



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, March 26, 2012
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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EXECUTIVE SESSION

20. Personnel, in accordance with CGS §1-200(6)(A)

ADJOURNMENT

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

March 5, 2012

DRAFT

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 7:00 p.m. in the Auditorium of the Mansfield Middle School.

I. PUBLIC HEARING – School Building Project

Mayor Paterson welcomed those present and introduced Council members, staff and consultants joining her on stage. Present were Councilors Keane, Lindsey, Moran, Paterson, Paulhus, Ryan, Schaefer and Shapiro; Staff members Town Manager Matt Hart, Director of Finance Cherie Trahan, Director of Planning Linda Painter, and Director of Facilities Bill Hammon; and Consultants Tom DiMauro of Newfield Construction Inc, and Richard Lawrence of Lawrence Associates. The Town Council voted at their February 21, 2012 meeting to bring a preliminary recommendation of two new schools for a total of 750 students to public hearing. The Council vote was six in favor and three opposed. Mayor Paterson reviewed the guidelines for the public hearing, noting all questions will be addressed on the Town's website. Town Clerk Mary Stanton read the legal notice.

On behalf of the Council, Town Manager Matt Hart presented information regarding the existing facts, the project's progress, and some of the key advantages and cost projections for the preliminary Town Council's recommendation of two new schools and renovations to the Mansfield Middle School. Councilor Denise Keane presented a minority response in support of Option A baseline, describing the project plans, cost and sustainability reasons to support renovations to the schools. (Presentations attached)

Ann Kouatly, Fern Road, congratulated the Town Council for initiating this study and urged citizens to review the extensive school building material posted on the Town's website. Ms. Kouatly spoke in support of one school and asked the Council to allow the citizens to choose among the three school building options, one school, two schools or renovations.

Bill Caneira, Candide Lane, thanked the Council for holding this public hearing and urged support for the Vinton School site.

Ric Hossack, Middle Turnpike, asked the Council to be cognizant of the effect a loss of a school will have on property owners and spoke in support of renovations. (Statement attached)

David Freudmann, Eastwood Road, urged the Council to be mindful of the current debt even without the school project.

Randy Walikonis, Mansfield City Road, spoke in support of the 2 school option, commenting the maintenance and energy requirements of 3 older schools would be prohibitive and the cost difference between the options is not that much.

Katherine Paulhus, Middle Turnpike, spoke in support of the renovation of the 3 current schools and urged, if 2 schools are chosen, one be in the north section of Town.

Margaret Rubega, South Eagleville Road, spoke in support of the 2 school option expressing her concerns that when the Town experiences a drop in school enrollment it will not make economic or educational sense to retain all 3 schools.

Richard Cowles Meadowood Road, was appalled at the suggestions to tear down 3 schools to build 2 new ones. (Statement attached)

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Christopher Lapsis, Candide Lane, expressed concerns with the plan to build new schools fearing a loss of the sense of pride in the neighborhood schools and the historical and sustainability benefits the Town would realize by retaining the existing 3 schools.
(Statement attached)

Larry Lombard, Pleasant Valley Road, spoke in support of the 3 school option.

Alex Marcellino, Davis Road, expressed support for the 2 school option noting the renovation project does not include the replacement of the portables and questioned the notion of existing neighborhood schools as his son currently travels 45 minutes to school.

Carol Lewis, Hillyndale Road, addressed the affect the quality of education has on home values and urged support for an energy efficient school building project, not a cheap project.

Lisa Eaton, Lorraine Drive, spoke in support of Option A baseline remarking now is not the time to incur more debt we should wait to see the impact of the Storrs Center Project.

Pat Suprenant, Gurleyville Road, stated buildings do not educate teachers do and believes the case for the 2 school option has not been made. (Statement attached)

Bill Thompson, Summit Road, lives in a home built in 1715 and supports the use of solar panels regardless of which option is chosen.

Brian Anderson, Ridge Road, spoke in support of the 2 school recommendation and believes it would be a mistake to renovate because schools need to be functional.

Howard Raphaelson, Timber Drive, spoke in favor of the 1 school option and the use of team teaching which would be accommodated in a large facility.

Jessica Higham, Adeline Place, voiced her support for the 2 school option noting the recommendations from the League of Women Voter and the Mansfield Advocates for Children. This option would save on the operating budgets.

Cristina Semenza, Woods Road, stated this is not the right time for the proposed building project and believes everyone supports their neighborhood schools.

Charles Dainton, Mansfield City Road, urged the Council to set aside money for ongoing major maintenance. (Statement attached)

Jay Rueckl, South Eagleville Road, stated the current schools are not designed for modern education and the cost difference between the options over 23 years is not that significant.

Peter Millman, Dog Lane, spoke in support of the 2 school option because the current schools no longer work as educational tools and the price difference between the options is minimal.

Alison Hilding, Southwood Road, expressed her support for renovation commenting that it is the least expensive and best educational option. (Statement attached)

Paula Newman, Storrs Road, presented random thoughts for consideration including the addition of solar panels to the renovated schools and the elimination of Southeast School if Option C is chosen.

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Mary Hirsch, Courtyard, expressed her support for the 2 school option and does not feel that students are concerned with time spent in transit and would prefer new construction to putting band-aids on the current schools.

Martin Sommer, Warrenville Road expressed appreciation for the process commenting that he originally supported renovations but now feels two new schools will cost less and best for children.

Martha Kelly, Bundy Lane, spoke in support of renovations due to the economic state and the expensive new projects that the town is undertaking at this time. (Statement attached)

Marie Cantino, Dog Lane, expressed her support for 2 schools to insure quality education for future generations and energy savings.

Art Smith, Mulberry Road, questioned whether we have documentation which shows our schools are not safe. (Statement attached)

Peggy Becker-Rinker, Hillside Circle expressed that the town has done a wonderful job but the current schools are inadequate to provide educational opportunities.(Statement attached)

April Holinko, Middle Turnpike, read a statement from Patricia Ausburger. (Statement attached)

John Schwoerer, Woodland Road, voiced support for Option A renovations noting that if we wait eight years the town would be able to qualify for the 72 percent reimbursement rate.

Jim Stearns, Stearns Road, expressed his belief that new buildings are not as well built and that smaller is better for younger children. Mr. Stearns supports renovations.

Henry Krisch, Farmstead Road, spoke in support of the 2 school option as the best investment in the future of our children.

Holly Matthews, Storrs Heights Road, questioned how the town will sustain the education budget, given the cost of declining enrollments.

Stacy Geist, Oak Drive, urged the Council to retain the three neighborhood schools.

Mark LaPlaca, Jonathan Lane and Mansfield Board of Education Chair, began the process as a reluctant supporter of the 2 school option but due to the operational savings and the projected declining enrollments believes that this is the best option. Mr. LaPlaca would prefer to concentrate on educational opportunities rather than on keeping 3 schools.

Mayor Paterson thanked everyone for their participation. Council members encouraged residents to forward any additional comments to them and thanked everyone for the civility shown throughout the public hearing.

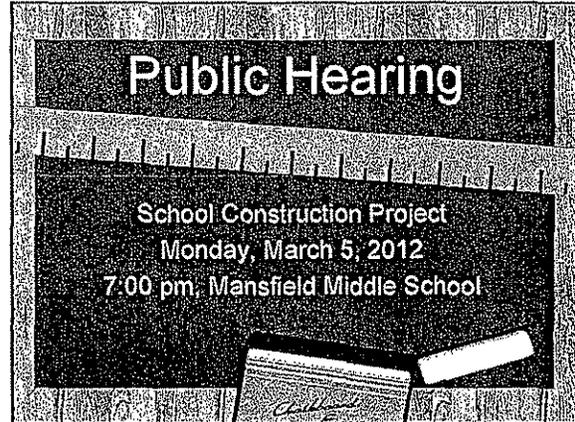
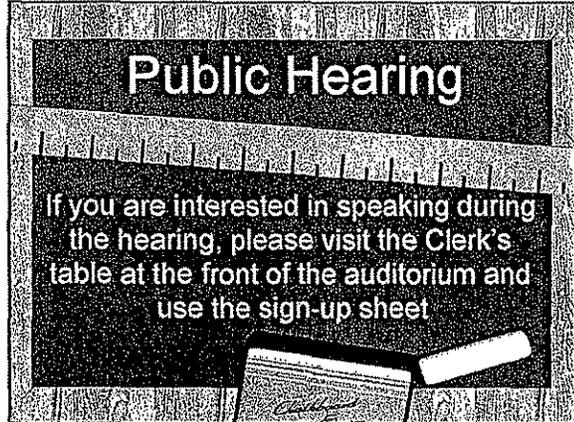
II. ADJOURNMENT

Mr. Paulhus moved and Ms. Keane seconded to adjourn the meeting at 9:40 P.M. Motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

March 5, 2012



Existing Schools – Quick Facts

Three elementary schools

- Goodwin – 224 students, built in 1957
- Southeast – 256 students, built in 1957
- Vinton – 276 students, built in 1956
- Last major renovations in 1990-1991

Mansfield Middle School

- 581 students, built in 1969
- Last major renovations in 1998-1999; fuel conversion project completed in 2010

School Building Committee

2005-10 identified critical building needs for existing schools:

- roof replacements
- boiler replacements
- instructional space
- library/media center improvements
- storage space
- replacement of portable classrooms with permanent construction

School Building Committee

Reviewed and analyzed an assortment of options:

- Renovate all four schools (3 elementary and middle school)
- Renovate three schools (2 elementary and middle school)
- Construct two new elementary schools and renovate middle school
- **March 2010 Recommendation** - Construct one elementary school and renovate middle school

Mansfield Board of Education Review

May 2010 recommendation:

- Construct two new elementary schools and renovate Mansfield Middle School
- Elementary school sites to be identified by Town Council

Town Council Review

2010-12 - reviewed MBOE and SBC proposals, and alternatives for more basic renovations to 3 elementary schools and MMS

February 2012 - endorsed MBOE proposal as "preliminary recommendation:"

- Construct two new elementary schools (750 students); renovations to MMS
- Elementary school sites to be determined

Council Recommendation – Key Advantages

- Reduced energy costs and other operational annual savings estimated at \$865,000 per year
- Modern library media centers at elementary schools
- Separate gymnasiums and cafeterias at elementary schools
- Uniform classroom size; adequate instructional and storage space
- Staff specialists shared more equitably
- Portable classrooms replaced with permanent construction
- Better position at end of debt service payment schedule (newer elementary schools)

Town Council Recommendation

Siting – all 3 elementary school sites appear viable

- Goodwin - proximate to infrastructure; need to test well & septic capacity and purchase adjoining property
- Southeast – proximate to recreational facilities
- Vinton – largest enrollment w/highest density children under 5

Town Council Recommendation

Preliminary cost estimates:

	Reimb. Rate	Mansfield Costs	State Costs	Total Costs
2 new elementary schools	44.86%	\$29,015,271	\$23,603,417	\$52,618,688
Middle School renovations	47.61%	\$5,857,906	\$5,322,393	\$11,180,299
TOTAL		\$34,873,177	\$28,925,810	\$63,798,987

Notes: All estimates are preliminary until final design and site selection occur. Estimates assume May 2012 referendum

Town Council Recommendation

Preliminary estimated tax impact for median valued single family home (\$168,560)

- Average of \$391 per year
- \$8,988 over 23-year debt service period

Alternative scenario, Option A Enhanced, estimated tax impact for median valued single family home

- Average of \$326 per year
- \$7,492 over 23-year debt service period

Notes: All estimates are preliminary until final design and site selection occur. Estimates assume May 2012 referendum

Key Issues and Concerns

- Eligibility for "renovate like new" status
 - Project not eligible per state officials
- Reuse of elementary school site
- May v. November referendum
 - Nov date adds approx \$1M to cost

Next Steps

- 03/07/12 - Council debrief public hearing; preliminary decision on option & site; referral to PZC
- 03/19/12 - PZC review
- 03/21/12 - Council bond authorization; schedule referendum
- 05/22/12 - Referendum
- Feb 2014 - Begin construction, preK-4
- Mar 2015 - Begin construction, MMS
- Sep 2015 - Complete construction, preK-4
- Aug 2016 - Complete construction, MMS

Contacting Town Council

- Project info: www.mansfieldct.gov
- Public comment at regular mtg's (2nd & 4th Mondays)
- Email TownCouncil@mansfieldct.org
- Write to Town Council, c/o Town Manager's Office, 4 So. Eagleville Rd., Mansfield, CT 06268

**MANSFIELD RESIDENTS STILL
HAVE THE OPTION TO
RENOVATE THEIR SCHOOLS**

**We believe we
should!**

**Why support the Renovation of
Existing Schools?**

- > Our School Buildings are **Structurally Sound**.
- > Renovation will preserve all three exceptional neighborhood schools.
- > All schools will be brought up to code and improved.
- > Lower cost to the Town and the Taxpayer over the next 20 years.
- > Renovation is in line with Mansfield's focus on Sustainability.

Structurally Sound

Mansfield's 2006 Plan of Conservation and Development states:

"In general, Mansfield's educational facilities are in good physical condition and suitably located within the community. Although no major facility needs have been identified at this time, consideration should be given to expanding the existing athletic fields at Vinton School."

Why Neighborhood Schools?

- > People move into Mansfield for our small neighborhood schools.
- > These schools anchor our neighborhoods.
- > Less time spent traveling to school on the bus by our youngest students.
- > Increase property and re-sale values.

**Building Improvements in Option A
Baseline for All 3 Elementary Schools**

- > New roof, windows, exterior doors, walls, at transit walls, and plumbing fixtures
- > Renovate classroom doors and replace gym floor and partitions
- > American With Disabilities (ADA) upgrades
- > Enhanced Technology Upgrades
- > Fire Alarm System, Kitchen and Electrical Upgrades
- > Install new Heating/Ventilation Systems including replacing boilers
- > 3,000 square foot Play Area

**Building Improvements in
Option A Baseline - School
Specific**

- > New Septic Systems at Vinton and Goodwin
- > New Playscapes at Vinton and Goodwin
- > VCT Replacement at Southeast and Vinton
- > Asbestos abatement allowance

Building Improvements to the Middle School

- > New roof, windows, plumbing fixtures, exterior doors, fire alarm systems and soffit panels
- > New ADA compliant elevators and toilets
- > Adjust grade for handicapped accessibility
- > Technology Upgrades
- > Asbestos removal

Lower Cost to the Taxpayer

	Option A Baseline	Option E (750)
Total Project Cost:	\$25.4 million	\$68.8 million
Net Cost To Mansfield:	\$20.3 million	\$34.9 million
Total Cost to Mansfield including bond interest:	\$31.4 million	\$52.8 million
Difference in Total Cost = \$21.4 million		
Tax increase 2014/2015	\$150.00	\$391.00 (avg. over 23 yrs)
The tax numbers are based on 2010 Assessed House value of \$168,500, however 2014 reassessment estimate will be approximately \$214,542		

Sustainability

- > Mansfield is proud of the fact that we protect and maintain our resources
- > We have built our facilities to last
- > The Buchanan Center is sound at 70 years old
- > Our Town Hall is a sound 80+ year old building

We do not want to be a throw-away society focused on the fallacy that new is better.

In Summary...

- > All our School Buildings are Structurally Sound
- > Buildings have Deferred Maintenance needs
- > Renovating keeps the tax burden lower
- > Renovating keeps the debt service lower
- > Renovating maintains property values in each neighborhood
- > Renovating means less travel time on buses
- > Renovating allows us to keep the feeling of community that our three schools provide and that parents have told us they do not want to lose

Renovation makes more sense than new construction.

You have stated many times that property values will not be affected by moving from small neighborhood schools to larger neighborhood schools. Few, if any members of the town council have the expertise to determine the exact effect the loss of one school in a district will have on resale and property values in that part of town. Some people choose neighborhoods in town for a particular school.

Certainly if your decision is to close one school and “repurpose” it for municipal use, you will change the demographics of that neighborhood forever, be it Goodwin, Vinton or Southeast. This will reduce property values for all those nearby.

My taxes have doubled in the last ten years and this project will double them again. Enough is enough.

Please consider renovating our three small schools on a planned basis without the need for a large bond issue and keep our debt from increasing to irresponsible proportions.

I would also like to request to take the renovations of the middle school out of the mix and let that project stand alone for taxpayer scrutiny at referendum. You owe it to the taxpayers to do the due diligence required to see these projects come to fruition.

Thank you.

**Ric Hossack
Storrs**

My name is Richard Cowles, and I live at 50 Meadowood Rd. I am appalled by the proposal to tear down and build two new elementary schools to replace the function of the three existing schools.

When my family moved to Storrs 15 1/2 years ago, we moved here for a reason. We wanted to live in a community with excellent schools for our two young daughters. We met with the principal of G. H. Robertson Intermediate School in Coventry, and were impressed by her honesty when she promptly told us "Oh, you will want to live in Mansfield, because the schools are better." We found our house on Meadowood Rd., and my girls studied at the Goodwin Elementary School. Overall, I believe that it was and continues to be an excellent school and an asset that will continue to draw people to live in the town, as long as it continues to exist.

One reason why I consider tearing down these schools appalling is the statement that these schools are now over 50 years old and are out of date. I happen to be over 50 years old, and hope that doesn't mean I'm obsolete. Having grown up in a 250 year-old farm house and in a frugal Yankee family, I find it insulting to my intelligence to be told that 50 years makes a building old. Were these schools built that badly? Would the proposed new buildings need to be replaced in 50 years, too? I think we should appreciate buildings, and construct them well enough so that we can keep them for 500 years, as are many buildings in Europe.

The proposal by the Town Council is equivalent to adding school buildings to the list of items that our society regularly discards. I just learned that the Audrey P. Beck Municipal building started as a school building in the 1930s, and yet I believe that it continues to function well. I am glad that the school was renovated into our Municipal Building. That is an appropriate form of recycling.

We teach children to "live green," and applaud their efforts to compost, reuse, and recycle. We are being hypocrites on a grand scale when we waste good buildings. I say that we should cherish what we have, and renovate these buildings so that we can continue to give our students the best public education possible.

My name is Christopher Lapsis. My wife, Amy, is a speech language pathologist and I am an elementary school teacher. When we were looking for a place to start a family, there were many things that attracted us to Mansfield, including its neighborhood schools. Our oldest child started kindergarten this year, and there is no doubt in our minds that we made the right decision. Having worked in larger elementary schools, we know that you can not recreate what Mansfield's neighborhood schools have.

We are amazed at how many staff and students greet our daughter by name each day. We have both worked in schools with student populations ranging from over 1,000 to 400 students, and this simply does not happen in these larger schools. When we walk down the halls of Vinton, we do not see a school in need of repairs, we see a sense of pride and the shared connection between students and staff. We are fearful this will be lost, unless we decide to keep our three neighborhood schools.

Two other things that attracted us to Mansfield were its principles of sustainability and the preservation of the town's historical character. We are surprised that Mansfield is considering moving away from these principles. We thought that Mansfield is a town who prides itself in being "green" and not being part of a "throw-away society". We don't understand why the town is considering making an exception when it comes to its schools. In addition, if we pride ourselves in the preservation of the town's historical character, why are we considering the demolition of three elementary schools, two of which have been named in honor of community members?

Money aside, we believe that preserving our three neighborhood schools is the right decision and in the best interest of the town. When we review the numbers you have provided for each of the options, renovating our three neighborhood schools is still the cheapest option regardless of reimbursement rates. These are tough economic times for most of us in Mansfield. Therefore, now more than ever, we should not be spending money that we do not have.

