



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, July 9, 2007
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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CALL TO ORDER	
ROLL CALL	
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EXECUTIVE SESSION

TOWN OF MANSFIELD
SPECIAL TOWN MEETING
JUNE 25, 2007
AUDREY P. BECK BUILDING

Mayor Elizabeth Paterson called the Special Town Meeting to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

Mayor Paterson requested nominations for Moderator. Christopher Paulhus nominated Bruce Clouette. Hearing no further nominations, Mayor Paterson closed nominations and Mr. Clouette was unanimously elected as Moderator.

The Town Clerk read the legal notice for the meeting.

Mr. Clouette requested a motion to approve the Architectural/Engineering Study for School Modifications Project to Mansfield Public Schools.

Gregory Haddad moved and Timothy Quinn seconded the following resolution:

Resolved, to authorize pursuant to Section C407 of the Town Charter the issuance of bonds not to exceed \$150,000 to conduct the Architectural/Engineering Study for School Modifications Project to Mansfield Public Schools and to amend the Capital Fund Budget by establishing an appropriation for a like amount.

Carl Schaefer questioned what would happen to the study if the construction was not approved. Gordon Schimmel, Superintendent of Schools, noted that no matter what the outcome parts of this plan will need to be implemented.

Motion to approve the resolution passed unanimously.

Chris Paulhus moved and Timothy Quinn seconded to adjourn the meeting at 7:45 p.m.

Motion so passed.

Mary Stanton, Town Clerk

REGULAR MEETING-MANSFIELD TOWN COUNCIL
June 25, 2007

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:45 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette, Duffy, Haddad, Hawkins, Paterson, Paulhus, Schaefer.

Absent: Koehn

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Ms. Blair seconded to approve the minutes of the June 11, 2007 meeting. The motion passed unanimously. Mr. Clouette moved and Mr. Hawkins seconded to approve the minutes of the June 19, 2007 special meeting. The motion passed with Ms. Blair abstaining.

III. MOMENT OF SILENCE

Mayor Paterson requested a moment of silence in honor of and respect for our troops around the world.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

No comments

Ms. Blair moved and Mr. Haddad seconded to move Items 5 and 6 as the next agenda items.

(See below)

Motion so passed.

V. OLD BUSINESS

1. Architectural/Engineering Study for Modifications to Mansfield Public Schools

Mr. Clouette moved and Mr. Schaefer seconded the following resolution:

WHEREAS, by resolutions adopted by the Town Council at meeting held May 29, 2007 and by the Town Meeting held June 25, 2007, the Town of Mansfield appropriated \$150,000 to conduct an architectural/engineering study for modifications to Mansfield public

schools, with the intent that such appropriation be financed through borrowings;

NOW, THEREFORE, RESOLVED, That the Town of Mansfield hereby declares its official intent of the Town under Federal Income Tax Regulation Section 1.150-2 that said \$150,000 appropriation will be funded initially from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings for the aforesaid project in an aggregate principal amount anticipated not to exceed the amount of said appropriation. The Town Manager, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent, as they deem necessary or advisable.

Motion passed unanimously

2. Mansfield Charter Revision Commission Report

The Town Clerk will forward the approved recommendations of the Town Council to the Charter Revision Commission in time for their June 26, 2007 meeting.

3. Community/Campus Relations

The Town Manager and Mayor have met with Jim Hintz, the new Director of Off Campus Housing. They are planning regular meetings and have invited the Director to meet with the Town Council at the next Town Council meeting. The Director of UConn Alcohol and Drug Addiction Services will also meet with the Council at the July 9th meeting.

Mr. Hawkins requested a comprehensive breakdown of the cost and efforts expended at the last Spring Weekend. The Mayor reported that she and Dean Julie Bell Elkin are working on a cost analysis of the event.

4. Community Water and Wastewater Issues

The Town Manager reported that the State of Connecticut Public Health Department has accepted the Master Plan with no changes and is eagerly anticipating its implementation.

VI. NEW BUSINESS

5. Presentation on Commission on Aging's Long-Range Planning

Timothy Quinn, Carol Phillips and Kevin Grunwald presented an overview of the Commission on Aging's Long Range Planning process. The goal is to provide a senior friendly community that supports, values, respects and appreciates its seniors. Kevin Grunwald, Director of Social Services, reported the results of the town-wide survey undertaken this year and outlined some of the priorities including transportation, access to geriatric health care, housing and assistance for public participation.

6. Presentation on Senior Center Volunteers in Action

Patty Hope, Senior Center Coordinator and John Brubacher, President of the Senior Association introduced the new President, Tom Rogers. Ms. Hope presented a power point presentation that showed many of the volunteers who work at the Center. She described the many activities and services available at the Center.

Carol Phillips, Sycamore Drive, read a letter from Wilfred Bigl decrying the lack of available space at the Center. (letter attached)

7. Proposed Amendment to Landlord Registration Ordinance

Mr. Haddad moved and Mr. Schaefer seconded, effective June 25, 2007, to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on July 9, 2007, to solicit public input regarding the proposed amendment to Chapter 152, Section 6(C) of the Landlord Registration Ordinance.

Motion so passed.

8. Town Ownership of Gurleyville Riverside Cemetery

Mr. Haddad moved and Mr. Paulhus seconded, effective June 25, 2007, to refer the issue of Town ownership of the Riverside Cemetery to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes.

Motion so passed.

9. Successor Collective Bargaining Agreement with Local 4120

Mr. Schaefer. moved and Mr. Paulhus seconded, effective June 25, 2007, to authorize the Town Manager to execute the proposed successor Collective Bargaining Agreement between the Town of Mansfield and Local 4120- IAFF (Firefighters) which agreement shall enter into effect on July 1, 2006 and expire on June 30, 2009.

Chief Dave Dagon and Town Council members discussed holiday compensation and benefits for both paid and volunteer firefighters.

Motion passed unanimously.

10. Fiscal Year 2007/2008 Wage Adjustment of Nonunion Personnel

Mr. Schaefer moved and Mr. Paulhus seconded, effective July 1, 2007 to: 1) increase the pay rates in the Town Administrators Pay Plan by 3.5 percent; 2) authorize the Town Manager to award those employees in the pay plan with a 3.5 percent wage increase; and 3) authorize the Town Manager to make the additional changes to the compensation for nonunion employees as recommended by the Town Manager in his agenda item summary dated June 25, 2007.

Motion passed by all.

11. Contract of Resident Trooper Services

Mr. Clouette moved and Ms. Blair seconded to approve the following resolution:

Resolved, effective June 25, 2007 that Town Manager Matthew W. Hart be and is herewith authorized to execute a contract on behalf of the Town of Mansfield with the Connecticut Department of Public Safety, Division of State Police, for the services of resident state troopers for the period beginning July 1, 2007 and ending June 30, 2009.

Motion passed with Mr. Schaefer abstaining.

VII. QUARTERLY REPORTS

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Clouette reported that the Nominating Committee would like to recommend Leon Bailey to the Arts Advisory Committee. So moved and passed by all.

Ms. Blair moved to reappoint Bruce Clouette to the Downtown Partnership. Motion passed with Mr. Clouette abstaining.

X. REPORTS OF COUNCIL MEMBERS

XI. TOWN MANAGER'S REPORT

Attached

The Town Manager reviewed the approved state budget, noting that staff did a good job of estimating the revenues. He will meet with staff to determine how best to allocate the additional revenue.

XII. FUTURE AGENDAS

Mr. Schaefer reminded staff that the Town Council expressed interest in approving proclamations for both Dorothy Goodwin and the Middle School. Mr. Schaefer also complimented the Town Clerk on her procurement of a Historic Document Preservation Grant.

Mr. Clouette suggested that the Council review the needs and the options available to the Senior Center. The Town Manager commented that a study is underway to look at ways to use existing space and that future infrastructure needs could be included as part of the strategic planning process.

XIII. PETITIONS, REQUEST AND COMMUNICATIONS

13. Connecticut State Library Historic Preservation Grant
14. K. Holt re PZC Approved Revisions to Mansfield Zoning Regulations
15. L. Hultgren re: Depot Road, 2006 Request for Further Traffic Calming –
Mr. Hawkins requested that the Town again talk to the DOT about options available at the Rte 32 and Rte 44 intersections.
16. L. Hultgren re: Signal Request for Intersection of Route 195 and Hanks Hill Road
17. The Chronicle, June 19, 2007, "Storrs Plan Clears Hurdle"
18. The Chronicle, June 18, 2007, "Going Green"
19. The Chronicle, June 20, 2007, "Town Council Maintains Proposed Charter Changes"
20. The Hartford Courant, June 19, 2008, Storrs Center Design District OK'D

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Ms. Blair move and Mr. Paulhus seconded to adjourn the meeting at 9:30 p.m.

Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

Memo

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Town Employees
Date: June 25, 2007
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

- Storrs Center Special Design District – as you know, the Planning and Zoning Commission has approved the two applications necessary to establish the Storrs Center Special Design District. This step represents an important milestone for our downtown project, and I commend the applicant team for the excellent work that they did in preparing and presenting the two applications.
- State budget – the General Assembly is close to adopting its budget for the next fiscal year, and the preliminary estimates of intergovernmental revenue are positive and largely in line with what we had projected for the town budget. For your next meeting, the Director of Finance and I will present you with a recommendation regarding the potential uses of any revenue we might receive in excess of what we have budgeted.
- Mansfield Housing Authority – we have scheduled the Town Council's special meeting with the Housing Authority for 8:00 AM on Thursday, **July 19, 2007**. We will hold the meeting at the Community Center, and the Mayor and I will prepare a draft agenda for your review.
- "Respect Me" Youth Program - Mansfield Youth Service Bureau staff and student leaders from the middle school's "Respect Me" program represented our town at the state capitol event honoring youth service bureaus around the state. The day at the capitol was resounding success! Students participated in an early morning Legislative Breakfast and a Youth Leadership & Advocacy Seminar. In addition, students had the opportunity to debate the Raise the Age bill, watch the House in session and be introduced to the Assembly. The YSB is currently providing the "Respect Me" program through a leadership grant from the CT Youth Service Association.

- Tour de Mansfield, Village to Village – in conjunction with the Downtown partnership, we are busy planning the second annual Tour de Mansfield, which will be held on Saturday, **July 14th** from 8 AM – 12 noon. This event is suitable for riders of all ability levels, with a 5-mile family ride as well as 20 and 40-mile rides. Rest stops will be provided throughout the course and we will wrap up this fun family event with a barbecue at the Mansfield Community Center. Dust off your mountain bike or ten-speed, and spend a morning cycling through some of Mansfield's historic villages and countryside.
- Upcoming meetings:
 - Charter Revision Commission, 7:00 PM, June 26, 2007, Audrey P. Beck Municipal Building, Council Chambers
 - Social Services Advisory Committee, 3:30 PM, June 28, 2007, Audrey P. Beck Municipal Building, Council Chambers
 - Arts Advisory Committee, 7:00 PM, July 2, 2007, Mansfield Community Center
 - Planning and Zoning Commission, 7:30 PM, July 2, 2007, Audrey P. Beck Municipal Building, Council Chambers
 - Mansfield Downtown Partnership Board of Directors, 4:00 PM, July 3, 2007, Mansfield Downtown Partnership Office
 - Regional School District #19, 7:30 PM, July 3, 2007, E.O. Smith High School, Media Center
 - Assisted/Independent Living Advisory Committee, 9:00 AM, July 5, 2007, Audrey P. Beck Municipal Building, Conf. Rm. B

To: Mansfield Town Council
From: Wilfred Bigl
Subject: Mansfield Senior Center

I reside in Jensen's Adult Community, which is located on Rt. 44 in Mansfield. Our community presently consists of 188 homes with approximately 250 mature adults ages 55-93, with the median age of approximately 72.

I am currently the President of the Jensen's Community's Recreation Club.

I am the Jensen's Community's representative to the Town of Mansfield's Commission on Aging.

I am one of the newest elected members of the Mansfield Senior Center Association's Executive Board.

I am, and have been for the past 3 years, a volunteer with the Mansfield AARP-IRS tax assistance program. This program helps prepare both state and federal tax returns for low and moderate income matured adults.

I do not want to take up a lot of your time telling you what the Senior Center's needs are, as many before have already said it for me. I want to add my voice of approval on their initiative to secure much needed space.

I have seen first hand, and I have been involved with the massive growth of attendance and usage of the Center. Both the Towns of Stafford and Willington were, due to no having a coordinator, without the Tax-Aide program this past tax season. The Town of Mansfield helped fill that gap, and thanks to the Senior Center and its staff they were able to participate in this worthy program. According to figures released on June 20th, Mansfield's Tax-Aide program prepared 197 returns and for the second year in a row was awarded the Margaret Dresacher award for increase in e-file returns. The reception area, at times, was overfilled. The other users of the center were hampered in their ability to gain access to the many other functions going on at the center.

With the anticipated increase in clients for the 2007 tax season, our coordinator has requested two more computer workstations. He has informed me that he will have difficulty finding available space without compromising the privacy of our clients.

As the Mansfield baby boomers become of age, the Senior Center is going to be called upon to provide more and more space, time, and services to accommodate the inrush. Our present facility is in dire need of a massive overhaul or maybe a new site should really be considered to fill what is sure to be, and ever increasing burden on our old and aged facility.

Thank you for your time.

LEGAL NOTICE
TOWN OF MANSFIELD
PUBLIC HEARING JULY 9, 2007
Proposed Amendments to the Landlord Registration Ordinance

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on July 9, 2007 to solicit public comment concerning proposed changes to the Chapter 152, Section 6(C) of the Landlord Registration Ordinance. The proposed change would clarify the intent and establish a possible fine to the Town for nonpayment of registration charges.

At this hearing persons may address the Town Council and written communications may be received.

Copies of the amendment are on file and available at the Town Clerk's office, 4 South Eagleville Road, Mansfield.

Dated at Mansfield Connecticut this 29th day of June 2007.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M.H.*
CC: Maria Capriola, Assistant to Town Manager; Michael Nintean, Director of Building and Housing Inspection
Date: July 9, 2007
Re: Proposed Amendment to Landlord Registration Ordinance

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding the proposed amendment to the Landlord Registration Ordinance. As you may recall, the Department of Building and Housing Inspection staff has identified an area within the text of the Landlord Registration Ordinance that needs to be amended. According to the Town Attorney there is no direct recourse for nonpayment of registration charges; therefore, an amendment would clarify the intent of the registration fee and eliminate the loophole within the affected section.

Financial Impact

The change would have no financial impact to the Town.

Legal Review

The Town Attorney has prepared the following proposed change to Chapter 152, Section 6:

"C. Each such nonresident owner or agent shall pay a fee of \$25.00 for each initial registration and a fee of \$10.00 for each notice of residential address change. Any owner or agent who fails to pay any such fee at the time of registration or notice may be fined \$90.00.

Recommendation

At the previous meeting, Council suggested that staff examine the viability of revising the proposed amendment to provide that the registration fee must be paid *within 30 days*. Staff does not recommend that the Council revise the amendment in this manner, for two reasons: 1) the \$25 fee does not strike us as particularly onerous; and 2) the addition of a 30-day payment period would increase the administrative burden required to enforce the ordinance for what would appear to be a negligible benefit.

Unless the public hearing raises any additional issues that we have not considered, or if the Town Council wishes to make further revisions, staff recommends that the Council adopt the proposed amendment to Chapter 152, Section 6(C) of the Landlord Registration Ordinance.

