



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, September 11, 2006
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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EXECUTIVE SESSION

REGULAR MEETING-MANSFIELD TOWN COUNCIL

August 28, 2006

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette, Haddad, Hawkins, Koehn, Paterson, Paulhus, Redding, Schaefer

II. APPROVAL OF MINUTES

Mr. Hawkins moved and Mr. Clouette seconded to approve the minutes of the August 14, 2006 meeting.

The motion passed with Mr. Haddad and Mr. Schaefer abstaining.

III. MOMENT OF SILENCE

Mayor Paterson requested a moment of silence in honor of and respect for our troops around the world.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Sharry Goldman, 87 Brown Road, asked the Council to continue to be mindful of the Community Center. She expressed skepticism regarding the true deficit of the operation and urged a discussion of the policy of user fees. She also urged members to revisit the new fees for young adults who are part of a family membership.

V. PUBLIC HEARING

1. An Ordinance Regarding Landlord Registration

Mayor Paterson called the public hearing to order at 7:45.

Pat Hempel, 28 Holly Drive, requested that the Council not lose sight of the main concern and that is the problems that town residents are experiencing in established neighborhoods in town. Absentee landlords, the number of students in rental properties and the upkeep of these properties are all of great concern to the residents of town.

Mr. Haddad moved to advance Item 6 under New Business as the next item of business. Seconded by Mr. Clouette the motion passed.

6. Appointment of Town Manger

Mr. Haddad moved and Mr. Hawkins seconded, that Matthew W. Hart be appointed Town Manager of the Town of Mansfield effective no later than December 2, 2006 and that the Mayor of Mansfield, Elizabeth Paterson, be authorized to sign the Town of Mansfield Town Manager Employment Agreement 2006.

Motion passed unanimously.

Mr. Haddad outlined the nationwide process undertaken by the Council in order to find the very best candidate. An initial pool of 48 candidates was narrowed to 5 highly qualified applicants who were then interviewed by Council members. Mentored by Mr. Berliner, Mr. Hart has the experience and dedication to be a fine town manager.

Mr. Paulhus noted that the consultant, Peter Curry, reviewed all the applications and that the Personnel Committee narrowed the search prior to the Town Council interviews. The candidates came from across the country.

Mayor Paterson expressed her pleasure with the process and the results. She thanked Peter Curry for his guidance noting that the results validate that we have the best person nationally.

Matt Hart thanked the Council noting that he is looking forward to the challenge of building upon the successes of the past and bringing the town to new heights. He commented on the uniqueness of Mansfield and the tremendous opportunity before him.

VI. OLD BUSINESS

2. An Ordinance Regarding Landlord Registration

Mr. Schaefer moved and Mr. Haddad seconded, to adopt An Ordinance Regarding Landlord Registration, as prepared by staff in its draft dated August 14, 2006, and which ordinance shall become effective 21 days after publication in a newspaper having circulation in the Town of Mansfield.

Mr. Schaefer suggested that Section 6-D include a penalty for not maintaining an address on file. Mr. Hart, Assistant Town Manager, will look at the possibilities and report back.
Motion so passed.

3. Fenton River

In answer to questions asked at the last meeting the Town Manager reported that the reason that the requested information from UConn was not included in the analysis was that it does not exist.

4. Community/ Campus Relations

Matt Hart updated the Council on last weekend's altercation at Carriage House. He reported that there were approximately 3000 people in the Carriage House area on Saturday night, mostly cooperative. The Mayor expressed disappointment saying that she wished we could reach students and non-students and have them understand that we are a community just like the one that they just left and that this behavior would not be tolerated in their hometowns.

5. Open Space Acquisition

Mr. Clouette moved and Mr. Hawkins seconded, effective August 28, 2006, to refer the potential purchase of the 45-acre Meadowbrook Lane LLC Property on Puddin Lane to the Planning and Zoning Commission for its review and to authorize staff to conduct an appraisal of the property. Motion so passed.

VII. NEW BUSINESS

6. Appointment of Town Manager

Addressed previously

7. Connecticut Strategic Prevention Framework

Mr. Haddad moved and Mr. Paulhus seconded the following resolution: Resolved, effective August 28, 2006, to authorize the Town Manager, Martin H. Berliner, to submit the attached grant application to the Connecticut Department of Mental Health and Addiction Services, and to execute any related grant documents.

Mr. Hawkins inquired as to the organization and membership of the Campus Community Partnership. The Mayor stated that the organization is a loosely formed group people who were originally interested in alcohol and substance abuse but whose interest have expanded. An organizational meeting is planned for this fall. The Council has not yet passed a resolution recognizing the partnership and establishing appointments to the organization.

Kevin Grunwald, Director of Social Services, explained that the proposed grant is an opportunity to focus on younger people in the community. Motion so passed.

8. Expansion of Membership to Conservation Commission

Mr. Hawkins moved and Ms Blair seconded, effective August 28, 2006, to refer the matter of the potential expansion of the membership of the Mansfield Conservation Commission to the Committee on Committees, for its review and consideration.

Motion so passed.

9. Fifth Amendment to Firefighter Agreement

Mr. Schaefer moved and Mr. Clouette seconded, effective August 28, 2006, to authorize the Town Manager, Martin H. Berliner, to execute the attached "Fifth Amendment to Fire Protection Agreement" between the Town of Mansfield and the Eagleville Fire Department, Inc. and the attached "Fifth Amendment to Fire Protection Agreement" between the Town of Mansfield and the Mansfield Volunteer Fire Company, Inc.

Motion so passed with Ms. Blair abstaining.

10. Town Manager Recruitment Services

Mr. Haddad moved and Mr. Paulhus seconded, effective August 28, 2006, to authorize staff to appropriate and expend no more than \$3,000 for additional work that CCM's Municipal Management Consulting Service has performed in regard to Mansfield's town manager selection process.

Motion so passed.

11. \$200,000 Community Center Gymnasium Air Conditioning Project; \$1,000,000 Land Acquisition Program; \$ 3,800,000 Middle School Electrical Heating System Conversion Project.

By consensus the Town Council agreed to meet on Tuesday, September 5, 2006 at 7:00 P.M. to discuss the bonding options.

12. Successor Collective Bargaining Agreement with Local 760, CSEA Public Works

Mr. Schaefer moved and Ms. Blair seconded, effective August 28, 2006, to authorize the Town Manager to execute the proposed successor Collective Bargaining Agreement between the Town of Mansfield and Local 760, CSEA-Public Works, which agreement has been revised to include certain modifications to Article IX (Sick Leave), and which agreement shall enter into effect on July 1, 2006 and expire on June 30, 2009.

Motion so passed.

VIII. DEPARTMENTAL REPORTS

IX. REPORTS OF COUNCIL COMMITTEES

Caroline Redding, Chair of the Committee on Committees, recommended the appointment of Joan Terry to the McSweeney Senior Center Board of Directors and Anne Smith to the Mystic Country Tourism Board.
Motion so passed.

Gregory Haddad, Chair of the Personnel Committee, urged members to submit their manager evaluation forms.

X. REPORTS OF COUNCIL MEMBERS

The Mayor expressed an interest in creating a brochure of Mansfield aimed at visitors to the area. Staff will put together what is currently available and report back to the Council

XI. TOWN MANAGER'S REPORT

Mr. Berliner requested that a special joint meeting with the Board of Education be held on September 18, 2006 to discuss the preliminary report from the School Building Committee.

The Town Manager complimented Curt Vincente and his staff on the cleaning and painting of the Community Center last week during shutdown. He also reported that Mr. Vincente approved temporary lighting at Southeast School again this year noting that there seem to be no major problems last year.

Mr. Berliner announced that Assistant Manager, Matthew Hart, has been named a credentialed manager candidate and will be a credentialed manager this January.

The Recreation Department has completed a new guide for the town's trails, "Take a walk in Mansfield's Parks and Preserves."

The Town Manager signed the Voting Technology Survey requesting the town be selected to receive the new voting machines for this fall's election. Use of the new machines is not mandated until 2007.

Mr. Berliner alerted the Council that the money received from the Pequot Fund and used to fund the capital projects will be \$400,000 less than previously reported. The staff will return to the Council with proposals for the reductions.

XII. FUTURE AGENDAS

XIII. PETITIONS, REQUEST AND COMMUNICATIONS

13. Governing Magazine "Building a Town Our College Can Be Proud Of"
14. Mansfield Department of Public Works Press Release
15. Planning and Zoning Commission re: E. O. Smith High School At the Depot Road Campus
16. ICMA Public Management, August 2006, " sustainability: The Issue of our Age and a Concern for Local Government"
17. Inside Higher Ed, "Building Up College Towns"

XIV. EXECUTIVE SESSION

Mr. Paulhus moved and Ms. Blair seconded to move into Executive Session.
Motion so passed.

Present: Blair, Clouette, Haddad, Hawkins, Koehn, Paterson, Paulhus, Redding, Schaefer.

Also Present: Martin Berliner, Town Manager, Matthew Hart, Assistant Town Manager.

Personnel Issues

Mr. Paulhus moved and Ms. Blair seconded to move out of Executive Session.
Motion so passed.

XV. ADJOURNMENT

Mr. Paulhus moved and Ms. Blair seconded to adjourn the meeting.
Motion so passed.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

I come before the Mansfield Town Council in the hope of gaining clarification on the proposal before this body concerning the oversight of homes rented by students in this community. I have attended and spoken at some of the council meetings concerning this issue but I must admit I am having difficulty connecting what is being proposed here tonight to the issue I thought was going to be addressed. Mainly the difficulty many of our town residents are experiencing in established neighborhoods with the problem of absently landlords, the monitoring of the number of students in rental properties, the upkeep of these properties and the resolution and enforcement

My confusion lies in the reading of proposal before you and the articles in the paper which attempt to establish a basis for amelioration of some of these problems which some student in off campus properties face. While I support the fair resolution of these situation for the students, it is my belief that the problem has been co-opted to resolve the students problems with little discussion or clarification of how the concerns of the town residents can be resolved.

Let me explain a little further: Some individuals in this town seeking a greater understanding of the zoning laws have contacted me as a former member of the PZC. They expressed frustration at seeing their homes and neighborhoods which they built and established years ago being co-opted by students. Many of these individuals were retired and had hoped to stay in Mansfield in their residents for the duration of their lives. For example, I was contacted by a gentleman in his 90's who with his family has lived in Storrs for at least 40 years. Last year he experienced difficulty with students and noise late into the nights. He attempted to resolve the issues and went to their home to discuss the problem only to have him returned to his home and have the same problem continued into the night. The next morning he found his mailbox destroyed. Contact the police you say-sure but you know there is an intimidation problem which remains once officers have left the area and the widow or widower is left alone.

While this is one example there are many more—the home owners on Huntington Lodge Road, the families on Hillyndale and Farrell Road and others who have faced similar difficulties. These are the families who requested and need your assistance and intervention. If a problem is brought to the attention of the University and intervention is not address in a timely manner where does one go next and what enforcement power remains with the town?

I do appreciate the work that gone into this proposal and the attempt to find a resolution to some of these issues presented to you. I would however, request that you look at this problem not only from the students needs but also for the residents who have lived here, paid taxes and built this community. Are the only alternatives we can offer our friends to are either to move out of this community or to a senior living complex?—and if that so what kind of community will remain.

*Public hearing of necessary cases.
The report & follow up on proposals, where
document housing P.7 gen. and those involved*

PAGE
BREAK

SPECIAL MEETING-MANSFIELD TOWN COUNCIL
September 5, 2006

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 7:00 p.m. in Conference Room C of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette (7:05 p.m.), Haddad, Hawkins, Paterson, Paulhus, Schaefer

Absent: Koehn, Redding

II. NEW BUSINESS

1. \$200,000 Community Center Gymnasium Air Conditioning Project

Mr. Hawkins moved and Mr. Haddad seconded to approve the following resolutions:

RESOLUTION APPROPRIATING \$200,000 FOR INSTALLATION OF AIR CONDITIONING IN THE MANSFIELD COMMUNITY CENTER GYMNASIUM, AND AUTHORIZING THE ISSUE OF BONDS, NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000) for costs related to installation of air conditioning in the Mansfield Community Center gymnasium and to the financing thereof, and related building improvements. The appropriation may be spent for design, acquisition and installation costs, equipment, materials, consultants' fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project. The Town Council is authorized to determine the scope and particulars of the project and may reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified.

(b) That the Town issues its bonds or notes, in an amount not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes to provide for the keeping of a record of the bonds, notes or temporary notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or

appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Manager, the Director of Finance, the Treasurer and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

RESOLUTION ESTABLISHING REFERENDUM ON INSTALLATION OF AIR CONDITIONING IN THE MANSFIELD COMMUNITY CENTER GYMNASIUM.

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 1 of this meeting, appropriating \$200,000 for installation of air conditioning in the Mansfield Community Center Gymnasium and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to a Special Town Meeting to be held Thursday, October 26, 2006, which Town Meeting the Town Council hereby authorizes the Mayor to call. The Town Council hereby designates said resolution for submission to the voters at referendum in the manner provided by Section 7-7 of the General Statutes of Connecticut, Revision of 1958, as amended, to be held on Tuesday, November 7, 2006 in conjunction with the election to be held on that date, in the manner provided by said Charter and said Connecticut General Statutes including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997. The resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$200,000 FOR INSTALLATION OF AIR CONDITIONING IN THE MANSFIELD COMMUNITY CENTER GYMNASIUM, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving the resolution will vote "Yes" and those opposing said resolution shall vote "No". The Town Clerk shall publish notice of such referendum votes as part of the notice of the Special Town Meeting to be held on October 26, 2006 and of the election to be held on November 7, 2006. Absentee ballots will be available from the Town Clerk's office.

(b) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution concerning the air conditioning in the Mansfield Community Center Gymnasium; and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution,

such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Motion so passed unanimously.

2. \$1,000,000 Land Acquisition Program

Mr. Haddad moved and Mr. Hawkins seconded to approve the following resolutions:

RESOLUTION APPROPRIATING \$1,000,000 FOR ACQUISITION OF LAND OR INTERESTS THEREIN FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES, AND AUTHORIZING THE ISSUE OF BONDS, NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate ONE MILLION DOLLARS (\$1,000,000) for costs related to the acquisition by the Town of one or more parcels of land or interests therein for open space, municipal, or passive or active recreational uses, or any combination thereof, provided that no portion of the appropriation shall be expended for the acquisition of a particular parcel of land or interest related thereto, other than for costs preliminary to such acquisition, until such acquisition has been submitted to the Planning and Zoning Commission of the Town for review pursuant to Section 8-24 of the Connecticut General Statutes, Revision of 1958, as amended, and has been approved by the Town Council following a public hearing held on not less than five days' published notice. The appropriation may be spent for acquisition costs, costs preliminary thereto including without limitation survey fees, testing, engineering, feasibility and planning studies related to potential acquisitions, legal fees, net temporary interest and other financing costs, and other expenses related to the project and its financing.

(b) That the Town issue its bonds or notes, in an amount not to exceed ONE MILLION DOLLARS (\$1,000,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project to the extent that such grants are not separately appropriated to pay additional project costs. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed

ONE MILLION DOLLARS (\$1,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes to provide for the keeping of a record of the bonds, notes or temporary notes; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(g) That the Town Manager, the Director of Finance, the Treasurer and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

RESOLUTION ESTABLISHING REFERENDUM ON ACQUISITION OF LAND FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES.

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 2 of this meeting, appropriating \$1,000,000 for acquisition of land or interests therein for open space, municipal, or passive or active recreational uses and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to the voters at referendum to be held on Tuesday, November 7, 2006 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997. The resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$1,000,000 FOR ACQUISITION OF LAND OR INTERESTS THEREIN FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving a resolution will vote "Yes" and those opposing said resolution shall vote "No". The Town Clerk shall publish notice of such referendum votes as part of the notice of the election to be held on November 7, 2006. Absentee ballots will be available from the Town Clerk's office.

(b) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution concerning the acquisition of land or interests therein for open space, municipal, or passive or active recreational uses; and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Motion so passed unanimously.

3. \$3,800,000 Middle School Electrical Heating System Conversion
Project Special Appropriations and Bond Authorization

Mr. Paulhus moved and Ms. Blair seconded to approve the following resolutions:

RESOLUTION APPROPRIATING \$3,800,000 FOR REPLACEMENT OF THE ELECTRICAL HEATING SYSTEM AT THE MANSFIELD MIDDLE SCHOOL WITH A FOSSIL-FUEL HEATING SYSTEM, AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

RESOLVED,

(a) That the Town of Mansfield appropriate THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$3,800,000) replacement of the electrical heating system at the Mansfield Middle School with a fossil-fuel heating system, including related renovations, improvements and other work. The appropriation may be spent for design, acquisition, installation and construction costs, equipment, materials, engineering and other consultant fees, legal fees, net temporary interest and other financing costs, and other expenses related to the project. The Mansfield Middle School Heating System Conversion Committee is authorized to determine the scope and particulars of the project and may reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified. A portion of the appropriation in an amount not to exceed \$1,025,000 shall be applied to reimburse the Reserve Fund for Capital and Nonrecurring Expenditures for expenditures made pursuant to the appropriation for the project approved by the Town Council by resolution adopted at meeting held June 12, 2006. The Town anticipates receiving a grant commitment from the State of Connecticut Department of Education for approximately 73% of eligible project costs.

(b) That the Town issue its bonds or notes, in an amount not to exceed THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$3,800,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project to the extent that such grants are not separately appropriated to pay additional project costs. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes

for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$3,800,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(d) The Town Manager, the Director of Finance and the Treasurer, or any two of them, shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Day, Berry & Howard is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or other obligations authorized by this resolution to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or other obligations.

(g) That the Town Manager, the Director of Finance, the Treasurer, the Mansfield Middle School Heating System Conversion Committee and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations and to obtain grants to finance the aforesaid appropriation.

RESOLUTION ESTABLISHING REFERENDUM ON REPLACEMENT OF THE ELECTRICAL HEATING SYSTEM AT THE MANSFIELD MIDDLE SCHOOL WITH A FOSSIL-FUEL HEATING SYSTEM.

RESOLVED,

(a) That pursuant to Sections 406 and 407 of the Town Charter the resolution adopted by the Council under Item 3 of this meeting, appropriating \$3,800,000 for replacement of the electrical heating system at the Mansfield Middle School with a fossil-fuel heating system and authorizing the issue of bonds and notes and temporary notes to finance the appropriation, shall be submitted to the voters at referendum to be held on Tuesday, November 7, 2006 in conjunction with the election to be held on that date, in the manner provided by said Charter and the Connecticut General Statutes, Revision of 1958, as amended, including the procedures set out in Section 9-369d(b)(2) of said Statutes, and in accordance with "Ordinance Regarding the Right of Voters Who Are Not Electors to Vote at Referenda Held in Conjunction with an Election", adopted by the Mansfield Town Council on August 25, 1997. The resolution shall be placed upon the paper ballots or voting machines under the following heading:

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$3,800,000 FOR REPLACEMENT OF THE ELECTRICAL HEATING SYSTEM AT THE MANSFIELD MIDDLE SCHOOL WITH A FOSSIL-FUEL HEATING SYSTEM, AND AUTHORIZE BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

Voters approving a resolution will vote "Yes" and those opposing said resolution shall vote "No". The Town Clerk shall publish notice of such referendum votes as part of the notice of the election to be held on November 7, 2006. Absentee ballots will be available from the Town Clerk's office.

(b) That, in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding the resolution concerning the replacement of the electrical heating system at the Mansfield Middle School; and the Town Manager is authorized to prepare additional explanatory materials regarding the resolution, such text and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.

Motion so passed unanimously.

4. Classification of Assistant to Town Manager Position

Mr. Hawkins moved and Mr. Paulhus seconded, effective when the current assistant town manager's position becomes vacant, to replace the assistant town manager position with the position of assistant to town manager, and to set the pay grade for the assistant to town manager position at grade 22 of the town administrators pay plan.

Motion so passed unanimously.

III. EXECUTIVE SESSION

Mr. Paulhus moved and Ms. Blair seconded to move into Executive Session.
Motion so passed.

Present: Blair, Clouette, Haddad, Hawkins, Paterson, Paulhus, Schaefer

Also Present: Matthew Hart, Assistant Town Manager

Personnel Issues

Mr. Paulhus moved and Ms. Blair seconded to move out of Executive Session
Motion so passed.

IV. ADJOURNMENT

Mr. Paulhus moved and Ms. Blair seconded to adjourn the meeting.
Motion so passed.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MH*
CC: Martin Berliner, Town Manager
Date: September 11, 2006
Re: Fenton River

Subject Matter/Background

I have attached for your information recent correspondence regarding the Fenton River. At this time, the Town Council does not need to take any action on this item.

Attachments

1) T. Callahan re: Consent Order DWS-05-078-397a – University of Connecticut



University of Connecticut
Administration and Operations Services

August 30, 2006

Mr. Gary Johnson
Supervising Environmental Analyst
Connecticut Department of Public Health
Drinking Water Section
410 Capitol Avenue, MS#512WAT
P.O. Box 340308
Hartford, CT 06134-0308

Re: Consent Order DWS-05-078-397a – University of Connecticut

Dear Mr. Johnson:

Paragraph 9 of the above referenced order requires the University to submit bi-monthly reports to you outlining our progress in complying with certain of the order's provisions, more specifically those contained in Paragraphs 10, 12, and 14. The purpose of this letter is to meet that obligation for the September 1, 2006 reporting period.

Paragraph 10. New England Water Utilities Services, Inc. (NEWUS) is totally operating, managing, and maintaining the University's water supply systems pursuant to terms of our new recently executed contract. This two-year agreement includes provisions for extending the contract through 2010. A copy of the contract is enclosed.

Paragraph 12. The University continues to advance the procurement process for retaining a master plan consultant for its water supply and wastewater systems. The formal RFP was issued in July and the deadline for interested bidders to submit proposals was extended to August 31, 2006. A copy of the final RFP is enclosed.

The University continues to explore a land transaction that would result in long-term protection of two large tracts of land totaling approximately 500 acres in the Fenton River watershed. The University will consult with the Department prior to finalizing the negotiations.

An Equal Opportunity Employer

352 Mansfield Road Unit 2072
Storrs, Connecticut 06269-2072

Telephone: (860) 486-4340

Mr. Gary Johnson
August 30, 2006

Our next bi-monthly report is due November 1, 2006. Please don't hesitate to contact me in the meantime if you have any questions or need additional information.

Sincerely,



Thomas Q. Callahan
Interim Associate Vice President

Enc: UConn/NEWUS Total Operations, Management and Maintenance Contract
Master Plan RFP

Cc: J. R. Galvin, DPH (w/o attachments)
N. Gyle, DPH (w/o attachments)
E. Blachinski, DPH (w/o attachments)
G. Iwan, DPH (w/o attachments)
D. Smith, DPH (w/o attachments)
D. Cooley, DPH (w/o attachments)
D. Levasseur, OPM (w/o attachments)
J. Smith, OPM (w/o attachments)
G. McCarthy, DEP (w/o attachments)
B. Wingfield, DEP (w/o attachments)
M. Berliner, Town of Mansfield (w/o attachments)
M. Sullivan, Office of Attorney General (w/o attachments)
R. Lynch, Office of Attorney General (w/o attachments)
P. Austin, UConn (w/o attachments)
B. Feldman, UConn (w/o attachments)
E. Roberts, UConn (w/o attachments)
M. Pacholski, UConn (w/o attachments)
T. Tussing, UConn (w/o attachments)
R. Miller, UConn (w/o attachments)
T. O'Neill, CT Water Company (w/o attachments)
P. Pezanko, CT Water Company (w/o attachments)

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *M.H.*
CC: Martin Berliner, Town Manager; Gregory Padick, Director of Planning;
Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Parks
Coordinator; Open Space Preservation Committee
Date: September 11, 2006
Re: Open Space Acquisition – Meadowbrook Lane LLC Property on Puddin Lane

Subject Matter/Background

Pursuant to its authority under Connecticut General Statutes Section 8-24, the Planning and Zoning Commission has reviewed the proposed acquisition of the subject property, and has found that the proposal would be compatible with the Mansfield Plan of Conservation and Development. Consequently, the commission supports the acquisition of this 45-acre parcel.

Staff is presently arranging for an appraisal of this property, and there is no immediate action that the Town Council needs to take at this time. We will put this item back on the agenda once we have the results of the appraisal.

Attachments

- 1) Mansfield PZC 8-24 Referral of Proposed Acquisition of Meadow Brook Lane, LLC Property

**TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILL ROAD
STORRS, CT 06268
(860) 429-3330

Wednesday, September 06, 2006

To: Town Council
From: Planning and Zoning Commission
Re: Mansfield's PZC 8-24 referral of the proposed acquisition of 45 acres on Puddin Lane referred to as Meadow Brook Lane, LLC (Guarnaccia) property

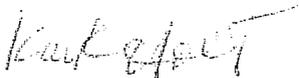
At a meeting held on 9/5/06, the Mansfield Planning and Zoning Commission adopted the following motion:

"that the Planning and Zoning Commission notify the Town Council that the proposed acquisition of all or part of the Meadowbrook Lane LLC (Guarnaccia) property on Puddin Lane would promote numerous Plan of Conservation and Development open space and recreational goals and objectives, and is supported by the Planning and Zoning Commission."

The attached 8/28/06 memo from Director of Planning, Gregory Padick, provides more information on this issue.

If you have any questions regarding this action, please call the Planning Office at 429-3330.

Very truly yours,

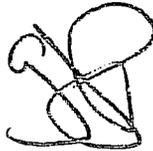


Katherine K. Holt, Secretary
Mansfield Planning & Zoning Commission

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: 8/28/06



Re: 8-24 referral: Meadowbrook Lane LLC (Guarnaccia) property, proposed acquisition of a 45 acre parcel on Puddin Lane.

Pursuant to the provisions of Section 8-24 of the State Statutes, the above-referenced proposed acquisition of land has been referred to the PZC for comment. State Statutes provide the PZC with a 35-day comment period. The following information is provided for the PZC's consideration:

- The Town is considering the acquisition of a 45-acre parcel of land located on the northerly side of Puddin Lane about midway between Route 195 and Mansfield City Road. The subject property abuts existing Town land located to the north and contains the southerly segment of the west branch of the Nipmunk Trail. Town acquisition would expand "Sawmill Preserve" which includes preserved open space owned by both the Town and Joshua's Trust. A small roadside parking area for the trail exists along the subject property's 500 feet of frontage on Puddin Lane. Sawmill Brook flows along a portion of the site's easterly border. The property is primarily wooded in character. The attached report and maps prepared by the Open Space Preservation Committee provides more information about the subject property.
- Based on Plan of Conservation and Development Mapping, the property contains three watercourse related wetland areas that are relatively narrow. The property is within a Plan designated interior forest area and the Nipmunk Trail is recognized in Mansfield's Plan as a State designated greenway. The entire site is within the Plan designated "Existing and Potential Conservation Areas." The property is not within the Willimantic Reservoir Watershed or a stratified drift aquifer area. Sawmill Brook is recognized as a flood hazard area.
- Appendix K of Mansfield's 2006 Plan of Conservation and Development, contains open space acquisition criteria. My review indicates that acquisition of all or part of the subject property would promote listed priority criteria 1, 3, 4, 6, 7, and 8.
- It is anticipated that Town ownership of all or part of the subject property would preserve all or part of the existing woodland character of the site, and provide a permanent trail corridor for the Nipmunk Trail. Town acquisition may also provide new hiking opportunities. Due to site topography and wetland/watercourse characteristics, no structures or Town facilities are anticipated at this property.
- The subject property is zoned Rural Agricultural Residence-90, but it is situated in close proximity to existing Design Multiple Residence zones and areas designated in the Plan of Conservation and Development as medium to high density residential. The Freedom Green Development is located immediately southwest of the site.