In closing, I encourage the town to reconsider maintaining our three amazing elementary schools. It not only makes the most fiscal sense, it preserves our principles as a town, and provides our children with the best learning environment possible.

Respectfully Submitted,

Amy & Christopher Lapsis

107 Candide Lane

Patricia Suprenant

I am writing this letter in opposition to your proposal to build two new schools and ask that the Council's preliminary motion to bring this before a public referendum in May or November be withdrawn.

As stewards of the public trust, you are duty bound to act for the good of the Town of Mansfield. Accepting the two-school proposal will subject Mansfield and its residents to a crushing tax burden and unnecessary financial risk. As elected officials, you act as trustees of the town's financial assets and must exercise due diligence in all matters that come before you.

Knowing that the town faces a 2014 re-valuation and the inevitable rise in property values that will follow along with the resulting tax burden will place too many families in Mansfield at risk. The result of such a re-valuation was never shared with the public and is a gross oversight. It misleads the public into believing the tax burden to be \$391 annually (calculated on 2010 median property value of \$168,000) when an individual's property tax may be double or triple that amount based upon 2014 property values.

Further, the school census is in decline, because it is already too expensive for young families to move to Mansfield—a detail ignored in the projections of declining school enrollment. There is a delicate balance between the perceived value of real estate and good schools. Mansfield is at that tipping point. Few starter homes are available for young families and further tax increases will not help the sale of existing homes.

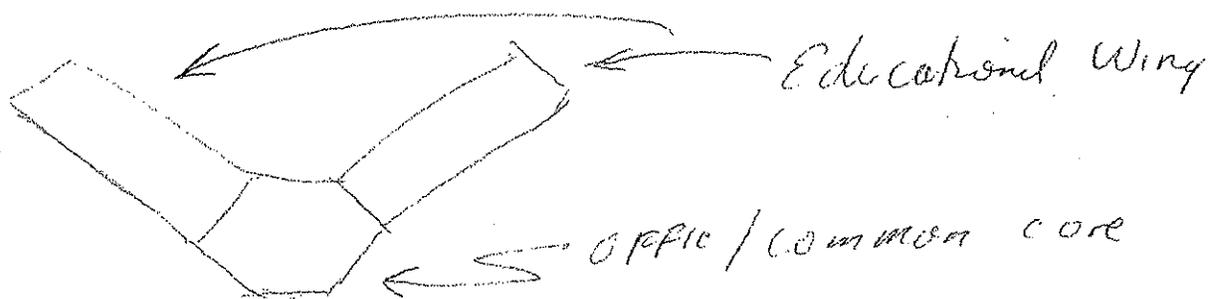
Unless the Council is willing to freeze taxes and town expenses based upon the 23-year projections provided by town managers, it would be unwise for any Councilman wishing to live here in retirement to vote in favor of this folly.

My wife grew up in Mansfield, went to
Storrs Grammar, Buchanan, Southeast and E. O. Smith schools.
I grew up in Willimantic, went to Matchaug, Sweeney,
Kromer and Windham High schools.

We moved from Willimantic in 1997, hoping that
we would be in Southeast district because that is where my
wife's parents live. However our home was in Vinton
territory by the time our daughter started 1st grade.

Now our daughter will be graduating from E. O. Smith
and will be heading out of state for what will be probably
8 years of post high school education. So the school
model our town chooses will not affect me directly, but
rather indirectly and in a less definable manner.

A new school building design could ^{be} such that
the building could house two or more "school
communities" which would operate "semi-independently".
Separate wings for different communities or for different grades
could be one possibility.



respectfully

-13-

Charles Danton J

Feb 5, 2012

17 Southwood Road
Storrs, CT 06268
March 5, 2012
5:19PM

Mansfield Town Council
Audrey Beck Building
4 South Eagleville Road
Storrs, CT 06268

RE: Comments for the Proposed School Building Project

Dear Members of the Mansfield Town Council,

Renovation of the three existing elementary schools is my decided choice from an educational, neighborhood and community, and environmental perspective, as well and from a cost perspective. I believe that renovation of the three elementary schools will prove to be the least expensive option while creating the best learning environment for our youngest learners. Additionally, I believe renovation will promote the social and economic value of each of our neighborhoods, and thus, our town as a whole. If the proposal for two new schools that is currently under consideration goes to referendum, I will vote "No".

Small neighborhood elementary schools have long been the pride of Mansfield. I believe that young children are best served educationally by a more intimate setting where the teachers in the hallway are familiar, their schoolmates are few enough in number that they are known by face and name, and the physical building is easily maneuvered and managed. The comfort afforded by this level of familiarity, friendship, and system manageability is carried into the classroom, creating a sense of security and confidence that enables children to learn.

Neighborhood elementary schools serve as community builders outside of the school day. My husband and I have sent five children through the Mansfield school system. Each of our children made friends with school classmates who lived close to us, but whom we

had not known before. I appreciated the proximity of our children's playmates to our home – most were within a five minute car ride. As our children got older, they biked or walked to their friends' homes. Pick-up games of soccer or baseball were organized by the children in the Goodwin schoolyard, a place where the kids felt at home. They rode their bikes independently and organized these games themselves. The familiar schoolyard, close by and surrounded by the homes of their classmates, supported and facilitated this important part of childhood and the associated social skill building.

Parents also profit from the sense of community created by neighborhood schools. My husband and I met many of the adults we enjoy as friends today through our kids at Goodwin School. Attending curriculum night or a school fair we came to know neighbors who lived a few doors down, or a few streets away, who we might otherwise never have met. With little other opportunity to meet the people in our own neighborhood, these elementary school connections create a warm community for both parents and children. Today, with both young and old people spending more time on computers, institutions that help create social contact are valuable.

The two elementary school option under consideration will increase the time spent on the bus for many children. More children will experience a forty-five minute ride to school--the limit by state statute. A round-trip school commute of one and a half hours per day equates to seven and a half hours on the bus per week. This is more time spent on the bus per week than the six hours in a school day. A school year is approximately one hundred and eighty days. A child with a forty-five minute one-way bus ride would spend the equivalent time of 45 school days per year on the school bus (two hundred and seventy hours on the bus per year). Over the five years that comprise a kindergarten through fourth grade education, a child with a one-way commute of forty five minutes will spend one thousand three hundred and fifty hours on the bus, or the equivalent time of two hundred and twenty five school days. That is the equivalent time of one and a quarter year of school spent riding around town. This is a waste of time, not to mention gas.

Will young parents be attracted to a school system with a school bus commute of this duration? Many parents who already live in town will simply choose to drive their kids to school themselves. That means that both gas consumption and exhaust emissions will be duplicated—by the school system's busses and personal cars. Instead, why not offer children a reasonable commute to school and thereby encourage parents to use the bus system we pay for? Renovating the three neighborhood schools has the greatest capacity to achieve this goal.

Safety, relative to the distance of the main office from the front doors of the existing elementary schools, has been raised as a reason for building new schools. Realistically, transit on the school bus probably creates greater safety risks for children than the location of the main office. Nationally and annually, children probably suffer more injuries from school bus accidents, or carbon monoxide poisoning from faulty bus exhaust systems, than they do from terrorism or unusual acts of intruder violence at school. If you want to increase schoolchild safety, get the kids off the bus sooner.

The three elementary schools comply with State of Connecticut security code measures, thanks to recent Homeland Security grant dollars enjoyed by Mansfield. These grant dollars represent federal dollars to which each of us contributed through federal income tax contributions. Are we now just going to throw away these recent purchases and upgrades? After all, the State deems our schools sufficiently safe. Moreover, if there were to be some unusual act of violence against our school children, wouldn't it be wiser to have fewer rather than more children in one school? In this regard, wouldn't it be better to have children distributed between three elementary schools rather than centralized in two? If there were a problem at one school, the others could go into lockdown.

With regard to safety, I note that many of the roofs statewide that experienced problems with weight overloads from the excessive snow last winter were on newer buildings. Mansfield's three elementary schools, which were solidly constructed by local contractors in the 1950's, had no such problems. Likewise, the original Storrs Grammar

School, built in the 1930's and currently the Mansfield town hall, experienced no problems with roof weight bearing. It has been suggested that that three existing 1950's elementary schools have a higher load per square foot weight bearing capacity than the new construction requirement of 35 pounds per square foot. So, new is not always better. I note that the town hall, twenty years older than the current elementary schools, is an example of successful renovation. I find its brick walls and wood trim to be far warmer and more pleasant than the modern box-style public buildings. The old Storrs Grammar School has some personality, and so do each of our three neighborhood elementary schools.

Years ago I recall receiving a prideful notice from the principal at Goodwin School that the children were participating in recycling in the lunchroom. I thought that was terrific. Are we going to teach our children to recycle their milk cartons but throw away their school building? What sort of an environmental lesson is this? Razing a school building fills up our landfills, while the manufacturing of new building materials involves significant consumption of water and electricity, as well as the consumption of multiple natural resources, creation of a host of man-made chemicals, and then gas to deliver the products. Surely renovation involves the use of similar resources, however on a smaller scale. I vote for smaller scale manufacturing and for maintaining the sense of history that our older buildings promote.

Our elementary schools represent Mansfield in the nineteen fifties. We are such a young nation that the Town Council has described fifty-year-old buildings as "old". This is funny. These are very young buildings, and moreover, they were constructed with the solid building approach of the 1950's. Children all over Europe and Asia attend school in buildings hundreds of years old and are successful academically. Abroad, older school buildings, through which generations of school children have passed, are viewed with pride. It is with this same pride and sense of history that I took my children to Goodwin Elementary school, the very school I attended. Why destroy this sense of community pride and history that many Mansfield residents enjoy? It is a connection across generations. In a world of constant change perhaps it is important to respectfully retain a

sense of the past. These schools may not represent prize-winning architecture, but each of our three elementary schools has its own personality and its own history. In a world of generic box construction, an older school, a little on the funky side, with a community history, is a refreshing change.

Mansfield's three elementary schools protect the value of each neighborhood. Young parents moving to a town often choose to be near an elementary school. In the current two-elementary-school proposal one neighborhood will suffer the loss of its school. I think the neighborhood most vulnerable to decay as a consequence of school closure is that around Goodwin because of its proximity to UCONN and the already high infiltration of college students in homes in this neighborhood. Goodwin School serves as a stabilizing force for this greater section of Mansfield. Its loss would be devastating to the surrounding neighborhood. Fewer families would choose to buy homes there without the school and therefore more homes would fall to student rentals.

It is my understanding that a subtext to Mansfield school renovation/construction may be the town management's interest in finding more municipal space, such as using an existing elementary school for a police station. The town's possible need for additional non-school municipal space should not drive the decision of how to address the educational needs of Mansfield's school children. Likewise, the town should clearly identify when dollars are being spent for education and when they are being directed to underwrite other municipal needs. In this regard, the decision of whether to renovate or build new schools should not be influenced by the town's interest in possibly closing an elementary school to find a place for a new police station. If the town management wants a police station and that is being factored into the school project decision, then please state this clearly, rather than silently eyeing an elementary school. Dorothy Goodwin would roll over in her grave if she knew her beloved school might become a law enforcement agency. Ms. Goodwin, as our State Representative, was called "the Conscience of Connecticut" by her fellow legislators because of her commitment to public education. Do we have any sense of town or state history?

With regard to tax dollars, it is not clear to me that the town has accurately presented the respective costs of renovation versus new construction. Moreover, I see no ancillary figures, such as increased cost of gas, bus maintenance, and driver time (bus contract costs) associated with longer bus commutes. Also, if more elementary school students will have a longer commute, and the elementary school day is scheduled to start at the same 8:55AM time, wouldn't the middle school bus use, and therefore the high school bus use, have to be completed sooner? Would this mean that the middle school and high school might have to start earlier? The high school's 7:25AM start time is already painfully early for most adolescents.

I am mindful that in July of 2011 Governor Malloy created a higher reimbursement rate for school **renovation**. Nothing in the material presented by the Town Council to date assures me that the costs of renovating the three elementary schools has been recalculated to reflect this higher reimbursement rate for renovation. Do these three schools meet the criteria for like-new renovation? Has less than 75% of these buildings enjoyed recent renovation? Has the town considered applying to the state for waivers for non-reimbursable expenses such as new boilers? Have the expenses for renovation been calculated with these potential savings in mind? Why is the town so far above the state's allowance of school building square feet per student? Why if you anticipate dwindling student population are you looking to increase the total school building square footage? If numbers dwindle, won't the "overcrowded" conditions at the three elementary schools be resolved? Wouldn't maintaining three elementary schools create more flexibility, such as the opportunity to return fifth grade to the elementary schools, if the lower grade population were to fall? I note that my children attended Goodwin during a time of high student enrollment. I never felt that the school was crowded or that my kids suffered because of the size of the school.

Much of the Middle School is relatively new, or has benefited from recent renovation. Because of their age and distinct renovation history, don't the elementary schools fall into a different category for state reimbursement? Should, therefore, the plans and costs for

these characteristically and financially distinct projects – the elementary schools versus the middle school-- be broken down, presented, and decided upon, independently?

Why does the possible renovation of all three elementary schools have to be completed at the same time, rather than on a schedule over time? Why has there been so much deferred maintenance? Why, for instance, were the boilers not replaced long ago? Surely there have been many financially flush years during which the Mansfield schools were well funded and could have committed to such repairs.

I chuckle when I hear concern over the fact that the gym and lunchroom are presently shared at the three elementary schools. When I attended Goodwin the gym was the gym. We picked up our lunches and ate them in our classroom. If there is current need for distinct spaces for lunch and physical education, why not just add a small lunch room? Surely constructing a small, simple lunchroom is less expensive than a building a new gym or a new school. Since the students do not all eat at the same time, a lunchroom would not have to be huge. The floor of the gym in each of the existing elementary school could simply be replaced. Also, I note that in the new elementary building project, as I understand it, the new assembly rooms would not be able to hold all of the school population's parents and students at one time, such as the current gym/assembly room in each of the elementary schools can. If this reported lack of anticipated capacity is correct, this aspect of new construction would not appear to offer an advantage over the existing gym/assembly rooms.

Is the current estimated tax dollar cost per household of \$391.00, as presented in the "Town of Mansfield, Proposed School Building Project" flyer prepared for the March 5, 2012 Public Hearing, based on the 2010 town assessment, or the upcoming 2014 assessment? The 2014 assessment will be higher, and will take effect during the proposed school renovation or new building project. If the tax impact has only been computed using the 2010 evaluation, I respectfully request that it be recomputed with the anticipated 2014 values and presented to the public before any referendum on school building projects. Likewise, if the renovation estimates were not computed using the higher July 2011 state reimbursement rates as designed by Governor Malloy, I

respectfully request that the renovation costs be recalculated and re-presented to the voter also. To knowingly provide misinformation, or incomplete information, to the voter would not be right. To have naively provided the same, and not to correct the oversight, would be equally egregious.

Mansfield residents using 2014 tax assessment estimates, and the July 2011 state schedule for reimbursement for new construction from the State Department of Education have estimated an anticipated tax increase per household closer to \$1,200. Is the town's figure of \$391 or the resident's figure of \$1,200 more accurate? I would like confirmation from someone in the State Department of Education that the town and the town's consultant are correctly interpreting and applying the state reimbursement rates. The Mansfield tax payer is entitled to this level of information and confirmation.

Both national and municipal governments are experiencing financial shortages. Greece, Ireland, Spain, Italy, and France remind us that it is time to avoid excessive and unnecessary spending. In Mansfield we have a measurable cost overrun on the parking garage, undetermined upcoming cost for a public water system, a seven year tax abatement on the downtown development, and dwindling state dollars – pilot monies are down and will continue to be reduced, revenue from the casinos is down-- and a rise in state income tax is possibility down the road. We have existing town debt. I ask you to request a clear re-calculation of the costs of renovation of the three elementary schools versus new construction and present this to the public.

Why has neither the Town Council, nor the town-hired school building consultant presented to Mansfield voters an informative and clearly accessible breakdown of plans and expenses such as the Town of Wethersfield has made available to its residents? Please see attached.

Brevity is the soul of wit. Ironically, brevity takes time. Short on time this afternoon, I am about to hit "send" and simply mail this massive missive to you to meet the deadline for comment which I understand to be today. Thanks for your patience if you have made

it this far. I appreciate the time that each of you devotes to this town. I do always recognize and respect the significant amount of time that each of you generously gives. Thank you for the opportunity to comment on the school proposals being considered and for the time you have devoted to this question.

Kind regards,

Alison Hilding

Attachment: Wethersfield High School, Educational Specifications, six pages

Monday, March 5, 2012

Members of the Town Council, Ladies and Gentlemen:

The finances of our state and town have drastically changed since we first visited school repairs/construction a few years ago.

Despite tax increases, last week CT's Comptroller Kevin Lembo calculated state tax collections are below initial projections; the tax shortfall is over \$100 million. Lembo added: "Connecticut's economy continues to show slow and inconsistent growth." Many citizens remain unemployed, and face home foreclosures: Their ability to pay existing taxes is a struggle.

Our town is entangled in expensive projects. Within a handful of years we have indebted ourselves, for example – but not limited to, work at the community center (twice), the high school playing fields, as well as a new track and field/football and tennis facility, vehicles, a sidewalk to Storrs Heights and the downtown's infrastructure and parking garage.

Many of our town's sources of revenue have been reduced: casino monies, Payment In Lieu Of Taxes funds, etc. are shadows of themselves.

We are balancing our proposed school budget by sourcing \$287,000 from the town's medical insurance reserve balance; plus \$350,000 from the special education reserve fund; and – for the final time – can apply the education jobs fund benefit of \$240,000 – nearly \$900,000 of our proposed \$20.6 million PreK-8 education budget that will have to be addressed by extracting funds from other sources the following budget year. The state department of education is reviewing the education cost sharing grants to towns; our funding may fall below last year's \$10 million grant. To our Superintendent's credit, he has submitted a virtually flat budget for the past few years. That is not going to continue.

In view of the transformed picture of Connecticut's and Mansfield's precarious and uncertain economic circumstances, I believe we should proceed with fiscal caution. It appears now that renovations to our three existing buildings are most cost effective. I encourage our team to review the building plans and move them more in line with the state's 72% reimbursement rate; then our situation will favorably change.

Respectfully,

Martha Kelly (as a private citizen)
29 Bundy Lane
Storrs

ARTHUR A. SMITH
74 MULBERRY ROAD
MANSFIELD CENTER, CT 06250

March 5, 2012

Mansfield Town Council
Audrey Beck Municipal Building
4 South Eagleville Road
Mansfield, CT 06268

Re: Where is the Documentation that our four schools, three elementary schools and our Middle School, are not safe?

Dear Town Council Members:

Mansfield has a long history of valuing education and of being a pioneer in the field of progressive educational pedagogy.

The Town's attention has never strayed far from promoting best practice interventions to educate the children of our town and build community in our schools.

Communities of leadership have grown in all of the elementary schools with strategies of intervention for inclusion that keep our children safe. Children are told, "You can't say, to other peers, you can't play."

So, where is the documentation that our three elementary schools and our Middle School are unsafe? Where is the documentation that technology, and not a strong small community of teachers and parents working together, will keep the children of our town safer?