If the Town Council supports this recommendation, the following motion is in order:

Move, to amend Chapter 152, Section 6(C) of the Mansfield Code of Ordinances (Landlord Registration Ordinance), as recommended by staff in the agenda item summary dated July 9, 2007, which amendment shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager, Lon Hultgren, Director of Public Works, Gregory Padick, Director of Planning
Date: July 9, 2007
Re: Community Water and Wastewater Issues

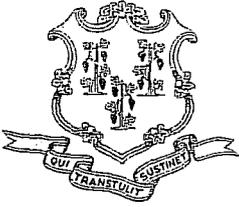
Subject Matter/Background

I have attached for your information recent correspondence regarding community water and wastewater issues. At this time, the Town Council does not need to take any action on this item.

Attachments

- 1) State of Connecticut Department of Public Health re: Consent Order DWS-05-078-397a; Water Supply Master Plan

cc: Greg Radul
Matt Hart



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

June 13 2007

Thomas Callahan
Associate Vice President
University of Connecticut
Administrative and Operation Services
352 Mansfield Road, Unit 2014
Storrs, CT 06269-2014

RECEIVED

JUN 15 2007

EHHD

RE: **Consent Order DWS-05-078-397a ; Water Supply Master Plan**

Dear Mr. Callahan:

This office is in receipt of the University Water and Wastewater Master Plan, which was submitted on June 1, 2007 in accordance with step 12 of the referenced consent order.

I want to acknowledge the significant efforts that went to develop this Master plan and recognize the University's initiative in assessing and including the wastewater network as well. The plan appears to have achieved the objective of identifying and evaluating viable options for meeting future drinking water needs, and has established a list of priorities to be addressed by the University.

We ask that these priorities be incorporated into an implementation plan with targeted completion dates and funding appropriations. The findings of the Master plan along with the requested implementation plan should be incorporated into the University's water supply planning process pursuant to step 13 of the referenced consent order.

I want to congratulate you on the completion of the Master plan, and look forward to your submittal of the implementation plan. Please call me if you have any questions regarding the requested implementation plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Hage".

Michael Hage
Section Supervisor
Drinking Water Section

cc: Director of Health, Eastern Highlands Health District
Denise Ruzicka, DEP
Darrell Smith, DPH

Phone:

(860) 509-7333



Telephone Device for Deaf: (860) 509-7191
410 Capitol Avenue - MS # _____



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt H*
From: Maria Capriola, Assistant to Town Manager; Gregory Padick, Director of Planning; Grant Meitzler, Assistant Town Engineer
Date: July 9, 2007
Re: Town Ownership of Riverside Cemetery in Gurleyville

Subject Matter/Background

As you may recall, this item was referred to the Planning and Zoning Commission at the June 25, 2007 meeting in accordance to the Connecticut General Statutes Section 8-24. The Association managing this cemetery is now down to only one member, Ms. Isabelle Atwood, and this precipitates the request for the Town to now take over this cemetery. This is consistent with the Town's policy regarding other cemeteries we have taken over in the past.

At its July 2, 2007 meeting, the Planning and Zoning Commission determined that it had no objection to the Town's acceptance of the Riverside Cemetery property on Gurleyville Road.

Financial Impact

There is a small operating fund that will be transferred with the cemetery, and we have been developing a plan for additional cemetery space on an undeveloped parcel that accompanies the cemetery. This plan would involve land clearing and minor improvements. Other costs should be limited to mowing and routine maintenance as with the other Town cemeteries. Mapping and the deed have already been prepared and are ready for completion of the transaction.

Legal Review

The Town Attorney has reviewed the maps and deed, and has approved the transaction subject to successful Town Council action on the transfer.

Recommendation

Now that Planning and Zoning Commission has responded affirmatively to the Council's referral, staff recommends that the Council move to take ownership of Riverside Cemetery.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective July 9, 2007, to authorize staff to take ownership of Riverside Cemetery in Gurleyville, to be added to the town's cemetery holdings.

Attachments

- 1) PZC re: Transfer of Riverside Cemetery in Gurleyville to the Town
- 2) Copy of deed of transfer

**TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILL ROAD
STORRS, CT 06268
(860) 429-3330

Tuesday, July 03, 2007

To: Town Council
From: Planning and Zoning Commission
Re: 8-24 Referral: Transfer of Riverside cemetery in Gurleyville to the Town

At a meeting held on 7/2/07, the Mansfield Planning and Zoning Commission adopted the following motion:

“That the Planning and Zoning Commission report to the Town Council that it has no objection to the Town acceptance of the Riverside Cemetery property on Gurleyville Road.”

SIGNATURE SHEET FOR APPROVAL TO RECORD DEEDS AND EASEMENTS

Name of Submitter Quincyville Cemetery

List of Documents

Coming to the Town:

for PZC/IWA conditions:

Transfer to Town -

Letter certifying pins and monuments have been placed ✓
Certificate of Title submitted AM-

Town Planner

Approval as to required documentation and form of conservation easements and documents other than Public Works related

signature _____ date _____

Public Works

Approval as to required documentation and descriptions for public works

signature Grant Meffler date 5.11.07

Town Attorney

Approval to Record documents

signature Debra Bui date 06/14/07

Town Manager

Approval to Record documents

signature _____ date _____

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS SHALL COME, GREETINGS. We, THE RIVERSIDE CEMETERY ASSOCIATION of the Town of Mansfield, County of Tolland, and State of Connecticut, for consideration paid, do hereby grant to the TOWN OF MANSFIELD, a municipal corporation having place of business at 4 South Eagleville Road, Storrs, Conn. 06268, a certain piece or parcel of land in current use as a burying ground, being more particularly described and bounded as follows:

DESCRIPTION

A 0.9915 acres parcel of land located on the north side of Gurleyville Road, which land is more particularly described on a map entitled "Independent Resurvey, land of Riverside Cemetery Association to be conveyed to the Town of Mansfield, date: April 10, 2007, scale: 1" = 20 ft, Gurleyville Road, Mansfield, Conn.", prepared by the Mansfield Department of Public Works, and which map is on file in the Office of the Mansfield Town Clerk.

Beginning at a point, which point is the southerly or southwesterly corner of the herein described parcel and a southeasterly corner of land now or formerly of Moskowitz, and which point lies in the northerly streetline of Gurleyville Road, as deeded, and which point is marked by an iron pipe, being located about 110 feet easterly of the Fenton River;

thence along said land of Moskowitz, with bearing N 21° 11' 08" W for a distance of 19.77 feet to a point at a corner of stone walls;

thence continuing with the same bearing, along said land of Moskowitz, and a stone wall, for a distance of 145.25 feet to a corner of stone walls, and which walls contain the older burial areas of said cemetery;

thence continuing along said land of Moskowitz, with bearing N 11° 05' 52" E for a distance of 127.00 feet to a point marked by an iron pipe, and which point is a northwesterly corner of the herein described parcel and lies at said land of Moskowitz;

thence continuing along said land of Moskowitz, with bearing N 72° 29' 52" E for a distance of 106.00 feet to a point, which point is the northmost corner of the herein described parcel, and which point is marked by an iron pipe;

thence continuing along said land of Moskowitz, with a bearing S 68° 56' 22" E for a distance of 100.00 feet to a point at a corner of stone walls;

thence continuing along said land of Moskowitz, with the same bearing for a distance of 155.86 feet to a point at a corner of stone walls;

thence continuing along said land of Moskowitz, with the same bearing for a distance of 9.99 feet to a point in the deeded streetline of Gurleyville Road, and which point is a southeasterly corner of the herein described premises and is in a southwesterly line of said Moskowitz, and which point is marked by a found pile of stones and a set iron pipe;

thence continuing along said deeded streetline, with bearing S 68° 25' 00" W for a distance of 172.54 feet to the place and point of beginning.

Together with whatever right the grantor herein may have in areas "A" and "B", as shown on the above referenced map, which now exist as a result of the former relocation of Gurleyville Road.

Signed this 9th day of June 2007.

Witnessed by:

Mary Stanton
Mary Stanton
Christine Hawthorne
Christine Hawthorne

Signed:

Isabelle Atwood
its duly authorized

STATE OF CONNECTICUT |
COUNTY OF TOLLAND | ss: Mansfield

Personally appeared:

Isabelle Atwood, signer and sealer of the foregoing Instrument, and acknowledged the same to be his free act and deed, before me,

Mary Stanton

MARY STANTON
NOTARY PUBLIC
MY COMMISSION EXPIRES OCT. 31, 2010



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to Town Manager
Date: July 9, 2007
Re: Presentation by UConn Office of Alcohol and Other Drug Education Services

Subject Matter/Background

As reported at the last Council meeting, I have invited Mr. Thomas Szigethy, Director of Alcohol and Other Drug Education Services at the University of Connecticut, to make a presentation regarding the activities of his office. From my perspective, Tom has proven a valuable member of the Mansfield Community-Campus Partnership and has worked successfully create an important new program at the university. I believe that you will find his presentation to be very informative.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M.H.H.*
CC: Maria Capriola, Assistant to Town Manager; Gregory Padick, Director of Planning
Date: July 9, 2007
Re: Proposed Driveway Work on 112 Dog Lane

Subject Matter/Background

Mr. Neil Moynihan, owner of 112 Dog Lane, has requested permission to cut trees and alter a stonewall in order to create a new driveway connection for his existing single-family home. Town Council approval is required due to the fact that Dog Lane is a Town designated Scenic Road.

Pursuant to Mansfield's scenic road ordinance, the Planning and Zoning Commission has notified abutting property owners and has conducted a public hearing. At its July 2, 2007 meeting, the PZC voted to communicate to the Town Council that it has no objection to Mr. Moynihan's request. Attached please find letters and a map from N. Moynihan, staff reports from the Director of Planning and Director of Public Works/Tree Warden and the Planning and Zoning Commission's approved motion regarding this request

Financial Impact

No fiscal impact to the Town is anticipated.

Recommendation

Based upon the PZC's ruling and related staff reports, I recommend that the Council approve the Moynihan's request to remove the trees in accordance with the applicant's restoration work.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective July 9, 2007, pursuant to Mansfield's Scenic Road Ordinance, to authorize the removal of trees necessary for the proposed driveway alterations at 112 Dog Lane as described in submissions from Neil Moynihan revised to June 22, 2007. The removal of trees for this new driveway is not expected to alter the scenic character of Dog Lane and therefore, no mitigation measures, other than applicant proposed stonewall restoration work, are deemed necessary.

Attachments

1) July 3, 2007 letter from Planning and Zoning Commission

- 2) June 18, 2007 public hearing notice
- 3) May 17, 2007 and June 22, 2007 letters, map and photos from N. Moynihan
- 4) June 15, 2007 and June 26, 2007 memos from G. Padick
- 5) June 12, 2007 memo from L. Hultgren

**TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILL ROAD
STORRS, CT 06268
(860) 429-3330

Tuesday, July 03, 2007

To: Town Council
From: Planning and Zoning Commission
Re: Proposed tree removal and associated site work on Town Designated Scenic Road
112 Dog Lane
PZC File # 1010-5

At a meeting held on 7/2/07, the Mansfield Planning and Zoning Commission adopted the following motion:

“That the PZC communicate to the Town Council that it has no objection to the proposed removal of trees necessary for the proposed driveway alterations at 112 Dog Lane as described in applicant submissions revised to June 22, 2007. The proposed tree removal is not expected to alter the scenic character of Dog Lane and therefore, no mitigation measures, other than applicant proposed stonewall restoration work, are deemed necessary.”



TOWN OF MANSFIELD
PLANNING & ZONING COMMISSION

AUDREY P. BECK BUILDING
4 SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330

Memo to: Mansfield Town Council
L. Hultgren, Mansfield Tree Warden/Public Works Director
Property-owners with street frontage on Dog Lane, within 500 feet of a driveway and associated tree removal and stone wall alteration, 12 Dog Lane

From: Mansfield Planning and Zoning Commission

Date: May 31, 2007

Re: June 18, 2007 Public Hearing on proposed driveway work on 112 Dog Lane,
PZC File #1010-5

The Planning and Zoning Commission has received a request to construct a loop driveway for an existing house at 112 Dog Lane. The driveway alterations will involve tree removal and stone wall alterations along Dog Lane, a Mansfield-designated Scenic Road. The subject request is from Neil Moynihan, owner of 112 Dog Lane.

Whereas Dog Lane is subject to the provisions of the Town of Mansfield's Scenic Road Ordinance, please be advised that a required Public Hearing is scheduled to take place at 8:15 p.m. on Monday June 18, 2007, in the Council Chambers of the Audrey P. Beck Municipal Building, 4 South Eagleville Road, Storrs, Connecticut, for the purpose of receiving information from the applicants and verbal or written comments from the public concerning the proposed driveway work. Any comments regarding this request must be received prior to the close of the Public Hearing. Enclosed please find a letter submitted by the applicant describing the proposed project, a copy of the legal notice and a map depicting the proposed loop driveway. Following the PZC Public Hearing, comments from the Commission will be forwarded to the Town Council for final action on this request.

If you have any questions regarding the applicant's proposal, the provisions of the Town's Scenic Road Ordinance or the Public Hearing process, please call the Mansfield Planning Office, at 429-3330.

Encl.

Neil and Jane Moynihan
112 Dog Lane
Storrs, CT 06268
May 17, 2007

Town of Mansfield Town Council,

We would like to make our driveway into a loop driveway. There are several reasons for this.

First we would like better visibility when exiting. We have lived at 112 Dog Lane for ten years; during this time we have been careful pulling out of the driveway, but there is a blind spot when we look right where cars cannot be seen for an interval of about 100 feet. They suddenly come into view as we pull out. There have been a number of very close calls. We now have a child studying to get her driver's license, so the issue of safety is more pressing. We have moved our mailbox but still have the blind section for about 100 feet down the road to the right.

Second we would like to have access to our back yard without crossing over the lawn with equipment. We are planning to put a piece of pavement for basketball behind the west end of the house as it is noisy for the neighbors when played in the driveway. We are considering in the future building a storage shed behind the house and would like to have access to it.

I had Mansfield officials look at the property, and "rate" the trees along our scenic road. I have drawn a not-to-scale map of the two adjoining properties we own, with a dotted line for possible drive and trees marked in approximate locations. To put in the drive would require breaking through the stone wall, and the site that requires removal of the fewest trees is shown. It would require cutting of three trees. Any stones removed would be used to reinforce the wall on either side.

Sincerely,



Neil Moynihan

Cc: Town of Mansfield Planning and Zoning Commission

Neil Moynihan
112 Dog Lane
Storrs, CT 06268
June 22, 2007

Town of Mansfield Town Council,

I am writing in response to a Planning and Zoning request for a clarification of our application to construct a loop driveway.

Construction of the driveway would require making a new opening in the existing stone wall, which would then be finished on the ends and the stones used to fortify fragile parts of the existing wall. Construction would also require removal of two trees with greater than six inch diameter trunks on the town-owned right-of-way. The first (labeled C on the illustration) is a birch that has a single trunk about eighteen inches in diameter to three feet and then double trunks of about eight and twelve inches in diameter above that. The second (labeled D on the illustration) is a birch inside the stone wall with about a nine inch diameter trunk. In addition we have been informed that the tree with a twenty-six inch trunk (marked E on the illustration) is not healthy and may need to be removed. Removal of this tree would significantly improve site lines but in my opinion is not required for this project.

