



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, August 8, 2005
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES	1
MOMENT OF SILENCE	
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL	
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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL-JULY 25, 2005

Deputy Mayor Gregory Haddad called the regular meeting of the Mansfield Town Council to order at 7:34 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL

Present: Blair, Clouette, Haddad, Hawkins, Koehn, Paulhus, Redding, Schaefer

Absent: Paterson

II. APPROVAL OF MINUTES

Mr. Schaefer moved and Ms. Blair seconded to approve the minutes of July 11, 2005 as presented.

So passed unanimously.

III. MOMENT OF SILENCE

Deputy Mayor Haddad requested a moment of silence in recognition of those serving in Iraq.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Tammy Myers introduced Boy Scout Troop #61. The Scouts are working on their Citizenship in the Community badge and needed to attend a Town Council meeting.

V. OLD BUSINESS

1. Campus/Community Relations

No comments

VI. NEW BUSINESS

2. Stone Mill Road Bridge Replacement Project-Commitment to Fund

Mr. Lon Hultgren, Director of Public Works was present to answer questions from the Council. He said that the people living on Stone Mill Road would like to keep the road unpaved. He will assist the neighborhood to apply for Scenic Road Designation. The bridge would be increased in width by two feet.

Mr. Schaefer moved and Mr. Hawkins seconded that effective July 25, 2005, to authorize Town Manager Martin H. Berliner to accept the commitment to fund the Stone Mill Road Bridge Replacement Project.

So passed unanimously.

3. Child and Adult Care Food Program Application for Mansfield Discovery Depot

Ms. Blair moved and Mr. Paulhus seconded adopt the following resolution:

Resolved, effective July 25, 2005, to authorize the Town Manager, Martin H. Berliner, to submit the attached application to the Connecticut Department of Education's Child and Adult Care Food Program (CACFP), to help fund the food service operation at the Mansfield Discovery Depot, and to execute any related grant documents.

So passed unanimously.

Mr. Kevin Grunwald, Director of Social Services was present to answer any questions from the Council.

4. National League of Cities Technical Assistance Grant-Cities Helping Families Build Assets

Mr. Schaefer moved and Ms. Koehn seconded that effective July 25, 2005, to authorize staff to submit an application to receive a Technical Assistance Grant under the National League of Cities' Cities Helping Families Build Assets Project.

So passed unanimously.

5. Proposed Amendment to the Town of Mansfield Fee Waivers Ordinance

Ms. Blair moved and Mr. Hawkins seconded that effective July 25, 2005, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on August 8, 2005, to solicit public comment regarding the proposed amendment to the Town of Mansfield Fee Waivers Ordinance.

So passed unanimously.

Question from Council...Can ordinance be written to allow Town Council to amend ordinance without a public hearing, perhaps as a regulation?

VII. DEPARTMENTAL REPORT

Question from Ms. Koehn, has Intrawest-The Village People met with the Downtown Partnership Board?

VIII. REPORTS OF COUNCIL COMMITTEES

Mr. Clouette reminded Council that they had requested a copy of the comments of the State review of the Municipal Development Grant. They have been distributed. That review is proceeding.

Public Safety Committee-Mr. Paulhus reported that there would be a special meeting next month to talk about the recent escape from the Correctional Facility. Security may be upgraded.

Finance Committee-Mr. Schaefer reported that there is no report, however the committee needs to meet with the Finance Director on the Financial Goals.

Personnel Committee-Mr. Haddad reported that the committee had met and reviewed comments regarding the evaluation survey on the Town Manager.

IX. TOWN MANAGERS REPORT

In the next packet on August 8, 2005 there will be a proposed bond referendum question for the Nov. election.

The first proposed referendum question is a one million dollar bond issue for the Community Center. The second question is a one million dollar bond issue on Open Space. There is possibly a third question on the amortization of the 30-year cost of placing full time firefighters into the Town employee retirement system.

Item # 12, the Town of Mansfield-General Fund Estimated Schedule of Changes in Fund Balance-Legal Basis. Next Council meeting will require action to make the actual transfers.

The UConn Landfill project will go forward by September. All permits have been approved and construction will begin. Ray Frigon from DEP will be on site once a week to conduct inspections. At this point the Town does not feel that they also must do inspections.

The Teen Center in the Community Center is being dedicated to Mr., Rosen on July 27th at 10:30 a.m. Mrs. Barbara Rosen and her daughter and the grandchildren will be present for this dedication.

Hilltop apartments are being worked on twenty-four hours a day to correct building corrections for code violations. Names of neighbors have been given to the University for notification of this work.

The Separatist Road Bikeway/Walkway has begun.

There was an oil spill at the Town Garage. A control of the pump, which supplies oil to the standby generator, malfunctioned and about 76 gallons flowed into the catch basin. It has been cleared up. The pump has been retrofitted with a new control and so has the one at the Town Hall.

Rob Simmons was in Town today and spoke to the Chamber of Commerce, basically about the Groton base. However he and the Director of the Downtown Partnership were able to speak with him about the Downtown Partnership project. He remains enthusiastic about the project.

There was a question raised about when you could appeal your assessment. The answer is that you can go each year when the board of assessment appeals meets and discuss your real estate or personnel property assessment at that time.

Mr. Paulhus spoke on the negotiations with the Board of Education Administrators. He did attend the meeting. Last Wednesday, they had no problem with someone from the Town Council sitting in on the negotiations as an observer. They have a meeting in August. Future agenda item for next meeting will be the appointment of someone to this negotiating meeting. Council member would not be making decisions, only as an observer. The Council member may make suggestions, but not vote.

X. FUTURE AGENDAS

Ms. Redding asked about the part time youth counselor who left the Town's employment. It is a 6-hour a week position and it is being reviewed by the Youth/Social Services Department.

Ms. Koehn asked what is "Policy" for the Council? Resolution, Ordinance-how can Ms. Koehn see all of them, and when they were passed. How long do they stay in place? Does it end with term of this Council? We need a list of all resolutions.

Depot Road residents were present at the meeting, and the Director of Public Works was asked how much time to hear from the Traffic Authority about the traffic problem on Depot Road. Mr. Hultgren stated that the Traffic Authority would be meeting on the first Thursday in August. He has requested further information gathering and that would not be significant until after the students return in September/October. It will be awhile before any determination can be made. Data has been retained over the past years, but current information is needed.

XI. EXECUTIVE SESSION

Not needed.

XII. ADJOURNMENT

At 8:26 p.m. it was moved by Ms. Blair and seconded by Mr. Schaefer to adjourn the meeting.

So passed unanimously.

Gregory Haddad, Deputy Mayor

Joan E. Gerdson, Town Clerk

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LEGAL NOTICE
TOWN OF MANSFIELD

PUBLIC HEARING-AUGUST 8,2005 7:30 P.M.
AMENDMENT TO FEE WAIVER ORDINANCE

The Mansfield Town Council will hold a public hearing at 7:30 p.m. on August 8, 2005 at the Town Council's regular meeting in the Council Chamber of the Audrey P. Beck Municipal Building to solicit public comment regarding the proposed amendment to the town of Mansfield Fee Waivers Ordinance. This would amend the fee waiver ordinance to remove the references to subsurface sewage disposal, the testing of water supply wells, and junk car disposal.

At this hearing the public may make comments of this proposed amendment and written comments may be received.

Copies of this amendment are available in the Town Clerk's office, 4 South Eagleville Road, Mansfield.

Dated at Mansfield, this 27th day of July 2005.

Joan E. Gerdsen, Mansfield Town Clerk

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin Berliner*
 Martin Berliner, Town Manager
CC: Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Proposed Amendment to the Town of Mansfield Fee Waivers Ordinance

Subject Matter/Background

In a recent review of the town's fee waiver ordinance, staff noted that the article applies to subsurface sewage disposal and the testing of water supply wells, as well as junk car disposal.

With respect to the subsurface sewage disposal and the testing of water supply wells, the Eastern Highlands Health District is now responsible for providing these services and the town has no direct role with the operation of the program. (As you know, the town is a member of the health district.)

Regarding the junk car disposal, the town has never provided this service and we are unsure as to why the service was originally included within the fee waiver ordinance.

Consequently, because the town does not directly provide services for subsurface sewage disposal, the testing of water supply wells, and junk car disposal, staff recommends that the town remove these items from the fee waiver ordinance.

Financial Impact

The financial impact of this proposal is difficult to measure. However, by leaving these items in place under the ordinance, the town faces the possibility of being forced to provide services that it does not currently offer. Those services could prove costly, and the town has not budgeted for these expenses.

Legal Review

The town attorney has reviewed and approved the suggested amendment.

Recommendation

For the reasons enumerated above, staff recommends that the town council amend the fee waiver ordinance to remove the references to subsurface sewage disposal, the testing of water supply wells, and junk car disposal.

If, following the public hearing the town council wishes to amend the ordinance, the following motion is in order:

Move, effective August 8, 2005, to amend the Town of Mansfield Fee Waivers Ordinance as recommended by staff in its draft dated July 25, 2005, and which amendment shall become effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Attachments

- 1) Proposed Amendment to the Town of Mansfield Fee Waivers Ordinance

Town of Mansfield
Amendment to Mansfield Code of Ordinances Chapter 122, Article III – Fee Waivers

July 25, 2005 Draft

Amendment to Section 122-10 – Applicability

The following services are subject to this article:

- A. Recreation programs, excluding bus trips and more than two summer camp sessions per child.
- B. Planning and zoning fees.
- C. Inland wetland fees.
- D. Zoning Board of Appeals fees.
- ~~E. Subsurface sewage disposal & water supply wells.~~
- ~~F. Junk car disposal.~~
- E. Solid waste disposal.
- F. Recycling fees.
- G. Ambulance fees.
- H. Community Center memberships and programs.
- I. Parks and Recreation after-school program.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Elizabeth Paterson, Mayor, *ECP*
CC: Martin Berliner, Matt Hart, Gordon Schimmel
Date: August 8, 2005
Re: Negotiations with MBOE Administrators

Subject Matter/Background

As you know, the Mansfield Board of Education is about to commence collective bargaining negotiations with its administrators. As the town's fiscal authority, the council's role in negotiations for certified board of education employees is twofold. First, the teacher's negotiations act (TNA) requires that the board and the town council meet to discuss negotiations within the 30-day period prior to the first bargaining session. We have satisfied this requirement, as the personnel committee of the council has recently met with the personnel committee of the board of education to review the issues.

Second, the act permits the fiscal authority (town council) to designate a representative to attend negotiations for certified personnel. Our labor counsel has informed us that some towns utilize this procedure, and others do not. Other towns also designate an employee, such as a personnel director or finance director, to serve as their representative. This provision is handled very much as a "local option."

In this instance, I recommend that the town council designate council member Helen Koehn to serve as its representative. Ms. Koehn is a member of the personnel committee, has considerable experience with labor relations and has expressed an interest in serving in this role.

Recommendation

If the town council concurs with this recommendation, the following motion is in order:

Move, effective August 8, 2005, to appoint Council member Helen Koehn as the town council's representative to attend negotiations between the Mansfield Board of Education and the Mansfield Administrators' Association.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin H. Berliner*
 Martin Berliner, Town Manager
CC: Lon Hultgren, Director of Public Works; Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Laurel Lane Bridge Replacement Project - Commitment to Fund

Subject Matter/Background

In the latest round of the state's local bridge program, we applied for the first time to receive funding for the replacement of the Laurel Lane Bridge. As explained in the attached letter, the Connecticut Department of Transportation (ConnDOT) has offered 80-percent federal funding for the replacement of this bridge. The state is now asking that the town commit to funding the project and to proceed with the next steps in the grant process. The commitment to fund does not constitute a binding agreement, and will lapse if the final cost estimate exceeds projections or if sufficient funds are not available.

Financial Impact

A 20-percent local match may be required for this bridge project if the state does not fund the difference between the 80-percent federal share and the total cost. For the Laurel Lane Bridge, the local match could be as much as \$123,200. We have not yet budgeted for the local share and the town would need to include funds for this project in future capital budget(s).

Recommendation

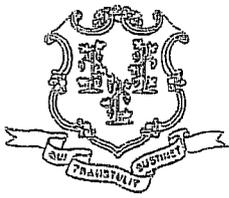
The Laurel Lane Bridge Replacement Project is a priority for the town. Consequently, staff requests that the town council authorize the town manager to accept the commitment to fund from the state.

If the town council supports this recommendation, the following motion is in order:

Move, effective August 8, 2005, to authorize Town Manager Martin H. Berliner to accept the commitment to fund the Laurel Lane Bridge Replacement Project.

Attachments

- 1) ConnDOT re: Commitment to Fund, Laurel Lane over Mt. Hope River, Bridge No. 05366



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

REC'D JUL 27 2005

July 12, 2005

Mr. Martin H. Berliner
Town Manager
Town of Mansfield
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT 06268-2599

Dear Mr. Berliner:

Subject: Local Bridge Program, Fiscal Year 2006
Commitment to Fund
Laurel Lane over Mount Hope River, Bridge No. 05366
Town of Mansfield
Federal Funds: \$492,880.00

The Department has reviewed your Preliminary Application for the replacement or rehabilitation of the bridge at the subject location. I am pleased to inform you that the project qualifies for funding under the Local Bridge Program.

The State of Connecticut hereby commits to fund up to 80% of the eligible project costs under the Federal HBRR Program. This commitment is subject to Section 5 of the Program Regulations, in particular as follows:

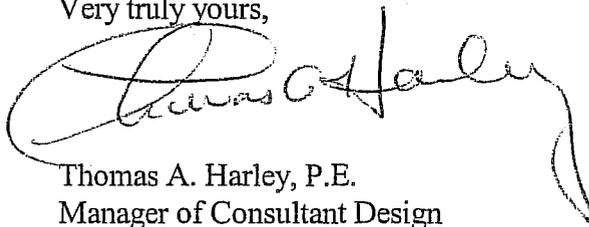
1. The amount is based upon the information in your Preliminary Application and is subject to later adjustments.
2. This Commitment to Fund will lapse if your final cost estimate exceeds your Preliminary Application and sufficient monies are not available.
3. The Commitment to Fund does not constitute a binding agreement, and the State's obligation is further contingent upon your execution and delivery of a Project Agreement, and your compliance with its terms.

The next step in the grant process, if this Commitment to Fund is acceptable to you, is to sign below and return this letter within 30 days. A Department representative will contact you to schedule a concept meeting to review the program's procedural requirements. So that the

project's costs may be accurately tracked, it is recommended that you set up a separate budget line item for this project and make your auditor aware of the project.

If you have any questions, or need any assistance, please contact Mr. Joseph C. Cancelliere, Transportation Supervising Engineer, at (860) 594-3208.

Very truly yours,



Thomas A. Harley, P.E.
Manager of Consultant Design
Bureau of Engineering and Highway Operations

Accepted by: _____ Date: _____

Title: _____

cc: Mr. Lon R. Hultgren, P.E., Director of Public Works

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin Berliner*
 Martin Berliner, Town Manager
CC: Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Open Space Acquisition – Ossen/McCoy Property

Subject Matter/Background

Contingent upon the approval of the town council, staff has made an offer to Mr. Jeffrey Ossen and Mr. James McCoy to purchase .9 acres of unimproved land located on the southeasterly side of Birchwood Heights Road.

The open space preservation committee has reviewed the proposal, and believes that the purchase of the property would be in the best interests of the town. The acquisition of the land would allow the town to create a trail linkage from municipal property on Birchwood Heights Road to town property on Fellen Road. This would help to facilitate the committee's goal to create a trail linkage from the Moss Sanctuary to Schoolhouse Brook Park. Due to wetlands issues, the Ossen/McCoy property is not suited for building, but the committee believes that a trail could be constructed on mostly dry land.

At this time, staff is not requesting that the town council take any action on this item. If the owners of the property execute the contingent agreement, we will bring this item back to request that the council refer the item to the planning and zoning commission for review, and to schedule a public hearing to solicit public comment. Following those steps in the process, we would then ask for the council to approve the agreement.

Financial Impact

The town's offer to purchase the property is set at the lot's appraised value of \$5,400.

Attachments

- 1) Proposed Agreement between the Town of Mansfield and Jeffrey P. Ossen and James W. McCoy
- 2) Site Map

AGREEMENT TO SELL AND PURCHASE REAL ESTATE

This agreement is entered into on _____, 2005 by and between the Town of Mansfield (Purchaser) and Jeffrey P. Ossen and James W. McCoy (Sellers).

- 1) Contingent upon final approval by the Mansfield Town Council, the Sellers agree to sell to the Purchaser .900 (more or less) acres of unimproved land situated on the south-easterly side of Birchwood Heights Road as depicted on the attached map. The subject parcel is depicted on assessors map 22, block 0059. The subject property was acquired by the Sellers on January 30, 1968 (Mansfield Land Records Volume 105, Page 296-298).
- 2) The purchase price shall be \$5,400 (Five Thousand Four Hundred Dollars) and shall be paid as follows:
 - A. \$500.00 upon execution of this agreement
 - B. Total balance at the time of closing, unless alternative arrangements are mutually agreed upon
- 3) The Sellers agree to execute, acknowledge and deliver a Warrantee Deed conveying title to the subject property, free of all encumbrances, to the Purchaser.
- 4) The closing shall take place on or before September 30, 2005, unless an alternative date is mutually agreed upon.

