



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, February 23, 2009
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

FUTURE AGENDAS

EXECUTIVE SESSION

ADJOURNMENT

SPECIAL MEETING-MANSFIELD TOWN COUNCIL

February 9, 2009

DRAFT

Deputy Mayor Gregory Haddad called the special meeting of the Mansfield Town Council to order at 6:00 p.m. in Council Chambers of the Audrey P. Beck Building

I. CALL TO ORDER

Present: Haddad, Koehn, Nesbitt, Paulhus, Schaefer

The Council agreed to recess and to go into executive session to discuss the Storrs Center Development Project under CGS§1-200(6)(D)

II. EXECUTIVE SESSION

1. Storrs Center Development-Lease, Sale or Purchase of Real Estate

Present: Haddad, Koehn, Nesbitt, Paulhus, Schaefer

Also included: Town Manager Matt Hart

III. ADJOURNMENT

Mr. Paulhus moved and Ms. Koehn seconded to adjourn the meeting.

Motion to adjourn passed unanimously.

Deputy Mayor Gregory Haddad

**PAGE
BREAK**

REGULAR MEETING-MANSFIELD TOWN COUNCIL

February 9, 2009

DRAFT

Deputy Mayor Gregory Haddad called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Clouette, Haddad, Koehn, Nesbitt, Paulhus, Schaefer

II. APPROVAL OF MINUTES

Ms. Koehn moved and Mr. Schaefer seconded to approve the minutes of the January 26, 2009 meeting as amended.

Motion passed with all in favor except Mr. Clouette who abstained.

III. PUBLIC HEARING INFORMATION SESSION

1. Improvements to Route 44 at Birch/Cedar Swam Road

Michael Calabrese, Project Engineer, explained the purpose of the project, the current conditions and the proposed project improvements. The purpose of the project is to improve safety and traffic operations on Rte 44 at Birch road and Cedar Swamp road. Property Agent of the Office of Rights Away, Derrick Ireland, presented an overview of the property acquisition process.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Howard Raphaelson, Timber Drive, spoke in favor of supporting Mansfield's schools and services. Mr. Raphaelson noted that those residents he has spoken to want the Town to remain as it is.
(Statement attached)

Betty Wassmundt, Old Turnpike Road, submitted, for the record, copies of communications she has sent to Council members.
(Documents attached)

Mike Sikoski, Wildwood Road, questioned why the Town is involved in the Potter property.

Bonnie Sikoski, Wildwood Road, reported on an accident she saw on Chaffeeville road and asked the Town to sand the area earlier in the day when the weather is bad.

Ric Hossack, Middle Turnpike, spoke in support of the North Hillside Road Extension and the Lions Park acquisition, although he urged the Council not to institute additional bonding for its purchase. He also urged the Council to resolve to lower his taxes next year.

V. TOWN MANAGER'S REPORT

Report attached.

Town Manager Matt Hart reported that staff continues to work on the operation and management plan for the garage and that a presentation outlining the options will be scheduled for the Town Council in early March.

VI. OLD BUSINESS

2. Potter Trust Property

Mr. Clouette moved and Mr. Paulhus seconded, effective February 09, 2009, to authorize the Town Manager to accept and subsequently convey a .7-acre parcel currently owned by the Estate of Theodore Potter, subject to a condition that any conveyance be to an abutting property owner who merges this land with an existing lot.

Mr. Nesbitt moved to amend the motion to add the following: Additionally the Town Manager shall send letters to all abutters indicating a minimum bid which shall include the outstanding taxes and incurred expenses.

The motion to approve the amendment passed.

The motion as amended passed unanimously.

3. Community Campus Relations

The Town Manager will attend the UConn Board of Trustees meeting at which the Student Life Committee's recommendations on Spring Weekend will be presented.

4. Community Water and Wastewater Issues

Mr. Nesbitt reported that on March 24 at 7:00 p.m. the Four Corner Sewer Advisory Committee will hold an informational meeting for stakeholders and the general public.

VII. NEW BUSINESS

5. Presentation – Local Capacity Building Grant

Sandy Baxter, School Readiness Coordinator, presented the Council with an outline of the progress of the Local Capacity Building Grant, which focuses on the development of a comprehensive plan to address the needs of all young children and families. The approach being used is an approach called Results Based Accountability, which starts with the intended results and works backwards to get there. Ms. Baxter asked Council members to complete the survey found on the Town's website.

By consensus Item 9, Acquisition of Mansfield Lions Memorial Park, was moved to be the next item of business.

6. Proclamation in Honor of Peace Corps Week

Ms. Koehn moved and Mr. Nesbitt seconded, effective February 9, 2009, to designate the week of February 23 through March 2, 2009 as Peace Corps Week in the Town of Mansfield and to authorize the Deputy Mayor to issue the proclamation as presented by town staff. (Resolution attached)
Deputy Mayor Haddad read the proclamation.

7. Proposed Amendments to Mansfield Code of Ethics

Mr. Paulhus moved and Mr. Schaefer seconded, effective February 9, 2009, to refer to the Personnel Committee for review the recommended amendments to the Mansfield Code of Ethics.

Motion passed unanimously with thanks to the Ethics Board for their work.

8. North Hillside Road Extension

Mr. Clouette moved and Mr. Nesbitt seconded, effective February 9, 2009, to authorize the Deputy Mayor to finalize and co-endorse with the Planning and Zoning Commission Chair a 2/2/09 draft letter expressing the Town's support of the proposed North Hillside Road extension and the associated December 2008 Environmental Impact Statement.

Motion passed unanimously.

9. Acquisition of Mansfield Lions Memorial Park

Mr. Clouette moved and Mr. Paulhus seconded, to refer the proposed purchase of the 69.9 acre Mansfield Recreation Park, Inc. property to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes, and to schedule a public hearing for 7:30 PM at the Town Council's next regular meeting on February 23, 2009 to solicit public comment regarding the proposed purchase of this property.

Council members discussed the timing of the purchase, the financing of the park and the long- term discussions with the Lions Club.

Motion passed unanimously.

10. Program Sponsorship Signs/Banners at Mansfield Skate Park

Town Council members discussed options to address the issue of program sponsorship for the skate park, including the possible need to amend or eliminate parts of the current regulations and the variety of different types of sponsor recognition available.

Mr. Nesbitt moved and Mr. Clouette seconded to refer the issue to the Recreation Advisory Committee. Director of Parks and Recreation Curt Vincente will advise the Committee on the discussion of Council members.

Motion passed unanimously.

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

No comments

IX. REPORTS OF COUNCIL COMMITTEES

The Personnel Committee will hold a meeting tentatively on February 18th where one of the items of discussion will be whether to expand the role of the committee to include for example, the vetting of proposed ordinances.

X. REPORTS OF COUNCIL MEMBERS

Mr. Paulhus reported that the Winter Festival was a success and a great event especially for the children.

XI. PETITIONS, REQUEST AND COMMUNICATIONS

11. American Society for Public Administration, "President-Elect Obama: You Can Save America from the Road to Ruin!" – January 2009
12. A Resolution Regarding CL&P's Interstate Reliability Project and Proposed Transmission Lines in Eastern Connecticut
13. CCM Legislative Update re: First Glance Summary of Governor's Budget Proposals As They Affect Towns and Cities
14. Chronicle, "Council Members Voice Opposition to Track..." – 01-30-09
15. Chronicle, "Council Tables Action on Rescue Services Billing Plan" – 01-29-09
16. Chronicle, "UConn to Host Hearing for Road Extension Proposal" – 01-27-09
17. Chronicle, "UC Students Concerned With Proposed Changes..." – 01-27-09
18. Conservation Commission re: NEEWS/CL&P January 16, 2009 Response to Town Council Questions- Ms. Koehn requested the comments of Conservation Committee be forwarded to the legislators as requested. Ms. Koehn moved and Mr. Schaefer seconded to authorize the Town Manager to forward the Conservation Committee's communication to area legislators. Motion to approve the motion passed unanimously.
19. Conservation Commission re: NEEWS/CL&P Municipal Consultation Filing Daily Campus, "Officials Discuss N. Hillside Extension" – 02-03-09 Legal Notice: Comprehensive Annual Financial Reports
20. R. Miller re: Eastern Highlands Health District Fiscal Year 2009-10 Budget
21. G. Padick re: Regulations Regarding Drive-Thru's - Council members discussed the history, regulatory process, and carbon emission concerns regarding drive- thru's. Mr. Clouette agreed to draft language outlining the specific concerns of the Town Council to submit to the Planning and Zoning Commission.
22. G. Padick re: UConn compost Facility: Summary/Update
23. Payments to or on Behalf of Local Governments
24. Windham Invitational Special Olympics Swim Meet
25. Citizen's Budget Guide

XII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Betty Wassmundt, Old Turnpike Road, noted the two comments she does not want to hear from staff are "trust me" and "we did it that way last year or we do it every year."

David Freudmann, Eastwood Road, asked Council members to remember that drive-thru businesses are often very helpful for handicapped persons, a matter of independence.

Deputy Mayor Haddad returned to Reports of Council Members to state that contrary to having a lack of trust in the people who work for the Council they would do well to trust them to do their jobs. Mr. Haddad stated that he trusts the Town Manager implicitly to carry out the directions of the Council.

Ms. Koehn agreed with Mr. Haddad's statements noting, however, that what goes on in government needs to be transparent to the public.

XIII. FUTURE AGENDAS

Mr. Clouette's letter to the PZC regarding drive-thru's will be a future agenda item.

The Council recessed to go into Executive Session in accordance with CGS§1-200(6)(B).

XIV. EXECUTIVE SESSION

Strategy – Pending Litigation

Present: Clouette, Haddad, Koehn, Nesbitt, Paulhus, Schaefer
Also included: Town Manager Matthew Hart, Director of Finance Jeffrey Smith and Director of Public Works Lon Hultgren

XV. ADJOURNMENT

Mr. Paulhus moved and Mr. Nesbitt seconded to adjourn the meeting.

Motion passed unanimously.

Gregory Haddad, Deputy Mayor

Mary Stanton, Town Clerk

Howard A Raphaelson
119 Timber Drive
Storrs, CT 06268

February 9, 2009

Mansfield Town Council

For many townspeople, their home is their largest asset. For some, it is the only significant asset.

Historically, homes are worth more in Mansfield than in nearby towns. I am told that the current premium is about 20%. Given the market value of the residential grand list, this is a premium of \$179,193,228 at 2004 values. I am sure that the premium is the result of the better services in Mansfield. I live 150 feet from an adjoining town, and the premium holds. Distance is not a factor.

Supporting Mansfield's schools and other services protects \$179 million of our residents' home value. This has to be an important factor in your budget deliberations. In an informal series of discussions, everyone I spoke to would like to see no increase in taxes, but none were willing to give up any services. Those I spoke to had no children in our schools, but supported maintaining excellent schools. It appears that they want the town to remain as it is, regardless of their personal use of services, and value this more than a possible tax saving.

February 4, 2009

To: The Town Council
Town of Mansfield

From: Betty Wassmundt
54 Old Turnpike Road
Storrs, CT 06268
860-429-8300

RE: Potter Trust Sale

I am writing to ask that you hold town management accountable for the handling of the Potter Trust Property sale and to ask that you request an explanation from the Town Manager before any further action is taken regarding this proposed sale.

Some issues which the Town Manager should address follow:

1. The proper address of the Gahwiller property. Records show it to be 296 Storrs Road yet the Town Attorney refers to 288 Storrs Road as does the map provided.
2. Records also show that Barbara Gahwiller, the owner of 296 Storrs Road, resides at 6 Checkerberry Lane in Glastonbury yet there is no registration in the Housing Department as an out of town owner.
3. Why was there a sale negotiated with Gahwiller when there are three abutters to this property?
4. Why did the town contact just one abutter to this property?
5. Why was there no attempt to secure the best price for this land?
6. Why did the Town Manager write that the 15 year statute of limitations is nearing when it is 5+ years away?
7. Why did the Town Manager state at Council meeting, when questioned, that he would recommend a competitive process or that he would offer it to the abutters and take the best offer yet, he allowed the transaction that was brought to Council and supported it? What is his position? How does this town do business?
8. Why did the Town Manager not make sure that all abutters were aware of this sale before the Public Hearing? He was asked to do that by a council member on January 12th. I personally phoned the two other abutters this past weekend and neither had knowledge of this sale.
9. Why did no one pay attention to State Statutes in planning to sell this land? At the meeting on the 26th, the Town Manager said that he had to look the Statute up. Should that not be done in advance?

I know that at least one of you feels that this property, with such small value, is not worth your time, that it is a mole hill and not a mountain. So, I ask you, what value must a

property have so that this Council will feel that it is of sufficient value so that town business about it should be conducted in a consistent and professional manner?

To me the issue is not the Potter Trust Property but it is the careless handling of the proposed sale by people who are understood to be the fiduciaries of the people's money. The State of Connecticut Model Code of Ethics says: Public office is a public trust. The trust of the public is essential for government to function effectively. Public policy must be based on honest and fair deliberations and decisions. Etc. I submit to you that any person reviewing this transaction, as it was presented to Council, would be less than confident as to the fairness of the sale. I ask you, how would you feel if you were an abutter to this parcel of land?

Perhaps, is it time to take a lesson from the Obama administration? Is it time for town management to say, "We screwed up; let's correct the situation." My observation is that Council is regularly presented with material that is poorly thought out. It would facilitate your job if that were corrected. That is up to you, the Council.

I would like to make a few observations to you about the Potter Trust property.

You were told that this parcel is landlocked. That is not completely true; the rear line of the parcel is an old road and I expect that anyone can still use that right of way to access the land.

You were told that the assessment for this parcel of land is \$2100 which means a value of \$3,000. Is that really the market value of that piece of land? Certainly not. If you look at the assessment for your own property, you will find that any excess rear acreage likely is assessed at about \$3000 per acre. Is that the value of that acre to you or to your parcel of land? I doubt it. I suggest you walk out the back door of your house; measure back about 40 feet and then imagine all the rest of your rear yard does not belong to you this would be analogous to the Gahwiller property. Would you sell that rear yard for \$3000? I doubt it. Better yet, would you sell it for \$472 plus legal fees?

Now, I don't like to quote my real estate credentials because I am long retired but I owned and operated a real estate business in this town for over 25 years. I know the Potter property from when it belonged to the Potters. The addition of the Potter Trust land to the property at 296 Storrs Road adds substantial value to that property. It would add value to the property at 288 Storrs Road but not as much. It would add nominal value to the property of Cotton, northerly of 296 Storrs Road.

Is this property best sold to an abutter? Yes, but it should be done in a professional manner and in a manner which leaves no question as to the fairness of the transaction, even the fairness to the taxpayer.

Again, I ask that you hold town management accountable.

Mary L. Stanton

From: Elizabeth Wassmundt [etwno1@sbcglobal.net]
Sent: Tuesday, February 10, 2009 3:15 PM
To: Town Clerk
Subject: Fw: Downtown Paartnership

--- On **Fri, 2/6/09**, **Elizabeth Wassmundt** <etwno1@sbcglobal.net> wrote:

From: Elizabeth Wassmundt <etwno1@sbcglobal.net>
Subject: Downtown Paartnership
To: town council@mansfieldct.org
Cc: "Matthew W. Hart" <hartmw@mansfieldct.org>
Date: Friday, February 6, 2009, 2:35 PM

Dear Council Members:

As you know, it worries me greatly that you will involve the Mansfield taxpayers in financing or, owning some part of, the proposed Storrs Center. At the most recent presentation given to the citizens, Leyland Alliance stated that Citizens Bank of Providence was interested in financing the project. Attached is information that my banking experts got for me. I offer it to you. I would not count on Citizens to finance this project.

Betty Wassmundt
54 Old Turnpike Road
Storrs, CT 06268
860-429-8300

FEB 9, 2009

TO: TOWN COUNCIL

FROM: BETTY WITSMUNDT 54 OLD TPKE RD STORRS 06268

WWW.CITIZENSBANK.COM

Today, Citizens Financial Group has more than 1,600 offices, approximately 3,300 ATMs, and more than 24,500 employees in 13 states covering New England, the Mid-Atlantic and the Midwest. We weren't always that big, though – we started with one bank in Providence, Rhode Island. Here's how we grew.

1988 – Citizens Financial Group becomes a subsidiary of The Royal Bank of Scotland Group plc, one of the largest banking groups in the United Kingdom.

Royal Bank of Scotland Group said it may post a loss of as much as 28 billion pounds (\$41 billion) for 2008, the biggest ever reported by a company in the **United Kingdom**. RBS is the parent to Citizens Bank of **Pennsylvania**. Royal, which had a majority interest taken over by the British government last year, said it may post a full-year loss before goodwill impairments of as much as 8 billion pounds. In addition, the bank may write down the value of past acquisitions by as much as 20 billion pounds. The British government said Monday it may raise its stake in RBS as it announced the second British bank rescue in three months. RBS spent almost \$90 billion on takeovers since 2000, but has been criticized for its troubled \$19 billion acquisition of **ABN Amro** in 2007. The news about RBS comes as the **Bank of England** announced measures worth an additional 100 billion pounds to help banks access liquidity and boost lending. The package is in addition to the \$63 billion the British government injected into three major banks: RBS, HBOS and **Lloyds TSB**, last October.

Bank & Broker/Dealer - Mergers and Acquisitions

Report: Royal Bank of Scotland may have to sell US ops

December 04, 2008 7:45 AM ET

By Ben Meggeson

Royal Bank of Scotland Group Plc may be forced to sell its U.S. operations and could sell Citizens Financial Group Inc. for up to \$14 billion, the Pittsburgh Tribune-Review reported Dec. 4, citing analysts.

The British government officially took a majority stake in the bank Nov. 28, and may decide RBS needs to raise money by disposing of assets. According to RBC Capital Markets analyst Gerard Cassidy, Citizens could attract bids in the range of \$7 billion to \$14 billion. Merrill Lynch & Co. analyst Manus Costello said such a sale is "one of the most likely" over the next year and a half, adding that the Edinburgh, U.K.-based bank could also dispose of its stake in Bank of China and its insurance operations, as well as run down its global banking and markets business and create a "bad bank" for toxic assets. Cassidy believes there are five banks that would bid for Citizens Financial: Citigroup Inc., Morgan Stanley, Toronto-Dominion Bank unit TD Banknorth Inc., Banco Santander SA and Allied Irish Banks plc subsidiary M&T Bank Corp.

Bank - Hires and Fires

Report: Citizens Financial Group to lay off 900

December 22, 2008 6:29 PM ET

By Asad Jawaid

Royal Bank of Scotland Group Plc unit Citizens Financial Group Inc. plans to cut 900 jobs, or approximately 3.7% of its work force, in the first quarter of 2009, *The Providence (R.I.) Journal* reported Dec. 20. The job cuts will occur across the company, the publication said, citing Michael Jones, vice president and director of New England media relations.

Moody's cuts outlook to negative on Citizens Financial Group units

December 23, 2008 8:13 PM ET

By Uzair Aftab

Moody's on Dec. 23 lowered its outlook on Citizens Financial Group Inc. units RBS Citizens NA and Citizens Bank of Pennsylvania to negative from stable. At the same time, the rating agency affirmed the deposit, debt and bank financial strength ratings of the two entities. Specifically, the outlook change affects the units' Aa3 long-term deposits, long-term other senior obligations and long-term issuer ratings, as well as their B bank financial strength ratings. Royal Bank of Scotland Group Plc is the ultimate parent of Citizens Financial Group. According to Moody's, the outlook downgrade reflects its view that the consumer orientation of the group's loan portfolio will give rise to further weakness in Citizens Financial Group's overall asset quality metrics, as the downturn in the housing market continues and unemployment rises. Also, the agency sees "elevated" provisions necessitated by this deterioration to continue to weigh on the company's profitability during 2009.

However, the agency said the increased level of provisioning is manageable in the context of Citizens' earnings capacity and capital adequacy. Supporting Citizens' capital structure is the fact that the company has not paid any dividends in 2008. In Moody's view, the B bank financial strength ratings are based on the company's full-scale retail and commercial banking franchise in more than a dozen states and "good, albeit weakening, financial fundamentals."

RBS faces lawsuit

January 22, 2009 4:26 PM ET

By Asad Jawaid

The law firm of Girard Gibbs LLP said Jan. 21 that it filed a lawsuit seeking class-action status in the U.S. District Court for the Southern District of New York on behalf of purchasers of American depositary shares issued by Royal Bank of Scotland Group Plc. The suit charged RBS and certain of its officers and directors with violations of the Securities Act of 1933 in connection with the company's initial public offering of 38 million of noncumulative dollar preference shares, series S. The complaint alleged that defendants consummated the bank's offering pursuant to a false and misleading registration statement. The bank ultimately announced multibillion-pound impairment charges in connection with its exposure to debt securities, causing the American depositary shares price to decline. The plaintiff seeks to recover damages on behalf of all purchasers of series S preference shares.

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Town Employees
Date: February 9, 2009
Re: Town Manager's Report

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Budget and Finance

- *Finance Committee* – The Town Council Finance Committee will meet tomorrow, February 10, 2009 at 6:00 PM in the Mansfield Community Center Conference Room. Please note the location has been changed from that originally listed on the agenda.
- *FY 2009-10 Town Budget* – as you know, Governor Rell has submitted her proposed budget, which contains her recommendations for municipal aid to cities and towns. Compared to the current year, the Governor has recommended reductions in the payment in lieu of taxes (PILOT) and town aid road grants. However, with the decrease in PILOT funding our Pequot-Mohegan grant is projected to increase. The result of all of the individual changes is a reduction of \$504,678 (2.6%) below the state aid we will receive for the current year
- *FY 2009-10 MBOE Budget* – The Mansfield Board of Education has approved the proposed FY 2009/10 budget submitted by Superintendent Baruzzi in the amount of \$20,830,570, which represents a decrease of .48% below the current year. The Board will provide the Council with copies of its proposed budget.
- *Regional School District 19 Referendum* – as previously reported, Regional School District 19 has scheduled its referendum concerning the Athletic Facilities Improvements for Tuesday, February 10, 2009 between the hours of 6:00 a.m. and 8:00 p.m. The voting location for Mansfield voters is the Council Chambers at the Beck Municipal Building.
- *Town Council Finance Retreat* – The Town Council Finance Retreat has been scheduled for Saturday, February 28, 2009 from 9:00 AM – 12:00 PM in the Council Chambers of the Audrey P. Beck Municipal Building.

Council Requests for Information

- Drive-thru Windows – please see item 23 in the Council packet for information regarding this topic.
- UConn Compost Facility - please see item 24 in the Council packet for information regarding this topic.

Departmental/Division News

- *Cogeneration Facility* – the co-generation unit at the MCC is up and running in an extended test mode. The unit should save the town about \$40,000 a year in energy costs.
- *Energy Conservation Policy* – Superintendent Fred Baruzzi and I have issued a mandatory energy conservation policy for town and school staff. A copy of the policy has been distributed to Council members at tonight's meeting. Superintendent Baruzzi and I wish to thank Bill Hammon, Director of Facilities Management, for his assistance in preparing the policy, and we appreciate staff's compliance with the prescribed guidelines.
- *Four Schools Renovation Project* – the School Building Committee is meeting this Wednesday, February 11, 2009 at 5:00 PM in the Council Chambers of the Audrey P. Beck Municipal Building.

Member Organizations

- *Eastern Highlands Health District (EHHD)* – the Governor's proposed budget reduces the state DPH per capita grant to local Health District by 40% for member towns over 5000 population, and by 49% for member towns under 5000 population for a combined reduction of approximately 44%. Additionally, the Governor's proposed budget implementation bill, if adopted, will eliminate *all* state DPH funding to local municipal health departments and set minimum size requirements for health districts to a minimum three member towns and a minimum population of 50,000. The Health District adopted its FY09/10 budget in January. The Governor's proposed funding reduction would result in a 10% shortfall of the FY09/10 budget revenues for the Health District (\$70,709).
- *Mansfield Business and Professional Association (MBPA)* – the MBPA will meet this Wednesday, February 11, 2009 at 8:00 AM in the Community Room of the Mansfield Community Center.
- *Mansfield Downtown Partnership* – The Mansfield Downtown Partnership has updated its Frequently Asked Questions portion of their website. To view this information, please go to http://www.mansfieldct.org/town/departments/downtown_partnership/faq.php
- *Windham Region Council of Governments* – last Tuesday, February 4th, Council member Gene Nesbitt, Director of Planning Gregory Padick and I attended the WINCOG Regional Economic Development Forum. The session featured a break-out session on three different topics (employment, infrastructure and tourism), as well as an update from Congressman Courtney regarding the proposed federal economic stimulus plan. I have invited AKRF, the consulting firm that WINCOG has retained to prepare the regional economic development plan, to attend the Council meeting on March 9, 2009, to address questions and to solicit feedback from the Council regarding this regional initiative.

Miscellaneous

- *Connecticut Fire Prevention Poster Contest* – Fourth and fifth grade students from across the state recently submitted posters with fire prevention themes for the annual Connecticut Fire Prevention poster contest. Mansfield's participation in the contest is a part of our larger Fire Prevention Program. Anastasia Martineau, a 5th grade student at the Mansfield Middle School, was the first place winner in Mansfield and Abbey Wells, also a 5th grade student at the Mansfield Middle School was the second place winner. Ms. Martineau was a County Winner as well. All County Winner posters will be formatted onto next years fire prevention calendar. These students will attend an awards luncheon on March 26th with their local Fire Marshal, teacher and parents, receive a \$200 savings bond, and will have their posters displayed at the State Capital. One State winner will be announced at the luncheon and receive a \$1000 savings bond and be on the cover of next year's calendar.
- *Winter Fun Day* – The Mansfield Downtown Partnership, Mansfield Community Center, and the Town of Mansfield hosted the 3rd Annual Winter Fun Day on Sunday, February 8th. Residents and visitors enjoyed several activities outside the Mansfield Community Center including horse drawn wagon rides, ice sculpture carving, a *cappella* performances, free hot chocolate, and the popular Wacky Hat Contest. Non-perishable food items were collected for the Mansfield food pantry and we thank all those who donated at this event. Though the weather did not permit for ice skating, still a fun time was had by all. Special thanks to Kathleen Paterson of the Mansfield Downtown Partnership, Curt Vincente of the Parks and Recreation Department and Sara-Ann Chaine of the Town Manager's Office for their efforts in planning this event, as well as to the Mansfield Community Center for their assistance.

Upcoming Events

- *Annual Father/Daughter Valentine's Dance* – Spend an evening of dancing and fun with that special girl(s) in your life at this semi-formal event. Open for all Daughters with Father Figure (Father, Grandfather, Uncle etc.). Pre-registration is encouraged. Daughters are free! Event will be held in the Mansfield Middle School Cafeteria on Friday, February 13, 2009. Call the Mansfield Community Center at 429-3015 for more information or to register.
- *Mansfield Public Library* – Come to the library during school break for Author Days! Every day from 1:30 PM – 3:00 PM, February 17th – 20th, celebrate popular children's authors with books, crafts and activities. Call the library at 423-2501 for more information.

Upcoming Meetings

- Youth Service Bureau Advisory Board, February 10, 2009, 11:30AM, Conference Room B, Audrey P. Beck Municipal Building
- Town/University Relations Committee, February 10, 2009, 4:00PM, Mansfield Community Center Conference Room
- Finance Committee, February 10, 2009, Community Room, Mansfield Community Center
- Four Corners Sewer Study Advisory Committee, February 10, 2009, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Historic District Commission, February 10, 2009, 8:00PM, Conference Room C, Audrey P. Beck Municipal Building
- School Building Committee, February 11, 2009, Council Chambers, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, February 12, 2009, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, February 17, 2009, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Open Space Preservation Committee, February 17, 2009, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Personnel Committee, February 18, 2009, 6:30PM, Conference Room B, Audrey P. Beck Municipal Building
- Conservation Commission, February 18, 2009, 7:00PM, Conference Room B, Audrey P. Beck Municipal Building
- Communications Advisory Committee, February 23, 2009, 7:00PM, Conference Room C, Audrey P. Beck Municipal Building
- Town Council, February 23, 2009, 7:30PM, Council Chambers, Audrey P. Beck Municipal Building



**CONNECTICUT
CONFERENCE OF
MUNICIPALITIES**

900 Chapel St., 9th Floor, New Haven, Connecticut 06510-2807
Phone (203) 498-3000 • Fax (203) 562-6314 • www.ccm-ct.org

THE VOICE OF LOCAL GOVERNMENT

February 4, 2009

**PLEASE DELIVER IMMEDIATELY TO MAYOR, FIRST SELECTMAN,
CITY/TOWN MANAGER & FINANCE DIRECTOR**

Governor's Proposed Budget Impact on: Mansfield

Today, February 4, 2009 the Governor released her proposed budget for FY 2009-10 and FY 2010-11. The Governor has proposed level-funding the following programs: Education Cost Sharing, Special Education, School Transportation, Adult Education and Priority School Districts. Please note grants to individual cities and towns may vary due to changes in grant formula elements.

The Governor has also proposed level-funding major non-education grants. However, because state surplus money was used in the past biennium to supplement state general fund appropriations, the result will be reductions in the following programs: TAR (\$8 million reduction), PILOTs (\$7 million reduction) and the Pequot Mohegan Fund (\$6.7 million reduction). PILOT for new Manufacturing Machinery and Equipment will be level funded and capped at the level of appropriation, with proportional reductions if necessary. Below is CCM's preliminary analysis of the impacts on Mansfield under this plan for certain key grant programs.

Grant	Current Year	Governor's Proposal		Governor's Proposal (FY 2009-10) over Current Year (FY 2008-09)	
	FY 2008-09	FY 2009-10	FY 2010-11	Change:	
	(\$)	(\$)	(\$)	(\$)	(%)
Education					
Adult Education	\$0	\$0	\$0	\$0	n/a
ECS Grant	\$10,070,677	\$10,070,677	\$10,070,677	\$0	.00%
Non-public School Transportation	\$0	\$0	\$0	\$0	n/a
Public School Transportation	\$246,563	\$238,898	\$238,898	\$-7,665	-.03%
Sub-Total: Education	\$10,317,240	\$10,309,575	\$10,309,575	\$-7,665	.00%
Non-Education					
Local Capital Improvement	\$189,215	\$182,255	\$182,255	\$-6,960	-.04%
Pequot-Mohegan Grant	\$349,407	\$668,391	\$668,391	\$318,984	.91%
PILOT: Colleges & Hospitals	\$0	\$0	\$0	\$0	n/a
PILOT: State-owned Property	\$8,396,689	\$7,642,422	\$7,642,422	\$-754,267	-.09%
Town Aid Road Grant	\$205,386	\$150,616	\$150,616	\$-54,770	-.27%
Sub-Total: Non-Education	\$9,140,697	\$8,643,684	\$8,643,684	\$-497,013	-.05%
Total: Education & Non-Education	\$19,457,937	\$18,953,259	\$18,953,259	\$-504,678	-.02.6% -.03%

*Some grants are not listed because town-by-town amounts are not currently available. Many of these grants will be featured in an upcoming CCM report.

LEGAL NOTICE
TOWN OF MANSFIELD
PUBLIC HEARING February 23, 2009

The Mansfield Town Council will hold a public hearing at 7:30 at their regular meeting on February 23, 2009 to solicit public comment regarding the purchase of the 69.9-acre Mansfield Recreation Park, Inc. property (Lions Memorial Park).

At this hearing persons may address the Town Council and written communications may be received. Copies of said proposal are on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield, Connecticut

Dated at Mansfield Connecticut this 11th day of February 2009

Mary Stanton, Town Clerk

**PAGE
BREAK**



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager; Gregory Padick, Director of Planning; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Parks Coordinator
Date: February 23, 2009
Re: Acquisition of Mansfield Lions Memorial Park

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding the proposed acquisition of Mansfield Lions Memorial Park. As you may recall, Lions Memorial Park is a 69.9-acre parcel owned by Mansfield Recreation Park, Inc. Forty of the 69.9 acres are leased to the Town of Mansfield. Mansfield has been leasing a portion of the Mansfield Recreation Park, Inc. land since 1971 at no cost. The current lease expires in 2020. The site currently contains four soccer fields, a pavilion and a concession area with restrooms, all built by the Town of Mansfield. The value of these improvements is approximately \$2 million.

Mansfield Recreation Park, Inc. is offering this parcel to the Town for a price of \$75,000 plus an amount not to exceed \$5,000 for closing costs. This organization is a nonprofit entity established in 1953 with a mission to provide a recreation park for the citizens of Mansfield. According to Mansfield Recreation Park, Inc's charter, the property must be sold to a tax-exempt organization having the purposes and powers similar to those of Mansfield Recreation Park, Inc. However, once Mansfield Recreation Park, Inc. sells this property, the organization who buys this land is under no restriction to maintain the land as recreational use and they could develop and/or subdivide the parcel and sell to abutters for profit. If the Town Council authorizes the purchase this property, the deed will be restricted so that the property can only be used for recreational purposes and other uses including educational and/or cultural activities and/or uses that promote gatherings for the community.

This 69.9-acre property is the connecting parcel between Mansfield Hollow State Park and the Dorwart property, which has been approved for purchase by the Town Council. Public ownership of the forested portion of this land would expand the protected portion of an interior forest area. Town ownership of this connecting parcel between adjoining preserved properties would help protect a wildlife corridor and provide permanent protection for the final link in a long trail system that encompasses Mansfield Hollow, Fifty-Foot Cliff Preserve, Coney Preserve and the Dorwart property. In addition, Preservation of this property would protect land and part of a tributary in the immediate

watershed of the Fenton River and the Willimantic Reservoir's public water supply downstream. These preservation goals are supported in Mansfield's 2006 Plan of Conservation and Development.

Beyond the preservation goals listed above, Town ownership of this land would secure Town ownership of land where we have invested approximately \$2 million in recreational facilities.

The Planning and Zoning Commission reviewed this parcel at their February 17, 2009 meeting and supports the purchase of this property (see attached memo). The Open Space Preservation Committee reviewed this parcel as well at their meeting on January 20, 2009 and also supports this purchase.

Mansfield's Assessor estimates the value of this property as of October 1, 2004 to be \$209,700, or approximately \$3,000 per acre.

Financial Impact

After recent commitments for the acquisition of the Dorwart Property (including expenses), the Luce Property, and the Moss Sanctuary (including an estimated \$200,000 for dam repair*), the Open Space Acquisition Fund has a balance of \$95,000. If the Town were to acquire Mansfield Lions Memorial Park, there would remain a balance of \$15,000 in the fund, not including the unissued bonding authorized in fiscal year 2006/2007 for \$1,000,000. However, in staff's opinion this analysis artificially depresses the fund balance as it is unlikely that the town would spend \$200,000 to repair the dam in the absence of any financial assistance from the state. (See attached spreadsheet for more detail.)

Recommendation

Unless the public hearing raises any additional issues that we have not considered, or if the Town Council wishes to review the matter further, for the reasons referenced above staff recommends that the Council authorize purchase of Mansfield Lions Memorial Park.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective February 23, 2009, to authorize the Town Manager to finalize and to execute the purchase of the 69.9-acre parcel known as Mansfield Lions Memorial Park owned by Mansfield Recreation Park, Inc.

Attached

- 1) February 18, 2009 PZC Memo re: 8-24 Referral; Proposed Acquisition of Mansfield Lions Memorial Park
- 2) January 20, 2009 OSPC recommendation concerning Lions Memorial Park
- 3) Lease Agreement between Mansfield Recreation Park Inc. and the Town of Mansfield
- 4) Aerial Photo of the Lions Club Property and Contiguous Open Space
- 5) Existing and Potential Trails on the Lions Club Property and Contiguous Open Space

6) Open Space Fund Commitments

** The Town is expected to receive a 2/3 cost share from CT DEP for dam repairs at the Moss Sanctuary. The dam does not need to be repaired immediately and the Town plans to wait until state funding is available to proceed with these repairs.*



**PLANNING AND ZONING COMMISSION
TOWN OF MANSFIELD**

**AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CONNECTICUT 06268
(860) 429-3330**

To: Town Council
From: Planning and Zoning Commission
Date: Wednesday, February 18, 2009
Re: 8-24 Referral; Proposed Acquisition of Mansfield Lions Memorial Park



At a meeting held on 2/17/09, the Mansfield Planning and Zoning Commission adopted the following motion:

“That the Planning and Zoning Commission notify the Town Council that the proposed acquisition of the Lions Memorial Park would significantly promote goals, objectives and recommendations contained in Mansfield's Plan of Conservation and Development and therefore the PZC supports the proposed purchase of this property.”

OPEN SPACE PRESERVATION COMMITTEE

January 20, 2009

To: Town Council

Re: Acquisition of the Lions Club Field (Mansfield Recreation Park, Inc.)

At their January 20, 2009, meeting, the Committee reviewed the Town's proposed acquisition of a 69.9-acre parcel off Route 89, which is owned by Mansfield Recreation Park, Inc.

COMMENTS:

This parcel currently is leased to the Town, which has installed four soccer fields and related service buildings on this land since 1971. The committee reviewed acquisition of this property with reference to the following items:

Town Plan's Open Space Acquisition Priority Criteria:

The property is the connecting parcel between Mansfield Hollow State Park and the Dorwart property (which has been approved for purchase by the Town Council). Public ownership of the forested portion of this land would expand the protected portion of an interior forest area.

Town ownership of this connecting parcel between adjoining preserved properties will help protect a wildlife corridor and provide permanent protection for the final link in a long trail system that encompasses Mansfield Hollow, Fifty-Foot Cliff Preserve, Coney Preserve and the Dorwart property.

Preservation of this property will protect land and part of a tributary in the immediate watershed of the Fenton River and the Willimantic Reservoir's public water supply downstream.

Additional benefits of the Town's purchase of this parcel:

It would secure Town ownership of land under a \$2 million Town investment in recreational facilities.

It would provide a wider buffer area between the landfill and private homes to the east.

RECOMMENDATION:

The Committee supports this purchase for the reasons stated above.

LEASE

This Agreement between MANSFIELD RECREATION PARK, INC., c/o Dignor Piner, 106 Bassetts Bridge Road, Mansfield Center, Connecticut (Lessor) and the TOWN OF MANSFIELD, a municipal corporation (Lessee).

1. Lessor leases to Lessee for the period January 2, 1995 to January 2, 2020, the premises described in Exhibit A attached hereto, including the right to use the existing well on the easterly boundary of said premises.

2. Lessee shall use said premises as a recreation area and may make improvements thereon with the prior written approval of the Lessor, which approval shall not be unreasonably withheld. Planned improvements as depicted on the approved site plans entitled, "Town of Mansfield, Proposed Completion of Lions Club Park, April, 1993, sheets 1-6", shall be considered as already approved for the purposes of this agreement.

3. Lessee shall, during the term hereof

- a. Maintain the existing roadway running northerly from Park Road to said premises, providing a good gravel road surface which is also well drained;
- b. Maintain in force liability insurance covering the use of said premises with limits for Personal Injury and Property Damage of \$5,000,000.00, and name Lessor as an also insured on said policy for the leased premises.
- c. Police said premises so as to keep the same free of trash and rubbish;
- d. Keep weeds and vegetation under reasonable control;
- e. Execute any subordination agreement at the request of the Lessor, so long as the execution thereof does not interfere with the Lessee's right of quiet enjoyment.
- f. Permit the use of the area North of the existing soccer fields by the Scouts for camping and other scouting activities.

4. Lessor may, during the term hereof

- a. Make improvements to said premises, so long as such improvements do not interfere with Lessee's right of quiet enjoyment;
- b. Use the premises for its own recreational purposes, or other purposes, including fund raising events, upon prior written consent by Lessee, which consent shall not be unreasonably withheld.
- c. Utilize other Town buildings and facilities in accordance with Town's policies of use for such facilities at no cost to Lessor, except for such facilities that involve a separate use charge to all users, be they Town groups or otherwise.

5. If not terminated by either party at the scheduled end of this agreement (January 2, 2020), this lease shall continue in effect as if renewed one year at a time.

6. Should any litigation result from this agreement, the prevailing party in such litigation shall be entitled, as additional damages, to a reasonable attorney's fee.

7. This agreement shall be binding upon, and shall inure to the benefit of, the successors and assigns of the parties.

8. Each of the parties hereto shall indemnify and hold harmless the other from any condition or event resulting from their performance of this agreement.

Dated at Mansfield, Connecticut this 1st day of December, 1994.

LESSOR

LESSEE

MANSFIELD RECREATION PARK, INC.

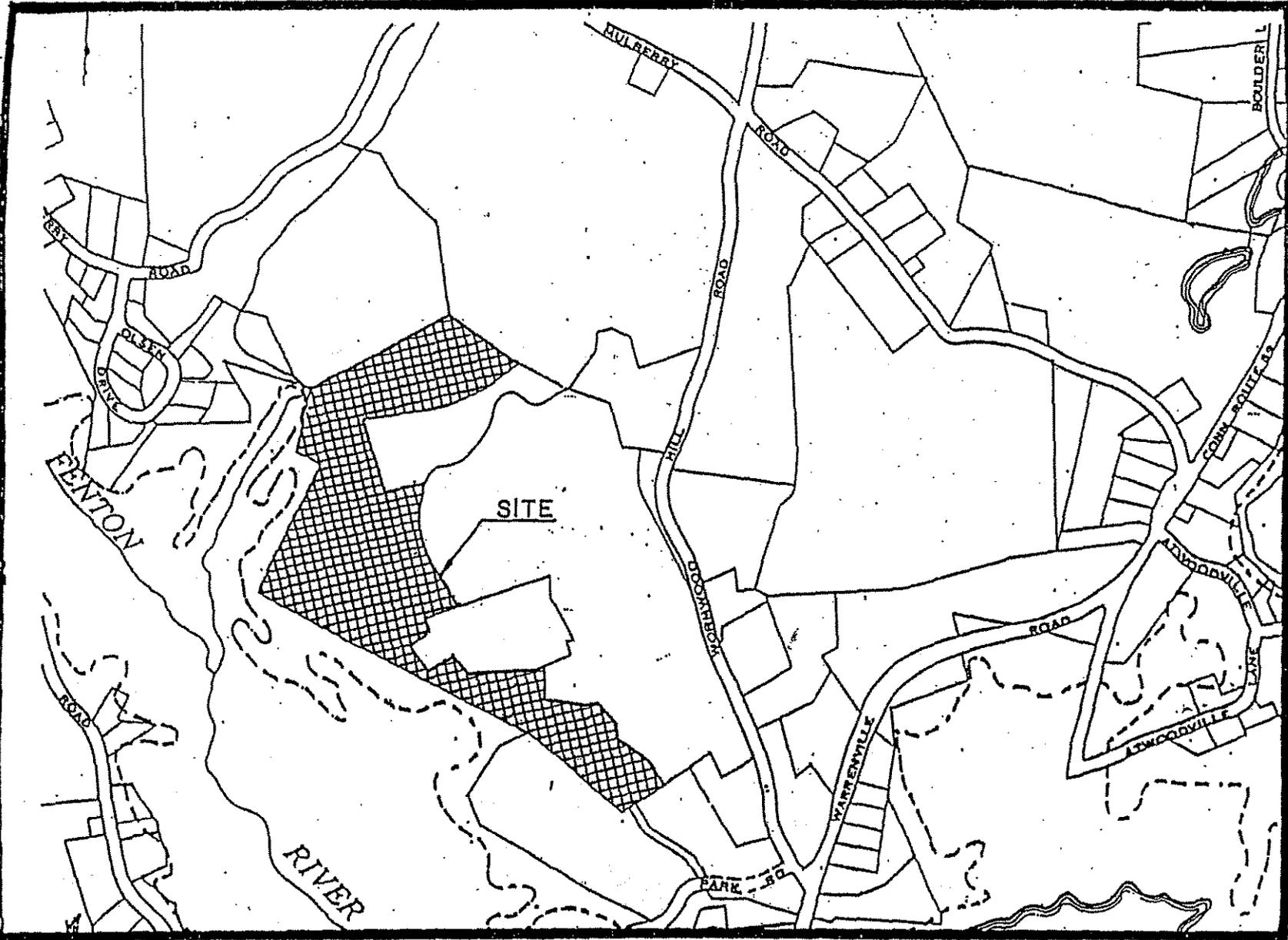
TOWN OF MANSFIELD

BY Dignor Piner
DIGNOR PINER

BY Martin H. Berliner
MARTIN H. BERLINER

Its _____

Its Town Manager

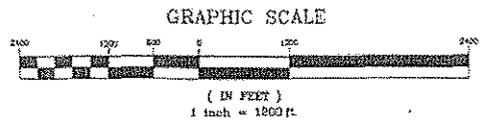


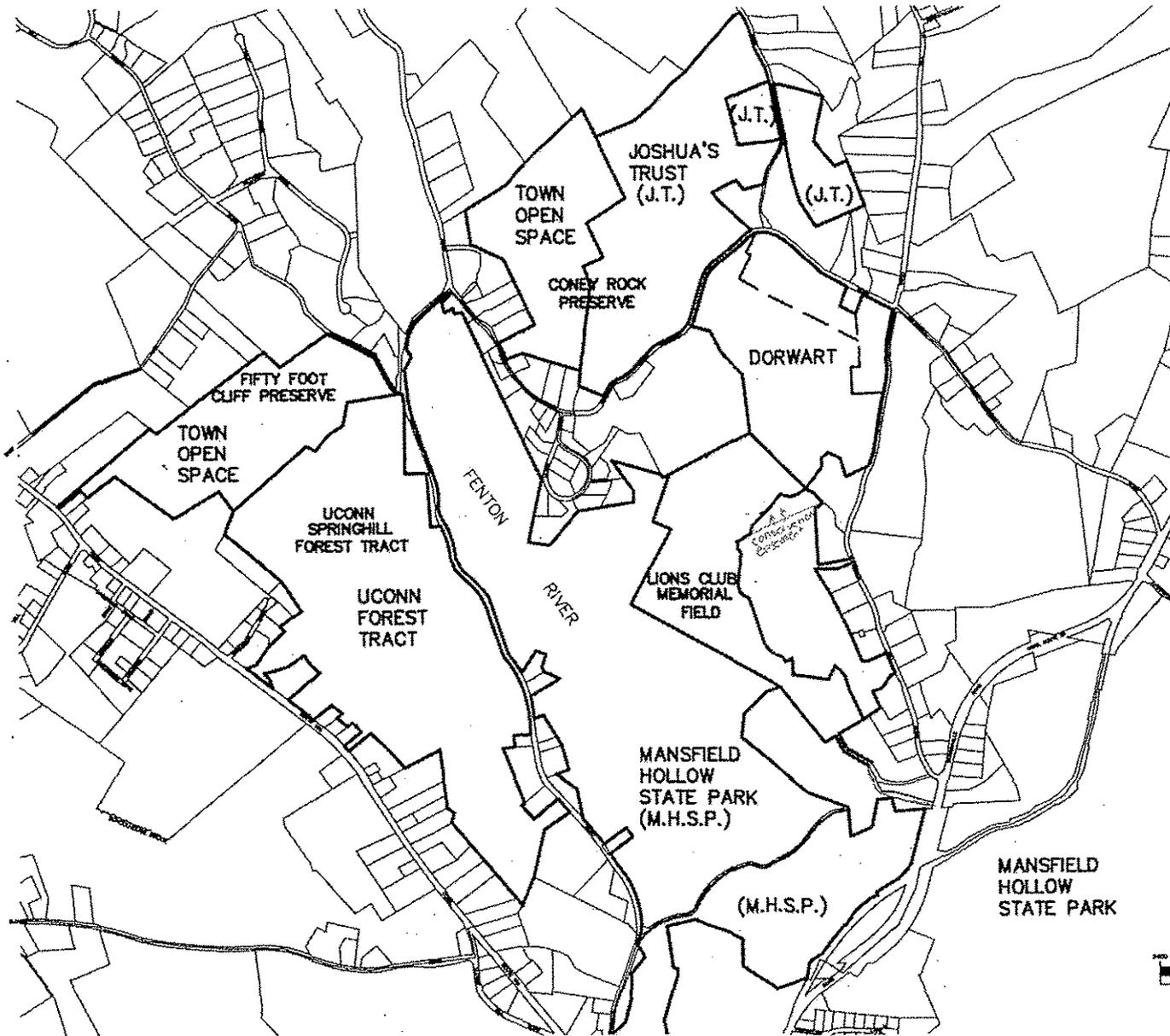
LOCATION PLAN

Scale : 1" = 1000'

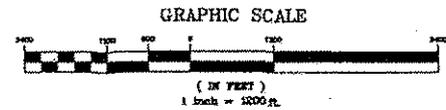


AERIAL PHOTO
OF THE UConn *campus* PROPERTY
AND CONTIGUOUS OPEN SPACE





PROPERTY MAP
OF THE LIONS CLUB PROPERTY
AND CONTIGUOUS PRESERVED
OPEN SPACE



		Open Space Fund Commitments		
Current Fund Balance as of February 1, 2009				\$630,021.00
85105 - Authorized (Unissued) Bonding - 06/07				\$1,000,000.00
Property	Price	Expenses	Grants	Fund Balance
Dorwart Property	\$325,000.00	\$10,000.00	\$112,500.00	\$407,521.00
Luce Property (Contribution to Joshua's Trust)	\$12,500.00			\$395,021.00
Moss Sanctuary	\$100,000.00	\$200,000.00	*	\$95,021.00
Mansfield Lions Memorial Park	\$75,000.00	\$5,000.00		\$15,021.00
<p>* The Town is expected to receive a 2/3 cost share from CT DEP for dam repairs at the Moss Sanctuary. The dam does not need to be repaired immediately and the Town plans to wait until state funding is available to proceed with these repairs.</p>				



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; SGT James Kodzis, Resident Trooper Coordinator; David Dagon, Fire Chief; John Jackman, Director of Emergency Management
Date: February 23, 2009
Re: Amendment to Special Police Services Ordinance

At their February 12, 2009 meeting, the Committee on Community Quality of Life reviewed staff's recommended revisions to the "Special Police Services Ordinance" and endorsed the proposal. This ordinance was first adopted in 1995 to address off campus and other parties and events that were having an adverse impact on the quality of life. The ordinance as adopted has proven to be proven to be difficult to enforce as written.