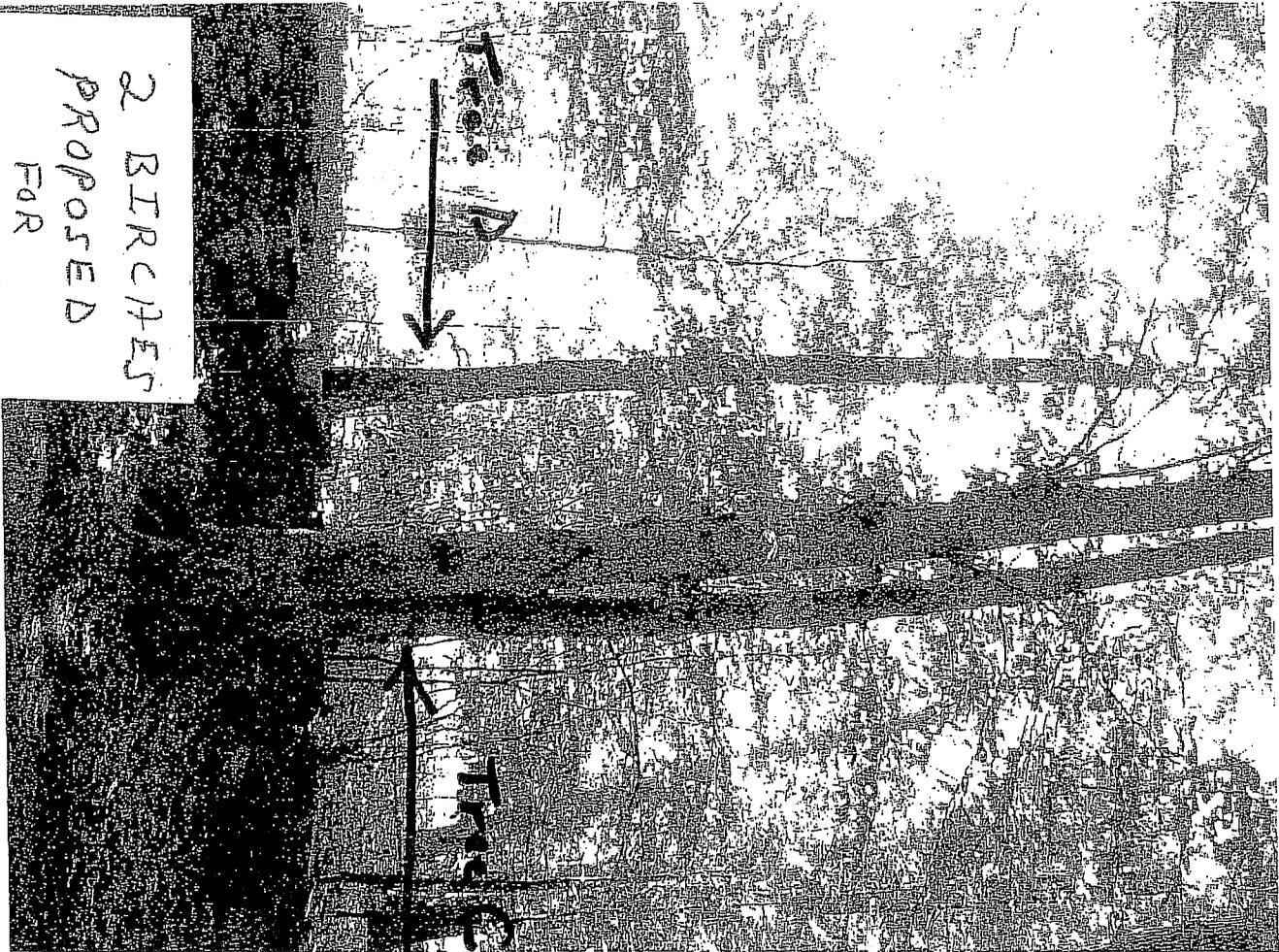
The accompanying illustration, traced from a surveyor's map and marked with the location of all trees larger than six inches in diameter that are in the town-owned right-of-way, identifies the species of tree in the legend. The proposed driveway is drawn in in dotted lines. The trees we propose to remove are marked with an arrow pointing to them. Please find accompanying this letter digital photos of the trees that would need to be removed.

Thank you very much,

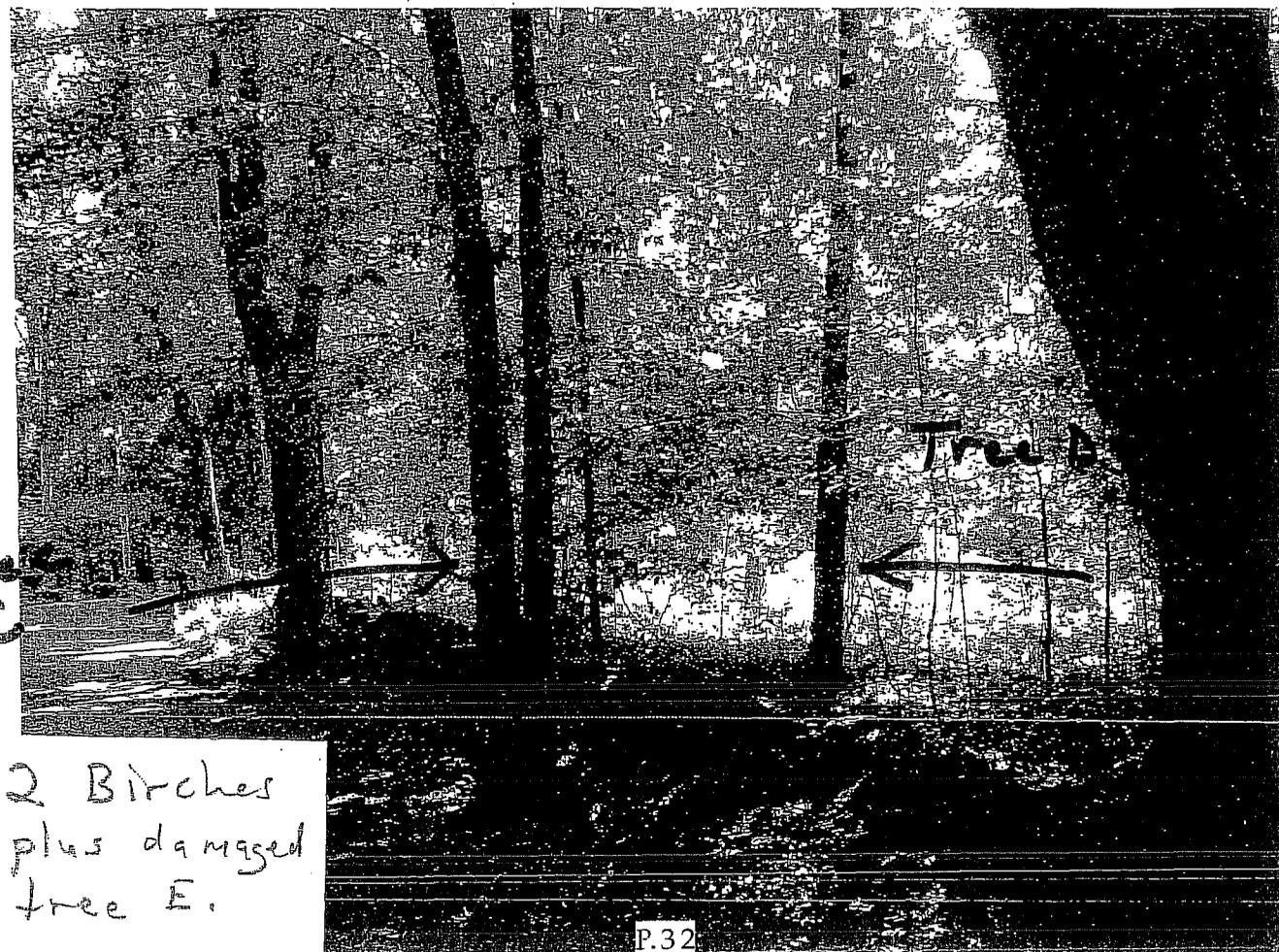


Neil Moynihan

MOYNIHAN (122 DOG LANE)



2 BIRCHES
PROPOSED
FOR
REMOVAL



2 Birches
plus damaged
tree E.

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: 6/15/07
Re: Proposed driveway work, 112 Dog Lane, File #1010-5



The subject request seeks approval to remove about 2 or 3 trees located within the Dog Lane right-of-way west of the existing driveway of the Moynihan residence at 112 Dog Lane. The request requires PZC action pursuant to Section 6b of the Town's Scenic Road Ordinance. A final decision on this request will be made by the Town Council. Dog Lane was designated as a scenic road in 1992.

As per ordinance requirements, neighboring property owners with frontage on Dog Lane have been notified of the 6/18/07 Public Hearing. Mansfield's Scenic Road Ordinance requires approval (unless specifically exempted) for street alterations, including tree removal. Section 7 provides criteria for considering potential alterations. The Ordinance also authorizes mitigation measures to help compensate for proposed activities that alter the scenic character of a designated road.

In a May 17, 2007 letter, Mr. Moynihan notes that the proposed loop driveway has been proposed to provide better visibility when exiting the site and to facilitate access to side and rear yard areas. Subsequent verbal conversation with Mr. Moynihan indicated that photo's documenting existing sightline problems will be presented at the 6/18/07 Public Hearing. Field trip observations confirmed that the existing driveway has sightline limitations, particularly to the east and although the proposed new driveway opening also would have limited sightlines, the new drive would be further west of a significant curve in Dog Lane. The applicant should be asked to clarify which trees would need to be removed for the proposed driveway. My review indicates that there are very limited options for relocating the proposed drive in order to reduce tree cutting along Dog Lane. Mr. Monahan's May 17th letter notes that stones removed from an existing wall along Dog Lane will be used to reinforce the wall on either side of the new driveway opening. In a 6/12/07 letter, the Director of Public Works provides more information about the subject project and necessary tree cutting and reports that he has no reason to oppose the necessary tree removal for the new drive.

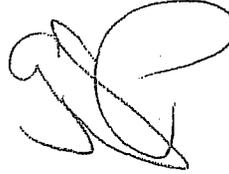
Recommendation

Subject to the applicant's submittal of additional documentation supporting the need for the proposed driveway, I do not anticipate any significant impact to the scenic character of Dog Lane. Accordingly, subject to the receipt of supplemental information at the 6/18/07 Public Hearing, it is recommended that the PZC communicate to the Town Council that it has no objection to the proposed removal of trees necessary for the proposed driveway alterations at 112 Dog Lane. The proposed tree removal is not expected to alter the scenic character of Dog Lane and therefore, no mitigation measures, other than the stonewall restoration work proposed, are deemed necessary.

TOWN OF MANSFIELD
OFFICE OF PLANNING AND DEVELOPMENT

GREGORY J. PADICK, DIRECTOR OF PLANNING

Memo to: Planning and Zoning Commission
From: Gregory Padick, Director of Planning
Date: 6/26/07
Re: Moynihan Property-112 Dog Lane
Request for driveway alterations/associated site work along Scenic Road
File #1010-5



The attached June 22, 2007 letter and associated map revision from Neil Moynihan clarifies his previous submission and identifies two birch trees within the Dog Lane right-of-way that will need to be removed for the planned driveway alteration at 112 Dog Lane. This letter also identifies a third tree that is not healthy (according to the applicant) and may need to be removed. Mr. Moynihan's supplemental letter and map appear to address issues raised at the June 18th public hearing. It also is noted that due to vacation and work schedule uncertainties, the applicant may not be present at the July 2nd hearing continuation. Accordingly, if after reviewing the applicant's supplemental submission, addition information is deemed necessary, please call the planning office and we will try to notify the applicant.

From the staff's perspective the proposed driveway work will not significantly alter the scenic character of Dog Lane and approval of the subject request is recommended. The following draft motion has been prepared for the Commission's consideration: that the PZC communicate to the Town Council that it has no objection to the proposed removal of trees necessary for the proposed driveway alterations at 112 Dog Lane as described in applicant submissions revised to June 22, 2007. The proposed tree removal is not expected to alter the scenic character of Dog Lane and therefore, no mitigation measures, other than applicant proposed stonewall restoration work, are deemed necessary.

TOWN OF MANSFIELD
MEMORANDUM
6/12/07

TO: Greg Padick, Director of Planning
FROM: Lon Hultgren, Director of Public Works & Tree Warden
RE: Tree removals – 112 Dog Lane



I have examined the plan for the loop driveway at 112 Dog Lane and the Town trees to be removed under this proposal. The largest tree (approximately 28" in diameter) has lost a large portion of its crown, is unbalanced and could be considered a hazard. Its removal is recommended (regardless of the proposal). The 8/10" twin Birch is located near another larger Birch to the West and is also not a candidate for preserving. The third (larger) Birch is well behind the stone wall and although it may be on the Town's right-of-way, it appears as a tree in the lawn of 112, not a roadside edge tree.

Accordingly, I do not have any reason to oppose the removal of these three trees. If the scenic road application to remove them is approved, I will only post the larger Birch, as the smaller twin Birch is below the size we normally post for removal, and the larger tree should be removed anyways.

cc: M. Kiefer, Superintendent of Public Works/Deputy Tree Warden
Tree Warden File

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Robert Miller, Director of Health
Date: July 9, 2007
Re: Stadium Road Detention Basin

Subject Matter/Background

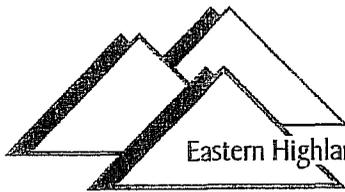
The University of Connecticut has asked the Department of Environmental Protection (DEP) for authorization to conclude the University's surface water quality monitoring program for the Stadium Road Detention Basin.

I have asked the Director of Health to review the University's request and its findings. As explained in his attached memorandum, the Director's opinion is that surface water quality in the area of the detention basin does not pose an immediate or long-term risk to public health, and that the University's request to conclude the monitoring program is reasonable.

The Director of Health will be available at Monday's meeting to address any questions that you might have regarding this issue.

Attachments

- 1) Robert Miller re: Stadium Road UConn Detention Basin, Report dated June 19, 2007
- 2) Richard Miller re: Stadium Road Detention Basin, University of Connecticut



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

Memo

To: Matt Hart, Mansfield Town Manager

From: Robert Miller, MPH, RS, Director of Health

Cc: Brian Golembiewski, DEP

Date: 7/6/2007

Re: Stadium Road UConn Detention Basin, Report dated June 19, 2007

Per your request I have reviewed the above referenced report and have the following comments. These comments should be considered in context with a summary of the background and history of the Stadium Road detention basin issue.

In 2001, University activities associated with the development of Hill Top Apartments raised concerns in the community regarding possible impacts to surface and groundwater quality in the area of the Stadium Road and Separatist Road. As part of the response to those concerns the University initiated a two-year surface water-monitoring program in December 2001; and, the Eastern Highlands Health District (EHHD) in May 2002 conducted a survey of 40 active residential wells in proximity to the area in question. With few exceptions, no significant surface water quality problems were observed during this two-year monitoring period. The residential well survey did not identify a ground water problem related to the University activities in question at that time.

