

Town Council - Items to be Reviewed 2011/2012 Budget

Date	Item Flagged	Page	Issue	Disposition	Completed
1	3/24/2011 Prepare a listing of the source of taxes which make up the 59.1% of the FY'12 General Fund Revenues	Power Point		See Sec. D, page 36 for the components of this item	4/1/2011
2	3/24/2011 Provide additional information as to why with all of the new buildings and improvements at the Storrs campus over the last few years has Mansfield's share of Pilot funds continued to decrease	Pg 17		The Town Manager and Director of Finance met with a representative of the Office of Fiscal Analysis.	4/1/2011
3	3/24/2011 Provide a listing of available balances in all Fund Accounts	Power Point		Director of Finance provided a summary of all available balances in the Town's various funds	3/30/2011
4	3/30/2011 Identify the mandated improvements referenced in the Bd of Ed section of the budget	Pg 9		Anything based on safety inspections required by Town/State officials - building code violations, fire and safety inspections, water tests, etc	4/1/2011
5	3/30/2011 Add a parenthetical note indicating the FTE's listed on page 61 reflect town wide numbers	Pg 61		Done - replacement pages handed out	4/4/2011
6	3/30/2011 Provide an explanation of the term, sales ratio	Pg 84		The "housing sales ratio" is the ratio of assessment to sales price. It is calculated by dividing the assessment by the sales price. The ideal sales ratio is 70%. If it is lower than that, it means that sales prices are higher than our values (market increasing). If the ratio is above 70%, it means that our values are higher than actual sales (market decreasing). It is based on sales for the year (Oct1 to Sept 30)	4/1/2011
7	3/30/2011 Provide information regarding the process of filling vacancies and the effect of that process on the overtime budget of Fire & Emergency Services	Pg 101		Memo from Chief Dagon distributed	4/14/2011

Town Council - Items to be Reviewed 2011/2012 Budget

Date	Item Flagged	Page	Issue	Disposition	Completed
8 3/30/2011	Review Meals on Wheels request for full funding for Mansfield's share of the program	Pg 133		Council Discussion	
9 3/30/2011	Provide information regarding the increase to salaries and wages for the Building Inspection office as proposed in the 2011/12 FY budget	Pg 137		Distributed breakdown of salaries included in both building & housing inspection	4/14/2011
10 3/24/2011	What is the breakdown of real property by commercial vs. residential?			Commercial property makes up approximately 10%, residential 90%.	4/1/2011
11 4/4/2011	The request to increase the contribution to the McSweeney Center will be discussed	letter		Council Discussion	
12 4/4/2011	Provide information as to whether apartment complexes are, for purposes of assessment, considered to be residential or commercial			They are considered commercial.	4/12/2011
13 4/4/2011	Provide information regarding the level of completion of the project to reduce the leased copper line in favor of vlans.	Pg 217		Email response from Jaime Russell distributed	4/14/2011
14 4/11/2011	Staff will provide statutory language for the Pequot and Pilot formulas			Distributed OPM description and CT Gen State Statutes that apply	4/12/2011
15 4/11/2011	Staff will review and clarify the wording, Postage on Overdue Books)	Pg 42		Changed to "Fines on Overdue Materials"	4/12/2011
16 4/11/2011	Update the Region 19 estimated tax warrant and levy to reflect new budget	Pg. 37		Distributed updated page	4/12/2011
17 4/12/2011	The Director of Finance will update the March Quarterlies to reflect the Storrs Center Reserve Fund status			Cherie	
18 4/12/2011	Reduce the Four Corners Water & Sewer request from \$750,000 to \$350,000 to cover the cost of design only.	Pg. 168		Revised CIP schedules provided	4/14/2011