Documentation supplied by the CT State Department of Education School Construction Grant Management System (SCGMS) would not suggest that our schools have been allowed fall below code. Mansfield has applied for and received 41 grants since 1985 from the State of Connecticut for project costs totaling nearly 26 million for Southeast, Ann E. Vinton, Dorothy Goodwin and the Mansfield Middle School in order to maintain them to code, add square footage, and save energy. Since 2001 alone, Mansfield has spent nearly 7 million dollars to achieve these objectives. No one has come forward to say that the Town has failed in this regard.

Moreover, the Office of Homeland Security has given the Town of Mansfield in 2007 and 2009, \$328, 034, through a Competitive School Grant Project, to add

surveillance cameras, front doors, intercoms, electronic door access controls and computer network infrastructure to continue to help keep our schools safe.

The argument has yet to be made that our schools are not safe, to date the documentation does not support that they aren't safe nor that technology in larger settings could make them safer.

If school safety is to play a role in your decision for new construction, more information is needed to have an informed opinion.

Thank you,
/s/ Arthur A. Smith
Arthur A. Smith

Attachments
CC: Town Council Members

**Testimony of Peggy Beckett-Rinker
In Favor of the Two School Plan
for
Mansfield Public Schools
March 5, 2012**

Good evening Mayor Paterson, Deputy Mayor Moran, members of the Mansfield Town Council. My name is Peggy Beckett-Rinker and I reside at 18 Hillside Circle, Mansfield.

I want to thank you for the opportunity to speak to you on this very important issue. Education has been extremely important to me. I hold a masters degree in Early Childhood Education. And I taught in Philadelphia and New Haven for a total of thirteen years. I served on the Education Committee of the Connecticut General Assembly followed by eight years of working with the New Haven Board of Education on school change.

Mansfield has always had a reputation for excellent schools. This town has made the extra effort to hire exceptional teachers and staff, keep teacher to student ratios low, offer a full range of educational programming, remedial and enrichment programs as well as programs in art and music.

But, the unfortunate thing is that the current school buildings are inadequate to meet the programmatic needs of the children who attend them. In particular, individualized instruction, often needed by students who have developmental disabilities takes place in closets or shared spaces that are not conducive to learning.

Gymnasiums double as cafeterias. With the current emphasis on fitness, schools should have adequate space to offer a full range of activities for growing children. This means separate facilities for gym and eating.

These are the kind of facilities I taught in during the 1970's in New Haven before they brought many of their elementary schools up to par.

And sad to say Mansfield Schools do not have state-of-the-art library/media centers or even shelving which can hold enough books to support the program needs of students who read at different levels or is accessible to the younger children.

In an age of information technology we should do everything we can to make sure our schools are tech smart- with up to date computer technology and up to date computer controlled heating and cooling.

Yes, I favor the two school plan for all of the reasons listed above and more.

I am also in favor of moving this plan now!

As a senior citizen about to retire in a couple of years, the addition of less than \$400 to my taxes will not cause me great distress. But limping along with these out of date buildings with greatly increased heating costs and the need for continued repairs seems to be a bargain. If we wait another ten years – that is if the buildings can make it that long – costs will only escalate until we are forced to build new ones.

Now is the time to insure our continued success as a top rate school system, in state of the art facilities, that support our students educational and programmatic needs.

I urge the members of the Council to vote to approve the Two School Plan and send the proposal to referendum in May 2012.

Attending Council Meetings/My opinion on Town Council decisions.

Patricia Ausburger [peausburger@snet.net]

Sent: Friday, February 24, 2012 11:35 PM

To: Denise Keane; Meredith Lindsey; Peter Kochenburger; Christopher R. Paulhus; Paul M. Shapiro; Carl Schaefer Council Member [Carl.W.Schaefer.II@gmail.com]; Bonnie Ryan; Toni Moran; Elizabeth Paterson

Dear Mayor Patterson and Council Members,

I have lived in the Town of Mansfield for most of my 67 years. My home is on family property that goes back 4 generations. I have a vested interest in how the Town functions and what decisions we make for our Town. I am unable to attend town meetings due to physical and health limitations. This Email is my voice.

I have become more and more concerned about the decisions that the Town Council has been making and continues to make or attempts to make.

The economy, that we are attempting to function in (in these times is so tenuous from day to day) that I feel if we make decisions to take on more debt we could find our Town bankrupt and with taxes so high that most of us will not be able to pay them.

I would like to renovate my bathroom; because of my physical limitations. Widen the bathroom door, remove the bath tub and put in a walk-in shower. Ideally, it would make showering much more safe for me. The one quote that I have gotten so far was 8 times my annual property taxes. Unfortunately, no new bathroom for me! Or maybe I should just build a whole new house? Maybe when the economy improves and I have some savings to fall back on?

Our town is presently engaged in building a "Town Center"; at what cost to us? What if we build it and nobody comes? Are we still paying off the Community Center? Do we have all of the staff and programs that we need for *all* of our residents? Or will you look at decreasing Youth Services again?

You argue over the cost of replacing town equipment and will be sharing *the cost and use* of one piece of equipment with another town. Can we afford the increasing cost of gas and heating fuel? What is our total debt to income? Do we have a Town savings account? Is *common sense* no longer *politically correct*? I'm on a fixed income and I can't afford my property tax bill now. The Council would like to build "2 new schools" rather than renovate what we have. Which would necessarily have to increase the property tax Mill Rate. My income cannot afford any more increases in my property taxes. *Common Sense* would tell us that we would be *wise* to wait until the economy improves and we have paid down any debt we owe and have some savings to fall back on.

To those of you on the Town Council who are attempting to infuse the entire Town Council with *common sense = renovate rather than build....* Stay strong. You have my support.

To those of you on the Town Council who will not have the same problems paying a \$728.00 (one third of my income) heating fuel bill as I am going to have, pray that you will not ever have to walk in my shoes.

Thank you for your time and your ear.

Respectfully,

New school public hearing

From: council@mansfieldct.org on behalf of **Elizabeth Wassmundt** (etwno1@sbcglobal.net)

Sent: Mon 3/05/12 4:31 PM

To: towncouncil@mansfieldct.org

March 5, 2012

To: Town Council

From: Betty Wassmundt

RE: Two New Schools

1. Following is an email which I received from an 8th grader in the Mansfield school system. Please read it and tell me how a new school will correct the inadequate education this young person has received in Mansfield's schools. You need to address the problems within the school system before spending the money to build new.

Mansfield's school system has created a young person absolutely confident that she is not able to succeed. The child has a mild dyslexia; she has no serious handicap. This child will graduate from 8th grade in just a few months. Does this make you proud of your town and its schools? Does Mansfield need new schools? I don't think so.

"Im good and so is xxxx.

ya there is a spanish class that starts in goodwin around 3rd grade i cant remember the exact grade and you take it in 5th grade, then in 6th you get a choice of 4 langwiches, laten, german, frence, and spanish. i dont take a langwich any more i stoped in 5th grade because of my disability, now instead of taking a langwich i get the extra help that i need on my school and homework asinments. and from what i know is that xxxx is still taking a langwich. im glad that i dont take a langwich because i need the help to get my work done but mainly because i dont get as much homework now because that is one less class that i have to worrie about getting homework in. and also now i dont have to bring home the homework because i can get it all done in that class that they provide me with. which helps me out a whole lot because i know for sure that when i do have to bring home the work i get confused on it then i get frustrated and then it never gets done, and when im in the class i get the help so i dont have to deal with all the drama about my home work at home."

2. Please consider another observation I make. It appears to me that some of your town staff members are very stressed. They have a lot of pressure with all of the projects going on. Remember Lon Hultgren's testimony about the parking garage overrun. Effectively he said that he did'nt know any better when he dealt with the contract for the garage. And, why should he? It's a few of you who think he should be qualified to follow through with your idea to build a Downtown. Consider Matt Hart, having observed him for several years now, it's very clear that he is stressed. His experience was in managing a small town. You want him to be a big city

manager; he doesn't have the background. Then there is Cherie Trahan. She is constantly on stage trying to present financial information that you all want to hear, whether it is factual or not. She looks stressed. You need to stop this school project directly. Give staff a break. Give yourselves a break. Catch up on all the other projects.

3.I see financial information which includes income from 4 Corners and from The Downtown. You don't know what, if any, money you will get from either. Sometimes I wonder if the Democrats ever read the contract you accepted from Leyland Alliance. If so, I question that you understood it. I must tell you, there are times when I think all the Democrats enter town hall, park their brains on the bench outside council chamber doors and proceed to hold their meeting. It is fiscally irresponsible for you to involve the people of this town in the building of anything new until the town's financial position becomes very clear. We taxpayers do not have an unlimited amount of money to give you. This town does not need new schools at this time.

4.I see incomplete and inaccurate information presented to council by town staff about this project and just about everything else. I see the bulk of the council members just sit there and accept this. It's clear that Marty Berliner and Jeff Smith produced a rubber stamp council. Well, you had all the money you needed to allow you to be irresponsible when you had the Pequot funds but you don't have that money now. It's time for responsible government in Mansfield. You should not do new schools now.

5.Mansfield used to be a nice small town with good schools and reasonable taxes. It just happened to have a University in it which was a nice feature. People lived in Mansfield because of this; all the services they needed were but a short drive away. People valued the quiet rural atmosphere. Council's decision, as short a time ago as about 2000, was to keep it that way. I owned and operated a real estate office in this town beginning in the 70's. People came here for the neighborhood schools and the quiet, the lack of heavy traffic. You are ruining much of the quality of life we valued with your Downtown, don't ruin our neighborhood schools.

6.It's my opinion that the schools you want to tear down are very well built and will withstand the test of many more years. You should set about to do what is necessary to bring the three schools up to a good standard.

7.I reiterate, you owe all of the public an explanation as to why our schools have not been properly maintained.

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:02 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinformansfieldct.org [mailto:sbcinformansfieldct.org]
Sent: Monday, March 05, 2012 1:39 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email: sixinstorrs@gmail.com

notes: I am in favor of keeping all three schools open and only doing maintenance which is required to maintain a safe environment for the children. Incurring substantial debt at a time when the Storrs Center project is happening, when the demographics of our town are in flux, and at a time when the economy is depressed is not fiscally responsible behavior. There are already substantial cost overruns on the parking garage which need to be dealt with. Is it possible that other unexpected costs may be incurred before the project is finished? Because of the Storrs Center project, the number and kinds of people in the town may change a lot. Not just because of the new dwellings being built as part of the project, but also because the impacts of having a downtown Storrs (traffic, more noise, higher taxes) may cause people to leave, and different kinds of people to move in in their place. Maybe fewer families will be interested in living in Mansfield and apartments will go up instead. What if school enrollment drops substantially? You just can't predict how the town will change in the next ten years. And if taxes increase about \$400/year, many older residents and others will decide to leave or may be forced to leave. As a resident with four children attending schools here, even I don't want to pay that kind of money. And what is the benefit? Are the schools really broken? When the water heater breaks in your own home, do you demolish your house and build a new one? It seems as though with repairs made, the schools will operate just fine. And as my 9 year old daughter told me when I asked her about having two new schools in town, she said "Mom, it's not what the schools looks like, it's the people inside them that matter." I agree. I feel that wasting money on a state of the art library/media center for this age group (3-10) is like throwing money away. Elementary age children need a nourishing learning environment and they are getting that right now. As far as I can tell, there is really no benefit to our children to build new. I understand that fiscally it would cost about the same to the town of Mansfield to build new vs. updating old, but I think that we should update the old and realize that kids are kids. They don't need a separate lunch room and gym. It would be nice, but is it worth the cost at this point in time? Will the town build a new set of schools every 50 years from now on? My mother lives in the very first Gurleyville schoolhouse, built in 1897. Still standing, just with lots of updates. Please don't do this to our town. I think many of us feel that our very identity as a town is under siege. Too many changes all at once. Just do the bare minimum of repair, let our teachers and principals and nurses and maintenance staff keep their jobs, let's not jump the gun and dive into a situation that may have severe and lasting impacts to the fabric of our town. In closing I would say that I do approve of improvements to MMS under the Option A enhanced plan. And one more note: What percentage of the operating cost savings of \$865,000 under option E are due to staff cuts?

Sent from IP Address: 71.80.123.129
Date/Time: 3/5/2012 1:39 PM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:59 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Monday, March 05, 2012 2:23 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:
email:
notes: With today's economy and the price of material, this is a stupid move. The children are not complaining about their schools so don't change them, if you need to upgrade a FEW things that's fine. But new schools are not needed. You also have to change the way us people can vote, some people work night's and it is impossible to get to meetings and the town to vote on these matters!!

Sent from IP Address: 99.33.197.73
Date/Time: 3/5/2012 2:22 PM

March 5, 2012

To the Town Council:

I had planned to go to the meeting to-night, but cannot do it. Please share the following with the rest of the Council.

First of all we would like to congratulate the Town Council on biting the bullet of the Schools problems and for their ability to face up to reality: our school buildings are old, inefficient (in terms of heating, insulation and facilities for students and staff) and unworthy of the town, which prides itself on a good educational system.

Given the information you have, the cost for new buildings and that for renovations of old are pretty similar (i.e. around \$30 million) it makes no sense to renovate. I won't repeat your arguments as to the advantages as they are well stated in the letter sent around town. Unfortunately the last sentence of the letter giving the advantages of a May referendum were cut off in this letter; it would be good to re-state them this evening.

We have heard complaints about having only two elementary schools in town because this would destroy the idea of "neighbourhood" schools. Mansfield is not an urban place; given our geography there is no way that we could have schools to which all children could walk. They have to take a bus, which may give them anything from a 10 minute to a 45 minute ride. For example, we live on Woodland Road near the end of Wildwood; when our 3 kids went to E.O.Smith they had to walk just about a mile to catch the bus on Gurleyville Road. From our house to E.O.Smith is a 10-minute drive, but they were the first kids on that bus and did not reach school until a good 40 minutes later. Some kids have to get on the bus first and some are lucky enough to get on last. When they were in elementary and middle school, the bus came up Wildwood and turned around, if it could make it. That is life in semi-rural Connecticut, and is part of why we chose to live here, as well as the good school system!

We should all be proud of a Town Council that looks to the future in terms of the quality of the education we offer our kids, in terms of caring for our environment by planning "green" buildings, that will contribute not only to a cleaner atmosphere but to economies in running costs over the next 20 years. And we would like you to know that we support your efforts.

Yes, our taxes will go up; it is inevitable, but worthwhile to keep up the quality of the town we live in. We no longer have any kids in the school system but we will never forget the 39 child-years of good education that ours received in the 70s and 80s:

Jo and Allen Barstow

I agree

From: **council@mansfieldct.org** on behalf of **Gable, Kathe** (kathe.gable@uconn.edu)

Sent: Mon 3/05/12 2:51 PM

To: 'save_vinton_school@charter.net' ('save_vinton_school@charter.net')

Cc: 'TownCouncil@mansfieldct.org' ('TownCouncil@mansfieldct.org'); Joseph.Lemieux@cga.ct.gov
(Joseph.Lemieux@cga.ct.gov)

Mansfield Town Council,

Please strongly consider keeping a school on the Vinton land. It is a wonderful location, hardly any traffic in and out, and the play areas are substantial. The area in and around Goodwin school has too much traffic congestion due to frequent use by UConn students and employees. Their playgrounds and lawns are vandalized and become dumping grounds for students' trash. I realize you might think you need a school in that section of town, but in our opinion, that location cannot compare to the Vinton location.

Thank you for your consideration.

Kathe Gable and Joe Lemieux

Parents of Vinton Children (Eric – 6 years old, Joey – Vinton graduate- 11 years old)

PS: Kathe was raised in Mansfield, attended local schools and upon marrying Joe in 1994 they became homeowners in Mansfield.

Keep our 3 neighborhood schools and restore them

From: council@mansfieldct.org on behalf of Jon Hand (jonhand@me.com)

Sent: Mon 3/05/12 5:21 PM

To: TownCouncil@mansfieldct.org

Dear members of the Town Council,

I prefer that we treasure and restore our three neighborhood schools. This baseline option is by far the cheapest. In these economic times we have to watch our budget - especially with the Downtown Garage money issues. We don't have the luxury of building beyond our means.

The very notion of destroying our existing schools is troublesome; I don't like the "throw-away" thinking that never seems to cease. If we were to destroy our existing schools and build new ones tomorrow, would we consider wrecking these newly-created facilities 50 years from now? When does the pattern of create and destroy stop?

Having 3 different neighborhood schools is a wonderful feature of our town that must be preserved and is vitally important to the education of our youngest students. We have decent facilities. They may need some repairs, but they are charming. Let's refurbish them and make them better!

Sincerely,

Jon Hand

Tonight's Meeting

From: **James R. Mark** (jrmark@lavigne-mark.com)

Sent: Mon 3/05/12 6:06 PM

To: Betsy Paterson (betsy_paterson@hotmail.com); Toni Moran (morantt@earthlink.net); Paul M. Shapiro (paul.shapiro@earthlink.net); Bonne and Bill Ryan (bonbill@charter.net); Peter Kochenburger (peterkochenburger@yahoo.com); Carl Schaefer (schaefer@uconn.edu)

Cc: Mark LaPlaca (MarkLaPlaca@howleybread.com)

Dear Town Council Dems,

I won't be able to be there for tonight's meeting at the middle school, but, for what it's worth, just wanted to let you know that I am in favor of the two school initiative. I am well aware of the cost involved, and know that it will definitely create a hardship for taxpayers in the town. This is obviously something which can not be ignored. However, the problem with the republican plan for simply repairing existing facilities is that it is postponing the inevitable. We will be facing the same issues in ten years or so. However, the cost at that time will be much greater. A "band aid" approach is usually not the best way in which to deal with an issue like this one. While the two-school alternative will no doubt result in a burden that all taxpayers (including me) would prefer to avoid, the fact is that it will never be less expensive to pay for the project now rather than later. We learned this with the field improvement project for Region 19, where both labor and bonding costs were significantly lower than would have been the case if the project were undertaken in the future. As for the one school plan, I don't think it provides enough flexibility to the town for future unexpected occurrences, and the three school project is both unnecessary to meet the town's projected needs, and too expensive. For whatever they are worth, those are my thoughts. Good luck tonight.

-Jim Mark

--

James R. Mark
Lavigne, Mark & Rogers, LLC
452 Jackson Street
Willimantic, CT 06226
860-465-2788 (office)
860-450-7220 (fax)
jrmark@lavigne-mark.com

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proposed elementary school locations

From: council@mansfieldct.org on behalf of **Robin Blomstrann** (robinjohnb@sbcglobal.net)

Sent: Mon 2/27/12 8:45 AM

To: TownCouncil@mansfieldct.org (TownCouncil@mansfieldct.org)

255 South Eagleville Rd
Storrs, CT 06268

February 26, 2012

Town Manager's Office
4 South Eagleville Rd
Storrs, CT 06268

Dear Town Council Members,

We am writing to thank you for your long hours of work concerning the proposed changes to the existing school building structure. We appreciate the fact that you listened to town residents and abandoned the plan to build one elementary school for all children. While we would prefer renovation of the existing buildings, the two school plan is a fair compromise.

With regard to the sites for the new schools, we do have some concerns and feel strongly that Goodwin should be one of the two locations chosen. It would be fair to all residents to have schools located on each end of town. Families moving into town would not feel pressured to select homes based on school location. The Goodwin district has been inundated with University housing already, and I am afraid that not having a school on the Northwest side of town would encourage more rental properties for University of Connecticut students and fewer family properties. The result could be devastating for property values on this side of town. In addition, we need to consider length of bus riding time that children from the Tolland/Willington bordering sections of town would have to endure.