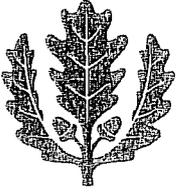
In May 2003, at the urging of the Town and the EHHD, the University agreed to extend the surface water-monitoring program for an additional two years. It was during this period from July 2004 to June 2005 that a significant increase in surface water bacteria was observed in successive testing events. In an effort to investigate the cause, again at the urging of the Town and the EHHD, the DEP requested and the University agreed to extend the surface water-monitoring program for one additional year and conduct a sanitary survey of the watershed feeding the detention basin and associated tributary.

The June 19, 2007 report referenced above, details the results of the sanitary survey and analyzes as a whole, the body of surface water quality data that has been generated from five years of surface water testing in this area. As part of this analysis, the surface water data is compared against statewide storm water quality data compiled by the DEP.

To summarize the salient report results, the sanitary survey conducted did not identify a conclusive point source for the elevated bacteria that occurred in between July 2004 and June 2005. (A few "suspected" non-point sources were identified, i.e. litter/debris and wildlife activity. The University appears to be implementing controls to mitigate the litter and debris concern. I would recommend they continue to implement and maintain these controls. Regarding the wildlife activity, there is very little that can be done.) The additional year of surface water test results did not exceed applicable surface water quality standards. Additionally, the comparison of the five years of surface water quality data generated by this monitoring program to the state-wide storm water quality data suggests that the observed exceedences in applicable bacteria surface water standards is not uncommon.

I discussed these results with DEP staff. It is my understanding that the DEP concurs with the basic conclusions made by the University in this report and will likely, at least until new information suggests otherwise, grant the University's request to stop the surface water monitoring program for this area.

After review of all available information and careful consideration, it is the opinion of this office that the surface water quality associated with the area of concern poses neither an immediate nor long-term substantive risk to public health. Consequently, in the absence of additional information suggesting otherwise, concluding this surface water quality-monitoring program from a public health perspective is not unreasonable.



University of Connecticut
*Office of the Vice President and
Chief Operating Officer*

Office of Environmental Policy

Richard A. Miller
Director

June 19, 2007

Mr. Arthur Christian
Inland Wetland Resources Division
Connecticut Department of Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

JUN 22 2007

RE: Stadium Road Detention Basin
University of Connecticut, Storrs, Connecticut

Dear Mr. Christian:

This letter summarizes the University's activities in evaluating the quality of the discharge from the above-referenced detention basin, including the watershed survey completed in 2006 in response to elevated counts of coliform reported during the 2005 monitoring.

As you know, DEP Inland Water Resources Division (IWRD) issued a letter dated January 19, 2006 to UConn regarding the water quality monitoring performed in 2005. This DEP letter referenced the elevated counts of bacteria detected in the water samples and made three specific recommendations for follow-up activities, which included additional water quality monitoring and the completion of a "Sanitary Survey" by a qualified consultant. Charter Oak Environmental Services, Inc. (Charter Oak) has completed the nine-month survey in accordance with the Scope of Work dated March 27, 2006, which was verbally approved by IWRD on April 29, 2006.

In addition to the watershed survey, this letter also presents the relevant coliform bacteria data obtained for the basin monitoring completed to date. State-wide stormwater monitoring data publicly available through the DEP Municipal Separate Stormwater Sewer System (MS4) general permit program has also been reviewed and compared to the basin sampling results.

An Equal Opportunity Employer

31 LeDoyt Road Unit 3055
Storrs, Connecticut 06269-3055

Telephone: (860) 486-8741
Facsimile: (860) 486-5477
e-mail: rich.miller@uconn.edu

June 19, 2007

By providing this information, it is the goal of UConn's Office of Environmental Policy (OEP) to support the DEP's stated intent "to determine whether the observed elevated levels of coliform bacteria within the detention basin and un-named tributary to Eagleville Brook is an anomaly or whether it is reflective of a water quality problem within the immediate watershed."

Sanitary Survey

Background

In order to develop an appropriate procedure for conducting the daily inspections for the sanitary survey, Charter Oak reviewed available mapping to determine the approximate areas that drain to the detention basin and the up-stream portion of the receiving watercourse. Charter Oak divided the watershed into sub-areas based on land-use and geography, as shown on the attached figure. Charter Oak identified the typical sources of bacteria that could be potentially found within those sub-areas (e.g. waterfowl, portable toilets). Charter Oak developed a watershed survey log sheet to document the observations. The scope of the sanitary survey was detailed in the Scope of Work verbally approved by DEP on April 28, 2006. The sanitary survey log sheet developed by Charter Oak was provided to DEP for review; DEP emailed approval of the log sheet on May 1, 2006.

From April 3 to December 29, 2006 Charter Oak performed daily weekday inspections of the watershed. (Only a few of the daily inspections were excluded due to holidays or scheduling conflicts.) The completed inspection log sheets are provided as an electronic file on the enclosed data disk. The recorded observations were transcribed to a database in order to facilitate review of the observations. The database is also included on the enclosed data disk.

Findings

Observations made during the sanitary survey include the following.

- Waterfowl consisted of ducks or mallards and were observed on six separate occasions during the survey. All observations of waterfowl occurred before June 5th.
- Wildlife observed in the detention basin consisted of frogs, muskrats and goldfinches. Evidence of deer (tracks and droppings) was also observed in the basin. Wildlife or evidence of wildlife was observed on 15 separate occasions. Crows, rabbits, or robins were observed in the other drainage sub-areas on three occasions.
- Litter and/or debris were observed in the detention basin on 20 occasions. Litter and/or debris were also observed within the Hilltop Apartments parking area on 27 occasions.
- Observations of litter at Hilltop were most often associated with overflowing dumpsters. The most significant instance of litter occurred during the close of Spring 2006 semester. The dumpsters at Hilltop Apartments were apparently not large enough or not emptied frequently enough given the amount of waste generated by the students moving out.

- Construction at the football complex and renovations at Hilltop Apartments occurred concurrently with the survey. Construction activities included the use of a temporary dewatering pond. Renovation activities included the use of additional dumpsters for sorting and collecting construction and demolition waste and recyclables.
- The number of portable toilets observed in the entire survey area ranged from one to 45. The portable toilets were most often located in the sport field sub-areas. Additional portable toilets were also located at the football complex and Hilltop Apartments during the construction/renovation activities. No leaks or discharges from the portable toilets were observed.

Coliform bacteria detected during stormwater discharge monitoring include total coliform, fecal coliform, and *Escherichia coli* (*E. coli*). Given the observations made during the watershed survey, the primary contributor of *E. coli* in the basin discharge is the waste from the deer and muskrats (*E. coli* is associated with only warm-blooded animals¹). These animals, in addition to frogs and birds, would be expected to contribute to the fecal coliform counts. Total coliform is expected to be influenced by the animal wastes and by soil and submerged wood¹ in the wet portion of the basin. Food wastes in litter observed in the basin and in the Hilltop Apartments parking area may also be contributing to the total coliform via contaminated stormwater runoff.

Regarding the coliform detected in the portion of the watercourse that is up-stream of the basin discharge, none of the suspected sources were observed in abundance in the contributing watershed sub-areas. Therefore, it does not appear as though the coliform detected in the up-stream portion of the watercourse is from a surficial source. Subsurface coliform sources are typically associated with a release of domestic wastewater. The sanitary sewer at Hilltop Apartments, which was installed in 2001, consists of PVC gravity lines from the apartment buildings to the subsurface lift station, located directly to the northeast of the detention basin. The lift station is equipped with a high-water alarm to signal a pump failure. No malfunctions have occurred since installation. The force main connects the lift station to the campus main collection system. Older collection systems are known to be susceptible to wastewater leaks due to broken pipes and root intrusion. However, because the Hilltop sanitary sewer is a recent installation, leakage from the system is highly unlikely. Potential off-campus sources of septic discharges affecting the watercourse have not been evaluated but cannot be ruled out.

Detention Basin Water Quality Monitoring

Background

Water quality monitoring has been conducted during two to three storm events per year since the initial sampling completed December 2001. Monitoring has consisted of sampling the stormwater discharge from the detention basin (DP-1) and the surface water from the unnamed watercourse collected at points immediately downstream (DP-2) and upstream (DP-4) of the detention basin point of discharge. Each sample has been analyzed by a State-certified laboratory

¹ US EPA, Monitoring and Assessing Water Quality, 5.11 Fecal Bacteria. <http://www.epa.gov/volunteer/stream/vms511.html>

for volatile organic compounds, chlorinated pesticides and herbicides, 15 metals (both total and dissolved), petroleum hydrocarbons, select water chemistry parameters (biological oxygen demand, nitrate, sulfate, etc.), total and fecal coliform, and *E. coli*. Historical sampling has also included semi-volatile organic compounds, cyanide, and PCBs. Reports for each monitoring event have been forwarded to DEP and EHHD.

At the request of DEP, stormwater monitoring was continued in 2006. Monitoring was most recently completed by Charter Oak in August and December 2006. At the request of the Eastern Highlands Health District (EHHD), a dry-day sampling was also conducted in October 2006.

Regulatory Standards used for Comparison

The monitoring reports prepared to date have compared the water quality results to the following published regulatory standards.

- US EPA Maximum Contaminant Level, Primary Drinking Water Standard,
- US EPA Maximum Contaminant Level, Secondary Drinking Water Standard, and
- CT DEP Ground Water Protection Criteria, Remediation Standard Regulation, 1996.

In addition, the CT DEP Water Quality Standards (WQS) were used to evaluate the sampling results, specifically the Water Quality Criteria for Bacterial Indicators of Sanitary Quality and the Numerical Water Quality Criteria for Chemical Constituents (Appendices B and D of the WQS, respectively). Regarding the Water Quality Criteria for Bacterial Indicators of Sanitary Quality, the monitoring results have been compared to the Total Coliform criterion established for Class "AA" drinking waters and the *E. coli* criterion established for Class "AA," "A" and "B" recreational waters. Regarding the Numerical Water Quality Criteria for Chemical Constituents, monitoring results have been compared to the Acute, Freshwater Aquatic Life Criteria.

The tributary that receives the storm water from the detention basin is not shown on the DEP water classification map (Water Quality Classifications, Thames River, Pawcatuck River, and Southeast Coastal Basins, Adopted 1986). Therefore, according to Standard 29 of the Connecticut Surface Water Quality Standards, the watercourse is designated as a Class "A" surface water. The tributary discharges to Eagleville Brook, which is mapped as a Class "B" surface water.

By definition, the designated uses of Class "A" waters include *potential* drinking water supplies, recreation, navigation, and water supply for industry and agriculture. The tributary is not used as a drinking water supply. Developed residential properties along the unnamed tributary use private groundwater supply wells for drinking water. As such, EPA Primary and Secondary Drinking Water Standards and the Class "AA" drinking water criterion for total coliform do not directly apply to the surface water or the detention basin discharge. In addition, ground water as defined by the CT RSR applies only to water at or below the water table. Therefore Ground Water Protection Criteria are also not applicable to the sampling results. However, these

standards had been used for comparison to the sampling results as a conservative approach to evaluating the water quality.

The *E. coli* criterion established for Class "AA," "A" and "B" recreational waters (576 counts per 100 ml of sample) and the Acute, Freshwater Aquatic Life Criteria for chemical constituents are applicable to the tributary and have been compared to the results obtained from the discharge and surface water sampling.

Data Analysis

The attached Table 1 summarizes the monitoring data obtained in 2006; Table 2 summarizes the all coliform data obtained to date. Note, each event included the collection of a duplicate sample from one of the three sampling locations. As a conservative approach, only the higher of the two duplicate results for a given parameter was included on the table.

The University concurs with the assessment in the January 19, 2006 DEP letter that indicates the monitoring results have been consistent with pollutant levels associated with runoff from urbanized areas. With respect to coliform bacteria (*E. coli*, in particular, since there is an applicable regulatory standard), the following inferences regarding potential sources are made based on the indicated trends discerned in data collected since December 2001.

- *E. coli* is a single species in the fecal coliform group. As expected, the variation in *E. coli* correlates directly with total coliform and fecal coliform. The *E. coli* counts were typically one order of magnitude less than the total coliform.
- The variation in *E. coli* appears to be directly related to seasonal variation. *E. coli* counts generally correlate directly with water temperature and inversely with dissolved oxygen. In addition, samples of basin discharge collected in late fall and winter (samples collected November through March, which account for 8 of the 15 samples analyzed for *E. coli*) did not exceed the *E. coli* criterion. The highest count detected during these calendar months was 180 per 100 ml (December 2006).
- The presence of *E. coli* is not unique to the basin discharge. *E. coli* in the basin discharge was less than or equal to the *E. coli* in the samples collected during the same event from receiving tributary up-stream and down-stream of the discharge point on all but two occasions (July 2004 and September 2004).
- *E. coli* is only from wastes associated with warm-blooded animals. It appears as though it took 4+ years for the ecology of the basin to mature to a point where warm blooded animals were prevalent enough to influence the water quality. The basin discharge results for *E. coli* did not start to increase until over four years after construction; the first criterion exceedence was not detected until July 2004. The first *E. coli* exceedences of the WQS criterion in both the upstream and downstream samples were detected in September 2002.

June 19, 2007

- The presence of coliform bacteria is directly related to actual stormwater runoff. The dry-day sampling in October 2006 had very low to non-detect results for *E. coli*. The basin results for total coliform, fecal coliform, and *E. coli* were less than the results for either the upstream and downstream samples. This may indicate that the litter and debris observed in the Hilltop parking area is influencing the quality of the discharge.
- Chloride was added to the 2006 analyte list for the purpose of evaluating if there is a septic discharge to the detention basin specifically from the Hilltop Apartments sanitary sewer system. The chloride results for the basin discharge ranged from 38 to 120 mg/L. The chloride results for the upstream sampling ranged from 17 to 43 mg/L. The presence of chloride is inconclusive since road sand that accumulates in the catch basins, storm sewer pipes, and the basin itself is expected to contain at least a small percentage of salt that would contribute to the chloride concentration.

Other Data

Publicly available data provided by the DEP Municipal Separate Storm Sewer (MS4) General Permit program have been reviewed to provide a better understanding of the bacteria detections. Data from the DEP MS4 General Permit program was requested by OEP and provided by the Department on December 15, 2006. From 2004-2006, 248 samples of stormwater discharge collected from 160 state-wide locations representative of residential areas were analyzed for *E. coli*. Ninety-seven of the samples exceed the DEP Class A Freshwater Recreation Water criterion for *E. coli*. As such, the detention basin monitoring results are consistent with other State-wide stormwater discharges from residential areas.

Conclusions

1. Coliform bacteria, specifically *Escherichia coli*, have been detected the basin discharge and in the receiving unnamed tributary. *E. coli* counts exceed the applicable DEP criterion for recreational water. The *E. coli* counts correlate with total coliform and fecal coliform counts, for which there are no regulatory criteria that are directly applicable.
2. The sanitary survey identified the following which, in combination, are suspected to be the sources of coliform bacteria in the discharge from the basin:
 - a) Naturally occurring waste from wildlife (deer, muskrat, frogs and birds) and
 - b) Litter and debris observed in the detention basin and contributing drainage areas, specifically the nearby Hilltop Apartments.
3. With the exception of portable toilets from which there were no observations of leaks or releases, the sanitary survey did not identify any potential sources of bacteria to the unnamed tributary.

June 19, 2007

4. The higher *E. coli* counts were typically measured during the late spring, summer and early fall, which are the times of the year when wildlife is expected to be prevalent and contributing wastes. In addition, the lower *E. coli* counts measured during the initial monitoring events immediately following basin construction correspond to a period when the ecology of the basin was not completely developed.

