Connecticut, Department of Environmental Protection  
Waste Management Bureau/PERD  
79 Elm Street  
Hartford, CT 06106-5127

**RE: CONSENT ORDER #SRD 101, STATE OF CONNECTICUT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION (CTDEP)  
PROGRESS REPORT – MAY 2004  
UNIVERSITY OF CONNECTICUT LANDFILL, STORRS, CT  
PROJECT # 900748**

Dear Mr. Frigon:

The University of Connecticut (UConn) is issuing this Progress Report to the Connecticut Department of Environmental Protection (CTDEP). Project progress is discussed for the following topics:

- UConn Landfill Closure
- Update on Extension of Water Service - Meadowood and North Eagleville Roads
- UConn F-Lot Landfill Closure
- UConn Landfill Interim Monitoring Program
- Remedial Action Plan Implementation, Landfill and Former Chemical Pits
- Closure Schedule Following CTDEP Approvals
- Hydrogeologic Investigation – UConn Landfill Project
- Long-Term Monitoring Plan
- Technical Review Sessions
- Technical Review Session Information
- UConn's Technical Consultants - Hydrogeologic Team
- Discussion on Activities Completed in May 2004
- Schedule for Compliance (Revision No. 3)
- Listing of Project Contacts
- Reports
- Certification

**CTDEP Consent Order  
Progress Report – May 2004  
May 28, 2004**

The following actions undertaken or completed during this period comprise of the following:

**UConn Landfill Closure**

Project Status Background

On June 26, 1998, the CTDEP issued a Consent Order to UConn. The order requires UConn to thoroughly evaluate the nature and extent of soil, surface water and groundwater pollution emanating from the UConn landfill, former chemical pits and an ash disposal site known as F-Lot. The order also requires UConn to propose and implement remedial actions necessary to abate the pollution. The Comprehensive Hydrogeologic Report and Remedial Action Plan have been submitted to CTDEP. UConn released the Draft Final Comprehensive Hydrogeologic Investigation Report and Remedial Action Plan for the UConn Landfill for public view on January 20, 2003. Copies of the eight-volume report, comments from reviewers (CTDEP, United States Environmental Protection Agency - USEPA, and the Town of Mansfield) and a summary fact sheet are available in the research section of the Mansfield Public Library, in the Town Manager's Office, at University Communications and at the CTDEP in Hartford.

Closure

The closure and post-closure recommendations for the landfill in consideration of current site conditions and the proposed post-closure use were presented in the Closure Plan. The age and character of the landfill, volume of waste, the presence of an interim cover, the topographical configuration of the site, landfill gas management requirements, and the need to accommodate time-related site settlement resulting from waste consolidation were considered as part of closure plan development. Closure plan design has also been developed to provide a stable veneer above the waste, minimize water infiltration to the landfill waste mass, manage surface water runoff, and limit the potential for erosion.

Redevelopment

The site redevelopment scheme and specific information for post closure development is provided in the Remedial Action Plan (RAP) and Interim Monitoring Plan (IMP). Post-closure redevelopment and use is proposed as part of the closure approach. With regulatory approval, UConn intends to construct a parking lot on the landfill and continue to use the F-Lot area as a parking lot. An environmental land use restriction (ELUR) will be placed on the landfill area, the chemical disposal pits and F-Lot to protect the landfill cap and limit site use. Elements of the closure include:

- Site preparation, limited waste relocation, compaction and subgrade preparation and capping;
- Landfill cap construction that includes a gas collection layer, low permeability layer and protective cover/drainage layer;
- Construction and operation of a gas collection, recovery and destruction system to manage methane gas emissions from the landfill and prevent uncontrolled migration;
- Construction and operation of a storm water management system;
- Development of a comprehensive post closure maintenance and monitoring program;
- Development of the chemical pits area as green space; and
- Use of the landfill and F-Lot site as parking lots.

**CTDEP Consent Order  
Progress Report – May 2004  
May 28, 2004**

Post-closure development at the site, along with the post-closure use plans, were prepared in accordance with the requirements of the Solid Waste Management Regulations and the Remedial Standard Regulations (RSRs). Further, post-closure use design considered the need to:

- Maintain the integrity of the final cover;
- Provide for long-term maintenance of the final cover;
- Protect public health, safety, and the environment;
- Mitigate the effects of landfill gas both vertically and laterally throughout post-closure; and
- Maintain final cap integrity considering site settlement and post-closure use.
- Landfill Closure and Redevelopment Objectives

Permit Applications

*ACOE NE:* As part of the U.S. Army Corps of Engineers New England District (ACOE NE) Individual Permit Application for the Closure Plan for the UConn Landfill and Former Chemical Pits, a vernal pool survey was completed within a 600-foot radius of the UConn Landfill in Storrs, CT. Vernal pools are considered “special wetlands” under ACOE NE Programmatic Permit for Connecticut. On July 15, 2003, the ACOE NE published a Public Notice regarding UConn's request for a permit under Section 404 of the Federal Clean Water Act. A wetland mitigation plan has been prepared in response to comments received from the Corps of Engineers on the federal wetland permit application (Letter C. Rose to J. Kastrinos, October 30, 2003). The mitigation plan addresses restoration of federally regulated wetlands disturbed during the remediation project construction and other mitigation for wetlands that will be permanently lost due to the project. It also addresses implementation of the restoration plan, including topsoil requirements, plantings, and control of invasive species.

Haley & Aldrich and Mason & Associates are preparing a detailed Mitigation/Restoration Plan following an on-site meeting with the ACOE NE and with the United States Environmental Protection Agency (EPA). Comments from CTDEP are also being addressed.

*CTDEP:* On September 12, 2003, Permit Application Transmittal Forms for the UConn Landfill Project Number 900748 were submitted to CTDEP for Water Discharge to Sanitary Sewer, Inland Wetlands and Watercourses, Inland 401 Water Quality Certification, and Flood Management Certification permits. On November 6, 2003, UConn submitted the Permit Application Transmittal Forms to CTDEP for the Discharge of Groundwater Remediation Wastewater to a Sanitary Sewer. A December 3, 2003 transmittal from Haley & Aldrich to CTDEP provided responses to comments by CTDEP on the ACOE NE Application No. WQC 200302988, IW-2003-112, FM-2003-205. On May 24, 2004 a letter response to comments from the CTDEP on the ACOE Application was submitted.

Conditional Approval Letter Received

A Conditional Approval Letter dated June 5, 2003, regarding the Comprehensive Hydrogeologic Report and Remedial Action Plan, was issued by CTDEP to UConn. CTDEP approved the Plan that includes the following elements:

- Landfill regrading
- Installation of a final cover over the landfill and former chemical pits
- Elimination of leachate seeps
- Regrading and capping of the chemical pit area

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- Establishing a vegetative cover
- Plan for post-closure maintenance
- Long-term program for monitoring groundwater and surface water quality
- Schedule for implementing the work.

Closure Plan

On August 4, 2003, the Closure Plan report was submitted to CTDEP, Town of Mansfield, Eastern Highlands Health District (EHHD), and the USEPA. The plan describes how the Remedial Action Plan will be implemented to close the UConn landfill, former chemical pits and F-Lot disposal site. Elements of the closure plan included:

- Site preparation, limited waste relocation, compaction and subgrade preparation and capping
- Landfill cap construction, which includes a gas collection layer, low permeability layer and protective cover/drainage layer
- Construction and operation of a gas collection system to manage methane gas emissions from the landfill and prevent uncontrolled migration
- Construction of a leachate collection system
- Construction and operation of a storm water management system
- Development of a comprehensive post closure maintenance and monitoring program
- Development of the former chemical pits area as green space
- Use of the landfill and F-Lot site as parking lots

On January 22, 2004, the revised Closure Plan report was submitted to CTDEP, Town of Mansfield, EHHD, and the USEPA. The closure plan sets aside areas for a number of activities to take place, including soil processing and stockpiling, room for storing materials and equipment, and soil and waste removal areas.

UConn's construction management firm will have to comply with odor, noise, dust and other controls, including keeping any relocated waste covered. The contractor will also build a construction fence around the site for security. The first steps in closing the landfill will focus on removing sediments and consolidating waste.

Narrative Report -Nature of Construction

The project consists of capping of the former UConn landfill and former chemical pits area. Paved parking areas are planned on the top, relatively flat portion of the landfill. Drainage from the parking areas will be managed by a proposed stormwater drainage system. Leachate interceptor trenches are proposed to the north and south of the landfill to intercept leachate-contaminated groundwater that would otherwise discharge to adjacent streams and wetlands.

Contaminated sediments will be remediated by excavation, dewatering and placement of sediments in the landfill prior to final grading and capping. Excavation, filling and construction activities will be required along the perimeter of the landfill to consolidate landfill refuse that was disposed of in areas now comprised of wetlands. The closure of the UConn landfill and former chemical pits is an integrated approach designed to manage contaminated sediments and solid waste through consolidation and capping, and collect leachate-contaminated groundwater to prevent discharge to waters of the State of Connecticut.

Intended Sequence of Operations

The following is a sequential list of the proposed operations:

- Mobilization, Site Preparation, and Stormwater/Erosion Control
- Staging of field offices and related equipment
- Security fencing
- Construction of service roads
- Contaminated Sediment Removal and Relocation
- Waste Consolidation
- Leachate Interceptor Trench (LIT) Construction
- Installation of Pre-Cast Concrete Buildings
- Land reshaping and grading
- Cover System Installation
- Road and Parking Lot Construction
- Project Completion, Demobilization and Closeout

Area of Disturbance

Approximately 2.58 acres of wetland will be disturbed by landfill closure and removal of contaminated sediment north and south of the landfill. Approximately 1.39 acres of wetland will be permanently filled during the project.

Private Property Access

UConn had previously requested access to property described on Town of Mansfield, CT Assessor's Map 15, Block 23, Parcel #7. Request to the property owner was made again in October 2003 by UConn to remediate sediments, continue to collect samples, to install wells, and to purchase parcel. A landowner response has been received by UConn to remediate sediments, continue to collect samples, and to install wells.

Interim Monitoring Program Update

The Interim Monitoring Program (IMP) Report will follow the initiation of Round #13 IMP Sampling and will be distributed to CTDEP and others.

**Update on Extension of Water Service - Meadowood and North Eagleville Roads**

CTDEP Conditional Approval

The CTDEP Conditional Approval letter required UConn to offer several residences the opportunity (see table that follows) to be connected to UConn's water supply. UConn authorized Lenard Engineering, Inc. to conduct surveying, review existing property information, and to accomplish the design of the water main and services for these residences. UConn has notified owners at these properties of the CTDEP requirements and has requested owner approval to install a service connection and abandon the existing well.

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The table that follows notes to which residences an offer was made and the responses by property owners received to date.

Table 1  
Offer to Connect to UConn Water System and Well Abandonment Responses

<u>Address</u>	<u>Offer to Connect</u>	<u>Well Abandonment</u>
10 Meadowood Road	Accepted	Accepted
11 Meadowood Road	Accepted	Accepted
21 Meadowood Road	Accepted	Accepted
22 Meadowood Road	Rejected	Rejected
28 Meadowood Road	Accepted	Accepted
213 North Eagleville Road	Accepted by former owner; new owner contacted	Accepted by former owner, new owner contacted
219 North Eagleville Road	Accepted	Accepted

Tentative Schedule for the Design, Approval, and Construction for Extension of Water Service

- Bid Results for: North Eagleville and Meadowood Roads Water Main Extension, Project MAC-BI-901004 - MCC Construction @ \$150,872.45
- Awarded contract to MCC Construction
- To date MCC Construction is pursuing the completion of residential water system connections and well abandonment noted above

**UConn F-Lot Landfill Closure**

In the summer and fall of 1999, interim closure of F-Lot was undertaken by installing cover materials including a liner and pavement, which expanded the parking area to the north.

**UConn Landfill Interim Monitoring Program (IMP)**

IMP sampling continued during this period. Thirty-one monitoring wells were identified and are being sampled in this current program, consisting of seven monitoring wells for shallow groundwater, five locations for surface water, and nineteen active residential water supply wells. Sampling, as part of the IMP, will continue until the Long-Term Monitoring Program (LTMP) is initiated in 2004. CTDEP has requested UConn to sample residences on Meadowood and Separatist Roads utilizing a State-certified laboratory.

**Remedial Action Plan Implementation, Landfill and Former Chemical Pits**

UConn accepted Pre-Qualification Applications on March 31, 2003, from Construction Management firms for the following Project: Remedial Action Plan Implementation, Landfill and Former Chemical Pits, UConn Project Number 900748. UConn is evaluating the Construction Management firms' information. A pre-proposal meeting with firms will be held on June 2, 2004 with submittal by June 18, 2004.

Project Objective: UConn plans to award a Construction Management firm an at-risk contract with a Guaranteed Maximum Price (GMP) with separately negotiated pre-construction services. The selection

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process will include, but not be limited to, a firm's proven performance to manage large projects of similar scope and complexity and deliver it on time and within budget. The Management team and its key staff members to be assigned to the project are expected to be of the highest caliber, possess technical excellence and share UConn's utmost concern with maintaining schedule compliance. The firms who are pre-qualified will be provided with available materials and given a tour of the site and brief presentation of the complexities of the project.

After pre-qualification, each pre-qualified firm will be asked in June 2004 to respond to a Request for Proposal by providing information relative to such items as project staffing, schedule compliance, project controls, construction plan, fee for construction management services, general conditions costs and fee for pre-construction services, including producing estimates based on existing design schedules. A combination of technical qualifications, possible oral presentation, and fees will be considered in the final selection process. The GMP will be negotiated during the contract document phase of project development.

Request for Proposal packages assembled by Haley & Aldrich are preliminary, final drawings and specifications are dependent on USCOE and CTDEP permit requirements. The packages to be sent pre-qualified project management firms will include:

- UConn General Conditions
- Technical Specifications (latest sets with revisions)
- Drawings (latest sets with revisions)
- Closure Plan
- Boring/Well Information
- Soil/Groundwater/Sediment quality data
- Earthwork Quantities
- Schedule
- Permit Information (Army Corps & CTDEP)
- Other Information

**Closure Schedule Following CTDEP Approvals**

- Preparation of Bid Documents Weeks 1-4
- Hire Project Construction Management Weeks 2-3
- Review Contractor Submittals Weeks 3-11
- Mobilization, Site Preparation, and Stormwater/Erosion Control Weeks 11-16
- Contaminated Sediment Removal and Relocation Weeks 17-22
- Waste Consolidation Weeks 23-34
- Construction of the leachate interceptor trenches (LITs) Weeks 35-40
- Land Reshaping and Grading Weeks 38-42
- Cover System Installation Weeks 43-49
- Road and Parking Lot Construction Weeks 38-50
- Project Completion, Demobilization and Closeout - Installation of Monitoring Wells Weeks 51-54
- Preparation of closure certification report Weeks 55-58

**Hydrogeologic Investigation – UConn Landfill Project**

Phoenix Environmental Laboratories, Inc. (Phoenix) is located in Manchester, CT, and is an independent State-certified laboratory (<http://www.phoenixlabs.com/Profile.html>). UConn is utilizing Phoenix for project analytical analyses.

### Long-Term Monitoring Plan (LTMP)

A multi-year plan will continue sampling of soil gas, surface water, shallow monitoring wells and bedrock wells in the study area and several adjacent private properties to monitor water quality and protect human health and the environment. The results will be reported to CTDEP and property owners and evaluated on a long-term basis.

The CTDEP Conditional Approval letter called for the following Mansfield residences to be included in the LTMP:

- |                     |                       |                       |
|---------------------|-----------------------|-----------------------|
| ▪ 38 Meadowood Road | ▪ 65 Meadowood Road   | ▪ 206 Separatist Road |
| ▪ 41 Meadowood Road | ▪ 202 Separatist Road | ▪ 211 Separatist Road |

### Technical Review Sessions

Public involvement principles are summarized as follows:

- Public involvement includes the promise that the public's contribution can influence decisions.
- The process must be periodically updated to ensure that it is effective in facilitating these principles.
- The process provides participants a way to define how they want to be involved and participate.
- The process supplies participants with information they need in order to participate in a meaningful way.
- The public involvement process seeks out and facilitates the involvement of all those potentially affected.

The specific goals of public involvement at the UConn Landfill Project are:

- To design a process for public involvement that can be fully implemented and is consistent with available time and resources of the sponsoring agencies and other key parties.
- To encourage the broadest possible involvement by the public in all aspects of the site investigation, environmental monitoring programs, and cleanup at the UConn landfill.
- To ensure that information is easily accessible and is as clear as possible to the interested public.
- To ensure the development and dissemination of accurate, comprehensive information about all aspects of the site investigation, environmental monitoring programs, and cleanup, including timely information on potential risks posed by the landfill.
- To provide specific procedures for consideration and incorporation of relevant public comments and concerns in key site investigations, environmental monitoring programs, and cleanup decisions.

### Technical Review Session Information

#### General

To summarize, the public involvement process is being utilized to provide public involvement in the CTDEP decision-making process regarding the investigation, environmental monitoring programs, and potential cleanup of the site

Public Availability Review Session

There were no public availability sessions held during this reporting period.

UConn Project Web Site

UConn announced in Spring 2003 that a new web site would provide up-to-date information on the UConn Landfill Remediation Project. The web site was created in response to comments made by the public during public involvement review. The site's Internet address is <http://www.landfillproject.UConn.edu>. The web site includes a description of the project, timeline, project contacts and list of places to find documents, copies of recent notices, releases and publications that site visitors can download a project map, and links to other sites, such as the CTDEP.

**UConn's Technical Consultants - Hydrogeologic Team**

Haley & Aldrich: Haley & Aldrich have completed fieldwork for the IMP and monitoring well samplings. Work also included technical input. Continued review of permitting and design work comments for landfill and former chemical pits remediation based on draft Remedial Action Plan. Consultant has submitted Closure Plan and Permit applications to CTDEP.

Mitretek Systems: Mitretek's work included meeting attendance and input, technical review of data, fieldwork and coordination with the hydrogeologic team. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation. Continued review of permitting and design work comments for landfill and former chemical pits remediation based on draft Remedial Action Plan. Reviewed *UConn Update*, Responses to Comments on the Comprehensive Hydrogeologic Investigation Report and RAP, and various other responses to regulatory comments on permit applications.

United States Geologic Survey: The USGS work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. The USGS interpreted surface geophysical survey data, conducting and interpreting borehole geophysical surveys and collecting bedrock ground-water level information. The USGS was also involved in hydrogeologic data assessment and evaluation. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan, as well as public meeting preparation.

Environmental Research Institute: ERI's work tasks included Final Supplemental Hydrogeologic Investigation Scope of Work contribution and reviews. ERI is presently conducting limited sample analyses as part of the UConn Landfill project and IMP. ERI has completed groundwater profiling and soil gas surveys, along with public meeting preparation.

Phoenix Environmental Laboratories, Inc.: Phoenix is conducting sample analyses as part of the UConn Landfill project and IMP.

Epona Associates, LLC: As subcontractor to Haley & Aldrich, Epona provided professional risk assessment services as well as meeting attendance and technical input. This consultant was involved in data assessment and data evaluation plus coordinating ecological sampling and risk assessment issues. Consultant assisted in the preparation of the Comprehensive Hydrogeologic Report and Remedial Action Plan.

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Regina Villa Associates: RVA is the community information specialist. RVA continues to produce and distribute the *UConn Update*. Work also included the integration of review comments and assistance with public involvement as well as public meeting preparation.

**Discussion on Activities Completed in May 2004**

UConn:

- Assemblage of Contract Documents for Construction Management firm cost estimation purposes
- Contacted new owner of 213 North Eagleville Road
- Continued construction of the extension of Water Service - Meadowood and North Eagleville Road
- Continued evaluation of Construction Management firms for RAP Implementation
- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft RAP

Haley & Aldrich:

- Arranged for surveying of wetlands, test pit locations, and other site features in support of the detailed Wetland Mitigation Plan
- Completed sediment precharacterization sampling and prepared a letter summarizing the results and conclusions
- Completed test pits to evaluate depth to bedrock and depth to groundwater in a proposed wetlands creation area
- Continued design and permitting work for landfill and former chemical pits remediation based on RAP
- Continued work on detailed Wetland Mitigation Plan
- Met with DEP to discuss proposed responses to Notice of Insufficiency, Wetlands Permitting
- Prepared draft Comprehensive Hydrogeologic Investigation Report Addendum 2 (revisions in response to Town and regulatory comments)
- Prepared responses to Notice of Insufficiency, including revised engineering calculations
- Review of proposed well abandonment program
- Review of Round #13 IMP Sampling information

Epona:

- Continued review of permitting and design work for landfill and former chemical pits remediation based on draft Remedial Action Plan

USGS:

- Reviewed *UConn Update*

Mitretek:

- Continued review of permitting and design work for landfill and former chemical pits remediation based on RAP
- Reviewed Comprehensive Hydrogeologic Investigation Report Addendum 2 (revisions in response to Town and regulatory comments)
- Reviewed detailed Wetlands Mitigation Plan

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Phoenix

- Conducted analyses of sampling from IMP and additional residential areas

ERI:

- Limited verification analyses of sampling from IMP

RVA:

- Continued to communicate with public and respond to public queries

**Schedule for Compliance (Revision No. 3)**

The submitted Plan for presentation and the Schedule for Compliance for Consent Order SRD-101 Hydrogeologic Investigation - University of Connecticut Landfill, F-Lot, and Chemical Pits, Storrs, CT, has been proposed for modification as follows (*completed items in italics*):

<b>Schedule for Compliance (Revision No. 3) Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut (<i>completed items in italics</i>)</b> <b>Updated May 19, 2004</b>		
<b>Consent Order Deliverable</b>	<b>Contents</b>	<b>Dates of Presentations and Submittals to CTDEP</b>
<i>UConn Landfill and Former Chemical Pits — Ecological Assessment</i>	<i>Results of Ecological Assessment and Implications of the Assessment on Evaluation of Remedial Alternatives</i>	<i>January 9, 2002 (presentation completed); April 11, 2002 (interim report submitted*)</i>
<i>UConn Landfill and Former Chemical Pits — Conceptual Site Model (CSM), impact on bedrock groundwater quality</i>	<i>CSM details and supporting geophysical, hydrological, and chemical data</i>	<i>February 7, 2002 (presentation completed) April 8, 2002 (interim report submitted*)</i>
<i>Remedial alternatives for the UConn Landfill, former chemical pits, F-Lot, and contaminated ground water</i>	<i>Report will be included as the Remedial Action Plan in the Comprehensive Report</i>	<i>June 13, 2002 (presentation completed)</i>
<i>Comprehensive Hydrogeologic Report and Remedial Action Plan - integration of information in all interim reports and all previous reports</i>	<ul style="list-style-type: none"> <li>▪ <i>Results of Comprehensive Hydrogeologic Investigation</i></li> <li>▪ <i>Remedial Action Plan</i></li> <li>▪ <i>Long Term Monitoring Plan</i></li> <li>▪ <i>Schedule (to include public and agency review, permitting, design, and construction)</i></li> <li>▪ <i>Post-Closure</i></li> <li>▪ <i>Redevelopment Plan for the UConn Landfill and F-Lot</i></li> </ul>	<i>August 29, 2002 (presentation**)</i>  <i>October 31, 2002 (Comprehensive Report Submitted to CTDEP)</i>
<i>Comprehensive Final Remedial Action Plan Report</i>	<i>Release of Report and Plan for CTDEP and public review of remedial design</i>	<i>January 2003</i>

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Schedule for Compliance (Revision No. 3) Hydrogeologic Investigation of UConn Landfill, F-Lot, and Former Chemical Pits, Storrs, Connecticut ( <i>completed items in italics</i> ) Updated May 19, 2004		
Consent Order Deliverable	Contents	Dates of Presentations and Submittals to CTDEP
Remedial Action Design to include comprehensive interpretive design of the Landfill final cap	<i>Detailed design drawings and specifications of the preferred remedial alternative(s)</i>	<i>A TRC Meeting was held Wednesday, June 25, 2003. Summer 2003 (Comprehensive Design Submittal)</i> <i>A public review session for the UConn landfill design took place at the Town of Mansfield council chambers at the Audrey P Beck Municipal Building, Mansfield, CT on Wednesday, September 3, 2003.</i>
Implement Remedial Action Plan for the UConn Landfill, former chemical pits, F-Lot and contaminated groundwater	<i>Finalize detailed construction drawings, and specifications</i> <i>Develop bid packages based on approved Remedial Action Plan</i> - Competitive Bidding Process - Select Contractor - Obtain Permits as detailed in the Remedial Action Plan Mobilization & Fieldwork	<i>July 2003 through June 2004 (Contractor(s) selection)</i> <b>REVISED ****</b>
Initiation of Construction of Approved Remedial Option	Selection of contractors and the beginning of construction of approved remedial options	<i>January/February/ April /June 2004 mobilize contractor(s) (Contingent on Construction Timetable ***)</i> <b>REVISED ****</b>
Initiation of Long Term Monitoring Plan (LTMP)	IMP sampling continues quarterly.	<i>January/February/March 2004/April/May/June 2004</i> <b>REVISED ****</b>
Completion of Remedial Construction	Comprehensive final as-built drawings and closure report for the UConn Landfill, former chemical pit area.	August 2005 (Winter - Spring 2005) - Anticipated completion of construction (Contingent on Construction Timetable ***) <b>REVISED ****</b>
Post-Closure Monitoring	Begin post-closure monitoring program of the Remedial Action upon approval from CTDEP	August 2005 (Contingent on Construction Timetable ***) <b>REVISED ****</b>

- \* Interim reports submittals are the data packages that support the presentation accompanied by interpretive text sufficient for review. Comments received will be addressed.
- \*\* Results will not be complete until evaluation of data from MW 208R, if permission to drill from the property owner is received or an alternate is approved.
- \*\*\* Contingent on CTDEP approvals, construction timetable based on bidding market, weather conditions, numerous permitting issues, along with State and local reviews and conditions.
- \*\*\*\* Updated May 19, 2004

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**Listing of Project Contacts**

**Town of Mansfield**

Martin Berliner  
Town of Mansfield  
Audrey P. Beck Building  
4 South Eagleville Road  
Mansfield, CT 06268-2599  
(860) 429-3336

**CT Department of Environmental Protection**

Raymond Frigon, Project Manager  
CT Department of Environmental Protection  
Water Management Bureau  
79 Elm Street  
Hartford, CT 06106-5127  
(860) 424-3797

**U.S. Environmental  
Protection Agency**

Chuck Franks  
U.S. Environmental  
Protection Agency  
Northeast Region  
1 Congress Street (CCT)  
Boston, MA 02114-2023  
(617) 918-1554

**University of Connecticut**

Scott Brohinsky, Director  
University of Connecticut, University Communications  
1266 Storrs Road, Unit 4144  
Storrs, CT 06269-4144  
(860) 486-3530

**Haley & Aldrich, Inc.**

Rick Standish, L.E.P.  
Haley & Aldrich, Inc.  
800 Connecticut Blvd.  
East Hartford, CT 06108-7303  
(860) 282-9400

Richard Miller, Director  
University of Connecticut, Environmental Policy  
31 LeDoyt Road, Unit 3038  
Storrs, CT 06269-3038  
(860) 486-8741

James Pietrzak, P.E., CHMM, Senior Project Manager  
University of Connecticut, Architectural & Engineering Services  
31 LeDoyt Road, Unit 3038  
Storrs, CT 06269-3038  
(860) 486-5836

**Reports**

Copies of all project documents are available at:

**Town Manager's Office**

Audrey P. Beck Bldg.  
4 South Eagleville Road  
Mansfield, CT 06268  
(860) 429-3336

**CT Dept. of Environmental Protection**

Contact: Ray Frigon  
79 Elm St.  
Hartford, CT 06106-5127  
(860) 424-3797

**Mansfield Public Library**

54 Warrenville Road  
Mansfield Center, CT 06250  
(860) 423-2501

**UConn at Storrs**

Contact: Scott Brohinsky  
University Communications  
1266 Storrs Road, U-144  
Storrs, CT 06269-4144  
(860) 486-3530

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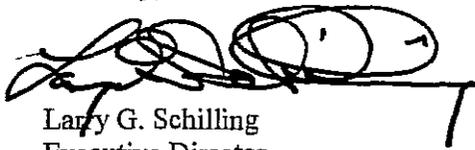
**Certification**

As part of this submission, I am providing the following certification:

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Please contact James M. Pietrzak, P.E. at (860) 486-5836 or me at (860) 486-3116 if you need additional information.