Furthermore, many children reside in Holinko Estates and have easy access via a walking path to Goodwin. Having a school where walking paths are present encourages greener practices and helps University families from other countries who may or may not have easy access to vehicles necessary to transport their children across town for school activities.

Again, we appreciate your careful consideration of this very important topic and feel confident that the outcome will benefit all residents of Mansfield.

Sincerely,

Robin and John Blomstrann

Save Vinton School

From: **council@mansfieldct.org** on behalf of **Lisa Bryant** (lbryant38@gmail.com)

Sent: Wed 2/29/12 1:52 PM

To: TownCouncil@mansfieldct.org

Cc: save_vinton_school@charter.net

Save Annie E Vinton school

Re: Comment on the proposed school building project

From: council@mansfieldct.org on behalf of Jun-Hong Cui (jcui@engr.uconn.edu)

Sent: Sat 3/03/12 3:34 PM

To: Toni Moran (morant@mansfieldct.org); towncouncil@mansfieldct.org
(towncouncil@mansfieldct.org)

Cc: Wang, Guiling (gwang@engr.uconn.edu); xcao@mms.org (xcao@mms.org); Yong Ma
(yma@aquasent.com); Jun-Hong Cui (jcui@engr.uconn.edu)

Dear Toni and other members of Town Council,

As residents of Mansfield, we completely agree with Guling and Xuefeng's arguments. And we are among the strongest advocates for Goodwin to be one of the two school sites.

Thanks,

Jun-Hong (June) Cui and Yong Ma

5 Homestead Drive.

On Sat, Mar 3, 2012 at 3:04 PM, Wang, Guiling <gwang@engr.uconn.edu> wrote:

Dear Toni,

Thanks for the note. Certainly each and every school site has its pros and cons, and we completely agree with you on the additional library use related to the Southeast site.

By access to intellectual resources at UConn, we were talking more about the presence of a large number of UConn students at Goodwin, who enhance not only children's experience in academic programs (reading, writing, and math) but also in afterschool activities (e.g., the Chess Club that brings the UConn Chess to Goodwin). One can argue that UConn students can be shuttled to any elementary school if needed. However, the fact that Goodwin is the first and so far the only elementary school that offers this Chess Club speaks volumes on the difference that geographical distance makes in initiating activities like this.

We will attend the public hearing on Monday. Thanks for the reminder.

Best regards,
Guiling Wang & Xuefeng Cao

From: Toni Moran [morant@mansfieldct.org]

Sent: Saturday, March 03, 2012 12:22 PM

To: Wang, Guiling

Subject: RE: Comment on the proposed school building project

Thanks for your thoughtful comments. Let me play the deevil's advocate: Southeast is next the library; that location would encourage additional library use. Elementary students are far less likely to use UConn resources than EOSmith students, who will

Public Hearing on School Building Project

From: council@mansfieldct.org on behalf of **S. Danforth** (sbpd@charter.net)

Sent: Wed 2/29/12 10:59 AM

To: TownCouncil@mansfieldct.org

I am for renovating but not new construction. My concern is cost and also friends being separated within a two Elementary School District.

RE: Vinton School

From: **Terry Grant** (TGrant@EOSmith.org)
Sent: Thu 3/01/12 1:20 PM
To: Betsy Paterson (betsy_paterson@hotmail.com)

See you the 5th of March...and, whoever canvassed the neighborhood with the flyer..it was effective...

-----Original Message-----

From: Betsy Paterson [mailto:betsy_paterson@hotmail.com]
Sent: Thursday, March 01, 2012 11:09 AM
To: Terry Grant
Subject: RE: Vinton School

Hi,

Thank you for your comments. If you are able, please come to the Public Hearing on Monday, March 5th at 7pm at the Middle School and let your voice be heard. The council needs to hear from the Community on this issue to make an informed decision. Please encourage friends and neighbors to come also.

Betsy Paterson

> Subject: Vinton School
> Date: Tue, 28 Feb 2012 15:49:17 -0500
> From: TGrant@EOSmith.org
> To: TownCouncil@mansfieldct.org
>
>
>
> Dear Town Council,
>
> While I am favor of being fiscally responsible I am NOT in favor of
> eliminating this anchor in our elementary education system. I attended
> an earlier meeting that provided information regarding the cost
> savings.
> Since that time have thought about what it would mean to have Vinton
> closed or demolished. I can not imagine the impact this would have on
> our community. The success of an education at Vinton speaks for
> itself.
> While the physical plant may need updating, using the current grounds
> and possibly purchasing the adjacent land are reasonable and preferred
> alternatives.
>
> Respectfully,
>
> Terry and David Grant

Proposed School Building Project

From: council@mansfieldct.org on behalf of Jim Gretzky (gretzky@mindspring.com)

Sent: Mon 3/05/12 10:50 AM

To: TownCouncil@mansfieldct.org

Good Morning,

It would be helpful to all concerned if the following could be addressed in preparation for the meeting tonight:

Solar Panels: there does not appear to be any operational savings associated with the installation of the solar panels? Is this a mistake? Shouldn't they generate excess electricity that can be sold back to grid?

Class size in relationship to classroom size?

When a new school is built, is anything used from the old school or does the cost include all new contents and equipment? Is part of the rather large numbers being discuss include all new desks, chairs, bookcases, etc. Does it also include all new computers, music lab equipment, art supplies, etc?

If the answer to the above is yes, what happens to the old stuff – doesn't it have value?

It would seem that the State might require new contents as a condition of partial reimbursement for new construction. In essence, the State's contribution is paying for the new contents.

Operating cost impact on bussing of have two rather than three elementary schools?

Is it possible to tie into the natural gas pipeline that crosses Mansfield? This would seem to be the lowest cost energy option.

What is being done in the proposed design to prevent the town having the same challenge in another 30-40 years? What is being done to make it upgradable during its lifespan?

Why exactly is the physical plant so run down that it would be better to start over?

These are the questions that come to mind after a review of the documents. In general, I find little information on what is so wrong with the existing schools and why we would not be better off refurbishing / adding rather than starting from scratch.

Kind Regards,

James Gretzky, NA

Sail Spars Design, LLC

455 Gurleyville Road

Storrs - Mansfield, CT 06268

860-429-9866 office

860-208-5855 cell

gretzky@mindspring.com

School Building Project

From: council@mansfieldct.org on behalf of Heidi Hand (heidihand@sbcglobal.net)

Sent: Thu 3/01/12 2:02 PM

To: TownCouncil@mansfieldct.org (TownCouncil@mansfieldct.org)

Dear Council Members,

I am writing to state that I oppose the plan to build two new elementary schools. I am in favor of maintaining our current three neighborhood schools and middle school.

I disagree with the prevailing wisdom that it is cheaper to build anew than to repair. It is not cheaper in dollars and cents, and it is not a bargain when it comes to educating our children, either.

The town may acquire an empty school building as a result of the two-schools project, but our students will lose out in the end. It is not worth it, and I will vote against such a project in the referendum.

Sincerely,

Heidi Hand
Bundy Lane, Storrs

Schools

From: **council@mansfieldct.org** on behalf of **mary** (marylent@charter.net)

Sent: Mon 3/05/12 7:57 AM

To: townCouncil@mansfieldct.org

I am writing to inform the council members that renovation of all schools is the best option. The state is encouraging renovation by allowing larger amounts of money for this activity rather than building new.

Also, shorter bus travel is a benefit for the students, especially the younger ones. Additionally it will save many millions of our tax dollars.

Mary Lent

28 Daleville Rd

Storrs CT 06268

860-429-9692

MARY

(No Subject)

From: **council@mansfieldct.org** on behalf of **tulay luciano** (tulayluciano@yahoo.com)

Sent: Sat 3/03/12 12:41 PM

To: TownCouncil@mansfieldct.org (TownCouncil@mansfieldct.org)

Cc: Matt Hart (TownMgr@mansfieldct.org)

1 attachment

schoolchoicespeech.doc (24.5 KB)

Dear Council Members:

My speech last year about the exact subject is attached. I have not changed my opinion of saying "no" to the two school option.

I would like to add some more on to my last year's speech:

Last year, I had the opinion that one school building with two wings would be ideal for Mansfield. Unfortunately, it was not accepted and we missed the deadline to apply for the refund.

This time around, I am not going to support even one school option. Because, we all know that town budget is in a dire situation enough that even for \$35,000 item we needed to go bonding and pay interest.

Any new big ticket item, in my opinion, should wait till Storrs Center brings us enough income. Otherwise, you would be gambling with the people's money and your reputation.

Respectfully,
Tulay Luciano
808 Warrenville Road,
Mansfield Center, CT 06250

I am here to urge you to rescind your vote for 2 school option. I have watched your deliberations on channel 13, read the emails sent to you, read the material on the Board of Ed website, and did internet search.

I fail to see how your decision justifies based on the above stated sources.

I am also puzzled why we need to have this discussion now. 2006 Mansfield Conservation and Development Report stated that schools were in no need of major renovations.

It seems that two influential groups want the same thing: Keeping the schools intact. One group I would call them "sages": Those the ones who have lived in Mansfield for a long time, whose children and grandchildren have educated in Mansfield schools.

The other group is the parents, the younger generation. They want neighborhood schools and shorter commute to the schools.

Yeah, we got them. Our existing schools would address those concerns and wishes.

I would quote Councilor Ryan "How will people to pay for this?" Yeah, how? There are many expensive projects in line. People need to provide adequate care for their children. People need to preserve their level of life styles.

In sum, your choice of 2 school option is not realistic. Please rescind your vote.

School Building Project

From: council@mansfieldct.org on behalf of **Fotini Martin** (fotinimartin@sbcglobal.net)

Sent: Mon 3/05/12 11:46 AM

To: TownCouncil@mansfieldct.org

To My Council

I would like to express my thoughts on this very important subject as follows.

The location of our existing schools is very convenient for all students as well as for parents that drive their children to school. It stops congestion of traffic pile ups and children do not have to be on the bus for a long period.

The condition of the building and the systems in every one school has to be updated as and when needed in order to provide safety and comfort for students as well as faculty.

Being a property owner I know how important it is to maintain the structure as well as the systems.

I kindly request The Council to keep our schools where they are but do updates/renovations.

If some day Mansfield population grows to the point where additional facility is needed then lets build one in a new location but keep the existing ones where they are.

Thank you for your consideration

Fotini Martin

Dear Mansfield Town Council Members:

The Goodwin Elementary PTO supports the choice of *Goodwin Elementary School* as a site for one of two new elementary schools proposed for Mansfield, CT.

While we appreciate the town's effort to build two new schools in order to provide our children with educational facilities that are second to none, the location of these schools will greatly affect the quality of life of all our families and the town's overall appeal as a place to live and work. The feedback and opinions we have received from our families is overwhelmingly in support of Goodwin Elementary being one of the sites chosen to build a new school.

We believe that choosing Goodwin simply makes sense because:

- It is easily accessed by road and by pedestrian/bikeways.
- It maximizes accessibility by area residents and minimizes the travel time for students and parents.
- It is centrally located. It encourages families to be more engaged and involved in school activities.
- It, together with a second school at the south end of town, helps disperse school-related bus and automobile traffic congestion.
- It is close to areas of Mansfield that can best support new residential and neighborhood/business mixed-use development, particularly in light of the proposed Four Corners Sewer project.
- Its proximity to developable properties would make that development more valuable and more likely and it would encourage young families to take up residence in this area of town.

As you know, schools provide important anchors for communities. By preserving a school at the Goodwin site, healthy, stable neighborhoods will continue to thrive even in the shadow of the University.

Last fall, Storrs Center finally began to take life. Clearly, you recognize the value of a mixed use development for the economic and social wellbeing of our community. Our families in nearby neighborhoods are an integral part of that mixed-use vision. Please consider this in your deliberations.

Please keep an elementary school at the Goodwin site.

Goodwin PTO Board and Supporters



Signed _____ Barbara Mellone, PhD _____

Comments: phone 860 477 0443; email barbara.mellone@uconn.edu

new schools

From: council@mansfieldct.org on behalf of **j moyher** (moyheronthego@gmail.com)

Sent: Mon 2/27/12 12:11 AM

To: towncouncil@mansfieldct.org

really how many times will this keep coming up. i am against the 2 or even the one super school option. leave it alone . i think no matter what you want a super school and will drive it home no matter the cost. thank you . glad we are in an upswing in the economy and have the money to do this. i did not know mansfield , or the state of connneticut was that well off. thanks for not listening eric moyher 68 stafford rd

schools

From: **council@mansfieldct.org** on behalf of **Ruth Moynihan** (ruthmoyn@charter.net)

Sent: Fri 3/02/12 9:22 PM

To: towncouncil@mansfieldct.org

Dear Members of the Town Council:

I can't come to the meeting Monday night, but I do have some strong opinions I would like to share with you in regard to Mansfield's school building project. These are important points that I think you all need to consider.

1) I think the town should keep **all three elementary schools**. The loss of one of our schools will seriously impinge upon property values in that area of town. That's a serious issue and will effect tax revenues as well as quality of life issues. Also, it will increase the costs and the time factor for school bus operation. Young elementary school children should not be forced to ride school buses for extended periods of time, or to have to board the buses at excessively early hours. Furthermore, keeping the schools somewhat smaller is far better for young children than forcing them into schools that are too big. Neighborhood schools are unquestionably better for everyone.

2) I think renovating the existing schools is far more sensible than tearing them down!!!! Waste and destruction seem to be an endemic part of many Americans' life-style, but why should we in Mansfield go along with such behavior? I get the impression that the only reason the town would have for doing that is in order to get more money from the state--but that money is also our tax money, and I don't approve of such wastefulness. A good architect should be able to figure out how to do necessary renovations. And preserving buildings that are only about 50 years old seems like a very sensible way to proceed. If you need more space, just do some appropriate add-ons. People (like ourselves, for example) replace roofs on their homes, replace windows, put in added insulation, repair the wiring, and do all sorts of other renovations all the time. Why can't the town do the same with public buildings?

3) I don't like the idea of putting a new police dept into the Goodwin School building. It's not a good location for them at all. Put it in the Four Corner area instead if you must, maybe by adding onto the Fire Station there or whatever. Or add a police dept into the Downtown plans, near the Post Office end perhaps--a much more logical place for it.

4) I do support any necessary renovations at the Middle School.

Please give all these points your serious consideration. And know that there are many other people in town who tell me they agree with me about these things.

Sincerely yours,

Ruth B Moynihan
37 Farrell Rd
Storrs, Ct 06268-2216

School Building Project

From: council@mansfieldct.org on behalf of Karen Neumann (karenneumann@yahoo.com)

Sent: Tue 2/28/12 3:22 PM

To: towncouncil@mansfieldct.org

To Whom It May Concern:

I am writing to you all today to express my concerns about the plan to build two new schools. Please reconsider renovating the three existing elementary schools instead. Mansfield would be losing its unique and wonderful intimate teaching environment that other towns would die to have access to!

Having one young child at Goodwin Elementary and more in the years to come, I feel strongly about keeping small, intimate learning environments for my children. How often is it that a child can get their clothes wet at recess and have to change into dry "borrowed" school clothes and the school nurse is able to walk across the hall and put their wet ones in the dryer? We are more than fortunate for the caring touch that the nurse is able to give because she has fewer students to heal. How often can you walk into your child's elementary school for the first time ever and have every single teacher you see in the hallway approach you and welcome you firsthand, find out whose parent you are and tell you that your child is such a joy to have at school? We are more than fortunate that the school is small enough that all of the teachers know all of the students, not just their own. How often is it that you, as a parent, are approached by the kitchen manager and know your child well enough to remember to tell you that she's running low on lunch money on her card? We are more than fortunate to have a small cafeteria where your young child's face and name is remembered. These are the things that make our children loved and happy and able to learn and become successful contributing citizens throughout their lives. I couldn't think of anyone in their right mind who would think that going from a small school environment to a less small school environment, especially at the elementary age, would benefit our children. At this age, education and technology are equally as important as nurture in raising children.

The costs associated with building two new schools and renovating the three existing schools should be re-examined. If it is more costly to renovate to new condition (which I can't imagine) the Town Council should still consider putting the education of our children first. It's not the facility that educates. It's the environment and the teachers. I would much rather see, at the elementary level, facilities that were slightly less technologically and aesthetically pleasing than a new school that had all of that and was two or three times larger with a less intimate teaching environment.

My stomach churns to think that my children may, by the order of the Mansfield Town Council, be stripped of their opportunity to grow up in the small school environment we moved here for. It's the main attraction!! If it's really truly about money, than the people of Mansfield should really stop and think about where they are putting their dollar. Priorities really need to be reconsider.

Thank you for your time and I hope you take my thoughts into consideration.
Sincerely,
Karen Neumann

72 Timber Drive
Storrs, CT 06268

January 26, 2012

Town Manager's Office
4 South Eagleville Road
Storrs-Mansfield, CT 06268

Dear Town Council Members:

For the past few years the town of Mansfield has been engaged in a discussion over the future of our public school program. What originally was a plan to renovate our three existing small elementary schools moved to debate over a proposal for one large school and, finally, appears to have resolved itself with a plan for two mid-sized schools. This plan is an appropriate one for our town. It takes into account the developmental needs of children and the findings of solid research, while recognizing the fiscal constraints under which our town government must operate.

However, the decision making process is not over. Now, a decision must be made regarding the location of these schools. I hope that the Town Council will consider the effect this will have on the future of our town as a whole and on our neighborhoods in particular, and will look toward school sites in the north and south ends of Mansfield.

- Bus rides will be made reasonable by setting routes which travel through half the town, rather than the full length, as would be the case for a large number of students if the two schools were both located in the southern part of Mansfield.
- Neighborhood character could be maintained and developed with schools in the north and south of town. Mansfield Center and Four Corners are neighborhoods, with a mix of residential and small business areas. Walking/biking paths, some paid for by "walk to school" grants, provide the beginning of a network of paths which tie the schools to their neighborhoods. In fact, many families in the Goodwin neighborhood use these paths regularly and at least one town official noted this during a presentation to the public.
- Land is available at all sites for the construction of a new building without disruption of education in the old buildings. At previous meetings, town officials have described the space available at each site, with some land available for purchase adjacent to the Goodwin School property.
- There is historical precedent for schools in these two areas of our town. Before our children were served by our three present schools, students went to Buchanan in the south and Storrs Grammar in the north.
- The Four Corners area is in a dire situation. As we have concentrated on the development of Storrs Center, the Four Corners neighborhood has become more and more at risk. Vacant buildings and an increase in student rental housing have pushed this area to the edge. The loss of the elementary school, the glue that holds this neighborhood together, will sound a death knell for the families living in the northern part of town.

The Board of Education and Town Council have worked thoughtfully and deliberately to make decisions which will be best for our youngest citizens. I hope that you will continue this same careful consideration as you look toward the siting of our elementary schools. Thank you.

Sincerely,



Jeannette Picard

School Building Project - Goodwin PTO

From: council@mansfieldct.org on behalf of KPrandy (gwwhaletales@yahoo.com)

Sent: Wed 2/29/12 3:33 PM

To: TownCouncil@mansfieldct.org (TownCouncil@mansfieldct.org)

Dear Mansfield Town Council Members:

The Goodwin Elementary PTO supports the choice of **Goodwin Elementary School** as a site for one of two new elementary schools proposed for Mansfield, CT.