5. The presence of *E. coli* in stormwater discharges is not uncommon. Ninety-seven of the 235 samples (from DEP MS4 General Permit program) representative of stormwater discharge from residential areas across the state had counts of *E. coli* that would have exceeded the DEP criterion for *E. coli* if discharged to a Class "A" receiving water.

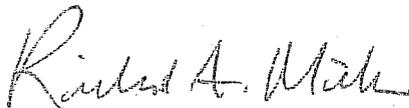
Neither extending the survey nor additional water quality monitoring of the basin discharge and nearby portions of the receiving surface water would provide data useful in concluding whether the presence of coliform bacteria is unique to the vicinity of the basin. The coliform bacteria in the basin appear to be the result of litter and naturally occurring animal wastes. The University is in the process of constructing chain link fencing along the sides and back of each dumpster management area at Hilltop Apartments. The University will also use additional, larger dumpsters at Hilltop during the end of the semester, when litter overflow was previously observed to be at its worst. It is expected that these activities will prevent litter from reaching the basin and will have a beneficial effect on the quality of the discharge.

The sanitary survey did not identify any potential source of coliform bacteria that would be expected to cause adverse impacts to the unnamed tributary. The presence of coliform bacteria in the tributary appears to be the result of the combination of basin discharge, which includes accumulated fecal and organic matter from the surrounding area.

The conclusions listed above are based on the findings of this watershed survey, the sampling results obtained since 2001, and a comparison of the monitoring results to MS4 residential stormwater quality data. In light of these conclusions, as well as our commitment to improve the litter containment at Hilltop Apartments, we respectfully request that the Department relieve the University of any further investigation or monitoring related to this detention basin at this time.

Please contact me or Jason Coite, Environmental Compliance Analyst, at 860-486-9305 if you have any questions.

Very truly yours,



Richard A. Miller
Director, Office of Environmental Policy

Enclosure

June 19, 2007

cc: Brian Golembiewski, DEP
Matthew Hart, Town Manager, Town of Mansfield
Robert Miller, Director, EHHD
James & Wilma Schweppe, Storrs, CT
Tom Callahan, Associate Vice President, UConn
George Kraus, AES, UConn



Sub-Area Designations

1. Detention Basin & Immediate Surroundings
2. Ice Arena & Parking Lot/Wooded Area
3. Soccer Stadium/Football Complex
4. Soccer Field & Baseball Diamonds
5. Football Field and D-Lot Parking
6. Hilltop Apartments
7. Staff-8 and Y-Lot Parking Lots

Sanitary Survey
 Sub-Area Map
 Stadium Rd./Separatist Rd.
 Detention Basin
 University of Connecticut
 Storrs, CT

NOT TO SCALE

Table 2
 Coliform Bacteria Water Quality Monitoring Data
 December 2001 - December 2006
 Stadium Road/Separatist Road Detention Basin
 University of Connecticut, Storrs, CT

		Total Storm Rainfall (Inches)	Rain pH (s.u.)	Days Since Previous Storm Event (Days)	Previous Storm Event Rainfall (Inches)	E. Coli	Fecal Coliform	Total Coliform	
						(Co./100mL)	(Co./100mL)	(Co./100mL)	
DP-1	1-Dec-06	0.5	4.27	6	0.17	180	160	1,000	
	Dry-Day Sampling	16-Oct-06	NA	NA	4	1.31	10	NA	2,600
		16-Oct-06	NA	NA	4	1.31	< 20	< 20	640
	12-Sep-06	NA	NA	NA	NA	< 10	NA	NA	
	4-Aug-06	0.10	4.42	12	0.14	4,000	4800	16,000	
	16-Dec-05	1.70	5.58	7	0.59	30	20	360	
	16-Jun-05	0.30	4.30	20	0.52	> 10,000	NA	10,000	
	28-Sep-04	0.60	4.28	10	2.60	18,400	18,000	18,400	
	13-Jul-04	0.40	4.56	5	0.15	4,500	9,600	11,500	
	5-Nov-03	0.47	4.25	7	1.80	300	260	5,100	
	21-May-03	0.28	4.00	13	0.28	100	100	900	
	20-Mar-03	1.10	5.00	7	0.20	10	10	1,400	
	12-Dec-02	0.16	NA	1	0.74	< 200	10	2,000	
	4-Nov-02	0.20	4.60	9	1.16	130	100	600	
	26-Sep-02	1.25	5.16	4	0.95	20	30	55	
	1-May-02	0.20	NA	4	0.15	NA	< 2	0	
13-Mar-02	0.25	NA	3	0.55	< 10	< 2	0		
13-Dec-01	1.30	NA	4	0.36	NA	< 2	0		
DP-2	1-Dec-06	0.5	4.27	6	0.17	340	720	1160	
	Dry-Day Sampling	16-Oct-06	NA	NA	4	1.31	31	NA	6100
		16-Oct-06	NA	NA	4	1.31	< 20	20	4800
	12-Sep-06	NA	NA	NA	NA	63	NA	NA	
	4-Aug-06	0.10	4.42	12	0.14	> 6,000	28,000	> 20,000	
	16-Dec-05	1.70	5.58	7	0.59	200	190	500	
	16-Jun-05	0.30	4.30	20	0.52	> 10,000	NA	10,000	
	28-Sep-04	0.60	4.28	10	2.60	22,000	22,500	22,000	
	13-Jul-04	0.40	4.56	5	0.15	4,900	11,200	13,000	
	5-Nov-03	0.47	4.25	7	1.80	1,900	2,000	6,000	
	21-May-03	0.28	4.00	13	0.28	400	110	1,800	
	20-Mar-03	1.10	5.00	7	0.20	< 100	< 10	2,800	
	12-Dec-02	0.16	NA	1	0.74	< 200	< 100	600	
	4-Nov-02	0.20	4.60	9	1.16	140	140	600	
	26-Sep-02	1.25	5.16	4	0.95	> 600	1,100	600	
	1-May-02	0.20	NA	4	0.15	NA	110	0	
13-Mar-02	0.25	NA	3	0.55	< 10	< 2	32		
13-Dec-01	1.30	NA	4	0.36	NA	10	0		
DP-4	1-Dec-06	0.5	4.27	6	0.17	280	500	1,040	
	Dry-Day Sampling	16-Oct-06	NA	NA	4	1.31	10	NA	7,300
		16-Oct-06	NA	NA	4	1.31	20	40	5,200
	12-Sep-06	NA	NA	NA	NA	< 10	NA	NA	
	4-Aug-06	0.10	4.42	12	0.14	> 6,000	32,000	> 20,000	
	16-Dec-05	1.70	5.58	7	0.59	100	110	900	
	16-Jun-05	0.30	4.30	20	0.52	> 10,000	NA	10,000	
	28-Sep-04	0.60	4.28	10	2.60	3,200	8,000	6,000	
	13-Jul-04	0.40	4.56	5	0.15	1,800	3,000	3,200	
	5-Nov-03	0.47	4.25	7	1.80	< 100	340	2,000	
	21-May-03	0.28	4.00	13	0.28	< 100	< 10	900	
	20-Mar-03	1.10	5.00	7	0.20	100	10	20,000	
	12-Dec-02	0.16	NA	1	0.74	< 200	< 100	800	
	4-Nov-02	0.20	4.60	9	1.16	20	< 10	160	
	26-Sep-02	1.25	5.16	4	0.95	> 600	960	600	
	1-May-02	0.20	NA	4	0.15	NA	NA	0	
13-Mar-02	0.25	NA	3	0.55	NA	NA	0		
13-Dec-01	1.30	NA	4	0.36	NA	NA	0		
Regulatory Standards	Applicable Criteria						576*	—	500**
	CT DEP WQS Appendix D, Aquatic Life Criteria: Freshwater: Acute						—	—	—
	Non-Applicable Criteria, for Comparison Only						—	—	—
	CT DEP GWPC						0	0	0
						US EPA MCL 1	—	—	
						US EPA MCL 2	—	—	

Notes:
 Co./100ml = count per 100 milliliters
 NA = Not Analyzed
 CT DEP = Connecticut Department of Environmental Protection
 WQS = Water Quality Standards, 12/7/02
 GWPC = Ground Water Protection Criteria, Remediation Standard Regulation, 1998
 US EPA = United States Environmental Protection Agency
 MCL 1 = Maximum Contaminant Level, Primary Drinking Water Standard
 MCL 2 = Maximum Contaminant Level, Secondary Drinking Water Standard
 *Criterion for Class A Freshwater Recreational Water (All Other Recreational Uses)
 **Criterion for Class AA Freshwater Drinking Water Supply

Shaded cells indicate exceedance of CT DEP WQS for E. Coli.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to Town Manager; May Jane Newman, Executive Director, Mansfield Discovery Depot
Date: July 9, 2007
Re: Personal Service Agreement – Daycare Services at Mansfield Discovery Depot

Subject Matter/Background

Attached please find the annual personal service agreement between the Town and the University of Connecticut to provide day care services at the Mansfield Discovery Depot for the children of university employees and students. The Town and the University have executed such an agreement every year since the inception of the Discovery Depot.

The proposed agreement runs from July 1, 2007 through June 30, 2008, and provides that, in exchange for a lump sum payment of \$78,750, the Discovery Depot will allocate one half of the available infant and toddler (under three years of age) spaces and one third of the remainder (three years and over) available pupil spaces to children of University of Connecticut faculty, staff and students.

Financial Impact

As stated above, the Discovery Depot would receive \$78,750 under the proposed agreement. This sum is an important revenue source for the daycare.

Recommendation

Staff requests that the Town Council authorize the Town Manager to execute the agreement on behalf of the Town.

If the Town Council supports this recommendation, the following resolution is in order:

RESOLVED, effective July 9, 2007, to authorize the Town Manager, Matthew W. Hart, to execute a personal service agreement between the Town of Mansfield and the University of Connecticut to provide day care services at the Mansfield Discovery Depot for the children of university employees and students and to execute and approve on behalf of the Town, other instruments, a part of or incident to such agreement until otherwise ordered by the Town Council.

Attachments

1) Proposed Personal Services Agreement

All Parties Are Informed That No Work May Begin On This Contract Until It Is Fully Executed and Approved By The Office of the Attorney General

2. THE STATE AGENCY AND THE CONTRACTOR AS LISTED BELOW HEREBY ENTER INTO AN AGREEMENT

SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN AND/OR ATTACHED HERETO AND SUBJECT TO THE PROVISIONS OF SECTION 4-98 OF THE CONNECTICUT GENERAL STATUTES AS APPLICABLE.

3. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS SET FORTH AT SHEET 2 OF THIS FILE, AS ATTACHED HERETO AND INCORPORATED BY REFERENCE.

(1) <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT	(2) IDENTIFICATION NO.
---	------------------------

CONTRACTOR	(3) CONTRACTOR NAME Town of Mansfield	(4) ARE YOU PRESENTLY A STATE EMPLOYEE? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	CONTRACTOR ADDRESS 4 South Eagleville Road, Storrs, CT 06268-2599	CONTRACTOR FEIN / SSN - SUFFIX 000-00-0078

STATE AGENCY	(5) AGENCY NAME AND ADDRESS University of Connecticut, Admin & Ops Svcs, Unit 2014, Storrs, CT 06269-2014	(6) AGENCY NO. 7301
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CONTRACT PERIOD	(7) DATE (FROM) 07/01/07 THROUGH (TO) 06/30/08	(8) INDICATE <input type="checkbox"/> MASTER AGREEMENT <input type="checkbox"/> CONTRACT AWARD <input checked="" type="checkbox"/> NEITHER
-----------------	--	--

CANCELLATION CLAUSE	THIS AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT FOR THE ENTIRE TERM OF THE CONTRACT PERIOD STATED ABOVE UNLESS CANCELLED BY THE STATE AGENCY, BY GIVING THE CONTRACTOR WRITTEN NOTICE OF SUCH INTENTION (REQUIRED DAYS NOTICE SPECIFIED AT RIGHT).	(9) REQUIRED NO. OF DAYS WRITTEN NOTICE: 30
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(10) CONTRACTOR AGREES TO: (Include special provisions - Attach additional blank sheets if necessary.)

COMPLETE DESCRIPTION OF SERVICES (NO ACRONYMS) MUST IDENTIFY SERVICE PROVIDED, DATES, LOCATION, METHOD & NAMES OF ALL INVOLVED LIST ALL DEADLINES & EQUIPMENT NEEDS

Provide daycare services for the children of University employees and students at the Mansfield Discovery Depot. The University of Connecticut agrees to provide \$78,750 in funding support to the center in exchange for allocating one half of the available infant and toddler (under three years of age) spaces and one third of the remainder (3 years and over) available pupil spaces to children of University of Connecticut faculty, staff and students.

Section (10) Description of Services continues on page 3 of 5.

Departmental Contact Person Name & Telephone Number: D. Carone 860.486.4340

COST AND PAYMENT SCHEDULE SPECIFY PAY RATES (PER DIEM/HR) OR BY TASK. ADD TRAVEL COSTS, MEALS, ETC. IN ACCORDANCE WITH CT STATE TRAVEL REGULATIONS	(11) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES. \$78,750 to be paid upon receipt of documentation specified in items 1 through 6 in section 10, page 3 of 5. THE MAXIMUM AMOUNT PAYABLE UNDER THIS CONTRACT IS \$78,750.00
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(12) ACT. CD.	(13) DOC. TYPE	(14) COMM. TYPE	(15) LSE. TYPE	(16) ORIG. AGCY.	(17) DOCUMENT NO.	(18) COMM. AGCY.	(19) COMM. NO.	(20) VENDOR FEIN / SSN - SUFFIX		
				7301				000-00-0078		
(21) COMMITTED AMOUNT				(22) OBLIGATED AMOUNT			(23) CONTRACT PERIOD (FROM/TO)			
\$78,750.00				\$78,750.00			7/01/07-6/30/08			
(24) ACT. CD.	(25) COMM. LINE NO.	(26) COMMITTED AMOUNT	(27) COMM. AGENCY	(28) COST CENTER		(29) OBJECT	AGENCY TAIL			(33) F. Y.
		\$78,750.00	7301	FUND	SID		(30) FUNCTION	(31) ACTIVITY	(32) EXTENSION	08

An individual entering into a Personal Service Agreement with the State of Connecticut is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code Section 3121 (d) (2). Individuals performing services as independent contractors are not employees of the State of Connecticut and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes, except for CI non-resident Athlete/Entertainer tax.

(SIGNATURES IN BLUE INK) ACCEPTANCES AND APPROVALS	(34) STATUTORY AUTHORITY: 10a-104, 10a-108
(35) CONTRACTOR (OWNER OR AUTHORIZED SIGNATURE)	TITLE _____ DATE _____
(36) AGENCY (AUTHORIZED OFFICIAL)	TITLE Thomas Q. Callahan, Assoc. Vice President DATE _____
(37) OFFICE OF POLICY & MGMT./DEPT. OF ADMIN. SERV.	TITLE _____ DATE _____
(38) ATTORNEY GENERAL (APPROVED AS TO FORM)	DATE _____

TERMS/CONDITIONS

EXECUTIVE ORDERS

This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, and, as such, this contract may be canceled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Three, or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination, until the contract is completed or terminated prior to completion. The contractor agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. Three, and that he will not discriminate in his employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner. This contract is also subject to provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such, this contract may be canceled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. Seventeen is incorporated herein by reference and made a part hereof. The parties agree to abide by said Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance in regard to listing all employment openings with the Connecticut State Employment Service. This contract is subject to the provisions of Executive Order No. 16 of Governor John G. Rowland promulgated August 4, 1999, the Violence in the Workplace Prevention Policy, and, as such, this contract may be cancelled, terminated or suspended by the state for violation of the provisions of paragraph 1 of said Executive Order by any employee of the contractor or by any employee of its subcontractors or vendors with any other provisions of said Executive Order No. 16. Executive Order No. 16 is incorporated herein by reference and made a part hereof. The contractor agrees that, as a part of the consideration hereof, it shall abide by said Executive Order, and it shall require any subcontractor or vendor with whom it enters into an agreement in order to fulfill any obligation of this contract, to agree to abide by said Executive Order. Executive Orders continue on page 3

I. NON-DISCRIMINATION

(a). For the purposes of this section, "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Stat. subsection 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of this Section, "Commission" means the Commission on Human Rights and Opportunities.