Summary/Recommendation

Town acquisition of all or part of the Meadowbrook Lane LLC (Guarnaccia) property would promote many specific and general recommendations of Mansfield Plan of Conservation and Development. Most importantly, Town ownership would:

1. Permanently preserve a corridor for an existing segment of the Nipmunk Trail, and State designated "greenway."
2. Help preserve a Plan of Conservation and Development designated "interior forest area" which is proximate to areas with existing and anticipated medium to high density residential land uses.
3. Help protect Sawmill Brook and tributary watercourses and expand the existing "Sawmill Preserve" open space area.

Holt moved + hall

For these reasons, it is recommended that the Planning and Zoning Commission notify the Town Council that the proposed acquisition of all or part of the Meadowbrook Lane LLC (Guarnaccia) property on Puddin Lane would promote numerous Plan of Conservation and Development open space and recreational goals and objectives, and is supported by the Planning and Zoning Commission.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin Berliner, Town Manager; Jeffrey Smith, Director of Finance; Gregory Padick, Director of Planning
Date: September 11, 2006
Re: \$200,000 Community Center Gymnasium Air Conditioning Project;
\$1,000,000 Land Acquisition Program; \$3,800,000 Middle School Electrical Heating System Conversion Project

Subject Matter/Background

As you know, the Town Council has voted to send all three proposed bond issues to referendum. In addition, because all three projects would involve substantial improvements to a town-owned facility or the acquisition of public land, the Planning and Zoning Commission needs to review the proposals pursuant to its authority under Section 8-24 of the Connecticut General Statutes.

Legal Review

The town's bond counsel has recommended that the Town Council refer the proposed projects to the Planning and Zoning Commission for review under Connecticut General Statutes Section 8-24.

Recommendation

Staff recommends that the Town Council refer the three bond issues to the Planning and Zoning Commission for its review.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective September 11, 2006, to refer the \$200,000 Community Center Gymnasium Air Conditioning Project, the \$1,000,000 Land Acquisition Program and the \$3,800,000 Middle School Electrical Heating System Conversion Project to the Planning and Zoning Commission for review under Section 8-24 of the Connecticut General Statutes.



*Town of Mansfield
Resolution*

Regarding the Use of "LEED" Building Standards for Municipal Buildings

WHEREAS, the Town of Mansfield is dedicated to the compatible goals of energy efficiency, environmental protection and economic growth; and

WHEREAS, the Town of Mansfield is dedicated to the environmental health and safety of its employees, and to efficient and effective work environments; and

WHEREAS, municipal government should assume a leadership role in promoting the efficient use of energy and natural resources in the interests of the long-term protection and enhancement of our environment, our economy and the health of our citizens and future generations; and

WHEREAS, the Town enjoys a unique and timely opportunity to design, construct and renovate buildings for the 21st century that will be adequate to serve the needs of its citizens and employees for years to come and that will realize reduced operating costs over the span of a building's life cycle; and

WHEREAS, the US Green Building Council's Leadership in Energy and Environmental Design (LEED) is a voluntary, consensus-based, market-driven green building rating system for new and existing commercial and institutional buildings that is used to determine what constitutes sustainable building by national standards; and

WHEREAS, it is in the best interests of the people of Mansfield that all municipal buildings be constructed, expanded or renovated as modern facilities of the 21st century, combining the most energy-efficient design, the most environmentally sustainable systems, and maximum access and benefit to employees and the public.

NOW, THEREFORE, BE IT RESOLVED, that it shall be the policy of the Town of Mansfield to finance, plan, design, construct, manage, renovate, maintain and decommission its facilities and buildings to be sustainable. Town staff and its architects and building committees are hereby directed to use the most recent version of LEED certification standards as a benchmark to achieve maximum energy efficiency and

environmental sustainability relevant to the scope of the new construction or major renovation, unless this cannot be accomplished on a cost-effective basis, considering construction and operating costs over the life cycle of the building being constructed, expanded or renovated. The Town encourages the use of higher LEED rating levels, if feasible, for all facilities and buildings.

All municipal department heads whose responsibilities include planning, designing, constructing or renovating Town-owned facilities shall be responsible for ensuring compliance with this policy.

Certified a true copy of a resolution adopted by the Town of Mansfield at a meeting of its Town Council on October 25, 2004, and which resolution has not been rescinded or modified in any way.

Joan E. Gerdsen
Town Clerk

Date

SEAL

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *Matt*
CC: Martin Berliner, Town Manager; Jeffrey Smith, Director of Finance
Date: September 11, 2006
Re: Financial Statements Dated June 30, 2006

Subject Matter/Background

Attached please find the Financial Statements Dated June 30, 2006, for review by the Finance Committee and the Town Council.

Recommendation

Staff recommends that the Town Council refer this item to the Finance Committee for review.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective September 11, 2006, to refer the Financial Statements Dated June 30, 2006 to the Finance Committee.

Attachments

- 1) Financial Statements Dated June 30, 2006

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June 30, 2006

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*To: Mansfield Town Council
Mansfield Board of Education*

From: Jeffrey H. Smith, Director of Finance

Date: August 28, 2006

Subject: June 30, 2006 Quarterly Report

Attached please find the fourth quarter financial report for the quarter ending June 30, 2006.

JHS:cat

Attachment

OVERVIEW

GENERAL FUND BUDGET

REVENUES:

Tax Collections

The total collection rate through June 30, 2006 is 98.7% consistent with June 30, 2005 of 98.6%. Real estate collections, which account for approximately 85% of the levy, have also remained consistent at 99.1%. Collections in motor vehicles are at 95.4% as compared to 94.5% at June 2005.

Licenses and Permits

Conveyance taxes fell short of budget by \$15,079. Building permits exceeded budget by \$8,297.

Federal Support for General Government

No change from the budget.

State Support for Education

The ECS Grant was originally budgeted at \$8,695,310, and the final State grant was \$8,777,692 or \$82,382 more than budgeted. The Transportation Grant was budgeted at \$242,120 and the final State grant was \$251,197 (capped at 77%) or \$9,077 more than budgeted. Of the increase in the ECS Grant, \$72,000 was appropriated for the MERS payment.

State Support for General Government

The pilot grant is by far the largest single grant within this category. The final grant payment by the State was \$7,703,004 or \$553,084 more than the original budget of \$7,149,920. Of the increased amount, the Council authorized an appropriation of \$230,500 for Capital Projects and \$300,000 for the MERS payment. The transfer to Capital Projects was not made since the CNR Fund was balanced without it.

Charges for Services

Charges for services are primarily fixed by contract and will be received during the year. The primary exceptions are: Recording, which exceeded the budget by \$2,861 and Police Services, which exceeded budget by \$601.

Fines and Forfeitures

No change from budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30, 2006 is \$420,493 as compared to \$273,846 for the same period last year. We exceeded our amended budget by \$120,493, allowing us to allocate \$100,000 of interest income to the CNR Fund on capital fund balances. STIF interest rate for June 2006 was 5.117% as compared to 3.211% in June 2005. The amount of the telecommunications payment from the telephone company was \$23,822 less than budget.

GENERAL FUND BUDGET - EXPENDITURES

Town Expenditures

The General Fund Budget was amended twice during the past year. The first amendment, passed on September 12, 2005, increased the Town General Fund Budget by \$230,500 from \$10,494,390 to \$10,724,890. The additional appropriation to the CNR Fund was to offset a shortfall of a similar amount in the Pequot Grant used for Capital Projects funding.

The second amendment to the General Fund Budget was adopted on November 28, 2005. That amendment increased the benefits account by \$512,000 to pay off Mansfield's obligation to the Municipal Employees Retirement System for the inclusion of the firefighters. With this change, the total amended General Fund Budget was \$11,236,890.

Subsequent to these adjustments, it became apparent that the General Fund Budget would be seriously over-expended by year-end. Because of that, I did not make the \$230,500 transfer from the General Fund to the CNR Fund. This left the \$230,500 in the General Fund Budget to cover anticipated over-expenditures.

As anticipated by year-end, the General Fund was over-expended by approximately \$198,000. The major areas overspent were energy costs of \$102,000, the Resident State Trooper Program of \$66,100, repairs and maintenance for buildings and vehicles of \$20,250, and fee waivers of \$27,650. Also built into the budget was a \$20,000 deficit when it was adopted.

Board Expenditures

The Board budget was over expended by \$204,000. Savings in salary accounts were offset by over expenditures in Special Education, energy and benefits. However, enough funds were available in the Special Education grants fund to offset the net difference.

DAY CARE FUND

The Day Care Fund ended the fiscal year with revenues exceeding expenditures by \$13,998. Fund balance at July 1, 2005 of \$225,017 increased to \$239,015.

CAFETERIA FUND

Expenditures exceeded revenues by \$30,186 for the fiscal year. Fund balance at July 1, 2005 decreased from \$106,373 to \$76,187 at June 30, 2006.

RECREATION PROGRAM FUND

The Recreation Program Fund ended the fiscal year with expenditures exceeding revenues by \$49,523. Fund Balance decreased from \$129,117 to \$79,594. The Community Center operations netted a \$557 gain for the fiscal year, while all other Recreation Programs netted a loss of \$47,830.

CAPITAL NONRECURRING FUND

The final Pequot/Mohegan Grant was \$269,062 less than budget. Capital Projects and transfers from the CNR fund have been reduced/eliminated to account for the loss in State revenues. With the allocation of interest income, the Fund closed the fiscal year with a Fund Balance of \$164,458.

DEBT SERVICE FUND

Fund Balance decreased from \$136,939 on July 1, 2005 to \$71,079 at June 30, 2006. Based upon our current debt plan, Fund Balance will gradually decrease to \$17,090 in FY 2012/2013. This assumes that debt service contributions from the General Fund will not rise above \$400,000 per year through 2012/2013 and the CNR Fund will contribute another \$710,000 through FY 2009/2010. The plan does not take into consideration any additional debt offerings.

ENTERPRISE/INTERNAL SERVICE FUNDS

Solid Waste Fund

Factoring out the effects of closing the landfill in FY 04/05, this year's loss in the Solid Waste Fund of \$55,376 is nearly identical to the loss of \$56,086 in FY 04/05. The change in operating revenues and expenditures is complicated by a decrease in commercial waste going to Preston. This change is reflected by a \$67,700 drop in tipping revenues, and a \$63,300 drop in hauler tipping fees.

Health Insurance Fund

Expenditures were less than revenues for the fiscal year by \$819,902. Retained Earnings increased from \$288,402 at July 1, 2005 to \$1,108,304 at June 30, 2006. Our claim's experience for the past twelve months is an average of \$360,000 per month.

Worker's Compensation Fund

Operating expenditures exceeded revenues by \$1,995 through the fourth quarter. Retained Earnings increased from \$996 to \$2,991 at June 30, 2006.

Management Services Fund

Management Services Fund revenues through June 30, 2006 exceeded expenditures by \$180,371. Fund equity increased from \$1,406,303 at July 1, 2005 to \$1,583,606 at June 30, 2006. This past year saw a major replacement of our copying equipment. We have also completed an RFP that would gradually replace all of our current phone systems with voice over internet protocol. The RFP is due this September and, if approved by senior management, the town hall phone system will be the first to be replaced.

CEMETERY FUND

Retained earnings in the Cemetery Fund decreased from \$367,878 at July 1, 2005 to \$348,190 at June 30, 2006. The primary reason for this is the cost of mowing services.

LONG TERM INVESTMENT POOL

The pool experienced a \$6,216 decrease in the market value of its portfolio for the period July 1, 2005 to June 30, 2006.

EASTERN HIGHLANDS HEALTH DISTRICT

Operating revenues exceeded expenditures by \$121,935 through the fourth quarter. Fund Balance increased from \$214,920 to \$336,855. A \$2,500 transfer to the EHHD CNR fund was included in the first quarter.

MANSFIELD DOWNTOWN PARTNERSHIP

Operating revenues exceeded expenditures by \$24,520 through June 30, 2006, and Fund Balance increased from \$48,287 to \$72,807.

Town of Mansfield
General Fund

Estimated Schedule of Estimated Changes in Fund Balance - Legal Basis

For the Year Ended June 30, 2006

Designated for 2005/2006 Budget	\$ 1,568,102
Undesignated	<u>\$ 1,568,102</u>
Fund Balance, July 1, 2005	\$ 1,568,102

	Original Budget	Amendment *	Final Budget	Estimated Actual	Budget Comparison	
Total revenues and transfers in	\$ 36,905,150	\$ 742,500	\$ 37,647,650	\$ 37,738,394	\$ 90,744	
Appropriation of fund balance	<hr/>					
Total appropriation, transfers in	<u>36,905,150</u>	<u>742,500</u>	<u>37,647,650</u>	<u>37,738,394</u>	<u>90,744</u>	
Total expenditures and transfers out:	<hr/>					
Town	10,494,390	742,500	11,236,890	11,203,982	32,908	
Mansfield Board of Education	18,298,350		18,298,350	18,297,430	920	
Contribution to Region #19 Board of Ed	8,112,410		8,112,410	8,112,410	-	
Total expenditures	<u>36,905,150</u>	<u>742,500</u>	<u>37,647,650</u>	<u>37,613,822</u>	<u>33,828</u>	
Results from budgetary operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>124,572</u>	<u>124,572</u>	<u>124,572</u>
Fund Balance, June 30, 2006						<u>\$ 1,692,674</u>

Fund Balance:	
Unreserved:	
Designated for 2006/07 budget	
Undesignated	<u>1,692,674</u>
Total Fund Balance	<u>\$ 1,692,674</u>

* Note on Amendment:

Appropriated in September, 2005 (For Capital)	\$ 230,500
Appropriated in November, 2005 (For Firefighters' MEERS)	<u>512,000</u>
Total Amendment	<u>\$ 742,500</u>

TOWN OF MANSFIELD
TRIAL BALANCE - GAAP BASIS
June 30, 2006

<u>GENERAL FUND</u>	<u>DEBIT</u>	<u>CREDIT</u>
Cash Equivalent Investments	\$ 4,158,958	\$ -
Working Cash Fund	4,150	
Accounts Receivable	105,822	
Taxes Receivable - Current	264,767	
Taxes Receivable - Delinquent	251,298	
Due from Other Funds	785	
Accounts and Other Payables		1,663,086
Refundable Deposits		522,409
Due to Other Funds		294,137
Deferred Revenue - Taxes		394,294
Taxes Collected in Advance/Overcollected		147,245
Encumbrances Payable - Prior Year		71,936
Liquidation - Prior Year Encumbrances	63,277	
Fund Balance - Undesignated		1,584,766
Actual Expenditures	37,567,211	
Actual Revenues		37,738,395
	\$ 42,416,268	\$ 42,416,268
	\$ 42,416,268	\$ 42,416,268

DAYCARE COMBINED PROGRAM
 COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES
 AND CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	BUDGET	June 30,	
	2005/06	2006	2005
REVENUES:			
DSS Subsidies	\$ 19,500	\$ 27,272	\$ 33,487
Fees	628,720	647,786	586,947
UConn	78,500	78,750	78,750
Daycare Grant	213,930	221,277	222,281
School Readiness Program		54,250	
Miscellaneous	24,500	28,322	29,051
Total Revenues	965,150	1,057,657	950,516
OPERATING TRANSFERS IN:			
CNR Fund	5,000	5,000	10,000
Total Revenues and Operating Transfers	970,150	1,062,657	960,516
EXPENDITURES:			
Administrative	201,290	224,458	232,712
Direct Program	663,820	699,373	607,442
Building	49,250	55,449	50,866
Food	26,300	34,387	31,067
Equipment		7,699	1,869
Miscellaneous	28,650	27,293	29,963
Total Expenditures	969,310	1,048,659	953,919
EXCESS/(DEFICIENCY)	840	13,998	6,597
FUND BALANCE, JULY 1	225,017	225,017	218,420
FUND BALANCE, END OF PERIOD	\$ 225,857	\$ 239,015	\$ 225,017

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
BALANCE SHEET
AS OF JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>Assets</u>		
Cash	\$ 51,592	\$ 89,785
Inventory	7,727	6,276
Accounts Receivable	4,300	
Due from the State	27,077	20,599
Total Assets	\$ 90,696	\$ 116,660
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 6,706	\$ 4,060
Due to Other Funds	7,803	6,227
Total Liabilities	14,509	10,287
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	76,187	106,373
Total Fund Balance	76,187	106,373
Total Liabilities and Fund Balance	\$ 90,696	\$ 116,660

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Operating Revenues:		
Intergovernmental	\$ 128,928	\$ 118,323
Sales of Food	582,226	576,731
Other	36,038	37,463
Total Operating Revenues	747,192	732,517
Operating Expenditures:		
Salaries & Wages	489,633	446,640
Food & Supplies	274,087	264,529
Professional and Technical	2,500	2,500
Equipment Repairs & Contracts	6,422	5,967
Equipment - Other	3,713	7,478
Total Operating Expenditures	776,355	727,114
Operating Transfers:		
Transfers Out - Capital Projects	1,023	
Total Operating & Other Expenditures	777,378	727,114
Excess/(Deficiency)	(30,186)	5,403
Fund Balance, July 1	106,373	100,970
Fund Balance, End of Period	\$ 76,187	\$ 106,373

FUND 260 - RECREATION PROGRAM
CONSOLIDATED
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ROLL FORWARD FOR 2005/06
AS OF JUNE 30, 2006

	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Budget	2005/06 Actual	2006/07 Proposed
REVENUES:						
Membership Fees	\$ -	\$ 857,008	\$ 909,202	\$ 1,168,910	\$ 935,336	\$ 900,000
Employee Wellness	-	-	6,000	6,000	2,250	5,000
Bicentennial Pond Fees	940	3,840	34	2,800	800	3,300
Sale of Food	-	2,984	2,929	4,000	4,177	4,500
Advertising Income	-	12,815	2,332	8,000	14,664	13,480
Program Fees	307,960	387,682	569,756	537,680	537,111	575,370
Daily Admission Fees	-	35,873	51,268	57,880	52,364	54,460
Fee Waivers	-	-	50,000	50,000	77,649	75,000
Sale of Merchandise	-	-	3,045	16,000	11,203	11,000
Rent	-	-	7,350	-	-	-
Rent - E.O. Smith	-	-	11,525	12,500	6,500	12,500
Rent - Facilities/Parties	-	8,960	14,760	12,600	24,410	15,000
Contributions	38,082	31,617	23,667	28,200	27,080	20,000
Other	-	691	1,767	-	243	-
Total Revenues	346,982	1,341,470	1,653,635	1,904,570	1,693,787	1,689,610
OPERATING TRANSFERS:						
General Fund - Bicent. Pond	72,500	64,500	25,000	25,000	25,000	21,200
General Fund - Teen Center	-	-	10,000	10,000	10,000	13,800
CNR Fund	65,000	119,130	80,000	40,000	40,000	-
Total Rev. & Op Trans	484,482	1,525,100	1,768,635	1,979,570	1,768,787	1,724,610
EXPENDITURES:						
Salaries & Wages	243,277	844,503	1,089,173	1,125,564	1,034,348	1,102,900
Benefits	5,330	8,152	165,914	146,330	146,107	146,640
Professional & Technical	59,016	74,002	111,776	94,500	118,381	86,170
Purchased Property Services	30,323	2,188	8,489	10,130	15,468	13,260
Repairs & Maintenance	-	6,300	9,377	11,800	16,119	15,000
Other Purchased Services/Rentals	51,420	193,649	166,864	187,790	201,664	195,550
Other Supplies	49,680	70,916	34,661	31,500	33,779	31,160
Energy	98	121,876	119,574	138,000	150,121	100,000
Building Supplies	-	24,388	50,333	50,300	46,269	46,500
Recreation Supplies	180	37,426	73,948	60,000	53,804	57,920
Capital Projects	-	-	10,000	-	-	-
Total Expenditures	439,324	1,383,400	1,840,109	1,855,914	1,816,060	1,795,100
EXCESS/DEFICIENCY	45,158	141,700	(71,474)	123,656	(47,273)	(70,490)
FUND BALANCE, JULY 1	13,733	58,891	200,591	129,117	129,117	137,586
FUND BALANCE, End of Period	\$ 58,891	\$ 200,591	\$ 129,117	\$ 252,773	\$ 81,844	\$ 67,096

FUND 260 - RECREATION PROGRAM
ACTIVITY 44102 - COMMUNITY CENTER
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ROLL FORWARD FOR 2005/06
AS OF JUNE 30, 2006

	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Budget	2005/06 Actual	2006/07 Proposed
REVENUES:						
Membership Fees	\$ -	\$ 857,008	\$ 909,202	\$ 1,168,910	\$ 935,336	\$ 900,000
Employee Wellness			6,000	6,000	2,250	5,000
Bicentennial Pond Fees						
Sale of Food		2,984	2,929	4,000	4,177	4,500
Advertising Income		7,533	836	6,500	14,241	11,980
Program Fees		112,759	208,507	274,210	284,504	285,960
Daily Admission Fees		35,873	49,901	56,860	50,142	51,440
Fee Waivers			50,000	26,570	54,219	51,340
Sale of Merchandise			3,045	10,000	5,522	5,000
Rent			7,350			
Rent - E.O. Smith			11,525	12,500	6,500	12,500
Rent - Facilities/Parties		8,619	14,841	12,400	23,855	14,600
Contributions	27,956	28,653	13,247	17,950	25,127	14,850
Other		691	1,767		243	
Total Revenues	27,956	1,054,120	1,279,150	1,595,900	1,406,116	1,357,170
OPERATING TRANSFERS:						
General Fund - Bicent. Pond						
General Fund - Teen Center			10,000	10,000	10,000	13,800
CNR Fund	65,000	119,130	80,000	40,000	40,000	
Total Rev. & Op Trans	92,956	1,173,250	1,369,150	1,645,900	1,456,116	1,370,970
EXPENDITURES:						
Salaries & Wages	4,223	592,860	703,713	895,864	824,422	878,430
Benefits		6,152	137,756	118,450	112,988	113,660
Professional & Technical	25567	31,510	64,109	70,570	82,306	56,920
Purchased Property Services		2,188	8,489	10,130	15,468	13,260
Repairs & Maintenance		6,300	9,377	11,800	16,119	15,000
Other Purchased Services/Rentals	51,420	161,118	131,338	149,030	164,853	156,800
Other Supplies		15,912	32,207	23,520	25,558	19,350
Energy	98	121,876	119,574	138,000	150,121	100,000
Building Supplies		24,388	49,985	50,300	46,269	46,500
Recreation Supplies	180	37,426	20,972	27,980	17,455	25,250
Capital Projects			10,000			
Total Expenditures	81,488	999,730	1,287,520	1,495,644	1,455,559	1,425,170
EXCESS/DEFICIENCY	11,468	173,520	81,630	150,256	557	(54,200)
FUND BALANCE, JULY1		11,468	184,988	266,618	266,618	283,878
FUND BALANCE, End of Period	\$ 11,468	\$ 184,988	\$ 266,618	\$ 416,874	\$ 267,175	\$ 229,678

FUND 260 - RECREATION PROGRAM
 ALL OTHER ACTIVITIES
 REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 ROLL FORWARD FOR 2005/06
 AS OF JUNE 30, 2006

	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Budget	2005/06 Actual	2006/07 Proposed
REVENUES:						
Membership Fees						
Employee Wellness						
Bicentennial Pond Fees	\$ 940	\$ 3,840	\$ 34	\$ 2,800	\$ 800	\$ 3,300
Sale of Food						
Advertising Income		5,282	1,496	1,500	423	1,500
Program Fees	307,960	274,923	361,249	263,470	252,607	289,410
Daily Admission Fees			1,367	1,020	2,222	3,020
Fee Waivers				23,430	23,430	23,660
Sale of Merchandise				6,000	5,681	6,000
Rent						
Rent - E.O. Smith						
Rent - Facilities/Parties		341	(81)	200	555	400
Contributions	10,126	2,964	10,420	10,250	1,953	5,150
Other						
Total Revenues	319,026	287,350	374,485	308,670	287,671	332,440
OPERATING TRANSFERS:						
General Fund - Bicent. Pond	72,500	64,500	25,000	25,000	25,000	21,200
General Fund - Teen Center						
CNR Fund						
Total Rev. & Op Trans	391,526	351,850	399,485	333,670	312,671	353,640
EXPENDITURES:						
Salaries & Wages	239,054	251,643	385,460	229,700	209,926	224,470
Benefits	5,330	2,000	28,158	27,880	33,119	32,980
Professional & Technical	33,449	42,492	47,667	23,930	36,075	29,250
Purchased Property Services	30,323					
Repairs & Maintenance						
Other Purchased Services/Rentals		32,531	35,526	38,760	36,811	38,750
Other Supplies	49,680	55,004	2,454	7,980	8,221	11,810
Energy						
Building Supplies			348			
Recreation Supplies			52,976	32,020	36,349	32,670
Capital Projects						
Total Expenditures	357,836	383,670	552,589	360,270	360,501	369,930
EXCESS/DEFICIENCY	33,690	(31,820)	(153,104)	(26,600)	(47,830)	(16,290)
FUND BALANCE, JULY1	13,733	47,423	15,603	(137,501)	(137,501)	(146,292)
FUND BALANCE, End of Period	\$ 47,423	\$ 15,603	\$ (137,501)	\$ (164,101)	\$ (185,331)	\$ (162,582)

TOWN OF MANSFIELD
 CAPITAL AND NONRECURRING RESERVE FUND BUDGET
 ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FISCAL YEAR 2005/2006