The Committee on Community Quality of Life has endorsed the following revisions:

- Revise 70-1: to re-title the ordinance to "Special Public Safety Services"
- Revise 70-2: to expand the reimbursable municipal services to include fire or emergency medical services or local or state police services, and to better define what constitutes a threat to public safety, health, or general public welfare
- Revise 70-3: to revise definitions to provide clarity and improve enforceability
- Revise 70-4: to clarify that sections A and B apply to both parties and events that present a danger or public nuisance, and to define responsible party as the organizer or property owner to end, disperse or otherwise control the event
- Revise 70-5: to clarify that the party or event organizer or property owner is responsible for the costs incurred by the Town providing public safety services that are over and above the level normally provided
- Revise 70-6: to authorize the Director of Finance to enforce citations by collecting the fines, bills, and reasonable costs
- Revise 70-7: to ensure that appeals are to be made pursuant to the Hearing Procedure for Citations Ordinance
- Add 70-8: to add a savings clause

Financial Impact

The ordinance as revised does not have a direct cost to the Town of Mansfield. However, it will offset expenditures for public safety services that are over and above those normally provided.

Recommendation

In keeping with our customary procedure regarding the adoption and amendment of town ordinances, staff recommends that the Town Council schedule a public hearing to solicit public comment regarding the proposal. I would suggest the second meeting in March for this purpose, as the first meeting falls during UConn spring break and student body representatives may wish to comment further on the proposed amendments.

If the Town Council is prepared to schedule the public hearing, the following motion is in order:

Move, to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on March 23, 2009, to solicit public comment regarding the proposed amendments to the Special Police Services Ordinance, Chapter 70 of the Mansfield Code.

Attached

- 1) Proposed Amendments to Special Police Services Ordinance (proposed changes marked)
- 2) Proposed Amendments to Special Police Services Ordinance

Chapter 70: POLICE- PUBLIC SAFETY

[HISTORY: Adopted by the Town Council of the Town of Mansfield: Art. I, 3-27-1995, effective 4-22-1995. Amendments noted where applicable.]

GENERAL REFERENCES

Emergency preparedness — See Ch. 21.
Code of Ethics — See Ch. 25.
Disposal of property — See Ch. 73.
Fire lanes — See Ch. 125.
Abandoned vehicles — See Ch. 179.
Vehicles and traffic — See Ch. 182.
Traffic regulations — See Ch. A198.

ARTICLE I Special Police PUBLIC SAFETY Services [Adopted 3-27-1995, effective 4-22-1995]

§ 70-1. Title.

This Article shall be known and may be cited as the "Town of Mansfield Fees for Special **Police** PUBLIC SAFETY Services Ordinance." This Article is authorized by C.G.S. §7-148(c)(7)(E), (H)(viii) and (xiii), [(10)] and (b)(2), [C.G.S. SECTION 7-152c], and by §C103 of the Mansfield Town Charter.

§ 70-2. Purpose.

It is the purpose of this Article to recover the town's costs (including costs incurred by the town for FIRE OR EMERGENCY MEDICAL SERVICES OR LOCAL OR State Police involvement [SERVICES]) for second [CONTINUED] or subsequent responses to the scene of a [N] party [EVENT] when the responding police officer determines that continued activity constitutes a threat to the health, safety or general welfare of the public, [OR WHEN ANY SUCH POLICE OFFICER OR OFFICERS ARE PRESENT AT A LOCATION WHERE SUCH DANGEROUS ACTIVITY IS ONGOING, REASONABLY DETERMINE(S) THAT THE DEPARTURE OR ABSENCE OF POLICE, FIRE SERVICE OR EMERGENCY MEDICAL SERVICES FROM THE SITE IS A RISK TO HEALTH OR SAFETY, AND WARNS THE EVENT ORGANIZER OR PROPERTY OWNER OR THEIR AGENT THAT THE EVENT MUST BE CONTROLLED OR ENDED AND THE PARTICIPANTS DISPERSED WITHIN A REASONABLE TIME. HAVING TO REMAIN AT ANY SUCH EVENT TO PROTECT HEALTH AND SAFETY OR MAKING R]Return calls to a [N] party [EVENT] to disperse uncooperative participants or to address other party [EVENT]-related activity is a [N UNNECESSARY] drain on personnel and resources, often leaving other areas of the town without adequate levels of police, [FIRE OR EMERGENCY MEDICAL SERVICES] protection, which creates a hazard to the public, requires resources over and above the level of police services normally provided and constitutes a public nuisance, the costs for [OF] which should be paid by the responsible person. Enforcement of this Article shall neither require nor preclude the enforcement of any criminal law.

§ 70-3. Definitions.

For the purpose of this Article, the following definitions shall apply:

COSTS OF SECOND [CONTINUED] OR SUBSEQUENT RESPONSES — [POLICE, FIRE OR EMERGENCY SERVICES PERSONNEL HAVING TO STAY AT AN EVENT TO ENSURE

THE HEALTH OR SAFETY OF PARTICIPANTS AND TO PROTECT THE GENERAL PUBLIC WELFARE AFTER REASONABLE WRITTEN WARNING TO CONTROL OR DISPERSE THE EVENT HAS BEEN GIVEN WITHOUT A SUFFICIENTLY SATISFACTORY RESPONSE SHALL BE CONSIDERED A CONTINUED OR SUBSEQUENT RESPONSE FOR THE PURPOSES OF THIS ARTICLE. COSTS OF CONTINUED OR SUBSEQUENT RESPONSES INCLUDE the salaries **[REASONABLE COSTS FOR PUBLIC SAFETY PERSONNEL, VEHICLES AND OTHER ASSOCIATED COSTS TO THE TOWN OF MANSFIELD]** of the police officers for the amount of time actually spent in responding to or **[NECESSARILY]** remaining at the party **[EVENT]** at a rate established by the Town Manager, plus the actual cost of any medical treatment to injured town **[OR STATE]** employees, or emergency service personnel and the cost of repairing **[OR REPLACING]** any damaged town equipment or property.

DISTURBANCE — Activity at a **[N]** party **[EVENT]** which appears to constitute a nuisance in that it **[IS DANGEROUS, A THREAT TO HEALTH, SAFETY, OR GENERAL WELFARE OR UN]**reasonably causes annoyance or discomfort to those not involved in the party **[EVENT]**.

PARTY [EVENT] — Includes a gathering or event **[PARTY]** where a group of persons have assembled or are assembling for a social occasion or social activity.

RESPONSIBLE PERSON — The person or persons who own the property **[OR THEIR AGENT]** where the party **[EVENT]** takes place or, **in the sole discretion of the Manager**, the apparent organizer of the party **[EVENT]**. If the responsible person is a minor, then the minor's parents will also be responsible parties. Any liability under this Article shall be joint and several.

§ 70-4. First response; notice [AND WRITTEN WARNING].

- A. During a first response to **a complaint of a disturbance at a [N] party [EVENT]**, if the responding **[POLICE]** officer determines, in the officer's sole discretion, that the party **[EVENT]** presents the potential for **[DANGER,]** ongoing disturbance **[OR PUBLIC NUISANCE]**, the responding officer may, among other things, deliver to any person who **reasonably** appears to be a **party organizer or property owner [RESPONSIBLE PERSON OR TO HIS OR HER AGENT]** a "Notice of Violation **[AND WRITTEN WARNING]**: First Response" which shall contain a message substantially as follows:

This notice of violation is given to you as a result of a first response by the Town of Mansfield to a **[DANGEROUS SITUATION,]** disturbance of the peace **[OR CREATION OF A PUBLIC NUISANCE DURING AN EVENT ORGANIZED BY YOU OR ON YOUR PROPERTY]**. You may be charged all personnel and equipment and other costs incurred as a result of **each [ANY CONTINUED OR]** subsequent response by the police **[PUBLIC SAFETY PERSONNEL]** to this location., **[OR IF YOU ARE WARNED TO DISPERSE OR OTHERWISE CONTROL THE EVENT WITHIN A REASONABLE TIME AND FAIL TO COMPLY]**.

- B. The notice may also contain such other information as deemed necessary by the **Town Manager [THE POLICE OFFICER AT THE SCENE OF AN EVENT AT WHICH THE OFFICER DETERMINES THAT PUBLIC SAFETY PERSONNEL MUST REMAIN TO ADDRESS A DISTURBANCE OR PUBLIC NUISANCE OR PROTECT ANY PERSON FROM INJURY, FOR EXAMPLE, AN ORDER TO THE RESPONSIBLE PERSON TO END, DISPERSE OR OTHERWISE CONTROL THE EVENT, IN ORDER]** to accomplish the purposes of this section.

§ 70-5. Second [CONTINUED OR SUBSEQUENT] response; preparation of bill.

If a ~~second~~ [CONTINUED] or subsequent response ~~is made to the same party~~ [OCCURS DUE TO AN EVENT] and ~~if, at such second or subsequent response, the~~ [AN] officer determines that ~~[A]~~ further disturbances have ~~occurred,~~ [OR IF A RESPONSIBLE PERSON OR HIS OR HER AGENT IS ORDERED TO END, DISPERSE OR OTHERWISE CONTROL AN EVENT AND FAILS TO ADEQUATELY DO SO,] then a [CITATION AND] bill for the costs incurred by the town for its ~~second and~~ [CONTINUED OR] subsequent responses [OR ANY SUCH FAILURE BY SUCH OWNER OR ORGANIZER] shall be prepared by the [TOWN] Manager [OR HIS AGENT OR DELEGATE OR POLICE OFFICER] and promptly delivered to the responsible person [BY A TOWN OF MANSFIELD OR STATE POLICE OFFICER DESIGNATED BY THE MUNICIPALITY].

§ 70-6. Collection; lien.

The Director of Finance is authorized to [ENFORCE ANY SUCH CITATION AND] collect such bill and reasonable costs of collection, including attorney's fees, [BY RESORT TO THE PROVISIONS OF THE HEARING PROCEDURE FOR CITATIONS ORDINANCE, SET FORTH IN SECTIONS 129-1 THROUGH 129-10, INCLUSIVE OF THE TOWN OF MANSFIELD CODE OF ORDINANCES]. and the bill shall, upon filing of an appropriate documentation of the foregoing on the land records in the town in which the responsible party owns or has an interest in real property, become a lien on such property, which lien may be foreclosed in the manner provided by section 12-181, C.G.S.

§ 70-7. Appeals [PROCEDURE].

Any person [FINED OR ASSESSED PENALTIES, COSTS OR FEES PURSUANT TO THIS ARTICLE MAY APPEAL ANY SUCH FINE OR ASSESSMENT PURSUANT TO THE PROVISIONS OF CHAPTER 129, HEARING PROCEDURE FOR CITATIONS]. aggrieved by any decision of the responsible police officer to bill for costs of a second or subsequent response may appeal to the Town Manager or his designee by filing a notice of appeal with the Town Clerk within fifteen (15) days of the date of the billing. Upon the filing of such request the Town Clerk shall set a time and place for the hearing and shall notify the appellant thereof. At the hearing, any person may present evidence in opposition to or in support of the appellant's case. At the conclusion of the hearing, the Town Manager or his or her designee may affirm, reverse or modify the decision, and the decision of the Town Manager shall be final. Testimony, at said hearing, that a police officer gave notice pursuant to section 70-4 above shall be prima facie evidence of its having been given.

[§ 70-8. SAVINGS CLAUSE.]

[SHOULD ANY COURT OF COMPETENT JURISDICTION DECLARE ANY SECTION OR CLAUSE OR PROVISION OF THIS ARTICLE TO BE UNCONSTITUTIONAL, SUCH DECISION SHALL AFFECT ONLY SUCH SECTION, CLAUSE OR PROVISION SO DECLARED UNCONSTITUTIONAL AND SHALL NOT AFFECT ANY OTHER SECTION, CLAUSE OR PROVISION OF THIS ARTICLE].

Chapter 70: PUBLIC SAFETY

[HISTORY: Adopted by the Town Council of the Town of Mansfield: Art. I, 3-27-1995, effective 4-22-1995. Amendments noted where applicable.]

GENERAL REFERENCES

Emergency preparedness — See Ch. 21.
Code of Ethics — See Ch. 25.
Disposal of property — See Ch. 73.
Fire lanes — See Ch. 125.
Abandoned vehicles — See Ch. 179.
Vehicles and traffic — See Ch. 182.
Traffic regulations — See Ch. A198.

ARTICLE I Special Public Safety Services [Adopted 3-27-1995, effective 4-22-1995]

§ 70-1. Title.

This Article shall be known and may be cited as the "Town of Mansfield Fees for Special Public Safety Services Ordinance." This Article is authorized by C.G.S. §7-148(c)(7)(E), (H)(viii) and (xiii), (10) and (b)(2), C.G.S. Section 7-152c, and by §C103 of the Mansfield Town Charter.

§ 70-2. Purpose.

It is the purpose of this Article to recover the town's costs (including costs incurred by the town for fire or emergency medical services or local or State Police services) for continued or subsequent responses to the scene of an event when the responding officer determines that continued activity constitutes a threat to the health, safety or general welfare of the public, or when any such officer or officers are present at a location where such dangerous activity is ongoing, reasonably determine(s) that the departure or absence of police, fire service or emergency medical services from the site is a risk to health or safety, and warns the event organizer or property owner or their agent that the event must be controlled or ended and the participants dispersed within a reasonable time. Having to remain at any such event to protect health and safety or making return calls to an event to disperse uncooperative participants or to address other event-related activity is an unnecessary drain on personnel and resources, often leaving other areas of the town without adequate levels of police, fire or emergency medical services protection, which creates a hazard to the public, requires resources over and above the level of services normally provided and constitutes a public nuisance, the costs of which should be paid by the responsible person. Enforcement of this Article shall neither require nor preclude the enforcement of any criminal law.

§ 70-3. Definitions.

For the purpose of this Article, the following definitions shall apply:

COSTS OF CONTINUED OR SUBSEQUENT RESPONSES — Police, fire or emergency services personnel having to stay at an event to ensure the health or safety of participants and to protect the general public welfare after reasonable written warning to control or disperse the event has been given without a sufficiently satisfactory response shall be considered a continued or subsequent response for the purposes of this article. Costs of continued or subsequent responses include the reasonable costs for public safety personnel, vehicles and other associated costs to the Town of Mansfield for the time actually spent in responding to or

necessarily remaining at the event, plus the actual cost of any medical treatment to injured town or state employees, or emergency service personnel and the cost of repairing or replacing any damaged town equipment or property.

DISTURBANCE — Activity at an event which appears to constitute a nuisance in that it is dangerous, a threat to health, safety, or general welfare, or unreasonably causes annoyance or discomfort to those not involved in the event.

EVENT — Includes a gathering or party where a group of persons have assembled or are assembling for a social occasion or social activity.

RESPONSIBLE PERSON — The person or persons who own the property or their agent where the event takes place or the apparent organizer of the event. If the responsible person is a minor, then the minor's parents will also be responsible parties. Any liability under this Article shall be joint and several.

§ 70-4. First response; notice and written warning.

- A. During a first response to an event, if the responding police officer determines, in the police officer's sole discretion, that the event presents the potential for danger, ongoing disturbance or public nuisance, the responding officer may, among other things, deliver to any person who appears to be a responsible person or to his or her agent a "Notice of Violation and Written Warning: First Response" which shall contain a message substantially as follows:

This notice of violation is given to you as a result of a first response by the Town of Mansfield to a dangerous situation, disturbance of the peace or creation of a public nuisance during an event organized by you or on your property. You may be charged all personnel and equipment and other costs incurred as a result of any continued or subsequent response by public safety personnel to this location, or if you are warned to disperse or otherwise control the event within a reasonable time and fail to comply.

- B. The notice may also contain such other information as deemed necessary by the police officer at the scene of an event at which the officer determines that public safety personnel must remain to address a disturbance or public nuisance or to protect any person from injury, for example, an order to the responsible property owner or party organizer to end, disperse or otherwise control the event, in order to accomplish the purposes of this section.

§ 70-5. Continued or subsequent response; preparation of bill.

If a continued or subsequent response occurs due to an event and an officer determines that a further disturbance has occurred, or if a responsible person or his or her agent is ordered to end, disperse or otherwise control an event and fails to adequately do so, then a citation and bill for the costs incurred by the town for its continued or subsequent response or any such failure by such owner or organizer shall be prepared by the Town Manager or his agent or delegate or police officer and promptly delivered to the responsible person by a Town of Mansfield or state police officer designated by the municipality.

§ 70-6. Collection.

The Director of Finance is authorized to enforce any such citation and collect such bill and reasonable costs of collection, including attorney's fees, by resort to the provisions of the Hearing Procedure for Citations Ordinance, set forth in Sections 129-1 through 129-10, inclusive of the Town of Mansfield Code of Ordinances.

§ 70-7. Appeals Procedure.

Any person fined or assessed penalties, costs or fees pursuant to this Article may appeal any such fine or assessment pursuant to the provisions of Chapter 129, Hearing Procedure for Citations.

§ 70-8. Savings Clause.

Should any court of competent jurisdiction declare any section or clause or provision of this Article to be unconstitutional, such decision shall affect only such section, clause or provision so declared unconstitutional and shall not affect any other section, clause or provision of this Article.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager; Michael Nintean, Director of Building and Housing Inspection
Date: February 23, 2009
Re: Community-Campus Relations

Subject Matter/Background

Attached please find the executive summary of the report regarding spring weekend as presented by the Student Life Committee to the UConn Board of Trustees. At Monday's meeting, I plan to discuss the spring weekend report as well as the recent meeting of the Committee on Community Quality of Life.

Attachments

- 1) UConn Spring Weekend Review, Executive Summary

SPRING WEEKEND REVIEW

EXECUTIVE SUMMARY



UCONN

**PRESENTED TO THE UNIVERSITY OF CONNECTICUT BOARD OF TRUSTEES
BY THE STUDENT LIFE COMMITTEE OF THE BOARD OF TRUSTEES**

TUESDAY, FEBRUARY 10, 2009

Executive Summary

In June 2008, Dr. John Rowe, Chairman of the Board of Trustees, University of Connecticut, expressed concern regarding Spring Weekend and requested that the Student Life Committee of the Board of Trustees conduct a review of the event.

Under the leadership of Louise Bailey, Chair of the Student Life Committee, a representative group of Faculty, Staff, Students and Trustees launched a process to respond to the request of Dr. Rowe. Specifically, the group was charged with the responsibility to provide the full Board of Trustees, a set of recommendations that will refocus Spring Weekend in such a way that it effectively serves to celebrate student's academic accomplishments, the end of the academic year, and demonstrably and significantly reduces and preferably eliminates the focus on alcohol, other forms of substance abuse, and risky behaviors that expose students and others to injury and damage to property.

The full report contains a complete record of the study including results of a campus-wide survey, recommendations from a broad array of constituent groups, and recommendations emerging from a series of forums held during the Fall 2008 semester. The issues surrounding Spring Weekend are complex. This executive summary reflects the themes and recommendations that emerged from the review.

One of the consistent themes emerging from the review is the sense of pride and accomplishment people from the student body to the Town of Mansfield feel regarding efforts they have already taken to ameliorate concerns. The full report provides a detailed outline of the comprehensive approach that a network of individuals, organizations, and agencies have taken over the years to manage Spring Weekend. There is also a common feeling that more can and needs to be done. Efforts in prevention, education, enforcement, and management are reflected in the recommendations. We propose that the constituencies who shared their concerns unite in a focused effort to act on these recommendations.

Common Themes and Key Recommendations

Take ownership and establish unified leadership with appropriate authority to make change:

While many individuals interviewed stated that they felt that the majority of the issues regarding Spring Weekend were tied to individuals and groups who are not part of the University of Connecticut or surrounding Mansfield communities, it is important to acknowledge that Spring Weekend events, sanctioned and unsanctioned, are inextricably tied to the University. Without the UConn student body, Spring Weekend would not exist. Many constituencies work long and hard to improve the weekend and make it safer for those involved.

Recommendation:

The Town of Mansfield and the University of Connecticut administrative and student leadership establish a Standing Committee through which all efforts and initiatives related to Spring Weekend are vetted and approved. This committee should be co-chaired by representatives of the town and the University with authority to make recommendations regarding their respective resources as appropriate.

Take control of what you can control:

The great majority of the students want to keep Spring Weekend as a tradition for UConn students and their guests as a University event, in which they can take pride. The University administration wants to minimize risk of injury, property damage and loss of institutional reputation. The Town of Mansfield wants to provide a safe and healthy living environment for all members of the community, be they off campus students or long time residents.

Executive Summary

Recommendations:

To the greatest extent possible, make Spring Weekend activities exclusive to the UConn community. Reduce or eliminate opportunities for visitors to the campus. Establish strict guidelines for guests (and their UConn sponsors) and hold UConn sponsors responsible for their guests who violate university policies. Further, the University should charge a fee for any guests and have them wear an identifying wrist band.

The Town of Mansfield should continue to move forward aggressively to establish high expectations for landlords, particularly those whose properties have traditionally hosted Spring Weekend events. Landlords should be held accountable for the expenses and behaviors of their residents to the extent that law allows. Faculty can play an important role in helping promote a safe Spring Weekend that celebrates students' academic achievements by requiring attendance in classes held the Friday of Spring Weekend and/or establishing learning experiences that promote scholarly engagement over the weekend.

The present schedule of classes should be evaluated. To the extent possible, all undergraduate students should be required to attend classes on Friday throughout the year, not just the Friday of Spring Weekend. Major projects, student presentations, exams and/or quizzes should be scheduled on Fridays to maximize attendance.

Alternative programs that celebrate students' scholarly achievements and promote their contributions to the community have the potential to shift the focus and meaning of Spring Weekend within the University community and beyond. The University should continue to develop events and activities during Spring Weekend that promote student scholarship and civic engagement.

Analyze the expense of Spring Weekend and establish revenue streams as appropriate to cover costs:

Concern regarding the fiscal impact of Spring Weekend was a prevalent theme. Data were collected from various constituents to establish an understanding of the costs inherent in Spring Weekend, but time did not permit for a systematic analysis of these costs or potential revenue streams.

Recommendation:

The Joint Committee on Spring Weekend should conduct a systematic analysis of the costs associated with Spring Weekend and, wherever possible and appropriate, initiate steps to charge the individuals and groups for costs and explore ways to reduce the overhead.

Take immediate steps to minimize/eliminate the involvement of outsiders:

Individuals who attend Spring Weekend, but are not members of the UConn or Mansfield communities are a major source of concern. Spring Weekend draws attendees from throughout the Northeast, representing a wide range of ages who have no investment in UConn or Mansfield.

Recommendations:

Explore strategies that make visiting the University of Connecticut and the Town of Mansfield on Spring Weekend inconvenient and unattractive. Recommendations from multiple constituents regarding such options include:

- Evaluate the role of parking
- Temporarily closing access options including roads
- Establishing road check points
- Establishing policies regarding underage visitors including not admitting high school students to campus to attend events associated with Spring Weekend and partnering with the Department of Child and Family Services to respond to minors

Executive Summary

Hold all University of Connecticut Students to the highest behavioral expectations possible:

Hold students and student groups who violate the policies/laws of the University Community and/or the State of Connecticut accountable.

Recommendation:

Implement an immediate campaign to educate students regarding the degree to which they place their relationship with the University of Connecticut at risk when they choose to violate University policies or state laws.

Do not allow the days of unsanctioned events of Spring Weekend to grow: establish a goal to eliminate one of the three days within 3 years:

In recent years, some efforts have been made to establish unsanctioned parties on the Wednesday of Spring Weekend, which must be countered.

Recommendation:

The Town and University should take steps (e.g., education and enforcement) to stop unsanctioned, off-campus events. Further, in partnership with the property owners, eliminate Thursday night at Carriage House as an unsanctioned part of the weekend.

Assess all efforts immediately after Spring Weekend and adjust efforts accordingly:

It has often been difficult to gain a comprehensive understanding of the event, its costs and impact.

Recommendation:

A post-Spring Weekend assessment should be completed before the following Memorial Day weekend of the same year. This report should be made public and should include an accounting of expenses, hospital visits, arrests, sanctions and all other information that provides a clear understanding of the event. The Assessment will then be used to guide future modifications to approaching Spring Weekend in the future.

In closing

From the students who came to the open forum to the detailed testimony from the State of Connecticut Attorney General, a common theme emerged: Any effort to immediately end Spring Weekend would result in dire consequences, which would likely exceed the capacity of the University and Town communities (including public safety officials) to effectively respond. It is not inconceivable that great harm to persons and property would occur.

The other common theme was that the Town and the University should take pride and comfort that the efforts already put into place are having a positive impact. The recommendations of this report build upon those efforts and continue to move Spring Weekend toward the goal established by the initial charge, to establish Spring Weekend as a safe, community celebration of achievement.

ATTACHMENT A

Student Life Committee members of the Board of Trustees:

Trustee Louise M. Bailey, Chair

Trustee Philip Barry

Student Trustee Richard Colon

Trustee Linda Gatling

Student Trustee Ross Gionfriddo

Trustee Michael Martinez

John R. Saddlemire, Vice President for Student Affairs

Kathryn Ratcliff, Chair, Senate Student Welfare Committee

Donna Korbel, Senate Observer

Lisa Troyer, Chief of Staff, President's Office

ATTACHMENT B

The Following Constituent Groups provided testimony and/or written materials during the following dates and times:

Student Life Committee meeting on 10/09/08

Mansfield Campus Community Partnership
UConn Student Alumni Association
Town of Mansfield
Student Activities/Student Union Board of Governors
Undergraduate Student Government
Office of Community Standards

Student Life Committee Meeting on 10/15/08

Assistant Attorney General's Office
Department of Residential Life
Off-Campus Student Services/Local Landlords
Windham Hospital
Public Comment
Department of Wellness and Alcohol and Other Drug Prevention Services
Student Health Services
University of Connecticut Senate Executive Committee
University of Connecticut Fire Department/University of Connecticut Police Department

Student Life Committee Open Forum on 10/29/08

Comments from various students, student groups, administration, landlords, and other constituents

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**Town of Mansfield
Agenda Item Summary**

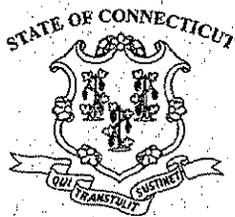
To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; Lon Hultgren, Director of Public Works
Date: February 23, 2009
Re: Community Water and Wastewater Issues

Subject Matter/Background

Attached please find a copy of testimony that I recently presented to the General Assembly's Committee on the Environment, requesting the committee's support of HB 6087, "An Act Authorizing the University of Connecticut to Receive and Treat Sewage from the Town of Mansfield." I will brief the Council on this item at Monday's meeting.

Attachments

- 1) HB 6087, "An Act Authorizing the University of Connecticut to Receive and Treat Sewage from the Town of Mansfield"
- 2) M. Hart testimony in support of HB 6087



General Assembly

January Session, 2009

Proposed Bill No. 6087

LCO No. 912

Referred to Committee on Environment

Introduced by:
REP. MERRILL, 54th Dist.

**AN ACT AUTHORIZING THE UNIVERSITY OF CONNECTICUT TO
RECEIVE AND TREAT SEWAGE FROM THE TOWN OF MANSFIELD.**

Be it enacted by the Senate and House of Representatives in General
Assembly convened:

- 1 That The University of Connecticut be authorized to enter into an
- 2 agreement with the town of Mansfield to receive and treat sewage
- 3 from the Four Corners area of said town and that said university be
- 4 further authorized to grant easements over land owned by the
- 5 university in order to convey sewage from the pumping station at Four
- 6 Corners to the sewer collection system of the university.

Statement of Purpose:

To authorize The University of Connecticut to receive and treat sewage
from the town of Mansfield's Four Corners area.

Testimony in support of House Bill No. 6087 – An Act Authorizing the University of Connecticut to receive and treat sewage from the Town of Mansfield

House Committee on the Environment Public Hearing

**Matthew W. Hart
Town Manager, Town of Mansfield**

Thank you Mr/Ms. Chairman for the opportunity to testify in support of House Bill No. 6087, an act that would authorize the University of Connecticut to receive and treat sewage from the Town of Mansfield.

The Town of Mansfield is served mainly by septic systems with a few exceptions in areas where the University of Connecticut and the Town of Windham WPCA provide wastewater service. Generally, wastewater connections are provided in areas of high civic or commercial use. One of the areas that is currently served by septic systems is what is known as the Four Corners – a 500 acre site near the intersection of State Route 195 and State Route 44 in northern Mansfield. Four Corners is one of the main gateways to the community and the University of Connecticut and includes commercial (gas station, drug store, etc.), residential, and mobile home park uses. For the last several years, Four Corners has had documented water contamination and wastewater disposal problems. There have been at least twenty-five instances of septic systems failures –both residential and commercial. This has become a health and environmental issue that needs to be addressed. At the urging of the CT Department of Environmental Protection, the Town has conducted a Facilities Plan (completed in 2008) to determine how best to address the wastewater disposal problems. The Facilities Plan concluded that the Four Corners area be tied into the University's wastewater system. This additional flow will be beneficial to the University's plant by stabilizing the plant's workings in the summer.

The Town has begun design of a sewage collection system, and in the fall of 2008, a 9-person citizen advisory committee was appointed by the Mansfield Town Council to facilitate the project and interact with the affected property owners in the area. The committee has met several times and will hold a meeting with affected owners at the end of March.

A public sewer system will remove the potential septic failure and costly repairs associated with short life expectancy, and eliminate surface and ground water contamination from existing septic systems. In addition to the health issues that access to the University's wastewater system would address, it would also allow for future sustainable economic development and redevelopment in this area. The net tax base would increase and additional goods and services would be available in this main entryway to the community. The Four Corners area is designated in the Mansfield Plan of Conservation and Development as an area for public water and sewer, and can support both commercial and mixed-use development.

I encourage your support of House Bill No. 6087, and would be happy to answer any questions you may have at this time.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola; Assistant to the Town Manager
Date: February 23, 2009
Re: GASB 45 Presentation by Milliman, Inc.

Subject Matter/Background

Mr. Steve Lemanski with Milliman, Inc. will make a short presentation on the actuarial analysis of the town's post employment benefit (OPEB) liabilities. This analysis is now required by Statement 45 of the Government Accounting Standards Board (GASB).

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M.H.*
CC: Maria Capriola, Assistant to the Town Manager; Jeffrey Smith, Director of Finance; Cherie Trahan Controller/Treasurer
Date: February 23, 2009
Re: Comprehensive Annual Financial Report for Fiscal Year 2007-08

Subject Matter/Background

The Finance Committee met on February 10, 2009 to review the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2007-08 and voted to recommend acceptance of the report by the Council.

A hard copy of the report was mailed to each Council member with their February 9, 2009 packet. The public may view a copy of the CAFR in the Town Clerk's Office or online at www.mansfieldct.org.

Recommendation

Consistent with the Finance Committee's recommendation, the following motion is presented:

Move, effective February 23, 2009, to accept the Comprehensive Annual Financial Report for Fiscal Year 2007-08, as endorsed by the Finance Committee.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to the Town Manager; Jeffrey Smith, Director of Finance; Cherie Trahan Controller/Treasurer
Date: February 23, 2009
Re: Financial Statements Dated December 31, 2008

Subject Matter/Background

The Finance Committee met on February 10, 2009 to review the Financial Statements Dated December 31, 2008, and voted to recommend acceptance of the statements by the Council.

Recommendation

Consistent with the Finance Committee's recommendation, the following motion is presented:

Move, effective February 23, 2009, to accept the Financial Statements Dated December 31, 2008, as prepared by town staff and endorsed by the Finance Committee.

Attached

1) Financial Statements Dated December 31, 2008

Town of Mansfield**Memorandum**

*To: Mansfield Town Council
Mansfield Board of Education*

From: Jeffrey H. Smith, Director of Finance

Date: February 9, 2009

Subject: December 31, 2008 Quarterly Report

Attached please find the second quarter financial report for the quarter ending December 31, 2008.

OVERVIEW

GENERAL FUND BUDGET

REVENUES:

Tax Collections

The total collection rate through December 31, 2008 is 97.1% compared to 97.8% at December 31, 2007. Real estate collections, which account for approximately 85% of the levy, are 98.3% as compared to 98.9% for the same period last year. Collections in motor vehicles are at 89.6% as compared to 91.6% at December 31, 2007. We are running slightly behind last year's collections and will monitor this carefully as we move through the tax season. Suspense collections, however, have already exceeded budget by over \$40,000.

Licenses and Permits

Conveyance taxes received through the 2nd quarter were \$54,175 or 36.1% of the annual budget. Based on historical average, we may be short of budget by as much as \$50,000. Building permits received were \$91,556 or 43.6% of the annual budget.

Federal Support for General Government

No change from the budget.

State Support for Education

There has been no change in the ECS grant estimate from the State at this point. The current budget is \$10,070,680. The Transportation Grant is budgeted at \$283,060 and the current State estimate is \$246,733 or \$36,327 less than budgeted. This estimate reflects a 65% cap in the entitlement.

State Support for General Government

The pilot grant is by far the largest single grant within this category. The grant payment by the State was \$8,396,689 or \$28,219 more than the budget of \$8,368,470.

Charges for Services

Charges for services are primarily fixed by contract and will be received during the year. The primary exceptions are: Recording, where we have received \$25,963 to date or 52% of budget, and Police Services which are based on expenditures.

Fines and Forfeitures

No major change expected from budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through December 31, 2008 is \$96,373 as compared to \$311,961 for the same period last year. STIF interest rate for December 2008 is 1.64% as compared to 4.63% in December, 2007. Current estimates show that we may be short of budget by as much as \$400,000 and therefore have planned reductions accordingly. The amount of the telecommunications payment is not known yet.

GENERAL FUND BUDGET - EXPENDITURES

Town Expenditures

In light of the anticipated revenue shortage, Town expenditures are being contained wherever possible. A prorated share reduction between the Town & Board means \$150,575 cuts in expenditures for the Town. Expenditure reductions have been made accordingly.

Board Expenditures

The Board of Education budget currently reflects reductions in spending in the amount of \$249,425 to cover their share of the revenue loss. Special Education costs are currently projected to be under budget by \$286,000, however it is still too early in the school year to know how we will end the year.

DAY CARE FUND

The Day Care Fund ended the period with revenues exceeding expenditures by \$3,379. Fund balance at July 1, 2008 of \$327,718 increased to \$331,097 at December 31, 2008.

CAFETERIA FUND

Expenditures exceeded revenues by \$9,769 for the period. Fund balance at July 1, 2008 decreased from \$122,483 to \$112,714 at December 31, 2008. A \$20,000 transfer from the Board of Education is included.

RECREATION PROGRAM FUND

The Recreation Program Fund ended the period with revenues exceeding expenditures by \$55,073. Fund Balance increased from (\$13,848) to \$41,225. This includes the Town subsidy for Bicentennial Pond of \$25,000, the Teen Center of \$25,000, and overall community services of \$75,000. Fund balance will be drawn down as program and other expenditures are paid. Current estimates reflect a \$55,000 potential shortage in revenues. Expenditure reductions have been implemented in order to balance the budget by yearend.

CAPITAL NONRECURRING FUND

The Pequot/Mohegan Grant was budgeted at \$385,000. The current estimate is \$349,407.

DEBT SERVICE FUND

Fund Balance increased from (\$20,229) on July 1, 2008 to \$495,635 at December 31, 2008. This will be drawn down as debt service payments are made in December & June. Based upon our current debt plan, debt service contributions from the General Fund will rise to \$740,000 in FY 2012/2013 and the CNR Fund will contribute another \$400,000 through FY 2011/2012. The plan does not take into consideration any additional debt offerings. Because of the dramatic decreases in Pequot funding, the additional funds for debt service from the CNR Fund should be revisited.

ENTERPRISE/INTERNAL SERVICE FUNDS

Solid Waste Fund

Retained Earnings increased from \$149,859 at July 1, 2008 to \$190,324 at December 31, 2008.

Health Insurance Fund

Expenditures were less than revenues for the period by \$583,593. Retained Earnings increased from \$281,735 at July 1, 2008 to \$938,139 at December 31, 2008. Our claim's experience for the past six months is an average of \$447,075 per month, as compared to \$454,336 over the same period last year. Claims for the year are running 5.6% below calendar year 2007.

Worker's Compensation Fund

Operating revenues exceeded expenditures by \$166,117 through the first quarter. Retained Earnings increased from \$33,914 to \$200,031 at December 31, 2008. This will be drawn down as current year premiums and audit adjustments for fiscal year 06/07 are paid. Additional funding may be necessary in 09/10 for 07/08 audit adjustments.

Management Services Fund

Management Services Fund revenues through December 31, 2008 exceeded expenditures by \$694,726. Fund Balance increased from \$1,092,842 at July 1, 2008 to \$1,787,568 at December 31, 2008. This balance will be drawn down as energy and other payments are made during the year. The remaining fund balance is invested in fixed assets.

CEMETERY FUND

Retained earnings in the Cemetery Fund increased from \$366,677 at July 1, 2008 to \$367,899 at December 31, 2008. The major costs for this fund are mowing and cemetery maintenance.

LONG TERM INVESTMENT POOL

The pool experienced a \$2,815 increase in the market value of its portfolio for the period July 1, 2008 to December 31, 2008. A \$10,000 increase in the market value of U.S. Treasury Long Term bond fund has offset the decrease in value from the first quarter of the year.

EASTERN HIGHLANDS HEALTH DISTRICT

Operating revenues exceeded expenditures by \$87,003 and Fund Balance increased from \$210,703 to \$297,857. However, service revenues are projected by Health Director to be short of budget by as much as \$75,330. Expenditure reductions will be implemented to offset the loss in revenue.

MANSFIELD DOWNTOWN PARTNERSHIP

Operating revenues exceeded expenditures by \$98,059 through December 31, 2008, and Fund Balance increased from \$98,059 to \$262,395. Fund balance is expected to decrease as expenses are met.

TOWN OF MANSFIELD
 TRIAL BALANCE - GAAP BASIS
 December 31, 2008

<u>GENERAL FUND</u>	<u>DEBIT</u>	<u>CREDIT</u>
Cash Equivalent Investments	\$ 7,010,246	\$ -
Working Cash Fund	4,150	
Taxes Receivable - Current	8,973,591	
Taxes Receivable - Delinquent	443,696	
Accounts and Other Payables		126,589
Refundable Deposits		209,270
Deferred Revenue - Taxes		9,288,190
Encumbrances Payable - Prior Year		157,377
Liquidation - Prior Year Encumbrances	101,188	
Fund Balance - Undesignated		1,830,203
Actual Expenditures	21,147,803	
Actual Revenues		26,069,045
	<u>\$ 37,680,674</u>	<u>\$ 37,680,674</u>

DAYCARE COMBINED PROGRAM
 COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES
 AND CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	BUDGET	December 31,	
	2008/09	2008	2007
REVENUES:			
Intergovernmental - Nat'l. School Lunch	\$ 27,000	\$ 19,606	\$ 18,135
Intergovernmental - Day Care Grant	319,120	133,177	126,262
School Readiness Program	59,700	20,250	24,875
UConn	78,500	78,750	78,750
Fees	740,750	379,496	327,920
Subsidies	22,000	15,152	15,313
Total Revenues	1,247,070	646,431	591,255
EXPENDITURES:			
Administrative	229,030	116,638	112,779
Direct Program	895,770	447,115	407,116
Purchased Property Services	16,250	1,664	13,732
Repairs & Maintenance	6,500	2,618	1,932
Insurance	5,200	7,645	664
Other Purchased Services	10,000	5,325	4,794
Food Service Supplies	32,900	20,972	17,638
Energy	28,500	28,500	28,500
Supplies & Miscellaneous	19,850	12,024	10,897
Equipment	1,000	551	
Total Expenditures	1,245,000	643,052	598,052
EXCESS/(DEFICIENCY)	2,070	3,379	(6,797)
FUND BALANCE, JULY 1	327,718	327,718	279,986
FUND BALANCE, END OF PERIOD	\$ 329,788	\$ 331,097	\$ 273,189

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
BALANCE SHEET
AS OF DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>Assets</u>		
Cash	\$ 79,842	\$ 45,621
Inventory	32,872	13,572
Total Assets	\$ 112,714	\$ 59,193
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$ 112,714	\$ 59,193
Total Fund Balance	112,714	59,193
Total Liabilities and Fund Balance	\$ 112,714	\$ 59,193

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
Operating Revenues:		
Intergovernmental	\$ 55,556	\$ 50,533
Sales of Food	289,766	267,820
Other	24,761	26,602
Total Operating Revenues	370,083	344,955
Other Financing:		
Transfers In - General Fund Board	20,000	20,000
Total Revenues & Other Financing	390,083	364,955
Operating Expenditures:		
Salaries & Benefits	257,820	255,086
Food & Supplies	138,166	125,815
Professional and Technical	2,500	2,500
Equipment Repairs & Contracts	1,366	2,577
Total Operating Expenditures	399,852	385,978
Excess/(Deficiency)	(9,769)	(21,023)
Fund Balance, July 1	122,483	80,216
Fund Balance, End of Period	\$ 112,714	\$ 59,193

Mansfield Parks and Recreation
 Balance Sheet
 As of December 31, 2008
 (with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>Assets</u>		
Cash	\$ 53,022	\$ 167,505
Accounts Receivable	-	21,500
Total Assets	\$ 53,022	\$ 189,005
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$ -	\$ 2,000
Total Liabilities	-	2,000
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	53,022	187,005
Total Fund Balance	53,022	187,005
Total Liabilities and Fund Balance	\$ 53,022	\$ 189,005

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
Actual as of December 31, 2008

Description	Revenues			Expenditures (Incl. Encumbrances)			Net Income (Loss)
	Revenues	Indirect/Swim Allocation	Total Revenues	Expend.	Indirect/Swim Allocation	Total Expenditures	
Overall Indirect	261,012	(261,012)	-	653,849	(653,849)	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	484,615	132,351	616,966	98,916	331,547	430,463	186,503
Child Care	6,146		6,146	19,588		19,588	(13,442)
Fitness	58,368		58,368	95,071		95,071	(36,703)
Personal Training	24,518		24,518	13,503		13,503	11,015
Member Swim @ 59.09%					85,725	85,725	(85,725)
Member Events			-	3,590		3,590	(3,590)
Sub-total Member Services	573,647	132,351	705,998	230,668	417,272	647,940	58,058
Community Services:							
Indirect (Alloc @ 49.293%)	75,000	128,661	203,661		322,302	322,302	(118,641)
Aquatics	80,722		80,722	145,075	(85,725)	59,350	21,372
Youth Programs	16,081		16,081	14,406		14,406	1,675
Nutcracker	20,070		20,070	10,699		10,699	9,371
Teen Center	25,670		25,670	4,763		4,763	20,907
Youth Sports	15,456		15,456	2,026		2,026	13,430
Day Camp/Vacation Camp	142,370		142,370	94,305		94,305	48,065
Sport & Specialty Camp	35,625		35,625	27,219		27,219	8,406
Trips	4,481		4,481	3,223		3,223	1,258
Special Events	8,170		8,170	4,557		4,557	3,613
Adult Programs	15,473		15,473	27,914		27,914	(12,441)
Sub-total Community Services	439,118	128,661	567,779	334,187	236,577	570,764	(2,985)
Total Parks & Recreation	1,273,777	-	1,273,777	1,218,704	-	1,218,704	55,073

Local support included in revenues above:		Budget	YTD 11/30
Overall Indirect - Administrative	Gen. Fund	\$ 259,660	259,660
Community Services:			
Overall Support	Gen. Fund	75,000	75,000
Teen Center	CNR Fund	25,000	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000	25,000
Total Local Support		\$ 384,660	\$ 384,660

As Revised 2/03/09

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
Estimated as of June 30, 2009

Description	Revenues			Expenditures (Incl. Encumbrances)			Net Income (Loss)
	Revenues	Indirect/Swim Allocation	Total Revenues	Expend.	Indirect/Swim Allocation	Total Expenditures	
Overall Indirect	262,360	(262,360)	-	1,191,044	(1,191,044)	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	1,005,500	133,035	1,138,535	85,180	603,943	689,123	449,412
Child Care	15,560		15,560	38,550		38,550	(22,990)
Fitness	117,690		117,690	168,080		168,080	(50,390)
Personal Training	50,000		50,000	35,750		35,750	14,250
Member Swim @ 59.09%					182,067	182,067	(182,067)
Member Events			-	6,535		6,535	(6,535)
Sub-total Member Services	1,188,750	133,035	1,321,785	334,095	786,010	1,120,105	201,680
Community Services:							
Indirect (Alloc @ 49.293%)	75,000	129,325	204,325		587,101	587,101	(382,776)
Aquatics	162,300		162,300	308,118	(182,067)	126,051	36,249
Youth Programs	56,488		56,488	31,180		31,180	25,308
Nutcracker	20,673		20,673	11,037		11,037	9,636
Teen Center	25,700		25,700	8,300		8,300	17,400
Youth Sports	19,800		19,800	11,667		11,667	8,133
Day Camp/Vacation Camp	177,590		177,590	108,815		108,815	68,775
Sport & Specialty Camp	48,320		48,320	37,695		37,695	10,625
Trips	11,360		11,360	8,460		8,460	2,900
Special Events	25,960		25,960	8,490		8,490	17,470
Adult Programs	38,900		38,900	47,070		47,070	(8,170)
Sub-total Community Services	662,091	129,325	791,416	580,832	405,034	985,866	(194,450)
Total Parks & Recreation	2,113,201	-	2,113,201	2,105,971	-	2,105,971	7,230