Sincerely,



Larry G. Schilling  
Executive Director  
Architectural and Engineering Services

LGS/JMP

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cc:

Gail Batchelder, HGC Environmental Consultants  
Martin Berliner, Town of Mansfield  
Scott Brohinsky, UConn  
Thomas Callahan, UConn  
Marion Cox, Resource Associates  
Brian Cutler, Loureiro  
Amine Dahmani, ERI  
Elida Danaher, Haley & Aldrich  
Dale Dreyfuss, UConn  
Nancy Farrell, RVA  
Linda Flaherty-Goldsmith, UConn  
Charles Franks, USEPA  
Peter Haeni, F.P. Haeni, LLC  
Allison Hilding, Mansfield Resident  
Traci Iott, CTDEP  
Carole Johnson, USGS  
Ayla Kardestuncer, Mansfield Common Sense  
John Kastrinos, Haley & Aldrich  
Alice Kaufman, USEPA  
Wendy Koch, Epona  
Prof. George Korfiatis, Stevens Institute of Technology  
George Kraus, UConn  
Chris Mason, Mason & Associates  
Peter McFadden, ERI  
David McKeegan, CTDEP  
Richard Miller, UConn  
Robert Miller, Eastern Highlands Health District  
Elsie Patton, CTDEP  
James Pietrzak, UConn  
Susan Soloyanis, Mitretek  
Rick Standish, Haley & Aldrich  
Brian Toal, CTDPH  
William Warzecha, CTDEP

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
 Martin H. Berliner, Town Manager  
**CC:** Matt Hart, Assistant Town Manager; Greg Padick, Town Planner  
**Date:** June 14, 2004  
**Re:** An Ordinance Designating the Municipal Aquifer Protection Agency for the  
 Town of Mansfield (Item #4, 05-24-04 Agenda)

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**Subject Matter/Background**

As we have discussed at recent Council meetings, the Department of Environmental Protection (DEP) has adopted aquifer protection land use regulations that require municipalities to designate a Municipal Aquifer Protection Agency. Following this directive, staff has prepared the attached draft ordinance for the Council's review and adoption. As written, the draft designates the Planning and Zoning Commission (PZC) as Mansfield's Municipal Aquifer Protection Agency. In the early 1990's, the Town Council designated the PZC to serve in this role, but this authorization was never adopted by ordinance. The PZC has now offered to continue as the Municipal Aquifer Protection Agency, and would be considered an appropriate agency by the DEP.

As requested, staff has referred this item to the Conservation Commission for review, and we have forwarded the Commission's comments to you. Under the DEP's regulations, a local Conservation Commission would also be considered an appropriate Municipal Aquifer Protection Agency.

Following our customary process for the adoption and the amendment of ordinances, we have scheduled a public hearing for tonight's meeting to solicit public comment on the proposed draft.

**Legal Review**

The Town Attorney has reviewed and approved the draft as proposed.

**Recommendation**

Staff recommends that, following the public hearing and the consideration of any comments from the community, the Town Council adopt the ordinance as proposed. This recommendation is premised upon several reasons. For one, the DEP's aquifer protection program and recently adopted land use regulations are regulatory in nature and in many ways similar to the administrative processes currently applied by the PZC and its staff, primarily the Town Planner and Zoning Agent. The new aquifer protection regulations, for example, require municipalities to adopt local aquifer protection regulations that include listings of prohibited and registered uses as well as the establishment of application, approval and enforcement processes. These various

state-required provisions could be readily incorporated into Mansfield's existing zoning framework.

A second reason in support of staff's recommendation is that the state regulations specify that an existing board or commission must serve as the local Municipal Aquifer Protection Agency. The regulations provide no provision for new appointed or mixed-membership boards.

Third, Mansfield's Planning and Zoning Commission is staffed by a Town Planner and Zoning Agent, with secretarial support. Under the proposed ordinance, existing staff members would handle the day-to-day responsibilities of administering the local aquifer protection regulations, including the handling of property owner and citizen inquiries.

Fourth, in Mansfield, the local aquifer protection regulations would apply only to UConn's two wellfield areas. Most of the defined aquifer areas are undeveloped, agricultural or residential in character, and would be exempt from permit processes. All state land in town would remain under DEP jurisdiction, and staff does not expect that the aquifer protection program would result in a significant increase in workload.

And, lastly, Mansfield's PZC/IWA currently refers all inland wetland applications and all subdivisions with four or more lots to the Conservation Commission for independent review and comment. Under a municipal aquifer protection program, we anticipate that all permit applications within aquifer areas would be referred to the Conservation Commission, which, as a non-regulatory agency, would retain an important advocacy role that could not be exercised by a regulatory agency where all decisions have a statutory appeal process.

If the Town Council concurs with this recommendation, the following motion is in order:

*Move, effective June 14, 2004, to adopt "An Ordinance Designating the Municipal Aquifer Protection Agency for the Town of Mansfield," as proposed by staff in its draft dated June 14, 2004, and which ordinance shall become effective 21 days after publication in a newsletter having circulation in the Town of Mansfield.*

#### **Attachments**

- Proposed Ordinance
- Comments from Conservation Commission



**TOWN OF MANSFIELD  
Code of Ordinances**

“An Ordinance Designating the Municipal Aquifer Protection Agency for the Town of Mansfield”

*June 14, 2004 Draft*

**Section 1. Title.**

This ordinance shall be known and may be cited as the “Municipal Aquifer Protection Agency Ordinance.”

**Section 2. Legislative Authority.**

This ordinance is enacted pursuant to the provisions of *Connecticut General Statutes* §22a-354o, which provides that each municipality in which an aquifer protection area is located shall authorize by ordinance an existing board or commission to act as the municipal aquifer protection agency.

**Section 3. Intent and Purpose.**

This ordinance is designed to implement the provisions of *Connecticut General Statutes* §22a-354o, as it may be amended from time to time, to assist the town with the regulation and the protection of aquifer protection areas.

**Section 4. Findings.**

The Town Council has found that it is in the best interest of the town of Mansfield to designate the Mansfield Planning and Zoning Commission (hereinafter the “PZC”) as the town’s municipal aquifer protection agency.

**Section 5. Designation and Membership.**

- A. In accordance with the provisions of *Connecticut General Statutes* §22a-35a, *et seq.*, the PZC is hereby designated as the Municipal Aquifer Protection Agency (hereinafter the “Agency”) of the town of Mansfield.
- B. Members of the PZC shall serve coexisting terms on the Agency. The membership requirements of the Agency shall be the same as those of the PZC including, but not limited

to, the number of members, the terms of members, the method of selection of members, the removal of members, and the filling of vacancies.

- C. At least one member of the Agency or staff of the Agency shall complete the course in technical training formulated by the Commissioner of Environmental Protection of the State of Connecticut, pursuant to *Connecticut General Statutes* §22a-354v.

#### **Section 6. Regulations to be Adopted.**

The Agency shall adopt regulations in accordance with *Connecticut General Statutes* §22a-354p and the *Regulations of Connecticut State Agencies* §22a-354i-3. Said regulations shall provide for:

- A. The manner in which boundaries of aquifer protection areas shall be established and amended or changed;
- B. Procedures for the regulation of activity within the area;
- C. The form for an application to conduct regulated activities within the area;
- D. Notice and publication requirements;
- E. Criteria and procedures for the review of applications; and
- F. Administration and enforcement.

#### **Section 7. Inventory of Land Use.**

- A. In order to carry out the purposes of the Aquifer Protection Program, the Agency will conduct an inventory of land use within the area to assess potential contamination sources.
- B. Not later than three months after approval of Level B mapping of aquifers by the Commissioner of the Connecticut Department of Environmental Protection, the Agency will inventory land uses overlying the mapped zone of contribution and recharge areas of such aquifers in accordance with guidelines established by the Commissioners pursuant to *Connecticut General Statutes* §22a-354f. In accordance with *Connecticut General Statutes* §22a-354e, such inventory shall be completed not more than one year after the designation and establishment of the Agency.

#### **Section 8. Construction.**

Whenever used, the singular number shall include the plural, and the plural the singular.

**Matthew W. Hart**

---

**From:** Quentin Kessel [kessel@uconnvm.uconn.edu]  
**Sent:** Friday, May 21, 2004 8:27 PM  
**To:** HartMW@MansfieldCT.org  
**Cc:** Jennifer S. Kaufman; Denise Burchsted; Frank Trainor; John Silander; Lanse Minkler; Quentin Kessel; Robert Dahn; Robert M. Thorson; padickGJ@MANSFIELDCT.ORG  
**Subject:** CC Comments on Aquifer Agency

TO: MANSFIELD TOWN COUNCIL

FROM: MANSFIELD CONSERVATION COMMISSION, QUENTIN KESSEL, SECRETARY

SUBJECT: ORDINANCE DESIGNATING A MUNICIPAL AQUIFER PROTECTION AGENCY

VIA: MATT HART

Matt, sorry not to have the minutes of Wednesday night's CC meeting ready for you to include in the TC's packet. Jennifer Kaufman indicated that as long as you received the section containing our comments on the ordinance by Monday you would be able to distribute it to to the Council Monday evening, thank you. Quentin

The following portion of the minutes have the approval of at least half of those attending the meeting, but we may wish to present a more definitive statement to you before, or at, the public hearing. Perhaps Greg Padick could forward (preferably by email) your thoughts on our suggestions before our June meeting so that we may discuss them again at that time.

8. Town Council Referral - Ordinance Designating Municipal Aquifer Protection Agency:

The CC reviewed the discussion of the previous month's meeting. The CC has worked hard to get members with technical expertise. With regard to aquifer protection, the CC has a subcommittee designated for the investigation of aquifer issues consisting of Robert Thorson, a geologist and geophysicist who is knowledgeable in hydrogeology, John Silander, an ecology and evolutionary biologist, and Quentin Kessel, a physicist. This subcommittee has met with University officials and questioned their aquifer consultants regarding the Fenton River Aquifer. It has further exchanged information with the Commissioner of the DEP on the new aquifer regulations and recommended they revisit certain aspects of their mapping regulations because they leave a number of aquifers across the state without adequate protection.

Earlier Kessel had been told by Town Planner Padick that years ago the Town Council had already designated the PZC to serve as the Town's aquifer protection agency, but now it appears that this authorization was never adopted by ordinance as is now required by the State. It was not clear to the CC that this aquifer protection agency had been particularly active in protecting the Town's aquifers. Various ways in which the CC might share its expertise and provide input into aquifer protection matters were discussed. Suggestions included:

- a) Naming the CC as the aquifer protection agency as this would be consistent with its charge under State Statutes.
- b) As it is unlikely that all members of either the CC or the PZC have the expertise, interest or time for another committee, some members felt that it would be appropriate to name a seven-person Municipal Aquifer Protection Agency consisting of four PZC members and three CC members (the CC's aquifer protection subcommittee).
- c) Rewriting the May 24, 2004 draft of this ordinance so that in Section 4 it read the PZC plus one member of the CC with corresponding changes to section 5B.

d) Incorporating into the ordinance an arrangement analogous to the present IWA/CC referral wherein the Aquifer Protection Agency would be mandated to request input from the CC before making decisions.

It was agreed that Kessel should forward these suggestions to the Town Manager's Office informing them that the CC preferences are for b) first, and c) second, and with d) to be incorporated into the ordinance regardless of the makeup of the new agency.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
Martin H. Berliner, Town Manager  
**CC:** Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** University Spring Weekend (Item #5, 05-24-04 Agenda)

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**Subject Matter/Background**

As you will recall, the Town Council has requested a comprehensive report on the 2004 University Spring Weekend. At the time of this writing, staff has just received relevant information from the Connecticut State Police, and will now prepare the report.

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
Martin H. Berliner, Town Manager  
**CC:** Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Proclamation in Celebration of Dawn Clauson's Girl Scout "Gold Award"

---

**Subject Matter/Background**

Dawn Clauson, a young Mansfield resident, was recently awarded a "Gold Award," the highest award in girl scouting, and the Mayor wishes to issue the attached proclamation in celebration of that event. At the Council meeting, Dawn plans to present the Town Council with a publication concerning Mansfield that she had prepared as part of her Gold Award project. At the Council meeting, we would also request a short break for refreshments as part of this event.

**Recommendation**

If the Town Council supports this request, the following motion is in order:

*Move, effective June 14, 2004, to authorize the Mayor to issue the attached Proclamation in Celebration of Dawn Clauson's Girl Scout "Gold Award."*

**Attachments**

- Proposed Proclamation



*Town of Mansfield  
Proclamation*

*In Celebration of Dawn Clauson's Girl Scout "Gold Award"*

*Whereas*, Ms. Dawn Clauson of Mansfield was recently awarded the "Gold Award," the highest award in girl scouting; and

*Whereas*, Dawn has been a member of the Girl Scouts for fourteen years and is currently registered as a lifetime member and serves as an assistant leader for Junior Troop 507; and

*Whereas*, Dawn earned the Gold Award by completing five requirements, all of which promote community service, personal and spiritual growth, positive values and leadership skills; and

*Whereas*, in the pursuit of her Gold Award, Dawn earned four interest project patches, documented more than thirty hours of leadership, earned a career exploration pin and a girl scout challenge pin for self evaluation and improvement; and

*Whereas*, Dawn's efforts to strive and to achieve her goals and potential serve as an inspiration to all girl scouts and the greater Mansfield community.

**NOW, THEREFORE**, I, Elizabeth C. Paterson, Mayor of Mansfield, Connecticut, on behalf of the Town Council and the citizens of Mansfield do hereby acknowledge Dawn Clauson for her outstanding efforts, and congratulate Dawn upon her receipt of the "Gold Award," the highest honor in girl scouting.

**IN WITNESS WHEREOF**, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 14<sup>th</sup> day of June in the year 2004.

---

Elizabeth C. Paterson  
Mayor, Town of Mansfield  
June 14, 2004



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
 Martin H. Berliner, Town Manager  
**CC:** Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Memorandum of Understanding between the State of Connecticut and the  
 Town of Mansfield for FY 2004 State Homeland Security Grant Funds

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**Subject Matter/Background**

For fiscal year 2004, the US Department of Homeland Security, Office of Domestic Preparedness has awarded the State of Connecticut \$32.4 million in Homeland Security Grant Funds. This funding will be used to address the equipment, training, planning and exercise needs of state and local emergency first responders. Of the \$32.4 million, the Town of Mansfield is scheduled to receive \$97,304.

Under the grant program, local jurisdictions can choose one of three options to administer the funds:

- 1) Administer the funds at the local level. Under this option, the jurisdiction will administer the funds locally and assume all grant administration functions. Funds will be distributed on a reimbursement basis.
- 2) Administer the funds through a regional planning organization. With this option, the jurisdiction will designate a regional planning organization (RPO) to administer its funds and the RPO will be responsible for all grant administration functions. Funds will be distributed on a reimbursement basis.
- 3) Administer the funds through the state administrative agency. Under this option, the local jurisdiction will designate the state via a memorandum of agreement (MOU) to administer their allocation and the state will be responsible for the grant administration functions. The local jurisdiction will submit their planned purchases to the state for processing, and there is no need to purchase items on a reimbursement basis.

Staff believes that option 3 would best suit the needs of the Town of Mansfield, and attached you will find a proposed MOU between the state and the town. Because of timing issues, staff was not able to present the proposed MOU to the Town Council prior to the deadline of June 2, 2004. Consequently, we are requesting that the Council authorize the Town Manager to execute the MOU retroactive to that date.

**Financial Impact**

As stated above, the town's allocation under the fiscal year 2004 grant is \$97,304. There is no local match required, and under option 3 all administrative costs will be absorbed by the state and will not be charged against the town's allocation.

**Recommendation**

Staff recommends that the Council authorize the Town Manager to execute the MOU as proposed, retroactive to June 2, 2004. This funding would assist the town's first responders with equipment and training needs.

If the Town Council supports this recommendation, the following motion is in order:

*Move, retroactive to June 2, 2004, to authorize the Town Manager to execute the attached Memorandum of Understanding between the State of Connecticut and the Town of Mansfield for Fiscal Year 2004 State Homeland Security Grant Funds.*

**Attachments**

- Designation of Administration Form
- Proposed MOU

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

June 2, 2004

Ms Rosemary Salerno  
Department of Public Safety  
Division of Homeland Security  
Rowland Government Center  
55 West Main Street  
Waterbury, CT 06702

Dear Ms. Salerno:

As directed, please find enclosed an executed Designation of Administration Form as well as an executed copy of the Memo of Understanding between the Town and the State.

Since the directions are inconsistent, I am submitting the Memo of Understanding for the deadline date of June 4, 2004 and will also place it on the agenda for the next meeting of the Mansfield Town Council on June 14, 2004 at which time they will adopt a resolution authorizing my signature retroactive to June 2, 2004.

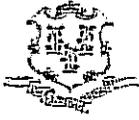
Please let me know if this is acceptable, or if not, whatever action needs to take place.

Sincerely,

Martin H. Berliner  
Town Manager

MHB:imp

Enc.



# FY 2004 STATE HOMELAND SECURITY GRANT PROGRAM



## DESIGNATION OF ADMINISTRATOR FORM

The Town of Mansfield will receive the following allocation from the FY 2004 State Homeland Security Grant Program (SHSGP):

PROGRAM	ALLOCATION
State Homeland Security Grant Program	\$93,349
Law Enforcement Terrorism Prevention Program	\$3,955
Citizens Corps Program	\$0
Total FY 2004 Allocation	\$97,304

This allocation was developed by the Homeland Security Working Group and approved by the Governor's Domestic Preparedness Senior Steering Council.

In addition to the jurisdictional allocations, the following set asides have been approved from the local portion of the SHSGP for initiatives benefiting First Responders on a statewide basis:

PROGRAM	PROJECT	ALLOCATION	PROJECT	ALLOCATION
SHSGP	Regional Response Teams	\$ 2.1 mil	Interoperability Issues	\$ 1,211,898
LETPP	POST Training	\$ 215,027	Task Force Stipends	\$ 300,000
	Interoperability Issues	\$ 250,000	CAPTAIN Upgrades	\$ 235,000

The Jurisdictions have three options to administer these funds: (Check one)

Option 1

### ADMINISTER THE FUNDS AT LOCAL LEVEL

Jurisdiction chooses to administer the funds locally. An ISIP must be submitted with this form. Grant applications with all the necessary assurances and budget information will be distributed to jurisdictions submitting an ISIP. Jurisdictions will submit completed grant packages for review and approval. **NO ENCUMBRANCES OR EXPENDITURES MAY BE INCURRED UNTIL THE JURISDITON RECEIVES A GRANT AWARD INDICATING THE ISIP AND APPLICATION HAVE BEEN APPROVED.**

The Jurisdiction will assume all administrative functions including grant reporting requirements as outlined in Appendix C and F of the ODP FY 2004 State Homeland Security Grant Guidelines. **Funds will be distributed on a reimbursement basis.** The SAA will reimburse the jurisdiction quarterly for eligible expenditures based on information supplied on the quarterly financial report. A maximum of (3%) of the total allotment may be used for administrative purposes as detailed in the grant guidelines. The Jurisdiction must comply will all requirements detailed in the ODP FY 2004 State Homeland Security Grant Guidelines and DOJ Financial Guide.

Option 2

**ADMINISTER THE FUNDS THROUGH A REGIONAL PLANNING ORGANIZATION**

Designate the Regional Planning Organization (RPO) to administer the funds on the behalf of its member Jurisdictions. The RPO will be responsible for submitting an ISIP for its Jurisdictions. Town of Mansfield is responsible to coordinate with the designated RPO to ensure the ISIP is submitted on its behalf by the June 4<sup>th</sup> deadline. Grant applications with all the necessary assurances and budget information will be distributed to RPO submitting an ISIP. RPOs will submit completed packages for review and approval. **NO EMCUMBRANCES OR EXPENDITURES MAY BE INCURRED UNTIL THE JURISDICTION RECEIVES A GRANT AWARD INDICATING THE ISIP AND APPLICATION HAVE BEEN APPROVED.**

The RPO will assume all administrative functions including grant reporting requirements as outlined in Appendix C and F of the ODP FY 2004 State Homeland Security Grant Guidelines. **Funds will be distributed on a reimbursement basis.** The SAA will reimburse the RPO quarterly for eligible expenditures based on information supplied on the quarterly financial report. A maximum of (3%) of the total allotment may be used for administrative purposes as detailed in the ODP FY 2004 State Homeland Security Grant Guidelines. The RPO must comply will all requirements detailed in the ODP FY 2004 State Homeland Security Grant Guidelines and DOJ Financial Guide.

Jurisdictions will be responsible to ensure their individual needs will be met with Regional Administration. RPOs will not be required to maintain separate jurisdictional accounts.

Designate the administering RPO: \_\_\_\_\_

Option 3

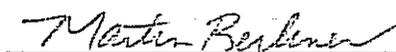
**ADMINISTER THE FUNDS THROUGH THE STATE ADMINISTRATIVE AGENCY**

Designate the State Administrative Agency (SAA) to administer the allocation on their behalf. Sign the enclosed MOU and return with this completed form.

The State will accept all administrative oversight: procurement, fiscal, grant reporting and audit requirements. The entire allotment will be used for the equipment, planning, training, and exercise needs of the Jurisdiction. **Administrative costs attributable to the SAA will be charged to the State's portion of the funding.**

The Jurisdictions will submit their equipment, training, planning, and exercise needs to the SAA for processing.

The signature indicates approval of your jurisdiction's allocation of FY 2004 State Homeland Security Grant Program and designation of fund administrator.



Town Manager Martin Berliner  
Town of Mansfield

This completed form must be returned by June 4<sup>th</sup> regardless of the option chosen.

Pease mail the original form to: Department of Public Safety, Division of Homeland Security  
Rowland Government Center  
55 West Main St.

Waterbury, CT Cp. 49 Attn: Rosemary Salerno (203) 805-6577

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE STATE OF CONNECTICUT,  
DEPARTMENT OF PUBLIC SAFETY, AND  
THE TOWN OF MANSFIELD**

*WHEREAS*, The Department of Public Safety, Division of Homeland Security is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security, Office of Domestic Preparedness for the Fiscal Year 2004 State Homeland Security Grant Program (SHSGP), Law Enforcement Terrorism Prevention Program (LETPP), and Citizen Corps Program (CCP);

*WHEREAS*, The Governor's Domestic Preparedness Senior Steering Council has approved an allocation formula for grant funds available under the SHSGP, LETPP and CCP Grants;

*WHEREAS*, the Town of Mansfield, is a sub-state local jurisdiction recognized by the SAA as an eligible jurisdiction to receive grant funds in the amount of \$97,304;

*THEREFORE*, The SAA and the Town of Mansfield enter into this Memorandum of Understanding (MOU) authorizing the SAA to act as the agent of the Town of Mansfield and allow the SAA to retain and administer such grant funds on behalf of the Town of Mansfield.

1. **Effective Date.** This MOU shall be effective when all parties have executed it and all required approvals have been granted. The term of this MOU is for the period of 12/01/03 through 11/30/05.
2. **Authority to Enter Agreement.** The SAA is authorized to enter into this agreement through the Commissioner of Public Safety pursuant to the authority provided under Connecticut General Statutes § 4-8.
3. **Duration of Agreement.** This MOU remains in full force and effect for the entire term of the MOU unless cancelled by the SAA, giving the Town of Mansfield written notice of such intention at least thirty (30) days in advance. The SAA reserves the right to cancel the MOU without prior written notice when the funding for the grant is no longer available.
4. **SAA and Town of Mansfield Responsibilities.** The SAA agrees to hold funds for Town of Mansfield in the amount of \$97,304. The maximum amount payable on behalf of the Town of Mansfield shall be \$97,304.

The Town of Mansfield agrees to allow the SAA to provide financial and programmatic oversight for the purpose of supporting the allocations and uses of funds under this grant consistent with the 2004 State Homeland Security Strategy that has been reviewed and approved by the Department of Homeland Security, Office of Domestic Preparedness and supported by an Initial Strategy Implementation Spending Plan (ISIP) approved by the Governor's Domestic Preparedness Senior Steering Council. The Town of Mansfield agrees to allow the SAA to hold, manage, and disburse the grant funds withheld in the name of the Town of Mansfield.

The SAA, in consultation with Town of Mansfield, agrees to procure the equipment, training, planning and exercise specific to its needs which are consistent with the 2004 State Homeland Security Strategy and supported by the State ISIP.

**5. Amendment of the Agreement.** Formal written amendment of the agreement is required for any extension(s) to the final date of the MOU period and to terms and conditions specifically stated in the original agreement and any prior amendments, including but not limited to:

1. revisions to the maximum payment
2. the agreement's objective's services or plans
3. due dates for reports
4. completion of objectives or services, and
5. any other agreement revisions determined material by the state agency

**6. Litigation.** The Town of Mansfield agrees that the sole and exclusive means for the presentation of any claim against the SAA arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Municipality further agrees not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

**7. Audit Compliance.** The Town of Mansfield must comply with the Federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156 and with the Connecticut Statutes §7-396a and 396b, and the State Single Audit Act § 4-230 through 236 inclusive, and regulations promulgated thereunder. The Town of Mansfield agrees that all fiscal records pertaining to the projects shall be maintained for a period of not less than three (3) years. Such records will be made available to the state and/or federal auditors upon request.

**8. Lobbying, Debarment and Suspension.** The Town of Mansfield commits to compliance with the requirements under 28 CFR Part 66 (Uniform Administrative Requirements for Grants to States); 28 CFR Part 69, New Restrictions on Lobbying; 28 CFR Part 67, Government-wide Debarment and Suspension

(Nonprocurement) and Government-wide Requirements for Drug Free Workplace (Grants); Office of Management and Budget (OMB) Circular A-87, addressing cost principles for grants to state and local governments; 28 CFR Part 70 (Common Rules for Administrative Requirements for Grants to Non-Profits); OMB Circulars A-122 and A-21 addressing Cost Principles for Grants to Non-Profit Entities and requirements included in the Office of Justice Programs OC Financial Guides.

## **9. Executive Orders**

This MOU is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, and, as such, this MOU may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Three, or any State or federal law concerning non-discrimination, notwithstanding that the Labor Commissioner is not a party to this MOU. The parties to this MOU, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree and abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to MOU performance in regard to non-discrimination, until the MOU is completed or terminated prior to completion. The Municipality agrees, as part consideration hereof, that this MOU is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. Three, and that it will not discriminate in its employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner.

This MOU is also subject to the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 adopting a zero tolerance policy for workplace violence, and as such, this MOU may be cancelled terminated or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen. The parties to this MOU, as part of the consideration hereof, agree that said Executive Order No. Sixteen is incorporated herein by reference and made a part thereof. The parties agree to abide by such Executive Order.

The MOU is also subject to provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such this MOU may be cancelled, terminated or suspended by the SSA or the State Labor Commissioner for violation of or non-compliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner may not be a party to this MOU. The parties to this MOU, as part of the consideration hereof, agree that Executive Order No. Seventeen is incorporated herein by reference and made a part hereof. The parties agree to abide by such Executive Order and agree that the SAA and the State Labor Commissioner shall have joint and

several continuing jurisdiction in respect to MOU performance in regard to listing all employment openings with the Connecticut State Employment Service.