Town Council - Items to be Reviewed 2011/2012 Budget

Date	Item Flagged	Page	Issue	Disposition	Completed
19	4/12/2011 Provide a CIP update of individual projects - Life of Project Report			Cherie	
20	4/12/2011 Change ambulance replacement identifying number to 607	Pg. 168		Revised CIP schedules provided	4/14/2011
21	4/12/1011 Chief Dagon will check on the additional cost of insurance for a third ambulance and estimate the trade-in amount for the ambulance to be replaced			Estimated trade in \$10,000-\$15,000 - see memo from Chief Dagon. Insurance info to follow	Partial 4/14/2011
22	4/12/2011 Provide information regarding the % of Town roads which currently exceed the 5 to 7 year chip seal threshold Staff will add \$25,000 to the 5 Year Capital Improvement Program for relocation cost in FY 2014/15 and FY 2015/16			Lon	
23	4/12/2011	Pg. 176		Revised CIP schedules provided	4/14/2011
24	4/12/2011 Staff will realign the figures on page 177	Pg. 177		Revised CIP schedules provided	4/14/2011



Town of Mansfield Fire and Emergency Services

To: Matthew W. Hart, Town Manager
From: David J. Dagon, Fire Chief
Date: April 13, 2011
Subject: Budget Workshops – Flagged items

At the council's budget workshop on Wednesday, March 30th it was recommended that the council be provided with the fire department shift staffing policy. Following is a brief summary of how the department staffs shifts. The department maintains a 24/7 on-duty staff of four (4) firefighters per shift. The town employs 12 full time firefighters and attempts to maintain a group of 12 part time firefighters.

Fire Department Operations - Shift Staffing Practices

Scheduling Period

A "Scheduling Period" consists of a six-week period that includes three (3) complete payroll periods.

Posting of Scheduling Periods / Signing to Staff Shifts

A Work Schedule identifying open shifts during a Scheduling Period is posted twenty-one (21) days in advance of the Scheduling Period. The first posting identifies all available shifts that need to be staffed; it is the primary opportunity for Part Time firefighters to sign up to work an open shift. Following the first posting, Part Time Firefighters are assigned to staff open shifts.

If shifts remain un-staffed following the first posting then a second posting is sent out identifying the remaining open shifts. Following the second posting Part Time Firefighters are assigned to staff the remaining open shifts. Part Time Firefighters are not scheduled to regularly work more than 42 hours per week.

Additional postings, pages, phone contacts, and emails may take place throughout the "Scheduling Period" to notify Part Time firefighters of unscheduled open shifts that become available on short notice. Notification by pager shall be the primary method of notifying firefighters of unscheduled open shifts that need to be staffed.

Part Time firefighters shall have the entire Scheduling Period to sign for any open shift after the first and second postings.

Part Time firefighters shall not be scheduled to regularly work more than forty-two (42) hours per week unless the shift that would put them over 42 hours is first offered to qualified and eligible Full Time firefighters.

Conditions that must exist before an open shift is offered to a Full Time firefighter include:

- All Part Time firefighters shall have had an opportunity to staff open shifts by signing the “first” or “second” Work Schedule posting.
- Part Time firefighters shall be given the opportunity to staff a shift that becomes vacant due to a Part Time firefighter’s inability to staff a scheduled shift due to illness, injury, personal emergency, etc....
- If no Part Time firefighter is available or eligible to staff an unscheduled open shift or is available but by staffing a shift he/she would regularly work in excess of forty-two (42) hours then a qualified and eligible Full Time firefighter shall be offered the opportunity to staff the shift.
- Due to the time sensitive nature of staffing vacancies created by unscheduled leave, notification of available shifts may occur on short notice by postings, pages, phone contacts, and emails. Notification by pager shall be the primary method of notifying firefighters of unscheduled open shifts.
- Staffing assignments to shift vacancies created by unscheduled leave will be made on a first come, first served basis.
- Postings, pages, phone contacts, or email notifications may not be sent to all personnel based on the potential urgency of staffing a particular shift.

Fire Department Capital Improvement Budget

Response to questions asked at the April 12th Council Budget Workshop concerning the department’s CIP request for replacement of Ambulance 507:

Insurance costs

I will not be able to provide a cost estimate to insure a third ambulance until the end of this week. As soon as I receive the quote I will forward it.

Ambulance trade-in value

I have been provided information concerning ambulance trade-in values from a company that sells fire apparatus and ambulances. On average the trade-in value for the type of ambulance that the fire department currently runs can range from \$10,000 to \$15,000. A \$15,000 trade-in value would be the high end for an ambulance in very good condition with low mileage.

