



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
MONDAY, September 28, 2009
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

FUTURE AGENDAS

EXECUTIVE SESSION

- 35. Strategy or Negotiations with Respect to Collective Bargaining – CGS §1-200(2)
- 36. Review and discussion of commercial and financial information provided in confidence by Storrs Center Alliance – CGS §§ 1-200(6), 1-210(b)(5)(B)

ADJOURNMENT

REGULAR MEETING-MANSFIELD TOWN COUNCIL
September 14, 2009

DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Clouette, Duffy, Haddad, Lindsey, Nesbitt, Paterson, Paulhus,
Schaefer
Excused: Koehn

II. APPROVAL OF MINUTES

Mr. Schaefer moved and Mr. Nesbitt seconded to approve the minutes of the August 24, regular meeting with the addition of a comma. Motion to approve as amended passed with all in favor except Clouette, Duffy and Schaefer who abstained.

III. PUBLIC HEARING

1. Amendment to Mansfield Park Rules and Regulations

Director of Parks and Recreation Curt Vincente presented an update on the use of signs and banners by athletic organizations in Town. Mr. Vincente commented that currently Youth football uses in ground signs on game day. Little League is reevaluating their sponsorship approach and will probably use a combination of banners and uniforms. No additional comments were presented.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

David Freudmann, Eastwood Road, presented comments on the Parking Steering Committee for the Storrs Center Project and asked that the study provided by Mr. Hill of Walker Parking be handed out to all Steering Committee members. Comments attached

Betty Wassmundt, Old Turnpike Road, questioned the use of compensatory time by two individuals. Council members were in agreement that identifying individual employees was out of order. Such issues should be discussed with the Town Manager. Ms. Wassmundt again requested the Council review the practice of contributing to the Town Manager's ICMA pension fund.

V. TOWN MANAGER'S REPORT

Distributed

VI. OLD BUSINESS

2. Amendment to Mansfield Park Rules and Regulations

Mr. Clouette moved and Mr. Nesbitt seconded to approve the amendments to the Mansfield Code Chapter A194 as presented to allow

for the location of temporary program sponsorship signs/banners at the new Mansfield Skate Park.

The motion passed with all in favor except Mr. Haddad who voted nay.

3. Community/Campus Relations

Mayor Paterson reported on future actions agreed to by the Community Quality of Life Committee which include: presentation of proposed parking regulations to the Council; additional research on a parking registration and tenant registry; a possible change to the definition of "family, and an inventory by staff of various local ordinances regarding the quality of life and their relevant enforcement history. Council members discussed the difficulty the Committee has had with attaining a quorum for their meetings and agreed to look at the role of Council members on this Committee as part of a larger discussion of Committee assignments. This discussion will take place after the election.

4. Community Water and Wastewater Issues

Mayor Paterson asked that this subject be discussed at the September 28th meeting at which time relevant staff members will be available. By consensus the Council agreed.

5. Open Space Analysis for November 2009 Bond Referendum

Council members discussed the material on open space provided in the packet, including some apparent inconsistencies in the figures and concern with the age of the data. Ms. Lindsey asked if unintended consequences, as a result of open space acquisitions, are being tracked by staff. Ms. Lindsey will provide a list of these questions to the Manager. Members discussed the timing of having information available prior to the election and whether this information could be disseminated. Mr. Nesbitt requested information on how much of the land acquired over the years is developable and what improvements to existing properties are indicated for maximum use of the land. Mr. Haddad presented information showing that there is a wish list in the Capital Improvement Plan that identifies about a million dollars in projects, which would now be permitted using the open space bonding authorization, and a \$300,000 wish list for open space parcels. As a consequence he feels any analysis should not be just the cost benefit ratio of open space but should include the other considerations now allowed. A discussion of the intrinsic value of open space, the determination of how much developable land is in any parcel and, and the difficulty in determining how open space impacts the Town's PILOT money ensued.

Mayor Paterson requested that all Council members submit a list of the information they would like to know to the Town Manager in the next couple of days. By consensus the Council agreed to have all questions in to the Town Manager by Wednesday morning.

6. Establishment of Parking Steering Committee for Storrs Center

Mr. Haddad moved and Mr. Clouette seconded to approve the following resolution establishing a Parking Steering Committee:

WHEREAS, on August 10, 2009, the Mansfield Town Council approved a resolution to establish a parking steering committee for Storrs Center; and

WHEREAS, on August 10, 2009, the Town Council approved a resolution to appoint members to the parking steering committee:

NOW, THEREFORE BE IT RESOLVED THAT:

The following members are appointed to the Storrs Center Parking Steering Committee:

- Ralph Pemberton, Director, Building and Grounds, Regional School District #19
- Martha Funderburk, Acting Manager, Parking Services for the University of Connecticut
- Karla Fox, Mansfield Downtown Partnership Planning and Design Committee member
- Manny Haidous, representing the owners of University Plaza
- Michael Taylor, representing the Town's Transportation Advisory Committee and the owner of Storrs Commons
- Melinda Perkins, Windham Region Transit District (WRTD) Administrator

Motion to approve passed unanimously.

Mr. Nesbitt moved and Mr. Paulhus seconded to appoint Meredith Lindsey as a Town Council representative to the Parking Steering Committee. Motion passed unanimously.

VII. NEW BUSINESS

7. Proclamation in Recognition of Fire Prevention Week

Mr. Clouette moved and Mr. Schaefer seconded, effective September 14, 2009, to authorize the Mayor to issue the attached Proclamation in Recognition of Fire Prevention Week.

In response to Councilor Schaefer's request for the Council to write a letter to the editor emphasizing the importance of Items 3, 4 and 5 of the proclamation, Fire Marshal John Jackman outlined his plans for a campaign to reach 5,000 homes in Town. These plans include a letter to the editor, a press release and the distribution of a self-inspection checklist for homes. By consensus the Council agreed with this plan of action. Mayor Paterson asked the proclamation also be sent to the Fire Houses as a show of support.

The motion to approve the proclamation passed unanimously.

8. Letter of Interest – William Caspar Graustein Fund

Mr. Schaefer moved and Mr. Paulhus seconded, effective September 14, 2009 that the Town Council authorize the Mayor to submit a Letter of Interest to the William Caspar Graustein Foundation to apply for funding under the Discovery initiative for the period 2010-2014.

Director of Human Services Kevin Grunwald described the uses of the grant money received as part of the Discovery Initiatives over the last eight years. This letter of interest does not obligate the Town to the required matching funds but signifies interest in pursuing the next step in the process, which is implementation of the plan.

Motion to approve passed unanimously.

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

Quarterly reports handed out at this meeting will be discussed at the next meeting.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Clouette, Finance Committee Chair, announced the Committee would be meeting next week to discuss the effects of the state budget. Mr. Clouette also commented that, as Finance Chair, he was fully aware the previously approved open space bonding was about to expire. The Town had been able to fund its open space purchases from other sources. The new referendum will be an opportunity for the public to again express their will.

Ms. Duffy Chair of the Committee on Committees presented the following recommendation to the Council:

Parks Advisory Committee – Alfred Montoya
Recreational Advisory Committee – Michael Gerald
Housing Board of Appeals (full members) – Will Bigl and Brian McCarthy
Mansfield Advocates for Children – Lisa Young
Sustainability Committee – Lisa Stafford
Motion to approve recommendations passed unanimously.

Ms. Duffy reported that by using technology the Committee has been able to increase exposure to volunteer opportunities and there are even waiting lists for some of the committees. Mayor Paterson thanked the Committee members, especially Ms. Duffy, for their work.

Mr. Clouette reported on the Volunteer Recognition event at the Picnic Palooza. The rain dampened attendance but ribbons and thanks were extended to those who attended. Mr. Clouette plans to write a letter to the editor thanking all volunteers in Town.

Personnel Committee Chair Gregory Haddad announced that the Town Manager's review would be discussed at the executive discussion this evening. Mr. Haddad also stated that the Committee's discussion regarding the use of compensatory time is not yet complete. Interested citizens are welcome to attend the Personnel Committee meetings.

X. REPORTS OF COUNCIL MEMBERS

Mayor Paterson called the 6th year of Celebrate Mansfield Weekend a resounding success and thanked all the volunteers for the tremendous effort they put forth. The Mayor was especially pleased with the increase in attendance of teenagers as a result of the dunking tank and the entertainment. She also called this weekend a wonderful example of collaboration between the Town and the University.

Mr. Nesbitt requested information on recent activities at Carriage House and whether or not any violations were issued. Fire Marshal John Jackman stated that preliminary information shows that 25 violations of various ordinances were issued in the last week and a half. A full report will be compiled after October 31, 2009.

XI. PETITIONS, REQUEST AND COMMUNICATIONS

9. M. Hart re: Restoration of Passenger Rail Service to Eastern Connecticut
10. Mansfield's \$500 Energy Challenge
11. Mansfield Skate Park Grand Opening
12. T. Veillette re: Hunting Lodge Road Bikeway/Walkway
13. Mansfield Downtown Partnership re: Festival on the Green
14. United Transportation Union "Finally, a rail plan for New England" – 08-24-09
15. Windham Chamber of Commerce Northeast CT Tourism Development Plan
16. Chronicle "Birch Road Bikeway set for construction" – 09-01-09
17. Chronicle "Council seeks funds for trooper supplies" – 08-28-09
18. Chronicle "Editorial: We offer these threads, needles" – 08-31-09
19. Chronicle "Fire captain adds another title – deputy fire marshal" – 09-05-09
20. Chronicle "Letter to the Editor" – 09-03-09
21. Chronicle "Mansfield debates open space information" – 08-27-09
22. Chronicle "Mansfield probate district may grow" – 08-26-09
23. Chronicle "Oops, Mansfield lets \$1M bonds lapse" – 08-25-09
24. Chronicle "State to host hearing on transportation issues" – 08-31-09

25. Chronicle "The students are coming back" – 08-21-09

26. 18. Chronicle "Voters to decide \$3.46M package" – 08-29-09

XII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, revisited the discussion of the JAG funding for shotguns and asked when the last time a firearm was discharged in Town. He also questioned the need for bikes and sound meters. Mr. Hossack would also like his taxes lowered.

David Freudmann, Eastwood Road, questioned the need to purchase the Moss Sanctuary since, in his opinion, the land has no potential for development.

Betty Wassmundt, Old Turnpike Road, asked for clarification on appointments to the Ethics Committee.

XIII. FUTURE AGENDAS

None

Mr. Schaefer left at 9:35 p.m.

Mr. Paulhus moved and Ms. Lindsey seconded to recess the meeting and move into executive session to discuss the Town Manager's Performance Evaluation

XIII. EXECUTIVE SESSION

Town Manager's Performance Evaluation

Present: Clouette, Duffy, Haddad, Lindsey, Nesbitt, Paterson, Paulhus

XIV. ADJOURNMENT

The Council reconvened in public session.

Mr. Paulhus moved and Mr. Haddad seconded to adjourn the meeting at 10:25 p.m.

Motion to adjourn passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

Mansfield, Connecticut Town Council Meeting Sept. 14, 2009
Public comment by David Freudmann, 22 Eastwood Rd.,
Storrs, CT 06268, 860-429-0763
Topic: Parking Steering Committee for Storrs Center Project

It is anticipated that appointments to the recently approved new Parking Steering Committee for the Storrs Center project will be announced soon, perhaps this evening, and approved by the Town Council. The committee is being created to suggest solutions to expected parking problems once the downtown project gets underway. It is worth stating for the record that Storrs Center does not have, at present, a parking problem. I am able to find parking without difficulty at or behind the University-owned Store 24 and the privately-owned Storrs Commons and University Plaza buildings. The Steering Committee is being created to deal with a problem that is being manufactured by the promotion of the Storrs Center project.

On April 2, 2009, Town Manager Matthew Hart took some questions about the project at the end of a budget meeting. Ten days earlier, on March 23, a Parking Study had been presented by consultant Andy Hill of Walker Parking. The study, fatuous in my view, makes remarkable predictions: Within five years the garage will host 686 leasing customers, and have a year-round average transient usage of 827 cars per day on weekdays, 987 per day on weekends, and will earn the town a net income of \$352,990 a year. This will be possible because total operating expenses will be about \$349,000 in the first year, about \$388,000 by the fifth. The study prescribes that total payroll costs for the 550-car garage will be only 41% of operating costs. So for only \$143,000 in payroll for year one, \$159,000 in year five, in other words, enough to pay for about three full-time equivalent (FTE) employees, garage #1 will get cashier coverage, operated, maintained and supervised.

When Mr. Hart was asked about this on April 2, he professed his confidence in the study presented by Mr. Hill, noting that even at 50% occupancy in the first year, it will show a profit. Correct. The study claims that the garage will earn \$25,490. But that does not make it true, any more so than those studies of almost a decade ago that predicted break-even or profitability for the Community Center after five years. When challenged as to whether he believed that so many would pay to park when they could shop elsewhere and park for free, his reply, which did not really answer the question, was illuminating because it reveals the real reason for the formation of this new committee. "There is," he said, "an abundance of free parking adjacent to the (project) site." In other words, rather than seeing ample free parking - at Storrs Commons, University Plaza, or across the street at E.O. Smith High School or the Municipal Building and the Community Center - as an asset to be valued as a draw for customers, he sees

free parking as a problem. Continuing, on April 2, Mr. Hart elaborated that it is necessary to "work with nearby property owners to better manage their parking so as to maximize parking revenue."

So, the real purpose of the Parking Steering Committee is to convince nearby property owners to restrict free parking and thereby channel the motoring public toward using the municipal parking garage and paying for the privilege of shopping in Storrs Center. As though there is a lack of free parking a few short minutes' drive away at Four Corners, Windham and the Eastbrook Mall; as though customers are captive and have no place else to go. The arrogance and hubris underlying this paradigm is breathtaking. Time will tell, of course, whether my prediction of a financial loss for our town should it ever decide to own a parking garage is correct or not. But meanwhile, let us at least agree that this new committee is being formed to provide validation for the Storrs Center project in general, and for a publicly-owned garage in particular.

It is important for the Parking Steering Committee to read that Parking Study that was presented by Mr. Hill on March 23. Accordingly, I ask this Council to request of Staff to provide a photocopy of that 20-page study to each committee member at the committee's first meeting. After all, if committee members choose to let themselves be willing participants in an effort to promote a parking garage which will, in my view, be largely shunned by the shopping public and will lose money, then that is their right. But they should at least do so with all the revenue and cost assumptions about that garage laid out before them in black and white.



David Freudmann

David J. Dagon

From: Matthew W. Hart
Sent: Friday, September 11, 2009 10:43 PM
To: Town Council; Gregory Haddad
Cc: David J. Dagon; Sara-Ann Chainé; Matthew W. Hart
Subject: Town Manager's Update
Attachments: fee Memo.2.doc

Town Council – I am leaving tomorrow for the ICMA conference in Montreal and will return late Tuesday. I have appointed Fire Chief Dave Dagon as Acting Town Manager and he will attend your meeting this coming Monday. The Mayor and I have kept the agenda as streamlined as possible in order to allow you sufficient time for the executive session regarding my performance review.

A few additional notes for you:

- 1) I saw Carl earlier this week – he looks good and is making progress with his recovery.
- 2) Due to the fact that Cherie Trahan and I are both away at our respective conferences, we will not hold a Finance Committee meeting on Monday evening. Sara-Ann will schedule an alternate date in consultation with Finance Committee members.
- 3) Over the span of a few days, we lost and regained an additional \$400,000 in PILOT funding (in excess of what we had budgeted). We did lose approximately \$200,000 in Pequot/Mohegan grant funding but also picked up an additional \$60,000 in local capital improvement program (LOCIP) funding. In total, these adjustments result in a revenue increase of \$250,000-260,000 above what we have budgeted for FY 2009/10. Cherie and I will present a recommendation to the Finance Committee regarding this additional funding. As part of the analysis here, we think it is important to look at the second year of the biennial budget to see what we expect to receive in intergovernmental revenues for FY 2010/11.
- 4) We have an issue regarding program registration and fees for classes offered at the Senior Center. To keep you informed, I have attached a memo from Director of Human Services Kevin Grunwald that explains the situation and the immediate steps we plan to follow. Kevin will be issuing this letter next week.

I look forward to seeing you soon and will report at your next meeting on my conference activities. Please enjoy the Celebrate Mansfield weekend.

Regards,

Matt

9/14/2009



Town of Mansfield
Proclamation in Recognition of Fire Prevention Week

WHEREAS, the Town of Mansfield is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, roughly 3,000 people die as a result of home fires and burns, and more than 200,000 individuals are seen in the nation's emergency rooms for burn injuries; and

WHEREAS, Thermal burns from fire or flame outnumber scalds nearly two-to-one, but for children ages five and under, scalds outnumber burns roughly two-to-one; and,

WHEREAS, cooking is the leading cause of home fires and home fire injuries, while heating equipment and smoking are the leading causes of home fire deaths; and

WHEREAS, Mansfield's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Mansfield's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, the 2009 Fire Prevention Week theme, "Stay Fire Smart! Don't Get Burned" effectively serves to remind us all of the simple actions we can take to stay safe from fire during Fire Prevention Week and year-round.

NOW, THEREFORE, BE IT RESOLVED, that I, Elizabeth Paterson, Mayor of the Town of Mansfield, on behalf of the Town Council do hereby proclaim October 4-10, 2009 as Fire Prevention Week throughout the Town of Mansfield, and urge all the people of Mansfield to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2009.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed this 14th day of September in the year 2009.

Elizabeth C. Paterson
Mayor, Town of Mansfield
September 14, 2009

SPECIAL MEETING-MANSFIELD TOWN COUNCIL

August 24, 2009

Draft

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:00 p.m. in Town Clerk's Vault in the Audrey P. Beck Building

I. CALL TO ORDER

Present: Haddad, Koehn, Lindsey, Nesbitt, Paterson, Paulhus

1. Mr. Paulhus moved and Ms. Lindsey seconded to recess the meeting and move into executive session to review and discuss the commercial and financial information provided in confidence CGS§1-200(6), 1-210(b)(5)(B)

Motion passed unanimously.

II. EXECUTIVE SESSION

2. Review and discussion of commercial and financial information provided in confidence CGS§1-200(6), 1-210(b)(5)(B)

Present: Haddad, Koehn, Lindsey, Nesbitt, Paterson, Paulhus

Also included: Town Manager Matt Hart, Director of Finance and Lon Hultgren, Director of Public Works

3. ADJOURNMENT

The Council reconvened in public session.

Mr. Haddad moved and Mr. Paulhus seconded to adjourn the meeting.

Motion to adjourn passed unanimously.

Elizabeth Paterson, Mayor

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Tim Veillette, Project Engineer
Date: September 28, 2009
Re: Birch Road Bikeway, Phase II

Subject Matter/Background

The Town is scheduled to receive approximately \$300,000 in federal ARRA "stimulus" funds to complete the section of bikeway that will run along the south side of Birch Road between Hunting Lodge Road and Route 44. This federal program requires that the Town conduct a public information meeting for this project, and it has been noticed for September 28th at 7:30 PM in the Council Chambers.

Financial Impact

We have redesigned this project such that the construction estimate is within the grant funds we are expected to receive. Consequently, other than plowing and maintaining this 2,300 foot section of bikeway (that connects the bikeways on Hunting Lodge Road and Route 44) we do not expect a financial impact on the Town.

Recommendation

Staff will briefly present the plans of the project and attempt to answer any questions or concerns raised.

Attachments

- 1) Meeting announcement (box ad)
- 2) Letter to abutters

NOTICE OF PUBLIC INFORMATION MEETING

Federal ARRA "Stimulus" Program

State Project #77-224 in the

Town of Mansfield

Birch Road Bikeway – Phase II

September 28, 2009

7:30 PM

Council Chambers

Audrey P. Beck Municipal Building

Storrs Mansfield, CT

The design for the completion of the remaining 2300 foot section of the 8 foot paved bikeway on Birch Road between Hunting Lodge Road and Route 44 has been completed and the Federal ARRA program which will fund its construction requires there to be a public information meeting to present this design and to hear comments from neighbors and interested parties.

Persons interested in learning more about his project may come to the meeting to hear a brief presentation, or contact the Mansfield Department of Public Works at 429-3340. Plans are available in the Engineering office of the Municipal Office Building, 4 South Eagleville Road, Storrs Mansfield, CT 06268.



TOWN OF MANSFIELD
DEPARTMENT OF PUBLIC WORKS

Lon R. Hultgren, P.E., Director

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CONNECTICUT 06268-2599
(860) 429-3331 TELEPHONE
(860) 429-6863 FACSIMILE

September 22, 2009

Mansfield Residents/Property Owners on Birch Road
(between Hunting Lodge Road and Route 44):

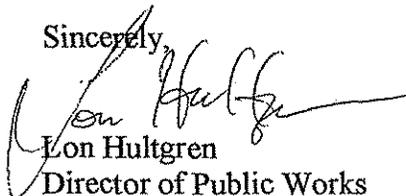
The Town of Mansfield will be receiving approximately \$300,000 in federal ARRA "stimulus" funds to complete the 2300 foot section of 8 foot bikeway along the south side of Birch Road between Hunting Lodge Road and Route 44. When constructed, this section will complete the off-road bike path that runs from UConn to the "four corners" intersection at 195/44.

In order to comply with the federal ARRA program requirements, a public information session has been scheduled for 7:30 pm at the September 28th Town Council meeting in the Mansfield Office building (4 South Eagleville Road) at which the plans will be presented and any questions about the project heard.

Please feel free to attend this meeting or to contact Tim Veillette, Project Engineer (429-3340) or me (429-3332) with any questions or concerns you may have. The notice for the meeting is enclosed.

We expect to be able to bid this project this fall and be able to have it completed in 2010.

Sincerely,


Lon Hultgren
Director of Public Works

cc: Tim Veillette
DOT Project Liaison
File

encl: 1

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; Lon Hultgren, Director of Public Works
Date: September 28, 2009
Re: Community Water and Wastewater Issues/Four Corners Sewer Study Advisory Committee

Subject Matter/Background

The Town Council has expressed a desire to review the charge issued to the Four Corners Sewer Study Advisory Committee.

Councilor and Committee Chair Gene Nesbitt, Director of Public Works Lon Hultgren and I will be available at Monday's meeting to assist the Council with its review of this item.

Attachments

- 1) Resolutions Establishing an Advisory Committee for the Four Corners Sewer Planning Project



**Town of Mansfield
TOWN COUNCIL**

**Proposed Resolutions to Establish an Advisory Committee
for the Four Corners Sewer Planning Project**

October 14, 2008

**A. RESOLUTION TO ESTABLISH AND ISSUE CHARGE TO AN ADVISORY
COMMITTEE FOR THE FOUR CORNERS SEWER PLANNING PROJECT**

WHEREAS, the Town has recently completed a Facilities Plan indicating the feasibility of sewerage the area surrounding the Route 195/Route 44 "Four Corners" and defining the extent of said sewer service area;

WHEREAS, planning for this project is continuing and will likely result in a bond referendum within the next year to approve funds for the design and construction of sewers;

WHEREAS, the Town Council has recently received a community based strategic plan, which among other goals endorses the principle of sustainability with respect to planning and economic development;

WHEREAS, the input of property owners, other interested parties and the Mansfield community is necessary for the development of a project that meets the Town's sustainability goals,

WHEREAS, an advisory committee for the Four Corners Sewer Planning project can be appointed and set to work while the Town Council is considering appropriate changes to its advisory committees and commissions, and may be combined with or replaced by a permanent committee or commission at some point in the future as determined by the Council;

WHEREAS, an advisory committee would assist the Town in planning for the sewerage project, most importantly between the present time and the bond referendum, when and if such a referendum is scheduled; and

WHEREAS, the Town Council desires to establish an Advisory Committee to assist with this sewer planning project:

NOW, THEREFORE BE IT RESOLVED THAT:

A nine-member Four Corners Sewer Study Advisory Committee is established for the term of the Four Corners sewer project (or until it is replaced by a permanent committee or commission by the Council) and is authorized to perform the following charge:

1. Advise the Town Council, the Water Pollution Control Authority, the Planning and Zoning Commission and staff in its sewer and water planning efforts for the Four Corners by reviewing plans, proposals, studies and analyses;
2. Assist the Town staff in creating and reviewing economic development scenarios and preliminary fiscal impact analyses for the Four Corners area;
3. Communicate with the Mansfield Downtown Partnership so that the proposed Storrs Center development and any Four Corners development are coordinated;
4. Coordinate with the Town Council's Finance Committee on any recommendation for the Town's financial participation in the sewer project;
5. Assist with information sharing and public input for the project amongst sewer service area property owners, other interested parties, and the Mansfield community.
6. Assist the staff and Planning and Zoning Commission in the review and expected adoption of a Four Corners special design district (in an advisory role as the PZC is statutorily charged with this activity).

B. RESOLUTION TO APPOINT MEMBERS OF THE FOUR CORNERS SEWER STUDY ADVISORY COMMITTEE

WHEREAS, the Town Council desires to appoint a Four Corners Sewer Study Advisory Committee to assist with the planning for sewers in the Four Corners area:

NOW, THEREFORE, BE IT RESOLVED TO:

Appoint a Four Corners Sewer Study Advisory Committee with the following members:

1. Two members of the Town Council
2. One representative from the Planning and Zoning Commission
3. The Town Manager
4. One representative from the University of Connecticut
5. One representative from the Mansfield Downtown Partnership
6. Three citizens (preferably at least one from the Mansfield business community)

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Town of Mansfield
Agenda Item Summary

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Open Space Preservation Committee; Maria Capriola, Assistant to Town Manager; Curt Vincente, Director of Parks & Recreation; Gregory Padick, Director of Planning; Jennifer Kaufman, Parks Coordinator
Date: September 28, 2009
Re: Open Space Analysis for November 2009 Bond Referendum

Over the past two meetings the Town Council has discussed the preparation of an analysis of maintenance and management costs associated with open space acquisition. At the September 14th meeting, the Council agreed to submit any remaining questions regarding this issue to me. I did receive questions from Councilors Lindsey and Nesbitt, and forwarded those questions to staff for review and comment. I have listed below our response to the questions. I have also have forwarded this communication to the members of Open Space Preservation Committee (OSPC) and have invited them to Monday's meeting to assist with the Council's review of this item. In addition, at the meeting we should review the rules regarding the advocacy of referenda questions, which may impact the use of an open space analysis.

- 1) *Clarify definition of open space which includes both active and passive recreation. There still seems to be some Council members and probably residents that think in terms of open space just being for passive recreation or not used at all.*

Open space is generally considered to include both active and passive recreation parcels. Until the recent Lions Memorial Park acquisition (which is used for both active and passive uses), Mansfield has purchased only passive open space. There have been over 30 acquisitions since the Open Space Preservation Program started in 1990. The Open Space Preservation Committee's review and recommendation process, as determined by the Town's Guidelines, has been focused on parcels that are primarily suitable for passive uses, with a primary concentration on abutting open space and park land, watercourse (especially rivers) protection and agricultural land. Staff has operated under the expectation that the acquisition of passive open space is the preferred use of the Open Space Fund, with an understanding that the fund may also be utilized for acquisitions such as Lions Memorial Park, which is suitable for both passive and active recreation uses. A 30+ to .5 ratio of passive to active acquisitions is a clear indication of the program's focus (Lions Memorial Park has as much or more passive acreage as it does active space).

- 2) *Please identify the improvements needed by parcel in order to maximize desired use of the passive and active parcels. For example, improvement of a trail head, ADA accessible bath facilities and trail at Bicentennial Pond, etc. The list of future potential capital improvement projects should be included.*

For open space, we have identified improvements for those properties included within a land management plan. We do not have land management plans in place for all open space parcels.

With the capital improvement program (CIP), capital projects are identified and prioritized under a process that is distinct and separate from the open space acquisition and preservation program. We have identified improvements for various recreation projects that are included as part of the CIP. However, we do not have a comprehensive master plan in place that covers all existing and desired recreation facilities. (For several years, the Parks and Recreation Department has requested funding for such a master plan.)

- 3) *For those open space parcels in which usage count is known, please document.*

We can estimate usage for a limited number of properties (e.g. Bicentennial Pond, Lions Memorial Park). We do not have direct supervision or staff located at most of our properties and therefore do not have a viable estimate for their usage.

- 4) *Maintenance costs/year for current active and passive parcels (where possible to estimate).*

Funds to maintain active recreation parcels are included within the operating budget for the Public Works Grounds Division; we do not currently estimate costs for specific properties within this budget. For the passive parcels, we are adding to our property inventory maintenance costs that have been identified within specific land management plans for some of the major properties. In fairness, for comparison purposes it would be appropriate to contract service costs for open space parcels against an estimate of costs for developed properties. The literature has demonstrated that the cost to a local government to maintain open space is generally less than the cost to provide municipal services to developed properties.

- 5) *Identify, when possible, which purchases of open space parcels prevented development and which properties were not developable?*

We cannot readily answer this question without an extensive review, which does not appear practical. Certain properties that the Town has purchased over the years were probably suitable for some sort of residential or commercial development, while other properties were less suitable. In staff's view, the results of such an analysis would be speculative at best.

- 6) *Has there been any analysis completed for Mansfield as to the ratios of return on investment for various properties (farm, open space, residential and commercial) as is quoted in the Farmland Trust literature?*

We have not conducted this type of analysis.

- 7) *I am curious about unintended consequences of open space policy and wondered how Mansfield was tracking them. Several articles mentioned that an increase in property values when residences are in close proximity to open space can lead to a decrease in state aid. Will the downtown project raise state valuation, as suggested in one article? Currently, have we seen state aid decrease in Mansfield due to this? Are we tracking such changes?*

Staff is not aware of any statutory or regulatory connection between the acquisition of open space and intergovernmental revenues. Consequently we do not believe that the Town's purchase of open space would have any deleterious effect on the state grants that Mansfield receives.

The second part of this question concerns the impact that the Storrs Center project may have on property values. To the extent to which the sale of residential properties within Storrs Center has an impact on comparable sales for adjacent neighborhoods, the project may affect property values.

- 8) *What effect do we expect the Downtown to have on residential growth? I can foresee that Mansfield will become an even more desirable place to live, and this will spur residential growth. Will future open space purchases/policy be geared toward developable land?*

The Fiscal Impact Study for Storrs Center prepared by the firm of HR&A Advisors estimates that the project at full build-out will generate 1,444 residents. I concur with the perspective that the Storrs Center project will make Mansfield an even more desirable place to live, but am not certain whether this would promote residential growth elsewhere in town.

With respect to the second part of this question, there is no concerted effort to target developable land for future open space purchases. As set out in the Town's open space acquisition, planning and management guidelines, there are a number of criteria that the OSPC and staff consider when evaluating and recommending the purchase of a particular property.

- 9) *Have we tracked the ratios of revenues to expenditures for residential, commercial/industrial and farmland/open space over time?*

We have not engaged in this analysis.

10) *The three sources: Trust for Public Land, American Farmland Trust and NRPA, are pro-open space which is not bad; however, it would be nice to have more objective and current sources. Of the studies/surveys quoted, 1998 is the most current and most are from the early '90's. It would be nice to see current data that examines some of these unintended consequences that may be occurring so that Mansfield can try to mitigate them.*

The recent articles provided by staff are a sampling of resources that the Open Space Preservation Committee has used in the past. The Trust for Public Land information is the most current available from their website.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager; SGT James Kodzis
Date: September 28, 2009
Re: Presentation on Resident State Trooper Program & Enforcement of Town Ordinances

Subject Matter/Background

As there has been some concern expressed by the public regarding the enforcement of Town ordinances, I have invited SGT Kodzis to make a presentation to the Council regarding this topic and the resident trooper program in general. For a future meeting, I believe that it would be appropriate to invite staff from other Town offices that are responsible for the enforcement of various ordinances and regulations to address the Council on this issue.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; Lon Hultgren, Director of Public Works; Gregory Padick, Director of Planning
Date: September 28, 2009
Re: WPCA, Sewer Service Area Map

Subject Matter/Background

Late in 2008, all municipal water pollution control authorities received a request from the Municipal Facilities Section of the Department of Environmental Protection (DEP) to develop and submit for planning purposes a sewer service area map of the town. This map will help the State revise its plan of Conservation and Development. The DEP requested that the map be provided by the end of September 2009.

Staff has drafted such a map based on what we know to be our current and most likely future sewer service areas and would like to have the PZC and Council (acting as the WPCA) review the map for submission to the DEP.

Financial Impact

As this is a planning document, no financial impact of the map itself is anticipated. However, areas proposed for future sewers (like the Four Corners area) may involve some Town financial support.

Recommendation

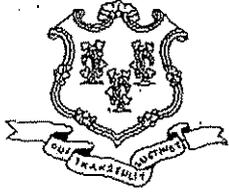
Staff recommends that the WPCA review the sewer service area map and refer it to the Planning and Zoning Commission for its review and comment.

If the Council concurs with this recommendation, the following motion is in order:

Move, effective September 28, 2009, to refer the proposed Mansfield sewer service area map to the Planning and Zoning Commission for review and comment.

Attachments

- 1) November 4, 2008 memo from William Hogan of the DEP
- 2) Town of Mansfield Sewer Service Areas Map (dated 8/31/09)



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



November 4, 2008

TO: GREGORY
PADICK

429-6863

3 PGS.
William Hogan

RECEIVED

NOV 12 2008

WINDHAM LEGAL COUNSEL

To: Water Pollution Control Authority Chairman
From: William Hogan, Municipal Facilities Section of DEP

RE: Development of a Water Pollution Control Plan with a Sewer Service Area Map

The Department of Environmental Protection is pleased to distribute this guidance document to all water pollution control authorities in the state. We encourage each WPCA to follow the step by step procedures outlined in the document, as this is an opportunity that will benefit each municipality.

What does the document encourage each WPCA to do? It encourages each WPCA to use authorities granted to them by the state statutes by developing a Water Pollution Control Plan that includes a sewer service area map.

Who is expected to do the work? This will vary in each municipality. The best organization to conduct the work is often the WPCA itself, because of their working knowledge of the subject. If a municipality has GIS capabilities for the mapping, the entire process can be done in-house. If GIS capabilities do not exist, then the municipality may need to seek outside assistance for either GIS or paper map preparation. The fact that GIS may not be available in your municipality should not discourage you from undertaking this effort.

How does the municipality benefit from this effort? There are multiple ways that each municipality will benefit from this effort, as outlined below:

- ❖ The sewer service area map (as differentiated from a collection system map) will put the municipality in control of where the sewer system is constructed and will influence how and to what density the municipality is developed.
- ❖ Communications between the WPCA, the municipal planner, the Planning and Zoning Commission, the chief elected official and other land use boards will be improved, resulting in a more complimentary approach to planning and a consistent message to developers as to how the town plans its own future.
- ❖ The water pollution control plan and the sewer service area map can be included in the municipality's Plan of Conservation and Development. This again indicates that the various boards and commissions of the municipality are in sync with one another.
- ❖ Clean Water Fund eligibility, as determined by DEP, is contingent upon a finding of consistency with the Conservation and Development Policies Plan for Connecticut (State C&D Plan). An up-to-date sewer service area map will be an important consideration during the next State C&D Plan revision process. Such a map will provide the Office of Policy and Management (OPM) with a better understanding of your municipality's plans when they undertake the revision process.

When should this effort be completed? The ideal time frame for completion of the work would be by the end of September 2009. Why this particular date? At that time, OPM will be requesting information from the municipalities for the revision to the State C&D Plan. While it will take a concerted effort, DEP believes that with good cooperation amongst various boards and commissions in each municipality, the date is achievable.

Will assistance be provided from others? While the DEP cannot provide one-on-one assistance to a hundred municipalities, we are willing to work with the regional planning organizations (RPO) and conduct training on a regional basis. This would also allow for networking amongst the municipalities so that each may learn from the others. The regional planning organizations may also be able to provide guidance on GIS or on how to convert maps into GIS format.

In addition, each RPO will be receiving a limited amount of funding from OPM to, at a minimum, develop regional GIS data for existing sewer service. While it is not likely that this would result in a sewer service area map that meets all of the specification of the guidance document, it should provide assistance to those towns that currently do not have this information in a GIS format.

Request of the DEP: The Department would like to hear from each municipality by not later than January 15, 2009 on your plans to conduct this effort. Do you think that it can be accomplished by September 2009? Do you plan on using GIS mapping technology?

Where to find the guidance document: If copies of the guidance document were sent to all of the parties, the Department would need to make more than 850 copies. In both a cost saving mode and for the flexibility of forwarding the document to others, the Department will list the guidance document on our web site at the following address:

www.ct.gov/dep/lib/dep/water/municipal_wastewater/development_of_wpcplan.pdf

This letter will also be sent to the chief elected officer, the municipal planner, the planning and zoning commission, and the wastewater superintendent to start the communications between the various land use boards.

If you have further questions on this matter and wish to speak with a DEP representative, you may contact either William Hogan at 860-424-3753 or George Hicks at 860-424-3752.