#### 10. Nondiscrimination

The Municipality agrees to the following provisions required pursuant to Section 4a-60a of the Conn. Gen. Stat.:

(a) For the purposes of this section, "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Stat. subsection 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of the section, "Commission" means the Commission on Human Rights and Opportunities.

For purposes of this section, "Public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway, or other changes or improvements in real property, or which is financed in whole or in part by the State, including but not limited to, matching expenditures, grants, loans, insurance or guarantees.

(b) (1) The Contractor agrees and warrants that in the performance of the contract such Contractor will not discriminate or permit discrimination against any person or group or persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Contractor further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved: (2) the

Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action – equal opportunity employer" in accordance with the regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract and each vendor with which Contractor has a contract, a notice to be provided by the Commission advising the labor union of workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this section and Conn. Gen. Stat. Sect. 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. Sect. 46a-56, as amended by Section 5 of Public Act 89-253, 46a-68e and 46a-68f; (5) the Contractor agrees to provide the Commission of Human Rights and Opportunities with such information requested by the Commission, permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as related to the provisions of this section and section 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works project.

- (c) Determination of the Contractor's good faith efforts shall include but shall not be limited to the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this section in every subcontract or purchase order entered into in order to fulfill any obligation or a MOU with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer, unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Conn. Gen. Stat. Sect. 47a-56, as amended by Section 5 of Public Act 89-253; provided, if such Contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the Commission,

the Contractor may request the State of Connecticut to enter into any such litigation prior thereto to protect the interest of the State and the State may so enter.

- (f) The Contractor agrees to comply with the regulations referred to in this section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.
- (g) Pursuant to Public Act 89-227, as of January 1, 1991, no agency of the State of Connecticut may purchase new products packaged in or composed in whole or part of polystyrene foam if such foam is manufactured using chlorofluorocarbons (CFC). Manufacturers are required by the Act to provide information regarding the CFC content of polystyrene foam used in such products or packaging to any person selling the product who requests such information. By submitting an offer to sell to or accepting an order from the State of Connecticut the vendor certifies that no CFC are used in the manufacture of polystyrene foam contained in such products or packaging.  
Effective 07/01/89 – Amended 04/01/91

#### **11. Non-Discrimination on Grounds of Sexual Orientation**

Unless otherwise provided by Conn. Gen. Stat. Sec. 46a-81p, the Municipality agrees to the following provisions required pursuant to Section 4a-60a of the Conn. Gen. Stat.:

- (1) The Contractor agrees warrants that in the performance of the contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.
- (2) The Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding and each vendor with which such Contractor had a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;
- (3) The Contractor agrees to comply with each provision of this Section and Sections 46a-68f of the General Statutes and with each regulation or

relevant order issued by said Commission pursuant to Sections 46a-56, 46a-68e and 46a-68f of the General Statutes;

- (4) The Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as related to the provisions of this section and Section 46a-56 of the General Statutes.
- (5) The Contractor shall include the provisions of paragraph (1) of this addendum in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such actions with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Section 46a-56 of the General Statutes; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

The Municipality agrees and warrants that in the performance of this MOU, it shall meet the requirements of all applicable Federal, State and Local laws, ordinances, regulations and codes.

**12. State Liability.** The State of Connecticut assumes no liability for payment under the terms of this MOU until the Municipality is notified by the SSA that this MOU has been approved and executed by the Department of Public Safety and, if applicable, approved by the Office of Policy and Management (OPM) or the Department of Administrative Services (DAS) and by the Office of the Attorney General of the State of Connecticut.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

**THE TOWN OF MANSFIELD**

By: Martin H. Berlinen  
(CEO - Name) Town Manager  
(CEO - Title)  
Duly Authorized per attached Resolution

June 2, 2004  
(Date)

**The Department of Public Safety  
Division of Homeland Security**

By: \_\_\_\_\_  
Arthur L. Spada  
Commissioner of Public Safety  
Duly Authorized

\_\_\_\_\_  
(Date)

**OFFICE OF THE ATTORNEY GENERAL**

By \_\_\_\_\_

Date: \_\_\_\_\_

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin Berliner*  
Martin Berliner, Town Manager  
**CC:** John Jackman, Fire Marshal/Civil Preparedness Director; Matt Hart, Assistant  
Town Manager  
**Date:** June 14, 2004  
**Re:** Amendment to Emergency Preparedness Ordinance

---

**Subject Matter/Background**

Attached please find a proposed amendment to the town's Emergency Preparedness Ordinance. The purpose for the revision is to:

- Change the references to the term "civil preparedness" in the ordinance to the term "emergency management." This change reflects how both the federal and state governments refer to the office and the functions that it performs.
- Make a technical revision to the types of emergencies that the Town Manager may declare as an emergency or disaster. The amendment clarifies that all types of emergencies and disasters are subject to declarations.
- Modify the composition of the Civil Preparedness Advisory Council to reflect the change in the emergency services management structure with the addition of the Emergency Services Administrator to town staff. Furthermore, the amendment proposes to change the number of citizen members from five (5) to two (2) to reflect the difficulty in filling vacancies on the Advisory Council.

The town's Civil Preparedness Advisory Council has reviewed and endorsed the proposed amendment by unanimous vote.

**Financial Impact**

There is no financial impact to this proposal.

**Legal Review**

Staff will forward the proposed amendment to the Town Attorney for review.

**Recommendation**

Staff recommends that the Council follow our customary procedure for the adoption and amendment of town ordinances, and schedule a public hearing for the next regular meeting to solicit public comment on the proposed draft.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective June 14, 2004, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on June 28, 2004, to solicit public comment on the proposed amendment to the Emergency Preparedness Ordinance.*

**Attachments**

- Proposed amendment to Emergency Preparedness Ordinance (deletions are contained in [brackets] and additions are underlined)

## **Chapter 21, EMERGENCY [PREPAREDNESS] Management**

[HISTORY: Adopted by the Town Council of the Town of Mansfield 11-13-1979, effective 12-10-1979. Amendments noted where applicable.]

### **§ 21-1. Office of [Civil Preparedness] Emergency Management; Advisory Council.**

Pursuant to § 28-7 of the Connecticut General Statutes, as amended, there is hereby created an Office of [Civil Preparedness] Emergency Management, consisting of a Director appointed by the Town Manager and an Advisory Council consisting of the Mayor, the Town Manager, the Superintendent of Schools, the Director of Public Works, the Director of the Eastern Highlands Health District, the Senior Resident Trooper, the Chief of the Mansfield Volunteer Fire Company, Inc., the Chief of the Eagleville Fire Department, Inc., Emergency Service Administrator, and [five (5)] two (2) other persons to be appointed by the Town Manager who are representative of various interests which are important to the [civil preparedness] emergency management program in the Town of Mansfield. Such Advisory Council members shall serve for two-year terms which are concurrent with the terms of the office of the members of the Town Council

### **§ 21-2. Director; removal.**

The Director shall be responsible for the organization, administration and operation of the Office of [Civil Preparedness] Emergency Management, subject to the direction and control of the State Director. The Town Manager may remove the local Director for cause.

### **§ 21-3. Duties of Office of [Civil Preparedness] Emergency Management.**

The Office of [Civil Preparedness] Emergency Management shall be responsible for the development and maintenance of current plans and programs which may be needed in response to an emergency caused by an "attack", or by a "civil preparedness emergency", or a "local civil preparedness emergency", as those terms are defined in § 28-1 of the Connecticut General Statutes, as amended. The Office of [Civil Preparedness] Emergency Management shall also perform such civil preparedness and emergency management functions within the Town of Mansfield as the State Director prescribes, and, in addition, shall conduct such functions outside such territorial limits as are prescribed by the State [Civil Preparedness] Emergency Management program or by the terms of any mutual aid agreements to which the Town of Mansfield is a party.

### **§ 21-4. Development of mutual aid agreements.**

The Director of the Office of [Civil Preparedness] Emergency Management may, with the approval of the State Director, collaborate with other public and private agencies within the State of Connecticut and develop, or cause to be developed, mutual aid agreements for [civil preparedness] emergency management aid and assistance in case of a disaster too great to be dealt with unassisted.

### **§ 21-5. Development of out-of-state mutual aid agreements.**

The Director of the Office of [Civil Preparedness] Emergency Management may, with the approval of the State Director and the Town Manager, enter into mutual aid agreements with [civil preparedness] emergency management agencies or organizations in other states. Such agreements shall be consistent with the state's [civil preparedness] emergency management plan and program, and, in time of emergency, the Office of [Civil Preparedness] Emergency Management shall render assistance in accordance with the provisions of such agreements to which it is a party unless otherwise ordered by the State Director.

**§ 21-6. Requests for funds.**

The Office of [Civil Preparedness] Emergency Management may request funds from the Town Council to obtain needed equipment and supplies to fulfill its responsibilities.

**§ 21-7. Natural or man-made disasters.**

In the event of a serious natural or man-made disaster affecting the Town of Mansfield, the Town Manager is in full charge of all personnel and equipment, and the Director of the Office of [Civil Preparedness] Emergency Management shall act as his or her advisor in directing the town's emergency response activities.

**§ 21-8. Declaration of state of emergency or disaster.**

The Town Manager may declare a state of emergency or disaster for the Town of Mansfield if in his or her opinion a declaration is necessary. He or she shall file such declaration with the Town Clerk, and it will remain effective for up to thirty (30) days unless voided earlier by the Town Manager or action by the Town Council.

**§ 21-9. Duties of Director; limitation.**

The Director of the Office of [Civil Preparedness] Emergency Management will advise the Town Manager on all matters pertaining to [civil preparedness] emergency management, and he or she will coordinate the activities of the town agencies, but will not assume control over any agency or department of the Town of Mansfield other than the Office of [Civil Preparedness] Emergency Management, unless directly ordered to do so by the Town Manager.

**§ 21-10. Applying for state or federal disaster assistance.**

In an emergency situation, the Town Manager is empowered to apply to the state and also, through the state, to federal agencies for any appropriate disaster assistance which may be available.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Martin H. Berlinier *Martin H. Berlinier*  
**CC:** Jeffrey Smith, Director of Finance; Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Adjustments to Capital Projects Fund

---

**Subject Matter/Background**

Attached please find correspondence from the Director of Finance recommending various adjustments to the Capital Projects Fund. Staff will be available at Monday's meeting to address any questions that the Council may have.

**Recommendation**

Staff recommends that the Town Council authorize the adjustments as proposed.

If the Town Council concurs with this recommendation, the following motion is in order:

*Move, effective June 14, 2004, to authorize the adjustments to the Capital Projects Fund as recommended by the Director of Finance in his correspondence dated May 20, 2004.*

**Attachments**

- Correspondence from Director of Finance
- Proposed Capital Projects Changes

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**INTER**

**OFFICE**

**MEMO**

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**FINANCE DEPARTMENT, TOWN OF MANSFIELD**

**To:** Martin H. Berliner, Town Manager  
**From:** Jeffrey H. Smith, Director of Finance  
**Subject:** Capital Projects Fund  
**Date:** May 20, 2004



Attached is an analysis of current and proposed revenue and expenditure budgets for specific capital projects. If adopted as presented, it will accomplish the following:

1. Officially close out completed projects:

81912	Munivision System	84213	Hist. Society Elec. Update
83216	Wash Water Treatment System	84804	Daycare Snowblower
83217	Cruiser Parking Addition	86223	Maintenance Shop Windows
83728	Turf Aerator	86262	Southeast School Boiler
84207	Library Furniture	86608	Middle School Snowblower

2. Increase/(decrease) funding for the following completed overspent/(underspent) projects:

81912	Munivision System	(\$ 3,630)
83216	Wash Water Treatment System	241
83217	Cruiser Parking Addition	( 15,677)
83728	Turf Aerator	1,000
84207	Library Furniture	( 1,818)
84804	Daycare Snowblower	( 89)
86223	Maintenance Shop Windows	( 1,353)
86262	Southeast School Boiler	10,287
86608	Middle School Snowblower	( 89)

3. Increase the expected 2004 Lo-CIP allocation from \$208,950 to \$218,393. Decrease the portion of it budgeted in Project 83524 – Road Resurfacing by \$66,607, increase the portion budgeted in Project 83303 – Large Bridges by \$26,050 and set up \$50,000 in Project 83302 – Small Bridges and Culverts. The change is needed because Road Resurfacing expenditures were insufficient in 2003/04 to cover the entire allocation, so other eligible projects were also selected.

4. Transfer the underspent balance of \$1,818 from Project 84207 – Library Furniture to Project 84208 – Buchanan Floor & Stage.
5. Increase CNR funding for Closed Project 86259 – Goodwin Floor Tile Replacement by \$19,738. The change is necessary because the State portion of the project funding was short of our estimates by that amount.

JHS:Imp

Attachment

PROPOSED CAPITAL FUND BUDGET CHANGES  
Page 1 of 1

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET					EXPENDITURE BUDGET			ACTUAL EXPEND.	BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	BUDGET CHANGE	PROPOSED BUDGET	ACTUAL REVENUES	OVER/ (UNDER) PROPOSED	CURRENT BUDGET	BUDGET CHANGE	PROPOSED EXPEND.		
81912	Munivision System	CNR	\$15,000	(\$3,630)	\$11,370	\$15,000	\$3,630	\$15,000	(\$3,630)	\$11,370	\$11,370	*
83216	Wash Water Treatment System	CNR	75,000	241	75,241	75,000	(241)	75,000	241	75,241	75,241	*
83217	Cruiser Parking Addition	CNR	90,000	(15,677)	74,323	90,000	15,677	90,000	(15,677)	74,323	74,323	*
83302	Small Bridges and Culverts	CNR Lo-CIP	54,571	(50,000)	4,571	54,571	50,000					
	Total 83302		54,571		54,571	54,571		54,571		54,571	49,687	4,884
83303	Large Bridges	CNR Lo-CIP	28,231	(26,050)	2,181	28,231	26,050					
	Total 83303		72,181		72,181	28,231	(43,950)	72,181		72,181	72,181	
83524	Road Resurfacing	CNR Lo-CIP	165,000	66,607	66,607							
	Total 83524		165,000	(66,607)	98,393		(98,393)	165,000		165,000	124,388	40,612
83728	Turf Aerator	CNR	17,000	1,000	18,000	17,000	(1,000)	17,000	1,000	18,000	18,000	*
84207	Library Furniture	CNR	50,000	(1,818)	48,182	50,000	1,818	50,000	(1,818)	48,182	48,182	*
84208	Buchanan Floor & Stage	CNR	35,000	1,818	36,818	35,000	(1,818)	35,000	1,818	36,818	32,085	4,733
84213	Historical Society Electrical Update	CNR	5,000		5,000	5,000		5,000		5,000	5,000	*
84804	Daycare Snowblower	CNR	2,500	(89)	2,411	2,500	89	2,500	(89)	2,411	2,411	*
86223	Maintenance Shop Windows	CNR	10,812	(1,353)	9,459	10,812	1,353	10,812	(1,353)	9,459	9,459	*
86259	Goodwin Floor Tile Replacement	CNR EO/A	45,135	19,738	64,873	45,135	(19,738)					
	Total 86259		167,544		167,544	147,806	(19,738)	167,544		167,544	167,544	*
86262	Southeast School Boiler	CNR	65,000	10,287	75,287	65,000	(10,287)	65,000	10,287	75,287	75,287	*
86608	Middle School Snowblower	CNR	2,500	(89)	2,411	2,500	89	2,500	(89)	2,411	2,411	*
	TOTALS		\$827,108	(\$9,310)	\$817,798	\$598,420	(\$219,378)	\$827,108	(\$9,310)	\$817,798	\$767,569	\$50,229

\* Indicates Project Closed

Recap of Funding Changes:

CNR Fund	\$985
Lo-CIP	9,443
State Educ. Assist.	(19,738)
	<u>(\$9,310)</u>

P.66



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin Berliner*  
 Martin Berliner, Town Manager  
**CC:** Jeffrey Smith, Director of Finance; Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Renovation of Reynolds School as Alternate High School

---

**Subject Matter/Background**

As you will recall, in May we gave you a copy of a memo that the Director of Finance prepared for Bruce Silva, Superintendent of Schools for Region 19, outlining the steps necessary to renovate the Reynolds School as an alternative high school.

In that memo the Director of Finance outlined the following actions that the Region 19 Board and the Town Council would need to accomplish prior to June 30, 2004 if we wish for the state legislature to take action by this time next year.

*A. Required actions by Region 19 Board of Education:*

- 1) Establish a building committee (the Board's finance committee could serve in this role);
- 2) Authorize the preparation of schematics for the project;
- 3) Authorize the filing of a grant application; and
- 4) Approve the educational specifications for the project.

The Board subsequently approved these actions at its meeting on June 1, 2004.

*B. Required actions by Mansfield Town Council:*

1. Authorize the Town Manager to enter into a 20-year lease agreement with the Regional School District whereby the District agrees to renovate the Reynolds School in return for its use for educational purposes; and
2. Enter into an agreement with Region 19 Board of Education to advance the local share of the funds necessary to renovate the building. Said funds would be repaid to the Town over a five-year period. Staff currently estimates the local share to total no more than \$200,000 and probably much less.

In order to make this project economically feasible from both a renovation and operating perspective the Superintendent plans to seek Regional Special Education Center status for this project. This status will be sought for the following reasons. One, a regional center is eligible for construction grants of 95 percent of the cost of the project, and is not held to the State Department of Education's space standards. The effect of these

standards is to reduce the capital grant by a proportional factor if a project has more square feet per student than the state guidelines. This consideration is important in a project of this type since alternate programs tend to have more square feet per student than a regular high school.

Second, staff estimates that the school when completed would accommodate approximately 35 students. By including five to ten tuition students in the mix we would generate somewhere in the neighborhood of \$200,000 to \$400,000 to offset the operating costs for the program.

Finally, it is important to note that this project is still very tentative. We have asked for preliminary approval from the Regional Board of Education and the Town Council only because of the long lead times necessary to receive state grant approval.

If we file the application by June 30<sup>th</sup> of this year it will be approximately 12 months before we know if the state is willing to commit to a grant. In that time it is our intention to fully study the project and go forward only if it is deemed to be both economically and programmatically sound.

### **Financial Impact**

The estimated financial impact of this proposal is positive. The town would be able to preserve an historic building and to receive rent to offset any maintenance costs. Our thinking at this point is that rent payments would commence after any loan payments were retired or at the end of five years, whichever action comes first.

### **Legal Review**

The proposed resolution was prepared and approved by the Town Attorney.

### **Recommendation**

Staff recommends that the Council adopt the proposed resolution with the understanding that we will return for final approval after a more exhaustive review of the project has been completed.

If the Town Council supports this recommendation, the following resolution is in order:

*Whereas, the Region 19 School District Board of Education has voted to request that the Town of Mansfield lease to it the former Reynolds School on Depot Road in Mansfield for a minimum period of twenty (20) years for the purpose of creating a regional Special Education Center or alternative high school expected to accommodate and address the educational needs of approximately 35 students at that location; and*

*Whereas, on June 1, 2004, said Region 19 Board of Education voted to establish a Building Committee, to authorize the preparation of schematics for the project, to authorize the filing of a grant application to the State Department of Education to fund the project, and to approve educational standards for the project; and*

*Whereas, in order for said project to be viable, the Town of Mansfield must advance to the Region 19 Board of Education its local share of the funds necessary for said Board to renovate said Reynolds School building for said purpose, which is expected to amount to no more than \$200,000.00, any such advance payment by the Town of Mansfield to be reimbursed to the Town by the Board of Education in five equal installments during the five years following completion of the construction of said renovations; and*

*Whereas, it is determined to be in the best interests of the people of the Town of Mansfield that said regional Special Education Center be established at the former Reynolds School in accordance with the foregoing considerations, be it hereby*

*Resolved, that the Town Manager is authorized to negotiate a twenty (20) year lease of said Reynolds School Building to the Region 19 School District Board of Education in accordance with the foregoing considerations, and to advance to said Board of Education an amount up to \$200,000, as the Region's local share of the cost of renovating said school building to serve as a Regional Special Education Center, under a contract which provides for the reimbursement of said funds to the Town of Mansfield in five equal annual installments, the first of which shall become payable one year after the completion of construction of said renovations.*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** *Martin H. Berliner*  
 Martin H. Berliner, Town Manager  
**CC:** Greg Padick, Town Planner; Matt Hart, Assistant Town Manager  
**Date:** June 14, 2004  
**Re:** Draft EIE: UConn Proposed Football Complex, Indoor Athletic Facility and  
 Tennis Court Relocation Project

---

**Subject Matter/Background**

Attached please find correspondence from the Town Planner as well as suggested comments to the draft environmental impact evaluation (EIE) for UConn's Proposed Football Complex, Indoor Athletic Facility and Tennis Court Relocation Project. As you may know, the University conducted a public hearing on the draft EIE on June 10, 2004.

The Planning and Zoning Commission (PZC) has voted to authorize its officers to submit comments to the draft EIE following the public hearing, and to extend an invitation to the Town Council to co-endorse the same. The deadline for comments is June 18, 2004.

**Financial Impact**

Staff does not expect that the subject project would involve direct costs to the Town, provided that storm water management issues are addressed suitably.

**Recommendation**

Staff recommends that the Town Council authorize the Mayor to co-endorse the PZC's comments to the draft EIE.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective June 14, 2004, to authorize the Mayor to co-endorse the Planning and Zoning Commission's comments to the draft environmental impact evaluation for UConn's Proposed Football Complex, Indoor Athletic Facility and Tennis Court Relocation Project.*

**Attachments**

- 6/10/04 memo from Town Planner with draft letter regarding EIE
- 6/3/04 report from Town Planner
- Project Map distributed at 6/3/04 site visit meeting with UConn and State Council on Environmental Quality staff and neighborhood representatives.
- Copy of 2/3/04 scoping comments submitted by the PZC



TOWN OF MANSFIELD  
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, TOWN PLANNER

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(203) 429-3330

Memo to: Mansfield Town Council  
From: Gregory J. Padick, Town Planner  
Date: June 10, 2004  
**RE: *Draft EIE: UConn's proposed football complex,  
indoor athletic facility and tennis court relocation  
project on Stadium Road***

Please find attached a June 3, 2004 memo which provides information about the subject project and evaluates the EIE with respect to scoping comments submitted by the Town on February 3, 2004. In previous packets, portions of the May 4, 2004 Environmental Impact Evaluation were distributed.

At its June 7, 2004 meeting, the Planning and Zoning Commission authorized its Chairman, Rudy Favretti, to make preliminary comments particularly regarding stormwater management, at the June 10<sup>th</sup> Public Hearing. Additionally, the PZC Officers were authorized to submit, following the Public Hearing, comments on the draft EIE and to extend to the Town Council an opportunity to co-endorse the EIE comments. A preliminary draft of the PZC comments is attached and a finalized draft will be prepared following the Public Hearing and distributed at the June 14<sup>th</sup> Town Council meeting. The deadline for submitting comments is June 18, 2004.

The Town Council can endorse the PZC comments, submit independent comments on the EIE or decide not to take action on this matter. I plan to attend the June 14<sup>th</sup> Town Council meeting to address any questions or comments.

(June 10, 2004 draft comments)

June 15, 2004

Richard A. Miller, Esquire, Director of Environmental Policy  
Architectural and Engineering Services  
University of Connecticut  
31 LeDoyt Road U – 3055  
Storrs/Mansfield, CT 06269-3055

*RE: Comments of draft EIE: UConn football complex,  
intramural, recreational and intercollegiate athletic facility and tennis facility*

Dear Mr. Miller:

Mansfield's Planning and Zoning Commission and Town Council have reviewed the above-referenced draft Environmental Impact Evaluation (EIE) and have authorized the following comments, which should be addressed in association with the Connecticut Environmental Policy Act (EPA) processes, and where applicable, in the design, permit and construction phases of the project.

1. The EIE, which clearly specifies that construction plans have not been finalized, includes a number of recommended mitigation measures and recommended construction best management practices. **It is essential that all of these measures and practices be incorporated into construction plans and that ample public opportunity be provided to review these plans before they are finalized and implemented.**
2. The EIE documents that a majority of the project area will drain toward Separatist Road via a brook that parallels Stadium Road. This watercourse has eroded in the past, and it is essential that the project be designed and implemented so that there is no increase in peak runoff from new developments for all storm events up to a 100-year storm. Such a commitment is not clearly cited in the draft EIE.

Although the EIE indicates that the planned stormwater management system will include detention basins; catch basins with deep sediment sumps and hooded outlets; areas of porous pavement; biofiltration swales and rain gardens, and below-ground stormwater treatment units, drainage components of the project are still being designed and it remains uncertain what drainage elements will be incorporated into final plans. The EIE also needs to develop a detailed soil and erosion control plan and an operation and maintenance plan.

Stormwater management is considered the most significant of the environmental review issues involving the subject projects. Due to the size of these projects, site and downgradient neighborhood

characteristics and the fact that downstream drainage and flooding problems have been experienced in the past, **it is essential that the EIE provide more specific recommendations for stormwater management and that final plans and construction practices incorporate the stormwater mitigation and management measures that are cited.** As indicated in comment #1, the public should be provided ample opportunity to review specific plans for stormwater management before construction details are finalized and implemented.

3. The proposed tennis facility will extend the southerly edge of the developed campus area closer to neighboring homes along Hillside Circle, Westwood and South Eagleville Roads. It is essential that wooded buffers be retained to help minimize lighting and noise impacts. The EIE appropriately anticipates the use of full-cutoff fixtures for exterior lighting and specifies that fixtures will be located, aimed and shielded to minimize light trespass across campus boundaries. Final approvals should confirm that all exterior lighting will be the minimum necessary to address safety and security needs. **To minimize neighborhood impacts, it is essential that undisturbed buffer areas be maximized and that lighting and all other neighborhood impact-oriented mitigation measures cited in the EIE be incorporated into final plans and subsequently implemented and maintained.**
4. With respect to shorter-term construction impacts, the EIE notes that as this project enters final design and construction phases, provisions (such as restriction of work to daytime hours, proper maintenance of equipment, and advance notice for activities that produce excessive sound levels) should be made in the plans and specifications to limit construction noise. **To help minimize construction traffic impacts for nearby local residents, local roads should not be utilized for construction traffic. Such a prohibition should be incorporated into the planned mitigation measures and incorporated into project plans and specifications.**
5. Mansfield's scoping letter recommended retention of an existing wooded area along Stadium Road west of the proposed football facilities. The EIE indicates that this wooded area will be retained, but plans also depict biofiltration swales, a rain garden and a detention basin in portions of this area. Retention of these trees is not referenced in the Mitigation Measures Summary (Table 5-1). **To enhance site aesthetics, more specific attention should be given to retaining existing specimen trees located along Stadium Road west of the proposed football facilities.**

Thank you for the opportunity to comment. Mansfield officials anticipate continued cooperation regarding this project area and other issues of mutual interest. Town officials are available to discuss any of the issues identified in this letter. We respectfully request a copy of the University's written responses. If you have any questions regarding this letter, please contact Mansfield's Town Planner, Gregory J. Padick, at 429-3329.