	Actual 98/99	Actual 99/00	Actual 00/01 *	Actual 01/02	Actual 02/03	Actual 03/04	Actual 04/05	Actual 05/06	Projected 06/07	Projected 07/08	Projected 08/09	Projected 09/10
SOURCES:												
Revenues:												
General Fund Contribution									100,000			
Property Tax Relief									359,404			
State Revenue Sharing				\$472,523								
State Dept. of Education - MMS IRC/MMS Drainage					120,729	24,679						
Rural Development Grant - Downtown Revitalization						35,000						
Ambulance User Fees					253,312	179,317	216,712	222,724	240,000	245,000	245,000	250,000
Landfill Closing Grant - In-kind Reimbursement							109,470					
Insurance Settlement			100,524									
Interest Income	237,050	286,043	398,171				100,000	100,000	100,000	20,000	20,000	20,000
Other				23,486		380						
Sewer Assessments	2,800	3,600	4,000	8,069	4,296	4,000	4,400	9,600	3,000	3,000	3,000	3,000
Pequot Funds	2,809,905	2,929,286	2,950,637	3,075,000	2,128,664	1,714,079	1,339,206	1,435,767	1,256,558	1,200,000	1,200,000	1,200,000
Total Sources	3,049,755	3,210,929	3,453,332	3,579,078	2,507,001	1,957,455	1,769,788	1,768,091	2,058,962	1,468,000	1,468,000	1,473,000
USES:												
Operating Transfers Out:												
General Fund - One Time Costs/Fund Balance Plan			61,100	47,500	400,000	350,000	250,000	150,000	50,000	50,000		
General Fund - State Revenue Sharing					472,520							
Community Events					12,500							
Management Services Fund	205,000	160,000	200,000	200,000	206,000	212,000	200,000	225,000	225,000	239,000	246,000	253,380
Debt Service Sinking Fund	180,000		500,000	355,000	250,000	235,000	295,000	250,000	250,000	200,000	130,000	130,000
Retire Debt for Fire Truck							70,000	70,000	70,000	70,000	70,000	
New Financial Reporting Model (Statement 34)				25,000	25,000							
Property Tax Revaluation Fund	25,000	25,000	25,000			25,000		25,000	25,000	25,000	25,000	25,000
Capital Fund	3,591,529	3,289,200	2,572,660	3,161,682	1,488,916	618,034	762,137	1,046,109	1,410,640	3,197,940	2,251,940	1,324,800
Day Care Pension					20,000	15,000	10,000	5,000				
Town Manager Search									10,000			
Emergency Services Administration					25,070	75,000						
Community Center Operating Subsidy					65,000	119,130	00,000	40,000				
Parks & Recreation Operating Subsidy									40,000			
Health Insurance Fund							200,000					
Retiree Medical Insurance Fund									25,000	50,000	75,000	100,000
Compensated Absences Fund									25,000	50,000	75,000	100,000
Shared Projects with UConn	83,500	100,000	25,000									
Total Uses	4,085,029	3,574,200	3,383,760	3,789,182	2,965,006	1,649,164	1,867,137	1,011,109	2,138,640	3,881,940	2,872,940	1,933,180
Excess/(Deficiency)	(1,035,274)	(355,271)	69,572	(210,104)	(458,005)	308,291	(97,349)	(43,018)	(79,678)	(2,413,940)	(1,404,940)	(460,100)
Fund Balance/(Deficit) July 1	1,985,616	950,342	595,071	664,643	454,539	(3,466)	304,825	207,476	164,458	84,780	(2,329,160)	(3,734,100)
Fund Balance, June 30	\$950,342	\$595,071	\$664,643	\$454,539	(\$3,466)	\$304,825	\$207,476	\$164,458	\$84,780	(\$2,329,160)	(\$3,734,100)	(\$4,194,280)

DEBT SERVICE FUND
BALANCE SHEET
AS OF JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Assets:		
Cash and cash equivalents	\$ 71,079	\$ 136,939
Total Assets	\$ 71,079	\$ 136,939
 Fund Balance:		
Unreserved:		
Undesignated	\$ 71,079	\$ 136,939
Total Fund Balance	\$ 71,079	\$ 136,939

DEBT SERVICE FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2005	2004
Revenues:		
Intergovernmental	\$ 330,379	\$ 366,387
Total Revenues	330,379	366,387
Other Financing		
Operating Transfers In:		
CNR Fund	250,000	295,000
General Fund	400,000	400,000
Total Revenues and Other Financing Sources	980,379	1,061,387
Expenditures:		
Principal Payments	830,000	980,000
Interest Payments	216,239	261,506
Professional & Technical Services		4,800
Total expenditures	1,046,239	1,246,306
Excess of revenues and other financing sources over expenditures	(65,860)	(184,919)
Fund balance, July 1	136,939	321,858
Fund balance, End of Period	\$ 71,079	\$ 136,939

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	00/01 ACTUAL	01/02 ACTUAL	02/03 ACTUAL	03/04 ACTUAL	04/05 ACTUAL	05/06 ACTUAL	06/07 PROJECTED	07/08 PROJECTED	08/09 PROJECTED
REVENUES:									
Intergovernmental	\$460,924	\$440,668	\$420,364	\$385,697	\$366,387	\$330,378	\$295,463	\$180,794	\$105,218
State Revenue Sharing	472,523								
Other	9,402	37		87,850					
TOTAL REVENUES	942,849	440,705	420,364	473,547	366,387	330,378	295,463	180,794	105,218
Operating Transfers In - General Fund	797,000	500,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Operating Transfers In - CNR Fund	500,000	355,000	250,000	235,000	295,000	250,000	250,000	200,000	130,000
TOTAL REVENUES AND OPERATING TRANSFERS IN	2,239,849	1,295,705	1,070,364	1,108,547	1,061,387	980,378	945,463	780,794	635,218
EXPENDITURES:									
Principal Retirement	880,689	865,000	950,000	1,065,000	980,000	830,000	805,000	660,000	530,000
Interest	392,723	447,352	398,975	284,440	261,506	216,239	176,482	136,082	104,202
Financial	26,475	15,428		8,000					
Professional/Technical	19,282	311		79,497	4,800				
TOTAL EXPENDITURES	1,319,169	1,328,091	1,348,975	1,436,937	1,246,306	1,046,239	981,482	796,082	634,202
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	920,680	(32,386)	(278,611)	(328,390)	(184,919)	(65,861)	(36,019)	(15,288)	1,016
FUND BALANCE, JULY 1	40,566	961,246	920,860	650,249	321,859	136,940	71,079	35,060	19,772
FUND BALANCE, JUNE 30	\$961,246	\$928,860	\$650,249	\$321,859	\$136,940	\$71,079	\$35,060	\$19,772	\$20,788

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	09/10 PROJECTED	10/11 PROJECTED	11/12 PROJECTED	12/13 PROJECTED	13/14 PROJECTED	14/15 PROJECTED	15/16 PROJECTED
REVENUES:							
Intergovernmental							
State Revenue Sharing							
Other							
TOTAL REVENUES							
Operating Transfers In - General Fund	400,000	400,000	400,000	400,000	150,220	240,563	104,875
Operating Transfers In - CNR Fund	120,000	120,000	105,000	85,900			
TOTAL REVENUES AND OPERATING TRANSFERS IN	520,000	520,000	505,000	485,900	150,220	240,563	104,875
EXPENDITURES:							
Principal Retirement	455,000	455,000	460,000	460,000	145,000	225,000	100,000
Interest	81,928	64,764	45,656	25,900	5,220	15,563	4,875
Financial Professional/Technical							
TOTAL EXPENDITURES	536,928	519,764	505,656	485,900	150,220	240,563	104,875
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	(16,928)	236	(656)				
FUND BALANCE, JULY 1	20,788	3,860	4,096	3,440	3,440	3,440	3,440
FUND BALANCE, JUNE 30	\$3,860	\$4,096	\$3,440	\$3,440	\$3,440	\$ 3,440	\$ 3,440

SOLID WASTE DISPOSAL FUND
BALANCE SHEET
AS OF JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>CURRENT ASSETS</u>		
Cash	\$ 116,873	\$ 94,545
Accounts Receivable (net of allow. for uncollectable accts)	23,979	20,768
Total Current Assets	140,852	115,313
<u>FIXED ASSETS</u>		
Land	8,500	8,500
Buildings & Equipment	660,857	540,857
Less: Accumulated Depreciation	(375,203)	(344,915)
Total Fixed Assets	294,154	204,442
TOTAL ASSETS	\$ 435,006	\$ 319,755
<u>LIABILITIES AND FUND EQUITY</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$ 93,900	\$ 52,388
Landfill Postclosure Costs	120,000	
Accrued Compensated Absences	35,982	29,987
Refundable Deposits	9,975	8,850
Total Current Liabilities	259,857	91,225
<u>FUND EQUITY</u>		
Retained Earnings	175,149	228,530
Total Fund Equity	175,149	228,530
TOTAL LIABILITIES AND FUND EQUITY	\$ 435,006	\$ 319,755

SOLID WASTE DISPOSAL FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Operating Revenues:		
Landfill Closing Grant	\$ -	\$ 191,819
Tipping Fees	23,611	91,302
Transfer Station Fees	86,905	82,456
Garbage Collection Fees	770,019	744,902
Sale of Recyclables	61,044	73,623
Other Revenues	4,249	3,736
	945,828	1,187,838
Operating Expenses:		
Hauler's Tipping Fees	188,534	251,835
Mansfield Tipping Fees	71,170	69,839
Wage & Fringe Benefits	244,212	247,736
Computer Software	3,000	
Trucking Fee	19,602	18,765
Recycling Cost	72,848	76,548
Contract Pickup	317,219	313,286
Supplies and Services	22,604	16,869
Depreciation Expense	30,288	30,288
Hazardous Waste	20,338	11,304
Equipment Parts/Other	1,389	5,630
LAN/WAN Expenditures	10,000	10,000
Landfill Closing Costs		176,396
	1,001,204	1,228,496
NET INCOME (LOSS)	(55,376)	(40,658)
Retained Earnings, as restated, July 1	230,525	269,188
Retained Earnings, End of Period	\$ 175,149	\$ 228,530

HEALTH INSURANCE FUND
BALANCE SHEET
JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>Assets</u>		
Cash and cash equivalents	\$ 1,128,790	\$ 303,956
Due from Other Funds	317,972	340,824
Accounts Receivable	142,341	124,188
Total Assets	\$ 1,589,103	\$ 768,968
<u>Liability and Fund Balance</u>		
Liabilities:		
Accrued Medical Claims	\$ 480,000	\$ 480,000
Accounts Payable	14	
Due to General Fund	785	566
Total Liabilities	480,799	480,566
Retained Earnings:		
Net Contributed Capital	400,000	400,000
Retained Earnings	708,304	(111,598)
Total Retained Earnings	1,108,304	288,402
Total Liabilities and Retained Earnings	\$ 1,589,103	\$ 768,968

* Reserve for maximum claim liability corridor is estimated to be \$500,000.

HEALTH INSURANCE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Revenues:		
Premium income	\$ 5,848,258	\$ 4,965,057
Interest income	37,216	11,159
Total Revenues	5,885,474	4,976,216
Transfers In:		
CNR Fund		200,000
Total Revenues & Transfers In	5,885,474	5,176,216
Expenditures:		
Payroll	85,377	80,016
Administrative expenses	576,955	543,175
Medical claims	4,367,561	4,414,847
Employee Wellness Program	25,679	
Consulting		374
LAN/WAN Expenditures	10,000	10,000
Total Expenditures	5,065,572	5,048,412
Revenues and Other Financing Sources Over/ (Under) Expenditures	819,902	127,804
Contributed Capital	400,000	400,000
Retained Earnings, July 1	(111,598)	(239,402)
Retained Earnings, End of Period	\$ 1,108,304	\$ 288,402

**ANTHEM BLUE CROSS MONTHLY CLAIMS
ANNUAL BASIS**

MONTH	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
JANUARY	149,225	171,963	209,640	204,232	200,762	251,986	333,923	342,476	358,256	356,891
FEBRUARY	164,050	277,147	233,203	194,411	180,679	267,614	331,286	340,298	305,259	492,485
MARCH	151,871	145,687	234,516	211,199	200,818	237,003	358,881	386,649	409,245	392,138
APRIL	169,594	138,179	175,326	181,703	206,143	342,562	259,835	402,093	443,382	321,969
MAY	147,178	112,941	134,607	215,754	244,270	276,117	387,515	391,287	387,104	383,505
JUNE	216,457	172,776	198,927	193,546	251,842	251,747	347,060	357,517	399,827	386,641
JULY	181,392	186,650	170,907	216,792	216,195	231,239	353,025	332,653	368,941	
AUGUST	153,700	179,486	146,139	215,571	247,118	247,238	296,808	327,584	323,401	
SEPTEMBER	230,426	148,168	140,741	264,603	230,526	257,491	323,667	302,399	298,440	
OCTOBER	209,526	161,036	108,729	180,875	240,996	262,401	312,245	275,610	351,888	
NOVEMBER	108,576	150,824	125,629	203,813	208,715	217,831	342,691	448,834	299,882	
DECEMBER	150,578	174,472	181,592	185,278	256,252	190,532	415,554	358,577	343,209	
ANNUAL TOTAL	2,032,573	2,019,327	2,059,957	2,467,777	2,684,315	3,033,761	4,062,490	4,265,977	4,288,835	2,333,628
MONTHLY AVG	169,381	168,277	171,663	205,648	223,693	252,813	338,541	355,498	357,403	388,938
% OF INCREASE	7.87%	-0.65%	2.01%	19.80%	8.77%	13.02%	33.91%	5.01%	0.54%	8.82%

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**ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS**

MONTH	96/97	97/98	98/99	99/00	00/01	FY 01/02	FY 02/03	FY 03/04	FY 04/05	FY 05/06	Average
JULY	120,833	181,392	186,650	170,906	216,792	216,195	231,239	353,025	332,653	368,941	193,001
AUGUST	145,520	153,700	179,486	146,139	215,571	247,118	247,238	296,808	327,584	323,401	201,932
SEPTEMBER	183,731	230,426	148,168	140,741	264,603	230,526	257,491	323,667	302,399	298,440	204,339
OCTOBER	170,849	* 209,526	161,036	108,729	180,875	240,996	262,401	312,245	275,610	351,888	188,141
NOVEMBER	151,723	** 108,576	150,824	125,629	203,813	208,715	217,831	342,691	448,834	299,882	178,778
DECEMBER	126,618	150,578	174,472	181,592	185,278	256,252	190,532	415,554	358,577	343,209	193,687
JANUARY	149,225	171,963	209,640	204,232	200,762	251,986	333,923	342,476	358,256	356,891	220,235
FEBRUARY	164,050	277,147	233,203	194,411	180,679	267,614	331,286	340,298	305,259	492,485	231,437
MARCH	151,871	145,687	234,516	211,199	200,818	237,003	358,881	386,649	409,245	392,138	229,452
APRIL	169,594	138,179	175,326	181,703	206,143	342,562	259,835	402,093	443,382	321,969	209,834
MAY	147,178	112,941	134,607	215,754	244,270	276,117	387,515	391,287	387,104	383,505	227,866
JUNE	216,457	172,776	198,927	193,549	251,842	251,747	347,060	357,517	399,827	386,641	227,654
ANNUAL TOTAL	1,897,449	2,052,891	2,186,855	2,074,584	2,551,446	3,026,831	3,425,231	4,264,309	4,348,731	4,319,389	2,311,031
MONTHLY AVG	158,121	171,074	182,238	172,882	212,620	252,236	285,436	355,359	362,394	359,949	208,863
% OF INCREASE	-1.0%	8.2%	6.5%	-5.1%	23.0%	18.6%	13.2%	24.5%	2.0%	-0.7%	
* MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$308,645											
** MONTHLY CLAIMS REDUCED BY INSURANCE REFUNDS OF \$19,040											

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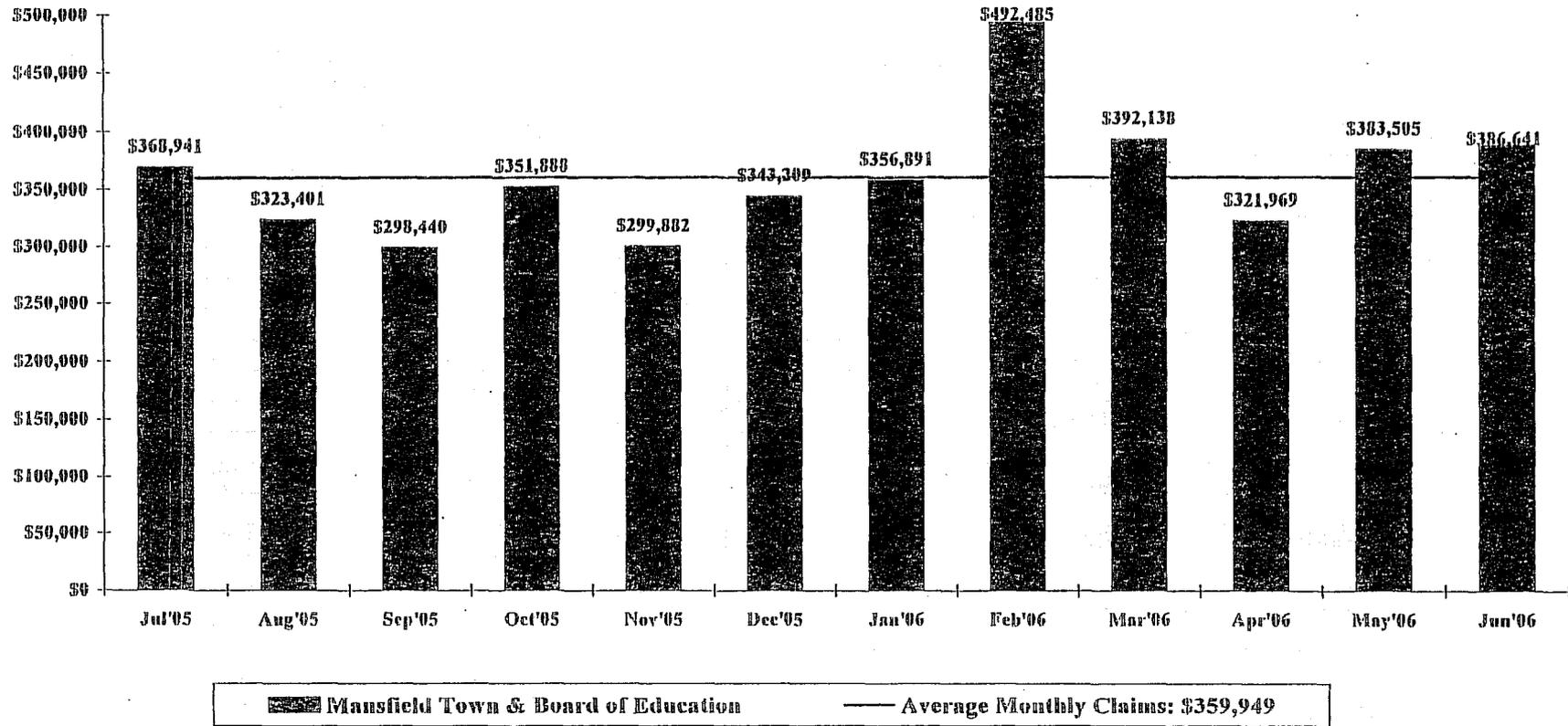
**NETWORK ACCESS FEE
ANNUAL BASIS
2006**

MONTH	NETWORK DISCOUNT	ACCESS FEE	SAVINGS	% of DISCOUNT
JANUARY	184,740	35,835	148,905	19.40%
FEBRUARY	241,729	37,639	204,091	15.57%
MARCH	329,861	54,217	275,644	16.44%
APRIL	206,401	41,280	165,121	20.00%
MAY	205,401	14,374	191,027	7.00%
JUNE	227,219	-	227,219	0.00%
JULY				
AUGUST			-	
SEPTEMBER			-	
OCTOBER			-	
NOVEMBER			-	
DECEMBER			-	
ANNUAL TOTAL	1,395,352	183,345	1,212,007	13.14%
MONTHLY AVERAGE	232,559	30,557	110,182	13.14%

Town of Mansfield
(Regional School District #19)

Self Insured Paid Claim Summary

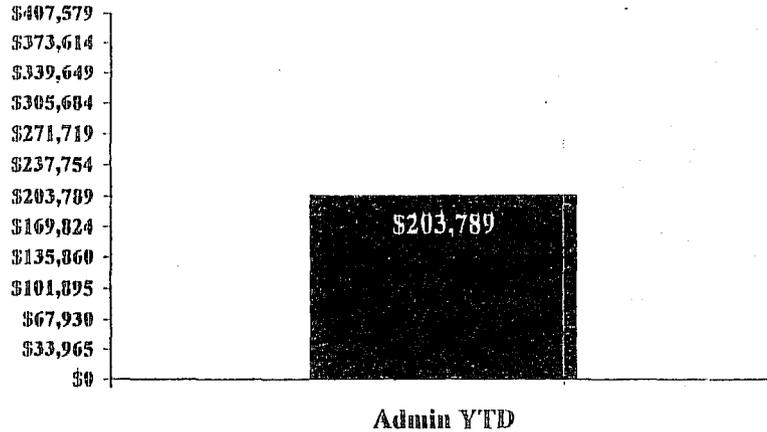
Most Current 12 Months: July 1, 2005 through June 30, 2006



**Town of Mansfield
(Regional School District #19)**

**Total Administrative Fees & Claims for the Contract Year
Contract Year January 1, 2006 - December 31, 2006
Reported through June 30, 2006**

Administrative Fees Paid Year to Date*



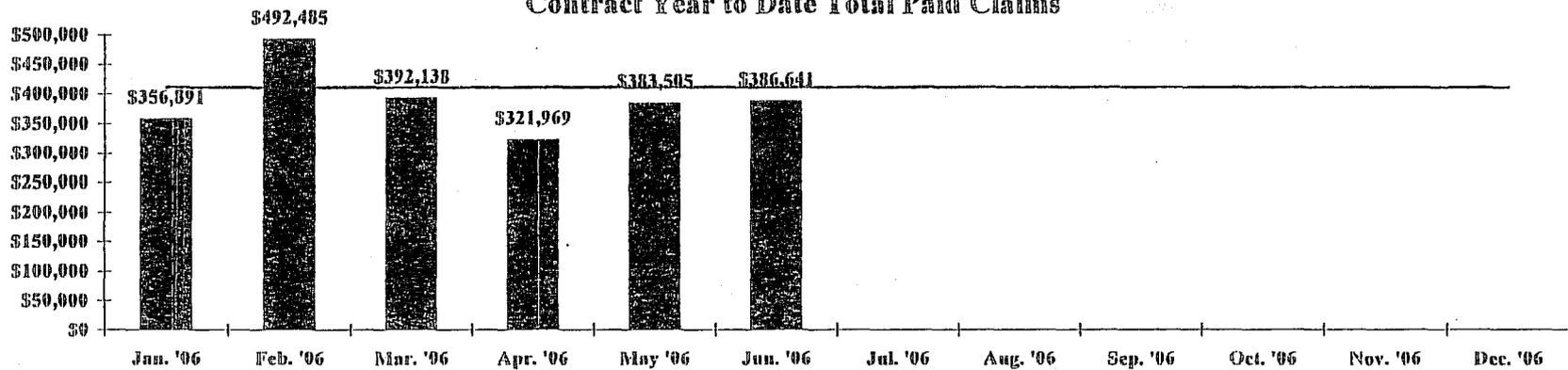
**Contract Year Maximum NAF:
\$183,345**

NAF Cap met date: 05/2006

Collected: \$183,345

* Includes: Self Insurance Fee, Aggregate Stop Loss, Individual Stop Loss, and Managed Benefits Fee as set forth in the contract.

Contract Year to Date Total Paid Claims



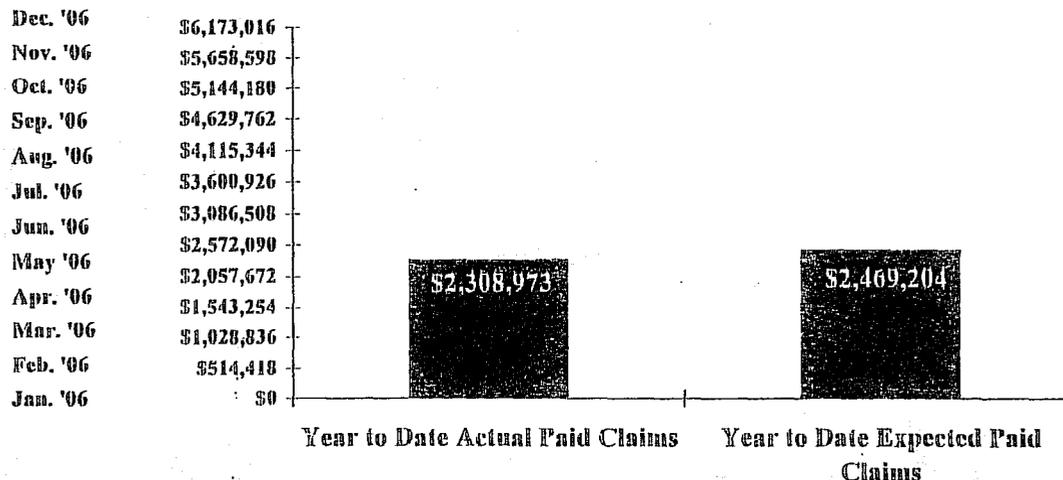
Mansfield Town & Board of Education — Average 100% Expected Claims: \$411,534

**Town of Mansfield
(Regional School District #19)**

Contract Year January 1, 2006 - December 31, 2006

Reported through June 30, 2006

**Actual Paid Claims* vs. Expected Claims Tracking Against 125% Aggregate
125% Aggregate Stop**



	Cumulative Actual Paid Claims	Expected Paid Claims	125% Aggregate Stop Loss
Jan. '06	\$356,891	\$411,534	\$514,418
Feb. '06	\$848,876	\$823,068	\$1,028,836
Mar. '06	\$1,231,768	\$1,234,602	\$1,543,254
Apr. '06	\$1,548,417	\$1,646,136	\$2,057,672
May '06	\$1,923,645	\$2,057,670	\$2,572,090
Jun. '06	\$2,308,973	\$2,469,204	\$3,086,508
Jul. '06		\$2,880,738	\$3,600,926
Aug. '06		\$3,292,272	\$4,115,344
Sept. '06		\$3,703,806	\$4,629,762
Oct. '06		\$4,115,340	\$5,144,180
Nov. '06		\$4,526,874	\$5,658,598
Dec. '06		\$4,938,408	\$6,173,016

*Year to date claims for individuals in excess of the \$150,000 individual stop loss attachment point totaling \$24,655.39 have been excluded from the Actual Paid Claim

Town of Mansfield
Individual Stop Loss Report
Contract Year: January 1, 2005 - December 31, 2005
Reported Through June 30, 2006

Member Id.	Relation	Individual Stop Loss Met Date	Excess Claims Credited in the Current Month	Excess Claims Credited Year to Date
Member #1	Adult Dep.	03/01/2006	\$1,313.27	\$24,655.39
Total Excess Claims Credited			\$1,313.27	\$24,655.39

Individual stop loss attachment point is \$150,000 across all lines of business. Prescription Drug, Vision, Over 65 and Dental are excluded. The met date refers to the point in time when the total actual claims paid out on a member's behalf exceed the stop loss attachment point. The exhibit above represents the excess claims of individuals credited. This report is subject to the final settlement calculations occurring at the conclusion of the contract year.