CC: Chief Elected Official
Planning and Zoning Commission
Municipal Planner
Wastewater Superintendent
Regional Planning Organization

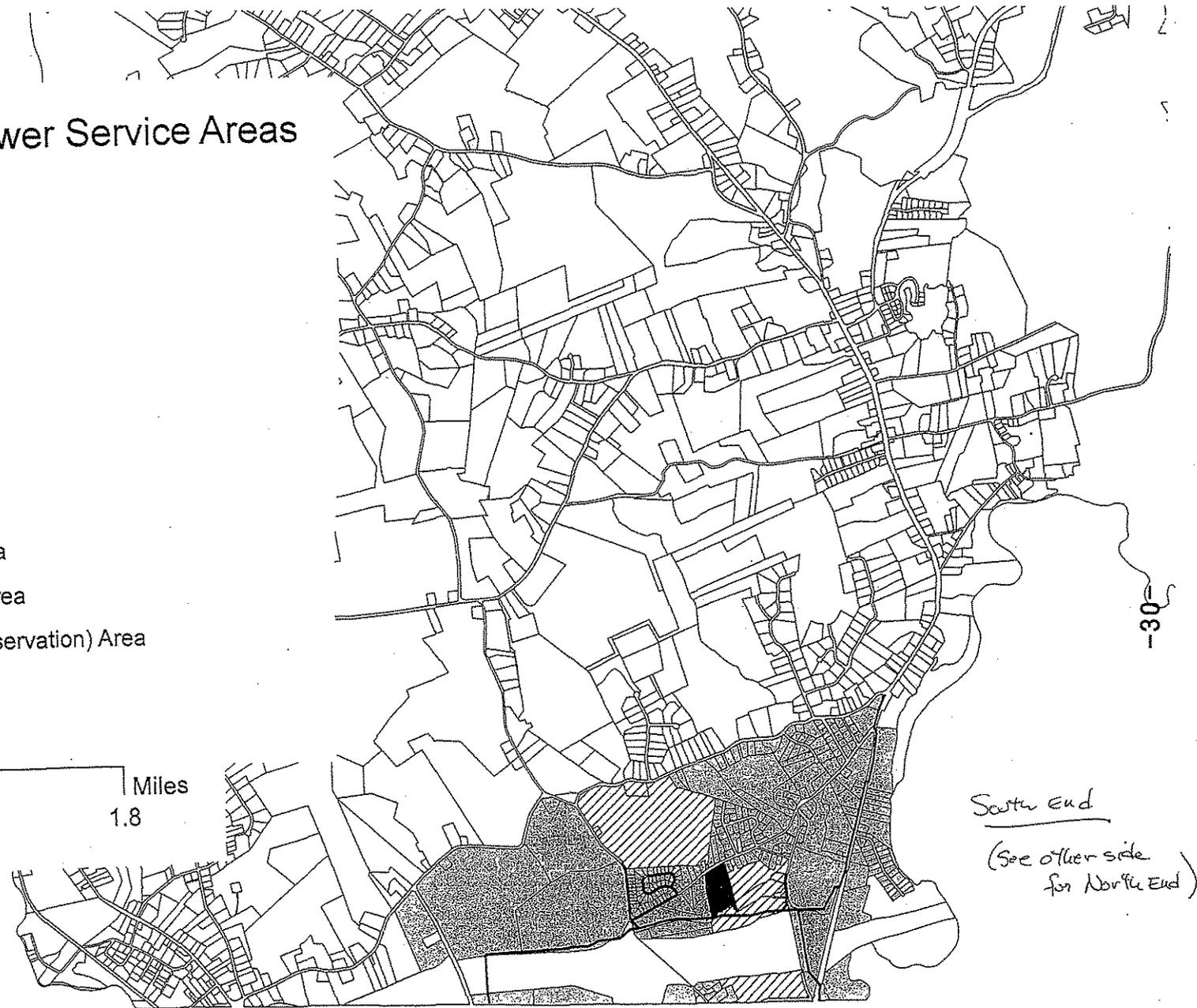
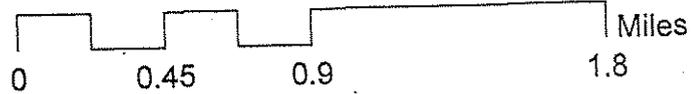
Town of Mansfield Sewer Service Areas

Map Date: 08-31-2009

Legend

-  Town Sewer
-  UCONN Sewer
-  Town Service Area
-  UCONN Service Area
-  Private Service Area
-  Planned Town Service Area
-  Planned Private Service Area
-  Planned Unsewered (Conservation) Area

1 inch = 2,000 feet



-30-

North End
(see other side for South End)



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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to Town Manager; Curt Vincente, Director of Parks & Recreation; Jay O'Keefe, Assistant Director of Parks & Recreation; Cherie Trahan, Director of Finance
Date: September 28, 2009
Re: Mansfield Community Center Fee Recommendations

Subject Matter/Background

The Community Center will be entering its seventh year of operation this fall. Each year following the original adoption of fees for membership, the Town Council approved a fee schedule upon recommendations from staff and the marketing consultant.

Attached you will find a fee recommendation which represents a zero percent increase in current membership rates. As you know, after our initial rates were adopted in 2003, we had planned to increase rates incrementally each year to keep pace with inflation and typical expenditure increases rather than increase by a larger amount every two to five years. Under normal economic conditions, a nominal percentage increase of three percent could typically yield up to an additional \$17,000 in revenue. However, due to the difficult economic climate in recent years, many people are making careful decisions about the use of their discretionary income for memberships and programs. As a result, staff anticipates that an increase in rates may continue to erode the membership base and decrease participation in programs, which could negatively impact the overall financial health of the Recreation Fund and may negate any additional revenue generated through an increase in membership rates. We have looked at possible percentage increases, but have determined that the potential revenue would be minimal in comparison to potential negative fall-out from existing members. Although we do not recommend increases in membership rates for a second year, staff believes an **increase in the enrollment fee** would result in positive revenue and the addition of a **new credit card transaction fee** is essential due to changes in the credit card processing industry. The following are recommended fee changes:

1. **Enrollment Fee Increase** - A new enrollment fee of \$25 was approved by the Council last year. Staff is proposing to increase this enrollment fee by \$5 to \$30 per new enrollment. This is a nominal increase for new members and has no impact on existing members who continue their memberships. Based upon the average new enrollments in the first ten months of the current operational year, this additional \$5 per enrollment could yield an additional \$4,200 in revenue in

the coming operational year. Through the first ten months of the current operational year, \$17,450 has been collected for enrollment fees.

2. New Credit Card Transaction Fee – Staff is recommending a new credit card transaction fee of three percent. Although we were able to negotiate lower fees charged to us by the credit card processor, we still incur considerable fees in total in order to allow our customers the ability to pay by credit card. In prior budget years, expenditures for credit card processing have exceeded \$30,000. During the FY 2009-10 budget process, staff was negotiating with credit card processors in an attempt to reduce this expenditure. The expenditure line item for credit card processing was then eliminated because at the time, new regulations allowed for third party credit card processors to apply transaction fees and handle credit card transactions as an outsourced service, thus reducing our expenditures completely. It turns out that transaction costs for the customer in our opinion would be excessive, thus, we feel that continuing to handle this transaction fee internally would be in the best interest of our customers. None-the-less, the credit card industry has changed in recent years and due to our high volume of credit card business (nearly \$930,000 last fiscal year), it is essential that we begin to pass the credit card transaction costs on to the customer. This practice is becoming more and more common in many business sectors.

Last year, in addition to a zero percent increase in rates, several changes to the fee schedule were approved by the Council. These changes included a membership freeze fee, a new enrollment fee, a new month-to-month agreement and the elimination of an off-peak membership option for new members. A brief summary of those resulting changes are noted below:

- Membership Freeze Fee – Members use this option when they are out of town for extended periods of time and will not be able to use the facility. Staff recommended this flat fee of \$20 rather than the one-month fee (which varied by type). The flat fee covers the administrative cost to temporarily freeze a membership. This option allows the member to freeze any number of days up to three months; the member's use of this option is limited to two times per year. This change greatly simplified the freeze process for the member and the department. From the period from October 1, 2008 through August 2009, 73 freezes were processed, compared to an average of 24 in prior years, yielding \$1,460 in additional revenue. Staff believes this change was a positive one.
- New Enrollment Fee – A new enrollment fee of \$25 was approved by the Council last year. Existing members are excluded from this fee provided they renew. If an existing member does not renew, and then re-joins at a later time, the enrollment fee does apply. The enrollment fee is common in the fitness industry and provides additional incentives for members to renew annually. This fee also supplements the new month-to-month agreement detailed below. From the period from October 1, 2008 through August 2009, 678 enrollment fees were processed, resulting in \$17,450 in revenue. It is worth noting that during that period, 818 new memberships were received; however, two promotions offering

no enrollment fee were held, which resulted in the recruitment of 120 new members. Staff believes this change has had a positive affect on revenue and created new options for marketing initiatives.

- New Month-to-month Agreement – Last year the Council also approved a new month-to-month agreement. Staff believes and consultants concur that the use of a month-to-month agreement, as opposed to an annual agreement, has merit, particularly when tied to the enrollment fee explained above. After a member's first year, it eliminates the buying decision and the enrollment fee provides an incentive to continue without added fees. Under the new agreement, a member must commit for an entire year and then continue on a month-to-month basis thereafter. This also provides new marketing options when trying to recruit new members. October 1, 2009 will mark the first complete year under this new agreement. It will be difficult to measure the impacts of this new agreement, but staff will work to prepare some random surveying of members in the coming year. Industry research and prior consultant reports have indicated positive results from this approach.
- Elimination of Off-Peak Memberships – The elimination of the Off-Peak membership option for new members was approved by the Council last year. We originally anticipated that it would make sense to have some incentive to encourage member use during times that would allow us to balance and maximize staffing and facility needs throughout the day. There has been a shift in peak usage in recent years and it was determined that it is no longer necessary to offer an off-peak rate. However, existing members who had purchased off-peak memberships will continue to be offered this option as long as they continue their memberships. There has been a natural and gradual decline in off-peak memberships. Any positive or negative impact of this change is difficult to measure and more review and evaluation is warranted.

If the recommended fees are approved, we intend to implement these new fees on November 1, 2009. As we have done in the past, in order to remain competitive locally we will also offer incentives to attract new members from time-to-time.

The Recreation Advisory Committee reviewed and unanimously approved staff recommendations at their August 19, 2009 meeting.

Financial Impact

The recommended increase in enrollment fees will positively affect membership revenue. The revenue from credit card transaction fees will offset expenditures associated with this service.

Recommendation

For the reasons outlined above, staff recommends that the Town Council approve the proposed community center fee schedule. If the Council concurs with the recommendation, the following motion would be in order:

Move, effective November 1, 2009, to adopt the Mansfield Community Center Fee Schedule, as presented by staff and endorsed by the Recreation Advisory Committee.

Attachments

- 1) Community Center Fee Recommendations - Year Seven
- 2) Community Center Party Rental Forms/Rate Sheets
- 3) Facility Comparison Information
- 4) Trade Magazine Articles – “What Price is Right” & “The Breaking (Even) Point”

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Seven - Effective November 1, 2009

Proposed 9/28/09

	# in category as of 9/1/09	CURRENT RATES	RECOMMENDED RATES
<u>FAMILY/HOUSEHOLD - Annual</u>			
Resident - Full-use	537	590.00	590.00
Resident - Off-Peak	42	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	79	650.00	650.00
Ashford/Wilmington - Off-peak	8	see note 6 below	see note 6 below
Non-Resident - Full-use	187	685.00	685.00
Non-Resident - Off-peak	6	see note 6 below	see note 6 below
(includes 2 people, each addl. person age 17 & under OR FT dependent student 24 & under with proof) additional F/H member age 18 & over, not dependent	1,911	30.00	30.00
		50% off indiv. Rate	50% off indiv. Rate
<u>ADULT/CHILD HOUSEHOLD - Annual</u>			
Resident - Full-use	80	355.00	355.00
Resident - Off-Peak	0	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	10	390.00	390.00
Ashford/Wilmington - Off-peak	1	see note 6 below	see note 6 below
Non-Resident - Full-use	42	420.00	420.00
Non-Resident - Off-peak	1	see note 6 below	see note 6 below
(includes 1 adult and 1 child under age 14, each add'l child under age 14)	211	30.00	30.00
<u>INDIVIDUAL - Annual</u>			
Resident - Full-use	336	330.00	330.00
Resident - Off-Peak	60	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	61	355.00	355.00
Ashford/Wilmington - Off-peak	12	see note 6 below	see note 6 below
Non-Resident - Full-use	233	390.00	390.00
Non-Resident - Off-peak	29	see note 6 below	see note 6 below

ANNUAL RATE NOTES:

- 1) Above rates are for annual fee paid in full
- 2) A 3% service charge is added for monthly payments
- 3) Rates may vary slightly from time to time for marketing promotions
- 4) Proof of address/household of residence required for all members age 18 and older
- 5) Full year commitment required. Refunds or Cancellations offered only in extenuating circumstances
- 6) Off-Peak rates will be maintained for existing members who continue, but will no longer be available for new members

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Seven - Effective November 1, 2009

Proposed 9/28/09

	# in category as of 9/1/09	CURRENT RATES	RECOMMENDED RATES
<u>FAMILY/HOUSEHOLD - 3 Month Option</u>			
Resident - Full-use	14	195.00	195.00
Resident - Off-Peak	0	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	4	215.00	215.00
Ashford/Wilmington - Off-peak	0	see note 6 below	see note 6 below
Non-Resident - Full-use	10	225.00	225.00
Non-Resident - Off-peak	0	see note 6 below	see note 6 below
(includes 2 people, each addl. person age 17 & under OR FT dependent student 24 & under with proof) additional F/H member age 18 & over, not dependent	50	30.00	30.00
		50% off indiv. Rate	50% off indiv. Rate
<u>ADULT/CHILD HOUSEHOLD - 3 Month Option</u>			
Resident - Full-use	4	120.00	120.00
Resident - Off-Peak	0	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	5	130.00	130.00
Ashford/Wilmington - Off-peak	0	see note 6 below	see note 6 below
Non-Resident - Full-use	0	140.00	140.00
Non-Resident - Off-peak	0	see note 6 below	see note 6 below
(includes 1 adult and 1 child under age 14, each add'l child under age 14)	11	30.00	30.00
<u>INDIVIDUAL - 3 Month Option</u>			
Resident - Full-use	46	110.00	110.00
Resident - Off-Peak	1	see note 6 below	see note 6 below
Ashford/Wilmington - Full-use	13	120.00	120.00
Ashford/Wilmington - Off-peak	0	see note 6 below	see note 6 below
Non-Resident - Full-use	37	130.00	130.00
Non-Resident - Off-peak	0	see note 6 below	see note 6 below
Total Memberships - all categories (as of 9/1/09)	1,858		
Total Members - all categories (as of 9/1/09)	4,041		

3 MONTH OPTION NOTES:

- 1) Above rates must be paid in full
- 2) Conversion to annual membership will be pro-rated only within the first month
- 3) No refunds or cancellations for any reason
- 4) Proof of address/household of residence required for all members age 18 and older
- 5) Rates may vary slightly from time to time for marketing promotions
- 6) Off-Peak rates will be maintained for existing members who continue, but will no longer be available for new members

MANSFIELD PARKS and RECREATION DEPARTMENT
Community Center Fee Recommendations
Year Seven - Effective November 1, 2009

Proposed 9/28/09

	<u>CURRENT RATES</u>	<u>RECOMMENDED RATES</u>
<u>DAILY ADMISSION</u>		
Resident - Infant/Toddler (under age 3)	1.00	1.00
Resident - Youth (ages 3-17)	5.00	5.00
Resident - Adult (ages 18-61)	9.00	9.00
Resident - Senior Citizens (ages 62+)	7.00	7.00
Ashford/Willington - Infant/Toddler (under age 3)	2.00	2.00
Ashford/Willington - Youth (ages 3-17)	6.00	6.00
Ashford/Willington - Adult (ages 18-61)	10.00	10.00
Ashford/Willington - Senior Citizens (ages 62+)	8.00	8.00
Non-Resident - Infant/Toddler (under age 3)	3.00	3.00
Non-Resident - Youth (ages 3-17)	7.00	7.00
Non-Resident - Adult (ages 18-61)	11.00	11.00
Non-Resident - Senior Citizens (ages 62+)	9.00	9.00
Discount Book of 10 visits	10 % discount	10 % discount
Guest Pass (with member)	res. rate above	res. rate above
<u>TEEN CENTER</u>	FREE	FREE
<u>MISCELLANEOUS</u>		
Insufficient Fund Fee	25.00	25.00
Freeze Fee (3 month)	20.00	20.00
Fitness Flex Program Package	225.00	225.00
Enrollment Fee	25.00	30.00
Credit Card Transaction Fee	n/a	3% per transaction
<u>FACILITY RENTAL RATES</u>		
See attached party rental forms		
Safe Graduation - Out of Town Schools	18/person	18/person
Safe Graduation - E.O. Smith (50% discount)	9/person	9/person



Mansfield Community Center

PARTY PLANNING FORM

10 S. Eagleville Road, Storrs, CT 06268, (860) 429-3015

Please take the time to review the information below and return this form to the Mansfield Community Center *with payment in full* to reserve a room for your party. Parties **MUST** be reserved at *least two weeks in advance* for planning purposes. Please call 429-3015 for more information. *Please note that parties must include the Arts and Crafts Room or the Community Room.* Your reservation is not confirmed until we call you. Please pick a second choice in case your first choice is not available.

Name _____ Child's age _____ Child's Gender _____ # of party guests _____
 Daytime Phone _____ Evening Phone _____ # of extra adults _____
 Address _____

Street City ZIP
Community Room Times **Arts and Crafts Room Times**

Fri., 7-9 p.m. Sun., 12:30-2:30 p.m.
 Sat., noon-2 p.m. Sun., 4-6 p.m.
 Sat., 4-6 p.m.
 Sat., 7:30-9:30 p.m.

Fri., 7-9 p.m. Sun., 11 a.m.-1 p.m.
 Sat., noon-2 p.m. Sun., 2:30-4:30 p.m.
 Sat., 4-6 p.m. Sun., 6-8 p.m.
 Sat., 7:30-9:30 p.m.

Room requested 1st choice _____ 2nd choice _____
 Date requested _____ Alternate date _____
 Time requested _____ Alternate time _____

Please check your choices and write the prices in the right column.

		Mem.	Non. Mem.	Price
Community Room (holds up to 50 people)	ROOM ONLY	\$75	\$150	
Community Room WITH kitchen (use of space in refrigerator/freezer, and/or stove)	ROOMS ONLY	\$90	\$180	
Arts and Crafts Room (holds up to 20 people)	ROOM ONLY	\$50	\$100	
Arts and Crafts Room WITH Teen Center (Available on Sat. noon-2pm and all times Sun.)	ROOMS ONLY	\$80	\$160	
SPLASH PARTY PACKAGE (Add on to your room selection) (1 hour of your 2 hour party time in the pool, 1 pool inflatable) Pool Time? _____ (\$15 for additional inflatable) Circle 1: snake star fruit slice saucer sea saw Therapy Pool may NOT be available.	Up to 10 people	\$40	\$60	
	11+ people	\$65	\$85	
FUN & GAMES PARTY PACKAGE (Add on to your room selection) (1 hour of your 2 hour party time in ½ the gym with MCC staff to run your child's favorite games, all gym equipment needed) Gym Time? _____		\$50	\$75	
SLIDE PARTY PACKAGE (Add on to your room selection) (1 hour of your 2 hour party time in ½ the gym with the 12 foot inflatable slide and MCC staff to supervise) Gym Time? _____		\$150	\$250	
INDOOR SPORTS PARTY PACKAGE (Add on to your room selection) (1 hour of your 2 hour party time in ½ the gym with MCC staff to organized and lead your child's favorite indoor sport) Circle 1: basketball, futsal (soccer), volleyball, kickball, flag football, other: _____ Gym Time? _____		\$50	\$75	
PRE-SCHOOL PARTY PACKAGE (Add on to your room selection) (1 hour of your 2 hour party time in ½ the gym with MCC staff to set up our tot toys. Appropriate for ages 5 and under.) Gym Time? _____		\$30	\$45	
Cheese Pizza/Soda or Juice (2-3 slices per person) _____ people @		\$5	\$6	
Ice Cream Cake Name on Birthday Cake _____ people @ Ice Cream Flavor (Circle One) Vanilla Chocolate Both		\$3	\$4	
Refundable Security Deposit (returned after the party if no damage is done)(separate check)		\$25	\$25	
Total Party Package (Form will not be accepted and room will not be reserved until payment is made in full)				

Revised May 2009

Credit Card Information (required if faxing)
 Number _____ Exp Date _____ Security Code _____

For Office Use Only

	Date	Initials
Received		



Mansfield Parks & Recreation

Mansfield Community Center • 10 South Eagleville Road • Storrs/Mansfield, CT 06268
(860) 429-3015 • fax (860) 429-9773 • www.mansfieldct.org

Party Rental Policies

The following policies are designed to ensure that facility members and party guests have a safe and enjoyable experience while at the Community Center. All party guests must abide by the facility policies as well as specific party policies. If you have any questions please see facility staff.

General

- Reservation requests must be made at least two weeks in advance of the requested date and cannot be made more than two months before the date. All parties **MUST** include the rental of either the Arts and Crafts Room or the Community Room.
- *Reservations are not confirmed until full payment is received, including security deposit (paid by separate check), and a confirmation receipt from Community Center staff is provided.*
- Rental groups may bring in their own food and decorations or have Community Center Staff provide them (see rental form)
- Renters may come in ½ hour before rental time to set up and remain ½ hour after rental time to clean up.
- Decorations may not be taped or tacked to the walls. Tape may be used on the doors and windows only.
- Cancellations within two weeks of the rental will result in loss of security deposit.
- All party guests must check in at the Reception Desk and be directed to the appropriate room.
- All party guests must remain together and in the spaces reserved for party use.
- All party guests must be overseen by a responsible adult (no matter what age)
- Smoking and tobacco products and alcoholic beverages of any kind are prohibited throughout the entire facility and grounds, including all restrooms, front entrance area, parking lots and other outdoor areas.
- Food and beverages are allowed only in the Arts and Crafts Room and/or Community Room. All food and beverages brought in with the party group must remain in the assigned room.
- Rental groups are responsible for general clean up of their assigned room.
- The Community Center is not responsible for lost or stolen items.

Aquatic Center

- **All children may be swim tested at the discretion of the lifeguard staff. Any child who does not pass and is under 4 feet tall will be considered a non-swimmer and must swim with an adult (one adult per child). To pass, the child must swim one 25-yard length of the pool comfortably, as determined by the lifeguard staff. Non-swimming children who are at least 4 feet tall can be in the shallow end of the pool without an adult.**
- **Lifeguard staff will clarify/enforce pool rules.**
- **The therapy pool may or may NOT be available for use, dependant on the weekly pool schedule.**
- Children 5 years or older must use gender appropriate locker rooms. We encourage families and individuals with special needs to utilize family changing rooms.
- All children who are not toilet trained must be wearing an appropriate swim-diaper while in the water.
- Soap showers are required before swimming.
- No floatation devices are permitted including lifejackets, inflatables, water wings/swimmies, and swim suits with built-in floatation devices.
- Proper bathing attire is required. No jeans/casual shorts, t-shirts, or pants are allowed in the pool. Swimwear is not permitted in other areas of the facility outside of the pool.
- Masks covering the nose and snorkels are prohibited. Swim goggles are permitted.
- No glass containers or food allowed on the pool deck.
- Specific pool rules are posted in the pool area.

Gymnasium

- The gymnasium is designed for multi-use activities such as basketball, volleyball, gymnastics, etc.
- Inappropriate use of court equipment is prohibited.
- Food and drinks are not allowed in the gym, with the exception plastic bottled water.
- Proper attire, including non-marking shoes, shorts/pants and t-shirt must be worn at all times.

Locker Rooms

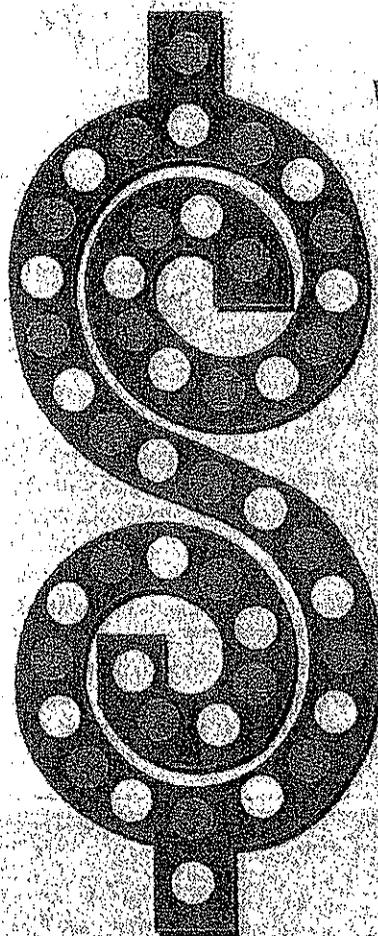
- For your convenience, both family changing areas and individual lockers are available at no charge. Both have been equipped with daily use lockers, showers, changing areas and bathroom facilities. The family locker area is located just outside the doors of the three family changing rooms.
- Guests are required to provide their own locks. Locking valuables, clothing, backpacks/equipment bags, etc. in a locker while using activity areas of the building is recommended. The Community Center is not responsible for lost or stolen items. All lockers are for daily use only.

Mansfield Community Center
Facility Pricing Comparison (September 1, 2009)

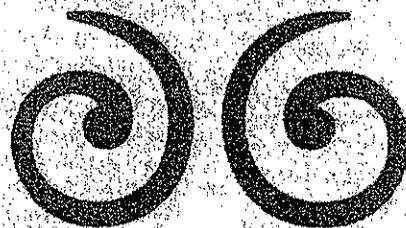
Facility	Enrollment Fee	Rates	Annual amount
Courthouse Plus (Vernon)	\$95	24 month contract: \$39.00/mo 12 month contract: \$49.00/mo no contract (month-month): \$59.00/mo	\$515.50 \$683.00 \$803.00
Cardio Express (Tolland and other locations)	\$0/\$45** special rates \$100 regular rate	*\$0 down, \$20.00/mo (includes tanning) *\$45 down, \$10.00/mo (no tanning) reg. rate \$100 down, \$30.00/mo *All subject to \$20 annual processing fee.	\$260.00 \$185.00 \$480.00
Super Future Fitness (North Windham)	\$80 for 1 year \$150 for 2 years	1 year contract: \$80 down, \$30/mo 2 year contract: \$150 down, \$20/mo students receive 10% off above rates OR student 12 mo \$25 down, \$25/mo	\$440.00 \$315.00/year \$325.00
Curves (Storrs)	\$100** special rate \$200 regular rate	\$34.00/mo	\$540.00** \$608.00
Mansfield Community Center (Mansfield)	\$25	Resident- \$28.33/mo Non-Resident- \$33.48/mo Ashford/Willington- \$30.47/mo	\$330.00 \$390.00 \$355.00
UConn Recreation Center	None	Faculty/Staff - \$100/semester Alumni - \$135/semester Community Member - \$170/semester	\$300.00 \$405.00 \$510.00
Coventry Fitness	\$49.95 for no commitment \$0* if join for 12 months	\$29.95/month	\$409.35 \$359.40

-42-

Individual Rate comparison only. Most other facilities do not have comparable Family Rates

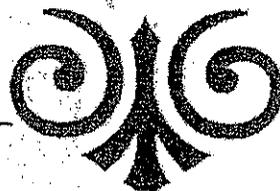


What PRICE IS RIGHT?



AS PRESSURE MOUNTS TO OPERATE ECONOMICALLY SUSTAINABLE FACILITIES, PUBLIC REC AGENCIES ARE INCREASINGLY CHALLENGED TO OFFER WIDELY AFFORDABLE SERVICES.

BY MARVIN BYNUM



As marketing coordinator for sports and recreation facility architect Sisk Combs DeHlefs, April Luxner has a vested interest in the success of public recreation facilities. Her livelihood depends on it.

Nevertheless, rather than join the public recreation center that opened in their community three years ago, Luxner and her husband opted to give their money to a private health club.

The Luxners' decision wasn't one based solely on convenience — in fact, both the rec center and the health club are located within walking distance of their home. Actually, economics were to blame. In the end, the Luxners declined to join the rec center because it proved to be less affordable.

"When we got our flyer, a recall it costing \$760 for an annual membership," says Luxner. Meanwhile, the health club offered the Luxners a \$540-a-year membership that included fees for all fitness classes.

"I just want to go somewhere, be able to park, get in, take a class and not worry about having to pay extra for whatever class I take," says Luxner. "The rec center has a boot camp class that's probably phenomenal, but I can get it for free at the health club. At the rec center, I'd have to shell out another \$40 a month on top of my membership fee. That would make me start to feel like I'm getting mucked and dimed."

The perceived excess of program fees may negatively influence the purchasing decisions of potential public recreation consumers — including those as industry-savvy as Luxner. Yet on the other side of the turnstile are rec administrators who are likely just as frustrated by current trends in the pricing of recreation services, albeit for very different reasons.

"Historically, public recreation was designed to be affordable to the masses," says Ken Ballard of Ballard King & Associates, a recreation facility planning consultancy based in Highlands Ranch, Colo. "Twenty to 30 years ago, there was a lot of talk that said you really shouldn't be charging fees at all, or if you did, they should be nominal. But as we move forward with more elaborate facilities and, certainly, more demands on government funding for all sorts of purposes, there is a lot of pressure on practitioners to reach a balance between the use of tax dollars and dollars from individuals who are paying for those services. How you price your services, whether they're facility memberships or swimming lessons, now becomes a paramount issue."

Are civic authorities to fault for the added fiscal pressure on rec professionals? "Yes and no," says Ballard. "Here's the dilemma: On one hand, you hear from the politicians that you need to provide this service to the community and it needs to be affordable. Then on the other hand, you hear that this facility needs to be self-sufficient or can only afford to have a certain subsidy level. You get these mixed messages. Oftentimes, the practitioner is left sitting there in the middle saying, 'So what am I supposed to do?'"

Good Times, and Bad

It's a question not easily answered — even when asked of Texas A&M University distinguished professor John Crompton, a leading researcher of parks and recreation issues for the past three decades. "There's a three-hour answer to that question," he says.

However, Crompton is sure that the public has never been more supportive of public recreation. Pointing to data collected by the U.S. Census Bureau from all 87,000 local governments, spending on public recreation was higher than ever at the turn of the 21st century. By then, one-third of the money spent on public recreation programs and services was generated by user fees. Over the previous 10 years, recreation services had seen a 64 percent increase in funding from local governments. "I'm tired of going to places and having people tell me how bad off we are," says



Crompton. "I'm here to tell you that this is the golden age of parks and recreation. We have never had the dollars that we have today."

Yet Crompton is quick to couch that statement with a forecast many rec professionals may find disturbing. "The amount that agencies can get from user fees, in my view, has peaked," he says, noting that public expenditures on recreation, though relatively high compared to earlier years, remained stagnant throughout the 1990s. "The days of public recreation are numbered. This is clearly a life-cycle on the decline."

For largely environmental and social reasons, parks and conservation movements have garnered the lion's share of public funding in recent years, Crompton says. That doesn't necessarily mean that people are completely forsaking their local recreation facilities; it simply suggests that they see the agencies responsible for parks' operation as being better suited to positively effect change in their communities. "Elected officials are elected on platforms to solve problems," he says. "They are mandated to prioritize the spending of money that goes toward solving those problems. If public recreation does not contribute to solving those problems, then elected officials have no mandate to give recreation any money."

There's even less cause for such a mandate when one considers that public recreation centers are used by a fraction of the population. "Public recreation started as a niche serving boys to keep them out of crime. We broadened that in the 1950s, '60s and early '70s by saying 'Public recreation is for everyone.' It clearly isn't," says Crompton. "You never had more than 10 percent of a city's population, 10 percent of families, using a public recreation facility. Now that niche has gotten much narrower for three reasons: One, you have nonprofits doing all kinds of things that they were not doing back in the '70s. Two, you have the commercial sector in fitness and in ice rinks — there was no commercial sector back then. And three, government has since the '70s taken on a slew of additional responsibilities, and since government has a fixed budget you have less money for this field."

Public recreation facilities can survive this economic climate, continues Crompton, but their operators must learn to adapt. "Recreation is not about making sure some middle-class people are having a good time. That's not it anymore," he says. "The essence of the issue is repositioning to solve community problems. How do you ally with others to solve the problems in your community?"

A Philosophical Discussion

Building alliances with community organizations — local schools, hospitals or other nonprofit entities — has long been a strong suit of public recreation centers. But partnering with diverse groups can occasionally muddy a recreation facility's mission, leaving practitioners struggling to clarify to constituents their rationale for a host of official actions — especially as they relate to setting fees.

In seemingly simpler times, pricing wasn't as critical an issue. "Because the idea was that public recreation programs, services and facilities had to be affordable to everyone, you set the bar at the bottom level so that literally everybody could afford them," says Ballard. "That resulted in charging 50 cents to go swimming, or sometimes even offering free services. Yet then you had potentially 90 percent of the population able to pay for those services but still getting discounts. So gradually, we've seen that bar come up, but we need to decide where we want our prices to be."

Rec professionals received some much-needed guidance in this area nearly two decades ago, when Crompton and other recreation and leisure educators and management consultants introduced to the industry a pyramid pricing strategy that recommends different pricing for different levels of services. Basic services, or those perceived as providing a benefit to most, if not all, of the community (think youth and senior programs) inhabit the bottom of the pricing pyramid. As such, they are heavily subsidized by tax dollars.

Although there is no expectation for basic programs to generate revenue, it's important to recognize that in most communities the residents they serve can afford to pay at least a nominal fee. This has been true even in low-income, inner-city...

I'm here to tell you that this is the golden age of parks and recreation. We have never had the dollars that we have today.

communities soon to be served by Salvation Army Kroc Centers, one of which is planned for Detroit's East Side. "The idea was, 'Well, this place is poor, so there's no way you can charge any fees,'" says Ballard, who is serving as a consultant on the Detroit project. "Well, we found out after going in there that while certainly we're not setting fees like in the suburbs or more wealthy communities, in most cases there is an expectation and a willingness from people who have a lot less discretionary dollars to pay for some of these services. We don't have to give them away."

There are certainly no giveaways of more specialized recreation programs (say, group fitness classes or personal training), which cater to smaller segments of the public and inhabit higher levels of the pricing pyramid. In most cases, a specialized program's fees should exceed the actual cost of providing that service, so the program functions as a revenue-generator, helping subsidize the cost of offering basic services.

Although many rec departments have employed this type of pricing strategy as standard operating procedure, an uncertain economic climate in recent years has made it more difficult for them to maintain a healthy balance between subsidized and revenue-generating programs.

"We have had some cost-recovery challenges in the past couple of years because of the ever-increasing price of gas and electricity," says Gina Barton, recreation supervisor of the City Park Recreation Center and Fitness Center, a twin-facility complex in the Denver suburb of Westminster. Of the two facilities, the recreation center offers programs geared more toward youths and seniors and has a cost-recovery expectation of 65 percent. The fitness center, however, is open only to patrons age 15 and older and is expected to recover 85 percent of its operational costs. "We've met our cost recovery," says Barton, "It has just been more challenging because we've seen our revenues drop."

Among the points recently debated by Westminster recreation officials is whether to include in the price of a fitness center pass access to group fitness classes. "We've struggled with that question," says Barton. "Our fitness center is

the only center in the city that includes fitness classes. When we opened that facility — it has been almost eight years — that was the trend. In my mind, if you have the opportunity to offer more benefits, why not do it?"

Yet these days, some of Barton's colleagues wonder if their department can still afford to do it — especially considering that in a short span of time, Westminster's fitness and recreation market has become increasingly glutted with both public and private providers. One newcomer, a small fitness facility that opened two miles from Barton's fitness center, charges members \$19 a month compared to City Park's approximately \$30 a month. "Their whole philosophy is that they don't offer the amenities, such as the big locker rooms and showers; they just offer a changing area," says Barton. "But they outprice us because they don't have the overhead, they don't have programs. It's basically a weight room, a place for people to get in and out. It has hurt us a little bit."

In years past, the Westminster recreation department set its pricing according to fee-related survey data recorded at nine similar recreation facilities. "We try to price ourselves at least in the middle," says Barton. "We don't want to be the lowest, but we also don't want to be the highest."

Now, some measure of uncertainty surrounds this evaluative process. Although she wonders what form her department's fee-setting philosophy will take next — "We've really had to think about it, and I don't think we're there yet" — Barton is optimistic that it will eventually rediscover that elusive middle ground. "It's all about trying to have that perfect balance of programs that will bring in revenue and programs that you subsidize," she says. "It can be done."

Needs of the Many

It may seem ironic to some that the more public recreation facilities broaden their scope to offer programs and amenities for just about every possible user group — leisure pools for children

Recreation is not about making sure some middle-class people are having a good time. The issue is repositioning to solve community problems.

and families, strength-training areas for weightlifting enthusiasts, ballroom dance classes for active seniors, and so on — the more difficult it is for them to achieve balance.