Very truly yours,

Rudy J. Favretti, Chairman  
Mansfield Planning and Zoning Commission

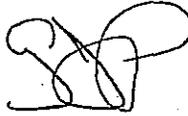
Elizabeth C. Paterson, Mayor  
Town of Mansfield

TOWN OF MANSFIELD  
OFFICE OF PLANNING AND DEVELOPMENT

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GREGORY J. PADICK, TOWN PLANNER

Memo to: Planning & Zoning Commission  
From: Gregory J. Padick, Town Planner  
Date: June 3, 2004



Re: Draft EIE: UConn's proposed football complex, indoor athletic facility, tennis court relocation project on Stadium Rd. Public Hearing scheduled for Thursday, June 10, 6:30 p.m., Bishop Center

General

In previous packets, information was distributed regarding a May 4, 2004 draft Environmental Impact Evaluation for the above-referenced projects. The entire Environmental Impact Evaluation, including colored mapping and appendices, is on file in the Mansfield Library and the offices of the Town Clerk and Town Planner. Notice of this report has been published pursuant to recently-adopted statutory provisions and announced in the State's Council on Environmental Quality's Environmental Monitor. Any comments on the EIE must be submitted by June 18, 2004. A Public Hearing has been scheduled for Thursday, June 10<sup>th</sup>, at 6:30 p.m. in Room 7 of the Bishop Center of the University of Connecticut.

The EIE was prepared pursuant to the CT Environmental Policy Act (CEPA) and Sections 22a-1a-1 through 22a-1a-12 of the Regulations of CT State Agencies. Upon completion of the Public Hearing and the close of the comment period, the Univ. of CT, as the sponsoring agency, must address in writing all substantive comments. The State Office of Policy and Management is responsible for making a final determination on whether the statutory and regulatory requirements of the State's environmental review process have been met.

To meet the established June 18<sup>th</sup> deadline for comments, it is recommended that the Planning & Zoning Commission discuss the subject proposal at its June 7<sup>th</sup> meeting and authorize its officers to submit written comments following the completion of the June 10<sup>th</sup> Public Hearing. In keeping with past policy, the Town Council should be provided an opportunity at its June 14<sup>th</sup> meeting to co-endorse the PZC's comments.

Project Overview

The previously-distributed Executive Summary provides a project description, explanation of the purpose and need for the projects and alternatives considered and an analysis of impacts. Additional detail was provided in the distributed impact analysis summary. It is important to emphasize that the subject project and various infrastructure elements, including the stormwater management system, have not been finalized. Of particular importance, at a 6/3/04 field visit meeting with UConn and State Council on Environmental Quality staff (also attended by about 10 Mansfield residents), it was noted that some additional stormwater management information was expected to be available at the 6/10/04 Public Hearing. It is not expected that the building and other impervious surface components of the project will be changed from the currently-planned 80,000 sq. ft. football program facilities, 85,000 sq. ft. indoor artificial turf field building and 44,000 sq. ft. indoor tennis facility.

The draft EIE notes that there will be potential short-term construction-related impacts on air quality and noise, minor incremental increases in utility demands/services, incremental increases in solid waste and energy demands, a minor loss of surface parking spaces and potential impacts to stormwater and water quality. The study concludes that "these impacts will be avoided or minimized through project design, permitting and specific mitigation measures." The plan indicates that numerous permits are needed from the State Dep't. of Environmental Protection, including a Flood Management Certification, which is required for site development affecting drainage. A majority of the site drains to an existing brook that parallels Stadium Road and crosses Separatist Road south of Lynwood Road. The Hilltop apartment project and the recently-reconstructed detention basin also drain to this watercourse. My review of the entire draft EIE reconfirms that stormwater management is the primary land use issue that needs to be addressed.

Review Comments

The following review comments on the draft EIE are organized based on 2/3/04 scoping comments submitted by the Town Council and Planning and Zoning Commission (attached).

1. Opportunities for public review and comment on EIE – suitably addressed. A Public Hearing has been scheduled for 6/10/04, and all citizens who attended the scoping public meeting have been notified. As previously noted, a number of local residents attended the 6/3/04 site visit meeting scheduled in conjunction with the State Council on Environmental Quality review of the draft EIE.
2. Opportunity for review of finalized plans – It is important that opportunities to review final plans be provided before implementation. The EIE clearly indicates that construction plans have not been finalized and that a number of recommended mitigation measures, particularly with respect to stormwater management, need to be incorporated into the plans. Town officials and interested residents and property-owners need to be able to review and comment on final plans before they are approved, to confirm that commitments and mitigation measures contained in the EIE are appropriately incorporated into construction plans. Comments from the Town should specifically address this need for public processes to review final plans.
3. Environmental impacts (drainage, wetland impacts, etc.)
  - As previously noted, a majority of the project area will drain toward Separatist Rd. via a brook that parallels Stadium Rd. This watercourse has eroded in the past, and it is essential that the project be designed and implemented so that there is no increase in peak runoff from new developments for all storm events up to a 100-year storm. The appropriate handling of drainage is considered the most important issue for Town comment.
  - The plans indicate that the stormwater management system will include: two detention basins; catch basins with deep sediment sumps and hooded outlets; areas of porous pavement; biofiltration swales and rain gardens, and below-ground stormwater treatment units. The plan indicates that the University is committed to implementing a system consistent with a draft Connecticut Stormwater Quality Manual prepared by DEP and awaiting final approval. A planned operation and maintenance plan will include system inspections and maintenance.
  - The EIE indicates that modifications of stormwater discharges from the McMahan parking lot and the ice rink parking lot also are planned in conjunction with the subject project.
  - The tennis court facility will drain toward the south and a brook flowing toward and then parallel to South Eagleville Rd. The plans indicate that this area has a higher potential for stormwater infiltration. A buffer area is planned between the tennis court area and any wetlands or watercourses.
  - The plan recognizes the need for a detailed soil and erosion control plan.
  - As previously noted, more storm drainage information may be available at the June 10<sup>th</sup> Public Hearing.
  - The plan indicates that the Operation and Maintenance Plan will address street-sweeping, fertilizer use and landscaping.
4. Potential neighborhood impacts (noise, lighting, property values, etc.)
  - The football complex and indoor field building are adjacent to existing core campus buildings are expected to have minimal neighborhood impact. The tennis court facility, which would be located south of the ice arena/soccer stadium parking lots will be situated closer to neighboring homes and will have the greater potential for impact, particularly with respect to lighting and noise.
  - The EIE specifies that exterior site lighting will meet light levels and uniformity ratios recommended by the Illuminating Engineering Society of North America and UConn's sustainable design guidelines. The EIE notes that exterior fixtures will be located, aimed and shielded to minimize light trespass across campus boundaries. The plan anticipates the use of full-cutoff fixtures.
  - A wooded buffer has been retained around the east, south and west sides of the proposed tennis facility. This buffer should help mitigate impacts for residents along Westwood, South Eagleville and Separatists Roads.
  - As noted above in #2, the key factor in minimizing neighborhood impacts will be making sure mitigation measures recommendations contained in the EIE are incorporated into final plans and subsequently implemented and maintained.
5. Construction traffic/noise
  - The EIE notes that, as this project enters final design and construction phases, provisions (such as restriction of work to daytime hours, proper maintenance of equipment, and advance notice for activities that produce excessive sound levels) should be made in the plans and specifications to limit construction noise.

- As noted in the Town's scoping letter, local roads should not be utilized for construction traffic. Such a prohibition should be incorporated into the planned mitigation measures and incorporated into project plans and specifications.

6. Traffic Impacts

- The EIE notes that the project requires an update of UConn's State Traffic Commission's permit. Town staff members have reviewed a separate submission to the STC, and we do not anticipate that this project will have a significant traffic impact. Mansfield's Traffic Authority has requested that traffic counts on local roadways be updated.

7. Sewer/Water Supply Systems

The EIE indicates that the proposed facilities can be connected to UConn's existing public sewer and water systems and that adequate capacity exists to accommodate the proposed uses. The football complex is expected to utilize 13,000 gallons of water per day, which is a minor increase for UConn's system. The plan notes that water conservation measures will be incorporated into the design.

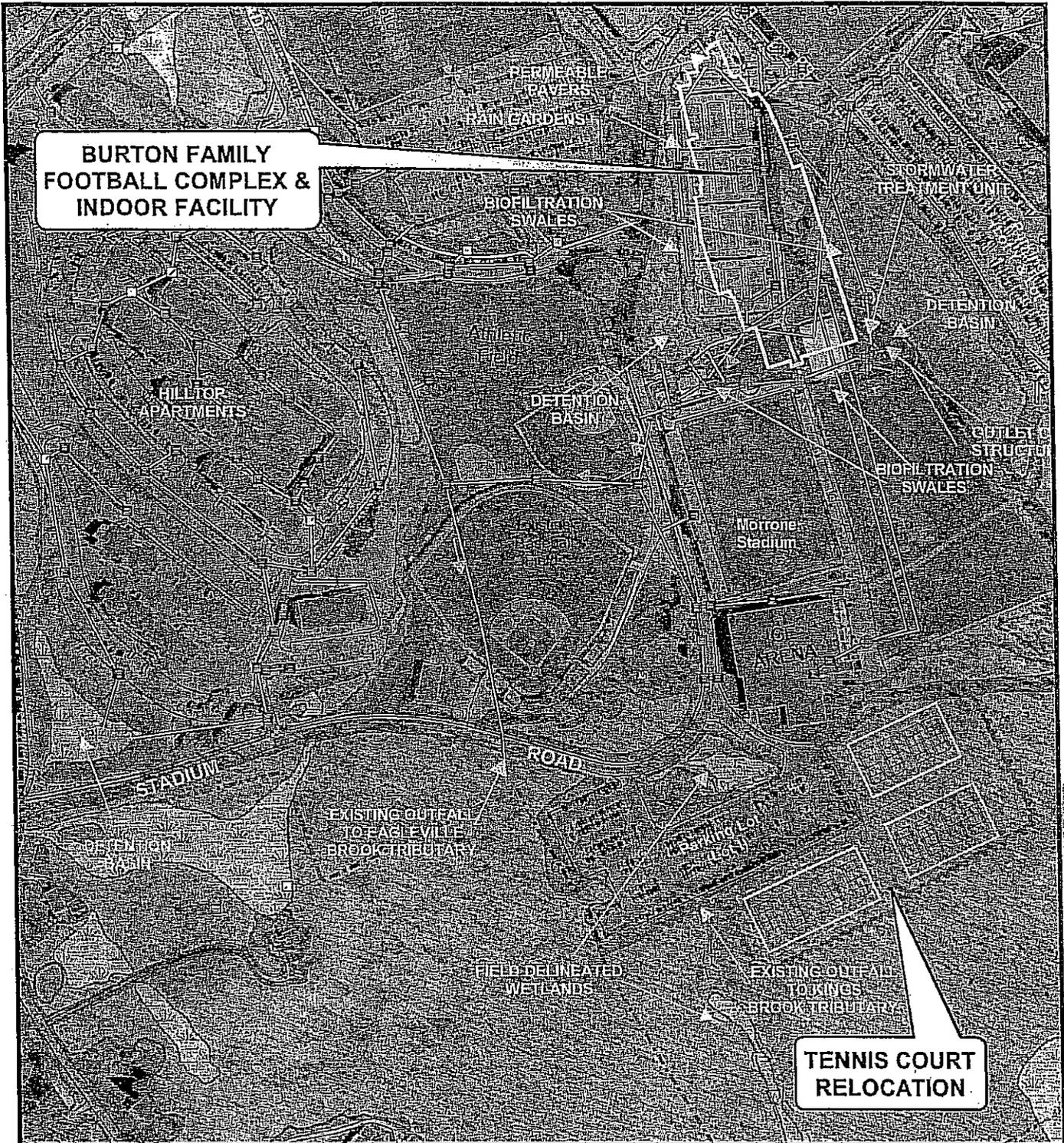
8. Visual Impacts

- Mansfield's scoping letter recommended retention of an existing wooded area along Stadium Rd., west of the proposed football stadium. The EIE indicates that this wooded area will be retained, but plans also depict biofiltration swales, a rain garden and a detention basin in this area. Retention of these trees is not referenced in the Mitigation Measures Summary (Table 5-1). This point should be restated in the Town's comments.
- The EIE includes a sight line analysis for homes on Eastwood Rd. and Hillside Circle. The study indicates that existing trees will block the proposed indoor football field structures.

Summary/Recommendation

Within this report I have identified a number of issues which should be addressed in a letter from Town officials. The most important issues involve stormwater management and implementation of mitigation measures to reduce neighborhood impacts. Comments should not be finalized until after the June 10<sup>th</sup> Public Hearing. It is recommended that the PZC authorize its officers to submit comments on the draft EIE for the proposed UConn football complex, indoor athletic facility and tennis court facility, as described in a May 4, 2004 report prepared by Fuss and O'Neil, Inc., and to extend to the Town Council an opportunity to co-endorse these review comments.

Figure 3-5a Utilities: Storm Drainage



### Location Map

### Legend

#### Planimetric Features

- Property Line
- Building
- Swamp/Marsh
- Tree Line
- Fence Line
- Sports Facilities
- Parking Areas, Driveways, & Sidewalks

#### Utility Features

- Storm Inlet Tube
- Tunnel
- Tunnel Access
- Tunnel Intake
- Flared End
- Headwall
- Storm Pipe
- Edge of Riprap
- Storm Catch Basin
- Drainage Manhole
- Yard Drain

March, 2004

HANDED OUT AT 6/3/04 Field visit meeting with staff of Vermont + the state Council p.78 Environmental Quality

February 3, 2004

Richard A. Miller, Esq., Director of Environmental Policy  
University of Connecticut, Gulley Hall  
352 Mansfield Rd.  
Storrs/Mansfield, CT 06269-3038

Re: Scoping comments, UConn football complex and intramural, recreational and intercollegiate athletic facility, Project #UC-201188

Dear Mr. Miller:

Thank you for providing the Town of Mansfield an opportunity to participate in the Connecticut Environmental Policies Act Notice of Scoping process. At its February 2, 2004 meeting, Mansfield's Planning and Zoning Commission approved the submittal of the following comments regarding the proposed athletic facility on Stadium Road.

1. The environmental review process should provide sufficient opportunities for public comment on the proposed project. There are private residences on Hillside Circle and Westwood, South Eagleville and Separatist Roads that may be impacted by the subject project, and neighboring property-owners should be notified prior to the Public Hearing on the subject Environmental Impact Evaluation.
2. Mansfield officials and residents previously have expressed concern about the lack of opportunity to review finalized plans prior to the initiation of construction. Past problems that have arisen regarding UConn construction projects might have been avoided or lessened if an opportunity had been provided to review finalized plans and confirm that commitments and mitigation measures recommended in an Environmental Impact Evaluation had been appropriately incorporated and addressed in construction plans. Provisions to address this issue should be incorporated into the environmental review and any approval of the proposed projects.
3. The environmental review should thoroughly evaluate potential onsite and offsite impacts on surface and ground water quality and on nearby wetland and watercourse areas. The proposal will significantly increase the amount of impervious surfaces, and offsite drainage issues have arisen in the subject watersheds. The environmental review should address potential drainage impacts from varying-intensity storms ranging from 1-year to beyond 100-year events. A comprehensive storm water management plan including the use of retention or detention structures, oil/water separators and sediment and erosion controls must be developed for the entire project area, including downstream areas. Details of this comprehensive plan must be incorporated into individual final site plans and opportunities for public review should be provided prior to approval and construction. Long-term maintenance responsibilities for drainage and storm water management must be addressed.
4. The proposed project, particularly the tennis and volleyball court relocation, is situated near existing single-family homes. Potential neighborhood impacts including noise, lighting and property value impacts must be addressed comprehensively. If the site is deemed environmentally appropriate, all buildings, parking areas and other site work should be oriented towards the campus and buffered from single-family neighborhoods. All lighting should be downward-directed, with the minimum number and intensity of lights necessary to address safety and security needs.

(continued)

5. Specific provisions to address construction traffic and noise associated with construction activity should be incorporated into impact mitigation measures. Local roads should not be utilized for construction traffic.
6. The environmental review should comprehensively address onsite and offsite traffic impacts, including vehicular and pedestrian impacts on local, as well as State roadways.
7. The proposed facility will be served by UConn's water and sewage disposal systems. Specific water demands and waste disposal requirements should be addressed in the environmental review.
8. As proposed, the indoor field structure would be one hundred feet in height. The steep slope on the easterly side of the proposed building site will help mitigate visual impact. An existing tree buffer along Stadium Road west of the proposed site should be retained to further scale down the building and enhance visual compatibility with the existing landscape.

Thank you for this opportunity to comment. Mansfield officials are available to assist the University and its consultants with the environmental review process. If you have any questions regarding these comments, please contact Mr. Gregory J. Padick, Mansfield Town Planner, at 429-3330.

Very truly yours,

Rudy J. Favretti, *Chairman*  
Mansfield Planning and Zoning Commission

cc: Mansfield Town Council  
Mansfield Planning & Zoning Commission  
J. Petersen, Chancellor, Univ. of CT  
T. Callahan, Assoc. Vice-Pres., Univ. of CT  
J. Butts, Planner, WINCOG  
J. Smith, CT Office of Policy & Management  
Mansfield Conservation Commission

TOWN OF MANSFIELD  
FINANCE COMMITTEE MEETING  
MINUTES OF FEBRUARY 23, 2004

Present: Committee members Carl Schaefer, Chair, Elizabeth Patterson, Mayor, Alison Whitlam-Blair, Martin Berliner, Town Manager, Matt Hart, Assistant Town Manager, Jeffrey Smith, Director of Finance

The meeting was convened at 6:40 p.m.

1. Second Quarter Financial Statements (12-31-03)

- A discussion took place concerning the continuing losses in the Health Insurance Fund.
- The Director of Finance went over the financial statements of the Community Center from its opening in October 2003 through December 31, 2003. Although the date was inconclusive, the Director felt the Center would break even for the fiscal year ending June 30, 2004.
- The Committee voted to accept the Second Quarter Financial Report and to present the same to the Town Council with a recommendation to accept.

The meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Jeffrey H. Smith  
Director of Finance

**ARTS ADVISORY COMMITTEE**  
Meeting of Monday, 3 May 2004  
Mansfield Community Center Conference Room

MINUTES

1. The meeting was **called to order** by Jay Ames at 7:19p. Members present: Jay Ames, Scott Lehmann, Blanche Serban. Members absent: Derri Owen, Carol Pellegrine, Steve Pringle. Others present: Jay O'Keefe (staff).

2. The **minutes** of the 1 Mar 04 and 5 Apr 04 meetings were accepted as written.

**3. Community Center art.**

a. Some of the Mansfield Garden Gate Club's **flamingos** are on display for the month of May in the entrance-way cases. Quarterly shows of art in the cases will start on 1 June; Jay A. has several artists lined up for this space.

b. The **rail hanging system** has been installed in the hallway, lounge, and community room, and flat art is now hanging in the lounge and part of the hallway. Blanche will utilize the remaining section in the hallway. This art will remain up until 1 September. If additional rails were installed in the community room, it could be used for mini-shows; this idea will be explored at a future meeting.

c. **Release forms** have been developed and signed by artists with work now on display. Jay A. asked Jay O'K. to inquire about the cost of covering displayed art with Town insurance. Galleries routinely insure shows, and if individual pieces are not valued too highly, the extra coverage might be inexpensive.

d. Blanche brought an **application form** for art displays at the UConn Libraries, which the Committee agreed could be slightly modified for the Community Center displays. She will prepare and circulate a modified form, which will state that displays will change quarterly and that Mansfield artists will be given priority.

**4. Festival on the Green.**

a. Jay A. attended today's Planning Committee meeting and came away impressed by the Committee's energy and organization. We have been asked to arrange for arts and crafts displays and to organize a sidewalk chalking contest, with child and adult divisions.

b. Our letter and **interest form** went out to 50 Mansfield artists on Friday, with a 1 June return date. This is the number of arts and crafts displays that the Festival can accommodate, but we will need to approach more artists, as some of those on our list are not visual artists and some who are visual artists will probably not participate. Copies of the letter and form should be available at the Community Center and the Mansfield Library, and committee members were encouraged to contact likely artists.

**5. Downtown Partnership.** Cynthia van Zelm will keep us informed about openings for the arts in the evolving plans for Storrs Downtown, but she would welcome a representative from the Committee at Partnership meetings.

**6. Membership.** Tim Quinn has resigned, some current members seem to be inactive, and even active members will not want to stay forever, so we need to identify some potential new members. Also, agendas for future meetings should ask those who cannot attend to notify Jay A.

7. The Committee **adjourned** the meeting at 8:05p to inspect the hanging system and displays. Next meeting: Monday, 7 June 2004, 7:00p.

Scott Lehmann, Acting Secretary, 4 May 2004

**Janit P. Romayko**

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**From:** Janit P. Romayko [jpromayko@erols.com]  
**Sent:** Wednesday, May 26, 2004 8:51 AM  
**To:** romaykojp@mansfieldct.org  
**Subject:** RE: Minutes

Mansfield YSB Advisory Board  
 Meeting Minutes  
 Tuesday, April 25, 2004  
 @ 12:50pm @ Superior Court  
 Juvenile Matters Willimantic, CT.

In attendance were: Frank Perrotti, Assistant Chairperson; Ethel Mantzaris, Chairperson; Chris Murphy, 11<sup>th</sup> grade, EOSmith High School; Kathleen Narowski, 12<sup>th</sup> grade, EOSmith High School; Kevin Grunwald, Director, Social Services Department, Town of Mansfield; Janit Romayko, YSB Coordinator; Patricia Michalak, YSB Counselor; Judge Michael Mack, State of Connecticut, Superior court: Juvenile Matters

Regrets: Valerie Thompson, 8<sup>th</sup> grade, Mansfield Middle School and Ciera Hamlin, 8<sup>th</sup> grade, Mansfield Middle School, both on field trip

Agenda items included: (12:50pm to 1pm)

1. Update: JR reviewed April to date as February and March activities were included in previous minutes:
  - a. April has been designated as "Child Abuse Prevention" month at the Mansfield Library and the week of April 26-30 has been set aside as "Shaken Baby Syndrome" week. A video and informational brochures are available at a display set up in the lobby. The video and information sheets were donated by the Children's Trust Fund in collaboration with the Mansfield Discovery Depot and the YSB. Both the Depot and the YSB have been recipients of CTF grants in the past.
  - B. Dr. Haney spoke to the Mansfield board of Education Special Education group on "Autism and Spectrum Disorders." He highlighted appropriate identification, treatment, strategies and the importance of family involvement.
  - C. The Special Education Parents' group met for the second time with Rachel LeClerc, the director of special Education. She explained the fifteen categories of Special Education and commented that Connecticut is one of the leaders in the nation with compliance. The May meeting will host the MMS school psychologist.
  - D. Groups that continue to meet are Homework, both students and parents, Mother's, Girl's, AA bus and GrandParents.
  - E. YSB hosted the 5<sup>th</sup> Annual Sleepover during spring vacation. There were eight females and six males involved and they watched videos, ate pizza and never slept! Two days later the YSB then took most of the participants on a field trip to the UConn animal facilities.
  - F. Case activity remains high with the anticipation that the upcoming two months will be busier than usual with PPT's, med. checks and the ending of school. YSB will also be involved in camperships matching with 4-H, Channel 3, Girl Scouts and potentially Rectory School.

5/26/2004

2. Presentation by Judge Michael Mack: Judge Mack is the chief judge presiding over twelve other Juvenile court offices. He oversees 33 judges in the state, 23 of which are full time and 10 of which are part time. Judges can retire at age 65 and must retire at age 70. Usually they come back after retirement as trial judges. Juvenile Court covers ages 0-16 and serves three basic issues: child protection, families with service needs and crimes against others/property. Child protection centers on parents who abuse/neglect their children or who cannot meet the needs of the child (i.e. homelessness). Most of these petitions are filed by DCF. Results are OTC's: Orders of Temporary custody and usually 10 days in duration. The schedule for Juvenile court is: Monday: pretrial and case conferences

Tuesday: Pleas and arraignments

Wednesday: Child protection motions and arguments

Thursday: AM: delinquency sentencing

PM: child protection

Friday: Child protection trials both AM and PM

There are 22 State's attorneys and they are shared by all of the courts. Waterford is the sister court to Willimantic as the geography, median income and population are the most similar. The OTCs are usually 2 per week v. 6 per week in other courts and they are closed to the public and only interested parties are invited.

The second area of involvement is crimes. Compared to the adult courts, the process and results are similar but Juvenile is closed to the public. Results are similar with probation, retention, and treatment.

The third area of involvement is Families With Service Needs. The philosophy is that the family may need treatment as the child committed the infraction rather than the parent erring in child rearing. Examples are defiance, truancy, runaways, and behavior beyond control and indecent/immoral conduct. Usually a referral comes from a school system on truancy and not attending school is a breach of peace. There are not a great deal of crimes with substances in this region although many adjudicated adolescents use/abuse substances. Most of the property crimes are stolen bicycles, ATV's, motor scooters and guns. If a crime is committed by an adolescent under 14, it is a class A felony. If someone commits the crime over the age of 14, the crime can stay in Juvenile and then get referred to adult court. A prosecutor can elect to send it back and often times, these juveniles end up in Manson Correctional Center between the ages of 16 and 19. This specific population is now before the legislature and will be studied as to their needs. Of that population, 40% stay at Manson and 60% are classified, labeled and sent onto treatment facilities. Treatment options are Mt. St. John, and CJR in Litchfield. It is all about treatment and not punishment. DCF monitors the case and these juveniles get treatment, then the sentence is suspended. Locally, there are not enough clinical treatment programs but Judge Mack remarked that Mansfield handles their own problems locally and very skilfully. The YSB model and schools are some of the best in this region. DCF has just changed its structure again from 3 offices to 13 to parallel the 13 of Juvenile court. The thought is to provide local treatment but there is little funding. The "hot" new treatment is MST: multi systemic treatment. There are 2 contracts out now and one is out of CCSD and the other is DCF. The thought of MST is to have the family involved and they are to identify the deeper part of the problem. Of the population served in

Willimantic, on the delinquency side, 81% are boys and 19% are girls; on the FWSN side, 55% are boys and 45% are girls. From 1998 to 2004, the female side has risen 10% in FWSN cases. Because Long Lane was closed, a 16-bed unit for females will be opened at Natchaug Hospital. It is to be seen as a secure facility with treatment. The other facility in the state is "Stepping Stones" in Waterbury and there is NO place without a waiting list. Judge Mack remarked that children's services are often neglected because "kids can't vote" and usually adults are their advocates. Usually parents enter into decision-making. The rule of the 80's was to shut down facilities and save \$. Long Lane was shut down and then reopened. It was reopened on an emergency basis with a 6-month delay and it is now closed permanently, hence the new building at Natchaug Hospital for females.

Cities have their share of problems and even though Bridgeport is part of Fairfield county and smaller than New Haven, it has severe problems. Stamford, on the other hand, only has 2 delinquency hearings a month as private attorneys handle most cases. Affluence is not a problem in Fairfield County and Juvenile Court thrives in localities where there is a need financially and societally.

There was then a discussion about the pros and cons of community service. Follow-up, supervision and insurance risks are liabilities. Crime involves the public and the public needs to be protected as that is why they pay taxes. It is important for those who have to do community service to pay back society for the wrongdoings. There are positives of trying to find a community service placement as one learns humility. Pat had a community service student that helped with the remedial reading of a second grader in the Homework group and then helped out for three more years as she found the experience to be productive. Frank Perrotti then asked Judge Mack if he did speaking engagements and he said that there is a Speaker's Bureau with 102 different Juvenile Court personnel available. Last year they provided 156 different programs. Most of the presentations were for Lion's Club medical societies and neighborhood groups. Judge Mack recently spoke to the Windham County Medical Society on adolescent mental health issues. Judge Mack also remarked that the confidentiality statute is often a "hiding place" as it is a double-edged sword. It protects but you can also not share information due to the statute. That can be harmful to the parties involved if the issue of one of security.