While we appreciate the town's effort to build two new schools in order to provide our children with educational facilities that are second to none, the location of these schools will greatly affect the quality of life of all our families and the town's overall appeal as a place to live and work. The feedback and opinions we have received from our families is overwhelmingly in support of Goodwin Elementary being one of the sites chosen to build a new school.

We believe that choosing Goodwin simply makes sense because:

- It is easily accessed by road and by pedestrian/bikeways.
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- Its proximity to developable properties would make that development more valuable and more likely and it would encourage young families to take up residence in this area of town.

As you know, schools provide important anchors for communities. By preserving a school at the Goodwin site, healthy, stable neighborhoods will continue to thrive even in the shadow of the University.

Last fall, Storrs Center finally began to take life. Clearly, you recognize the value of a mixed use development for the economic and social wellbeing of our community. Our families in nearby neighborhoods are an integral part of that mixed-use vision. Please consider this in your deliberations.

Please keep an elementary school at the Goodwin site.

Sincerely,

Goodwin PTO board

President: John Prandy

Vice-President: Karri Prandy

Secretary: Todd Jeffers

Treasurer: Suzanne Hathaway

Fw: New schools

From: **bonbill** (bonbill@charter.net)

Sent: Mon 3/05/12 8:44 AM

To: Betsy Paterson (betsy_paterson@hotmail.com); Bill Ryan (bonbill@charter.net); Matt Hart (Hartmw@MANSFIELDCT.org); morantt@earthlink.net; Paul Shapiro (shapiroPM@mansfieldct.org); Peter Kochenburger (peterkochenburger@yahoo.com)

FYI.

Bill

From: Pat Raynor

Sent: Sunday, March 04, 2012 9:27 PM

To: bonnie ryan

Subject: New schools

Hi Bill,

Hope you're well. We've been in Hilton Head for 2 months, plan to drive home next saturday. I just became aware of the public hearing tomorrow night on the new school issue. I tried unsuccessfully to figure out how to email the town or town council to express my feelings for the hearing. So if you can, please forward this to the council to be in the public record.

I favor repairing and renovating our current 3 grammar schools as needed.

Five years ago, the board of education judged our 3 elementary schools to be adequate, and at that time, to be in good repair. Now they are being called by some, inadequate and not worth repair. That's hard to believe. If they need repair, renovation and improvement, I think we should do that rather than build new, especially 2 new schools. Many people in town, especially those with grammar school age children seem to want small neighborhood schools. I have never thought that we've had true neighborhoods in Mansfield, so I never really thought of our schools as neighborhood schools when our kids were in them. They were small and had a warm atmosphere, and our kids left them with an excellent education, which we all appreciated. I think that comfortable feeling was really more due to the kids in the buildings, their families, the teachers and the administration. I don't think 'good schools' reflect the quality of the school building; they reflect the people involved. That said, we do need functional school buildings that are kept in good repair. Periodically, all buildings, whether our homes, our schools, or our businesses, need repairs. Some people seem shocked that our schools need upkeep; do they think new schools won't need maintainance and repairs? So, I favor keeping our 3 'neighborhood' schools, and doing what needs to be done to make them great places for our grandkids to be educated.

If we have to replace our current schools, I positively favor 1 new school, not 2. Two schools certainly don't pass the 'neighborhood' test; any more than one school does. One new school for grades K-4 will not be a huge, unwieldy, unfriendly, cold, scary place. The same students, teachers, administrators, and parents who make our current schools warm, friendly, and comfortable, i.e. good, will be in a new school to continue that atmosphere. One new building has to be less costly to build and run than 2. And more can be offered to the students if they are all in one building. One school for K-4 would not be a large school. We just don't have that many children in Mansfield. Two new schools seem to me to be a wasteful set-up, with many redundancies which could be avoided with one school. Economy of scale does not reduce the quality of education. And really in the longrun, it enables us to offer more, at less expense.

Hope you can deliver this to the council. Thanks,

Jim

Public Hearing on School Building Project

Barbara Rios Chilinski [brioschilinski@hotmail.com]

Sent: Sunday, March 04, 2012 8:26 PM

To: Town Council

Council Members: I am unable to attend the upcoming meeting regarding the School Building Project but wanted to send my thoughts to you. I feel that the current Goodwin site should be kept as a site for one of our town's elementary schools. I believe the Storrs community needs to have its own elementary school. My children attended Goodwin and still feel a part of the Goodwin community. The closeness of it to our home had a huge part in it feeling like a "community". That "community thing" created by neighborhood schools is an asset that we should not undervalue. At neighborhood schools, such as Goodwin, children strengthen ties to their neighbors – both adults and children – giving them a sense of place and connection to their community. I believe that the future Storrs Center community is also trying to gather that "community" feeling. That might be hard to do if their children have to travel across town to visit their kid's elementary school. Thanks for "listening" to my informal comments!

Barbara Rios Chilinski

70 Homestead Drive, Storrs

From: mmsoffice@mansfieldct.org

To: brioschilinski@hotmail.com

Subject: Public Hearing on School Building Project

Date: Fri, 2 Mar 2012 10:49:51 -0500

Public Hearing Announcement (Public Hearing is on March 5, 2012)

PUBLIC HEARING ON SCHOOL BUILDING PROJECT

The Mansfield Town Council invites and encourages all members of the public to participate in a public hearing to provide Council members with feedback regarding their intention to put to referendum in May 2012 a proposed school building project. All members of the public are invited to share their thoughts regarding the proposed building project at the public hearing scheduled for 7:00pm on Monday, March 5, 2012 at the Mansfield Middle School auditorium.

In May 2010, the Mansfield Town Council received a recommendation from the Mansfield Board of Education. After extensive study, the Council has selected a preliminary recommendation to build two new preK-4 elementary schools on two of the three existing school sites and complete various renovations and improvements to the Mansfield Middle School. The new elementary schools would open in September 2015 and the Mansfield Middle School renovations would be completed by September 2016.

schools

From: **Betty Robinson** (pbrobinson@snet.net)
Sent: Mon 3/05/12 2:13 PM
To: Paterson, Betsy (betsy_paterson@hotmail.com)

Dear Mayor Paterson

Can you take this as a statement--I'm unable to attend tonight's hearing?

Although I'm far past the time when I have any direct connection with school I do have a long history of interest in good schooling for a town's kids--from my days as a volunteer helper at Buckingham Kindergarten in Glastonbury--before the town initiated them when my third child was ready. We moved from school to school as the town grew, and we were at the end of the bus line; all this while I was working part time as a nurse. When my youngest reached high school I began to think of our future, and returned to school at UCONN, getting a master's in maternal-child health, specializing in early child development; then I worked in Early Intervention in Hartford, then to the state health dept as a nurse consultant with HSHC. In all of these places I met teachers, learned of the effect attending to practices of good child development made, both negative and positive. I saw many happy schools, and some which were almost toxic. it's easy to tell once you get in the door!

I also have worked as a substitute RN at Vinton School--it was a happy school

I am just saying that I don't think the size of a school has much effect on the children--it's the effort made to treat children as individuals that matters; one large school, divided into sections, could work, as could two; I think that, at this point, due to postponed maintenance of our old buildings, it is time to build anew. Now is not the time to agonize over "what should have been done", it's time to start working on "what can be done".

The timing of a referendum, under our present charter would make it best to await the November elections.

Thank you

Elizabeth A Robinson, RN, MS ; aka Betty Robinson

Two schools proposal

From: council@mansfieldct.org on behalf of **Gene Salorio** (gsalorio@mindspring.com)

Sent: Mon 3/05/12 10:48 AM

To: TownCouncil@mansfieldct.org

Dear Members of the Mansfield Town Council

I am writing you to express my opposition to the plan to build two new elementary schools. I am opposed to this proposal on both educational and fiscal grounds. Thank you for providing the opportunity to write to explain my position. I teach on Monday nights and have a state commission meeting on Wednesday nights so I normally cannot attend town meetings in person.

The schools were one of Mansfield's major attractions when my wife and I moved here 20 years ago. Over the years I have concluded that they're not as good as advertised but still better than most of the rest. We liked small neighborhood elementary schools. They're good for little people, give them a sense of home and community, they know a large proportion of who they see, and the teachers and administrators know them. Building two schools to replace three existing ones will mean that each of the new schools will need to be 50% larger than the current schools. It's the big box approach to education – that may or may not be fine for selling consumer electronics, but it's a miserable approach to education for children and most especially miserable for small children.

Neighborhood schools are closer to home, less time getting to and from. Going from three elementary schools to two compromises all of this. Moreover, the added time on the bus is nuts: do we really want 6 and 7 year old children having 30-45 minute bus rides to and from school every day?

I've read the justifications for the two school proposal, including statements that two schools would increase teacher collaboration and improve instructional programs. This is nonsense. It is the type of totally unsubstantiated justification offered when proponents have nothing substantive to say. How will a bigger building increase teacher collaboration? I'm a teacher, teachers collaborate when they want, the building is a minimal factor in this. Likewise for "instructional programs" – very few depend on brick and mortar, and even fewer depend on the volume of the brick and mortar. We'd do better to spend the money on being more selective in hiring and then providing outstanding on-going training to those we do hire.

As for better media labs – really, for elementary school students? Wouldn't they be better off focusing on the basics? Do they really need even more time sitting in front of screens? Give them clay, bricks and a big playground and more time to explore all

that their hands and legs can do.

I've been to various town and school board meetings where the school plans were discussed. I've been impressed that most of the teachers whom I've heard speak -- men and women who not only teach in the Mansfield schools but also have their own children enrolled in them -- have been strongly in favor of keeping three (3) elementary schools.

Secondly, I think the expense of two new elementary schools is fiscally imprudent, bordering on irresponsible, at this time. The state again faces a deficit. Our Federal government budget deficit is enormous. Funding from these sources is tenuous -- most especially plans that anticipate funding years out in the future. Mansfield is already partially funding an ambitious downtown project. Parts of that already are over budget. School construction likely also will be over budget. This will all work out well if everything goes according to plan and rosy scenarios materialize. That is a foolish and irresponsible basis for planning: stuff always goes wrong, cost overruns are the norm, revenue shortfalls periodically occur, rosy scenarios turn bad and the ledger books run deep into the red. Oftentimes no one is at fault for these -- stuff happens, as the saying goes.

But people are at fault if they don't plan adequately for the strong likelihood that bad times may occur. So where are the contingency plans for how to pay for all of this when the government subsidies diminish, when the building cost overruns for both the downtown and the schools start to explode (as they will if and when inflation picks up, given that construction costs are highly inflation sensitive), if the downtown doesn't prove to be the tax bonanza that some expect it to be?

I don't wish to be overly critical of the Town Council. We are all neighbors, some of us are friends, council members do an important job at high personal cost in terms of time and sometimes abuse. I thank you for your service.

But The Town Council is simply dead wrong on this. The two new schools approach is both educationally inferior to renovating our existing three elementary schools and it is fiscally reckless and irresponsible.

Sincerely
Eugene Salorio
17 Southwood Road
Storrs, CT 06268

PUBLIC HEARING ON SCHOOL BUILDING PROJECT

From: council@mansfieldct.org on behalf of Jonathan Sgro (jon@sgro.com)

Sent: Fri 3/02/12 11:27 AM

To: TownCouncil@mansfieldct.org

Town Council,

I won't be able to make the town meeting this coming Monday.

I want to voice my opinion for the school building project. I strongly want to renovate the 3 existing elementary schools and renovate the middle school. I do not want to build 2 new elementary schools.

I feel my children will get a better education from smaller, neighborhood schools.

I also feel it is a waste of money (taxes) to go the route of building new schools.

I went to school in these schools and now my children do as well. They are mostly fine, they just need a little renovation. I have been in all 3 elementary schools in the past month so I understand what state they are in.

I thought we were done with this debate last year and am disappointed it has been brought up again.

If you (the town council) decide after Monday to still proceed w/ putting the 2 school option up to referendum, I for one will not vote for any of you again, and I guarantee most of the town feels the same.

Thank you for your time,

Jonathan Sgro

proposed school building project

From: council@mansfieldct.org on behalf of **Stuart Sidney** (stusidney@gmail.com)

Sent: Fri 3/02/12 8:02 PM

To: TownCouncil@mansfieldct.org

Cc: [Joan Sidney](mailto:JoanSidney.(jssidney@gmail.com), (jssidney@gmail.com)

To the Town Council:

This afternoon (Friday 2 March) we received in the mail a copy of the document "Town of Mansfield Proposed School Building Project." We wish to make several comments.

First, the paper document is an embarrassingly imperfect version of the online edition. The text ends in the middle of a sentence, the header "What other options were considered, Cont'd?" appears mysteriously in the middle of a sentence, and the promised "additional ways to communicate with Council" never appear. None of these problems exist in the online version. Did nobody check the one against the other? If the town needs competent editorial help, please hire it!

Second, the numbers for the cost estimates do not all make sense. We won't quibble with the fact that at a state reimbursement rate of 45%, the town's share of the estimated cost of \$52,618,688 for building two elementary schools would be \$28,940,278 rather than the stated \$29,015,271; perhaps the reimbursement rate is really more precisely about 44.84%, or perhaps there are relatively minor expenses not eligible for reimbursement. However, if the estimate for renovations to the Middle School is \$11,180,299, then with the stated reimbursement rate of 21.5% the town's share is far more than the stated \$5,857,906. Either there is a typographical error or there is a big arithmetic error. In any case, since the information many residents will have going into next Tuesday's public hearing will be based on this document, the first order of business at the hearing should be to straighten the Middle School numbers out.

Respectfully submitted,

Joan and Stuart Sidney

74 Lynwood Road; Storrs, CT 06268

860-429-7271

March 5, 2012

To: Members of the Town Council and Residents of Mansfield

From: Leslie Turner, Mansfield, CT

Re: School Building Project

Change is never easy for most of us. No one ever wants to see the school he or she attended no longer there. The elementary school I attended as a child is now a low-income elderly housing unit due to the decision of families to have fewer children, and to the ever-growing increase in the elderly population.

The elementary schools in Mansfield are fifty-five years old, and as many of you know, when a building structure reaches that age, the plumbing, heating and multiple other "things-that-can-go-wrong" with a building DO go-wrong, and constant repair and/or replacement is required.

NOW is the time to take advantage of the state's offer to reimburse Mansfield for 45% of the costs to construct two new elementary schools.

Mansfield schools are great because of:

- the motivated students,
- the families who care about education,
- the dedicated staff and teachers, and
- the expanse of programs offered to our children.

Buildings are only structures that take on a life by the people who occupy them, and by what goes on inside of them.

Our community takes pride in its fine education system. Constructing two new elementary schools to replace the three existing schools is the most economical, environmental and logical solution to continue Mansfield's tradition of excellent education on to future generations in Mansfield.

Mansfield Sustainability Committee
Elementary School Siting Recommendations Summary
March 4, 2012

The Mansfield Sustainability Committee has been keenly interested in the issue of school siting since its inception in 2010, around the time that the town was developing options to address current inadequacies and future needs of our elementary schools. Public schools are critical community elements to which substantial community resources are devoted, and their placement both drives future development patterns and has the potential to create a rich set of shared community relationships between public and private land uses. The decision as to where to place a school will have larger community sustainability affects for decades to come.

At that time, the Sustainability Committee researched and prepared a matrix of Sustainability Considerations for School Siting. This matrix, which is included as part of our recommendations, is a list of site features and locational relationships which fall primarily within three main areas:

- Site is in a community-centered location and has connectivity to community amenities and public spaces.
- Site is walk/bike/transit accessible.
- Site is environmentally suitable for development.

These considerations could be applied to renovating or rebuilding on an existing school site or to the search for a new, and potentially more suitable, site. They do not provide any specific site recommendations, but do outline specific site features that will optimize the educational potentials of the school, the environmental performance of the school and the community, and use of existing infrastructure and community resources.

Now in 2012, a more specific course of action has been developed through the School Board's and many others' hard work and careful deliberation. As the option to build two new schools on two of the three existing school sites has been recommended by the School Board, the Sustainability Committee has revisited and applied its School Siting Considerations with this option in mind. In a series of 2 full committee meetings and 2 school siting sub-group meetings over the past month, the committee has developed our recommendations. Ultimately we felt that our most important contribution would involve not limiting site selection to the existing school sites but to think more broadly about how to apply our Sustainability Considerations for School Siting to two community-centered hubs in Mansfield. Our process, which considers sustainability opportunities and constraints of land within 2-mile radius areas around two community hubs, is outlined in the meeting minutes provided with these recommendations. The process did not identify two specific sites, but helped us to arrive at these summarizing conclusions:

1. *The site selection should provide for a northern and southern school.* The significant effort and focus on centering new development and infrastructure around existing municipal and institutional uses in Storrs Center recommends for the siting of a school in this primary

northern hub of the town. The community hub of the Mansfield Center village area and significant residential population in the southern reaches of Mansfield recommends for the siting of a second school in a southern location.

2. *Locations of existing residential populations is a critical factor, but not the only factor in sustainable siting considerations.* Although the group did not come to consensus about the weighting of factors, it strongly agreed that proximity to existing community uses and amenities such as recreational facilities, library, cultural and natural lands, and pedestrian/bike friendly "complete streets" should be given strong consideration, as our Siting Consideration matrix suggests.
3. *If a selected school site does not have surrounding community uses or complete streets, these related improvements and future community/civic features should be planned and incorporated to strengthen the community hub.* As in the case of both the Vinton and Southeast School sites, the state roads they are located along are very lacking in pedestrian and traffic calming amenities. In the case of Vinton School, there is little, if any, other community uses in this area, which is concerning from a sustainability viewpoint.
4. *Although the existing school sites are the only ones being considered currently, there are likely several other sites that would be stronger candidates.* Because this is such a long-term decision that will drive so many other needs, opportunities and decisions, we urge the prudent consideration of the full range of feasible options.

Although we are fully aware that there are many other pressures and considerations that must be weighed in this decision, we hope these sustainability recommendations might be helpful in the further definition of our community course of action in school development.

remain within walking distance, unlike Goodwin students who would have to be bussed in, just as students from every other elementary school do.

I hope you will attend the public hearing on Monday.

Toni Moran

From: Wang, Guiling [gwang@engr.uconn.edu]
Sent: Friday, March 02, 2012 3:32 PM
To: Town Council
Cc: Cao, Xuefeng
Subject: Comment on the proposed school building project

Dear Members of Town Council:

As a resident of Mansfield, we have been watching closely the discussion of the school building project over the past three years, and have given a lot of thoughts on the pros and cons of different plans. Now, given the recommendation of two elementary school sites, we would like to argue that whatever the combination might be, Goodwin should be one of the two sites. We say so not because our kids go to Goodwin. Instead, we would like the Town Council to consider the following reasons:

1. Keeping Goodwin open will ensure that the educational resource is evenly distributed geographically. As the only elementary school in the northern half of the town, it serves many families with parents working in Storrs (including UConn) or commuting to other parts of the state via I-84. Having to travel many more miles to drop off or pick up kids before and/or after school amid heavy traffic would be unbearable, and may encourage relocation or preference to Tolland over Mansfield. With UConn's major hiring initiative (i.e., 270 new faculty positions in the next five years), not having an elementary school nearby will certainly hurt Mansfield's chance to benefit economically from this major hiring initiative.