TOWN OF MANSFIELD (RSD #19)

Firm Number: 002416

Reporting Period: 2005-07 through 2006-06

Members with Total Claims Exceeding \$50,000

Pharmacy Claims Included: Y

Rate Rel Code: ZEC

Member Number	Amount Paid Per Individual
1	\$198,293.88
2	\$91,260.26
3	\$77,059.05
4	\$53,882.29
5	\$53,367.68
	\$473,863.16

5 11 2006
11 17 2006
BY



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Report Run Date: 7/5/2006

Report Name: poverbe w rollover.rep

In Connecticut, Anthem Blue Cross and Blue Shield is a trade name of Anthem Health Plans, Inc., an independent licensee of the Blue Cross and Blue Shield Association.
®Registered marks of the Blue Cross and Blue Shield Association.

WORKERS' COMPENSATION FUND
BALANCE SHEET
JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 2,991	\$ 996
Total Assets	\$ 2,991	\$ 996

<u>FUND EQUITY</u>		
Equity:		
Retained Earnings	\$ 2,991	\$ 996
Total Liabilities and Equity	\$ 2,991	\$ 996

WORKERS' COMPENSATION FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>REVENUES:</u>		
Premium Income	\$ 362,080	\$ 319,820
Total Revenues	362,080	319,820
 <u>OPERATING EXPENSES:</u>		
Workers' Compensation Insurance	360,085	320,047
Total Operating Expenses	360,085	320,047
NET INCOME (LOSS)	1,995	(227)
Fund Balance, July 1	996	1,223
Fund Balance, End of Period	\$ 2,991	\$ 996

MANAGEMENT SERVICES FUND
ESTIMATED BALANCE SHEET
JUNE 30, 2006

	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
	<u>June 30, 2005</u>	<u>June 30, 2006</u>	<u>June 30, 2007</u>
<u>ASSETS</u>			
Current Assets:			
Cash and Cash Equivalents	\$ 434,376	\$ 531,090	\$ 517,586
Due from General Fund		2,252	
Accounts Receivable		26,238	
Inventory	17,865	23,083	20,000
Total Current Assets	452,241	582,663	537,586
Fixed Assets:			
Construction in Progress			
Land	145,649	145,649	145,649
Buildings	178,016	178,016	178,016
Office Equipment	1,850,903	2,089,044	2,385,494
Construction in Progress	48,663	48,663	48,663
Accum. Depreciation	(1,246,778)	(1,400,177)	(1,579,577)
Net Fixed Assets	976,453	1,061,195	1,178,245
Total Assets	\$ 1,428,694	\$ 1,643,858	\$ 1,715,831
<u>LIABILITIES AND EQUITY</u>			
Liabilities:			
Accounts Payable	\$ 22,391	\$ 56,361	\$ 50,000
Due to Internal Service Fund	-	3,891	-
Total Liabilities	22,391	60,252	50,000
Equity:			
Contributed Capital	146,000	146,000	146,000
Retained Earnings	1,260,303	1,437,606	1,519,831
Total Equity	1,406,303	1,583,606	1,665,831
Total Liabilities and Equity	\$ 1,428,694	\$ 1,643,858	\$ 1,715,831

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF CASH FLOWS
JUNE 30, 2006

	Actual June 30, 2005	Actual June 30, 2006	Projected June 30, 2007
CASH FROM OPERATING ACTIVITIES:			
Operating income	\$ 391,454	\$ 180,371	\$ 82,225
ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:			
Depreciation Expense	158,353	150,331	179,400
(Increase) decrease in:			
Other Receivables	6,156	(28,490)	28,490
Inventory	(181)	(5,218)	3,083
Increase (decrease) in:			
Accounts payable	3,186	37,861	(10,252)
Due to other funds			
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>558,968</u>	<u>334,855</u>	<u>282,946</u>
CASH FLOWS USED IN CAPITAL AND RELATED FINANCING ACTIVITIES:			
Purchase of fixed assets	<u>(481,806)</u>	<u>(238,141)</u>	<u>(296,450)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	77,162	96,714	(13,504)
CASH AND CASH EQUIVALENTS - JULY 1	<u>357,214</u>	<u>434,376</u>	<u>531,090</u>
CASH AND CASH EQUIVALENTS - JUNE 30	<u>\$ 434,376</u>	<u>\$ 531,090</u>	<u>\$ 517,586</u>

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED JUNE 30, 2006

	TOTAL MANAGEMENT SERVICES FUND			
	Budget 2005/06	Actual 2005/06	Variance Favorable (Unfavorable)	Proposed 2006/07
REVENUES:				
Mansfield Board of Education	\$ 55,000	\$ 55,000	\$ -	\$ 56,930
Region 19	50,820	50,820		52,350
Town of Mansfield	61,200	61,200		61,200
Communication Service Fees	164,850	168,510	3,660	173,640
Copier Service Fees	210,830	221,977	11,147	218,920
Rent	80,000	68,436	(11,564)	70,490
Rent - Telecom Tower	108,040	107,328	(712)	120,000
Sale of Supplies	30,000	26,685	(3,315)	20,000
CNR Fund	225,000	225,000		225,000
Health Insurance Fund	10,000	10,000		10,000
Solid Waste Fund	10,000	10,000		10,000
Sewer Operating Fund	3,000	3,000		3,000
Local Support		900	900	
Postal Charges		78,205	78,205	78,205
Universal Services Fund	28,360	26,863	(1,477)	28,000
Total Revenues	1,037,100	1,113,944	76,844	1,127,735
EXPENDITURES:				
Salaries & Benefits	123,950	152,732	(28,782)	158,790
Training	6,800	45	6,755	6,900
Repairs & Maintenance	23,480	43,553	(20,073)	39,980
Professional & Technical	19,500	64,012	(44,512)	38,000
System Support	98,300	98,833	(533)	124,600
Copier Maintenance Fees	100,000	89,204	10,796	82,000
Communications	208,770	188,938	19,832	224,940
Supplies and Software Licensing	60,700	40,519	20,181	82,600
Equipment	179,900	237,158	(57,258)	297,350
Miscellaneous/Cost of Sales	33,400	106,389	(72,989)	107,400
Total Expenditures	854,800	1,021,383	(166,583)	1,162,560
Add:				
Depreciation	184,000	150,331	33,669	179,400
Less:				
Equipment Capitalized	(173,650)	(238,141)	97,812	(296,450)
Operating Expenditures	865,150	933,573	(68,423)	1,045,510
Net Income (Loss)	171,950	180,371	8,421	82,225
Total Equity & Contributed Capital, July 1	1,015,327	1,403,235	387,908	1,583,606
Total Equity & Contributed Capital, End of Period	\$ 1,187,277	\$ 1,583,606	\$ 396,329	\$ 1,665,831

CEMETERY FUND
BALANCE SHEET
JUNE 30, 2006
(with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>ASSETS</u>		
Cash and cash equivalents	\$ 39,716	\$ 57,772
Investments	312,174	310,106
Total Assets	\$ 351,890	\$ 367,878
<u>Liabilities</u>		
Accounts Payable	\$ 3,700	\$ -
Total Liabilities	3,700	-
<u>Fund Balance</u>		
Fund Balance		
Reserved for perpetual care	442,555	423,840
Reserved for nonexpendable trust	1,200	1,200
Unreserved, undesignated	(95,565)	(57,162)
Total Fund Balance	348,190	367,878
Total Liabilities and Fund Balance	\$ 351,890	\$ 367,878

CEMETERY FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Operating Revenues:		
Dividend/Interest Income	\$ 16,046	\$ 12,951
Increase (Decrease) in Market Value	(11,769)	3,001
Sale of Plots	6,000	3,600
Total Operating Revenues	10,277	19,552
Operating Expenses:		
Legal Services		
Salaries	1,480	1,223
Cemetery maintenance	8,499	7,360
Mowing service	19,986	18,859
Total Operating Expenses	29,965	27,442
Operating Income/(Loss)	(19,688)	(7,890)
Retained Earnings, July 1	367,878	375,768
Retained Earnings, End of Period	\$ 348,190	\$ 367,878

Town of Mansfield
Investment Pool
As of June 30, 2006

	Equity Percentage	Equity In Investments	Equity in Cash Equiv.	Total Equity
Cemetery Fund	65.050%	312,174.01	3,178.79	315,352.81
School Non-Expendable Trust Fund	0.092%	441.51	4.50	446.00
Compensated Absences Fund	34.858%	167,283.04	1,703.40	168,986.44
Total Equity by Fund	100.000%	479,898.56	4,886.69	484,785.25

<u>Investments</u>	<u>Market Value</u>
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	40,178.06
Bank of America - Colombia Lg Cap Index	14,795.43
Bank of America - Columbia Multi-Adv Intl	3,772.68
Bank of America - Columbia Mid Cap Index	1,909.41
Bank of America - Columbia Small Cap Index	749.66
Sub-Total Stock Funds	<u>61,405.24</u>
<u>Bond Funds:</u>	
Wells Fargo Advantage Funds-Corp Bond Inv	44,884.27
T. Rowe Price - U. S. Treasury Long-Term	46,408.24
People's Securities, Inc. - U.S. Treasury Notes	74,300.18
Bank of America-Columbia Intertim Core Bond	9,690.38
Bank of America-Columbia Interm Bond	5,732.72
Bank of America-Columbia Short Term Bond	2,058.22
Vanguard - GNMA Fund	235,419.31
Sub-Total Bond Funds	<u>418,493.32</u>
<u>Cash Equivalents:</u>	
Columbia Money Market Fund - Trust	<u>4,886.69</u>
Total Investments	<u>484,785.25</u>

<u>Allocation</u>	<u>Amount</u>	<u>Percentage</u>
Stocks	61,405.24	12.67%
Bonds	418,493.32	86.33%
Cash Equivalents	4,886.69	1.01%
Total Investments	<u>484,785.25</u>	<u>100.00%</u>

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF JUNE 30, 2006

	MARKET VALUE JUL 01, 2005	MARKET VALUE SEP 30, 2005	MARKET VALUE DEC 31, 2005	MARKET VALUE MAR 31, 2006	MARKET VALUE JUN 30, 2006	FISCAL 05/06 CHANGE IN VALUE
STOCK FUNDS:						
FIDELITY INVESTMENTS:						
SELECT UTILITIES GROWTH	34,993.11	37,022.41	36,203.74	39,269.72	40,178.06	5,184.95
BANK OF AMERICA						
COLUMBIA LG CAP INDEX FUND		19,000.00	19,015.75	19,811.36	14,795.43	14,795.43
COLUMBIA MULTI-ADVISOR INTL EQUITY					3,772.68	3,772.68
COLUMBIA MID CAP INDEX FUND					1,909.41	1,909.41
COLUMBIA SMALL CAP INDEX FUND					749.66	749.66
SUB-TOTAL BANK OF AMERICA		19,000.00	19,015.75	19,811.36	21,227.18	21,227.18
TOTAL STOCK FUNDS	34,993.11	56,022.41	55,219.49	59,081.08	61,405.24	26,412.13
BOND FUNDS:						
WELLS FARGO ADVANTAGE						
WELLS FARGO CORP. BOND FUND	46,006.14	45,500.79	45,674.04	45,277.69	44,884.27	(1,121.87)
T. ROWE PRICE						
U.S. TREASURY LONG	49,576.01	48,439.84	48,899.04	47,038.13	46,408.24	(3,267.77)
U.S. SECURITIES						
U.S. TREASURY NOTES	83,202.86	83,769.16	83,630.85	74,399.76	74,300.18	(8,902.68)
BANK OF AMERICA						
COLUMBIA INTERM CORE BOND FUND	14,300.49	9,947.45	9,944.00	9,796.05	9,690.38	(4,610.11)
COLUMBIA INTERM BOND FUND					5,732.72	5,732.72
COLUMBIA SHORT TERM BOND FUND	13,948.86	2,105.75	2,075.22	2,066.72	2,058.22	(11,890.64)
SUB-TOTAL BANK OF AMERICA	28,249.35	12,053.20	12,019.22	11,862.77	17,481.32	(10,768.03)
VANGUARD INVESTMENTS						
GNMA FUND	234,592.66	238,215.48	237,226.95	237,014.50	235,419.31	826.65
TOTAL BOND FUNDS	441,727.02	427,978.47	427,450.10	415,592.85	418,483.32	(23,233.70)
CASH:						
BANK OF AMERICA						
COLUMBIA MONEY MARKET FUND	14,281.50	11,534.05	12,085.00	12,327.17	4,886.69	(9,394.81)
TOTAL CASH	14,281.50	11,534.05	12,085.00	12,327.17	4,886.69	(9,394.81)
TOTAL INVESTMENTS	491,001.63	495,534.93	494,754.59	487,001.10	484,785.25	(6,216.38)

EASTERN HIGHLANDS HEALTH DISTRICT
BALANCE SHEET
AS OF JUNE 30, 2006
(with comparative totals for June 30, 2005)

<u>Assets</u>	June 30,	
	2006	2005
Cash and cash equivalents	\$ 342,040	\$ 222,221
Accounts Receivable	2,735	
Due from State		9,192
Total Assets	\$ 344,775	\$ 231,413
<u>Liabilities and Fund Balance</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 7,492	\$ 13,450
Due to Internal Service Fund		2,615
Total Liabilities	7,492	16,065
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances	428	428
Unreserved, undesignated	336,855	214,920
Total Fund Balance	337,283	215,348
Total Fund Balance	\$ 344,775	\$ 231,413

EASTERN HIGHLANDS HEALTH DISTRICT
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	Budget 2005/06	June 30,	
		2006	2005
Operating Revenues:			
Member Town Contributions	\$ 315,440	\$ 328,111	\$ 260,254
State Grants	140,656	186,918	277,346
Septic Permits	54,560	56,765	40,575
Well Permits	16,870	23,205	14,120
Soil Testing Service	62,150	73,780	73,540
Food Protection Service	30,940	25,735	24,573
Health Inspection Services	67,240	64,237	77,450
Total Operating Revenues	687,856	758,751	767,858
Operating Expenditures:			
Salaries & Benefits	621,740	552,983	459,404
Insurance	9,940	9,048	9,048
Professional & Technical Services	13,300	37,713	121,294
Other Purchased Services	22,700	22,426	33,796
Equipment - Minor	4,360	4,211	10,658
Other Supplies	5,000	7,935	
Total Operating Expenditures	677,040	634,316	634,200
Transfers Out:			
Transfers to CNR	2,500	2,500	10,000
Total Operating Expenditures & Transfers Out	679,540	636,816	644,200
Operating Income/(Loss)	8,316	121,935	123,658
Fund Balance, July 1	214,920	214,920	91,262
Fund Balance, End of Period	\$ 223,236	\$ 336,855	\$ 214,920

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND BALANCE SHEET
 AS OF JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>Assets</u>		
Cash and cash equivalents	\$ 44,498	\$ 65,989
Total Assets	\$ 44,498	\$ 65,989
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$ 44,498	\$ 65,989
Total Fund Balance	\$ 44,498	\$ 65,989

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
Operating Revenues:		
Transfers In-G/F	\$ 2,500	\$ 10,000
Total Operating Revenues	2,500	10,000
Operating Expenditures:		
Vehicles	13,504	
Office Renovation	10,487	
Total Operating Expenditures	23,991	-
Operating Income/(Loss)	(21,491)	10,000
Fund Balance, July 1	65,989	55,989
Fund Balance, End of Period	\$ 44,498	\$ 65,989

EASTERN HIGHLANDS HEALTH DISTRICT

Statement of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual - General Fund

For the Year Ended June 30, 2006

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Operating Revenues:			
Member Town Contributions	\$315,540	\$ 328,111	\$12,571
State Grants	140,656	186,918	46,262
Septic Permits	54,560	56,765	2,205
Well Permits	16,870	23,205	6,335
Soil Testing Service	62,150	73,780	11,630
Food Protection Service	30,940	25,735	(5,205)
Other Services	67,140	64,237	(2,903)
	<hr/>		
Total Operating Revenues	687,856	758,751	70,895
	<hr/>		
Operating Expenditures:			
Salaries & Benefits	621,740	552,983	68,757
Insurance	9,940	9,048	892
Professional & Technical Services	13,300	37,713	(24,413)
Other Purchased Services	22,700	22,426	274
Equipment - Minor	4,360	4,211	149
Other Supplies	5,000	7,935	(2,935)
	<hr/>		
Total Operating Expenditures	677,040	634,316	42,724
	<hr/>		
Excess of Revenues and Other			
Financing Sources Over/(Under) Expenditures	\$10,816	\$124,435	\$113,619
	<hr/>		
Transfers Out - Capital Non-Recurring	2,500	<u>2,500</u>	
		<hr/>	
Fund Balance, July 1, 2005		<u>214,920</u>	
		<hr/>	
Fund Balance, June 30, 2006		<u>\$336,855</u>	

MANSFIELD DOWNTOWN PARTNERSHIP
BALANCE SHEET
AS OF JUNE 30, 2006
 (with comparative totals for June 30, 2005)

	June 30,	
	2006	2005
<u>ASSETS</u>		
Cash & Cash Equivalents	\$ 74,636	\$ 47,752
Accounts Receivable	900	900
Total Assets	\$ 75,536	\$ 48,652
<u>LIABILITIES AND FUND BALANCE</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 2,364	\$ -
Due to Internal Service Fund	365	365
Total Liabilities	2,729	365
<u>Fund Balance</u>		
Fund Balance, Unreserved	72,807	48,287
Total Fund Balance	72,807	48,287
Total Liabilities and Fund Balance	\$ 75,536	\$ 48,652

**MANSFIELD DOWNTOWN PARTNERSHIP
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Actual 2003/04	Actual 2004/05	Original Budget 2005/06	Amended Budget 2005/06	Actual 2005/06	Proposed 2006/07
Revenues:									
Intergovernmental:									
Mansfield General Fund	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$ 62,000	\$ 62,000
Uconn		32,500	45,000	46,500	60,000	62,000	62,000	62,000	62,000
Mansfield Capital Projects							60,000	60,000	
Membership Fees			10,040	13,085	17,355	13,000	13,000	20,282	13,000
Local Support				1,500	1,500				
State Support								4,993	
Contributions/Other					200			2,165	
Total Revenues	32,500	52,500	85,040	102,585	129,055	137,000	197,000	211,440	137,000
Operating Expenditures:									
Salaries and Benefits		15,531	71,378	73,007	83,974	101,560	101,560	92,800	105,260
Professional & Technical	930	9,519	7,386	5,406	8,397	9,000	89,000	63,068	7,000
Repairs & Maintenance									
Office Rental		3,600	11,000	11,800	13,181	15,000	15,000	16,140	16,300
Insurance			1,650	1,760	1,764	1,770	1,770	1,772	1,770
Purchased Services			8,029	5,005	6,092	5,600	5,600	9,065	6,800
Supplies & Services		3,980	4,704	2,837	2,463	3,290	3,290	4,075	2,780
Contingency						5,000	5,000		
Total Operating Expenditures	930	32,630	104,147	99,815	115,871	141,220	221,220	186,920	139,910
Operating Income/(Loss)	31,570	19,870	(19,107)	2,770	13,184	(4,220)	(24,220)	24,520	(2,910)
Fund Balance, July 1		31,570	51,440	32,333	35,103	48,287	48,287	48,287	72,807
Fund Balance, End of Period	\$ 31,570	\$ 51,440	\$ 32,333	\$ 35,103	\$ 48,287	\$ 44,067	\$ 24,067	\$ 72,807	\$ 69,897

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Actual 2003/04	TOTAL ACTUAL	Budget 2005/06	Amended Budget 2005/06	Actual 2005/06	Proposed 2006/07
Contribution Recap:									
Mansfield	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 124,000	\$ 62,000	\$ 62,000	\$ 62,000	\$ 62,000
UCONN		32,500	45,000	46,500	124,000	62,000	62,000	62,000	62,000
Total Contributions	\$ 32,500	\$ 52,500	\$ 75,000	\$ 88,000	\$ 248,000	\$ 124,000	\$ 124,000	\$ 124,000	\$ 124,000

TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT PROJECT
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
AS OF JUNE 30, 2006

	Project Length	
	Budget	Actual
Operating Revenues:		
Intergovernmental Revenues -		
USDA Rural Development Grant	\$ 140,000	\$ 140,000
DECD STEAP Grant	1,000,000	168,370
Total Operating Revenues	1,140,000	308,370
Operating Expenditures:		
Downtown Revitalization & Enhancement:		
Legal Services	110,000	102,881
Legal Services - DECD Contract	5,000	
Architects & Engineers	370,000	224,998
Construction Costs	495,000	
Construction - Walkway	155,000	1,000
Other/Miscellaneous	5,000	
Total Operating Expenditures	1,140,000	328,879
Operating Income/(Loss)		(20,509)
Fund Balance, July 1		
Fund Balance, June 30	\$ -	\$ (20,509)

**TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT PROJECT**

PROJECT 84120 - BUDGET BREAKDOWN BY GRANT

USDA Grant #1	\$ 90,000	- Complete
USDA Grant #2	50,000	- Complete
STEAP Grant #1	500,000	
STEAP Grant #2	500,000	
Total Funding	\$ 1,140,000	

Expenditure Budget Item	Funding Source				Total Budget
	USDA #1	USDA #2	STEAP #1	STEAP #2	
Legal	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000
Legal - Reserved for DECD			5,000	5,000	10,000
Architects	90,000	50,000	230,000		370,000
Construction Costs				495,000	495,000
Construction - Walkway			155,000		155,000
Total	\$ 90,000	\$ 50,000	\$ 500,000	\$ 500,000	\$ 1,140,000

CHANGES IN DEBT OUTSTANDING
SCHOOLS AND TOWN
June 30, 2006

	Schools	Town	Total
Balance at July 1, 2005	\$2,025,000	\$2,775,000	\$4,800,000
Issued During Period			
Retired During Period	515,000	315,000	830,000
Balance at 06/30/06	<u>\$1,510,000</u>	<u>\$2,460,000</u>	<u>\$3,970,000</u>

CHANGES IN BOND AND NOTES OUTSTANDING

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2005	\$4,800,000			\$4,800,000
Debt Issued				
Debt Retired	830,000			830,000
Balance at 06/30/06	<u>\$3,970,000</u>			<u>\$3,970,000</u>

Description	Original Amount	Payment Date P & I		Bonds	BAN's	Promissory Note	Total
1989 General Obligation	5,000,000	6/15	12/15	500,000			500,000
1990 General Obligation	2,525,000	6/15	12/15	300,000			300,000
1992 General Obligation	1,765,000	6/15	12/15				
2004 Town Taxable Gen. Obligation Bond	2,590,000	6/01	12/01	1,900,000			1,900,000
2004 School General Obligation Bond	940,000	6/01	12/01	715,000			715,000
2004 Town General Obligation Bond	725,000	6/01	12/01	555,000			555,000
	<u>\$13,545,000</u>			<u>\$3,970,000</u>			<u>\$3,970,000</u>

DETAIL OF DEBT OUTSTANDING
SCHOOLS AND TOWNS
June 30, 2006

	<u>Original Amount</u>	<u>Balance 06/30/06</u>
Schools		
Consists of -		
1989 General Obligation Bonds:		
Window Project/Sheds	250,000	10,150
Asbestos Removal	666,000	95,900
Code Compliance	729,000	102,580
Expansion & Renovation	3,130,000	286,370
1990 General Obligation Bonds:		
Schools Expansion	2,525,000	300,000
2004 General Obligation Bonds:		
MMS IRC	940,000	715,000
	<u>\$8,240,000</u>	<u>\$1,510,000</u>
Town		
Consists of -		
1989 General Obligation Bonds:		
Route 275 Sidewalk	\$225,000	\$5,000
1992 General Obligation Bonds:		
Day Care Center	765,000	
Open Space	1,000,000	
2004 Taxable GOB - Community Center	2,590,000	1,900,000
2004 General Obligation - Library	725,000	555,000
	<u>\$5,305,000</u>	<u>\$2,460,000</u>
Total Debt Outstanding	<u>\$13,545,000</u>	<u>\$3,970,000</u>

TOWN OF MANSFIELD
SUMMARY OF INVESTMENTS

June 30, 2006

ALL OTHER FUNDS:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/06
State Treasurer	7,218,115	5.117	Various	Various	
Total Accrued Interest @ 06/30/06					<u>420,493</u>
Interest Received 7/1/05 - 06/30/06					
Total Interest, General Fund, 06/30/06					<u><u>420,493</u></u>

CAPITAL FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/06
State Treasurer	1,688,148	5.117	Various	Various	
Total Accrued Interest @ 06/30/06					<u>100,000</u>
Interest Received 7/1/05 - 06/30/06					
Total Interest, Capital Fund @ 06/30/06					<u><u>100,000</u></u>

HEALTH INSURANCE FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/06
MBIA - Class	1,092,644	4.64	Various	Various	
State Treasurer	116,229	5.117	Various	Various	
Total Accrued Interest @ 06/30/06					<u>37,216</u>
Interest Received 7/1/05 - 06/30/06					
Total Interest, Health Insurance Fund @ 06/30/06					<u><u>37,216</u></u>

Town of Mansfield
Memo

DATE July 4, 2006

To: Martin H. Berliner, Town Manager
Jeffrey Smith, Director of Finance

From: Christine Gamache, Collector of Revenue

Subject: Amounts and % of Collections for 7/1/05 to 6/30/06 comparable to 7/1/04 to 6/30/05

	GRAND LST 2004	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	16,933,924	(20,286)	16,913,639	16,753,225	99.1%	160,414	0.9%
PER	696,445	(3,418)	693,027	675,477	97.5%	17,550	2.5%
MV	1,407,547	(31,598)	1,375,949	1,313,302	95.4%	62,647	4.6%
TOTAL	19,037,916	(55,302)	18,982,615	18,742,004	98.7%	240,610	1.3%
MVS	200,953	(695)	200,258	176,101	87.9%	24,156	12.1%

OTHER COLLECTION INFORMATION

July 1, 2005 to June 30, 2006

Suspense Collections	6,195.31	Suspense Interest Less Fees	5,074.10
Prior Years Taxes	204,087.26	Interest and Lien Fees	131,939.35
	<u>210,282.57</u>		<u>157,013.45</u>

	GRAND LST 2003	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	15,310,391	(914)	15,309,477	15,182,563	99.2%	126,914	0.8%
PER	904,685	16,977	921,662	890,728	96.6%	30,934	3.4%
MV	1,903,363	(58,617)	1,844,746	1,742,780	94.5%	101,966	5.5%
TOTAL	18,118,439	(42,554)	18,075,885	17,816,071	98.6%	259,814	1.4%
MVS	251,373	(1,971)	249,402	223,238	89.5%	26,164	10.5%

PRIOR YEARS COLLECTION

July 1, 2004 to June 30, 2005

Suspense Collections	6,922.52	Suspense Interest Less Fees	4,834.16
Prior Years Taxes	206,735.57	Interest and Lien Fees	122,914.37
	<u>213,658.09</u>		<u>127,748.53</u>

CAPITAL PROJECTS - OPEN SPACE
STATUS REPORT THROUGH JUNE 30, 2006 - PRELIMINARY

Acreage	Total Budget	Expended Thru 6/30/2005	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
	\$3,143,855				
Expenditures Prior to 92/93		130,790			
UNALLOCATED COSTS:					
Appraisal Fees - Various		13,766			
Financial Fees		8,975			
Legal Fees		10,710			
Survey & Inspections		6,475			
Outdoor Maintenance		5,794	(39)		
Major Additions - Improvements		3,000			
Miscellaneous Costs		720			
Forest Stewardship-50' Cliff Preserve		3,852			
Parks Coordinator		75,510	27,644		
PROPERTY PURCHASES:					
Bassetts Bridge Rd Lots 1,2,3	8.23	128,439			
Baxter Property	25.80	163,330			
Bodwell Property	6.50	42,703			
Boettiger, Orr, Parish Property	106.00	101,579			
Dorwart Property		4,250			
Dunnack Property	32.00	35,161			
Eaton Property	8.60	162,236			
Ferguson Property	1.19	31,492			
Fesik Property	7.40	7,536			
Hatch/Skinner Property	35.33	291,780			
Holinko Property	18.60	62,576			
Larkin Property	11.70	24,202			
McGregor Property	2.10	8,804			
McShea Property		1,500			
* Merrow Meadow Park Develop.	15.00				
Morneau Property		4,310			
Mullane Property (Joshua's Trust)	17.00	10,000			
Olsen Property	59.75	104,133			
Porter Property	6.70	135,466			
Reed Property	23.70	69,527			
Rich Property	102.00	263,322			
Sibley Property	50.57	90,734			
Swanson Property (Browns Rd)	29.00	64,423			
Thompson/Swaney Prop. (Bone Mill)		1,500			
Torrey Property	29.50	91,792			
Vernon Property	3.00	31,732			
Estate of Vernon - Property	68.41	257,996			110,000
Warren Property	6.80	24,638			
Watts Property	23.50	92,456			
	664.35	\$3,143,855	\$2,567,309	\$27,605	\$528,941
					\$110,000

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 94/95	\$250,000	White Cedar Swamp - Purchase	\$50,000
85105 - Local Funds 90/91	227,855	Appraisal Fees	250
85105 - Local Funds 97/98	250,000	Financial Fees	5,457
85105 - Local Funds 98/99	250,000	Miscellaneous Costs	605
85105 - Local Funds 99/00	250,000	Unidentifiable (Prior 89/90)	74,478
85105 - Local Funds 00/01	250,000		
85105 - Local Support June 15, 2001	5,000		
85105 - Local Funds 01/02	250,000		
85105 - Local Funds 02/03	75,000		
85105 - Local Funds 03/04	100,000		
85105 - State Support - Rich Property	60,000		
85105 - State Support - Hatch/Skinner Property	126,000		
85105 - State Support - Olsen Property	50,000		
85114 - Bonded Funds	1,000,000		
	\$3,143,855		

The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$22,000.