Legislatively, upcoming bills that have a fiscal price tag will not survive this 2004 session. We looked at proposed Senate Bill # 308: "An Act Concerning Notification of Child Abuse Reports." Judge Mack remarked that because SB 308 has no municipal and/or state fiscal impact, it may pass. If there is a particular statute proposed with a price tag, chances are slim that it will pass.

### 3. Meeting with Mansfield Superintendent: TBA

Meeting adjourned 2:10pm  
Respectfully submitted,

Janit P. Romayko, Secretary

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Mansfield Parks Advisory Committee  
Draft Minutes for May 5, 2004

Members present: Sue Craig, Jean Haskell, David Silsbee, Jennifer Kaufman. Excused: Pat Bresnahan.  
Absent: Jacquelyn Perfetto, John Fisher.

I. The meeting was called to order by chairperson Sue Craig, at 7:39 pm. The April 7 meeting minutes were corrected.

II. New Business.

- A. Jennifer distributed reports not available at time of the mailing of the PAC meeting packets, for discussion later in the meeting.

III. Continuing Business

- A. PAC member recruitment for three positions continues.

B. PAC Reports

1. Management. David Silsbee gave a land management plan monthly review schedule to Jennifer to be included in June's mailing packet, with June's review being *Mt. Hope Park*. David reported that he posted a protected property sign at the trail head of the *Macgregor Property* (April's review), also noting a "no bike" sign was already in place. He was twice unsuccessful in locating the boundary pins, and pointed out that the management plan stated the boundary pins were to be placed, with no further information saying that they were placed.

The land management plan for *Common Fields* was then reviewed. Sue reported that short term goals #9 (installation of a gate and barrier to block access to Field C on Cemetery Rd.) and #10 (a planting of shrubs along west border of Field C) had been done. PAC recommends that Field A and B be mowed once a year to maintain as a grassland field, at the same time Field C and D (overseen by the Agricultural Comm.) are mowed according to their agricultural leases. Sue also noted that encouraging the leasers to plant Fields C and D with hay instead of corn, would be more wildlife-friendly. Jennifer will investigate the agricultural leases. PAC recommends that in 2005, a two-car parking space be created at a Bassets Bridge Road entrance, with barrier and park sign, and a mowed trail established to visit the pond area and connect to Cemetery Road (as mentioned in the management plan). Dedication should also include historical research about the property.

Jean suggested that the *Community Gardens* also be included on the monthly review schedule, for spring set up and fall clean up. Jennifer reported that the Rt. 32 gardens were not selling this year, but there was a lot of interest, especially by UConn, for the plots on Rt. 195. This garden was enlarged this spring, creating an upper and lower garden, all plowed, and UConn is providing a pump on the well. Plots have been staked and the public can reserve them through the Parks and Recreation Dept. for a fee of \$15. Jennifer suggested that the Community Gardens might be a good candidate for grant approval and will investigate this possibility for next year.

2. Volunteers. Jean reported a summer workday schedule will be announced in the Parks and Recreation summer magazine, with one Saturday morning workday each month beginning at *Mt. Hope Park*, May 15, 9-11 am. Workday supplies are in kit form in the Park and Recreation office and can be borrowed by signing them out and returning them as soon as possible. Sue reported that the Butterfly monitoring sessions are also in the summer magazine. It was suggested that we volunteer for one (October) Walking Weekend hike to highlight the Willimantic River Trail. Jennifer reported that 3 Master Gardeners have consulted with her about making a native perennial garden near the *Bicentennial Pond* parking lot, in sun and shade, also with barrels of annuals, contributing 30 volunteer hours each, while we provide the plants.

3. Education. The May 2 Bird and Breakfast was well received. Jodi Frank's GS Troop #5471 did a superb job with the outdoor breakfast, and it was recommended that this become an annual spring event. Before the July publication deadline, it will be important to schedule a fall event, with suggestions being a program about native shrubs, or a farm-related tour co-sponsored by the Agriculture Committee.

4. Enhancements. Jennifer reported that we are still awaiting money from the state for the Electronic Trail Guide project for the Recreational Trail Grant. However, student visits to the parks is progressing and PAC volunteers are assigned as field interpreters. A second Recreational Trail Grant proposal has been submitted for the Willimantic Greenway-Blueway Trail. Jennifer reported that the project's proposed land swap with UConn has been approved.

5. Communications. There were no comments on the emailed address list for possible group/research permit mailing, so the mailing can proceed.

6. Budget. Jennifer reported that the land management proposal for 2004 is progressing. The budget was expected to be passed at the Town Meeting May 11.

7. Science. Executive. No reports.

C. Park Updates. None.

D. Non-PAC Reports.

1. David reported OSPC recommends acquisition of the Dorwart property, with a DEP grant application.
2. Comments about PZC File#1131-3 (Chatham Hill, Sect. II) included:
  - a. the widened path is a good idea, but should not be expected to be maintained by the Town since it is not easily accessed by the public.
  - b. the dedicated open space is another example of a natural area of limited public park value, because it is isolated wetlands.
3. Comments about Dan Donahue's "One-Year Invasive Plant Control Plan for Schoolhouse Brook Park" (May, 2004) centered on the report giving us too much information we already know and not enough

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**MANSFIELD DEPARTMENT OF SOCIAL SERVICES  
ADVISORY COMMITTEE  
MINUTES**

Thursday, May 6, 2004

**PRESENT:** J. Heald (chair), P. Hope (staff), K. Grunwald (staff), J. Krisch, J. Kenny (staff), M. Hauslaib

**I. MINUTES: Minutes of April 1, 2004 meeting:** the minutes were accepted as written.

**II. NEW BUSINESS:**

**A.** Patty Hope and Jean Kenny from Senior Services attended to discuss the At Risk Program. The following aspects of this program were discussed:

- Role of the Advisory Committee/volunteers: The question was raised as to whether or not we should be doing more outreach for this program, and whether we have the capacity to respond? This is something that we will need to assess as we further define the parameters of this program.
- "Are You OK"?, is a computerized calling program that is offered through the McSweeney Center. If there is no answer police or emergency services respond. There is a cost for subscribing to this service.
- The role of the VNA: They are available to provide necessary medical services for clients that they are involved with, but may need to get a doctor's orders for any changes. They are aware of who is receiving essential services, and they would receive first priority in times of crisis. If individuals are clients of CT Community Care they code clients who are electricity-dependent and on-call case manager will respond in the event of a power loss.
- Revision of procedures/coordination w/other services: Questions were raised about the use of back-up oxygen during power outages, and people stuck in lift chairs. Emergency housing is available at Eagleville FD. We talked about involving the Senior Service Social worker in a more proactive way, and discussed how far volunteers should go in reaching out to individuals who enroll in this program. It was suggested that we have a minimal face-to-face contact once a year to evaluate individual needs, done by a staff person, with follow-up by a volunteer. We will look at what other towns are doing; staff will identify goals of the program, revise procedures, and come back to this committee with recommendations.

**B.** Other: none

### III. OLD BUSINESS:

- A. Agency funding requests: status/review: public hearing outcome: some questions were raised about this process relative to the role of the Town Council. The recommendation was made that this committee request to be on the agenda for November Council meeting to explain our process for evaluating these requests and ask for clarification as to what role they would like us to play.
- B. Status of annual budget process: budget recommendations have been finalized and the budget will be voted on at the Town Meeting on May 11.
- C. Membership: J. Heald raised the question of expanding the membership of this committee to nine members, possibly looking at including a UConn graduate student. There was some question of whether or not they would be here long enough to fulfill a term. M. Hauslaib stated that the size of this group contributes to the degree of commitment that each member feels. A question was raised about what we would attempt to accomplish by expanding membership. We will look at the possibility of creating a category of ad hoc members who would be involved as sub-committee members as specific issues arise in the future.
- D. Linkages to other advisory committees/proposed meeting schedule: A request was made that the focus of these visits would be to address new needs that have been identified and new initiatives that are being thought of or planned.
- E. Other: none

### IV. COMMUNICATIONS/REPORTS:

- A. Review of Department activity and other items in packet and discussion with SSD Director: a draft brochure for the Social Services Advisory Committee was reviewed and accepted.
- B. Program updates
  - Graustein Foundation Discovery Grant: we are meeting with representatives of Graustein to review our grant award.
  - LWVCT Community Conversations: sub-committees are in the process of forming to pursue action steps that were identified in the Conversations.
  - School Readiness Grant: we are meeting with representatives of the School Readiness Council to determine whether or not we will continue to participate in this program.
  - Adult Services
  - Senior Services

- Youth Services
- Parks and Rec. Scholarship Fund
- Fee Waiver Program

C. Other

V. **PLANS FOR FUTURE MEETINGS**

- A. June: YSB Staff/Advisory
- B. Balance of 2004: scheduling of Social Service program staff

VI. **ADJOURNMENT:** meeting adjourned at 5:40; next meeting June 3 at 3:30.

Respectfully submitted,  
Kevin Grunwald, Director of Social Services

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**ADMINISTRATION**

- New Plotter: We recently purchased a used plotter from Central Connecticut RPA. It has been described as a “workhorse” model, and became available when CCRPA upgraded to a faster model. This will give us the capability to produce large maps in-house - a service frequently requested by member towns. To make room for it in our office, we would like to find a good home for a drafting table (about 3.5’d x 5’w x 3.25’h) and assorted drafting tools. If you know of anyone interested, please let us know.

*Technical assistance contracts active in FY 04:*

Contract #	Description	Status
<i>Willimantic River Alliance</i>	<i>grant administration</i>	<i>completed</i>
<i>Ashford</i>	<i>POCD assistance</i>	<i>in progress</i>
<i>Mansfield</i>	<i>Mapping assistance</i>	<i>to begin 6/04</i>

**UPCOMING DATES OF INTEREST**

- June 7-9** Community Emergency Response Team “Train the Trainer” course, Hartford (please contact WINCOG if you want to send someone!)
- June 8** Information Meetings on ConnDOT’s 2004 Long Range Transportation Plan (LRP) 12:30 pm and 6:00 pm at ConnDOT in Newington.  
7:30 pm. Connecticut Public Transportation Commission public hearing at NECCOG, Dayville.
- June 10** Deadline for Open Space and Watershed Land Acquisition Grant Program.
- June 11** Thames River Basin Partnership “floating workshop” on coastal access, open space and shoreline development. ENVIRO-LAB II, 1:00 p.m. - 7:00 p.m.
- June 14-18** GIS Training Course for Land Use Decision Makers at UCONN
- June 15** 1:00 p.m. Meeting of Northeastern CT Economic Partnership re CEDS annual review (EASTCONN in Hampton)  
Green Valley Institute Land Use Seminar & Dinner in Griswold, 5:00-8:30 p.m.
- June 17** 8:30 a.m. I-395 TIA meeting
- June 18** Deadline for comments on ConnDOT’s LRP
- July 2** Next scheduled WINCOG meeting

**ECONOMIC DEVELOPMENT**

- CEDS Update: The CEDS Coordinating Committee met on May 11 to work on the CEDS annual review, including updating partnership lists and contact information and a detail review of the objectives and tasks listed in the original CEDS, along with an assessment of progress on each to date. The full partnership is scheduled to meet at EASTCONN in Hampton on June 15 (see above), and the Coordinating Committee will meet again on June 8 to prepare for that meeting. New projects are being solicited for inclusion in the CEDS, and updates on existing projects have been requested.

**TRANSPORTATION**

- I-395 Transportation Investment Area (TIA) plan update: The I-395 TIA committee will meet on June 17 to review the November 2002 plan and determine if any major changes are needed. Michael Paulhus has agreed to serve as the Windham Region’s “public sector” representative on this committee, a responsibility assumed by Adel Urban prior to her retirement.
- ConnDOT’s Long Range Transportation Plan, 2004-2030: WINCOG received two copies of this plan toward the end of May, and they are available for review in our office. The document is also available at <http://www.ct.gov/dot>. Staff will be reviewing the document and submitting comments.

- Rural Minor Collectors: The Town of Hampton has expressed an interest in submitting an application for funding under this program for work on Station Road.

## TRANSIT

- CPTC Public Hearing June 8: The Connecticut Public Transportation Commission’s public hearing in eastern Connecticut this year will be at the NECCOG offices at 125 Putnam Pike, Dayville CT. on Tuesday, June 8 at 7:30 p.m. The list of topics to be discussed includes: Passenger Rail Service Linking the North and South; Public Transit Service Interconnections; Transportation Access for the Elderly; Expansion of Bus Transportation; Transportation Funding. This is a good opportunity to voice your views on public transportation.
- Fixed Route Services- budget: The Town of Windham has budgeted less than half of their share of the local match required to maintain the current level of fixed route bus services. Transit services are funded by 50% federal funds, 33% state funds, and a required 17% in local funds. So for every dollar in local match that we fall short, we also lose a little over \$4.90 in federal and state funds. To put this in perspective, the anticipated shortfall in local match of about \$23,500 means that we have \$138,000 less in total funding for the transit district. This represents over 70% of the total budget for the City Bus service. Transit Administrator Melinda Perkins is working on creative fixes, but it is apparent that there will need to be some reduction in service. We will be conferring with Windham and Mansfield on the best way to achieve necessary service changes.

## LAND USE PLANNING

- Regional Planning Commission: The June meeting of the Regional Planning Commission was cancelled due to lack of statutory referrals.
- State Conservation and Development Policies Plan Update: The legislature has postponed the deadline for completion of the State Plan until December 31, 2004.
- Ashford Plan of Conservation and Development: The Ashford Plan of Conservation and Development Committee is finalizing objectives and compiling action items for the plan. The committee has inventoried protected lands and identified wildlife habitat corridors as part of a comprehensive mapping process to identify conservation and development priorities.
- Land Use Education Series: Attorney Mark Branse focused on the zoning board of appeals and special permits for our fourth and final workshop in this series on Thursday, June 3. Thanks to the Town of Columbia for hosting the series, to Columbia Town Planner Carl Fontneau for setting up the room each month and providing additional staff support, and to the GVI and Susan Westa for co-sponsoring the series. Special thanks to all of our volunteer presenters: land use educator Jim Gibbons; attorneys Joseph Caposella, Joseph Williams, and Mark Branse; environmental planner Delia Fey; and landscape architect Rod Cameron.

## EMERGENCY PLANNING UPDATES

- Emergency Operating Plans (EOP) – FEMA Funding through OEM: Staff distributed the final draft of the terrorism annex template and supplementary information to each emergency management director. Thanks to those towns who have incorporated recommended changes, including the annexes, and filed them with OEM. We are waiting for one or two final products from the consultants, including recommendations for regional emergency planning and a region-wide resource inventory map.

- Homeland Security 2004 Grant: It is my understanding that the state’s 2004 Homeland Security Grant will include some funding to continue the regional emergency planning process. The Division of Homeland Security emailed the MOU template to towns last week, and mailed a package to each town on Thursday, May 28, with the original of the MOU. Each regional planning organization is also being asked to sign an MOU covering those funds that will be allocated regionally.
- CERT– FEMA Funding through OEM: The deadline for expenditure of the 2002 CERT funds has been extended to December 31, 2004. We have not yet been notified of the awarding of 2003 CERT funds, and the state’s 2004 allocation plan includes \$25,000 for each regional Citizen Corps Council. At least one representative from the Willimantic Fire Department will be attending the CERT Train the Trainer course next week in Hartford, so we should be ready to offer the first volunteer training course next fall.
- Regional Bioterrorism Planning – federal funding through Department of Public Health (DPH): While we have signed a contract with DPH (\$5,000) to cover some of our expenses related to participating in the process to develop a region public health preparedness plan, we have not yet received the funds. WINCOG is serving as the lead agency for the two COGs in this public health region (NECCOG is the other). The funding will be shared with NECCOG. The actual development of regional plans will begin when the municipal public health preparedness plans have been completed.
- Pre-Disaster Hazard Mitigation Planning Grant – FEMA Funding through Department of Environmental Protection (DEP): By the time you read this, planner Kristie Beaulieu will have met with each town in the region in her continued work on the risk and vulnerability part of this assessment. Thanks for all of your assistance in making revisions to the FEMA maps and databases.

#### OTHER

- Regional Dog Pound: To provide some background for this ongoing discussion, a table of animal control statistics for FY 2003, by town, will be distributed at today’s meeting.

#### CENSUS AFFILIATE ACTIVITIES

- Data Requests: Staff responded to requests for data from: 1 citizen.

#### LOCAL ASSISTANCE

- Ashford* - Continued work on Town POCD under contract.
- Hampton* - Provided info on ConnDOT’s rural minor collector funding program to first selectman.
  - Provided census information to member of school study committee.
  - Provided authorizing resolution template to first selectman for use with DHS MOU
- Mansfield* - Provided letter of support for acquisition of open space.
- Scotland* - Provided description of zoning options for Town Center to PZC.
- Windham* - Provided ECSU Prof. with aquifer, floodplain, and hydrology data.
- All Towns* - Hosted the fourth of four land use education workshops for land use commission members
  - Staffed one meeting of the regional emergency planning workgroup.

#### OTHER ASSISTANCE

- Continued to participate in Willimantic White Water Partnership.
- Arranged for presentation on SBC municipal GIS product for Chaplin, Ashford, and others

**MEETINGS**

- May 7 - WINCOG Board meeting (BB, JB)  
11 - CEDS Coordinating Committee (BB)  
12 - Homeland Security Statewide Strategy Workgroup committee meeting / Rocky Hill (BB)  
- RPO workgroup meeting for those working on EOP updates / Rocky Hill (BB)  
13 - Homeland Security Statewide Strategy Workgroup meeting / Cromwell (BB)  
17 - POCD Committee / Ashford (JB)  
18 - With Coventry public works director and ConnDOT staff re Rural Minor Collector project / Coventry (BB)  
- WINCOG Regional Emergency Planning Workgroup / Coventry (BB)  
- GVI Smart Growth Seminar / Griswold (JB)  
- PDHM meeting with Ashford first selectman and emergency management director /Ashford (KB)  
- PDHM meeting with Coventry fire marshal /Coventry (KB)  
19 - PDHM meeting with Mansfield emergency management director /Mansfield (KB)  
- PDHM meeting with Scotland fire chief and emergency management coordinator /Scotland (KB)  
20 - GIS User-to-User Network / Newington (JB, KB)  
24 - PDHM meeting with Windham emergency management director /Windham (KB)  
25 - PDHM meeting with Chaplin first selectman and emergency management director /Chaplin (KB)  
25 - PDHM meeting with Lebanon first selectman / Lebanon (KB)  
26 - PDHM meeting with Columbia emergency management director / Columbia (KB)  
- Willimantic Whitewater Partnership / Willimantic (JB\*)  
June 1 - Interoperability (communications) committee meeting / Mansfield (BB)  
3 - PDHM meeting with Hampton first selectman and emergency management director /Hampton (KB)  
- Land Use Education Workshop / Coventry (JB)

\* Time not charged to WINCOG

*CEDS Comprehensive Economic Development Strategy*  
*EOP Emergency Operations Plan*  
*GVI Green Valley Institute*  
*PDHM Pre-Disaster Hazard Mitigation*  
*POCD Plan of Conservation and Development*

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## MINUTES

### MANSFIELD INLAND WETLAND AGENCY Regular Meeting, Monday, May 3, 2004 Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), A. Barberet, B. Gardner, J. Goodwin, K. Holt, P. Kochenburger, P. Plante, G. Zimmer  
Members absent: R. Hall  
Alternates present: B. Pociask, B. Ryan  
Alternates absent: B. Mutch  
Staff present: G. Meitzler (Wetlands Agent)

Chairman Favretti called the meeting to order at 7:04 p.m., appointing Alternate Ryan to act as a voting member.

Holt MOVED, Barberet seconded to add consideration of receipt of a new application by the Town of Mansfield for work at Merrow Meadow Park under New Business; MOTION PASSED unanimously.

Minutes – 4/7/04 – Barberet MOVED, Holt seconded to approve the Minutes as presented; MOTION CARRIED, Favretti, Barberet, Goodwin, Plante and Holt in favor, (all others disqualified).

4/15/04 field trip – Holt MOVED, Favretti seconded to approve the Minutes as presented; MOTION CARRIED, Holt, Favretti and Plante in favor, all else disqualified.

4/19/04 special meeting – Barberet MOVED, Zimmer seconded to approve the Minutes as presented; MOTION CARRIED, all in favor except Plante, Holt, Gardner and Goodwin (all disqualified).

Communications - Conservation Commission 4/21/04 draft Minutes, commenting on W1255 (Chatham Hill, Sec. 2); W1256 (Newmyer/Doyle); W1257 (Bell), and W1258, (Sabrina Pools/Raupach); Wetlands Agent's 4/29/04 Monthly Business memo.

W1250. Thompson. Wild Rose Estates. 9-lot subdivision proposal. Mansfield City Rd. – Holt had previously disqualified herself on this matter, and Pociask was designated to act in her stead if necessary. Mr. Meitzler's 4/29/04 comments and those of the Open Space Preservation Committee (4/20/04) were noted. Mr. Padick reported that DEP representative K. Metzler and he planned to visit the site on Tuesday, and Mr. Metzler would then prepare written comments for the IWA and PZC. The matter was then tabled until a special meeting on 5/17/04, in order to receive Mr. Metzler's report.

W1255. Chatham Hill. Sec. 2. 14-lot proposed subdivision. Fern Rd. – Mrs. Holt disqualified herself, and Mr. Pociask was asked to act in her stead. Mr. Meitzler's 4/27/04 comments were noted. Engineer/applicant M. Dilaj submitted all signed neighborhood notification receipts and displayed a map of the proposed 14 lots. He then introduced J. Ianni, certified soils scientist, who had recently reinspected the site and described the soils and wetlands, and J. Alexopoulos, landscape architect, who described existing landscape features. Mr. Alexopoulos described tree growth and significant trees, steep slopes and stone walls. Mr. Dilaj discussed the major wetlands onsite, especially with respect to proposed open space dedications and wetlands crossings. Noting the Agency/Commission approval of Chatham Hill, Sec. 1 in 1998, he explained that the philosophy behind the present open space proposal is to provide an open space connection for possible future trails and potential later development. The present proposal is for a new road servicing large 4-bedroom houses on 14 lots. Mr. Dilaj discussed the necessity for a wetlands crossing for Scottron Drive and another for a proposed 5 or 6-ft.-wide pedestrian path. He said a wooden bridge would be hand-placed for the path, and there would be no actual construction connected with it; an earlier pathway would be used as the construction access for the new pathway. Discussing drainage to wetlands, Mr. Dilaj stated that recalculated storm water analysis has resulted in reduction of the 18-inch culvert to the now-proposed 15-inch one. He described the proposed septic systems and the effects of each house/lot design as it would affect drainage into wetlands. He noted that grading has been minimized and planned so as not to affect wetlands, with no major cuts or fills. Soil Conservation Service standards were utilized in designing the storm systems. Some design envelopes have been moved farther from wetlands. A number of the

houses will have walk-out basements. A 50-ft. buffer is proposed between active wetlands systems, and there would be a 12.5-ft.-wide conservation easement at each end of Sheffield Drive, with a 50-ft-wide access.

P. Rich. 42 Fern Rd., expressed extreme concern that water from the development would increase flows onto his property, and said he has observed nesting hawks on the proposed development site. He felt that this is essentially the same application as the one the Agency previously denied, and asked that this one also be denied.

Mr. Dilaj responded that a new and better method of drainage calculation has been employed for this application, and would result in reduce water flows to Mr. Rich's property. Mr. Rich remained skeptical.

There being no other comments, further discussion was put off until the June meeting.

W1256. Newmyer/Doyle. Centre St.. proposed yard and beach improvements – Comments from the Wetlands Agent (4/28/04) and Windham Water Works (4/14/04) were noted. Mrs. Goodwin disqualified herself on this item, and Mr. Pociask was again asked to act as a voting member. During discussion of the proposal, concern was expressed regarding possible neighborhood impacts, and the possibility of a Public Hearing was discussed. Mr. Newmyer explained that he had previously discussed the proposal with the neighbors and no one had expressed any concerns and he had also sent certified letters to the neighbors to notify them of the proposal. At the close of discussion, Holt MOVED, Kochenburger seconded to hold a Public Hearing on June 7, 2004, on the application of D. Newmyer and M. Doyle (file W1256) for proposed yard and beach improvements in the area of Echo Lake, as the Agency feels the Public Hearing is in the best interests of the Town because the project may have significant impact on wetlands; MOTION PASSED unanimously.

W1257. Bell. Bassetts Bridge Rd.. proposed plant nursery operation – Written comments from the Wetlands Agent (4/29/04) and Windham Water Works (4/14/04) were noted. After discussion, Holt MOVED, Barberet seconded that the Inland Wetland Agency hold a Public Hearing on May 17, 2004, to hear the application of James Wesley Bell and Jean E. Bell (file W1257) as shown on plans dated 1/15/04. Holding a Public Hearing will be in the best interest of the Town, because there may be significant impact on the nearby wetlands and because there are deficiencies in the application, most notably the fact that no erosion and sedimentation control plans were submitted. MOTION PASSED unanimously.

W1258. Sabrina Pools/Raupach. Woodland Rd.. proposed above-ground pool - Written comments from the Wetlands Agent (4/29/04) and Windham Water Works (4/14/04) were noted. Holt MOVED, Gardner seconded to grant an Inland Wetlands License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Sabrina Pools (file W1258) for installation of a 16-ft. by 32-ft. above-ground pool with attached deck on property owned by Jonathan E. and Donna Raupach located at 526 Woodland Road, as shown on a map dated 4/7/04, and as described in other application submissions. This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon compliance with the condition that appropriate erosion and sedimentation controls shall be in place prior to construction, maintained during construction, and removed when disturbed areas are completely stabilized.

This approval is valid for a period of five years (until 5/3/09), unless additional time is requested by the applicant and granted by the Inland Wetland Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this agency for further review and comment. MOTION PASSED unanimously.

New Business – The Wetlands Agent's 4/29/04 memo was noted.

W1259. Chovnick. 32 Cider Mill Rd.. new building within regulated areas – Goodwin MOVED, Holt seconded to receive the application submitted by Benjamin Chovnick (file W1259) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for a 50-ft. by 70-ft. metal structure for service and repair of motor-cycles at 213 Stafford Rd., on property owned by Eleanor Chovnick, and shown on a map dated 4/2/96 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1260. Dinsmore. Lorraine Drive East. proposed shed within buffer area – Goodwin MOVED, Holt seconded to receive the application submitted by Craig Dinsmore (file W1260) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for placement of a 12-ft. by 16-ft. temporary shed at a corner of the driveway and 12-ft. by 16-ft shed in the back yard, on property owned by the applicant located at 150 Lorraine

Drive East, as shown on a map dated 4/27/04 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1261. Jahnke. Daleville Rd. proposed deck within buffer area - Goodwin MOVED, Holt seconded to receive the application submitted by Margery Jahnke (file W1261) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for construction of a freestanding deck on property owned by the applicant located at 12 Daleville Rd., as shown on a map dated 4/28/04 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

W1262. Town of Mansfield. proposed trail improvements at Merrow Meadow Park - Goodwin MOVED, Holt seconded to receive the application submitted by the Town of Mansfield (file W1262) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for approximately 200 feet of trail improvements and wetland crossing for equipment access on property owned by the applicant located at Merrow Meadow Park, Merrow Road at the Willimantic River, as shown on a map dated 4/19/04 and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED unanimously.

Field trip – Scheduled for Wednesday, May 12<sup>th</sup>, at 1 p.m.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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**Mansfield Commission on Aging Agenda**  
**Monday, May 10, 2004 2:30 PM – Senior Center**

**PRESENT:** S. Thomas (Chair), C. Phillips, K. Doeg, M. Thatcher, B. Acebo, P. Hope (staff), J. Kenny (staff), C. McMillan, N. Stevens, D. Mercier, Gladene Fait (guest), K. Grunwald (staff)

- I. **Call to Order:** Meeting called to order by Chair, S. Thomas at 2:34 PM.
- II. **Appointment of Recording Secretary:** K. Grunwald agreed to take minutes for this meeting.
- III. **Acceptance of Minutes of the April 12, 2004 meeting:** the minutes were accepted as written.