A company that receives an ambulance in trade will, if the vehicle is a candidate for a refurbishment, perform service on "cosmetic" items such as replacing the floor in the patient compartment, repairing minimal damage to the interior/exterior, touch-up painting, detailing and a mechanical safety check. Any significant repairs would not enable the dealer to recover the costs of a refurbish at resale. The vehicle is then offered for sale and is priced at approximately \$30,000 depending on the cost to refurbish.

If the fire department were to retain the third ambulance in the fleet rather than trading it in we would be better positioned to maintain two ambulances in service at all times. The department's first priority is to be able to respond to the community's fire, rescue, and emergency medical service expectations, a second ambulance staffed with greater frequency with volunteer members would significantly improve the department's ability to do so with minimal cost. I believe any additional cost will be offset by ambulance service fees.

Last calendar year the department transferred 224 EMS calls for service to mutual aid departments when our first ambulance was committed to another call. Calls for service that must be transferred to mutual aid departments represent lost revenue to the town.

You may recall that the department put into operation a 12 week program of staffing an EMS Duty Crew during weekend nights of the University's Fall '10 Semester. The estimate of revenue recovered from ambulance billing, after deducting all costs, was \$5,790.00 based on an average of per call revenue recovered in the past. If the department was able to staff a second ambulance with greater frequency throughout the year I believe we have the potential to recover more than the value of a trade-in in the first year as well as the annual cost of insuring it.

Building Inspection 30800

Housing Inspection 30810

	Adopted 10/11	Hours per week
Administrative Assistant	26,480	21
Director of Building/Housing	90,320	35
Code Enforcement Officer	22,630	14
	\$ 139,430	

	Adjusted/ Estimated 10/11	Hours per week
Administrative Assistant	27,070	21
Director of Building/Housing	92,370	35
Code Enforcement Officer	33,860	27
	153,300	
Storrs Center Reserve Fund	(11,080)	
	\$ 142,220	

	Proposed 11/12	Hours per week
Administrative Assistant	27,930	21
Director of Building/Housing	93,050	35
Assistant Building Official	58,310	35
	179,290	
Storrs Center Reserve Fund	(21,660)	
	\$ 157,630	

	Adopted 10/11	Hours per week
Administrative Assistant	17,660	14
Housing Inspector	57,300	35
Code Enforcement Officer	7,540	5
Administrative Assistant	10,880	8.75
Straight Overtime	200	
	\$ 93,580	

	Adjusted/ Estimated 10/11	Hours per week
Administrative Assistant	18,050	14
Housing Inspector	58,590	35
Code Enforcement Officer	10,690	8
Administrative Assistant	11,130	8.75
Straight Overtime	200	
	\$ 98,660	

	Proposed 11/12	Hours per week
Administrative Assistant	18,610	14
Housing Inspector	63,340	35
Code Enforcement Officer	-	
Administrative Assistant	11,470	8.75
Straight Overtime	9,030	5
	\$ 102,450	

**Town of Mansfield
Expenditure Budget**

	Actual 09/10	Adopted 10/11	Adjusted 10/11	Estimated 10/11	Proposed 11/12
30810 Housing Inspection					
517 Salaries and Wages	113,822	93,580	98,660	98,660	102,450
522 Misc Benefits	320	1,000	1,000	1,000	1,025
539 Other Purch Services	260	500	500	500	500
542 School/Library Books	(42)	500	500	500	500
543 Office Supplies	665	750	750	750	750
547 Building Supplies	398	750	750	750	750
549 Other Supplies	229	250	250	250	250
554 Equipment	400	400	400	400	400
Total 30810 Housing Insp.	116,052	97,730	102,810	102,810	106,625

	Actual 09/10	Adopted 10/11	Estimated 10/11	Proposed 11/12
EMPLOYEE BENEFITS	46,524	44,170	37,907	40,097
REVENUE	79,472	87,310	87,310	93,010