For her part, Sink Combs Dethlefs' Luxner understands that her neighborhood rec center's menu of programs — and thus, its prices — likely won't ever be as lean as those at the single-purpose health club to which she currently belongs. And for the time being, that's just fine with her.

"I like to work out as quickly and painlessly as possible. The health club is really nice for me because it meets my needs," she says. "Right now, I'm in my twenties and I don't have children. But if I had kids, I could see myself using all those things at the rec center. I do think when you have kids, it changes the ballgame completely." ☐

The Breaking (Even) Point

Matching your organizational philosophy to financial reality

Make budget. This two-word challenge causes endless anxiety for every manager; strikes fear into the hearts of those who will come up short at fiscal year's end and draws a sigh of relief—albeit temporary—from those fortunate (or responsible enough) to at least break even.

The already troublesome task of making budget is made more daunting when an organization's philosophy is at odds with its economic reality. Bringing both into balance, then, becomes critical to surviving, let alone thriving. The two tools presented here are perfectly suited to this essential purpose:

Organization Type

Conceptually, organizations have been classified into three broad types (Edginton, Hudson, Dieser, and Edginton, 2001), according to their individual philosophies (See Figure 1). First are those that exist "for the people" or for the public good: politi-

cal or governmental entities such as municipal parks and recreation departments.

Second are volunteer, or not-for-profit organizations, those increasingly common NGOs (non-governmental organizations) that serve a particular cause or special interest, rather than the public at large (although the public may obtain some tangential benefits, such as the preservation of land by the Nature Conservancy, for example). Finally are privately owned companies—often corporations—that exist in a market or competitive environment, and primarily operate for the benefit of their owners, who require a return on their investment (sometimes to the detriment of the public good).

Organizations' also can be distinguished by their funding methods, ranging from indirect to direct. The former type is comprised of money (traditionally, taxes and levies) collected from most, if not all, people by a central authority

(e.g., city government), which acts as an intermediary by redistributing the money to its various constituencies. The people (taxpayers) are obligated to pay whether they partake of services or not, and do not individually give their money to, for example, the parks and recreation department in a face-to-face exchange.

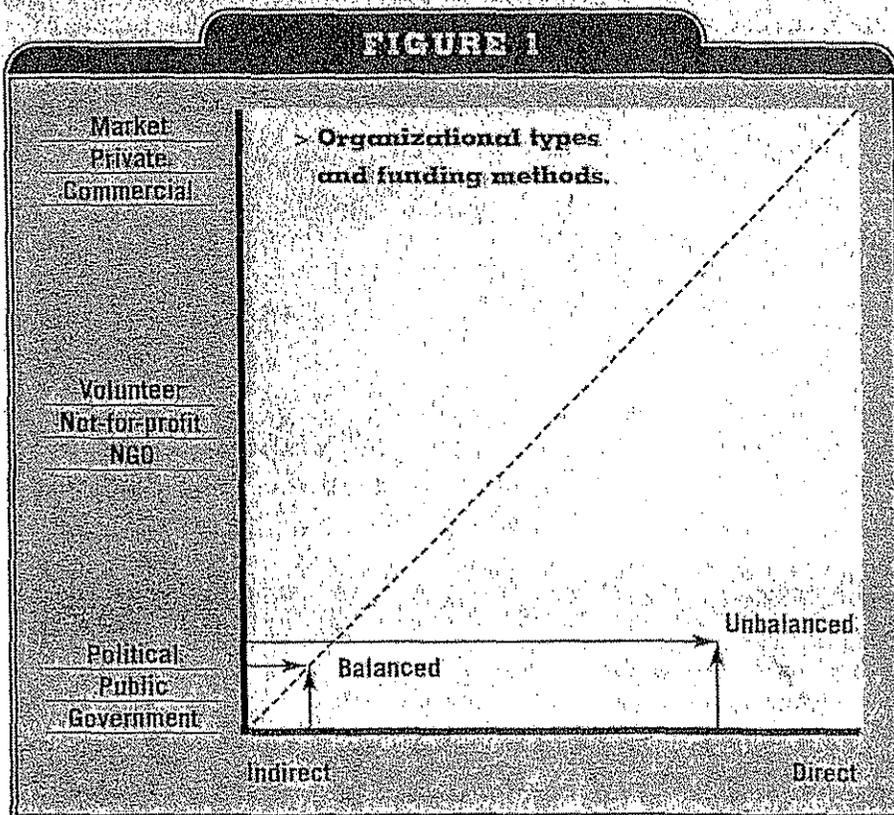
Conversely, direct funding results from a freely chosen, face-to-face exchange between a willing seller and a willing buyer, and only those individuals who desire the service pay the fee. People purchasing amusement park tickets from the ticket-seller engage in one form of direct funding. Between the two extremes, volunteer or not-for-profit organizations obtain their funds through a combination of the previously listed methods.

Why Is It Difficult To Make Budget?

The difficulty in "making budget" arises when an organization's type (based on its philosophy) does not match its funding method. Thus, it becomes crucial for managers to understand how their organization's philosophy is related to its Break-Even-Point (See Figure 2).

All organizations incur costs both prior to opening for business and during daily operation, simplistically categorized as investment, fixed and variable. The distinction among the three organizational philosophies (types) involves which of the three categories of costs is recovered, and by whom.

In theory, the initial investment and the operating loss for political governmental organizations are absorbed by "the people" (through taxes, levies, and bonds) in return for no-cost or low-cost services, so the first Break-Even-Point (BEP #1) is reached on the day when revenues or income equal the fixed and variable operating costs. Because these organizations are not in business to make a profit, nor to gouge the people by charging high fees for services, the ability to generate additional funds from the listed sources is limited to minimal operating funds.



Volunteer organizations, on the other hand, are allowed to accumulate extra funds to further their missions, but do not reach BEP #2 until after recovering their operating loss (their initial investment being covered by donations). Having eliminated that debt, the income previously allocated to reducing the operating loss creates a surplus used to expand operations and programs.

Market organizations, being both privately financed and profit-oriented, are responsible for recovering all costs before achieving BEP #3, but are rewarded in the end with the opportunity to generate unlimited profits.

Theory and Reality

But theory and reality seldom match perfectly, hence the difficulty of making budget. For example, political-governmental organizations historically have derived the vast majority of their funds indirectly from "the people," who have

grown accustomed to receiving many, if not most, services for "free," or minimally priced. Further, under the seductive influence of the competitive market, they also have acquired a taste for a greater diversity of services. However, in the present climate of tax resistance, levy fatigue and rising costs (competitive wages, inflation, health care costs, etc.), an increasingly greater proportion of funding is collected directly from program participants, who are charged increasingly greater fees. In effect, the organizational philosophy is out-of-balance with its funding method, increasingly resembling the volunteer/not-for-profit, or even the market organization type. It no longer serves "the people," but serves only those who can pay, and if a municipal parks and recreation department does attempt to fulfill its philosophy of serving all the people, it will not be able to collect enough money to make budget.

In contrast, witness the increasing

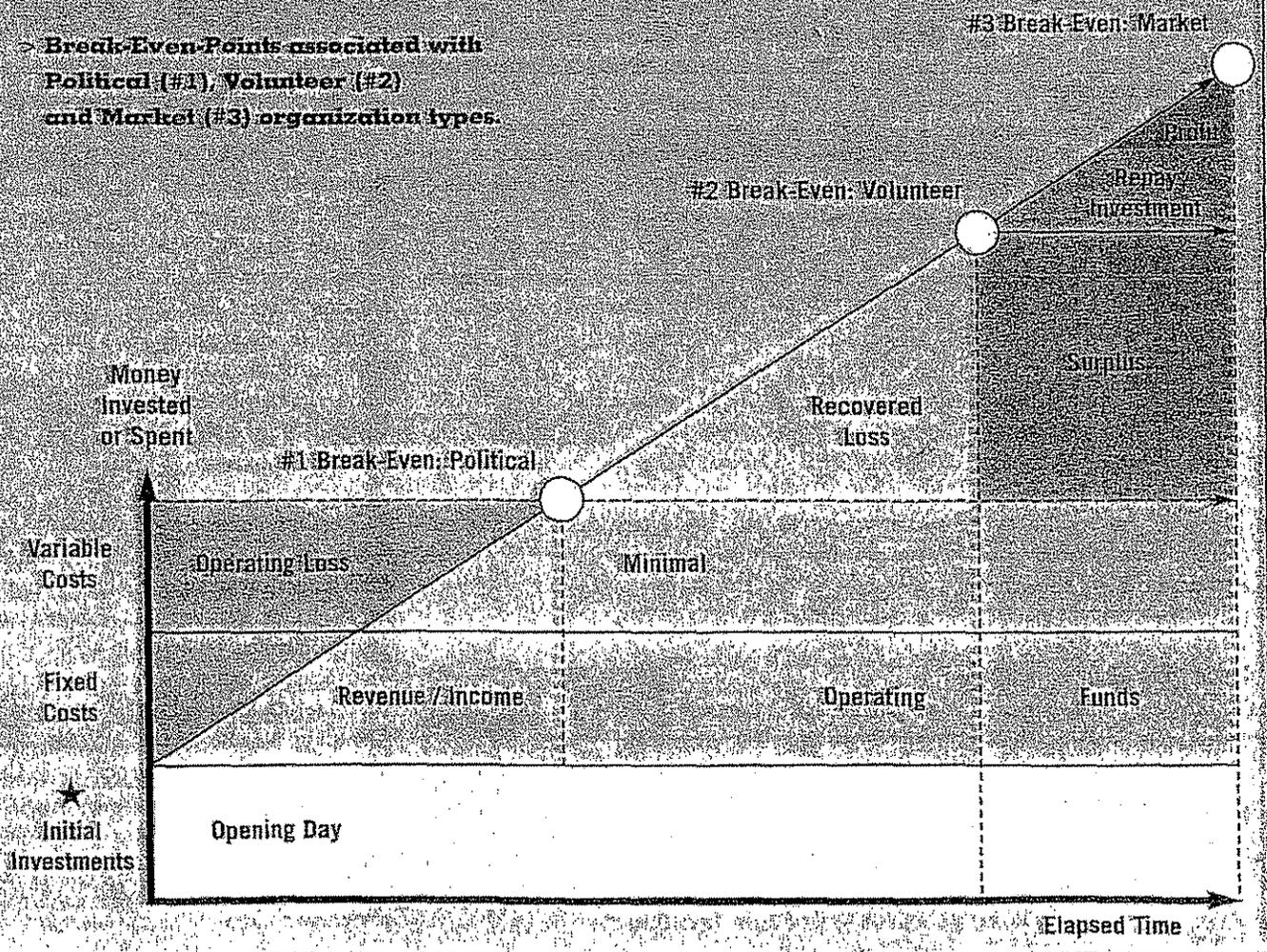
reliance of market organizations on political-governmental-type support in the form of "sin tax" subsidies, eminent domain proceedings, tax abatements and outright grants. Again, the profit philosophy of direct exchange is at odds with the acceptance of indirectly generated public money, but the pressure to make budget in the market environment requires entrepreneurs to avail themselves of all opportunities. Nonetheless, "the people"—understandably unhappy with such arrangements—have less faith in their government, and perhaps are less inclined to support the next tax or levy issue.

And somebody else, now, will have trouble with "making budget." PHH

Kim S. Uhlik is an Assistant Professor in the Department of Recreation and Leisure Studies at San Jose State University, where he coordinates the Leadership and Administration emphasis. He can be reached via kuhlik@casa.sjsu.edu.

FIGURE 2

Break-Even-Points associated with Political (#1), Volunteer (#2) and Market (#3) organization types.





**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to Town Manager; John Jackman, Emergency Management Director
Date: September 28, 2009
Re: Emergency Management Performance Grant

Subject Matter/Background

As you may recall, the Town of Mansfield has participated in the FEMA (Federal Emergency Management Agency) SLA (State and Local Assistance) grant program since the early 1980's. The purpose of the SLA grant program is to offset some of the administrative costs of providing a comprehensive municipal emergency management program and to provide a financial incentive for municipalities to follow state and federal program guidance.

In 2007, the SLA grant program was revised and renamed EMPG (Emergency Management Performance Grant). New to the grant requirements are specific performance requirements (tasks), which the Town of Mansfield has historically accomplished and/or exceeded the basic requirements.

Financial Impact

The revenue and expenditures associated with this grant have been included in the Office of Emergency Management FY 09/10 budget and no additional appropriations are required.

In the recent past, the town has received approximately \$7,000 per year from the EMPG. However, staff was able to amend last years (2008) EMPG to \$11,279, and is requesting a grant award of \$31,110.50 for the 2009 EMPG. It should be noted that the State EMPG program budget has not increased. Therefore, Mansfield is unlikely to be awarded the full amount requested, and may see a reduction from last year's grant.

Recommendation

For the reasons referenced above, staff recommends that the Town Council authorize the Manager to accept the EMPG program grant proceeds. Staff will be available during the Town Council meeting to address any questions the Council may have.

If the Town Council concurs with this recommendation, the following resolution is in order:

RESOLVED: That the Town Manager, Mathew W. Hart, is hereby authorized to act on the behalf of the Town of Mansfield in ACCEPTANCE OF EMPG PROGRAM CONDITIONS OF ELIGIBILITY & BUDGET ESTIMATE FOR FFY 2010 (10/1/09 – 9/30/10) and continuing the Memorandum of Understanding with the State of Connecticut, Department of Emergency Management and Homeland Security, for participation in the FY 2009 Emergency Management Performance Grant program.

Attachments

- 1) DEMHS Acceptance of EMPG program conditions of eligibility and budget estimate for Federal FY 2010 (10/1/09 – 9/30/10)



EMPG STATE AND LOCAL ASSISTANCE (SLA) PROGRAM

**ACCEPTANCE OF EMPG PROGRAM CONDITIONS OF ELIGIBILITY
& BUDGET ESTIMATE FOR FFY 2010 (10/1/09 – 9/30/10)**

The Town of Mansfield accepts these conditions of eligibility to apply for Emergency Management Performance Grant (EMPG) program funding support for Federal Fiscal Year (FFY) 2010 which begins on October 1st, 2009. (See DEMHS Advisory Bulletin 2009-5 Revised on 7/30/09 for additional guidance).

1. The receipt of EMPG funding brings with it a commitment on the part of the municipality to increase operational capability through the funding of personnel and administrative expenses.
2. The municipality will keep records of expenditures in accordance with the State Single Audit Act and will make records available to representatives of the Federal Emergency Management Agency (FEMA) and the Department of Emergency Management and Homeland Security (DEMHS) during regular business hours. All Federal Emergency Management Agency EMPG guidelines shall also apply.
3. Any individual whose salary is paid on a part-time or full-time basis under the EMPG program will be placed under the merit system personnel procedures promulgated by and meeting the standards of the Federal Office of Management and Budget.
4. The Connecticut Loyalty Oath for Civil Preparedness (C.G.S. Section 28-12) will be taken annually by all local personnel orally before a local civil preparedness officer or officers (emergency management director) empowered by the DEMHS Commissioner. The oath must also be taken orally by all volunteers entering on-duty with DEMHS, regardless of whether or not they are being reimbursed from EMPG funds.
5. Acceptance of an award under this program, as demonstrated in the execution of this application package and the issuance of an award letter by DEMHS, constitutes a legally binding agreement, including an agreement to abide by and comply with all relevant and applicable state and federal statutes, regulations and conditions.
6. The municipality will submit promptly to the DEMHS excerpts of all audit reports prepared in accordance with the Single Audit Act (P.L. 98-502) and/or State statute, sufficient to identify the jurisdiction, the auditor(s) and the period audited, to include all references to funds received from DEMHS or the Federal Emergency Management Agency.

Signature of Chief Executive Officer indicates acceptance of these six conditions.

Signed: _____
Typed Name: Matt Hart

Date: _____
Title: Town Manager

Acknowledged By: _____
Emergency Management Director

Date: _____

BUDGET PREPARATION

On the following page please provide a fiscal estimate of federal funds required to operate your emergency management program on a day to day basis. This request should be based on anticipated funding at the local level. Remember that your request covers the period from October 1, 2009 through September 30, 2010 (Federal Fiscal Year 2010).

Costs should be divided into the following categories:

1. **Personnel Compensation** – Includes salary, payments for vacation, sick leave, terminal leave, employer's contribution for Social Security, employee's health insurance, un-employment compensation contributions, worker's compensation insurance and pension plans. (Life insurance is no longer allowed).
2. **In-Kind Costs** - The total aggregate of all in-kind costs cannot exceed \$10,000 or 33% of the total municipal EMPG budget (whichever is lesser). In-kind costs may include; 1) Volunteer time for local Directors and Deputy Directors at a rate of \$30.00 per hour, 2) Volunteer time for clerical or administrative support at a rate of \$25.00 per hour, 3) Maintenance and/or Operations costs of EOC equipment, and 4) Donated equipment (new equipment only) for use in the EOC.
3. **Communications Costs** - A main voice phone line and 1 FAX line are allowable providing they are used for emergency management program support only. Cell phone, Blackberry or Pager service for the EMD is also allowable and Satellite TV (preferred) or Cable TV equipment and monthly costs are allowable along with other (pre-approved) communications equipment for the EOC.
4. **Information Technology (IT) Equipment for EOC** - Desktop computers (must be equipped with Web EOC when it is provided by DEMHS), networked printers, fax machines and scanners. Other optional equipment such as wireless networking (WI-FI) and GPS Navigation Systems will only be considered eligible if the EOC is already equipped with a main voice phone, fax line, cell phones, pager service and a high-band radio.
5. **All Other Expenses** - Other costs that are in direct support of the local emergency management program may be included in the proposed budget and may be approved on a case by case basis if funding is available. Priority for funding will be given to personnel costs. Basic communications as outlined above will be given second priority.

Please Note:

1. See DEMHS Advisory Bulletin 2009-5 (Rev. 7/30/09) for additional guidance.
2. Enter the total cost. The amount of the Federal share requested (50% of total cost) will be calculated automatically.

**Federal Fiscal Year 2010
(10/1/2009 – 9/30/2010)**

TOWN OF Mansfield

**Double-Click on Table to Change Amounts (Calculations are made automatically)
Round All Amounts to Nearest Whole Dollar**

Click Here Prior to Exiting Sheet	Total Cost (100% of Cost)	Federal Share (50% of Cost)	Regional Adjustment
Description of Costs	Fill In Local Amounts Here	Calculated Automatically	Regional Coordinator Use
1. Personnel Costs: (Salaries for full or part-time EMD or Deputy EMD and Support Staff)	\$47,670.00	\$23,835.00	\$23,835.00
2. Personnel Benefits: (Life, Health & Un-Employment Insurance, Workers Compensation, FICA, & pension plans for all staff listed above)	\$0.00	\$0.00	\$0.00
3. (Or a Percentage of Personnel Costs in Lieu of Total Amount Show n in 2.) 27%	\$12,871.00	\$6,435.50	\$6,435.50
4. In-Kind Services (Limited to 33% of annual budget or a maximum of \$10,000 (Whichever is lesser).	\$0.00	\$0.00	\$0.00
Volunteer EMD or Support Staff	\$0.00	\$0.00	\$0.00
Donations of New Equipment	\$0.00	\$0.00	\$0.00
Maintenance and Operations	\$0.00	\$0.00	\$0.00
Briefly explain all in-kind services here:			
5. Communications Costs: (Telephone, Fax, Cell Phone, Blackberry, Pager, Satellite or Cable TV).	\$1,680.00	\$840.00	\$840.00
6. Information Technology Costs: (Computers, Printers, Fax Machines, Scanners, GPS, WIFI).	\$0.00	\$0.00	\$0.00
7. All Other Costs: (Must receive pre-approval from DEMHS Regional Coordinator).	\$0.00	\$0.00	\$0.00
Grand Total :	\$62,221.00	\$31,110.50	\$31,110.50

Please remember to scroll back to the top of the table when you are finished editing.

GENERAL GRANT CONDITIONS

SECTION 1: Use of Grant Funds.

The grantee agrees to expend the grant funds awarded pursuant to this agreement for allowable purposes only and to comply with all of the terms and conditions of the grant award and any related documents that set forth its obligations as grantee. Grant funds shall not, without advance written approval by DEMHS, be obligated prior to the starting date or subsequent to the termination date of the grant period.

SECTION 2: Fiscal Control.

The grantee shall maintain accounting records and establish policies and provide procedures to assure sound fiscal control, effective management, and efficient use of grant funds. The grantee shall establish fiscal control and accounting procedures to assure proper disbursement of, and accounting for, grant funds. Accounting procedures must provide for the accurate and timely recording of receipt of funds by source, expenditures made from such funds, and unexpended balances. Controls must be adequate to insure that expenditures charged to grant activities are made for allowable purposes only.

SECTION 3: Retention of Records and Records Accessibility.

- 3.1. Financial records, supporting documents, statistical records, and all other records pertaining to this grant shall be retained for a period of three years starting from the date of the submission of the final expenditure report, with the following qualifications.
- 3.2. If any litigation, claim or audit is started before the expiration date of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
- 3.3. Records for the purchase of equipment (i.e., non-expendable, tangible personal property) acquired with grant funds shall be retained for three years after the final disposition of said property.
- 3.4. The State or its representatives shall have the right at reasonable hours to examine any books, records and other documents of the grantee or its subcontractors or subgrantees pertaining to work performed under this agreement. The State will give grantee or such subcontractor or sub-grantee at least twenty-four hour's notice of such intended examination. At the State's request, the grantee shall provide the State with hard copies of or magnetic tape containing any data or information relating to the State's business, which data or information is in the possession or control of the grantee. The grantee shall incorporate this paragraph verbatim into any agreement it enters into with any subcontractor or sub-grantee relating to this grant.

SECTION 4: Insurance.

The grantee agrees that while performing any service specified in this grant, the grantee shall maintain sufficient insurance (liability and/or other), according to the nature of the service to be performed, so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of insurance shall be filed with the Department of Emergency Management and Homeland Security prior to the performance of services.

SECTION 5: Conflict of Interest.

No person who is an officer, employee, consultant or review board member of the grantee shall participate in the selection, award or administration of a contract, subcontract, subgrant or agreement or in the selection and supervision of an employee if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the officer, employee, consultant or review board member or any member of his/her immediate family, or his/her partner, or an organization which employs, or is about to employ any of the above has a financial interest in the entity or firm selected for the contract, subcontract, or subgrant or when the individual employed is related to any of the foregoing persons.

SECTION 6: Reports.

The grantee shall submit such reports as the Department of Emergency Management and Homeland Security shall reasonably request and shall comply with all provisions regarding the submission of such reports. Reports shall include, but not be limited to, revised project narratives, revised budgets and budget narratives, progress reports, financial reports, cash requests, grantee affirmative action packets, and sub-grantee packets and budgets. Cash requests may be withheld by the Department of Emergency Management and Homeland Security until complete and timely reports are received and approved.

SECTION 7: Funding Limitation.

Funding of this project in no way obligates the Department of Emergency Management and Homeland Security to fund the project in excess of this grant, beyond the period of this grant, or in future years.

SECTION 8: Revised Budget.

If the grant amount and/or the distribution of funds between categories of funds, as identified on the Notice of Grant Award, is different from the amount and/or the distribution in the grant application budget, the grantee agrees to submit to the Department of Emergency Management and Homeland Security a revised budget and budget narrative equal to and in

the same distribution as the grant award not later than 30 days after signing of the grant. Cash requests will be withheld until the revision is received and approved.

SECTION 9: Audits.

- 9.1. In accordance with the following conditions, the grantee agrees to conduct and submit to the Department of Emergency Management and Homeland Security a completed audit package with management letters and corrective action plans for audits of each of the fiscal years included in the period of this grant and any amendments thereto.
- 9.2. If the grantee meets the requirements of the State Single Audit Act, Sections 4-230 through 4-236, as amended, of the Connecticut General Statutes (C.G.S.), the grantee is required to submit a State Single Audit Report to the Office of Policy and Management. C.G.S. Section 4-231 requires those non-state entities which expended a total amount of State Financial Assistance equal to or in excess of \$100,000 in any fiscal year to have either a single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the grantee received State Financial Assistance from the Department of Emergency Management and Homeland Security for this grant and it is the only State Financial Assistance that the grantee has received during this fiscal period. The State Single Audit Report should be filed with the Office of Policy and Management no later than six months after the end of the audit period.
- 9.3. If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, and meets the requirements of OMB Circular A-133, Audits of State and Local Governments and Non Profit Organizations, the grantee is required to submit an audit conducted in accordance with Generally Accepted Accounting Principles (GAAP) and/or Generally Accepted Governmental Auditing Standards (GAGAS) issued by the Comptroller General of the United States, as well as OMB Circular A-133. This circular requires those state and local governments and non profit organizations which expended a total amount of Federal Financial Assistance equal to or in excess of \$300,000 in any fiscal year to have a federal single audit or a program-specific audit conducted for such fiscal year. A program-specific audit may be conducted if the grantee receives Financial Assistance under only one Federal program. For audit purposes, State or grantee match funds as identified on the Notice of Grant Award, are subject to the same requirements as the federal monies. OMB Circular A-133 requires that the audit report be submitted by the earlier of 30 days after the date of receipt of the auditor's report(s), or 9 months after the end of the audit period.

SECTION 10: Unexpended Funds and/or Disallowed Costs.

If project costs are less than the grant, and/or any project costs have been disallowed, the grantee agrees to return the unexpended/disallowed funds to Department of Emergency Management and Homeland Security not later than 60 days following closeout of the grant.

SECTION 11: Nondiscrimination and Affirmative Action.

- 11.1. The grantee agrees and warrants that in the performance of the grant such grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut.
- 11.2. The grantee agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such grantee that such disability prevents performance of the work involved.
- 11.3. The grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the State Commission on Human Rights and Opportunities.
- 11.4. The grantee agrees and warrants that in the performance of the grant such grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.
- 11.5. The grantee agrees to provide each labor union or representative of workers with which such grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such grantee has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment.
- 11.6. The grantee agrees to comply with each provision of this section and Connecticut General Statute sections 46a-68e and 46a-68f and with each regulation or relevant order issued by the Commission on Human Rights and Opportunities pursuant to Connecticut General Statute sections 46a-56, 46a-68e and 46a-68f.

- 11.7. The grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the grantee which relate to the provisions of this section and Connecticut General Statute section 46a-56.
- 11.8. If the grant is a public works contract, the grantee agrees and warrants that the grantee will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works project.
- 11.9. Determination of the grantee's good faith efforts shall include but shall not be limited to the following factors: The grantee's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission on Human Rights and Opportunities may prescribe that are designed to ensure the participation of minority business enterprises in public works projects. The grantee shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts. For the purposes of this paragraph, "minority business enterprise" means any small contractor or supplier of materials fifty-one per cent or more of the capital stock, if any, or assets of which is owned by a person or persons who are active in the daily affairs of the enterprise, who have the power to direct the management and policies of the enterprise and who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statute section 32-9n; "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations; "good faith efforts" includes, but is not limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements; and "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.
- 11.10. The grantee shall include the provisions of subsections 11.1 to 11.8, inclusive, in every subcontract or purchase order entered into in order to fulfill any obligation of a grant with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission on Human Rights and Opportunities. The grantee shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statute section 46a-56; provided, if such grantee becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the grantee may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

SECTION 12: Executive Orders.

- 12.1. This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill regarding nondiscrimination promulgated June 16, 1971, and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to nondiscrimination until the Agreement is completed or terminated prior to completion. This Agreement may be canceled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order or any state or federal law concerning nondiscrimination, notwithstanding that the Labor Commissioner is not a party to this Agreement.
- 12.2. This Agreement is subject to the provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, requiring contractors and subcontractors to list employment openings with the Connecticut State Employment Service and such Executive Order is incorporated herein by reference and made a part thereof. The parties agree to abide by said Executive Order and agree that the granting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to performance in regard to listing all employment openings with the Connecticut State Employment Service. This Agreement may be canceled, terminated, or suspended by the granting agency or the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner is not a party to this Agreement.
- 12.3. This Agreement is subject to the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, regarding Violence in the Workforce Prevention and, such Executive Order is incorporated herein by reference and made a part thereof. This agreement may be canceled, terminated, or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen.

SECTION 13: Americans with Disabilities Act.

This section applies to those grantees, which are or will become responsible for compliance with the terms of the Americans with Disabilities Act of 1990 during the period of award of the grant. The grantee represents that it is familiar with the terms of this Act and that it is in compliance with the law. Failure of the grantee to satisfy this standard either now or during the period of the grant as it may be amended will render the grant voidable at the option of the State upon notice to the grantee. The grantee warrants that it will hold the State harmless from any liability, which may be imposed upon the State as a result of any failure of the grantee to be in compliance with this Act.

SECTION 14: Independent Contractor.

The grantee shall act as an independent contractor in performing this agreement, maintaining complete control over its employees and all of its subcontractors. Before hiring outside consultants or entering into contractual agreements with persons, partnerships or companies, the grantee will notify the Department of Emergency Management and Homeland Security of the contractor's identity.

SECTION 15: Federal Compliance and Assurances.

If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee and all its subgrantees will comply with the nondiscrimination requirement of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975 to the effect that, no person shall, on the grounds of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under, or denied employment in connection with any program or activity funded in whole or in part with funds made available in this grant.

SECTION 16: Non-Supplanting.

- 16.1. If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees that these grant funds will be used so as to supplement and increase, but not supplant, the level of state, local, private and federal funds that would otherwise be made available for this project and to serve this target population, and will in no event replace such state, local, private and federal funds.
- 16.2. The grantee shall not use state funds conveyed by the grant to supplant any local funds, if a municipality, or other state funds, if a state agency, which were budgeted for purposes analogous to that of the state grant funds. Department of Emergency Management and Homeland Security may waive this provision upon request and for good cause shown, when it is satisfied that the reduction in local funds or other state funds, as the case may be, is due to circumstances not related to the grant.

SECTION 17: Additional Federal Conditions.

If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees to comply with the attached Additional Federal Conditions which have been issued by the federal grantor agency to the Department of Emergency Management and Homeland Security and which are hereby made a part of this grant award.

SECTION 18: Indemnification.

The grantee shall indemnify, defend and hold harmless the State and its successors and assigns from and against any and all (1) actions, suits, claims, investigations and legal, administrative or arbitration proceedings pending or threatened, whether mature, un-matured, contingent, known or unknown, at law or in equity, in any forum (collectively, "Claims") arising in connection with this Agreement including, but not limited to, acts of commission or omission (collectively, the "Acts") by the grantee or any of its members, directors, officers, shareholders, representatives, agents, servants, consultants, employees or any other person or entity with whom the grantee is in privity of oral or written contract; (2) liabilities arising in connection with this Agreement, out of the Grantee's Acts concerning its or their duties and obligations as set forth in this Agreement; and (3) all damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, that may arise out of such Claims and/or liabilities for bodily injury, death and/or property damages. The Grantee shall reimburse the State, for any and all damages to the real or personal property of the State caused by the Acts of the Grantee. The State shall give to the grantee reasonable notice of any such Claim. The Grantee shall also use counsel reasonably acceptable to the State in carrying out its obligations under this section. This Section shall survive the expiration or early termination of this Agreement, and shall not be limited by reason of any insurance coverage.

NON-DISCRIMINATION

Connecticut General Statutes 4a-60 & 4a-60a

Office of Policy and Management in Cooperation with the Connecticut Attorney General

1. Non-discrimination. References in this section to "contract" shall mean this Contract and references to "contractor" shall mean the Contractor.
 - (a) The following subsections are set forth here as required by section 4a-60 of the Connecticut General Statutes:
 - (1) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; (2) the contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the commission; (3) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the commission advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the contractor agrees to comply with each provision of this section and sections 46a-68e and 46a-68f and with each regulation or relevant order issued by said commission pursuant to sections 46a-56, 46a-68e and 46a-68f; (5) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56.
 - (b) If the contract is a public works contract, the contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works project.
 - (c) "Minority business enterprise" means any small contractor or supplier of materials fifty-one per cent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of section 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.
 - (d) Determination of the contractor's good faith efforts shall include but shall not be limited to the following factors: The contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

- (e) The contractor shall develop and maintain adequate documentation, in a manner prescribed by the commission, of its good faith efforts.
- (f) The contractor shall include the provisions of section A above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.
- (g) The following subsections are set forth here as required by section 4a-60a of the Connecticut General Statutes:
- (1) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the state of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said commission pursuant to section 46a-56; and (4) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor which relate to the provisions of this section and section 46a-56.
- (h) The contractor shall include the provisions of section (g) above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.
- (i) For the purposes of this entire Non-Discrimination section, "contract" includes any extension or modification of the contract, "contractor" includes any successors or assigns of the contractor, "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced, and "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders. For the purposes of this section, "contract" does not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

PAGE
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; Lon Hultgren, Director of Public Works; James Kodzis, Resident State Trooper; John Jackman, Fire Marshal
Date: September 28, 2009
Re: Proposed Revisions to Mansfield Parking Fines

Subject Matter/Background

The Town's Traffic Authority was recently approached by the Town's Advisory Committee on the Needs of Persons with Disabilities suggesting that the Town's fine for parking in a handicapped zone was significantly below that of the State's and it should be revised. As a result, over the past few months the Traffic Authority researched the Town's parking fines, compared them with those charged the State of Connecticut and other communities and has recommended the following revisions to the Town's Parking Violation and Fee Schedule (Mansfield Code of Ordinances, Chapter A198, Traffic Regulations). These fines have not been revised since 1994.

<u>Infraction</u>	<u>Current Fine</u>	<u>Recommended Revision</u>
Parking on a sidewalk	\$20	\$25
Parking on a lawn, island or unpaved area	\$20	\$25
Parking in violation of a posted sign	\$20	\$25
Parking with a lost, forged or spurious permit/decal	\$25	\$30
Parking on the wrong side of the street	\$25	\$30
Parking more than 12" from the curb	\$25	\$30
Parking within 25' of an intersection	\$25	\$30
Parking within 25' of a stop sign	\$25	\$30
Parking obstructing a driveway/bikeway	\$25	\$30
Parking with no Town permit/decal	\$25	\$30
Double parking	\$25	\$30
Parking in a crosswalk/bikeway	\$25	\$30
Parking in a designated "no parking" area	\$25	\$30
Parking in a loading zone	\$25	\$30

Parking in a restricted or reserved space	\$25	\$30
Parking in a bus stop	\$25	\$30
Parking causing a traffic hazard	\$30	\$50
Parking in violation of snow ordinance	\$30	\$50
Parking in a fire lane	\$30	\$50
Parking within 10' of a hydrant	\$30	\$50
Parking in a handicapped zone	\$85	\$150

Financial Impact

Staff does not anticipate that the revised fines will generate any significant new revenue; but that is not the desired purpose of the fine.

Recommendation

Staff recommends that the Council adopt the revised Parking Violation and Fee Schedule, as proposed by the Mansfield Traffic Authority. If the Town Council supports this recommendation, the following motion is in order:

Move, to adopt the revised Parking Violation and Fee Schedule (Mansfield Code of Ordinances, Chapter A198, Traffic Regulations), which schedule shall be effective October 1, 2009.

Attachments

- 1) Minutes of the August 4, 2009 Traffic Authority Meeting

Draft
Town of Mansfield Traffic Authority
Minutes of the Meeting – August 4, 2009

Present: Hultgren, Padick, Meitzler, Jackman, Paterson (guest)

The meeting was called to order at 10:30 am by acting chair Hultgren.

Pedestrian awareness campaign – Hultgren explained that his contact at the UConn P.D. had retired and that UConn's landscaping study (Sasaki) may contain an element on pedestrian signage. Padick will check with his UConn master plan contacts to see if a new contact can be found to help coordinate this effort.

Centerline striping – no progress; there still is not money in the 09-10 budget for centerline striping.

Clover Mill Road/195 bus stop new location – no progress.

Eastwood Road signage and crosswalk request – members felt that the in-road sign would not contribute to increased safety and it was not approved. The crosswalk was discussed, but no action was taken pending review of this intersection at peak drive times when UConn is back in session.

Town Parking Fines – The Town's current parking fines were reviewed along with fine schedules from several other Towns. Members were split on how much to increase the fines and it took two motions to finally approve the following fines and recommend them to the Town Council: \$25 for parking on a sidewalk, parking on a lawn, island or unpaved area and parking in violation of a posted sign (was \$20 on the Town's printed ticket). \$30 for parking with a bad decal, parking on the wrong side of the street, parking more than 12" from the curb, within 25' of an intersection or within 25' of a stop sign, obstructing a driveway/bikeway, double parking, parking in a crosswalk, parking in a designated no parking area, parking in a loading zone, parking in a reserved or restricted space and parking in a bus stop (was \$25 on the Town's printed ticket). \$50 for parking causing a traffic hazard, in violation of the snow ordinance, in a fire lane or within 10' of a hydrant (was \$30). \$150 for parking in a handicapped zone (was \$85). Hultgren will submit these recommendations to the Town Manager/Council to increase the fines.