Local support included in revenues above:		Budget
Overall Indirect - Administrative	Gen. Fund	\$ 259,660
Community Services:		
Overall Support	Gen. Fund	75,000
Teen Center	CNR Fund	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000
Total Local Support		<u>\$ 384,660</u>

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
Budget vs. Estimated for June 30, 2009

Description	Revenues			Expenditures			Net Fav(Unfav)
	2008/09 Budget	Jun. 30 Estimated	Fav(Unfav) Variance	2008/09 Budget	Jun. 30 Estimated	Fav(Unfav) Variance	
Overall Indirect	-	-	-	-	-	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	1,180,407	1,138,535	(41,872)	713,434	689,123	24,311	(17,561)
Child Care	16,300	15,560	(740)	50,100	38,550	11,550	10,810
Fitness	117,690	117,690	-	190,410	168,080	22,330	22,330
Personal Training	47,000	50,000	3,000	36,000	35,750	250	3,250
Member Swim @ 59.09%	-	-	-	178,700	182,067	(3,367)	(3,367)
Member Events	-	-	-	7,370	6,535	835	835
Sub-total Member Services	1,361,397	1,321,785	(39,612)	1,176,014	1,120,105	55,909	16,297
Community Services:							
Indirect (Alloc @ 49.293%)	208,663	204,325	(4,338)	602,306	587,101	15,205	10,867
Aquatics	185,140	162,300	(22,840)	123,720	126,051	(2,331)	(25,171)
Youth Programs	62,900	56,488	(6,412)	36,830	31,180	5,650	(762)
Nutcracker	20,000	20,673	673	14,940	11,037	3,903	4,576
Teen Center	25,500	25,700	200	11,170	8,300	2,870	3,070
Youth Sports	20,400	19,800	(600)	7,320	11,667	(4,347)	(4,947)
Day Camp/Vacation Camp	155,440	177,590	22,150	106,610	108,815	(2,205)	19,945
Sport & Specialty Camp	58,000	48,320	(9,680)	51,420	37,695	13,725	4,045
Trips	15,000	11,360	(3,640)	12,030	8,460	3,570	(70)
Special Events	19,000	25,960	6,960	12,030	8,490	3,540	10,500
Adult Programs	37,200	38,900	1,700	53,310	47,070	6,240	7,940
Sub-total Community Services	807,243	791,416	(15,827)	1,031,686	985,866	45,820	29,993
Total Parks & Recreation	2,168,640	2,113,201	(55,439)	2,207,700	2,105,971	101,729	46,290

Local support included in revenues above:		<u>Budget</u>
Overall Indirect - Administrative	Gen. Fund	\$ 259,660
Community Services:		
Overall Support	Gen. Fund	75,000
Teen Center	CNR Fund	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000
Total Local Support		<u>\$ 384,660</u>

TOWN OF MANSFIELD
CAPITAL AND NONRECURRING RESERVE FUND BUDGET
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2008/09

	Actual 98/99	Actual 99/00	Actual 00/01 *	Actual 01/02	Actual 02/03	Adopted Budget 03/04	Actual 03/04	Actual 04/05	Actual 05/06	Actual 06/07	Actual 07/08	Budget 08/09	Estimated 08/09	Projected 09/10	Projected 10/11	Projected 11/12	Projected 12/13
SOURCES:																	
Revenues:																	
General Fund Contribution										100,000	644,000	25,000	25,000				
Property Tax Relief										359,404							
Energy Assistance Program																	
State Revenue Sharing				\$472,523													
State Dept. of Education - MMS IRC/MMS Drainage					120,729		24,679										
Rural Development Grant - Downtown Revitalization							35,000										
Ambulance User Fees					253,312	235,000	179,317	216,712	222,724	187,045	289,884	225,000	225,000	225,000	225,000	225,000	225,000
Landfill Closing Grant - In-kind Reimbursement								109,470									
Insurance Settlement			100,524														
Interest Income	237,050	286,043	398,171					100,000	100,000	100,000		20,000	0	20,000	20,000	20,000	20,000
Other				23,485			380			5,949							
Sewer Assessments	2,800	3,600	4,000	8,069	4,298	3,000	4,000	4,400	9,600		14,400	3,000	3,000	3,000	3,000	3,000	3,000
Pequot Funds	2,809,905	2,929,286	2,950,637	3,075,000	2,128,664	1,361,183	1,714,079	1,339,206	1,435,767	612,032	389,462	385,000	349,407	668,391	668,391	668,391	668,391
Total Sources	3,049,755	3,218,929	3,453,332	3,579,078	2,507,001	1,599,183	1,957,455	1,769,788	1,768,091	1,364,430	1,337,746	658,000	602,407	916,391	916,391	916,391	916,391
USES:																	
Operating Transfers Out:																	
General Fund - One Time Costs/Fund Balance Plan			61,100	47,500	400,000	350,000	350,000	250,000	150,000								
General Fund - State Revenue Sharing					472,520												
Community Events					12,500												
Management Services Fund	205,000	160,000	200,000	200,000	206,000	212,000	212,000	200,000	225,000	200,000	200,000	150,000	150,000	200,000	200,000	200,000	200,000
Debt Service Sinking Fund	180,000		500,000	355,000	250,000	235,000	235,000	295,000	250,000	215,000	200,000	75,000	75,000	150,000	150,000	100,000	
Retire Debt for Fire Truck								70,000	70,000		70,000			80,000	80,000		
New Financial Reporting Model (Statement 34)				25,000	25,000												
Property Tax Revaluation Fund	25,000	25,000	25,000			25,000	25,000		25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000
Capital Fund	3,591,529	3,289,200	2,572,660	3,161,682	1,488,916	560,650	618,034	762,137	1,046,109	1,058,534	458,300	273,085	275,026	1,676,800	2,879,900	2,391,800	1,685,300
Day Care Pension					20,000	15,000	15,000	10,000	5,000								
Town Manager Search											21,171						
Emergency Services Administration					25,070	75,000	75,000										
Community Center Operating Subsidy					65,000	119,125	119,130	80,000	40,000								
Parks & Recreation Operating Subsidy										40,000	251,538	50,000	50,000				
Health Insurance Fund								200,000									
Retiree Medical Insurance Fund											50,000	50,000	50,000	100,000	100,000	100,000	100,000
Compensated Absences Fund											50,000	40,000	40,000	100,000	100,000	100,000	100,000
Downtown Partnership											63,000						
Shared Projects with UConn	83,500	100,000	25,000														
Total Uses	4,085,029	3,574,200	3,383,760	3,789,182	2,965,006	1,591,775	1,649,164	1,867,137	1,811,109	1,534,705	1,367,838	663,085	665,026	2,331,800	3,534,900	2,918,800	2,110,300
Excess/(Deficiency)	(1,035,274)	(355,271)	89,572	(210,104)	(458,005)	7,408	308,291	(97,349)	(43,018)	(170,275)	(30,092)	(5,085)	(62,619)	(1,415,409)	(2,618,509)	(2,000,409)	(1,193,909)
Fund Balance/(Deficit) July 1	1,985,616	950,342	595,071	664,643	454,539		(3,466)	304,825	207,476	164,458	(5,817)	(35,909)	(35,909)	(98,528)	(1,513,937)	(4,132,446)	(6,132,855)
Fund Balance, June 30	\$950,342	\$595,071	\$664,643	\$454,539	(\$3,466)	\$7,408	\$304,825	\$207,476	\$164,458	(\$5,817)	(\$35,909)	(\$40,994)	(\$98,528)	(\$1,513,937)	(\$4,132,446)	(\$6,132,855)	(\$7,326,764)

* Compensated Absences needs to be funded for approximately \$420,000

DEBT SERVICE FUND
BALANCE SHEET
AS OF DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
Assets:		
Cash and cash equivalents	\$ 495,635	\$ 552,883
Total Assets	\$ 495,635	\$ 552,883
 Fund Balance:		
Unreserved:		
Undesignated	\$ 495,635	\$ 552,883
Total Fund Balance	\$ 495,635	\$ 552,883

DEBT SERVICE FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
Revenues:		
Intergovernmental	\$ 2,965	\$ 8,066
Total Revenues	2,965	8,066
Other Financing		
Operating Transfers In:		
CNR Fund	150,000	200,000
Management Services Fund	415,000	400,000
Total Revenues and Other Financing Sources	567,965	608,066
Expenditures:		
Principal Payments	-	-
Interest Payments	52,101	55,241
Total expenditures	52,101	55,241
Excess of revenues and other financing sources over expenditures	515,864	552,825
Fund balance, July 1	(20,229)	58
Fund balance, End of Period	\$ 495,635	\$ 552,883

TOWN OF MANSFIELD
DEBT SERVICE FUND
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	00/01 ACTUAL	01/02 ACTUAL	02/03 ACTUAL	03/04 ACTUAL	04/05 ACTUAL	05/06 ACTUAL	06/07 ACTUAL	07/08 ACTUAL	08/09 PROJECTED	09/10 PROJECTED	10/11 PROJECTED
REVENUES:											
Intergovernmental	\$460,924	\$440,668	\$420,364	\$385,697	\$366,387	\$330,378	\$295,462	\$180,794	\$105,218		
State Revenue Sharing	472,523										
Interest on Unspent Balance											
Other	9,402	37		87,850							
TOTAL REVENUES	942,849	440,705	420,364	473,547	366,387	330,378	295,462	180,794	105,218		
Operating Transfers In - General Fund	797,000	500,000	400,000	400,000	400,000	400,000	380,000	400,000	415,000	550,000	590,000
Operating Transfers In - CNR Fund	500,000	355,000	250,000	235,000	295,000	250,000	235,000	200,000	75,000	150,000	150,000
Operating Transfers In - MS Fund									75,000		
TOTAL REVENUES AND OPERATING TRANSFERS IN	2,239,849	1,295,705	1,070,364	1,108,547	1,061,387	980,378	910,462	780,794	670,218	700,000	740,000
EXPENDITURES:											
Principal Retirement	880,689	865,000	950,000	1,065,000	980,000	830,000	805,000	660,000	530,000	455,000	495,000
Interest	392,723	447,352	398,975	284,440	261,506	216,239	176,482	136,082	104,202	107,553	141,014
Lease Purchase - Pool Covers/Co-Gen									78,142	78,142	78,142
Financial	26,475	15,428		8,000				5,000			
Professional/Technical	19,282	311		79,497	4,800						
TOTAL EXPENDITURES	1,319,169	1,328,091	1,348,975	1,436,937	1,246,306	1,046,239	981,482	801,082	712,344	640,695	714,156
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	920,680	(32,386)	(278,611)	(328,390)	(184,919)	(65,861)	(71,020)	(20,288)	(42,126)	59,305	25,844
FUND BALANCE, JULY 1	40,566	961,246	928,860	650,249	321,859	136,940	71,079	59	(20,229)	(62,355)	(3,050)
FUND BALANCE, JUNE 30	\$961,246	\$928,860	\$650,249	\$321,859	\$136,940	\$71,079	\$59	(\$20,229)	(\$62,355)	(\$3,050)	\$22,794

Note: Includes estimated debt service payments on the approved, but unissued MMS Heating Upgrade and Open Space bond issues.
Does not include 2008/09 proposed bonding or lease purchases.

TOWN OF MANSFIELD
DEBT SERVICE FUND
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	11/12 PROJECTED	12/13 PROJECTED	13/14 PROJECTED	14/15 PROJECTED	15/16 PROJECTED	14/15 PROJECTED	15/16 PROJECTED	16/17 PROJECTED	17/18 PROJECTED	18/19 PROJECTED	19/20 PROJECTED	20/21 PROJECTED
REVENUES:												
Intergovernmental												
State Revenue Sharing												
Interest on Unspent Balance												
Other												
<hr/>												
TOTAL REVENUES												
Operating Transfers In - General Fund	640,000	740,000	330,000	240,563	104,875	190,000	185,000	180,000	175,000	170,000	170,000	165,000
Operating Transfers In - CNR Fund	100,000											
Operating Transfers In - MS Fund												
TOTAL REVENUES AND OPERATING TRANSFERS IN	740,000	740,000	330,000	240,563	104,875	190,000	185,000	180,000	175,000	170,000	170,000	165,000
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EXPENDITURES:												
Principal Retirement	540,000	540,000	225,000	225,000	100,000	100,000	105,000	105,000	105,000	105,000	105,000	115,000
Interest	144,906	121,150	96,470	15,563	4,875	87,250	82,250	77,000	71,750	66,500	61,250	56,000
Lease Purchase - Pool Covers/Co-Gen	78,142	78,142										
Financial												
Professional/Technical												
TOTAL EXPENDITURES	763,048	739,292	321,470	240,563	104,875	187,250	187,250	182,000	176,750	171,500	166,250	171,000
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REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	(23,048)	708	8,530	-	-	2,750	(2,250)	(2,000)	(1,750)	(1,500)	3,750	(6,000)
FUND BALANCE, JULY 1	22,794	(254)	454	8,984	8,984	8,984	11,734	9,484	7,484	5,734	4,234	7,984
FUND BALANCE, JUNE 30	(\$254)	\$454	\$8,984	\$ 8,984	\$ 8,984	\$11,734	\$9,484	\$7,484	\$5,734	\$4,234	\$7,984	\$1,984

Note: Includes estimated debt service payr
Does not include 2008/09 proposed l

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TOWN OF MANSFIELD
DEBT SERVICE FUND
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	21/22 PROJECTED	22/23 PROJECTED	23/24 PROJECTED	24/25 PROJECTED	25/26 PROJECTED	26/27 PROJECTED	27/28 PROJECTED	28/29 PROJECTED	29/30 PROJECTED
REVENUES:									
Intergovernmental									
State Revenue Sharing									
Interest on Unspent Balance									
Other									
<hr/>									
TOTAL REVENUES									
<hr/>									
Operating Transfers In - General Fund	165,000	160,000	155,000	150,000	150,000	140,000	135,000	130,000	60,000
Operating Transfers In - CNR Fund									
Operating Transfers In - MS Fund									
TOTAL REVENUES AND OPERATING TRANSFERS IN	165,000	160,000	155,000	150,000	150,000	140,000	135,000	130,000	60,000
<hr/>									
EXPENDITURES:									
Principal Retirement	115,000	115,000	115,000	120,000	120,000	120,000	120,000	120,000	60,000
Interest	50,250	44,500	38,750	33,000	27,000	21,000	15,000	9,000	3,000
Lease Purchase - Pool Covers/Co-Gen Financial									
Professional/Technical									
TOTAL EXPENDITURES	165,250	159,500	153,750	153,000	147,000	141,000	135,000	129,000	63,000
<hr/>									
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	(250)	500	1,250	(3,000)	3,000	(1,000)		1,000	(3,000)
FUND BALANCE, JULY 1	1,984	1,734	2,234	3,484	484	3,484	2,484	2,484	3,484
FUND BALANCE, JUNE 30	\$1,734	\$2,234	\$3,484	\$484	\$3,484	\$2,484	\$2,484	\$3,484	\$484

Note: Includes estimated debt service payr
Does not include 2008/09 proposed l

SOLID WASTE DISPOSAL FUND
BALANCE SHEET
AS OF DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>CURRENT ASSETS</u>		
Cash	\$ 234,745	\$ 81,425
Accounts Receivable (net of allow. for uncollectable accts)	41,008	37,220
Total Current Assets	275,753	118,645
<u>FIXED ASSETS</u>		
Land	8,500	8,500
Buildings & Equipment	540,857	540,857
Less: Accumulated Depreciation	(444,872)	(421,491)
Total Fixed Assets	104,485	127,866
TOTAL ASSETS	\$ 380,238	\$ 246,511
<u>LIABILITIES AND FUND EQUITY</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$ 49,917	\$ 10,010
Accrued Compensated Absences	17,261	12,923
Refundable Deposits	14,736	13,350
Total Current Liabilities	81,914	36,283
<u>LONG-TERM LIABILITIES</u>		
Landfill Postclosure Costs	108,000	116,000
Total Long-Term Liabilities	108,000	116,000
TOTAL LIABILITIES	189,914	152,283
<u>FUND EQUITY</u>		
Retained Earnings	190,324	94,228
Total Fund Equity	190,324	94,228
TOTAL LIABILITIES AND FUND EQUITY	\$ 380,238	\$ 246,511

SOLID WASTE DISPOSAL FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
Operating Revenues:		
Tipping Fees	\$ (9,534)	\$ 5,100
Transfer Station Fees	44,996	44,829
Garbage Collection Fees	443,580	425,713
Sale of Recyclables	54,318	38,818
Other Revenues	1,547	1,581
	534,907	516,041
Operating Expenses:		
Hauler's Tipping Fees	79,275	91,460
Mansfield Tipping Fees	33,867	30,855
Wage & Fringe Benefits	124,747	128,835
Computer Software		3,360
Trucking Fee	8,118	9,408
Recycling Cost	40,623	37,645
Contract Pickup	172,408	154,701
Supplies and Services	9,404	10,203
Depreciation Expense	16,000	16,000
Equipment Parts/Other		1,205
LAN/WAN Expenditures	10,000	10,000
	494,442	493,672
NET INCOME (LOSS)	40,465	22,369
Retained Earnings, July 1	149,859	71,859
Retained Earnings, End of Period	\$ 190,324	\$ 94,228

HEALTH INSURANCE FUND
BALANCE SHEET
December 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>Assets</u>		
Cash and cash equivalents	\$ 1,391,617	\$ 1,204,699
Total Assets	\$ 1,391,617	\$ 1,204,699
<u>Liability and Fund Balance</u>		
Liabilities:		
Accrued Medical Claims	\$ 453,478	\$ 480,000
Total Liabilities	453,478	480,000
Retained Earnings:		
Net Contributed Capital	400,000	400,000
Retained Earnings	538,139	324,699
Total Retained Earnings	938,139	724,699
Total Liabilities and Retained Earnings	\$ 1,391,617	\$ 1,204,699

* Reserve for maximum claim liability corridor is estimated to be \$500,000.

HEALTH INSURANCE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 December 31, 2008
 (with comparative totals for December 31, 2007)

	December 31	
	2008	2007
Revenues:		
Premium income	\$ 3,639,208	\$ 3,046,020
Interest income	6,543	16,753
Total Revenues	3,645,751	3,062,773
Expenditures:		
Payroll	69,750	59,818
Administrative expenses	262,942	221,434
Medical claims	2,662,357	2,656,521
Consultants	5,000	13,000
Employee Wellness Program	4,163	15,799
Medical Supplies	47,946	49,442
LAN/WAN Expenditures	10,000	10,000
Total Expenditures	3,062,158	3,026,014
Revenues and Other Financing Sources Over/ (Under) Expenditures	583,593	36,759
Contributed Capital	400,000	400,000
Retained Earnings, July 1	(45,454)	287,940
Retained Earnings, End of Period	\$ 938,139	\$ 724,699

WORKERS' COMPENSATION FUND
BALANCE SHEET
DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 200,031	\$ 132,851
Total Assets	\$ 200,031	\$ 132,851

<u>FUND BALANCE</u>		
Equity:		
Retained Earnings	\$ 200,031	\$ 132,851
Total Liabilities and Equity	\$ 200,031	\$ 132,851

WORKERS' COMPENSATION FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2008
 (with comparative totals for December 31,2007)

	December 31,	
	2008	2007
<u>REVENUES:</u>		
Premium Income	\$ 491,500	\$ 421,310
Total Revenues	491,500	421,310
 <u>OPERATING EXPENSES:</u>		
Workers' Compensation Insurance	325,383	286,863
Total Operating Expenses	325,383	286,863
NET INCOME (LOSS)	166,117	134,447
Fund Balance, July 1	33,914	(1,596)
Fund Balance, End of Period	\$ 200,031	\$ 132,851

MANAGEMENT SERVICES FUND
ESTIMATED BALANCE SHEET
AT DECEMBER 31, 2008

	Actual June 30, 2008	Actual Dec. 31, 2008	Estimated June 30, 2009
<u>ASSETS</u>			
Current Assets:			
Cash and Cash Equivalents	\$ -	\$ 695,156	\$ -
Due from General Fund			
Accounts Receivable	8,195	6,773	
Inventory	30,400	30,400	30,400
Total Current Assets	<u>38,595</u>	<u>732,329</u>	<u>30,400</u>
Fixed Assets:			
Construction in Progress			
Land	145,649	145,649	145,649
Buildings	178,016	178,016	178,016
Office Equipment	2,864,268	2,864,268	3,044,778
Construction in Progress	-	-	-
Accum. Depreciation	(1,769,071)	(1,769,071)	(1,981,182)
Net Fixed Assets	<u>1,418,862</u>	<u>1,418,862</u>	<u>1,387,261</u>
Total Assets	<u>\$ 1,457,457</u>	<u>\$ 2,151,191</u>	<u>\$ 1,417,661</u>
<u>LIABILITIES AND EQUITY</u>			
Liabilities:			
Accounts Payable	\$ 178,307	\$ 363,623	\$ -
Due to the General Fund	184,395	-	254,780
Due to Internal Service Fund	1,913	-	-
Total Liabilities	<u>364,615</u>	<u>363,623</u>	<u>254,780</u>
Equity:			
Contributed Capital	146,000	146,000	146,000
Retained Earnings	946,842	1,641,568	1,016,881
Total Equity	<u>1,092,842</u>	<u>1,787,568</u>	<u>1,162,881</u>
Total Liabilities and Equity	<u>\$ 1,457,457</u>	<u>\$ 2,151,191</u>	<u>\$ 1,417,661</u>

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF CASH FLOWS
DECEMBER 31, 2008

	Actual June 30, 2008	Actual Dec. 31, 2008	Estimated June 30, 2009
CASH FROM OPERATING ACTIVITIES:			
Operating income	\$ (440,876)	\$ 694,726	\$ 70,039
ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:			
Depreciation Expense	184,908		212,111
(Increase) decrease in:			
Other Receivables	(2,333)	1,422	8,195
Inventory	(839)	-	-
Increase (decrease) in:			
Accounts payable	138,604	185,316	(178,307)
Due to other funds	184,395	(186,308)	68,472
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>63,859</u>	<u>695,156</u>	<u>180,510</u>
CASH FLOWS USED IN CAPITAL AND RELATED FINANCING ACTIVITIES:			
Purchase of fixed assets	<u>(363,216)</u>	<u>-</u>	<u>(180,510)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	(299,357)	695,156	-
CASH AND CASH EQUIVALENTS - JULY 1	<u>299,357</u>	<u>-</u>	<u>-</u>
CASH AND CASH EQUIVALENTS - End of Period	<u>\$ -</u>	<u>\$ 695,156</u>	<u>\$ -</u>

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED DECEMBER 31, 2008

TOTAL MANAGEMENT SERVICES FUND				
	Budget 2008/09	Actual Dec. 31, 2008	Estimated 2008/09	Variance Favorable (Unfavorable)
REVENUES:				
Mansfield Board of Education	\$ 97,230	\$ 97,230	\$ 97,230	\$ -
Region 19	92,360	46,180	92,360	
Town of Mansfield	64,700	64,700	64,700	
Communication Service Fees	214,630	196,580	214,630	
Copier Service Fees	225,740	184,500	225,500	(240)
Energy Service Fees	2,068,430	1,745,840	2,175,810	107,380
Rent	74,620	36,225	74,620	
Rent - Telecom Tower	108,000	61,061	109,061	1,061
Sale of Supplies	36,050	20,579	36,050	
CNR Fund	150,000	150,000	150,000	
Health Insurance Fund	10,000	10,000	10,000	
Solid Waste Fund	10,000	10,000	10,000	
Sewer Operating Fund	3,000	3,000	3,000	
Local Support	6,000	33,908	252,263	246,263
Postal Charges	87,570	89,820	89,820	2,250
Universal Services Fund	29,170	202	29,170	
Total Revenues	3,277,500	2,749,825	3,634,214	356,714
EXPENDITURES:				
Salaries & Benefits	375,278	179,197	403,365	(28,087)
Training	5,800	478	5,250	550
Repairs & Maintenance	16,200	17,135	25,900	(9,700)
Professional & Technical	135,720	44,561	69,661	66,059
System Support	116,680	154,193	159,400	(42,720)
Copier Maintenance Fees	84,000	31,467	84,000	
Communications	192,362	138,959	222,407	(30,045)
Supplies and Software Licensing	37,000	56,152	39,550	(2,550)
Equipment	170,000	483,717	549,447	(379,447)
Postage	88,800	60,552	88,800	
Energy	1,986,460	856,177	1,839,448	147,012
Equipment Rental/Cost of Sales Siemen's Project	45,450	32,511	45,346	104
Total Expenditures	3,253,750	2,055,099	3,532,574	(278,824)
Add:				
Depreciation	209,860		212,111	(2,251)
Less:				
Equipment Capitalized	(170,000)		(180,510)	10,510
Operating Expenditures	3,293,610	2,055,099	3,564,175	(270,565)
Net Income (Loss)	(16,110)	694,726	70,039	86,149
Total Equity & Contributed Capital, July 1	1,092,842	1,092,842	1,092,842	
Total Equity & Contributed Capital, End of Period	\$ 1,076,732	\$ 1,787,568	\$ 1,162,881	\$ 86,149

CEMETERY FUND
BALANCE SHEET
DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

	December 31,	
<u>ASSETS</u>	2008	2007
Cash and cash equivalents	\$ 12,422	\$ 7,584
Investments	355,477	332,901
Total Assets	\$ 367,899	\$ 340,485

	December 31,	
<u>FUND BALANCE</u>	2008	2007
Fund Balance		
Reserved for perpetual care	\$ 477,424	\$ 459,732
Reserved for nonexpendable trust	1,200	1,200
Unreserved, undesignated	(110,725)	(120,447)
Total Fund Balance	\$ 367,899	\$ 340,485

CEMETERY FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 DECEMBER 31, 2008
 (with comparative totals for December 31 2007)

	December 31,	
	2008	2007
Operating Revenues:		
Contributions	\$ 17,718	\$ 3,409
Interest and Dividend Income	3,249	
Sale of Plots	2,100	5,400
Total Operating Revenues	23,067	8,809
Operating Expenses:		
Salaries	1,250	1,250
Cemetery Maintenance	7,367	6,026
Mowing Service	13,228	6,740
Total Operating Expenses	21,845	14,016
Operating Income/(Loss)	1,222	(5,207)
Retained Earnings, July 1	366,677	345,692
Retained Earnings, End of Period	\$ 367,899	\$ 340,485

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF DECEMBER 31, 2008

	MARKET VALUE JUL 01, 2008	MARKET VALUE SEP 30, 2008	MARKET VALUE DEC 31, 2008	FISCAL 08/09 CHANGE IN VALUE
<u>STOCK FUNDS:</u>				
<u>FIDELITY INVESTMENTS:</u>				
SELECT UTILITIES GROWTH	53,866.10	39,782.84	35,606.71	(18,259.39)
<u>BANK OF AMERICA</u>				
COLUMBIA LG CAP INDEX FUND	14,512.71	13,294.09	10,104.67	(4,408.04)
COLUMBIA MULTI-ADVISOR INTL EQUIT'	3,616.58	2,903.35	2,745.48	(871.10)
COLUMBIA MID CAP INDEX FUND	1,808.49	1,611.52	1,110.16	(698.33)
COLUMBIA SMALL CAP INDEX FUND	617.89	612.59	558.30	(59.59)
SUB-TOTAL BANK OF AMERICA	20,555.67	18,421.55	14,518.61	(6,037.06)
TOTAL STOCK FUNDS	74,421.77	58,204.39	50,125.32	(24,296.45)
<u>BOND FUNDS:</u>				
<u>WELLS FARGO ADVANTAGE</u>				
WELLS FARGO INCOME PLUS-INV	50,836.58	50,302.50	51,629.69	793.11
<u>T. ROWE PRICE</u>				
U.S. TREASURY LONG	55,529.25	56,852.99	66,996.57	11,467.32
<u>U.S. SECURITIES</u>				
U.S. TREASURY NOTES	66,499.59	66,584.60	66,658.98	159.39
<u>BANK OF AMERICA</u>				
COLUMBIA INTERM CORE BOND FUND	6,737.69	6,566.79	6,625.95	(111.74)
COLUMBIA INTERM BOND FUND	11,562.76	10,804.54	10,587.91	(974.85)
SUB-TOTAL BANK OF AMERICA	18,300.45	17,371.33	17,213.86	(1,086.59)
<u>VANGUARD INVESTMENTS</u>				
GNMA FUND	269,255.22	273,855.58	284,796.05	15,540.83
TOTAL BOND FUNDS	460,421.09	464,967.00	487,295.15	26,874.06
<u>CASH:</u>				
<u>BANK OF AMERICA</u>				
COLUMBIA MONEY MARKET FUND	8,610.66	8,904.31	8,848.89	238.23
TOTAL CASH	8,610.66	8,904.31	8,848.89	238.23
TOTAL INVESTMENTS	543,453.52	532,075.70	546,269.36	2,815.84

**Town of Mansfield
Investment Pool
As of June 30, 2004**

	Equity Percentage	Equity In Investments	Equity In Cash Equiv.	Total Equity
Cemetery Fund	59.285%	469,692.94	7,784.71	477,477.65
School Non-Expendable Trust Fund	0.084%	665.50	11.03	676.53
Medical Pension Trust Fund	8.864%	70,226.17	1,163.93	71,390.10
Compensated Absences Fund	31.767%	251,678.09	4,171.32	255,849.41
Total Equity by Fund	100.000%	792,262.70	13,130.99	805,393.69

Investments	Market Value
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	27,914.15
Fidelity - Value	65,795.44
Harbor Capital Appreciation Fund	49,626.93
T. Rowe Price - New American Growth Equity	39,940.39
Fleet - Galaxy Equity Growth Class H	36,276.97
Vanguard - 500 Index Fund	145,757.26
Sub-Total Stock Funds	<u>365,311.14</u>
<u>Bond Funds:</u>	
Strong Funds - Corporate Bond Fund	42,315.05
T. Rowe Price - U. S. Treasury Long	43,570.99
U.S. Treasury Notes	91,868.58
Fleet - Galaxy Intermediate Gov. Inc.	14,136.59
Fleet - Galaxy Short Term Bond	13,948.86
Vanguard - GNMA Fund	221,111.49
Sub-Total Bond Funds	<u>426,951.56</u>
<u>Cash Equivalents:</u>	
Galaxy Money Market	<u>13,130.99</u>
Total Investments	<u>805,393.69</u>

Allocation	Amount	Percentage
Stocks	365,311.14	45.36%
Bonds	426,951.56	53.01%
Cash Equivalents	13,130.99	1.63%
Total Investments	<u>805,393.69</u>	<u>100.00%</u>

EASTERN HIGHLANDS HEALTH DISTRICT
BALANCE SHEET
AS OF DECEMBER 31, 2008
(with comparative totals for December 31, 2007)

<u>Assets</u>	December 31,	
	2008	2007
Cash and cash equivalents	\$ 299,610	\$ 366,939
Total Assets	\$ 299,610	\$ 366,939
<u>Liabilities and Fund Balance</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 1,753	\$ -
Total Liabilities	1,753	-
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances	150	150
Unreserved, undesignated	297,707	366,789
Total Fund Balance	297,857	366,939
Total Liabilities & Fund Balance	\$ 299,610	\$ 366,939

EASTERN HIGHLANDS HEALTH DISTRICT
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 AS OF DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	Adopted	December 31,	
	Budget 2008/09	2008	2007
Operating Revenues:			
Member Town Contributions	\$ 362,240	\$ 181,224	\$ 171,544
State Grants	171,230	171,188	172,905
Septic Permits	48,520	13,420	19,200
Well Permits	27,190	7,295	14,885
Soil Testing Service	58,480	16,680	25,300
Food Protection Service	38,780	5,018	3,180
B100a Reviews	27,760	12,920	13,075
Septic Plan Review	39,270	10,120	17,305
Other Health Services	17,840	2,219	3,078
Total Operating Revenues	791,310	420,083	440,472
Operating Expenditures:			
Salaries & Wages	536,470	232,625	232,579
Benefits	177,000	79,086	79,680
Miscellaneous Benefits	5,240	2,449	1,534
Insurance	14,900	7,214	14,201
Professional & Technical Services	18,100	4,000	8,700
Other Purchased Services	27,640	6,070	5,812
Other Supplies	8,500	770	142
Equipment - Minor	2,460	866	979
Total Operating Expenditures	790,310	333,080	343,627
Transfers Out:			
Transfers to CNR	1,000	-	2,000
Total Operating Expenditures & Transfers Out	791,310	333,080	345,627
Operating Income/(Loss)	-	87,003	94,845
Fund Balance, July 1	210,854	210,854	272,094
Fund Balance, End of Period	\$ 210,854	\$ 297,857	\$ 366,939

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND BALANCE SHEET
 AS OF DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
<u>Assets</u>		
Cash and cash equivalents	\$ 94,719	\$ 75,224
Total Assets	\$ 94,719	\$ 75,224
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances	\$ -	\$ -
Unreserved, undesignated	94,719	75,224
Total Fund Balance	\$ 94,719	\$ 75,224

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 AS OF DECEMBER 31, 2008
 (with comparative totals for December 31, 2007)

	December 31,	
	2008	2007
Operating Revenues:		
State Grants		
Transfers In-G/F	\$ -	\$ 2,000
Total Operating Revenues	-	2,000
Operating Expenditures:		
Vehicles	12,476	-
Computer Equipment	969	5,274
Total Operating Expenditures	13,445	5,274
Operating Income/(Loss)	(13,445)	(3,274)
Fund Balance, July 1	108,164	78,498
Fund Balance, End of Period	\$ 94,719	\$ 75,224

**MANSFIELD DOWNTOWN PARTNERSHIP
BALANCE SHEET
AS OF DECEMBER 31, 2008
(with comparative totals for December 31, 2007)**

	December 31,	
	2008	2007
<u>ASSETS</u>		
Cash & Cash Equivalents	\$ 261,495	\$ 194,778
Accounts Receivable	900	900
 Total Assets	<u>\$ 262,395</u>	<u>\$ 195,678</u>
<u>FUND BALANCE</u>		
Fund Balance, Unreserved	262,395	195,678
 Total Fund Balance	<u>262,395</u>	<u>195,678</u>
 Total Liabilities and Fund Balance	<u>\$ 262,395</u>	<u>\$ 195,678</u>

**MANSFIELD DOWNTOWN PARTNERSHIP
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Actual 2003/04	Actual 2004/05	Actual 2005/06	Actual 2006/07	Actual 2007/08	Amended 2008/09	Actual Dec. 31	Estimated 2008/09
Revenues:											
Intergovernmental:											
Mansfield General Fund/CNR	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Uconn		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000
Mansfield Capital Projects *						60,000					
Leyland Share - Relocation								30,210			
Membership Fees			10,040	13,085	17,355	20,282	19,215	21,820	19,000	7,615	18,000
Local Support				1,500	1,500						
State Support						4,993					
Contributions/Other					200	2,165	(165)			50	
Total Revenues	32,500	52,500	85,040	102,585	129,055	211,440	143,050	302,030	269,000	257,665	268,000
Operating Expenditures:											
Salaries and Benefits		15,531	71,378	73,007	83,974	92,800	107,140	121,544	136,430	64,350	135,860
Professional & Technical	930	9,519	7,386	5,406	8,397	63,068	44,967	31,817	135,000	12,968	41,911
Relocation Costs							20,000	40,420			
Office Rental		3,600	11,000	11,800	13,181	13,775	16,451	17,565	18,400	9,684	18,400
Insurance			1,650	1,760	1,764	1,772	1,702	1,704	2,060	558	1,704
Purchased Services			8,029	5,005	6,092	9,065	7,092	7,003	6,950	4,781	6,950
Supplies & Services		3,980	4,704	2,837	2,463	4,075	2,055	2,733	2,950	988	2,950
Contingency									25,000		25,000
Total Operating Expenditures	930	32,630	104,147	99,815	115,871	184,555	199,407	222,786	326,790	93,329	232,775
Operating Income/(Loss)	31,570	19,870	(19,107)	2,770	13,184	26,885	(56,357)	79,244	(57,790)	164,336	35,225
Fund Balance, July 1		31,570	51,440	32,333	35,103	48,287	75,172	18,815	98,059	98,059	98,059
Fund Balance, End of Period	\$ 31,570	\$ 51,440	\$ 32,333	\$ 35,103	\$ 48,287	\$ 75,172	\$ 18,815	\$ 98,059	\$ 40,269	\$ 262,395	\$ 133,284
Contribution Recap:											
Mansfield	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Mansfield Capital Projects						60,000					
UCONN		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000
Total Contributions	\$ 32,500	\$ 52,500	\$ 75,000	\$ 88,000	\$ 110,000	\$ 184,000	\$ 124,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

**TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT PROJECTS #84120 & 84122
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
AS OF DECEMBER 31, 2008**

	Project Length	
	Budget	Actual
Operating Revenues:		
Intergovernmental Revenues -		
USDA Rural Development Grant	\$ 140,000	\$ 140,000
DECD STEAP Grant	1,000,000	489,232
Urban Action Grant	2,500,000	
Leyland Share-MDP Design		9,000
Total Operating Revenues	3,640,000	638,232
Operating Expenditures:		
Downtown Revitalization & Enhancement:		
Legal Services	179,729	177,045
Legal Services - DECD Contract	12,442	2,441
Architects & Engineers	338,000	229,916
Construction Costs	495,000	
Construction - Storrs Road	2,392,558	
Construction - Walkway	222,271	222,271
Total Operating Expenditures	3,640,000	631,673
Operating Income/(Loss)		6,559
Fund Balance, July 1		
Fund Balance, End of Period	\$ -	\$ 6,559

**TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT PROJECT**

BUDGET BREAKDOWN BY GRANT

USDA Grant #1	\$ 90,000	- Complete
USDA Grant #2	50,000	- Complete
STEAP Grant #1	500,000	
STEAP Grant #2	500,000	
Urban Action	2,500,000	
Total Funding	<u>\$ 3,640,000</u>	

<u>Expenditure Budget Item</u>	<u>Funding Source</u>					<u>Total Budget</u>
	<u>USDA #1</u>	<u>USDA #2</u>	<u>STEAP #1</u>	<u>STEAP #2</u>	<u>Urban Action*</u>	
Legal	\$ -	\$ -	\$ 179,729	\$ -		\$ 179,729
Legal - Reserved for DECD			5,000	5,000	2,442	12,442
Salaries (Town Staff)						-
Architects	90,000	50,000	93,000		105,000	338,000
Construction Costs				495,000		495,000
Construction - Storrs Road					2,392,558	2,392,558
Construction - Walkway			222,271			222,271
Total	<u>\$ 90,000</u>	<u>\$ 50,000</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>	<u>\$ 2,500,000</u>	<u>\$ 3,640,000</u>

* Improvements to Storrs Road 03/30/07 - 12/31/2009

Mansfield Downtown Revitalization Project
Project Descriptions

Project #	Description	Amount	Status
84120	Mansfield Downtown Revitalization & Enhancement		
	USDA Rural Development (Munic. Development Proj Plan)	\$ 90,000	Complete
	USDA Rural Development (Munic. Development Proj Plan)	50,000	Complete
	DECD STEAP # 1	500,000	Substantially complete
	DECD STEAP # 2	500,000	Project Open
	Project Budget	<u>1,140,000</u>	
84121	USDA Rural Development (Storrs Ctr Economic Study)	35,000	Complete
84122	Improvements to Storrs Road (DECD/Urban Action)	2,500,000	Project Open
84123	Improvements to Storrs Road (DOT/"Coventry \$")	2,500,000	
84124	Improvements to Storrs Road (DOT/Lieberman)	2,500,000	
84125	Parking Garage (DOT)	490,000	
84126	Parking Garage (DECD/Urban Action/Gov. Rell)	10,000,000	
	Total Budgets	<u><u>\$ 19,165,000</u></u>	

SCHOOLS AND TOWN
December 31, 2008

	Schools	Town	Total
Balance at July 1, 2008	\$655,000	\$1,850,000	\$2,505,000
Issued During Period			
Retired During Period			
Balance at 12/30/08	<u>\$655,000</u>	<u>\$1,850,000</u>	<u>\$2,505,000</u>

CHANGES IN BOND AND NOTES OUTSTANDING

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2008	\$2,505,000			\$2,505,000
Debt Issued				
Debt Retired				
Balance at 12/30/08	<u>\$2,505,000</u>			<u>\$2,505,000</u>

Description	Original Amount	Payment Date		Bonds	BAN's	Promissory Note	Total
		P & I	I				
1989 General Obligation	5,000,000	6/15	12/15	50,000			50,000
1990 General Obligation	2,525,000	6/15	12/15	100,000			100,000
2004 Town Taxable Gen. Obligation Bond	2,590,000	6/01	12/01	1,455,000			1,455,000
2004 School General Obligation Bond	940,000	6/01	12/01	505,000			505,000
2004 Town General Obligation Bond	725,000	6/01	12/01	395,000			395,000
	<u>\$11,780,000</u>			<u>\$2,505,000</u>			<u>\$2,505,000</u>

DETAIL OF DEBT OUTSTANDING
SCHOOLS AND TOWNS
December 31, 2008

	<u>Original Amount</u>	<u>Balance 12/31/08</u>
Schools		
Consists of -		
1989 General Obligation Bonds:		
Window Project/Sheds	250,000	
Asbestos Removal	666,000	12,312
Code Compliance	729,000	14,845
Expansion & Renovation	3,130,000	22,843
1990 General Obligation Bonds:		
Schools Expansion	2,525,000	100,000
2004 General Obligation Bonds:		
MMS IRC	940,000	505,000
	<u>\$8,240,000</u>	<u>\$655,000</u>
	<u>\$8,240,000</u>	<u>\$655,000</u>
 Town		
Consists of -		
1989 General Obligation Bonds:		
Route 275 Sidewalk	\$225,000	
2004 Taxable GOB - Community Center	2,590,000	1,455,000
2004 General Obligation - Library	725,000	395,000
	<u>\$3,540,000</u>	<u>\$1,850,000</u>
	<u>\$3,540,000</u>	<u>\$1,850,000</u>
 Total Debt Outstanding	<u>\$11,780,000</u>	<u>\$2,505,000</u>

TOWN OF MANSFIELD
SUMMARY OF INVESTMENTS

December 31, 2008

ALL OTHER FUNDS:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/08
State Treasurer	9,131,697	1.641	Various	Various	14,081
Total Accrued Interest @ 12/31/08					14,081
Interest Received 7/1/08 - 12/31/08					<u>82,292</u>
Total Interest, General Fund, 12/31/08					<u><u>96,373</u></u>

CAPITAL FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/08
State Treasurer			Various	Various	
Total Accrued Interest @ 12/31/08					
Interest Received 7/1/08 - 12/31/08					<u> </u>
Total Interest, Capital Fund @ 12/31/08					<u><u> </u></u>

HEALTH INSURANCE FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/08
MBIA - Class	2,011,551		Various	Various	1,257
State Treasurer	129,304	2.265	Various	Various	206
Total Accrued Interest @ 12/31/08					1,463
Interest Received 7/1/08 - 12/31/08					<u>5,080</u>
Total Interest, Health Insurance Fund @ 12/31/08					<u><u>6,543</u></u>

Town of Mansfield
Memo

DATE January 2, 2009
 To: Matt Hart, Town Manager
 Jeffrey Smith, Director of Finance
 From: Christine Gamache, Collector of Revenue
 Subject: Amounts and % of Collections for 7/1/08 to 12/31/08 comparable to 7/1/07 to 12/31/07

	GRAND LST 2007	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE 1st	10,296,106	(2,881)	10,293,226	10,123,189	98.3%	170,037	1.7%
PER 1st	443,771	(4,403)	439,369	420,307	95.7%	19,062	4.3%
MV	1,741,906	(34,746)	1,707,161	1,529,914	89.6%	177,247	10.4%
Due 7/1/08	12,481,784	(42,029)	12,439,755	12,073,409	97.1%	366,346	2.9%
RE 2nd	10,293,840	18,334	10,312,174	2,104,896	20.4%	8,207,278	79.6%
PER 2nd	439,045	(7,313)	431,732	144,124	33.4%	287,608	66.6%
Due 1/1/09	10,732,885	11,021	10,743,906	2,249,020	20.9%	8,494,886	79.1%
MVS	213,327.60	(6,607.85)	206,720	95,532.13	46.2%	111,188	53.8%
TOTAL	23,427,997	(31,008)	23,183,661	14,322,429	61.8%	8,861,232	38.2%

PRIOR YEARS COLLECTION

July 1, 2008 to December 31, 2008

Suspense Collections	21,042.99	Suspense Interest Less Fees	29,627.03
Prior Years Taxes	177,216.36	Interest and Lien Fees	71,557.95
	<u>198,259.35</u>		<u>101,184.98</u>

	GRAND LST 2006	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE 1st	9,564,196	4,904	9,569,100	9,460,884	98.9%	108,216	1.1%
PER 1st	403,041	(1,070)	401,972	392,922	97.7%	9,050	2.3%
MV	1,656,385	(39,246)	1,617,139	1,481,131	91.6%	136,008	8.4%
Due 7/1/07	11,623,622	(35,412)	11,588,211	11,334,937	97.8%	253,273	2.2%
RE 2nd	9,561,280	23,593	9,584,872	1,714,653	17.9%	7,870,219	82.1%
PER 2nd	398,049	(1,004)	397,044	123,771		273,273	68.8%
Due 1/1/08	9,959,328	22,588	9,981,916	1,838,424	18.4%	8,143,492	81.6%
MVS	204,980.04	(2,013.62)	202,966	4,035.34	2.0%	198,931	98.0%
TOTAL	21,787,930	(14,837)	21,773,093	13,177,397	60.5%	8,595,697	39.5%

PRIOR YEARS COLLECTION

July 1, 2007 to December 31, 2007

Suspense Collections	5,717.51	Suspense Interest Less Fees	4,148.95
Prior Years Taxes	116,501.31	Interest and Lien Fees	58,181.02
	<u>122,218.82</u>		<u>62,329.97</u>

TOWN OF MANSFIELD
BOARD OF EDUCATION
RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES

As of December 31, 2008

REVENUE:

TUITION REVENUE:

RECEIVED TO DATE	28,195.70
OUTSTANDING RECEIVABLE	32,848.30
TOTAL TUITION REVENUE	61,044.00

EXCESS COST & STATE AGENCY GRANT	72,835.00 ***
SERVICES FOR THE BLIND	0.00
MEDICAID REIMBURSEMENT PROGRAM	4,262.50

TOTAL REVENUES	138,141.50
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EXPENDITURES:

TUITION PAYMENTS (BALANCE):

PUBLIC	125,000.00
PRIVATE	(112,145.02)
STATE AGENCY/PUBLIC	40,000.00
STATE AGENCY/PRIVATE	50,000.00

TOTAL TUITION PAYMENTS UNDER (OVER) BUDGET	102,854.98
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TUITION COST OF REGULAR EDUCATION STUDENT PLACED BY THE STATE` (none at this time)	0.00
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OCCUPATIONAL & PHYS THERAPY - UNDER (OVER) BUDGET (A/C 112-62104-XXXXX-52)	3,879.13
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TRANSPORTATION UNDER (OVER) BUDGET	41,887.54
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TOTAL EXPENDITURES BALANCE - UNDER (OVER)	148,621.65
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TOTAL BALANCE UNDER (OVER) BUDGET	286,763.15
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*** This is an estimate based on the Excess Cost rates for 2008/2009