Town of Mansfield (Purchaser)

Jeffrey P. Ossen & James W. McCoy (Sellers)

Martin H. Berliner, Town Manager

Jeffrey P. Ossen

James W. McCoy

O-M - Ossen-McLoy property

Moss
Sanctuary

Lot 1

Fellows

Maizes

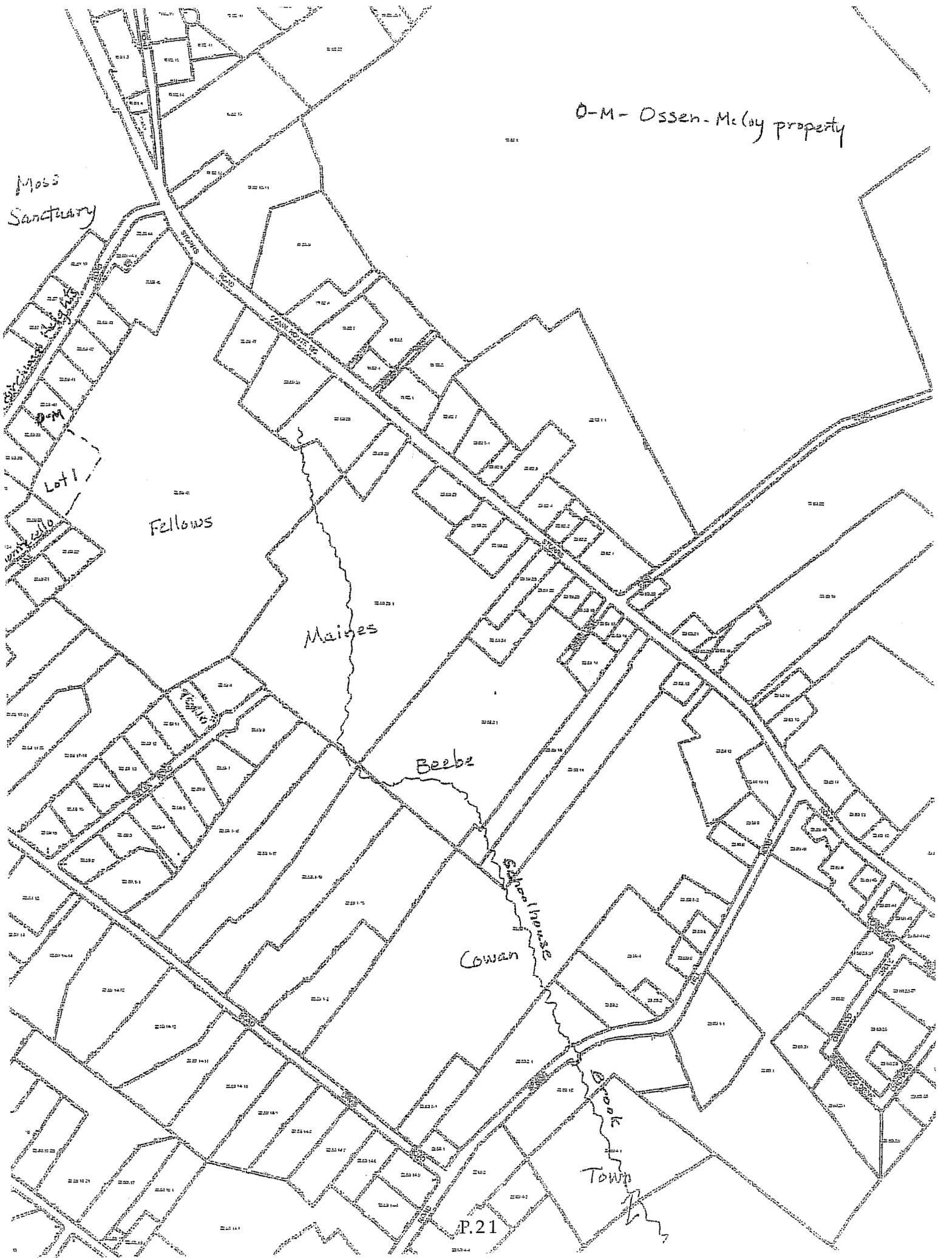
Beebe

Cowan

Shaw House

Town

P.21



COPY



TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

July 26, 2005

Mr. Jeffrey P. Ossen
P.O. Box 215
North Windham, CT 06256

Dear Jeff:

As we discussed, please find enclosed a first pass at an agreement to sell and purchase real estate. Feel free to make any changes that you think are necessary.

Please give me a call if you have any questions or concerns.

Sincerely,

Martin H. Berliner
Town Manager



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin Berliner*
 Martin Berliner, Town Manager
CC: Curt Vincente, Director of Parks and Recreation; Matt hart, Assistant Town Manager
Date: August 8, 2005
Re: Mansfield Community Center Fee Schedule

Subject Matter/Background

Attached please find a recommended fee schedule for the Mansfield Community Center, as it prepares to enter its third year of operation. The proposed schedule is based upon a 5-percent increase (rounded to the nearest \$5 increment) to current rates. This proposal is in keeping with the model we adopted last year, in which we decided to raise rates incrementally each year to keep pace with inflation and typical expenditure increases as opposed to using an approach based upon more significant fee adjustments every two to five years. The only exception to this rule is the daily admission rates, which staff has not recommended for an increase, believing that the current rates are adequately priced.

If approved by the town council, staff would implement the proposed fee schedule on August 29, 2005 following the annual shutdown.

Financial Impact

Staff believes that the proposed adjustments to the fee schedule are necessary to continue our strategy of funding the majority of community center operational expenses through user fees.

Recommendation

To summarize, staff believes that the proposed fees are appropriately set to sustain operations and to market the community center as an attractive and affordable facility. Furthermore, the design of the fee schedule is equitable in keeping with the town's service philosophy and mission. Consequently, we recommend that the town council approve the fee schedule as proposed.

If the town council supports the proposed fee schedule, the following motion is in order:

Move, effective August 8, 2005, to approve the fee schedule for the Mansfield Community Center as presented by staff in its draft dated June 30, 2005, and which schedule shall be effective August 29, 2005.

Attachments

- 1) Mansfield Parks and Recreation Department Community Center Fee Recommendations

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Three - Effective August 29, 2005

Revised 6/30/05

	<u>CURRENT RATES</u>	<u>RECOMMENDED RATES</u>
<u>FAMILY/HOUSEHOLD</u>		
Resident - Full-use	525.00	550.00
Resident - Off-Peak	395.00	415.00
Ashford/Willington - Full-use	570.00	600.00
Ashford/Willington - Off-peak	435.00	455.00
Non-Resident - Full-use	605.00	635.00
Non-Resident - Off-peak	475.00	500.00
(includes 2 people, each addl. person)	25.00	25.00
<u>ADULT/CHILD HOUSEHOLD</u>		
Resident - Full-use	315.00	330.00
Resident - Off-Peak	260.00	275.00
Ashford/Willington - Full-use	340.00	360.00
Ashford/Willington - Off-peak	290.00	305.00
Non-Resident - Full-use	365.00	385.00
Non-Resident - Off-peak	315.00	330.00
(includes one adult and one child under age 14, each add'l child)	25.00	25.00
<u>INDIVIDUAL</u>		
Resident - Full-use	290.00	305.00
Resident - Off-Peak	235.00	245.00
Ashford/Willington - Full-use	315.00	330.00
Ashford/Willington - Off-peak	265.00	280.00
Non-Resident - Full-use	340.00	360.00
Non-Resident - Off-peak	290.00	305.00

ANNUAL RATE NOTES:

- 1) Above rates are for annual fee paid in full
- 2) A 3% service charge is added for monthly payments
- 3) Rates may vary slightly from time to time for marketing promotions
- 4) Proof of address/household of residence required for all members age 18 and older
- 5) Full year commitment required. Refunds or Cancellations offered only in extenuating circumstances

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Three - Effective August 29, 2005

Revised 6/30/05

	<u>CURRENT RATES</u>	<u>RECOMMENDED RATES</u>
<u>FAMILY/HOUSEHOLD - 3 Month Option</u>		
Resident - Full-use	N/A	185.00
Resident - Off-Peak	N/A	140.00
Ashford/Wilmington - Full-use	N/A	200.00
Ashford/Wilmington - Off-peak	N/A	150.00
Non-Resident - Full-use	N/A	210.00
Non-Resident - Off-peak	N/A	165.00
(includes 2 people, each addl. person)	N/A	25.00
<u>ADULT/CHILD HOUSEHOLD - 3 Month Option</u>		
Resident - Full-use	N/A	110.00
Resident - Off-Peak	N/A	90.00
Ashford/Wilmington - Full-use	N/A	120.00
Ashford/Wilmington - Off-peak	N/A	100.00
Non-Resident - Full-use	N/A	130.00
Non-Resident - Off-peak	N/A	110.00
(includes one adult and one child under age 14, each add'l child)	N/A	25.00
<u>INDIVIDUAL - 3 Month Option</u>		
Resident - Full-use	N/A	100.00
Resident - Off-Peak	N/A	80.00
Ashford/Wilmington - Full-use	N/A	110.00
Ashford/Wilmington - Off-peak	N/A	95.00
Non-Resident - Full-use	N/A	120.00
Non-Resident - Off-peak	N/A	100.00

3 MONTH OPTION NOTES:

- 1) Above rates must be paid in full
- 2) Conversion to annual membership will be pro-rated only within the first month
- 3) No refunds or cancellations for any reason
- 4) Proof of address/household of residence required for all members age 18 and older

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Three - Effective August 29, 2005

Revised 6/30/05

	<u>CURRENT RATES</u>	<u>RECOMMENDED RATES</u>
<u>DAILY ADMISSION</u>		
Resident - Infant/Toddler (under age 3)	FREE	FREE
Resident - Youth (ages 3-17)	4.00	4.00
Resident - Adult (ages 18-61)	8.00	8.00
Resident - Senior Citizens (ages 62+)	6.00	6.00
Ashford/Wilmington - Infant/Toddler (under age 3)	1.00	1.00
Ashford/Wilmington - Youth (ages 3-17)	5.00	5.00
Ashford/Wilmington - Adult (ages 18-61)	9.00	9.00
Ashford/Wilmington - Senior Citizens (ages 62+)	7.00	7.00
Non-Resident - Infant/Toddler (under age 3)	2.00	2.00
Non-Resident - Youth (ages 3-17)	6.00	6.00
Non-Resident - Adult (ages 18-61)	10.00	10.00
Non-Resident - Senior Citizens (ages 62+)	8.00	8.00
Discount Book of 10 visits	10 x above fees minus 10% bulk discount	
Guest Pass (with member)	Same as resident rates	
<u>TEEN CENTER</u>	FREE	FREE
<u>MISCELLANEOUS</u>		
Insufficient Fund Fee	25.00	25.00
Freeze Fee (3 month)	one month fee	one month fee
<u>FACILITY RENTAL RATES</u>		
Originally approved rates	no changes recommended at this time	
Safe Graduation - E.O. Smith	Staffing costs	Staffing costs
Safe Graduation - Out of Town Schools	15/person	15/person

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin Berliner*
 Martin Berliner, Town Manager
CC: Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Fiscal Year 2005/06 Wage Adjustment for Nonunion Personnel

Subject Matter/Background

The town council sets the pay rates for town employees on a fiscal year basis (July 1 through June 30). The town pays regular nonunion personnel according to the Town Administrators pay Plan, which is organized on a pay grade and step system. In recent years, the town council's annual adjustment to the Town Administrators Pay Plan has averaged approximately three percent.

Concurrent with the council's annual wage adjustment, each fiscal year I have traditionally increased the cost share paid by nonunion personnel for health insurance. For this year, the changes to the health insurance package will change more significantly, to include:

- Increased cost share (from nine to eleven percent for the Century Preferred Plan, and from 3.5 to seven percent for the Bluecare POS Plan)
- Increased co-pays for office visits, hospital stays and other medical procedures
- Increased prescription co-pays under the Bluecare POS Plan
- Increased co-pays for mail order prescriptions under both plans

We believe that these changes to the health insurance package are necessary to help the town deal with the rising cost of health insurance, which has increased in recent year far beyond the rate of inflation. The town and the two school districts are all part of the same self-insurance pool, and we are all working together to address this issue. This past spring, the Mansfield Board of Education set the bar for health insurance coverage with its negotiations with the teachers, and we believe that the town needs to follow suit. I do wish to emphasize that the revised insurance coverage is still an excellent package, and the cost for the employee compares favorably against what other public and private sector employees pay.

Because of the fiscal environment, last year I recommended a wage adjustment of 2.75 percent for regular nonunion personnel. Because the health insurance package will now be more expensive for the employee, for this year I am recommending a wage adjustment of three percent.

Financial Impact

With the changes made to the insurance coverage, the actual wage increase for most of the employees will vary from 2.4 to 2.75 percent.

Despite the changes we are making to the health insurance coverage, the employer's share of the health insurance premium will still increase as compared to the previous year. However, the percentage increase in the employer's share will be much smaller for this group than for other employee groups.

With the wage adjustment and the health insurance package combined, the town's costs should increase approximately 3.3 percent for regular nonunion employees.

Recommendation

Staff recommends that the town council award regular nonunion personnel with a three-percent wage increase, retroactive to July 1, 2005. The recommended wage increase is greater than the current Consumer Price Index, which is 2.5 percent nationally and 2.6 percent for the Northeast Region. However, given the fact that we are making extensive changes to the health insurance package, we believe that a three-percent increase is fair and reasonable. We have budgeted for this amount in the town's contingency fund.

If the town council concurs with this recommendation, the following motion is in order:

Move, effective August 8, 2005, to increase the pay rates in the Town Administrators Pay Plan by three percent, and to authorize the town manager to award those employees in the pay plan with a three-percent wage increase retroactive to July 1, 2005.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: *Martin H. Berliner*
 Martin H. Berliner, Town Manager
CC: Matt Hart, Assistant Town Manager; Lon Hultgren, Director of Public Works
Date: August 8, 2005
Re: MRRA – 2006 Rate Increase for Single-family Collection and Transfer Station Fees

Subject Matter/Background

As detailed in the director of public work's memorandum, the solid waste fund experiences yearly increases in costs and the town needs to increase the fees from time-to-time to keep pace with these rising expenditures (the solid waste fund is self-supporting).

Financial Impact

Staff proposes a five-percent increase for single-family collection and an eight-percent increase for most items at the transfer station. Recycling of paper, cardboard and food containers would remain free.

Legal Review

Staff is not proposing any changes to the solid waste regulations other than fees. As such, legal review is not required.

Recommendation

Because the fees are listed in the town's solid waste regulations, staff recommends that the town council, in its role as the Mansfield Resource Recovery Authority (MRRA), schedule a public hearing to solicit public comment regarding the proposed fee increases.

If the town council supports this recommendation, the following motion is in order:

Move, effective August 8, 2005, to schedule a public hearing for 7:30 p.m. at the town council's regular meeting on August 22, 2005, to solicit public comment regarding the proposed rate increases for single family collection and transfer station fees.

Attachments

- 1) L. Hultgren re: 2006 Rate Increase for Single-family Collection and Transfer Station Fees
- 2) Proposed Rate Increase

MEMORANDUM

8/3/05

TO: Martin H. Berliner, Town Manager
 Jeffrey H. Smith, Director of Finance

FROM: Lon R. Hultgren, Director of Planning 

RE: 2006 Rate increase for Single-Family Collection & the Transfer Station

We last adjusted the Town's single-family collection rates in January, 2003. In the last three fiscal years the solid waste fund lost an average of about \$32,000. Costs in the solid waste fund increase due to cost of living increases, tipping fee increases, hauling charge increases (which are related to fuel costs), etc., some of which are listed below:

<u>Item</u>	<u>Cost in Jan. '03</u>	<u>Cost in July '05</u>
Refuse tipping fees	\$61.93/ton (\$92,000/yr)	\$66/ton (\$98,000/yr)
Haul refuse to Preston	\$125/haul (\$9,000/yr)	\$141.25/haul (\$10,200/yr)
Haul recyclables to Willi Waste	\$78/haul (\$5,600/yr)	\$88.14/haul (\$6,400/yr)
S-F Collection Contract	\$15,925/mo (\$191,000/yr)	\$16,730/mo (\$200,800/yr)
SW Fund Employee Cost	\$17,050/mo (\$204,600/yr)	\$18,120/mo (\$217,400/yr)
Haul Bulky Waste to Willi Waste	\$78/haul (\$7,500/yr)	\$88.14/haul (\$8,500/yr)

In the past two years, we have kept the fund "in the black" by using the landfill closing grant to pay our own employees to close the landfill; however, we cannot continue to lose \$30,000 per year under normal conditions. After discussing rates with the solid waste advisory committee (SWAC), we think it is better to raise the rates a little every year or so rather than to wait several years and then propose a large fee increase. Accordingly, we propose modest increases for Single-Family collection and the Transfer Station to bring our operations closer to break-even this year. (Incidentally our check of market rates shows that our Multi-Family rates – which were last adjusted in December of 2003 – are slightly above "market rates" for our area, so we are not proposing a Multi-Family increase at this time.)