For purposes of this Section, "Public works contract" means any agreement between any individual, firm or corporation and the state or any political subdivision of the state other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the state, including but not limited to, matching expenditures, grants, loans, insurance or guarantees.

(b) (1) The Contractor agrees and warrants that in the performance of the contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Contractor further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action - equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this section and Conn. Gen. Stat. subsections 46a-56 and 46a-58f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. subsections 46a-56, 46a-58e and 46a-58f; (b) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this section and section 46a-56. If the Contract is a public works contract, the contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

c. Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

d. The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

e. The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Conn. Gen. Stat. subsection 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

f. The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

g. The Contractor agrees to follow the provisions: The contractor agrees and warrants that in the performance of the agreement such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; the contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said commission pursuant to Section 46a-56 of the general statutes; the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor which relate to the provisions of this section and Section 46a-56 of the general statutes.

h. The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Section 46a-56 of the general statutes; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the commission, the contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.

INSURANCE

The contractor agrees that while performing services specified in this agreement he shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of such insurance shall be filed with the contracting State agency prior to the performance of services.

STATE LIABILITY

The State of Connecticut shall assume no liability for payment for services under the terms of this agreement until the contractor is notified that this agreement has been accepted by the contracting agency and, if applicable, approved by the Office of Policy and Management (OPM) or the Department of Administrative Services (DAS) and by the Attorney General of the State of Connecticut.

TERMS AND CONDITIONS CONTINUE ON PAGE 3

CONTINUATION OF SECTION (10)
COMPLETE DESCRIPTION OF SERVICES

If one month before a projected vacancy, or two weeks after an unexpected vacancy, a UConn-allocated space cannot be filled by a child of a UConn-affiliated family, Mansfield Discovery Depot may offer that space to another family. The Mansfield Discovery Depot's Administrative Policies are to give precedence to families affiliated with the University.

The Mansfield Discovery Depot will maintain its CT DPH Child Day Care license, which currently allows for a capacity of 116 children: 40 children under the age of three and 76 children between ages three and six. Within the under-three group, Mansfield Discovery Depot will continue to admit children from the ages of 8 weeks to 3 years.

The Mansfield Discovery Depot will provide opportunities or participate in programs that make day care more affordable for families (e.g., reduced tuition through income-based sliding scales, School Readiness Programs, Child and Adult Food Program, etc.)

To maintain a quality program, the Mansfield Discovery Depot will be accredited or will be formally accepted as an applicant for re-accreditation by the National Association for the Education of Young Children.

To maintain flexibility, the Mansfield Discovery Depot will be open 50 weeks a year (excluding 12 major holidays), Monday-Friday from 7:00 a.m. to 5:00 p.m. It will also provide an extended care program from 5:00 p.m. to 5:30 p.m., for children 18 months to six years of age. The center will admit children between the ages of six weeks and 17 months Monday-Friday from 8:00 a.m. to 5:00 p.m.

The University of Connecticut has the authority to appoint a representative from the University to serve on the Mansfield Discovery Depot's Board of Directors.

Mansfield Discovery Depot will provide the following documentation along with the returned signed agreement:

1. Copy of CT DPH Child Day Care License
2. Copy of Center Policies/Parent Handbook, including enrollment, hours and days of operation, fees, etc.
3. Statement and explanation of existing or proposed programs to enhance affordability.
4. Documentation of NAEYC Accreditation; or if not currently accredited, application materials, or other verification of participation in the re-accreditation process.
5. List of names of Board Members and affiliations.
6. Names of UConn affiliated parents and the number and ages of their enrolled children ((provided that the individuals consent to the disclosure of this information).

Continuation of Governor's Executive Orders

This contract is subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated on July 13, 2006. The Parties to this Contract, as part of the consideration hereof, agree that:

a. The State Contracting Standards Board ("Board") may review this contract and recommend to the state contracting agency termination of this contract for cause. The State contracting agency shall consider the recommendations and act as required or permitted in accordance with the contract and applicable law. The Board shall provide the results of its review, together with its recommendations, to the state contracting agency and any other affected party in accordance with the notice provisions in the contract not later than fifteen (15) days after the Board finalizes its recommendation. For the purposes of this Section, "for cause" means:

- (1) a violation of the State Ethics Code (Chapter 10 of the general statutes) or section 4a-100 of the general statutes or
- (2) wanton or reckless disregard of any state contracting and procurement process by any person substantially involved in such contract or state contracting agency.

b. For the purposes of this Section, "contract" shall not include real property transactions involving less than a fee simple interest or financial assistance comprised of state or federal funds, the form of which may include but is not limited to grants, loans, loan guarantees, and participation interests in loans, equity investments and tax credit programs. Notwithstanding the foregoing, the Board shall not have any authority to recommend the termination of a contract for the sale or purchase of a fee simple interest in real property following transfer of title.

c. Notwithstanding the contract value listed in sections 4-250 and 4-252 of the Connecticut General Statutes and section 8 of Executive Order Number 1, all State Contracts between state agencies and private entities with a value of \$50,000 (fifty thousand dollars) or more in a calendar or fiscal year shall comply with the gift and campaign contribution certification requirements of section 4-252 of the Connecticut General Statutes and section 8 of Executive Order Number 1. For purposes of this section, the term "certification" shall include the campaign contribution and annual gift affidavits required by section 8 of Executive Order Number 1.

This contract is subject to the provisions of Executive Order No. 14 of Governor M. Jodi Rell promulgated April 17, 2006. Pursuant to this Executive Order, the contractor shall use cleaning and/or sanitizing products having properties that minimize potential impacts on human health and the environment, consistent with maintaining clean and sanitary facilities.

Claims Against the State

Contractor agrees that the sole and exclusive means for the presentation of any claim against the State of Connecticut or the University of Connecticut arising from this contract shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and Contractor further agrees not to initiate any legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 53 proceedings.

State Elections Enforcement Commission (SEEC) Contractor Contribution Ban

For all State contracts as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See Notice Page 4 of 4 [SEEC Form 11].

NOTICE TO EXECUTIVE BRANCH STATE CONTRACTORS AND PROSPECTIVE STATE CONTRACTORS OF CAMPAIGN CONTRIBUTION AND SOLICITATION BAN

This notice is provided under the authority of Connecticut General Statutes 9-612(g)(2), as amended by P.A. 07-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (italicized words are defined below):

Campaign Contribution and Solicitation Ban

No state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to, or solicit contributions on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee;

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to, or solicit contributions on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

Duty to Inform

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

Penalties for Violations

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

Civil penalties – \$2000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of \$2000 or twice the amount of the prohibited contributions made by their principals.

Criminal penalties – Any knowing and willful violation of the prohibition is a class D felony, which may subject the violator to imprisonment of not more than 5 years, or \$5000 fines, or both.

Contract Consequences

Contributions made or solicited in violation of the above prohibitions may result, in the case of a state contractor, in the contract being voided.

Contributions made or solicited in violation of the above prohibitions, in the case of a prospective state contractor, shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State will not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information and the entire text of P.A 07-1 may be found on the website of the State Elections Enforcement Commission, www.ct.gov/seec. Click on the link to "State Contractor Contribution Ban."



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MattH*
CC: Maria Capriola, Assistant to Town Manager; Jeffrey Smith, Director of Finance; Cherie Trahan, Controller/Treasurer
Date: July 9, 2007
Re: Adjustments to Capital and Nonrecurring Fund Budget

Subject Matter/Background

The Governor's budget for FY 2006/07 included Pequot/Mohegan grant funds for the Town in the amount of \$1,256,558. In August, the grant was cut by \$388,428. In October 2006 to cover that loss, Council reduced the CNR Fund budget by \$388,976 of which \$307,976 was cancelled capital projects. In February 2007, our funding was cut again, this time to \$613,032.

Financial Impact

In order to cover the additional reduction in the Pequot grant, the following actions are proposed:

- 1) Eliminate the transfer to the General Fund-Fund Balance Plan of \$50,000
- 2) Reduce the contribution to the Debt Service Sinking Fund by \$20,000
- 3) Eliminate the payment for Debt Service on the fire truck of \$70,000
- 4) Eliminate transfer to Property Tax Revaluation account of \$24,000
- 5) Eliminate transfer to Post Employment Benefits Fund of \$25,000
- 6) Eliminate transfer to Compensated Absences Fund of \$25,000
- 7) Reduce Capital Project 83302 for Small Bridges by \$69,000

Recommendation

It is respectfully requested that the Town Council adopt the following resolution:

RESOLVED, effective July 9, 2007, to approve the adjustments to the FY 2006/07 Capital and Non-recurring Fund Budget, as recommended by staff in its agenda item summary dated July 9, 2007.

Attachments

- 1) March 15, 2007 Proposed Reductions to Capital and Non-recurring Fund Budget

TOWN OF MANSFIELD
CAPITAL AND NONRECURRING RESERVE FUND BUDGET
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2006/07

	Actual 99/00	Actual 00/01 *	Actual 01/02	Actual 02/03	Actual 03/04	Actual 04/05	Actual 05/06	Budget 06/07	Projected 06/07	Projected 07/08	Projected 08/09	Projected 09/10	Projected 10/11	Projected 11/12
SOURCES:														
Revenues:														
General Fund Contribution								100,000	100,000					
Property Tax Relief									359,404					
Energy Assistance Program								123,283						
State Revenue Sharing			5472,523											
State Dept. of Education - MMS IRC/MMS Drainage				120,729	24,679									
Rural Development Grant - Downtown Revitalization					35,000									
Ambulance User Fees				253,312	179,317	216,712	222,724	240,000	240,000	245,000	245,000	250,000	250,000	250,000
Landfill Closing Grant - Inkind Reimbursement						109,470								
Insurance Settlement		100,524												
Interest Income	286,043	398,171					100,000	100,000	100,000	100,000	20,000	20,000	20,000	20,000
Other			23,486		380									
Sewer Assessments	3,600	4,000	8,069	4,296	4,000	4,400	9,600	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Pequot Funds	2,929,286	2,950,637	3,075,000	2,128,664	1,714,079	1,339,206	1,435,767	1,256,558	613,032	1,004,952	1,004,952	1,004,952	1,004,952	1,004,952
Total Sources	3,218,929	3,453,332	3,579,078	2,507,001	1,957,455	1,769,788	1,768,091	1,822,841	1,415,436	1,352,952	1,272,952	1,277,952	1,277,952	1,277,952
USES:														
Operating Transfers Out:														
General Fund - One Time Costs/Fund Balance Plan		61,100	47,500	400,000	350,000	250,000	150,000	50,000						
General Fund - State Revenue Sharing				472,520										
Community Events				12,500										
Management Services Fund	160,000	200,000	200,000	206,000	212,000	200,000	225,000	225,000	200,000	200,000	200,000	200,000	200,000	200,000
Debt Service Sinking Fund		500,000	355,000	250,000	235,000	295,000	250,000	250,000	215,000	200,000	175,000	150,000	125,000	100,000
Retire Debt for Fire Truck						70,000	70,000	70,000		70,000	70,000	70,000		
New Financial Reporting Model (Statement 34)			25,000	25,000										
Property Tax Revaluation Fund	25,000	25,000			25,000		25,000	25,000		25,000	25,000	25,000	25,000	25,000
Capital Fund	3,289,200	2,572,660	3,161,682	1,488,916	618,034	762,137	1,046,109	1,410,640	1,103,534	644,419	1,378,160	1,638,500	1,488,000	1,114,000
Day Care Pension				20,000	15,000	10,000	5,000							
Town Manager Search								18,000	21,171					
Emergency Services Administration				25,070	75,000									
Community Center Operating Subsidy				65,000	119,130	80,000	40,000							
Parks & Recreation Operating Subsidy								40,000	40,000	50,000	75,000	100,000	125,000	150,000
Health Insurance Fund						200,000								
Retiree Medical Insurance Fund								25,000	50,000	75,000	100,000	100,000	100,000	100,000
Compensated Absences Fund								25,000	50,000	75,000	100,000	100,000	100,000	100,000
Downtown Partnership										63,000				
Shared Projects with UConn	100,000	25,000												
Total Uses	3,574,200	3,383,760	3,789,182	2,965,006	1,649,164	1,867,137	1,811,109	2,138,640	1,579,705	1,352,419	2,073,160	2,383,500	2,163,000	1,789,000
Excess/(Deficiency)	(355,271)	69,572	(210,104)	(458,005)	308,291	(97,349)	(43,018)	(315,799)	(164,269)	533	(800,208)	(1,105,548)	(885,048)	(511,048)
Fund Balance/(Deficit) July 1	950,342	595,071	664,643	454,539	(3,466)	304,825	207,476	473,834	164,458	189	722	(799,486)	(1,905,034)	(2,790,082)
Fund Balance, June 30	\$595,071	\$664,643	\$454,539	(\$3,466)	\$304,825	\$207,476	\$164,458	\$158,035	\$189	\$722	(\$799,486)	(\$1,905,034)	(\$2,790,082)	(\$3,301,130)

* Compensated Absences needs to be funded for approximately \$420,000

* Compensated Absences needs to be funded for approximately \$420,000



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager
CC: Maria Capriola, Assistant to Town Manager; Jeffrey Smith, Director of Finance; Cherie Trahan, Controller/Treasurer
Date: July 9, 2007
Re: FY 2007/08 Operating Budget, Intergovernmental Revenue

Subject Matter/Background

The state has adopted its budget for the next fiscal year, and it appears as though Mansfield will receive approximately \$687,000 in additional state revenue, over and above what we have budgeted for next year. Because we have encountered grant reductions in the past, staff recommends that the Council wait at least until we have received the first PILOT payment from the state before appropriating this revenue to any specific uses. Once we have received that payment, staff would like to present the Council with our recommendations as to how the additional state revenue could best be utilized.