2. Travel time will be a major issue if Goodwin kids had to go to the southern end of the town. It does not take a Smart Transportation System expert to see that keeping Goodwin open will minimize the average travel time when all kids in Mansfield are considered. Here we are talking about the total mileage needed to shuttle all kids to schools, for decades to come. Let's not forget that this not only

has enormous impact on children's mental and academic wellness but also has a major environmental footprint.

3. Traffic is yet another major issue. With traffic in Mansfield being predominantly in the south-north direction, keeping Goodwin open will encourage travel in the east-west direction. An option without Goodwin will exacerbate the north-south traffic problem. Let's not forget that elementary school's morning schedule collides with UConn's.

4. The socio-ecological system around Goodwin provides a major advantage. Within short distance, there are many resources for students in after school program. UConn's Community School of Arts, Mansfield Community Center, etc. all provide many opportunities and are very popular among students and families. Easy access to community and educational resources boosts utilization and is important to kids' education experience. In addition, close distance to UConn makes it easier for the elementary school to benefit from intellectual resources at UConn.

We hope that a fair and careful evaluation and decision process will be executed that will put the interest of ALL kids in Mansfield as the top priority.

Sincerely

Xuefeng Cao & Guiling Wang

65 Homestead Drive.

Jun-Hong (June) Cui
UTC Associate Professor in Engineering Innovation
Computer Science & Engineering
Assistant Dean for Graduate Studies & Diversity
School of Engineering

University of Connecticut
Storrs, CT 06269, USA

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 8:35 AM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Friday, March 02, 2012 9:35 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name: Xuefeng Cao

email: xuefengcao@gmail.com

notes: Given the recommendation for two elementary school sites, we strongly argue in favor of keeping Goodwin as one of the two sites. Reasons stated below: 1. Keeping Goodwin open will ensure that the educational resource is evenly distributed geographically. As the only elementary school in the northern half of the town, it serves many families with parents working in Storrs (including UConn) or commuting to other parts of the state via I-84. Having to travel many more miles to drop off or pick up kids before and/or after school amid heavy traffic would be unbearable, and unfair to residents in this part of town. 2. Travel time will be a major issue if Goodwin kids had to go to the southern end of the town. It does not take a Smart Transportation System expert to see that keeping Goodwin open will minimize the average travel time when all kids in Mansfield are considered. Here we are talking about the total mileage needed to shuttle all kids to schools, for decades to come. Let's not forget that this not only has enormous impact on children's mental and academic wellness but also has a major environmental footprint. 3. Traffic is yet another major issue. With traffic pattern in Mansfield being predominantly in the south-north direction, keeping Goodwin open will encourage travel in the east-west direction. An option without Goodwin will exacerbate the north-south traffic problem. Especially considering that elementary school's morning schedule collides with UConn's. How many mini bus services does the district need to ensure a reasonable time for kids to ride home, if both schools are at the south end of the town? 4. The socio-ecological system around Goodwin provides a major advantage. Within short distance, there are many resources for students in after school program. UConn's Community School of Arts, Mansfield Community Center, etc. all provide many opportunities and are very popular among students and families. Easy access to community and educational resources boosts utilization and is important to kids' education experience. In addition, close distance to UConn makes it easier for the elementary school to benefit from intellectual resources at UConn. Not to mention Goodwin has the only extensive bike/walk pathway in town. Please carefully evaluate all aspects and make a decision that benefits both near and long term interests of the town, and supports the fair distribution of education resources to all residents. Sincerely Xuefeng Cao

Sent from IP Address: 24.177.4.145
Date/Time: 3/2/2012 9:34 PM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:59 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Monday, March 05, 2012 2:23 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email:

notes: With today's economy and the price of material, this is a stupid move. The children are not complaining about their schools so don't change them, if you need to upgrade a FEW things that's fine. But new schools are not needed. You also have to change the way us people can vote, some people work night's and it is impossible to get to meetings and the town to vote on these matters!!

Sent from IP Address: 99.33.197.73

Date/Time: 3/5/2012 2:22 PM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:02 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinformansfieldct.org [mailto:sbcinformansfieldct.org]
Sent: Monday, March 05, 2012 1:39 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email: sixinstorrs@gmail.com

notes: I am in favor of keeping all three schools open and only doing maintenance which is required to maintain a safe environment for the children. Incurring substantial debt at a time when the Storrs Center project is happening, when the demographics of our town are in flux, and at a time when the economy is depressed is not fiscally responsible behavior. There are already substantial cost overruns on the parking garage which need to be dealt with. Is it possible that other unexpected costs may be incurred before the project is finished? Because of the Storrs Center project, the number and kinds of people in the town may change a lot. Not just because of the new dwellings being built as part of the project, but also because the impacts of having a downtown Storrs (traffic, more noise, higher taxes) may cause people to leave, and different kinds of people to move in in their place. Maybe fewer families will be interested in living in Mansfield and apartments will go up instead. What if school enrollment drops substantially? You just can't predict how the town will change in the next ten years. And if taxes increase about \$400/year, many older residents and others will decide to leave or may be forced to leave. As a resident with four children attending schools here, even I don't want to pay that kind of money. And what is the benefit? Are the schools really broken? When the water heater breaks in your own home, do you demolish your house and build a new one? It seems as though with repairs made, the schools will operate just fine. And as my 9 year old daughter told me when I asked her about having two new schools in town, she said "Mom, it's not what the schools looks like, it's the people inside them that matter." I agree. I feel that wasting money on a state of the art library/media center for this age group (3-10) is like throwing money away. Elementary age children need a nourishing learning environment and they are getting that right now. As far as I can tell, there is really no benefit to our children to build new. I understand that fiscally it would cost about the same to the town of Mansfield to build new vs. updating old, but I think that we should update the old and realize that kids are kids. They don't need a separate lunch room and gym. It would be nice, but is it worth the cost at this point in time? Will the town build a new set of schools every 50 years from now on? My mother lives in the very first Gurleyville schoolhouse, built in 1897. Still standing, just with lots of updates. Please don't do this to our town. I think many of us feel that our very identity as a town is under siege. Too many changes all at once. Just do the bare minimum of repair, let our teachers and principals and nurses and maintenance staff keep their jobs, let's not jump the gun and dive into a situation that may have severe and lasting impacts to the fabric of our town. In closing I would say that I do approve of improvements to MMS under the Option A enhanced plan. And one more note: What percentage of the operating cost savings of \$865,000 under option E are due to staff cuts?

Sent from IP Address: 71.80.123.129
Date/Time: 3/5/2012 1:39 PM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:59 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Monday, March 05, 2012 2:23 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email:

notes: With today's economy and the price of material, this is a stupid move. The children are not complaining about their schools so don't change them, if you need to upgrade a FEW things that's fine. But new schools are not needed. You also have to change the way us people can vote, some people work night's and it is impossible to get to meetings and the town to vote on these matters!!

Sent from IP Address: 99.33.197.73
Date/Time: 3/5/2012 2:22 PM

Mary L. Stanton

From: SBCinfo
Sent: Tuesday, February 28, 2012 12:05 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name: Lionel & Lillian Desrosiers

email:

notes: We are in favor of preserving the Vinton School or a replacement school building on the present site.

Sent from IP Address: 70.138.24.213

Date/Time: 2/28/2012 12:04 PM

Mary L. Stanton

From: SBCinfo
Sent: Monday, February 27, 2012 12:15 AM
To: SBCinfo
Subject: School Building Project Question via Website Question Form

name: eric moyher
email: moyheronthego@gmail.com
notes: why do we need this.why do we need the new schools .??????

Sent from IP Address: 99.44.98.115
Date/Time: 2/27/2012 12:15 AM

Mary L. Stanton

From: SBCinfo
Sent: Saturday, February 25, 2012 6:37 AM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email:

notes: This school project is being rushed along to fast without much consideration for the tax burden that will be placed on the towns people. I agree new schools would be great and would be appealing to the eye but we cannot afford to build them at this time.

Sent from IP Address: 66.168.44.154
Date/Time: 2/25/2012 6:36 AM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 8:35 AM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfolmansfieldct.org [mailto:sbcinfolmansfieldct.org]
Sent: Friday, March 02, 2012 9:35 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name: Xuefeng Cao

email: xuefengcao@gmail.com

notes: Given the recommendation for two elementary school sites, we strongly argue in favor of keeping Goodwin as one of the two sites. Reasons stated below: 1. Keeping Goodwin open will ensure that the educational resource is evenly distributed geographically. As the only elementary school in the northern half of the town, it serves many families with parents working in Storrs (including UConn) or commuting to other parts of the state via I-84. Having to travel many more miles to drop off or pick up kids before and/or after school amid heavy traffic would be unbearable, and unfair to residents in this part of town. 2. Travel time will be a major issue if Goodwin kids had to go to the southern end of the town. It does not take a Smart Transportation System expert to see that keeping Goodwin open will minimize the average travel time when all kids in Mansfield are considered. Here we are talking about the total mileage needed to shuttle all kids to schools, for decades to come. Let's not forget that this not only has enormous impact on children's mental and academic wellness but also has a major environmental footprint. 3. Traffic is yet another major issue. With traffic pattern in Mansfield being predominantly in the south-north direction, keeping Goodwin open will encourage travel in the east-west direction. An option without Goodwin will exacerbate the north-south traffic problem. Especially considering that elementary school's morning schedule collides with UConn's. How many mini bus services does the district need to ensure a reasonable time for kids to ride home, if both schools are at the south end of the town? 4. The socio-ecological system around Goodwin provides a major advantage. Within short distance, there are many resources for students in after school program. UConn's Community School of Arts, Mansfield Community Center, etc. all provide many opportunities and are very popular among students and families. Easy access to community and educational resources boosts utilization and is important to kids' education experience. In addition, close distance to UConn makes it easier for the elementary school to benefit from intellectual resources at UConn. Not to mention Goodwin has the only extensive bike/walk pathway in town. Please carefully evaluate all aspects and make a decision that benefits both near and long term interests of the town, and supports the fair distribution of education resources to all residents. Sincerely Xuefeng Cao

Sent from IP Address: 24.177.4.145
Date/Time: 3/2/2012 9:34 PM

Mary L. Stanton

From: SBCinfo
Sent: Tuesday, February 28, 2012 12:05 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name: Lionel & Lillian Desrosiers

email:

notes: We are in favor of preserving the Vinton School or a replacement school building on the present site.

Sent from IP Address: 70.138.24.213

Date/Time: 2/28/2012 12:04 PM

Mary L. Stanton

From: SBCinfo
Sent: Monday, February 27, 2012 12:15 AM
To: SBCinfo
Subject: School Building Project Question via Website Question Form

name: eric moyher
email: moyheronthego@gmail.com
notes: why do we need this.why do we need the new schools .??????

Sent from IP Address: 99.44.98.115
Date/Time: 2/27/2012 12:15 AM

Mary L. Stanton

From: SBCinfo
Sent: Saturday, February 25, 2012 6:37 AM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email:

notes: This school project is being rushed along to fast without much consideration for the tax burden that will be placed on the towns people. I agree new schools would be great and would be appealing to the eye but we cannot afford to build them at this time.

Sent from IP Address: 66.168.44.154

Date/Time: 2/25/2012 6:36 AM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:02 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfor@mansfieldct.org [mailto:sbcinfor@mansfieldct.org]
Sent: Monday, March 05, 2012 1:39 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:
email: sixinstorrs@gmail.com
notes: I am in favor of keeping all three schools open and only doing maintenance which is required to maintain a safe environment for the children. Incurring substantial debt at a time when the Storrs Center project is happening, when the demographics of our town are in flux, and at a time when the economy is depressed is not fiscally responsible behavior. There are already substantial cost overruns on the parking garage which need to be dealt with. Is it possible that other unexpected costs may be incurred before the project is finished? Because of the Storrs Center project, the number and kinds of people in the town may change a lot. Not just because of the new dwellings being built as part of the project, but also because of the impacts of having a downtown Storrs (traffic, more noise, higher taxes) may cause people to leave, and different kinds of people to move in in their place. Maybe fewer families will be interested in living in Mansfield and apartments will go up instead. What if school enrollment drops substantially? You just can't predict how the town will change in the next ten years. And if taxes increase about \$400/year, many older residents and others will decide to leave or may be forced to leave. As a resident with four children attending schools here, even I don't want to pay that kind of money. And what is the benefit? Are the schools really broken? When the water heater breaks in your own home, do you demolish your house and build a new one? It seems as though with repairs made, the schools will operate just fine. And as my 9 year old daughter told me when I asked her about having two new schools in town, she said "Mom, it's not what the schools looks like, it's the people inside them that matter." I agree. I feel that wasting money on a state of the art library/media center for this age group (3-10) is like throwing money away. Elementary age children need a nourishing learning environment and they are getting that right now. As far as I can tell, there is really no benefit to our children to build new. I understand that fiscally it would cost about the same to the town of Mansfield to build new vs. updating old, but I think that we should update the old and realize that kids are kids. They don't need a separate lunch room and gym. It would be nice, but is it worth the cost at this point in time? Will the town build a new set of schools every 50 years from now on? My mother lives in the very first Gurleyville schoolhouse, built in 1897. Still standing, just with lots of updates. Please don't do this to our town. I think many of us feel that our very identity as a town is under siege. Too many changes all at once. Just do the bare minimum of repair, let our teachers and principals and nurses and maintenance staff keep their jobs, let's not jump the gun and dive into a situation that may have severe and lasting impacts to the fabric of our town. In closing I would say that I do approve of improvements to MMS under the Option A enhanced plan. And one more note: What percentage of the operating cost savings of \$865,000 under option E are due to staff cuts?

Sent from IP Address: 71.80.123.129
Date/Time: 3/5/2012 1:39 PM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Monday, March 05, 2012 2:59 PM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Monday, March 05, 2012 2:23 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:

email:

notes: With today's economy and the price of material; this is a stupid move. The children are not complaining about their schools so don't change them, if you need to upgrade a FEW things that's fine. But new schools are not needed. You also have to change the way us people can vote, some people work night's and it is impossible to get to meetings and the town to vote on these matters!!

Sent from IP Address: 99.33.197.73
Date/Time: 3/5/2012 2:22 PM

RE: Proposed School Building Project

From: Paula Newman (joanthemaid51@hotmail.com)

Sent: Mon 3/05/12 12:11 PM

To: betsy_paterson@hotmail.com

Thank you for acknowledging my 3/4/12 email. Please note, however, there is one major correction needed:

- Under the first bullet item regarding A-Enhanced, **I mistakenly typed \$8K instead of \$8M !**

Also, there's one minor correction needed (in said email): The opening heading should end with the word **CONSIDERATION.**

Thanks again. See you tonight!

P.J. Newman

From: betsy_paterson@hotmail.com

To: joanthemaid51@hotmail.com

Subject: RE: Proposed School Building Project

Date: Mon, 5 Mar 2012 10:09:05 -0500

Hi,

Thank you for your thoughtful comments. I hope you will be at the hearing this evening (Monday) to hear the discussion and present your views. The Hearing is at the Mansfield Middle School at 7pm. The purpose of the hearing is for the Council to gather information from the public, and thus make an informed decision as to the future of our schools. Needless to say, the decision is not cut and dried, nor is it easy, but with help from a broad spectrum of the community we will come to a workable solution.

Betsy Paterson

From: joanthemaid51@hotmail.com

To: town council@mansfieldct.org

Subject: Proposed School Building Project

Date: Sun, 4 Mar 2012 22:10:03 -0500

Paul Shapiro: Please let me know if the Microsoft Word attachment didn't transmit properly (or at all).

Thanks! P.J. Newman 3/4/12

School Building Project

From: council@mansfieldct.org on behalf of **David Freudmann** (davidf235@yahoo.com)

Sent: Sun 3/04/12 3:59 PM

To: TownCouncil@mansfieldct.org

To Mansfield Town Council:

I oppose building two new schools. Doing so would lead to crushing debt load and is wasteful of all the monies and material already invested in existing schools.

Instead, I favor renovating the existing schools.

David Freudmann, 22 Eastwood Rd, Storrs

School Project

From: council@mansfieldct.org on behalf of rhoss1@juno.com (rhoss1@juno.com)

Sent: Mon 3/05/12 1:44 PM

To: TownCouncil@mansfieldct.org

I am opposed to building two new schools and closing one.

I prefer the option of planned renovation, done in such a way as to not increase our debt through bonding.

Thank you

Ric Hossack

432 middle turnpike

57 Year Old Looks 27

Local Woman Reveals Wrinkle Secret That Has Doctors Angry.

TheSmartStyleLiving.com

SCHOOL BUILDING PROJECT-- ADDITIONAL POINTS FOR YOUR CONSIDER:

Just for a moment, let's not focus on the State reimbursement portion of the projects. Let's focus instead on what could be called the ADJUSTED COST TO MANSFIELD, since that is what would be coming out of our pockets now and for the next 20+ years!

By deducting the "Operational Savings" from the "Cost to Mansfield" (shown on the Project Detail pages) an ADJUSTED COST TO MANSFIELD can be obtained that makes the OPTIONS easier to compare:

<u>ADJUSTED COST TO MANSFIELD</u>	<u>OPTIONS</u>
\$20,311,895	Baseline (maintain & repair all 3 elem. schools; <i>excludes</i> addition of solar panels)
\$24,223,399	A (maintain & repair all 3 elem. schools; <i>includes</i> addition of solar panels)
\$28,445,101	A-Enhanced (same as A; also includes addition of library/media centers)
\$43,547,294	C (<i>close ONE elem. school</i> , with heavy alterations to the other two)
\$30,952,264	E - 700 students (<i>close ONE elem. school</i> <u>and</u> build TWO NEW elem. schools)
\$34,008,177	E - 750 students (<i>close ONE elem. school</i> <u>and</u> build TWO NEW elem. schools)

Understandably, the Baseline option shown above and its two A variations would be the least "taxing" to Mansfield citizens. The question is posed: "What is the life expectancy of the buildings at the end of the 20-year period" (for repairs and upgrades to the 3 elementary schools)? Hey, folks, twenty years from now we will have gotten our money's worth on the 3 schools and certainly *by then* the economy will have experienced an upturn! **Therefore, in my opinion A-Enhanced is our best choice**, for these reasons:

- A-Enhanced not only improves our 3 elem. schools but also adds solar panels and library/media centers -- for only about \$8K more than the Baseline option, and over time the solar panels should recoup that.
- Option C is the most expensive to Mansfield taxpayers.
- The two E options are less expensive than C but more expensive than the economical A options.
- In C and E, the repurposing of the one closed school would require further decision-making and action.
- New is not always better!
- It's smarter to "strengthen the things that remain" than buy new, especially in this dragging economy.

So my gut preference is to repair and upgrade the 3 elementary schools. However ...

Since the Town data clearly contraindicates the continuation of Southeast School as an elementary school (whereas Vinton and Goodwin seem to have all the favorable map data)*, I am rather inclined to stick with my original choice of Option C only on the condition that Southeast is the school that is chosen to close (with it being repurposed as I have suggested).

* I herewith quote the summary text of the data maps (with the *presumed* school in parentheses):

Population Density:

"... the highest population density is located in and around UConn" (GOODWIN) and "in the area bounded by Maple Road on the north and Mansfield City Road on the south, and the Freedom Green area in southeast Mansfield" (VINTON).