The SWAC suggests that the new rates be advertised in the October, 2005 bills to take effect on January 1, 2006.

A 5% increase in our collection fees will generate about \$25,000 a year (or a little less as quantities decrease when rates go up), and the transfer station fee increase (8%) might generate another \$7,500 a year. See the attached proposed fees.

Proposed Rate Increase

1. Single-Family Collection

<u>Service level</u>	<u>Current Monthly Fee</u>	<u>Proposed Monthly Fee</u>
Mini-mini	\$10.50	\$11.00
Mini	\$13.50	\$14.25
1-can	\$19.00	\$20.00
Standard	\$24.00	\$25.25
Maxi	\$30.00	\$31.50
In-yard service	\$5.50	\$10.00 (Town's cost)
Long driveways	\$7.50	\$13.25 (Town's cost)

2. Transfer Station

	<u>current charges</u>	<u>proposed changes</u>
Up to 35 gal garbage bag	\$3.00	\$3.25
Up to 35 gal garbage can	\$6.00	\$6.50
55 gal drum	\$8.00	\$8.50
55 gal drum (less than ½ full)	\$4.00	\$4.25
1 CY pickup	\$30.00	\$32.50
2 CY pickup	\$60.00	\$65.00
4 CY pickup	\$120.00	\$130.00
All other garbage	\$30.00/CY	\$32.50/CY
Bulky waste	\$20.00/CY	\$25.00/CY
Pass. car tires (to 19.5")	\$1.50	\$1.50
Large truck tires (off rims)	\$6.00	\$6.00
Large truck tires (on rims)	\$16.00	\$16.00
Large Off-Road tires	\$20.00	\$20.00
Scrap Metal	\$2.00/CY	\$2.50/CY
Capacitor & Ballasts	\$2.00	\$2.50
Stumps	\$20.00/CY	\$22.50/CY
Refrig, A/C, Dehumidifiers	\$10.00	\$11.00
TV's & monitors & electronics up to 19"	\$5.00	\$6.00
TV's, monitors 20" & up	\$10.00	\$12.00
Microwave Ovens	\$10.00	\$12.00

cc: Maria Gogarten, Chair, SWAC
 Virginia Walton, Recycling Coordinator
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Martin Berliner, Town Manager *MHB*
CC: Jeffrey Smith, Director of Finance; Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Bond Issue - \$1,000,000 Community Center Expansion Project

Subject Matter/Background

As you know, staff has been working to develop a proposal to expand the fitness space and to make other improvements at the Mansfield Community Center. We have retained an architect, and the architect has completed a feasibility study that outlines the proposed improvements in some detail.

As discussed during the budget process, our plan is to finance the project via a bond issue not to exceed \$1,000,000. Because this appropriation would exceed one percent of the town's annual budget, the proposal must be approved by consecutive actions of the town council and the voters at a referendum.

If the town council supports this project and wishes to move it forward, staff recommends that the council adopt the resolutions prepared by our bond counsel. The resolutions would accomplish the following:

- 1) Appropriate a sum of \$1,000,000 for the project, and authorize the issue of bonds and notes to finance the appropriation; and
- 2) Establish a referendum to be scheduled for the town's regular election on November 8, 2005.

Financial Impact

The financial impact of this proposal would consist of the cost to issue and pay back the bonds. The issue would be by competitive sale, and we anticipate that we could recoup a fair percentage of the cost through community center membership and program revenue.

Legal Review

The town's bond counsel has reviewed the proposal in detail, and has prepared the resolutions listed below for adoption by the town council.

Recommendation

As you know, the Mansfield Community Center has proven very popular both within town and the region. While the center is economically viable, we believe that the proposed improvements to the facility would assist with member retention and the recruitment of new members, and help to increase program offerings and program

revenue. For these reasons, we recommend that the council adopt the proposed resolutions necessary to move this important project forward.

If the town council supports this recommendation, the following resolutions are in order:

RESOLUTION APPROPRIATING \$1,000,000 FOR DESIGN, CONSTRUCTION, FURNISHING AND EQUIPPING OF ADDITIONS, RENOVATIONS AND MODIFICATIONS TO THE MANSFIELD COMMUNITY CENTER, AND AUTHORIZING THE ISSUE OF BONDS, NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate ONE MILLION DOLLARS (\$1,000,000) for costs related to the design, construction, furnishing and equipping of additions, renovations and modifications to the Mansfield Community Center and to the financing thereof, including an addition to provide for a new fitness room; the creation within the existing building of an expanded exercise/dance room, a new selectorized circuit space and additional staff office space; fire protection, HVAC, energy efficiency and electrical systems improvements; and related building and site improvements. The project is contemplated to be completed substantially in accordance with the study entitled "Architectural/Engineering Study for Addition, Renovation and Modification to Mansfield Community Center, Mansfield, CT", prepared The Lawrence Associates Architects/Planners, P.C. and dated April 20, 2005. The appropriation may be spent for design, installation and construction costs, equipment, furnishings, materials, architects' fees, engineering fees, survey fees, construction management costs, permits, legal fees, net temporary interest and other financing costs, and other expenses related to the project. The Town Council is authorized to determine the scope and particulars of the project and may reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified.

(b) That the Town issue its bonds or notes, in an amount not to exceed ONE MILLION DOLLARS (\$1,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION DOLLARS (\$1,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes to provide for the keeping of a record of the bonds, notes or temporary notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Manager, the Director of Finance, the Treasurer and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

RESOLUTION ESTABLISHING REFERENDUM ON DESIGN, CONSTRUCTION, FURNISHING AND EQUIPPING OF ADDITIONS, RENOVATIONS AND MODIFICATIONS TO THE MANSFIELD COMMUNITY CENTER.

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 10 of this meeting, appropriating \$1,000,000 for design, construction, furnishing and equipping of additions, renovations and modifications to the Mansfield Community Center and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to the voters at referendum to be held on Tuesday, November 8, 2005 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997.

(b) That the aforesaid resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$1,000,000 FOR DESIGN, CONSTRUCTION, FURNISHING AND EQUIPPING OF ADDITIONS, RENOVATIONS AND MODIFICATIONS TO THE MANSFIELD COMMUNITY CENTER, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving the resolution will vote "Yes" and those opposing said resolution shall vote "No".

(c) That the Town Clerk shall publish notice of such referendum vote as part of the notice of the election to be held on November 8, 2005. Absentee ballots will be available from the Town Clerk's office.

(d) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Martin Berliner, Town Manager *MHB*
CC: Jeffrey Smith, Director of Finance; Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Bond Issue - \$1,000,000 Land Acquisition Project

Subject Matter/Background

During this year's budget process, staff proposed that the town issue a \$1,000,000 bond appropriation to purchase additional open space. As you know, the town's open space acquisition program has proven very successful, and we have been able to purchase hundreds of acres of land to preserve wildlife habitat, and to promote passive recreation and other important land use goals.

Because this appropriation would exceed one percent of the town's annual budget, the proposal must be approved by consecutive actions of the town council and the voters at a referendum.

If the town council supports this initiative and wishes to move it forward, staff recommends that the council adopt the resolutions prepared by our bond counsel. The resolutions would accomplish the following:

- 1) Appropriate a sum of \$1,000,000 for the project, and authorize the issue of bonds and notes to finance the appropriation; and
- 2) Establish a referendum to be scheduled for the town's regular election on November 8, 2005.

Financial Impact

The financial impact of this proposal would consist of the cost to issue and pay back the bonds. The bond issue would be by competitive sale.

Legal Review

The town's bond counsel has reviewed the proposal in detail, and has prepared the resolutions listed below for adoption by the town council.

Recommendation

Due to the support of the town council and our voters, we are fortunate to have in Mansfield one of the most successful open space acquisition programs in the state. Because our current debt burden is manageable, staff recommends that we maintain our commitment to preserving land for future generations to enjoy by borrow the funds necessary to purchase additional property. Consequently, we recommend that the

council adopt the proposed resolutions necessary to move this important project forward.

If the town council concurs with this recommendation, the following resolutions are in order:

RESOLUTION APPROPRIATING \$1,000,000 FOR ACQUISITION OF LAND OR INTERESTS THEREIN FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES, AND AUTHORIZING THE ISSUE OF BONDS, NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate ONE MILLION DOLLARS (\$1,000,000) for costs related to the acquisition by the Town of one or more parcels of land or interests therein for open space, municipal, or passive or active recreational uses, or any combination thereof, after referral of any such proposed acquisition to the Planning and Zoning Commission of the Town for review pursuant to Section 8-24 of the Connecticut General Statutes, Revision of 1958, as amended, and approval by the Town Council following a public hearing held on not less than five days' published notice. The appropriation may be spent for survey fees, feasibility and planning studies related to potential acquisitions, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

(b) That the Town issue its bonds or notes, in an amount not to exceed ONE MILLION DOLLARS (\$1,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION DOLLARS (\$1,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the

bonds, notes or temporary notes to provide for the keeping of a record of the bonds, notes or temporary notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Manager, the Director of Finance, the Treasurer and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

RESOLUTION ESTABLISHING REFERENDUM ON ACQUISITION OF LAND FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES.

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 11 of this meeting, appropriating \$1,000,000 for acquisition of land or interests therein for open space, municipal, or passive or active recreational uses and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to the voters at referendum to be held on Tuesday, November 8, 2005 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997.

(b) That the aforesaid resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$1,000,000 FOR ACQUISITION OF LAND OR INTERESTS THEREIN FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving the resolution will vote "Yes" and those opposing said resolution shall vote "No".

(c) That the Town Clerk shall publish notice of such referendum vote as part of the notice of the election to be held on November 8, 2005. Absentee ballots will be available from the Town Clerk's office.

(d) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Martin Berliner, Town Manager *MHB*
CC: Jeffrey Smith, Director of Finance; Matt Hart, Assistant Town Manager
Date: August 8, 2005
Re: Bond Issue - \$650,000 MERS Deficit Funding Project

Subject Matter/Background

At the previous council meeting, I discussed a proposal to issue bonds to pay for the cost to add the full-time firefighters to the state-administered municipal employees retirement system (MERS). (All full-time town employees participate in MERS.) The lump sum liability to add the firefighters to MERS is \$537,327. However, the state has amortized this sum over a 30-year period at a cost of \$49,767 per year, which pushes the total liability to \$1,493,010. We believe that we could obtain a more affordable interest rate through the bond market, and pay off the accrued liability for a lower cost. The City of New Britain recently implemented a similar proposal to pay off its accrued liability to MERS.

Because this appropriation would exceed one percent of the town's annual budget, the proposal must be approved by consecutive actions of the town council and the voters at a referendum.

If the town council supports this initiative and wishes to move it forward, staff recommends that the council adopt the resolutions prepared by our bond counsel. The resolutions would accomplish the following:

- 1) Appropriate a sum of \$650,000 for the project, and authorize the issue of bonds and notes to finance the appropriation; and
- 2) Establish a referendum to be scheduled for the town's regular election on November 8, 2005.

Financial Impact

The financial impact of this proposal would consist of the cost to issue and pay back the bonds. The bond issue would be by competitive sale. As explained above, we believe that it would be more affordable for the town to bond this project, as opposed to continuing to pay the state according to the 30-year amortization schedule.

Legal Review

The town's bond counsel has reviewed the proposal in detail, and has prepared the resolutions listed below for adoption by the town council.

Recommendation

In order to realize what we anticipate will be a considerable cost savings, staff recommends that the council adopt the proposed resolutions necessary to move this initiative forward.

If the town council concurs with this recommendation, the following resolutions are in order:

RESOLUTION APPROPRIATING \$650,000 FOR PAYMENT OF THE UNFUNDED ACTUARIAL ACCRUED LIABILITY WITH RESPECT TO THE PARTICIPATION OF THE TOWN'S FIREFIGHTER AND EMT EMPLOYEES IN THE CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT FUND B, AND AUTHORIZING THE ISSUE OF BONDS IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Mansfield appropriate SIX HUNDRED FIFTY THOUSAND DOLLARS (\$650,000) for: (1) the funding of all or any portion, as to be determined by the Town Manager, the Director of Finance and the Treasurer of the Town, or any two of them, of the unfunded actuarial accrued liability with respect to the participation of the Town's firefighter and EMT employees in the Connecticut Municipal Employees' Retirement Fund B, as determined in accordance with the provisions of Section 7-441 of the General Statutes of Connecticut, Revision of 1958, as amended (the "MERS Unfunded Past Benefit Obligation"), including any interest accrued thereon; (2) costs related to the authorization and issuance of the pension deficit funding bonds authorized hereby, including without limitation legal fees, consultants' fees, underwriters' fees, bond insurance premiums and other financing costs; and (3) other costs related to the payment of the MERS Unfunded Past Benefit Obligation.

(b) That the Town issue its pension deficit funding bonds, in an amount not to exceed SIX HUNDRED FIFTY THOUSAND DOLLARS (\$650,000) to finance the aforesaid appropriation. The bonds shall be issued pursuant to Section 7-374c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds to provide for the keeping of a record of the bonds; to designate a financial advisor to the Town in connection with the sale of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(d) That costs to be funded from the aforesaid appropriation may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above.

(e) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(f) That the Town Manager, the Director of Finance, the Treasurer and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the payment of the MERS Unfunded Past Benefit Obligation, and to issue pension deficit funding bonds authorized hereby for such purposes, including but not limited to the making of such submissions to the Office of Policy and Management of the State of Connecticut and the Office of the Treasurer of the State of Connecticut as may be necessary or desirable to comply with the provisions of Section 7-374c of the General Statutes of Connecticut, Revision of 1958, as amended. Following the issuance of the pension deficit funding bonds authorized hereby the Town shall comply with all requirements of said Section 7-374c with respect thereto including but not limited to the maintenance of pension plan minimum funding standards.

(g) That the above authorization to issue pension deficit funding bonds shall lapse on December 31, 2006.

RESOLUTION ESTABLISHING REFERENDUM ON PENSION DEFICIT FUNDING BONDS

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 12 of this meeting, authorizing the issue of pension deficit funding bonds shall be submitted to the voters at referendum to be held on Tuesday, November 8, 2005 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997.

(b) That the aforesaid resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$650,000 FOR PAYMENT OF THE UNFUNDED ACTUARIAL ACCRUED LIABILITY WITH RESPECT TO THE PARTICIPATION OF THE TOWN'S FIREFIGHTER AND EMT EMPLOYEES IN THE CONNECTICUT MUNICIPAL EMPLOYEES' RETIREMENT FUND B, AND AUTHORIZE

THE ISSUE OF BONDS IN THE SAME AMOUNT TO DEFRAY THE
APPROPRIATION?"

Voters approving the resolution will vote "Yes" and those opposing said resolution shall vote "No".

(c) That the Town Clerk shall publish notice of such referendum vote as part of the notice of the election to be held on November 8, 2005. Absentee ballots will be available from the Town Clerk's office.