Attachments

- 1) State Grant Analysis

Town of Mansfield/Mansfield Board of Education

ACTUALS

	2000	2001	2002	2003	2004	2005	2006	2007	State Adopted 2008
Pequot Grant	2,903,714	2,950,637	3,074,999	2,128,664	1,714,079	1,337,580	1,436,767	613,032	1,068,080
PILOT	4,089,830	4,778,666	5,055,929	4,549,319	4,797,040	6,343,657	7,703,004	7,620,956	8,006,517
ECS	7,502,339	7,929,496	8,353,143	8,511,525	8,429,729	8,522,606	8,780,560	8,804,430	9,646,434
State Revenue Sharing			472,523					359,404	
Total Actual	14,495,883	15,658,799	16,956,594	15,189,508	14,940,848	16,203,843	17,920,331	17,397,822	18,721,031
% Incr (Decr)		8.0%	8.3%	-10.4%	-1.6%	8.5%	10.6%	-2.9%	7.6%

BUDGET

	2000	2001	2002	2003	2004	2005	2006	2007	Budget As Adopted 2008
Pequot Grant	2,852,782	2,960,570	3,059,920	2,687,660	1,361,183	1,764,300	1,474,330	1,256,558	1,004,952
PILOT	2,962,360	4,768,740	5,045,900	4,577,463	4,790,570	5,945,550	7,149,920	7,597,690	7,806,360
ECS	7,519,690	7,947,820	8,372,330	8,511,184	8,397,650	8,440,790	8,695,310	8,804,430	9,222,950
State Revenue Sharing									
Total Budget	13,334,832	15,677,130	16,478,150	15,776,307	14,549,403	16,150,640	17,319,560	17,658,678	18,034,262
									2.1%

VARIANCE - OVER (UNDER) BUDGET

	2000	2001	2002	2003	2004	2005	2006	2007	As Adopted 2008
Pequot Grant	50,932	(9,933)	15,079	(558,996)	352,896	(426,720)	(37,563)	(643,526)	63,128
PILOT	1,127,470	9,926	10,029	(28,144)	6,470	398,107	553,084	23,266	200,157
ECS	(17,351)	(18,324)	(19,187)	341	32,079	81,816	85,250	-	423,484
State Revenue Sharing			472,523					359,404	-
Total Variance	1,161,051	(18,331)	478,444	(586,799)	391,445	53,203	600,771	(260,856)	686,769

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Jaime Russell, Director of Information Technology; Mary Stanton, Town Clerk
Date: July 9, 2007
Re: Town Council Policy

Subject Matter/Background

Council member Koehn has asked that we add this item to the Council's agenda.

I have asked Mr. Jaime Russell, our new Director of Information Technology, to serve as the lead staff person on a committee charged with developing a recommendation regarding the council's audio-visual needs as well as the online retention of council policy.

PAGE
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MINUTES

Mansfield Advisory Committee on Persons with Disabilities

Regular Meeting - Tuesday April. 24, 2007

2:30 PM - Conference Room C - Audrey P. Beck Building

- I. Attendance: Sheila Thompson, Kevin Grunwald (staff), Scott Hasson, Wade Gibbs, Cristina Colon-Semenza, Joan Sidney
- II. Approval of the Minutes for the Meeting, Mar.27, 2007: the Minutes of the meeting were approved as written.
- III. New Business:
 - a. Member, Joan Sidney, inquired whether plans were in the future for connecting the walkways on S. Eagleville Road and Separatist Road. This would allow wheelchair access to more of Mansfield. Kevin G. will research this and report back to the Committee.
 - b. Joan S. also expressed disappointment in the lack of response by Community Center personnel in addressing the issues of the inaccessibility of the emergency pull cord in the accessible changing room, and that this dressing room is sometimes occupied with non-abled persons even though

other facilities are available to them. The Committee suggested that a sign be posted advising non-disabled to use the accessible changing room only if no other rooms are available. Kevin G. said he would follow up on this and report back to the Committee.

- c. Kevin G. reported that the Town Meeting, May 8, at 8:00 PM will have accessible services to residents, including sign language interpreting, childcare, and transportation from Dial-a-Ride. It was a concern of the Committee that the 8:00 PM hour is not convenient for residents, and that the meeting and its convenient services need to be better publicized. Comments included suggestions of a bulletin board at the Community Center devoted to advertising meetings, groups, and other items of local interest to all residents.
- d. Kevin G. also reported that plans are being made with DMR to start an activities group which would be held at the Teen Center of the Community Center and be staffed by DMR personnel.

IV. Old Business

- a. Membership status – Scott H. announced that he will be leaving the Committee and the State in July. He has been a valued member of the Committee and will be greatly missed.
- b. Joan Sidney reported that there seems to be accessibility issues with a pathway at UCONN, perhaps due to winter sand accumulation or curb

destruction by the plows. Wade G. will investigate and report back to the committee.

- c. Library accessibility issues: Sheila T. distributed copies of emails between Louise Bailey, Library Director, and her. The issue of the inner door being somewhat inaccessible due to lack of an automatic door opener is the result of safety issues for young children. The heavy door prevents them from running out into the parking lot, and an automatic opener would give them easy access. Concern was expressed that someone in a wheelchair may not be noticed by staff, and may not be able to negotiate opening the door manually. Suggestion was made of a buzzer that would alert staff to someone waiting at that door. Joan volunteered to check with Stan Kosloski regarding the specifications of the door, and to also review the accessibility of the bathrooms at the Library.

V. Adjournment: the meeting adjourned at 3:30 PM.

Next meeting: May 22, 2007, 2:30 PM.

Respectfully submitted,
Sheila Thompson



COMMITTEE ON COMMITTEES
June 18, 2007
AUDREY P BECK BUILDING
6:30 P.M.
CONFERENCE ROOM B

Bruce Clouette called the meeting to order at 6:30 p.m.

Present were Bruce Clouette, Leigh Duffy and Al Hawkins

The Committee discussed vacancies and possible appointments.

By consensus the Committee agreed to present the following recommendations to the Town Council for approval:

Leon Bailey to the Arts Advisory Committee

Carol Fineout to the McSweeney Center Board of Directors (Bruce will call)

Mary Landeck, Isabel Atwood and Ethel Larkin's reappointment to the Cemetery Committee (Bruce will call)

Bruce Clouette to the Downtown Partnership

Gail Bruhn and David Spencer to the Cemetery Committee (Bruce will call)

The Committee accepted the following assignments:

Advisory Committee on Persons with Disabilities – Bruce will contact staff for suggestions and call Mr. Miller and Mr. DeWolf to see if they are interested in being reappointed. He will call Carolyn Newcombe to see if she is interested in serving. The Town Clerk will check the records to determine Wade Gibbs dates of appointment.

ADA Grievance Committee- Bruce will follow up with Steve Lofman to determine status of the Committee.

Beautification Committee – Bruce will design a poster to distribute to the local garden shops, the farmers market and will contact Bill Thorne, Vo-Ag Teacher at EO Smith, to see if he has some suggestions.

Commission on Aging – Al will contact Susanna Thomas to determine the status of the membership.

Agricultural Committee- Leigh will contact Carolyn Stearns for an update and possible suggestions. She will also contact Paul Peters to see if he is interested.

Building Board of Appeals – Al will talk to Greg Zlotnick to assess the status of the Committee

Board of Ethics – Al will call members whose terms have expired to gauge their interest in reappointment and will talk to members of the Charter Revision Commission for suggestions.

Leigh offered to review the committee charges to see if some of them might be grouped together and a flier designed to advertise the opportunities to the public.

Members agreed that in the near future the role of the Fire and Emergency Service Committee.

The meeting was adjourned at 7:35 p.m.

Mary Stanton, Town Clerk

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To: Town Of Mansfield
 Matt Hart (Town Manager)
 Town Council.

From: Mike Sikoski
 135 Wildwood Rd
 Storrs CT 06268

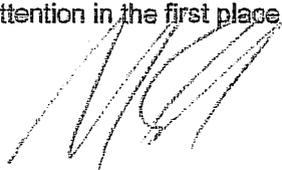
This letter is in regards to concerns in the recent actions by this town. As a very high taxpayer(\$15,375.45) in this community I feel a personal need to speak up! I have attended most of the Charter Revision Commission meetings and followed them closely. First of all this commission was created, appointed, whatever because of citizen concerns over the budget process. During the review process, according to my calculations, the majority, 85% (Taken from meeting minutes and personal observation) spoke in favor of a change in the budget approval process, preferably an adjournment to referendum. As I stated at the end of the hearings, this all seemed to fall on deaf ears. Now it seems we are left with no choice after all this time spent on review. I feel bad for half the people on the Commission who wasted alot of their personal time. I see no need at this point to waste anymore time on this subject.

Recent personal experiences are what are of concern with me. As a multi property owner and a resident of town I have had to deal with this new Landlord Registration Ordinance, My rental properties are single family, not in the "overlay zone" (yet). My belief is this overlay zone will soon cover the whole town just so you can create more revenue. As you know, the recent need for changes to the ordinance is caused by my actions. As stated above I pay alot of tax in this town and seem to be getting less and less for it. Everything comes with an extra fee, rubbish, community center, etc. I have asked about traffic enforcement in my area for the past two years and got 3 mornings for short periods 3 months ago. I have asked for two years to have tree limbs trimmed above the roads, only to have it done in December when leaves and dead limbs have fallen and are no longer a problem. I asked the public works dept to clean up a mess they made and to this day it remains! BUT the minute I refuse to pay an extra \$25 to confirm what you already have, (my name and address), I get reaction.

My immediate concern is getting what I asked two years ago. Trim back and up, the tree branches and roadside overgrowth on Chaffeeville Rd and Gurleyville Rd. These are also supposedly bike routes, ((Share the road)) If you try to drive on Chaffeeville Rd and share with a bike you say a prayer, there is so much overgrowth coming through the broken down guard rails the bicyclist needs to be in center of road. Broken down guardrails, there are more down than standing and have been that way for 5 years. In my opinion and many residents I have spoken to, there seem to be a misplaced priority in the public works dept, and I am sure it comes from the Town Management and Town Council. Capitol Projects have taken all priority.

If Mansfield can no longer handle what its gotten into, it may be time to start privatizing things like the Community Center and doing as the university does and hire out landscaping. Hiring a private contractor to handle any Necessary housing inspections and let the building dept do its original job.

I can go on but I'm sure I didnt have anyones attention in the first place, and I would just lose anyones attention I might have had.



7/5/07

Mike Sikoski

PAGE
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TOWN OF MANSFIELD
TOWN CLERK

MARY STANTON, TOWN CLERK

AUDREY P. BECK BUILDING
4 SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3302

June 26, 2007

Leon Bailey
22 Westgate Lane
Mansfield, CT 06268

Dear Mr. Bailey.

At their June 25, 2007 meeting, the Mansfield Town Council appointed you to the Arts Advisory Committee for a term ending March 1, 2008.

The Council greatly appreciates your willingness to serve our community with your work on this Committee.

Sincerely,

Mary Stanton
Town Clerk

Cc: Jay O'Keefe, Arts Advisory Committee
Matt Hart, Town Manager
File

PAGE
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New England Water Utility Services, Inc.
93 West Main Street
Clinton, CT 06413-1600

Office: 860.669.8636
Fax: 860.669.9326



June 19, 2007

JUN 29 2007

Mr. Matthew Hart, Town Manager
Town of Mansfield
Audrey P. Beck Municipal Building
4 South Eagleville Road
Storrs Mansfield, CT 06268

Re: University of Connecticut Water System
2006 Consumer Confidence Report

Dear Mr. Hart:

Each year Community Water Systems prepare a Consumer Confidence Report that contains water quality data from water samples collected during the report year, descriptions of drinking water sources, information on source water assessments, and water system contact information, along with other information that might be of interest to consumers. We have included a copy of the 2006 Consumer Confidence Report for your use.

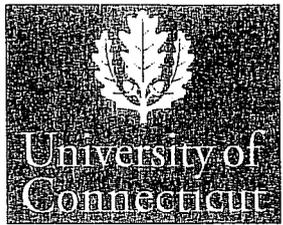
Please feel free to contact me at 860-486-1081 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter J. Pezanko".

Peter J. Pezanko
Project Manager for the
University of Connecticut Water System

CJB/edl
enc.
cc: C. J. Bogucki



2006 Drinking Water Report

Main Campus, Storrs (CT 0780021)
Depot Campus, Mansfield (CT 0780011)

Message to the Consumer

The University is pleased to provide you with the 2006 Drinking Water Report for the Main Campus Water System in Storrs and the Depot Campus Water System in Mansfield. This report includes a brief overview of your drinking water supply and the results of water quality tests conducted during 2006. This "Consumer Confidence Report" is issued to provide consumers with water quality information on an annual basis, as required by the Federal Safe Drinking Water Act. We encourage you to read this report to gain a better understanding of your water supply.

In 2006, the University completed a competitive procurement process and selected a partner to provide operation, management and maintenance of its water systems. New England Water Utilities Services, Inc. (NEWUS) was selected to continue to provide professional management, as well as daily and after-hours emergency operation and maintenance of the University's water systems. The initial term of the operating contract is through July 2008, with an option to extend for two additional one-year terms. NEWUS is responsible for: all water quality sample collections and reports; advising on all current and proposed future water system regulatory requirements; preparing annual recommendations for major maintenance and capital improvement needs; accounting for campus and off-campus water usage; cross connection inspections and backflow device testing; and customer service recommendations, particularly, metering and billing. Starting in July 2007 meter reading and billing for water system customers will transition from the University to NEWUS. Further details of this transition will be provided to customers separately.

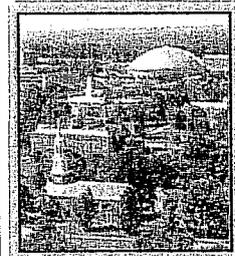
The University completed a number of important water system improvements in 2006, including:

- Replaced well pump and motor at three of our four Willimantic Wells. The new pumps will enable reliable production from the well field, as well as improved flexibility in pumping procedures.
- Improved treatment equipment at the Fenton well field as well as the installation of new equipment to provide for more uniform and reliable finished water quality.
- Installed new meters or repaired/replaced existing meters at the High Head Pump Station, Fenton Wells and Treatment Plant, and Hilltop apartments to improve system water accountability accuracy.
- Improved control system equipment installed at both the Willimantic and Fenton well fields to provide more reliable and timely remote operation of the well fields.
- Established new water system operating procedures to implement the recommendations of the Fenton River Study. With these new operating procedures in place, we have reduced the risk of adverse effects to the Fenton River during low flow conditions. A similar study of the Willimantic River, where our water system's other well field is located, will soon be conducted by the University.
- Established the University of Connecticut Water and Wastewater Policy Advisory Group. This nine-member group comprised of University, town and regional representatives meets quarterly. It advises University management on a variety of policy issues including requests for service connections.

The University remains committed to providing its students, faculty, staff, visitors, and area residents, businesses, and municipal facilities with the highest quality drinking water. For more information concerning drinking water quality provided by the Main Campus or the Depot Campus systems, call weekdays between 8 a.m. and 5 p.m. to the University's Facilities Operations at 860-486-3113 or New England Water Utility Services, Inc.'s project manager Peter Pezanko at 860-486-1081 or visit our Web site at www.facilities.uconn.edu.

Thomas Callahan
Associate Vice President
for Administration & Operations

In This Report:	
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Serving a Diverse Community

On an average day, the University is responsible for providing approximately 1.4 million gallons of clean drinking water to students, faculty, employees, visitors, off-campus homeowners, municipal facilities and businesses.

Area public safety is enhanced by our water systems having large volumes of stored water available at high flow rates for public fire protection. Over 125 hydrants and 7.5 million gallons of stored water provide for public fire protection in the area.