Speed limit request – Cedar Swamp Road – Hultgren circulated his calculations of house densities for typical Town roads with 25 and 30 mph speed limits. He noted that Cedar Swamp, Brookside and Highland Roads all had higher densities, but had 30 mph speed limits. After some discussion it was agreed to request lower limits on these 3 roads. Hultgren will transmit this request to the STC.

Speed concerns near 791 Mansfield City Road (circa White Oak intersection) – Hultgren reported that there were locations near the cross streets in this area that did not have the normal 30 mph speed signs and these (5 new speed signs) will be installed by the DPW. He also said that there was no street light at the corner of Mansfield City Rd and White Oak Road and members agreed that this intersection should be lit in accordance with the criteria for lighting Town intersections.

Speed concerns on Puddin Lane – no action taken. Waiting for classifier data.

Moulton Road speed hump re-request (Thornhill) -- No action taken. Jackman noted that the Fire Dept's position opposing speed humps on Moulton Road has not changed.

Slow Children sign request on Center Street – Members noted that there was already a “no through traffic” sign on both ends of Center Street and the slow children sign criteria was not met by this location since one had to turn off the main road (89) into the neighborhood (as opposed to having the neighborhood appear unexpectedly on a road). As a result the sign request was not approved.

EO Smith request for bike ride on Sept 20th – approved with the condition that the ride be coordinated with the Resident State Trooper’s office.

Festival on the Green parade road closures on Sept 13th -- approved with the condition that the ride be coordinated with the Resident State Trooper’s office.

Hole in the Wall Gang Camp cycling event on Sept 27th -- approved with the condition that the ride be coordinated with the Resident State Trooper’s office.

A report from the DOT denying the removal of the right turn on red sign NB on Rte 32 at Rte 275 was received and no action taken.

The meeting was adjourned at 11:16 pm.

Respectfully submitted,

Lon Hultgren
Director of Public Works

cc: Town Clerk, Town Mgr, File



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager; Cherie Trahan, Director of Finance
Date: September 28, 2009
Re: Financial Statements Dated June 30, 2009

Subject Matter/Background

At its September 21, 2009 meeting, the Finance Committee reviewed the Financial Statements dated June 30, 2009. Staff was available to answer questions. The Finance Committee made a motion to recommend acceptance of the Financial Statements as presented.

Recommendation

If the Town Council concurs with the Finance Committee's recommendation, the following motion is in order:

Move, effective September 28, 2009, to accept the Financial Statements Dated June 30, 2009.

Attachments

1) Financial Statements Dated June 30, 2009

TOWN OF MANSFIELD
MANSFIELD BOARD OF EDUCATION

Quarterly Financial Report

(For the Quarter Ending June 30, 2009)

Finance Department
Cherie Trahan
Director of Finance

OVERVIEW

GENERAL FUND BUDGET

REVENUES:

Tax Collections

The total collection rate through June 30, 2009 is 98.4% compared to 98.5% at June 30, 2008. Real estate collections, which account for approximately 85% of the levy, are 98.8% consistent with last year. Collections in motor vehicles are at 95.5% as compared to 95.3% at June 30, 2008. In total, interest and lien fees, motor vehicle supplement and suspense collections, exceeded budget by over \$91,772.

Licenses and Permits

Conveyance taxes received through the fourth quarter were \$83,051 or 55.4% of the annual budget. Building permits received were \$166,659 or 79.4% of the annual budget.

Federal Support for General Government

No change from the budget.

State Support for Education

The final ECS grant from the State was \$10,087,433 or \$16,753 more than budget. The final Transportation Grant was \$247,412 or \$35,648 less than budgeted. This estimate reflects a 65% cap in the entitlement.

State Support for General Government

The pilot grant is by far the largest single grant within this category. The grant payment by the State was \$8,396,689 or \$28,219 more than the budget of \$8,368,470.

Charges for Services

Charges for services are primarily fixed by contract and will be received during the year. The primary exceptions are: Recording, where we have received \$55,195 to date or \$5,195 more than budgeted. Police Services are based on expenditures.

Fines and Forfeitures

No major change expected from budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30, 2009 is \$93,973 as compared to \$454,891 for the same period last year. STIF interest rate for June 2009 is 0.54% as compared to 2.30% in June 2008. The STIF interest rate for June 2007 was 5.49%. Estimates held true and we were short of budget by \$456,000. The amount of the telecommunications payment is \$101,263, just slightly over budget.

GENERAL FUND BUDGET - EXPENDITURES

Town Expenditures

Anticipating a significant revenue shortage, expenditures were contained wherever possible. Staffing adjustments as well as a spending freeze initiated by the Town Manager allowed the fiscal year to close with Town expenditures \$164,106 under budget. Combined with the savings in Board of Education expenditures, revenues exceeded expenditures by \$31,444 for the fiscal year and fund balance increased from \$1,830,202 to \$1,861,646.

Board Expenditures

The Board of Education budget reflects reductions in spending in the amount of \$306,085 to cover their share of the revenue loss. Special Education ended the fiscal year under budget by \$77,680.

DAY CARE FUND

The Day Care Fund ended the period with expenditures exceeding revenues by \$13,071. Fund balance at July 1, 2008 of \$327,718 decreased to \$314,647 at June 30, 2009.

CAFETERIA FUND

Revenues exceeded expenditures by \$20,214 for the year. Fund balance at July 1, 2008 increased from \$122,483 to \$142,697 at June 30, 2009. A \$20,000 transfer from the Board of Education is included.

RECREATION PROGRAM FUND

The Recreation Program Fund ended the period with revenues exceeding expenditures by \$48,191. Fund Balance increased from (\$13,848) to \$34,344. This includes the Town subsidy for Bicentennial Pond of \$25,000, the Teen Center of \$25,000, and overall community services of \$75,000. A shortage of \$43,563 in revenues was more than compensated for by reductions in

expenditures of \$87,251. This was achieved through staffing adjustments as well as reductions in other program expenses.

CAPITAL NONRECURRING FUND

The Pequot/Mohegan Grant was budgeted at \$385,000. The actual grant payment was \$349,407. With a proposed increase in the transfer from the General Fund of \$60,000, ambulance service fees in excess of estimated by \$39,000, and an unbudgeted final State bridge grant payment of \$30,800, the CNR Fund will end the fiscal year with revenues in excess of expenditures by \$122,185. Fund balance will increase from (\$35,909) to \$86,276.

DEBT SERVICE FUND

Fund Balance decreased from (\$20,229) on July 1, 2008 to (\$65,347) at June 30, 2009. This is primarily due to the payment of lease purchase debt. We anticipate ending fiscal year 2009/10 with a Fund Balance of \$21,989. Based upon our current debt plan, debt service contributions from the General Fund will rise to \$655,000 in FY 2012/2013 and the CNR Fund will contribute another \$400,000 through FY 2011/2012. These estimates do not take into consideration any additional debt offerings. Because of the dramatic decreases in Pequot funding, the additional funds for debt service from the CNR Fund should be revisited.

ENTERPRISE/INTERNAL SERVICE FUNDS

Solid Waste Fund

Retained Earnings increased from \$149,859 at July 1, 2008 to \$170,264 at June 30, 2009.

Health Insurance Fund

Expenditures were less than revenues for the period by \$1,004,138. Retained Earnings increased from \$354,548 at July 1, 2008 to \$1,358,686 at June 30, 2009. Our claim's experience for the past twelve months is an average of \$462,127 per month, as compared to \$473,402 over last year. Claims for the year are running 2.4% below fiscal year 2008.

Worker's Compensation Fund

Operating expenditures exceeded revenues by \$9,381 through the third quarter. Retained Earnings decreased from \$33,914 to \$24,533 at June 30, 2009.

Management Services Fund

Management Services Fund revenues through June 30, 2009 exceeded expenditures by \$180,069. Fund Balance increased from \$1,092,842 at July 1, 2008 to \$1,272,911 at June 30, 2009.

CEMETERY FUND

Retained earnings in the Cemetery Fund decreased from \$361,926 at July 1, 2008 to \$350,364 at June 30, 2009. The major costs for this fund are mowing and cemetery maintenance.

LONG TERM INVESTMENT POOL

The pool experienced a \$7,969 net increase in the market value of its portfolio for the period July 1, 2008 to June 30, 2009. A \$28,074 increase in the market value of the Vanguard GNMA bond fund has offset the decreases in values from the other securities.

EASTERN HIGHLANDS HEALTH DISTRICT

Operating revenues exceeded expenditures by \$19,999 and Fund Balance increased from \$210,854 to \$230,853. A significant service revenue shortfall projected by the Health Director was offset by actions taken to reduce expenditures.

MANSFIELD DOWNTOWN PARTNERSHIP

Operating revenues exceeded expenditures by \$81,322 through June 30, 2009, and Fund Balance increased from \$98,059 to \$179,381.

Finance Committee - August 10, 2009

General Fund
 Preliminary Schedule of Estimated Changes in Fund Balance - Legal Basis
 For the Year Ended June 30, 2009

Designated for 2008/2009 Budget Undesignated \$ 1,830,202

Fund Balance, July 1, 2008 1,830,202

	Original Budget	Amendment	Final Budget	Estimated Actual	Budget Comparison	
Total revenues and transfers in	\$ 43,698,145	\$ -	\$ 43,698,145	\$ 43,259,398	\$ (438,747)	
Appropriation of fund balance						
Total appropriation, transfers in	<u>43,698,145</u>	<u>-</u>	<u>43,698,145</u>	<u>43,259,398</u>	<u>(438,747)</u>	
Total expenditures and transfers out:						
Town	12,649,640		12,649,640	12,485,534	(164,106)	
Mansfield Board of Education	20,930,800		20,930,800	20,624,715	(306,085)	
Contribution to Region #19 Board of Ed	10,117,705		10,117,705	10,117,705	-	
Total expenditures	<u>43,698,145</u>		<u>43,698,145</u>	<u>43,227,954</u>	<u>(470,191)</u>	
Results from budgetary operations	-	-	-	31,444	31,444	<u>31,444</u>
Fund balance, June 30, 2009						<u>\$ 1,861,646</u>

Fund balance:
 Unreserved:

Designated for 2009/10 budget Undesignated 1,861,646

\$1,861,646

TOWN OF MANSFIELD
 TRIAL BALANCE - GAAP BASIS
 June 30, 2009

<u>GENERAL FUND</u>	<u>DEBIT</u>	<u>CREDIT</u>
Cash Equivalent Investments	\$ 2,661,578	
Working Cash Fund	4,150	
Accounts Receivable	79,505	
Taxes Receivable - Current	381,993	
Taxes Receivable - Delinquent	258,343	
Due from Other Funds	2,645,842	
Accounts and Other Payables		2,159,070
Due to Other Funds		360,618
Refundable Deposits		154,380
Deferred Revenue - Taxes		539,889
Taxes Collected in Advance		652,572
Encumbrances Payable - Prior Year		303,236
Liquidation - Prior Year Encumbrances	99,923	
Fund Balance - Undesignated		1,684,344
Actual Expenditures	42,982,172	
Actual Revenues		43,259,397
	\$ 49,113,506	\$ 49,113,506

DAYCARE COMBINED PROGRAM
 COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES
 AND CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	BUDGET		
	AS AMENDED 2008/09	June 30,	
		2009	2008
REVENUES:			
Intergovernmental - Nat'l. School Lunch	\$ 27,000	\$ 34,419	\$ 31,216
Intergovernmental - Day Care Grant	319,120	301,224	302,745
School Readiness Program	59,700	48,600	58,463
UConn	78,500	78,750	78,750
Fees	740,750	778,580	727,148
Subsidies	22,000	26,997	25,150
Total Revenues	1,247,070	1,268,571	1,223,472
EXPENDITURES:			
Administrative	229,030	229,951	225,891
Direct Program	895,770	916,801	824,334
Purchased Property Services	16,250	16,188	17,669
Repairs & Maintenance	6,500	9,733	8,750
Insurance	5,200	8,059	3,850
Other Purchased Services	10,000	7,088	8,020
Food Service Supplies	32,900	45,146	38,903
Energy	28,500	28,500	28,500
Supplies & Miscellaneous	19,850	18,982	18,627
Computer Equipment	10,000	1,194	1,197
Equipment	1,000	-	-
Total Expenditures	1,255,000	1,281,642	1,175,741
EXCESS/(DEFICIENCY)	(7,930)	(13,071)	47,731
FUND BALANCE, JULY 1	327,718	327,718	279,987
FUND BALANCE, END OF PERIOD	\$ 319,788	\$ 314,647	\$ 327,718

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
BALANCE SHEET
AS OF JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>Assets</u>		
Cash	\$ 84,615	\$ 70,327
Due From State	33,801	
Inventory	33,068	32,873
Accounts Receivable	545	28,229
Total Assets	\$ 152,029	\$ 131,429
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 81	\$ 257
Due to Other Funds	9,251	8,689
Total Liabilities	9,332	8,946
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$ 142,697	\$ 122,483
Total Fund Balance	142,697	122,483
Total Liabilities and Fund Balance	\$ 152,029	\$ 131,429

MANSFIELD BOARD OF EDUCATION
CAFETERIA FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Operating Revenues:		
Intergovernmental	\$ 185,244	\$ 172,146
Sales of Food	611,838	602,784
Other	61,797	54,879
Total Operating Revenues	858,879	829,809
Other Financing:		
Transfers In - General Fund Board	20,000	20,000
Total Revenues & Other Financing	878,879	849,809
Operating Expenditures:		
Salaries & Benefits	540,977	527,627
Food & Supplies	295,842	266,428
Professional and Technical	2,500	2,500
Equipment Repairs & Contracts	1,046	9,690
Equipment - Other	18,300	1,296
Total Operating Expenditures	858,665	807,541
Excess/(Deficiency)	20,214	42,268
Fund Balance, July 1	122,483	80,215
Fund Balance, End of Period	\$ 142,697	\$ 122,483

Mansfield Parks and Recreation
 Balance Sheet
 As of June 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
<u>Assets</u>	2009	2008
Cash	\$ 118,784	\$ 131,530
Accounts Receivable	21,465	3,772
Total Assets	\$ 140,249	\$ 135,302
<u>Liabilities and Fund Balances</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 11,812	\$ 15,032
Due to Other Funds	8,446	6,683
Total Liabilities	20,258	21,715
<u>Fund Balance</u>		
Fund Balance:		
Deferred Revenue	85,647	127,435
Unreserved, undesignated	34,344	(13,848)
Total Fund Balance	119,991	113,587
Total Liabilities and Fund Balance	\$ 140,249	\$ 135,302

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
Budget vs. Actual for June 30, 2009

Description	Revenues			Expenditures			Net Fav(Unfav)
	2008/09 Budget	Jun. 30 Estimated	Fav(Unfav) Variance	2008/09 Budget	Jun. 30 Estimated	Fav(Unfav) Variance	
Overall Indirect	-	-	-	-	-	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	1,180,407	1,134,482	(45,925)	713,434	692,093	21,341	(24,584)
Child Care	16,300	16,391	91	50,100	38,111	11,989	12,080
Fitness	117,690	115,846	(1,844)	190,410	163,190	27,220	25,376
Personal Training	47,000	56,185	9,185	36,000	37,804	(1,804)	7,381
Member Swim @ 59.09%	-	-	-	178,700	175,544	3,156	3,156
Member Events	-	706	706	7,370	4,863	2,507	3,213
Sub-total Member Services	1,361,397	1,323,610	(37,787)	1,176,014	1,111,605	64,409	26,622
Community Services:							
Indirect (Alloc @ 49.293%)	208,663	204,616	(4,047)	602,306	574,732	27,574	23,527
Aquatics	185,140	165,448	(19,692)	123,720	121,535	2,185	(17,507)
Youth Programs	62,900	51,582	(11,318)	36,830	28,560	8,270	(3,048)
Nutcracker	20,000	20,682	682	14,940	12,931	2,009	2,691
Teen Center	25,500	26,060	560	11,170	10,333	837	1,397
Youth Sports	20,400	19,821	(579)	7,320	11,036	(3,716)	(4,295)
Day Camp/Vacation Camp	155,440	192,318	36,878	106,610	108,751	(2,141)	34,737
Sport & Specialty Camp	58,000	50,403	(7,597)	51,420	35,995	15,425	7,828
Trips	15,000	8,214	(6,786)	12,030	5,917	6,113	(673)
Special Events	19,000	27,814	8,814	12,030	6,110	5,920	14,734
Adult Programs	37,200	34,509	(2,691)	53,310	49,381	3,929	1,238
Sub-total Community Services	807,243	801,467	(5,776)	1,031,686	965,281	66,405	60,629
Total Parks & Recreation	2,168,640	2,125,077	(43,563)	2,207,700	2,076,886	130,814	87,251

Local support included in revenues above:		Budget
Overall Indirect - Administrative	Gen. Fund	\$ 259,660
Community Services:		
Overall Support	Gen. Fund	75,000
Teen Center	CNR Fund	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000
Total Local Support		<u>\$ 384,660</u>

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
As of June 30, 2009

Description	Revenues			Expenditures (Incl. Encumbrances)			Net Income (Loss)
	Revenues	Indirect/Swim Allocation	Total Revenues	Expend.	Indirect/Swim Allocation	Total Expenditures	
Overall Indirect	262,950	(262,950)	-	1,165,951	(1,165,951)	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	1,001,148	133,334	1,134,482	100,874	591,219	692,093	442,389
Child Care	16,391		16,391	38,111		38,111	(21,720)
Fitness	115,846		115,846	163,190		163,190	(47,344)
Personal Training	56,185		56,185	37,804		37,804	18,381
Member Swim @ 59.09%					175,544	175,544	(175,544)
Member Events	706		706	4,863		4,863	(4,157)
Sub-total Member Services	1,190,276	133,334	1,323,610	344,842	766,763	1,111,605	212,005
Community Services:							
Indirect (Alloc @ 49.293%)	75,000	129,616	204,616		574,732	574,732	(370,116)
Aquatics	165,448		165,448	297,079	(175,544)	121,535	43,913
Youth Programs	51,582		51,582	28,560		28,560	23,022
Nutcracker	20,682		20,682	12,931		12,931	7,751
Teen Center	26,060		26,060	10,333		10,333	15,727
Youth Sports	19,821		19,821	11,036		11,036	8,785
Day Camp/Vacation Camp	192,318		192,318	108,751		108,751	83,567
Sport & Specialty Camp	50,403		50,403	35,995		35,995	14,408
Trips	8,214		8,214	5,917		5,917	2,297
Special Events	27,814		27,814	6,110		6,110	21,704
Adult Programs	34,509		34,509	49,381		49,381	(14,872)
Sub-total Community Services	671,851	129,616	801,467	566,093	399,188	965,281	(163,814)
Total Parks & Recreation	2,125,077	-	2,125,077	2,076,886	-	2,076,886	48,191

Local support included in revenues above:		
Overall Indirect - Administrative	Gen. Fund	\$ 259,660
Community Services:		
Overall Support	Gen. Fund	75,000
Teen Center	CNR Fund	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000
Total Local Support		\$ 384,660

Mansfield Parks and Recreation
Statement of Revenues and Expenditures
Adopted Budget 2008/2009

Description	Revenues			Expenditures			Net Income (Loss)
	Revenues	Indirect/Swim Allocation	Total Revenues	Expend.	Indirect/Swim Allocation	Total Expenditures	
Overall Indirect	271,160	(271,160)	-	1,221,890	(1,221,890)	-	-
Member Services:							
Indirect (Alloc @ 50.707%)	1,042,910	137,497	1,180,407	93,850	619,584	713,434	466,973
Child Care	16,300		16,300	50,100		50,100	(33,800)
Fitness	117,690		117,690	190,410		190,410	(72,720)
Personal Training	47,000		47,000	36,000		36,000	11,000
Member Swim @ 59.09%					178,700	178,700	(178,700)
Member Events				7,370		7,370	(7,370)
Sub-total Member Services	1,223,900	137,497	1,361,397	377,730	798,284	1,176,014	185,383
Community Services:							
Indirect (Alloc @ 49.293%)	75,000	133,663	208,663		602,306	602,306	(393,643)
Aquatics	185,140		185,140	302,420	(178,700)	123,720	61,420
Youth Programs	62,900		62,900	36,830		36,830	26,070
Nutcracker	20,000		20,000	14,940		14,940	5,060
Teen Center	25,500		25,500	11,170		11,170	14,330
Youth Sports	20,400		20,400	7,320		7,320	13,080
Day Camp/Vacation Camp	155,440		155,440	106,610		106,610	48,830
Sport & Specialty Camp	58,000		58,000	51,420		51,420	6,580
Trips	15,000		15,000	12,030		12,030	2,970
Special Events	19,000		19,000	12,030		12,030	6,970
Adult Programs	37,200		37,200	53,310		53,310	(16,110)
Sub-total Community Services	673,580	133,663	807,243	608,080	423,606	1,031,686	(224,443)
Total Parks & Recreation	2,168,640	-	2,168,640	2,207,700	-	2,207,700	(39,060)

Local support included in revenues above:

Overall Indirect - Administrative	Gen. Fund	\$ 259,660
Community Services:		
Overall Support	Gen. Fund	75,000
Teen Center	CNR Fund	25,000
Aquatics (Bi-Cent. Pond)	CNR Fund	25,000
Total Local Support		<u>\$ 384,660</u>

TOWN OF MANSFIELD
CAPITAL AND NONRECURRING RESERVE FUND BUDGET
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FISCAL YEAR 2009/10

	Actual 98/99	Actual 99/00	Actual 00/01	Actual 01/02	Actual 02/03	Adopted Budget 03/04	Actual 03/04	Actual 04/05	Actual 05/06	Actual 06/07	Actual 07/08	Budget 08/09	Estimated** 08/09	Adopted 09/10	Estimated 09/10	Projected 10/11	Projected 11/12	Projected 12/13	Projected 13/14	
SOURCES:																				
Revenues:																				
General Fund Contribution										100,000	644,000	25,000	85,000	50,000	50,000					
Property Tax Relief										359,404										
Energy Assistance Program																				
State Revenue Sharing				\$472,523																
State Dept. of Education - MMS IRC/MMS Drainage					120,729		24,679													
Rural Development Grant - Downtown Revitalization							35,000													
Ambulance User Fees					253,312	235,000	179,317	216,712	222,724	187,045	289,884	225,000	304,089	250,000	250,000	250,000	250,000	250,000	260,000	
Landfill Closing Grant - Inkind Reimbursement								109,470												
Insurance Settlement			100,524																	
Interest Income	237,050	286,043	398,171					100,000	100,000	100,000		20,000								
Other				23,486			380			5,949			30,813							
Sewer Assessments	2,800	3,600	4,000	8,059	4,296	3,000	4,000	4,400	9,600		14,400	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
Pequot Funds	2,809,905	2,929,288	2,950,637	3,075,000	2,128,664	1,361,183	1,714,079	1,339,206	1,435,767	612,032	389,462	385,000	349,407	668,391	466,221	668,391	668,391	668,391	668,391	
Total Sources	3,049,755	3,218,929	3,463,332	3,573,078	2,507,001	1,599,183	1,957,456	1,789,788	1,786,091	1,364,430	1,337,746	658,000	769,309	971,391	769,221	921,391	921,391	921,391	921,391	
USES:																				
Operating Transfers Out:																				
General Fund - One Time Costs/Fund Balance Plan			61,100	47,500	400,000	350,000	350,000	250,000	150,000											
General Fund - State Revenue Sharing					472,520															
Community Events					12,500															
Management Services Fund	205,000	160,000	200,000	200,000	208,000	212,000	212,000	200,000	225,000	200,000	200,000	150,000	150,000	150,000	150,000	200,000	200,000	200,000	200,000	
Debt Service Sinking Fund	180,000		500,000	355,000	208,000	235,000	235,000	295,000	250,000	215,000	200,000	75,000	75,000	150,000	150,000	150,000	100,000			
Retire Debt for Fire Truck								70,000	70,000		70,000			80,000	80,000	80,000				
New Financial Reporting Modal (Statement 34)				25,000	25,000															
Property Tax Revaluation Fund	25,000	25,000	25,000			25,000	25,000		25,000		25,000	25,000	25,000	25,000	25,000	35,000	25,000	25,000	25,000	
Capital Fund	3,591,529	3,289,200	2,572,660	3,161,682	1,488,918	560,650	618,034	762,137	1,046,109	1,056,534	458,300	273,085	307,124	395,000	335,000	335,000	450,000	575,000	650,000	
Day Care Pension					20,000	15,000	15,000	10,000	5,000											
Town Manager Search									21,171											
Emergency Services Administration					25,070	75,000	75,000													
Community Center Operating Subsidy					65,000	119,125	119,130	80,000	40,000											
Parks & Recreation Operating Subsidy										40,000	251,538	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Health Insurance Fund								200,000												
Retiree Medical Insurance Fund										50,000	50,000	50,000	50,000	50,000	50,000	70,000	84,000	84,000		
Compensated Absences Fund*										50,000	40,000	40,000	40,000	50,000	50,000					
Downtown Partnership										63,000										
Shared Projects with UConn	83,500	100,000	25,000																	
Total Uses	4,085,029	3,674,200	3,383,760	3,788,182	2,985,006	1,591,775	1,649,164	1,867,137	1,811,108	1,534,705	1,367,838	663,085	647,124	800,000	840,000	920,000	808,000	834,000	926,000	
Excess/(Deficiency)	#####	(365,271)	69,572	(210,104)	(458,005)	7,408	308,291	(97,349)	(43,018)	(170,275)	(30,092)	(5,085)	122,185	71,391	(70,779)	1,391	12,391	(12,609)	(3,608)	
Fund Balance/(Deficit) July 1	1,985,816	950,342	595,071	664,643	454,539		(3,468)	304,825	207,476	164,458	(5,817)	(35,908)	(35,908)	(43,528)	86,276	27,863	28,254	41,845	29,036	
Fund Balance, June 30	\$950,342	\$595,071	\$664,643	\$454,539	(\$3,466)	\$7,408	\$304,825	\$207,476	\$164,458	(\$5,817)	(\$35,908)	(\$40,994)	\$86,276	\$27,863	\$16,497	\$29,254	\$41,645	\$29,036	\$25,427	

* Compensated Absences needs to be funded for approximately \$286,000

** Estimated after proposed yearend transfers

DEBT SERVICE FUND
BALANCE SHEET
AS OF JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Assets:		
Cash and cash equivalents	\$ -	\$ -
Total Assets	\$ -	\$ -
Liabilities and Fund Balance		
Liabilities:		
Due to General Fund	\$ 65,347	\$ 20,229
Total Liabilities	65,347	20,229
Fund Balance:		
Unreserved:		
Undesignated	(65,347)	(20,229)
Total Fund Balance	(65,347)	(20,229)
Total Liabilities and Fund Balance	\$ -	\$ -

DEBT SERVICE FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 FOR THE PERIOD ENDED JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Revenues:		
Intergovernmental	\$ 105,218	\$ 180,794
Total Revenues	105,218	180,794
Other Financing		
Operating Transfers In:		
CNR Fund	75,000	200,000
Management Services Fund	75,000	
General Fund	415,000	400,000
Total Revenues and Other Financing Sources	670,218	780,794
Expenditures:		
Principal Payments	594,904	660,000
Interest Payments	117,432	136,082
Financial Services	3,000	5,000
Total expenditures	715,336	801,082
Excess of revenues and other financing sources over expenditures	(45,118)	(20,288)
Fund balance, July 1	(20,229)	59
Fund balance, End of Period	\$ (65,347)	\$ (20,229)

TOWN OF MANSFIELD
DEBT SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	00/01 ACTUAL	01/02 ACTUAL	02/03 ACTUAL	03/04 ACTUAL	04/05 ACTUAL	05/06 ACTUAL	06/07 ACTUAL	07/08 ACTUAL	08/09 PROJECTED	09/10 PROJECTED	10/11 PROJECTED	11/12 PROJECTED	12/13 PROJECTED	13/14 PROJECTED
REVENUES:														
Intergovernmental	\$460,924	\$440,668	\$420,364	\$385,697	\$366,387	\$330,378	\$295,462	\$180,794	\$105,218					
State Revenue Sharing	472,523													
Interest on Unspent Balance										65,000				
Other (Refund on Lease Purchase in 09/10)														
Other (Co-Gen Grant in 09/10)	9,402	37		87,850										
TOTAL REVENUES	942,849	440,705	420,364	473,547	366,387	330,378	295,462	180,794	105,218	116,300				
Operating Transfers In - General Fund	797,000	500,000	400,000	400,000	400,000	400,000	400,000	400,000	415,000	500,000	610,000	620,000	655,000	270,000
Operating Transfers In - CNR Fund	500,000	355,000	250,000	235,000	295,000	250,000	215,000	200,000	75,000	150,000	150,000	100,000		
Operating Transfers In - MS Fund									75,000	50,000				
TOTAL REVENUES AND OPERATING TRANSFERS IN	2,239,349	1,295,705	1,070,364	1,108,547	1,061,387	980,378	910,462	780,794	670,218	816,300	760,000	720,000	655,000	270,000
EXPENDITURES:														
Principal Retirement	380,689	865,000	950,000	1,065,000	980,000	830,000	805,000	660,000	530,000	455,000	455,000	460,000	460,000	145,000
Interest	392,723	447,352	398,975	284,440	261,506	216,239	176,482	136,082	104,202	81,928	64,764	45,656	25,900	5,220
Lease Purchase - Co-Gen/Pool Covers									78,142	78,142	78,142	78,142	78,142	
Lease Purchase - CIP Equip 08/09 *										113,886	113,886	113,886	113,886	113,886
Financial	26,475	15,428		8,000				5,000	3,000					
Professional/Technical	19,282	311		79,497	4,300									
TOTAL EXPENDITURES	1,119,169	1,328,091	1,348,975	1,436,937	1,246,306	1,046,239	981,482	801,082	715,344	728,956	711,792	697,684	677,928	264,106
REVENUES AND OTHER FINANCING SOURCES OVER/ (UNDER) EXPENDITURES	920,680	(32,386)	(278,611)	(328,390)	(184,919)	(65,861)	(71,020)	(20,288)	(45,126)	87,344	48,208	22,216	(22,928)	5,894
FUND BALANCE, JULY 1	40,566	961,246	928,860	650,249	321,859	136,940	71,079	59	(20,229)	(65,355)	21,989	70,197	92,513	69,585
FUND BALANCE, JUNE 30	\$961,246	\$928,860	\$650,249	\$321,859	\$126,940	\$71,079	\$59	\$(20,229)	\$(65,355)	\$21,989	\$70,197	\$92,513	\$69,585	\$75,479

Note: Does not include approved but unissued bonds for:

MNS Heating Upgrade	3,800,000
Comm Ctr Air Conditioning	200,000
Open Space	1,000,000
	<u>5,000,000</u>

Note: Does not include 2008/09 Adopted CIP budget funded by bonds for:

Storrs Center Streetscape	293,200
Hunting Lodge Road Walkway	100,000
	<u>393,200</u>

* Lease Purchase to be reduced from \$508,000 to \$443,000 - Refurbish ET 507 for \$66,000 will not be put through this lease.

SOLID WASTE DISPOSAL FUND
BALANCE SHEET
AS OF JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>CURRENT ASSETS</u>		
Cash	\$ 229,439	\$ 185,699
Accounts Receivable (net of allow. for uncollectable accts)	32,918	54,317
 Total Current Assets	 262,357	 240,016
<u>FIXED ASSETS</u>		
Land	8,500	8,500
Buildings & Equipment	540,857	540,857
Less: Accumulated Depreciation	(450,986)	(428,872)
 Total Fixed Assets	 98,371	 120,485
 TOTAL ASSETS	 \$ 360,728	 \$ 360,501
 <u>LIABILITIES AND FUND EQUITY</u>		
<u>CURRENT LIABILITIES</u>		
Accounts Payable	\$ 51,178	\$ 76,857
Accrued Compensated Absences	17,261	12,924
Refundable Deposits	14,025	12,861
 Total Current Liabilities	 82,464	 102,642
<u>LONG-TERM LIABILITIES</u>		
Landfill Postclosure Costs	108,000	108,000
 Total Long-Term Liabilities	 108,000	 108,000
 TOTAL LIABILITIES	 190,464	 210,642
 <u>FUND EQUITY</u>		
Retained Earnings	170,264	149,859
 Total Fund Equity	 170,264	 149,859
 TOTAL LIABILITIES AND FUND EQUITY	 \$ 360,728	 \$ 360,501

SOLID WASTE DISPOSAL FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Operating Revenues:		
Tipping Fees	\$ (9,015)	\$ 9,534
Transfer Station Fees	83,239	90,053
Garbage Collection Fees	883,341	855,359
Sale of Recyclables	63,827	85,503
Other Revenues	3,038	2,848
Total Operating Revenues	1,024,430	1,043,297
Operating Expenses:		
Hauler's Tipping Fees	156,734	183,635
Mansfield Tipping Fees	43,188	56,910
Wage & Fringe Benefits	279,579	265,019
Computer Software	360	3,360
Trucking Fee	18,031	19,259
Recycling Cost	79,020	75,990
Contract Pickup	352,495	325,392
Supplies and Services	29,032	13,423
Depreciation Expense	22,114	23,381
Hazardous Waste	11,158	11,142
Equipment Parts/Other	2,314	1,205
LAN/WAN Expenditures	10,000	10,000
Total Operating Expenses	1,004,025	988,716
NET INCOME (LOSS)	20,405	54,581
Retained Earnings, July 1	149,859	95,278
Retained Earnings, End of Period	\$ 170,264	\$ 149,859

HEALTH INSURANCE FUND
BALANCE SHEET
June 30, 2009
(with comparative totals for June 30, 2008)

	June 30	
	2009	2008
<u>Assets</u>		
Cash and cash equivalents	\$ 2,115,417	\$ 1,033,984
Accounts Receivable	177,284	142,950
Due from Other Funds	382,368	285,797
Total Assets	\$ 2,675,070	\$ 1,462,730
<u>Liability and Fund Equity</u>		
Liabilities:		
Accrued Medical Claims	\$ 526,290	\$ 453,478
Accounts Payable	6,486	1,250
Due to General Fund	783,608	653,454
Total Liabilities	\$ 1,316,384	\$ 1,108,182
Fund Equity		
Net Contributed Capital	400,000	400,000
Retained Earnings	958,686	(45,453)
Total Fund Equity	\$ 1,358,686	\$ 354,547
Total Liabilities and Fund Equity	\$ 2,675,070	\$ 1,462,730

* Reserve for maximum claim liability corridor is estimated to be \$525,000.