AWARD OF CONTRACTS BY OTHER THAN
FORMAL COMPETITIVE BID
FISCAL YEAR 05/06

Contractor	Project	Contract Date	Contract Amount	Other Solicited Vendors	Reason for not using Formal Bid Procedure
Manchester Honda	Pool Car	7/5/2005	20,100.00	N/A	State Bid
Mayo & Sons	Single Family Refuse Collection	8/8/2005	17,420.00	N/A	State Bid
J & S Radio	Police Car Accessories	1/24/2005	7,242.75	N/A	Quoted Price
Anthony's Building Company, Inc.	Antennas	5/9/2005	10,815.00	N/A	Grant
M. E. O'Brien	Playground Equipment	6/29/2005	20,446.00	N/A	State Bid
Cole-Chu Cipparone	Legal Services MDP	4/12/2005	35,000.00	N/A	RFP
Radio Satellite Integrator	AVL System	5/25/2005	44,200.00	N/A	Single Provider
New England Pipe Cleaning	Pipe Cleaning Systems	12/21/2004	13,741.00	N/A	Recommendation from Coventry
Hewlett Packard (JMR)	Service Contract	8/11/2005	9,463.68	N/A	
Softmart (WG)		7/29/2005	12,988.75	N/A	
Coporate Express	Recycled Paper	8/30/2005	9,880.00	N/A	
Connecticut Business Systems	Library Copier	8/31/2005	9,883.00	N/A	State Bid
Advanced Copy	R19 Gestetner	8/31/2005	13,733.40	N/A	R15 Bid
H. C. Smith Flooring	Vinyl Flooring at MMS	7/27/2005	8,679.00	N/A	Proposal
Andert	Vac-All Repair	9/20/2005	15,336.21	N/A	Letter Quotation
Hain Materials	Chip Seal Project	7/22/2005	20,400.00	N/A	Proposal
McClain & Company	Bridge Repair Design Services	8/23/2005	28,500.00	Fuss & O'Neill	Proposal
Fleetmaster	ET307 Rapirs	8/23/2005	24,667.00	N/A	Letter Quotation
Hampden Engineering	Pool Accessories	7/22/2005	14,288.00	N/A	EOS to Reimburse
Hampden Engineering	Pool Accessories	7/22/2005	9,456.00	N/A	EOS to Reimburse
Enterprise Group	Community Center Marketing	7/22/2005	35,000.00	N/A	Proposal
Fuss & O'Neill	Bridge Repair Design Services	8/23/2005	18,745.00	McClain & Company	Proposal
Rovic	Building Maintenance Supplies	7/29/2005	60,955.43	N/A	State Bid
Brecht Associaes	Assisted Living Consultants	8/5/2005	28,649.99	N/A	Proposal
Lawrence Associaes	Consultant Services	10/27/2005	9,695.83	N/A	
Gorman Brothers	Chip Seal Project	11/15/2005	196,442.46	N/A	3 year project
DeStato Sand & Gravel	Separatist Road Project	10/26/2005	14,660.00	N/A	Rental of Equipment
United Rentals of NE, Inc.	Separatist Road Project	10/28/2005	10,227.52	N/A	Rental of Equipment
Horwitz	EMS Uniforms	1/26/2006	7,805.00	N/A	State Bid
Office Max	Recycled Paper	2/22/2006	9,583.00	N/A	State Bid
Corpcare	EMS Physicals	2/15/2006	9,750.00	Hartford Medical Group & Med East	Oral Interview

**Maintenance Projects
Capital Account 86260
8/22/2006**

(page 1 of 4)

PROJECTS IN PROGRESS:

	Project Description	Encumbered	Status*	Spent to Date	Balance
	Balance: (as of 6-30-05)				\$82,159.83
	Additional Town Funding: 7-1-05	\$25,000.00			\$107,159.83
1	Asst. projects at MMS (ceiling outlets; repairs & additions; etc.)	\$0.00	C/8-8-05	\$3,432.65	\$103,727.18
2	Install receptacles in computer lab (Goodwin, Vinton, SE schools)	\$0.00	C/8-8-05	\$973.24	\$102,753.94
3	Diagnose problem at Tn Garage - Make GFIR corrections and additions.	\$0.00	C/8-18-05	\$1,071.73	\$101,682.21
4	Auto Scrubber w/eqpt (Town Bldgs)	\$0.00	R/8-19-05	\$7,094.00	\$94,588.21
5	Floor Burnishers, Scrubber and Applicator (Town Bldgs.)	\$0.00	R/8-19-05	\$6,045.25	\$88,542.96
6	Floor at MMS	\$0.00	C/9-15-05	\$8,679.00	\$79,863.96
7	Service of Daycare A/C unit	\$0.00	C/9-15-05	\$5,639.89	\$74,224.07
8	Snow Blower (Senior Center)	\$0.00	R/10-20-05	\$1,849.00	\$72,375.07
9	Cost for battery operated and corded Pressing Tools (special tooling for leaky pipes at MMS)	\$0.00	C/10-21-05	\$2,573.55	\$69,801.52
10	Heat at Daycare	\$0.00	C/10-24-05	\$5,270.00	\$64,531.52
11	Boiler materials and installation - Senior Center.	\$0.00	C/10-24-05	\$11,400.00	\$53,131.52
12	EHHD Office Renovations - Balance of cost.	\$0.00	C/11-4-05	\$2,181.95	\$50,949.57
13	Electrical switching relay to rid mercury at MMS.	\$0.00	C/12-6-05	\$3,310.43	\$47,639.14
14	Ductwork for four economizers (SE - raising air intakes)	\$0.00	C/12-22-05	\$1,975.00	\$45,664.14
15	Dust Control Floor Burnisher (2)	\$0.00	R/10-22-05	\$0.00	\$45,664.14
16	Teacher's Work Room Ventilation (Vinton)	\$0.00	C/12-12-05	\$2,690.00	\$42,974.14
17	Auto Scrubber	\$0.00	R/10-14-05	\$7,244.00	\$35,730.14
18	Repair/Replace lights: Senior Center, Daycare, Goodwin, Southeast	\$0.00	C/1-27-06	\$1,058.84	\$34,671.30
19	Power-Mate Retractable Dolly for Library (Book Fair)	\$0.00	R/2-1-06	\$4,177.95	\$30,493.35
20	Heater for small gymnasium - MMS	\$0.00	CANCELLED	\$0.00	\$30,493.35
21	Floor Scrubbing Machine - Vinton	\$0.00	R/2-13-06	\$7,461.00	\$23,032.35
22	Install heater in Vinton back building	\$4,282.00	C/3-1-06	\$4,282.00	\$18,750.35
	Adjustment from 86823: 10-31-05 (Schools Cleaning Equipment)	\$13,139.25			\$31,889.50
	Balance:				\$31,889.50

*C = Completed; R=Received

**Maintenance Projects
Capital Account 86260
8/22/2006**

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PROJECTS IN PROGRESS: (continued)

Balance (from page 1)					\$31,889.60
	Project Description	Encumbered	Status*	Spent to Date	Balance
23	Thermoscan Electrical Safety	\$0.00	C/3-30-06	\$2,500.00	\$29,389.60
24	Man Lift (Summit)	\$8,000.00	C/5-22-06	\$10,979.00	\$18,410.60
25	Garage Door - Public Works (Andresen)	\$3,700.00	C/5-31-06	\$3,720.00	\$14,690.60
26	Large DMD Corer 2/Bits (Lawson)	\$2,592.38	C/5-23-06	\$2,592.38	\$12,098.22
27	Wall Mount Directories (3 for Town Hall) (Alfax)	\$693.76	C/5-23-06	\$693.76	\$11,404.46
28	Cleaning "Companion" Equipment	\$1,495.00	C/6-1-06	\$1,656.16	\$9,748.30

FUTURE PROJECTS:

	Project Description	Encumbered	Status*	Spent to Date	Balance
	Adjusted Balance: (page 2)				\$9,748.30
1.	Underground tank updates (estimated Enc. Amt) **(See notes below)	\$500.00	Cathodic Tstg- 11/9/05		\$9,248.30

** To be completed this fall. Will need approximately \$1,700.00 total.

*** This is an annual service from budget.

**Maintenance Projects
Capital Account 86260**

8/22/2006

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COMPLETED PROJECTS:

	Project Description	Encumbered	Status*	Spent to Date	Balance
	Beginning Balance 7-1-02				\$25,000.00
1	MMS - Auditorium Carpet, Modular Classroom Carpet	~	C/9-16-02	\$7,300.00	\$17,700.00
2	Bathroom partitions K-4	~	C/10-31-02	\$3,519.00	\$14,181.00
3	Vinton - Office exit door replacement	~	C/12-9-02	\$1,700.00	\$12,481.00
4	Vinton Annex - Heating system study	~	C/12-12-02	\$2,000.00	\$10,481.00
5	MMS - Gym/locker room lighting	~	C/12-17-02	\$3,516.12	\$6,964.88
	Appropriation 12/23/02	\$36,436.00			\$43,400.88
6	Shop Electrical Update OSHA	~	C/2-27-03	\$7,900.00	\$35,500.88
7	MMS - Cafeteria, new lighting	~	C/3-5-03	\$2,031.20	\$33,469.68
8	Senior Center - Parking lot lighting (partial payment)	~	C/6-27-03	\$1,500.00	\$31,969.68
	Appropriation 7/1//03	\$20,000.00			\$51,969.68
9	Bicentennial Pond - New Well	~	C/7-23-03	\$4,175.00	\$47,794.68
10	Bathroom partitions K-4	~	C/7-30-03	\$15,702.00	\$32,092.68
11	MMS - Elevator safety features update	~	C/8-3-03	\$2,936.00	\$29,156.68
12	Town Hall - Sidewalk replacement	~	C/8-34-03	\$3,500.00	\$25,656.68
13	Charter Oak Environmental	~	C/8-13-03	\$1,750.00	\$23,906.68
14	Floor cleaning equipment for new Community Center	~	C/9-18-03	\$10,747.91	\$13,158.77
15	Cabinet work/Town Clerk's Office	~	C/9-30-03	\$2,572.00	\$10,586.77
16	Counter work - Assessor's Office	~	C/11-20-03	\$1,600.00	\$8,986.77
	Appropriation 10/27/03	\$100,000.00			\$108,986.77
17	Purchase water heater for MMS gym	~	C/12-15-03	\$842.00	\$108,144.77
18	Partial painting in Town and school buildings	~	C/1-23-04	\$4,385.00	\$103,759.77
19	Purchase buffer for Community Center	~	C/1-28-04	\$1,918.40	\$101,841.37
20	Snowblower - Schools	~	C/1-30-04	\$1,931.95	\$99,909.42
21	Reinsulation for air condition pipes at Town Hall	~	C/2-29-04	\$1,675.00	\$98,234.42
22	Update hood system/MMS kitchen	~	C/2-19-04	\$2,365.00	\$95,869.42
23	Town Hall Bathroom partitions	~	C/4-20-04	\$1,892.00	\$93,977.42

*C = Completed; R=Received

continued...

**Maintenance Projects
Capital Account 86260**

8/22/2006

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COMPLETED PROJECTS: (continued)

	Project Description	Encumbered	Status*	Spent to Date	Balance
	Balance from page 3:				\$93,977.42
24	Floor finishing equipment (Team Cleaning)	~	Completed	\$7,334.00	\$86,643.42
25	Replace five (5) new counter tops at Elementary Schools	~	Completed	\$2,500.00	\$84,143.42
26	Replace carpet in Principal's Office and Conference Room at Vinton School	~	Completed	\$1,310.00	\$82,833.42
27	Vacuum for Stripping floors	~	Completed	\$1,664.81	\$81,168.61
28	Electrical updates in Schools	~	Completed	\$8,305.00	\$72,863.61
29	Enclosure fencing at Daycare dumpster	~	Completed	\$3,000.00	\$69,863.61
30	Fencing at Schools: 2-SE, 1-Goodwin	~	Completed	\$11,000.00	\$58,863.61
31	Install water heater for MMS Gym	~	CANCELLED	\$0.00	\$58,863.61
32	a) Install door for Finance Director's office	~	Completed	\$3,000.00	\$55,863.61
32	B) Install two walls for Tax Office	~	Completed	\$4,000.00	\$51,863.61
33	Bell System Update - MMS	~	Completed	\$2,500.00	\$49,363.61
34	MMS Bathroom Fixtures	~	Completed	\$5,000.00	\$43,363.61
35	Daycare backflow preventor	~	Completed	\$4,000.00	\$39,363.61
36	Backflow Preventors for Senior Center and Town Hall	~	Completed	\$2,800.00	\$36,563.61
37	Painting in Town and school buildings	~	Completed	\$5,815.00	\$30,748.61
38	Boiler repair at Goodwin School	~	Completed	\$1,000.00	\$29,748.61
39	Air Conditioning at Daycare	~	Completed	\$3,000.00	\$26,748.61

*C = Completed; R=Received

Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2006

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
111 General Fund - Town					
Taxes and Related Items					
40101 Current Year Levy	18,746,740.00	35,797.96	18,796,961.74	-14,423.78	100.08
40102 Prior Year Levy	150,000.00	36,114.91	239,990.12	-53,875.21	135.92
40103 Interest & Lien Fees	110,000.00	588.07	126,101.27	-15,513.20	114.10
40104 Motor Vehicle Supplement	235,000.00	12,480.50	187,820.23	59,660.27	74.61
40105 Susp. Coll. Taxes - Trnsc.	6,000.00	33,827.67	39,666.01	161.66	97.31
40106 Susp. Coll. Int. - Trnsc.	4,000.00	.00	5,175.98	-1,175.98	129.40
40108 Motor Vehicle Penalty	300.00	.00	.00	300.00	.00
Total Taxes and Related Items	19,252,040.00	118,809.11	19,395,715.35	-24,866.24	100.13
Licenses and Permits					
40201 Misc Licenses & Permits	2,100.00	.00	2,987.00	-887.00	142.24
40202 Sport Licenses	700.00	.00	554.75	145.25	79.25
40203 Dog Licenses	8,500.00	987.00	8,026.00	1,461.00	82.81
40204 Conveyance Tax	240,000.00	.00	224,920.97	15,079.03	93.72
40210 Trailer & Subdivision Permits	5,000.00	.00	5,075.00	-75.00	101.50
40211 Zoning Permits	18,000.00	.00	18,177.00	-177.00	100.98
40212 Zba Applications	1,500.00	.00	840.00	660.00	56.00
40214 Iwa Permits	4,000.00	.00	3,480.00	520.00	87.00
40223 Sewer Permits	50.00	.00	.00	50.00	.00
40224 Road Permits	2,200.00	.00	4,850.00	-2,650.00	220.45
40230 Building Permits	270,000.00	616.00	278,913.15	-8,297.15	103.07
40231 Adm Cost Reimb-permits	100.00	52.00	184.00	-32.00	132.00
Total Licenses and Permits	552,150.00	1,655.00	548,007.87	5,797.13	98.95
Fed. Support Gov					
40352 Payment In Lieu Of Taxes	1,850.00	.00	2,502.00	-652.00	135.24
40357 Social Serv Block Grant	3,720.00	36,602.80	40,236.80	86.00	97.69
Total Fed. Support Gov	5,570.00	36,602.80	42,738.80	-566.00	110.16
State Support Education					
40401 Education Assistance	8,767,310.00	.00	8,777,692.00	-10,382.00	100.12
40402 School Transportation	242,120.00	.00	252,197.00	-10,077.00	104.16
Total State Support Education	9,009,430.00	.00	9,029,889.00	-20,459.00	100.23
State Support Gov					
40451 Pilot - State Property	7,680,420.00	.00	7,703,004.14	-22,584.14	100.29
40454 Circuit Crt-parking Fines	.00	.00	310.00	-310.00	.00
40455 Circuit Breaker	32,000.00	.00	39,451.28	-7,451.28	123.29
40456 Tax Relief For Elderly	2,770.00	.00	1,839.62	930.38	66.41
40457 Library - Connecticut/ill	11,000.00	.00	11,904.21	-904.21	108.22
40458 Library - Basic Grant	2,000.00	.00	2,406.06	-406.06	120.30
40459 Tax Credit New Mfg Equipment	6,200.00	.00	4,130.20	2,069.80	66.62
40460 Boat Reimbursement	2,500.00	.00	2,502.91	-2.91	100.12
40462 Disability Exempt Reimb	800.00	.00	948.25	-148.25	118.53

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Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2006

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40465 Civil Preparedness	6,850.00	.00	6,753.58	96.42	98.59
40469 Veterans Reimb	4,000.00	.00	5,760.86	-1,760.86	144.02
40494 Judicial Revenue Distribution	.00	.00	597.00	-597.00	.00
40496 Pilot-holinko Estates	18,500.00	.00	13,731.00	4,769.00	74.22
Total State Support Gov	7,767,040.00	.00	7,793,339.11	-26,299.11	100.34
Local Support Gov					
40551 Pilot - Senior Housing	.00	.00	28,596.85	-28,596.85	.00
Total Local Support Gov	.00	.00	28,596.85	-28,596.85	.00
Charge for Services					
40604 Data Process Serv-reg 19	9,790.00	.00	9,790.00	.00	100.00
40605 Region 19 Financial Serv	68,730.00	.00	68,730.00	.00	100.00
40606 Health District Services	5,300.00	.00	5,300.00	.00	100.00
40610 Recording	87,000.00	.00	89,861.00	-2,861.00	103.29
40611 Copies Of Records	14,900.00	.00	14,694.76	205.24	98.62
40612 Vital Statistics	4,000.00	.00	5,023.00	-1,023.00	125.58
40613 Sale Of Maps/regs	.00	10.00	75.00	-65.00	.00
40620 Police Service	60,000.00	22,018.32	82,619.55	-601.23	101.00
40622 Redemption/Release Fees	2,300.00	.00	3,149.00	-849.00	136.91
40625 Animal Adoption Fees	2,000.00	.00	1,340.00	660.00	67.00
40627 Feline Fees	600.00	.00	.00	600.00	.00
40628 Redemption Fees-Hampton/Scot	.00	.00	365.00	-365.00	.00
40629 Adoption Fees-Hampton Scotland	.00	.00	10.00	-10.00	.00
40632 Health District Reimb	5,500.00	.00	2,750.00	2,750.00	50.00
40641 Postage On Overdue Books	16,000.00	.00	16,234.72	-234.72	101.47
40650 Blue Prints	50.00	.00	81.50	-31.50	163.00
40656 Reg Dist 19 Grnds Mntnce	69,200.00	.00	69,200.00	.00	100.00
40663 Zoning Regulations	500.00	.00	228.00	272.00	45.60
40671 Day Care Grounds Maintenance	9,600.00	.00	9,600.00	.00	100.00
40674 Charge for Services	.00	.00	3,195.89	-3,195.89	.00
40678 Celeron Sq Assoc Bikepath Main	2,700.00	2,700.00	5,400.00	.00	100.00
Total Charge for Services	358,170.00	24,728.32	387,647.42	-4,749.10	101.33
Fines and Forfeitures					
40702 Parking Tickets - Town	5,000.00	.00	4,615.00	385.00	92.30
40710 Building Fines	250.00	.00	.00	250.00	.00
Total Fines and Forfeitures	5,250.00	.00	4,615.00	635.00	87.90
Miscellaneous					
40801 Rent	5,590.00	1,398.00	6,524.00	464.00	91.70
40804 Rent - Historical Soc	1,200.00	.00	2,700.00	-1,500.00	225.00
40807 Rent - Town Hall	400.00	.00	600.00	-200.00	150.00
40808 Rent - Senior Center	250.00	.00	.00	250.00	.00
40813 General Assistance - Indiv.	100.00	.00	.00	100.00	.00
40817 Telecom Services Payment	130,000.00	.00	106,178.27	23,821.73	81.68

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Town of Mansfield
 YTD Revenue Summary by Source
 Fiscal Year: 2006

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40820 Interest Income	400,000.00	144,077.54	564,570.80	-20,493.26	105.12
40825 Rent - R19 Maintenance	2,660.00	.00	2,660.00	.00	100.00
40890 Other	5,300.00	2,573.90	1,956.84	5,917.06	-11.64
Total Miscellaneous	545,500.00	148,049.44	685,189.91	8,359.53	98.47
Operating Transfers In					
40925 Cnr	150,000.00	.00	150,000.00	.00	100.00
40928 School Cafeteria	2,500.00	.00	2,500.00	.00	100.00
Total Operating Transfers In	152,500.00	.00	152,500.00	.00	100.00
Total 111 General Fund - Town	37,647,650.00	329,844.67	38,068,239.31	-90,744.64	100.24
** GRAND TOTAL *****	37,647,650.00	329,844.67	38,068,239.31	-90,744.64	100.24

Total Number of Accounts: 76

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 SELECTION LEGEND -----
 ount Type: R
 id: 111 TO 111

TOWN OF MANSFIELD
LEGAL EXPENDITURE SUMMARY BY ACTIVITY
ENDING 06302006

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP	UNENCUMBERED BALANCE	PERCENT
111 General Fund - Town					
11100 Legislative	58,500.00	74,722.00	74,722.28	-.28	100.00
12100 Municipal Management	189,710.00	207,663.00	207,662.85	.15	100.00
12200 Human Resources	67,400.00	84,448.00	84,448.09	-.09	100.00
13100 Town Attorney	20,000.00	8,036.00	8,036.50	-.50	100.01
13200 Probate	2,025.00	2,084.00	2,083.93	.07	100.00
14200 Registrars	30,200.00	21,192.00	21,192.49	-.49	100.00
15100 Town Clerk	177,630.00	177,911.00	177,910.75	.25	100.00
15200 General Elections	9,300.00	10,498.00	10,498.24	-.24	100.00
16100 Finance Administration	64,430.00	65,850.00	65,849.98	.02	100.00
16200 Accounting & Disbursements	246,750.00	240,639.00	240,638.93	.07	100.00
16300 Revenue Collections	126,010.00	159,178.00	159,177.70	.30	100.00
16402 Property Assessment	174,430.00	160,591.00	160,590.61	.39	100.00
16510 Central Copying	40,000.00	38,816.00	38,815.97	.03	100.00
16511 Central Services	35,300.00	39,733.00	39,732.93	.07	100.00
16600 Information Technology	99,090.00	98,525.00	98,524.93	.07	100.00
TOTAL GENERAL GOVERNMENT	1,340,775.00	1,389,886.00	1,389,886.18	-.18	100.00
21200 Police Services	736,430.00	820,648.00	820,647.86	.14	100.00
21300 Animal Control	73,710.00	79,736.00	79,735.60	.40	100.00
22101 Fire Marshal	105,030.00	106,682.00	106,681.96	.04	100.00
2155 Fire & Emerg Services Admin	137,470.00	138,543.00	138,543.40	-.40	100.00
22160 Fire & Emergency Services	1,332,680.00	1,226,330.00	1,226,331.18	-1.18	100.00
23100 Emergency Management	30,660.00	29,528.00	29,528.08	-.08	100.00
TOTAL PUBLIC SAFETY	2,415,970.00	2,401,467.00	2,401,468.08	-1.08	100.00
30100 Public Works Administration	158,500.00	159,636.00	159,635.62	.38	100.00
30200 Supervision & Operations	77,480.00	76,706.00	76,706.29	-.29	100.00
30300 Road Services	650,540.00	616,835.00	616,835.09	-.09	100.00
30400 Grounds Maintenance	275,115.00	253,797.00	253,796.93	.07	100.00
30600 Equipment Maintenance	340,990.00	432,267.00	432,267.05	-.05	100.00
30700 Engineering	197,200.00	193,850.00	193,850.19	-.19	100.00
30800 Building Inspection	129,040.00	133,032.00	133,031.50	.50	100.00
30900 Maintenance Of Buildings	537,120.00	642,459.00	642,459.16	-.16	100.00
TOTAL PUBLIC WORKS	2,365,985.00	2,508,582.00	2,508,581.83	.17	100.00
42100 Social Service Administration	231,140.00	229,357.00	229,357.02	-.02	100.00
42202 Mansfield Challenge - Winter	2,470.00	3,312.00	3,311.86	.14	100.00
42203 Peer Outreach	360.00	.00	.00	.00	.00
42204 Youth Employment - Middle Sch	4,000.00	3,551.00	3,551.20	-.20	100.01
42210 Youth Services	127,080.00	115,403.00	115,402.79	.21	100.00
42300 Senior Services	191,000.00	183,157.00	183,157.07	-.07	100.00
43100 Library Administration	551,250.00	535,416.00	535,416.04	-.04	100.00
44100 Recreation Administration	143,060.00	158,875.00	158,874.81	.19	100.00
45000 Contributions To Area Agency	284,830.00	278,986.00	278,986.29	-.29	100.00