(d) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Animal Control Activity Report

REPORT PERIOD 2004 / 2005

PERFORMANCE DATA	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	This FY to date	Last FY to date
Complaints investigated:														
phone calls	221	242	209	228	201	225	180	193	237	222	289	265	2712	2346
road calls	12	12	6	22	21	15	15	16	22	19	24	19	203	209
dog calls	93	74	40	56	56	36	36	34	43	47	55	48	618	1179
cat calls	59	68	40	40	22	31	13	15	31	31	20	22	392	733
wildlife calls	14	8	5	6	3	2	6	4	6	10	5	7	76	131
Notices to license issued	10	10	2	2	8	5	11	7	7	6	3	7	78	160
Warnings issued	4	4	5	164	5	7	5	4	6	10	5	3	222	90
Warning letters issued	2	3	1	1	0	0	0	1	1	2	0	2	13	0
Infractions issued	1	2	0	0	4	2	0	2	0	0	2	2	15	8
Misdemeanors issued	0	0	1	0	0	0	0	0	0	0	0	0	1	0
Dog bite quarantines	0	0	0	0	0	1	0	1	4	1	2	1	10	11
Dog strict confinement	0	0	0	0	0	0	0	0	0	0	1	0	1	5
Cat bite quarantines	0	3	0	1	1	0	0	2	0	0	1	0	8	1
Cat strict confinement	0	0	0	0	0	0	0	1	0	0	0	0	1	0
Dogs on hand at start of month	6	4	4	4	9	5	4	2	4	6	3	5	56	88
Cats on hand at start of month	27	15	23	15	7	15	10	5	2	6	8	5	138	106
Impoundments	38	39	31	33	31	30	15	17	23	20	25	42	344	303
Dispositions:														
Owner redeemed	8	7	4	4	4	1	8	1	4	8	5	7	61	43
Sold as pets-dogs	9	3	7	2	10	19	5	4	3	4	6	3	75	76
Sold as pets-cats	23	17	25	28	12	14	9	10	7	5	9	24	183	136
Sold as pets-other	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total destroyed	12	3	3	2	1	2	0	3	3	4	6	4	43	21
Road kills taken for incineration	0	2	2	0	0	0	0	2	0	1	0	1	8	7
Euthanized at owner's request	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Euthanized as unplaceable	12	1	1	2	1	2	0	1	3	3	6	3	35	14
Total dispositions	52	31	39	36	27	36	22	18	17	21	26	38	363	276
Dogs on hand at end of month	4	4	4	9	5	4	2	4	6	3	5	8	58	95
Cats on hand at end of month	15	23	15	7	15	10	5	2	6	8	5	6	117	127
Total fees collected	1,890	850	1,526	1,435	916	1,510	536	970	767	658	851	1,563	\$ 13,472	\$ 10,132

P.47

Animal Control Activity Report

Hampton dogs FY 04/05	8
Total	17

Mansfield Board of Education Meeting
June 30, 2005
Minutes

Attendees: William Simpson, Chair, Mary Feathers, Vice Chair, April Holinko, Secretary, Dudley Hamlin, Christopher Kueffner, Mary Perry, Anneliese Reilly, John Thacher, Superintendent Gordon Schimmel, Board Clerk, Celeste Griffin

Absent: Shamim Patwa

- I. Call to Order
The meeting was called to order at 7:40 p.m. by Mr. Simpson, Chair
- II. Approval of Minutes from the 6/9/05 Meeting (M)
MOTION by Mr. Thacher, seconded by Ms Feathers to approve the minutes of the 6/9/05 meeting as written: **VOTE:** Unanimous in favor. **ABSENTION:** Ms Reilly
- III. Hearing for visitors - None.
- IV. Communications - None.
- V. Additions to Present Agenda - None.
- VI. Committee Reports - Personnel: Ms Feathers noted that negotiations continue with the S.E.I.U. (Instructional Assistants)
- VII. Report of the Superintendent
- A. **Health Curriculum Revision** - Mr. Baruzzi, Assistant Superintendent, addressed questions regarding the newly revised K-8 health curriculum and noted a few changes. **MOTION:** Mr. Hamlin, seconded by Mr. Thacher to approve the K-8 Human Development and Health Education Curriculum. **VOTE:** Unanimous in favor.
- B. **Elementary Music Textbook Purchase**-Dr. Schimmel recommended the board approve the elementary music textbook purchase as proposed. **MOTION:** Mr. Hamlin, seconded by Mr. Thacher to approve the first phase purchase of music textbooks for the elementary schools. **VOTE:** Unanimous in favor.
- C. **Personnel**-Dr. Schimmel proposed the Board approve salary increases for the central office professional staff ("singletons"). **MOTION:** Mr. Thacher, seconded by Ms. Perry to approve a 3% salary increase to Nancy H. Bradley, Allen Corson, Beth T. Gankofskie, and Celeste N. Griffin for the 2005-2006 school year. **VOTE:** Unanimous in favor.
- VIII. Suggestions for future agenda - None
- IX. Executive Session
MOTION by Ms Holinko, seconded by Ms Feathers to go into executive session at 8:00p.m. **VOTE:** Unanimous in favor.
MOTION by Ms. Holinko, seconded by Mr. Hamlin to return to open session at 9:05p.m. **VOTE:** Unanimous in favor

MOTION by Mr. Hamlin, seconded by Ms Feathers to increase Superintendent Gordon Schimmel's salary by 3.5% while leaving all other elements of the contract proportionately the same as current contract and to add a year to the contract so that it remains a three year contract **VOTE:** Unanimous in favor

MOTION by Mr. Hamlin, seconded by Ms Perry to increase Assistant Superintendent Fred Baruzzi's salary by 3.5% while leaving all other elements of the contract proportionately the same as current contract and to add a year to the contract so that it remains a three year contract **VOTE:** Unanimous in favor

X. Adjournment

MOTION by Ms Feathers, seconded by Ms Holinko to adjourn at 9:10 p.m. **VOTE:** Unanimous in favor.



April Holinko, Board of Education Secretary

TOWN OF MANSFIELD
CONSERVATION COMMISSION
Minutes of the July 20, 2005 Meeting
Conference Room B, Audrey P. Beck Building

Present: Jennifer Kaufman, Quentin Kessel, John Silander, and Frank Trainor.

Absent: Robert Dahn

Town Staff: Grant Meitzler

Guest: Scott Lehmann

1. The meeting was called to order at 7:36 PM.
2. The minutes of the June 15, 2005, meeting were approved unanimously, on a motion by Silander and a second by Trainor.
3. Membership: Kaufman will forward the CC's recommendation that Scott Lehmann be appointed to the CC to the Town Manager.
4. Kaufman led a discussion on the Parks Staff Proposal that she and Jean Haskell prepared for the Town Council. The CC recommends that a line item for land management be added to the Town Budget. The CC also endorses the Park Staff Proposal for FY 2005/2006. Kessel moved to that effect on both items, Silander seconded, and the motion passed unanimously.
5. Review of Maps for the Town's Plan of Conservation and Development: The CC reviewed Kessel's June 20, 2005 email to Town Planner Padick with approval, but wished to formally emphasize as a Commission the importance of greenbelts and streambelts. It is understood that former CC member Denise Burchsted has offered to work with the Town Planner on this issue. The CC also wishes to reiterate its earlier stand that the new plan should strongly discourage the use of invasive species in landscaping and to encourage the removal of invasive species whenever possible.

6. IWA/PZC Referrals.

IWA - 1309 - Schwab/Dautrich - 70 Kaya Lane. Map date 6/22/05. This application is for an in ground pool and cabana building. Kaufman moved, and Kessel seconded, that there should be no significant negative effect on the wetlands if appropriate erosion and sedimentation controls are in place during the construction and removed after the site is stabilized. The motion passed unanimously.

IIWA - 1311 - Leek and Dolan - Echo Road Map date 6/28/06. This application is for the construction of a two house additions within the regulated area. Two concerns were expressed. First, it was reported that the placement of the fill from the excavations would be placed south of the house. The CC feels that it would be best place on the north side (away from the wetlands). Second, concern was expressed that there might be nutrient loading of a delicate ecosystem, either from improper placement of the fill or subsequent activities in the area. Silander also questioned whether the septic system would have to be changed in order to accommodate the larger living space. This, in turn, could have a negative impact on the bog. Kessel moved, and Kaufman seconded, that as

long as care was taken with regard to these issues that there should be no negative impact on the wetlands as long as appropriate sedimentation and erosion controls are in place during the construction and removed after the site is stabilized. The motion passed unanimously.

IWA - 1312 - Henning/Doyen - Moulton Road. Map date 6/26/05. This application is for a house addition and for a garage/workshop addition. Concern was expressed with regard to the closeness of the garage addition to a perennial stream and members agreed that considerable care must be taken during construction not to degrade this stream. Kessel moved, and Trainor seconded that there should be no significant negative effect on the wetlands from this project if appropriate sedimentation and erosion controls are in place during the construction and removed after the site is stabilized. The motion passed unanimously.

7. The June 1, 2005 letter from the DEP to the Mansfield Aquifer Protection Agency regarding model municipal regulations was reviewed. This Agency has, among other responsibilities, the adoption Municipal Aquifer Protection Regulations. The guidance from the DEP for the adoption of these regulations notes that local aquifer protection regulations may establish a greater level of protection than do the state regulations. In certain situations the State regulations leave unregulated land immediately adjacent to aquifers. Kaufman moved, and Silander seconded, that the CC recommend to the Mansfield Aquifer Protection Agency that setbacks, perhaps 300 to 500 feet, be utilized to better protect the aquifers in such situations.

8. The meeting adjourned at 9:05 P.M.

Respectfully submitted,

Quentin Kessel
Secretary

Item #3



Mansfield Downtown Partnership

1244 Storrs Road
PO Box 513
Storrs, CT 06268
(860) 429-2740
Fax: (860) 429-2719

August 2, 2005

Board of Directors
Mansfield Downtown Partnership

Re: Item #3 - Meeting Minutes

Dear Board members:

Attached please find the minutes for the Board meeting held on July 5, 2005.

The following motion would be in order:

Move, to approve the minutes of July 5, 2005.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia van Zelm".

Cynthia van Zelm
Executive Director

Attach: (1)

**MANSFIELD DOWNTOWN PARTNERSHIP, INC.
BOARD OF DIRECTORS MEETING
Mansfield Downtown Partnership Office
Tuesday, July 5, 2005**

MINUTES

Present: Tom Callahan, Bruce Clouette, Dale Dreyfuss, Mike Gergler, Al Hawkins, Philip Lodewick, Betsy Paterson, Dave Pepin, Phil Spak, Frank Vasington

Staff: Cynthia van Zelm

1. Call to Order

Philip Lodewick called the meeting to order at 4:02 pm. He welcomed Bruce Clouette, Mansfield Town Councilor, who is replacing Caroline Redding on the Partnership Board.

2. Opportunity for Public to Comment

Maria Boekels Gogarten asked who would be the owner of the development. Public? Private? As part of this question, she also asked if there would be the ability to stage a protest in the project area. Mr. Lodewick said the University of Connecticut land and private properties would be sold to the development firm LeylandAlliance. Betsy Paterson said that the buildings will be privately held but some of the public infrastructure such as the town square and the roads will be publicly owned.

3. Approval of Minutes

Dave Pepin made a motion to approve the May 3, 2005 minutes and June 7, 2005 Special Board meeting minutes. Frank Vasington seconded the motion. Phil Spak abstained, as he was not at the last Board meeting. The motion was approved with the one abstention.

4. Election of Officers to Board of Directors for 2005-2006

Betsy Paterson made a motion to approve the slate of Board officers for 2005-2006: President: Philip Lodewick; Vice President: Betsy Treiber; Secretary: Steve Rogers; Treasurer: Dave Pepin; Assistant Treasurer: Martin Berliner. Al Hawkins seconded the motion. The motion was approved unanimously.

5. Appointment of Committee Chairs and Members for 2005-2006

Mr. Lodewick noted that there was one addendum to the proposed Committee list. Mr. Clouette will be serving on the Membership Development Committee.

Mr. Lodewick made a motion to appoint Partnership Committee Chairs and Members until the Partnership fiscal year ends on June 30, 2006. Mike Gergler seconded the motion. The motion was approved unanimously.

6. Director's Report

Cynthia van Zelm said that the Partnership, in conjunction with the UConn School of Fine Arts had received a \$3,000 CT Commission on Culture and Tourism Grant to develop a weekend package brochure. The weekend packages would include events highlighting the Jorgensen's 50th Anniversary, dinner at the Altnaveigh and accommodations at the Nathan Hale Inn. Tom Callahan asked how much was being budgeted for administration. Ms. van Zelm said that \$500 was budgeted for Partnership administration. Mr. Callahan advised being careful to protect the use of Ms. van Zelm's time against the \$500.

Ms. van Zelm asked for volunteers to staff a Partnership booth at Know Your Town Fair in September. Ms. Paterson volunteered.

7. Update on Status of DRAFT Municipal Development Plan (MDP) and Storrs Center project

Ms. van Zelm updated the Board on the comments received from state agencies on the MDP. She said most of the comments came from the Department of Environmental Protection (DEP) related to some prohibition on land uses, protection of the water supply, needing more information on protection of the conservation area, and general acceptance of early stormwater management plans, etc.

Mr. Pepin expressed surprise at the number of DEP comments considering the lengths that LeylandAlliance is going to to protect the environment. Mr. Callahan said it was not unusual for DEP to have a lot of comments.

Mr. Callahan suggested that the comments be reviewed by the Finance and Administration Committee or the Executive Committee.

8. Approval of Entering into Contract with Relocation Consultant

Mike Gergler said the ad hoc committee of himself, Tom Callahan, Marty Berliner, and Cynthia van Zelm along with LeylandAlliance project manager Macon Toledano, had met with four applicants who applied to be the relocation consultant. The Committee is recommending Phil Michalowski who is considered the expert in Connecticut on relocation issues. Ms. van Zelm and Mr. Berliner will be meeting with him on July 19 to talk about more of the details, contingent on Board approval today. Mr. Gergler said the Committee felt that Mr. Michalowski was the best person to handle the sensitive issues around relocation. All applicants agree that it is necessary to start early with the

relocation process. Mr. Gergler also said that a request was made that all interviewees include the people who would do the actual work.

Mr. Gergler made a motion to authorize the Mansfield Downtown Partnership to retain Phil Michalowski as relocation consultant and authorize the Partnership Executive Director to enter into contract negotiations with Mr. Michalowski. Ms. Paterson seconded the motion.

Frank Vasington asked why the ad hoc committee had recommended Mr. Michalowski. Mr. Gergler said Mr. Michalowski is "the person" in Connecticut assisting with relocation; his approach and demeanor mesh well with Mansfield; and his price was reasonable.

Bruce Clouette asked whether the motion was only to approve contract negotiations by the Executive Director or to approve the Executive Director entering into a contract. Ms. van Zelm confirmed that the motion was to approve contract negotiations. Mr. Clouette suggested that the contract negotiations be with HMA – Mr. Michalowski's firm instead of Mr. Michalowski directly.

Ms. Paterson made an amended motion to authorize the Mansfield Downtown Partnership to retain HMA as relocation consultant and authorize the Partnership Executive Director to enter into contract negotiation with Phil Michalowski as a partner in HMA and the person who will be doing the bulk of the relocation consulting work. Mr. Vasington seconded the motion. The motion was approved unanimously.

9. Committee Reports

Advertising and Promotion

Ms. van Zelm gave a report on the Advertising and Promotion Committee in Dean Woods' absence. She said the Mansfield Visitor and Information Guide was running out. She had received a quote from the original printer for \$1,000 for 500 brochures, which she thought, seemed high. Ms. van Zelm was going to try and negotiate this with the printer. Mr. Lodewick asked Ms. van Zelm to get back to him on the budget.

Festival on the Green

Ms. Paterson said there is no rain date for the Festival but that if it rains, the Festival would be held the same day and time (September 25 from 12 pm to 4 pm) but inside EO Smith High School. She said the Committee is still looking for sponsors but the response has been very good. There was a question about the benefits of sponsorship and Ms. Paterson reviewed the benefits. Mr. Lodewick suggested targeting sponsorships for specific events in the future.

There will be Town fireworks the night before the Festival at the Mansfield Hollow Dam. Ms. Paterson said they were done a few years ago and were very successful.

Ms. Paterson said one of the new pieces of the Festival is sponsorship of an "M" (for Mansfield) which will be decorated by area businesses and organizations and placed around the "green."

Business Development and Retention

Mr. Gergler said the Business Development and Retention Committee met last Tuesday. The Committee has discussed relocation issues at its last two meetings. Mr. Gergler believes that the Committee members have a clear understanding of the next steps with respect to relocation. The goal is to have a meeting with Intrawest-The Village People (retail consultants for the project) about next steps in terms of Phase One of the project. Mr. Gergler also suggested that the Committee may have a meeting with Phil Michalowski in August. Mr. Gergler said Committee members are anxious to be involved in the casting for tenants and/or providing suggestions to the Village People but that plans are not progressed along far enough to do that yet. He said there is still a lot of interest expressed by businesses to be involved or part of the project.

Ms. Paterson noted that she and Ms. van Zelm staffed a table at UConn Orientation and she was gratified that many of the parents knew about the downtown project.

Mr. Lodewick encouraged Board members to pass along any prospective businesses to The Village People or Ms. van Zelm.

Dave Pepin wanted verification that the Village People's role is also to market the project. Mr. Gergler and Ms. van Zelm responded in the affirmative.

Finance and Administration

Mr. Callahan reported that he was working with UConn senior administration to look at the potential organization of a student group that would work on Partnership issues. It would be similar to the Eco Husky group at UConn.

Ms. van Zelm said the paperwork for the second Small Town Economic Assistance Grant had been completed (for town square infrastructure), and the Urban Action Grant for parking garage, relocation assistance, and streetscape improvements was in process.

Membership Development

In Betsy Treiber's absence, Ms. van Zelm said that currently there are 282 members. The Committee has marked up a new membership brochure, which is anticipated for review by the Board in the fall.