HEALTH INSURANCE FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 June 30, 2009
 (with comparative totals for June, 2008)

	June 30	
	2009	2008
Revenues:		
Premium income	\$ 7,474,761	\$ 6,086,299
Interest income	11,672	38,556
Total Revenues	7,486,433	6,124,855
Expenditures:		
Payroll	143,309	130,112
Administrative expenses	697,326	625,547
Medical claims	5,450,790	5,452,626
Consultants	32,560	21,750
Employee Wellness Program	45,643	52,390
Medical Supplies	102,667	109,970
LAN/WAN Expenditures	10,000	10,000
Total Expenditures	6,482,294	6,402,395
Revenues and Other Financing Sources Over/ (Under) Expenditures	1,004,138	(277,539)
Contributed Capital	400,000	400,000
Fund Equity, July 1	(45,452)	232,087
Fund Equity plus Cont. Capital, End of Period	\$ 1,358,686	\$ 354,547

**ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR**

MONTH	99/00	00/01	FY 01/02	FY 02/03	FY 03/04	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY08/09	Average All Years	Average FY'05-'09
JULY	170,906	216,792	216,195	231,239	353,025	332,653	368,941	409,635	430,780	493,991	236,341	407,200
AUGUST	146,139	215,571	247,118	247,238	296,808	327,584	323,401	499,754	554,171	567,129	254,440	454,408
SEPTEMBER	140,741	264,603	230,526	257,491	323,667	302,399	298,440	415,053	430,908	438,495	232,177	377,059
OCTOBER	108,729	180,875	240,996	262,401	312,245	275,610	351,888	370,945	384,033	440,640	218,571	364,623
NOVEMBER	125,629	203,813	208,715	217,831	342,691	448,834	299,882	370,405	489,535	383,653	225,896	398,462
DECEMBER	181,592	185,278	256,252	190,532	415,554	358,577	343,209	427,447	436,589	358,543	232,412	384,873
JANUARY	204,232	200,762	251,986	333,923	342,476	358,256	356,891	364,331	508,001	454,813	253,037	408,458
FEBRUARY	194,411	180,679	267,614	331,286	340,298	305,259	492,485	527,867	629,924	521,301	284,478	495,367
MARCH	211,199	200,818	237,003	358,881	386,649	409,245	392,138	482,188	399,055	482,221	265,079	432,969
APRIL	181,703	206,143	342,562	259,835	402,093	443,382	321,969	484,465	476,056	473,587	255,206	439,892
MAY	215,754	244,270	276,117	387,515	391,287	387,104	383,505	562,876	516,518	511,932	282,321	472,387
JUNE	193,549	251,842	251,747	347,060	357,517	399,827	386,641	606,023	425,253	419,214	268,440	447,392
ANNUAL TOTAL	2,074,584	2,551,446	3,026,831	3,425,231	4,264,309	4,348,731	4,319,389	5,520,987	5,680,824	5,545,518	2,872,581	5,083,090
MONTHLY AVG	172,882	212,620	252,236	285,436	355,359	362,394	359,949	460,082	473,402	462,127	241,258	423,591
% OF INCREASE	-5.1%	23.0%	18.6%	13.2%	24.5%	2.0%	-0.7%	27.8%	2.9%	-2.4%	11.40%	5.93%

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WORKERS' COMPENSATION FUND
BALANCE SHEET
JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 64,840	\$ 33,914
Total Assets	\$ 64,840	\$ 33,914
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities:		
Accrued Accounts Payable	\$ 40,307	\$ -
Total Liabilities	40,307	-
Equity:		
Retained Earnings	24,533	33,914
Total Liabilities and Equity	\$ 64,840	\$ 33,914

WORKERS' COMPENSATION FUND
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>REVENUES:</u>		
Premium Income	\$ 491,500	\$ 421,310
Total Revenues	491,500	421,310
 <u>OPERATING EXPENSES:</u>		
Workers' Compensation Insurance	500,881	385,800
Total Operating Expenses	500,881	385,800
NET INCOME (LOSS)	(9,381)	35,510
Fund Balance, July 1	33,914	(1,596)
Fund Balance, End of Period	\$ 24,533	\$ 33,914

MANAGEMENT SERVICES FUND
ESTIMATED BALANCE SHEET
AT JUNE 30, 2009

	<u>Actual</u> <u>June 30, 2008</u>	<u>Actual</u> <u>June 30, 2009</u>
<u>ASSETS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ -	\$ -
Due from General Fund		
Accounts Receivable	8,195	42,806
Inventory	30,400	31,189
Total Current Assets	38,595	73,995
Fixed Assets:		
Construction in Progress		
Land	145,649	145,649
Buildings	178,016	178,016
Office Equipment	2,864,268	2,976,669
Construction in Progress	-	261,540
Accum. Depreciation	(1,769,071)	(1,943,420)
Net Fixed Assets	1,418,862	1,618,454
Total Assets	\$ 1,457,457	\$ 1,692,449
<u>LIABILITIES AND EQUITY</u>		
Liabilities:		
Accounts Payable	\$ 178,307	\$ 223,964
Due to the General Fund	184,395	191,521
Due to Internal Service Fund	1,913	4,053
Total Liabilities	364,615	419,538
Equity:		
Contributed Capital	146,000	146,000
Retained Earnings	946,842	1,126,911
Total Equity	1,092,842	1,272,911
Total Liabilities and Equity	\$ 1,457,457	\$ 1,692,449

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE PERIOD ENDED JUNE 30, 2009

TOTAL MANAGEMENT SERVICES FUND				
	Budget 2008/09	Actual 2008/09	Variance Favorable (Unfavorable)	Proposed 2009/10
REVENUES:				
Mansfield Board of Education	\$ 97,230	\$ 135,430	\$ 38,200	\$ 100,150
Region 19	92,360	92,360		95,130
Town of Mansfield	64,700	64,700		67,000
Communication Service Fees	214,630	214,630		216,000
Copier Service Fees	225,740	229,868	4,128	226,240
Energy Service Fees	2,068,430	2,063,310	(5,120)	2,064,280
Rent	74,620	72,450	(2,170)	74,620
Rent - Telecom Tower	108,000	120,477	12,477	110,000
Sale of Supplies	36,050	44,020	7,970	36,050
CNR Fund	150,000	150,000		150,000
Health Insurance Fund	10,000	10,000		10,000
Solid Waste Fund	10,000	10,000		10,000
Sewer Operating Fund	3,000	3,000		3,000
Local Support	6,000	343,308	337,308	
Postal Charges	87,570	89,820	2,250	94,500
Universal Services Fund	29,170	50,854	21,684	30,000
Total Revenues	3,277,500	3,694,227	416,727	3,286,970
EXPENDITURES:				
Salaries & Benefits	375,278	387,948	(12,670)	437,430
Training	5,800	4,868	932	8,550
Repairs & Maintenance	16,200	36,898	(20,698)	26,900
Professional & Technical	135,720	31,961	103,759	49,550
System Support	116,680	197,859	(81,179)	162,130
Copier Maintenance Fees	84,000	81,522	2,478	85,000
Communications	192,362	222,366	(30,004)	226,132
Supplies and Software Licensing	37,000	51,919	(14,919)	39,600
Equipment	170,000	537,786	(367,786)	165,000
Postage	88,800	98,133	(9,333)	90,000
Energy	1,986,460	2,004,190	(17,730)	1,718,980
Equipment Rental/Cost of Sales	45,450	55,274	(9,824)	45,200
Total Expenditures	3,253,750	3,710,724	(456,974)	3,054,472
Add:				
Depreciation	209,860	210,044	(184)	212,110
Less:				
Equipment Capitalized	(170,000)	(406,610)	(24,930)	(165,000)
Operating Expenditures	3,293,610	3,514,158	(220,548)	3,101,582
Net Income (Loss)	(16,110)	180,069	196,179	185,388
Total Equity & Contributed Capital, July 1	1,092,842	1,092,842		1,272,911
Total Equity & Contributed Capital, End of Period	\$ 1,076,732	\$ 1,272,911	\$ 196,179	\$ 1,458,299

MANAGEMENT SERVICES FUND
ESTIMATED STATEMENT OF CASH FLOWS
JUNE 30, 2009

	<u>Actual</u> <u>June 30, 2008</u>	<u>Actual</u> <u>June 30, 2009</u>
CASH FROM OPERATING ACTIVITIES:		
Operating income	\$ (440,876)	\$ 180,069
ADJUSTMENTS TO RECONCILE OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Depreciation Expense	184,908	210,044
(Increase) decrease in:		
Other Receivables	(2,333)	(37,637)
Inventory	(839)	(789)
Increase (decrease) in:		
Accounts payable	138,604	45,657
Due to other funds	184,395	9,266
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>63,859</u>	<u>406,610</u>
CASH FLOWS USED IN CAPITAL AND RELATED FINANCING ACTIVITIES:		
Purchase of fixed assets	<u>(363,216)</u>	<u>(406,610)</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	(299,357)	-
CASH AND CASH EQUIVALENTS - JULY 1	<u>299,357</u>	<u>-</u>
CASH AND CASH EQUIVALENTS - End of Period	<u>\$ -</u>	<u>\$ -</u>

CEMETERY FUND
BALANCE SHEET
JUNE 30, 2009
(with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>ASSETS</u>		
Cash and cash equivalents	\$ 6,038	\$ 18,250
Investments	352,662	352,420
Total Assets	\$ 358,700	\$ 370,670
 <u>Liabilities</u>		
Accounts Payable	\$ 5,601	\$ 3,992
Due to General Fund	2,735	
Total Liabilities	8,336	3,992
 <u>FUND BALANCE</u>		
Fund Balance		
Reserved for perpetual care	\$ 495,947	\$ 477,424
Reserved for nonexpendable trust	1,200	1,200
Unreserved, undesignated	(146,783)	(111,946)
Total Fund Balance	350,364	366,678
Total Liabilities & Fund Balance	\$ 358,700	\$ 370,670

CEMETERY FUND
 COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Operating Revenues:		
Contributions	\$ 17,718	\$ 15,024
Interest and Dividend Income	14,262	18,499
Change in Market Value	(8,844)	6,475
Sale of Plots	4,200	7,050
Total Operating Revenues	27,336	47,048
Operating Expenses:		
Salaries	2,500	2,500
Cemetery Maintenance	13,529	9,395
Mowing Service	22,869	14,167
Total Operating Expenses	38,898	26,062
Operating Income/(Loss)	(11,562)	20,986
Retained Earnings, July 1	361,926	345,692
Retained Earnings, End of Period	\$ 350,364	\$ 366,678

**Town of Mansfield
Investment Pool
As of June 30, 2009**

	Equity Percentage	Equity In Investments	Equity In Cash Equiv.	Total Equity
Cemetery Fund	65.050%	352,662.00	6,038.47	358,700.47
School Non-Expendable Trust Fund	0.092%	498.77	8.54	507.31
Compensated Absences Fund	34.858%	188,979.12	3,235.80	192,214.92
Total Equity by Fund	100.000%	542,139.89	9,282.81	551,422.70

Investments	Market Value
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	35,207.65
Bank of America - Columbia Lg Cap Index	10,645.56
Bank of America - Columbia Multi-Adv Intl	3,695.93
Bank of America - Columbia Mid Cap Index	1,515.29
Bank of America - Columbia Small Cap Index	1,124.41
Sub-Total Stock Funds	<u>52,188.84</u>
<u>Bond Funds:</u>	
Wells Fargo Advantage Funds-Corp Bond Inv	54,117.20
T. Rowe Price - U. S. Treasury Long-Term	60,212.51
People's Securities, Inc. - U.S. Treasury Notes	66,738.18
Bank of America-Columbia Interfm Core Bond	6,750.84
Bank of America-Columbia High Income Fund	985.48
Bank of America-Columbia Intern Bond	7,643.39
Vanguard - GNMA Fund	292,047.16
Sub-Total Bond Funds	<u>488,494.76</u>
<u>Public Real Estate Investment Trust</u>	
Columbia Real Estate Equity Fund	<u>1,456.29</u>
<u>Cash Equivalents:</u>	
Columbia Money Market Fund - Trust	<u>9,282.81</u>
Total Investments	<u>551,422.70</u>

Allocation	Amount	Percentage
Stocks	52,188.84	9.46%
Bonds	488,494.76	88.59%
Public Real Estate Investment Trust	1,456.29	0.26%
Cash Equivalents	9,282.81	1.68%
Total Investments	551,422.70	100.00%

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF JUNE 30, 2009

	MARKET VALUE JUL 01, 2008	MARKET VALUE SEP 30, 2008	MARKET VALUE DEC 31, 2008	MARKET VALUE MAR 31, 2009	MARKET VALUE JUN 30, 2009	FISCAL 08/09 CHANGE IN VALUE
STOCK FUNDS:						
<u>FIDELITY INVESTMENTS:</u>						
SELECT UTILITIES GROWTH	53,866.10	39,782.84	35,606.71	31,405.72	35,207.65	(18,658.45)
<u>BANK OF AMERICA</u>						
COLUMBIA LG CAP INDEX FUND	14,512.71	13,294.09	10,104.67	9,205.65	10,645.56	(3,867.15)
COLUMBIA MULTI-ADVISOR INTL EQUIT	3,616.56	2,903.35	2,745.48	2,993.37	3,695.93	79.35
COLUMBIA MID CAP INDEX FUND	1,808.49	1,611.52	1,110.16	1,276.30	1,515.29	(293.20)
COLUMBIA SMALL CAP INDEX FUND	617.89	612.59	558.30	938.06	1,124.41	506.52
SUB-TOTAL BANK OF AMERICA	20,555.67	18,421.55	14,518.61	14,413.38	16,981.19	(3,574.48)
TOTAL STOCK FUNDS	74,421.77	58,204.39	50,125.32	45,819.10	52,188.84	(22,232.93)
<u>BOND FUNDS:</u>						
<u>WELLS FARGO ADVANTAGE</u>						
WELLS FARGO INCOME PLUS-INV	50,836.58	50,302.50	51,629.69	52,256.94	54,117.20	3,280.62
<u>T. ROWE PRICE</u>						
U.S. TREASURY LONG	55,529.25	56,852.99	66,996.57	64,262.34	60,212.51	4,683.26
<u>U.S. SECURITIES</u>						
U.S. TREASURY NOTES	66,499.69	66,584.60	66,658.98	66,695.56	66,738.18	238.59
<u>BANK OF AMERICA</u>						
COLUMBIA INTERM CORE BOND FUND	6,737.69	6,566.79	6,625.95	6,612.80	6,750.84	13.15
COLUMBIA HIGH INCOME FUND				852.85	985.48	985.48
COLUMBIA INTERM BOND FUND	11,562.76	10,804.54	10,587.91	7,161.04	7,643.39	(3,919.37)
SUB-TOTAL BANK OF AMERICA	18,300.45	17,371.33	17,213.86	14,626.69	15,379.71	(2,920.74)
<u>VANGUARD INVESTMENTS</u>						
GNMA FUND	269,255.22	273,855.58	284,796.05	290,510.94	292,047.16	22,791.94
TOTAL BOND FUNDS	460,421.09	464,967.00	487,295.15	488,352.47	488,494.76	28,073.67
<u>PUBLIC REAL ESTATE INVESTMENT TRUST:</u>						
<u>BANK OF AMERICA</u>						
COLUMBIA REAL ESTATE EQUITY FUND				1,190.06	1,456.29	1,456.29
TOTAL CASH				1,190.06	1,456.29	1,456.29
<u>CASH:</u>						
<u>BANK OF AMERICA</u>						
COLUMBIA MONEY MARKET FUND	8,610.66	8,904.31	8,848.89	8,938.75	9,282.81	672.15
TOTAL CASH	8,610.66	8,904.31	8,848.89	8,938.75	9,282.81	672.15
TOTAL INVESTMENTS	543,453.52	532,075.70	546,269.36	544,300.38	551,422.70	7,969.18

EASTERN HIGHLANDS HEALTH DISTRICT
BALANCE SHEET
AS OF JUNE 30, 2009
(with comparative totals for June 30, 2008)

<u>Assets</u>	June 30,	
	2009	2008
Cash and cash equivalents	\$ 238,294	\$ 220,800
Total Assets	\$ 238,294	\$ 220,800
<u>Liabilities and Fund Balance</u>		
<u>Liabilities</u>		
Accounts Payable	\$ 7,442	\$ 9,946
Total Liabilities	7,442	9,946
<u>Fund Balance</u>		
Fund Balance:		
Reserved for Prior Year Encumbrances		150
Unreserved, undesignated	230,853	210,704
Total Fund Balance	230,853	210,854
Total Liabilities & Fund Balance	\$ 238,294	\$ 220,800

EASTERN HIGHLANDS HEALTH DISTRICT
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 AS OF JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	Adopted Budget 2008/09	Amended Budget 2008/09	June 30,	
			2009	2008
Operating Revenues:				
Member Town Contributions	\$ 362,240	\$ 362,240	\$ 362,702	\$ 342,501
State Grants	171,230	171,230	171,858	172,905
Septic Permits	48,520	48,520	26,160	31,410
Well Permits	27,190	27,190	11,280	22,695
Soil Testing Service	58,480	58,480	32,229	46,805
Food Protection Service	38,780	38,780	44,055	37,973
B100a Reviews	27,760	27,760	21,605	23,420
Septic Plan Review	39,270	39,270	19,945	30,605
Other Health Services	17,840	17,840	33,937	7,198
Total Operating Revenues	791,310	791,310	723,771	715,511
Operating Expenditures:				
Salaries & Wages	536,470	536,470	484,129	483,002
Benefits	177,000	177,000	160,140	155,711
Miscellaneous Benefits	5,240	5,240	3,928	2,869
Insurance	14,900	14,900	14,025	14,201
Professional & Technical Services	18,100	18,100	9,750	16,082
Other Purchased Services	27,640	27,640	24,953	26,206
Other Supplies	8,500	8,500	5,845	7,492
Equipment - Minor	2,460	2,460	1,002	1,339
Total Operating Expenditures	790,310	790,310	703,772	706,901
Transfers Out:				
Transfers to CNR	1,000	1,000		70,000
Total Operating Expenditures & Transfers Out	791,310	791,310	703,772	776,901
Operating Income/(Loss)	-	-	19,999	(61,390)
Fund Balance, July 1	210,854	210,854	210,854	272,244
Fund Balance, End of Period	\$ 210,854	\$ 210,854	\$ 230,853	\$ 210,854

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND BALANCE SHEET
 AS OF JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
<u>Assets</u>		
Cash and cash equivalents	\$ 69,670	\$ 108,164
 Total Assets	\$ 69,670	\$ 108,164
<u>Fund Balance</u>		
Fund Balance:		
Unreserved, undesignated	\$ 69,670	\$ 108,164
Total Fund Balance	\$ 69,670	\$ 108,164

EASTERN HIGHLANDS HEALTH DISTRICT
 CAPITAL NONRECURRING FUND
 COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE
 AS OF JUNE 30, 2009
 (with comparative totals for June 30, 2008)

	June 30,	
	2009	2008
Operating Revenues:		
State Grants		\$ 12,400
Transfers In-G/F	\$ -	70,000
Total Operating Revenues	-	82,400
Operating Expenditures:		
Vehicles	12,476	42,460
IT Software Upgrade	26,019	5,274
Technology Study - Prof & Tech Services		5,000
Total Operating Expenditures	38,495	52,734
Operating Income/(Loss)	(38,495)	29,666
Fund Balance, July 1	108,164	78,498
Fund Balance, End of Period	\$ 69,670	\$ 108,164

**MANSFIELD DOWNTOWN PARTNERSHIP
BALANCE SHEET
AS OF JUNE 30, 2009
(with comparative totals for June 30, 2008)**

	June 30,	
	2009	2008
<u>ASSETS</u>		
Cash & Cash Equivalents	\$ 182,325	\$ 113,458
Accounts Receivable	900	900
 Total Assets	<u>\$ 183,225</u>	<u>\$ 114,358</u>
<u>LIABILITIES</u>		
Accounts Payable	\$ 3,844	\$ 16,299
 Total Liabilities	<u>3,844</u>	<u>16,299</u>
<u>FUND BALANCE</u>		
Fund Balance, Unreserved	179,381	98,059
 Total Fund Balance	<u>179,381</u>	<u>98,059</u>
 Total Liabilities and Fund Balance	<u>\$ 183,225</u>	<u>\$ 114,358</u>

**MANSFIELD DOWNTOWN PARTNERSHIP
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

	Actual 2000/01	Actual 2001/02	Actual 2002/03	Actual 2003/04	Actual 2004/05	Actual 2005/06	Actual 2006/07	Actual 2007/08	Amended 2008/09	Actual 2008/09	Adopted 2009/10
Revenues:											
Intergovernmental:											
Mansfield General Fund/CNR	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Uconn		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000
Mansfield Capital Projects *						60,000					
Leyland Share - Relocation								30,210			
Membership Fees			10,040	13,085	17,355	20,282	19,215	21,820	19,000	22,440	18,000
Local Support				1,500	1,500						
State Support						4,993					
Contributions/Other					200	2,165	(165)				
Total Revenues	32,500	52,500	85,040	102,585	129,055	211,440	143,050	302,030	269,000	272,440	268,000
Operating Expenditures:											
Salaries and Benefits		15,531	71,378	73,007	83,974	92,800	107,140	121,544	136,430	133,679	135,660
Professional & Technical	930	9,519	7,386	5,406	8,397	63,068	44,967	31,817	135,000	27,202	78,950
Relocation Costs							20,000	40,420			
Office Rental		3,600	11,000	11,800	13,181	13,775	16,451	17,565	18,400	17,584	15,900
Insurance			1,650	1,760	1,764	1,772	1,702	1,704	2,060	1,713	1,720
Purchased Services			8,029	5,005	6,092	9,065	7,092	7,003	6,950	8,157	6,750
Supplies & Services		3,980	4,704	2,837	2,463	4,075	2,055	2,733	2,950	2,783	2,900
Contingency									25,000		25,000
Total Operating Expenditures	930	32,630	104,147	99,815	115,871	184,555	199,407	222,786	326,790	191,118	266,880
Operating Income/(Loss)	31,570	19,870	(19,107)	2,770	13,184	26,885	(56,357)	79,244	(57,790)	81,322	1,120
Fund Balance, July 1		31,570	51,440	32,333	35,103	48,287	75,172	18,815	98,059	98,059	179,381
Fund Balance, End of Period	\$ 31,570	\$ 51,440	\$ 32,333	\$ 35,103	\$ 48,287	\$ 75,172	\$ 18,815	\$ 98,059	\$ 40,269	\$ 179,381	\$ 180,501
Contribution Recap:											
Mansfield	\$ 32,500	\$ 20,000	\$ 30,000	\$ 41,500	\$ 50,000	\$ 62,000	\$ 62,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Mansfield Capital Projects						60,000					
UCONN		32,500	45,000	46,500	60,000	62,000	62,000	125,000	125,000	125,000	125,000
Total Contributions	\$ 32,500	\$ 52,500	\$ 75,000	\$ 88,000	\$ 110,000	\$ 184,000	\$ 124,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

TOWN OF MANSFIELD
DOWNTOWN REVITALIZATION & ENHANCEMENT PROJECTS #84120 & 84122
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
AS OF JUNE 30, 2009

	<u>Project Length</u>	
	<u>Budget</u>	<u>Actual</u>
Operating Revenues:		
Intergovernmental Revenues -		
USDA Rural Development Grant	\$ 140,000	\$ 140,000
DECD STEAP Grant	1,000,000	489,231
Urban Action Grant	2,500,000	
Leyland Share-MDP Design		9,000
Total Operating Revenues	3,640,000	638,231
Operating Expenditures:		
Downtown Revitalization & Enhancement:		
Legal Services	179,729	193,033
Legal Services - DECD Contract	12,442	2,442
Architects & Engineers	338,000	229,916
Construction Costs	495,000	
Construction - Storrs Road	2,392,558	
Construction - Walkway	222,271	222,271
Total Operating Expenditures	3,640,000	647,662
Operating Income/(Loss)		(9,431)
Fund Balance, July 1		
Fund Balance, End of Period	\$ -	\$ (9,431)

SERIAL BONDS SUMMARY
SCHOOLS AND TOWN
June 30, 2009

	Schools	Town	Total
Balance at July 1, 2008	\$655,000	\$1,850,000	\$2,505,000
Issued During Period			
Retired During Period	235,000	295,000	530,000
Balance at 6/30/09	\$420,000	\$1,555,000	\$1,975,000

CHANGES IN BOND AND NOTES OUTSTANDING

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2008	\$2,505,000			\$2,505,000
Debt Issued				
Debt Retired	530,000			530,000
Balance at 6/30/09	\$1,975,000			\$1,975,000

Description	Original Amount	Payment Date P & I	Bonds	BAN's	Promissory Note	Total
1989 General Obligation	5,000,000	6/15 12/15				
1990 General Obligation	2,525,000	6/15 12/15				
2004 Town Taxable Gen. Obligation Bond	2,590,000	6/01 12/01	1,230,000			1,230,000
2004 School General Obligation Bond	940,000	6/01 12/01	420,000			420,000
2004 Town General Obligation Bond	725,000	6/01 12/01	325,000			325,000
	<u>\$11,780,000</u>		<u>\$1,975,000</u>			<u>\$1,975,000</u>

DETAIL OF DEBT OUTSTANDING
SCHOOLS AND TOWNS
ESTIMATED AS OF JUNE 30, 2009

	<u>Original Amount</u>	<u>Balance 06/30/09</u>
Schools		
Consists of -		
1989 General Obligation Bonds:		
Window Project/Sheds	\$ 250,000	\$ -
Asbestos Removal	666,000	-
Code Compliance	729,000	-
Expansion & Renovation	3,130,000	-
1990 General Obligation Bonds:		
Schools Expansion	2,525,000	-
2004 General Obligation Bonds:		
MMS IRC	940,000	420,000
	\$ 8,240,000	\$ 420,000
Town		
Consists of -		
1989 General Obligation Bonds:		
Route 275 Sidewalk	\$ 225,000	\$ -
2004 Taxable GOB - Community Center		
	2,590,000	1,230,000
2004 General Obligation - Library		
	725,000	325,000
	3,540,000	1,555,000
Total Debt Outstanding	\$ 11,780,000	\$ 1,975,000

TOWN OF MANSFIELD
SUMMARY OF INVESTMENTS

June 30, 2009

ALL OTHER FUNDS:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/09
State Treasurer	4,000,856	0.54%	Various	Various	
Total Accrued Interest @ 06/30/09					<u>93,973</u>
Interest Received 7/1/08 - 06/30/09					
Total Interest, General Fund, 06/30/09					<u>93,973</u>

CAPITAL FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/09
State Treasurer	166,273	0.54%	Various	Various	
Total Accrued Interest @ 06/30/09					
Interest Received 7/1/08 - 06/30/09					<u> </u>
Total Interest, Capital Fund @ 06/30/09					<u> </u>

HEALTH INSURANCE FUND:

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 06/30/09
MBIA - Class	1,985,551	0.30%	Various	Various	
State Treasurer	129,866	0.54%	Various	Various	
Total Accrued Interest @ 06/30/09					
Interest Received 7/1/08 - 06/30/09					<u>11,672</u>
Total Interest, Health Insurance Fund @ 06/30/09					<u>11,672</u>

Town of Mansfield
Memo

DATE July 13, 2009
 To: Matt Hart, Town Manager
 Cherie Trahan, Director of Finance
 From: Christine Gamache, Collector of Revenue
 Subject: Amounts and % of Collections for 7/1/08 to 6/30/09 comparable to 7/1/07 to 6/30/08

	GRAND LST 2007	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	20,589,946	8,077	20,598,023	20,351,156	98.8%	246,867	1.2%
PER	882,817	(13,673)	869,144	833,190	95.9%	35,954	4.1%
MV	1,741,906	(41,707)	1,700,200	1,623,864	95.5%	76,336	4.5%
TOTAL	23,214,669	(47,303)	23,167,367	22,808,210	98.4%	359,156	1.6%
MVS	213,335.57	(7,237.03)	206,099	183,262	88.9%	22,837	11.1%
TOTAL	23,428,005	(54,540)	23,373,465	22,991,472	98.4%	381,993	1.6%

PRIOR YEARS COLLECTION
July 1, 2008 to June 30, 2009

Suspense Collections	25,505.07	Suspense Interest Less Fees	61,028.59
Prior Years Taxes	<u>264,538.78</u>	Interest and Lien Fees	<u>128,522.53</u>
	<u>290,043.85</u>		<u>189,551.12</u>

	GRAND LIST 2006	ADJUSTMENTS	ADJUSTED LIST	PAID	% PAID	DELINQUENT BALANCE	% DEL
RE	19,125,475.57	28,458.44	19,153,934	18,932,574.34	98.8%	221,360	1.2%
PER	801,089.68	(3,061.72)	798,028	788,273.68	98.8%	9,754	1.2%
MV	1,656,385.14	(40,266.63)	1,616,119	1,539,743.53	95.3%	76,375	4.7%
TOTAL	21,582,950.39	(14,869.91)	21,568,080	21,260,591.55	98.6%	307,489	1.4%
MVS	204,980.04	(3,320.38)	201,660	179,507.03	89.0%	22,153	11.0%
TOTAL	21,787,930.43	(18,190.29)	21,769,740.14	21,440,098.58	98.5%	329,641.56	1.5%

PRIOR YEARS COLLECTION
July 1, 2007 to June 30, 2008

Suspense Collections	17,202.43	Suspense Interest Less Fees	21,524.00
Prior Years Taxes	<u>213,994.28</u>	Interest and Lien Fees & DMV Fees	<u>63,415.27</u>
	<u>231,196.71</u>		<u>84,939.27</u>

TOWN OF MANSFIELD
BOARD OF EDUCATION
RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES

As of June 30, 2009

REVENUE:

TUITION REVENUE:

RECEIVED TO DATE	51,008.42	
OUTSTANDING RECEIVABLE	10,100.58	
TOTAL TUITION REVENUE	61,109.00	

EXCESS COST & STATE AGENCY GRANT SERVICES FOR THE BLIND	88,308.00	
MEDICAID REIMBURSEMENT PROGRAM	0.00	
	13,550.00	

TOTAL REVENUES		162,967.00
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EXPENDITURES:

TUITION PAYMENTS (BALANCE):

PUBLIC	55,004.20	
PRIVATE	(112,917.11)	
STATE AGENCY/PUBLIC	40,000.00	
STATE AGENCY/PRIVATE	50,000.00	

TOTAL TUITION PAYMENTS UNDER (OVER) BUDGET	32,087.09	
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TUITION COST OF REGULAR EDUCATION STUDENT PLACED BY THE STATE	0.00	
	(none at this time)	

OCCUPATIONAL & PHYS THERAPY - UNDER (OVER) BUDGET (A/C 112-62104-XXXXX-52)	(29,675.24)	
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TRANSPORTATION UNDER (OVER) BUDGET	25,919.86	
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TOTAL EXPENDITURES BALANCE - UNDER (OVER)		28,331.71
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TOTAL BALANCE UNDER (OVER) BUDGET		191,298.71
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**CAPITAL PROJECTS - OPEN SPACE
STATUS REPORT THROUGH JUNE 30, 2009**

Acreage	Total Budget	Expended Thru 6/30/2008	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
	\$3,256,855				
Expenditures Prior to 92/93					
UNALLOCATED COSTS:					
		17,166			
		8,975			
		10,710			
		6,475			
		8,240	(27)		
		3,000			
		2,927			
		3,852			
		103,604			
PROPERTY PURCHASES:					
	0.23	128,439			
Baxler Property	25.80	163,330			
Bodwell Property	6.50	42,703			
Boeltiger, Orr, Parish Property	106.00	101,579			
Dorwart Property		6,750	327,772		112,500
Dunnack Property	32.00	35,161			
Eaton Property	8.60	162,236			
Ferguson Property	1.19	31,492			
Fesik Property	7.40	7,636			
Hatch/Skinner Property	35.33	291,780			
Hofinko Property	18.60	62,576			
Larkin Property	11.70	24,202			
Lion's Club Park			81,871		
McGragor Property	2.10	8,804			
McShea Property		1,500			
* Merrow Meadow Park Develop.	15.00				
Momeau Property		4,310			
Mulberry Road (Joshua's Trust)	5.90		12,500		
Mullane Property (Joshua's Trust)	17.00	10,000			
Olsen Property	59.75	104,133			
Porter Property	6.70	135,466			
Reed Property	23.70	69,527			
Rich Property	102.00	283,322			
Sibley Property	50.57	90,734			
Swanson Property (Browns Rd)	29.00	64,423			
Thompson/Swaney Prop. (Bone Mill)		1,500			
Torrey Property	29.50	91,792			
Vernon Property	3.00	31,732			
Estate of Vernon - Property	68.41	257,996			
Warren Property	6.80	24,638			
Walls Property	23.50	92,456			
670.25	\$3,256,855	\$2,626,556	\$422,116	\$208,183	\$112,500

Project Name	Amount	Breakdown of Expenditures of Prior to 92/93	Amount
85105 - Local Funds 94/95	\$250,000	White Cedar Swamp - Purchase	\$50,000
85105 - Local Funds 90/91	227,855	Appraisal Fees	250
85105 - Local Funds 97/98	250,000	Financial Fees	5,457
85105 - Local Funds 98/99	250,000	Miscellaneous Costs	605
85105 - Local Funds 99/00	250,000	Unidentifiable (Prior 89/90)	74,478
85105 - Local Funds 00/01	250,000		
85105 - Local Support June 15, 2001	5,000		
85105 - Local Funds 01/02	250,000		
85105 - Local Funds 02/03	75,000		
85105 - Local Funds 03/04	100,000		
85105 - State Support - Rich Property	60,000		
85105 - State Support - Hatch/Skinner Property	126,000		
85105 - State Support - Olsen Property	50,000		
85105 - State Support - Vernon Property	113,000		
85114 - Bonded Funds	1,000,000		
	<u>\$3,256,855</u>		
85105 - Authorized (Unissued) Bonding \$1,000,000 - 06/07-LAPSED			

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2009

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
111 General Fund - Town					
Taxes and Related Items					
40101 Current Year Levy	22,888,695.00	32,779.71	22,881,805.29	39,669.42	99.83
40102 Prior Year Levy	200,000.00	80,593.50	276,509.71	4,083.79	97.96
40103 Interest & Lien Fees	125,000.00	4,868.14	158,901.32	-29,033.18	123.23
40104 Motor Vehicle Supplement	175,000.00	1,039.66	187,839.78	-11,800.12	106.74
40105 Susp. Coll. Taxes - Trnsc.	6,000.00	284.05	25,714.86	-19,430.81	423.85
40106 Susp. Coll. Int. - Trnsc.	4,000.00	24.75	35,532.53	-31,507.78	887.69
40108 Motor Vehicle Penalty	.00	20.00	422.58	-402.58	.00
Total Taxes and Related Items	23,398,695.00	119,609.81	23,566,726.07	-48,421.26	100.21
Licenses and Permits					
40201 Misc Licenses & Permits	2,100.00	.00	2,655.00	-555.00	126.43
40202 Sport Licenses	700.00	4.00	600.00	104.00	85.14
40203 Dog Licenses	7,500.00	-72.80	8,568.80	-1,141.60	115.22
40204 Conveyance Tax	150,000.00	.00	83,051.51	66,948.49	55.37
40210 Trailer & Subdivision Permits	8,000.00	.00	4,320.00	3,680.00	54.00
40211 Zoning Permits	20,000.00	1,320.00	19,615.18	1,704.82	91.48
40212 Zba Applications	2,000.00	430.00	4,400.00	-1,970.00	198.50
40214 Iwa Permits	5,000.00	125.00	5,350.00	-225.00	104.50
40223 Sewer Permits	50.00	.00	.00	50.00	.00
40224 Road Permits	1,500.00	150.00	956.00	694.00	53.73
40230 Building Permits	210,000.00	4,416.08	171,074.50	43,341.58	79.36
40231 Adm Cost Reimb-permits	100.00	2.00	136.00	-34.00	134.00
40232 Housing Code Permits	84,900.00	.00	97,350.00	-12,450.00	114.66
40233 Housing Code Penalties	100.00	.00	.00	100.00	.00
40234 Landlord Registrations	1,000.00	27,900.00	29,025.00	-125.00	112.50
Total Licenses and Permits	492,950.00	34,274.28	427,101.99	100,122.29	79.69
Fed. Support Gov					
40352 Payment In Lieu Of Taxes	1,850.00	.00	5,539.00	-3,689.00	299.41
40357 Social Serv Block Grant	3,650.00	.00	6,453.00	-2,803.00	176.79
Total Fed. Support Gov	5,500.00	.00	11,992.00	-6,492.00	218.04
State Support Education					
40401 Education Assistance	10,070,680.00	.00	10,087,433.00	-16,753.00	100.17
40402 School Transportation	283,060.00	.00	247,412.00	35,648.00	87.41
Total State Support Education	10,353,740.00	.00	10,334,845.00	18,895.00	99.82
State Support Gov					
40451 Pilot - State Property	8,368,470.00	.00	8,396,688.72	-28,218.72	100.34
40454 Circuit Crt-parking Fines	.00	.00	2,995.00	-2,995.00	.00
40455 Circuit Breaker	38,800.00	.00	42,698.78	-3,898.78	110.05
40456 Tax Relief For Elderly	2,000.00	.00	2,000.00	.00	100.00
40457 Library - Connecticard/ill	14,000.00	.00	17,344.00	-3,344.00	123.89
40458 Library - Basic Grant	2,500.00	.00	2,473.00	27.00	98.92

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Town of Mansfield
YTD Revenue Summary by Source
Fiscal Year: 2009