TOWN OF MANSFIELD
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302006

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP	UNENCUMBERED BALANCE	PERCENT
TOTAL COMMUNITY SERVICES	1,535,190.00	1,508,057.00	1,508,057.08	-.08	100.00
51100 Planning Administration	213,340.00	215,397.00	215,396.84	.16	100.00
52100 Planning/Zoning Inland/Wetlnd	20,350.00	9,667.00	9,666.95	.05	100.00
58000 Boards and Commissions	9,200.00	9,637.00	9,636.54	.46	100.00
TOTAL COMMUNITY DEVELOPMENT	242,890.00	234,701.00	234,700.33	.67	100.00
71000 Employee Benefits	1,947,890.00	2,468,650.00	2,468,650.50	-.50	100.00
72000 Insurance	113,190.00	112,490.00	112,489.57	.43	100.00
73000 Contingency	-20,000.00	27,649.00	27,649.16	-.16	100.00
TOTAL TOWN-WIDE EXPENDITURES	2,041,080.00	2,608,789.00	2,608,789.23	-.23	100.00
92000 Other Financing Uses	552,500.00	585,408.00	552,500.00	32,908.00	94.38
TOTAL OTHER FINANCING	552,500.00	585,408.00	552,500.00	32,908.00	94.38
TOTAL General Fund - Town	10,494,390.00	11,236,890.00	11,263,982.73	32,907.27	99.71

TOWN OF MANSFIELD / BOARD OF EDUCATION
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302006

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC & EXP	UNENCUMBERED BALANCE	PERCENT
112 General Fund - Board					
61101 Regular Instruction	6,973,830.00	6,782,243.00	6,782,243.19	-.19	100.00
61102 English	58,850.00	47,815.00	47,815.45	-.45	100.00
61104 World Languages	11,600.00	10,151.00	10,150.52	.48	100.00
61105 Health & Safety	8,870.00	8,202.00	8,201.75	.25	100.00
61106 Physical Education	14,790.00	10,759.00	10,758.87	.13	100.00
61107 Art	12,970.00	12,105.00	12,105.24	-.24	100.00
61108 Mathematics	27,290.00	19,736.00	19,735.97	.03	100.00
61109 Music	26,970.00	29,012.00	29,011.60	.40	100.00
61110 Science	28,970.00	27,620.00	27,619.95	.05	100.00
61111 Social Studies	19,860.00	18,870.00	18,869.98	.02	100.00
61115 Information Technology	139,060.00	149,944.00	149,944.48	-.48	100.00
61122 Family & Consumer Science	8,150.00	7,081.00	7,080.87	.13	100.00
61123 Technology Education	11,650.00	11,535.00	11,534.72	.28	100.00
61201 Special Ed Instruction	1,333,780.00	1,388,067.00	1,388,067.40	-.40	100.00
61202 Enrichment	244,860.00	239,263.00	239,263.14	-.14	100.00
61204 Preschool	289,880.00	285,668.00	285,668.29	-.29	100.00
61310 Remedial Education	314,050.00	217,740.00	217,740.28	-.28	100.00
61400 Summer School Free Only-ED001	32,000.00	31,497.00	31,497.38	-.38	100.00
61600 Tuition Payments	170,000.00	194,177.00	194,175.91	.09	100.00
61900 Central Service-Instr Suppl.	157,620.00	143,721.00	143,720.96	.04	100.00
	-----	-----	-----	-----	
TOTAL Regular Instruction	9,885,050.00	9,635,206.00	9,635,206.95	-.95	100.00
	=====	=====	=====	=====	
62102 Guidance Services	135,660.00	133,505.00	133,504.93	.07	100.00
62103 Health Services	189,150.00	198,280.00	198,279.75	.25	100.00
62104 Occupational & Phys Therapy	171,000.00	148,800.00	148,799.78	.22	100.00
62105 Speech And Hearing Services	123,130.00	86,814.00	86,813.67	.33	100.00
62106 Pupil Services - Testing	11,570.00	1,766.00	1,766.00	.00	100.00
62108 Psychological Services	304,550.00	301,482.00	301,481.63	.37	100.00
62201 Curriculum Development	221,640.00	220,892.00	220,891.62	.38	100.00
62202 Professional Development	37,580.00	27,469.00	27,468.97	.03	100.00
62302 Media Services	22,010.00	23,721.00	23,721.31	-.31	100.00
62310 Library	235,530.00	243,328.00	243,327.54	.46	100.00
62401 Board Of Education	355,900.00	263,563.00	262,642.83	920.17	99.65
62402 Superintendent's Office	299,680.00	300,993.00	300,992.58	.42	100.00
62404 Special Education Admin	228,500.00	238,861.00	238,860.80	.20	100.00
62520 Principals' Office Services	819,380.00	839,723.00	839,723.44	-.44	100.00
62521 Support Services - Central	32,620.00	29,867.00	29,866.93	.07	100.00
62523 Field Studies	13,500.00	12,954.00	12,954.50	-.50	100.00
62601 Business Management	265,090.00	259,360.00	259,360.30	-.30	100.00
62710 Plant Operations - Building	1,326,940.00	1,500,908.00	1,500,908.40	-.40	100.00
62801 Regular Transportation	611,970.00	686,143.00	686,143.32	-.32	100.00
62802 Spec Ed Transportation	101,780.00	162,419.00	162,419.38	-.38	100.00
	-----	-----	-----	-----	
TOTAL Guidance Services	5,507,180.00	5,680,848.00	5,679,927.68	920.32	99.98
	=====	=====	=====	=====	
63430 After School Program	30,330.00	36,413.00	36,413.03	-.03	100.00
63440 Athletic Program	30,220.00	27,961.00	27,960.78	.22	100.00

TOWN OF MANSFIELD / BOARD OF EDUCATION
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302006

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC & EXP	UNENCUMBERED BALANCE	PERCENT
TOTAL After School Program	60,550.00	64,374.00	64,373.81	.19	100.00
8000 Employee Benefits	2,809,570.00	2,867,922.00	2,867,921.67	.33	100.00
TOTAL Employee Benefits	2,809,570.00	2,867,922.00	2,867,921.67	.33	100.00
9000 Transfers Out To Other Funds	36,000.00	50,000.00	50,000.00	.00	100.00
TOTAL Transfers Out To Other Funds	36,000.00	50,000.00	50,000.00	.00	100.00
TOTAL Regular Instruction	18,298,350.00	18,298,350.00	18,297,430.11	919.89	99.99

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Assistant Town Manager *MUH*
CC: Martin Berliner, Town Manager; Gregory Padick, Director of Planning
Date: September 11, 2006
Re: Proposed Tree Removal on Summit Road, a Town Designated Scenic Road

Subject Matter/Background

Mansfield's Scenic Road Ordinance requires prior authorization to remove any tree within the scenic road right-of Way. For land use activities needing Planning and Zoning Commission (PZC) approval, the PZC is authorized to approve alterations to scenic roads. Town Council approval is required for other proposed alterations.

Mr. and Mrs. Stowell, the owners of property at 21 Summit Road, have requested approval to remove a wild cherry tree adjacent to their driveway. Pursuant to ordinance requirements, the Planning Office notified neighboring property owners along Summit Road and conducted a public hearing. No objections were received and the PZC has recommended to the Town Council that the tree removal request be granted.

Financial Impact

The proposal does not have any financial impact for the Town.

Recommendation

Staff recommends that the Town Council, pursuant to the provisions of Mansfield's Scenic Road Ordinance, authorize the removal of a wild cherry tree adjacent to the Stowell driveway at 21 Summit Road.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective September 11, 2006, to authorize pursuant to the provisions of Mansfield's Scenic Road Ordinance the removal of a wild cherry tree adjacent to the Stowell driveway at 21 Summit Road.

Attachments

- 1) 7-17-06 letter from G. and L. Stowell
- 2) 8-21-06 memo from Director of Public Works and Tree Warden
- 3) 8-22-06 memo from Director of Planning
- 4) 9-06-06 letter from Planning and Zoning Commission

**TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILL ROAD
STORRS, CT 06268
(860) 429-3330

Wednesday, September 06, 2006

To: Town Council
From: Planning and Zoning Commission
Re: Proposed tree removal on Town Designated Scenic Road
21 Summit Road, Mansfield
PZC File # 1010-2

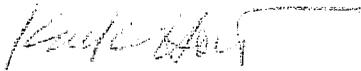
At a meeting held on 9/5/06, the Mansfield Planning and Zoning Commission adopted the following motion:

“that the PZC communicate to the Town Council that it has no objection to the proposed removal of a wild cherry tree adjacent to the driveway at 21 Summit Road. The proposed tree removal is not expected to alter the scenic character of Summit Road and therefore, no mitigation measures are deemed necessary.”

The attached 8/22/06 memo from Director of Planning, Gregory Padick, and 8/21/06 memo from Director of Public Works and Tree Warden, Lon Hultgren provide more information on this issue.

If you have any questions regarding this action, please call the Planning Office at 429-3330.

Very truly yours,



Katherine K. Holt, Secretary
Mansfield Planning & Zoning Commission

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: 8/22/06
Re: Proposed tree removal, 21 Summit Road, File #1010-2



The subject request seeks approval to remove one tree located within the Summit Road right-of-way near the driveway of the Stowell residence at 21 Summit Road. The request requires PZC action pursuant to Section 6b of the Town's Scenic Road Ordinance. A final decision on this request will be made by the Town Council. Summit Road was designated as a scenic road effective August 1, 1990.

The subject wild cherry tree is within the Summit Road right-of-way, but the trunk is about 10 feet from the travel surface. The tree has an irregular shape influenced by nearby trees and available sunlight. The tree is not considered a specimen tree. As per ordinance requirements, neighboring property owners with frontage on Summit Road have been notified of the 9/5/06 Public Hearing.

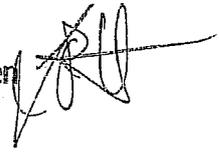
Mansfield's Scenic Road Ordinance requires approval (unless specifically exempted) for street alterations, including tree removal. Section 7 provides criteria for considering potential alterations. The Ordinance also authorizes mitigation measures to help compensate for proposed activities that alter the scenic character of a designated road.

Recommendation

Noting that the Tree Warden/Public Works Director has no objection to the proposed tree removal, it is this reviewer's opinion that the proposed removal of a wild cherry tree near the driveway to 21 Summit Road will not detrimentally alter the scenic character of Summit Road. Since no impact is expected, there is no need to evaluate alternatives or require mitigation measures. Subject to any supplemental information submitted at the 9/5/06 Public Hearing, it is recommended **that the PZC communicate to the Town Council that it has no objection to the proposed removal of a wild cherry tree adjacent to the driveway at 21 Summit Road. The proposed tree removal is not expected to alter the scenic character of Summit Road and therefore, no mitigation measures are deemed necessary.**

TOWN OF MANSFIELD
MEMORANDUM
8/21/06

TO: Gregory Padick, Director of Planning
FROM: Lon R. Hultgren, Director of Public Works & Tree Warden
RE: Tree removal – 21 Summit Road



I have examined this request and the tree involved and do not see it as a tree of significance.

I have no objection to its removal.

cc: Tree Warden File



CHARTER REVISION COMMISSION

Tuesday, August 8, 2006

7:00 p.m.

Audrey P. Beck Municipal Building
Conference Room C

Minutes

I. Call to Order

Chairman Bacon called the meeting to order at 7:08 p.m.

II. Roll Call

Members present: S. Bacon, A. Booth, N. Cox, L. Eaton, G. Nesbitt, S. Quinn-Clark

Members Absent: D. Dzurec, S. Grunwald, D. Keane, H. Krisch, L. Weiss

III. Opportunity for Public to Comment

At this time there were no comments from the public.

Chairman Bacon presented the Commission with written comments submitted by absent members Krisch and Weiss, and requested the comments be entered into the record under Public Comment.

Henry Krisch: Comments on Charges 5- 14

C307— Introduction of ordinances

I do not see any special problem here, beyond perhaps some technological updating. For example, besides posting a copy of a proposed ordinance on a town bulletin board, they should be posted to a special link on the town's web site.

C405— Budget Town Meeting

This is obviously both the motor of the revision process and the reason for the commission's broad charge. I have fairly definite (albeit not inflexible) views on this matter. However, I can only summarize them briefly here and would most certainly welcome a lengthy and thorough discussion at Commission meetings. There are two objections to the present system; one is a matter of principle, while the other involves convenience and accessibility. Let me take the second one first. We have been told that the annual evening meeting is inaccessible to the elderly and to working parents with young children. I have some sympathy for such complaints; I was once a young parent and now see the scheduling

problems of my daughter. Nevertheless, I do not believe that these are valid objections to the present system, **provided we make some fairly simple changes in arrangements, changes for which we do not need to revise the charter.**

Frankly, I cannot believe that our elderly neighbors, whatever their problems with transportation, never leave home all year round. The same goes for the young working parents— do they really never see a movie, go bowling or whatever? In any case, most of these problems can be solved by proceeding further with the changes the town government has already made. Meetings could be held on weekend afternoons, on-site child care provided, arrangements for special transportation made, etc. **Any meeting time and place will be difficult for someone; that itself is not reason enough to change the present system.**

More important are the objections on principle, which come down to one fundamental charge: that a referendum would be more “democratic” than a meeting, because more citizens would vote, directly, on the budget.

In fact, a referendum narrows and distorts popular choice. That is so because citizens exercise their power only on the question of the final total amount of the budget. They do not have a meaningful opportunity to weigh alternative uses for public moneys, to indicate preferences, etc. An up or down budget vote gives citizens very little input on many important questions of town priorities. We have been told that the low attendance at town meetings is undemocratic. It could just as well indicate that there is much satisfaction with how the town is run. Voter turnout on other occasions is not all that high either— at every level from town to Presidential.

Could we provide more, more timely and better organized budget information. Certainly— whether or not citizens take advantage of these resources. I am just not sure such policy details belong in the charter; perhaps more general language as to increased information could be inserted.

If nonetheless we were to go to a system of budget referenda, I would strongly argue that the proposed budget should only be changed by a ‘super-majority’ vote, such as 2/3 or 3/5.

C406— Appropriations not in Budget, Budget Transfers

Judging from the finance director’s comments, the 1% limit is so low, and the approval procedure so constricting, that this has in effect become a dead letter. To be meaningful, the 1% limit should probably be raised to— ???

C407— Issuance of bonds.

This is a problem because of the requirement that bonding be approved by at least 15% of the total enrolled electorate; surges in especially student enrollment, such as in the 2004 Presidential campaign, set the bar unrealistically high. I am unsure as to what our legal options are here. Perhaps we could require a percentage of a four-year averaged enrollment.

C502— Duties of Town Manager (update list of duties)

My own notes of Marty Berliner's talk to us do not include a list of suggested new additions or desired excision of old duties. Is this just a matter of editorial house-cleaning as to the actual duties performed?

C504-513— Administrative Departments

Updating, as the Council requests, could be done by the Town Manager supplying us with an up-dated list. Although good arguments from Commission members could change my mind on this, I oppose establishing departments by ordinance. The current system provides more flexibility and responsiveness to changing needs.

C506(B)(c)(2)— Department of Finance

Remind me— is the issue the amount (\$7500) above which sealed bids must be solicited, the ability of the Town Council to override this "in the best interests of the town," (and does this not provide a mile-wide loophole?), or just what? As far as raising the threshold is concerned, I would like to know what is a typical amount these days (as compared with the early 1990s) for things the town normally sends out to bid?

C510— Health Department

This is an editorial change. Make the correction.

C602— The Classified Service

I would like to hear from town officials on this before forming an opinion.

Future charter revisions

I would not object to adding consideration of regular revisions to the charter, as long as there are two safeguards included. One is that a reasonable time, in which conditions might change, elapse between revisions— say, 15 years. The second would be to allow the townsfolk, either at a town meeting or by a ballot question at the general election, to decide that they did not want a revision.

Cindy Weiss, Comments on charges 5-14,

C307- Introduction of Ordinances

I think it should be updated to allow a digital format.

C405- Budget town meeting

This year's town meeting seemed dysfunctional to me – 100 people or so unanimously passed the budget, although there were several objections raised in the discussion. Discussion seemed perfunctory and the vote was called before people had a chance to digest the budget document and frame questions.

I value the town meeting as part of our heritage in Mansfield; when it works well, it offers an opportunity for citizen participation that is unique to New England.

I wonder whether town meeting can function well in a council/manager form of government, however. Usually it is coupled with a selectman form of government, in which citizens take charge of their town government to a greater degree.

I think there are good arguments on both sides of this issue and I'd like to hear more of them. If we continue with a budget town meeting, I think we need to make some changes in the charter to "open" it more – perhaps require that the budget document be prepared and available for public viewing two weeks before the TM; require a clear explanation at the beginning of the meeting by the moderator of how the meeting is run and how to call or not call the question; maybe loosen up the Robert's Rules of Order so that people who are unfamiliar with them feel more at ease in speaking and raising their points.

I don't think a non-voting town meeting will work (meeting adjourns to referendum the next day). Without a vote, who will come? The current budget hearings are not well attended.

I also don't think that a referendum inherently means we will have the same situation in Mansfield as Chaplin or Coventry have had – repeat referenda, contentiousness. The history of town government in Mansfield does not suggest that a Mansfield budget referendum would generate negative, partisan battles.

C406- Budget transfers, etc.

What we do here, I think, depends on whether we change the authority of budget town meeting to turn down "items" and what "items" are. If town meeting or a referendum can only allow voters to decide on a budget total, transfers are not an issue, as long as the budget total that was approved is not exceeded. But if the town meeting has the power to approve by item, as it does now, moving money between items circumvents the town meeting approval. I think the council's approval should be required, in that case.

C407- Issuance of bonds

I do not favor purging voter lists to slim them down to year-round Mansfield residents.

We often elect council members with 1,000 votes or less, and they have a lot of authority, so I'm not sure why we're concerned with how many people vote in a referendum. I would remove all restrictions – majority rules – or perhaps set a minimum of total votes (pro and con) required to make a vote valid – and keep it as low as the average number that elected council members in the last election.

C502- Duties of the town manager

I'd like to see public relations/public information responsibilities added. We used to have a town newsletter, the Mansfield Record, published six times a year. It was financed by the Board of Education and supervised by the superintendent. It was dropped several years ago in a school budget cut, and the town budget did not pick it up. It was professionally produced (on a shoestring – it was not a huge budget expense) and mailed third class to all households in Mansfield. The activities of each town department and the three major elected bodies – Planning Board, Council, and BOE – were summarized. I think this needs to be reinstated and placed under the supervision of the town manager. The meta-mail does not reach enough people in town.

[I should offer the disclaimer that I was editor of the Mansfield Record for several years. I have no personal interest in reinstating it, however, because I no longer freelance!]

C504-513- Administrative departments

Would like to hear from department heads before commenting on this.

C506(B)(c)(2) Finance Department

I'd like to dig more into current bidding practices. It seemed to be described rather casually – we're following best practices of West Hartford? It's important to have safeguards against steering of contracts and to have an open process that allows new vendors the opportunity to competitively bid.

C510- Health Department

No objection to changing the language to reflect state law.

C602- Classified Service

Need more information here.

Regular schedule of charter revisions

In the annual report, the town manager could list the areas of the charter that don't seem to be working or that need updating. The council could then make a timely decision on when a revision is warranted. It disturbs me to hear from our town management that parts of the charter are just ignored because they are outdated or don't reflect current practices. I don't think we should pick and choose which parts of the charter to follow – if it's outdated or doesn't work, it needs revising at that time. The Council now has the authority it needs to call for charter revision.

IV. Approval of Minutes

Cox MOVED, Nesbitt seconded, to approve the 7-25-06 minutes with the following corrections:

Page 2, Charge #1- Booth- should read:

“Currently have terms for the Board of Tax Review....”

Page 3, Charge #1- Quinn Clark- Remove the first sentence, and it should read:

“Satisfied with Town Council un-staggered.....”

Page 3, Charge #2- Krisch- should read:

“Town Council form of Government....”

Page 4, Charge #3- Booth was left blank, shall read:

“Special council needed if Town Attorney has a conflict of interest of if work needs a specialized area of law.”

Page 4, Charge #4- Weiss should read:

“Doesn't want to restrict, can't limit from speaking.”

With those additions to the minutes, the MOTION PASSED UNANIMOUSLY.

Special Note:

- Any corrections that need to be made to the **June 13, 2006** meeting Minutes should be emailed or delivered to Chairman Bacon who will forward to the

Clerk, and will amend the minutes. A motion will be made to approve the amended minutes at the 8-22-06 meeting.

- Any corrections that need to be made to the draft minutes of **June 27, 2006** should also be sent to Chairman Bacon for the Clerk to incorporate into the minutes.

V. Communications

An e-mail dated 7-30-06, sent by Xuefeng Cao, 65 Homestead Drive, Mansfield CT, 06268, to Charterrevcomm@mansfieldct.org was received by the Commission.

Bacon questioned Hart if residents can vote even if not a citizen. Hart will get a definite answer once he has conferred with the Town Clerk and update Chairman Bacon. Once Bacon receives an interpretation, he will write a letter of response to Ms. Cao and copy all members.

Hart noted that the Clerk should be added to the distribution list since she keeps all official correspondence and documents for the Charter Revision Commission.

Nesbitt MOVED, Booth seconded, to add the Clerk, Jessie L. Shea to the e-mail distribution list. MOTION PASSED UNANIMOUSLY.

VI. Old Business

Due to the Council Chambers being occupied, discussion was held among members on where to hold the October 10, 2006 meeting. Booth thought Room C was not enough space to hold a meeting and have audience members present. Suggestion was made to hold the meeting at the Library, Community Center, or Senior Center.

Cox MOVED, Quinn-Clark seconded, to hold the October 10, 2006 meeting in Conference Room C. All members in favor except Booth. MOTION PASSED.

Members mention that the sandwich board on 195 with the invitation to residents to attend the meeting was beneficial. Question was raised if additional letters have been ordered for the sandwich board at the Library. Hart will check with Sara-Ann Chaine and report back to the Commission.

Bacon noted the Constables definition in the State Statutes.

Quinn-Clark did some research and found that constables can do anything an officer can, except investigate a homicide. They are often hired independently as contractors to serve legal papers. She noted that due to increases in lawsuits, liability and insurance costs, Constables are not serving papers independently as much anymore. State Marshals are now doing that.

VII. New Business

At this time Chairman Bacon opened the work session. He explained that each member has the opportunity to give their current perspective on the charge at

hand, and any input that they have, or anything they request more information about would be noted at this work session in order to come to a final conclusion on each of the tasks. The following is notes on each charge as the members discussed them:

Charge #5 C307

Introduction of Ordinances-update to reflect current practices

Nesbitt-Would like more information from the Council.

Eaton-Number of copies-can it be changed? Thinks updating to digital/internet should be an option.

Cox-Would like to know what the current practices are? Make provisions for digital/internet.

Booth- Was 15 used because of the signposts? If we took that out, the Historical Society might not be happy. Doesn't think there is any need to change.

Quinn Clark- Would like to see this stay also. Unusual circumstances (weather) and historical reasons are why it should be kept. Thinks the police become familiar with the Town and the Town familiar with the police (in a non-confrontational content) when they are updating the posts. In favor of the # of copies and adding a digital form.

Bacon- Thinks ordinances should be posted on the Town's Website. Would like to ask the Town Clerk and Town Attorney as to why the number of copies is required. But does not see concern from the other members on this.

Charge #6 405

Budget Town Meeting-review to determine the budget adoption procedure for the town and also define the term "item"

Eaton- Would like more information from neighboring towns regarding number of citizens, type of Government, and voter turnout. She would like to look at the statistics. Not sure on "Item".

Booth- Likes Town Meeting form. Fosters community discussion; referendum doesn't provide for give and take. She does think that timing and day could be changed. 8pm is too late, possibly on a Saturday? Citizens need more time to review the budget. Referendum eliminates "De Facto" line item veto. Would like clarification on "Item".

Quinn Clark- Agrees with Eaton, would like to look into other towns budget adoption, plus, whatever information can be gotten on attendance at their information hearings (in towns which use budget referendum). Would also like to talk with other towns that have tried other forms of Government. Her biggest concern is misinformation in the media. Confusion between mill rate and budget % increase has happened over the years, and is often unintentional -leaves potential for purposeful mischief among and about the community. If Town Meeting is kept, she feels it necessary to present things more clearly. At budget adoption times, citizens become "De Facto" – Appropriation Committee. Need balance of rights and responsibilities

Bacon-Agrees with Eaton and Quinn-Clark, not enough information yet for a recommendation. Would benefit from more info from public officials and policy experts. Doesn't feel the public is well informed about the budget process. Thinks the Charter Revision Commission should give the Town Council specific recommendations on how to inform the public better.

- Put proposed department budgets on line
- Work session meetings should be publicized and held in a large room accessible to the public
- Aggressively publicize budget info workshops to allow for questions from citizens (hold at least 2 times in either Feb/March/April)
- Info online could be increased i.e.: New Programs being considered with large cost impact, Revenue Projections, Significant increase in cost of services/goods
- Encourage town staff with knowledge (Town Manager and Town Finance Director) to be available so members of public can ask questions about budget

Does not want to convey idea that Mansfield Budget is a secret. Town should do more to educate the voter.

At a minimum, the Town Meeting could be improved:

- Paper Ballot
- Train meeting moderator to maximize public participation and set time limits that will encourage everyone who wants to speak to get a chance.
- Town Council, Finance Director, Town Manager, Board of Ed should be present to answer any questions posed by citizens. In order to do that, rules need to be eased up.

Ultimately, improvements are needed.