CAPITAL PROJECTS - OPEN SPACE
STATUS REPORT THROUGH DECEMBER 31, 2008

CAT - 2/2/2009 11:21 AM

Acreage	Total Budget	Expended Thru 6/30/2008	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
	\$4,256,855				
		130,790			
UNALLOCATED COSTS:					
		17,766			
		8,975			
		10,710			
		6,475			
		8,240	26		
		3,000			
		2,927			
		3,852			
		103,604			
PROPERTY PURCHASES:					
	8.23	128,439			
	25.80	163,330			
	6.50	42,703			
	105.00	101,579			
		6,750	500		
	32.00	35,161			
	8.60	162,236			
	1.19	31,492			
	7.40	7,636			
	35.33	291,780			
	18.60	62,576			
	11.70	24,202			
	2.10	8,804			
		1,500			
	15.00				
		4,310			
	17.00	10,000			
	59.75	104,133			
	6.70	135,466			
	23.70	69,527			
	102.00	283,322			
	50.57	90,734			
	29.00	64,423			
		1,500			
	29.50	91,792			
	3.00	31,732			
	68.41	257,995			
	6.80	24,638			
	23.50	92,456			
	664.35	\$4,256,855	\$2,626,556	\$526	\$1,629,773
					\$0

Project Name	Amount	Breakdown of Expenditures of Prior to 9/2/93	Amount
85105 - Local Funds 94/95	\$250,000	White Cedar Swamp - Purchase	\$50,000
85105 - Local Funds 90/91	227,655	Appraisal Fees	250
85105 - Local Funds 97/98	250,000	Financial Fees	5,457
85105 - Local Funds 98/99	250,000	Miscellaneous Costs	605
85105 - Local Funds 99/00	250,000	Unidentifiable (Prior 89/90)	74,478
85105 - Local Funds 00/01	250,000		
85105 - Local Support June 15, 2001	5,000		\$130,790
85105 - Local Funds 01/02	250,000		
85105 - Local Funds 02/03	75,000		
85105 - Local Funds 03/04	100,000		
85105 - State Support - Rich Property	60,000		
85105 - State Support - Hatch/Skinner Property	126,000		
85105 - State Support - Olsen Property	50,000		
85105 - State Support - Vernon Property	113,000		
85105 - Authorized (Unissued) Bonding - 06/07	1,000,000		
85114 - Bonded Funds	1,000,000		
	\$4,256,855		

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

MAINTENANCE PROJECTS - CAPITAL 86260

Date	Project Description	Status	Estimated Cost	Paid/EnC.	Actual Balance	Estimated Balance
06/30/08	Ending Balance				\$ 29,302	
08/09	Year-end Board Funding				-	10,000
08/09	Year-end Board Funding				-	150,000
7/1/2008	Beginning Balance				29,302	189,302
1	Evaluation of Siemen's Project (Fuss & O'Neill - 7464)	Completed 9/08		1,200	28,102	
2	Fire Alarm Parts - Town Buildings and Schools (Johnstone Supply - 10424)	Completed 9/08		769	27,333	
3	Variable Speed Drive for MCC Heat (Trane - 10564)	Completed 9/08		3,727	23,606	
4	Heating at MCC (Major Electric - 10840)	Completed 9/08		295	23,311	
5	Parts for MCC Repairs (Allston Supoply - 108110)	Completed 9/08		252	23,059	
6	Maintenance Equipment (Allston Supply - 108111)	Completed 10/08		1,112	21,946	
7	Industrial Construction			2,742	19,205	
8	Parts for New Greenhouses - Elementary Schools (WH Milikowski - 108101)	Completed 10/08		1,158	18,047	
9	Furnace at Fire Station #207 (Johnstone Supply - 108114)	Completed 11/25/08		3,000	15,047	
10	Computer Monitors - Facilities Management Dept. (CDW Government - 108100)	Completed 10/08		640	14,407	
11	Door Lock Repair for Security Systems (Professional Lock)	Completed 10/08		2,200	12,207	
12	Fence for Compactor at Southeast (Arrow Fence)	Completed 10/08		7,475	4,731	
13	Doors at MMS (NE Door Closer)	Completed 10/08		1,637	3,094	
14	Concrete Pads for Southeast Compactor (JJ Mottes Co.)	Completed 10/08		911	2,183	
15	Bollards for Senior Center Parking (Arrow Fence - 108113)	Completed 10/08		3,520	(1,337)	
16	Parts for Pad at Southeast (OL Willard)	Completed 10/08		301	(1,638)	
17	Concrete for Compost Bins (Wheaton Mobile Concrete)	Completed 11/08		720	(2,358)	
18	Install Oil Burner - Vinton School (MDL Mechanical - 108116)	Completed 12/08		3,350	(5,708)	
19	2009 Ford Ranger Crowley Ford - 11068	Completed 1/09		18,192	(23,900)	165,402

AWARD OF CONTRACTS BY OTHER THAN
FORMAL COMPETITIVE BID
FISCAL YEAR 08/09

Contractor	Project	Contract Date	Contract Amount	Other Solicited Vendors	Reason for not using Formal Bid Procedure
Beta Group, Inc.	Gurleyville Road Bridge Eng. Svcs	8/26/2008	29,800.00	9 Proposals	RFP
W h Preuss & Sons	Mower w/Diesel Engine	9/23/2008	12,879.00	N/A	State Bid

Town of Mansfield
Revenue Summary by Source
Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Estimated Revenues	11302008 Revenue	Current Debits	Current Credits	Remaining Balance
111 General Fund - Town					
Taxes and Related Items					
40101 Current Year Levy	22,888,695.00	12,618,940.73	1,363.11	1,708,157.28	8,562,960.10
40102 Prior Year Levy	200,000.00	166,146.64	1,768.09	12,792.04	22,829.41
40103 Interest & Lien Fees	125,000.00	61,899.14	550.27	10,264.84	53,386.29
40104 Motor Vehicle Supplement	175,000.00	890.22	.00	92,439.76	81,670.02
40105 Susp. Coll. Taxes - Trnsc.	6,000.00	19,339.41	.00	1,700.34	-15,039.75
40106 Susp. Coll. Int. - Trnsc.	4,000.00	27,264.06	.00	2,362.88	-25,626.94
40108 Motor Vehicle Penalty	.00	317.58	.00	20.00	-337.58
Total Taxes and Related Items	23,398,695.00	12,894,797.78	3,681.47	1,827,737.14	8,679,841.55
Licenses and Permits					
40201 Misc Licenses & Permits	2,100.00	1,140.00	.00	247.00	713.00
40202 Sport Licenses	700.00	126.50	.00	34.50	539.00
40203 Dog Licenses	7,500.00	3,469.20	.00	143.80	3,887.00
40204 Conveyance Tax	150,000.00	44,600.62	.00	9,574.01	95,825.37
40210 Trailer & Subdivision Permits	8,000.00	800.00	.00	1,320.00	5,880.00
40211 Zoning Permits	20,000.00	7,260.00	1,320.00	650.00	13,410.00
40212 Zba Applications	2,000.00	2,000.00	.00	400.00	-400.00
40214 Iwa Permits	5,000.00	2,400.00	.00	475.00	2,125.00
40223 Sewer Permits	50.00	.00	.00	.00	50.00
40224 Road Permits	1,500.00	656.00	.00	.00	844.00
40230 Building Permits	210,000.00	83,176.92	.00	8,379.00	118,444.08
40231 Adm Cost Reimb-permits	100.00	72.00	.00	6.00	22.00
40232 Housing Code Permits	84,900.00	50,205.00	.00	3,450.00	31,245.00
40233 Housing Code Penalties	100.00	.00	.00	.00	100.00
40234 Landlord Registrations	1,000.00	1,825.00	.00	4,250.00	-5,075.00
Total Licenses and Permits	492,950.00	197,731.24	1,320.00	28,929.31	267,609.45
Fed. Support Gov					
40352 Payment In Lieu Of Taxes	1,850.00	.00	.00	1,493.00	357.00
40357 Social Serv Block Grant	3,650.00	.00	.00	3,766.00	-116.00
Total Fed. Support Gov	5,500.00	.00	.00	5,259.00	241.00
State Support Education					
40401 Education Assistance	10,070,680.00	2,517,669.00	.00	.00	7,553,011.00
40402 School Transportation	283,060.00	.00	.00	.00	283,060.00
Total State Support Education	10,353,740.00	2,517,669.00	.00	.00	7,836,071.00
State Support Gov					
40451 Pilot - State Property	8,368,470.00	8,396,688.72	.00	.00	-28,218.72
40454 Circuit Crt-parking Fines	.00	1,595.00	.00	.00	-1,595.00
40455 Circuit Breaker	38,800.00	.00	.00	.00	38,800.00
40456 Tax Relief For Elderly	2,000.00	2,000.00	.00	.00	.00
40457 Library - Connecticutcard/ill	14,000.00	.00	.00	.00	14,000.00
40458 Library - Basic Grant	2,500.00	.00	.00	.00	2,500.00

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Town of Mansfield
 Revenue Summary by Source
 Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Estimated Revenues	11302008 Revenue	Current Debits	Current Credits	Remaining Balance
40459 Tax Credit New Mfg Equipment	3,900.00	.00	.00	.00	3,900.00
40460 Boat Reimbursement	2,500.00	.00	.00	.00	2,500.00
40462 Disability Exempt Reimb	800.00	.00	.00	.00	800.00
40465 Emerg Mgmt Performance Grant	7,000.00	7,658.66	.00	.00	-658.66
40469 Veterans Reimb	6,900.00	.00	.00	.00	6,900.00
40494 Judicial Revenue Distribution	3,000.00	4,459.50	.00	.00	-1,459.50
40496 Pilot-holinko Estates	13,500.00	.00	.00	.00	13,500.00
Total State Support Gov	8,463,370.00	8,412,401.88	.00	.00	50,968.12
Charge for Services					
40604 Data Process Serv-reg 19	10,700.00	.00	.00	.00	10,700.00
40605 Region 19 Financial Serv	75,110.00	.00	.00	.00	75,110.00
40606 Health District Services	14,860.00	.00	.00	.00	14,860.00
40610 Recording	50,000.00	22,224.00	.00	3,739.00	24,037.00
40611 Copies Of Records	18,450.00	3,947.90	.00	810.00	13,692.10
40612 Vital Statistics	5,000.00	3,290.00	.00	708.00	1,002.00
40613 Sale Of Maps/regs	100.00	25.00	.00	2.00	73.00
40620 Police Service	25,000.00	12,738.00	.00	2,084.00	10,178.00
40622 Redemption/Release Fees	3,000.00	1,952.00	.00	110.00	938.00
40625 Animal Adoption Fees	1,600.00	410.00	.00	100.00	1,090.00
40628 Redemption Fees-Hampton/Scot	400.00	.00	.00	.00	400.00
40629 Adoption Fees-Hampton Scotland	20.00	10.00	.00	.00	10.00
40641 Postage On Overdue Books	17,000.00	7,270.71	.00	1,609.20	8,120.09
40650 Blue Prints	100.00	14.00	.00	5.00	81.00
40656 Reg Dist 19 Grnds Mntnce	75,830.00	.00	.00	.00	75,830.00
40663 Zoning Regulations	250.00	40.00	.00	5.00	205.00
40671 Day Care Grounds Maintenance	10,700.00	.00	.00	.00	10,700.00
40674 Charge for Services	2,000.00	.00	.00	.00	2,000.00
40678 Celeron Sq Assoc Bikepath Main	2,700.00	2,700.00	.00	.00	.00
Total Charge for Services	312,820.00	54,621.61	.00	9,172.20	249,026.19
Fines and Forfeitures					
40702 Parking Tickets - Town	4,500.00	7,525.00	.00	1,230.00	-4,255.00
40710 Building Fines	250.00	80.00	.00	250.00	-80.00
40711 Landlord Registration Penalty	90.00	.00	.00	.00	90.00
40715 Ordinance Violation Penalty	.00	.00	.00	180.00	-180.00
Total Fines and Forfeitures	4,840.00	7,605.00	.00	1,660.00	-4,425.00
Miscellaneous					
40801 Rent	5,590.00	2,964.00	.00	.00	2,626.00
40804 Rent - Historical Soc	2,000.00	1,300.00	.00	350.00	350.00
40807 Rent - Town Hall	500.00	100.00	.00	.00	400.00
40808 Rent - Senior Center	100.00	.00	.00	.00	100.00
40813 General Assistance - Individ.	.00	6,206.69	.00	936.73	-7,143.42
40817 Telecom Services Payment	100,000.00	.00	.00	.00	100,000.00
40820 Interest Income	550,000.00	89,577.35	7,347.23	14,143.13	453,626.75
40825 Rent - R19 Maintenance	2,790.00	.00	.00	.00	2,790.00

Town of Mansfield
 Revenue Summary by Source
 Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Estimated Revenues	11302008 Revenue	Current Debits	Current Credits	Remaining Balance
40890 Other	2,750.00	5,723.24	12.43	20.50	-2,981.31
Total Miscellaneous	663,730.00	105,871.28	7,359.66	15,450.36	549,768.02
Operating Transfers In					
40928 School Cafeteria	2,500.00	2,500.00	.00	.00	.00
Total Operating Transfers In	2,500.00	2,500.00	.00	.00	.00
Total 111 General Fund - Town	43,698,145.00	24,193,197.79	12,361.13	1,888,208.01	17,629,100.33
**** GRAND TOTAL ****	43,698,145.00	24,193,197.79	12,361.13	1,888,208.01	17,629,100.33

----- SELECTION LEGEND -----
 Account Type: R
 Fund: 111 TO 111

Town of Mansfield
Expenditure Summary by Activity
Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Appropriated	Balance	Current Pre-Encum	Current Encumbrance	Current Expenses	Remaining Balance
111 General Fund - Town						
General Government						
11100 Legislative	74,235.00	64,281.72	.00	.00	54,747.96	19,487.04
12100 Municipal Management	185,720.00	75,872.68	.00	.00	89,711.30	96,008.70
12200 Human Resources	96,420.00	28,387.78	600.00	.00	42,806.11	53,013.89
13100 Town Attorney	20,000.00	.00	.00	.00	.00	20,000.00
13200 Probate	2,120.00	1,433.61	.00	.00	1,677.61	442.39
14200 Registrars	62,560.00	24,016.24	.00	.00	26,896.78	35,663.22
15100 Town Clerk	182,440.00	74,593.51	4,060.16	.00	83,480.75	94,899.09
15200 General Elections	17,550.00	14,029.01	.00	.00	14,096.94	3,453.06
16100 Finance Administration	71,160.00	37,572.73	.00	.00	44,354.67	26,805.33
16200 Accounting & Disbursements	261,050.00	125,418.07	.00	.00	148,329.74	112,720.26
16300 Revenue Collections	149,820.00	70,971.54	406.74	.00	79,123.62	70,289.64
16402 Property Assessment	198,510.00	78,662.56	.00	.00	92,905.99	105,604.01
16510 Central Copying	39,000.00	37,179.45	.00	.00	37,247.65	1,752.35
16511 Central Services	33,500.00	24,900.78	559.61	.00	25,917.18	7,023.21
16600 Information Technology	64,700.00	68,715.86	.00	.00	68,715.86	-4,015.86
30900 Facilities Management	839,370.00	585,345.12	31,511.35	.00	610,543.29	197,315.36
Total General Government	2,298,155.00	1,311,380.66	37,137.86	.00	1,420,555.45	840,461.69
Public Safety						
21200 Police Services	930,790.00	104,754.47	845.30	.00	136,836.74	793,107.96
21300 Animal Control	85,740.00	36,015.20	.00	.00	42,004.60	43,735.40
22101 Fire Marshal	119,870.00	61,783.36	7,902.74	.00	60,049.90	51,917.36
22155 Fire & Emerg Services Admin	205,970.00	51,513.50	.00	.00	60,962.13	145,007.87
22160 Fire & Emergency Services	1,354,330.00	683,914.42	35,808.70	.00	773,061.40	545,459.90
23100 Emergency Management	35,140.00	14,286.63	.00	.00	17,166.79	17,973.21
Total Public Safety	2,731,840.00	952,267.58	44,556.74	.00	1,090,081.56	1,597,201.70
Public Works						
30100 Public Works Administration	28,080.00	62,666.51	.00	.00	72,652.78	-44,572.78
30200 Supervision & Operations	87,080.00	36,274.65	469.00	.00	42,114.25	44,496.75
30300 Road Services	755,070.00	325,194.38	.00	.00	378,337.08	376,732.92
30400 Grounds Maintenance	329,730.00	130,196.88	.00	.00	153,712.78	176,017.22
30600 Equipment Maintenance	544,110.00	260,966.76	4,655.16	.00	299,970.07	239,484.77
30700 Engineering	183,400.00	72,094.77	238.95	.00	84,709.90	98,451.15
Total Public Works	1,927,470.00	887,393.95	5,363.11	.00	1,031,496.86	890,610.03
Community Services						
42100 Human Services Administration	277,430.00	76,290.21	.00	.00	90,675.41	186,754.59
42202 Mansfield Challenge - Winter	2,650.00	162.69	.00	.00	162.69	2,487.31
42204 Youth Employment - Middle Sch	4,000.00	300.00	.00	.00	1,344.00	2,656.00
42210 Youth Services	125,870.00	54,401.79	.00	.00	64,424.27	61,445.73
42300 Senior Services	217,000.00	88,342.25	.00	.00	104,717.76	112,282.24
43100 Library Services Admin	598,220.00	247,886.81	9,889.45	.00	288,429.45	299,901.10
45000 Contributions To Area Agency	315,780.00	200,241.74	54,430.00	.00	163,317.74	98,032.26

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Town of Mansfield
Expenditure Summary by Activity
Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Appropriated	Balance	Current Pre-Encum	Current Encumbrance	Current Expenses	Remaining Balance
Total Community Services	1,540,950.00	667,625.49	64,319.45	.00	713,071.32	763,559.23
Community Development						
30800 Building Inspection	160,490.00	82,086.12	23,205.27	.00	69,132.54	68,152.19
30810 Housing Inspection	127,610.00	51,806.67	.00	.00	61,515.96	66,094.04
51100 Planning Administration	230,160.00	90,830.52	.00	.00	108,002.21	122,157.79
52100 Planning/Zoning Inland/Wetlnd	24,050.00	2,052.28	.00	.00	2,088.58	21,961.42
58000 Boards and Commissions	6,500.00	1,118.20	.00	.00	1,343.71	5,156.29
Total Community Development	548,810.00	227,893.79	23,205.27	.00	242,083.00	283,521.73
Town-Wide Expenditures						
71000 Employee Benefits	2,385,750.00	1,263,067.55	.00	.00	1,426,781.78	958,968.22
72000 Insurance	118,330.00	144,115.74	29,053.00	.00	87,754.65	1,522.35
73000 Contingency	143,675.00	.00	.00	.00	.00	143,675.00
Total Town-Wide Expenditures	2,647,755.00	1,407,183.29	29,053.00	.00	1,514,536.43	1,104,165.57
- Other Financing						
92000 Other Financing Uses	954,660.00	954,660.00	.00	.00	954,660.00	.00
Total Other Financing	954,660.00	954,660.00	.00	.00	954,660.00	.00
Total 111 General Fund - Town	12,649,640.00	6,408,404.76	203,635.43	.00	6,966,484.62	5,479,519.95
***** GRAND TOTAL *****	12,649,640.00	6,408,404.76	.00	203,635.43	6,966,484.62	5,479,519.95

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----- SELECTION LEGEND -----
Account Type: E
Fund: 111 TO 111

Mansfield Board of Education
 Expenditure Summary by Activity
 Fiscal Year: 2009 for the Periods from 07312008 to 12312008

Account Description	Appropriated	Balance	Current Pre-Encum	Current Encumbrance	Current Expenses	Remaining Balance
112 General Fund - Board						
61101 Regular Instruction	7,191,150.00	2,088,388.92	.00	.00	2,667,827.05	4,523,322.95
61102 English	54,160.00	28,877.60	4,982.37	.00	29,477.91	19,699.72
61104 World Languages	10,740.00	6,165.73	598.80	.00	6,531.57	3,609.63
61105 Health & Safety	8,870.00	1,394.32	.00	.00	1,850.17	7,019.83
61106 Physical Education	14,750.00	13,183.91	618.62	.00	13,277.69	853.69
61107 Art	15,130.00	10,214.35	3,580.16	.00	6,634.26	4,915.58
61108 Mathematics	30,200.00	13,648.98	497.38	.00	14,978.00	14,724.62
61109 Music	19,800.00	9,569.85	739.55	.00	10,665.33	8,395.12
61110 Science	31,280.00	13,673.72	2,041.33	.00	15,101.44	14,137.23
61111 Social Studies	24,210.00	7,626.79	7,419.60	.00	8,739.37	8,051.03
61115 Information Technology	286,000.00	233,303.33	46,052.34	.00	207,437.15	32,510.51
61122 Family & Consumer Science	10,170.00	7,394.96	4,928.19	.00	2,466.77	2,775.04
61123 Technology Education	11,580.00	6,671.03	213.49	.00	6,724.10	4,642.41
61201 Special Ed Instruction	1,463,030.00	443,602.41	704.95	.00	568,204.83	894,120.22
61202 Enrichment	391,260.00	108,033.93	890.90	.00	135,777.05	254,592.05
61204 Preschool	305,110.00	91,307.70	.00	.00	119,490.03	185,619.97
61310 Remedial Reading/Math	356,060.00	143,164.42	122.10	.00	184,856.39	171,081.51
61400 Summer School	36,000.00	40,285.38	.00	.00	40,285.38	-4,285.38
61600 Tuition Payments	310,000.00	269,981.96	217,177.48	.00	95,914.46	-3,091.94
61900 Central Service-Instr Suppl.	245,440.00	200,141.72	5,874.37	.00	201,606.83	37,958.80
62102 Guidance Services	124,460.00	34,238.86	353.75	.00	45,280.66	78,825.59
62103 Health Services	198,340.00	73,661.78	1,126.95	.00	91,470.33	105,742.72
62104 Outside Eval/Contracted Serv	211,000.00	207,120.87	111,582.50	.00	95,538.37	3,879.13
62105 Speech And Hearing Services	161,220.00	89,068.68	1,124.95	.00	112,710.06	47,384.99
62106 Pupil Services - Testing	11,570.00	.00	.00	.00	.00	11,570.00
62108 Psychological Services	300,310.00	77,632.69	618.20	.00	101,347.25	198,344.55
62201 Curriculum Development	140,620.00	48,781.46	1,042.33	.00	52,373.34	87,204.33
62202 Professional Development	38,930.00	17,323.75	3,722.16	.00	16,335.64	18,872.20
62302 Media Services	63,550.00	32,456.28	1,379.13	.00	34,406.92	27,763.95
62310 Library	274,230.00	97,439.76	3,424.38	.00	113,421.39	157,384.23
62401 Board Of Education	625,980.00	235,926.44	185.00	.00	249,829.76	375,965.24
62402 Superintendent's Office	358,060.00	150,203.13	451.00	.00	173,961.77	183,647.23
62404 Special Education Admin	267,320.00	104,513.96	70.00	.00	123,729.18	143,520.82
62520 Principals' Office Services	928,830.00	379,657.05	1,080.00	.00	456,085.34	471,664.66
62521 Support Services - Central	32,620.00	10,157.24	1,663.23	.00	9,818.33	21,138.44
62523 Field Studies	13,500.00	3,035.84	.00	.00	3,035.84	10,464.16
62601 Business Management	327,370.00	204,812.67	14,554.00	.00	200,875.69	111,940.31
62710 Plant Operations - Building	1,779,110.00	1,204,144.78	28,886.24	.00	1,245,409.35	504,814.41
62801 Regular Transportation	720,800.00	1,074,243.11	615,473.26	.00	313,306.66	-207,979.92
62802 Spec Ed Transportation	162,000.00	150,112.46	80,332.90	.00	69,779.56	11,887.54
63430 After School Program	40,330.00	640.00	51.46	.00	5,256.58	35,021.96
63440 Athletic Program	32,120.00	11,611.79	5,470.55	.00	8,108.74	18,540.71
68000 Employee Benefits	3,212,740.00	1,369,444.76	.00	.00	1,620,803.03	1,591,936.97
69000 Transfers Out To Other Funds	90,850.00	60,850.00	.00	.00	90,850.00	.00
Total 112 General Fund - Board	20,930,800.0	9,373,708.37	1,169,033.6	.00	9,571,579.57	10,190,186.8

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager
Date: February 23, 2009
Re: Classification and Pay Grade for Director of Finance Position

Subject Matter/Background

As you know, our current Director of Finance is retiring June 30, 2009. In anticipation of amending our agreement with Regional School District #19 to clarify the role of the Director as the Region's School Business Manager and conducting a recruitment this spring, this is an appropriate time to review the classification and pay grade for the Director of Finance position.

Mansfield is one of only three towns in Connecticut that share a Director of Finance position between the town and board of education. Additionally, Mansfield provides financial services to Regional School District #19, Mansfield Discovery Depot, Eastern Highlands Health District, and the Mansfield Downtown Partnership. Importantly, Mansfield's Director of Finance serves as the School Business Manager for the Mansfield Board of Education and Regional School District #19.

Historically, the pay grade and compensation for the Director of Finance position have been reflective of work performed for the Town and MBOE only; the Director has received a separate stipend from Region 19 to compensate for work performed for that entity. Moving forward, the intent is to create a classification and pay grade that are inclusive of **all** work performed for the Town-MBOE-Region 19. Under this arrangement, the Director would no longer receive a stipend for providing services to Region 19. The Town intends to revise its financial services agreement with Region 19 to reflect this arrangement.

Randi Frank Consulting was selected to conduct the classification review. The position was previously scored at 705 points, and the recent analysis scored the position at 730 points. Market data for municipal finance directors and school business managers was gathered and analyzed as well.

The Personnel Committee reviewed this matter at its February 18, 2009 meeting. The committee endorsed the proposed classification establishing a new pay grade 32 of the town administrators pay plan, with a salary range of \$95,000-\$120,000. The Committee also provided some suggested revisions to the position description, which staff will

incorporate. (The suggested revisions do not warrant any changes in the proposed compensation.)

Pay Grade

To determine where the Director of Finance position should be assigned within the Town's classification and pay plan, Springsted's Class Evaluation System Manual was used. The manual consists of a point factor system, which the rater uses to evaluate a position according to nine job factors. The rater then combines the individual job factor scores to produce an overall position score. Next, the rater compares the position against several "benchmark" positions within the classification plan as well as external salary data to determine the pay grade for the new position.

As indicated in the attached analysis, the position has been scored at 730 points. The scores and pay grades of various benchmark positions within the classification plan are as follows:

<u>Position</u>	<u>Score</u>	<u>Pay Grade</u>
Director of Public Works	735 points	Town Admin, Grade 29
Director of Finance	730 points	Town Admin, Grade 32

(as prepared by consultant)

As stated, a survey of salaries paid to other Finance Director and School Business Manager positions around the state was conducted. Amongst the survey responses, the **average** range for Finance Directors is \$78,211/yr to \$113,905/yr, with the average current salary being \$102,596. The current salary range of school business managers surveyed was \$77,235/yr to \$133,815/yr, with the average being \$111,743/yr. In most communities surveyed, the School Business Manager salaries were higher than their municipal counterparts.

Based upon this analysis, including the external salary survey data, we recommend that a new pay grade be established for the Director of Finance position. If the change in grade is approved, the position would be at a new grade 32 of the town administrators pay plan. The recommended pay range for grade 32 is \$95,000/yr to \$120,000/yr. The compensation would reflect work performed for all three entities: Town of Mansfield, Mansfield Board of Education, Regional School District #19.

Financial Impact

Costs associated with the Director of Finance position are shared between the Town, the MBOE and Region 19. The cost share split for FY 2009/2010 will be: Town (40%), MBOE (30%, Region (30%). Other entities, such as the Health District, pay a "fee" to the Town for purchased financial services. It is important to note that the proposed salary range is less than the total compensation awarded to the incumbent.

**TOWN OF MANSFIELD
POSITION DESCRIPTION**

D R A F T

Class Title: Director of Finance
Group: Town Administrators
Pay Grade: Town Administrators Grade 32
FLSA: Exempt
Effective Date: July 1, 2009

General Description/Definition of Work

This position performs complex professional and administrative work in planning, organizing and directing the financial activities of the Town as well as related work as required. Duties include planning, organizing, directing and supervising the Assessor's Office, Revenue Collection Office, and Controller/Treasurer's office (accounting, disbursements and investments). Provides centralized financial management services and reports for the Town of Mansfield and the Mansfield Board of Education. By Special agreement the Finance Department through its director provides financial management services and reports for: Eastern Highlands Health District, Mansfield Discovery Depot (daycare center), Regional School District 19 and Mansfield Downtown Partnership. Director coordinates work with Town Manager, Superintendent of Schools, other agencies as indicated and other departments. Work is performed under general supervision. Supervision is exercised over all department personnel. Position reports to the Town Manager.

Essential Job Functions/Typical Tasks

- Directs the operations of the Finance Department and evaluates and administers financial management programs such as accounting and financial reporting, budgeting, information technology, cash management, grant applications, tax collection, assessment, audits and reporting.
- Drafts and recommends policy to the Town Manager and plans for the implementation of financial goals and objectives; researches, analyzes and reports on a variety of administrative projects.
- Coordinates preparation of annual Town, Health District, Region 19 and school and various other operating budgets; reviews all department submissions; prepares budgets for various funds such as capital fund, health insurance fund and management services fund; drafts budget policy positions; attends Town Council budget sessions and provides financial and technical assistance as requested; analyzes impact of budget and tax rate and service levels and recommends strategies to mitigate impact.
- Directs and controls the expenditure of Town, Region 19 and School fund allocations within the constraints of approved budgets; reviews budgets on a monthly basis and prepares budget adjustments for Town Council approval.
- Analyzes financial markets and supervises the investment of Town funds in appropriate instruments.
- Prepares and submits a variety of complex financial reports; assists in the preparation of grant applications and oversees financial reporting; coordinates the efforts of external auditors in their review of Town financial management for Town, Region 19, Health District, Schools and various other small agencies.
- Serves as Town purchasing agent; staffs Town Council's Finance Committee.
- Coordinates, assigns and oversees workload for assigned staff; motivates, evaluates, counsels and disciplines staff in accordance with union contract and personnel policies; directs training of departmental personnel; ensures safe work practices.
- Performs related tasks as required.

Knowledge, Skills and Abilities:

- Comprehensive knowledge of general laws and administrative policies governing municipal and school financial practices and procedures.

Director of Finance (cont'd.)

- Comprehensive knowledge of the principles and practices of accounting and budgeting in government.
- Ability to evaluate complex financial systems and efficiently formulate and install accounting methods, procedures, forms and records; ability to prepare informative financial reports; ability to formulate long-range fiscal planning.
- Ability to plan, organize, direct and evaluate work of subordinate employees in the specialized field of accounting.
- Ability to establish and maintain effective working relationships with associates, state and regional governmental officials and the general public.

Education and Experience:

Graduation from an accredited college or university with major course work in accounting or related field supplemented by a master's degree in business administration or related field and extensive experience in public finance administration. Consideration may be given to equivalent experience and training. Should have or ability to obtain within a year of employment and maintain School Business Manager Certification SDE 85

Physical Demands and Work Environment:

(The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The list is not all-inclusive and may be supplemented as necessary. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects.
- Work requires fingering, grasping, and repetitive motions.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.
- Visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- Worker is not subject to adverse environmental conditions.

Special Requirements:

None.

The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. The description does not constitute an employment agreement between the Town of Mansfield and the employee and is subject to change by the Town as the needs of the Town and requirements of the job change.

Approved by: _____
Matthew W. Hart, Town Manager

Date: _____

EVALUATION SHEET

CODE: _____

CLASS TITLE: Director of Kenone

SURVEY MEAN: _____

SKILL LEVEL: ✓

FACTOR	VALUE
I. TRAINING AND ABILITY	120
II. EXPERIENCE	120
III. LEVEL OF WORK	120
IV. HUMAN RELATIONS SKILLS	80
V. PHYSICAL DEMANDS	0
VI. WORKING CONDITIONS AND HAZARDS	10
VII. INDEPENDENCE OF ACTION	100
VIII. IMPACT ON END RESULTS	120
IX. SUPERVISION EXERCISED	80
POINT TOTAL	730

X
X

was 705

Salary Survey of Finance Directors & School Business Managers for Town of Mansfield

Town	Finance Director			Title If different	School Business Manager			Title if different
	Minimum Salary	Maximum Salary	Current Salary		Minimum Salary	Maximum Salary	Current Salary	
East Hampton			\$100,555	Both Town/Boe			\$100,555	Both Town/Boe
South Windsor	\$74,433	\$129,203	\$108,120				\$113,000	
Glastonbury	\$86,951	\$117,371	\$117,371				\$133,815	25 yrs of service plus \$3000 for PHD
Berlin			\$95,481				\$113,255	Dir of Operations
Newington	\$75,005	\$136,698	\$109,200				\$125,501	
Farmington	\$93,948	\$120,558	\$119,386					
Wethersfield	\$85,902	\$111,125	\$111,125				\$96,627	Dir of Business Serv
Bloomfield	\$72,913	\$112,541	\$107,104				\$129,000	Dir of Business Affairs
Vernon	\$83,511	\$106,290	\$106,290	Finance Officer			\$98,325	Dir of Business & Fin
New London	\$78,750	\$100,000	\$95,000	Temp Employee			\$110,539	Fin Dir/Operations Mgr
Avon	\$81,800	\$114,600	\$97,900				\$126,613	
Madison			\$96,674	Both Town/Boe			\$96,674	Dir or Finance - town & boe
Cheshire	\$69,886	\$113,016	\$97,328				\$130,000	
Windsor	\$68,970	\$114,650	\$95,391				\$111,000	
Watertown			\$94,944		vacant			Dir of Operations -Interim paid per deim
Rocky Hill			\$117,208				\$114,000	Dir of Finance & Operations
Killingly	\$66,468	\$90,803	\$79,601				\$77,235	Manager Business Affairs -mostly finance
Plainville			\$98,044					
Average	\$78,211	\$113,905	\$102,596				\$111,743	
Median	\$76,878	\$113,808	\$99,300				\$113,000	
Mansfield	\$81,831	\$114,589	\$134,589	Both Town & Boe			\$134,589	Extra salary for Region 19 business mgr

MANSFIELD AGRICULTURE COMMITTEE

Minutes of April 30, 2008 meeting

Audrey P. Beck Municipal Building

Conference Room B, 7:30 p.m.

1. Acting Chairman, Charlie Galgowski called the meeting to order at 7:35.
2. PRESENT: Al Cyr, Charlie Galgowski, Vicky Wetherell, Carol Stearns
3. Minutes of the March 12, 2008, meeting were not available.
4. New Business

PZC Referral--Green property subdivision on Wormwood Hill Road

The committee discussed the proposed agricultural easement on Lots 7 and 8. They supported the proposed easement, but recommended that careful review is needed to develop terms that will protect farming activity in that area. They also recommended that the agricultural easement be extended into Lot 9 so that the entire field is protected. There was a question about the purpose of the agricultural easement on Lot 7, which contains a collapsed barn and farm pond. The committee noted the need to determine the intent an agricultural easement on this area and whether it is desirable for the Town to hold an agricultural easement on Lot 7. The committee's report will be forwarded to the Town Planner.

Lease of Field on Bone Mill Road

The committee reviewed a request to lease the Town-owned field at the corner of Bone Mill Road and Rt. 44. They recommended that a public RFP be made as soon as possible to accommodate the fast-approaching growing season.

Barn Survey and Photo Contest

The committee reviewed progress on the survey and ongoing work on the barn exhibit and photo contest at the Historical Society.

5. The meeting adjourned at 9:05.

Mansfield Board of Education Meeting
January 15, 2009
Minutes

Attendees: Mary Feathers, Chair, Shamim Patwa, Vice Chair, Chris Kueffner, Secretary, Dudley Hamlin, Martha Kelly, Mark LaPlaca, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin, Comptroller, Cherie Trahan

Absent: Gary Bent, Min Lin, Katherine Paulhus

The meeting was called to order at 7:41 p.m. by Ms Feathers, Chair.

HEARING FOR VISITORS: None

COMMUNICATIONS:

1. Letter from Matthew Hart, Town Manager, dated January 15, 2009 requesting the Board reduce the 2008-2009 by an additional \$93,600.
2. Letter from Theo. And Amie Van Alst requesting the Board continues the support of the Suzuki program.
3. Letter from Suzanne Hathaway requesting the Board continues the support of the Suzuki program.
4. Letter from Blanche & Blair Johnson requesting the Board continues the support of the Suzuki program.

ADDITIONS TO THE PRESENT AGENDA: None

COMMITTEE REPORTS:

Ms Feathers reported that the Building Committee is exploring information on the Four Schools Building Options. The process will continue with an anticipated referendum in November 2010.

GOODWIN SCHOOL PTO: Lois Demurjian and Katie Irizarry, Co-Presidents reported on the many fundraising activities and support provided by the PTO to Goodwin School.

REPORT OF THE SUPERINTENDENT:

- Mansfield's Blueprint for Children, Leadership Work Group: Sandy Baxter, Mansfield School Readiness Coordinator reported on the committee's work to support the development of a comprehensive community plan for young children that aligns with the goals established in the Connecticut's Early Childhood Framework "**Ready by 5 & Fine by 9**".
- Additional 2008-2009 Budget Reductions: **MOTION** by Mr. Kueffner, seconded by Dr. Patwa to adjust the 2008-2009 budget as requested by the Town Council. Mr. Baruzzi informed the Board that he initiated a discretionary freeze in spending for the remainder of the 2008-2009 budget year.
- 2009-2010 Proposed Budget: Mr. Baruzzi presented the Board with the proposed budget of \$20,830,570 (-.48% from 2008-2009 budget).
- K-12 Regionalization: The Region 19 Board of Education will be organizing a preliminary study of possible K-12 regionalization, which will include representatives from the Region 19 sending schools. Dr. Patwa expressed interest in serving as our representative.
- Enhancing Student Achievement: Two more activities have been approved. Administrators have seen increased student achievement.
- Enrollment/Class Size: The principals noted no significant changes in enrollment.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Dr. Patwa, seconded Mr. Kueffner that the following item for the Board of Education meeting of January 15, 2009 be approved or received for the record:

That the Mansfield Public Schools Board of Education approves the minutes of the December 11, 2008 Board meeting.

VOTE: Unanimous in favor.

HEARING FOR VISITORS: NONE

SUGGESTIONS FOR FUTURE AGENDA: Prioritization of possible further budget reductions

EXECUTIVE SESSION: **MOTION** by Mr. LaPlaca, seconded Mrs. Kelly to move into Executive Session at 10:02pm to discuss collective bargaining contract negotiations. **VOTE:** Unanimous in favor.

MOTION by Mr. Hamlin, seconded by Mrs. Kelly to return to open session at 10:44pm. **VOTE:** Unanimous in favor.

MOTION by Mr. Hamlin, seconded by Mrs. Kelly to adjourn at 10:45pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

Mansfield Board of Education Meeting
January 22, 2009
Minutes

Attendees: Mary Feathers, Chair, Shamim Patwa , Vice Chair, Chris Kueffner, Secretary, Dudley Hamlin, Mark LaPlaca, Katherine Paulhus, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin. Comptroller, Cherie Trahan

Absent: Gary Bent, Martha Kelly, Min Lin

The meeting was called to order at 7:48 p.m. by Ms Feathers, Chair.

HEARING FOR VISITORS: Jonathan Peltó discussed ways the government might handle the significant challenges with the next two budget years.

COMMUNICATIONS: None

ADDITIONS TO THE PRESENT AGENDA: **MOTION** by Ms Patwa, seconded by Mr. LaPlaca to amend the agenda for action regarding the SEIU (Instructional Assistants) contract.

COMMITTEE REPORTS: None

MMSA: Sheryl Lambert, President and Jeannette Picard, Secretary of the Mansfield Middle School Association reported on the many fundraising activities and support provided to the school by this support group.

Mansfield Town Council Sustainability Committee: Mr. Kueffner and Mrs. Paulhus expressed interest in serving on the committee.

REPORT OF THE SUPERINTENDENT:

- 2009-2010 Proposed Budget – The building principals reviewed the Middle School and Elementary School Regular Programs.
- Enhancing Student Achievement – Three new activities have been approved.
- CAFE – The 2009 Whole Agenda – Mr. Baruzzi discussed CAFE's legislative agenda.
- Peanut Butter – Mr. Baruzzi reported that our Food Service Department has not purchased any product from the company which is the origin of the identified problem.
- Federal Stimulus Package – Initial amounts showing an increase to Title IA, Construction, and IDEA were presented to Board members and were reviewed.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Mr. Hamlin, seconded Mr. Kueffner that the following item for the Board of Education meeting of January 22, 2009 be approved or received for the record:

That the Mansfield Public Schools Board of Education approves the minutes of the January 15, 2009 Board meeting.

VOTE: Unanimous in favor.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: None

EXECUTIVE SESSION: **MOTION** by Mr. Kueffner, seconded Ms Patwa to move into Executive Session at 9:20pm to discuss collective bargaining contract negotiations. **VOTE:** Unanimous in favor.

MOTION by Mr. Hamlin, seconded by Mrs. Paulhus to return to open session at 9:37pm. **VOTE:** Unanimous in favor.

MOTION by Ms Patwa, seconded by Mr. Hamlin to ratify the CSEA/SEIU Collective Bargaining Agreement July 1, 2008 – June 30, 2011. **VOTE:** Unanimous in favor.

MOTION by Mr. Hamlin, adjourn at 9:40pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

Mansfield Board of Education Meeting
January 29, 2009
Minutes

Attendees: Mary Feathers, Chair, Shamim Patwa , Vice Chair, Chris Kueffner, Secretary, Dudley Hamlin, Mark LaPlaca, Katherine Paulhus, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin. Director of Finance, Jeff Smith

Absent: Gary Bent, Martha Kelly, Min Lin

The meeting was called to order at 7:45pm by Ms Feathers, Chair.

HEARING FOR VISITORS: None

COMMUNICATIONS:

1. Email from Anne Soracchi requesting the Board continues the support of the Suzuki program.
2. Memo from the Mansfield Education Association regarding the 2009-2010 school calendar.

ADDITIONS TO THE PRESENT AGENDA: None

COMMITTEE REPORTS: None

Vinton PTA: Kathy Ward, President and Sarah Delia, Secretary reported on the various ways support is provided by the PTA to Vinton School.

REPORT OF THE SUPERINTENDENT:

- 2009-2010 Proposed Budget – Mr. Baruzzi and Dr. Leclerc reviewed the District Management, Support Services, Special Education, and Other Program sections of the budget.
- Enhancing Student Achievement – Two new activities have been approved.
- Citizen's Budget Guide – To increase communication regarding the Town Budget process, the Town Manager's office is preparing a budget guide that will be distributed throughout the Town.
- District Energy Administrative Regulation – Mr. Baruzzi discussed the new energy regulation that will clarify and provide guidance for all Town and Board employees in instituting energy saving measures.
- 2009-2010 – The proposed calendar was distributed to the Board. It was prepared in conjunction with the Region 19 sending schools and EASTCONN Region schools.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Mr. Kueffner, seconded Mr. Hamlin that the following item for the Board of Education meeting of January 29, 2009 be approved or received for the record:

That the Mansfield Public Schools Board of Education approves the minutes of the January 22, 2009 Board meeting. **VOTE:** Unanimous in favor.

HEARING FOR VISITORS: Jessica Higham spoke in support of the pre-school program.

SUGGESTIONS FOR FUTURE AGENDA: None

MOTION by Ms Patwa, seconded by Mrs. Paulhus, adjourn at 10:33pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk



COMMITTEE ON COMMITTEES
December 15, 2008
AUDREY P BECK BUILDING
ROOM B

Present: Clouette, Nesbitt, Duffy

Mr. Clouette moved and Mr. Nesbitt seconded to approve the minutes of the 9/24/2008, 9/27, 2008, 10/1, 2008, 10/8/2008 and the 11/15/2008 meetings. Motion passed.

Mr. Nesbitt suggested an informational letter and volunteer application be sent with the following: the July tax bill, the next Community Center mailing and the next refuse bill and that an application and possible accompanying article be put into the next Senior Sparks publication. Mr. Clouette will talk to the Town Manager, Ginny Walton and contact the Senior Center and Mr. Nesbitt will contact the Community Center and the tax collector regarding these outreach efforts.

Mr. Clouette also agreed to talk to Jaime Russell regarding adding a listing to Q-Notify for those citizens who would like to be made aware of volunteer opportunities and whether a note announcing the new listing could be sent to all subscribers. He will also contact Sara-Ann Chaine to explore the possibility of advertising openings on the Town cable channel.

Mr. Nesbitt will talk to Ric Hossack to see if it would be possible to piggyback the showing of the Town Council meeting with information regarding volunteer opportunities.

Committee members agreed to explore making joint presentations to local civic clubs including the Lions, PTA's and the Volunteer Fire Departments in January and February. These presentations would tie in opportunities with the enactment of the Strategic Plan.

Mr. Clouette will distribute posters to area nurseries in the spring advertising the Beautification Committee.

The Committee reviewed the Strategic Plan committee assignments with regards to staffing and agreed to the following:

Mr. Clouette will call Kevin Grunwald and ask about the current status of the Youth Advisory Board,

Mr. Clouette will call Sandy Baxter and ask about the current number of volunteers on the Mansfield Advocates for Children,

Mr. Clouette will contact Gail Bruhn regarding the Historic District Commission including any plans for outreach to residents in the Districts,

Ms. Duffy will call members of the Agricultural Committee to determine levels of interest and the possibility of changing the terms to 3 years.

Ms. Duffy will call members of the Parks Advisory Committee and Arts Advisory Committee.

Members agreed to make the following recommendations to the Council:

Gregory Frantz to the Transportation Advisory Committee and Lena Barry to the alternate position on the Ethics Board, if she is willing.

The meeting was adjourned at 7:25 p.m.

Mary Stanton, Town Clerk

TOWN OF MANSFIELD
Ethics Board
Thursday, January 22, 2009
Audrey Beck Municipal Building, Conference Room B
4:30pm

Minutes

Members Present: Mike Sikoski, David Ferrero, Eleanor Plank, Win Smith, Nora Stevens
Staff Present: Maria Capriola, Assistant to Town Manager

I. APPROVAL OF MINUTES FROM 1/8/09

A motion was made by Mr. Smith and seconded by Ms. Stevens to adopt the minutes of January 8, 2009 as presented. The minutes were adopted unanimously.

II. PUBLIC COMMENT

Ms. Elizabeth Wassmundt spoke during public comment.

III. CHAIRPERSON'S REPORT

Mr. Sikoski expressed a continued interest in having the Town Manager and Mayor (or another Council member at the Mayor's discretion) attend a future meeting and provide feedback on the Board's recommended revisions.

IV. DISCUSSION OF REVISIONS TO CODE

Through consensus, the Board made minor modifications to its proposed changes to the ethics code.

V. DISCUSSION OF REVISIONS TO RULES OF PROCEDURE

Through consensus, the Board made minor modifications to its proposed changes for its rules of procedure.

The Board also reviewed sample form letters for providing notification to individuals regarding inquiries and complaints; the form letters will be used as templates.

VI. FUTURE AGENDAS AND MEETING SCHEDULE

The next meeting will be held January 29, 2009 at 4:30pm for the purposes of discussing the work of the Board thus far with the Town Manager and the Mayor (or her designee).

VII. ADJOURNMENT

The meeting adjourned at 6:10pm.

Respectfully Submitted,
Maria E. Capriola, Assistant to Town Manager

Sara-Ann Chainé

From: webmaster@mansfieldct.org
Sent: Tuesday, February 03, 2009 10:27 AM
To: Sara-Ann Chainé
Subject: IWA 1-5-09 Approved Minutes
Follow Up Flag: Follow up
Flag Status: Orange

MINUTES

MANSFIELD INLAND WETLANDS AGENCY

Regular Meeting

Monday, January 05, 2009

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, R. Hall, K. Holt, P. Kochenburger, P. Plante, B. Pociask, B. Ryan

Alternates present: M. Beal, G. Lewis, L. Lombard

Staff present: G. Meitzler (Wetlands Agent)

Chairman Favretti called the meeting to order at 7:00 p.m. Alternates were appointed to act in the following order, if needed: Beal, Lewis and Lombard.