EMPLOYEES

Housing Inspector (FT)	1.00	1.00	1.00	1.00
Housing Inspector (PT)	0.14	0.14	0.23	0.00
Administrative Assistant	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>
Total	1.79	1.79	1.88	1.65
Paid from Other Funds	0.00	0.00	0.00	0.00
Paid from General Fund	1.79	1.79	1.88	1.65

Work Measurements

Total inspections	462	1,200	1,060	1,100
Complaint investigations	50	50	30	30
Certificates issued	387	600	586	586
Prosecutions	20	5	3	3
Dollar value of fees collected	\$58,000	\$90,000	\$85,000	\$85,000
Penalty fees collected	\$100.00	\$100.00	\$100.00	\$100.00

Cherie A. Trahan

From: Jaime L. Russell
Sent: Wednesday, April 13, 2011 8:11 PM
To: Cherie A. Trahan
Subject: RE: Council question

Hi Cherie,

Yep, definitely.

The project is completed. We reduced 24 leased copper lines. Each leased line costs \$21.00 per month so this is providing a monthly savings of \$504 per month (every month forever).

We do not pay anything for vlans since we program them ourselves on our existing infrastructure that we already need for the computer network.

Starting in the summer we will commence with a second phase of this project to reduce more copper lines (not as many in the second phase; we expect to reduce another 10 copper lines in the next phase so there will be additional monthly savings, but not as much as the completed project was).

- Jaime

From: Cherie A. Trahan
Sent: Tuesday, April 12, 2011 4:04 PM
To: Jaime L. Russell
Subject: Council question

Hello!

The following item was flagged at the last Council budget workshop:

13	4/4/2011	Provide information regarding the level of completion of the project to reduce the leased copper line in favor of vlans.	Pg 217
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Can you tell me how far along you are?
 Thanks,
 Cherie

Cherie Trahan
 Director of Finance
 Town of Mansfield
 Mansfield Board of Education
 Regional School District 19
 4 S. Eagleville Road
 Storrs-Mansfield, CT 06268
 Phone: 860-429-3344
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 Email: trahanca@mansfieldct.org

4/14/2011

As Revised 04/14/11

TOWN OF MANSFIELD
CAPITAL FUND BUDGET SUMMARY
2011/12

	<u>10/11</u> <u>Adopted</u>	<u>11/12</u> <u>Proposed</u>
Estimated Revenues:		
Capital Non-Recurring Reserve Fund (CNR)	\$ 422,545	\$ 750,000
Infrastructure Grant (LOCIP)	182,255	180,000
Federal and State Grants	17,582,100	
Bonds	1,815,520	1,155,000
Other	49,000	118,000
	<u>\$ 20,051,420</u>	<u>\$ 2,203,000</u>

	<u>10/11</u> <u>Adopted</u>	<u>11/12</u> <u>Proposed</u>
Estimated Expenditures:		
General Government	\$ 132,000	\$ 137,000
Community Development	16,575,000	350,000
Public Safety	63,000	270,000
Community Services	1,094,300	125,000
Facilities Management	219,000	120,000
Public Works	1,968,120	1,201,000
	<u>\$ 20,051,420</u>	<u>\$ 2,203,000</u>