Nesbitt-Most issues raised by residents are operational. He feels if the public was more informed and educated, they would be better decision makers. Would like to know if the Council is happy with the current procedures. Would like to be sure that paper ballot vs. hand vote is the proper way to go. Would like to verify who can vote (residency / citizen) Also feels that the Council does not take sufficient responsibility.

Cox- Definitely not getting the info to the public. Get info out to the public earlier in the budget process, not at the end when it's time to vote. Thinks the issue is less structural and more procedural. Accept and affirm representative democracy.

Round 2 of comments on Charge #6 (Members expressed interest in continuing the conversation on this charge)

Eaton- Reminded the Commission that there was a request from citizens (via a petition) to look into these charges, and the Commissions job is to respond to these citizens. Would like to see the voter turnout for the Town Meeting vs. Region 19 Referendum. Bottom line is to simplify and educate. Voting is a citizen's right. We cannot determine how educated the voter is, just be sure we give them the vehicles to educate themselves.

Booth- Needs to be more education by the Council and Staff to get info out to the public. Would like to listen to the Finance Committee on what they do already. Want to hear from Goodrich. She expressed that some education is being implemented already, public is not taking advantage of it. Thinks ballot is absolutely necessary!

Quinn-Clark- Would like to consider all 4 options and hear more info on them. And are there more options? Mentioned that some people signed the petition just because they thought it was a good idea to look at the Charter, not because of specific reasons. She shares concerns that people feel dis-enfranchised. Some thought information booklet was confusing. Would like to hear from citizens at Town Meetings, and noted that some people do make up their minds at the Town Meeting.

Bacon- Not satisfied with the amount of info received, and how are we going to get more. Get it from other Towns (staffing and experience)? CRC needs to come up with a better way to get information.

Nesbitt-Hopes the Town Council would want to come and discuss. Asks how specific the Charter can be regarding format of the Town Meeting. Do we rely on the voters to elect the council, or does the public want a certain amount of continuous control over the council?

Cox- Voters at council elections far exceed those who go to Town Meetings or Region 19 Budget referendum. Takes seriously the access to voting for Town Council.

Eaton mentioned to the Commission that C404 is not one of our charges, but she feels it warrants being looked into. Bacon said he would look into C404.

Quinn-Clark asked Hart to look into finding some statistics, or if we can ask Town Staff to gather statistics from other towns.

Hart mentioned that Goodrich might be able to answer some of these questions, and suggested possibly giving him a list of questions prior to him coming so he can have that info readily available.

VIII. Future Agenda Items

- Continue working on Charges 7-14, and create a list of questions for Goodrich, and schedule him for a September meeting. Create a list for the Town Council, and decide if we want to have Finance Committee come back.
- Charges need to be finished at the August 22, 2006 meeting.
- Any questions posed to the Town Council needs to be answered by the September 12th meeting in order to address some of those questions to Goodrich.

IX. Adjournment

Quinn-Clark MOVED, Cox seconded to adjourned its meeting at 9:35 p.m.
MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Jessie L. Shea
Clerk



CHARTER REVISION COMMISSION

Tuesday, August 22, 2006

7:00 p.m.

Audrey P. Beck Municipal Building
Council Chambers

Draft Minutes

I. Call to Order

Chairman Bacon called the meeting to order at 7:07 p.m.

II. Roll Call

Members present: S. Bacon, A. Booth, D. Dzurec, L. Eaton, D. Keane,
H. Krisch, G. Nesbitt, S. Quinn-Clark, L. Weiss

Members Absent: N. Cox, S. Grunwald,

III. Opportunity for Public to Comment

Helen Koehn, member of the Town Council suggested defining the use of Roberts Rules of Order for use at Town Council Meetings. Specifically if it can be used in a modified version, or if it should be used exactly as written. Koehn had no opinion either way, but expressed a need for clarification. She explained that after each Council election, they adopt Roberts Rules of Order, but don't define whether it can be modified or if it is to be exact. Koehn realizes this is not one of the charges members have been asked to look into, but suggested the Commission look into it.

Chairman Bacon noted that the Commission has the authority to review any part of the Charter, and noted her concern for clarity of the use of Roberts Rules of Order.

Koehn also suggested that the Commission look into other ways of residents accessing minutes other than e-mail. She mentioned that not everyone has access to a computer, and suggested perhaps advertising at town events that minutes are available at the Town Hall.

Scott Carey, 123 Cedar Swamp Road, Storrs stated that he received a notice in his tax bill notifying residents of the Charter Revision Commission. Carey noted that the sandwich board on Route 195 inviting all to attend the meeting is what reminded him that he was interested in coming. Carey does not have e-mail access and indicated that having copies of the minutes posted at the library

is a great idea. Commission members provided Carey with background on how this Commission evolved and why, as he was not familiar with it.

Carey thanked the Commission for the notification of these meetings and for reviewing these charges and stated that his purpose for coming this evening is because he thinks the pre-face of the Town of Mansfield's Charter should be revised to acknowledge God. Enclosed with these minutes are reprints of the: 2004 State of Connecticut Register and Manual, 1774 Mansfield Declaration of Freedom, and the 1638-9 First Constitution of Connecticut all of which refer to God, submitted by Carey.

Carey also mentioned that he is pleased with the Town Ordinance that no noise from equipment/machinery can begin prior to 10 am on Sundays and Holidays. He also offered his opinion to the Commission that a written or secret ballot would be more appropriate.

IV. Approval of Minutes

a. 6-13-06 Amended Minutes

Booth MOVED, Dzurec seconded, to approve the 6-13-06 amended minutes with the following revisions:

Page 2, Section VI, first paragraph shall read:

Sheila Quinn Clark updated her progress with the Library and the upcoming Know Your Town Fair, stating once school is out, the bulletin board and display boards will be ~~available for use~~ taken care of over summer.

Page 2, Section VII, Lisa Eaton's comments shall read:

Lisa Eaton – ~~provide reasonable services and ensure local representatives be accountable~~ Involve as many taxpayers and voters in the process; keep people informed; insure that local representatives are accountable to the people; provide services that are reasonable rather than burdensome for people.

Page 3, Section VII, Sheila Quinn-Clark's comments shall read:

Sheila Quinn Clark – ~~(d)emocratic (r)epublic, provides for the general good of the public~~ our country is a Democratic Republic, and is carried out through Representative Democracy, rather than a theoretically "pure" democracy; our government has a duty, as is stated in our country's Constitution, to "promote the general welfare" to provide for the common good.

Page 3, Section VIII, second paragraph, second sentence:

Class should be classified

With those additions to the minutes, the MOTION PASSED UNANIMOUSLY.

b. 6-27-06 Minutes

Krisch MOVED, Nesbitt seconded to approve the minutes of 6-27-06. Extensive discussion was held on the 6-27-06 draft minutes as they were prepared. Some members felt the minutes as written in section VI, New

Business, did not adequately reflect the discussion that was held that evening, but that the inclusion of the power point slides as prepared by the Town Manager's Office are a useful tool for a summary of the discussion of that evening.

Quinn-Clark questioned if the tapes can be streamed onto the website so interested parties can listen and hear the extensive detail that the members are putting into these charges. She feels the minutes are only minutes and are not a good record of the amount of detail, effort and discussion that everyone is dedicating. Some members felt the format of the minutes and the detail where acceptable, and noted that they are just minutes. Minutes only need to reflect the motions that were made, and the notes that are being included are more for Commissioners benefit than the public.

Quinn-Clark MOVED to table the minutes, there was no second, MOTION FAILED.

Nesbitt MOVED, Krisch seconded, to refer the correction of the 6-27-06 minutes to a sub-committee.

Booth and Shea volunteered to work on the minutes of the 6-27-06 meeting and present the draft to the Commission at the next meeting (9-12-06).

MOTION PASSED UNANIMOUSLY.

c. **6-27-06 Minutes**

Nesbitt MOVED, Booth Seconded to approve the minutes with the following revisions:

Page 1, Section III, incorporated into this section shall be:

Written correspondences submitted to Chairman Bacon from absent Members Krisch and Weiss.

Page 1, Section IV, under Weiss' comments,

Form should be from

Page 2, Section VI, 3rd paragraph:

Sara-Ann should have a last name added- shall read Sara-Ann Chaine

Page 2, Section VI, 4th paragraph, 1st sentence should read:

....can do anything **an** officer can,....

Page 3, Section VII, under charge #5

Eaton's comment should read:

..digital/**internet** should be an option.

Quinn-Clark's comments in the 3rd sentence should read:

Thinks the police become familiar with the Town and the Town familiar with the police (**in a non-confrontational content**) when they are updating the posts.

Page 3, Section VII, charge #6, Quinn Clark's comments should read:

Agrees with Eaton, would like to look into other towns budget adoption, plus, whatever information can be gotten on attendance at their information hearings (in towns which use budget referendum). Would

also like to talk with other towns that have tried other forms of Government. Her biggest concern is misinformation in the media. Confusion between mill rate and budget % increase has happened over the years, and is often unintentional -leaves potential for purposeful mischief among and about the community. If Town Meeting is kept, she feels it necessary to present things more clearly. At budget adoption times, citizens become "De Facto" – Appropriation Committee. Need balance of rights and responsibilities

Quinn-Clark MOVED, Dzurec seconded to refer these minutes to the sub-committee of Booth and Shea to revise with more detail.

Discussion among members took place. Quinn-Clark again expressed her feelings about the format of the minutes and the lack of details showing how much thought and work the commissioners have been putting into these charges.

Quinn-Clark in favor, all others opposed, MOTION FAILED.

Chairman called for a vote on the previous motion MOVED by Nesbitt, and seconded by Booth. All members in favor with Quinn-Clark opposed, MOTION PASSED.

V. Communications

An e-mail dated 8-14-06, sent by Heien Koehn, to Charterrevcomm@mansfieldct.org was received by the Commission. She suggested in the minutes that the charge should be written out to help readers understand what the discussion is about.

An e-mail dated 8-15-06, sent by Paul Sullivan, Pastor of St. Thomas Aquinas to Charterrevcomm@mansfieldct.org was received by the Commission. He thought it would be more productive if he periodically reminded people of the meetings and will encourage their involvement.

VI. Old Business

Chairman Bacon noted that he is waiting for a reply from the Town Manager's office regarding the 7-30-06 letter from Xao Chang, and he mentioned that he would respond to her and let her know that the Commission is looking into it.

Chairman Bacon noted that he had not received any objections from members about the Charter Revision Commission web page item #5. The 7-25-06 motion read as follows:

Krisch MOVED, Nesbitt seconded that the Charter Revision approve the text of #5, under the provision that the Chairman does not receive objections from members within 5 calendar days after distribution. MOTION PASSED UNANIMOUSLY.

With no objections received Chairman Bacon approved the text in item #5, and gave the sub-committee working on the web page the approval to go ahead.

Quinn-Clark noted that the information board for the Commission to use at various Town functions is almost ready. School Open houses, PTO Meetings, Know your Town, Town Fairs, etc are suggested uses for this board.

Eaton and Quinn-Clark volunteered to be representatives of the Charter Revision Commission at Mansfield's Schools Open Houses. Nesbitt questioned if we have reserved a spot at the Town Fair? Bacon will consult with Hart. Quinn-Clark volunteered to go to the Town Fair, Nesbitt and Booth are also possible volunteers, will confirm at the next meeting.

VII. New Business

At this time Chairman Bacon opened the work session. He explained that each member has the opportunity to give their current perspective on the charge at hand, and any input that they have, or anything they request more information about would be noted at this work session in order to come to a final conclusion on each of the tasks. The following is notes on each charge as the members discussed them:

Charge #7 C406

Appropriations not in budget and budget transfers

Nesbitt-Thinks it makes sense to have Council/Manager responsible for the budget. If a department is over budget and they have to go to the Council, it brings the problem to the fore front. Still would like to hear from Goodrich and Finance.

Weiss-At the Town Meeting citizens are approving these line item, has a problem with the Council having the opportunity to switch the items/monies around any way they see fit. Either remove item or say that council can't switch money around.

Keene-Appropriations should be separate.

Bacon-Town Manager would like to see 0.5% increased, but did not indicate how much, and Bacon would like a rationale. Finance Director suggested that "full authority" should go to Town Council without any restrictions. To what degree should the Committee restrict town councils power? Distinctions should be more clear.

Booth- Keep some oversight by public. If #'s have to be moved, would like to hear from the Finance Committee. Oversight kept for large transfers.

Dzurec-Regarding Smith's comment to get rid of all restrictions, raises question to why citizens even vote?

Quinn Clark- Would like input from all before mentioned parties: Finance and Town Council to see what increases are suggested. Clarify wording regarding special/extra Town meeting. Keep oversight.

Krisch- Agrees that transfers & appropriations should be kept separate (different issues) Unlimited transfers is a mockery of oversight. Some limitations to be set. Feels b is a dead letter and is badly written.

Eaton- Would like to know (from Finance Board and Town Council) what % is appropriate. Agrees with Keene –separating in model charter.

VIII. Future Agenda Items

- Continue working on Charges 8-14, and create a list of questions for Goodrich and Town Council, and decide if we want to have Finance Committee come back.
- Goodrich coming on September 26, 2006, questions, charges, and The Charter to be sent to him prior to his appearance. Booth suggested extending invitation to the Council.
- Would like Finance Board to come back and meet with the Commission.

Krisch suggested sending a questioner to the Town Council on what their opinion is on what if anything is hindering or facilitating their work.

IX. Adjournment

Booth MOVED, Dzurec seconded to adjourned its meeting at 9:30 p.m.
MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Jessie L. Shea
Clerk

Item #3



Mansfield Downtown Partnership

1244 Storrs Road
PO Box 513
Storrs, CT 06268
(860) 429-2740
Fax: (860) 429-2719

September 5, 2006

Board of Directors
Mansfield Downtown Partnership

Re: Item #3 - Meeting Minutes

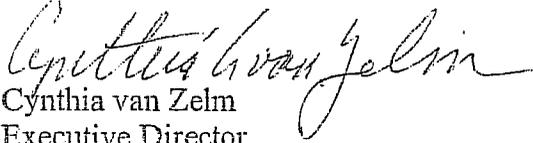
Dear Board members:

Attached please find the minutes for the Board meeting held on July 12, 2006.

The following motion would be in order:

Move, to approve the minutes of July 12, 2006.

Sincerely,


Cynthia van Zelm
Executive Director

Attach: (1)

**MANSFIELD DOWNTOWN PARTNERSHIP, INC.
BOARD OF DIRECTORS MEETING
Mansfield Downtown Partnership Office
Wednesday, July 12, 2006**

MINUTES

Present: Stephen Bacon, Dianne Doyle, Barry Feldman, Mike Gergler, Al Hawkins, Janet Jones, Philip Lodewick, Dave Pepin, Peter Nicholls, Dave Pepin, Steve Rogers, Betsy Treiber, Frank Vasington

Staff: Cynthia van Zelm, Tricia Rogalski

Guest: Matt Hart, Macon Toledano

1. Call to Order

Philip Lodewick called the meeting to order at 4:00 pm. He welcomed Barry Feldman, Interim Vice President and Chief Operating Officer at UConn, to the Board meeting.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes

Dave Pepin made a motion to approve the minutes. Steve Bacon seconded the motion. The motion was approved unanimously.

4. Director's Report

Cynthia van Zelm said that a bid had been received for the downtown connector that would connect the downtown to the Town Hall and the Community Center and it was being reviewed.

She said the last open house in July had about 8 people attending. We are continuing to have new faces at the open houses.

Ms. van Zelm said the next newsletter will go out in September focusing on the Festival and will include an update on the project.

Ms. van Zelm said she hoped to have proposed changes to the Personnel Policies and a membership letter to interested parties for review at the August meeting.

4. Election of Officers to Board of Directors for 2006-2007

Mr. Lodewick made a motion to appoint officers to the Board of Directors (President- Philip Lodewick, Vice President – Betsy Treiber, Secretary – Steve Rogers, Treasurer – Dave Pepin, and Asst. Treasurer – Martin Berliner). Al Hawkins seconded the motion. The motion was approved unanimously.

5. Appointment of Committee Chairs and Members for 2006-2007

Mr. Lodewick made a motion to approve Committee Chairs and Committee Members for 2006-2007. Mike Gergler seconded the motion. The motion was approved unanimously.

6. Update on Storrs Center project and Next Steps

Macon Toledano, Storrs Center project manager, reiterated that the approvals are in place from the Mansfield Planning and Zoning Commission for the building 1-A (building on Dog Lane). The LeylandAlliance team with the Town of Mansfield is working on the financing of this first building. Phil Michalowski, the relocation consultant, is continuing to work on evaluating space needs with businesses. Mr. Toledano said he expects to proceed with construction documents this fall and look toward relocation next summer (2007).

Dave Pepin asked about an estimate for breaking ground. Mr. Toledano said it was important to have the rest of the zoning in place before ground breaking. The hope is that zoning applications will be submitted this fall. There have been several staff reviews of the text amendment to the zoning regulations to be submitted. BL Companies is working on the proposed map amendments. Infrastructure such as the water and sewer connections need to be described.

Mr. Toledano said the team is still working on funding for the parking garage. This is a threshold item. He said he hopes that we will hear more soon from the state and our federal legislators on their assistance with funding.

Mr. Toledano said that it would be important to do a walkthrough of the special design district application showing images, and a model. The Planning and Zoning Commission is supportive of showing information that is more than two-dimensional. Leyland has brought in a team from Pittsburgh, Urban Design Associates (UDA), to put together a 3-D visualization. It will probably be in computer form and model form. They will give a presentation. Mr. Toledano said this will add some time to the timeline but believes it will be very helpful for the Planning and Zoning Commission and the public to see these images in these formats. He noted that UDA is one of the strongest planning firms in the country. Mr. Toledano went with the team to look at other college towns including Northampton and Hanover for ideas a few weeks ago.

Mr. Toledano said he hopes that there would be a decision on the special design district by the end of the year along with some resolution on garage and 1-A building funding. These three pieces of the project are threshold items. He said it could take 14 to 18 months for construction to be completed once permits are in place.

The goal would be to have a couple of buildings on the town square completed for a soft opening in summer of 2009 and a major opening in fall of 2009.

Mr. Lodewick asked how this meshes with the timeline the Board was given in December. Are we about 6 months behind that? Mr. Toledano said the outline in December was aggressive which he noted at the time. He said the idea is that it will be best if a few of the buildings can be ready around the town square at the same time instead of just one. He said nothing could be built (outside the 1-A building) before the parking garage (or at least part of it) is ready. The plan is to construct the garage in two parts. The first garage would serve the town square buildings.

Mr. Pepin asked if the garage has to be built simultaneously as the buildings and Mr. Toledano replied in the affirmative.

Mr. Toledano expects there will be eight to ten different types of residential options.

Mr. Toledano said the Leyland and Live Work Learn Play have been working on the retail program. They want the 3-D model completed before they go too much further.

Mr. Pepin said he sees that target market for apartments to be graduate students and young faculty. How do we market to them? Mr. Toledano said he does see the apartments as a good opportunity for graduate students. They will be designed for professionals who do not want to buy. He said there continues to be a large interest from people in buying housing as well.

7. Discussion re: authorization of Executive Director to sign Documents

Ms. van Zelm said that Board member Bruce Clouette had raised the issue with her about whether a mechanism was in place for Ms. van Zelm to sign documents on behalf of the Partnership, i.e., the joint applications with LeylandAlliance to the Planning and Zoning Commission for the 1-A building. She said she checked the development agreement between the Partnership and Leyland and believes that authority was implicit for these documents.

Mr. Pepin asked if Ms. van Zelm is covered under the Partnership's Directors and Officers insurance. She thought she was but will check with Sumner and Sumner (*the executive director is covered*).

Steve Bacon indicated that he was ok with Ms. van Zelm signing grant applications.

Assistant Town Manager Matt Hart thought that the Board could have a certified resolution about going forward with what type of documents Ms. van Zelm can sign.

Steve Rogers expressed concern that Ms. van Zelm have Board support, noting that she should be able to use her best judgment re: signing documents.

Mr. Lodewick asked Mr. Hart to provide Ms. van Zelm with an example of a certified resolution to bring to the Board for authorization to sign documents.

8. Report from Committees

Advertising and Promotion

Ms. van Zelm gave the Committee report in Dean Woods's absence. She said that the Committee met in May and Mr. Toledano, and LeylandAlliance's VP for Marketing Monica Quigley was in attendance.

She said that Ms. Quigley would be working with the Committee to develop a signage program (pre-construction, construction, post-construction, and relocation).

The Committee is also continuing to work on a brick program whereby people purchase bricks as support for the project and as a fundraiser for the Partnership. Mr. Toledano will be evaluating a good location.

The Committee also started reviewing ideas for a groundbreaking for the downtown connector, which will hopefully happen late this summer.

Finally, the Committee discussed the DVD/Video grant that was awarded by the Connecticut Commission on Culture & Tourism. Ms. van Zelm and Tricia Rogalski will be working with Ms. Quigley on the outline for the DVD/Video.

Business Development and Retention

Mr. Gergler said the committee will meet in September and will probably be appointing a new committee member.

Festival on the Green

Ms. van Zelm gave the committee report in Betsy Paterson's absence. She said planning is moving along. One of the big differences this year is a juried art show. She said that sponsorships continue to come in and asked Board members if they knew other people to contribute.

Finance and Administration

Ms. van Zelm gave the report on Tom Callahan's absence. She said the committee met in May but not June. Mr. Toledano and Howard Kaufman of LeylandAlliance were in attendance in person and by phone respectively. They gave an update on the project as well as their other projects.

Membership Development

Betsy Treiber said the committee would not meet until September. At the end of the fiscal year (June 30), there are 360 members that brought in \$20,217. Ms. Treiber and Ms. Paterson will also be at the Tour de Mansfield with a table.

Planning and Design

Steve Bacon said the committee met in June to discuss the status of the 1-A building. Mr. Bacon said that the Planning and Zoning Commission still needs to review the design guidelines as part of the special design district regulations, before the committee can review what comes out of the Commission review.

9. Other

Mr. Bacon said the initial Board of Directors met in June 2001 at Rome Hall. He noted that five years later, the thoughts and vision expressed at that time are taking shape. He expressed congratulations to the Town, University and the business community.

10. Adjourn

Ms. Treiber made a motion to adjourn at 5:45 pm. Mr. Rogers seconded the motion. The motion was approved unanimously.

Meeting notes taken by Cynthia van Zelm.

**Eastern Highlands Health District
Board of Directors Regular Meeting
Coventry Town Hall – Annex
Thursday, August 17, 2006**

Meeting was called to order at 4:30 p.m.

Present: M. Berliner, D. Cameron, R. Fletcher (Alternate/Not Seated), C. Johnson, W. Kennedy, M. Kurland, E. Paterson, P. Schur, R. Skinner, J. Stille, T. Tully, S. Werbner,

Staff Present: R. Miller, J. Smith, M. Remy

Absent: C. Anderson(Alternate), S. Chace (Alternate) , L. Eldridge(Alternate), J. Elsesser, A. Teveris

Minutes of Meeting (April 20, 2006 and June 15, 2006): A MOTION was made by M. Kurland, seconded by J. Stille, to approve the minutes of the April 20, 2006 and June 15, 2006 meetings as presented. The MOTION was PASSED unanimously.

Public Comments: None

Old Business: None

New Business

1. **Service agreement between EHHD and the Town of Mansfield:** Finalized service agreement between EHHD and the Town of Mansfield to provide various support services presented. S. Werbner suggested that language in Section 8b be changed to accommodate material changes in the health district size. A MOTION was made by S. Werbner, seconded by J. Stille, to table item until language in Section 8b is changed to accommodate material changes in District size. The MOTION PASSED unanimously.
2. **Skin Cancer Prevention Grant Application:** R. Miller reported that this is funding received from US Health and Human Services via CT Dept. of Public Health. Health Educator goes into the schools/community and provides outreach; EHHD gets positive feedback from this program. This is an awareness program; no way to measure if we reduced skin cancer in the community. Number of individuals served in 2005/2006 was approximately 4,360. Target population is schools and daycares. A MOTION was made by J. Stille, seconded by P. Schur to ratify the Preventive Health Block Grant application for FY 06/07, contract 2007-0015, as signed and submitted by the Director of Health to the CT Dept. of Public Health. The MOTION PASSED unanimously.

Marty Berliner
Town of Mansfield

3. **Financial Statements:** R. Miller reported that the Finance Committee met prior to this meeting and did pass a motion recommending that the board accept the financial statements. A MOTION was made by W. Kennedy; seconded by M. Kurland to accept the Health District's financial statements dated June 30, 2006. The MOTION PASSED unanimously.
4. **Transfer Funds from General Fund to Capital Nonrecurring Fund:** R. Miller reported that the Finance Committee met prior to this meeting and did pass a motion recommending that the board authorize a transfer of \$34,000 from the general fund to the capital nonrecurring fund. J. Smith suggested one-time funds realized from the Health District expansion should not be relied on to back up annual operating expenditures. The capital nonrecurring fund is for specific use on one-time expenditures (i.e. vehicle or computers) and management would have to come back to the board for approval to spend money out of the capital nonrecurring fund. R. Miller noted that the Finance Committee recommended the development of a 5-year capital improvement plan. A MOTION was made by J. Stille; seconded by S. Werbner to authorize the Director of Health to transfer \$34,000 from General Fund 634 to Capital Nonrecurring Fund 635. The MOTION PASSED unanimously.
5. **Auditors Recommendations to Management and Management Response Plan For Year Ending June 30, 2005:** R. Miller reported that we received recommendations in January 2006 from the auditors on the collections of revenues. Staff was directed to follow most of the recommendations. R. Miller reported that a majority of finance committee voted to recommend that the full board accept the management's response to the auditor's recommendations. A MOTION was made by M. Berliner; seconded by J. Stille to accept the Response to Auditor's Recommendations to Management for the year ending June 30, 2005. The MOTION PASSED unanimously.

Town Reports

6. **Lisicke Beach Temporarily Closed:** R. Miller reported that Lisicke beach was temporarily closed due to exceedences in the State DPH standard for bathing water quality. The health district handled a variety of concerns and questions from the public. R. Miller also reported that there were no complaints of illness. EHHD closed Lisicke beach as a precautionary measure.

Bolton – J. Stille reported that she recently interviewed R. Miller on local cable TV to promote the Health District.

Directors Report

7. **Pandemic Influenza Planning and Preparedness Update:** R. Miller reported additional funds will be coming to the states; Connecticut getting 2.8 million in addition to the 1.3 million received this current year; \$18,000 of which the health district is getting directly. Mansfield and Coventry superintendents have been in touch with R. Miller. Communication exercise was performed to all schools in the district; contacted superintendent's offices directly by broadcasting fax. All superintendents responded stating we had the correct contact information. Will be reaching out to them again in the fall.

8. **Quarterly Activity Reports (3rd & 4th Quarters):** R. Miller presented. No questions or comments.