Planning and Design

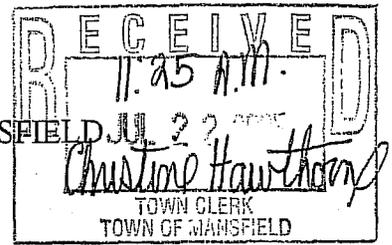
In Steve Bacon's absence, Ms. van Zelm reported that the Committee continues to work on the design guidelines for the project and received an initial review of sustainability guidelines. Mr. Callahan asked if the Committee had reached consensus on the design guidelines and Ms. Paterson said that she believed that the Committee had reached consensus. Mr. Clouette asked if the design guidelines had been shared with Town Planner Greg Padick. Ms. van Zelm indicated that initial versions had been shared with Mr. Padick and feedback had been incorporated.

10. Adjourn

Ms. Paterson made a motion to adjourn. Mike Gergler seconded the motion. The meeting adjourned at 4:50 pm.

Meeting notes taken by Cynthia van Zelm.

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
REGULAR MEETING
MINUTES
June 16, 2005
8:00am



The members of the Housing Authority of the Town of Mansfield met in the regular meeting at 8:00am Thursday June 16, 2005 at the office of the Housing Authority of the Town of Mansfield, 309 Maple Road, Storrs, Connecticut, the time, date and place duly established for holding such meetings.

ROLL CALL

On roll call the following Commissioners were present:

Richard Long	-	Chairperson
Joan Christison-Lagay	-	Vice Chairperson
Dexter Eddy	-	Treasurer
Gretchen Hall	-	Assistant Treasurer
William Simonsen	-	Commissioner

Also present was Cathy K. Forcier, Executive Director
William Simonsen and Joan Christison-Lagay arrived late.

MINUTES

After review and due deliberation a motion was made by Dexter Eddy, seconded by Gretchen Hall, to approve of the minutes of the regular meeting of May 17, 2005. Motion passed, William Simonsen and Joan Christison-Lagay abstained.

COMMUNICATION

None

COMMENTS FROM THE PUBLIC

None

REPORT OF THE DIRECTOR

Mrs. Forcier reported that she'd expressed an interest in serving on the Executive Board of ConnNahro and possibly chairing the Small Housing Authority Committee.

Bills

The Commissioners were presented with a list of bills for May 2005. After review and due deliberation, a motion was made by Gretchen Hall, seconded by Joan Christison-Lagay, and passed unanimously, to approve the bills.

Financial Reports

The commissioners reviewed the Financial Reports for Wright's Village, Holinko Estates and the Section 8 Program. After discussion and due deliberation, a motion was made by Joan Christison-Lagay, seconded by Dexter Eddy, and passed unanimously, and it was voted to approve the Wright's Village, Holinko Estates, and Section 8 Financial Reports for the months of February and April 2005.

Section 8 Statistical Reports

The Commissioners reviewed the Section 8 Statistical Reports for May 2005. After discussion and due deliberation, a motion was made by William Simonsen, seconded by Joan Christison-Lagay, and passed unanimously.

Report of the Tenant Representative

None

UNFINISHED BUSINESS

Section 8 - Mrs. Forcier reported on the June 6, 2005 start date of Kate O'Conner, Section 8 Coordinator, and that training is going well.

FY 2004 Annual Audit- Mrs. Forcier reported the audit has been completed and the results look good.

Vacancies— Mrs. Forcier reported on the death of a current and two former residents. Also, reported was the expected vacancy in June of a unit in Wright's Village, due to a new custody agreement, and one unit at Holinko Estates at the end of June.

CHRO Complaint – Donica Solomon's vs. the Mansfield Housing Authority- Mrs. Forcier reported on the final results. The case was dismissed due to no reasonable cause for believing a discriminatory practice has been or is being committed.

Holinko Estates Phase II- It was decided that the current location of Holinko Estates was no longer a feasible place to construct housing due to the continued and increasing problems with the UConn students. The Board instructed the Executive Director to research the process of asking for forgiveness on the pre-construction loan with DECD and learning whether CHFA would allow the Housing Authority to sell or land swap the land in question. The Board also scheduled a Special Meeting, July 14, 2005 at 8:00 AM to discuss the mission and goals of the Housing Authority.

NEW BUSINESS

Elderly Rental Assistance Program (RAP) - Mrs. Forcier reported on the notice received from DECD regarding the uncertainty of RAP Funds due to the State Budget not passing yet. Tenants have been notified. Mrs. Christison-Lagay suggested contacting Denise Merrill, 54th District State Legislator.

Farmers Market- Mrs. Forcier reported that the Farmer's Market coupons are expected to be mailed on June 24, 2005.

Staff Training- Mrs. Forcier reported on the three day Boston training on PIC for Kate O'Conner and SEMAP for herself.

ADJOURNMENT

After discussion and due deliberation a motion was made by William Simonsen, seconded by Dexter Eddy, and passed unanimously, it was voted to adjourn the meeting at 9:35A.M.

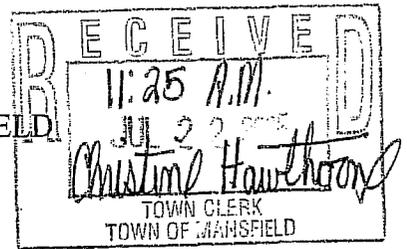
Respectfully Submitted,

Cathy K. Forcier

APPROVED:

Richard Long

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD
SPECIAL MEETING
MINUTES
July 14, 2005
8:00am



The members of the Housing Authority of the Town of Mansfield met in the special meeting at 8:00am Thursday July 14, 2005 at the office of the Housing Authority of the Town of Mansfield, 309 Maple Road, Storrs, Connecticut, the time, date and place duly established for holding such meetings.

ROLL CALL

On roll call the following Commissioners were present:

Richard Long	-	Chairperson
Joan Christison-Lagay	-	Vice Chairperson
Dexter Eddy	-	Treasurer
Gretchen Hall	-	Assistant Treasurer
William Simonsen	-	Commissioner

Also present was Cathy K. Forcier, Executive Director

NEW BUSINESS

Mission/Goals/Purpose of the Housing Authority- After much discussion regarding the goals of the authority, the Board decided to invite Greg Paddick, Town Planning and Pat Ferrigno, Ferrigno Realtors, to the September 15th Board meeting, to gain information about land and water and town regulations.

ADJOURNMENT

After discussion and due deliberation a motion was made by William Simonsen, seconded by Dexter Eddy, and passed unanimously, it was voted to adjourn the meeting at 9:12A.M.

Respectfully Submitted,

Cathy K. Forcier

APPROVED:

Richard Long

MINUTES

MANSFIELD INLAND WETLAND AGENCY

Regular Meeting, Monday, July 18, 2005
Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, R. Hall, K. Holt, P. Kochenburger, P. Plante,
B. Ryan, G. Zimmer
Members absent: J. Goodwin
Alternates present: C. Kusmer, B. Pociask, V. Stearns
Staff present: G. Meitzler (Wetlands Agent)

Chairman Favretti called the meeting to order at 7:03 p.m., appointing Alternate Pociask to act as a voting member and Alternate Stearns to act in case of member disqualifications.

Minutes : 7/5/05 – p. 1 – Ryan changed to member status on listing of those present, Kusmer added to alternates; pp. 2 & 3 – Stearns disqualified on Fellow Ests. Public Hearings; p. 2, para. 5, l. 2 should read, "...and that it would, and the red maple swamp would thereby..." Hall MOVED, Holt seconded to approve the Minutes as corrected; MOTION CARRIED, all in favor except Plante (disqualified).

7/11/05 field trip – Holt MOVED, Gardner seconded to approve the Minutes as presented; MOTION CARRIED, Favretti, Holt, Gardner, Ryan in favor, all else disqualified.

W1300, continued Public Hearing, Baxter Rd. Estates, 13 lots off Baxter Rd./Rt. 195 – The Public Hearing was reconvened at 7:07 pm. Members and alternates present were Favretti, Gardner, Hall, Holt, Kochenburger, Kusmer, Plante, Pociask, Ryan, Stearns and Zimmer. Since this was a continued Hearing, there was no legal notice. Written communications other than those of the applicant were: J. Polhemus, Eastern Highlands Health District (EHHD), 7/11/05, and Mr. Meitzler's 7/14/05 memo. The latest plans are dated 6/20/05. Neighborhood notification receipts had been submitted. There were no comments from the audience. Mr. Kochenburger asked how maintenance of the rain gardens would be addressed; Mr. Meitzler stated that this would be included in the joint driveway agreements. Mr. Hank Torcellini, representing the applicant, stated that the latest plans now adequately address drainage issues, and that the rain gardens should slightly reduce runoff. At 7:16 p.m., the Public Hearing was closed. Mrs. Holt volunteered to work on a motion.

W1304, continued Public Hearing, Aurora Estates, 5 lots on So. Bedlam Rd. – The Public Hearing was called to order at 7:16 p.m. Members and alternates present were Favretti, Gardner, Hall, Holt, Kochenburger, Kusmer, Plante, Pociask, Ryan, Stearns and Zimmer. Since this was a continued Hearing, there was no legal notice. Written comments from Mr. Meitzler (7/14/05) were noted. Applicant Peter Miniutti distributed sets of reduced plans revised to 7/11/05 which respond to staff comments and recommendations, and verbally commented on the revisions. Mr. Meitzler noted that drainage calculations are still needed, and the applicant agreed to submit a letter requesting an extension.

The question of drainage onto South Bedlam Rd. in Chaplin was addressed by Mr. Meitzler, who said that the 2 additional catch basins now shown on the plans are adequate as far as Mansfield is concerned. He suggested that he could send a letter to the town of Chaplin explaining the revisions to the plans, along with a set of the drainage calculations, when they are received.

Mrs. Holt noted that there is now no wetland crossing and the distances from wetlands are now "quite far." Mr. Miniutti stated that at some time in the future there may be a wetland crossing between lots 1 and 3 at a continuation of the main entrance road. However, this is a planning issue, and not one for wetlands. There were no comments from audience members. Hall MOVED, Holt seconded to recess the Public Hearing until 8/1/05, and to grant the applicant's request for a 15-day extension until Aug. 9th; MOTION CARRIED, all in favor except Pociask (disqualified).

W1294, Wild Rose Estates, 25 lots off Mansfield City Rd. – The Public Hearing had been closed and members discussed the application. The wetland crossing and filling for the loop road posed a problem for Mrs. Holt, especially as it approaches Mansfield City Rd. She noted there is only a distance of 10 feet from the loop road to

the red maple swamp, and she also cited probable movement of sand and salt from winter road maintenance into the wetlands as problematic. She observed that the wetlands flow into an important water source for the town. Many agreed that there may be feasible and prudent alternatives to the present road plan, such as a cul-de-sac or relocation of the road. It was noted that the quote from Kevin Lynch's Site Planning, cited at the Public Hearing by the applicant to justify his proposed road plan, is only one of several comments on culs-de-sac in Lynch's book, and that the book states elsewhere that all site planners are not in agreement as to the best road plan, and that often culs-de-sac are used to avoid conflict with natural site features. Mrs. Holt volunteered to draft motions for the next meeting.

Further Communications – As noted on the agenda.

At 8:45 p.m., the meeting was adjourned.

Respectfully submitted,

Katherine K. Holt, Secretary

TOWN OF MANSFIELD
OPEN SPACE PRESERVATION COMMITTEE
Minutes of the July 19, 2005 meeting

Members Present: Evangeline Abbott, Ken Feathers, Quentin Kessel, Jim Morrow (chair), David Silsbee, and Vicky Wetherell.

Guest: Terry Sutton

- 1. The meeting was called to order at 7:35 P.M.**
- 2. The approval of the minutes of the June 21, 2005 were tabled until the August meeting.**
- 3. Report from Town Staff:** none.
4. Terry Sutton, a director of the Ragged Mountain Preserve addressed the committee and discussed the Preserve's efforts to obtain "pothole cliff" which is off Chaffeeville Road in Gurleyville, primarily for use as a site for rock climbing. Morrow noted that this rock ledge had been used for this purpose for years. The OSPC expressed support for this effort of the Ragged Mountain Preserve group.
5. Wetherell reviewed the open space aspects of two pending subdivisions.
6. The OSPC reviewed the Town's Act Concerning a Property Tax Exemption for Certain Farm Buildings. Wetherell moved, and Feathers seconded, that the OSPC recommends to the Town Council that they pass this act.
7. The OSPC also urges the Town to fill in and return the survey to assess interest in FRPP funds for 2006. This survey is useful in that it shows activity that helps the NRCS to obtain FRPP funding for the program. It was noted that there is considerable farm acreage in the town that may come on the market in the near future. Wetherell will convey these sentiments to the Town Planner.
8. Hansen's Pond and its environs were discussed. Feathers pointed out that a fundamental question is whether the Town would wish to own the pond and the dam at some time in the future.
9. The OSPC re-reviewed the maps for the Town's Plan of Conservation and Development. Wetherell will transmit the OSPC comments to the Town Planner.
- 8. The meeting adjourned at 8:35 P.M.**

Respectfully submitted

Quentin Kessel
Secretary

MINUTES

MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Monday, July 18, 2005
Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, R. Hall, K. Holt, P. Kochenburger (left at 9:50 p.m.),
P. Plante, B. Ryan, G. Zimmer
Members absent: J. Goodwin
Alternates present: C. Kusmer, B. Pociask, V. Stearns
Staff present: C. Hirsch (Zoning Agent), G. Padick (Town Planner)

Chairman Favretti called the meeting to order at 7:55 p.m., appointing Alternate Stearns to act as a voting member and Alternate Kusmer to act in case of member disqualifications.

Minutes : 7/5/05 – p. 2 - omission of a period noted; Stearns' name should be added to names of those present at Wild Rose Estates Public Hearing. Zimmer MOVED, Holt seconded to approve the Minutes as corrected; MOTION CARRIED, all in favor except Pociask and Plante (disqualified).

Old Business

Hall gravel permit renewal, file 910-2 – Mr. Hirsch's 7/13/05 memo was noted. Holt MOVED, Zimmer seconded to accept the special permit renewal application from Edward C. Hall for gravel removal from property located at 23 Mansfield Hollow Road, to schedule a Public Hearing for August 1, 2005, and to refer the application to staff for review and comment. MOTION PASSED unanimously.

Wild Rose Estates, Ph. 2 subdivision, 26 proposed lots off Mansfield City Rd., file 1113-3 – The PZC Public Hearing was closed on 7/5/05, but the IWA Hearing was closed only this evening, and an IWA decision must be reached before the PZC can act. However, discussion did take place at this meeting. Mr. Padick verified that the yield plan justifying 25 new lots is now acceptable, noting that the location of the open space would be a PZC decision. After discussion of timing issues, Mr. Kochenburger volunteered to work on a draft motion.

Button Box Fine Arts & Crafts Center, 287 Gurleyville Rd., file 1232 – The Public Hearing was closed on 7/5/05. Mrs. Holt noted that the applicant's next-door neighbors have requested buffering between the properties, and a fence was suggested. No unusual amount of noise is anticipated as a result of the proposed use, except for an occasional gallery event. Some rearrangement of parking is to be done, and 12-15 dead trees are to be removed along the southwest boundary. A handicapped-accessible bathroom and ramp are to be provided. Mr. Hall volunteered to work on a draft motion.

Tabled Items

Fellow Estates subdivision, 9 lots on Monticello Ln., Miniutti Group, LLC, appl., file 1230 – (Public Hearing continued until 8/1/05)

Request for bond release, Logan/DeBella gravel removal site, Laurel Ln./Warrenville Rd., file 993-2 – (awaiting staff reports)

Aquifer Protection Area Program, DEP Model Municipal Regulations – (awaiting draft revisions to Zoning Map and Zoning Regulations to be prepared by Director of Planning)

Proposed PZC fee revisions – to be tabled, awaiting staff report

Review of summer vacation schedule (August 15th meeting cancelled) – Mr. Padick requested that members and alternates notify the Planning Office if they plan to be away any time during August. A special meeting may be necessary. (As of tonight's meeting, everyone plans to attend the 8/1/05 meeting.)

New Business

New special permit application for an efficiency unit, 43 Pinewoods Ln., R.&J. Sherman, file 1233 – Holt MOVED, Kochenburger seconded to receive the special permit application submitted by Richard and Julia

Sherman for an efficiency unit within a single-family residence on property located at 43 Pinewoods Lane, owned by the applicants, as shown on plans dated July, 2005 and as described in other application submissions, to refer said application to the staff for review and comments, and to set a Public Hearing for 8/1/05. MOTION PASSED unanimously.

Modification request to pave common drive, Smith Farms subdivision, Coventry Rd., file 1214 – The Zoning Agent's 7/14/05 memo was noted. Holt MOVED Hall seconded to authorize the request by Francis Halle to pave the entire common driveway length serving lots 1, 2 and 3 of the Smith Farms subdivision as proposed in his 6/29/05 request. MOTION PASSED unanimously.

UConn 2004 Drinking Water Report – Mr. Padick briefly outlined the report, which concludes that all testing results confirm that the quality of the University's drinking water supply meets State potability standards.