**IV. Correspondence - Chair and Staff**

Status of appointments to Commission – Chair: S. Thomas reported that she recently spoke with the Deputy Mayor, Greg Haddad. He indicated that the Commission could continue with members who have received provisional appointments until the Committee on Committees can finalize these.

S. Thomas reported that she received a letter of resignation from Barbara Ivry, who feels that she can no longer participate as a member of the Commission. Her resignation was accepted with regret, and a letter will be sent thanking her for her service.

**V. Optional Reports on Services/Needs of Town Aging Populations**

**A. Health Care Services**

Wellness Center and Wellness Program – J. Kenny distributed copies of her report, including information on a presentation by the Alzheimer's Group. Copies of a journal article on a new medication for treating Alzheimer's are available at the Wellness Center.

Mansfield Center for Nursing and Rehabilitation – J. Kenny distributed a newsletter from MCNR.

**B. Social, Recreational and Educational**

Senior Center – P. Hope distributed copies of her monthly report. Three intergenerational dinners were held, the Volunteer Recognition Dinner took place, with additional recognition of long-time volunteers to follow. The Spring Bazaar was held as a fund-raiser for the Association. Several members attended a presentation in Norwich on changes to Medicare, including changes in prescription benefits. There will be a presentation on this topic at the Senior Center on May 20 at 12:45. The Center has been sponsoring an 8-week Independent Living program through the CT Services for the Blind for people who are legally blind; 11 people are attending. P. Hope is also planning on offering a support group for caregiver's of Alzheimer's patients. Reminder: Senior Expo is tomorrow at Jorgensen.

Senior Center Assoc. – John Brubacher was not present.

### C. Housing

Assisted Living Project – neither S. Thomas or K. Grunwald was able to attend the meeting of the Coalition on Assisted Living. K. Grunwald reported on information that he discovered on Senior Living Residences, a group that manages affordable assisted living facilities in New England. More information is available on this organization at [www.seniorlivingresidences.com](http://www.seniorlivingresidences.com).

Juniper Hill, Jensen's Park, Other: no report.

### D. Related Town and Regional Organizations

Mansfield Advisory Committee for the Needs of Persons with Disabilities – M. Thatcher reported that the postmaster has agreed to work with the town to put a drive-up mailbox at the Community Center. K. Grunwald reported that there will be a presentation on Community Inclusion on May 25 at the A.J. Pappanikou Center at UConn-Farmington. Please contact him if you are interested in attending.

Senior Resources of Eastern CT: no report.

Town Plan of Conservation and Development – C. Phillips contacted Greg Paddick about the status of the plan. There will be a public hearing to present the new 10-year plan in the Fall of this year.

Town Community Center: no report.

## VI. Old Business

Program on Medicare and Drug Discount Cards - P. Hope and others attended a presentation at the Rose City Senior Center in Norwich. Information on this topic will be made available at the Senior Center.

Status of Town Budget/ consideration of Requests for Funds for Agencies: K. Grunwald reported that the Town Meeting to vote on the budget will be held tomorrow, May 11.

Senior Nutrition Programs - Kevin Grunwald: no report.

Request for a Drive-by Mail Box: S. Thomas spoke to Mayor Paterson, and reported that the issue has been referred to the Engineering Department to explore placement of this mailbox at the Community Center.

## VII. New Business

Process for revision of **Long Range Plan (2004 - 2014)**

Gladene Fait, Past Commission Chair, attended and spoke about the process used for the writing of the Plan 1994-2004. She reported that the previous Commission started by reviewing accomplishments relative to the previous plan. Each member took one area of the plan and undertook an in-depth study to identify needs and resources. The group included representatives from Wright's Way, Juniper Hill, Jensen's and the Senior Center, and individuals were asked to

informally survey the needs of their friends and neighbors. Individuals then developed objectives, distinguishing between items that could be immediately accomplished, vs. those that required more study and research. The entire process took approximately six months. There was some discussion in the meeting re: the implications of HIPAA relative to identifying seniors with needs. There was also some discussion about developing and disseminating a survey to seniors to be able to reflect this in the long-range plan. Relative to housing issues, B. Acebo presented information on eligibility guidelines for housing at Juniper Hill. Her feeling is that there is not enough senior housing available in Mansfield for middle-income seniors. S. Thomas recommended that committees need to start gathering data in each of these areas to develop the plan. K. Grunwald distributed an Action Planning Tool, that he suggested could be used by the groups. D. Mercier pointed out that the areas of Housing and Healthcare are significant, and would require several people with content knowledge in those areas to work on them. K. Grunwald suggested that the Commission needs to design the purpose and goals of this plan to be able to determine what the scope of this project is and how best to proceed. N. Stevens suggested scheduling a meeting in August to work on the needs assessment/town-wide survey (possibly use the Fall issue of Sparks), and to use the June meeting to plan how the work will be done on this plan for the rest of the year. She suggested getting information from staff and collecting more data to get a better handle on what the needs are of Mansfield residents. Another suggestion was to involve local churches in collecting information about the needs of seniors and resources that they may provide. S. Thomas asked all members to review the plan, and identify areas of interest. K. Grunwald volunteered to facilitate a work group at the June meeting to develop an action plan and steps required to complete the plan by the end of the year.

**VI. Adjournment:** meeting adjourned at 4:10 PM.

(next meeting set for Monday, June 14, 2004 at 2:30, Senior Center)

Respectfully submitted,

Kevin Grunwald  
Director of Social Services

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WINDHAM REGION COUNCIL OF GOVERNMENTS  
MINUTES  
May 7, 2004

A meeting of WINCOG was held on May 7 at the WINCOG offices, 968 Main Street, Willimantic, CT. Chairman Daniel McGuire called the meeting to order at 8:35 p.m.

Voting COG Members Present: Ralph Fletcher, Ashford; Robert Skinner, Columbia (alt.); John Elsesser, Coventry (alt.); Rusty Lanzit, Chaplin; Dan McGuire, Lebanon; Martin Berliner, Mansfield (alt.); Elizabeth Wilson, Scotland.

Staff Present: Barbara Buddington, Jana Butts.

Others Present: Roger Adams, Chamber of Commerce; Sogdiana Ajibenova, Chamber of Commerce; Roberta Dwyer, Northeast Alliance; John Jackman, Mansfield; Don Muirhead, Windham; Virginia Sampietro, Eastern CT Workforce Investment Board; Dennis Twiss, Small Business Development Center.

#### PUBLIC COMMENT

Roger Adams introduced Diana Ajibenova, a Chamber of Commerce intern from Uzbekistan.

#### MINUTES

**MOVED** by Ms. Wilson, **SECONDED** by Mr. Lanzit, to approve the minutes of the 4/2/04 meeting as submitted. **MOTION CARRIED** with Mr. Berliner and Mr. Fletcher abstaining.

#### UPDATES

Eastern CT Workforce Investment Board: Ms. Sampietro distributed a chart with information on the four CT Works facilities in eastern Connecticut, the percent of the total clients served by each facility, and the unemployment rate in each host town. She reported that since July 1, 2003, 124 residents of the Windham Region have used the Eastern Rides for Jobs Program to get to work. Additionally, she reported that the Investment Board is offering its excess inventory to member towns.

#### 2004 HOMELAND SECURITY FUNDING

Ms. Buddington reported that the Statewide Strategy Workgroup has developed a Spending Plan to distribute funds to towns and RPO's. The MOU is expected to be forwarded to municipalities in the near future. Ms. Buddington suggested that chief elected officials attach a priorities list to the MOU when it comes time to sign it. Discussion followed highlighting the need for interoperable communications among service departments, particularly public works. The technology could be cost efficient if applied regionally. Mr. Elsesser requested that George Davis, a communications technology consultant, be invited to the next meeting. The next meeting of the Regional Emergency Planning Workgroup will be May 18, 2004 at 3:30 p.m. at the Coventry Town Hall Annex.

#### TRANSPORTATION

STIP amendments: **MOVED** by Mr. Elsesser and **SECONDED** by Mr. Fletcher, that the Board endorse the following amendments to the 2004 STIP:

- # 172-0335: Installation and revision of STC traffic signals, District 2, New Project (ROW, 2004, \$20,000),
- # 172-0299: Same as above, for District 1,
- # 170-2520: statewide, General rehab to traffic signals on state roadways - New Project (CON, 2004, \$1,500,000).

**Motion carried unanimously.**

Draft 2005 STIP: Ms. Buddington distributed a list of projects in the draft statewide STIP for 2005. **MOVED** by Mr. Elsesser and **SECONDED** by Ms. Wilson, that the Board endorse the draft 2005 STIP as submitted. **Motion carried** with Mr. Lanzit abstaining.

Regional Transportation Plan: Ms. Buddington reported that Kristie Beaulieu has been working on maps for the plan and that Jana Butts has been working with the Regional Planning Commission to incorporate relevant goals of the Regional Land Use Plan.

WRTD Vehicle Storage Facility Feasibility Study: Ms. Buddington reported that WINCOG has supplied the consultants with basic mapping information and is currently waiting to hear back from them.

I-395 TIA Representative: WINCOG needs a new municipal representative to the I-395 Transportation Investment Area. Ms. Buddington reported that the I-395 TIA will be asked to review the 2002 plans and re-endorse them provided there have been no substantive changes that would alter priorities. **MOVED** by Mr. Berliner and **SECONDED** by Ms. Wilson, that the Board appoint Michael Paulhus as the municipal representative from the Windham Region subject to his acceptance. **Motion carried** with Mr. Elsesser abstaining.

#### ANIMAL CONTROL

Ms. Buddington distributed a survey of animal control facilities in the Windham region. She reported that SECCOG studied the option of a regional animal control facility but discovered that travel times for animal control officers would be too long. There is interest among some municipalities in the Windham Region and the discussion will be continued at the next meeting.

#### COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY UPDATE

Ms. Buddington reported that the CEDS committee met last week to discuss the annual update. There is some question as to whether the update is technically required by EDA, but the group decided to do the best they could to comply even if it was not required. A consultant is revising a proposal for assistance. The group has started to review the committee's composition and has tentatively scheduled a meeting of the Strategy Committee June 15 at EASTCONN in Hampton. Ms. Sampietro noted that Plainfield received 1.5 million from EDA for a road project identified in the CEDS. Mr. Elssesser suggested a representative from the incubator program at UCONN be invited to join the Strategy Committee.

#### ADMINISTRATION

Recommended Bylaw Changes\*: The Regional Planning Commission recommended minor changes to the bylaws concerning their membership. **MOVED** by Mr. Lanzit and **SECONDED** by Ms. Wilson to adopt the bylaw changes as submitted. **Motion carried unanimously.**

#### MEMBERS FORUM

Mr. Lanzit asked how other towns conduct cooperative oil bidding. Most buy fuel cooperatively through EASTCONN for a significant discount over retail prices. Additionally, Lebanon maintains a service contract with its fuel distributor.

#### DIRECTORS REPORT

Ms. Buddington drew the Board's attention to the director's report that contains more information on the CEDS process, emergency planning, and other topics. Ms. Buddington reported that FY 05 funding for RPO's was included in the state budget under the Transportation Strategy Board. Action on the State Plan of Conservation and Development was postponed until the 2005 legislative session. Full legislative updates could not yet be provided, but Mr. Berliner noted that much of the smart growth legislation did not pass. Ms. Buddington also reported that last night was the third in a series of Land Use Education Workshops provided by the CT Land Use Education Partnership in Columbia. Landscape Architect Rod Cameron and Planner Delia Fey presented *Site Plan Review* training to forty attendees.

#### NEW BUSINESS

June 4 meeting: WINCOG work program and budget  
Presentation by Center for Land Use Education and Research (CLEAR)

Topics for future meetings: Senator Dodd's staff, George Davis (consultant, communications), SiteFinder presentation, UCONN Incubator Program, Animal Control (continued discussions)

There being no further business, the meeting was adjourned at 9:42 a.m.

Respectfully submitted by Jana Butts, staff.

**Mansfield Parks Advisory Committee  
Draft Minutes for April 7, 2004**

**Members present:** Sue Craig, Jean Haskell, John Fisher, David Silsbee, Jennifer Kaufman. **Excused:** Jacquelyn Perfetto. **Absent:** Pat Bresnahan.

**I.** The meeting was called to order by chairperson Sue Craig, at 7:38 pm. The March 3 meeting minutes were accepted.

**II. New Business.**

- A.** Walking Weekends (October 8-11 and 15-17) suggestions included highlighting the Greenway-Blueway River Trail with decision to be made at the May 5 meeting.

**III. Continuing Business**

- A. PAC member recruitment** for three positions continues.  
**B. PAC Reports**

**1. Management.** David Silsbee presented a review process of the current 11 land management plans to be reviewed on a monthly schedule, beginning with the Macgregor property for April and Common Fields for May. David reported that the Macgregor property had two concerns to work on: prohibited biking on the Nipmuck Trail and the marking of boundaries. David volunteered to put up the signs.

**2. Volunteers.** Jean reported that the two spring workdays at Old Spring Hill Field were well attended; 3-27 (15) and 4-3 (12), with a mixture of family, high-schoolers, and UConn students. Work included clearing vines from the landmark shagbark hickory, and brushes clearing along the south stonewall for access from the MMS parking lot. Jean presented a list of our NAV workday supplies, organized in portable kits, including a boundary and trail field box, ready to borrow and use. The proposed volunteer recognition was postponed. The CT Trails Walk will be along the Willimantic Greenway Trail, Sat. June 5, 1-3:00 pm. Sue Craig is organizing a date for the summer Butterfly Monitoring workshop.

**3. Education.** A thank you letter with enclosed copy of "A Preliminary Checklist of Wildflowers and other Common Plants of Mansfield, CT" was mailed to 2004 FOMP members. A similar letter will be mailed to interested residents announcing future FOMP programs: May 2 Bird and Breakfast, July 8 Summer Insects, and a fall shrubs program.

**4. Enhancements.** Jennifer reported that we are still awaiting money from the state for the Electronic Trail Guide project for the Recreational Trail Grant. A second Recreational Trail Grant proposal has been submitted for the Willimantic Greenway-Blueway Trail. Jennifer reported that the project's proposed land swap with UConn has been approved.

**5. Communications.** Jean will email members an address list for possible group/research permit mailing. Please review and return any comments before April 22.

**6. Budget.** Jennifer reported that the land management proposal for 2004 is progressing. The budget will be passed in May. Dan Donahue is hired to prepare a one-year management plan for controlling invasive plants at Schoolhouse Brook Park.

**7. Science. Executive.** No reports.

- C. Park Updates.** John Fisher reported that Boy Scout Troop 56 completed trail blazing and signage placement at Mt. Hope Park. They also made a walkway over the culvert by the river.

- D. Non-PAC Reports.** David reported OSPC is considering two properties with connections to Coney Rock and Schoolhouse Brook Park. Jennifer reported that she is part of a User's Group learning how to link Lands of Unique Value GIS data to town assessor's maps.

**IV. Correspondence.** None.

**V. Future Agendas.** Community garden report. Review land management plan for Common Fields. Schedule dates for summer workdays, butterfly monitoring, Walking Weekend hike, and fall FOMP program.

The meeting adjourned at 8:32 pm.

Respectfully submitted,

Jean Haskell, Secretary, April 14, 2004

information we need to budget for such a project now or in the future, which was an important secondary goal in contracting the work. Jennifer will ask for more information to include:

- a. estimate of time he has spent in the field surveying and later writing the report.
- b. maps locating the infestations mentioned with estimates of size
- c. estimates of man-hours needed for each suggested eradication.
- d. details about the work he suggests we hire him for Aug. 15-Sept. 30, including an cost estimate that includes itemizing labor, supplies, equipment, brush pile removal, clean up, etc.

IV. Correspondence. None.

V. Future Agendas. Review land management plan for *Mt. Hope Park*. Schedule dates for October Walking Weekend hike, and fall FOMP program.

The meeting adjourned at 9:25 pm.

Respectfully submitted,  
Jean Haskeil, Secretary, May 10, 2004

Mansfield Parks Advisory Committee  
Draft Minutes for May 5, 2004

Members present: Sue Craig, Jean Haskell, David Silsbee, Jennifer Kaufman. Excused: Pat Bresnahan.  
Absent: Jacquelyn Perfeito, John Fisher.

I. The meeting was called to order by chairperson Sue Craig, at 7:39 pm. The April 7 meeting minutes were corrected.

II. New Business.

- A. Jennifer distributed reports not available at time of the mailing of the PAC meeting packets, for discussion later in the meeting.

III. Continuing Business

- A. PAC member recruitment for three positions continues.

B. PAC Reports

1. Management. David Silsbee gave a land management plan monthly review schedule to Jennifer to be included in June's mailing packet, with June's review being *Mt. Hope Park*. David reported that he posted a protected property sign at the trail head of the *Macgregor Property* (April's review), also noting a "no bike" sign was already in place. He was twice unsuccessful in locating the boundary pins, and pointed out that the management plan stated the boundary pins were to be placed, with no further information saying that they were placed.

The land management plan for *Common Fields* was then reviewed. Sue reported that short term goals #9 (installation of a gate and barrier to block access to Field C on Cemetery Rd.) and #10 (a planting of shrubs along west border of Field C) had been done. PAC recommends that Field A and B be mowed once a year to maintain as a grassland field, at the same time Field C and D (overseen by the Agricultural Comm.) are mowed according to their agricultural leases. Sue also noted that encouraging the leasers to plant Fields C and D with hay instead of corn, would be more wildlife-friendly. Jennifer will investigate the agricultural leases. PAC recommends that in 2005, a two-car parking space be created at a Bassets Bridge Road entrance, with barrier and park sign, and a mowed trail established to visit the pond area and connect to Cemetery Road (as mentioned in the management plan). Dedication should also include historical research about the property.

Jean suggested that the *Community Gardens* also be included on the monthly review schedule, for spring set up and fall clean up. Jennifer reported that the Rt. 32 gardens were not selling this year, but there was a lot of interest, especially by UConn, for the plots on Rt. 195. This garden was enlarged this spring, creating an upper and lower garden, all plowed, and UConn is providing a pump on the well. Plots have been staked and the public can reserve them through the Parks and Recreation Dept. for a fee of \$15. Jennifer suggested that the Community Gardens might be a good candidate for grant approval and will investigate this possibility for next year.

2. Volunteers. Jean reported a summer workday schedule will be announced in the Parks and Recreation summer magazine, with one Saturday morning workday each month beginning at *Mt. Hope Park*, May 15, 9-11 am. Workday supplies are in kit form in the Park and Recreation office and can be borrowed by signing them out and returning them as soon as possible. Sue reported that the Butterfly monitoring sessions are also in the summer magazine. It was suggested that we volunteer for one (October) Walking Weekend hike to highlight the Willimantic River Trail. Jennifer reported that 3 Master Gardeners have consulted with her about making a native perennial garden near the *Bicentennial Pond* parking lot, in sun and shade, also with barrels of annuals, contributing 30 volunteer hours each, while we provide the plants.

3. Education. The May 2 Bird and Breakfast was well received. Jodi Frank's GS Troop #5471 did a superb job with the outdoor breakfast, and it was recommended that this become an annual spring event. Before the July publication deadline, it will be important to schedule a fall event, with suggestions being a program about native shrubs, or a farm-related tour co-sponsored by the Agriculture Committee.

4. Enhancements. Jennifer reported that we are still awaiting money from the state for the Electronic Trail Guide project for the Recreational Trail Grant. However, student visits to the parks is progressing and PAC volunteers are assigned as field interpreters. A second Recreational Trail Grant proposal has been submitted for the Willimantic Greenway-Blueway Trail. Jennifer reported that the project's proposed land swap with UConn has been approved.

5. Communications. There were no comments on the emailed address list for possible group/research permit mailing, so the mailing can proceed.

6. Budget. Jennifer reported that the land management proposal for 2004 is progressing. The budget was expected to be passed at the Town Meeting May 11.

7. Science. Executive. No reports.

C. Park Updates. None.

D. Non-PAC Reports.

1. David reported OSPC recommends acquisition of the Dorwart property, with a DEP grant application.

2. Comments about PZC File#1131-3 (Chatham Hill, Sect. II) included:

- a. the widened path is a good idea, but should not be expected to be maintained by the Town since it is not easily accessed by the public.
- b. the dedicated open space is another example of a natural area of limited public park value, because it is isolated wetlands.

3. Comments about Dan Donahue's "One-Year Invasive Plant Control Plan for Schoolhouse Brook Park" (May, 2004) centered on the report giving us too much information we already know and not enough

information we need to budget for such a project now or in the future, which was an important secondary goal in contracting the work. Jennifer will ask for more information to include:

- a. estimate of time he has spent in the field surveying and later writing the report.
- b. maps locating the infestations mentioned with estimates of size
- c. estimates of man-hours needed for each suggested eradication.
- d. details about the work he suggests we hire him for Aug. 15-Sept. 30, including an cost estimate that includes itemizing labor, supplies, equipment, brush pile removal, clean up, etc.

IV. Correspondence. None.

V. Future Agendas. Review land management plan for *Mt. Hope Park*. Schedule dates for October Walking Weekend hike, and fall FOMP program.

The meeting adjourned at 9:25 pm.

Respectfully submitted,  
Jean Haskell, Secretary, May 10, 2004

**DRAFT Minutes of the April 21, 2004 Meeting DRAFT**  
**Conference Room B, Audrey P. Beck Building**

Present: Quentin Kessel, Lanse Minkler (acting Chairman), John Silander and Frank Trainor.

Absent: Denise Burchsted, Robert Dahn, and Jennifer Kaufman, and Robert Thorson.

Town Staff: Grant Meitzler, Inland Wetlands Agent

Guest: Peter Miniutti

1. The meeting was called to order at 7:42 PM.
2. The Minutes of the February 18, 2004 meeting were approved, following a motion by Trainor, seconded by Minkler.
3. It was agreed to change the order of business to accommodate guest Peter Miniutti of the Miniutti Group who was present to discuss W1250/PZC File # 113-2.

W1250/PZC File # 113-2 - Miniutti/Byron Thompson - 706 Mansfield City Road. "Wild Rose Estates" is a proposed nine-lot subdivision utilizing the new zoning procedure of establishing a maximum number of single-family homes under the older guidelines and then rearranging the layout, hopefully to maximize, among other things, land set aside for open space. The rearranged layout by the Miniutti Group was viewed positively; however, past and future activities that might negatively affect a very special wetland, one supporting a rare and intact feature of the landscape were discussed at length. The rare feature of the landscape is an unusual and surviving white cedar swamp. For this reason the CC recommended that the applicant be asked to hire a good wetlands ecologist with knowledge of oligotrophic (nutrient-sensitive) systems to address these concerns before approval of the subdivision plan. It had been agreed not to vote on this matter until additional information was presented to the Commission.

Miniutti opened the discussion by reviewing "Watershed at White Cedar Swamp," a map dated 4/8/04. The discussion included a review of soil scientist Harvey Luce's report, "Potential impacts of development of Wild Rose resubdivision on down gradient wetlands, March 23, 2003 (dated 2004 on the inside of the cover page), Milone and MacBroom's report, "Atlantic White Cedar Swamp Vegetation Survey-Wild Rose Estates, Mansfield City Road, Mansfield, Connecticut" dated April 1, 2004 and reviews by Town staff members Grant Meitzler (4/1/04) and Gregory Padick (4/2 and 5/04).

The CC discussion centered on the waterflow toward the swamp. The general consensus was that the current plan marks a significant improvement with regard to protecting the White Cedar Swamp. The CC compliments the applicant and Dr. Peter Miniutti for addressing the commission's concerns and providing the reports by the soil scientist and the wetlands biologist. It was noted that a pending report from DEP biologist Kenneth Metzler was not available to the CC for the discussion.

4. Remaining IWA Referrals.

W1255 - Chatham Hill - Fern Road. Map date 3/6/04. This application is for a 14-lot subdivision with a plot plan similar to that reviewed April 16, 2003 by the CC. The CC took positive note of the wider greenspace associated with the access to the open space. The CC was disappointed, however, with the minimal changes made in the drainage of the street system and the apparent lack of any change in the location of the septic system on lot 18 which is close to the wetland. Again it was noted that nearly all of the lots proposed would require activity within the

regulated area. It was agreed that the concerns expressed in the April 16, 2003 minutes apply to the current application. For this reason the CC voted (Silander moved and Kessel seconded) to reaffirm that the proposed development might have a significant negative impact on the associated wetlands. The motion passed unanimously.

W1256 - Newmyer and Doyle - Center Street. Map date 3/30/04. This application is for yard and beach work along the shore of Echo Lake. Trainor moved and Kessel seconded that there should be no significant negative impact on the wetlands if the sedimentation and erosion controls shown on the map are in place while the work is being done and removed after the area is stabilized. Silander expressed concern that the removal of the vegetation would destabilize the slope. For this reason the CC is concerned that extra care be taken with the sedimentation and erosion controls and that the site be carefully monitored. The motion passed (3 in favor, 1 abstention).

W1257 - Bell - Bassetts Bridge Road. Map date 1/15/04. This application is for a gardening and plant nursery operation. Kessel moved and Trainor seconded that there should be no significant negative impact on the wetlands. The motion passed unanimously.

#### 5. Other Business.

a) There has been no reply from the DEP regarding the CC request that the DEP consider revising their aquifer mapping regulations in view of research showing that their reliance on perennial versus intermittent stream designations is faulty, resulting in inadequate protection of certain aquifers. It was noted that the OPM, because the DEP denies aquifer protection to watersheds drained by perennial streams rejected the CC's request that certain watersheds feeding the Fenton River aquifer be given the preservation, rather than the current conservation designation. The fine article on this issue written by CC member Robert Thorson for a "Place" editorial in the Hartford Courant was discussed.

b) A letter to Town Manager Martin Berliner from the DEP dated 3/5/04 on the Adoption of Aquifer Protection Area Land Use Regulations was reviewed. It notes that the first step for municipalities is to appoint a Municipal Aquifer Protection Agency. Kessel reported that he had been told (email as he recalled) by a Town staff member that such an agency was already in existence and that neither the CC nor any of its members individually were a part of this agency. Members of the CC noted the irony of the CC's efforts to improve the protection for the Fenton River aquifer compared with the level of activity of this apparently existing Town agency.

c) Torrey Boundary Marking Update. Dahn and Kessel have marked most of the boundary with ribbons. Dahn will obtain a copy of the map for the Town-owned property that was deeded to the Town as a part of the Holly Drive subdivision, so that they may complete the job.

5. The meeting adjourned at 9:43 P.M.

Respectfully submitted,

Quentin Kessel  
Secretary

## MINUTES

MANSFIELD INLAND WETLAND AGENCY  
Special Meeting, Monday, May 17, 2004  
Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), A. Barberet, B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, G. Zimmer  
Alternates present: B. Pociask  
Alternates absent: B. Mutch, B. Ryan  
Staff present: G. Meitzler (Wetlands Agent), G. Padick (Town Planner)

Chairman Favretti called the meeting to order at 7:14 p.m., appointing Alternate Pociask to act as a voting member in case of member disqualifications.

W1257. Bell. plant nursery operation. Bassetts Bridge Rd. – The Public Hearing was called to order at 7:15 p.m. Members and alternates present were R. Favretti, A. Barberet, B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, B. Pociask and G. Zimmer. The legal notice was read and the Wetlands Agent's 5/13/04 memo was noted.

Applicants Jean and James Wesley Bell displayed mapping of their proposal for a retail nursery with botanical gardens and small café and explained plans for the project, which they hope to complete over a 5-year period. Mr. Bell displayed mapping of the wetlands, which were determined by soil scientist R. Snarski.