As Revised 4/14/11

TOWN OF MANSFIELD
PROPOSED CAPITAL PROJECTS FUND BUDGET FINANCING PLAN - FISCAL YEAR 2011/12

	Budget 2011/12	LOCIP	CNR Fund	Other Fund	Bonds
General Government					
Financial Software	25,000		25,000		
Pool Car	22,000		22,000		
Prof & Tech Services - Storrs Center Proj.	50,000			50,000	
Relocation Costs - Partnership	25,000			25,000	
Strategic Planning/Organization Develop.	15,000		15,000		
Total General Government	137,000	-	62,000	75,000	-
Community Development					
Four Corners Sewer/Water Imprv.(full design & permitting)	350,000				350,000
Total Community Development	350,000	-	-	-	350,000
Public Safety					
Fire and Emergency Services					
Communication Equipment	25,000		25,000		
Fire Hose	20,000		20,000		
Fire Ponds - 82902	5,000		5,000		
Replacement of Ambulance 607	210,000				210,000
Replacement of SCBA Air Tanks	10,000		10,000		
Total Public Safety	270,000	-	60,000	-	210,000
Community Services					
Community Center - Misc/Other	30,000		30,000		
Fitness - Equipment	40,700			40,700	
Park Improvements	20,000		20,000		
Playground Surfacing - 85824	5,000		5,000		
Senior Center Dishwasher	17,000		17,000		
Senior Center Van	10,000		10,000		
WHIP Grants - MHP, EGVP, OSHF - 85835	2,300			2,300	
Total Community Services	125,000	-	82,000	43,000	-
Facilities Management					
Town					
Boiler/Heating/Plumbing at Fire Stations	20,000		20,000		
Maintenance Projects - 86260	15,000		15,000		
New pickup truck and plow	40,000		40,000		
Education					
Maintenance Projects - 86260	25,000		25,000		
Roof Repairs	20,000		20,000		
Total Facilities Management	120,000	-	120,000	-	-
Public Works					
Engineering CAD Upgrades - 83911	25,000		25,000		
Guardrails Imprv/Replace - 83510	5,000		5,000		
Large Bridges (over 20 foot span) - 83303	50,000		50,000		
Large Dump Trucks - 83634	150,000				150,000
Riding Mowers	17,000		17,000		
Road Drainage - 83401	63,500		63,500		
Road/Resurfacing - 83524	330,000	180,000	150,000		
Small Dump Trucks & Sanders	45,000				45,000
Snowplows - 83729	5,500		5,500		
South Eagleville Walkway	400,000				400,000
Transportation/Walkways per Town's priority listing	110,000		110,000		
Total Public Works	1,201,000	180,000	316,000	-	595,000
TOTAL C.I.P. 2011/12	\$ 2,203,000	\$ 180,000	\$ 640,000	\$ 118,000	\$ 1,155,000

As Revised 04/14/11

TOWN OF MANSFIELD
 CAPITAL PROJECTS COMMITTEE
 PROPOSED FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM
 11/12 - 15/16

	Adopted 2010/11	Future Projects				
		2011/12	2012/13	2013/14	2014/15	2015/16
SUMMARY OF PROGRAMS						
General Government	\$ 132,000	\$ 137,000	\$ 135,000	\$ 50,000	\$ 72,000	\$ 25,000
Community Development	16,575,000	350,000	400,000	5,100,000	5,000,000	-
Public Safety	63,000	270,000	545,800	642,500	578,000	575,000
Community Services	1,094,300	125,000	285,700	283,700	653,700	628,500
Facilities Management	219,000	120,000	272,000	203,300	247,000	226,000
Public Works	1,968,120	1,201,000	1,086,500	855,500	863,000	807,500
Total CIP	\$ 20,051,420	\$ 2,203,000	\$ 2,725,000	\$ 7,135,000	\$ 7,413,700	\$ 2,262,000

SUGGESTED SOURCES OF FINANCING

Capital Nonrecurring Reserve Fund	\$ 422,545	\$ 750,000	\$ 829,300	\$ 1,006,300	\$ 1,209,000	\$ 1,257,000
LOCIP Grant	182,255	180,000	180,000	180,000	180,000	180,000
State & Federal Grants	17,582,100	-	-	-	-	-
Bonds	1,815,520	1,155,000	1,470,000	5,880,000	5,955,000	735,000
Other	49,000	118,000	837,000	68,700	69,700	90,000
Total Financing	\$ 20,051,420	\$ 2,203,000	\$ 3,316,300	\$ 7,135,000	\$ 7,413,700	\$ 2,262,000