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40459 Tax Credit New Mfg Equipment	3,900.00	.00	6,034.30	-2,134.30	154.73
40460 Boat Reimbursement	2,500.00	.00	2,502.91	-2.91	100.12
40462 Disability Exempt Reimb	800.00	.00	1,287.22	-487.22	160.90
40465 Emerg Mgmt Performance Grant	7,000.00	6,000.00	14,658.66	-1,658.66	123.70
40469 Veterans Reimb	6,900.00	.00	6,466.92	433.08	93.72
40494 Judicial Revenue Distribution	3,000.00	700.00	10,449.00	-6,749.00	324.97
40496 Pilot-holinko Estates	13,500.00	.00	14,206.00	-706.00	105.23
Total State Support Gov	8,463,370.00	6,700.00	8,519,804.51	-49,734.51	100.59
Local Support Gov					
40551 Pilot - Senior Housing	.00	.00	11,516.65	-11,516.65	.00
Total Local Support Gov	.00	.00	11,516.65	-11,516.65	.00
Charge for Services					
40604 Data Process Serv-reg 19	10,700.00	.00	10,700.00	.00	100.00
40605 Region 19 Financial Serv	75,110.00	.00	75,110.00	.00	100.00
40606 Health District Services	14,860.00	.00	14,940.00	-80.00	100.54
40610 Recording	50,000.00	370.00	55,565.00	-5,195.00	110.39
40611 Copies Of Records	18,450.00	10.00	11,097.15	7,362.85	60.09
40612 Vital Statistics	5,000.00	10.00	8,940.00	-3,930.00	178.60
40613 Sale Of Maps/regs	100.00	.00	40.00	60.00	40.00
40620 Police Service	25,000.00	7,187.00	31,687.56	499.44	98.00
40622 Redemption/Release Fees	3,000.00	.00	2,715.00	285.00	90.50
40625 Animal Adoption Fees	1,600.00	.00	885.00	715.00	55.31
40628 Redemption Fees-Hampton/Scot	400.00	.00	230.00	170.00	57.50
40629 Adoption Fees-Hampton Scotland	20.00	.00	10.00	10.00	50.00
40641 Postage On Overdue Books	17,000.00	461.25	18,814.27	-1,353.02	107.96
40650 Blue Prints	100.00	.00	174.00	-74.00	174.00
40656 Reg Dist 19 Grnds Mntnce	75,830.00	.00	75,830.00	.00	100.00
40663 Zoning Regulations	250.00	.00	131.00	119.00	52.40
40671 Day Care Grounds Maintenance	10,700.00	.00	10,700.00	.00	100.00
40674 Charge for Services	2,000.00	.00	2,371.21	-371.21	118.56
40678 Celeron Sq Assoc Bikepath Main	2,700.00	.00	2,700.00	.00	100.00
40684 Cash Overage/Shortage	.00	63.25	.00	63.25	.00
40698 Financial Services-Columbia	.00	.00	11,510.00	-11,510.00	.00
Total Charge for Services	312,820.00	8,101.50	334,150.19	-13,228.69	104.23
Fines and Forfeitures					
40702 Parking Tickets - Town	4,500.00	.00	12,805.00	-8,305.00	284.56
40710 Building Fines	250.00	.00	1,080.00	-830.00	432.00
40711 Landlord Registration Penalty	90.00	.00	.00	90.00	.00
40715 Ordinance Violation Penalty	.00	88.00	536.00	-448.00	.00
Total Fines and Forfeitures	4,840.00	88.00	14,421.00	-9,493.00	296.14
Miscellaneous					
40801 Rent	5,590.00	.00	5,928.00	-338.00	106.05

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Town of Mansfield
 YTD Revenue Summary by Source
 Fiscal Year: 2009

Account Description	Estimated Revenue	Debits	Credits	Remaining	Pct Used
40804 Rent - Historical Soc	2,000.00	.00	2,925.00	-925.00	146.25
40807 Rent - Town Hall	500.00	.00	100.00	400.00	20.00
40808 Rent - Senior Center	100.00	.00	.00	100.00	.00
40813 General Assistance - Indiv.	.00	10,786.34	10,786.34	.00	.00
40817 Telecom Services Payment	100,000.00	9,717.73	101,263.15	8,454.58	91.55
40820 Interest Income	550,000.00	64,565.20	158,538.24	456,026.96	17.09
40825 Rent - R19 Maintenance	2,790.00	.00	2,790.00	.00	100.00
40890 Other	2,750.00	1,987.59	9,987.67	-5,250.08	290.91
Total Miscellaneous	663,730.00	87,056.86	292,318.40	458,468.46	30.93
Operating Transfers In					
40928 School Cafeteria	2,500.00	.00	2,500.00	.00	100.00
Total Operating Transfers In	2,500.00	.00	2,500.00	.00	100.00
Total 111 General Fund - Town	43,698,145.00	255,830.45	43,515,375.81	438,599.64	99.00
*** GRAND TOTAL *****	43,698,145.00	255,830.45	43,515,375.81	438,599.64	99.00

Total Number of Accounts: 86

----- SELECTION LEGEND -----

Account Type: R
 Fund: 111 TO 111

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TOWN OF MANSFIELD
LEGAL EXPENDITURE SUMMARY BY ACTIVITY
ENDING 06302009

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP	UNENCUMBERED BALANCE	PERCENT
General Fund - Town					
00 Legislative	76,660.00	67,426.00	67,426.43	-.43	100.00
00 Municipal Management	191,720.00	188,915.00	188,914.71	.29	100.00
00 Human Resources	96,420.00	102,825.00	102,824.57	.43	100.00
00 Town Attorney	20,000.00	34,135.00	34,134.65	.35	100.00
00 Probate	2,120.00	1,736.00	1,735.83	.17	99.99
00 Registrars	62,560.00	49,720.00	49,720.41	-.41	100.00
00 Town Clerk	182,440.00	181,342.00	181,341.99	.01	100.00
00 General Elections	17,550.00	12,415.00	12,415.31	-.31	100.00
00 Finance Administration	71,160.00	76,152.00	76,152.05	-.05	100.00
00 Accounting & Disbursements	272,550.00	264,108.00	264,107.62	.38	100.00
00 Revenue Collections	149,820.00	139,859.00	139,859.14	-.14	100.00
02 Property Assessment	198,510.00	201,124.00	201,124.25	-.25	100.00
10 Central Copying	39,000.00	40,778.00	40,778.30	-.30	100.00
11 Central Services	33,500.00	29,998.00	29,997.74	.26	100.00
00 Information Technology	64,700.00	64,700.00	64,699.86	.14	100.00
TOTAL GENERAL GOVERNMENT	1,478,710.00	1,455,233.00	1,455,232.86	.14	100.00
=====					
00 Police Services	930,790.00	877,122.00	877,121.50	.50	100.00
00 Animal Control	85,740.00	84,573.00	84,573.03	-.03	100.00
01 Fire Marshal	119,870.00	111,401.00	111,400.83	.17	100.00
55 Fire & Emerg Services Admin	205,970.00	209,991.00	209,991.00	.00	100.00
60 Fire & Emergency Services	1,382,330.00	1,453,808.00	1,453,808.04	-.04	100.00
00 Emergency Management	35,140.00	52,658.00	52,657.83	.17	100.00
TOTAL PUBLIC SAFETY	2,759,840.00	2,789,553.00	2,789,552.23	.77	100.00
=====					
00 Public Works Administration	44,890.00	37,047.00	37,047.34	-.34	100.00
00 Supervision & Operations	87,080.00	85,925.00	85,924.82	.18	100.00
00 Road Services	755,070.00	721,457.00	721,457.13	-.13	100.00
00 Grounds Maintenance	329,730.00	326,258.00	326,258.16	-.16	100.00
00 Equipment Maintenance	544,110.00	507,893.00	507,893.26	-.26	100.00
00 Engineering	183,400.00	172,631.00	172,630.70	.30	100.00
00 Building Inspection	160,490.00	154,160.00	154,160.05	-.05	100.00
10 Housing Inspection	127,610.00	118,856.00	118,855.69	.31	100.00
90 Facilities Management	839,370.00	854,577.00	854,576.67	.33	100.00
TOTAL PUBLIC WORKS	3,071,750.00	2,978,804.00	2,978,803.82	.18	100.00
=====					
10 Human Services Administration	277,430.00	276,161.00	276,161.43	-.43	100.00
12 Mansfield Challenge - Winter	2,650.00	2,669.00	2,669.08	-.08	100.00
14 Youth Employment - Middle Sch	4,000.00	4,000.00	4,000.00	.00	100.00
10 Youth Services	137,620.00	124,594.00	124,594.24	-.24	100.00
10 Senior Services	217,000.00	212,276.00	212,276.17	-.17	100.00
10 Library Services Admin	613,220.00	608,684.00	608,684.48	-.48	100.00
10 Contributions To Area Agency	315,780.00	302,419.00	302,419.48	-.48	100.00

TOWN OF MANSFIELD
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302009

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC + EXP	UNENCUMBERED BALANCE	PERCENT
TOTAL COMMUNITY SERVICES	1,567,700.00	1,530,803.00	1,530,804.88	-1.88	100.00
51100 Planning Administration	230,160.00	225,914.00	225,913.69	.31	100.00
52100 Planning/Zoning Inland/Wetlnd	24,050.00	14,104.00	14,104.30	-.30	100.00
58000 Boards and Commissions	6,500.00	4,464.00	4,464.42	-.42	100.01
TOTAL COMMUNITY DEVELOPMENT	260,710.00	244,482.00	244,482.41	-.41	100.00
71000 Employee Benefits	2,384,890.00	2,357,440.00	2,357,440.35	-.35	100.00
72000 Insurance	121,880.00	114,557.00	114,557.00	.00	100.00
73000 Contingency	49,500.00	164,107.00	.00	164,107.00	.00
TOTAL TOWN-WIDE EXPENDITURES	2,556,270.00	2,636,104.00	2,471,997.35	164,106.65	93.77
92000 Other Financing Uses	954,660.00	1,014,660.00	1,014,660.00	.00	100.00
TOTAL OTHER FINANCING	954,660.00	1,014,660.00	1,014,660.00	.00	100.00
TOTAL General Fund - Town	12,649,640.00	12,649,639.00	12,485,533.55	164,105.45	98.70

TOWN OF MANSFIELD / BOARD OF EDUCATION
 LEGAL EXPENDITURE SUMMARY BY ACTIVITY
 ENDING 06302009

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC & EXP	UNENCUMBERED BALANCE	PERCENT
General Fund - Board					
01 Regular Instruction	7,247,820.00	7,169,726.00	7,169,725.05	.95	100.00
02 English	54,160.00	53,278.00	53,278.81	-.81	100.00
04 World Languages	10,740.00	9,075.00	9,075.00	.00	100.00
05 Health & Safety	8,870.00	6,203.00	6,203.58	-.58	100.01
06 Physical Education	14,750.00	16,956.00	16,957.04	-1.04	100.01
07 Art	15,130.00	15,413.00	15,412.40	.60	100.00
08 Mathematics	30,200.00	27,741.00	27,741.81	-.81	100.00
09 Music	19,800.00	15,835.00	15,834.80	.20	100.00
10 Science	31,280.00	23,175.00	23,174.53	.47	100.00
11 Social Studies	24,210.00	21,645.00	21,644.63	.37	100.00
15 Information Technology	286,000.00	338,087.00	338,087.31	-.31	100.00
22 Family & Consumer Science	10,170.00	6,803.00	6,803.28	-.28	100.00
23 Technology Education	11,580.00	13,610.00	13,610.16	-.16	100.00
01 Special Ed Instruction	1,438,950.00	1,456,587.00	1,456,586.63	.37	100.00
02 Enrichment	399,380.00	383,802.00	383,802.01	-.01	100.00
04 Preschool	305,900.00	286,552.00	286,551.52	.48	100.00
10 Remedial Reading/Math	363,290.00	320,591.00	320,590.92	.08	100.00
00 Summer School	36,000.00	40,439.00	40,439.26	-.26	100.00
00 Tuition Payments	310,000.00	264,086.00	264,085.59	.41	100.00
00 Central Service-Instr Suppl.	245,440.00	243,050.00	243,050.21	-.21	100.00
TOTAL Regular Instruction	10,863,670.00	10,712,654.00	10,712,654.54	-.54	100.00

02 Guidance Services	124,460.00	124,446.00	124,445.55	.45	100.00
03 Health Services	198,340.00	197,833.00	197,833.12	-.12	100.00
04 Outside Eval/Contracted Serv	211,000.00	240,675.00	240,675.24	-.24	100.00
05 Speech And Hearing Services	170,530.00	153,605.00	153,605.08	-.08	100.00
06 Pupil Services - Testing	11,570.00	.00	.00	.00	.00
08 Psychological Services	328,400.00	286,660.00	286,660.33	-.33	100.00
01 Curriculum Development	273,590.00	147,077.00	147,076.60	.40	100.00
02 Professional Development	38,930.00	30,893.00	30,892.88	.12	100.00
02 Media Services	63,550.00	65,018.00	65,028.72	-10.72	100.02
10 Library	274,090.00	266,564.00	266,564.32	-.32	100.00
01 Board Of Education	431,240.00	675,134.00	369,037.27	306,096.73	54.66
02 Superintendent's Office	363,060.00	333,915.00	333,914.80	.20	100.00
04 Special Education Admin	263,630.00	259,360.00	259,360.35	-.35	100.00
20 Principals' Office Services	922,180.00	954,860.00	954,860.60	-.60	100.00
21 Support Services - Central	32,620.00	25,889.00	25,888.83	.17	100.00
23 Field Studies	13,500.00	13,124.00	13,123.73	.27	100.00
01 Business Management	331,190.00	317,333.00	317,332.87	.13	100.00
10 Plant Operations - Building	1,786,410.00	1,711,299.00	1,711,299.17	-.17	100.00
01 Regular Transportation	720,800.00	687,761.00	687,761.29	-.29	100.00
02 Spec Ed Transportation	162,000.00	136,080.00	136,080.14	-.14	100.00
TOTAL Guidance Services	6,721,090.00	6,627,526.00	6,321,440.89	306,085.11	95.38

00 After School Program	40,330.00	27,941.00	27,941.17	-.17	100.00
10 Athletic Program	32,120.00	29,173.00	29,173.00	.00	100.00

TOWN OF MANSFIELD / BOARD OF EDUCATION
LEGAL EXPENDITURE SUMMARY BY ACTIVITY
ENDING 06302009

	APPROVED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ENC & EXP	UNENCUMBERED BALANCE	PERCENT
TOTAL After School Program	72,450.00	57,114.00	57,114.17	-.17	100.00
68000 Employee Benefits	3,212,740.00	3,312,656.00	3,312,655.41	.59	100.00
TOTAL Employee Benefits	3,212,740.00	3,312,656.00	3,312,655.41	.59	100.00
69000 Transfers Out To Other Funds	60,850.00	220,850.00	220,850.00	.00	100.00
TOTAL Transfers Out To Other Funds	60,850.00	220,850.00	220,850.00	.00	100.00
TOTAL Regular Instruction	20,930,800.00	20,930,800.00	20,624,715.01	306,084.99	98.54

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant to the Town Manager; Cherie Trahan, Director of Finance
Date: September 28, 2009
Re: Legal Budget Transfers – FY 2008/09

Subject Matter/Background

At its September 21, 2009 meeting, the Finance Committee reviewed the Legal Budget Transfers for 2008/09. These transfers align the budget at yearend with actual expenditures. The fiscal year ended with \$164,107 remaining (unspent) in contingency. These funds helped to offset the shortfall in revenues. The Finance Committee made a motion recommending a resolution by the Town Council to approve the Legal Budget Transfers as presented.

Financial

These are all line item transfers with no financial impact.

Recommendation

If the Town Council concurs with the Finance Committee's recommendation, the following resolution is in order:

Resolved, effective September 28, 2009, to adopt the Legal Budget Transfers for FY 2008/09, as presented by the Director of Finance in her correspondence dated September 16, 2009.

Attachments

1) Legal Budget Transfers – FY 2008/09

INTEROFFICE MEMORANDUM

TO: MANSFIELD TOWN COUNCIL
FROM: CHERIE TRAHAN
DATE: 09/16/09
SUBJECT: LEGAL BUDGET TRANSFERS 2008/2009

Attached for your consideration is a request for budget transfers for the 2008-2009 year. The fiscal year ends with \$164,107 remaining in contingency. A brief description of the requested transfers over \$1,000 follows.

Additional Appropriations

- Municipal Management – Increase - \$1,185: This is primarily due to additional office supplies needed, as well as additional hours for administrative staff, offset by a reduction in training costs.
- Town Attorney – Increase - \$14,135: Due to a number of factors, including increases in requests for legal opinions, review of ordinances and policies, evictions and tax related items.
- Finance Administration – Increase - \$4,992: This increase is for Mansfield's participation in the New England States GFOA Performance Measures Project.
- Accounting & Disbursements – Increase - \$5,838 – This is primarily for reimbursable pay for the shared services with the Town of Columbia. It is offset by revenues received from the Town of Columbia in the amount of \$11,510.
- Property Assessment – Increase - \$3,634 – This is for part-time support for the revaluation project, which is effective October 1, 2009.
- Central Copying – Increase - \$1,778 – This is due to the increase in the cost of copier paper.
- Patrol Services – Increase - \$33,432 – This is due to the increase in the cost of the Resident State Troopers and their overtime expenditures. Savings from the reduction in town officers has already been transferred into Contingency.
- Fire & Emergency Services Administration – Increase \$2,291 – This is due to additional administrative support hours.
- Fire & Emergency Services – Increase - \$100,168 – This increase is mainly due to an increase in the cost of part-time and overtime needed to maintain minimum staffing levels, due to several vacancies.

- Emergency Management – Increase - \$2,688 – This is due to the reorganization of town hall staff. Offsetting reductions can be found in other departments.
- Public Works Admin- Increase - \$4,367 - The amount of money available to transfer in from the Town Road Aid Fund for over-time wages was less than anticipated. This department was also impacted by the staff reorganization within the Town.
- Grounds Maintenance – Increase - \$12,108 – This increase is due to the reorganization of staff within the Public Works Department. Also expenditures for ground supplies and equipment were more than anticipated.
- Housing Code Enforcement – Increase - \$15,096 – This is mainly due to the reorganization of town hall staff. Offsetting reductions can be found in other departments.
- Maintenance of Buildings – Increase \$15,207 - Primarily due to an increase in UCONN Water/Sewer rates and the reorganization of town hall staff.
- Library Services – Increase \$4,114 – This increase is for the installation of wireless internet access at the Library.
- Other Financing Uses – Increase - \$60,000 – This proposed additional transfer (from \$25,000 to \$85,000) to the Capital Nonrecurring Fund is necessary to end this fiscal year and project a positive fund balance at the end of fiscal year 2009/10.

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Due to the number of budget reductions, please find a brief description of reductions that were greater than \$10,000.

Major Reductions

- Human Resources – Decrease - \$16,015 – This is due to the reorganization of town hall staff.
- Fire Marshal – Decrease - \$11,639 – This is due to the reorganization of town hall staff.
- Road Services – Decrease - \$32,873 – This decrease is due to the retirement of an employee within the department.
- Equipment Maintenance – Decrease - \$36,617 – Expenditures were less than anticipated due to the decrease in the cost of gasoline.
- Engineering – Decrease - \$10,769 – The hours worked by the Engineering intern were reduced.
- Contributions to Area Agencies – Decrease - \$13,361 – This savings was due to the reversal of a prior year accrual.

- Employee Benefits – Decrease - \$28,310 – The cost of Social Security, MERS, and Medicare benefits were less than anticipated due to staffing reductions and grant funding.
- Contingency – Decrease - \$60,988 – This is an anticipated reallocation some of the funds moved into Contingency from the salary transfers approved in January, 2009.

Town of Mansfield
Legal Budget Transfers
FY 2008/2009

Account No.	Description	Approved Budget	Add'l.	Reduction	Adjusted Approp.	Legal Expend	Balance
111 11100 54999 06	Legislative	\$ 74,495	\$ -	\$ (7,069)	\$ 67,426	\$ 67,426	\$ -
111 11101 54999 06	Charter Revision	-	-	-	-	-	-
111 12100 54999 06	Municipal Mgmt.	187,730	1,185	-	188,915	188,915	-
111 12200 54999 06	Human Resources	118,840	-	(16,015)	102,825	102,825	-
111 13100 54999 06	Town Attorney	20,000	14,135	-	34,135	34,135	-
111 13200 54999 06	Probate	2,120	-	(384)	1,736	1,736	-
111 14200 54999 06	Registrars	54,360	-	(4,640)	49,720	49,720	-
111 15100 54999 06	Town Clerk	184,710	-	(3,368)	181,342	181,342	-
111 15200 54999 06	General Elections	17,550	-	(5,135)	12,415	12,415	-
111 16100 54999 06	Finance Admin	71,160	4,992	-	76,152	76,152	-
111 16200 54999 06	Accounting & Disb.	258,270	5,838	-	264,108	264,108	-
111 16300 54999 06	Revenue Collections	148,630	-	(8,771)	139,859	139,859	-
111 16402 54999 06	Property Assessmt	197,490	3,634	-	201,124	201,124	-
111 16510 54999 06	Central Copying	39,000	1,778	-	40,778	40,778	-
111 16511 54999 06	Central Services	33,500	-	(3,502)	29,998	29,998	-
111 16600 54999 06	Information Technology	64,700	-	(0)	64,700	64,700	-
111 21200 54999 06	Patrol Services	843,690	33,432	-	877,122	877,122	-
111 21300 54999 06	Animal Control	88,070	-	(3,497)	84,573	84,573	-
111 22101 54999 06	Fire Marshal	123,040	-	(11,639)	111,401	111,401	-
111 22155 54999 06	Fire & Emerg Services Adm	207,700	2,291	-	209,991	209,991	-
111 22160 54999 06	Fire & Emerg Services	1,353,640	100,168	-	1,453,808	1,453,808	-
111 23100 54999 06	Emergency Management	49,970	2,688	-	52,658	52,658	-
111 30100 54999 06	Public Works Admin	32,680	4,367	-	37,047	37,047	-
111 30200 54999 06	Supervision & Operations	87,080	-	(1,155)	85,925	85,925	-
111 30300 54999 06	Road Services	754,330	-	(32,873)	721,457	721,457	-
111 30400 54999 06	Grounds Maintenance	314,150	12,108	-	326,258	326,258	-
111 30600 54999 06	Equipment Maintenance	544,510	-	(36,617)	507,893	507,893	-
111 30700 54999 06	Engineering	183,400	-	(10,769)	172,631	172,631	-
111 30800 54999 06	Building Inspection	160,490	-	(6,330)	154,160	154,160	-
111 30810 54999 06	Housing Code Enforcement	103,760	15,096	-	118,856	118,856	-
111 30900 54999 06	Maintenance of Buildings	839,370	15,207	-	854,577	854,577	-
111 42100 54999 06	Human Services Admin.	277,430	-	(1,269)	276,161	276,161	-
111 42202 54999 06	Mansfield Challenge	2,650	19	-	2,669	2,669	-
111 42204 54999 06	Youth Employment-MMS	4,000	-	-	4,000	4,000	-
111 42210 54999 06	Youth Services	125,870	-	(1,276)	124,594	124,594	-
111 42300 54999 06	Senior Services	216,360	-	(4,084)	212,276	212,276	-
111 43100 54999 06	Library Administration	604,570	4,114	-	608,684	608,684	-
111 44100 54999 06	Overall Indirect	-	-	-	-	-	-
111 45000 54999 06	Contrib. To Area Agencies	315,780	-	(13,361)	302,419	302,419	-
111 51100 54999 06	Planning Administration	230,160	-	(4,246)	225,914	225,914	-
111 52100 54999 06	Plan/Zoning Inland/Wetland	24,050	-	(9,946)	14,104	14,104	-
111 58000 54999 06	Boards & Commissions	6,500	-	(2,036)	4,464	4,464	-
111 71000 54999 06	Employee Benefits	2,385,750	-	(28,310)	2,357,440	2,357,440	-
111 72000 54999 06	Insurance	118,330	-	(3,773)	114,557	114,557	-
111 73000 54999 06	Contingency	225,095	-	(60,988)	164,107	-	164,107
111 92000 54999 06	Other Financing Uses	954,660	60,000	-	1,014,660	1,014,660	-
TOTAL		\$12,649,640	\$ 281,051	\$ (281,051)	\$12,649,641	\$ 12,485,534	\$ 164,107

**PAGE
BREAK**

**MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE
Mansfield Downtown Partnership Offices
Tuesday, May 14, 2009
5:00 pm**

MINUTES

Present: Dean David Woods, Dee Goodrich, Janet Jones, and Betsy Paterson

Staff: Cynthia van Zelm and Kathleen Paterson

1. Call to Order

Dean David Woods called the meeting to order at 5:03 pm.

2. Public Comment

There was no public comment.

3. Approval of Minutes

Betsy Paterson moved to approve the minutes from March 24, 2009.

Janet Jones seconded the motion.

The Committee approved the minutes unanimously.

4. Update on Storrs Center Project including communications

Ms. van Zelm asked the Committee to review the Communications Strategy and to provide feedback.

Kathleen Paterson reported that LeylandAlliance had agreed to cover the cost of replacing two of the kiosk panels. She and Stephanie Livolsi of LeylandAlliance have been working on a design. Once they have designed the replacement panels, there is a one-week turn-around with Joseph Merritt (who printed the original panels and will print and install the new panels). The new panels will include an updated Concept Plan for Storrs Center. Information about the Partnership will replace the Business Directory so that a second update will not be needed in the near future.

Dee Goodrich volunteered to serve as the contact for WNPR when needed. She suggested contacting the producer of "Where We Live" even without a fully formed story.

Ms. Jones suggested pitching a story about smart growth and sustainability.

Ms. K. Paterson informed the committee that she is on a selection committee for a new website design company for the Town. She will be able to ask about updating the Partnership site and about the possibility of a virtual tour.

Ms. van Zelm said an update of Leyland's Town Paper (newsletter) would be prepared in the coming months.

Ms. van Zelm reported that she will be leading a guided walk of the project site with representatives from Joshua's Trust and LeylandAlliance as part of CT Trails Day on Saturday, June 6. Participants will meet behind Starbucks at 10:00 am and will walk over to the Whetten Woods trail head. She said Partnership staff will have a table at the UCPEA fair next week.

Ms. van Zelm and Ms. K. Paterson explained the status of the banners along the pedestrian walkway. They said that they would like to purchase a set of banners for spring and summer and a second set for fall so that there are banners up year-round. They presented some funding options.

Ms. Jones suggested that individual Board members contribute the cost of one banner.

Ms. Goodrich suggested requesting \$60 to cover the cost of one banner and shipping.

Dean Woods said he would present the idea to the Board at the July meeting as part of his Committee report.

Several members of the Committee committed to donating \$60 apiece for the banner program.

5. Update on Festival on the Green

Ms. Paterson reported that the next *Festival on the Green* meeting is Monday, May 18. She said that planning is moving along well: the sponsorship letters were mailed to all past and potential future sponsors; the major bands have been confirmed (Kidsville Kuckoo Revue; The James Montgomery Band); solicitation of participants for the Celebrate Mansfield Parade has begun.

Dean Woods noted that the UConn Marching Band is confirmed for the Parade.

Ms. Jones reviewed the plans for a wine-tasting as the kick-off event on Friday with the Committee. She said that Gail Parks of the Altnaveigh had agreed to host the event and that details were still being determined. She said that seating will be limited.

Ms. van Zelm told the Committee about the other events planned for Celebrate Mansfield Weekend, which include the Mansfield League of Women Voters' Know Your Towns Fair; a Parks and Recreation event; an all-town picnic; and the Parade and *Festival*.

Ms. K. Paterson said that Bruce John and the Eagleville Band will provide musical entertainment at the picnic; the location is yet to be determined. She asked the Committee for suggestions for a name for the event.

Ms. Goodrich suggested "Community Sock-hop."

Ms. Jones thought that a sock-hop would be appropriate given that it is the 50th Anniversary of E.O. Smith High School.

Ms. K. Paterson will present the idea to Sara-Ann Chainé who is the main organizer for the event [DONE].

6. Update on Annual Report

Ms. K. Paterson said that the theme of the Annual Report is "Growing Our Community." ReminderNews is once again publishing the report, and Ms. van Zelm and Ms. K. Paterson are producing most of the editorial content. The Annual Report will be ready for distribution at the Annual Meeting on Tuesday, June 2.

7. Adjourn

The meeting adjourned at 6:10 pm.

Minutes prepared by Kathleen M. Paterson.



COMMITTEE ON COMMITTEES

August 17, 2009 @ 6:00 p.m.

Room B, Audrey P Beck Building

Present: Leigh Duffy (Chair), Bruce Clouette
Chair Leigh Duffy called the meeting to order at 6:00 p.m.
Minutes of the July 20, 2009 meeting were approved as presented.

The Committee members discussed the volunteer applications and the available committee openings and agreed to make the following recommendations to the Town Council:

Alfred Montoya to the Parks Advisory Committee
Lisa Young to the Mansfield Advocates for Children
Robert Kremer and Brian McCarthy to full members of the Housing Board of Appeals
Will Bigl as an alternate member of the Housing Board of Appeals.

Bruce Clouette will contact each of the volunteers regarding their appointments.

The Committee agreed to hold off on making recommendations for the University Town Relations Committee until they have an opportunity to advertise the positions.

Ms. Duffy updated the Committee on the upcoming Volunteer Recognition Event to be held in connection with the Town Picnic in September. Mr. Clouette agreed to present remarks at the event. The plan is to have a table where ribbons will be distributed with a trifold showing the committees. The Town Clerk will send out an invitation to all staff that assist with committees for dissemination to committee members and invitations to committee members without staff assistance.

The meeting was adjourned at 7:05 p.m.

Mary Stanton, Town Clerk

**Town of Mansfield
Personnel Committee
September 2, 2009
Audrey Beck Municipal Building, Conference Room B**

Members Present: Deputy Mayor Gregg Haddad, Councilor Chris Paulhus, Councilor Helen Koehn (via phone)

Staff Present: Assistant to Town Manager Maria Capriola

I. CALL TO ORDER

The meeting came to order at 6:15p.m.

II. MINUTES of 7/23/09

The minutes of 7/23/09 were adopted unanimously.

III. COMP TIME PRACTICES FOR EXEMPT AND NON-EXEMPT STAFF

Ms. Capriola reviewed excerpts from the collective bargaining agreements that pertain to compensatory time as well as the preliminary accrued liability report provided to the auditors for the annual CAFR. Members discussed ideas around employees using and earning comp time, including the intervals for doing so.

IV. TOWN MANAGER PERFORMANCE EVALUATION PROCESS & TIMELINE

The Committee reviewed and discussed whether the current Council or newly elected Council in November should execute the next employment agreement for Town Manager Hart. Members had varying opinions on the matter and agreed that it was best to seek feedback on the matter from the Council as a whole. Mr. Paulhus made a motion, seconded by Ms. Koehn, and unanimously approved to enter into executive session at 6:58 pm to discuss the Town Manager's performance review. Paulhus, Koehn, and Haddad were present for the executive session.

V. ADJOURNMENT

The meeting concluded at 7:20 p.m.

Respectfully Submitted,
Maria E. Capriola
Assistant to Town Manager

Town of Mansfield
CONSERVATION COMMISSION
Meeting of 19 August 2009
Conference B, Beck Building
MINUTES

Members present: Robert Dahn, Peter Drzewiecki, Quentin Kessel, Scott Lehmann, John Silander, Joan Stevenson. *Members absent:* Frank Trainor. *Others present:* Grant Meitzler (Wetlands Agent).

1. The meeting was called to order at 7:35p by Chair Quentin Kessel.
2. The draft minutes of the 15 July 09 meeting were approved, with (a) a correction of item 7.10 to reference Article 6 (not Article 5) and (b) an addendum to item 6 indicating that the penultimate sentence of paragraph 2 in the resolution regarding the 2009 Windham Region Land Use Plan had been corrected (by unanimous e-mail vote on 23 July 09 of those who attended the July meeting) to read: "It is a Class I viewshed bordered by one of Mansfield's designated Bicycle Routes" instead of "It is a Class I viewshed bordered by one of Mansfield's officially designated Scenic Roads."

3. **IWA referral W1437 (B'Nai Brith Hillel, N. Eagleville Rd).** Lehmann participated in the IWA field trip to the site earlier in the day; his report is attached.

The applicant proposes (a) modest paving at the side and rear of the building and (b) stump removal from a cleared area behind the building (where the applicant hopes to construct a parking lot, though that project is not part of this application). There is a small wetland slightly uphill and about 50 ft from the proposed paving work at its closest point; it is probably a remnant of a larger wetland that was filled when 'Church Row' was constructed in the pre-IWA era. It is classed as a wetland in virtue of soil type; Meitzler indicated that when he visited the site three weeks ago it was dry (despite an unusually wet July) and appeared to lack typical wetland vegetation. If it retains any wetland functionality, it would be as a vernal pool – something one could determine only by observation in early spring. After some discussion, the Commission agreed unanimously on the following motion (Silander, Drzewiecki):

The proposed paving would probably have a minimal impact (if any) on the wetland. However, there is a potential for impact from stump removal, if the wetland does function as a vernal pool, and adequate sedimentation controls should therefore be required for this part of the proposed work.

4. **Recreational Trails Grant.** The Parks and Recreation Department is applying for a grant to construct a wheelchair-negotiable trail from the Middle School around Bicentennial Pond. Some Commission members wondered why the plan didn't call for up-grading Byron's Trail (as opposed to constructing a new trail paralleling it), but in the end the CC agreed unanimously (motion: Drzewiecki, Dahn) to the following statement, drafted by Kessel, in support for the application:

Mansfield's Bicentennial Pond Recreation Area is widely utilized by area residents; however, it is not friendly to those with limited mobility. The proposed trail improvements will afford access to natural areas around the pond that are currently inaccessible to wheelchair-bound individuals. This multipurpose trail will also provide connections for hikers, joggers and

others to existing trails in the neighboring Schoolhouse Brook Park. We also note the benefits of the plan to the neighboring Mansfield Middle School and its student program.

5. Windham Region Land Use Plan. Kessel communicated the Commission's (corrected) motion on the proposed 2009 Windham Region Land Use Plan to WinCOG, with the disclaimer that it represents the position of the Commission and not necessarily that of the Town of Mansfield.

6. Membership. At this point, the Commission lacks Alternates. Several names were suggested; Kessel and Silander will try to determine if these people might be interested.

7. Invasives. Silander reported that the grounds of CVS at 4 Corners have been re-planted with vigorous invasives (burning bush, barberry) after excavation for groundwater remediation at the site. He wondered why the PZC had permitted this, given Town policies against the use of invasive species in landscaping. The Commission agreed to join in expressing disappointment to the PZC about this.

8. The meeting **adjourned** at 8:25p. Next meeting: 7:30p, Wednesday, 16 September 09.

Scott Lehmann, Secretary
20 August 09; approved 16 September 09

A brief report on today's IWA Field trip.

W1437 B'Nai Brith Hillel, N. Eagleville Rd. The application is for paving and patio work at the rear of the building, and for stump removal in a recently cleared area behind the building. There is a small wooded wetland slightly uphill and about 50 ft from the proposed paving at its closest point. It is probably a remnant of a larger wetland that was filled when the churches on N. Eagleville were constructed, in the bad old days before the Inland Wetlands Act. The wetland is now guarded by poison ivy, so we did not approach too closely; it appears to have no typical wetland vegetation and to be a wetland solely in virtue of soil type.

The proposed paving work will probably have no significant wetland impact, since it would be downhill from the wetland. Stump removal could impact the wetland if sedimentation isn't controlled – whether the impact would be negative depends upon whether the wetland is a wetland in anything but name at this point.

The applicant intends to turn the cleared area into a parking lot, which would involve re-grading. However, this application does not cover that. If the wetland is a real wetland, parking lot construction could have a significant impact on it.

Scott Lehmann, 19 August 09

Mansfield Board of Education Meeting
June 18, 2009
Minutes

Attendees: Mary Feathers, Chair, Shamim Patwa, Vice-Chair, Mark LaPlaca, Min Lin, Katherine Paulhus, Carrie Silver-Bernstein, Superintendent Fred Baruzzi, Board Clerk, Celeste Griffin.

Absent: Chris Kueffner

The meeting was called to order at 7:34pm by Ms. Feathers, Chair.

HEARING FOR VISITORS: None

COMMUNICATIONS: None

ADDITIONS TO THE PRESENT AGENDA: **MOTION** by Ms. Patwa, seconded by Mrs. Kelly to add memo regarding BEST Cooperating/Mentor Teachers to Consent Agenda. **VOTE:** Unanimous in favor.

COMMITTEE REPORTS: Mrs. Kelly discussed the draft guidelines and application form from the Goodwin Bequest Committee. In the fall 2009, Mansfield children will be invited to apply for funding for projects to promote the civic conscience of Dorothy C. Goodwin. **MOTION** by Mrs. Kelly, seconded by Mr. LaPlaca to approve the draft document, including application, with committee convening in August/September 2009 to finalize guidelines. **VOTE:** Unanimous in favor.

REPORT OF THE SUPERINTENDENT:

- Financial Services: Jeff Smith, Director of Finance, discussed the fiscal services agreement. **MOTION** by Mr. LaPlaca, seconded by Ms. Patwa to accept the agreement between the Town of Mansfield, The Mansfield Board of Education, and The Region 19 Board of Education for Financial, Information Technology and Risk Management. **VOTE:** Unanimous in favor.
- Mansfield Board of Education 2009-2010 Goals: **MOTION** by Ms. Patwa, seconded by Mrs. Paulhus to adopt the Mansfield Public Schools Board of Education Goals – 2009-2010. **VOTE:** Unanimous in favor.

NEW BUSINESS: None

CONSENT AGENDA: **MOTION** by Mr. Hamlin, seconded Mr. LaPlaca that the following item for the Board of Education meeting of June 18, 2009 be approved or received for the record: **VOTE:** Unanimous in favor

That the Mansfield Public Schools Board of Education approves the minutes of the June 11, 2009 Board meetings.

That the Mansfield Public Schools Board of Education approves the teachers recommended for Cooperating/Mentor Teacher Training.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Ms. Silver-Bernstein asked there be follow-up of Bridges program in fall. It was suggested that an overview of the Math program also be provided after the elections in November. The agenda for the Board workshop in July will be discussion of goals, Four Schools Renovation Project, and budget.

Mrs. Kelly, speaking for the Board, thanked Jeff Smith for his years of service to the Board as Director of Finance.