Minutes:

12-1-08 - Hall MOVED, Ryan seconded, to approve the 12-1-08 regular meeting minutes as written. MOTION PASSED UNANIMOUSLY.

12-10-08 Field Trip- Holt MOVED, Ryan seconded, to approve the 12-10-08 field trip minutes as written. MOTION PASSED with Ryan, Lombard, Holt and Favretti in favor and all others disqualified.

Communications:

The Wetlands Agent's Monthly Business report and the minutes of the 12-17-08 Conservation Commission meeting were both noted.

Outstanding Enforcement Action:

W1499 - Chernushek - 473 Middle Turnpike

Wetlands Agent Meitzler noted that this item has been referred to the Town Attorney.

Holt MOVED, Pociask seconded, to continue the violation hearing until the February 2, 2009 regular meeting. MOTION PASSED UNANIMOUSLY.

W1400 - Glode - Stafford Rd near Mansfield City Rd

Wetlands Agent Meitzler noted that the Town Attorney is in the process of preparing a report.

Old Business:

W1420 - White Oak Condominiums - Mansfield City & White Oak Roads

Holt MOVED, Ryan seconded, to table this item and re-schedule the Public Hearing for January 20, 2009 at a special meeting. MOTION PASSED UNANIMOUSLY.

W1417 - Popeleski - Bassetts Bridge & S. Bedlam Rd - 3 Lot subdivision

Item tabled, awaiting revised plans.

New Business:

W1419 - Chernushek, 473 Middle Turnpike

Goodwin MOVED, Holt seconded, to receive the application submitted by Henry Michael Chernushek (File W1419) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield, to level an area for horse riding and a garden, at 473 Middle Turnpike, on property owned by the applicant, as shown on a map dated 12-4-08, and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment and to set a Public Hearing for 2-2-09. MOTION PASSED UNANIMOUSLY.

W1421 - Clark - Hanks Hill /Farrell Roads - 4-lot subdivision

Goodwin MOVED, Holt seconded, to receive the application submitted by Sheila A. Clark (File W1421) under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield for a four-lot subdivision of 25.16 acres, located at the north side of Hanks Hill Road, on property owned by the applicant, as shown on a map dated 10-30-08, and as described in other application submissions, and to refer said application to the staff and Conservation Commission for review and comment. MOTION PASSED UNANIMOUSLY.

Field Trip:

A field trip date was set for Monday, January 12, 2009 at 1 p.m.

Reports of Officers and Committees:

None noted.

Other Communications and Bills:

Noted.

Adjournment:

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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Sara-Ann Chainé

From: webmaster@mansfieldct.org
Sent: Tuesday, February 03, 2009 10:28 AM
To: Sara-Ann Chainé
Subject: IWA 1-20-09 Special Meeting Approved Minutes
Follow Up Flag: Follow up
Flag Status: Orange

MINUTES

MANSFIELD INLAND WETLANDS AGENCY

Special Meeting

Tuesday, January 20, 2009

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, K. Holt, P. Kochenburger (arrived 7:19 pm), P. Plante, B. Pociask, B. Ryan

Members absent: R. Hall

Alternates present: M. Beal, G. Lewis, L. Lombard

Staff present: G. Meitzler (Wetlands Agent)

Chairman Favretti called the special meeting to order at 7:02 p.m. Alternate Lewis was appointed to act in Hall's absence, and Lombard and then Beal if needed.

Public Hearing:

W1420 - White Oak Condominiums - Mansfield City & White Oak Roads

Chairman Favretti opened the public hearing at 7:03. Members present were Favretti, Gardner, Goodwin, Holt, Kochenburger (7:19 pm), Plante, Pociask, Ryan, and alternates Beal, Lewis, and Lombard. Favretti appointed Lewis to act. Wetlands Agent Meitzler read the legal notice as it appeared in The Chronicle on 1/8/09 and 1/14/09 and referenced a 12/29/08 memo from G. Meitzler, Wetlands Agent.

Mark Peterson, P.E. of Gardner and Peterson Associates, representing the applicant, reviewed the proposal and specifically indicated the wetlands as flagged by Soil Scientist, John Ianni. Peterson noted for the record the Town Council's October 2008 approval for the use of Town land adjacent to the White Oak Condominiums for the installation of a sewer collection system.

Holt questioned if the applicant had received Meitzler's memo, and if he had any objection to the suggestion for the use of rip-rap in one specific area. Peterson indicated that he had no

objections to Meitzler's suggestion.

Gardner questioned what part of the system will be on the Town land. Peterson indicated that the leaching field will be the only part of the system on the Town land.

Pociask asked if the pumping stations will be on the White Oak property and who will be responsible for maintenance of them. Peterson responded that the stations will be on the White Oak property and will be the responsibility of the condominium association.

Robert Roberge, 66 White Oak Road, had several concerns regarding the length of time to complete the project, road closure during construction, disturbance of the wetlands, the inconvenience to the residents, property value, and affordable housing benefits for the town. Peterson addressed Mr. Roberge's concerns regarding the project specifics including that the crossing of the wetlands would be done during the dry time of year, and the road disturbance would be done one lane at a time. He referred Mr. Roberge's questions regarding town benefits and affordable housing to the Director of Planning who responded that the White Oak Association has paid the Town \$15,000 in return for the use of the open space land, and that the Town Council did not address any affordable housing issues.

Chairman Favretti noted no further questions or comments from the applicant, public or Agency. Gardner MOVED, Pociask seconded, to close the Public Hearing at 7:26 p.m. MOTION PASSED UNANIMOUSLY.

Consideration of Action:

W1420 - White Oak Condominiums - Mansfield City & White Oak Roads

Holt MOVED, Gardner seconded, to grant an Inland Wetlands License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to **The White Oak Condominiums** (file no. W1420), for installation of piping for a sewer collection and force main piping system through the development and along White Oak Road, crossing a small wetland area with seasonal flow and within 150 foot regulated areas adjacent to wetlands, as shown on plans dated 12/01/2006, revised through 11/12/2008, and as described in other application submissions. This action is based on the application submissions, and consideration of applicable regulations.

Based on the above considerations, the Agency hereby finds this project will not cause significant impact, provided the following conditions are met:

1. All erosion and sedimentation controls (as shown on the plans) shall be in place prior to construction and maintained during construction and removed when disturbed areas are completely stabilized.
2. At the wetland crossing located 400 feet in from Mansfield City Road, the top 12 inches of the excavation for the force main shall be protected with stone for erosion protection.

This approval is valid for a period of five years (until January 20, 2014), unless additional time is requested by the applicant and granted by the Inland Wetlands Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this Agency for further review and comment. MOTION PASSED UNANIMOUSLY.

W1417 - Popeleski - Bassetts Bridge & S. Bedlam Rd - 3 Lot subdivision

Holt MOVED, Gardner seconded, to grant an Inland Wetlands License under Section 5 of the Wetlands and Watercourses Regulations of the Town of Mansfield to Thomas V. Pope, Executor (File W1417), for approval of a 3-lot residential subdivision on property owned by the Estate of Shirley Popeleski, located at Bassetts Bridge and South Bedlam Roads, as shown on a map dated July 21, 2008, revised through January 5, 2009, and as described in other application submissions.

This action is based on a finding of no anticipated significant impact on the wetlands, and is conditioned upon the following provisions being met:

1. Appropriate erosion and sedimentation controls shall be in place prior to construction and maintained during construction and removed when disturbed areas are completely stabilized.

This approval is valid for a period of five years (until January 20, 2014), unless additional time is requested by the applicant and granted by the Inland Wetlands Agency. The applicant shall notify the Wetlands Agent before any work begins, and all work shall be completed within one year. Any extension of the activity period shall come before this Agency for further review and comment. MOTION PASSED UNANIMOUSLY.

Adjournment:

The meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Katherine K. Holt, Secretary

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MINUTES

MANSFIELD ADVOCATES FOR CHILDREN
Wednesday, December 3, 2008
6:30-8:00 PM
Council Chambers- Town Hall

PRESENT: K. Grunwald (staff), D. McLaughlin, S. Daley, K. Russo, Ann Caranci (guest), A. Bladen (Chair), S. Baxter (staff), J. Higham, L. Dahn, Ruth Freeman (guest), N. Hovorka, A. Lapsis, Sonya Conrad (guest), J. Goldman, C. Guerreri, R. Leclerc (staff)
REGRETS: M.J. Newman, L. Oransoff, J. Soroka, J. Greene, B. Lehmann, J. Stoughton

ITEM	DISCUSSION	OUTCOME
Open	<p>-Welcome: Chair A. Bladen called the meeting to order at 6:30 PM.</p> <p>-Vote to adopt the 11/05/08 Minutes</p> <p>-Announcements:</p> <p>-Update from Leadership Work Group: S. Baxter provided a brief update on the work of this group. They are continuing to work on identifying gaps/needs for services related to early childhood. The group has participated in an "asset mapping" process for families of young children.</p> <p>- School Readiness Grant: for the upcoming budget year it is anticipated that funding will be flat; no new slots. All 16 of Mansfield's SR slots are filled.</p> <p>-Update from Parent Committee on 1-1 Interviews presentation: J. Higham reported that they are working on a presentation specifically for the parents who participated in the interviews; will be working on it further tonight in their small</p>	<p>The minutes of the Nov. 5 meeting were accepted as written.</p>

	group.	
Presentation	<p>-i-Parent Presentation: Ruth Freeman provided an overview of the i-Parent network: This is a group that formed originally to address the issue of underage drinking. Key risk factors in this area are peer norms, family norms and social access to alcohol. The group is attempting to address the issue of parent norms through creation of a website to assist parents in becoming prevention experts. One thing being considered is a parent-led forum. Members of MAC may be asked to serve as content experts on various issues on the website, along with providing links and other information. Brainstorm about what MAC would like to see on this website. Explain the role of their website and invite MAC to consider becoming 'content experts' on their website: Questions about anonymity, use of Safe Homes, provide a listing of information about doctors and other resources in the area. Look at a connection to 211 operators. Link to the Town's website, glossary of texting terms, information on social networking. J. Goldman questioned whether or not this would be a website for parents of all ages. Ruth explained that it can be developed so that there are specialty areas for age groups or specific issues.</p>	<p>Contact Ruth at positiveparent@earthlink.net if you are interested in getting more information, receiving updates, or if you are interested in providing content.</p> <p>Ruth will follow-up with a presentation to the Mansfield & Coventry Mom's group. Also follow-up at the preschool Fun Fair in the Spring and the home schooling network.</p>
Small Groups	Individuals split up into existing small groups.	
Report Out	<p>Parents' committee: They are reviewing their powerpoint presentation; will complete and schedule a presentation first to the parents who participated in the 1-on-1's. Sonya reported that she is looking for a location and times for a parenting support group. Suggestions to look at Town Hall, the Community Center or Library; possibly on a Saturday.</p> <p>Infant/Toddler: A. Bladen reported that this</p>	<p>Finalize and schedule presentation to parents; invite MAC members to this.</p> <p>Present to MAC on Feb. 4</p>

	<p>group will summarize next steps, explore presenting to LWG and coordinate a meeting with UConn Work/Life. Will present to MAC at the Feb. 4 meeting.</p> <p><u>New Members committee</u>: They will email a list of member bios to all members to have them completed for our next meeting.</p>	<p>Please respond to the email.</p>
<p>Next</p>	<p>Meeting adjourned at 8:00 PM. Topics for Next Meeting on Jan.7, 2009:</p>	<p>No discussion</p>

Respectfully submitted,

Kevin Grunwald



MINUTES
Blueprint for Mansfield's Children
Leadership Work Group Meeting #3

Thursday, December 18, 2008
Mansfield Town Hall, Council Chambers
5:30-7:30 PM

PRESENT: M. Baker, M. Barton, F. Baruzzi, S. Baxter, G. Bent, T. Berthelot, M. Feathers, K. Grunwald, C. Guerreri, J. McLaughlin, J. Osleeb, K. Russo, M. Sieve, J. Stoughton, L. Young,

REGRETS: R. Fields, R. Miller, R. Mocanu, M. Perkins, S. Renfro, B. Tanner, S. Zacharie, N. Fisher-Doiron, M. Hynes

<i>Item</i>	<i>Discussion</i>	<i>Outcome</i>
Dinner	<p>Welcome by T. Berthelot</p> <p>K. Grunwald shared a power point presentation about the IParent Network he is working with.</p>	<p>IParent will equip parents with the tools to communicate, offer resources on a variety of parenting issues, and create a virtual town square. Soft launch 3/09 Full launch 8/09</p> <p>F. Baruzzi suggested information about this network be included in the packet presented to new parents.</p>
Announcements Minutes	<p>Minutes of November meeting were reviewed.</p>	<p>Minutes approved. (M. Barton, M. Feathers)</p>
Overview of work to date	<p>M. Sieve and J. Osleeb presented a computer-generated map, which locates the community assets which were identified in small group work at the November meeting.</p> <p>Map Observations:</p> <ul style="list-style-type: none"> • Most resources are located along route 195. This indicates a need for feeder routes of transportation to route 195. • There is very little concentrated housing in the NE section of town • Need to include apartment complexes where there are likely to be concentrations of young families. Also Holinko Estates, graduate family housing, trailer parks and Foster apartments. 	<p>Jeff will add these to the map.</p>

	<p>M. Sieve led the group in reviewing the small group work to date:</p> <p>Community connections T. Berthoelt noted the small group's focus was wider than the UCONN Grad. Student community. J. Stoughton suggested we change the library focus from increasing participation in programs to improving the number of library users in our target population. (for example, " all children will have a library card when they enter school.") C. Guerrie suggested an outcome might be promoting the library as a resource for young families. The development of a family Resource Center might be a goal.</p> <p>Education F. Baruzzi noted that the school district is redefining its special education pre-school program in a way that will increase the number of children accommodated, including those who do not have special needs.</p> <p>Health J. Osleeb raised the issue of a likely increase in the number of families using food stamps given the current economic situation and asked what the impact might be on the action to influence healthy behaviors.</p>	<p>St. Thomas Aquinas Church will offer a Mom's/Care Giver's and Kids Morning out once a week, possibly beginning in January.</p> <p>This will be a low cost solution to the need to increase pre-school spots.</p> <p>M. Feathers identified the UCONN extension Service as one of our partners.</p> <p>The whole group is asked to continue to submit ideas to Sandy and Malia</p>
<p>Communications Committee</p>	<p>S. Baxter shared a power point presentation developed by the communications committee for use in presenting our work to community groups.</p> <p>Feedback on the presentation:</p> <ul style="list-style-type: none"> • Need to provide dates for each part of the process – for milestones • Use community access programming as a venue – present an action item each program – use panelists for round table discussion – invite phone-in questions and feedback • Slide one "family supports" ... use "community connectedness for consistency • Create a slide listing partners – the is comfort in seeing familiar names as part of the presentation • Supporting the Process Slide; <ul style="list-style-type: none"> ○ Under "funded by" .. should read "Governor's Early Childhood Education Cabinet" ○ add State department of Education ○ should read Graustein Memorial Fund • On Planning Process Slide, add, "Based on Results Based Accountability which has been adopted by the State Legislature for future funding." • Under Strategies to Consider Health, clarify/reword "increase access to health information/care..." now sound like we will be offering health care at town hall, churches, 	<p>Two people (1 from the communications committee) will take the power point to various community groups to inform them of our work and seek their feedback.</p>

	<p>etc</p> <ul style="list-style-type: none"> • Survey wording needs work • Time line for presentations – present to Town Council and Board of Education first. Early January may be too ambitious. • Have people fill out the questionnaire before the presentation begins. Will help give some context and reinforce that we are serious about wanting their input. • Suggestion we find another way to get names of those who wish to be entered in a drawing Tear off at bottom of form or some other way that does not suggest we will know who filled out the form – may inhibit honesty. 	<p>Suggestions will be incorporated and an update emailed to the group.</p> <p>LWG members are asked to sign up for presentations</p> <p>Let Sandy know of groups to be considered for presentations</p>
Survey Presentation	M. Sieve shared the survey developed for our community presentations. It is modeled after the Colchester LWG Survey. Focus areas will be fine-tuned.	Survey return date 2/15
Next Meeting	Adjourned at 7:40 Next meeting January 22, 2009	RSVP to S. Baxter

Respectfully Submitted,

Gloria Bent

**MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE
Mansfield Downtown Partnership Offices
Wednesday, November 19, 2008**

5:00 pm

MINUTES

Present: Dean Woods, Andrew Ewalt, Pat Hempel, Janet Jones, Joe Muro, Betsy Paterson, and Kristin Schwab

Staff: Cynthia van Zelm and Kathleen Paterson

1. Call to Order

Dean David Woods called the meeting to order at 5:00 pm.

2. Public Comment

There was no public comment.

3. Approval of Minutes

Betsy Paterson moved to approve the minutes from September 23, 2008.

Kristin Schwab seconded the motion.

The committee approved the minutes unanimously.

4. Update on Storrs Center Project

Cynthia van Zelm informed the committee of the special meeting of Town Council scheduled for Monday, November 24 at 6:00 pm in Council Chambers. She reported that the Town's consultant ERA will present the results of their study of the fiscal impact analysis done by LeylandAlliance's consultant HR&A. Ms. van Zelm noted that their findings were close to those of the Partnership; at full build out, the project will produce a \$2.6 million surplus to the Town. She added that the development team will also give an update on the progress made since the last presentation to Council in June, including the recent securing of the US Army Corps and CT DEP permits. Ms. van Zelm said that the State Traffic Commission permit is still under review but noted that LeylandAlliance and BL Companies are scheduled to meet with the DOT representatives tomorrow to discuss technical matters. Ms. van Zelm reported that the 1,000 Friends of CT had recently endorsed Storrs Center as an outstanding example of smart growth development. With their endorsement comes advocacy; they submitted a letter to the DOT supporting the application for on-street parking. Philip Lodewick and Ms. Paterson also submitted a letter, as did the Windham Region Chamber of Commerce. Ms. van Zelm then reported about the progress made on the first phase area. She said that LeylandAlliance is now looking to combine the DL-1 building with others in 1-A in order to save on building costs. Ms. van Zelm added that there were never plans for "for sale" residential spaces in this first phase and that the residential spaces for purchase are planned for the fourth phase.

5. Update on Communications

Ms. van Zelm reported that she and Kathleen Paterson continue to work with the LeylandAlliance communications personnel on a monthly basis. Ms. van Zelm explained that she has also formed a working group focused on communications that includes Board members, LeylandAlliance representatives, and UConn staff. Ms. van Zelm said that the current efforts are to engage the public and promote the progress made. She asked the committee for comments on the Communications Steps that were attached to the Agenda. She noted that some of the specific tasks underway are the signage, the Council update, Winter Fun Day (scheduled for Feb. 8), and the website update. Ms. van Zelm added that she will be working more closely with the Chamber of Commerce as they have expressed that they would like to become more involved with the project.

Ms. Schwab reported on the work she and Janet Jones had done on updating the timeline. Ms. Schwab said that Ms. Jones had suggested that a more visual timeline would be a useful alternative to the text on the back of the Concept Plan handout. She showed the Committee a bar graph intended to provide a snapshot of the progress made and identify future goals. Using colors from the Storrs Center logo, she identified resources, vision, partners, and inhabitants as sub-groups. Ms. Schwab suggested that a larger, post-size version of the bar graph could include a brief write-up of each milestone to further explain the progress made.

Pat Hempel commented that she liked the visual impact of Ms. Schwab's timeline, especially the poster idea.

Ms. van Zelm asked the Committee to look at the "Tool Box" handout she distributed from the Land Use workshop. She asked the Committee to provide her with feedback once they have time to read through the information.

6. Holiday Light Program

Ms. K. Paterson reviewed past years' Holiday Light Program with the Committee. She asked the group if they would like to proceed with the program this year. She noted that she had spoken with the Town Manager a few weeks prior to the meeting but had not yet approached the other property owners. Ms. K. Paterson explained that Bill Hammond estimated running the lights cost the Town twenty dollars per month. She added that the winter banners along the walkway will be installed during the first week of December.

Ms. Paterson suggested requesting donations to pay for the lights program.

Ms. Hempel agreed with Ms. Paterson's suggestion.

Ms. Jones also agreed, noting that the winter months can make the area look dismal.

Andrew Ewalt said that he enjoyed the lights and thought they were helpful in creating a community feeling.

Ms. Schwab asked about using LED lights.

Ms. K. Paterson responded that she had looked into the possibility last year. She said she thought the issue was the initial cost of purchasing the LED lights. She noted the plan last year was to purchase LEDs as replacements when needed.

Ms. Paterson suggested that Ms. K. Paterson talk to Matt Hart about the lights program and explain that the Committee would organize donations to support the holiday lights program [Ms. K. Paterson spoke to Bill Hammon].

Ms. Jones commented that the lights program was important to do, especially when trying to improve the area. She thought the private businesses should be strongly encouraged to participate.

Mr. Ewalt said that his business would be willing to contribute to the program.

Ms. K. Paterson said that she could create a sign for the Bruce's space crediting individual donors for their support of the lights program.

Ms. Schwab wondered if something could be posted on the kiosk regarding placing a notice about any donations.

Ms. van Zelm said that she and Ms. K. Paterson were in the process of planning an update to the kiosk but noted that the cost was an issue.

Ms. Schwab suggested that the metal panels could be reused with new printed materials and that the plexi could be eliminated.

Ms. K. Paterson said that she needed to talk to Don Sobol from Joseph Merritt again to clarify some questions.

Ms. van Zelm suggested that **Ms. K. Paterson prepare some questions for Ms. Schwab before speaking to Mr. Sobol [DONE].**

Ms. Jones suggested looking for alternatives to Joseph Merritt. She thought that Signs Plus might have more affordable options.

7. Grants Programs

Ms. K. Paterson reviewed a list of grants that she and Ms. van Zelm had identified as possibilities for the Partnership. She noted that only one – the CT Main Street Center's Preservation of Place – had application information for 2009 available. She said she expected the others to be available within the next month. She explained that some of the ideas she and Ms. van Zelm had for projects for the grants, including the planning for a public art program and planning for a signage program in Storrs Center.

Ms. van Zelm explained that the \$490,000 federal award for the parking garage is to be used for an intermodal facility and that she and Lon Hultgren had recently met to discuss this requirement. She suggested that the Preservation of Place application could focus on the planning of the intermodal program to help offset the costs. She added that another possibility would be the continuation of the study of how to address free parking in the area because the STEAP funding will not be sufficient to cover that study. Ms. van Zelm then asked the Committee for their input.

Ms. Jones asked about the previously discussed possibility of creating a gallery one of the empty storefronts in the Marketplace building.

Ms. K. Paterson responded that the Partnership has the permission to use any of the spaces but that they all would require renovations to be made suitable for a gallery space.

Dean Woods recalled that a few years ago he and Ms. van Zelm had asked UConn for financial assistance in creating a community art space in the Marketplace building.

Ms. Paterson voiced concerns over liability and insurance costs in creating public gallery space.

Ms. Jones suggested applying for a grant to assist with a study of how to incorporate public art into the new downtown.

Dean Woods agreed that such a program would be an important addition to the project.

Ms. Schwab suggested applying for a study of how to connect the conservation space within the project area to other open spaces, hiking trails, and bike paths within Mansfield.

Ms. van Zelm noted that the developer is required by the Planning and Zoning Commission to come back to the Commission with a plan on a trail on the property, if that was the route they want to take.

Ms. Paterson suggested calling such a plan "All Bikepaths Lead to Downtown."

8. Visitor and Information Guide

Ms. K. Paterson reported that there are only two copies of the Visitor and Information Guide left. She suggested that before ordering reprints of the guide, the Committee should examine whether they would like to update the brochure. She identified a few options: 1) update only changed business information and reprint; 2) create a new brochure (maybe focus only on the visitor side of it); 3) wait until the first phase has opened before updating the brochure. She also suggested speaking to the original designer about obtaining a malleable copy so that basic changes to business contact information can be made in-house.

Ms. Jones remarked that getting the Partnership's own copy to make changes is key.

Ms. Schwab wondered about the timing and preferred waiting to update the brochure.

Ms. Paterson expressed concerns about the investment of staff time into such a project.

Ms. Jones asked if UConn puts out any kind of town guide or restaurant guide.

Ms. K. Paterson said that the Co-op and another department have a restaurant guide. She noted that it is not Mansfield-exclusive and does not include all Mansfield restaurants. She passed around a mock-up of a restaurant guide highlighting only those located in Mansfield.

The Committee reviewed the mock-up and decided that they liked the concept but not the title.

Mr. K. Paterson stated that she could do smaller brochure in-house which leaves only the printing cost to the Partnership.

Mr. Ewalt said he knows of a number of online stores that have inexpensive printing costs. **He will send the links to Ms. K. Paterson [DONE].**

Ms. Schwab commented that she liked the number of references to the Partnership in the restaurant guide.

9. Proposed Meeting Dates

Ms. K. Paterson reviewed the following meeting dates with the Committee:

Jan 20	Jan 27
Mar 17	March 24
May 19	May 14
July 21	July 28
Sept 15	September 29
Nov 17	November 18

Ms. Paterson will be out of town on January 20th.

Dean Woods will be out of town on May 19th.

The Committee will inform Ms. K. Paterson of any other conflicts.

10. Adjourn

The meeting adjourned at 6:25 pm.

Minutes prepared by Kathleen M. Paterson.

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS MEETING
Tuesday, January 6, 2009
Mansfield Downtown Partnership Office
1244 Storrs Road**

4:00 PM

Minutes

Present: Steve Bacon, Tom Callahan, Bruce Clouette, Matt Hart, Philip Lodewick, Frank McNabb, Betsy Paterson, Steve Rogers, Kristin Schwab, Betsy Treiber, Antoinette Webster

Staff: Cynthia van Zelm

1. Call to Order

Board President Philip Lodewick called the meeting to order at 4:00 pm.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes

Steve Bacon made a motion to approve the minutes. Betsy Paterson seconded the motion. The motion was approved unanimously.

4. Director's Report

Executive Director Cynthia van Zelm said that Winter Fun Day sponsored by the Partnership, the Town Manager's office and the Community Center will be Sunday, February 8 from 1 pm to 4 pm. There will be several singing groups from UConn, horse drawn carriage rides, ice skating, and the Wacky Hat contest among other activities. Ms. van Zelm said that volunteers were needed for serving hot chocolate and helping to get people on the horse drawn carriage rides.

Ms. van Zelm said the Partnership will apply for a CT Main Street program Preservation of Place grant for a further study of parking management of the surrounding lots to the Storrs Center project.

5. Update on Storrs Center and Next Steps

Ms. van Zelm asked Matt Hart to give an update on the Town's work on an agreement with master developer LeylandAlliance. Mr. Hart said the Town continues to negotiate an agreement with the developer with a focus on parking issues. In response to a question, Mr. Hart said Storrs Center is expected to bring in \$1 million in additional revenue after Phase 1.

Ms. van Zelm said that Town and UConn staff were reviewing the latest proposed changes on the Storrs Road improvements based on State Traffic Commission initial technical review and changes submitted by Leyland. Ms. van Zelm said that 13 responses for qualifications to do Storrs Road engineering had been received. The review team will be reviewing the responses next week.

6. Update on Four Corners Sewer Advisory Committee

Mr. Hart provided a brief outline of the work of the Four Corners Sewer Advisory Committee. He said the Town was reviewing the possibility of tying into the University sewer system. He said the Committee expects to hold a public information meeting late in January where adjacent property owners would be invited to attend. Mr. Hart suggested that Town Public Works Director Lon Hultgren be invited to the next Board meeting to address more specific questions.

7. Report from Committees

Festival on the Green

Ms. Paterson said the Festival on the Green Committee was getting ready to start meeting again soon.

Finance and Administration

Ms. van Zelm gave an update on the Finance and Administration Committee meeting as Mr. Callahan had been absent. She said the Committee began discussion of the upcoming budget and expected to bring a recommendation to the Board soon.

She said the Committee also discussed the idea of having a Board member or Committee member attend the monthly open houses with her. The Board agreed and Mr. Callahan volunteered for this month. Ms. van Zelm will send out a schedule for Board and Finance Committee members to review.

Membership Development

Betsy Treiber said that 320 renewal letters had been sent out and \$9,735 had been received in anticipation of an \$18,000 budget.

She said the Committee would be meeting next week.

Ms. Paterson commended Ms. Treiber and the Committee on the new membership brochure.

Nominating

Mr. Lodewick said the Nominating Committee had just met before this meeting. He said the Committee had one more Board position to fill before recommending a slate to present to the Board.

He said the Committee discussed a student representative to serve on the Board. This would dictate a Bylaws change.

Mr. Lodewick said a student representative could affect the Storrs Center project in a significant way. The student would be able to communicate about the project to the students.

Ms. Paterson said students do have disposal income so will be an important part of the market. She said it is important for the students' view to be heard.

Kristin Schwab asked about the term for a student. Steve Bacon said he thought if a student graduated before his or her term was up, someone else could be appointed. Mr. Lodewick said the process still needs to be fleshed out and Mr. Callahan indicated that Ms. van Zelm and Ms. Treiber would have an initial discussion with John Saddlemire, VP of Student Affairs, at UConn.

Mr. Lodewick said the idea would be that the position would be in addition to the current 18 members. Mr. Hart said he was supportive of the idea of a student representative.

Mr. Lodewick said with Ms. Treiber's term ending, the Board will need a new Membership Committee Chair. He asked for a Board volunteer.

8. Adjourn

Ms. Treiber made a motion to adjourn the meeting. Bruce Clouette seconded the motion. The motion was approved unanimously and the meeting adjourned at 4:55 pm.

Minutes taken by Cynthia van Zelm.

Town of Mansfield

Open Space Preservation Committee

Minutes of the January 20, 2009 meeting

Members present: Jim Morrow, Ken Feathers, Quentin Kessel, Steve Lowrey, Vicky Wetherell

1. Meeting called to order at 7:35
2. Minutes of the November 18, 2008, meeting were approved.
3. Opportunity for Public Comment: none present.
4. Old Business: None.
5. New Business

Executive Session: The committee discussed a potential Town acquisition and will forward its recommendation to the Town Manager.

The Committee reviewed the proposed Clark subdivision on Farrell and Hanks Hill Roads and did not have comments to forward to the Planning and Zoning Commission.

6. Meeting adjourned at 9:00.

Respectfully submitted,

Vicky Wetherell, acting secretary

Sara-Ann Chainé

From: webmaster@mansfieldct.org
Sent: Tuesday, February 03, 2009 10:29 AM
To: Sara-Ann Chainé
Subject: PZC 1-20-09 Approved Minutes
Follow Up Flag: Follow up
Flag Status: Orange

MINUTES

MANSFIELD PLANNING AND ZONING COMMISSION

Regular Meeting, Tuesday, January 20, 2009

Council Chambers, Audrey P. Beck Municipal Building

Members present: R. Favretti (Chairman), B. Gardner, J. Goodwin, K. Holt, P. Kochenburger, P. Plante, B. Pociask, B. Ryan

Members absent: R. Hall

Alternates present: M. Beal, G. Lewis, L. Lombard

Staff present: G. Padick, Director of Planning

Chairman Favretti called the meeting to order at 7:40 p.m. Alternate Lewis was appointed to act in Hall's absence, and Lombard and then Beal if needed.

Minutes:

1/5/09- Gardner MOVED, Ryan seconded, to approve the 1/5/09 minutes as written. MOTION PASSED UNANIMOUSLY.

1/12/09 Field Trip- Holt MOVED, Goodwin seconded, to approve the 1/12/09 field trip minutes as written. MOTION PASSED with Beal, Holt and Goodwin in favor and all others disqualified.

Zoning Agent's Report:

Item A & C were noted.

B. Hall Property Update

After discussing the Zoning Agent's report, the chairman recommended following the staff's suggestion that this item be put on the next agenda and to invite Mr. Hall to attend. It was also noted that the existing regulations regarding contractor storage should be revisited, and staff encouraged members to review these regulations prior to the next meeting.

D. Request for Exception from Storage Shed Setbacks, 228 Baxter Road, J. Uziemblo, o/a.

Baxter Road Estates, PZC File #1229

Gardner MOVED, Holt seconded, that the PZC authorize the placement of a 12 by 12-foot storage shed at 228 Baxter Road, as described in 1/3/09 and 1/13/09 submittals from Jeffrey Uziemblo and depicted on the submitted 1/3/09 plan, as provided for under Article VIII, section B.1.d of the regulations. MOTION PASSED UNANIMOUSLY.

Old Business:

1. 3-Lot Subdivision Application, Bassetts Bridge & South Bedlam Roads, Mansfield Hollow Estates,

File # 1278 (M.A.D. 2/13/09 or 35 days after IWA Action)

Tabled, awaiting staff review of revised plans. Gardner volunteered to work with staff on draft motion.

2. Site Modification Request Proposed Replacement of Existing Commercial Building at Corner of Storrs and Bassetts Bridge Roads.

Padick referenced a 1/15/09 report from the Director of Planning which supplements his 11/26/08 report; a 1/14/09 report from the Assistant Town Engineer; a 1/12/09 report from the Fire Marshal; and a 1/12/09 report from the Director of Health. Padick also referenced a revised set of plans and a list containing details of the project that was submitted by the applicant's representative, John Ivan.

Ranjit Balajjen, owner, and John Ivan, contractor, were present. They presented samples of the cream-colored vinyl siding, and sand-colored roof shingles that they intend to use.

Members expressed concerns about the use of the parking area on this site by other area businesses; adequate amount of parking spaces; proximity of building to Route 195; design of the exterior, including materials, doors and windows; and the slope of the lot. Members expressed concern about the conflict between delivery trucks and customer vehicles in the parking area and suggested several changes for the configuration of the parking area. Chairman Favretti noted no further questions or comments from the public, applicant or the Commission.

Kochenburger MOVED, Ryan seconded, that the PZC Chairman and Zoning Agent be authorized to approve a reconstruction of an existing commercial building at 454 Storrs Road through the modification process pursuant to the provision of Article XI, Section D. This authorization, which includes a setback waiver for buildings and parking areas, is subject to the following conditions:

1. The plans received at the 1/5/09 meeting shall be refined, as deemed appropriate by the PZC Chairman with staff assistance, to incorporate or reference details submitted in list form (curbing, footing drains, well overflow piping, etc.) and to address any other issues raised after additional review by staff.
2. The new accessible parking space shall be delineated and signed as per state requirements. The location of the space may be revised after further consideration of site grading details.
3. State DOT approval shall be required before a zoning permit is issued for new construction. A demolition permit may be authorized without D.O.T. approval.
4. Plans for signage and landscaping shall be prepared and submitted for Planning and Zoning approval. The landscape plan shall include plantings around the planned free standing sign, and trees and shrubs that will enhance site aesthetics. All landscaping improvements shall be installed or bonded before occupancy permits are authorized.
5. This authorization is for the proposed package store use. Any change of use shall require

Commission approval including a determination that parking and loading requirements for the new use can be safely addressed on the subject non-conforming site.

6. If it is determined by the Planning and Zoning Commission that delivery services have not been safely addressed within the proposed parking area, the applicant shall alter delivery services and/or locations in a manner acceptable to the Commission.
7. Notice of these conditions shall be filed on the Mansfield Land Records prior to the issuance of a Zoning Permit.

MOTION PASSED with all in favor except Plante who was opposed.

3. Potential Re-Zoning of the "Industrial Park" zone on Pleasant Valley Road and Mansfield Avenue.

Item was tabled awaiting staff meeting with primary property owners.

4. Proposed Telecommunication Tower in southern Mansfield

Padick summarized his report noting no significant impact if either site is chosen. He did not feel comments were necessary in this case due to the low impact to neighbors until an official application has been submitted to the citing council. Item was tabled.

5. Draft Environmental Impact Statement, North Hillside Road Ext., Public Hearing Thursday, January 29, 2009, 7pm at Bishop Center

Item was tabled, noting a 1-29-09 public hearing at 7 pm at Bishop Center at UConn.

New Business:

1. 8-24 Referral, Potter Trust Property, East of 288 Storrs Road

Holt MOVED, Gardner seconded, that the Planning and Zoning Commission report to the Town Council that it has no objection to the Town's acceptance and subsequent conveyance of a .7 acre parcel currently owned by the Estate of Theodore Potter, subject to a condition that any conveyance be to an abutting property owner who merges this land with an existing lot. MOTION PASSED UNANIMOUSLY.

2. New Application, 4-Lot Subdivision, Hanks Hill & Farrell Rds, Clark Estates Subdivision, File #1280

Gardner MOVED, Holt seconded, to receive the subdivision application (file # 1280) submitted by Sheila Clark for a 4-lot subdivision named Clark Estates on property located at the west side of Farrell Road and the north side of Hanks Hill Road, owned by the applicant, as shown on plans dated 10/30/08, and as described in other application submissions, and to refer said application to the staff, Conservation Commission, Parks Advisory Committee and Open Space Preservation Committee for review and comments. MOTION PASSED UNANIMOUSLY.

Reports of Officers and Committees: Favretti noted the next Regulatory Review Committee meeting was set for 2/10/09 at 1 p.m.

Communications and Bills: Items noted.

Adjournment: Favretti declared the meeting adjourned at 8:54 p.m.

Respectfully submitted,
Katherine K. Holt, Secretary

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TOWN/UNIVERSITY RELATIONS COMMITTEE

Tuesday, December 9, 2008
Audrey Beck Municipal Building
Council Chambers
4:00 pm

Minutes

Present: M. Beal, T. Callahan, J. Elkins, M. Hart, J. Hintz, R. Hudd, A.J. Pappanikou, E. Paterson, S. Rhodes, W. Simpson

Staff: M. Capriola, J. Jackman, G. Padick, C. van Zelm

1. Opportunity for Public to Address the Committee
None
2. October 14, 2008 Meeting Minutes
The minutes of October 14, 2008 were passed unanimously.
3. Announcements and Updates
 - UCONN Compost Facility
Mr. Rhodes provided an update. An open house was recently held at the Bishop Center; over 50 people attended. The site selection committee has narrowed the list to two potential sites, of which one will be selected.
 - CL&P Interstate Reliability Project
Mr. Padick provided an update. The Town Council has issued a letter to Northeast Utilities and to the Connecticut Siting Council expressing its concerns over the proposed project route. Northeast Utilities has held an open house in Mansfield and has attended a Council meeting.
 - Community Water/Wastewater Issues
Mr. Callahan provided an update. The next meeting of the Committee is on December 18th at 5:30pm at the Bishop Center. Two of the agenda items will be: an update on the Willimantic River stream flow study and an application from the Ponde Place developers regarding wastewater and fire protection services.
 - Mansfield Community-Campus Partnership
Ms. Elkins provided an update on: grant activities for substance abuse prevention for teenagers in Mansfield-Ashford-Willington; increased landlord attendance at MCCC meetings which has been a positive step in the right direction; and work on MCCC's legislative agenda for the spring.
 - Student Life Committee Review of UCONN Spring Weekend
Mr. Rhodes stated that the Committee is currently writing the report, gathering data, and compiling costs.
 - Committee on Community Quality of Life
Mr. Hart stated that the Town Council has re-commissioned the Committee on Community Quality of Life. The 11 member Committee will be meeting at least monthly. Its next meeting is December 18th at the Mansfield Public Library Buchanan Auditorium. The meeting will include a presentation on the Mansfield Housing Code and Landlord Registry.

- Mansfield Downtown Partnership

Ms. van Zelm provided an update. The Partnership has received its permits from the US Army Corps of Engineers and the Connecticut DEP. There is an outstanding permit with the Connecticut Traffic Commission. Progress/work on Phase 1A continues. Leyland is currently soliciting interest from businesses interested in locating in the new downtown.

- Mansfield Housing Authority

Mr. Hart and Mr. Callahan stated that the Mansfield Housing Authority is researching the feasibility of building more affordable housing and workforce housing.

- Proposed Acquisition of Moss Sanctuary

Mr. Hart and Mr. Callahan provided an update. Town Council, at their December 8, 2008 meeting, authorized Mr. Hart to proceed with the purchase of 130+ acres of land that is known as the Moss Sanctuary.

4. Mansfield Sustainability Advisory Committee

Mr. Hart stated that Council is working on an initiative to establish a Sustainability Committee; the Council is expected to review the matter further in January.

5. Four Corners Sewer Advisory Committee

Mr. Hart announced that Council has established a Four Corners Sewer Study Advisory Committee. A preliminary study has been conducted. This will be an advisory committee to the Town Council.

6. Town Council Review of Election Day 2008

Mayor Paterson reviewed Election Day 2008, including problems that occurred at District 1 and 3. District 3 had parking issues and District 1 (due to the high volume of voters) suffered from long waiting lines for student voters. Mayor Paterson discussed ideas to resolve those problems for future elections.

7. Other Business

- Mayor Paterson commended the UCONN baseball team for their efforts in the Mansfield Youth Services mentoring program.
- Mr. Pappanikou expressed a concern that gas stations located closest to campus are price gauging the students. Mr. Hart and Seamus Keating (Undergraduate Student Senate) both agreed to look into the matter.

The meeting adjourned at 5:20pm.

Next Meeting: February 10, 2009

Respectfully Submitted,
Maria E. Capriola
Assistant to Town Manager
Town of Mansfield

Mansfield YSB Advisory Board

Approved - Meeting Minutes
Tuesday, September 9, 2008
12 noon @ YSB Conf. Rm. B

Attendees: Ethel Mantzaris, Frank Perrotti, Eileen Griffin, Jerry Marchon, Candace Morell, Amber Hoyt

Staff: Kevin Grunwald, Pat Michalak, Kathy McNamara, Karen L. Taylor

Regrets: Sheila Riffle, Heather Spottiswoode

I. Call to Order

Ethel Mantzaris, Chair, called the meeting to order at 12:01PM

- II. **Approval** of Minutes – Kevin Grunwald asked that the sentence “YSB had submitted 3 mini grants and only one was considered” be revised to read: *YSB had submitted 3 mini grants and the LPC considered all three*.”
- MOTION** by Frank Perrotti, seconded by Jerry Marchon. **Vote:** Unanimous in favor of approving minutes with revision.

III. Reports - Kevin Grunwald, Director

- Kevin handed out the Human Services Quarterly Report, Blueprint Flyer, and Stop Underage Drinking Flyer.
- Kevin advised the Board the Department had been approved for a planning grant thru Graustein in the amount of \$40,000 for the Development of Children in Mansfield.
- He advised the Board that the Underage Drinking Grant’s name of Stop Underage Drinking had been changed to iParentNetwork and they were setting up an interactive website.
- The Board was informed that the NECASA grant application was due on September 22, 2008 and in reviewing the allocation of funds the decision was made to allocate \$1,000 to YSB for the Homework Group.

Pat Michalak – YSB Coordinator Update

- Updates for the months of June, July and August, goals for 2008-09 FY, and the YSB newsletter were handed out to the Board members.
- Pat touched on specific points of the updates with the Board and plans for the newsletter.
- Pat advised the Board that Youth Services has received numerous referrals and individual assessments are being done.
- Pat also thanked the members for their continued support and participation.
- Pat informed the Board that Ken Caputo from Villari’s Martial Art Studio would like the opportunity to speak to the Board regarding some ideas regarding Mansfield youth.

- Pat also shared with the Board that Candace suggested the Youth Service Bureau promote our programs and services so that the community has an increased awareness of the YSB and the services we offer the community and residents of Mansfield.

YOUTH SERVICES UPDATE

JUNE 2008

- YSB coordinated camperships at Mansfield Town Camp, Holiday Hill and Rectory School in Pomfret. This was made possible though money from the Noah Farland Fund, Mansfield Community Counsel, Holiday Hill, and Mansfield's Special Needs Fund and the Bishops Fund.
- Sixteen Mansfield students had a positive experience on the week long Challenge Adventure. We were happy that Candace Morell, assistant vice principal of MMS and our board member was able to attend the hiking portion of the trip. This was a tremendous asset as she was the only staff member who knew all of the students. It is her hope to return again next year.
- We met with the Executive Director and the Section 8 Coordinator at the Housing Authority for the Town of Mansfield to become more aware of the services available to our residents.
- Worked on developing a broader clinical role for YSB staff in the community.
- Worked with school staff to develop programs to support positive transition for at risk students from elementary to middle school and middle school to high school.
- There was an increase in referrals to YSB for consultation and treatment with the end of the school year.
- We have an Uconn intern from the Allied Health Sciences Dept working with us this summer and next semester.

YOUTH SERVICES UPDATE

JULY AND AUGUST 2008

- Demand continues to grow for psychiatric assessment, clinical intervention and family therapy services. Staff responded and we remain concerned about our ability to meet the growing mental health needs of the community at this time.
- Worked on our on going initiative of developing a more collaborative relationship with the University of Connecticut. Met with Mrs. Virginia Hogan, wife of the president of Uconn, and discussed the needs of the children and families in our community and looked for ways to work together. Mrs. Hogan was extremely helpful and we look forward to our on going relationship with her.
- YSB initiated a new summer program "LEAP" which was very successful in helping at risk students learn more about the middle school before the start of the academic year.
- Attended the services for the EOSmith student who committed suicide and provided counseling and referral material to many of the mourners present.
- Worked on the administrative components of the program including data collection, program development, the budget and on going organizational issues.
- Participated in the SIID strategic planning committee to address issues

IV. Old Business:

- Challenge – Pat advised the Board that Challenge #32 was a success with Candace's participation being an added benefit to all. Ethel requested the Board be provided with a list of those youth that had attended this years Challenge and that YSB retain copies of their application.
- Transition Program – Pat advised the Board that YSB initiated a new program this summer entitled LEAP. This program is designed to help at risk children transition successfully from elementary school to the middle school. These students met in the cafeteria with the school vice principal, who answered all of their questions and provided them with a personal tour of the school. YSB will be meeting with this group periodically to assist them with the acclimation to their new school.

V. New Business:

- Reviewed and discussed Board's accomplishments for 07-08 and plans for FY 08-

VI. Other

- Frank Perotti along with the other Board members expressed congratulations to Officer Jerry Marchon on his upcoming retirement and wished him luck with whatever he does in the future and is more than welcome to come back anytime.
- Ethel Mantzaris informed Officer Marchon that he could still be a valuable member of the Board as a resident of Mansfield.

Meeting adjourned at 12:24PM.

Respectfully submitted by:

Karen L. Taylor
Secretary

**Mansfield Youth Service Bureau Advisory Board
MINUTES**

Tuesday, January 13, 2009
12:00 noon @ Mansfield Town Hall
Council Chambers

PRESENT: E. Mantzaris (Chair), F. Perrotti, E. Griffin, C. Morrel, K. Grunwald (staff), P. Michalak (staff), K. Taylor (Secretary)

ABSENT: J. Marchon, H. Spottiswoode, S. Riffle, A. Hoyt, K. McNamara

- I. **Call to Order:** Chair E. Mantzaris called the meeting to order at 12:07 PM.
- II. **Approval of minutes:** The minutes of the 12/09/08 meeting were reviewed. F. Perrotti made a motion to approve the minutes as submitted. Unanimously approved.

III. Reports

Director's Report – K. Grunwald informed the Board that he and P. Michalak had gone over the budget and made minimal preliminary cuts. He will be meeting with the Town Manger and the Finance Director soon. He will keep the Board informed as to the status of the budget.

K. Grunwald advised the Board that the Holiday Program was very successful and that the different divisions within Human Services worked well collaboratively in accomplishing this success. Cash and gift cards were also donated towards helping the Department meet the needs of Mansfield residents during the Holiday season.

E. Mantzaris questioned the process for receiving and distributing the gift cards; how are they kept track of? K. Taylor advised that there is a log specifically for receiving and distributing the donated gift cards that needs to be initialed by the workers that distribute them to residents.

K. Grunwald informed the Board that we are receiving the annual Agency Funding Requests for the upcoming fiscal year and that NECASA was requesting \$3,108.00. The request will be discussed further at the next meeting.