Population Density - Children under the age of 5:

"... the highest concentrations ... are located in the area bounded by Maple Road on the north and Mansfield City Road on the south, and the Freedom Green area in southeast Mansfield" (VINTON).

Potential Areas for Low-Density Residential Development:

“Most of the land ... is located south and west of Mansfield City Road” (VINTON), “and along Route 32, north of Route 275” (GOODWIN).

Potential Areas for Mixed Use and Medium- to High-Density Residential Development:

“Most of the potential mixed use and higher density residential development is anticipated to occur in the areas north and west of UConn” (GOODWIN), “as well as southern Mansfield between Mansfield City Road and Route 195” (VINTON). “Perkins Corner is also identified as an area for future development” (VINTON).

Proximity to Transportation Infrastructure:

“GOODWIN Elementary currently has the best access for pedestrians and bicyclists.” (The planned-but-not-yet-funded walkway between Southeast School and Mansfield Center would still be useful when Southeast School is repurposed for the community, as I suggest.)

Thanks for hearing my well-studied thoughts on the matter.
P.J. Newman

32° F
HI:36 LO:24

Mansfield-StorrsPatch



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Local Voices



[Patricia Suprenant](#)

Save All of Mansfield's Elementary Schools

Posted on March 1, 2012 at 7:35 am

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The public has a right to know.

Saving all three elementary neighborhood schools remains an option on the table for Mansfield residents.

Trouble is everyone in Mayberry including Aunt Bee, Opie and Sherriff Andy have to put down their "kerosene cucumbers" long enough to show up for Monday's March 5 Public Hearing at 7 p.m. at the [Mansfield Middle School Auditorium](#) to tell the dang Town Council what they think!

It's an old fashion hoedown complete with a train about to leave the station headed straight for higher taxes and a bankrupt Town.

The Democratically controlled Town Council recommended two new schools last week. But, the choice is ours.

The Democrats want two large brand new schools (57,922 square feet per school). So, they can turn one of the three little schools (35,700 square feet per school) into Mansfield's new police station and holding tank. (Great, isn't it? Which neighborhood wins *that* booby prize?)

And, if you don't think it's possible, take a gander at the current Town Hall.

Fifty years ago the Town's leadership pulled the same thing on the unsuspecting Town folks of Mansfield. Told them their little elementary school in the center of Town was inadequate, outdated. It had to go! Well, there it sits as a Town Hall with a roof that doesn't leak, nifty air conditioning, a working boiler, and guess what? It's still structurally sound.

It's Mansfield's M.O. Find the money somewhere else (Department of Education) to pay for the something else (more Municipal space) with money from the other thing (Schools). And Bingo! You have the thing you desire. In this case, it's a new municipal building where once a small neighborhood school stood.

Nowhere is it written that Mansfield residents have to accept two new schools. In fact, smart money says to reject it outright. More time, and more energy, and more hot air have been expended trying to breathe life into a concept that was DOA from the start. The numbers simply don't add up.

Here's a little math lesson to give the Town Council.

New school construction cost \$550 per square foot.

Renovating an existing school cost \$350 per square foot.

So?

So, there is \$200 per square foot worth of *real value* in the existing bricks and mortars!

Duh!

And that's what every homeowner understands, but apparently the Democrats on the Town Council don't.

Now, add in the fact that these beautiful little schools are small, inviting, create a sense of neighborhood, and are close to home, and you have your answer for the Town Council. No!

This is not rocket science. It's real estate. Renovating the three schools is viable, and less expensive. That's right, less expensive and by a whopping \$10 million dollars (their numbers, not mine)!

Don't let them persuade you that building new schools will *not* impact your property taxes. It will, and by more than the Barney Fifes on the Town Council

Comprehend. Remember, these are the same goofy, gullible folks who believed Town management when it said, "Let's add a new floor to the parking garage and put less than 5% in reserves!". And, what was the result of that boneheaded decision? \$1.3 million dollars in cost overruns to the Town of Mansfield with inadequate reserves to cover the shortfall! Oops! My mistake!

So, dust off the old pitchforks, light the torches and give 'em hell! March to the Mansfield Middle School Monday night and tell them.

"Save our neighborhood schools!"

"Renovate don't obliterate!"

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SPECIAL MEETING – MANSFIELD TOWN COUNCIL

March 7, 2012

DRAFT

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. CALL TO ORDER

Present: Keane, Kochenburger, Lindsey, Moran, Paterson, Paulhus, Ryan, Schaefer, Shapiro

Also Present: Richard Lawrence of Lawrence Associates, Tom DiMauro of Newfield Construction, Superintendent of Schools Fred Baruzzi

II. OPPORTUNITY FOR PUBLIC COMMENT

Joan Buck, Sumner Drive, read a statement for the record in support of Option A Enhanced. (Statement attached)

Steve Lanza, Hillyndale Road, spoke in support of using the existing Goodwin School as a site no matter which option is approved. (Statement attached)

Kyle Stearns, Stearns Road, reported his educational experience at Vinton School was the best and supports upgrading the 3 schools. Mr. Stearns stated this is a small community which has small schools built by local contractors.

Ric Hossack, Middle Turnpike, urged approval of Option A not enhanced paid for by cash. Mr. Hossack also questioned the revenue estimates presented in the HR&A report.

David Freudmann, Eastwood Road, reiterated his concern with debt and urged renovations without enhancements. Mr. Freudmann also predicted the parking garage would be unloaded on the Town after the initial 7 year period.

Councilor Carl Schaefer read a letter from his granddaughter Carly H. Schaefer in support of the Southeast School site. (Statement attached)

Lisa Eaton, Charles Lane, asked for a tally of the speakers at the public hearing in favor of the different options and expressed concern with the number of potential voters who do not pay taxes who might vote if the school building project is on the November ballot.

Amy Lapsis, Candide Lane, asked if accommodations have been made for preschool rooms in the proposed new school option, especially if the program is mandated.

Bill Caneria, Candide Lane, has collected surveys from Vinton parents regarding their preference for a new or existing school. Mr. Caneria will forward the results to the Council.

Jessica Higham, Adeline Place, commented on a recent trend in towns to provide family resource centers and asked if the Council considered this possibility in the design of the new schools. These centers are funded in new construction only.

Alison Hilding, Southwood Road, was troubled by the suggestion that the results of the surveys emailed to Mr. Caneria should not be added to the record without individual permission.

Jay Rueckl, South Eagleville Road and a member of the school board, has been struck with how much people in Town care about education and urged support for the 2 new schools which will be the only way to provide educational benefits, operational savings and mitigate the effect of declining enrollments.

March 7, 2012

III. OLD BUSINESS

Superintendent Baruzzi reported in each new school there will be room for 2 preschool classrooms and while no space has been allocated for a community resource center the Town could consider doing so. Currently those services are provided by Youth Services and the school nurses. Also dedicated bathrooms in the early grades could be considered.

Mr. Ryan, in response to a citizen request, noted his unofficial score card indicated 19 speakers at the public hearing were in favor of maintaining the 3 schools and 15 in favor of 2 new schools.

Architect Rick Lawrence presented a memo outlining his concerns with the PowerPoint for Option A offered at the public hearing on March 5, 2012. (Statement attached)

Council members discussed the diversity of opinions as evidenced by the public hearing and the probability of the referendum reaching the required 15% favorable vote.

Mr. Ryan moved and Mr. Shapiro seconded to send the proposal for the construction of two new schools, at sites to be determined prior to the referendum, to a referendum in November of 2012.

Mr. Shapiro offered the following amendment, "Prior to that vote staff will provide cost, with as much precision as possible, for the use of Goodwin as a school site including acquisition cost and other site work, including but not limited to a new septic system, that might be needed." Mr. Ryan agreed to the inclusion of the amendment in his motion.

Council members discussed the role of the Council in the decision making process, the advisability of a straw vote prior to the referendum, the splitting out of the Middle School Project, and the value of the public comments to date.

Mr. Paulhus left the meeting to go to work at 7:35 p.m.

Ms. Moran requested the words, "preliminary" be added to the amended motion. The inclusion of the Middle School Project was also added to the amended motion.

Agreed to by Mr. Ryan the motion now reads:

Move to send the preliminary proposal for the construction of two new schools, at sites to be determined prior to the referendum, and the Mansfield Middle School project to a referendum in November of 2012. Prior to that vote staff will provide cost, with as much precision as possible, for the use of Goodwin as a school site including acquisition cost and other site work, including but not limited to a new septic system, that might be needed.

Council discussion ensued regarding the efforts of the Council to increase the tax base, the economic struggles of residents and the reliability of the cost saving estimates. Director of Facilities Bill Hammon provided an explanation of the energy cost savings.

Mr. Shapiro called the question, seconded, the motion passed with all present in favor except Ms. Keane and Ms. Lindsey who voted no.

The motion as amended passed with Mr. Kochenburger, Ms. Moran, Ms. Paterson, Mr. Ryan, Mr. Schaefer and Mr. Shapiro in favor and Ms. Keane and Ms. Lindsey in opposition.

Mr. Shapiro moved to authorize the expenditure of funds, not to exceed \$40,000, for appropriate testing at the Goodwin School and Vinton School sites to determine the adequacy of the property for septic systems.

March 7, 2012

The motion passed with Mr. Kochenburger, Ms. Moran, Ms. Paterson, Mr. Ryan, and Mr. Shapiro in favor, Ms. Keane and Ms. Lindsey in opposition and Mr. Schaefer abstaining.

IV. ADJOURNMENT

Mr. Ryan moved and Mr. Shapiro seconded to adjourn the meeting at 8:05 P.M.

Motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

March 7, 2012

6 Sumner Drive
Storrs, Connecticut 06268
March 6, 2012

Mansfield Town Council
Four South Eagleville Road
Storrs/Mansfield Connecticut 06268

Dear Council Members,

Thank you for holding the informative hearing last night! It has helped me come to a decision regarding construction, re-construction, costs and the advantages of various options.

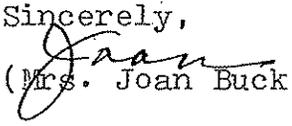
I support a modified Option A Enhanced, so that the three upgraded schools will have library/media centers and could accommodate separate gymnasiums and cafeterias and enhanced security systems. I realize that such changes will require re-working the expected costs, but I think the benefits of such changes will bring the three elementary schools to where they should be.

I support preserving the three schools for most of the reasons cited last night. Further, I agree with the resident who noted that Oxford and Cambridge have not suffered from having been built in the 16th century. And it is true that in many European cities buildings have endured for 500 years or more.

In the event that elementary school populations continue to decline, would it be possible to close one school and accommodate the children in the other two? What about accepting elementary students from another town?

Thank you for considering my suggestions. I will continue to follow this issue closely.

Sincerely,


(Mrs. Joan Buck)

38 Hillyndale Road
Storrs, CT 06268

March 7, 2012

Town Council
4 South Eagleville Road
Storrs, CT 06268

Dear Council Members:

My name is Steve Lanza, I live at 38 Hillyndale Road with my wife, two boys and a puppy, and my boys go to Goodwin School.

I could support either remodeling all three schools or a two-school plan if it kept a school at the Goodwin site. But I wouldn't vote for a one-school plan or for two new schools at the other end of town.

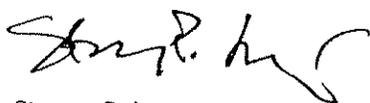
This town embraced the idea of mixed-use development when it adopted the Storrs Center project. That's because a development like Storrs Center, with its mix of residential, retail, commercial and public uses, can improve the quality of life for residents and raise property values. But schools are also important anchors in communities. Schools encourage families with young children to live in surrounding neighborhoods. These families bring life and energy to the community. They become engaged in local activities, and they demand housing which means higher property values and more tax revenue for the town.

We've all seen the promotional materials for Storrs Center, with artists' renderings of families and young children strolling down tree-lined streets while restaurant-goers sip cappuccinos at bistro tables. But without a school nearby we wouldn't have all these families within walking or biking distance of downtown. Without those families, we'd be left with a "collegetown" not a downtown. Why would other families drive across town and park their cars to stroll through a place like that with their young kids? After all these years of trying to strike a balance between the needs of the University and the needs of the town, why would we remove a linchpin of that relationship?

Having an elementary school in northern Mansfield is key to the mixed-use vision of our town. This is the area of town that can best support new residential and neighborhood mixed-use development, especially with plans for sewers at Four Corners. And with one school in the north and one in the south, we'd disperse bus and automobile traffic congestion, and minimize travel time for our kids. The added cost of acquiring the land needed amounts to a penny on the dollar and it pales beside the benefits that choosing this site would provide.

Thank you.

Sincerely,



Steven P. Lanza



Adele Lanza

Goodwin or Vinton
but please DO NOT
knock down Southeast

Thank you

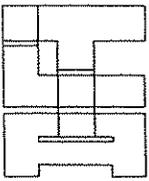
-92-

Carla

H.

Scheer 

~~Carla~~
I protest that
you do NOT knock
down Southeast
Elementary School. IF
it weren't for them
I wouldn't know
ANYTHING I know
Now go ahead and
knock down.



THE LAWRENCE ASSOCIATES

ARCHITECTS / PLANNERS, P.C.

1075 TOLLAND TURNPIKE • MANCHESTER, CONNECTICUT • 06040

TEL (860) 643-2161

FAX (860) 643-4373

LAWRENCE.ASSOC@SNET.NET

March 7, 2012

Members of the Town Council
Audrey Beck Municipal Building
Four South Eagleville Road
Mansfield, CT

RE: School Building Project
Mansfield, CT

MEMORANDUM

Since 2006 when the Town of Mansfield engaged our firm to provide professional design services it has been my policy and professional responsibility to submit drawings, data, estimates and scheduling information in a factual manner. We have assisted the Building Committee, Board of Education, Town Council and staff by using the most accurate and up-to-date statistics, design criteria and other factors available at every stage of the projects long history. Whenever we or the Town has made information public based on the designs and costs prepared by our office and that of Tom DiMauro's (Newfield Construction, Inc.) there has been a review of draft copies and the opportunity to modify and/or correct data or perceived inconsistencies.

At Monday evening's Public Hearing the "alternate PowerPoint proposal for Option 'A' Enhanced" was made public without such review or comment by Tom or me. I would like to take exception to what appeared to me and many in the audience that the preliminary recommendation by the Town Council to construct two new schools (Option "E") would result in a relatively equivalent physical teaching environment within the same time frame. This perception is not accurate.

Option "A" was developed using a list of anticipated repair, refurbishment and maintenance items developed by Director of Facilities Bill Hammon. He used his best judgment to identify items that will need repairs/replacement over a 20 year span. The vast majority of these items are classified as ALTERATIONS by the State Bureau of School Facilities (BSF) and therefore NOT ELIGIBLE for reimbursement. A select few, such as the roof replacement, a portion of the window replacement, code corrections and accessibility/ADA improvements would be eligible if the Town submits a Grant Application. The remaining items were to be administered by the Town's Facilities Department and might have to be rearranged in their order of completion based on repeated maintenance, damage or failures. When each of these repair items might be done over the 20 year span could be dependent on such emergency conditions. Some work tasks might be done during the summer break or possibly vacations since they are of a more limited scope. If ALL these ALTERATIONS were to be considered to be done in the same 2-3 year time frame as is proposed for Option "E" the schools would have to be shut down and vacated by the students and staff. The costs for Option "A" do NOT include any funds for the necessary "swing space" that would be required if the schools were vacated temporarily nor do the cost estimates take into account constructing all the ALTERATIONS simultaneously.

Thus, what appears to me (and I believe many in the audience) the "alternate PowerPoint" gave the impression that ALL of the ALTERATIONS in Option "A" would be completed in the same time frame as Option "E". That is a complete distortion of the facts and information we presented. It should be made perfectly clear that Option "A" will NOT be completed for 20 years. It is entirely possible that, as time passes and the age of the original equipment continues to increase, the costs may have to increase as a result of other related failures or non-functioning components. Furthermore, if the State changes its list of items eligible for reimbursement, the percentage allowed or the current methodology, the cost to Mansfield might increase even further.

Another concept that was not clarified relates to the BSF's specific terminology that describes "RENOVATION" as the total, comprehensive renovation of a school building by which "the entire facility must be brought into 100 percent compliance with all applicable codes (including handicapped accessibility) and that all elements of the building and site have a twenty year lifespan when the renovation project is complete. Partial renovations of an entire facility or complete renovations of a wing of a facility do not qualify." One way this is achieved is by vacating the building for the entire duration of construction and virtually "gutting" the building and all its systems and equipment down to its structural shell and then replacing all the components with materials construction and systems that will have a useful life of at least 20 years. Also called "RENOVATE LIKE NEW", we were asked by the School Building Committee to explore this option and the cost estimates were in the range of \$95 million – an amount determined too excessive to consider further. After this Option was dismissed as not being viable there was no need to discuss all of the particular requirements and whether Mansfield's elementary schools would qualify.

Another perceived misconception is that the selection Option "A" will result in a higher reimbursement rate from the State. This is not true. The reimbursement rate for Option "A" Maintain and Repair is the same as for Option "E" Two New Schools, approximately 62.14%. However, with the vast majority of the work in Option "A" classified as not eligible for reimbursement, the Town of Mansfield must pay nearly 80% of the cost. Only the "RENOVATE LIKE NEW" status, for which Mansfield does not qualify, would yield the higher (72.14%) State reimbursement rate.

There are many items that are not included in the Option "A" ALTERATIONS that would be required in a RENOVATE LIKE NEW project and these should be specifically delineated to those who seem to feel the alternate Option "A" will result in a basically "new, refurbished" building. A partial listing is:

- No repainting
- No replacement of existing ceilings
- No replacement of existing lighting with more energy efficient light fixtures.
- No replacement of deteriorated shelving, cabinets, and delaminating countertops.
- No replacement of stall partitions (except for the few being altered for accessibility).
- No upgrade to all kitchen equipment.
- No new flooring or carpet replacement.
- No separate space for required or mandated programs such as Speech, Hearing, Psychologist, Title I/Resource, OT/PT, Accessible Nurses Office and Toilet.
- No upgraded play fields.
- No parking, driveway or traffic flow improvements.

Several citizens made note of buildings at UConn, Yale and Harvard that are quite old and the respective universities remodel them rather than demolish the structures. Comparisons of college buildings to municipal school buildings are not appropriate. Colleges typically spend much more per square foot on construction. The usual method for these buildings to be "re-cycled" is as described above – a total "gut" with the complete replacement of all systems, materials and equipment much like the BSF's RENOVATE LIKE NEW definition. Keep in mind that colleges can better afford these types of renovations as students pay to attend and many have large endowments. Mansfield has already decided such an option is far too costly and this comparison is not applicable.

For whatever school construction program the Town decides to pursue we will continue providing professional design services in a manner that is based on facts, data and calculations prepared with a level of high integrity. If information based on our services is disseminated we suggest we have the opportunity to first review it.

Sincerely,
THE LAWRENCE ASSOCIATES
Architects/Planners, P. C.



Richard S. Lawrence, AIA
President

cc: File; Tom DiMauro; Fred Baruzzi; Cherie Trahan

Re: Schools project (pasted and attached)

From: council@mansfieldct.org on behalf of Arthur Wright (wrightstuff62@sbcglobal.net)

Sent: Wed 3/07/12 12:05 PM

To: TownCouncil@mansfieldct.org

1 attachment

MANSFIELD SCHOOLS PROJECT March 2012.docx (31.1 KB)

March 7, 2012

To Mansfield Town Council Members:

I attended the hearing Monday evening but had to leave at 8 pm before I could have spoken. Congratulations to you and the Board of Ed for pulling together all the data and analysis, and for the presentation.