EXECUTIVE SESSION: **MOTION** by Ms. Patwa, seconded Mr. LaPlaca to move into Executive Session at 8:46pm to discuss contract negotiations and superintendent's evaluation. **VOTE:** Unanimous in favor.

MOTION by Mr. LaPlaca, seconded by Ms. Patwa to return to open session at 11:28pm. **VOTE:** Unanimous in favor.

MOTION by Ms. Patwa, seconded by Mr. Hamlin to ratify the United Public Service Employees Union 2009-2012 Contract contingent upon ratification by the Union. **VOTE:** Unanimous in favor.

MOTION by Ms. Silver-Bernstein, seconded by Mr. LaPlaca to approve a 2% salary increase with 2 furlough days for the Superintendent. **VOTE:** Ms. Silver-Bernstein, Mr. LaPlaca in favor. Mr. Hamlin, Ms. Lin, Mrs. Kelly, Ms. Patwa, Mrs. Paulhus opposed. Motion failed.

MOTION by Mrs. Paulhus, seconded by Ms. Patwa to approve a 1% salary increase with 1 furlough day for the Superintendent. **VOTE:** Mr. Hamlin, Mr. LaPlaca, Ms. Patwa, Mrs. Paulhus, Ms. Silver-Bernstein in favor. Ms. Lin and Mrs. Kelly opposed. Motion passed.

MOTION by Mrs. Paulhus, seconded by Ms. Patwa to approve a 1% salary increase with 1 furlough day and no step movement for the Singletons. **VOTE:** Ms. Patwa and Mrs. Paulhus in favor. Mr. Hamlin, Mr. LaPlaca, Ms. Lin, Mrs. Kelly, Ms. Silver-Bernstein opposed. Motion failed.

MOTION by Ms. Patwa, seconded by Mrs. Kelly to approve a 0% salary increase with no step increase for the Singletons. **VOTE:** Mr. Hamlin, Mr. LaPlaca, Mrs. Kelly, Ms. Patwa, Ms. Silver-Bernstein in favor. Ms. Lin and Mrs. Paulhus opposed. Motion passed.

MOTION by Mrs. Kelly, seconded by Ms. Lin to approve a 0% salary increase with no step increase for the Director of Information Technology. **VOTE:** Unanimous in favor with Mrs. Paulhus abstaining.

MOTION by Ms. Patwa, seconded by Mr. LaPlaca to adjourn at 11:55pm. **VOTE:** Unanimous in favor.

Respectfully submitted,

Celeste N. Griffin, Board Clerk

APPROVED MINUTES

Town of Mansfield
Communications Advisory Committee
July 20, 2009, 7:00 pm
Audrey P. Beck Building, Conference Room B

I. Called to Order at 7:00 pm. Attending: T. Moran (chair); P. McGlamery; A. Booth; J. Blyskal (reporting).

II. Approval of Minutes: The June 15th minutes were approved.

III. Public Comment: None.

IV. Old Business:

A. Budget Process: no discussion

B. Membership Issues: discussion that we are authorized to have alternate, but no announcement or interest in alternate at this time.

C. Communications Channels: discussed template created by P. McGlamery; all present commented and supported use of form going forward; discussed and clarified use and instructions for form; discussed nature and extent of each publication, when published, by whom, and value of each publication; suggested a notes/misc section for the form and a summary section; discussed that the know-your-town fair is a face-to-face channel; P. McGlamery listed area schools that he has identified as channels along with churches; discussed that the only blog found so far is the Region 19 BOE Gazette; T. Moran suggested subcommittee on channels of communication with P. McGlamery to chair; goal is to have a plan by Mid-Sept.; subcommittee to consist of P. McGlamery, A. Booth, and J. Blyskal; P. McGlamery to email for dates for meeting of subcommittee.

D. Survey Results: T. Moran discussed results and solicited questions and goals for data gathered; 271 results total; only 22 acknowledged cable as form of communication and only 12 watched for town information; J. Blyskal suggested pie chart showing breakdown by channel of communication; discussion of demographics of those who attend town meetings.

E. Communications Policy Development:

i) Future surveys-what, where and when

ii) New resident welcome packets

iii) Mansfield Advocates for Children July 21 Breakfast

Meeting

iv) Heuristics

V. New Business

A. Communications Policy Development:

i) Future surveys-what, where and when

- ii) New resident welcome packets
- iii) Mansfield Advocates for Children July 21 Breakfast

Meeting

iv) Heuristics-P.McGlamery discussed; may be difficult to make Mansfield website the only place for communications; but how do we determine how well the website communicates information?; T. Moran suggested focus group and that P.McGlamery discuss with Jaime Russell who is handling heuristics on website

VI: Reports: none

VII: Communications: none

VIII: Agenda for next meeting: Budget, Communication Channel Inventory, Survey Results, Communication Policy Development in more detail as per V. above

IX: Adjourned at 8:40 pm

TOWN OF MANSFIELD
Clean Energy Team
Minutes of the Meeting
August 18, 2009

Present: Hoyle, Spurlock, Walton

The meeting began at 7:12 p.m.

The minutes from July 23, 2009 minutes were reviewed.

All present attended a regional clean energy task force meeting on August 12, 2009 and found it encouraging that there was a strong turnout from neighboring communities. Several task force members from other towns and Mansfield expressed interest in working collaboratively on clean energy and energy conservation initiatives.

A draft \$500 Energy Challenge flyer was reviewed. Edits were made and copies distributed. Walton stated that the kick-off meeting is scheduled for Tuesday, October 27, 2009 at 7 pm in the Buchanan Auditorium, Mansfield Library. Hoyle stated that Marion, an intern at Charter Communications is interested in filming the progress of this challenge. He will find out if she can begin by filming the kick-off meeting. The participant agreement letter was reviewed without any recommended changes.

For the September meeting, Walton will have the slide show presentation finalized and report on publicity efforts. The next meeting is scheduled for Tuesday, September 15, 2009 at 7 pm in conference room C.

The meeting was adjourned at 7:55 pm.

Respectfully Submitted,

Virginia Walton
Recycling/Refuse Coordinator

Cc: Lon R. Hultgren, Director of Public Works, Members, file, Town Manager, Town Clerk



TOWN OF MANSFIELD

Explanatory Text *November 3, 2009 Referendum*

Resolutions adopted by the Mansfield Town Council at its meeting held August 24, 2009 shall be submitted to referendum vote of electors of the Town and persons qualified to vote in town meetings who are not electors, **to be held on Tuesday, November 3, 2009 between the hours of 6:00 a.m. and 8:00 p.m.** in conjunction with the election to be held on that date, in the manner provided by the Mansfield Town Charter and Code of Ordinances, and the Connecticut General Statutes. The full texts of the resolutions as approved by the Town Council are on file and available for public inspection in the office of the Town Clerk, Audrey P. Beck Building, 4 South Eagleville Road in Storrs, during normal business hours.

Electors shall vote on the questions at their respective polling places.

Voting District Locations

District 1—Community Center
10 S. Eagleville Road

District 2—Fire Station 107
Stafford Road (Route 32)

District 3—Buchanan Auditorium at
Buchanan Center at
Mansfield Public Library
54 Warrenville Road (Route 89)

Voters who are not electors shall vote on the questions at the following polling place: Registrars of Voters Office, Audrey P. Beck Building, 4 South Eagleville Road in Storrs.

Application for an absentee ballot should be made to the Town Clerk's office.

www.mansfieldct.org

Question 1

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$1,052,450 FOR ACQUISITION OF LAND OR INTERESTS THEREIN FOR OPEN SPACE, MUNICIPAL, OR PASSIVE OR ACTIVE RECREATIONAL USES AND FOR IMPROVEMENTS TO LAND CURRENTLY OWNED BY THE TOWN OR TO BE ACQUIRED BY THE TOWN FOR SUCH PURPOSES, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?"

If approved at referendum, the resolution to be presented under the first ballot heading above will appropriate \$1,052,450, and authorize the issue of bonds and notes to defray the appropriation, for costs related to the acquisition by the Town of land or interests therein for open space, municipal, or passive or active recreational uses and for improvements to any parcel of land currently owned by the Town or acquired by the Town pursuant to this resolution for such uses. The appropriation may be spent for survey fees, feasibility and planning studies related to potential acquisitions, design, construction, acquisition, installation, material and equipment costs related to such improvements, legal fees, net temporary interest and other financing costs, and other expenses related to the project.

Question 2

"SHALL THE TOWN OF MANSFIELD APPROPRIATE \$3,093,840 FOR REPLACEMENT OF THE STONE MILL ROAD AND LAUREL LANE BRIDGES AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO DEFRAY THE PORTION OF SAID APPROPRIATION NOT FUNDED FROM GRANTS?"

If approved at referendum, the resolution to be presented under the second ballot heading above will appropriate \$3,093,840, and authorize the issue of bonds and notes to defray the appropriation, for costs related to the replacement of the bridges on Stone Mill Road (over the Fenton River) and Laurel Lane (over the Mount Hope River). The Town anticipates receiving Federal bridge project grants of eighty percent (80%) of the eligible project cost to defray in part the appropriation, and the amount of bonds or notes authorized shall be reduced by the amount of grants received by the Town for the project to the extent that such grants are not separately appropriated to pay additional project costs. The Town anticipates that the net cost of the bridge projects will be approximately \$618,800. The appropriation may be spent for design, construction and inspection of construction costs, materials, engineering fees, survey fees, construction management costs, permits, legal fees, financing costs and other expenses related to the projects.



Question 3

“SHALL THE TOWN OF MANSFIELD APPROPRIATE \$105,250 FOR CONSTRUCTION OF THE HUNTING LODGE ROAD BIKEWAY/WALKWAY AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?”

If approved at referendum, the resolution to be presented under the third ballot heading above will appropriate \$105,250, and authorize the issue of bonds and notes to defray the appropriation, for costs related to the construction of an approximately 2900 foot long bikeway/walkway on Hunting Lodge Road between North Eagleville Road and Carriage House Drive. The appropriation may be spent for construction and inspection of construction costs, materials, construction management costs, permits, legal fees, financing costs and other expenses related to the project.

Question 4

“SHALL THE TOWN OF MANSFIELD APPROPRIATE \$263,130 FOR CONSTRUCTION OF A SALT STORAGE SHED TO BE LOCATED AT THE MANSFIELD PUBLIC WORKS DEPARTMENT COMPLEX AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO DEFRAY SAID APPROPRIATION?”

If approved at referendum, the resolution to be presented under the fourth ballot heading above will appropriate \$263,130, and authorize the issue of bonds and notes to defray the appropriation, for costs related to the construction of a salt storage shed at the Town's Public Works Department complex located at 230 Clover Mill Road, capable of storing approximately 2,000 tons of deicing materials and sand/aggregate mixtures. The appropriation may be spent for design, construction, materials, site work, inspection of construction, materials testing, construction management, permits, legal fees, financing costs and other expenses relating to the project.

*Prepared by Mary L. Stanton, Mansfield Town Clerk
in accordance with C.G.S. § 9-369b*

INSERT NAME AND ADDRESS OF RECIPIENT

Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

Information Session

An Information Session will be held on the following
Referendum Questions:

- \$1,052,450 Open Space and Improvements to Such Lands
- \$3,093,840 Stone Mill Road and Laurel Lane Bridge Replacement
- \$105,250 Hunting Lodge Road Bikeway/Walkway Construction
- \$263,130 Salt Storage Shed Construction

Session: October 22, 2009
 7:00 p.m. to 8:00 p.m.
 Buchanan Auditorium at the
 Buchanan Center
 Mansfield Library

Referendum scheduled for November 3, 2009

Town Meeting

A Town Meeting will be held for the
purpose of discussing the following
Referendum Questions:

- \$105,250 Hunting Lodge Road Bikeway/Walkway Construction
- \$263,130 Salt Storage Shed Construction

Meeting: October 26, 2009
 6:00 p.m.
 Council Chambers,
 Audrey P. Beck Building,
 4 South Eagleville Road

No votes will be taken on these questions at the
meeting. The Town Meeting will be
adjourned to November 3, 2009 Referendum.

Memo

To: Matthew W. Hart, Town Manager
From: Mary Stanton, Town Clerk
CC: Sara-Ann Chaine, Executive Assistant to the Town Manager; Maria Capriola, Assistant to the Town Manager
Date: September 23, 2009
Re: Revision to the Freedom of Information Policy

As discussed, the revision to the Freedom of Information Policy directs all initial FOI requests to be filed in the Town Clerk's office. The current practice allows for the filing to be in either the Town Manager's or the Town Clerk's office. In order to ensure that no request is delayed it is important that a member of staff is always available to accept the filing. Additionally, the Town Clerk's office has instituted a numbering system to track the request making it easier if all FOI forms originate in that office.

Attached is the Freedom of Information Policy as revised.



TOWN OF MANSFIELD POLICY MEMORANDUM

To: All Town Employees
From: Matthew W. Hart, Town Manager
Prepared by: Maria Capriola, Assistant to the Town Manager and Mary Stanton, Town Clerk
Date: February 1, 2009, Revised September 23, 2009
Subject: Freedom of Information Policy

I. Purpose

The purpose of this policy is to provide clarification and guidance regarding Freedom of Information requests from members of the public. Except as otherwise provided by federal law or by state statute, the Freedom of Information Act, Connecticut General Statutes Chapter 14, guarantees public access to all public records maintained or kept on file by the municipality.

II. Policy

The goal of the Town of Mansfield is to courteously and promptly provide requested information in compliance with the law. Public records maintained in the office of the Town Clerk are available for public inspection during regular business hours. Certain records such as payroll records, employment records, vital statistics and other documents that contain confidential and personal information, including Social Security numbers and personal bank account information, are not open for public inspection. Full or limited access to these records **may** be available in accordance with the disclosure requirements established in the statutes. Any concern regarding whether a particular item may be disclosed should be promptly addressed to the Office of the Town Manager, and possibly then referred to the town attorney. Payment for copies of documents may be made as itemized on the Freedom of Information fee schedule of the Town of Mansfield.

The Town of Mansfield's Freedom of Information Request Form should be completed for any document not readily available for public inspection in the office of the Town Clerk. These forms are available in the office of the Town Clerk and the Town Manager. Completed F.O.I. requests will be promptly forwarded to the appropriate department(s). The appropriate department will respond to the requester within four business days either by providing the material, denying the request,

asking for clarification of the request if needed, or if the requested material is voluminous or other difficulty is encountered, by establishing a reasonable date upon which the documents will be made available.

When copies are not requested, individual departments may arrange (with the applicant) for public inspection of requested information subject to disclosure per statute. Public inspection of documents may be viewed in the Town Clerk's Office. Copies of requested information shall be forwarded to the Town Clerk's Office. Payment must be received in the Town Clerk's Office prior to the release of the documents. Fees will be waived if the applicant is receiving public assistance or can show an inability to pay due to indigence.

The Town of Mansfield has no legal obligation to, and will not perform analytical work, studies, investigations, calculations or program reviews, or create any document in response to a Freedom of Information request. If the requested information exists in the form of a document and is not in draft form, it will be provided, but documents exempted by law from release or availability to the public per, for example, C.G. S. § 1-210(b), will not be released or made available. Again, in questionable instances, consultation should be made with the Town Manager, who may refer the matter to the town attorney.

Process

- (1) Freedom of Information Request forms may be filed in the office of the Town Clerk.
- (2) Requests will be promptly disseminate to the appropriate department(s).
- (3) Any questions regarding the legality of disclosure must be promptly addressed to the Town Manager for possible consultation with the town attorney.
- (4) Within four business days the department shall provide the information, issue a letter to the requestor denying the request, ask for further clarification or inform the requestor of a reasonable date when the information will be available.
- (5) If no copy is requested, records subject to disclosure requirements as established in the statutes may be inspected at the Town Clerk's Office.
- (6) If hard copies are requested they will be forwarded to the office of the Town Clerk for release, upon payment or waiver of the legally required fees.

Special Note: Citizens who are requesting electronic copies of names and/or addresses from existing databases may contact the Information Technology Department directly. The Information Technology Department will then provide an explanation of their services.

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Celebrating a real 'Our Town'

By **CAITLIN M. DINEEN**
Chronicle Staff Writer

MANSFIELD — Event organizers and town officials said they are pleased with how this weekend's Festival on the Green and "Celebrate Mansfield Weekend" went.

"It went beautifully," said Mansfield Mayor Elizabeth "Betsy" Paterson. "The event was really good."

The weather gods looked favorably on festival attendees Sunday as between 2,000 and 3,000 local residents descended upon the sixth annual Mansfield Downtown Partnership community-centered festival event.

Although weather forecasts called for rain up to late Saturday evening, Sunday was clear and sunny for the five-hour-long event.

The weather made some officials, including Paterson, nervous. "We were holding our breath," she said, adding she was glad Sunday's outdoor event was held under clear skies.

"Celebrate Mansfield Weekend" — the name of the entire weekend — took place Friday, Saturday and Sunday with a wine-tasting kickoff happening Friday night at the Altnaveigh Inn and Restaurant.

Some event organizers said the three-day celebratory weekend was designed to bring together residents from Mansfield and the surrounding area for a day of community.

Paterson said all three days of events were well attended, espe-

cially Sunday's festival, because there were activities for everyone.

She said there were children's activities — such as Kidsville Kuckoo Revue — that attracted families and music for the general crowd.

Additionally, there was a juried art show that attracted 90 entries, said Paterson. "It was a wonderful outpouring of artists in the area," she said.

The event was not just a Mansfield event, said Paterson.

According to Paterson, students and officials from the University of Connecticut took part in the event as well.

She said students performed traditional Indian dances that had been modernized to bring the crowd to their feet.

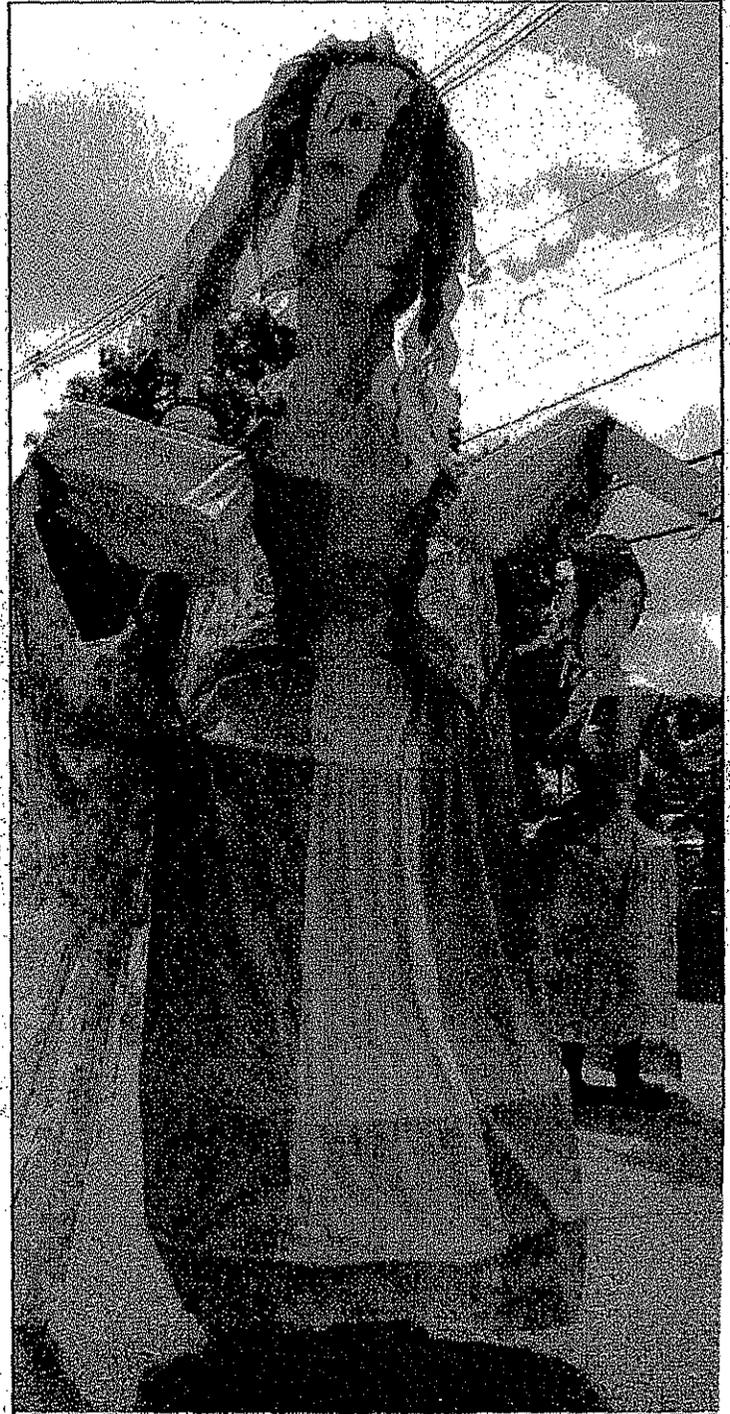
Paterson said this performance — by Husky Bhangra — brought an "international flavor" to the event.

Cynthia van Zelm, the partnership's executive director, said the event not only highlighted the importance of community in Mansfield, but it also showcased the benefit of having a pedestrian-friendly center in town.

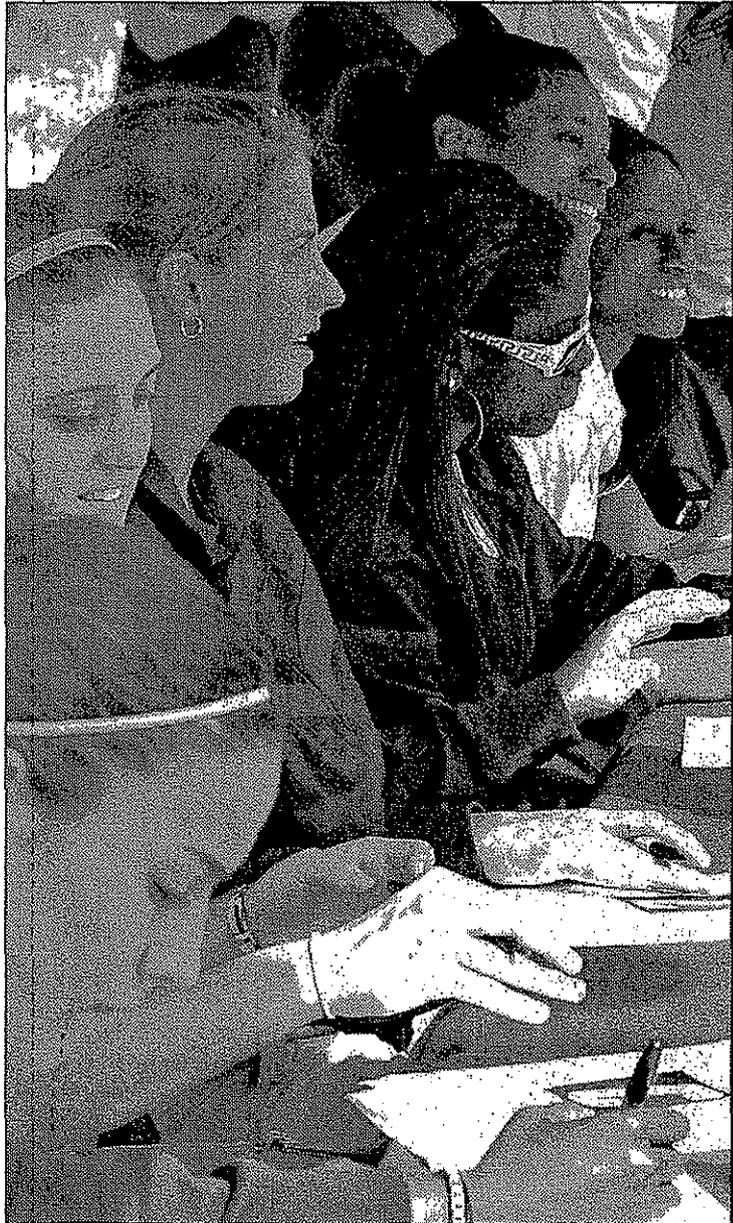
She said the festival brings together residents in a "traditional downtown" similar to what the proposed \$220 million Storrs Center project will create.

"This is a kickoff to the project," she said. "To show what we have in the community."

The weather gods smile favorably and provide clear skies for Sunday's events



Marie Brenna
Performers show some of the puppets created at the Ballar Institute of Puppetry at the University of Connecticut during Mansfield Festival on the Green parade Sunday afternoon.



Marie Brennan
Members of the University of Connecticut women's basketball team sign autographs at the Mansfield Festival on the Green Sunday afternoon.

Residents learn about town

(Continued from Page 1)

Paterson said that sod was laid down this weekend to represent the future town green that would be built with the construction of Storrs Center.

The weekend-long event included the 23rd annual Know Your Towns Fair, the Storrs Farmers Market, Picnicpalooza! and a morning at the Willimantic River Park.

Citizen action needed on party houses

By BRUCE BELLINGHAM ^{9/16}

David Morse's Commentary in *the Chronicle* on Sept. 1 brings up a timely issue as university students return to UConn and ECSU. His alert perception of the 'parent-investor' absentee landlord. Further, his thorough discussion of how the quality of life in more rural Mansfield is being ravaged by off-campus student housing stands compounded in the city of Willimantic. Houses are larger (thus capable of accommodating many more students and therefore larger parties), closer together (so that noise, parking congestion and fast cars are all more intensified) and many houses are historic.

A "party house" in Willimantic's "Hill Section" can rapidly transform a quiet neighborhood of stately Victorians, causing a next-door resident (who may well have strived to restore an elegant architectural gem) to attempt to sell. But a potential buyer need only observe the noise, the litter and the proliferation of haphazardly parked cars in order to run away from any notion of living comfortably in a picturesque environment.

Morse delicately avoids some of the seamier aspects of student-occupied, absentee-landlord houses: an illegally high occupancy by unrelated and unsupervised students provides the ideal catalyst for all the damaging results. Students invite their friends to rent a room, who bring along friends to 'break in' the house. The principal occupant (whose parents are usually far away and ignorant of the atmosphere they have created) may provide free drinks to all their new-found friends (who may be underage) and may even charge for the service. As the party progresses, (usually beginning to warm up after 11 p.m. especially on Thursday nights), drinks are spilled on hardwood floors, door panels may be kicked in, windows broken, banister railings loosened. Then the damage intensifies from the passive — sagging beams weakened by the weight of too many jumping bodies — to the active — rare antique fireplace mantles and ceramic tiles struck with bottles or chairs and plaster walls that become targets for fist-punching.

The frivolity spreads outside, with late-night shouting, swearing, laughing, urinating, defecating and fornicating — usually on adjacent

Community voices

properties. This year seems even more exaggerated, say Hill neighborhood homeowners, and the hordes of students rampaging from one "party house" to the next have grown to 40 or 50 in size. Local police reported nine college parties over the Labor Day holiday weekend, issuing tickets for possession of alcohol by minors and walking with open drinks.

What can be done to staunch this blemish on our communities? Residents of any city blessed with university off-campus housing have tried to deal with this curse by forming town-and-gown committees and confronting city and college officials. Surely, those officials who take a "live and let live" stance have not dedicated their lives to restoring a prize house with its intricate woodwork, irreplaceable stained-glass windows and pleasant gardens. In Mansfield and Coventry, only the 'investor-parent' cares whether the house he bought is damaged by his child and friends. In Willimantic, everyone cares when an historic building is vandalized. Unfortunately, police in town and campus are often hamstrung by considerations of civil rights and privacy, and administrators can resort to excuses that there is "only so much that we can do."

However, Willimantic officials have been very much aware of these issues, and have taken some steps to contain and prevent damage. There is a full-time director of code enforcement, Matthew Vertefeuille, who provides information about town policies on zoning and blight violations. Wording of the proposed noise ordinance can be found on the town web site, and the pertinent passage reads:

It shall be unlawful for any person in charge of a party or other social event to allow that party or event to produce noise in a loud or unreasonable manner such that the noise interferes with the peace or health of members of the public. A person shall be deemed to be in charge of a party or social event when that event occurs on private property and the person is present at the event and resides on the premises involved, or is a person who

lives in or on the premises involved and who has authorized the use of the premises for such event. In addition, the owner/landlord of the property, and any person managing the property, will also be considered to be in charge of the party or social event jointly and severally. It shall be unlawful for any person to produce loud or offensive noise which may be heard sixty (60) feet as measured one (1) foot away from the property line from which the sound emits.

The enforcement officer may consider two complaints about the same noise source reported within a reasonable period of time of each other to be evidence of a violation of this ordinance.

The above passage may be very useful in taking back the streets of the Hill section and protecting the houses. Neighbors can help by supporting the proposed noise ordinance when it comes up for vote — and by making sure that any perceived gathering of many students around one of the “party houses” be reported to the police and to Verfeuille. One report will not impress the police dispatcher, but when neighbors from surrounding houses keep watch and send multiple telephone calls, results should occur. The wording of this ordinance is explicit and clear in providing the tools needed by those who can protect Willimantic’s treasures.

Other policies can be established: that landlords must register their properties with town hall so that they can be notified when parties are broken up by police; and that students must give their local off-campus address (not only their parents’ home address) to campus dean of students or director of student services so that their ‘parent-investor’ landlords can be notified as well.

Let us have *the Chronicle* address this issue with interviews of homeowners, administrators and police. The degradation of Willimantic’s unique collection of Victorian homes in the Hill section — designated on the National Register of Historic Places — cannot be permitted.

Bellingham is founder and past president of the Willimantic Victorian Neighborhood Association.

Council OK's skate park signs

By CAITLIN M. DINEEN ^{9/15}

Chronicle Staff Writer

MANSFIELD — Town council members voted unanimously Monday in favor of amending park rules and regulations in town to allow signage around the recently opened skate park.

The change was first brought up in a February town council meeting.

The issue was then taken to the recreation advisory committee for referral and then back to the council for final approval.

The vote occurred following an uneventful public hearing Monday night at the regular town council meeting.

During the public hearing, Mansfield Parks and Recreation Director Curt Vincente spoke briefly about the proposed amendments.

No members of the public commented on the proposed changes Monday.

Previously, signage — i.e. banners and signs — was only allowed at Southeast Park and the Lions Club Memorial Park.

At the new skate park, banners will be allowed on the interior perimeter of the fence of the skate park.

According to Vincente, banners are allowed during the duration of any park's season or usage. Signs are taken down during the "off-season" of the parks.

The skate park will have an April to November season that is weather dependent, he said.

The skate park is a multiple-use location that had a "soft opening" at the end of August. An official opening ceremony will be held Saturday from 1 to 3 p.m.

Not only did town council members vote in favor of the changes, members of the town's recreation advisory committee endorsed the change earlier this year.

During an April 29 meeting, the committee supported the adding of sponsorship banners at the skate park to raise funding for the facility.

Vincente said charging for signs at the skate park would be a new initiative and has not been researched yet.

However, funds collected from signs would go toward the improvement and growth of the park.

"In the absence of other support funding from the town for skate park equipment, (the committee) is encouraging fundraising to reach the goal of providing minimal equipment to make the park usable," reads an memo from the committee to town council dated April 30.

The memo continues further, stating the banners "will provide another potential option to raise much needed funds for equipment."

According to officials, the park was built with a mixture of town funds and donations. A little more than \$12,000 was donated to the skate park interest group for park equipment.

Vincente said local businesses also donated labor to construct the facility.

Currently, the park has ramps, rails and other obstacles for skateboarders and bicyclists to use when the park is open from dawn to dusk. Recreation officials said they hope to purchase more equipment.

The park is locked up at night when the Mansfield Community Center is closed.

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Opinion 9/21

Chronicle

Lucy B. Crosbie
President

Kevin Crosbie
Publisher

Charles C. Ryan
Editor

Editorial

We offer these threads, needles

Threads to the Town of Mansfield for opening up its new skate park and dedicating it Saturday. With the Mansfield Community Center, several hiking trails running through town, ballfields and a skating pond, Mansfield does not lack for recreation options for the community. With a new skate park, however, the town's offerings increase greatly, serving a population — teens who interested in unconventional sports — often ignored when it comes to community activities. Hopefully, the skate park will mean fewer skateboarders utilizing public shopping areas, schools and other municipal locations to practice the tricks of their game.

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Editor:

9/9

It seems that University of Connecticut President Michael Hogan doesn't know what goes on in his own backyard. Last week, he and Mansfield's Mayor Elizabeth Paterson went door to door at student off-campus housing.

Too bad he didn't go down his own street. Within a quarter mile of his home, there are

two houses filled to overflowing with young men who enjoy partying non-stop. Saturday night, once again, they were having a few guests over for drinking and general carousing. Groups of night walkers swore their way down to the party houses, tipping as they went. In the light of morning, alas, we saw our mailbox and that of our neighbor, broken and bent. Empty bottles lined the road. A car's rear end stuck into traffic because they couldn't manage to pull it in all the way.

All this took place right down the road from Hogan's mansion. I wish he and Paterson had visited the students at these houses the other day, although I'm sure the students would have had a good laugh.

Mansfield residents, this can happen to your neighborhood, too. You must call the police when a student disturbance occurs or your road will end up like Hunting Lodge Road.

The phone number for the Mansfield police is 429-6024.

Karl Beckert
Storrs

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Editor: 9/16

Your Sept. 10 article about the behavior of University of Connecticut students over the Labor Day weekend was informative and highlighted a distressing situation.

Mansfield's director of emergency management apparently did not anticipate that students might change their behavior this year and remain in Storrs for the weekend. The information about this possibility would have been readily available from the off-campus housing office and its staff of student liaisons who are well-informed about social trends in the apartment complexes.

Things change. Student behavior changes. The university has been engaged in a process of attempting to keep students in Storrs on weekends for many years in order to improve the sense of community on campus. The problem described in the article illustrates a much larger issue — the failure among the various groups who oversee public activity in Storrs to communicate effectively. A secondary lesson is that "history in the past," to quote Jackman, is frequently not an accurate guide to current events.

Storrs is a lovely place to spend a long weekend in the early fall. Why wouldn't students

Letters to the editor

want to catch up with their friends, especially when classes were not in session? Many students and their friends apparently came to that conclusion.

We cannot go forward in attempting to create good community relations and effective use of public service funds unless we improve our willingness and ability to anticipate and mitigate problems on the public roadways when students want to congregate in the same space as vehicular traffic. What part of this problem is so difficult to understand?

Jane Fried, Ph.D.
Mansfield Center

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Editor: 9/18

I am writing to send a very heartfelt thank you to emergency responders from Tolland and state police from Troop C.

I recently needed to contact both departments on a serious matter and though I am two states away, these wonderful people did their job quickly, did it well and kept in constant contact while doing so.

There was not one moment that I felt that my priorities were not their priorities.

Please take one minute out of your busy days to thank them for all they do. You just never know when your life or that of a loved one will depend on their quick action and professionalism.

God bless each and every one of them.

Linda Chase
Temple, N.H.

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the Chronicle, Willimantic, Conn., Thursday, September 10, 2009 3

Mansfield readies for festival events over this weekend

By **CAITLIN M. DINEEN**
Chronicle Staff Writer

MANSFIELD — Town officials and event organizers are gearing up for the very busy weekend as they hope area residents will come out to celebrate Mansfield during “Celebrate Mansfield Weekend.”

The events takes place Friday night, Saturday and Sunday.

Event organizers said they are looking forward to the weekend and think residents should be excited for it as well.

“We think it’s just a great chance to reconnect with friends and neighbors,” said Kathleen Paterson, special projects coordinator for the Mansfield Downtown Partnership.

The partnership is the group behind Sunday’s “Festival on the Green.”

The weekend’s events include:

- Vintage Mansfield Wine Tasting, Friday, 5 p.m. to 7 p.m., Altnaveigh Inn and Restaurant.
- Explore the River (park), Saturday, 9 a.m. to 11 a.m., River Park, Willimantic.
- Annual Know Your Towns Fair, Saturday, 11 a.m. to 2 p.m., Mansfield Community Center.
- Storrs Farmers Market, Saturday, 3 p.m. to 6 p.m., Town Hall parking lot.
- Picnicpalooza!, Saturday, 5 p.m., to 7 p.m., E. O. Smith High School.

- Celebrate Mansfield Parade, Sunday, noon, Route 195.

- Festival on the Green, Sunday, noon to 5 p.m., Storrs Center commercial plazas.

Although the entire weekend is a chance to celebrate Mansfield, there are multiple events residents can attend all three days.

Kicking off the event Friday night is a wine tasting at the Altnaveigh Inn and Restaurant. However, that event is full, said Paterson.

Saturday’s 23rd annual “Know Your Towns Fair” is sponsored by the Mansfield League of Women Voters and takes place in the Mansfield Community Center.

The fair gathers town officials, University of Connecticut organizations and area non-profits in one place so residents can learn more about them.

Sunday is the 6th annual “Festival on the Green” complete with a juried art show, children activities and a pie-eating contest.

The festival starts at noon with a town-wide parade that includes more than 25 groups participating. Because of the parade, Route 195 will be closed from Dog Lane to South Eagleville Road from 11:45 a.m. to 12:30 p.m.

Paterson said she expects the weekend-long event to be a success because there are activities planned for all ages.