Mr. Bell displayed sketches of the 12-car parking area (with 2 additional handicap parking spaces, adjacent to the barn), and said the handicap parking area, sidewalk around the barn (which would contain the retail sales area and 2 handicap-accessible bathrooms), patio and café areas would all be at level grade. Mrs. Bell noted that parking would have to occur over the septic system, but that it would be designed to adequately accommodate this use. There is ample area on the site for overflow parking. The Bells have planned a 45-ft.-wide buffer containing a stonedust walking path around the wetland area. The buffer area would initially be mulched with woodchips and leaves and later permanently planted with native, non-invasive wetlands plants which would serve as landscaping and wetlands protection. The plantings would be determined with advice from Mr. Snarski. Mr. Bell said that an Integrated Pest Management Program would be followed, with as few fertilizers as possible, whose nature and frequency would also be decided in consultation with Mr. Snarski. Members requested specific details on construction, especially regarding wetlands, individual identification of plantings for the permanent wetlands buffer, and specific information on proposed pesticides and fertilizers.

Mr. Bell explained drainage plans, noting that the erosion control plan submitted for this meeting. The septic system has been designed to accommodate a café with 2 bathrooms and serving up to 49 meals a day; planned as part of the third year of development. A previously-proposed waterfall and footbridge have been eliminated from the plans. Hours of operation would be 10 a.m. to 6 p.m., April through October. Mr. Bell noted that the Univ. of CT is not in regular session for most of that season, and the proposed hours would not contribute much to the traffic on Bassetts Bridge Rd. Public comment was then invited.

T. Abell. 580 Bassetts Bridge Rd., voiced concern regarding how pesticides and fertilizers might impact her water supply and property; she was also concerned about possible disruption of the watercourse.

R. Gable. 544 Bassetts Bridge Rd., explained his concern that, based on driveway work previously done by the Bells which he felt was not done well, the proposed project might not be completed in a responsible manner. He also voiced concern regarding possible effects on his drilled well from fertilizers and pesticides that might be used as part of the project.

H. Luce. 528 Bassetts Bridge Rd., asked whether plants planted within the wetlands buffer would be sold, and was told they would not. He asked what work is planned within regulated areas, and was told that only the plantings and a walking path are planned.

At 8:02 p.m., there being no further comments from members of the public or the Agency, it was moved, seconded and unanimously agreed to recess the Public Hearing until 6/7/04, to allow time for submission of further specific information as mentioned above, and review of recently-submitted materials.

W1250. Thompson. "Wild Rose Estates" subdivision. Mansfield City Rd. - Mrs. Holt had previously disqualified herself on this issue. A 5/12/04 memo from DEP Ecologist K. Metzler was noted. P. Miniutti, representing the applicant, addressed Mr. Metzler's concerns by saying he plans to rebuild the present earthen berm at the edge of the swamp in such a way as to make it stronger. Project engineer D. Overton suggested that the entire detention/retention basin could be moved away from the swamp, the existing berm left in place and an additional berm built farther uphill, but some tree-cutting and filling activity would be involved.

Mr. Miniutti proposed an alternate open space dedication that would include land within the white cedar swamp, as well as non-wetland areas amounting to 30% of the site. He stated that the Agency would have to determine if the balance meets the Regulations. Members asked for a specific open space maintenance schedule, to include what type of maintenance would be needed and identification of those who would be responsible. Mr. Miniutti recommended that the Town alone assume responsibility for maintenance of this parcel, noting that the smaller open space area at the cul-de-sac would be the responsibility of the homeowners association. Mr. Overton, the project engineer, assured members that the submitted cost estimate is based on current cost standards and does include sufficient funds to cover any costs to the Town if Mr. Miniutti's recommendation is followed. Members further discussed the Town maintenance issue and were informed that the Director of Public Works is looking into it and might submit written comments for the next meeting, at which time the Agency must act on the proposal. Mr. Kochenburger volunteered to draft a motion.

At 8:25 p.m., the meeting was adjourned.

Respectfully submitted,

Katherine K. Holt, Secretary

## MINUTES

### MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, May 17, 2004

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), A. Barberet, B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, G. Zimmer  
Alternates present: B. Pociask  
Alternates absent: B. Mutch, B. Ryan  
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Chairman Favretti called the meeting to order at 8:30 p.m., appointing Alternate Pociask to act as a voting member in case of member disqualifications.

Minutes – 5/3/04 – Zimmer MOVED, Holt seconded to approve the Minutes as amended; MOTION CARRIED, all in favor except Hall (disqualified).

5/12/04 field trip - Holt MOVED, Barberet seconded to approve the Minutes as presented; MOTION CARRIED, Holt, Favretti, Barberet and Plante in favor, all else disqualified.

Public Hearing. subdivision application. “Wild Rose Estates, Sec. 2.” Mansfield City Rd., B. Thompson, file 1113-2 – The continued Public Hearing was called to order by Chairman Favretti at 8:33 p.m. Members and alternates present were R. Favretti, A. Barberet, B. Gardner, J. Goodwin, R. Hall, P. Kochenburger, P. Plante, B. Pociask and G. Zimmer. K. Holt had previously disqualified herself. A 5/12/04 report from K. Metzler, DEP Ecologist, was noted. It was moved, seconded and unanimously approved that the Inland Wetland Agency Public Hearing testimony heard earlier in the evening would become a part of the record of this Public Hearing. (See 5/17/04 IWA Minutes.) P. Miniutti, representing the applicant, stated that a revised open space dedication containing a 50-ft.-wide easement to be deeded to the Town is now proposed along the white cedar swamp, with a trailhead for future access to existing Town-owned open space. He noted that the Town would be responsible for maintaining the land, adding that the landowner/applicant, B. Thompson, still wishes to grow evergreen trees in one area of the property, and would be mowing the berm as part of that operation. H. Luce, certified soil scientist, representing the applicant, argued for Town maintenance rather than a homeowners association for this and all subdivisions, saying that, from past observation, he feels the Town would maintain the land in a more environmentally responsible way. Mr. Zimmer asked Mr. Miniutti why the Town should pay for maintenance. Mr. Miniutti said he viewed it as an extension of public services, rather than a private amenity, and Town ownership would be the most effective and appropriate way of protecting the white cedar swamp. Mr. Padick said that the Public Works Director is currently studying the issue, and staff comments would be submitted for the Public Hearing record. At 8:49 p.m., it was moved, seconded and unanimously agreed to recess the Public Hearing until 6/7/04.

Public Hearing. Bell application for commercial agricultural use at 552 Bassetts Bridge Rd., file 1217 - The Public Hearing was called to order by Chairman Favretti at 8:50 p.m. Members and alternates present were R. Favretti, A. Barberet, B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, B. Pociask and G. Zimmer. It was moved, seconded and unanimously approved that the Inland Wetland Agency Public Hearing testimony heard earlier in the evening would become a part of the record of this Public Hearing. (See 5/17/04 IWA Minutes.) The legal notice was read and the following communications were noted: Town Planner (5/14/04); Ass't. Town Engineer (5/13/04); Eastern Highlands Health District (4/22/04); Fire Marshal (5/13/04); Comm. on Needs of Persons w/Disabilities (4/27/04); Windham Water Works (4/14/04); 4/17/04 letter from R.&T. Abell, and 5/14/04 supplemental information from the applicants. During testimony before the Inland Wetland Agency, Mr. and Mrs. Bell had displayed mapping of their proposal for a retail nursery with botanical gardens and a small café and more fully explained their plans for the project, which they hope to complete over a 5-year period. Driveway widening is proposed, in order to provide easier entrance and exit and to improve sightlines onto Bassetts Bridge Rd., and an additional street light would be installed at the driveway intersection. Mr. Bell proposed some brush-cutting on his

and adjoining properties. He has also requested that the Public Works Department clear the adjacent area along the road and install speed signs. The Town Attorney is conferring with the Public Works Director, and their conclusions will be submitted for the next PZC meeting.

The applicants displayed sketches of the project and proposed parking area, stating that there is ample room onsite for overflow parking. The plans show that the 2 handicap parking spaces, barn for retail sales (which would also contain 2 handicapped-accessible bathrooms), sidewalk, café and patio areas are all at the same grade, allowing wheelchair accessibility. The grassed paths between garden beds would be accessible if a wheelchair were pushed or sufficiently motorized, and a planned stonedust walking path around the edge of a large wetland would be handicapped- and wheelchair-accessible. A 45-ft.-wide buffer area around that wetland, which was delineated by soil scientist R. Snarski, would initially be mulched and wood-chipped and later permanently landscaped with native, non-invasive wetlands plants, to be selected in conjunction with Mr. Snarski, who specializes in wetlands plants and who would also advise the Bells on the nature and frequency of any fertilizers or pesticides to be used. Mr. Bell said that chemical uses would be kept to a minimum, and Integrated Pest Management Practices would be followed. Members requested specific information on construction details, individual identification of plant species for the wetlands buffer, and specific information on proposed pesticides and fertilizer.

Mr. Bell said that revised drainage plans would include the erosion control plan submitted for this meeting. The septic system would be designed to accommodate a café serving up to 49 meals per day, with 2 handicapped-accessible bathrooms, although the Bells said they anticipate only a few café customers. Mrs. Bell stated that only light refreshments, such as sandwiches, salads and beverages, all prepared onsite, would be offered. They were asked to provide a proposed menu. The café is planned as part of the third year of development. In response to Mr. Meitzler's comments, an originally-proposed waterfall and footbridge have been eliminated from the plans. Hours of operation would be April to October, 10 a.m. to 6 p.m. Mr. Bell noted that the University of CT is not in regular session for most of that time period, and the operation would not contribute much to the traffic on Bassetts Bridge Rd., a Town collector road, during the heavier traffic period. However, Mr. Bell requested that speed limit signs be posted along the road to alleviate frequent speeding.

Mrs. Holt, noting that the proposal would be within a residential zone, asked what would happen if the planned small café grew in popularity and caused the operation to grow into a larger commercial use than the planned plant stand and botanical garden. Mrs. Bell responded that they view the project as a recreational use, which is allowed in that zone. She repeated that only light food is planned, and said they view the café only as accessory to the agricultural use, and it would not be advertised in any way. Members were reminded that any future changes or modifications to the use would have to return to the Planning and Zoning Commission for approval.

A list of plants proposed for sale was submitted with the application; no invasive species would be offered for sale. The applicants were asked to submit precise grading/regrading plans and a list of proposed plantings for the wetland border. Public comment was then invited.

T. Abell, 580 Bassetts Bridge Rd., an abutter, questioned the need for a street light with summer-only hours of 10 a.m. to 6 p.m., noting concern for unnecessary light-pollution. She was also concerned about how the project, if successful, might develop over a period of years. She said she had no objection to anything else the applicants might plan, as long as it is on their property, but was concerned about potential litter and parking on her property.

R. Gable, 544 Bassetts Bridge Rd., also an abutter, stated that the road is already heavily-trafficked and drivers frequently speed on it, and noted that the driveway is on a curve. He said there is a great deal of non-University traffic and the 6 p.m. closing hour would not help that situation. Mr. Gable has recently sold his property, and he noted that the Bells would also need permission from the new property-owners to cut any trees on their land. He also expressed concern that the operation's location in a residential neighborhood would be likely to devalue nearby properties, as well as cause a traffic safety hazard, especially if the project were to become very successful. He said this possibility concerns the neighbors greatly.

H. Luce, 528 Bassetts Bridge Rd., asked whether the plants to be sold would be grown onsite, or if some would be grown elsewhere and brought in, planted, and then sold. The Bells said both would take place, but that there would be no large trucks or frequent commercial deliveries. Mr. Luce expressed concern that the project might later become a large commercial nursery operation with a successful restaurant. It was pointed out that the Commission has the right to control the size of the café by limiting the number of seats. The Bells agreed to provide a specific menu. Mr. Zimmer asked for a written statement giving a reasonable estimate of what percentage of the crops would be grown onsite; he also asked members to keep in mind what other uses the property might be put to if this application were denied. At 9:36 p.m., the Public Hearing was recessed to June 7.

Public Hearing, Chatham Hill, Sec. 2 subdivision, 14 lots off Fern Rd., Chatham Hill, LLC, file 1131-2 - The Public Hearing was called to order at 9:36 p.m. Members and alternates present were R. Favretti, A. Barberet, B. Gardner, J. Goodwin, R. Hall, P. Kochenburger, P. Plante, B. Pociask and G. Zimmer. K. Holt had previously disqualified herself. The legal notice was read and written comments were noted from the Town Planner, Ass't. Town Engineer, Fire Marshal (all 5/13/04); Eastern Highlands Health District (5/3/04); Design Review Panel (4/15/04) and Open Space Preservation Committee (4/15/04 and 4/20/04). It was moved, seconded and unanimously agreed that the applicant's previous Inland Wetland Agency Public Hearing testimony would become a part of the record of this Public Hearing. Mr. M. Dilaj, representing the applicant, stated that neighborhood notification receipts had been received and submitted as part of the IWA Public Hearing.

After an overview of the planned houses and their sitings, Mr. Dilaj described the proposed open space dedication, as described in the 5/3/04 IWA Minutes. His proposal could make possible a future contiguous walking trail to Coventry Rd. which would cross a wetland area by means of a wooden footbridge (but would require no actual construction) and end at Derek Drive. An undeveloped parcel on Browns Rd. would remain in its current state, and might later allow a longer walking system connecting several subdivisions.

The proposed 14-lot subdivision would be located in an RAR-40 zone, and commodious 4-bedroom homes are planned. Mr. Dilaj explained why he feels common driveways would not be appropriate in this subdivision, and also said he would prefer to retain the culs-de-sac, which help promote a feeling of community. The septic systems have been approved by the Health Dep't. Mr. Dilaj said he has tried to keep grading to a minimum. All utilities would be run underground. The Fire Marshal has also approved the plans.

Mr. Dilaj discussed the comments of the Open Space Preservation Committee, stating that a 50-ft.-wide corridor has now been provided at both ends of Sheffield Dr., with the entrances onto Derek Dr. and Browns Rd. being about 70 feet wide. Revised plans for road drainage will be submitted, which have the approval of the Ass't. Town Engineer; elimination of some curbing and addition of a swale system to the wetlands is now proposed. He concluded by saying that he feels the proposal meets all Town requirements and would make a good subdivision.

J. Alexopoulos, landscape architect, discussed significant trees on the site. Street trees of 5 different species would be added where necessary to fill in gaps, although he said that in many places no tree-cutting, and, therefore, no replacements would be necessary. Mr. Alexopoulos stated that there would be no lighting impacts for the houses on Fern Rd.

Mr. Dilaj reported that the plans would be revised to incorporate all of the Town Planner's recommendations. Public comment was then invited.

P. Rich, 42 Fern Rd., an abutter, expressed concern regarding potential water runoff from the development onto his property and possible pollution from pesticides and fertilizers in the runoff water; he also questioned the applicant's stormwater runoff figures and conclusions. He asked why the Commission would want to grant the requested frontage waivers. He asked that the application be denied. Mr. Hall asked what changes were made to the plans that differ from the previous plans, to improve the runoff situation. Mr. Dilaj explained that a different method of calculation had been used, and repeated that the proposed development will not impact downstream properties. He explained the stormwater plans and said it would be possible using his calculations to store water adequately. Mr. Rich disputed this statement. He also added that throughout his property and adjoining areas, the soil is underlain with solid bedrock. At 10:36 p.m., it was moved, seconded and unanimously agreed to recess the Public Hearing until June 7<sup>th</sup>.

Public Hearing, request of Mansfield-Eastbrook Dev. Corp. to amend Art. X, Section D.6 of the Zoning Regulations, regarding parking requirements, file 1218 - The Public Hearing was called to order at 10:36 p.m. Members and alternates present were R. Favretti, A. Barberet, B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, B. Pociask and G. Zimmer. The legal notice was read and written comments were noted from the Town Planner (5/13/04); Ass't. Town Engineer (5/12/04); Town Attorney (5/12/04), and WINCOG Regional Planning Commission (5/6/04, read into record). Mr. J. Mancini, architect/engineer, working with architect C. Norton, introduced other members of the application "team." He acknowledged review of staff comments. Mr. Favretti noted that several Commission members had visited the site on a recent field trip. Mr. Mancini discussed the concept of shared parking, stating that where mall businesses which share a large parking area have complimentary, non-overlapping hours of operation, it makes sense to utilize shared parking space; the amount of paved area can be reduced and remaining space can be more effectively utilized. He said the "peak hours" of a movie theatre, daytime and early evening, are different than those of most banks and retail establishments, and sharing should pose no problems, and presented graphs and statistics to substantiate these points. The applicants feel that the mall has more than adequate overall parking space for the existing uses and a

proposed movie theatre. He said that parking for the movie theatre would be at the rear of the mall, and that the mall's front and rear entrance doors would remain open, with added security staff, so that movie patrons could park, have a meal, and then go in to the movies. He clarified that mall stores would not be open after their regular hours.

Mr. Mancini submitted a 5/17/04 memo responding to Mr. Padick's request for more information regarding current parking space recommendations for movie theatres and other uses common in shopping centers having over 250,000 square feet. The industrial standards used as a basis for the proposed regulation revision are from the Urban Land Institute and the Institute of Traffic Engineers. In Mr. Mancini's opinion, a good range is 1 parking space for every 3 to 5 theatre seats. He offered examples of other malls comparable in size to the East Brook Mall, which utilize shared parking, and said they have reported no parking problems due to the shared parking. Mr. Padick noted Mr. Meitzler's 5/12/04 comments strongly recommending the requirement for a standardized sharing analysis, in which he suggested reference to the Institute of Traffic Engineers method. The applicants stated that both methods would be equally valid, and if any changes in standards were to occur later, it is probable that they would be initiated by one of those two agencies.

Mrs. Gardner asked whether the mall has been heavily used during the day since the bank and Applebee's restaurant moved in; Mr. Mancini responded that even the extra parking required for those uses was not necessary, there is always plenty of parking space.

Mr. Pociask asked how peak holiday shopping would affect the movie parking availability, and was told that there is enough parking space for both uses at the same time. Mr. Fournier, manager of the mall, stated that there has been no parking scarcity since he began working there in 1995. The Public Hearing was closed at 11:10 p.m., and Mrs. Holt agreed to draft a motion for the next meeting.

Zoning Agent's Report – The monthly enforcement report was noted. Mr. Hirsch reported that all 3 current holders of sand and gravel permits have requested renewal; the permits expire on July 1<sup>st</sup> of this year.

#### Other Old Business

Subdivision application. "Kidder Brook Estates, Ph. II." R.&V. Rock appl., file 1151-2 – Mrs. Holt had previously disqualified herself. Barberet MOVED, Gardner seconded to approve with conditions the subdivision application (file 1151-2) of R. and V. Rock for Kidder Brook Estates, Phase 2, a 4-lot subdivision of property owned by the applicants located on Browns Road, in an RAR-40 zone, as submitted to the Commission and shown on plans dated 3/22/04. This approval is granted because the application as hereby approved is considered to be in compliance with the Mansfield Zoning and Subdivision Regulations. Approval is granted with the following modifications or conditions:

1. Final plans shall be signed and sealed by the responsible surveyor, engineer, soil scientist and landscape architect, and shall be submitted to the Eastern Highlands Health District for final approval.
2. This approval authorizes a common driveway for Lots 3, 5 and 6. A common driveway easement that addresses maintenance and liability issues shall be submitted to the Planning Office for approval by the PZC Chairman, with staff assistance, and the Town Attorney. The easement shall include provisions to maintain sightlines along Browns Road. The common driveway work shall be completed or bonded before the filing of the subdivision plan, pursuant to Section 7.10.e. This condition shall be incorporated onto final plans replacing existing Note 14 on Sheets 2, 3 and 4.
3. Extensive tree-cutting is required to obtain safe sightlines for the common driveway. To help ensure the maximum retention of roadside specimen trees and to ensure that statutory procedures for tree removal on Town roads is followed, prior to the filing of final maps, the subdivider shall meet with Mansfield's Ass't. Town Engineer to specifically mark and post all specimen trees that need to be removed. This meeting shall take place before any tree removal, and all required tree removal shall take place before the final subdivision plans are filed on the Land Records. The submitted plans shall be used as a guide in determining necessary tree removal, but final determination shall be made by the Ass't. Town Engineer. This condition shall be incorporated onto the final plans, replacing Note 13 on Sheets 2, 3 and 4.
4. Pursuant to subdivision regulation provisions, particularly Sections 7.5 and 7.6, this action specifically approves a waiver of lot frontages for Lots 5 and 6 and the depicted building envelopes. Unless the Commission specifically authorizes revisions, the depicted building envelopes shall serve as the setback lines for all future structures and site improvements, pursuant to Article VIII of the Zoning Regulations. This condition shall be noted on the final plans (replacing Note 15 on Sheets 2, 3 and 4) and specifically Noticed on the Land Records.

5. After considering the proposed subdivision layout, site and neighborhood characteristics, the open space provisions of Section 13, recommendations and objectives contained in Mansfield's Plan of Conservation and Development and all submitted review comments, the PZC has determined that a revision of the proposed conservation easement dedications shall be required. Accordingly, subject to final acceptance by the PZC Chairman, with staff assistance, and use of the Town's model conservation easement format, the final plans shall be revised to extend the conservation easement area onto Lot 6, in a manner that provides a continuous undisturbed buffer adjacent to the large wetland area on the easterly portion of this property.
6. The final map shall include the following revisions:
  - A. Incorporation of additional silt-fencing as required by condition #1 of the Inland Wetland Agency's 4/19/04 approval
  - B. Sheet 3 shall specifically note that the approved building area envelope on Lot 3 is limited in size, which may restrict the size and location of all structures and site improvements that are subject to setback provisions. This restriction also shall be specifically Noticed on the Land Records.
  - C. Sheets 3, 4 and 5 shall specifically note that, prior to the initiation of site work or the issuance of a Zoning Permit on the subject lots, the specimen trees labeled "to remain" on Lots 3, 5 and 6 shall be specifically located on the subject lots and protected with an adequate barrier as determined by the Zoning Agent
7. The Planning and Zoning Commission, for good cause, shall have the right to declare this approval null and void if the following deadlines are not met (unless a ninety (90) or one hundred and eighty (180)-day filing extension has been granted):
  - A. All final maps, including submittal in digital format, a right-of-way dedication along Browns Road, a common driveway easement, a drainage easement, a conservation easement, and a Notice on the Land Records to address conditions 4 and 6B (with any associated mortgage releases) shall be submitted to the Planning Office no later than fifteen days after the appeal period provided for in Sec. 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant.
  - B. All monumentation (including delineation of the conservation easement with iron pins and the Town's official markers every 50 to 100 feet on perimeter trees or on cedar posts), with Surveyor's Certificate, shall be completed or bonded pursuant to the Commission's approval action and Section 14 of the Subdivision Regulations no later than fifteen days after the appeal period provided for in Section 8-8 of the State Statutes or, in the case of an appeal, no later than fifteen days of any judgment in favor of the applicant.

MOTION CARRIED, all in favor except Goodwin (opposed).

**PZC-proposed revisions to the Zoning and Subdivision Regulations, file 706-23:**

**ARCHITECTURAL AND DESIGN STANDARDS** - Goodwin MOVED, Holt seconded to approve, effective June 1, 2004, revisions to fifteen (15) separate sections of the Zoning Regulations regarding new architectural and design standards and related regulatory provisions. The revisions, which shall be attached to the Minutes of this meeting, were presented as 3/10/04 drafts at a Public Hearing held on April 19, 2004 and, except for a rewording of Article X, Section S.3.g, have not been altered from the 3/10/04 draft.

The revisions incorporate new architectural and design standards (Article X, Section S) for existing Design Development Districts and uses that require site plan or special permit approval. Related revisions include application requirement and approval criteria references to the new standards and new flexible setback provisions that are linked to the new standards. Sections of the Zoning Regulations that are revised or added are: Article V, Sections A.3.d, A.3.g, A.5.b, A.5.j, and B.5.d; Article VI, Section B.4.q; Article VIII, Sections A (Schedule of Dimensional Requirements), B.1.i and B.2.b; Article X, Sections A.2.b, A.4.a, A.4.c, A.4.d, and S. The only approved alteration from the 3/10/04 draft is that the clause, "and avoid the use of vinyl or aluminum siding, exterior insulation and finish systems, etc." has been deleted from Article X, Section S.3.g.

These revisions are adopted pursuant to the provisions and authority contained in the CT General Statutes, including Section 8-2, which grants the PZC the following:

- the authority to regulate the location and use of buildings, structures and land for trade, industry, residence or other purposes;
- the mandate to promote health, public safety and the general welfare; to provide adequate light and air; to prevent the overcrowding of land;

- the mandate to give reasonable consideration as to the character of a zoning district and its peculiar suitability for particular uses, with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout such municipality

The attached revisions to the Zoning Regulations are adopted for the following reasons:

1. To regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapter 124 of the CT General Statutes; to promote the goals and objectives of Mansfield's Plan of Conservation and Development and Article I of the Zoning Regulations, and to promote the health, safety, convenience and welfare of the public;
2. To protect and enhance the value of properties in the neighborhood of a subject site and encourage the most appropriate use of land in Mansfield;
3. To protect and enhance natural and manmade features and scenic views and vistas on and adjacent to a subject site;
4. To protect and enhance historic areas and encourage the adaptive use of historic structures and features;
5. To protect and enhance special features of existing neighborhoods and promote a harmonious character in developing areas;
6. To help implement Plan of Conservation and Development and statutory goals regarding energy-efficient design consistent with a site's physical characteristics;
7. To eliminate potential regulatory conflicts and misunderstandings;
8. To provide statutory references and eliminate provisions no longer applicable

MOTION PASSED unanimously.

ADULT-ORIENTED ESTABLISHMENTS. KENNEL USES IN THE INDUSTRIAL PARK ZONE. MINIMUM PARKING SPACE WIDTHS. AND LOT LINE REVISIONS - Barberet MOVED, Holt seconded to approve, effective June 1, 2004, revisions to seven (7) separate sections of the Zoning Regulations. The revisions, which shall be attached to the Minutes of this meeting, were presented as 3/10/04 drafts at a Public Hearing held on April 19, 2004.

The approved revisions to the Zoning Regulations incorporate provisions that specify that all adult-oriented businesses require special permit approval; provisions that authorize the boarding of animals in the Industrial Park zone; revisions to required parking space and access aisle dimensional requirements, and revisions to require all lot line revisions to obtain Zoning Permit approval. Sections of the Zoning Regulations that are revised or added are: Article VII, Sections L.2.n, N.2.m, P.2.q, V.2.x and V.2.n; Article X, Section D.4, and Article XI, Section C.1.c.

These revisions are adopted pursuant to the provisions and authority contained in the CT General Statutes, including Section 8-2, which grants the PZC the following:

- the authority to regulate the location and use of buildings, structures and land for trade, industry, residence or other purposes;
- the mandate to promote health, public safety and the general welfare;
- the mandate to give reasonable consideration as to the character of a zoning district and its peculiar suitability for particular uses and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout such municipality

The attached revisions to the Zoning Regulations are adopted for the following reasons:

1. To regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapter 124 of the CT General Statutes; to promote the goals and objectives of Mansfield's Plan of Conservation and Development and Article I of the Zoning Regulations, and to promote the health, safety, convenience and welfare of the public;
2. To protect and enhance the value of properties in the neighborhood of a subject site and encourage the most appropriate use of land in Mansfield;
3. To promote vehicular and pedestrian safety;
4. To eliminate potential regulatory conflicts and misunderstandings and to promote consistency in maintaining Town records regarding lot line revisions

MOTION PASSED unanimously.