System Description

The University owns and operates the Main Campus Water System at Storrs and the Depot Campus Water System in Mansfield. Although the two systems are interconnected, the quality of water within each system can vary. The Main Campus receives water from gravel-packed wells located in the Fenton River and Willimantic River well fields. The Depot Campus receives water only from the Willimantic River well field. Our wells do not pump directly from the Fenton and Willimantic Rivers; rather, the wells are located near the rivers and pump groundwater from extensive underground aquifers. As groundwater moves very slowly through the fine sands that make up these aquifers, the water is naturally filtered. The result is water of excellent chemical, physical, and bacteriological quality pumped from each well field. The only water treatment provided is sodium hydroxide for pH adjustment and corrosion control, and chlorine for disinfection. The University continues to have an ample supply of high quality drinking water to meet the needs of its on-campus and off-campus users. In addition, it has over 7.5 million gallons of water storage capacity to meet short-term domestic, process, and fire protection needs. Large booster pumps help maintain system pressures, and emergency generator power ensures continued operation even during periods of electric power outages.

Regulatory Oversight

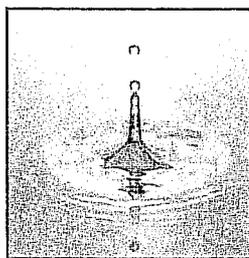
To ensure that tap water is safe to drink, the Federal Environmental Protection Agency (EPA) and the Connecticut Department of Public Health (DPH) established regulations that limit the amount of certain contaminants in the water provided by public water systems. Water quality testing is an ongoing process, and the frequency of testing for each parameter varies, as prescribed by these drinking water regulations. Due to testing schedules, not all of these tests were required during 2006 but the most recent test data are shown in the table located on page 3. The University's water systems are tested regularly at state certified laboratories to ensure compliance with state and federal water quality standards. Water samples are collected for water quality analyses from our wells, from entry points into our systems, and from sample locations within our distribution system.

System Policies and Procedures

Effective October 1, 2006, the University adopted policies for all users of its water system. These policies and procedures govern the water systems, including service procedures, billing, applications or transfers in service, meters, service lines and emergency contacts. Copies are available at the University's Facilities Operations Building at 25 LeDoyt Road, Unit 3252, Storrs, Connecticut, or on our Web site.

Source Protection

The University is committed to protecting its wells and well fields, as well as the Fenton and Willimantic Rivers, which are invaluable water resources. Significant construction projects undertaken by the University undergo a series of environmental reviews pursuant to the Connecticut Environmental Policy Act (CEPA). This process, administered through the State's Office of Policy and Management, provides numerous state agencies, organizations, environmental groups, and the general public with an opportunity to review and comment on a project relative to its potential environmental impact. The University also cooperates with Windham Water Works regarding watershed inspections on the Main Campus. This interaction is designed to protect both the Fenton River well field, the Fenton River and the downstream Willimantic reservoir.



The University utilizes its aquifer mapping information to better understand the areas of groundwater recharge. This hydraulic evaluation, required by the Department of Environmental Protection (DEP), delineates the critical land areas of direct recharge that must be protected. The DPH, in conjunction with the DEP, has on record its Source Water Assessment Program (SWAP) report on the Fenton River and Willimantic River wells. This report evaluates potential sources of contamination near our wells. The University's well fields have an Overall Susceptibility Rating of "LOW", the best possible rating. To ensure continued source protection however, the University will remain vigilant in protecting all of its water supply sources. For more information regarding the SWAP report, visit DPH's Web site at http://www.dph.state.ct.us/BRS/water/Source_Protection/source_protection.htm.

Planning for the Future

In 2006, the University and the town of Mansfield jointly commissioned a Master Plan for the University's water and wastewater systems. This Master Plan presents a road map for the town and the University for charting the future of these important systems. Alternatives for the operation, maintenance, sources of supply and future plans for these systems are identified, along with a list of priority recommendations. Milone & MacBroom, Inc. and Tighe & Bond prepared the study, which can be found on the University's Web site.

New Water Rates

New water rates became effective on October 1, 2006. These new rates use a single block rate billing method to encourage wise use of water. Our previous rates used declining block rates as the billing basis. With declining block rates, as usage increased into the upper blocks of consumption, the cost per unit of water billed decreased, which could have been encouraging additional consumption. Our new rates are more conducive to promoting water conservation.

Water Quality Testing

The table below lists the results of water quality monitoring conducted in 2006. However, DPH allows us to monitor for some contaminants less than once per year because the concentration of the contaminants are not expected to vary much from year to year. Because of this, some of the data, though representative of the water quality, may be more than one year old. If levels were tested prior to 2006, the year is identified in parentheses. Any contaminant/compound detected in the latest round of testing is included in the table. In 2002, the University also tested for "Unregulated Contaminants." All results were below detection levels.

Water Quality Test	Main Campus				Depot Campus				Possible Contaminant Source
	MCL	MCLG	Highest Level Detected	Range of Detections	MCL Exceeded?	Highest Level Detected	Range of Detections	MCL Exceeded?	
Copper (ppm)	AL 1.3	AL 1.3	0.067 (2005)	no sample above AL	No	0.36 (2004)	--	No	Corrosion of household plumbing systems
Lead (ppm)	AL 15	AL 0	5.7 (2005)	1 sample above AL	No	6 (2004)	--	No	Corrosion of household plumbing systems
Barium (ppm)	2	2	0.013 (2005)	ND-0.013	No	0.013 (2005)	NA	No	Erosion of natural deposits
Chloride (ppm)	250	NA	20 (2005)	11-20	No	22 (2005)	20-22)	No	Erosion of natural deposits
Nitrate (ppm)	10	10	1.0	0.18-1.0	No	1.0	--	No	Runoff from fertilizer use
Nitrite (ppm)	1	1	<0.05	ND-<0.05	No	ND	--	No	Runoff from fertilizer use
Sodium (ppm)	NL=28	NA	23 (2005)	21-23	No	24 (2005)	22-24	No	Erosion of natural deposits
Turbidity (ntu)	TT (5 ntu)	NA	11	ND-11	No	2.0	0.21-2.0	No	Soil runoff, pipe sediment, or precipitation of minerals or metals
Total Coliform Bacteria	presence in >5% of mo. samples	0	0	--	No	0	--	No	Naturally present in the environment
Alpha Emitters (pCi/L)	15	0	0.87	ND-0.87	No	2.2	ND-2.2	No	Erosion of natural deposits
Combined Radium (pCi/L)	5	0	1.33	ND-1.33	No	3.79	ND-3.79	No	Erosion of natural deposits
Uranium pCi/L	30	0	ND	--	No	ND	N/A	No	Erosion of natural deposits
Chlorine (ppm)	MRDL 4	MRDLG 4	1.9	ND-1.9	No	0.3	0.0-0.3	No	Water additive used to control microbes
HAA5 (ppb) [Haloacetic acids]	60	NA	14	ND-14	No	ND	ND	No	By-product of drinking water disinfection
TTHMs (ppb) [Total Trihalomethanes]	80	0	5.6	2.6-5.6	No	7.7	--	No	By-product of drinking water disinfection

DEFINITIONS AND KEY TERMS

AL (Action Level): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MCL (Maximum Contaminant Level) The highest level of a contaminant allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology. Typically when MCLs are exceeded a violation occurs and public notification is required.

MCLG (Maximum Contaminant Level Goal) The level of a contaminant in drinking water below which there is no known or expected health risk. MCLGs allow for a margin of safety.

MRDL (Maximum Residual Disinfection Level): The highest level of a disinfectant allowed in drinking water.

MRDLG (Maximum Residual Disinfection Level Goal): The level of a drinking water disinfectant below which there is no known or expected risk to health.

Detected Contaminant: A detected contaminant is any contaminant measured at or above a **Method Detection Level**. Just because a contaminant is detected does not mean that its MCL is exceeded or that there is a violation.

n/a: Not applicable.

ND: Not detected.

NL: Notification level.

ppb (parts per billion): One part per billion = ug/L; the equivalent of 1 penny in \$10,000,000.

ppm (parts per million): One part per million= 1 mg/l; the equivalent of 1 penny in \$10,000.

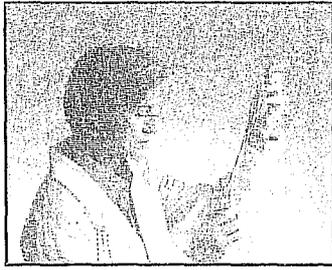
PCi/L (picocuries per liter): A measure of radioactivity.

TT (Treatment technique): A required process intended to reduce the level of a contaminant in drinking water.

< : Less than.

Water Quality

As water travels over the land surface and/or through the ground, it can dissolve naturally occurring minerals and in some cases, radioactive material, and pick up substances resulting from the presence of animals or from human activity, including:



- Viruses and bacteria, which may come from septic systems, livestock and wildlife.
- Salts and metals, which can be natural or may result from stormwater runoff and farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, or farming.
- Organic chemicals, which originate from industrial processes, gas stations, stormwater runoff and septic systems.
- Radioactive substances, that can be naturally occurring.

To ensure safe tap water, EPA prescribes limits on these substances in water provided by public water systems. The presence of these contaminants does not mean that there is a health risk. The University complies with EPA and DPH water quality requirements to ensure the quality of the water delivered to consumers. The test results are reflected in the table on page 3, and any 2006 regulatory matters and violations are listed below.

2006 Regulatory Matters and Violations

Turbidity is a measure of the cloudiness of the water. We monitor it because it is a good indicator of water quality. High turbidity can hinder the effectiveness of disinfectants. Color in groundwater systems is commonly caused by the precipitation of metals such as iron or manganese.

Main Campus:

- (1) Treatment Technique (TT) MCL for turbidity is 5 ntu in water systems that provide filtration treatment for surface water supplies. On May 9, 2006, there was a turbidity test result of 11 ntu for a sample collected from the Main Campus. This test result was reported to the state Department of Public Health (DPH). Because the University's water systems utilize groundwater supplies, this Treatment Technique MCL does not apply. Turbidity in groundwater systems is commonly caused by the precipitation of metals such as iron or manganese, or temporary disruptions in the distribution system caused by high flow rates from flushing, fire flows or leaks.
- (2) The secondary color standard of 15 was exceeded with one sample of 30 from the Main Campus on July 11, 2006. This test result was reported to the DPH.

Public Notification

Monitoring and Reporting Violation — Chlorine August 2006

**To: Customers/Residents of the University of Connecticut,
Main Campus, Mansfield**

Regulations of Connecticut State Agencies (RCSA) Section 19-13-B102 requires that suppliers of public water must conduct or have specific laboratory tests performed to monitor the water quality of their water supply to ensure that it meets the current drinking water standards. We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards.

Failure to conduct timely monitoring and/or report results of such monitoring to the State Department of Public Health Drinking Water Section constitutes a violation of the RCSA. We are required to formally notify customers of any monitoring violations. Please share this information with all other affected people who may drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

The University of Connecticut was notified by the State Department of Public Health in December 2006 of a monitoring and reporting violation for the reporting period August 1, 2006 to August 31, 2006. The violation is the result of failing to monitor and report a chlorine residual which is taken and reported with all required total coliform bacteria samples. During the month of August 2006, all 15 required total coliform bacteria samples were taken; a chlorine residual was not reported for one of the 15 samples. **Please note the system is currently in full compliance with state and federal requirements for drinking water quality standards.**

The following steps are being taken to correct this violation:

To provide more effective tracking of sampling requirements, all forms must be signed and recorded by a manager before samples are brought to the lab to be analyzed.

If you have any questions regarding this matter, please contact the University's Department of Environmental Health and Safety at 860-486-3613, or New England Water Utility Services, Inc.'s project manager at 860-486-1081 between 8 a.m. and 5 p.m.

This notice is being provided by the University of Connecticut's Main Campus water system.

Connecticut Water System ID# CT 0780021

Date Distributed: 2006 Consumer Confidence Report

Educational Information

Consumer Confidence Reports are required to contain public health information for certain contaminants and compounds, even if the levels detected were less than the Maximum Contaminant Levels established for those parameters. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791). Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk for infections. These people should seek advice about drinking water from their health care providers. EPA and the Federal Center for Disease Control guidelines on reducing the risk of infection by Cryptosporidium and other microbial contaminants are available from EPA's Safe Drinking Water Hotline (800-426-4791).

CRYPTOSPORIDIUM. Cryptosporidium is a microbial parasite found in surface waters throughout the U.S. Since the University uses ground water (wells) rather than surface water (reservoirs), the University is not required to test for Cryptosporidium.

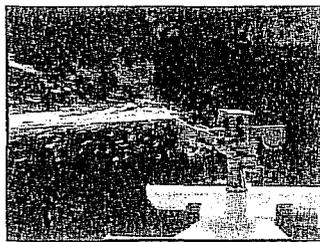
LEAD & COPPER. The University currently meets regulatory requirements for both lead and copper. Lead and copper were tested in 2004 (Depot Campus) and 2005 (Main Campus). None of the samples collected exceeded the Action Levels for lead or copper. Nonetheless, the University believes it is important to provide its customers with the following information regarding lead and copper.

It is possible that lead levels in your home (building) may be different from other homes (buildings) in the community as a result of the age and type of plumbing materials. Infants and children who drink water containing lead in excess of the Action Level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over a period of many years could develop kidney problems or high blood pressure. Copper is an essential nutrient, but like lead, its levels can vary from location to location. Some people who drink water containing copper in excess of the Action Level over a relatively short amount of time could experience gastrointestinal distress and may also suffer liver or kidney damage. People with Wilson's disease should consult their personal physician.

If you are concerned about elevated lead or copper levels, you may wish to have your water tested. Running your tap for 30 seconds to two minutes before use will significantly reduce the levels of lead and copper in the water. Additional information on lead and copper is available from EPA's Safe Drinking Water Hotline (800-426-4791). Lead and copper levels will be tested again in 2008 (Main Campus) and 2007 (Depot Campus).

Water Conservation

Despite the growth of enrollment, employment and physical plant, the University used less water in 2006 than it did in 1989. For example, in 1989 the amount of water used on an average day at Main and Depot Campuses was 1.62 million gallons. In 2006 the average day demand for the two systems was 1.36 million gallons. This reduction resulted from the physical improvement to buildings



and infrastructure enabled by UCONN 2000 and from conscious efforts to conserve water. Over the years the University has invested considerable resources in the areas of repairing leaks, installing water-saving devices, installing more efficient water chillers, replacing old water mains with new ones and retrofitting/replacing equipment with more efficient methods. Our more recent efforts included a complete leak detection survey with repair of all detected leaks completed in 2005, and water system operation changes made in 2005-06 to maximize water efficiencies, thereby reducing wasted water. A comprehensive water conservation study of University buildings completed in 2007, will identify additional conservation opportunities.

Why Should You Conserve Water?

Effective water conservation is the combination of individual actions. Conservation will:

- Reduce potential impacts to the environment by reducing groundwater withdrawals.
- Reduce the need for additional sources of water.
- Ensure that we all have a safe and adequate supply of water for years to come.

Conservation Tips

Things you can do to help the University conserve water:

In the workplace (on & off campus):

- Turn off faucets when not in use.
- Install water-efficient fixtures and equipment.
- In UCONN buildings, promptly report leaks to Facilities Operations at 486-3113.

In your personal residence (on & off campus):

- Repair leaks. In UCONN dorms, promptly report leaks to your Resident Advisor. In other campus buildings, report leaks to Facilities Operations at 486-3113.
- Install water-saving shower heads and toilets.
- Take shorter showers.
- Turn off faucets and showers when not in use.
- Wash full loads in washing machines/dishwashers.
- Limit running water in food preparation.
- Limit outdoor watering to early mornings or evenings and do not water on windy days.
- Mulch around plants to reduce evaporation.
- Limit running water time when washing a car, or use a car wash.