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Newsstand 75 Cents

Mansfield will reap \$400,000 budget bonus

By CAITLIN M. DINEEN
Chronicle Staff Writer

MANSFIELD — Town officials said they were glad Gov. M. Jodi Rell was not allowed to exercise her line-item veto that would have resulted in a funding cut to Mansfield.

Connecticut Attorney General Richard Blumenthal told Rell last week that she would not be able to veto more than \$8 million in what she called "pork-barrel" spending.

Part of the money Rell intended to nix included a \$400,000 reimbursement for tax losses on federally owned property in town.

As she vetoed the spending, Rell said she was against the state funding a federal tax loss because it would set a bad precedent.

Currently, the state reimburses for state-owned property. The reimbursement is called Payment in Lieu of Taxes — or PILOT.

Mansfield has hundreds of acres of federally owned property

including the Mansfield Hollow Dam and significant acreage on Chaffeeville Road.

Although the money was not budgeted for, the funding will be used wisely, said Town Manager Matthew Hart.

Hart said the new revenue will help cover a loss in funding from the Pequot-Mohegan grant.

According to Hart, an increase of \$60,000 in Local Capital Improvement Project funding from the state and the \$400,000 reimbursement will balance the loss in revenue and result in a net gain of nearly \$250,000 for Mansfield.

"It's a favorable and welcomed addition in funding," said Hart.

Hart said town officials will next discuss the increased revenue at a finance committee meeting during the month.

The committee is a subcommittee of the town council.

Although the potential loss in funding would not have affected

(Mansfield, Page 4)

Mansfield reaps budget bonus

(Continued from Page 1)

this year's budget, Hart said officials were ready with a "back-up plan" in case it was necessary.

Now, since they no longer need to use that plan, officials will determine how to spend the money or if they should reserve it for future use.

"We need to be cognizant of what's going to happen next year," he said.

"We need to be proactive there."

Hart said municipalities across the state heavily rely on intergovernmental revenues and any loss in funding is problematic for towns.

"I think it's important for any town in the state," he said. "PILOT is key for many municipalities."

He said the existence of state- and federally owned

parcels have an impact on services, and how they are offered in town.

"It's really a wide-scale impact on communities at large," he said.

Local officials are not the only ones excited about the reinstatement of funds. House Majority Leader Denise Merrill, D-Mansfield, said she was happy Mansfield would still receive the funding.

"This is great news for Mansfield and I am pleased that the budget Majority Democrats fought for will now become law," Merrill said.

"The \$400,000 for Mansfield balances cuts to town and municipal funding. The funding helps to compensate for an unanticipated shortfall to Mansfield in the Pequot-Mohegan grant."

New committee to mull Storrs parking garages

By **CAITLIN M. DINEEN**
Chronicle Staff Writer

MANSFIELD — Town council members have finalized membership for a parking steering committee that will study the feasibility of the town owning and operating two parking garages.

The garage would be built in conjunction with the proposed \$220 million Storrs Center project.

One parking garage would be located off Dog Lane and another would be located on a new road to be built near the Greek Orthodox Church.

Mansfield Mayor Elizabeth "Betsy" Paterson said \$10.5 million in funding already in hand from the state and federal governments should pay for one of the garages. She said she was not certain how much the second garage would cost.

Paterson said the garages — one of which is an "intermodal center" — would be owned by Mansfield and that is why town officials formed the committee.

Council members approved committee appointments during their regular council meeting Monday night. The council approved creating the committee Aug. 10.

Following Monday's appointments, the committee is comprised of seven people. They are:

- Ralph Pemberton, director of building and grounds at Regional School District 19.
- Martha Funderburk, acting manager of parking services for the University of Connecticut.
- Karla Fox, Mansfield Downtown Partnership planning and design committee member.
- Manny Haidous, representing owners of University Plaza.
- Michael Taylor, representing the transportation advisory committee and owner of Storrs Commons.
- Melinda Perkins, administrator of the Windham Region Transit District.

In addition to appointing key stakeholders to the committee, the council moved forward and appointed Councilman Meredith Lindsey to the committee as well.

Prior to Monday's meeting, Lindsey expressed interest in joining the committee to Paterson.

During the meeting, Paterson suggested forwarding Lindsey's name to the council's committee on committees, a town council subcommittee, but some council members said it was

important for the group to start work soon.

"This committee needs to start functioning sooner rather than later," said Councilman Gene Nesbitt. "I think we should make the appointment."

Nesbitt said, given the importance of the committee's task, it would "be appropriate to move things a little bit faster" and skip the formal recommendation from the committee on committees.

Other committee members include Town Manager Matthew Hart, Director of Public Works Lon Hultgren, partnership Executive Director Cynthia van Zelm, the town's parking consultant and a representative from Leyland Alliance.

Leyland Alliance is the Tuxedo, N.Y.-based master developer for the Storrs Center project.

Despite councilmen being unanimously in favor of filling the committee's membership, some area residents were concerned with forming the committee.

Mansfield resident David Freudmann said currently the town does not have parking issues and the committee would only be addressing issues that would be created from the construction of Storrs Center.

PAGE
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Officials: Spring Weekend report needs work

By CAITLIN M. DINEEN
Chronicle Staff Writer

MANSFIELD — A preliminary draft of a report detailing the activities of the most recent University of Connecticut Spring Weekend was reviewed by local and school officials, but still needs work, they said.

Members of Mansfield's Town/University Relations Committee — which was recently charged by UConn trustees to be the oversight committee for the annual Spring Weekend event — discussed the report during their regular meeting Tuesday.

Spring Weekend is held every spring semester before finals. Sanctioned events offered by university officials include mud volleyball, music performances and other non-drinking activities.

However, the unsanctioned, off-campus parties students attend every year steal the spotlight

annually and highlight student drinking at UConn.

The report includes the number of arrests made by local and state police during the three-day event.

It also details information about what resources were used during the event. However, committee members said they would like to see a price tag placed on the cost of the celebratory weekend.

"I'd like to know, personally, the total package for the party of Spring Weekend," said committee member and former trustee Phillip Barry.

Barry said "sooner or later" the committee should tally expenditures from state and local law enforcement officials to figure out the "bottom line" for the weekend's costs.

Mansfield Mayor Elizabeth "Betsy" Paterson said she hoped that future reports would also

include the time spent by volunteers helping monitor the event as well.

"Those are the hidden costs that nobody sees," she said.

Thomas Callahan, committee member and UConn associate vice president for operations and administration, said figuring out a dollar amount would take time, but could be done.

He said law enforcement officials should be able to figure out the cost associated with the weekend if they calculated how much money is spent on "regular" man hours deployed during the weekend and finding the amount of time and personnel actually used.

In addition to calculating direct costs incurred during the weekend, committee members said they wanted the report to also define certain terms such as "outsiders" and "infraction."

As the report compiles informa-

tion from various law enforcement groups, each group has their own definitions and the lack of unilateral definitions may be skewing statistical information.

John Jackman, Mansfield's director of emergency management, said definitions differ from person to person.

According to Jackman, the reason figures presented to committee members seemed unbalanced or difficult to understand was because this report includes information from so many entities.

Jackman said some background figures describing last year's event were issued from Mansfield police, but did not include data from state police or UConn law enforcement.

He said he was confident the report would be clear and easy to understand once further revisions and work are completed.

PAGE
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Pipin' hot ^{9/10}

Mansfield opens skateboard park

By **CAITLIN M. DINEEN**
Chronicle Staff Writer

MANSFIELD — It was not even 2:30 p.m. yet at the newly opened skate park located behind the Mansfield Community Center and area students were already grinding the rails and practicing ollies.

"I just hate when I suck," said University of Connecticut senior, Anthony Luth after he unsuccessfully hit a ramp and lost his board mid-air again. "Usually, I'm good."

Luth, from Wolcott, visited the skate park for the first time Wednesday afternoon and said he was glad he no longer had to skate around campus or find a place to practice his tricks where he wouldn't get in trouble.

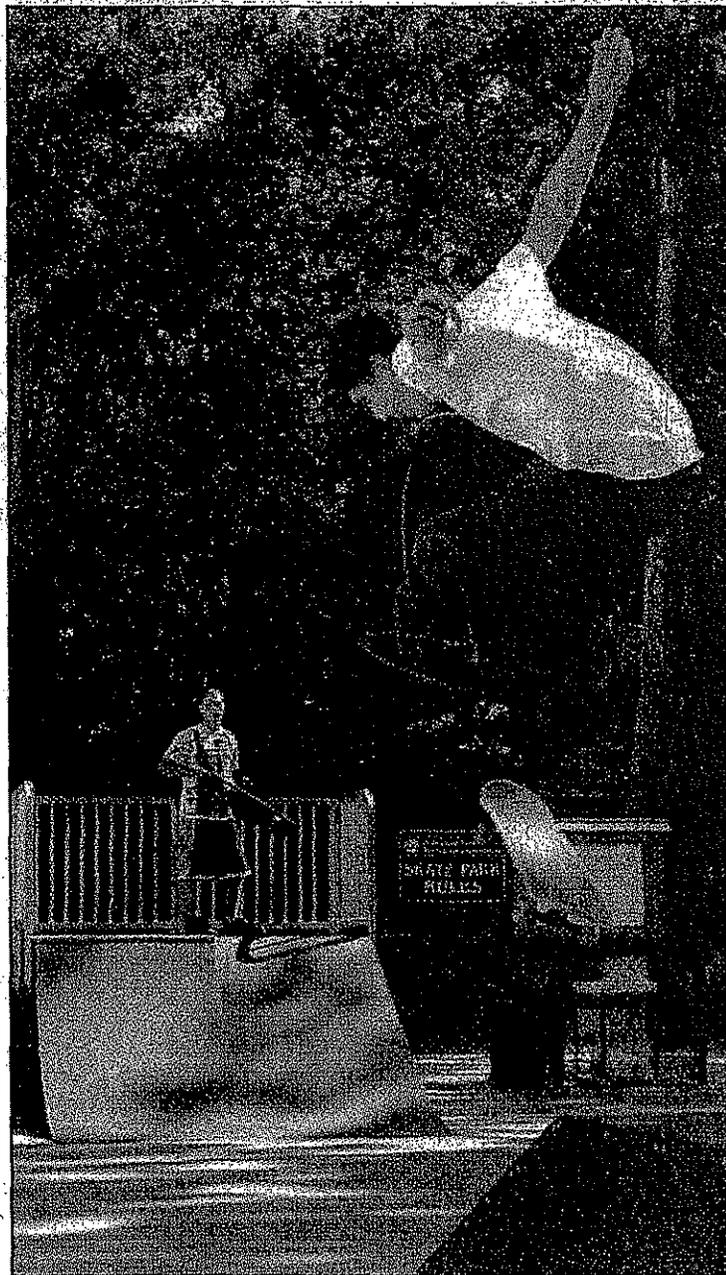
"I've been waiting four years for this," he said. "I'll take anything."

Luth is not the only local resident who was happy with the skate park's "soft opening" at the end of August.

The park has opened with limited equipment that was purchased with donations from local businesses and funds from Mansfield.

The official opening of the park will be Sept. 19 from 1 to 3 p.m.

Although the park has only been
(Skateboard, Page 4)



Roxanne Pandolfi
Ryan Gallacher, right, enjoys practicing at the skate park behind the Mansfield Community Center Wednesday afternoon.

Skateboard park opens

(Continued from Page 1)

open since Aug. 31, there are visible signs that show the new equipment — which includes ramps and rails — has been used often.

Countless skid marks on the ground and scratch marks on the new equipment less than two weeks into the park's existence are sure-fire signs the park has been, and will continue to be, busy.

The bells had barely rung at the end of the day for high schools and students were already descending upon the park.

Recreation officials in Mansfield said the park has 10 to 12 bike riders or skateboarders there at any given time throughout the day.

The park is fenced in and opens when the community center opens and closes when the center closes. The park is locked up when it is closed and cannot be accessed at night.

According to Jay O' Keefe, assistant director of parks and recreation, the park has filled a void for the young skateboard and bike aficionados of Mansfield.

"There's certainly a niche there," he said. "It's probably not real visible."

Recreation Coordinator Bill Callahan said the skate park is similar to fields and courts for soccer players and basketball stars.

"I think it's important because these kids are athletes and they have no playing field," he said.

According to Callahan, he expects the park may tweak an interest in the sport because now people have a safe place to learn and practice.

O' Keefe said since officials have finished building a site for that specific group, skaters have been "coming out of the woodwork" and using the park.

"It seems to have answered a need," he said.

Students using the park Wednesday afternoon agreed.

They said they were glad Mansfield officials built a place for all area skaters and riders to go instead of taking to the streets, sidewalks and vacant parking lots of their hometowns.

"Every town needs one," said Luth. He said he was glad to have the park nearby and looked forward to when new equipment would be purchased and installed.

Currently, town officials are fundraising for new equipment.

Fellow UConn student Ryan Gallacher said he had used the park nearly every day since it opened.

Gallacher, a junior, said he thought it was important to have a park for local skaters to have as their own practice ground.

"The sport of skateboarding is growing rapidly," he said, adding the park is busiest at 5 p.m. when high schoolers and UConn students come to test their skills.

Even students from Windham High School travel to Mansfield to use the newest park.

Damian Hainline, a sophomore at Windham, was visiting the park for the second time and said the park was a great place to meet other riders and skaters.

"It's a good common ground," he said, adding the park will likely keep "kids out of trouble."

UConn students partied over weekend

By CAITLIN M. DINEEN
Chronicle Staff Writer

MANSFIELD — Although college students usually head home Labor Day weekend, University of Connecticut students stayed around this year, celebrated college life and confused local law enforcement personnel.

Mansfield's Director of Emergency Management John Jackman said students did not head home this year, but, instead, took the long weekend to party.

"History in the past is that most (students) go home for Labor Day," said Jackman, adding law enforcement personnel did not expect the increase in activity.

Jackman told members of Mansfield's Town/University Relations Committee Tuesday police were surprised by the amount of foot traffic and congestion near Carriage House Apartments and Celeron Square Apartments.

Both complexes are off-campus housing units where many of UConn students reside.

He said there was so much foot-traffic, safety staff closed off Hunting Lodge Road to vehicular traffic.

"The amount of traffic over Labor Day weekend was more than we are accustomed to seeing," said Jackman. "And I don't understand why."

Jackman said local law enforcement staff can only use past trends to determine which weekends are busy party weekends for university students.

However, they are not always able to predict weekend activities correctly. "We're not the party planner," he said. "We do our best to be predictive."

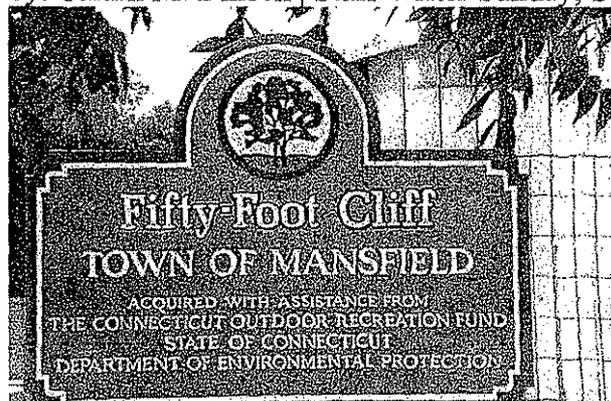
Although there was more pedestrian traffic than expected, Jackman said party participants were cooperative.

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\$1 million in open space bonding goes back to voters

by: Caitlin M. Dineen | Staff Writer Sunday, September 13th, 2009

Item #27



Fifty-Foot is one of the town's more recent open space preservation acquisitions.

Taxpayer approval for \$1 million in bonds for open space preservation approved in 2006 will have to go back to voters in November.

The approval had a three-year limit. It lapsed on June 30, 2009.

By not using the authorized funds, the town did not lose money. Voters do, however, need to re-approve it.

This time, voters will be asked to approve bonding both for property purchases and for improvements to parcels the town already owns.

The issue was discussed at the Town Council's Aug. 24 meeting.

Council member Helen Koehn said she was upset the council was not informed the bonds were about to lapse. "People worked very hard - extremely hard - to get that bond passed," she said. "I don't think it's a completely harmless oversight."

Koehn said she made "hundreds" of phone calls to residents asking them to support the bonding in 2006.

Finance Director Cherie Trahan said the town faces no penalty for not using the authorized funds.

Chair of the town's Open Space Preservation Committee Jim Morrow said he and other committee members did not forget about the available money, but there were no pending purchases on the table.

"Why the bond expired is quite simply because there was nothing worth buying during those three years," said Morrow.

Funding also can be used for improvements on some town-owned properties, such as a bathhouse for

\$1 million in open space bonding goes back to voters :: Mansfield Today

Bicentennial Pond and a skate park.

The council voted 4 to 2 to send the bonding question back to voters in November.

The decision did not sit well for Koehn and Deputy Mayor Greg Haddad.

Haddad said that including potential improvements in the new vote made the question too broad.

Koehn said she was concerned that residents may not know how the money will be used in the future.

"I'm very hesitant to authorize this," said Koehn. "People can't watch every single thing this council does."

Mansfield Director of Planning Gregory Padick said the town follows a public process that allows for full discussion of any proposed open space land purchases.

"There needs to be a trust in that process," he said.

Council member Meredith Lindsey said she supported broadening the bonding question because it allows for more uses for the funding. "I don't want our hands tied in the future," she said. "This adds a little flexibility."

Celebrate Mansfield Weekend' – from kayaking to a grand parade

by: Brenda Sullivan | HTNP.com Editor Friday, September 11th, 2009

Item #28



The pie-eating contest is one of the favorite events at the Festival on the Green. Photo courtesy of Mansfield Downtown Partnership.

Join the Mansfield Downtown Partnership, the Town of Mansfield, the Mansfield Community Center, the Mansfield League of Women Voters, the Altnaveigh Inn & Restaurant, and Storrs Farmers Market for the 2009 "Celebrate Mansfield Weekend."

The events listed below are all part of a weekend dedicated to celebrating our town, residents, organizations and businesses.

Saturday's events

Mansfield's 23rd Annual "Know Your TownS Fair"

- Saturday, Sept. 12, 11 a.m. - 2 p.m., Mansfield Community Center (behind Town Hall on Route 275/South Eagleville Road), free and open to the public

The Know Your TownS Fair, sponsored by the Mansfield League of Women Voters, gathers representatives from town offices, UConn groups and area non-profits in one location to make newcomers to town and longtime residents alike aware of services and opportunities for public participation.

In past years, each Know Your TownS Fair has hosted more than 70 exhibitors who provide information on healthcare; learning opportunities for children, youth, and adults; scouting; area museums, theaters, and artists cooperatives; local community services and much more.

Also, the University of Connecticut extension service will sponsor free pH soil testing (bring a cup of soil) and expert lawn and garden advice.

Mansfield fire and rescue equipment will be on display, and the Boy Scouts will be selling hamburgers and hot dogs.

'Celebrate Mansfield Weekend' – from kayaking to a grand parade :: Mansfield Today

Explore the River (Park)

- Saturday, Sept. 12, 9 a.m. - 11 a.m., River Park (on Plains Road on the Willimantic River, off of Route 32 near the intersection with Route 44), free and open to the public

Join Mansfield Parks and Recreation for free kayak trials, guided walks and backyard games (volleyball and badminton) at River Park, along the Willimantic River, a state designated 'greenway.' (note: Eight kayaks are available to rent for a nominal fee at the Mansfield Community Center. Volleyball and Badminton sets are also available to rent.)

For more information, please contact the Parks and Rec Department: 429.3015.

Music @ the Market at the Storrs Farmers Market

- Saturday, Sept. 12, 3 - 6 p.m., Audrey P. Beck Municipal Building (Mansfield Town Hall) parking lot, off Route 275/South Eagleville Road, free and open to the public

Enjoy the musical talents of Mansfield's own "Seldom Heard" and pick up the fixings for a great dinner. At Storrs Farmers Market, everything is CT Grown, and nothing travels more than 50 miles from the market to you. There will be a variety of premium local vegetables, fruits, beef, cheese, eggs, bread, pies, goats milk yogurt, local meats and much more.

Storrs Farmers Market is open every Saturday from 3 - 6 pm in the Mansfield Town Hall parking lot, May through November. For more information, please visit www.storrsfarmers.org.

Picnicpalooza!

- Saturday, Sept. 12, 5 - 7 p.m., E.O. Smith High School (Route 195, next to town hall), free and open to the public

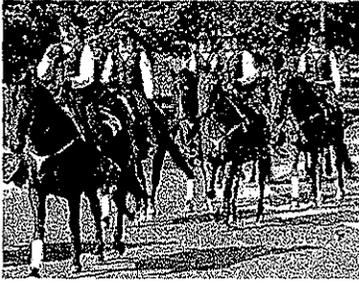
Bring some food and bring some friends as you join your neighbors for "Picnicpalooza: An All-Town Picnic," sponsored by the Town of Mansfield and the Mansfield Downtown Partnership. Join us for an evening of food, music, and community with a performance by Bruce John and The Eagleville Band. For more information, please contact the Town Manager's office: 429.3336.

Sunday's events

Celebrate Mansfield Parade

- Sunday, Sept. 13, noon, Storrs Road (Route 195) from Town Hall to Dog Lane

We close Storrs Road for the parade, which features: marching bands, dancers, police and fire trucks, athletic teams, puppets, old cars, horses, bicyclists, the color guard, animals, the traditional "Tykes on Trikes," our local politicians, a special 2009 Mansfield Grand Marshal, and much, much more.



The Morgan horse drill team from UConn takes part in the Festival on the Green parade. Photo courtesy of Mansfield Downtown Partnership.

Come early and reserve a "seat on the street" to give yourself a front row view of the 2009 Celebrate Mansfield Parade. ([Click here](#) for a parade flyer)

Sixth Annual Festival on the Green

- Sunday, Sept. 13, noon - 5 p.m., commercial plazas on Route 195 across from E.O. Smith High School, free and open to the public. (If it rains, activities will move inside E.O. Smith High School.)

The Festival on the Green draws thousands of area residents to the future site of Storrs Center for music, food, and fun. The Mansfield Downtown Partnership has many great activities planned - there will be cooking demonstrations, a Juried Art Show, children's activities, sidewalk drawing, a pie-eating contest and more.

The fun starts when the Kidsville Kuckoo Revue takes the stage, followed by a variety of local performers, and the legendary James Montgomery Band will round out the entertainment. There will be plenty of food for sale by vendors and Mansfield restaurants.

Each year, the Festival on the Green strives to be a low-waste event. The goal for this year is to reduce the amount of garbage generated at the Festival by 90 percent.

Several efforts help "Keep it Green," beginning with the waste stations located around the Festival grounds. Attendees will notice there are separate receptacles for cans and bottles, compost, and other trash.

The food vendors at Festival on the Green also assist in the low-waste efforts by serving their food on compostable paper plates and with forks, spoons and knives that look like plastic but are actually made from corn.

Celebrate Mansfield Weekend brochure (in PDF format):

http://www.mansfieldct.org/town/departments/downtown_partnership/festival/2009/celebrate_mansfield

Sponsors

The Festival on the Green is made possible by generous donations from local businesses and residents:

LeylandAlliance, LLC; ReminderNews and Reminder Gold Pages; The Burns Real Estate Group; EO Smith High School; Kahan, Kerensky, & Capossela; SBM Charitable Foundation; the Town of Mansfield; UConn Co-op; the University of Connecticut; WILLI; Windham Community Memorial Hospital; Covenant Realty Group; Drs. Raynor and Cano; Ferrigno Realtors; Home Selling Team; Liberty Bank; Merchants at Storrs Commons; Miss Kelly's Dance and Drama; Nathan Hale Inn & Conference Center; NewAlliance Bank; People's United Bank; Rockville Bank; Storrs Drug; TD Banknorth; UConn Foundation; Wilcox & Reynolds; Willimantic Waste Paper; Winding Brook Turf Farm; and Zlotnick Construction. The Mansfield Downtown Partnership thanks these sponsors and the individual donors who contributed to the Sixth Annual Festival on the Green.

Fourth business commits to Storrs Center

by: Brenda Sullivan | HTNP.com Editor Thursday, September 10th, 2009



Item #29

Storrs Center concept plan as of February 2009, courtesy of the Mansfield Downtown Partnership.

The developers of Storrs Center announced today that there is a new letter of intent agreement with an established local travel planning company.

Travelplanners is a franchisee of Travel Leaders, a \$26 billion company, with 2,000 offices in the United States and around the world.

They have been in the business of providing full-service travel arrangements for their clients since 1970.

In addition to managing corporate travel accounts, Travelplanners arranges tours, cruises, escorted and independent travel reservations for individuals and groups.

In Connecticut, they have offices in Putnam and at 1254 Storrs Road (Route 195) in Mansfield.

David Schiller, President of Travelplanners, said he sees Storrs Center as well-suited for his company.

“Our firm was started in Storrs in 1988, and we have found it a great community for business... from UConn students, faculty and staff as well as local and regional residents. We expect our relocation to Storrs Center to be favorable, both in terms of servicing our existing clients and the foot traffic that will be generated from our new neighbors and visitors,” he said in a prepared statement.

Executive Director of the Mansfield Downtown Partnership Cynthia van Zelm said Travelplanners is a good fit within the mix of commercial tenants at Storrs Center.

“They are well-established in Mansfield, and we know they will benefit through their association with our new neighborhood,” she said.

Vice President of Planning and Development for master developer LeylandAlliance, Macon Toledano said, “We look forward to bringing Travelplanners on board to Storrs Center. We welcome their early

commitment and feel certain that we can provide the right environment to support their business plan and make them a continued destination in Mansfield.”

Other businesses, to date, to sign an agreement with the Storrs Center developers include:

- (June 25) Storrs Automotive, in business for more than 30 years at 4 Dog Lane. Plans call for Storrs Automotive to relocate to Building DL2, whose construction is part of Phase 1A of the project.
- (June 6) For the first phase of the project, Moe’s Southwest Grill, a Mexican cuisine franchise.
- (May 12) The Vanilla Bean Café now located on Route 44 in Pomfret signed a letter of intent to lease space for a new restaurant in the first phase of the Storrs Center project. Founded in 1989, The Vanilla Bean Café is owned and operated by brothers Barry and Brian Jessurun, who also are partners in 85 Main Street , another restaurant in Putnam.

Storrs Center will be a mixed-use town center and main street corridor at the crossroads of the town of Mansfield and the University of Connecticut. Located along Storrs Road [Route 195] adjacent to the university, Town Hall, E.O. Smith High School and the Mansfield Community Center, Storrs Center will occupy approximately 17 acres of the overall 47.7 acre site and will include a new Town Square and a smaller Market Square across from Town Hall. The remainder of the site will be preserved primarily for open space and conservation. The town plan will knit architecture, pedestrian-oriented streets, small lanes and public spaces into a series of small neighborhoods that will make up the new fabric of the town center. Ground floor retail and commercial uses opening onto landscaped sidewalks and intimate streets will reinforce traditional street front activity and shared community spaces and will be supported by residences above and throughout the neighborhood. Storrs Center will combine retail, restaurant, and office uses with a variety of residence types including studio apartments, townhouses, condominium apartments and rental apartments, with parking (including garages).

Mansfield opens new skate park

Item #30

by: Caitlin M. Dineen | Staff Writer Friday, September 11th, 2009



Photo by Roxanne Pandolfi

It was not even 2:30 p.m. yet at the newly opened skate park located behind the Mansfield Community Center and area students were already grinding the rails and practicing ollies.

“I just hate when I suck,” said University of Connecticut senior Anthony Luth after he unsuccessfully hit a ramp and lost his board mid-air again. “Usually, I’m good.”

Luth, from Wolcott, visited the skate park for the first time Wednesday afternoon and said he was glad he no longer had to skate around campus or find a place to practice his tricks where he wouldn’t get in trouble.

“I’ve been waiting four years for this,” he said. “I’ll take anything.”

Luth is not the only local resident who was happy with the skate park’s “soft opening” at the end of August.

The park has opened with limited equipment that was purchased with donations from local businesses and funds from Mansfield.

The official opening of the park will be Sept. 19 from 1 to 3 p.m.

Although the park has only been open since Aug. 31, there are visible signs that show the new equipment - which includes ramps and rails - has been used often.

Countless skid marks on the ground and scratch marks on the new equipment less than two weeks into the park’s existence are sure-fire signs the park has been, and will continue to be, busy.

The bells had barely rung at the end of the day for high schools and students were already descending upon the park.

Recreation officials in Mansfield said the park has 10 to 12 bike riders or skateboarders there at any given time throughout the day.

The park is fenced in and opens when the community center opens and closes when the center closes. The park is locked up when it is closed and cannot be accessed at night.

According to Jay O' Keefe, assistant director of parks and recreation, the park has filled a void for the young skateboard and bike aficionados of Mansfield.

"There's certainly a niche there," he said. "It's probably not real visible."

Recreation Coordinator Bill Callahan said the skate park is similar to fields and courts for soccer players and basketball stars.

"I think it's important because these kids are athletes and they have no playing field," he said.

According to Callahan, he expects the park may tweak an interest in the sport because now people have a safe place to learn and practice.

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"It seems to have answered a need," he said.

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They said they were glad Mansfield officials built a place for all area skaters and riders to go instead of taking to the streets, sidewalks and vacant parking lots of their hometowns.

"Every town needs one," said Luth. He said he was glad to have the park nearby and looked forward to when new equipment would be purchased and installed.

Currently, town officials are fundraising for new equipment.

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Gallacher, a junior, said he thought it was important to have a park for local skaters to have as their own practice ground.

"The sport of skateboarding is growing rapidly," he said, adding the park is busiest at 5 p.m. when high schoolers and UConn students come to test their skills.

Even students from Windham High School travel to Mansfield to use the newest park.

Damian Hainline, a sophomore at Windham, was visiting the park for the second time and said the park was a great place to meet other riders and skaters.

"It's a good common ground," he said, adding the park will likely keep "kids out of trouble."

Mansfield spared governor's veto

by: Caitlin M. Dineen | Staff Writer Monday, September 14th, 2009

Item #31



Mansfield Hollow Dam is among the federally-owned tax-exempt properties in town.

Town officials are glad Gov. M. Jodi Rell wasn't allowed to exercise a line-item veto that would have resulted in a funding cut for Mansfield.

Connecticut Atty General Richard Blumenthal told Rell last week that she would not be able to veto more than \$8 million in what she called "pork-barrel" spending.

Part of the money Rell intended to nix included a \$400,000 reimbursement for tax losses from federally owned property in town.

Rell said she was against the state funding a federal tax loss because it would set a bad precedent.

Towns are reimbursed, however, for tax-exempt state-owned property through the PILOT, Payment in Lieu of Taxes grant program. The minimum security prison and the University of Connecticut fall into that category.

Mansfield also has hundreds of acres of federally-owned property, such as the Mansfield Hollow Dam and significant acreage on Chaffeeville Road.

Money will be well spent

The payment that will now come to Mansfield was not budgeted for, but it will be used wisely, said Town Manager Matthew Hart.

It will help cover a loss in funding from the Pequot-Mohegan grant, he said.

According to Hart, an increase of \$60,000 in Local Capital Improvement Project (LoCIP) funding from the state and the \$400,000 reimbursement will offset the loss in revenue and result in a net gain of nearly \$250,000 for Mansfield.

Hart said the increased revenue will be discussed at the upcoming finance committee meeting.

"We need to be cognizant of what's going to happen next year," Hart said. "We need to be proactive there."

Hart also noted that the existence of state- and federally-owned parcels have an impact on town services. "It's really a wide-scale impact on communities at large," he said.

State Rep. and House Majority Leader Denise Merrill, D-Mansfield, also is happy Mansfield will receive the funding. "This is great news for Mansfield and I am pleased that the budget Majority Democrats fought for will now become law," Merrill said.

Mansfield will use funds for bicycles... and guns

by: Caitlin M. Dineen | Staff Writer Sunday, September 13th, 2009

Item #32



Gov. M. Jodi Rell announced Thursday [Sept. 10] which 36 communities in the state will share \$840,000 in federal stimulus money for public safety.

Locally, four towns — Franklin, Lebanon, Mansfield and Willington — are set to receive \$9,100 each through the Connecticut Justice Assistance Grant.

Funding for the grant was made available through the American Recovery and Reinvestment Act of 2009.

“Critical public safety needs are as varied as the towns themselves,” said Rell. “And so, it is important that these crime prevention grants are not a ‘one-size-fits-all’ program.”

State officials said they expect the funding to be disseminated by Oct. 1.

According to Rell’s spokesman Donna Tommelleo, all towns in the state are set to receive funding, but it is being awarded in rounds.

She said the recent funding is the third round out of six.

Although municipalities were guaranteed the funding, town officials still had to apply and explain how the funds would be used.

Mansfield officials will use the money to purchase shotguns, ammunition and bicycles.

Town Manager Matthew Hart said purchasing bikes will allow for more “community policing” in town.

Hart said the bikes allow police to be more approachable and patrol areas that are not easily accessible by car. He said the bikes would be especially useful in patrolling areas adjacent to the University of Connecticut.

Mansfield will use funds for bicycles... and guns :: Mansfield Today

Franklin officials said they will use the funding to buy road construction signs, barriers, traffic cones, a radar speed sign and other equipment they could not otherwise afford.

“We wouldn’t be able to purchase this equipment without (the grant),” said First Selectman Richard Matters.

Matters said town officials are glad they will soon receive their funding, but are equally looking forward to getting funding through the energy conservation grant.

Lebanon’s First Selectman Joyce Okonuk said the town’s portion of funding will be used to purchase three defibrillators.

Two defibrillators will be put into police cruisers and one will be kept in the senior center, she said.

According to Okonuk, it was important to use the funding wisely because low grant funding, such as the \$9,100 the town will receive, limits what can be purchased.

“We could have purchased other things,” she said. “But something as life-saving as a defibrillator is high priority.”

Okonuk said town officials wanted to buy something that would benefit the most people in town. In addition to benefiting all residents, she wanted to get the “biggest bang for the buck.”

Funding for Willington will be used to purchase a security system and a surveillance camera for the town office building, which has been broken into and vandalized in the past.

First Selectman Michael Eldredge could not be reached for comment this morning.

New \$200,000 grant for Storrs Center downtown project

Item #33

by: Brenda Sullivan | HTNP.com Editor Sunday, September 20th, 2009



Artists rendering of Storrs Center, courtesy of Leyland Alliance.

Gov. M. Jodi Rell announced Friday [Sept. 18] that the town of Mansfield will receive a \$200,000 grant for the Storrs Center project.

The funding is expected to be approved when the state Bond Commission meets Sept. 25.

“Our downtowns are at the heart of economic and community activities throughout the state,” Gov. Rell said. “This project, once completed, will bring more visitors to the downtown area and attract more businesses, providing a boost to the local economy.”

The “revitalization” funds are expected to be used for construction of a town square with landscaping and corresponding site work, road realignment, building demolition, utility work and the streetscape.

Plans call for the town square to be at the center of stores, housing, offices and cultural amenities.

The \$200,000 grant comes from the Connecticut Small Town Economic Assistance Program (STEAP).

STEAP provides financial assistance for projects that encourage economic development, community conservation and quality of life.

To be eligible, a town must have a population of less than 30,000, not be designated as a “distressed municipality” or a “public investment community” and not have an urban center.

The state Office of Policy and Management administers this program and individual projects are managed by several state agencies including the CT Department of Economic and Community Development.

Posted Sept. 20, 2009

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Signs will help raise funds for skateboard park

by: Caitlin M. Dineen | Staff Writer Tuesday, September 15th, 2009

Item #34



Town council members voted unanimously Monday [Sept. 14] in favor of amending policy to allow signs to be placed in the recently opened skate park.

The issue of signs was first brought to the council at its Feb. 9, 2009 meeting and was referred to the recreation advisory committee, and then was back before the council this week.

Until now, banners and signs indicating sponsors were only allowed at Southeast Park and the Lions Club Memorial Park.

Now, banners will be allowed on the interior perimeter of the fence of the skate park.

The council vote took place after a public hearing Monday during which there was no public comment.

Mansfield Parks and Recreation Director Curt Vincente spoke briefly about the requested amendments. He said banners would be allowed only during the park's season, and then removed.

The skate park is open April to November, depending on the weather, from dawn to dusk, and locked when closed.

The skate park had a "soft opening" at the end of August. An official opening ceremony will be held Saturday, Sept. 19, from 1 to 3 p.m.

The park is located behind the northwest corner of the Mansfield Community Center and adjacent to the E. O. Smith High School's basketball and tennis courts.

Funds collected from signs will be used for park improvements. "In the absence of other support funding from the town for skate park equipment, [parks and recreation advisory committee] is encouraging fundraising to reach the goal of providing minimal equipment to make the park usable," reads an April 30 memo from the committee to the town council.

The park was built with town funds and donations. A little more than \$12,000 was donated to the skate

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park interest group for equipment.

Vincente said local businesses also donated labor to construct the facility.

Currently, the park has ramps, rails and other obstacles for skateboarders and bicyclists (i.e. BMX bicycles).