As revised 04/14/11

**TOWN OF MANSFIELD
PROPOSED FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM
2012/16**

	Future Projects				
	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
GENERAL GOVERNMENT					
Financial Software	25,000	25,000	25,000	25,000	
Pool Car	22,000			22,000	
Prof & Tech Services - Storrs Center Proj.	50,000	50,000			
Relocation Costs - Partnership	25,000	25,000	25,000	25,000	25,000
Strategic Planning/Organization Develop.	15,000	15,000			
Town Clerk Imagaging/Mgmt System		20,000			
Total Gen. Govt.	137,000	135,000	50,000	72,000	25,000
COMMUNITY DEVELOPMENT					
Four Corners Sewer/Water Imprv.(full design & permitting)	350,000	400,000	5,100,000	5,000,000	
Total Gen. Govt.	350,000	400,000	5,100,000	5,000,000	-
PUBLIC SAFETY					
Fire and Emergency Services					
Communication Equipment	25,000	25,000			
Fire Hose	20,000	20,000			
Fire Ponds - 82902	5,000	5,800	7,500	8,000	
Fire Station Facilities Improv & Siting Survey			20,000		
Replacement of Ambulance 607	210,000				
Replacement of ET 107					575,000
Replacement of ET 407			525,000		
Replacement of ET 507		475,000			
Replacement of Rescue 107				550,000	
Replacement of SCBA Air Tanks	10,000	20,000	20,000	20,000	
Replacement of Service 307			70,000		
Total Public Safety	270,000	545,800	642,500	578,000	575,000
COMMUNITY SERVICES					
Community Center - Misc/Other	30,000	30,000	30,000	96,500	81,000
Facility Study & Master Plan		20,000			
Fitness - Equipment	40,700	63,400	41,400	42,400	62,700
Moss Dam Repair					200,000
Open Space Acquisition & Management				50,000	50,000
Park Building/Enhancements				305,000	200,000
Park Improvements	20,000	20,000	20,000	20,000	25,000
Playground Surfacing - 85824	5,000	5,000	5,000	7,500	7,500
Playscapes - New/Replacements		145,000	185,000	100,000	
Senior Center Dishwasher	17,000				
Senior Center Van	10,000				
Southeast Park Improvements				30,000	
WHIP Grants - MHP, EGVP, OSHF - 85835	2,300	2,300	2,300	2,300	2,300
Total Community Services	125,000	285,700	283,700	653,700	628,500
FACILITIES MANAGEMENT					
Town					
Asbestos abatement under town hall					75,000
Boiler/Heating/Plumbing at Fire Stations	20,000				
Energy management system			10,000	10,000	10,000
Improve Security at Town Buildings			13,000		
Library Repairs			12,300	15,000	
Maintenance Projects - 86260	15,000	15,000	15,000	15,000	15,000

**TOWN OF MANSFIELD
PROPOSED FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM
2012/16**

	Future Projects				
	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>
FACILITIES MANAGEMENT (Con't)					
Modification to Dog Pound					50,000
New energy efficient boiler at town hall			50,000		
New pickup truck and plow	40,000				
New Vehicle to replace M80					
Oil Tank Repairs - All Buildings			16,000		16,000
Replace service truck				35,000	
Senior Center Roof Shingles					
Senior Center Siding			25,000		
Vault Climate Control				50,000	
Education					
Elementary Schools Cleaning Equipment			15,000	15,000	15,000
Expansion tank replacement - Goodwin *		10,000			
Maintenance Projects - 86260	25,000	25,000	25,000	25,000	25,000
Mansfield Middle School Lavatory Fixtures *		10,000	10,000		
MMS Heating - Pipe Line		50,000			
New elevator at MMS		150,000			
New playground at Vinton				50,000	
Outdoor Tractor Replacement				20,000	20,000
Roof Repairs	20,000	12,000	12,000	12,000	
Total Facilities Management	120,000	272,000	203,300	247,000	226,000
PUBLIC WORKS					
Additional Vehicle GPS Sending Units		25,000	25,000		
Engineering CAD Upgrades - 83911	25,000	25,000	25,000	32,500	35,000
Guardrails Imprv/Replace - 83510	5,000	5,000	5,000	5,000	5,000
Large Bridges (over 20 foot span) - 83303	50,000	50,000	50,000	50,000	50,000
Large Dump Trucks - 83634	150,000	150,000		160,000	160,000
NPDES Phase II Compliance		20,000	5,000	5,000	
Pickup Truck			35,000	35,000	
Plaza/DTP Snow Rem Equipment		105,000			
Riding Mowers	17,000			45,000	17,500
Road Drainage - 83401	63,500	100,000	60,000	60,000	60,000
Road Grader			125,000		
Road/Resurfacing - 83524	330,000	330,000	330,000	350,000	360,000
Roadside Speed Radar Signs			10,000		
Small Bridges and Culverts - 83302		10,000	10,000	10,000	10,000
Small Dump Trucks & Sanders	45,000		60,000		
Small Sanders		6,000	5,000		5,000
Snowplows - 83729	5,500	5,500	5,500	5,500	
South Eagleville Walkway	400,000				
Street Sweeper		150,000			
Transportation/Walkways per Town's priority listing	110,000	100,000	100,000	100,000	100,000
Tree Replacement - 83101		5,000	5,000	5,000	5,000
Total Public Works	1,201,000	1,086,500	855,500	863,000	807,500
TOTAL C.I.P.	\$ 2,203,000	\$ 2,725,000	\$ 7,135,000	\$ 7,413,700	\$ 2,262,000
Funding:					
LoCIP	180,000	180,000	180,000	180,000	180,000
Bonds	1,155,000	1,470,000	5,880,000	5,955,000	735,000
Other	118,000	245,700	68,700	69,700	90,000
CNR Fund	750,000	829,300	1,006,300	1,209,000	1,257,000
TOTAL FUNDING:	\$ 2,203,000	\$ 2,725,000	\$ 7,135,000	\$ 7,413,700	\$ 2,262,000