SECTIONS 6.5.g, 6.11.d and 7.4.e OF THE SUBDIVISION REGULATIONS REGARDING POTENTIAL IMPACTS ON OFFSITE WELLS – Goodwin MOVED, Holt seconded to approve, effective June 1, 2004, revisions to Sections 6.5.g, 6.11.d and 7.4.e of the Subdivision Regulations regarding potential impacts on offsite wells. These revisions, which shall be attached to the Minutes of this meeting, were presented as a 3/10/04 draft at a Public Hearing held on April 19, 2004. The approved revisions require depiction of wells and septic systems within 150 feet of a subdivision site, clarify that the PZC can require a hydrogeologic analysis of potential impacts on offsite wells, and authorize the PZC to require larger lot sizes to help prevent detrimental impacts to existing offsite wells.

These revisions are adopted pursuant to provisions and authority contained in the CT General Statutes, including Section 8-25. They are adopted to help ensure that appropriate information is submitted in conjunction with a subdivision application and that potential offsite impacts are appropriately addressed, to regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapter 124 of the CT State Statutes, and to promote the public's health, safety and welfare.

MOTION CARRIED, all in favor except Hall (opposed).

SECTION 8.5.a OF THE SUBDIVISION REGULATIONS. REGARDING PERMANENT DEAD-END STREETS – Barberet MOVED, Holt seconded to approve, effective June 1, 2004, a revision to Section 8.5.a of the Subdivision Regulations regarding permanent dead-end streets. This revision, which shall be attached to the Minutes of this meeting, was presented as a 3/10/04 draft at a Public Hearing held on April 19, 2004. The approved revision authorizes one additional subdivision lot on land only accessible by a dead-end street the currently provides access to the maximum number of lots currently allowed on dead-end streets.

This revision is adopted pursuant to provisions and authority contained in the CT General Statutes, including Section 8-25. It is adopted to ensure appropriate land use options and appropriate development flexibility for all existing lots in the Town of Mansfield and to regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapter 124 of the CT State Statutes.

MOTION PASSED unanimously.

SUBDIVISION REGULATIONS REGARDING LANDS OF UNIOUE VALUE STUDY RECOMMENDATIONS. COMMON DRIVEWAYS. DRIVEWAY SIGHTLINES AND YIELD PLANS – Goodwin MOVED, Holt seconded to approve, effective June 1, 2004, revisions to nine (9) separate sections of the Subdivision Regulations. The revisions, which shall be attached to the Minutes of this meeting, were presented as a 3/10/04 draft at a Public Hearing held on April 19, 2004. The revisions incorporate provisions to enhance the protection of hilltops, ridges, valley floors, features along existing roads and interior forest habitats; provisions to require the submittal of specific yield plans where frontage or setback waivers are considered, and provisions to authorize the PZC to require common driveways and drainage and sightline improvements for existing driveways. Sections of the Subdivision Regulations that are revised or added are: Section 6.5.i.4; Section 6.10; Section 7.1.c; Section 7.2.b; Section 7.6.a; Section 7.9; Section 7.10.a; Section 13.1.2.a and Section 13.1.2.f.

These revisions are adopted pursuant to provisions and authority contained in the CT General Statutes, including Section 8-25. They are adopted for the following reasons:

1. To regulate land uses in a manner best suited to carry out the purposes of Title 8, Chapter 124 of the CT State Statutes, and to promote the public's health, safety and welfare;
2. To promote goals and objectives of Mansfield's Plan of Conservation and Development and to help implement recommendations contained in Mansfield's recently completed "Lands of Unique Value" study.
3. To enhance recognition of existing site and neighborhood features and to promote subdivision designs that protect and enhance agricultural lands, hilltops or ridges, expanses of valley floors, features along existing roadways, and interior forest habitats;
4. To help ensure that road and driveway designs and related improvements protect and enhance vehicular and pedestrian safety and natural and man-made features;
5. To clarify regulatory provisions, particularly with respect to the submittal of yield plans and related frontage or setback waivers

MOTION PASSED unanimously.

Upcoming Public Hearings, etc.:

Subdivision application. "Wild Rose Estates, Sec. 2." B. Thompson, file 1113-2 (Hearing continued to 6/7/04)

Special permit application. proposed commercial agricultural use. at 552 BassettsBridge Rd., J.&J. Bell, o/a, file 1217 (Hearing continued to 6/7/04)

Subdivision application. "Chatham Hill, Sec. 2." 14 lots off Fern Rd., Chatham Hill, LLC, o/a, file 1131-2 (Hearing continued to 6/7/04)

Special permit application, proposed movie theatres at the East Brook Mall, Storrs Rd., Mansfield-Eastbrook Dev. Corp., LLC, appl., file 432-5 (Public Hearing scheduled for 6/7/04)

Discussion of ZBA application signs (scheduled for 6/7/04)

Special permit application, proposed motorcycle and automotive garage, 213 Stafford Rd., B. Chovnick, appl., E. Chovnick, owner, file 827-3 (Public Hearing scheduled for 6/21/04)

Gravel removal special permit renewals (Public Hearing scheduled for 6/21/04):

Verbal Updates from the Town Planner – A 3/30/04 report from the Executive Director of the Mansfield Downtown Partnership to the CT Dep't. of Economic and Community Development regarding the Mansfield revitalization and enhancement project was included in members' packets.

Mr. Padick reported that a Siting Council Public Hearing on the Tower Ventures proposed telecommunication tower in Ashford is expected to be scheduled for 5/21/04.

New Business

Request to modify common driveway bonding provisions. MacFarland Acres resubdivision. Wormwood Hill Rd., file 877-3 – Mr. Padick's 5/13/04 memo was noted. After discussion, Goodwin MOVED, Hall seconded to authorize the PZC Chairman to accept a 10% bond for common driveway work at the MacFarland Acres, Section IV resubdivision, on Wormwood Hill Rd., subject to a bonding agreement condition specifying that no lots shall be sold until the common driveway work is completed or fully bonded. With such a condition, the provisions of condition #2 of the PZC's March 1, 2004 approval of the subject resubdivision will be addressed and final plans may be filed on the Land Records. MOTION PASSED unanimously.

8-24 referral: Proposed acquisition of a portion of the Dorwart property south of Mulberry Rd., west of Wormwood Hill Rd. – Mr. Padick's 5/14/04 memo was noted. After brief discussion, Holt MOVED and Gardner seconded to notify the Town Council that the proposed acquisition of westerly portions of the Dorwart property south of Mulberry Rd. would promote numerous Plan of Conservation & Development open space and recreational goals and objectives, and is supported by the Planning and Zoning Commission. MOTION PASSED unanimously.

Draft EIE. UConn proposed football complex/intramural recreational and intercollegiate athletic facility and related tennis court relocation project – The Town Planner's 5/13/04 memo stated that a Public Hearing on this proposed project is tentatively scheduled for June 9<sup>th</sup> or 10<sup>th</sup>. Mr. Padick plans to review the EIE and report to the PZC at the June 7<sup>th</sup> meeting.

Communications and Bills – As listed on the agenda.

The meeting was adjourned at 11:40 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

# Mansfield goes down to wire to balance budget

Town and school officials reach last-minute deal before meeting

BY MICHAEL GELBWASSER  
SUN CHRONICLE STAFF

**MANSFIELD** — Annual town meeting voters on Tuesday approved a \$63.2 million balanced budget for next year.

A citizen's petition for a \$2.2 million Proposition 2½ override for school expenses was withdrawn after school officials, selectmen and the finance committee on Tuesday cut a last-minute deal.

School officials agreed to reduce their request by another \$80,000 with a verbal commitment from the other boards to revisit the school budget in the fall, School Superintendent John Moretti said.

▼  
**'It's a balanced budget that we can both live with.'**

John D'Agostino,  
Mansfield town manager

▲  
Voters allocated \$30,980,000 to the school budget, a 3.2 percent increase; and \$29,865,072 for the other town departments, up 7.5 percent.

“It's a balanced budget that we can both live with,” Town Manager John D'Agostino told the crowd in the Mansfield High School auditorium.

Item #11



MICHAEL GELBWASSER / THE SUN CHRONICLE

## Just visiting

Mansfield, Conn., Mayor Betsy Paterson, left, and her town clerk, Joan Gerdson, discuss the annual High School auditorium Tuesday night.

However, it is balanced using \$1.16 million from Mansfield's stabilization fund, a savings account that is not being replenished as quickly as it is being tapped, finance committee member Michael Sams said.

It's the third consecutive year that this savings account is funding recurring expenses, Sams said. The account had \$2.7 million in it before the \$1.16 million was allocated.

The finance board on Tuesday proposed that Mansfield officials take seven steps to address this issue. The sugges-

tions included developing a strategy defining affordable limits for contract negotiations; consolidating services, such as maintenance; and establishing a five-year rolling budget plan before the fall town meeting.

“I don't think we're yet at a fiscal crisis,” Sams said. “I think we're at a crossroads.”

D'Agostino said no new positions are in the new town budget. About seven new jobs were in the town budget in the warrant for Tuesday's meeting, he said.

Moretti, meanwhile, said

school personnel will be laid off. He said he did not know how many positions would be affected.

“We can't balance our budget without layoffs,” Moretti said. “We did it last year and we're going to do that again this year.”

But Moretti said “This is the tightest budget I've ever been involved in in 11 years as a superintendent.”

MICHAEL GELBWASSER can be reached by calling 508-236-0372 or via e-mail at mgelbwasser@thesunchronicle.com.

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Town of Mansfield  
2004 Road Surfacing Program

Crackseal

Eastwood, Westwood, Hillside Circle, Circle Drive, Birch Road (Bone Mill to Hunting Lodge), Pine Ridge Lane, Conantville Road (Meadowbrook to North Frontage), Oak Hill, Willowbrook Road, Mansfield City Road (Meadowbrook to Town Line), Mansfield Avenue, Hunting Lodge Road (North Eagleville to Separatist).

Double Chip Seal

Maple Road (Spring Hill to Lodi Drive)	.79 mi.	10,660 sy
Birch Road (Hunting Lodge to Rt. 44)	<u>.42 mi.</u>	<u>5,670 sy</u>
	1.21 mi.	16,330 sy

Single Chip Seal – Trap Rock

Meadowbrook Lane	.78	8,830 sy
Pleasant Valley Rd. (Mans. City – Mans. Ave.)	.68	8,780
Wormwood Hill Road	4.08	52,302
Cedar Swamp Road (Rt. 195-Town Line)	.47	5,960
Puddin Lane (Rt. 195 – Pine Ridge Lane)	.43	5,802
Atwoodville Road	1.44	17,930
Gurleyville Rd. (Chaffeeville-Wormwood Hill)	1.53	20,650
Spring Hill Road (Rt. 195-Maple Rd.)	.70	8,505
Baxter Road (Rt. 44 – Rt. 195)	<u>.81</u>	<u>9,840</u>
	10.92 mi.	138,599 sy

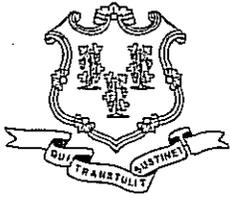
Single Chip Seal – Natural Stone

Pollack Road	.14 mi.	1,700 sy
Mulberry Road (Wormwood –Chaffeeville)	1.36	17,560
Olsen Drive	.41	5,300
Atwoodville Lane	.15	1,650
Bedlam Road	.49	5,950
East Road	.80	9,400
Hanks Hill Road	<u>1.52</u>	<u>18,350</u>
	4.87	59,910 sy

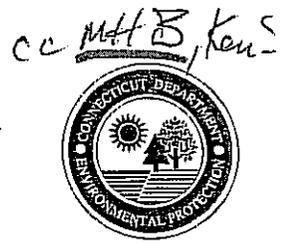
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STATE OF CONNECTICUT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



May 20, 2004

Lon R. Hultgren  
Director of Public Works  
Town of Mansfield  
4 South Eagleville Road  
Mansfield, CT 06268-2599

Item #13

Dear Mr. Hultgren:

Congratulations! Thank you for your submittal of the proposed project, entitled "Field Based Tree Inventory Hardware/Software" to the America-the-Beautiful grant program. I am pleased to inform you that your project is among the ones that we have selected for funding during the current grant cycle. The amount of the grant awarded is \$3,000.

This selection process was not easy due to the many of quality applications we received and the relatively limited funds available during this year. Out of this highly competitive process, I am confident that we have selected some very worthy projects that will truly enhance Connecticut's urban forests.

I will shortly be sending you a Personal Services Agreement that, when signed, will formally establish the grant between the Town of Mansfield and the DEP. Just a caution – until that document is finalized, no expenses should be established against the grant. Also, a reminder – the grant is repaid as a reimbursement when the project is completed.

If you have any questions or comments, please do not hesitate to get in touch. I look forward to working with you on this project, and wish you great success along the way.

With regards,

Chris Donnelly  
Urban Forestry Coordinator  
Connecticut DEP Forestry  
(860) 424-3178  
chris.donnelly@po.state.ct.us

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TOWN OF MANSFIELD  
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, TOWN PLANNER

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(203) 429-3330

Marcia Zimmer, Administrator  
Juniper Hill Village  
One Silo Circle  
Storrs, CT 06268

RE: Assisted Living Conversion Zoning Review  
Juniper Hill Village

June 2, 2004

Dear Ms. Zimmer:

Thank you for the opportunity to review Juniper Hill's plans for Assisted Living Conversion. As described in your letter, the project consists of several elements:

- Conversion of twelve existing apartments to assisted living units redesigned to meet current accessibility standards.
- Upgrade emergency alarm systems
- Install sprinklers in the assisted living units and all common hallways
- Creation of offices for the nurse and service coordinator within the current building

This conversion proposal is considered to be fully consistent with original Juniper Hill approvals and all applicable Mansfield Zoning Regulations. The Zoning Agent, subject to fulfillment of administrative permit processes, can authorize the described project. Planning and Zoning Commission approval is not considered necessary. Please contact me at 860-429-3329 if you have any questions regarding this communication.

Sincerely,

Gregory J. Padick  
Mansfield Town Planner

cc: Curt Hirsch, Mansfield Zoning Agent



TOWN OF MANSFIELD  
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, TOWN PLANNER

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(203) 429-3330

June 2, 2004

To Whom It May Concern:

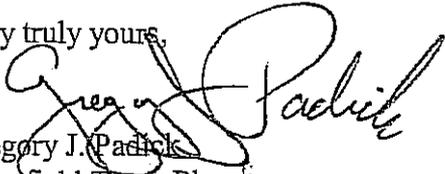
The proposed Juniper Hill Village project, which includes the conversion of twelve existing dwelling units to assisted living units, with required accessibility and safety improvements and the refurbishing of common areas, is fully consistent with the Town of Mansfield's Plan of Conservation and Development and existing Zoning Regulations. The Town of Mansfield supports the subject project.

The Juniper Hill Village elderly housing development was originally approved by the Planning and Zoning Commission as a special permit in 1978. Since the original approval, site modifications have been authorized by the Town and, to the best of my knowledge, the development remains in full compliance with all applicable zoning requirements. The proposal, which does not alter the number of authorized dwelling units for elderly or handicapped residents and does not involve exterior site work, can be authorized by the Zoning Agent without Planning and Zoning Commission approval.

The need for affordable as well as market rate-assisted living units has been identified by Mansfield officials as a local housing priority. Over the past five years, Town officials and local study committees have researched and met with perspective developers of new assisted living units. Unfortunately, the Town's lack of public sewer and water systems has prevented the construction of new assisted living units. The proposed conversion of ten housing units that are served by the University of Connecticut's sewer and water systems is an important step toward addressing this important community need.

Please contact me at (860) 429-3329 or at [PadickGJ@Mansfieldct.org](mailto:PadickGJ@Mansfieldct.org) for clarifications or supplemental information regarding Mansfield's zoning requirements or our efforts to promote additional assisted living units in Town.

Very truly yours,

  
Gregory J. Padick  
Mansfield Town Planner

**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN MANAGER**



Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

June 10, 2004

Ms. Meredith Lindsey  
72 Beech Mountain Road  
Mansfield, Connecticut 06250

Dear Ms. Lindsey:

Thank you for your recent comments concerning the budget and the annual town meeting. You have raised some salient points for us to consider.

I do wish to point out that we advertised the date and location of the annual town meeting in several different media, such The Chronicle, our municipal website and our government cable access channel. However, your point is well taken with respect to providing background and other related information regarding the town meeting.

We will take your points into consideration for next year, and will endeavor to provide supplemental information on the town meeting in conjunction with our notices and advertising. In particular, and as you have suggested, we could make better use of our website and written publications in this regard. Perhaps these efforts would indeed increase the turnout somewhat, although, from my experience, the attendance at the annual town meeting has been fairly consistent in recent years. Regardless, there is no reason not to try to improve upon the information that we provide to our community.

Once again, I thank you for taking the time to write, and we appreciate your suggestions.

Sincerely,

Martin H. Berliner  
Town Manager

CC: Mansfield Town Council  
Matt Hart, Assistant Town Manager  
Joan Gerdson, Town Clerk

Meredith Lindsey  
72 Beech Mountain Road  
Mansfield, Connecticut 06250  
860-423-2252

May 17, 2004

Mr. Martin Berliner  
Town Manager  
Audrey P. Beck Municipal Building  
South Eagleville Road  
Storrs, Connecticut 06268

Dear Mr. Berliner and Council Members,

Congratulations on the adoption of the budget! I would like to thank you for all your hard work and effort in preparing the budget for the upcoming year. Given the economic climate, it could not have been easy to keep the millage increase as low as you did. I am sure I am not alone in my appreciation of your dedication to the residents of Mansfield.

However, I must admit my disappointment at the low turn out for the annual Town Meeting. With over 7,600 eligible residents, not to mention qualified property owners, it is a shame that only 90 residents turned out to vote. I know Mansfield residents are anything but apathetic, rather they lacked information regarding the significance of this meeting. Unfortunately, the town missed at least three major avenues of providing the necessary information needed to promote attendance.

First, the new signposts at the various sites in town are a beautiful way to honor our traditions. While the notices on the signs are visible to pedestrian traffic, they are impossible to read while driving past. The large signs formerly placed in front of the middle school and Town Hall were a more effective approach to delivering the message to the general public

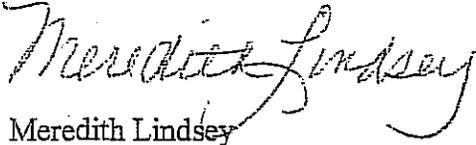
Secondly, Mansfield spends close to \$5,000 a year to have the Town of Mansfield Annual Financial Report and Calendar printed and distributed to residents. For at least the third year running, the listing of the annual Town Meeting, which is regularly held on the 2<sup>nd</sup> Tuesday in May, has been missing from this calendar. This is a glaring omission. Last year I brought it to Matt Hart's attention and was impressed by his ability to assume responsibility for the oversight. Regrettably, the omission was still present on this year's calendar.

Lastly, our town is very fortunate to have an excellent, informative web-site that lists many town activities to keep the residents informed and up to date. These entries convey all the necessary information: the who, what, when, where and why of each activity. Conversely, the entry pertaining to the annual Town Meeting was extremely uninformative and lacking in details (see attachment). It only answered the questions of

what, when and where – what happened to who and why? While it may be self-explanatory to those involved, outsiders to the process, such as new residents or residents just getting involved deserve more comprehensive information. Why is the annual Town Meeting held? Who is invited/permitted to attend and vote? How does one get a copy of the proposed budget?

While it is tempting to consider that the low turnout of 1% was due to complete confidence in the budget or the glorious weather, some consideration needs to be given to the noticeable lack of information regarding this meeting. For Mansfield to remain a strong, vibrant community, we need to foster wider community involvement, in addition to those with a vested interest. In the future, I recommend that the town not only complies with the letter of the law in regards to advertising the meeting; but, also, with the spirit of the law to ensure resident participation.

Sincerely,

A handwritten signature in cursive script that reads "Meredith Lindsey". The signature is written in dark ink and is positioned above the printed name.

Meredith Lindsey



# What's Happening

[Click here to see additional calendars for:](#)

Town Hall Meetings - Mansfield Downtown Partnership  
 Mansfield Community Center Pools - Senior Center / Wellness Center  
 Mansfield School District - Regional School District #19 (E.O. Smith)

## What's Happening Around Mansfield

### What 21st Annual Senior Services & Health Expo

When Tuesday, May 11, 9:00 am - noon

Where Jorgensen Center Gallery  
 2132 Hillside Road, Unit 3104  
 Storrs, CT 06269-3104

Notes Free Information On Services To Seniors. Complimentary Boxed Breakfast, Courtesy Of TVCCA. Sponsored By WRCA (Windham Regional Council On Aging, Inc.) Over 45 Booths Offering Services To Include: Banking, Fitness, Homecare, Legal Services, Social Security Information, Insurance, And More! Transportation Provided (Uconn Van—Handicap Accessible):

#### Van Schedule:

Leave Mansfield Senior Center to Jorgensen: 9:00 am and 11:00 am.

Return From Jorgensen to Mansfield Senior Center: 10:45 am and Noon.

Please Call The Mansfield Senior Center at 429-0262 x104 To Sign Up If You Require Transportation.

### What Annual Town Meeting

When Tuesday, May 11, 8:00 pm

Where Mansfield Middle School

### What MCC Free Access for Residents

When Friday, May 14, 5:30 pm - 8:30 pm

Where Mansfield Community Center

Notes Open to all Mansfield residents, members and non-members alike.

### What Annual Family Fun Night & Basket Bash

When Friday, May 21, 5:30 pm

Where Mansfield Discovery Depot

Notes A night of fun activities for the whole family, plus creatively filled baskets

Places to Go  
Things to See

#### Outdoors

[Quinebaug-Shetucket Heritage Corridor, Inc](#)

[Joshua's Trust](#)

[Connecticut Forest and Park Association](#)

#### Indoors

[Connecticut State Museum of Natural History at UConn](#)

[Benton Museum of Art](#)

[Mansfield Historical Society](#)

[Mansfield Community Center](#)

[Classes and Events at Senior Center](#)

and items for raffle, food, and more! Come join the fun!

What **Hershey Track and Field Meet**

When Saturday, May 22, 10:00 am (Rain date May 23)

Where E. O. Smith High School

Notes Running events, broad jump, and softball throw are included. Qualifying local winners have the opportunity to advance to State and National meets. Detailed flyers will be distributed through the schools.

- Ages 9-14 (as of 12/31/2004) Pre-registration is required with a copy of a birth certificate by May 14th.
- Meet held for participants from the towns of Mansfield, Ashford, Willington, Coventry & Chaplin only

What **Parent's Night Out**

When Saturday, May 22, 4:00 pm - 9:00 pm

Where Mansfield Community Center

Notes Activities and pizza for grades K-5; contact the Community Center for more information or to register (860.429.3015) (registration may also be done online)

What **Friends of the Mansfield Library Book Sale**

When Saturday, June 5, 9:00 am - 4:00 pm and  
Sunday, June 6, 9:00 am - 3:00 pm

Where Mansfield Public Library

Notes Proceeds support the Mansfield Public Library.

What **Alternative Health Fair**

When Saturday, June 5th, 10:00 am - 2:00 pm

Where Mansfield Community Center

Notes Don't miss this fun and unique health fair featuring local vendors, presenters and medical staff from Windham Hospital all dedicated to Holistic health practices and Alternative Medicine. Vendors will include massage therapists, Reiki practitioners, Reflexologists, Acupuncturists, Nutritional Specialists and more.

Fair Fee: Member / resident Ages 7-13 \$3, Ages 14(+) \$5

Non-member Ages 7-13 \$5, Ages 14(+) \$7

Note: Fair Fee does not necessarily include fees for any special presentation or related classes that day.

What **Parent's Night Out**

When Saturday, June 12, 4:00 pm - 9:00 pm

Where Mansfield Community Center

Notes Activities and pizza for grades K-5; contact the Community Center for more information or to register (860.429.3015) (registration may also be done online)

What MCC Free Access for Residents

When Sunday, June 13, 1:30 pm - 4:30 pm

Where Mansfield Community Center

Notes Open to all Mansfield residents, members and non-members alike.

- DRAFT - Data Sheet - Prioritized Mansfield Walkways (TAC, 3/30/01)

Priority	Road Name	Section	Plan Sheet No.	Length (ft)	Est cost @ \$70/ft (5 ft walkway)	Est cost @ \$140/ft (8ft bikeway)	Est Cost for Design & ROW	Spot Counted Pedestrians per hour	Adjacent Homes, Businesses & Apts				Corridor Comments
									Count	Comments	Homes	Bus	
1	Hunting Lodge Rd*	N. Eagleville to Ceteron	1 of 7	2,900	\$203,000		\$82,000			21	Yes	42	As requested by UConn / USG
2	Birch Road **	Hunting Lodge to Route 44	2 of 7	2,400		\$220,000	\$40,000						Part of the Route 44 Bikeway that may not be covered by grant funds.
3	Eastwood Rd	Hillside Circle to Route 275	3 of 7	1,150	\$80,500		\$15,000	15	lunch time count	26			Will continue walkway from campus that ends at Eastwood.
4	South Eagleville Rd	Maple to Separatist	3 of 7	1,555	\$108,850	\$217,700	\$30,000	6	Monday noon	6			Recent shoulder widening. Part of Town's N-S bikeway. Not counted: Senior Center, Wrights Way, Glenn Ridge & Silo Road Corridor
5	Route 89	Route 195 to Library	4 of 7	1,300	\$91,000		\$32,000	4	1 at Library; others at Clark/Centre St.	35		1	1st extension of Mans Center walkway
6	Conantville Rd	Pollack to rear mall entrance	7 of 7	760	\$53,200		\$10,000	6	in light rain	18		27	Incl Eastbrook Condo
7	N. Eagleville Rd	Hunting Lodge to Southwood	6 of 7	3,500	\$245,000		\$100,000	4	2 counts	43	Yes	12	Northwood Apts; oldest standing request.
8	Route 195*	South Eagleville to Liberty Bank	7 of 7	1,800	\$126,000		\$51,000			12	Yes	37	Ties into Downtown project
TBD	Route 195*	Staplea to Riverview (East Side)		1,800	\$126,000		\$51,000			35		3	As per 2004 enhancement grant request.
TBD	Route 195	Big Y to Puddin Ln. (West Side)		2,800	\$196,000		\$80,000	0	none north of Big Y	30	Yes	11	Will continue sidewalk that begins at the Town line
TBD	Route 89*	Library to School		2,400	\$168,000		\$68,000			30		2	2nd extension of Mansfield Center walkway
TBD	Spring Hill Rd	Maple to Davis		1,640	\$114,800		\$15,000	1	Tues afternoon	15			Segment on Town's N-S bikeway
TBD	Maple Rd	Fieldstone Dr. to Spring Hill		1,100	\$77,000		\$31,000	0, 1 to 5	Tues afternoon	10		10	Incl Millbrook Apts; frequently requested
TBD	Maple Rd*	Fieldstone Dr to Davis Rd		6,500	\$455,000		\$185,000			80+		30+	Requested by Maple Rd. area residents
TBD	Hunting Lodge Rd	Separatist to North Eagleville		2,010	\$140,700	\$281,400	\$50,000	2 to 4	2 counts	10			Part of Town's N-S bikeway
TBD	Route 195*	4 Corners to Holiday Mall		2,000		\$280,000	\$57,000			27	Yes	10	As per 2004 enhancement grant request.
<b>Totals</b>				<b>35,615</b>	<b>2,185,050</b>	<b>\$3,152,300</b>	<b>\$897,000</b>						
					this total for all 14 segments as walkways	total for 4 bikeway segments							

\* Have been added to the 12/2000 list

\*\* Part of the Route 44 / Birch Road Bikeway that may not be covered by available grant funds

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