Public Hearing, Sunrise Estates subdivision, 25 lots off Mansfield City Rd., file 1214 – The Public Hearing was called to order at 8:16 p.m. Members and Alternates present were Favretti, Gardner, Hall, Holt, Kochenburger, Plante, Ryan, Zimmer, Kusmer, Pociask, and Stearns. Written comments were acknowledged from the Dir. of Planning (7/8/05); Ass't. Town Eng'r. (7/13 and 7/15/05); Ass't. Fire Marshal (7/11/05); Open Space Preservation Committee (OSPC) (6/21/05); Conservation Commission (undated); Parks Advisory Committee (6/3/05); Design Review Panel (7/8/05). No Eastern Highlands Health District report has yet been received.

Attorney Leonard Jacobs, representing the applicant, Smith Farm Dev. Group, introduced landscape architect Julius Fabos and Ray Nelson, project engineer. Mr. Jacobs related that the applicants were not ready to respond to all recent staff comments, and would therefore make only a limited presentation at this meeting. He agreed to submit a letter requesting an extension of time until September to complete the Public Hearing, and later did so.

The site is 86 acres in size, with 42 acres of proposed open space. The 25 new lots would average 2.6 acres each. Dr. Fabos and his assistant, Jessica Allan, presented a slide demonstration describing the site's characteristics and the applicant's design goals and objectives. These included the importance of making open space connections, and potential open spaces were illustrated, along with site topography, slopes, soils suitability, views and landscape features, plants and stone walls to be protected. It was stated that 79% of the existing stone walls on the site would not be disturbed, and stones from disturbed walls would be re-used on the site. When asked how the Commission could be assured that stone walls that cut through lots could be protected during construction, Mr. Nelson repeated that all disturbed stones would be re-used or replaced, and that all walls to be disturbed would be noted on the plans. The length of the longest trail in phase 2 was given as 1.1 miles. The landscaping plan would include 102 street trees of 5 species. It was later agreed that the proposed American sycamore trees would be replaced with another more disease-resistant tree species. Dr. Fabos stated that he considers the proposed project moderate development utilizing maximum views, shared driveways and public access from all lots in this phase to open space. Noting the open space in the first phase of this development, "Smith Farms," Mr. Jacobs said the applicant has tried to provide logical continuations in this phase, "Sunrise Estates." Mr. Zimmer was assured that the proposed trails do utilize the views. Mr. Nelson, the project engineer, discussed the proposed trails and various views and reviewed proposed improvements at the site. Mr. Pociask asked who would be responsible for the continued pruning of trees to maintain the views in the open space; Mr. Jacobs replied that, since it would be town-owned, that would be the town's decision. Mr. Nelson discussed the planned 2,200-ft.-long, 26-ft.-wide loop road, which would access 2 common drives. He also outlined plans for drainage and said the homes would have onsite septic systems and wells.

Mrs. Holt noted that the planned trail behind lot 1 runs very close to the property line and that, according to the Fire Marshal's memo, the driveways for lots 2, 4, 11 and 17 do not meet emergency vehicle turnaround requirements.

Mr. Jacobs said he plans to discuss the Planning Director's comments on the submitted yield plan at a later date. He stated that, if necessary, the number of lots would be reduced to the number approvable under the Health Code. There were no comments from audience members. At 9:05 p.m., Holt MOVED, Gardner seconded to accept the applicant's letter requesting an extension of the Public Hearing period; the MOTION PASSED unanimously, and the Hearing was recessed until September 6th.

Baxter Road Estates continued Public Hearing, 11 lots off Baxter Rd., file 1229 – The Public Hearing was reconvened at 9:05 p.m. Members and Alternates present were Favretti, Gardner, Hall, Holt, Kochenburger,

Plante, Ryan, Zimmer, Kusmer, Pociask, and Stearns. Written comments were acknowledged from the Dir. of Planning (7/8/05); Ass't. Town Eng'r. (6/30/05); EHHD (7/15/05). The applicant had also submitted a cost estimate for construction. Landscape architect Peter Miniutti, representing the applicant, reviewed changes to the plans to address staff comments. He said the revised plans call for the removal of between 9 and 12 trees along Baxter Rd., mainly in the vicinity of the proposed cul-de-sac. He described an alternate plan for a shared driveway for lots 6, 7 and 8 which would utilize the legally discontinued Burt Latham Rd. Extension; the existing stone walls would be retained. Members discussed potential drainage runoff under this plan. Engineer Hank Torcellini stated that the flow of water would not be affected, and that rebuilding the earth berm at the top of the road (near the Willington town line) would also help to decrease drainage flows. He said the planned rain gardens would also help in this respect. Signage was suggested to help discourage trespassing. Mr. Torcellini assured members that, in his view, his firm has definitively established the location of the Willington town line, and the present proposal would in no way affect Willington.

Albert Ching, Rockridge Rd., informed the Commission that, under the terms of the legal discontinuation of the road, one-half belongs to the applicant, and he owns the other half.

Wunderley Stauder, Rockridge Condominiums resident, spoke against paving of Burt Latham Rd. Ext./Rockridge Rd./Baxter Rd., because of horse travel and other recreational uses of the road, as well as potential drainage problems onto the Rockridge property. She noted that the cul-de-sac would be located immediately adjacent and downhill of the Rockridge basketball court and playground for small children and the parking lot for the closest Rockridge building. She asked that any tree-cutting occur only on the applicant's property, and requested additional tree-buffering on the Rockridge side of the road at that location. Mr. Torcellini responded that only one larger tree would be removed on that side, and the road elevation there would be slightly raised. He added that if the alternate plan is accepted and the driveway is moved into the discontinued road, the rain gardens would be moved or increased, with special attention to the one on lot 6.

Mr. Torcellini said the historic well alongside Baxter Rd. would be filled, and the DAE and BAE lines have been moved further from the historic stone foundation.

Mrs. Holt asked whether the tree canopy near the cul-de-sac is to be retained; Mr. Torcellini said not many trees on the applicant's side of the road would be cut.

Betsy Sanderson, Rockridge resident, stated there is a sizeable water flow in spring and during storm events which runs down the dirt portion of Baxter Rd., crosses over to Anton Rd. and continues in a raging torrent at least 2 ½" deep at times. She asked how the adoption of the new alternate driveway and opening of the lower berm on Burt Latham Rd. Ext. would affect the intensity of this runoff. Mr. Torcellini stated that only a small amount of regrading would occur, and both he and the Ass't. Town Engineer feel there would be no detrimental effect on water flow down Anton or Rockridge Rds. He added that the rain garden on lot 5 should also aid in checking the flow of water.

Mr. Ching said that the owners of lots 6, 7 and 8 could close off the proposed driveway/trail if this alternate driveway plan is approved.

Members asked about the future status of Burt Latham Rd. Ext., the amount of usable open space, and potential trail improvements (Mr. Miniutti said the applicant would agree to minor trail improvements). At 9:50 p.m., when it had been established that the revised plans could be reviewed and reported on as technical information, the Public Hearing was closed. Mr. Kochenburger left for the evening at this time, and both Alternate Stearns and Alternate Kusmer acted as voting members for the remainder of the meeting.

Aurora Estates subdivision, 5 lots on S. Bedlam Rd., file 1231 – The Public Hearing was called to order at 9:50 p.m. Members and Alternates present were Favretti, Gardner, Hall, Holt, Plante, Ryan, Zimmer, Kusmer, Pociask, and Stearns. Written comments were acknowledged from the Dir. of Planning (7/7, 7/18/05); Ass't. Town Eng'r. (7/14/05); EHHD (7/15/05), and Town of Chaplin (7/18/05). The applicant's representative, Peter Miniutti, reviewed revisions he had presented earlier in the evening, during the IWA Public Hearing. He noted that the revised proposed open space would be in conservation easements, rather than town-owned, as previously proposed. A proposed right-of-way which could allow for a future road connection between lots 1 and 3, for the purpose of accessing adjacent land of Santee, was discussed. Mrs. Holt raised a concern that this might promote additional development in land identified in the WINCOG Regional Plan of Conservation and Development as an important open space area, and asked if Mr. Miniutti would be willing to eliminate the right-of-way; Mr. Miniutti stated that he feels that the plan is consistent with Mansfield's Plan of Development and regulations, and is appropriate as it stands. The future road connection would be town-owned, and the land on either side of the right-

of-way would belong to the lot-owners. Mr. Zimmer noted that town ownership of the open space land on either side might be preferable, as it could allow for a future town trail linkage.

After briefly discussing drainage plans, Mr. Miniutti pointed out some revisions in DAEs. There is now also a small open space buffer along the road; some large specimen trees along Bedlam Rd. are to be removed; the new street tree varieties are pin oaks and pines. Signage and lighting near the proposed Jackson Lane intersection were also touched upon briefly.

Members discussed the 2.6-acre lot which has less than 90,000 square feet in Mansfield, and has frontage in Chaplin but none in Mansfield. Mr. Miniutti reported that the lot is considered buildable, although no development of that lot is proposed in this application. Its legal status is under discussion between lawyers, and consultation with the Planning Director may also be sought. Mr. Padick stated his opinion that the portion in Mansfield would have to be merged with either lot 2 or lot 4. He agreed to discuss the matter with the applicant's attorney and, as necessary, our Town Attorney.

Mr. Padick reminded members that drainage calculations are still needed, and an extension of time for the Public Hearing would be necessary; to which Mr. Miniutti agreed. At 10:20 p.m., Holt MOVED and Gardner seconded to grant an extension of 15 days for completion of the Public Hearing and to recess the Hearing until 8/1/05; MOTION PASSED unanimously.

Zoning Agent's Report – The monthly enforcement update was noted. There was no other discussion.

Discussion of draft Plan of Conservation and Development – Mr. Padick reported that comments on the draft had been received from V. Wetherell, J. Goodwin, K. Holt, the Open Space Preservation Committee, the Conservation Commission, and Town Council member Bruce Clouette, and he is in the process of reviewing all comments. Members discussed the designation or re-designation of land in the area of Mansfield City Rd., Pleasant Valley Rd. and Mansfield Ave., previously designated as Industrial Park. It was noted that much of the land in that area is still used agriculturally, and that if the area is designated as residential, the agricultural use would soon be lost. Members discussed several possibilities, such as age-restricted multi-family housing, commercial or limited-commercial uses, agra-business, open space, seasonal recreation, or a combination of retail, office and multi-family housing. Some felt that such a combination could be advantageous in proximity to age-restricted housing. Mrs. Holt urged that the land remain zoned industrial or some combination focused primarily on industrial zoning. Mr. Padick observed that there is no good access to major highways, which could limit its usefulness for heavier commercial uses. However, nearby water and sewer connections could be brought into the area. He emphasized that some decision must be reached soon so that a public draft could be available by Aug. 1st and then go to Public Hearing by mid-September. The Plan of Conservation & Development subcommittee will continue to meet with Mr. Padick to finalize a draft Plan.

Communications and Bills – As noted on the agenda.

The meeting was adjourned at 10:45.

Respectfully submitted,

Katherine K. Holt, Secretary

VNA EAST
34 LEDGEBROOK DR
MANSFIELD CTR, CT 06250
PH: 456-7288 FAX: 423-5702

VISIT STATISTICS
7/30/04 - 6/30/05

<u>SERVICE</u>	<u>MANSFIELD</u>	<u>AGENCY</u>
Skilled Nursing	4164	25,602
Physical Therapy	1068	6,257
Speech Therapy	20	72
Occupational Therapy	199	722
Medical Social Work	184	726
Home Health Aide	2967	16,879
Home Health Aide Sprvsn.	12	47
Homemaker	0	0
Companion	0	0
TOTAL	8,614	50,305

COMMUNITY ACTIVITIES

Adult Health Screening	322	2,410
Flu & Pneumonia	498	2,928
TOTAL	820	5,338

MEALS TO HOME	3042	27,387
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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER

Martin H. Berliner, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

August 3, 2005

Mr. Scott Lehmann
532 Browns Road
Storrs, CT 06268

Re: Appointment

Thank you for volunteering to serve on the Conservation Commission. Your willingness to serve our community with your work on this committee is greatly appreciated.

Your term is from 08/03/2005 to 08/31/2008.

Sincerely,

Martin H. Berliner
Town Manager

Cc: Joan Gerdson, Town Clerk
Robert Dahn, Chairman, Conservation Commission

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CHARTER NORTHEASTERN CABLE ADVISORY COUNCIL

P.O. Box 144 - Willimantic Connecticut 06226

July 21, 2005

Martin H. Berliner
Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268-2599

Dear Mr Berliner: 

I am writing in response to your letter of March 11, 2005 requesting funds to be used in upgrading the capabilities of your Government Access Channel 13. I am pleased to report that the Charter Northeastern Cable Advisory Council has approved your request for \$900.00 to be used toward the purchase of a new computer "creation station", or a second VCR, whichever you believe best suites your present needs. We congratulate you and the Town of Mansfield on your efforts to utilize the government access broadcast capabilities made available through Charter Communications.

Best wishes in your continuing effort to upgrade your government access channel and in providing informative programming to the public.

Sincerely,



Gene Sellers, Chairman
Charter Cable Advisory Council

cc: Grace Enggas, Treasurer
Mike Nelson, Director, Charter Access

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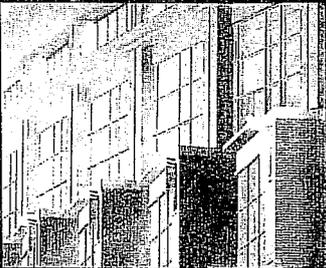
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CCM'S CONVENTION & EXPOSITION 2005

TUESDAY, OCTOBER 18 • 8 AM - 5 PM
HARTFORD'S CONNECTICUT CONVENTION CENTER



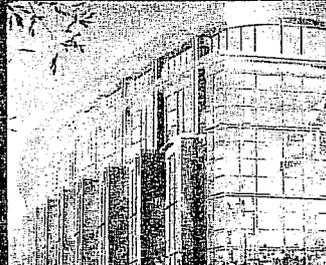
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Get ready for a change — new ideas and a fresh approach — at CCM's annual Convention and Exposition. Come listen to an exciting keynote address focusing on the needs of local gov-



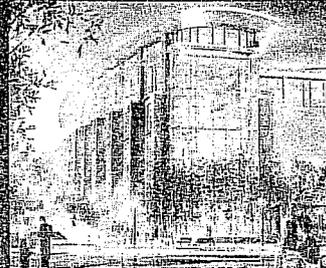
FRESH

ernments. Attend workshops about municipal-management, public-policy, and professional development. Tour a showcase of exhibits for Connecticut's towns and cities. Meet with



EXCITING

more than 100 exhibitors to discuss products and services for municipalities. Plus entertainment, raffles, and valuable networking opportunities. Save the date



INSPIRING

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COME BE PART OF THIS EXCITING EVENT! REGISTER TODAY AND SAVE MORE THAN EVER!

YES, I want to register for CCM's Convention and Exposition on October 18, 2005.

Please copy this form for additional attendees

Name: _____ Nickname: _____

Phone: _____ Fax: _____

Position: _____ Department: _____

City/Town/Organization: _____

Address: _____

E-mail address: _____ Vegetarian Lunch: Yes No

Payment of \$ _____ is enclosed for _____ people.

Please make checks payable to CCM.



Return to: CCM Convention, P.O. Box 1833, New Haven, CT 06508

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REGISTER BY SEPT. 2 AND SAVE!

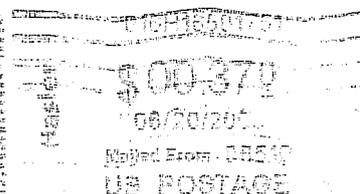
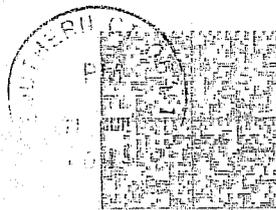
CCM Member Rates:

Number of Registrants per Municipality/LPA	June 24 - Sept. 2
First 1-3 attendees	\$70 each
Each additional	\$40 each

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CONNECTICUT CONFERENCE OF MUNICIPALITIES
900 CHAPEL STREET, 9TH FLOOR
NEW HAVEN, CONNECTICUT 06510-2807

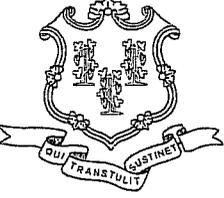


*Are you ready?
Prepare for excitement
and savings!*

W. ...
1 ...
Back ...
3 South ...
...

06295+2574

A change is coming...



STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT

July 27, 2005

Dear Mayor, First Selectman or Town Manager:

In recent weeks there has been a flurry of press releases and news articles concerning the bonding bills passed by the General Assembly which contained an unprecedented amount of specific line items often referred to as "earmarks." Our concern is that the tenor of these press releases is to the effect that the State has committed to fund the numerous projects and that the money is assured. Unfortunately, these types of statements, while well intentioned, may well be misleading to the public in general and potential grant recipients in particular.