R. Miller reported that Robert Devito, Sanitarian II has accepted a new position with the City of Hartford and his last day will be August 25, 2006.

Chairs Report

9. **Director's Performance Evaluation:** E. Paterson stated she has received eight of the evaluations and needs the remainder evaluations by August 31, 2006. Can mail them to her home address or to the town hall.

Communications: R. Miller noted the letter received from CT Dept. of Public Health regarding error in the calculation for the Preventative Health Block Grant. CT Dept. of Public Health stated that the corrected funding level would be significantly lower next fiscal year.

Executive Session: . A MOTION was made by J. Stille; seconded by M. Kurland to enter executive session to discuss personnel issues. The MOTION PASSED unanimously. Session started at 5:20 p.m. and ended at 5:35 p.m.

A MOTION was made M. Berliner for the Director of Health to receive a 2.9% pay increase retroactive to July 1, 2006; seconded by J. Stille. The MOTION PASSED unanimously.

Adjournment: A MOTION was made by J. Stille; seconded by T. Tully to adjourn the Board of Director's Meeting at 5:40 p.m. The MOTION PASSED unanimously.

Respectfully submitted,



Robert Miller
Secretary

TOWN OF MANSFIELD
Solid Waste Advisory Committee
Minutes of the Meeting
June 15, 2006

Present: Gogarten (chair), Smith, Roberts, Knox, Hultgren (staff), Walton (staff)

Chair Gogarten called the meeting to order at 7:30 p.m.

The minutes of March 9, 2006 were approved.

Walton stated that the bottle bill expansion, electronics recycling, and green building standards bills proposed this past legislative session did not make it into law.

Walton distributed an article on the development of biodegradable plastics, which are starting to be seen in stores. Some of the biodegradable plastics are plant-based starches combined with polymers (derived from fossil fuels). There is now a certification process to ensure that the biodegradable claim is substantiated. Biodegradability is tested in commercial applications.

The final transfer station user report was distributed to members. The discrepancies that had existed in previous reports have been worked out, but the final conclusion of the study has not changed. With the large number of low quantity users of the transfer station, it is not recommended that a pre-paid bag system be implemented at this time (while our current system is working reasonably well). The pre-paid bag program may be revisited if the single-family service is unworkable under a trash collector other than Mayo & Sons.

Walton stated that the paint swap will be held this Saturday, June 24. A couple of volunteers are lined up with staff support from Ginny and Wendy. It is anticipated that residents will be eager to drop off unwanted paint. The question is will those using the transfer station that day be interested in "shopping" for free paint. Publicity was sent out through the schools and flyers have been posted in public places. Information was printed in the trash bills, placed on the website and in the local newspapers. There are a few outlets for leftover paint – the Housing Authority, a summer camp painting project at the transfer station and the Middle School art program.

The three spring community service days, through UConn Community Outreach, drew a large group of volunteers who cleaned up litter along the North Eagleville and Hunting Lodge Road corridor. Walton has requested help again for this fall during several community service days including three litter collections, canvassing the apartments with recycling information at the beginning of the school year and helping with the Festival on the Green. Gogarten suggested taking pictures of the piles of trash to use in an anti-litter campaign.

Walton reported that she looked at a container, which Willimantic Waste Paper will give to the town to use for a plastic grocery bag collection at the transfer station. The container with three different openings originally came from a Staples store. It was suggested that the summer art project might include painting this container.

Walton stated that the composting workshop on May 6 drew about 20 residents; the remainder of the

compost bins (11 of them) were sold. Because the cost of the compost bins has risen so much, members were asked if it is worthwhile offering bins in the future at a higher cost. It was suggested that a small item, such as a compost kitchen collection carrier, be given away for any future workshops.

Walton stated that all the bottles and cans recycling containers are now out at the parks – a total of 30 have been constructed by public works over the past three years. They are being well used.

Hultgren reported that the single family contract ends in September, 2006. The Town will be going out to bid this summer for the single family contract. The contract is going through some revisions to avoid past problems. Specifically, an initial 90 day trial period is being proposed in the event the collector awarded the bid is not able to keep track of the service levels. The contract excludes automated collection, which would not be compatible with lower trash service levels. This may limit the number of bidders since the industry is moving toward automated collection with 65 and 95 gallon containers.

Walton stated that there is a growing interest in organic land care. The Connecticut Northeast Farming Association offers excellent workshops on this subject. Reducing the use of pesticides and fertilizers is part of the Connecticut Climate Change Action Plan and DEP is advocating organic land care for businesses and municipalities. Since this ties in with hazardous waste prevention and composting, the committee supported the idea of offering a workshop in the fall. It was suggested that local landscapers be invited to this workshop.

Walton reported that the elementary school composting program may be in for a change. Difficulty continues with getting the full cooperation of some of the custodial staff. The Director of Maintenance is proposing that Vinton and Goodwin Elementary Schools have their own compost systems phased in. Walton is working with the Director on the type of design that will accommodate the impact of a bobcat loader.

The next meeting is scheduled for September 7, 2006. The meeting was adjourned at 8:30 pm

Respectfully Submitted,

Virginia Walton
Recycling/Refuse Coordinator

Cc: Lon R. Hultgren, Director of Public Works, Members, file, Town Manager, Town Clerk

PAGE
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4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3321

Memo

To: Martin Berliner, Town Manager
 From: Robert Miller, Director of Health *[Signature]*
 Date: 8-24-06
 RE: Four Corners Area Drinking Water Well Monitoring Update

This office has reviewed the most recent available volatile organic compound data from the drinking water monitoring program for the Four Corners Area administered by Eastern Highlands Health District. As you recall, this program was initiated in cooperation with the DEP in 1990, was administered by the Town of Mansfield until 1997 when the Health District took over. Although many sites in the general Four Corners area were tested as part of the initial investigation in 1988 and 1989, the current program includes seven (7) well sites: B&G Package Store and Pizza Corner (1650/1646 Storrs Road, one well site), CVS (632 Middle Turnpike), Public America Petroleum (1659 Storrs Road), Zenny's (625 Middle Turnpike), Kathy John's and Bates Texaco (643/644 Middle Turnpike, one well site), and Subway Business Office (650 Middle Turnpike). Each sample was analyzed by the Connecticut DPH laboratory using EPA Method 524.2 for volatile organic compounds. With the exception of 1659 Storrs Road, each sample was raw untreated water. Below is the summary of the status of each site.

B&G Package Store and Pizza Corner 1650/1646 Storrs Road

Over the past several years the water quality for this site has improved. The latest test results for the raw water collected 7/11/06 detected MTBE <0.5 ug/l. The action level for MTBE is 70 ug/l. This water source was potable for the parameters analyzed at the time of sample collection.

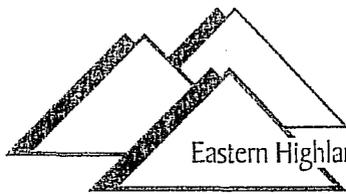
CVS 632 Middle Turnpike

This site was formerly Exxon. The new CVS was constructed and occupied in 2001. The latest test results collected 7/11/06 indicated that all constituents were undetected. This water source was potable for the parameters analyzed at the time of collection.

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Serving the Communities of Ashford, Bolton, Coventry, Mansfield, Tolland & Willington

Satellite Offices: 25 Pompey Hollow Road, Ashford, CT 06278 ♦ 222 Bolton Center Road, Bolton, CT 06043
 1712 Main Street, Coventry, CT 06238 ♦ 21 Tolland Green, Tolland, CT 06084 ♦ 40 Old Farms Rd, Willington, CT 06279



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321

Public America Petroleum 1659 Storrs Road

This property had been unoccupied since 1994. In 2001, Public Petroleum constructed a convenience store. The analysis for samples collected 7/11/06 detected no constituents. (A raw water sample was not available for this monitoring period.) This water source was potable for the parameters analyzed at the time of collection.

Zenny's Restaurant 625 Middle Turnpike

The analysis for the sample collected 7/11/06 detected MTBE at 29.0 ug/l, (action level 70 ug/l) 1,2-Dichloroethane at 0.5 ug/l (action level 1 ug/l), T-Butyl Ethyl Ether at <0.5 ug/l (action level 100 ug/l), and T-Amyl Methyl Ether at <0.5 ug/l (action level 100ug/l). These water test results meet the State of Connecticut Drinking Water Standards for Organic Compounds and were considered potable for the parameters analyzed at the time of collection.

Kathy John's/ Republic Uconn Texaco 650 Middle Turnpike

The latest test results for samples collected on 7/11/06 indicated that all constituents analyzed were undetected. This water source was potable for the parameters analyzed at the time of collection.

Dick's Auto 644 Middle Turnpike

The latest test results for samples collected 7/11/06 indicated that all constituents were undetected. This water was potable for the parameters analyzed at the time of collection.

Subway Business Office 650 Middle Turnpike

The latest test results for samples collected 8/16/06 detected 1,2-dichloroethane at <0.5 ug/l (action level 1 ug/l), 1,2-dichloropropane at <0.5 ug/l (action level 5 ug/l), and methylene chloride at <0.5 ug/l (action level 5 ug/l), and carbon disulfide at <1.0 ug/l (no standard in water established). This water was potable for the parameters analyzed at the time of collection.

The data generated continues to indicate a general improvement over time of the drinking water quality for this area. Raw water results for all well sites tested were potable at the time of sampling for those parameter analyzed. Although that data indicates an improving trend in the Four Corners Area, the same data demonstrates that groundwater contamination still exists.

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Mansfield
Community
Center

Town of Mansfield
Parks and Recreation
Department

Item #8



Jay M. O'Keefe, CPRP
Assistant Director

10 South Eagleville Road
Storrs/Mansfield, Connecticut 06268
Tel: (860) 429-3015 Fax: (860) 429-9773
Email: OKeefeJM@MansfieldCT.org
Website: www.MansfieldCT.org

August 28, 2006

To Our Members and Guests:

On behalf of the Mansfield Community Center staff we thank you for your patience during our Annual Maintenance Week. We feel strongly that this annual week is vital in sustaining a well-maintained facility for our members and guests. The closing of the facility during the August 21-27 period has provided us with the necessary time to make greatly needed repairs and improvements that would be difficult to complete safely and in a timely manner if we were not closed.

We are fortunate to have a dedicated maintenance and custodial staff that takes great pride in a well-kept facility. Our goal has always been to preserve the quality and safety of the center by completing daily, monthly and annual mechanical and housekeeping duties. While some repairs and maintenance are very noticeable, there may be other improvements that are not as easily detected. This is likely due to the location of such repairs (in ceilings, behind walls, in mechanical rooms) and a result of our continuous efforts to address facility needs before patrons are impacted.

Each year we have members who are curious about what takes place during maintenance week. While the following list is not inclusive of all duties, it should provide you with some insight to what all staff (maintainers, custodians, receptionists, supervisors and administration) completed this past 7 days to provide you with the best facility possible.

Again, thank your for your support and patience during the past week and welcome back!

Sincerely,

Jay M. O'Keefe

Mansfield Community Center
2006
Annual Maintenance Week
Summary of Work Tasks

WOMAN'S LOCKER ROOM

Repairs to water leaks and reversed piping (causing inconsistent hot/cold water)

- Remove partitions and fixtures
- Demolish all shower stall wall and pool entrance wall
- Remove debris and identify leaks
- Make value/reversed piping corrections
- Identify cause of leaks and make repairs
- Install waterproof sheet rock
- Cut access panels
- Install tiling and chalking
- Reinstall partitions and fixtures
- Paint walls as needed

Cut and install shower stall floor mats

Repair broken floor and corner tile

Comprehensive cleaning of locker room

Repair cracked ceiling tile

MEN'S LOCKER ROOM

Repair faulty grout

Comprehensive cleaning

GYMNASIUM

Refinish floors

Clean mats

Paint walls

PAINTING

Gymnasium walls

Track walls

Main hallways – downstairs

Sitting room area

Main entrance way

Community Room

Arts and Crafts Room

Upstairs bathrooms

Family changing rooms

Repairs to wall corners and columns and paint

SWIMMING POOLS

Main Pool

Clean stainless steel gutters (Drop water line below stainless gutter, Monday)

Bleach/power wash/clean white gutters/grates

Vacuum pool

Shock Treatment

Repair duct work intake in mechanical room

Therapy Pool

Drain pool completely

Scrub/clean bottom of pool

Clean black tiles and depth markers

Check/clean skimmer baskets

Clean stainless steel on ladders/hand rails

Refill pool – shock pool/balance water

Pool Deck/Ducts/Windows

Flush black drains with bleach and water

Power wash deck

Remove and clean flagpoles and clean ladders

Clean benches and bleachers

Clean shelves and empty lost and found

Scrub/clean depth markers tiles

Clean all starting blocks, Test starting system

Clean teaching platforms/re-tape yellow borders

Clean lane line reel and lane lines

Clean windows/doors/glass – Check windows/repairs

Diving board cleaning

Clean high and low windows

Dust all ductwork

Filter Room

Remove, repair and reinstall chemical pump

Organize chemicals – place order if needed

Clean and organize water testing shelf and supplies

Check log books and make necessary copies

Label boxes, equipment, chemicals, etc.

Throw out trash, empty buckets, etc.

Scrub floor

Guard Room

Remove all shelving, tables, equipment

Paint floor

Inventory and organize

Clean first aid shelf and inventory supplies

Label all equipment and order if needed

Reorganize shelving, tables, and equipment

FITNESS AREAS (MAIN STUDIO, EXERCISE STUDIO, TRACK AND LOBBY AREA)

Remove and clean all screens in track and studios

Clean inside of windows in track and studios

Perform maintenance on all cardio and strength machines

Clean all cardio and strength equipment

Wash all equipment and stretching mats

Complete high ladder (ductwork and beams) dusting in both studios

Clean all mirrors

Remove worn rubber fitness floor tiles, replace and glue down with new

Wash rubber floor

Strip, prime and wax lobby floor and HFD office

Paint bathrooms

Clean and touch up paint on ledges and walls as needed

Dust, vacuum and wash

Purge and reorganize storage areas

Computer Software

Major RecTrac software upgrades and staff training (so not to interrupt services)

FURNITURE AND WINDOWS

Clean all sitting room furniture

Clean hallway benches

Order/make repairs as needed

Clean programming room tables and chairs

Clean glass in pool, sitting room, door, programming room and hallways

FLOORS AND SIDEWALKS

Power wash front entrance walks, remove gum and wash garbage cans

Refinish gymnasium floor

Refinish studio floor

Strip, prime and wax teen center, arts and crafts, community room, vending hall, kitchen, upstairs lobby and HFD office

Remove worn rubber fitness floor tiles, replace and glue down with new

Carpet clean sitting room, downstairs main hallways, upstairs pool viewing and main hallway

Programming Rooms

Complete high dusting (ducts, cabinets, etc)

Complete washing and dusting of cabinets, sinks, etc.

Reorganize and purge items

Clean windows and shades

MISCELLANEOUS

Refinish coat racks

Daily morning briefing and task assignment sessions

Liaison to independent contractors

Maintain daily service calls and on-line registrations for Parks & Recreation services

Complete all daily and routine facility wide cleaning

Replace stained or broken ceiling tile

Install corner guards and new floor strips throughout facility (may be complete week after)

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TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

Item #9

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: 8/24/06



Re: P.A. 06-80
An Act Concerning Notice Requirements for Land Use Applications

Please find attached a copy of Public Act 06-80 "An Act concerning notice requirements for land use applications." This Act, which becomes effective 10-1-06, amends section 8-7d of the State Statutes. The revised statute incorporates two new notice provisions

The first provision specifically authorizes a PZC to require, through local regulations, that notice be mailed to persons who own land adjacent to a site that is subject to a land use public hearing and/or that a sign be posted on the land that is subject to the hearing. The statute indicates that proof of mailing shall be evidenced by a "Certificate of Mailing".

The second new notice provision requires a Town to set up a Notice Registry for landowners, electors, and non-profit organizations who want to be notified whenever a PZC schedules a Public Hearing on a commission initiated potential revision to the Zoning Map, Zoning or Subdivision Regulations or Plan of Conservation and Development. The existence of the new registry must be publicly noticed and anyone wishing to be added to the registry must submit a request in writing. Unless extended, the registration is in effect for 3 years. Registrants can select whether to be notified by mail or e-mail.

The attached registration form has been prepared to address these new requirements and the attached legal notice will be published in the Willimantic Chronicle, posted on the Town's web site, and announced on the local Charter cable station.

A remaining issue for PZC review, is whether the current provisions for notifying property owners within 500 feet of a Special Permit or applicant initiation zone change, and the current requirement for "Return Receipt Certified Mailings" can be retained. The Town Attorney is being consulted on these issues. At this time no PZC action is required. If changes are deemed appropriate, this issue will be taken up by the Regulatory Review Committee.

✓ CC: Mansfield Town Council



Mansfield Planning Zoning Commission
Request for Inclusion in Public Notice Registry *
Pursuant to Public Act 06-80

Name/Non-profit Organization: _____

Address: _____

Mailing Address (if different from above):

E-Mail Address (if applicable): _____

Requestor is (check all which apply):

- 1. Landowner in the Town of Mansfield: _____
- 2. Elector in the Town of Mansfield: _____
- 3. Non-profit Organization: _____

Notices of Planning & Zoning Commission meetings to be sent by (check one):

- 1. Regular Mail: _____
- 2. E-mail: _____

Signed: _____

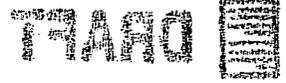
Printed Name: _____

Date: _____

Your name will be kept on the registry for a period of three (3) years, after which time you must submit a new request to be added for another three year period.

* Those placed on the Registry will receive advance notice of public hearings associated with any Planning and Zoning Commission initiated proposed change in Zoning Regulations or Boundaries, Subdivision Regulations or amendments to the Plan of Conservation and Development.

This form must be submitted in writing to the:
Mansfield Planning Office
4 South Eagleville Road
Storrs-Mansfield, CT 06268



LEGAL NOTICE

The Mansfield Planning and Zoning Commission hereby gives notice that it has established a Public Notice Registry pursuant to Public Act 06-80. Landowners and Electors of the Town of Mansfield, and Non-profit Organizations may request in writing to be placed on this registry. Those placed on the registry will receive advance notice by mail or by electronic mail of Public Hearings associated with any PZC initiated proposed change in Zoning Regulations or Boundaries, Subdivision Regulations, or amendments to the Plan of Conservation and Development.

Registry forms, which must be submitted in writing, are available at the Mansfield Planning Office (429-3330) and at the Mansfield web site <http://www.mansfieldct.org/>

G. Padick
Director of Planning

 **DRAFT**



Substitute House Bill No. 5290

Public Act No. 06-80

AN ACT CONCERNING NOTICE REQUIREMENTS FOR LAND USE APPLICATIONS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Section 8-7d of the general statutes is repealed and the following is substituted in lieu thereof (*Effective October 1, 2006*):

(a) In all matters wherein a formal petition, application, request or appeal must be submitted to a zoning commission, planning and zoning commission or zoning board of appeals under this chapter, a planning commission under chapter 126 or an inland wetlands agency under chapter 440 and a hearing is required or otherwise held on such petition, application, request or appeal, such hearing shall commence within sixty-five days after receipt of such petition, application, request or appeal and shall be completed within thirty-five days after such hearing commences, unless a shorter period of time is required under this chapter, chapter 126 or chapter 440. Notice of the hearing shall be published in a newspaper having a general circulation in such municipality where the land that is the subject of the hearing is located at least twice, at intervals of not less than two days, the first not more than fifteen days or less than ten days and the last not less than two days before the date set for the hearing. In addition to such notice, such commission, board or agency may, by regulation, provide for additional notice. Such regulations shall include provisions that the notice be mailed to persons who own [or occupy] land that is adjacent to the land that is the subject of the hearing or be provided by posting a sign on the land that is the subject of the hearing, or both. For purposes of such additional notice, (1) proof of mailing shall be evidenced by a certificate of mailing, and (2) the person who owns land shall be the owner indicated on the property tax map or on the last-completed grand list as of the date such notice is mailed. All applications and maps and documents relating thereto shall be open for public inspection. At such hearing, any person or persons may appear and be heard and may be represented by agent or by attorney. All decisions on such matters shall be rendered within sixty-five days after completion of such hearing, unless a shorter period of time is required under this chapter, chapter 126 or chapter 440. The petitioner or applicant may consent to one or more extensions of any period specified in this subsection, provided the total extension of all such periods shall not be for longer than sixty-five days, or may withdraw such petition, application, request or appeal.

(b) Notwithstanding the provisions of subsection (a) of this section, whenever the approval of

a site plan is the only requirement to be met or remaining to be met under the zoning regulations for any building, use or structure, a decision on an application for approval of such site plan shall be rendered within sixty-five days after receipt of such site plan. Whenever a decision is to be made on an application for subdivision approval under chapter 126 on which no hearing is held, such decision shall be rendered within sixty-five days after receipt of such application. Whenever a decision is to be made on an inland wetlands and watercourses application under chapter 440 on which no hearing is held, such decision shall be rendered within sixty-five days after receipt of such application. The applicant may consent to one or more extensions of such period, provided the total period of any such extension or extensions shall not exceed sixty-five days or may withdraw such plan or application.

(c) For purposes of subsection (a) or (b) of this section and section 7-246a, the date of receipt of a petition, application, request or appeal shall be the day of the next regularly scheduled meeting of such commission, board or agency, immediately following the day of submission to such commission, board or agency or its agent of such petition, application, request or appeal or thirty-five days after such submission, whichever is sooner. If the commission, board or agency does not maintain an office with regular office hours, the office of the clerk of the municipality shall act as the agent of such commission, board or agency for the receipt of any petition, application, request or appeal.

(d) The provisions of subsection (a) of this section shall not apply to any action initiated by any zoning commission, planning commission or planning and zoning commission regarding adoption or change of any zoning regulation or boundary or any subdivision regulation.

(e) Notwithstanding the provisions of this section, if an application involves an activity regulated pursuant to sections 22a-36 to 22a-45, inclusive, and the time for a decision by a zoning commission or planning and zoning commission established pursuant to this section would elapse prior to the thirty-fifth day after a decision by the inland wetlands agency, the time period for a decision shall be extended to thirty-five days after the decision of such agency. The provisions of this subsection shall not be construed to apply to any extension consented to by an applicant or petitioner.

(f) The zoning commission, planning commission, zoning and planning commission, zoning board of appeals or inland wetlands agency shall notify the clerk of any adjoining municipality of the pendency of any application, petition, appeal, request or plan concerning any project on any site in which: (1) Any portion of the property affected by a decision of such commission, board or agency is within five hundred feet of the boundary of the adjoining municipality; (2) a significant portion of the traffic to the completed project on the site will use streets within the adjoining municipality to enter or exit the site; (3) a significant portion of the sewer or water drainage from the project on the site will flow through and significantly impact the drainage or sewerage system within the adjoining municipality; or (4) water runoff from the improved site will impact streets or other municipal or private property within the adjoining municipality. Such notice shall be made by certified mail, return receipt requested, and shall be mailed within seven days of the date of receipt of the application, petition, request or plan. Such adjoining municipality may, through a representative, appear and be heard at any hearing on any such application, petition, request or plan.

* (g) (1) Any zoning commission, planning commission or planning and zoning commission initiating any action regarding adoption or change of any zoning regulation or boundary or any subdivision regulation or regarding the preparation or amendment of the plan of conservation and development shall provide notice of such action in accordance with this subsection in addition to any other notice required under any provision of the general statutes.

* (2) A zoning commission, planning commission or planning and zoning commission shall establish a public notice registry of landowners, electors and nonprofit organizations qualified as a tax-exempt organizations under the provisions of Section 501(c) of the Internal Revenue Code of 1986, or any subsequent corresponding internal revenue code of the United States, as from time to time amended, requesting notice under this subsection. Each municipality shall notify residents of such registry and the process for registering for notice under this subsection. The zoning commission, planning commission or planning and zoning commission shall place on such registry the names and addresses of any such landowner, elector or organization upon written request of such landowner, elector or organization. A landowner, elector or organization may request such notice be sent by mail or by electronic mail. The name and address of a landowner, elector or organization who requests to be placed on the public notice registry shall remain on such registry for a period of three years after the establishment of such registry. Thereafter any land owner, elector or organization may request to be placed on such registry for additional periods of three years.

* (3) Any notice under this subsection shall be mailed to all landowners, electors and organizations in the public notice registry not later than seven days prior to the commencement of the public hearing on such action, if feasible. Such notice may be mailed by electronic mail if the zoning commission, planning commission or planning and zoning commission or the municipality has an electronic mail service provider.

* (4) No zoning commission, planning commission or planning and zoning commission shall be civilly liable to any landowner, elector or nonprofit organization requesting notice under this subsection with respect to any act done or omitted in good faith or through a bona fide error that occurred despite reasonable procedures maintained by the zoning commission, planning commission or planning and zoning commission to prevent such errors in complying with the provisions of this section.

Sec. 2. Section 8-2m of the 2006 supplement to the general statutes is repealed. (*Effective from passage*)

Approved May 30, 2006

This public act specifies the type of notice required to land owners adjoining a parcel that is the subject of an application to a land use agency for which a hearing is required (except adoption of regulations – see below):

- Legal notices in a local newspaper (no change from current procedure).
- Mailed notice, by procedure established in regulation, to adjoining property owners of record, or posting of a notice on the subject property, or both (but at least one); mailed notice to be documented by certificate of mailing (not certified return receipt).

The act also requires notice of any hearing on a zoning regulation, zoning map, or subdivision regulation change to anyone enrolled on a registry created by the zoning commission, planning commission, or planning and zoning commission. It is not clear if two registries are required in towns with separate planning and zoning commissions – we will assume not.

- Municipality notifies residents of the registry and the process for written request to register. Method of notice is not specified. Presumably a legal advertisement or even a website announcement will suffice.
- Commission places names on the registry for three years, with three year renewals as requested.
- Notice is sent to the registry list no later than seven days before the hearing, by regular mail or email, as specified by the registrant.

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Martin H. Berliner

From: Gregory J. Padick
Sent: Thursday, August 24, 2006 12:24 PM
To: Mansfield Dept. Heads
Subject: July 1, 2006 Mansfield population estimate from Director of Planning

For your information. Please contact me if you have questions. Greg

Population demographics for Mansfield are difficult to estimate and change frequently due to fluctuations in group housing at UConn and Bergin Correctional Facility. My best guess is that Mansfield's July 1, 2006 population is approximately 25,800 as follows:

UConn group Quarters:	11,335	(average between Fall 2005 and Spring 2006 dormitory populations)
Bergin Correctional Facility:	960	
Household population:	<u>13,515</u>	(2000 census total [12723] plus 330 new units(based on Zoning permits issued since 7/1/2000) with 2.4 persons per unit or 792 new residents in households
Estimated Total	25,810 or 25,800	

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