Coordinator's Report – P. Michalak summarized the monthly activities listed below for the board:

**Youth Services Advisory Board
December Activities 2008**

- Coordinated and hosted the Annual CYSA Eastern Region Legislative Breakfast. Six Legislators and Coordinators of Youth Services Bureaus from twelve surrounding towns attended, as did the Mayor, the Town Manager and the Chairperson of our Advisory Board. The purpose of this

forum was to discuss the present financial climate and its potential impact on services.

- Coordinated the end of the semester appreciation night dinner for the UConn mentors and the children. Pizza was served to all the mentors, children and the parents. The evening ended with special guest appearances from the UConn Baseball Team who spoke to the children about the importance of education and team work. The mayor was on hand to thank everyone for their commitment to the Mansfield community.
- Multi-family group was held this month and this continues to be a successful group for families. Our consulting psychiatrist is in attendance at all of these meeting and provides collaborative assessment and treatment.
- Participated in the planning and coordination of the PAWS Annual Leadership Conference.
- Attended a meeting with the school psychologists and the Director of Special Education. YSB staff will attend a segment of the school psychologists' monthly meetings to enhance collaboration so that we may all better serve our community during these very difficult times.
- Due to the present economic climate YBS is attempting to be more proactive by creating a clinical assessment track that will best suit the needs of the community. This is an ongoing discussion with our staff of two.
- YSB and the school psychologist from Goodwin met with the Director of Admissions at Natchaug Hospital to discuss their various day treatment programs for children and what the admission requirements are.
- Continue to facilitate the Grandparents raising Grandchildren Group and helped coordinated the holiday gift giving for many of these families.
- Collaborated with school guidance counselors' to help new families transition to YSB for ongoing services.
- Collaborated with Tolland YSB Holiday Program called "Fill a Cruiser" this collects holiday gifts for children. Helped organize the gift giving distribution center.
- Collected and distributed hats and gloves from the South East School Giving Tree. Many families were served.

IV. Old Business

Budget: This was covered in K. Grunwald's Director's Report.

V. New Business

iParentNetwork: K. Grunwald advised the Board that the iParentNetwork is moving forward and there is positive interest and support for the website.

A side discussion ensued about the set-up and monitoring of the content submitted, posted questions, interactive capabilities, supervision and what role the Youth Service Bureau will have in the program.

VI. Other: none.

Adjournment: The meeting adjourned at 12:40 PM. The next meeting will be on February 10th at noon in Conference Room B.

Respectfully submitted,

Karen L. Taylor
Secretary

MANSFIELD ZONING BOARD OF APPEALS – REGULAR MEETING
MINUTES
JANUARY 14, 2009

Chairman Pellegrine called the meeting to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

Present: Members – Fraenkel, Pellegrine, Wright

Alternates – Clauson, Gotch

Absent: Members – Katz, Singer-Bansal

Alternates – Accorsi

EDWARD C. HALL – 7:00 PM

To hear comments on the application of Edward C. Hall, 40 Mountain Rd, for a Special Exception of Art IX, Sec C.2.b for a lot line revision that would reduce the existing non-conforming frontage by 8'. This would eliminate 33' frontage on Storrs Rd, leaving second, existing 25' frontage on Mountain Rd.

Edward Hall of 35 Mansfield Hollow Rd is the applicant, representing the Estate of Mildred Hall. Edward Hall's wife, Judy, is the executrix of the estate. In April 2008 a 33' strip, identified as Parcel D, was sold to Edward Hall and the remainder was sold to William Javaruski, without a clear title, due to a dispute over ownership of Parcel C. Final accounting for the estate cannot take place until the frontage issue has been settled.

A letter was received from Mark Perkins of 471 Storrs Rd stating that he did not receive enough information regarding the application.

Richard DeBoer, 62 Blacksmith Shop Road, said he did not object to the application but does object to Attorney O'Brien's letter stating that Blacksmith Shop Rd is not a town road. He submitted a copy of a building permit issued for Blacksmith Shop Rd from 1966 and said that when house numbers were issued, he was assigned #62 Blacksmith Shop Rd.

Amber Johnson, 477 Storrs Rd, said that she never received information regarding the application.

Bill Allard whose mother owns 457 Storrs Rd said that they were told when they purchased the property in 1962 that Blacksmith Shop Rd was an abandoned road.

The board has a lot of questions regarding the application, including why the new property owner was not the applicant, why this was not done before the property was sold and why the zoning officer cited Article IX, Sec C.2.b of the zoning regulations. The hearing was continued until the February meeting in order for the board to get clarification on these and other questions.

A Neighborhood Opinion Sheet showing no objections from the neighbors and certified receipts were submitted.

WEI WU GUO APPLICATION

Attorney O'Brien has been asked to make a determination on the satellite dish issue.

APPROVAL OF MINUTES FROM NOVEMBER 12, 2008

Wright moved to approve the minutes of November 12, 2008 as presented.

All in favor.

ADJOURNMENT

Meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Julie Wright
Secretary

From: Susan Shortsleeve [mailto:sshortsleeve@baystateconsultants.com]
Sent: Monday, January 19, 2009 4:56 PM
To: betsy_patterson@hotmail.com; Matthew W. Hart; Jeffrey H. Smith
Cc: ANDY MEROLA
Subject: CCM Energy Purchasing - revised annual projection

We noticed a math error in calculating the utility rate avoided for the first quarter of 2009 in the end of the year report we sent on January 13, 2009. The revised report is attached. The correct "avoided utility rate" in the first quarter is 12.50 cents per kwh, which is 10% higher than your contract rate. If this rate differential holds up for all of 2009, you would be on track to save approximately \$65,000 in 2009 (as compared to utility supply rates).

Please let me know if you have any questions

Susan Shortsleeve
Bay State Consultants
30 Porter Road
Boxford, MA 01921
Ph: 978-352-9099
Fax: 978-824-2466
Email: sshortsleeve@baystateconsultants.com

2/19/2009



BAY STATE CONSULTANTS

Memo

To: Mayor Elizabeth Paterson, Matthew Hart, Jeff Smith, Town of Mansfield
 From: John Shortsleeve
 Cc: Andy Merola, CCM; Susan Shortsleeve
 Re: Pass Through Charge Projections for 2009
 Date: January 9, 2009

We have concluded our annual review of the pass through charges in your electric supply contract. The purpose of this review is to revisit the projection that we made earlier this year in this regard for calendar 2008 and to make a similar projection going forward for calendar 2009. Because your electric contract includes a base rate plus pass through charges, it is necessary to track those pass through charges, in order to estimate your overall cost of electric supply. In the table below, we have listed the following charges (units in cents / kwh):

Column 2 - The projection we made earlier this year;
 Column 3 - The charges for the first 11 months of 2008, as actually incurred;
 Column 4, 5 - The projected charges for 2009.

1	2	3	4	5
	2008 Estimate	2008 Actual	Jan - May 2009 Estimate	Jun - Dec 2009 Estimate
Base Rate	10.05	10.05	10.05	10.05
Congestion	0.39	0.44	0.44	0.44
Auction Revenue Rebate	(0.21)	(0.145)	(0.145)	(0.145)
Capacity	0.78	0.68	0.76	0.84
CCM Fee	0.13	0.13	0.13	0.13
Total Contract Cost	11.14	11.15	11.23	11.32
Utility rate avoided		12.28	12.50	
2008 Savings / month		\$4,500 / mo		
2008 Savings off utility rate		9%		

Note: The above charges are for supply only. Transmission and Distribution costs, which are regulated by the CT DPUC, comprise the remainder of your electric bill.

Base Rate: This is the base rate as listed in your electric supply contract.

Congestion Charge: Wholesale power prices are established hourly through a regional auction process. In a perfect grid system with ample transmission capacity in all zones, this auction process would establish one New England-wide market price, for every hour of the day, throughout all of the zones in New England. However, when transmission lines are congested, more expensive generating plants within a particular zone must be utilized, because less expensive power outside of that zone can not be transmitted over those congested transmission lines. Congestion cost is the resulting differential in hourly market prices between two zones. In your contract, the congestion pass through charge is defined as the differential in prices between the CT load zone and the HUB (which is a sub zone in Western Massachusetts). We have used the average congestion cost for the first 11 months of 2008 – **0.44 cents per kwh** - to project 2009 congestion costs. Please note that this charge varies considerably each month.

Auction Revenue Rebate: In order to mitigate congestion charges, TransCanada receives certain "auction revenues" related to the sale of electric transmission rights. Because of the delay in determining and allocating these auction revenues, TransCanada will bill for the cost of congestion on a monthly basis and then calculate the Auction Revenue Rebate on a quarterly basis, approximately 90 days following the close of each quarter. The average value of these auction revenue credits to date in 2008 has been **(0.145) cents per kwh**. We have used that average value to estimate the "auction revenue credits" in 2009. Like congestion, this amount varies by month and is generally lower in the winter months.

Capacity Charge: This charge is assessed per kw of demand, as opposed to kwh of consumption. Consequently, accounts with a higher kw of demand reading pay more than accounts with a lower kw of demand. For the purpose of simplifying this memo, we have calculated the average capacity charge per kwh - (total \$ of capacity charges for all accounts divided by total kwh of consumption for all accounts as per the most recent load profile).

On June 1, 2009, the capacity charge will be reset for the ensuing 12 months based on your contribution to peak demand in the peak hour last summer (which peak hour was June 10, 2008 at 5 PM). Assuming no change in the peak hour demand currently assigned to your accounts, this charge will increase to **0.84 cents per kwh**, because of the regulated increase in the cost of capacity as of June 1. If you are participating in a demand response program, your payments for capacity through that program should increase in June for the same reason. If it is not practical to participate in a demand response program, we should discuss steps you can take to reduce demand at your largest accounts during the afternoon hours this summer.

Utility Rate Avoided: The average utility rate that you avoided in 2008 was **12.28 cents per kwh** (this is the blended rate for the rate classes in your load profile as per the most recent load profile). The average utility rate you will avoid in the first quarter of 2009 is **12.50 cents per kwh**.

Savings: It is not practical to calculate 2008 savings with precision for a number of reasons. The pass through charges vary by month, and your usage varies both by year and by month. Using the average values in the chart above, and using a simplifying assumption that your annual consumption in the last 12 months was the same as your annual consumption in our last load profile, and further assuming that your monthly consumption remained level and unchanged for 12 months, the "rough justice" estimate of your savings in the last 12 months, as compared to the cost of utility supply, would be **\$4,500 per month** or **9% below the cost of utility supply**.

Please give us a call at 978-352-9099 if you have questions.

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Item #11

CCM Analysis:

Governor's Proposed Budget for FY 2009-10 and FY 2010-11

February 5, 2009

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###

For more information on the state budget and how it impacts your community, visit the CCM website at www.ccm-ct.org.

###

Note: Specific aspects of the Governor's proposal are spread over many individual bills. CCM is reviewing these bills and will keep you apprised of any new details affecting municipalities.

###

If you have any questions, please call Barbara Rua, Gian-Carl Casa, or Jim Finley of CCM at (203) 498-3000.

Impact on Municipalities: Overview

On February 4, 2009, the Governor released her proposed budget for FY 2009-10 (\$18.8 billion budget) and FY 2010-11 (\$19.5 billion budget). Overall, municipal aid would decline by \$45.2 million (-1.6%) next year under the Governor's proposal compared to this year. The Governor's Proposed Budget for FY 2010 level-funds major education grants including Adult Education, Education Cost Sharing, Priority School Districts, School Transportation and Excess Cost-Student Based (Special Education), but makes cuts to several non-education grants. More specifically, the Town Aid Road Grant, PILOT: State-owned Property, PILOT: Colleges and Hospitals, and Pequot-Mohegan Fund would be decreased by the value of state surplus funding used in FY 2009. In total these four grants would be reduced nearly \$29 million. Coupled with no funding for the Department of Economic and Community Development (DECD) Tax Abatement grant, no funding of the DECD Housing PILOT program, and other grant reductions, non-education state aid for FY 2010 would decrease \$45 million from FY 2009.

Education Grants

The Governor has proposed level-funding for the following programs: Adult Education, Education Cost Sharing, Priority School Districts, School Transportation, and Excess Cost-Student Based (Special Education). Please note grants to individual cities and towns may vary due to changes in grant formula elements. Additionally the Governor has proposed increasing Magnet School funding by \$13.5 million. Statewide this aid translates to:

- Adult Education: \$20.6 million
- Education Cost Sharing: \$1.9 billion
- Excess Cost-Student Based: \$133.9 million
- Magnet Schools: \$135 million
- Non Public School Transportation: \$4 million
- Priority School Districts: \$41.4 million
- Public School Transportation: \$48 million

The After School Program grant will see a noteworthy reduction of \$5 million statewide. The School Based Health Clinics grant will see a \$1.5 million reduction. Similarly the Young Adult Learners grant will be eliminated. Statewide this aid translates to:

- After School Program: \$500,000
- School Based Health Clinics: \$9 million
- Young Adult Learners: \$ 0

Please see page 6 of this publication for an expanded breakdown of more education grants.

Non-Education Grants

The Governor has also proposed level-funding major non-education grants from the State's general fund. However, because state surplus money was used in the past biennium to supplement state general fund appropriations, the result will be reductions in the following programs: TAR (\$8 million reduction), PILOTs (\$7 million reduction) and the Pequot-Mohegan Fund (\$6.7 million reduction). PILOT for New Manufacturing Machinery and Equipment will be level funded and capped at the level of appropriation, with proportional reductions in what municipalities receive if the appropriation does not cover all costs. The Governor included no funding for the Department of Economic and Community Development's Tax Abatement and Housing PILOT programs (\$3.9 million FY 2009). Statewide this aid translates to:

- LoCIP: \$30 million
- Pequot-Mohegan Fund: \$86.3 million
- PILOT: Colleges and Hospitals: \$115.4 million
- PILOT: New Mfg Machinery and Equipment: \$57.3 million
- PILOT: State-owned Property: \$73 million
- Town Aid Road Grant: \$22 million
- DECD Tax Abatement: \$0
- DECD Payment in Lieu in Taxes: \$0

There are several non-education grants which will receive relatively large reductions including: the Capital City Economic Development grant (-\$1.5 million), Heating Assistance to Schools (-\$6.5 million) which would be unfunded in FY 2010, and Local and District Departments of Health (-\$2.4 million). Statewide this aid translates to:

- Capital City Economic Development: \$6.4 million
- Heating Assistance to Schools: \$0
- Local and District Departments of Health: \$3 million – elimination of grants to non-regional health districts. Also decreases amount of grants to regional health districts.

Please see page 6 of this publication for an expanded breakdown of more non-education grants.

Other Aid

The Governor's 21st Century Bottle Bill proposal will entitle towns that collect recyclables curbside to 3.5 cents per every container covered under the expanded bottle bill.

Please see page 6 of this publication for an expanded breakdown of many more municipal grants.

Bonding

The Governor's Budget includes general obligation bond authorizations of \$687 million in FY 2010, and \$641 million in FY 2011 for school construction grants; however, the Governor recommends **reducing state reimbursement percentages from a range of 20% to 80%, to a range of 15% to 65%**. The Governor's Budget also includes general obligation bond authorizations of \$90 million for the **Clean Water Fund**, in each year of the biennium, and \$30 million each year for both the **LoCIP** and the **Urban Act** programs.

Mandates Reform

The Governor proposed numerous mandates reform measures, including:

- Enacting a statutory prohibition to **prohibit the enactment of new unfunded or underfunded "costly" state mandates without a 2/3 vote of both chambers of the General Assembly**. Costly mandates are defined as \$100,000 or more, or .5% of local budget (HB 6388);
- Providing a **2-year delay for the effective date of the mandate for police treatment of 16 and 17-year olds as juveniles** (from 1/1/10 to 1/1/12);
- Providing a **2-year postponement of the effective date of the in-school suspension mandate** (from 7/1/09 to 7/1/11);
- Providing municipalities with **30 days to post minutes on town websites, and suspending the mandate until 1/1/10**;
- Permitting municipalities to **post their annual budgets electronically, rather than in print**;
- Permitting municipalities to **post certain information online, rather than publishing such information in the newspaper**, as long as Freedom of Information (FOIA) requirements are met;
- Encouraging state agencies to **accept electronic submission of reports from municipalities**;
- Removing the mandate that municipalities **store and collect the possessions of evicted residential tenants**;
- Allowing towns and local boards of education to **extend an expired or expiring contract for 2 years, providing current "wage and benefit package and other work rules remain in effect"**;
- Requiring that arbitrators **not include municipal fund balances under 10% in determining a municipality's ability-to-pay** under the Teacher Negotiation Act (TNA) and Municipal Employees Relations Act (MERA);
- Limiting the mandatory subjects of collective bargaining to **wage and salary benefits and "matters of health and safety only"**;

- Requiring that **Teacher Negotiation Act (TNA) stipulated agreements be approved by the local legislative body** (if rejected, must be done by a 2/3 vote);
- Requiring arbitrators to take into consideration a municipality's ability to **"keep the property tax levy increase to a percentage change in the Consumer Price Index (CPI)"** for the most recent 12-month period;
- Allowing for **collective bargaining over the concept of "regional consolidation of services"**, but not over whether consolidating should occur; and
- Allowing municipalities to **negotiate multi-municipal master contracts** with municipal employee and teacher unions.

Regional Cooperation

The Governor proposed numerous measures to promote regional cooperation among towns and cities. However, she also proposed eliminating state grants to regional planning organizations. Her proposals include:

- Establishing a \$10 million bond-funded program called the **"Municipal Capital Expenditure Grant Program"** (MCEP) for regional purchasing of equipment. The grant would equal 75% of the joint municipal costs up to a maximum of \$250,000. Such equipment must have a useful life of at least 5 years;
- Establishing a bond-funded **"Regional Incentive Grant"** of \$40 million, for regional efforts such as trash collection and recycling, highway maintenance, animal control, "centralized administrative functions" (tax collection, payroll, assessment, etc.), merging municipal police departments, merging emergency communications centers, and parks and recreation. Under the Governor's plan, three or more municipalities with a combined population of at least 50,000 would be eligible for a grant of up to \$3 million; 4 or more municipalities with a combined population of less than 50,000 would be eligible for a grant of up to \$1 million;
- Establishing a **10% bonus for the Local Capital Improvement Program (LoCIP)**, for 3 years, for municipalities that undertake eligible regional projects. Note, however, that the 10% would be taken from total existing funds (HB 6389);
- Establishing a **10% bonus for the Town Aid for Roads (TAR)**, for 3 years, for municipalities that undertake eligible regional projects. The 10% is taken from total existing funds (HB 6389);
- Allowing municipal chief executive officers who want to enter into interlocal agreements for the "purchase of products or services" to select a **municipal attorney to review and approve such agreements and to permit a "lead" municipality to administer the purchase agreement or service contract**;

- Sponsoring an annual “**regional incentive seminar**” for municipal officials to apprise them of the cost-effectiveness of regionalism. This would be done “within available appropriations;”
- Authorizing the Secretary of OPM to **delay revaluation for up to 2-years, to allow the municipality to enter into an interlocal agreement** with another town or towns for revaluation services;
- **Allowing STEAP grants to be used jointly by multiple towns (HB 6367);**
- **Prohibiting the creation of new magnet schools** unless the Commissioner of Education deems them necessary to meet the goals of the Sheff decision (Section 14 of SB 830);
- Amending the state Constitution to **require 75% of any surplus to be put in the rainy day fund** and disallows any to be used for recurring costs (HJR 45);
- **Increasing municipal fees** for birth certificates, death certificates, marriage certificates and vital records (SB 877);
- Reconfiguring state reimbursement to encourage regionalization of health districts by **eliminating funding to local health districts and decreasing funding to regional districts**. Municipal departments would be defunded and the per-capita grant to regional departments would be cut to \$1.25, from \$2.43 for those presently with populations under 5,000, and \$2.08 for towns with populations over 5,000 (SB 847);
- **Redirecting all boating fund money to the General Fund as opposed to municipalities** (Section 3 of HB 6371) and **increasing the land use application fee from \$30 to \$60** (Section 5 of HB 6371);
- **Creating a new “Community and Social Services Block Grant Program” and “Employment Services Block Grant Program (SB 843).”** The Department of Social Services would divide the state into regional boards for each program. Municipalities within the regions would get a seat on the board and may also receive grant funding; and
- Eliminating the \$1 million in state funding for **regional planning organizations (HB 6365).**

Resident State Troopers

- One of the Governor’s budget bills proposes to **eliminate state subsidy of the Resident State Trooper Program** – requiring towns with resident troopers to pay 85% of the cost of resident state troopers beginning 7/1/09 and 100% of the cost of the troopers beginning 7/1/10 and thereafter (HB 6363, Section 5). Towns currently pay 70% of the costs of resident state troopers.

APPENDIX: Breakdown of Municipal Grants

Total State Aid

	2008-2009 Funding	Governor's 2009-10 Proposed	Governor's Proposal (FY 2009-10) over Current Year (FY 2008-09)	
			Change:	
			\$	%
Education and Non-Education Assistance	\$2,823,522,055	\$2,778,322,901	-\$45,199,154	-1.60%

Education Aid

	2008-2009 Funding	Governor's 2009-10 Proposed	Governor's Proposal (FY 2009-10) over Current Year (FY 2008-09)	
			Change:	
			\$	%
Adult Education	\$20,596,400	\$20,594,371	-\$2,029	-0.01%
After School Program	\$5,500,000	\$500,000	-\$5,000,000	-90.91%
Bilingual Education	\$2,129,033	\$2,129,033	\$0	0.00%
Early Childhood (School Readiness)	\$76,230,000	\$68,810,000	-\$7,420,000	-9.73%
Early Reading Success	\$2,403,646	\$2,314,380	-\$89,266	-3.71%
Education Equalization Grants	\$1,889,182,288	\$1,889,182,288	\$0	0.00%
Excess Cost - Student Based	\$133,891,451	\$133,891,451	\$0	0.00%
Extended School Hours	\$2,990,000	\$2,990,000	\$0	0.00%
Fuel Cell Projects	\$0	\$0	\$0	n/a
Health Serv for Pupils Private Schools	\$4,775,000	\$4,775,000	\$0	0.00%
Interdistrict Cooperation	\$14,127,369	\$14,127,369	\$0	0.00%
Magnet Schools	\$121,509,285	\$134,980,742	\$13,471,457	11.09%
Non-Public School Transportation	\$3,995,000	\$3,995,000	\$0	0.00%
OPEN Choice Program	\$14,115,002	\$14,115,002	\$0	0.00%
Priority School Districts	\$41,410,000	\$41,410,000	\$0	0.00%
School Based Health Clinics	\$10,440,646	\$8,970,646	-\$1,470,000	-14.08%
School Breakfast Program	\$1,634,103	\$1,634,103	\$0	0.00%
School Safety	\$0	\$0	\$0	n/a
School to Work Opportunities	\$213,750	\$213,750	\$0	0.00%
School Year Accountability (Summer School)	\$3,500,000	\$3,500,000	\$0	0.00%
Transportation of School Children	\$47,964,000	\$47,964,000	\$0	0.00%
Vocational Agriculture	\$4,560,565	\$4,560,565	\$0	0.00%
Young Adult Learners	\$500,000	\$0	-\$500,000	-100.00%
Young Parents Program	\$229,330	\$229,330	\$0	0.00%
Youth Service Bureaus	\$2,944,598	\$2,903,413	-\$41,185	-1.40%
Total Education Grants	\$2,404,841,466	\$2,403,790,443	-\$1,051,023	-0.04%

Non-Education Aid

	2008-2009 Funding	Governor's 2009- 10 Proposed	Governor's Proposal (FY 2009-10) over Current Year (FY 2008-09)	
			Change:	
			\$	%
Capital City Economic Development	\$7,900,000	\$6,400,000	-\$1,500,000	-18.99%
Child Day Care	\$5,263,706	\$5,263,706	\$0	0.00%
Community Services	\$191,358	\$0	-\$191,358	-100.00%
Distressed Municipalities	\$7,309,000	\$7,800,000	\$491,000	6.72%
Elderly and Disabled Demand	\$0	\$0	\$0	n/a
Heating Assist. Schools	\$6,500,000	\$0	-\$6,500,000	-100.00%
Housing/Homeless Services	\$686,592	\$686,592	\$0	0.00%
Human Resource Development	\$31,034	\$0	-\$31,034	-100.00%
Human Resource Development- Hispanic Pgms	\$5,900	\$0	-\$5,900	-100.00%
Local Capital Improvement Program	\$30,000,000	\$30,000,000	\$0	0.00%
Local & District Departments of Health	\$5,352,419	\$3,000,000	-\$2,352,419	-43.95%
Payment in Lieu of Taxes	\$2,204,000	\$0	-\$2,204,000	-100.00%
Pequot Mohegan Fund	\$92,998,519	\$86,250,000	-\$6,748,519	-7.26%
PILOT: Colleges & Hospitals	\$122,430,256	\$115,431,737	-\$6,998,519	-5.72%
PILOT: State Owned Property	\$80,019,144	\$73,019,215	-\$6,999,929	-8.75%
Prop Tax Relief Elder-Circuit Breaker	\$20,505,899	\$20,505,899	\$0	0.00%
Prop Tax Relief Elderly Freeze Program	\$900,000	\$610,000	-\$290,000	-32.22%
Property Tax Relief for Veterans	\$2,970,099	\$2,970,099	\$0	0.00%
Reimb Property Tax-Disability Exempt	\$576,142	\$400,000	-\$176,142	-30.57%
Services to the Elderly	\$44,405	\$0	-\$44,405	-100.00%
Tax Abatement	\$1,704,890	\$0	-\$1,704,890	-100.00%
Teen Pregnancy Prevention	\$870,326	\$0	-\$870,326	-100.00%
Town Aid Road Grants	\$30,000,000	\$22,000,000	-\$8,000,000	-26.67%
Venereal Disease Control	\$216,900	\$195,210	-\$21,690	-10.00%
Total Non-Education Assistance	\$418,680,589	\$374,532,458	-\$44,148,131	-10.54%

Note: For purposes of this report, PILOT: New Manufacturing Machinery and Equipment (PILOT: MM&E) is not included in the total non-education aid figure above. However, PILOT MM&E would be reduced to \$57,348,215 in FY 2010 from \$103,080,000 in FY 2009 due to natural decline from lower demand.

CCM – CONNECTICUT'S STATEWIDE ASSOCIATION OF TOWNS AND CITIES



The Connecticut Conference of Municipalities (CCM) is Connecticut's statewide association of towns and cities. CCM represents municipalities at the General Assembly, before the state executive branch and regulatory agencies, and in the courts. CCM provides member towns and cities with a wide array of other services, including management assistance, individualized inquiry service, assistance in municipal labor relations, technical assistance and training, policy development, research and analysis, publications, information programs, and service programs such as workers' compensation, liability-automobile-property insurance, risk management, and energy cost-containment. Federal representation is provided by CCM in conjunction with the National League of Cities. CCM was founded in 1966.

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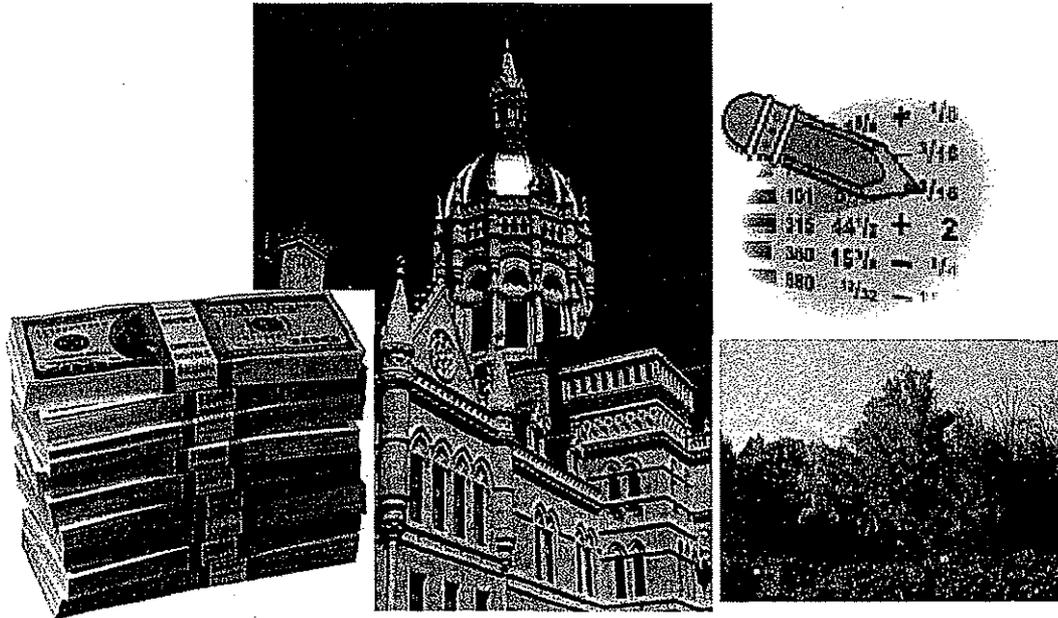
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THE VOICE OF LOCAL GOVERNMENT

Governor's Proposed Budget FY 2009-10



Impact on Connecticut's Towns and Cities

February 9, 2009

Governor's Proposed Budget FY 2009-10 and FY 2010-11 AID TO MUNICIPALITIES

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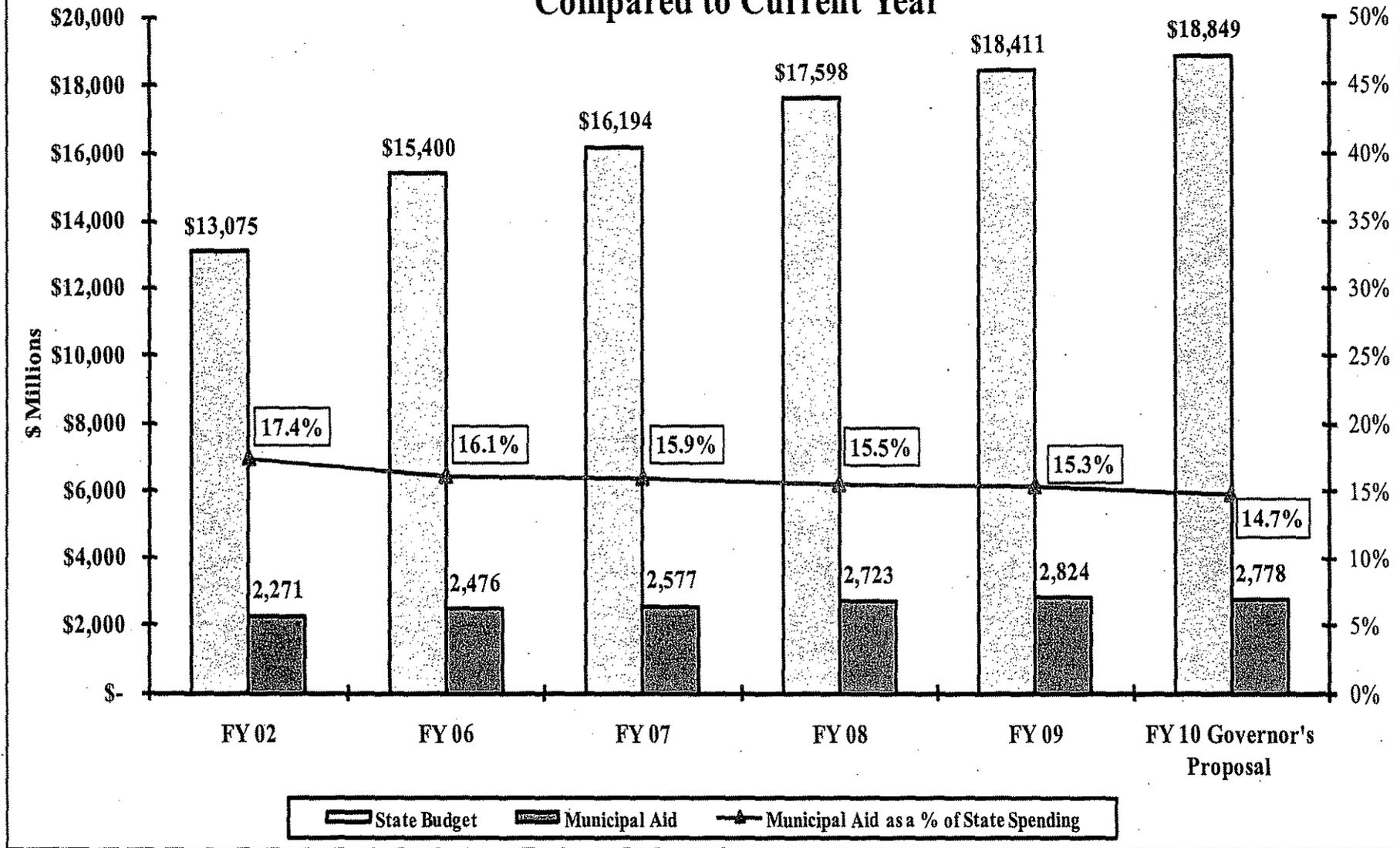
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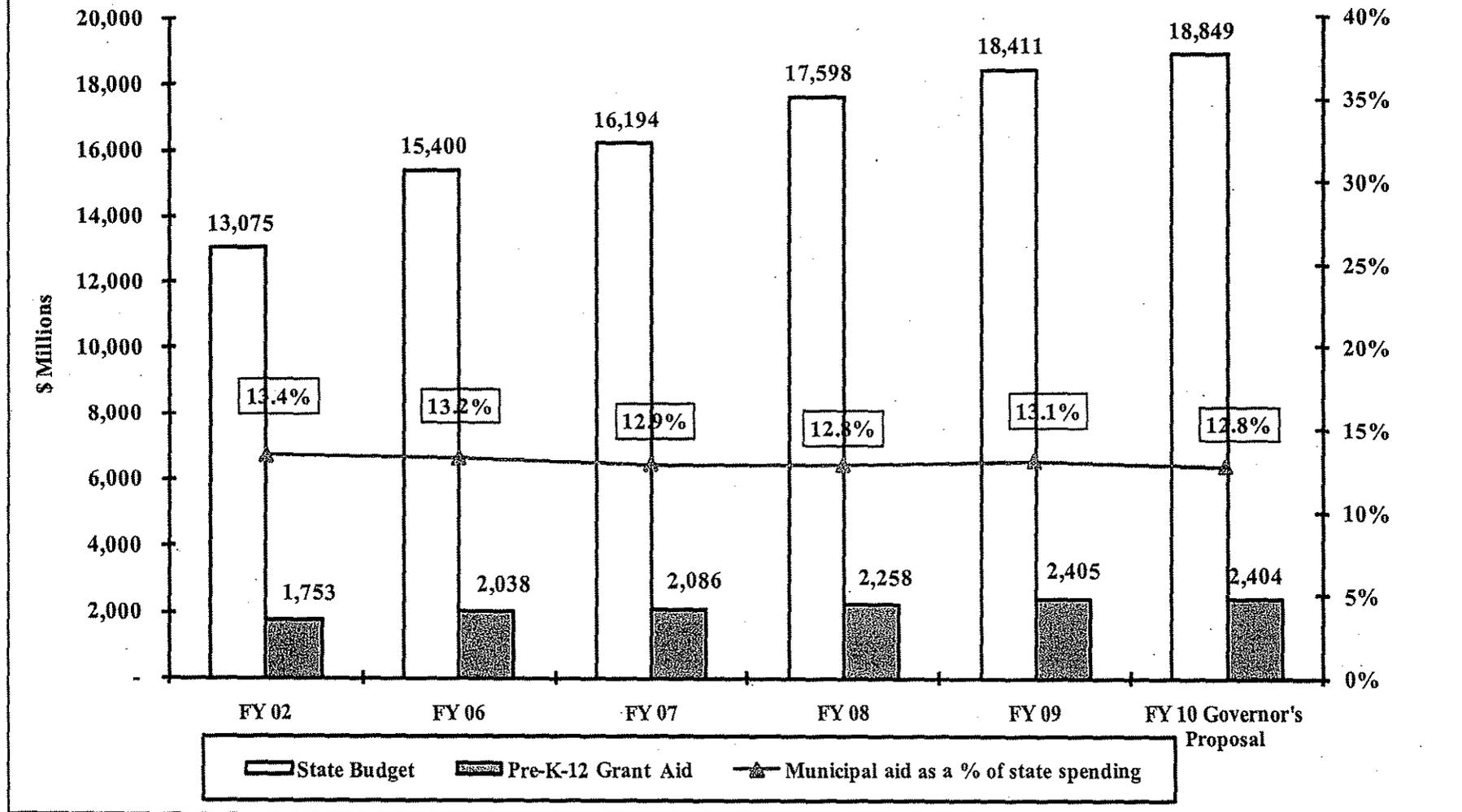
If you have questions, please call Barbara Rua, Gian-Carl Casa, or Jim Finley of CCM at (203) 498-3000.

Total Municipal Aid Decreases by \$45 million Compared to Current Year



Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

Pre-K to 12 Public Education Grants

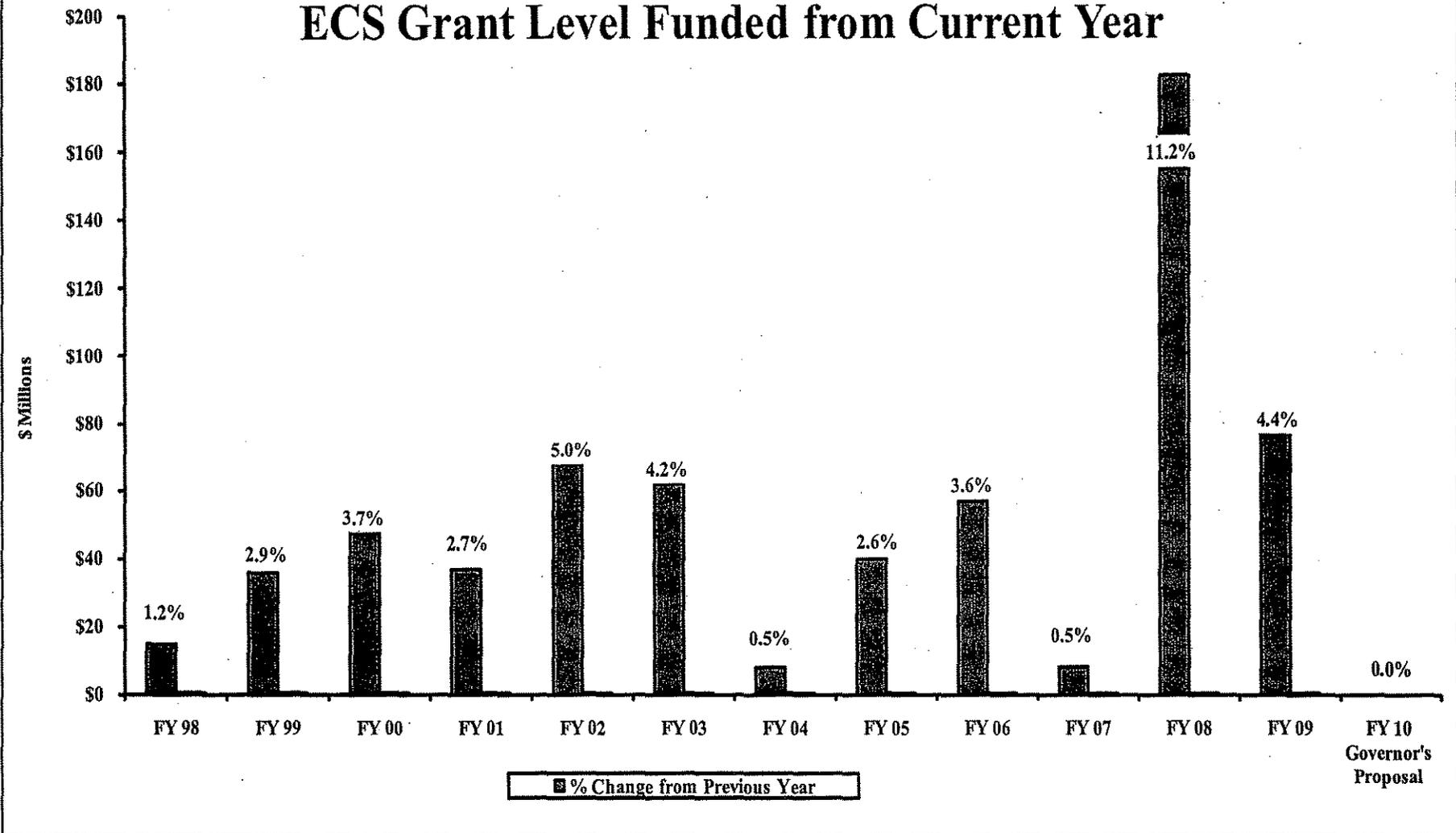


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Note: Education aid includes operating grant aid that assists towns and cities. School construction, charter schools, and unified school districts are excluded.

Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

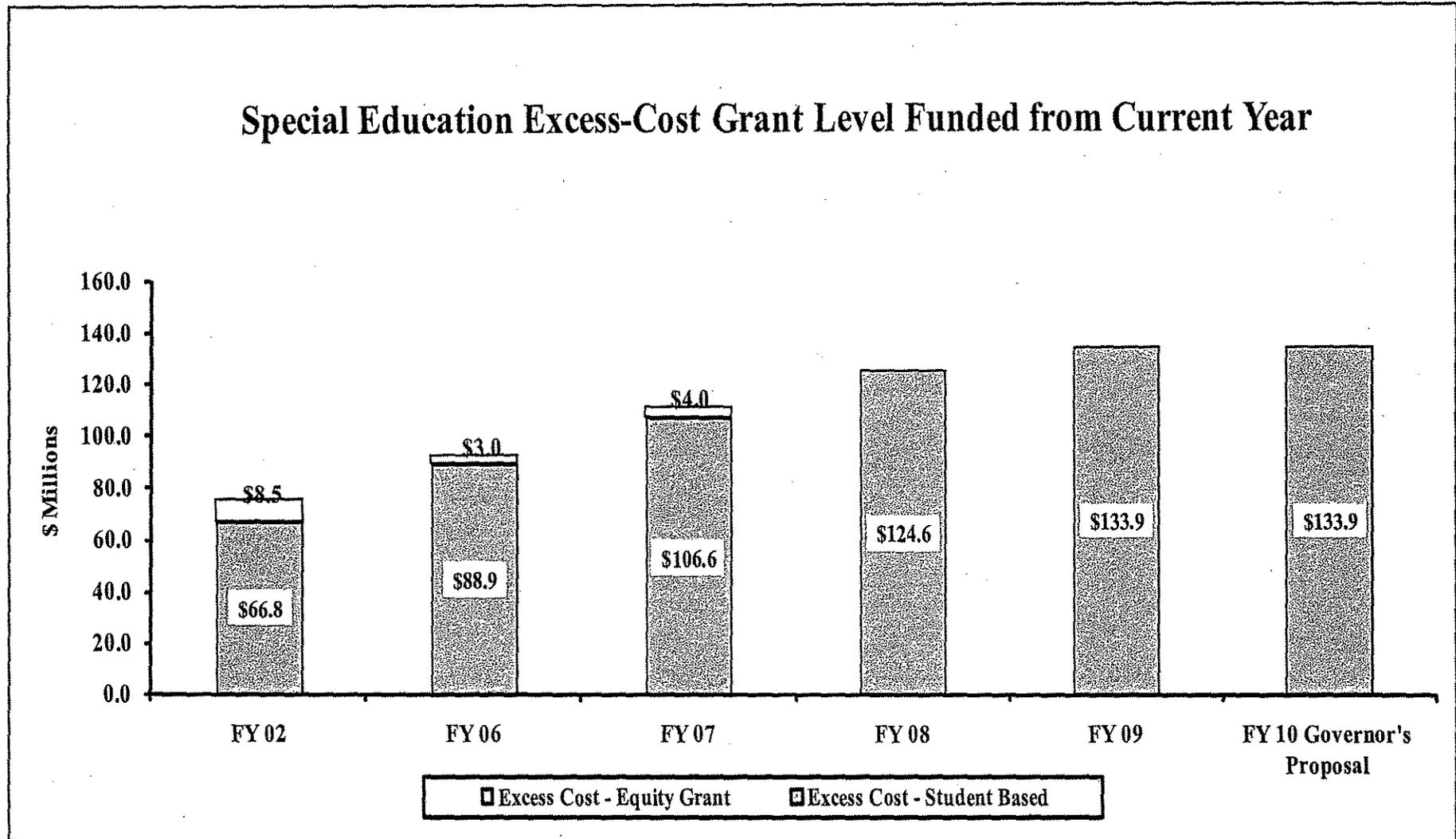
ECS Grant Level Funded from Current Year



\$ Increase:	\$15	\$36	\$49	\$37	69	\$62	\$8	\$40	\$57	\$8	\$182	\$80	\$0
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Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

Special Education Excess-Cost Grant Level Funded from Current Year

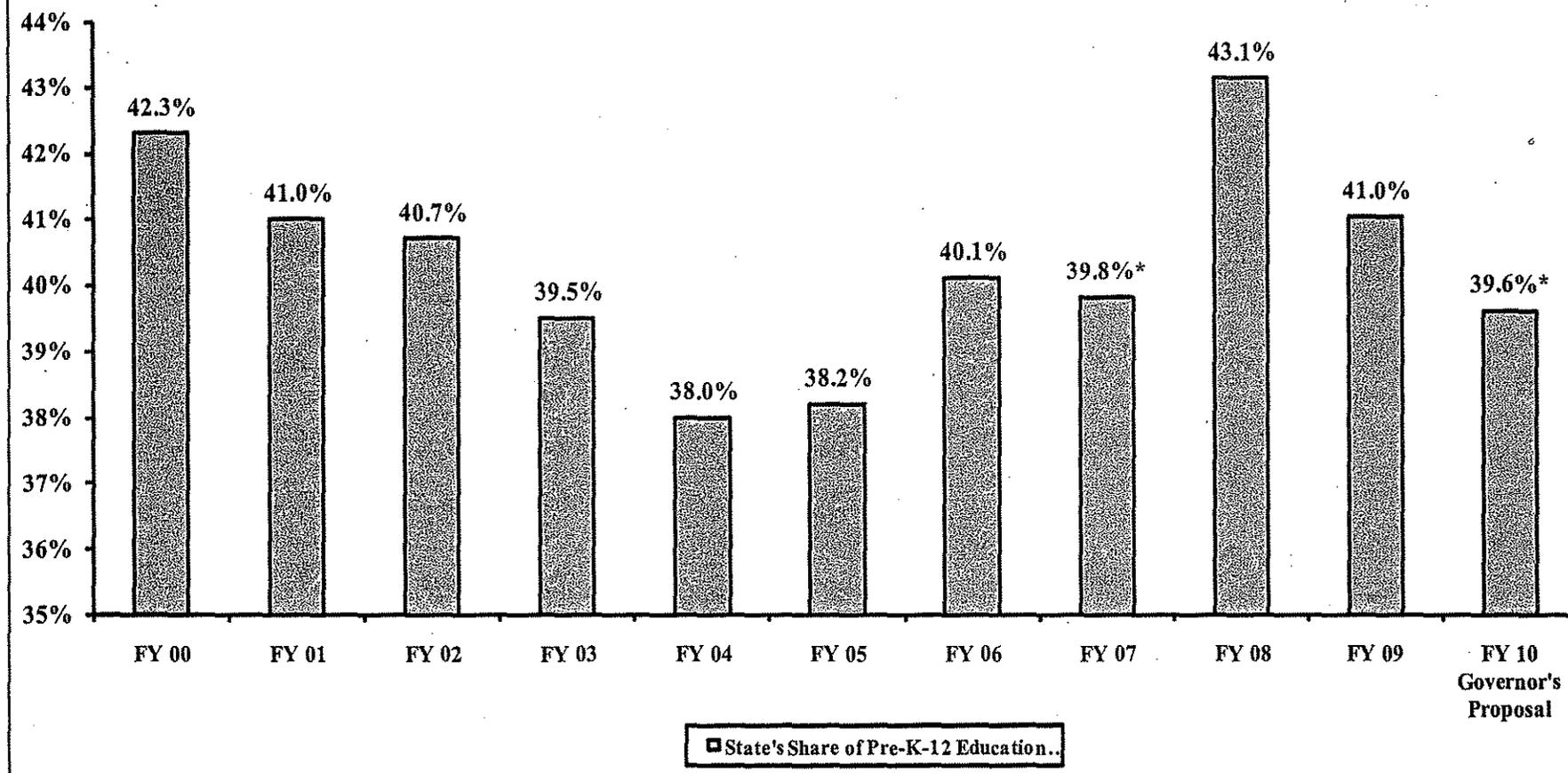


Note: The Excess Cost - Student Based grant has two components: (1) children whose placement is handled by the Department of Children and Families and (2) children whose placement is handled by a local school district. For children placed by DCF, municipalities are reimbursed for all costs that exceed the local school district's average per-pupil expenditure. For locally placed students, municipalities are reimbursed for all costs that exceed 4.5 times the district's average per pupil expenditure. The Excess Cost - Equity grant reimbursed those towns whose special education expenditures exceeded the state average, but has been eliminated.

Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

State % Share of Pre-K to 12 Public Education Costs - Decreases from Current Year

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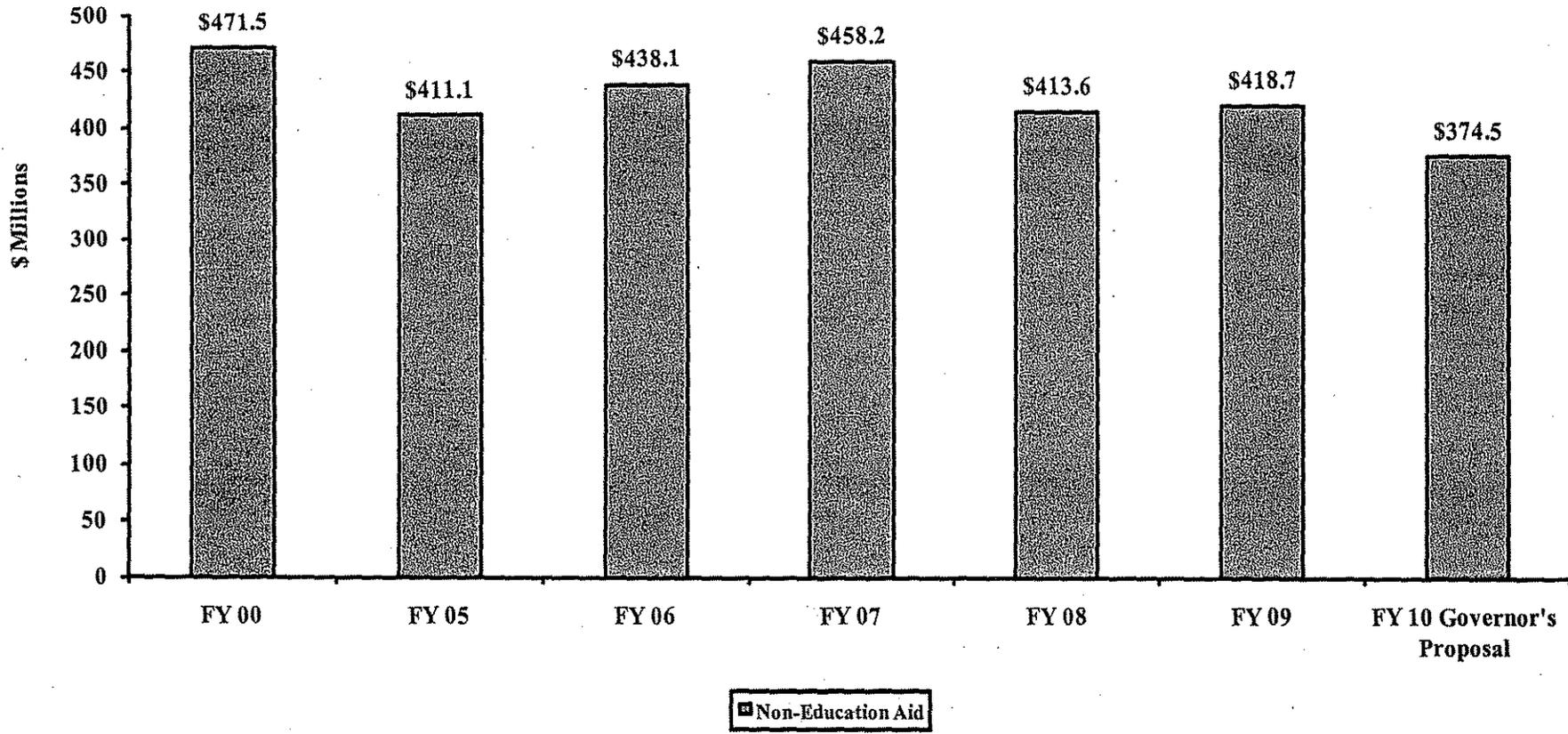


Note: State's share includes education grant aid, payments into the Teacher's Retirement Fund, Debt Service, Retirees Health Service Cost, Municipal Retiree Health Insurance Costs, and school construction bond authorizations.

* FY 2007 is the latest total educational expenditures available from the State Department of Education.

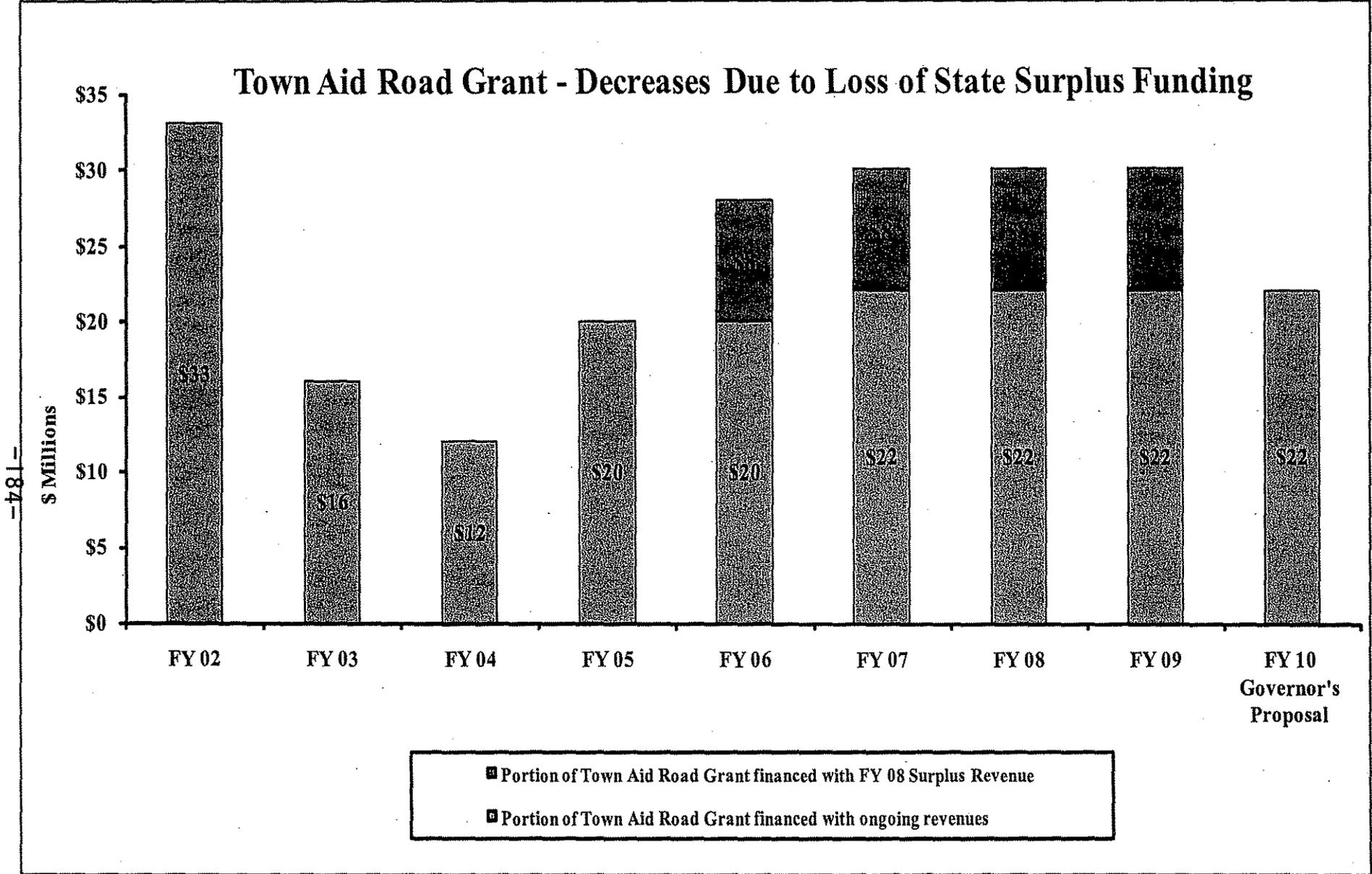
Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

Non-Education Aid - Decreases from Current Year



* Excludes PILOT Machinery/Equipment and Commercial Motor Vehicles, which is reimbursement for an expanded state-mandated tax exemption, and is thus, not increased municipal revenue. However, these figures do include LoCIP payments.

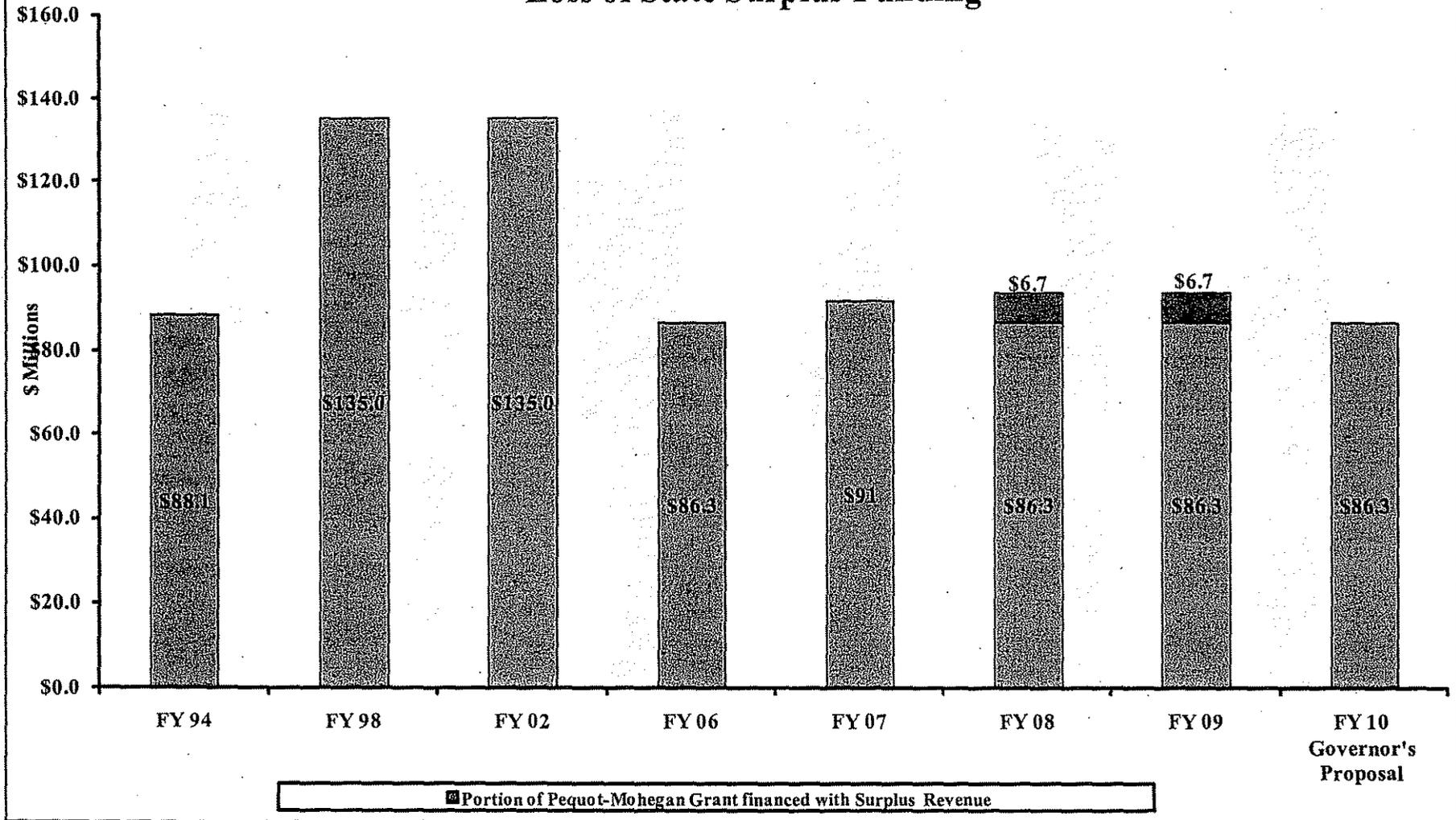
Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.



Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

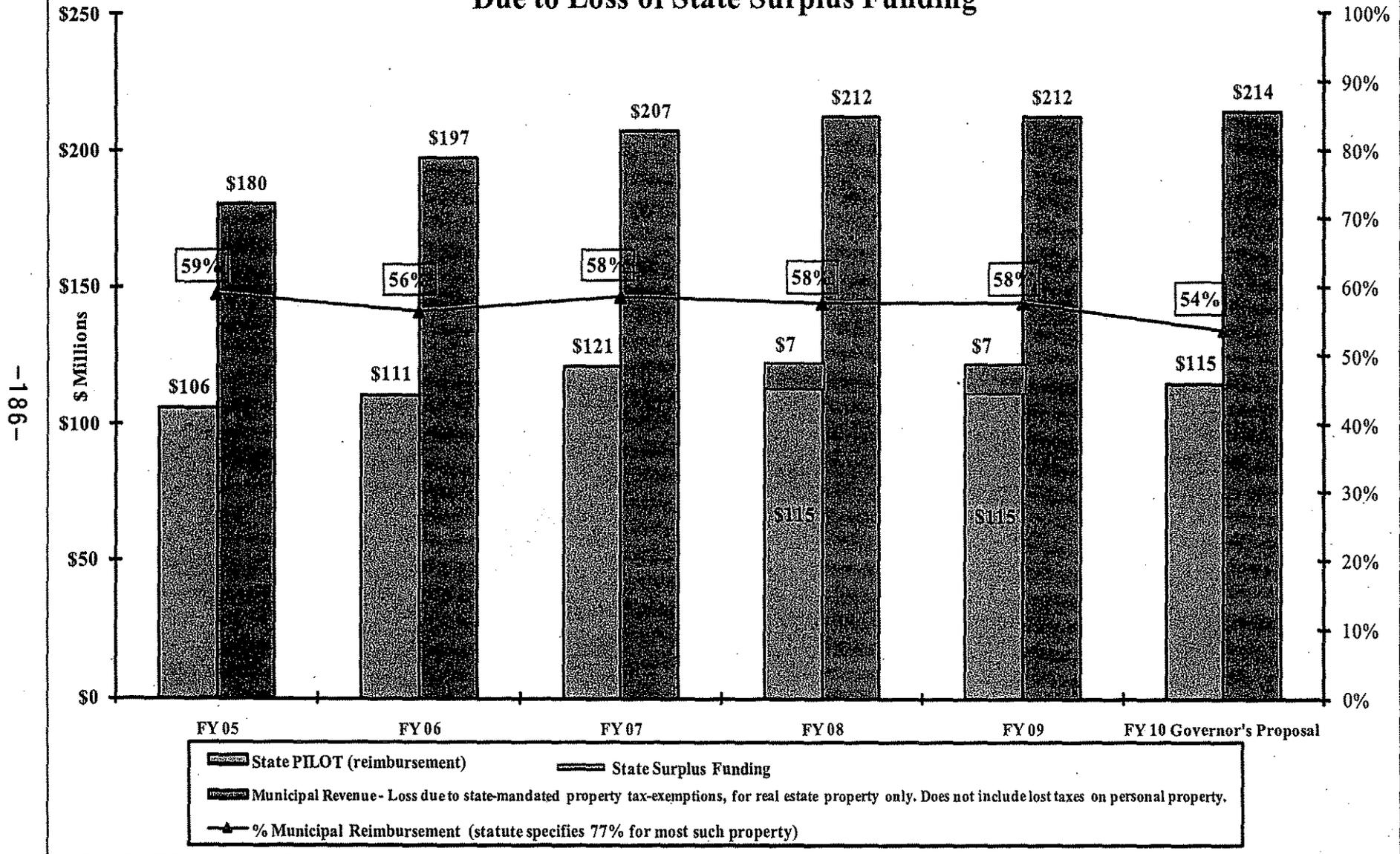
Mashantucket Pequot-Mohegan Grant - Decreases Due to Loss of State Surplus Funding

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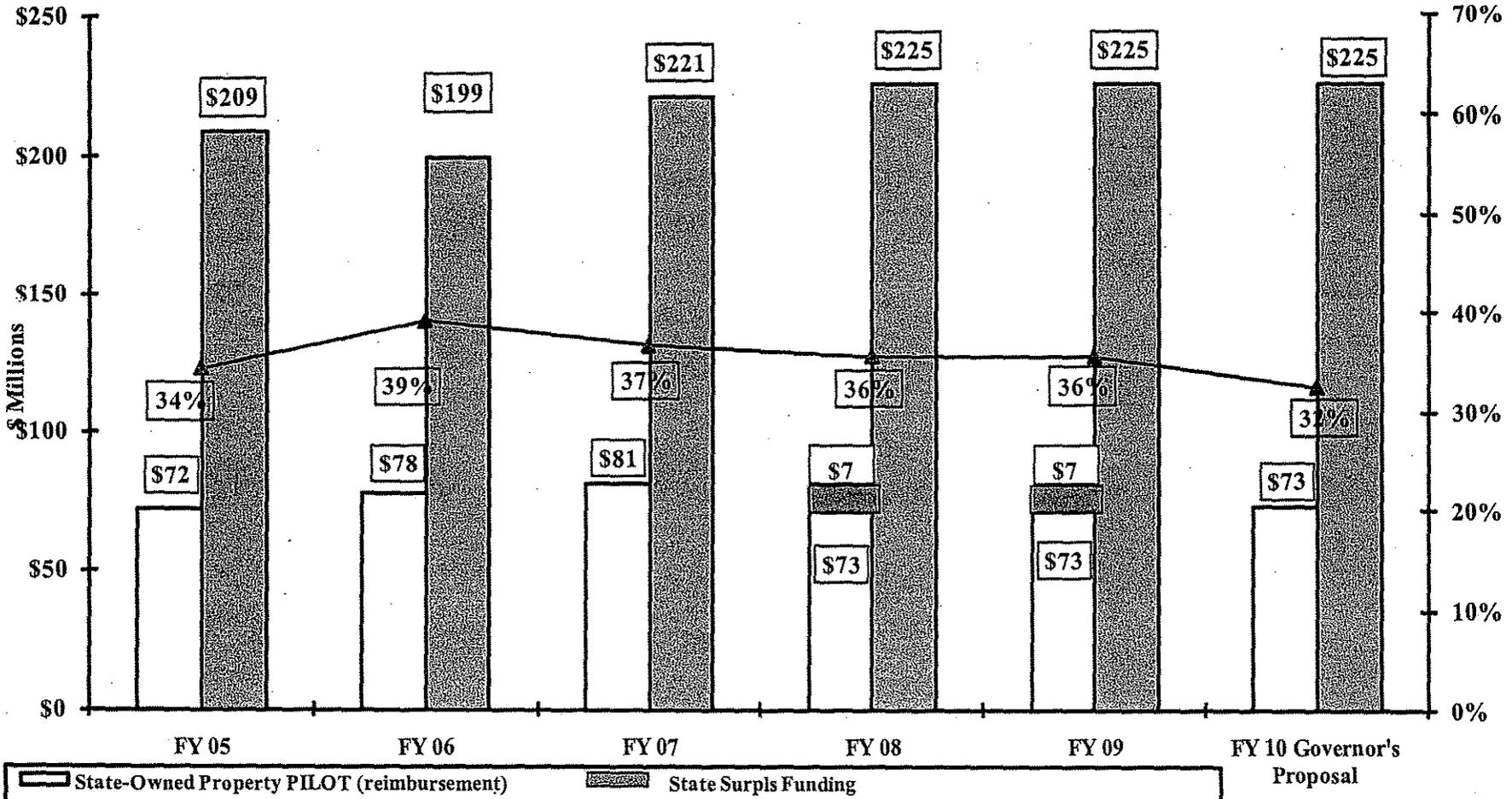
Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

PILOT: Private College and Hospital Property - Decreases Due to Loss of State Surplus Funding



Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

PILOT: State-Owned Property - Decreases Due to Loss of State Surplus Funding



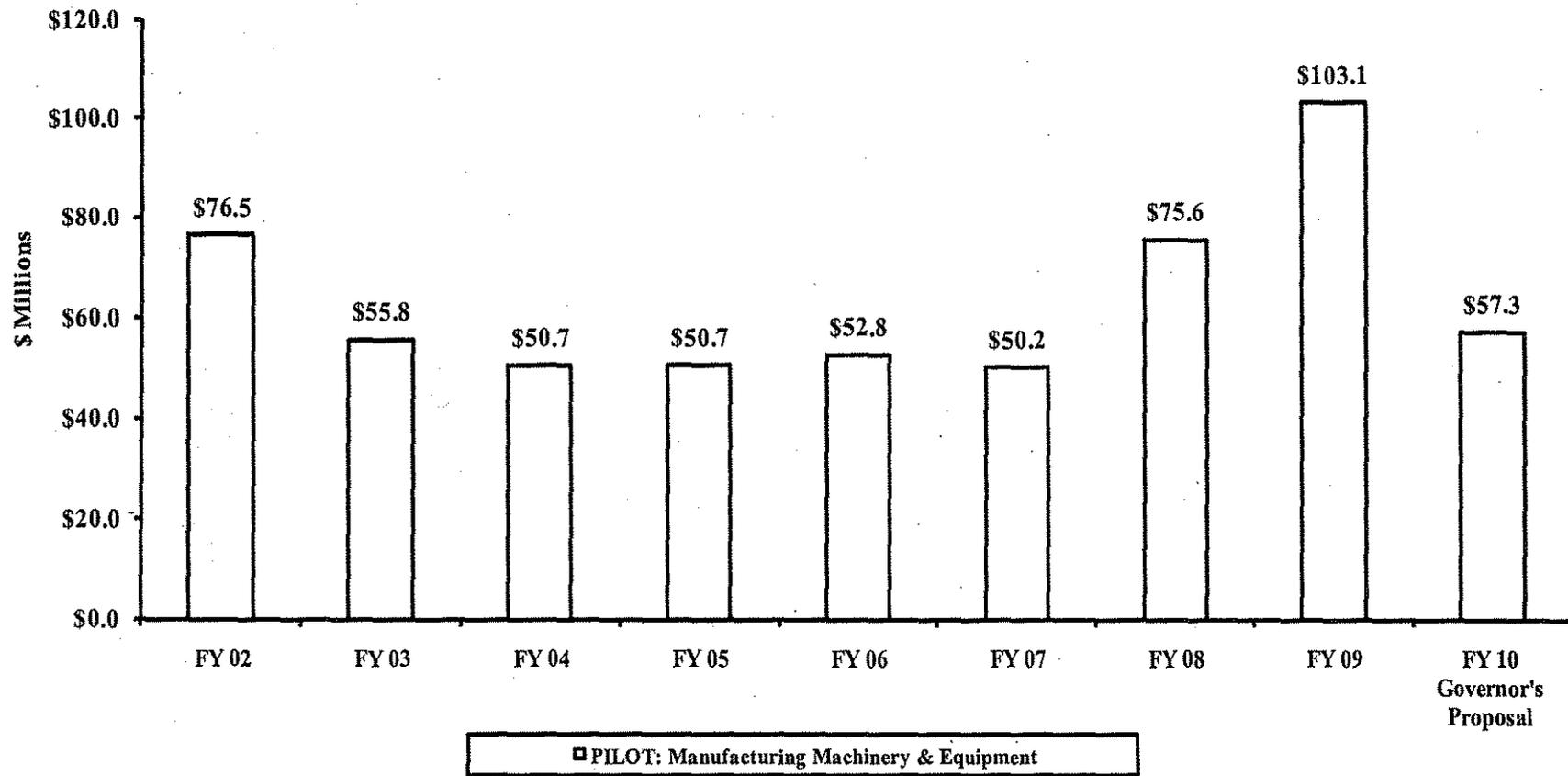
State-Owned Property PILOT (reimbursement)
 State Surplus Funding

Municipal Revenue - Loss due to state-mandated property tax-exemptions, for real property only. Does not include lost taxes on personal property.

% Municipal Reimbursement (statute specifies 45% for most such property)

Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

PILOT: Manufacturing Machinery & Equipment Decreases from Current Year



Source: Previous budgets, Governor's Budget Proposal, and CCM, February 2009.

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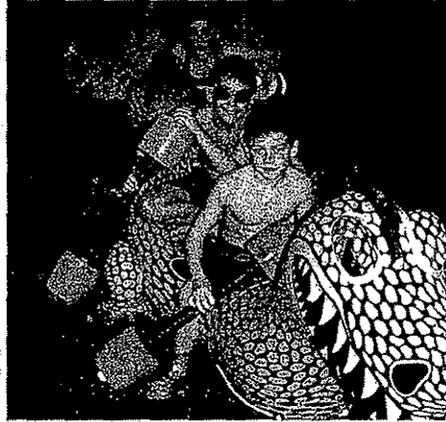
PAGE
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CENTER NEWS

Item #12

FAMILY FUN NIGHTS ARE A GREAT WAY TO SHARE TIME

Family Fun Nights at the Mansfield Community Center include activities for all ages in the pool, gymnasium and other common activity



areas. In the pool, the GIANT pool slide is available, along with floats, water noodles and poolside basketball. The gym has our GIANT land slide and play equipment. Upstairs in the fitness areas, children ages 12 and up can use the cardiovascular fitness machines when accompanied by an adult, and the track is open to families of all ages. In addition, we hold a special activity night such as bingo, movies, or a themed event one night per month. These special themed activities are indicated on promotional flyers. Typical Family Fun Nights are Friday and Saturday nights from 6-9pm, please check the schedule as times and dates may vary.



YOUTH SWIM CLUB SUCCESS

The Mansfield Youth Swim Club

The Youth Swim Club has seen its greatest participation to date with over 60 participants registered this winter. The Swim Club is an instructional based program to help young swimmers develop their swimming skills, improve their stroke technique, and get a feel for the sport of competitive swimming. The swim club is designed as a team oriented program, however, coaches help swimmers focus on achieving personal goals with their own individual events and times as well. The MPRD staff would like to thank Head Coach Kat Matz and Assistant Coaches Lauren Rosa, Hailey Rosa, and Kait Moss for all their hard work. We would also like to thank all the parents who volunteer at swim meets as timers and score keepers. We could not have these meets without your help! Thank you for volunteering your time and contributing to the success of the program. Our new program name and mascot will be The Mansfield Marlins!!



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om the Director:

ar Members,

e Community Center recently celebrated its 5th anniversary and usage of facility has continued to grow. In the st year there were nearly 253,600 individual visits to the Center. That is a 7% increase in use over last year and 26% increase in use from the first year operation. The increasing level of age continues to reflect how important Center is to the quality of life in our gion.

ie Town of Mansfield continues to do at it can for positive impacts on our vironment. Several initiatives have en implemented including installation of ergy efficient lighting, photo voltaic olar) panels for energy conservation, ol covers to reduce water evaporation d heat loss, and we will soon be com- eting and starting up a co-generation oject for building operations to save ven more energy.

ne opening of the Skate Park behind the ommunity Center is on hold until ough fundraising can be done to urchase the necessary modular skate ark equipment that is required to make ie park usable. Monetary donations for odular skate park equipment is now eing accepted and fundraising will be ritical to the creation of a fun and safe vironment for our youth to skate.

he winter season and the start of a new ear are the best time to get focused on a enewed personal commitment to staying t. A personal training session will get you n the right track for a healthier lifestyle. nquire about personal training options nd take full advantage of our state-of- he-art Fitness Center.

Our staff has worked very hard to make ure each visit to Community Center is a ositive experience. We encourage you stop in and say hello to our new Member Services Coordinator, Amanda Barry. Please see our official welcome story inside. Amanda is here to ensure that all members get the most they can out of their membership.

Sincerely,

Curt A. Vincente, CPRP
Director of Parks & Recreation

Hula Your Way To A Healthier You

Want to get a full body cardiovascular workout that is also low impact? Want to play with the toys of your childhood? Try our new Body Hooping classes on Tuesday evenings. You will use a hula hoop along with music to have fun while exercising! Some benefits of body hooping as a form of fitness are:

- strengthen your core
- shape your waistline
- define your shoulders and buttocks
- excellent head to toe workout
- energize your body and spirit
- enjoyed by all ages
- bring back the joy to exercise
- Burn up to 400 calories in one hour!

The next session of Body Hooping will be offered starting Tuesday, February 24 from 7:30-8:30 p.m.



Meet Your Goals with Personal Training

Whatever your goals may be; athletic performance, rehab purposes, weight loss or you just need a little extra motivation, an MCC Personal Trainer can challenge you and keep you going! They can get you to where you want to be faster and more effectively! Call today to find out more information and to be matched with your ideal trainer!



BARRY NAMED NEW MEMBER SERVICES COORDINATOR

The MCC would like to welcome Amanda Barry, the new Member Services Coordinator. Amanda is not new to the MCC;



she has been employed part-time with the Parks and Recreation Department since 2000. When the facility opened in 2003 Amanda worked at the Reception Desk and in the Administrative Office along with teaching a variety of programs. She began her new role in early December and is excited to take on the new responsibilities of the Member Services Coordinator position.

Besides being an employee at the Mansfield Community Center, Amanda has been a part of the Mansfield community for her whole life. She attended Mansfield schools and earned her degree in Sport and Leisure Management from nearby Eastern Connecticut State University in Willimantic. As Amanda's final project in college she developed the Youth Triathlon event which is now in its 5th year. "I have always loved this community and am thrilled to be back! I am looking forward to re-connecting with the people and the town," said Amanda.

As Member Services Coordinator, Amanda is here to help and guide all members. If you have any questions, comments or concerns, please don't hesitate to call or email her. "I am here to help make the MCC the best place it can be for you. Please feel free to share ideas, opinions or ask questions anytime," says Amanda, "I'm looking forward to meeting more of our members and working to make your experience all that it should be!" To contact Amanda, please call 429-3015 x112 or email her at barryag@mansfieldct.org.

TEEN CENTER ROCKS!

On Friday November 21st the Teen Center transformed into the Teen Theatre as live music took over. The "3 Bands for 3 Bucks" show was a great night including 3 performers, some friends and lots of fun. The evening kicked off with a solo acoustic set by local musician Spencer Hamlin, which awoke the crowd for the night to come. Next up was the band Another Option, a four piece pop punk band from Westport, Massachusetts and Cumberland, Rhode Island. The band stopped by the Teen Center as a warm up to an upcoming 16 date tour in the UK this January. They were definitely a crowd favorite. As if that wasn't enough, the night wrapped up with New



Haven band I.M. Legend. This rock band certainly rocked. Their sounds filled the Teen Center and had the crowd dancing around. This show would not have happened without the hard work of EO Smith student Hannah Sikand. The Teen Center looks forward to more events from the minds of our local teens!

ICE RINK OPEN FOR SKATING

We will be testing the ice daily and post a no ice skating sign at the entrance as needed. Skating is available as listed below.

Hours:

Mon - Sat; 5:30am - 9:30pm

Sunday; 8:00am - 8:30pm



Member Information

YOU CAN DROP INTO FITNESS CLASSES

Yes you really can! You have 2 options. **Option 1:** purchase a drop-in punch card giving you 5 classes for \$30. **Option 2:** purchase a Fitness Flex pass for \$225. This allows you to drop into 75 fitness classes (or use the value to register for a class) for the duration of your membership. This gives you a 50% discount off the regular price of our classes! Fitness Flex is only available to annual members.

With either option, there are 2 things to remember:

- You must present either your flex pass or drop in card AND your member badge to the instructor before class begins. Instructor must "punch" your pass or card.
- Classes that are progressive in nature are not included in either drop-in option listed above. These include Yoga classes, Tai Chi, Pilates and other classes as listed. Because these classes are progressive, randomly dropping in can be ineffective. It can also be poten-

tially dangerous to you, the participant, as you may not have learned the foundation points of the class.

Looking for Space? We May Have the Place!

The Mansfield Community Center offers a wide variety of options to serve your facility rental needs. In addition to our popular birthday party programs, we also offer facility rentals for family reunions, baby/bridal showers, sports team parties, scout groups, school clubs, business meetings or retreats, and much, much more.

You can choose to rent one of our clean, inviting rooms, and you can also rent our pools, gymnasium, inflatable slide, volleyball equipment, teen center or dance/aerobics studio.

We can supply audio visual equipment, coffee, the use of our kitchen, and more.

For more information about our facility rentals, please call 429-3015 or view page 23 of our winter brochure.

Rules of the Rink:

This ice rink is provided for the enjoyment of members and guests. We ask that patrons follow all rules as stated below and remain alert and safe at all times.

- NO hockey sticks, sleds, chairs, balls or other devices are permitted on the ice at anytime.
- Only people with skates on are allowed on the ice surface. The only exception is a parent who is without skates but is assisting their child to learn to skate.
- Experienced skaters need to give way to novice skaters.
- Children under the age of 11 must be supervised by an adult.

Do not:

- Skate at unreasonable or unsafe speed.
- Play tag or other games during busy times that may cut into the path of another skater.
- Intentionally mar the surface of the ice.
- Wear skates into the community center building.

**SKATING IS PERMITTED
DURING POSTED HOURS ONLY
SKATE AT YOUR OWN RISK
NO SUPERVISOR ON DUTY**

Upcoming
Arts & Recreation!
EVENTS!

Check out our winter brochure for more information on these upcoming events

Saturday, February 21st
Movie Night

Saturday, March 14th
Family Fun Night

Friday, March 27th
Family Fun Night

Saturday, April 4th
EGGztravaganza

Saturday, April 25th
Kids Flea Market

We would like to give thanks to our generous fitness class instructors who donated their time and members who donated food to the Mansfield Human Services Food Pantry during our winter inter-session classes. Your donations are greatly appreciated.

Mansfield Community Center

FUN FACTS

	November	December
Total Visits	15,442	14,629
Most Popular Visit Time	9am-10am	9am-10am
Average Age of Member	38	32.5
Average Visits Per Day	479	515



Family Changing Room Reminder

For the convenience of all members we have three family changing rooms, one of which is fully accessible. These are to be used by families and those with special needs. All others must use the gender appropriate main locker rooms. Unless needed, the fully accessible changing room should only be accessed if the other two are in use.

IMPORTANT NEWS FROM YOUR COMMUNITY CENTER

10 South Eagleville Road, Mansfield, CT 06268



Presort Standard
 U.S. Postage
 Paid
 Mansfield Storrs
 Connecticut
 Permit #5

1., Tuesday, February 10, 2009 3

DOT reveals details of Route 44 construction

By CAITLIN M. DINEEN
Chronicle Staff Writer

MANSFIELD — The town council learned more about \$1 million in proposed improvements to Route 44 near the intersections of Cedar Swamp and Birch roads Monday.

The construction project would cost the town nothing, but would improve Route 44 and reduce collisions in that area, officials said. Total funding for the project would come from federal safety funds.

"The purpose of the project is to improve safety," said Michael Calabrese, project engineer with the state Department of Transportation. He said the project should begin during the summer of 2010 and take a year to complete.

Calabrese said there have been 55 accidents — 28 resulting in injuries — at those intersections between Jan. 1, 1999 and Dec. 31, 2007. He said most were rear-end collisions.

Currently, Route 44 has 3- and 4-foot-wide shoulders and one travel lane in each direction.

Once the project is completed, the shoulders will be widened to 8 feet.

In addition to widening shoulders, Birch Road would be slightly realigned to meet Route 44 at a 90-degree angle. Currently, Birch Road meets Route 44 at a 60-degree angle.

Mansfield Director of Public Works and Town Engineer Lon Hultgren said the project has been in the works for at least six years.

The concept of renovating that section of road was initiated by Mansfield officials once they learned it was a high accident zone. According to Hultgren, the state releases reports listing which roadways have a high frequency of accidents and pass the information along to the town. "This was one of those locations," said Hultgren.

Hultgren said Mansfield only needs to send a letter of support to the DOT for the project to continue — a formality, he said, that will not be controversial.

"We've been waiting — from what I recall — for six years," he said, adding even with the extra year of design planning, the project is worth the wait.

"If you're one of the people to get bopped at that intersection you bet it's worth it," he said.

According to Hultgren, a combination of the amount of traffic on the road and the awkward movement of drivers trying to cross from Birch Road to Cedar Swamp Road contributes to the high accident rate on Route 44.

He said the town is in full support of "relatively minor" improvements if they fix traffic problems.

PAGE
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Ed board comes in with budget decrease

By CAITLIN M. DINEEN
Chronicle Staff Writer 2/13

MANSFIELD — Coming in with an actual budget decrease, school officials are hoping their recently approved \$20.83-million education budget draft will help taxpayers fight the recession.

The proposed budget — which still needs town council and voter approval — actually reflects a 0.48-percent decrease over the current \$20.93 million school budget.

“(The town council) has never seen a budget this low,” said Mansfield Superintendent of Schools Frederick Baruzzi, adding Mansfield Town Manager Matthew Hart, Mayor Elizabeth Paterson and board of education Chairman Mary Feathers worked together to create the proposed budget.

“We were hoping to come in with as low of a budget we pos-

sibly could,” said Baruzzi of the plan, which was finalized last week.

Initial budget proposals from administrators and department heads had the overall spending plan exceeding \$21.7 million, a 3.81-percent increase over the current spending plan.

Baruzzi said it was important to keep taxpayers in mind — as well as the town’s educational needs — when crafting the budget.

“We wanted to minimize or negate the impact to the taxpayers,” said Baruzzi.

To reduce the plan to its current figure, the board is not budgeting for a vacant assistant superintendent position, cut two existing classroom teacher positions and eliminated six existing instructional assistant positions.

Some of the position cuts are expected to be staff layoffs in addition to not filling vacant positions.

In total, the position cuts — assistant superintendent, two teachers and instructional assistants — are expected to save taxpayers \$296,592.

According to Baruzzi, it was

important to maintain current services offered to Mansfield pupils.

While a total of eight existing instructional positions are being cut, Baruzzi said it will not impact the way Mansfield schools operate.

“All of the things eliminated served a purpose, but were not essential to running the school program,” he said, adding student services will not be impacted.

Before the proposed budget goes before taxpayers, it must be approved by the town council, which can only make bottom line cuts.

Baruzzi said this budget is part of the overall town budget — which consists of the Mansfield school budget, the town budget and the town’s share of the Regional School District 19 budget.

Hart said the submitted budget reflects the needs and financial limits of taxpayers.

“We’re taking a similar approach on the town side,” said Hart. “We’re bringing things in as low as possible.”

According to Hart, the most important part of creating any budget is to keep the essential services available.

He said he understood everyone is under “financial pressure,” but it was still important to maintain services residents consider critical.

“I also know our services are important to people,” he said.

Currently, Hart is working on the town general government budget, which he will present to town council members in March.

Voters will decide Mansfield’s spending plans in May.

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Opinion

2/9

Chronicle

Lucy B. Crosbie
President

Kevin Crosbie
Publisher

Charles C. Ryan
Editor

Editorial

We offer these threads, needles

Threads to the Mansfield Town Council for tabling a proposal for the local fire department to bill accident victims for emergency services. At face value, this is a simple effort to collect revenue during a time when new revenue is needed. But the project presented to the council was too vague and poorly defines which bills would be eligible for hardship waivers. Councilmen were worried such "soft billing" would lead to issues of verification. Others on the board also claimed emergency treatment is a fundamental town service. Regardless, this plan had too many questions and it needs to be fine-tuned for a council vote.

PAGE
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Fun in the winter sun



Sunday may have been unseasonably warm, but it didn't stop Mansfield from celebrating the beauty of winter at its annual Winter Fun Day at the Mansfield Community Center. TOP LEFT: Percheron horses Wille and Tyson pull a wagonload of visitors around town. The horses are being guided by Terry and Elaine Joseph. ABOVE LEFT: The University of Connecticut a capella group Extreme Measures performs for a crowd. RIGHT: Allison Raynor, 6, and her brother Berndan, 4, watch intently as Robert Landolphi, front, and Eric Janssen make ice sculptures.

Marie Brennan photos

**PAGE
BREAK**

Trustees seek kinder, gentler Spring Weekend

By **CAITLIN M. DINEEN**
Chronicle Staff Writer

STORRS — No action was taken by University of Connecticut trustees regarding Spring Weekend, but they did accept recommendations from the board's Student Life Committee.

Those included limiting the number of non-UConn students in attendance, maintaining Friday classes — complete with exams and quizzes — and curtailng efforts by students to add another day to the three-day weekend event.

According to trustees, there were 6,500 overnight guests last year accounted for in the university's residence halls. This number only includes registered guests and not all Spring Weekend visitors.

In addition to these recommendations, the committee suggested establishing checkpoints on roads near the campus and closing access roads that run through campus.

"The main understanding of Spring Weekend is to take control of what you can control," said trustee and Student Life Committee Chairman Louise Bailey.

Bailey said the board and the Town of Mansfield have taken measures to make

Spring Weekend a safer event for students and residents.

"The town and university should know the efforts in place have had a positive effect," said Bailey.

Measures taken include adding more university-sanctioned events and increasing public safety re-enforcement.

Historically, Spring Weekend has been a weekend-long event sponsored by the university for students to celebrate the end of the school year.

However, the event in recent years has been commonly known for its general partying, drinking and uninhibited debauchery.

"I think we have to take responsibility for the fact this is a university event," said Bailey.

Students came out in droves to the board's meeting Tuesday to learn the fate of their beloved celebratory weekend.

Those in attendance showed support for the weekend and said Spring Weekend needs to be fixed, not canceled.

Michael Helfrich, president of the university's Inter-fraternity Council, said there were ways to address Spring Weekend and still satisfy students.

"My experience of Spring Weekend has been

very positive," said Helfrich to trustees.

According to Helfrich, the weekend is a tradition loved by a majority of students and should remain that way.

"It should be an event for UConn students and not solicit outside public comment," he said.

Student Life Committee member and trustee Linda Gatling said she understood that students enjoy the weekend, but she said it was a matter of keeping everyone safe.

"I think our biggest concern is we want to students to be safe," said Gatling.

She said by keeping the event three nights — or even reducing it to just Friday and Saturday — everyone would still benefit from the weekend. Spring Weekend is, traditionally, a Thursday through Saturday event.

"(Students) seem to start celebrations early in the week," she said. "That puts them in an unsafe position."

Student trustees on the board said they agreed with the recommendations and hope to see Spring Weekend continue.

"I believe it needs to be refocused," said student trustee Ross Gionfriddo. "It can be a point of pride rather than a point of embarrassment."

**PAGE
BREAK**

From: Congressman Joe Courtney [mailto:CT02Appropriations@mail.house.gov]
Sent: Wednesday, February 11, 2009 11:40 AM
To: Congressman Joe Courtney
Subject: Update from Rep. Joe Courtney on Education Funding

Dear Friend:

Over the last several weeks, I have had the opportunity to meet with many of you to hear first hand about the intense pressure that municipal leaders and school boards face as a result of our economic recession. Whether it was meeting with education officials at Eastern Connecticut State University and Lyme Academy, or meeting with regional mayors and first selectmen in Windham, Old Saybrook, Vernon and Norwich, the message was the same: help is urgently needed to create jobs by investing in improving local infrastructure as well as to fill gaps in local budgets in order to prevent damaging cuts to education.

With this valuable input in hand, I advocated strongly in Washington for the inclusion of education and state fiscal relief in legislation crafted to address the economic challenges confronting us. As Connecticut's only member of the House Education and Labor Committee, I shared the concerns I heard from local officials about the impact that the economic downturn was having in meeting local educational requirements with House leaders and with my colleagues at caucus meetings. I also wrote to President Obama and Speaker Pelosi to express my support for those priorities, and you may read that letter [here](#).

The feedback you provided was instrumental in ensuring that the American Recovery and Reinvestment Act (ARRA) of 2009 (H.R. 1), as passed by the House last month, provided relief to our local school districts, supported municipalities as they struggle to make ends meet, aided in our nation's recovery and enhanced America's future global competitiveness.

Yesterday, the Senate passed its version of the American Recovery and Reinvestment Act of 2009, which includes \$84 billion in education funding – significantly less than the more than \$140 billion passed in the House. These reductions, passed by a vote of 61-37, were implemented to achieve the levels of bipartisanship necessary to move the package out of the Senate. Like you, I am disappointed by the Senate's vote to reduce education funding and wanted to take a moment to reassure you that I remain committed to seeing as many of the House-passed education funding provisions passed into law as possible.

The Senate compromise bill eliminates funding for school construction, while the House version included \$14 billion for K-12 and \$6 billion for higher education facilities. The funding to renovate,

2/19/2009

modernize and green public schools, colleges and universities would not only provide education relief and make an investment in our future, but would also serve as an immediate source of new jobs – estimated by independent economists to be as high as 300,000 new construction jobs. Additionally, the Senate bill also provides only half as much funding as the House version for Head Start and Early Head Start education.

Thankfully, the Senate compromise contains the same funding level, \$13 billion, for IDEA as the House provided and made a relatively modest cut of \$600 million in Title I funding from the House plan. This additional money is absolutely vital to meeting the challenges school districts across our region face and would be available July 1, 2009. As many of you know, the House Education and Labor committee website has a link with the town-by-town figures this boost to Special Ed and Title I, as passed by the House, would provide to Connecticut:

<http://edlabor.house.gov/documents/111/pdf/publications/CONNECTICUT2009Stimulus.pdf>.

One of the core provisions of the House-passed bill was the State Stabilization Fund, which would help restore potential cuts to critical education programs and general services. These funds are meant for activities under the Elementary and Secondary Education Act, IDEA, the Carl D. Perkins Career and Technical Education Act, and postsecondary education – all of which would help fill the gap facing municipal budgets across the state. The House version contained \$79 billion for this fund, of which Connecticut would have received \$718 million over the next two years. However, the Senate version provides \$39 billion for this program – nearly half of the House level.

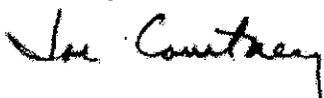
President Obama, officials in his administration, and leaders in the House have all made clear that education funding is one of their top priorities in House-Senate conference negotiations this week. For example, Secretary of Education Arne Duncan noted that “historic level of one-time education funding that will not only save or create jobs but also will lay the groundwork for a generation of education reform and progress.” Further, Larry Summers, director of the National Economic Council, called school modernization funding “absolutely essential” to our economic recovery.

I assure you that I remain committed to providing every resource possible to our local schools during this difficult economic time. I will continue to work with my colleagues in the House to ensure that the final bill makes as strong an investment in these critical areas as possible. To this end, I am joining my colleague Congressman Tim Walz (D-MN) in sending a letter to the House Leadership today urging their strong support for the House-passed funding levels for Title I, IDEA, state stabilization, and school construction funding as negotiations between the House and Senate continue on a final compromise version of the package.

Right now, Congressional leaders, along with the White House, are working to craft a final conference agreement on H.R. 1. The negotiations will be difficult, and it is possible that we may not be completely satisfied with the final product. However, please know that I understand your concerns and will continue to work with you, state officials and my colleagues in Congress to enact as much House-passed funding levels for education as possible.