By way of background, the State of Connecticut has the capacity to issue about \$1.1 billion in General Obligation bonds this calendar year. This is consistent with the amount of General Obligation bonds issued in the recent past, the amount of debt service budgeted in the 2005-2007 appropriations act and discussions that state officials have had with bond rating agencies. Through the month of July the Bond Commission will have allocated \$600 million for public elementary and secondary school construction (with the possible requirement of another \$50 - \$80 million this calendar year) and \$154 for higher education (with a likely requirement of at least another \$60 million this calendar year). Additionally, there have been and will continue to be significant demands for repairs and maintenance to facilities that are utilized by state clients of the Department of Mental Retardation and the Department of Children and Families. There are also numerous statutory provisions which require General Obligation bonds for the acquisition of open space, the maintenance of clean water facilities and the local capitol improvement program (LOCIP). Because of the significant demands this year for educational infrastructure improvements as well as the other statutory programs, it is unlikely that, within a responsible financial framework, the state will be able to afford many of these earmarked but discretionary projects.

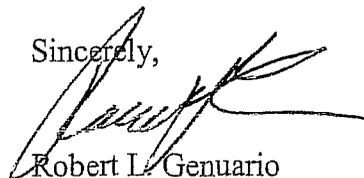
I know you all share our concern for controlling the amount of money the state spends each year for debt service and our mutual and often expressed goal of reducing the State's bonded indebtedness. To accomplish these goals fiscal discipline will be required.

The purpose of this letter is to ensure that no one misinterprets the bond act to mean that funds are definitely going to be allocated for earmarked items. It is imperative that no financial commitments are made in anticipation of state funds until such times as funding for the project has been approved by the State Bond Commission. The Administration will continue to review projects on their merits and make recommendations to the State Bond Commission within the fiscal constraints of the State Budget.

Knowing, that many if not most of these projects can not be afforded within our budgetary framework I hope you will also take steps to see that no one is misled by overly optimistic statements concerning these projects.

Thank you for your time and concern and attention to these matters.

Sincerely,



Robert L. Genuario

P. 7 Secretary

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CONNECTICUT STATE DEPARTMENT OF EDUCATION
GRANT AWARD NOTIFICATION

Item #18

1 Grant Recipient

MANSFIELD PUBLIC SCHOOLS
4 SOUTH EAGLEVILLE ROAD
STORRS, CT 06268-2222

4 Award Information

Grant Type: Current Discretionary
Statute: C.G.S. 10-16p

Grant Number: 00078 - 11000 - 12113 - 2006 - 82079 - 170003 -
(Vendor- Fund - SPID -Budget.Refer.-Program-Chartfield 1 - Chartfield 2)

2 Grant Title

SCHOOL READINESS -SEVERE NEED SCHOOLS

5 Award Period

7/01/2005 - 6/30/2006

3 Education Staff

Program Manager:
Teri Lawrence (860) 807-2029
Payment & Expenditure Inquiries:
Annette McCall (860) 713-6470

6 Authorized Funding

Grant Amount: \$107,000
Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2005 and June 30, 2006 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2006. For grants awarded for two-year periods beginning July 1, 2005, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2007.

The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.



George A. Coleman
Associate Commissioner
Division of Teaching and Learning Programs and Services



7/25/2005

GRANTEE NAME: MANSFIELD

VENDOR ID: 00078

GRANT TITLE: SCHOOL READINESS -SEVERE NEED SCHOOLS

PROJECT TITLE: SCHOOL READINESS GRANT PROGRAM

FUND: 11000 SPID: 12113 YEAR: 2006 PROG: 82079 CF1: 170003 CF2:

GRANT PERIOD: 7/01/2005 - 6/30/2006

AUTHORIZED AMOUNT: \$107,000

AUTHORIZED AMOUNT BY SOURCE:

LOCAL BALANCE

CARRYOVER DUE

CURRENT DUE

\$107,000

CODES! DESCRIPTIONS

BUDGET

111A	ADMINISTRATOR/SUPERVISOR SALARIES	6,882
111B	TEACHERS	
112A	EDUCATION AIDES	
112B	CLERICAL	1,990
119	OTHER	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	2,128
322	IN SERVICE	2,000
323	PUPIL SERVICES	
324	FIELD TRIPS	
325	PARENT ACTIVITIES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
331	AUDIT	500
400	PURCHASED PROPERTY SERVICES	
510	PUPIL TRANSPORTATION	
530	COMMUNICATIONS	
580	TRAVEL	
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	
612	ADMINISTRATIVE SUPPLIES	
690	OTHER SUPPLIES	93,500
700	PROPERTY	
890	OTHER OBJECTS	
! TOTAL		\$107,000

ORIGINAL REQUEST DATE: 7/01/2005

REVISED REQUEST DATE:

Thamara
STATE DEPARTMENT OF EDUCATION
PROGRAM MANAGER AUTHORIZATION

7/8/05
DATE OF
APPROVAL



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

Item #19

July 21, 2005

Martin H. Berliner
Town Manager
Town of Mansfield
4 So. Eagleville Road
Storrs Mansfield CT 06268-2574

Dear Mr. Berliner:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2004** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

Jeffrey H. Smith
Director of Finance

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. To assist with this, enclosed are a sample news release and the Certificate Program "Results" for reports with fiscal years ended during 2003 representing the most recent statistics available.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds

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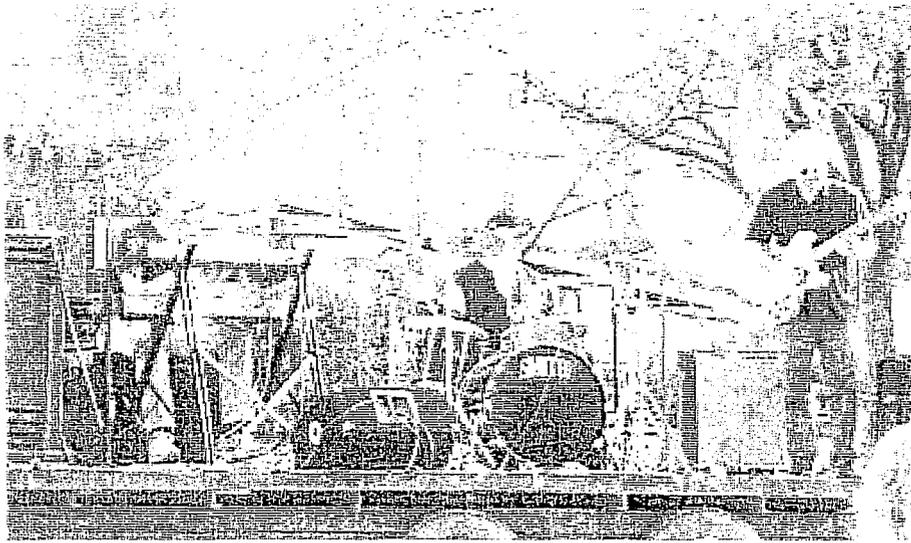
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INTENTIONALLY

The **FREE** Summer Concert Series Continues
Mansfield Downtown Partnership and Mansfield Parks and Recreation
Presents

Item #20

The Organic Blues Trio



Blends of Jazz and Blues are hard to describe. Listen to OBT's Blue Dreams, and you would think that the Rippingtons are on stage. Listen to Walkin' the Dog, and you'd think Luther Guitar Jr. just walked into the room. I Got a Woman does serious homage to Jimmy McGriff with a few OBT twists for good measure. Common to all music from the Organic Blues Trio is a big, wide groove you can jump into with both feet. A wide groove with good sounding guitar and organ... what else is there?

Thursday, August 11, 6:30 p.m.
On the Community Center Green*

*Bring your family, friends, and maybe a picnic dinner
and have a relaxing time.*

*The Community Center is located next to the
Audrey Beck Building on South Eagleville Road.*

*Rain location: Inside^{P.83}Community Center

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INTENTIONALLY

Joe Lieberman
UNITED STATES SENATOR

Item #21

FOR IMMEDIATE RELEASE
July 28, 2005

Contact: Casey Aden-Wansbury
Phone: 202.224.4041

**Lieberman, Dodd Secure \$2.5 Billion for Connecticut's
Transportation Needs**

State gets major boost in highway bill agreement

WASHINGTON – Senators Joe Lieberman and Chris Dodd announced today that they secured more than \$2.5 billion over the next 5 years for transportation projects throughout Connecticut.

Transportation Reauthorization Bill Conference Committee is collecting signatures today from Senate and House conferees, including Lieberman, for its final report, which includes numerous important transportation projects for the state and increases what Connecticut received under the previous authorization bill by 19%.

"The Transportation Bill should be an enormous success for Connecticut," Lieberman said. "Over the summer, as one of the conferees, I fought hard for as much funding for the state as possible and for increasing Connecticut's share over what it received under the previous bill. I expect to be able to declare victory on both fronts."

"Each road, bridge, highway or transit point in Connecticut is a vital link in our state's transportation chain," said Dodd. "These critically important resources can help strengthen that chain, improve our state's economy, and ultimately put Connecticut on track to a brighter future and a better quality of life for Connecticut citizens. Our state's Congressional delegation worked hard to increase these dollar amounts, and I'm pleased to see this measure reflect that."

Lieberman, a senior member of the Environmental and Public Works Committee and a member of the Transportation Reauthorization Bill Conference Committee, worked to create a funding formula that compensated states like Connecticut with high population densities that often serve as vital thruways for commercial and recreational traffic. Hard fought modifications to the formula are what made Connecticut's 19% increase over the previous bill a possibility. The original bill out of Committee, which Lieberman opposed, called for a 10% increase; that number was increased on the Senate floor to 15%, and the Conference Report raised that to 19%.

As part of the Conference Committee, Lieberman was also able to secure a number of Connecticut projects, including one of the largest Connecticut projects in the bill: a \$50 million earmark designated for congestion mitigation, safety, and capacity improvements along I-95 from the state border with New York to the border with Rhode Island. This money can also be used to replace the Pearl Harbor Memorial Bridge in New Haven. Dodd also secured significant funding for the state's busiest roadways, including \$10 million to replace the Pearl Harbor Memorial Bridge, \$7.5 million to widen I-95 east of New Haven and \$7.5 million to widen I-84 between Danbury and Waterbury.

"This new \$50 million program for I-95 in our state will go a long way toward relieving congestion in this heavily traveled area," Lieberman said.

The Conference Report also provides Connecticut with nearly \$485 million between fiscal year 2006 and fiscal year 2009 for transit activities across Connecticut. Dodd, as a senior member of the Banking, Housing and Urban Affairs Committee, worked to secure over \$130 million in additional discretionary funding for important projects that seek to improve transit service for riders.

Projects include \$6 million for road improvements to Adriaen's Landing in Hartford, \$32 million to build an Intermodal facility in Bridgeport, \$8 million for a new parking garage in Middletown, and \$4 million for the construction of an access road to the Reidville Industrial Park in Waterbury.

A full list of the Connecticut projects in the bill are below:

- \$55,000,000 for Hartford-New Britain Busway
- \$28,000,000 for Intermodal Transit Center in Bridgeport
- \$22,800,000 for Urban Transitway in Stamford
- \$10,500,000 for Waterbury Bus Maintenance Facility
- \$9,500,000 for Middletown Bus Terminal
- \$9,500,000 for Bus Maintenance Facility in New Haven
- \$2,215,000 for Advanced Technology Bus Rapid Transit Project in Southeastern Connecticut
- \$2,215,000 for Greater New Haven Transit District fuel-cell powered bus research
- \$2,000,000 for Greater Bridgeport Transit Authority Facility Expansion
- \$1,000,000 to undertake road improvements associated with Coltsville Area

Redevelopment and connect Colt Gateway to Adriaen's Landing.

- \$2,000,000 to realign, widen, and reconstruct Arch Street – Connect Pedestrian Walkways to Constitution Plaza in Hartford.
- \$3,500,000 to construct Farmington Canal Greenway enhancements in New Haven and connect Greenway to waterfront at Longwharf Pier.
- \$5,000,000 for land acquisition, remediation, improvements and construction for ferry-Highway-rail terminal at junction of Interstates 91 and 95 adjacent to East Street and Forbes Avenue in New Haven.
- \$5,000,000 for planning, design, engineering and improvements converting Route 34 highway between I-95 and Park Street with corresponding site recovery in New Haven.
- \$3,000,000 to construct terminal facilities in Bridgeport for high-speed ferry passengers.

- \$2,000,000 to restructure and widen Seaview Avenue in Bridgeport to accommodate future developments.
- \$5,000,000 for construction of Intermodal Transportation facility in Bridgeport.
- \$2,750,000 for streetscape and pedestrian-oriented improvements to and around Campbell Avenue in West Haven.
- \$2,000,000 for construction of high-speed ferry terminal in Stamford to facilitate transportation between Connecticut and New York.
- \$1,500,000 to construct walking bridge and trail connecting Mill River Revitalization Project with west side of river in Stamford.
- \$3,800,000 to relocate Route 72 in Bristol.
- \$8,800,000 to reconfigure four rail underpasses in Stamford to accommodate commuter and commercial traffic.
- \$1,000,000 for reconstruction and widening of Homer Street and Chase Avenue in Waterbury from Waterville Avenue to Nottingham Terrace
- \$750,000 for improvements to bicycle and pedestrian trails and facilities in Groton
- \$2,500,000 to upgrade Storrs Road in Mansfield and accompanying streetscape to improve safety and mitigate congestion.
- \$2,000,000 to improve roads for Norwalk-Center - West Avenue Corridor Municipal Development Plan area and the Academy Street Extension Project in Norwalk.
- \$2,000,000 to construct improvements and upgrades to riverwalk in Ansonia.
- \$8,000,000 to replace existing parking garage in Middletown with four-story, handicapped accessible parking garage.
- \$2,000,000 to acquire and develop Rails-to-Trails project in park next to Willimantic River in Windham.
- \$4,000,000 to construct access drive to Reidsville Industrial Park in Waterbury.
- \$1,000,000 to design and construct Quinnipiac River Linear Trail in Meriden.
- \$1,000,000 to recognize and fund University of Connecticut as a University Transportation Center committed to improving air quality and reducing emissions.
- \$1,500,000 to construct and make enhancements to Farmington Canal Greenway in Hamden.
- \$1,500,000 to construct and make enhancements to Farmington Canal Greenway in North Haven.

- \$200,000 to refurbish and upgrade Powder Hollow bridge connecting State Route 190 and Interstate 91 in Enfield.
- \$2,000,000 to construct and expand roads to relieve congestion on Route 6 between Commerce Road and I-84 in Newtown.
- \$250,000 to construct pedestrian and vehicular access road to Riverfront Park in Glastonbury.
- \$1,000,000 to widen Route 82 in Norwich.
- \$250,000 to extend Rails-to-Trails project from Southington to Cheshire.
- \$1,250,000 for Intermodal Facility in Middletown
- \$9,500,000 for Transportation Infrastructure Improvement Program in Middletown
- \$9,500,000 for Improvements to Bus Facilities in New Haven
- \$10,500,000 for Bus Facilities in Waterbury
- \$3,300,000 for buses and bus-related facilities in Hartford
- \$3,335,000 for upgrades to Mark Twain Drive, Hartford
- \$2,600,000 for road improvements associated with Coltsville Area Redevelopment, Hartford
- \$1,600,000 for construction of bus-related facility for the Northwestern Connecticut Central Transit District, Torrington
- \$5,000,000 for bus and bus related facilities in Connecticut
- \$5,400,000 for widening Route 34 in Derby
- \$2,000,000 to construct Farmington Canal Greenway, New Haven and Hamden
- \$1,600,000 to construct Valley Service Road extension in North Haven
- \$1,600,000 to construct I-95/I-91/Rte. 34 Interchange in New Haven
- \$1,200,000 to reconstruct Waterfront Street Corridor in New Haven
- \$800,000 for multi-modal study of Route 8 corridor
- \$500,000 for Hillside Road near University of Connecticut in Storrs
- \$800,000 for construction of Quinnipiac Linear Trail in Wallingford
- \$11,600,000 for reconstruction of Pearl Harbor Memorial Bridge, New Haven

- \$7,500,000 for widening Interstate 95 between Branford and North Stonington
- \$7,500,000 for widening Interstate 84 between Danbury and Waterbury
- \$6,350,000 for Intermodal Transportation Center and Parking with Streetscapes in Vernon
- \$3,400,000 for Enfield high-speed rail crossing with connections to bike and pedestrian trails
- \$3,310,000 for South Maple Street Bridge Replacement in Enfield
- \$800,000 for Madison Shoreline Greenway Trail
- \$240,000 for bridge connecting North Stonington, Connecticut - Westerly, Rhode Island
- \$160,000 for bicycle and pedestrian trails and facilities in Groton
- \$700,000 for Moosup Road Pond Resurfacing and Repair in Plainfield
- \$160,000 for Cemetery Road Drainage Improvements, Widening and reclamation in Plainfield
- \$80,000 for Pomfret Pedestrian Bridge over wetlands connecting town facilities
- \$80,000 for Salem Greenway
- \$80,000 for Americans with Disabilities Act improvements in Putnam
- \$418,000 for Greater Bridgeport Transit Authority Bus Facility in Bridgeport
- \$400,000 for Pequonnock Valley Trail Bike/Pedestrian Path
- \$1,600,000 for Improvements to Route 1 between East Avenue and Belden Avenue in Norwalk
- \$406,172 for Pulse Point Joint Development Intermodal Facility in Norwalk
- \$800,000 for Route 8, Exit 11 entrance ramp in Shelton
- \$400,000 for widening of Canal Street in Shelton
- \$400,000 for improvements to East Commerce Drive in Oxford
- \$300,000 for the Transportation Museum in North Canaan
- \$716,000 for Routes 41/44 Interchange in Lakeville
- \$14,400,000 for Route 11 extension and bike and pedestrian path between Salem and Waterford
- \$2,000,000 for Broad Street Improvements in New Britain

- \$8,000,000 for extension of Barnum Avenue to proposed Lake Success Business Park
- \$1,600,000 for Shoreline Greenway in Guilford, Branford, and E. Haven
- \$1,600,000 to relocate Edmund Road in Newtown
- \$2,720,000 for improvements to I-84 in and around Danbury
- \$1,840,000 for improvements to I-84 between Waterbury and Southbury

– 30 –

News From

ROB SIMMONS

CONGRESSMAN " SECOND DISTRICT " CONNECTICUT

FOR IMMEDIATE RELEASE: FRIDAY, JULY 29, 2005
CONTACT: JONATHAN MARTIN 202/225-2076

LONG AWAITED HIGHWAY BILL A WINNER FOR CONNECTICUT

Simmons Delivers More Than \$55 Million For Eastern Connecticut

WASHINGTON, D.C. - Rep. Rob Simmons, R-2nd District, today announced the House of Representatives passed the conference report for H.R. 3, a \$286 billion bill that will provide federal funding for our nation's highway and transit programs for the next six years. Included in the bill is more than \$55 million in federal transportation funds for various transportation projects throughout Connecticut's Second District.