Proposed FY 2011/12 Budget
Potential Adjustments

Expenditure Adjustments:

Reduce the contribution to Fund Balance from \$250k to \$200k		\$ (50,000)
Reduce capital contribution:		
Public Safety - Commun. Equip from \$25k to \$20k	(5,000)	
Public Safety - Fire Hose from \$20k to \$15k	(5,000)	
Comm Serv - Park Improve from \$20k to \$15k	(5,000)	
Public Works - CAD Upgrades from \$25k to \$20k	(5,000)	
Public Works - Road Resurfacing from \$330k to \$325k	(5,000)	(25,000)
Reduce Library staffing costs due to additional retirement		(12,800)
Add full funding for Meals on Wheels		1,230
Reduce travel & conference fees across the board 10%		(2,000)
Reduce Parks Advisory budget for park brochures		(2,000)
Net Expenditure Adjustments		\$ (90,570)
(Mill rate equivalent = 0.09)		

Revenue Adjustments:

Increase library fines on overdue materials from \$.05 to \$.10		10,000
Additional State Revenue for Municipalities:		
Conveyance Tax Increase		160,340
Retail Sales		27,810
Room Occupancy		26,270
Revenue Adjustments		224,420
(Mill rate equivalent = 0.23)		

Total Potential Adjustments		314,990
(Mill rate equivalent = 0.32)		

MILL RATE RECAP:

Revised Proposed Mill Rate (4/12/11)		26.89
Current Mill Rate		25.71
Increase/(Decrease)		1.18
% Increase/(Decrease)		4.6%
With Expenditure Reductions:		
Current Mill Rate		26.80
Increase/(Decrease)		25.71
% Increase/(Decrease)		1.09
% Increase/(Decrease)		4.2%
With Expenditure Reductions and \$85,000 of revenue:		
Current Mill Rate		26.71
Increase/(Decrease)		25.71
% Increase/(Decrease)		1.00
% Increase/(Decrease)		3.9%

Impact on the Median Household

Median household full value (100%)	\$	241,100
Median household assessed value (70%)	\$	168,770

	<u>Mill Rates</u>	<u>Estimated Taxes</u>
Revised Proposed Mill Rate (4/12/11)	26.89	\$ 4,538
Current Mill Rate	25.71	4,339
Increase/(Decrease)	1.18	<u>\$ 199</u>
% Increase/(Decrease)	4.6%	
 With Expenditure Reductions:		
Current Mill Rate	26.8	\$ 4,523
Increase/(Decrease)	25.71	4,339
% Increase/(Decrease)	1.09	<u>\$ 184</u>
	4.2%	
 With Expenditure Reductions and \$75,000 of revenue:		
Current Mill Rate	26.71	\$ 4,508
Increase/(Decrease)	25.71	4,339
% Increase/(Decrease)	1.00	<u>\$ 169</u>
	3.9%	