In the meantime, as always, please do not hesitate to contact me or my office if I can be of any assistance.

Sincerely,



JOE COURTNEY

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Committee recommends stricter Spring Weekend

By: Emily Volz

Posted: 2/18/09

The Student Life Committee and members of the UConn community offered a series of recommendations to improve Spring Weekend that were accepted at a Board of Trustees meeting on Tuesday.

The Student Life Committee suggested shutting down unsanctioned, off-campus parties during the week (but not the weekend) and emphasized that Spring Weekend should become an event exclusive to the UConn community.

"Spring Weekend is not supposed to be a spectacle for other students to see," said Student Trustee Ross Gionfriddo. "If you're not a part of UConn, you're not welcome here on this weekend."

Students who spoke at the meeting wanted to spread the message that UConn students should take ownership of Spring Weekend.

USG President Meredith Zaritheny explained that Spring Weekend is a time when "Husky pride runs the highest."

Zaritheny said that USG is working to push Spring Weekend in a more positive direction.

"We know that this is a grassroots effort," Zaritheny said. "Change won't come from the top."

However, UConn officials are working toward administering changes that they hope will increase student safety during Spring Weekend.

The ever-growing popularity of off-campus parties on school nights before Spring Weekend concerned Student Life Committee members of the Board of Trustees.

Trustee Linda Gatling expressed the Student Life Committee's desire to eliminate an unsanctioned Thursday night party at Carriage House Apartments.

An executive summary of the report released by the Student Life Committee said, "The Town of Mansfield should continue to move forward aggressively to establish high expectations for landlords, particularly those whose properties have traditionally hosted Spring Weekend events."

The committee takes an even stronger stance in their official report.

"Landlords should be held accountable for the expenses and behaviors of their residents to the extent that the law allows," the report says.

Louise Bailey, the chairwoman of the Student Life Committee, said that, by creating a partnership with

local landlords, UConn and the town of Mansfield can work toward eliminating the Thursday night kick-off party at Carriage House Apartments.

In an effort to prevent Thursday night partying, the Student Life Committee, suggested faculty enforce mandatory attendance for all Friday classes, with major projects, quizzes and exams scheduled for that day so as to maximize attendance.

Last year's party at Willington Oak Apartments was a step in the wrong direction, said Trustee Phillip Barry, who suggested UConn prevent last year's Wednesday night party at Willington Oaks from becoming a permanent part of the unsanctioned Spring Weekend tradition.

The committee also noted that not all of its concerns were academic.

"Our biggest concern is that we want the our students to be safe," Gatling said

Suggestions for increasing student safety included temporarily closing access roads, establishing road checkpoints and establishing policies to prevent the admittance of high school students and uninvited guests.

The Student Life Committee believes these measures will limit the number of non-UConn students attending Spring Weekend and therefore bolster student safety.

University President Michael Hogan said he is also concerned with improving students' attitudes toward Spring Weekend, specifically toward the alcohol consumption and nonstop partying.

"If you had a Spring Weekend with alcohol, no one would be complaining," he said. "But you bring alcohol to the party, and that's when you have underage drinking and overconsumption. But it's a small minority that causes the problems."

However, Hogan has ruled out the possibility of completely shutting down Spring Weekend.

"I'm sympathetic to the idea of having it toned down, but not to shutting it down," he said. He added that, "People refer to it [the drinking and unsanctioned university events] as a tradition, but I like to think we have happier, healthier traditions."

Hogan's concerns are also financial.

"You do have to have a certain amount of sympathy for the town of Mansfield," he said, calling Spring Weekend the most expensive party in the state.

UConn spent \$174,368.47 on fire and police staffing for Spring Weekend 2008. The town of Mansfield spent a total of \$23,681 for the weekend, including both police and fire/EMS staffing. In light of current budget cuts, UConn and Mansfield are looking for a way to increase safety for Spring Weekend 2009 without drastically increasing costs.

USG Comptroller Jason Ortiz said that increasing police force on Spring Weekend would be costly and could create or increase animosity between students and police.

Amanda Stauble, an 8th-semester political science major, agreed.

"I'm worried about the possibility of blocking streets, that it would turn our campus into a police state on

Spring Weekend more so than it already is," Stauble said.

Instead, Ortiz suggested introducing local food vendors to "reduce the effect of alcohol." Ortiz said inviting food vendors would increase community involvement in Spring Weekend without greatly increasing UConn's expenses.

Students present at the Board of Trustees meeting harped on their responsibility to make Spring Weekend a safer celebration of students' achievements throughout the academic year.

"The problems with Spring Weekend are student problems," Stauble said. "Ultimately, the solution will come from the students, not from the top-down."

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 18, 2009

Ms. Anne Rash
35 Samuel Lane
Mansfield Center, Connecticut 06250

Anne
Dear ~~Ms. Rash~~:

We are sorry to hear that you have decided to resign from the School Building Committee, but certainly understand and respect the other demands upon your time.

The Town and the Board of Education thank you for the effort you have put into the work of this committee since June 2005. Your experience as a former principal and community member has proven most helpful to the committee and your dedicated service is greatly appreciated.

We wish you the best in your future endeavors.

Sincerely,

Matthew W. Hart
Town Manager

Frederick A. Baruzzi
Superintendent

Cc: Town Council
Mansfield Board of Education
School Building Committee
Mary Stanton, Town Clerk

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Courant.com

postscript: ponde place

Hurdle Cleared In Plan To House UConn Students

By GRACE E. MERRITT

February 9, 2009

STORRS —

The developer of a proposed apartment complex for students about a mile from the University of Connecticut campus has won preliminary approval to drill wells, clearing a major hurdle as the controversial plan wends its way through an extensive review process.

The state Department of Public Health has agreed to let developer Tony Giorgio establish community wells to provide water for the 632-bed complex on Hunting Lodge Road, Giorgio said.

The approval is a key step for the developer, since the area's water supply has been a major issue in recent years. Next, Giorgio must gain approval of a more detailed plan showing the well locations and engineering work.

UConn supplies water to the campus and to some of its neighbors and has been carefully monitoring its water supply since it pumped a section of the Fenton River dry in 2005, killing thousands of fish.

UConn initially approved the developer's request to tap into the university water supply, but recently turned it down, with the exception of water for fire protection. The university did, however, allow the developer to tie into the university's sewer system.

In addition to the well issue, the Ponde Place proposal is being scrutinized by the Eastern Connecticut Environmental Review Team. Mansfield brought the team on board in November in response to concerns about water availability, traffic and the impact of the 45-acre project on the residential neighborhood.

"We knew the Ponde Place project was controversial. The planning and zoning commission thought it would be helpful to have independent review," Mansfield Planning Director Gregory Padick said

The proposal has been controversial from the start. Neighbors, concerned about noise, traffic, drunken partyers and the water supply, began circulating petitions in opposition to the proposal even before the developer submitted plans in August of 2007.

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The environmental team, a state-funded organization that provides free and comprehensive reviews, has been examining the plan's impact on wetlands and vernal pools, storm water and erosion, the water supply, traffic and the neighborhood. Its report is expected to be released in coming weeks.

"My hope and our expectation is that by end of March all analysis and all of the next steps will be clearly laid out," Giorgio said. "Then we will begin community activities with a series of meetings on what we're proposing and what modifications we've made as a result of feedback."

Even if it passes muster with the environmental review team, the plan still has to go before the town's planning and zoning commission and inland wetland agency for approval.

If all goes well, Giorgio hopes to break ground for the apartments this spring and be able to start providing housing by 2010, he said. He said the new complex, which would consist of a three apartment buildings of 150 undergraduate apartments each and 18 town house-style apartments for graduate students, would help ease what he has described as UConn's "housing crisis."

This past fall, university officials scrambled to convert study lounges into four-bed suites to accommodate 275 more freshmen than expected, welcoming the largest class in the school's history.

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Spring Weekend

Panel Proposes Toning Down UConn Spring Weekend

By KATE FARRISH

The Hartford Courant

February 11, 2009

STORRS

Is Spring Weekend a revered annual University of Connecticut tradition or a bacchanal that needs to be tamed?

The answer to both questions is yes, says a committee of UConn trustees that spent eight months studying ways to make Spring Weekend a more subdued, safer event.

During 15 hours of hearings, many students told the trustees' Student Life Committee that the annual weekend of parties is a treasured way to relax before final exams.

"Students sincerely want to keep Spring Weekend," trustee Philip P. Barry said during a board meeting Tuesday.

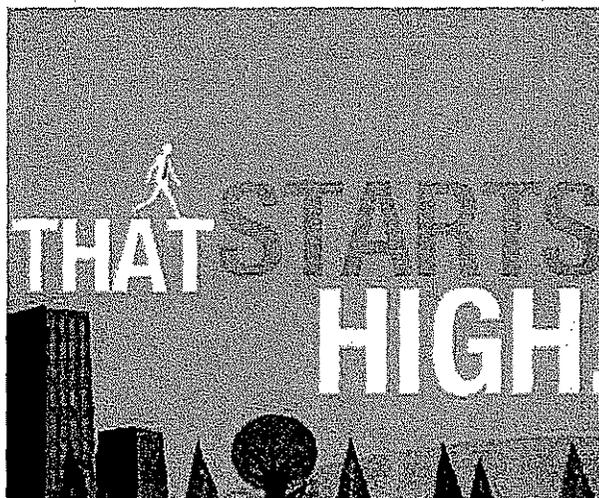
Still, trustees, who presented several recommendations Tuesday for toning down Spring Weekend, said the event can be made safer, particularly by cutting down on the number of uninvited people who descend on Storrs to have parties in late April.

"Spring Weekend should be a celebration of student achievement. It needs to be refocused," said student trustee Ross Gionfriddo. "We can turn this to a point of pride rather than a point of embarrassment."

The weekend, which some years draws 20,000 partyers from as far away as Syracuse and New Jersey, needs to revert to an event solely for UConn students, he said.

"The message needs to be, 'if you're not a part of UConn, you're not welcome at Spring Weekend,'" Gionfriddo said.

The committee, led by trustee Louise M. Bailey, recommended tightening restrictions on guests, scheduling exams or student projects during Friday classes of Spring Weekend, reducing the focus on alcohol, and curtailing attempts by off-campus residents to expand the event to four nights.



It also recommended that UConn work with local property owners to try to eliminate the traditional but unsanctioned Thursday night party at Carriage House Apartments about a mile from campus. The town and UConn should also consider temporarily closing some roads, setting up road checkpoints and limiting parking, the committee said.

UConn administrators will now consider whether any of the recommendations can be put in place by this year's Spring Weekend.

Trustees said their study uncovered some startling facts, including:

- 6,500 non-students stayed in UConn dorms during the 2008 event. •Students are starting to add a fourth night, celebrating Wednesday night at the Willington Oaks apartment complex, in addition to large, unsanctioned parties off campus Thursday, Friday and Saturday nights.
- State police spent \$100,000 on troopers, and Mansfield spent \$25,000 to \$50,000 for police and fire coverage during the 2008 Spring Weekend.
- Dozens of people were treated at the parties or area hospitals for alcohol-related problems, including many who refused to give officials their names.

"My heart sunk into the pit of my stomach when I heard about the condition of students who were transmitted to the hospitals," trustee Linda P. Gatling said. "Students need to understand this is not safe."

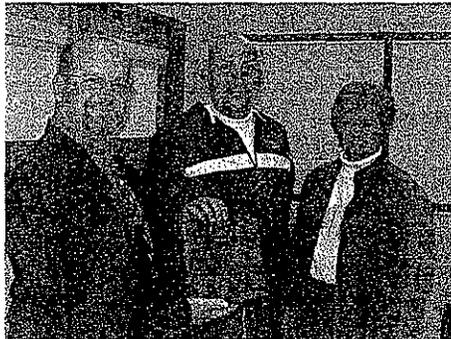
Spring Weekend became notorious in 1998 when a party in an off-campus lot led to rioting. The event made the news again in 2008, when the editor of the student newspaper said she was sexually accosted during one of the parties.

Since 1998, UConn, working with student leaders, police and the town, has put 55 initiatives in place, and parties have generally led to fewer arrests, smaller crowds and less rowdy behavior.

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EHHD Presents Cardiovascular Health Promotion Awards

On December 4, 2008, the Eastern Highlands Health District awarded three community groups with the first annual EHHD Cardiovascular Health Promotion Awards during the semi-annual meeting of the Matters of the Heart Partnership. The awards were created to recognize exemplary programs aimed at improving the cardiovascular health of individuals in schools, workplaces and communities in the district. Risk factors for cardiovascular disease include the use of tobacco



School Award: Robert Miller, Mark Phelps, Nancy Johnndrow

mentally engaging manor and exposes students to an enjoyable physical activity that can contribute to a lifelong active lifestyle.

VNA East, Inc for their efforts in the EHHD community to promote cardiovascular health among the senior population. In the past year, over 700 individuals in 7 EHHD member towns received blood pressure screening, and over 60 had their blood cholesterol screened by the VNA East nurses. The VNA East collaborates with other community initiatives to promote heart health, including participation in the EHHD Women's Healthy Heart Project.

Town of Mansfield, Mansfield BOE & Region 19 BOE for their coordinated efforts



Worksite Award: Maria Capriola, Bruce Silva, Robert Miller



Community Award: Robert Miller, Mary Hess, Allison Breault, Jim Marinuccio

products, physical inactivity, obesity, poor dietary habits, and high blood pressure.

Robert L. Miller, MPH, R.S., Director of Health at EHHD presented the awards and mentioned in his presentation that, "cardiovascular disease is a serious public health concern. With so many of the risk factors involving lifestyle choices, this was a great opportunity for groups to showcase their initiatives to improve cardiovascular health within their school, workplace, or as a community."

The 2008 recipients of the award were:

Ashford School for implementing a Trikke program in 2nd through 8th grade PE classes to offer students a fun and satisfying aerobic workout. The Trikke riding utilizes all major muscle groups and develops cardiovascular fitness in a low-impact and

provide a comprehensive employee wellness program to staff at all town & school worksites. Funding and administrative support for this initiative promotes and encourages many aspects of cardiovascular health including a deep discount to the Mansfield Community Center, a walking program, and healthy eating options.

Mr. Miller also encouraged community groups and individuals to join the EHHD in becoming members of the Healthiest Nation Alliance (www.HealthiestNation.org). For more information about the Cardiovascular Health Promotion Awards or health promotion programs through the EHHD, please contact Ande Bloom, M.S., R.D. at blooma@ehhd.org or 429-3325.

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Town of Mansfield Office of the Fire Marshal

To: Matt Hart, Town Manager
From: John Jackman, Deputy Chief/Fire Marshal
Date: Tuesday, February 17, 2009
Re: 2008 Mansfield Town Meeting

In regard to your query about overcrowding at the 2008 Mansfield Town Meeting, and if citizens were prevented from participating in the meeting due to overcrowding and turned away on the order of the Fire Marshal, I offer the following:

I was in attendance of the Tuesday, May 13, 2008, Town Meeting and am able to report following:

- A greater number of citizens than in the past years attended the Town Meeting.
- The Town Meeting was called to order later than the advertised time due the queue formed during the registration process.
- There were empty seats in the auditorium.
- The means of egress was not obstructed.
- The means of egress for the auditorium is almost double the number of the number of seats.
- At no time did I either personally turn anyone away from the Town Meeting, or order anyone turned away from the Town Meeting.

Connecticut General Statute § 29-305 defines overcrowding and prescribes the actions that are to be taken in the event an occupancy is overcrowded. In the event that that the number of citizens who choose to attend the Town Meeting exceeded the capacity of the auditorium to such a way as to dangerously impeding the means of egress, or dangerously exceeding the capacity of the means of egress as defined by CGS § 29-305, the following process would have been used to remedy the dangerous condition:

- Both yourself as the Town Manager and the Moderator would have been personally notified of the dangerous condition.
- As prescribed by CGS § 29-305, the Town Manager and Moderator would have been given an opportunity to remedy the dangerous condition and make it safe by: asking citizens to occupy seats; keep the means of egress clear; or, if the circumstances warranted, setting up additional rooms or spaces to ensure that all citizens who wished to participate in the Town Meeting could do so.

I would like to call to your attention, that this allegation that I as Fire Marshal turned citizens away from the 2008 Town Meeting has been told and repeated since the last Town Meeting. While I know it is an unsubstantiated and untrue allegation, it is very disappointing and offensive that a person or persons would allege that I as the Fire Marshal turned citizens away from the Town Meeting, and that it was done with malicious intent, to knowingly deny citizens the opportunity to exercise their constitutional right to vote.

I am pleased to be able to tell you that the allegation of my misconduct and malfeasance has no basis in fact.



TOWN OF MANSFIELD
Office of the Fire Marshal

JOHN JACKMAN, FIRE MARSHAL

AUDREY P. BECK BUILDING
4 SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
TELEPHONE (860) 429-3328
FACSIMILE (860) 429-3388

February 9, 2009

Noelle Sawtelle, Manager
Mansfield Self Storage, LLC
533 Stafford Road
Mansfield Center, CT 06250

Dear Madam:

On behalf of the Town of Mansfield and the Mansfield Fire Department, I thank you for your offer of a storage unit rent free for 3 months to any victims of fire. It is comforting to fire victims that their neighbors support them at such a traumatic and overwhelming time. Having a place to store saved items or those gathered in preparation of reestablishing a home or community business at no additional cost is a great service.

We hope that you will consider extending this assistance in future years as well.

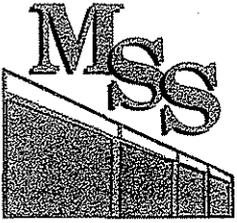
Your generosity is appreciated.

Sincerely,

John Jackman
Deputy Fire Chief / Fire Marshal

/jt

cc: Elizabeth Paterson, Mayor
Matthew Hart, Town Manager
David Dagon, Fire Chief



Mansfield Self & RV Storage
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- RV - Car - Boat Storage
- Moving & RV Supplies

January 5, 2009

REC'D JAN 07

Mr. John Jackman, Fire Marshall
Town of Mansfield
Mansfield Town Hall
4 South Eagleville Road
Storrs Mansfield, CT 06268

Dear Mr. Jackman,

Mansfield Self Storage, LLC would like to continue offering assistance to our Mansfield neighbors who suffer loss or severe fire damage to their Mansfield homes for the calendar year of 2009. We will provide a 10' X 15' storage unit rent-free for 3 months to any victims of fire. The units will be subject to availability.

Hopefully, there will not be a need for our neighbors to use this service, but in the event that they do, we felt that this would be our small way of lessening their loss.

Please let all of the appropriate Mansfield Fire Departments' personnel know of this offer. Feel free to call me if you have any questions.

Very truly yours,

Noelle Sawtelle
Manager
Mansfield Self Storage, LLC

cc: Elizabeth Paterson, Mayor
Matthew Hart, Town Manager



Mansfield Downtown Partnership

Helping to Build Mansfield's Future

REC'D FEB 10

February 9, 2009

Item #26

Mr. Matthew Hart
4 S. Eagleville Road
Mansfield, CT 06268

Dear Matthew: *Matt*

On behalf of the Mansfield Downtown Partnership, I would like to thank you for participating in our annual Winter Lights program. The lights help to brighten the downtown area during the winter months and to build upon a sense of community. In addition, an attractive downtown area encourages visitors to shop and linger.

Thank you for your continued support of the Mansfield Downtown Partnership. I look forward to working with you on other events!

Sincerely,

Cynthia
Cynthia van Zelm
Executive Director

Kathleen M. Paterson
Kathleen M. Paterson
Special Projects Coordinator

Thank you!

PAGE
BREAK

School Board approves \$20.8 million budget for K-8 schools

Brenda Sullivan | Editor

Friday, February 06, 2009

The Board of Education overseeing Mansfield's K-8 school system unanimously approved the Superintendent's proposed budget of \$20,830,570 for 2009-2010 at last night's meeting [Feb. 5].

The proposed budget is a decrease of .48 percent - or \$100,230 - from the budget approved at a June 24, 2008 referendum of \$20,930,800.

Posted Feb. 6, 2009

[Also see: "[School Board expected to vote on \\$20.8 million K-8 budget tonight](#)" published Feb. 5, 2009 for more details about the budget.]

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School Board expected to vote on \$20.8 million K-8 budget tonight

Brenda Sullivan | Editor

Thursday, February 05, 2009



Proposed K-8 budget is \$100,230 less than current budget, or a decrease of about a half percent.

The Board of Education overseeing the town's K-8 schools is expected to vote tonight on a proposed budget of \$20,830,570 for 2009-2010.

The board meets at Southeast Elementary

School, on Route 89, at 7:30 p.m.

The proposed budget is a decrease of .48 percent - or \$100,230 - from the budget approved at a June 24, 2008 referendum of \$20,930,800, which narrowly passed by a vote of 1,169 to 1,094.

Two emergency reductions...

However, the adopted budget was subject to two emergency reductions under direction from the Town Council in the last six months.

The first was \$155,825 on Sept. 11, 2008 - representing education's proportionate share of a total of \$250,000 put into escrow to cover an underestimation of town revenues. [See story, "[Dipping interest rates drive revenue shortfall](#)," in *Mansfield Today*]

On Jan. 13, 2009 the school district was asked to set aside another \$96,000, again to cover its share of an additional projected budget shortfall.

Balancing demands on the system...

The proposed education budget is an attempt to balance the demands of the townspeople for quality education - which includes reasonable class sizes - and the pressures of the current recession. It also accommodates an anticipated slight drop in enrollment, according to Superintendent Fred Baruzzi.

The budget also incorporates certain mandates such as staff training in health and safety procedures - and state labor laws - including, for example: Blood Borne Pathogens, sexual harassment/Title IX, OSHA (Office of Safety and Health Administration), Indoor Air Quality, pesticide management, asbestos management, and vaccinations for critical staff.

It also must accommodate the fact that state and federal financial support for education "will not keep pace with increased programming mandates and desires," as well as contracted salary and benefit increases, increases in some fuel costs and other goods and services, Baruzzi states in an overview of the budget.

In addition, "An annual Capital Improvement Plan will be transmitted to the town to request funds to meet long-range facility and mandated improvements," he states.

Changes made to staffing...

The proposed budget is actually \$898,070 less than what was originally requested by the school system's administrators and department heads (\$21,728,640), which would have called for an increase of almost 4 percent over the current adopted budget.

In order to bring costs down to a level that might meet with a better reception from taxpayers, several positions were eliminated, and some services cut or reduced, such as:

- not filling the Assistant Superintendent's position (\$102,000)
- not filling 2 regular classroom teaching positions (\$102,612)
- not filling 1 instructional assistant position at each elementary school (\$45,990)
- not filling 3 instructional assistant positions at Mansfield Middle School (\$45,990)

- eliminating 1 bus and rerouting students (\$45,000)
- reducing the educational equipment account in the area of technology (\$90,000)
- reducing the PreK-4 furniture account (\$7,500)
- reducing maintenance/custodial overtime (\$30,000)
- eliminating the UConn Minority Internship Program (\$13,500)

Other savings were found in areas such as:

- Completion of K-5 mathematics program implementation (\$80,000)
- Less than anticipated medical insurance increases (\$155,560)
- Less than anticipated salary-related benefits (\$16,000)
- A reduction in energy costs for the district through long-term rate agreements (\$23,380)
- A reduction in anticipated need for Special Education programs (Special Education Summer School \$10,000; Special Education Outplacement \$60,000; Special Education Transportation \$32,000)

Enrollment down...

Baruzzi reports that enrollment as of Jan. , 2009 is 699 students in preschool through grade 4, and 580 students in grades 5-8 for a total of 1,279.

Projected enrollment for the next school year is 707 students in preschool through grade 4, and 544 students in grades 5-8 for a total of 1,251.

"As a result of certified staff reductions and/or reassignments, there will be 6 regular classroom teachers per grade in grades 5 through 8, compared to our current configuration of 7 teachers in grades 5, 6, and 7 and 8 teachers in grade 8," Baruzzi says.

"Three regular classroom positions have been earmarked for the K-4 program and a half-time

literacy coach will be sought for Southeast Elementary School, thereby allowing our District Reading/ Language Arts Consultant to devote full time to PreK-8 district reading and language arts initiatives," he says.

Baruzzi adds, "In addition, the district will, at no additional cost, redefine our preschool program so that more age 3 and 4 preschool students will be able to attend while we continue to provide mandated services."

A breakout of costs...

CERTIFIED STAFF - \$10,370,430

Total certified salaries have increased by \$80,920 over the current year. The increase is represented by negotiated salary increases [offset by the net reduction of two certified positions].

NON-CERTIFIED STAFF - \$3,282,710

Total non-certified salaries have decreased by \$20,520, due the reduction of 6 instructional assistant positions [offset by contractual salary increases].

BENEFITS - \$3,474,980

Benefits for the staff have increased by \$146,050, primarily a reflection of the cost of medical insurance.

PROFESSIONAL & TECHNICAL SERVICES - \$518,110

The increase of \$25,600 is primarily for an increase in Physical Therapy services [offset by the elimination of the Minority Internship Program].

PURCHASED PROPERTY SERVICES - \$84,000 - No change from prior year.

REPAIRS & MAINTENANCE SERVICES - \$142,560 - No material change from prior year.

RENTALS - \$800 - No material change from prior year.

TUITION - \$280,000

The decrease of \$60,000 is due to a reduction in estimated outplacement tuition for Special Education students.

INSURANCE – \$66,300 - No change from prior year.

OTHER PURCHASED SERVICES - \$889,380

The decrease of \$54,720 is the result of a lower estimated transportation costs primarily due to the proposed reduction of one school bus.

INSTRUCTIONAL SUPPLIES - \$291,830 - No substantial change from prior year.

SCHOOL & LIBRARY BOOKS - \$109,160

A decrease of \$82,760 is primarily due to last year's purchase of a K- 5 mathematics program.

SUPPLIES - \$47,170 - No change from prior year.

ENERGY - \$845,190

The decrease of \$23,380 is the result of lower costs for fuel oil and electricity [offset by an increase in natural gas.]

BUILDING SUPPLIES - \$93,210

The increase of \$4,250 reflects an increase for minor equipment.

OTHER SUPPLIES - \$66,530 - No material change from prior year.

EQUIPMENT - \$180,240

A decrease of \$91,010 reflects a reduction in the purchase of technology equipment.

MISCELLANEOUS FEES & EXPENDITURES - \$27,120 - No change from prior year.

TRANSFERS OUT TO OTHER FUNDS - \$60,850

The reduction of \$30,000 reflects the transfer for the Enhancing Student Achievement Program funded in 2008-09. No additional funding is proposed for 2009-10.

*NOTE: Also see the PDF-formatted **attachment** at the end of this story, "MANSFIELD SKL BUDGET IN BRIEF JAN 2009." To view a complete copy of the proposed budget, contact the superintendent's office at 429-3350 or mboesupt@mansfieldct.org .]*

**PAGE
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Trustees adopt new strategies to reduce problems spawned by Spring Weekend

Brenda Sullivan | Editor

Tuesday, February 10, 2009



The Student Life Committee listens to testimony at the Oct. 9, 2008 hearing. Photo copyright Brenda Sullivan.

Strategies include road blocks to keep nonstudents out, scheduling exams on the Friday of Spring Weekend, and not allowing high school students to attend Spring Weekend events on campus.

The University of Connecticut's Board of Trustees, meeting at the Storrs campus today, endorsed a series of actions to

address some of the problems associated with Spring Weekend that persist despite continuing efforts on the part of the university and the town.

The recommendations come from the board's Student Life Committee, chaired by Trustee Louise Bailey, which was charged with finding some new approaches. These include:

- reducing or eliminating the presence of non-UConn students from campus during the weekend
- scheduling exams or projects for that Friday's classes
- making landlords [of off-campus apartment complexes such as Carriage House Apartments and Celeron Square Apartments, and other houses rented to students] and students [tenants] responsible for any costs their actions – or non-actions – cause, and
- curtailing any attempts by off-campus residents to expand the event from its traditional three days [because new parties have been popping up earlier in the week]

The committee recommends - in partnership with local property owners - beginning the process of eliminating one of the three traditional but unsanctioned parties – the Thursday

night kick-off at Carriage House Apartments, about one mile from campus on Hunting Lodge Road.

How these recommendations were developed

The committee was appointed by Board of Trustees Chair John Rowe in June 2008. Since then, the committee has heard from dozens of individuals - including students, town and university officials, faculty and staff, Mansfield residents and public safety officials.

They also conducted an extensive survey to which nearly 5,400 people responded.

What's already been done

Since publicized incidents occurring on Spring Weekend reaching its nadir in 1998-99, a combination of non-alcoholic activities and enforcement has led to fewer arrests, smaller crowds and less rowdy behavior.

Since 2004, 55 initiatives have been put in place in an attempt to lure or deter students away from the unsanctioned activities, 22 of which have remained in place since 2005.

“One of the consistent themes emerging from the review is the sense of pride and accomplishment people - from the student body to the Town of Mansfield - feel regarding efforts they have already taken to ameliorate concerns,” the committee report states. “There is also a common feeling that more can and needs to be done. Efforts in prevention, education, enforcement and management are reflected in the recommendations. We propose that the constituencies who shared their concern unite in a focused effort to act on these recommendations.”

Keeping out the party-crashers

Several key recommendations are intended to keep non-students away from campus during the weekend [an analysis of arrests showed that most of the arrests were not students], establishing strict guidelines for guests and holding UConn students responsible for guests who violate rules.

Additionally, it recommend that landlords be held responsible for expenses and the behavior of their residents to the extent that law allows. [See You Tube from 2006 "Couch burning at Celeron."]

And to make the event less attractive to visitors, the committee recommends temporarily

closing access points to campus (including roads); establishing road check points; and establishing policies to deal with underage visitors - which includes not allowing high school students to attend on-campus events associated with Spring Weekend.

Why not pull the plug on Spring Weekend?

Throughout the public hearings leading up to this report, it was the consensus on the part of town officials, public safety administrators and university administrators that simply eliminating Spring Weekend wouldn't make it go away - parties would still go on, and without officially sanctioned events on campus, such as the popular "Oozeball," the problems scatter to areas all over the town, making it much harder to respond to fires, injuries and other emergencies.

"Any effort to immediately end Spring weekend would result in dire consequences, which would likely exceed the capacity of the university and town communities (including public safety officials) to effectively respond," the report states.

However, "The recommendations of this report build upon [efforts already in place] and continue to move Spring Weekend toward the goal established by the initial charge [to this committee], to establish Spring Weekend as a safe, community celebration of achievement."

Posted Feb. 10, 2009

[Editor's note: this story was submitted by the University Communications office, and edited and added to by Brenda Sullivan.]

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Item #30



State of Connecticut
Department of Economic and
Community Development

Office of Housing Development and Finance

All Municipalities

Notice: 09-01

Distribution Date: February 1, 2009

Effective: Immediately

SUBJECT: AFFORDABLE HOUSING LAND USE APPEALS LIST

Under Chapter 126a of the Connecticut General Statutes (CGS), the Department is required to annually promulgate a list of municipalities which satisfy the criteria contained in this subsection 8-30g (k). Attached is the 2008 Affordable Housing Land Use Appeals List that identifies exempt municipalities.

Exempt municipalities are municipalities in which at least ten per cent of all dwelling units in the municipality are: (1) assisted housing; and/or (2) currently financed by Connecticut Housing Finance Authority mortgages; and/or (3) subject to binding recorded deeds containing covenants or restrictions which require that such dwelling units be sold or rented at, or below, prices which will preserve the units as housing for which persons and families pay thirty per cent or less of income, where such income is less than or equal to eighty per cent of the median income; and/or (4) mobile manufactured homes located in mobile manufactured home parks or legally-approved accessory apartments, which homes or apartments are subject to binding recorded deeds containing covenants or restrictions which require that such dwelling units be sold or rented at, or below, prices which will preserve the units as housing for which, for a period of not less than ten years, persons and families pay thirty per cent or less of income, where such income is less than or equal to eighty per cent of the median income.

Changes in the number of units counted toward the ten per cent threshold are caused by several factors: (1) the relocation of households using Section 8 or RAP certificates; (2) the expiration of deed restrictions or refinancing of mortgages; (3) the demolition of buildings; and/or (4) the addition of units completed or under construction during the 2007-2008 program year.

The data for the list comes from a variety of different sources on the federal, state, and local level. Local administrative review of and input on the street addresses of units and projects and information on deed-restricted units are of particular importance to data accuracy. The response to the Department for the list varies widely from community to community. If you have any questions or wish to discuss this information, please contact Jeri Fazzalano, Planning Specialist at 860-270-8164.

Attachment

Based on the 2008 Affordable Housing Appeals List, 31 communities are exempt from the Affordable Housing Land Use Appeals Procedure under C.G.S. Section 8-30g. In addition, as a convenience, DECD also makes available a list of those towns that do not have 10% of their housing designated affordable and thus are not exempt from the Affordable Housing Appeals Procedure.

2008 Affordable Housing Appeals List - Exempt Municipalities							
	Town	2000 Census Housing Units	Governmentally Assisted Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units	Percent
1	Ansonia	7,937	1,033	105	9	1,147	14.45%
2	Bloomfield	8,195	697	255	0	952	11.62%
3	Bridgeport	54,367	8,587	886	11	9,484	17.44%
4	Bristol	26,125	2,498	1,034	0	3,532	13.52%
5	Brooklyn	2,708	228	57	0	285	10.52%
6	Danbury	28,519	2,463	278	195	2,936	10.29%
7	Derby	5,568	526	61	0	587	10.54%
8	East Hartford	21,273	2,495	829	0	3,324	15.63%
9	East Windsor	4,356	599	95	14	708	16.25%
10	Enfield	17,043	1,573	513	7	2,093	12.28%
11	Groton	16,817	3,306	310	9	3,625	21.56%
12	Hartford	50,644	16,075	1,439	0	17,514	34.58%
13	Killingly	6,909	525	238	0	763	11.04%
14	Manchester	24,256	2,767	864	39	3,670	15.13%
15	Mansfield	5,481	556	86	0	642	11.71%
16	Meriden	24,631	2,563	1,034	4	3,601	14.62%
17	Middletown	19,697	2,801	605	0	3,406	17.29%
18	New Britain	31,164	4,290	1,165	3	5,458	17.51%
19	New Haven	52,941	12,853	1,096	495	14,444	27.28%
20	New London	11,560	1,991	385	31	2,407	20.82%
21	Norwalk	33,753	3,012	245	561	3,818	11.31%
22	Norwich	16,600	2,802	497	0	3,299	19.87%
23	Plainfield	5,676	570	260	0	830	14.62%
24	Putnam	3,955	448	106	0	554	14.01%
25	Stamford	47,317	5,288	284	1,229	6,801	14.37%
26	Torrington	16,147	1,123	637	17	1,777	11.01%
27	Vernon	12,867	1,626	361	0	1,987	15.44%
28	Waterbury	46,827	7,292	2,419	431	10,142	21.66%
29	West Haven	22,336	2,244	399	0	2,643	11.83%
30	Winchester	4,922	461	132	0	593	12.05%
31	Windham	8,926	2,044	429	0	2,473	27.71%
Total Exempt Municipalities		639,517	95,336	17,104	3,055	115,495	

Source: DECD, OHD&F

2008 Affordable Housing Appeals List - Non-Exempt Municipalities						
Town	2000 Census Housing Units	Governmentally Assisted ¹ Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units	Percent
Andover	1,198	26	22	0	48	4.01%
Ashford	1,699	35	38	0	73	4.30%
Avon	6,480	141	26	0	167	2.58%
Barkhamsted	1,436	0	12	0	12	0.84%
Beacon Falls	2,104	5	26	0	31	1.47%
Berlin	6,955	407	81	6	494	7.10%
Bethany	1,792	0	3	0	3	0.17%
Bethel	6,653	218	54	62	334	5.02%
Bethlehem	1,388	24	0	0	24	1.73%
Bolton	1,969	0	14	0	14	0.71%
Bozrah	917	5	15	0	20	2.18%
Branford	13,342	255	179	0	434	3.25%
Bridgewater	779	0	1	0	1	0.13%
Brookfield	5,781	38	37	24	99	1.71%
Burlington	2,901	27	23	0	50	1.72%
Canaan	610	25	8	1	34	5.57%
Canterbury	1,762	77	23	0	100	5.68%
Canton	3,616	228	53	32	313	8.66%
Chaplin	897	1	21	0	22	2.45%
Cheshire	9,588	239	86	17	342	3.57%
Chester	1,613	26	7	0	33	2.05%
Clinton	5,757	88	37	0	125	2.17%
Colchester	5,409	356	83	0	439	8.12%
Colebrook	656	0	6	0	6	0.91%
Columbia	1,988	28	39	0	67	3.37%
Cornwall	873	18	0	0	18	2.06%
Coventry	4,486	109	126	20	255	5.68%
Cromwell	5,365	214	217	0	431	8.03%
Darien	6,792	90	1	32	123	1.81%
Deep River	1,910	30	17	0	47	2.46%
Durham	2,349	34	9	0	43	1.83%
East Granby	1,903	75	31	0	106	5.57%
East Haddam	4,015	73	22	1	96	2.39%
East Hampton	4,412	76	77	16	169	3.83%
East Haven	11,698	521	310	0	831	7.10%
East Lyme	7,459	298	92	0	390	5.23%
Eastford	705	0	13	0	13	1.84%
Easton	2,511	0	0	10	10	0.40%
Ellington	5,417	265	81	0	346	6.39%
Essex	2,977	37	5	0	42	1.41%
Fairfield	21,029	276	28	110	414	1.97%
Farmington	9,854	469	126	143	738	7.49%
Franklin	711	1	14	0	15	2.11%
Glastonbury	12,614	609	130	0	739	5.86%
Goshen	1,482	1	5	0	6	0.40%

2008 Affordable Housing Appeals List - Non-Exempt Municipalities (continued)

Town	2000 Census Housing Units	Governmentally Assisted Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units	Percent
Granby	3,887	87	31	5	123	3.16%
Greenwich	24,511	1173	3	54	1,230	5.02%
Griswold	4,530	178	141	0	319	7.04%
Guilford	8,724	169	31	0	200	2.29%
Haddam	2,822	23	13	0	36	1.28%
Hamden	23,464	1519	429	4	1,952	8.32%
Hampton	695	0	18	0	18	2.59%
Hartland	759	2	3	0	5	0.66%
Harwinton	2,022	23	20	0	43	2.13%
Hebron	3,110	60	25	0	85	2.73%
Kent	1,463	25	3	24	52	3.55%
Killingworth	2,283	0	4	5	9	0.39%
Lebanon	2,820	31	42	0	73	2.59%
Ledyard	5,486	39	142	4	185	3.37%
Lisbon	1,563	5	34	0	39	2.50%
Litchfield	3,629	142	15	29	186	5.13%
Lyme	989	1	0	6	7	0.71%
Madison	7,386	91	4	27	122	1.65%
Marlborough	2,057	24	16	0	40	1.94%
Middlebury	2,494	77	10	8	95	3.81%
Middlefield	1,740	30	15	0	45	2.59%
Milford	21,962	1015	226	107	1,348	6.14%
Monroe	6,601	31	18	0	49	0.74%
Montville	6,805	106	161	0	267	3.92%
Morris	1,181	21	0	0	21	1.78%
Naugatuck	12,341	805	324	0	1,129	9.15%
New Canaan	7,141	145	2	31	178	2.49%
New Fairfield	5,148	0	21	13	34	0.66%
New Hartford	2,369	22	43	15	80	3.38%
New Milford	10,710	143	95	0	238	2.22%
Newington	12,264	488	411	36	935	7.62%
Newtown	8,601	142	13	15	170	1.98%
Norfolk	871	11	2	0	13	1.49%
North Branford	5,246	66	62	0	128	2.44%
North Canaan	1,444	106	6	0	112	7.76%
North Haven	8,773	350	76	1	427	4.87%
North Stonington	2,052	1	9	0	10	0.49%
Old Lyme	4,570	63	5	3	71	1.55%
Old Saybrook	5,357	51	13	0	64	1.19%
Orange	4,870	45	9	0	54	1.11%
Oxford	3,420	35	12	0	47	1.37%
Plainville	7,707	245	317	32	594	7.71%
Plymouth	4,646	184	153	0	337	7.25%
Pomfret	1,503	108	13	0	121	8.05%
Portland	3,528	265	36	0	301	8.53%

2008 Affordable Housing Appeals List - Non-Exempt Municipalities (continued)						
Town	2000 Census Housing Units	Governmentally Assisted Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units	Percent
Preston	1,901	43	30	0	73	3.84%
Prospect	3,094	3	17	0	20	0.65%
Redding	3,086	0	0	0	0	0.00%
Ridgefield	8,877	168	9	5	182	2.05%
Rocky Hill	7,962	248	187	0	435	5.46%
Roxbury	1,018	19	0	0	19	1.87%
Salem	1,655	1	21	0	22	1.33%
Salisbury	2,410	16	3	8	27	1.12%
Scotland	577	0	9	0	9	1.56%
Seymour	6,356	283	82	0	365	5.74%
Sharon	1,617	21	4	0	25	1.55%
Shelton	14,707	271	78	82	431	2.93%
Sherman	1,606	0	1	0	1	0.06%
Simsbury	8,739	247	60	0	307	3.51%
Somers	3,012	57	14	0	71	2.36%
South Windsor	9,071	384	257	0	641	7.07%
Southbury	7,799	88	14	0	102	1.31%
Southington	15,557	650	291	51	992	6.38%
Sprague	1,164	48	24	0	72	6.19%
Stafford	4,616	188	138	0	326	7.06%
Sterling	1,193	3	24	0	27	2.26%
Stonington	8,591	335	54	0	389	4.53%
Stratford	20,596	838	252	33	1,123	5.45%
Suffield	4,853	215	50	15	280	5.77%
Thomaston	3,014	98	100	0	198	6.57%
Thompson	3,710	165	43	0	208	5.61%
Tolland	4,665	93	69	3	165	3.54%
Trumbull	12,160	308	33	241	582	4.79%
Union	332	4	4	0	8	2.41%
Voluntown	1,091	21	24	0	45	4.12%
Wallingford	17,306	610	329	35	974	5.63%
Warren	650	0	3	0	3	0.46%
Washington	1,764	14	1	23	38	2.15%
Waterford	7,986	131	177	0	308	3.86%
Watertown	8,298	225	135	0	360	4.34%
West Hartford	25,332	1228	341	230	1,799	7.10%
Westbrook	3,460	143	11	24	178	5.14%
Weston	3,532	1	0	0	1	0.03%
Westport	10,065	212	4	3	219	2.18%
Wethersfield	11,454	728	232	0	960	8.38%
Willington	2,429	163	32	0	195	8.03%
Wilton	6,113	89	5	69	163	2.67%
Windsor	10,900	400	339	0	739	6.78%
Windsor Locks	5,101	271	177	0	448	8.78%
Wolcott	5,544	311	131	0	442	7.97%

2008 Affordable Housing Appeals List - Non-Exempt Municipalities (continued)						
Town	2000 Census Housing Units	Governmentally Assisted Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units	Percent
Woodbridge	3,189	35	4	0	39	1.22%
Woodbury	3,869	61	19	0	80	2.07%
Woodstock	3,044	27	33	0	60	1.97%
Total Non-Exempt Municipalities	746,461	118,392	26,193	4,770	149,355	

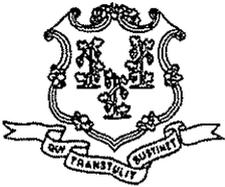
Source: DECD, OHD&F

2008 Affordable Housing Appeals List: Summary					
Municipalities	2000 Census Housing Units	Governmentally Assisted Units	CHFA Mortgages	Deed Restricted Units	Total Assisted Units
Exempt	639,517	95,336	17,104	3,055	115,495
Non-Exempt	746,461	23,056	9,089	1,715	33,860
Total	1,385,978	118,392	26,193	4,770	149,355

Source: DECD, OHD&F

For more information on the Affordable Housing Land Use Procedure, see DECD 2007-2008 Annual Report, page 70-73 and in Appendix 13. Click [DECD 2007-2008 Annual Report](#) to view the Agency Annual Report.

ⁱ Includes both federal and state funded units.



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

REC'D FEB 10

February 3, 2009

Item #31

TO: First Elected Officials
FROM: Robbin L. Cabelus
Executive Director, STC
Bureau of Policy and Planning

*Paula Freeway
for Robbin Cabelus*

SUBJECT: *2009 Master Transportation Plan*

The Connecticut Department of Transportation's *2009 Master Transportation Plan (MTP)*, required by Section 13b-15 of the Connecticut General Statutes is available on the Department's web site at <http://www.ct.gov/dot> under "Publications."

The *2009 Master Transportation Plan*, which covers the period 2009-2016, is comprised of two parts: a narrative section and a project appendix. The narrative section includes the Department's recently revised statement of its mission, vision and values; provides information on mobility needs and funding for transportation projects; and discusses the Department's actions to meet these needs during this challenging economic time when national and state resources have become increasingly limited. In addition to reorganizing the Department and developing performance measures to improve accountability and make functions and business procedures more transparent, the Department has developed a five-point strategic action plan to prioritize its investments in the transportation system. This plan outlines the action plan and describes the major priority projects that are under construction, in design and in the planning stages. The project appendix includes descriptions of the federal transportation funding programs and a detailed list of the programs and improvement projects that the Department has identified.

If you have any questions regarding this document, please contact me at (860) 594-2051.

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**EASTERN DISTRICT
MAJOR CRIME SQUAD**

Item #32



TROOP C, TOLLAND, CT.

Telephone 860-896-3200
Fax-860-896-3275

Mr. Mark Kiefer
Town of Mansfield
Highway Department
Town Office Building
4 South Eagleville Rd.
Storrs, Ct. 06268

February 10, 2009

Mr. Kiefer,

On February 6th, 2009 Troopers from Troop C in Tolland responded to a reported suicide at 977 Mansfield City Rd. in your town. As a result of their investigation detectives from the Major Crime Squad were called to the scene with the Office of the Chief State Medical Examiner to process evidence and remove the victim's body. The two driveways at that location, the one on Mansfield City Rd. and another on Rt. 32, were impassable to the point where neither police cruisers or four wheel drive vehicles could make it to the scene which was approximately one half mile from either road.

Shortly after the initial troopers arrival, Troop C made the request to your department, for assistance with clearing the driveway. In most cases this request would be easily accomplished by a highway department. This was not the case on this morning. In addition to colder than normal temperatures over the last month and higher than normal snowfall that was not cleared from the driveways, investigators were met by a steep incline that stranded the UCONN Ambulance blocking access for all others. As a result of the request for assistance, you and your crew moved into action and assisted the investigation by clearing the driveway, sanding and salting the ice pack and pulling our vehicles out of the driveway in some cases putting your own personnel in harms way. Your efforts did not go unnoticed and it was remarked that without you and your men's assistance we would not have been able to complete our jobs.

Please thank each of your workers personally. On this date they went above and beyond the call to duty and did so in a timely, safe and extremely effective manner. To the best of my knowledge none of the responders were hurt nor was any equipment damaged and that is a direct result of you and your departments professionalism.

It was a pleasure to work with you and your crew. I would like to personally offer my deepest appreciation for all of your efforts on behalf of the Connecticut State Police Major Crime Squad.

Sincerely,

**Sgt. Christopher M. Guari
EDMCS Supervisor
Troop C, Tolland, Ct.**



WINDHAM REGION COUNCIL OF GOVERNMENTS

Chaplin Columbia Coventry Hampton Lebanon Mansfield Scotland Willington Windham

Item #33

February 6, 2009

TO: Windham Region Chief Elected Officials

FROM: Mark N. Paquette, Executive Director

SUBJECT: WINCOG FY '08 Audit

A copy of WINCOG's FY '08 audit report has been placed on file with your town clerk as required by the Municipal Auditing Act (C.G.S. Chapter 111).

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