Simmons said, "The measure we passed today includes critical dollars for high priority projects for towns across the Second District. Whether it is the resources to finally get construction of Route 11 moving, to build Vernon's intermodal center, to make improvements to Enfield's South Maple Street bridge, or any of the other 23 projects included, H.R. 3 delivers for eastern Connecticut."

As the only member of the Connecticut congressional delegation serving on the House Transportation and Infrastructure Committee and a member of the House-Senate conference committee tasked with crafting the final measure, Simmons secured funding for the following projects in the Second Congressional District:

- \$14.4 million for Route 11
- \$7.5 million for widening Interstate 95 between Branford and North Stonington
- \$6.35 million for Vernon Intermodal Transportation Center and parking with streetscapes
- \$3.44 million for Enfield high-speed rail crossing with connections to bike and pedestrian trails
- \$3.33 million for Enfield South Maple Street Bridge replacement
- \$2.508 million for Enfield train station to support New Haven - Springfield Commuter Rail line
- \$2.5 million to upgrade Storrs Road in Mansfield and accompanying streetscape to improve safety and mitigate congestion
- \$2.215 million for advanced technology for bus rapid transit project in southeastern Connecticut.
- \$2.04 million for Stonington/Mystic Village improvements
- \$2 million to acquire and develop Rails-to-Trails project in Windham
- \$1.6 million for Montville-Preston Mohegan Bridge expansion
- \$2.1 million for UCONN Storrs Campus Hillside Road connection

- \$1 million to recognize UCONN as a University Transportation Center committed to improving air quality and reducing emissions
- \$1 million to widen Route 82 in Norwich
- \$800,000 for Madison Shoreline Greenway Trail
- \$910,000 for Groton bicycle and pedestrian trails and facilities
- \$700,000 for Plainfield Moosup Road Pond resurfacing and repair
- \$418,000 for New London streetscape and safety improvements
- \$240,000 for North Stonington - Westerly (RI) bridge
- \$200,000 to refurbish and upgrade Powder Hollow bridge connecting Route 190 and Interstate 91 in Enfield.
- \$160,000 for Plainfield Cemetery Road drainage improvements, widening and reclamation
- \$80,000 for Pomfret Pedestrian Bridge
- \$80,000 for Salem Greenway
- \$80,000 for Putnam ADA-compliant curb cut

Simmons concluded, "In 1956, the 84th Congress passed and President Eisenhower signed into law the Federal Aid Highway Act to promote and invest in the interstate highway system. This law created jobs, stimulated the economy, led to new revenues that reduced our nation's debt, and brought life-changing improvements to the way Americans lived, worked, and played. Nearly 50 years later, we have again invested in America by passing legislation to improve our nation's highways and infrastructure. I am proud to have worked with the entire Connecticut delegation on behalf of our state's transportation needs."

#

Mansfield, CT
Benefits of Technical Assistance From
National League of Cities

The Town of Mansfield, CT has been fortunate to be part of the National League of Cities Freddie Mac Early Childhood Challenge and the Cities Youth & Family Initiative. The Town's early childhood programs and initiatives are overseen by the Mansfield Advocates for Children (formerly Mansfield School Readiness Council). This group's mission is: "to contribute to the positive development of all young children in Mansfield." Their goals are to focus on identifying best practices that support health, safety, and early learning for children ages 0-8.

The Town of Mansfield's involvement with the NLC has helped us focus on articulating and achieving those goals in the following ways:

- By participating in monthly conference calls with other towns and cities across the country we were able to converse with other professionals who were working on similar initiatives but in different ways. We were able to share successful practices and gain a new perspective with which to approach challenges. We were also able to develop a professional relationship of support and gain new perspectives.
- Attendance at the "National Summit on Your City's Families" was an excellent opportunity for our School Readiness Coordinator to share some of our achievements with others on a panel with other cities and towns of similar size and levels of engagement. It was an opportunity to gain validation for where we were and an opportunity to see new models for future projects.
- One of the most beneficial activities was the site visit made to Mansfield by Julie Bosland. Ms. Bosland met with members of Mansfield Advocates for Children, and also made a presentation to our Mayor and Town Council. Some of the key points she made to our Council were:
 - There is an important role for local municipalities to play to improve outcomes and achieve early childhood success, which in turn will improve all areas of social need.
 - There is a \$1-\$7 return rate of funding invested in early care and education.

- Fewer children are held back in school, crime rates are reduced, and illness rates are reduced for children who receive quality early care and education.
 - Parents are more stable, productive workers.
 - Schools improve.
 - These are valuable assets to attract workers.
 - It is the right thing to do to level the playing field.
-
- Ms. Bosland's message and the very specific suggestions she made as roles for local government to play in this work were most helpful.
 - The vast body of research, experience and the accessibility one has when affiliated with NLC is a huge benefit in itself. The conference calls, the atmosphere of learning together has helped us move forward. Any questions about early care and education that we have asked of the NLC staff have been promptly answered with data, research and contacts. This kind of access has created a lively educational opportunity for all of us.

When asked to comment on Mansfield's involvement with the NLC's Institute for Youth, Education and Families, Mayor Elizabeth Paterson stated, "We have been fortunate to be affiliated with a national organization of the stature of the NLC. As a small town, we have benefited greatly from the knowledge, expertise, and resources that they have made available to us, and consequently, our children and their families will be that much better as well."



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 1

1 CONGRESS STREET, SUITE 1100
BOSTON, MASSACHUSETTS 02114-2023

Item #23

Ms. Gina McCarthy
Commissioner, CT DEP
79 Elm St.
Hartford, CT 06106-5127

Mr. Philip E. Austin
President, University of Connecticut
352 Mansfield Rd.
Storrs, CT 06269-2048

Dear Commissioner McCarthy and President Austin:

In a letter dated June 9, 1998, Mr. Arthur Rocque, Commissioner at that time for the Connecticut Department of Environmental Protection (CTDEP), and Mr. Philip Austin, President of The University of Connecticut (UConn), requested assistance from this office in resolving issues surrounding the closure of the University's Landfill and Chemical Waste Disposal Pits located on the Storrs Campus in Mansfield, Connecticut.

At issue was a lapsed Consent Agreement and a reissued Consent Order and subsequent Consent Agreement to close and remediate the UConn Landfill and Chemical Waste Disposal Pits. The issues were clearly resolvable; however there was significant opposition to the process by local citizen groups.

Mr. Charles Franks, EPA New England's Landfill Specialist, was assigned to provide assistance to the CT DEP in resolving the public involvement issue. A public involvement specialist, Ms. Marion Cox, was retained by the EPA to engage the public with UConn, the CT DEP, and the Town of Mansfield in the development and approval of the Closure and Corrective Action Plans to deal with the landfill and waste pits. Additionally, Mr. Franks reviewed and commented on the development of these plans.

We would like to take this opportunity to thank each of you and your staffs for their cooperation in this effort. We especially would like to commend the following individuals: Ms. Elsie Patton, Mr. Jim Fitting, and Mr. Ray Frigon from CT DEP; Mr. Thomas Callahan, Mr. Scott Brohinsky, and Mr. James Pietrzak from UConn; Mr. Martin Berliner, Town of Mansfield; Mr. Robert Miller, Eastern Highlands Health District; and Ms. Ayla Kardestuncer, Mansfield Common Sense.

The planning process is complete, and implementation of the closure and remediation of the landfill and chemical waste pits are now underway. We believe that the efforts you requested us to undertake are now essentially complete and we are pleased to have helped the parties resolve

their issues in an environmentally responsible manner. We will continue to be available to the CT DEP and UConn as needed.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Varney", followed by a long horizontal line that ends in a large, stylized loop.

Robert Varney
Regional Administrator



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

July 30, 2005

Mr. Dimple Desai
CT Department of Economic and Community
Development (DECD)
Infrastructure and Real Estate Division
505 Hudson Street
Hartford, CT 06106-7106

Re: June 30, 2005 Progress Report, and Semi-Annual Financial Report for the Downtown
Mansfield Revitalization and Enhancement Project

Dear Mr. Desai: *Dimple*

I am pleased to provide you with the June 30, 2005 Progress Report, and Semi-Annual Financial
Report for the Downtown Mansfield Revitalization and Enhancement Project.

Over the last quarter, the Mansfield Downtown Partnership, Inc. ("Partnership"), worked with
the master developer LeylandAlliance and the Partnership's consultant Looney Ricks Kiss to
finalize the Draft Municipal Development Plan ("MDP"). As you know, after initial review and
response to Department of Economic and Community Development (DECD) comments on the
MDP, the Draft MDP was submitted back to DECD on May 5, 2005 for official 30-day state
agency review. Comments were received at the end of June from the State Department of
Environmental Protection (DEP), the Department of Transportation, the Department of Public
Health, the Commission on Culture and Tourism, and the Office of Policy and Management
(OPM). The Partnership and LeylandAlliance team responded to the comments and met with
DECD and DEP staff on July 27 to review the responses. Consensus was reached on the Draft
MDP, with the exception of a few minor changes to be made in the next week. The next step is
for OPM to approve the Draft MDP in the next few weeks to commence the local review
process. The expectation is that the Draft Municipal Development Plan will go through the
local approval process this fall.

One of the other major efforts this quarter has been to develop a relocation plan for tenants that
may be displaced as part of the new development and retain a relocation consultant. On May 5,
2005, a Request for Proposal (RFP) for relocation consulting services was released. On May
20, four firms attended a pre-proposal tour of the area. Four proposals were received as of the
RFP deadline on June 13. On June 15, a committee consisting of the Chairmen of the Finance
and Administration and the Business Development and Retention Committees, the Mansfield
Town Manager, and the Partnership Executive Director reviewed the RFP responses and invited
the four consultant teams in for interviews on June 22. Interviews were held with the four



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

consultant teams. At the end of the interviews the committee recommended to the full Board of Directors that Phil Michalowski with Harrall-Michalowski Associates, Inc. (HMA) be retained as a relocation consultant for the Storrs Center project. The Board of Directors approved retaining HMA at its July 5, 2005 Board of Directors meeting. A draft relocation plan has been prepared and included as part of the MDP with additional revisions provided on July 27 to DECD staff, which include comments from Mr. Michalowski. It is anticipated that Mr. Michalowski will start most of his work in January 2006.

Design guidelines are being created to guide the development of a Special Design District for the downtown project, and related changes to the zoning regulations. The Partnership, Looney Ricks Kiss, and LeylandAlliance has been working with the Partnership's Planning and Design Committee, the Town of Mansfield's Planning and Zoning Commission, and the Town Planner on these issues. The Planning and Design Committee has taken the lead in reviewing the design guidelines and met on May 17, June 21, and July 19, 2005 to provide feedback on the design guidelines. The design guidelines are 90 percent complete. In addition, an initial draft of sustainability guidelines has been developed. Both sets of guidelines should be ready for review as part of the Special Design District this fall.

Support continues to grow for the project and on July 29, 2005, the Town of Mansfield received notice from its congressional delegation that it will be receiving \$2.5 million for improvements to Storrs Road from the Surface Transportation Reauthorization bill.

Please do not hesitate to contact me at 860-429-2740 if you have any questions. We look forward to continuing to work with you on this critical project for the Town of Mansfield.

Sincerely,

Cynthia van Zelm
Executive Director

Thank you Simple.

cc: Sheila Hummel, DECD
Mostafa Monshi, DECD Compliance and Review Section
Martin Berliner, Mansfield Town Manager
Cherie Trahan, Mansfield Comptroller w/o attachments
Mansfield Downtown Partnership, Inc., Board of Directors w/o attachments
Lee Cole-Chu, Cole-Chu Ciccarone, LLC, Partnership Attorney w/o attachments

Enclosures



Mansfield Downtown Partnership
Helping to Build Mansfield's Future

July 30, 2005

Ms. Mary Grasso
US Department of Agriculture
100 Northfield Drive
Windsor, CT 06095

Re: Progress Report for Mansfield Revitalization and Enhancement Project and Request for Reimbursement of Rural Business Enterprise Grant (RBEG)

Dear Ms. Grasso:

I am pleased to provide you with a Progress Report for the Mansfield Revitalization and Enhancement Project, and our Request for Reimbursement from the Rural Business Enterprise Grant in the amount of \$7,261.51.

Over the last quarter, the Mansfield Downtown Partnership, Inc. ("Partnership"), worked with the master developer LeylandAlliance and the Partnership's consultant Looney Ricks Kiss to finalize the Draft Municipal Development Plan ("MDP"). After initial review and response to Department of Economic and Community Development (DECD) comments on the MDP, the Draft MDP was submitted back to DECD on May 5, 2005 for official 30-day state agency review. Comments were received at the end of June from the State Department of Environmental Protection (DEP), the Department of Transportation, the Department of Public Health, the Commission on Culture and Tourism, and the Office of Policy and Management (OPM). The Partnership and LeylandAlliance team responded to the comments and met with DECD and DEP staff on July 27 to review the responses. Consensus was reached on the Draft MDP, with the exception of a few minor changes to be made in the next week. It is expected that OPM will approve the Draft MDP in the next few weeks to commence the local review process. The expectation is that the Draft Municipal Development Plan will go through the local approval process this fall.

Design guidelines are being created to guide the development of a Special Design District for the downtown project, and related changes to the zoning regulations. The Partnership, Looney Ricks Kiss, and LeylandAlliance has been working with the Partnership's Planning and Design Committee, the Town of Mansfield's Planning and Zoning Commission, and Town Planner on these issues. The Rural Business Enterprise Grant was allocated for Looney Ricks Kiss' work on design. The Planning and Design Committee has taken the lead in reviewing the design guidelines and met on May 17,

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Mansfield Downtown Partnership

Helping to Build Mansfield's Future

June 21, and July 19 2005 to provide feedback on the design guidelines. The guidelines are approximately 90 percent complete and should be ready for transmittal with a final report and requisition to USDA this fall. The planning meetings, and subsequent guidelines partially fulfill the requirements of Tasks 8 and 9 which are part to the Scope of Work for the Rural Business Enterprise Grant.

Support continues to grow for the project and on July 29, 2005, the Town of Mansfield received notice from its congressional delegation that it will be receiving \$2.5 million for improvements to Storrs Road from the Surface Transportation Reauthorization bill.

Please do not hesitate to contact me at 860-429-2740 if you have any questions. We look forward to continuing to work with you on this critical project for the Mansfield community.

Sincerely,

Cynthia van Zelm
Executive Director

cc: Martin Berliner, Mansfield Town Manager w/o attachments
Cherie Trahan, Mansfield Comptroller w/o attachments
Mansfield Downtown Partnership, Inc., Board of Directors w/o attachments
Lee Cole-Chu, Cole-Chu Ciccarone, LLC, Partnership Attorney w/o attachments

Enclosures