First, a minor note: The corrected version of the document in error in the original e-mail went zipping by in the Town Manager's presentation. I assume it is available online, although I'm not actually sure which document it is.

Second, I have three comments on substance and one on data presentation.

The Council's bona fides on "sustainability" are not in question, despite all the comments to the contrary. The term does NOT mean saving old things regardless of the cost. Many commenters neglected, or refused, to address the obvious fact (pointed out by one or two citizens) that replacing old buildings that leak heat may be the very essence of sustainability.

The spokeswoman for the Gang of Three claimed a difference in "cost" of \$21.4 million between new construction and renovation. Left unstated was the implication that that figure (assuming it is correct) is the price the Town would be paying for having 23-year old school facilities instead of 70-75 year old facilities at the end of the payoff period. Would the price be worth it? I'm leaning towards answering yes. But it's not as though the Town would get nothing in return for the extra outlay.

The rant on debt service early in the public comments led me deep into the tables, which indeed show (on page 2 of each set), under Assumption 9, the time profile of debt service for the schools project. It would be well to point this out in the ensuing debate.

Which is a good segue to my final point, on data presentation. In current form, the useful information in all the tables is hidden under a bushel—in fact, under the proverbial haystack. I urge the Council, for the debate to come, to have someone (consultant or staff) do two things. One, highlight the key variables in the tables, making judicious use of some graphics to show variations across the tables. Two, write a short précis, placed at the beginning of each option section, of what exactly is being varied, and where the effects show up in the tables.

Many of the data in the tables are common across all of them. The "business end" of the tables for the schools project consists of only (a) the very first and last lines of "REVENUES AND TRANSFERS"; (b) the 6th, 10th and 11th lines of "EXPENDITURES AND TRANSFERS"; (c) the 3 lines about the mill rate under "SUPPLEMENTAL INFORMATION;

(d) the very last segment, in the box, on page 1; and (e) on the second page, the 1st, 3rd, 6th and 7th lines of the remainder of the table. It is not a trivial task to trace these key data through the tables and understand what is happening.

Thank you.

Signed,

Arthur W. Wright

147 Hillyndale Road
Storrs, CT 06268

860-429-9958 home and office
860-922-3838 mobile

To: Mansfield Town Council Members
From: Alison Hilding, 17 Southwood Road, Storrs
Date: March 6, 2012
RE: Comments in response to the March 5, 2012 Public Hearing "Proposed School Building Project"

At the March 5, 2012 public hearing proponents of building two new elementary schools represented that the elementary school age population is expected to dwindle and therefore one elementary school might need to close. Nevertheless, overcrowding and insufficient space for specialists to work with children was also presented as reason for building two new schools. If the student population is expected to shrink, wouldn't overcrowding be resolved by this enrollment decline? Could the specialists use classroom space that would become available as a consequence of lower enrollment to work with students individually? Could unused classrooms be divided to make for appropriate-sized workspace for individual instruction?

Likewise, if the Middle School population is expected to shrink, why would we continue to need portable classrooms? Why replace the portables if you anticipate that you will not need them in the very near future? Or, if you did replace them, why would it matter that their usable life is short if you will only need them for a few years?

If enrollment at the three elementary schools is expected to decline, and if, in contrast, there were to be continued overcrowding at the Middle School, why not return the fifth grade to the elementary school, where it originated, rather than build more portables at the Middle School? I think a ten or eleven year-old child is better served in the setting of an elementary school than he is with seventh and eighth graders anyway. Education is a fashion industry. Junior high school once comprised the seventh and eighth grade. Originally our three elementary schools educated a first grade through six grade population. A revision of the current fifth grade curriculum could accommodate the inclusion of fifth grade in the elementary school. It would surely be more cost effective to assign the fifth grade to the elementary schools than to build new schools. Please consider solving current space limitations by means other than new construction or more portable classrooms.

One of the speakers at Monday's public hearing brought up a good point: why were demolition costs and the expense of removing the debris of razed schools not factored into the total expense of new construction? A trip to the town dump to dispose of a used appliance reminds us that it is expensive to throw things away. What might the real cost of disposing so much solid building material be if two schools are demolished?

Another speaker raised an equally appropriate question: why do we believe that our schools need to be replaced, or heavily renovated, when the state does not view them as qualifying for "like new" renovation due to the fact that they have been renovated by more than 75% since the 1990's. The state's evaluation and view should give us pause,

particularly in uncertain financial times. School enhancements viewed as "ideal" when funds are abundant are often considered "excessive" when finances become tight.

It is my understanding that there are currently water purity problems at Vinton as well as possible septic problems. I believe that these matters should be considered in the context of new construction or renovation. Is there adequate space for a new septic field? Will a new well need to be drilled? What is the source of the current contamination? Likewise, I am told that there might be problems at Southeast with regard to a new septic field in the event of new construction. Is there land capacity for a new septic field to accommodate a larger school population? Similarly, is there an available water source to accommodate a larger school population? If there are current, or anticipated, water or septic issues at Annie Vinton and Southeast schools, why were these problems not depicted in the Town Manager's presentation? Why were potential water and septic problems only listed with regard to Goodwin? The potential for public water and sewer service at Goodwin should be viewed as a positive.

I believe that all children should have the shortest possible bus ride, as well as attend the school closest to their home. I was concerned to hear a Davis Road resident echo Paul Shapiro's recent statement that his child attends Annie Vinton which is further from his home than Goodwin. This is an easily remedied problem, particularly if enrollment dwindles as anticipated. Children who lived on Davis Road originally attended Storrs Grammar. When that school closed these children were sent to Northwest, now Goodwin. As I recall, when enrollment soared at Goodwin, yet was still low at Annie Vinton, the Davis Road children were re-districted to Annie Vinton. The anticipated reduction in student enrollment should relax overcrowding at the elementary schools and might enable a re-districting of children who currently attend a more distant school. A road-by-road review of current elementary school district assignments would be appropriate and fair, particularly if the three elementary schools are renovated.

It has been suggested by local tradesmen that renovation creates more local jobs than new construction. Many locals have suggested to me that new construction is typically given to large out-of-town firms. Has this been considered?

I believe that Wethersfield, Naugatuck, and Danbury have all recently chosen renovation over new construction. I understand that they qualified for the higher "like new" renovation reimbursement rate provided by the state. I wonder if their consultants were more helpful in identifying aspects which might qualify for waivers, such as boiler replacement, or waivers for higher per pupil square footage than the state recommends and Mansfield has. In this regard, are we married to the consultant or the construction firm presently engaged by the town? Are you familiar with the contracts? Could these firms be replaced?

Last night a number of Board of Education members spoke. Many, including all of the Republicans, appropriately identified themselves as School Board members speaking as private citizens. However, some Board of Education members did not identify their membership status. When an elected official is speaking before the town regarding a

project that he has participated in the development of, and therefore may be biased toward, it behooves him to identify his elected role, and to state that he is speaking on behalf of his respective board, or alternately, as a private citizen expressing his own opinion. This is common practice. If this convention is not being followed independently and appropriately by our elected officials, then the practice of acknowledging membership and identifying voice when speaking publically should be required by town policy.

A wild card in the school project consideration is the 550 acre Green farm in the Goodwin district. Should the Green family decide to develop part or all of the property, the population distribution of school age children could change dramatically.

Thank you for your consideration of my thoughts.

Kind regards,

Alison Hilding

School Building Project

From: council@mansfieldct.org on behalf of **KJPrandy** (kjp1199@sbcglobal.net)

Sent: Tue 3/06/12 4:16 PM

To: TownCouncil@mansfieldct.org (TownCouncil@mansfieldct.org)

Hello,

We want to thank everyone involved for all your hard work. We appreciate it.

Our **first choice is the 2 new school option**. However, while this is our first choice, we feel very strongly that the sites must not be on the same side of town (Vinton and Southeast). We feel this way NOT because we are a Goodwin family, but because it is what makes sense. The sites must be chosen before it is time to vote. If the sites are on the same side, or not chosen, we will vote no.

Our **second choice**, a very close second, is the 3 school renovation.

We do not support the one school option, and would wholeheartedly vote no.

As a side note, we would like to add our thoughts to another subject. The **bus times**. These could change with moving to 2 schools rather than keeping 3. Some viewpoints were that it didn't matter, the children are fine on the bus for 45+ minutes. We disagree. We have children as young as 3 that ride our buses. These children are often newly potty trained, sacrificing nap times for afternoon preschool schedules, and everything is so new to them, that sometimes they are even scared. You have a child of 3 or 4 on a bus for 45 minutes or more, you risk soiling, increasing fear, exhaustion. Being a daycare owner in this town, we have often received young children off the bus who have had accidents after a half hour trip, leaving them sitting in their soiled pants for a period of time. Many have fallen asleep, or are in tears. **It absolutely does matter how long a bus ride is.**

Thank you for your time.

John and Karri Prandy
10 Ridge Road

School Building Project

From: council@mansfieldct.org on behalf of **robert bockholdt** (bockholdt@charter.net)

Sent: Tue 3/06/12 5:29 PM

To: TownCouncil@mansfieldct.org

Robert Bockholdt

705 Middle Turnpike

Storrs, Ct. 06268

Town of Mansfield, Town Council Members:

Having been a resident for more than 30 years I am very concerned with the looming debt facing the town with all the projected expenditures we face.

This year, we are experiencing an increase in our state sales tax and state income tax. The inevitable increase in our property taxes will certainly bring hardship to many of the residents of Mansfield, especially those of us on fixed incomes.

Choosing the 2 school option over maintaining and renovating the existing 3 schools, (option A), places the town in a precarious situation by leading us down a slippery slope of uncertainty and budget shortfalls. If the town chooses option A, would it be necessary to do all the proposed renovations immediately or could some renovations be made on an "as needed basis"? If some work could be delayed, so could funding. I also could not help but detect some bias towards the 2 school option. For example, under "pros and cons", "cannot predict emergency repairs" is not mentioned in the 2 school option.

Bob Bockholdt

school project choice from 29 Hillpond dr.

From: council@mansfieldct.org on behalf of **carol jensen** (jensenkeel1182@att.net)

Sent: Tue 3/06/12 4:40 PM

To: towncouncil@mansfieldct.org

Renovation- not new schools, is the best choice for Mansfields children!

67 Edgemont Road
Katonah, New York 10536

March 7, 2012

Mansfield Town Council
4 South Eagleville Road
Storrs, CT 06268

Dear Members of the Mansfield Town Council:

News of potential school change in Mansfield has reached all the way to Katonah, New York! I am Dorothy C. Goodwin's niece and I write in support of renovating the three elementary schools, including Goodwin. My aunt was honored and pleased that Mansfield named a school after her. She loved to go hear the children sing or watch them perform a play. She enjoyed interacting with the students in the classroom. Public education was her passion during her service to Mansfield in the Connecticut legislature.

Despite my aunt's means and generosity to others, including the Town of Mansfield, she herself lived frugally. She never threw anything away that could be repaired and re-used. She glued broken dishes and filed chipped crystal glasses. She always bought used cars, never new, and she drove her last car with many dents. It was good enough for her and she certainly didn't want to throw something out before it outlived its usefulness. She was a committed recycler regularly filling her blue bin.

Dorothy Goodwin had an environmental consciousness as well as a sense of financial responsibility. I believe she would have enthusiastically encouraged Mansfield to renovate its three elementary schools rather than to build new. Furthermore, I believe she would be greatly concerned about the higher tax burden that new construction will place on those with fixed or lower income.

Her own school was a source of pleasure and pride to her. It is a fitting tribute to her years of service to Mansfield, and to the State of Connecticut, as well as to her generosity to the town that she loved. I hope that Goodwin School will remain a lasting tribute to my aunt and to the community it serves.

Sincerely,

Martha Dewing

March 1, 2012

Dear Mansfield Town Council Members:

The Goodwin Elementary PTO supports the choice of **Goodwin Elementary School** as a site for one of two new elementary schools proposed for Mansfield, CT.

While we appreciate the town's effort to build two new schools in order to provide our children with educational facilities that are second to none, the location of these schools will greatly affect the quality of life of all our families and the town's overall appeal as a place to live and work. The feedback and opinions we have received from our families is overwhelmingly in support of Goodwin Elementary being one of the sites chosen to build a new school.

We believe that choosing Goodwin simply makes sense because:

- It is easily accessed by road and by pedestrian/bikeways.
- It maximizes accessibility by area residents and minimizes the travel time for students and parents.
- It is centrally located. It encourages families to be more engaged and involved in school activities.
- It, together with a second school at the south end of town, helps disperse school-related bus and automobile traffic congestion.
- It is close to areas of Mansfield that can best support new residential and neighborhood/business mixed-use development, particularly in light of the proposed Four Corners Sewer project.
- Its proximity to developable properties would make that development more valuable and more likely and it would encourage young families to take up residence in this area of town.

As you know, schools provide important anchors for communities. By preserving a school at the Goodwin site, healthy, stable neighborhoods will continue to thrive even in the shadow of the University.

Last fall, Storrs Center finally began to take life. Clearly, you recognize the value of a mixed use development for the economic and social wellbeing of our community. Our families in nearby neighborhoods are an integral part of that mixed-use vision. Please consider this in your deliberations.

Please keep an elementary school at the Goodwin site.

Goodwin PTO Board and Supporters

Signed Candace Smith

3/3/12

Additional Comments:

102 MOULTON RD
STORRS CT 06268.

Goodwin School has a very strong connection to UConn - something that is worth preserving and growing in the future.

March 1, 2012

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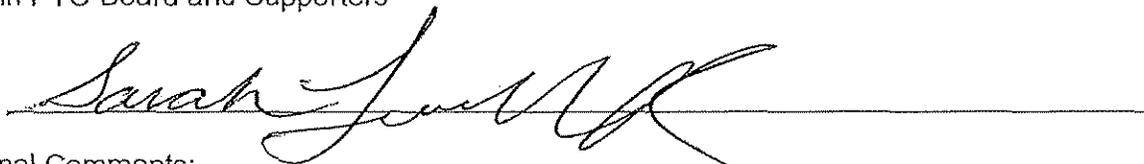
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Signed



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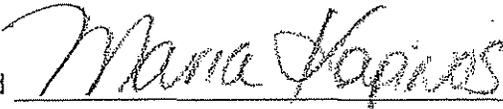
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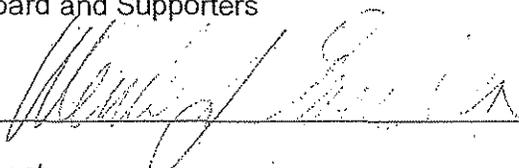
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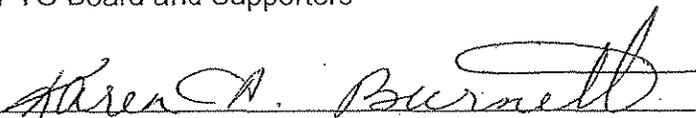
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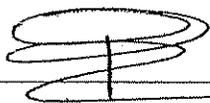
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Please keep an elementary school at the Goodwin site.

Goodwin PTO Board and Supporters

Signed _____



Roberto Lopez

Additional Comments:

54 Homestead Dr
Storrs CT 06268

March 1, 2012

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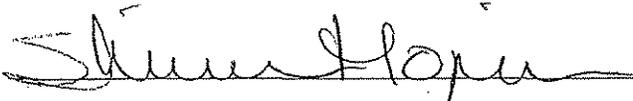
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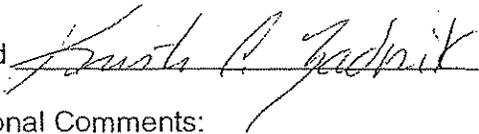
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Goodwin PTO Board and Supporters

Signed  _____

Additional Comments:

Mary L. Stanton

From: SBCinfo
Sent: Tuesday, March 06, 2012 11:56 AM
To: SBCinfo
Subject: School Building Project Question via Website Question Form

name:

email: dlefevre@earthlink.net

notes: Does the building project include deconstruction costs?

Sent from IP Address: 72.10.101.97

Date/Time: 3/6/2012 11:55 AM

Mary L. Stanton

From: SBCinfo
Sent: Tuesday, March 06, 2012 12:06 PM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:
email: dlefevre@earthlink.net
notes: New buildings/the "latest greatest" facility do not educate children; families, dedicated staff, and effective staffing levels do. I am for renovation.

Sent from IP Address: 72.10.101.97
Date/Time: 3/6/2012 12:05 PM

Mary L. Stanton

From: SBCinfo
Sent: Tuesday, March 06, 2012 11:59 AM
To: SBCinfo
Subject: School Building Project Question via Website Question Form

name:

email: dlefevre@earthlink.net

notes: Will the 2 school project include bathrooms in every classroom? Currently that is the case across the 3 schools and is an ENORMOUS time saver for teachers and increases teacher/kid contact/instruction time dramatically. Consider this cost...

Sent from IP Address: 72.10.101.97
Date/Time: 3/6/2012 11:59 AM

Mary L. Stanton

From: Sara-Ann Bourque
Sent: Friday, March 09, 2012 8:26 AM
To: Mary L. Stanton
Subject: FW: School Building Project Comment via Website Comment Form

-----Original Message-----

From: sbcinfo@mansfieldct.org [mailto:sbcinfo@mansfieldct.org]
Sent: Thursday, March 08, 2012 11:26 AM
To: SBCinfo
Subject: School Building Project Comment via Website Comment Form

name:
email: dlefevre@earthlink.net
notes: Even though the town council voted last night to support the 2 new school project, which I do not, I would hope they would have the sites determined BEFORE the referendum. I would also hope that rather than a yes/no vote, the public would be able to select which project they support. Give voice to all citizens.

Sent from IP Address: 72.10.101.97
Date/Time: 3/8/2012 11:26 AM

March 1, 2012

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Goodwin PTO Board and Supporters

Signed March 5, 2012

Additional Comments:

Jamaal Alsumri
Mohammad's father

March 1, 2012

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Signed

An Cavanni 2/29/2012

Additional Comments:

Goodwin & Southeast are my 2 choices

March 1, 2012

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Signed

Maryellen B. Eldredge

Additional Comments:

I feel all the schools should remain. It's worked all these years and I am dismayed at all the changes, and money spent in Mansfield in recent years.

March 1, 2012

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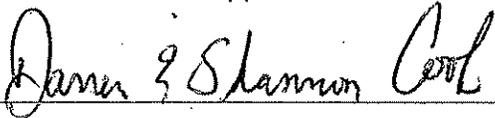
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Signed 

Additional Comments:

REGULAR MEETING – MANSFIELD TOWN COUNCIL

March 12, 2012

DRAFT

Deputy Mayor Antonia Moran called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Keane, Kochenburger, Lindsey, Moran, Paulhus, Schaefer, Shapiro

Excused: Paterson, Ryan

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Mr. Shapiro seconded to approve the minutes of the February 27, 2102 Special meeting as presented. The motion passed unanimously. Mr. Schaefer moved and Mr. Paulhus seconded to approve the minutes of the February 27, 2012 regular meeting as presented. The motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Mike Sikoski, Windham, requested clarification on the Town's alcohol policy and asked for an explanation of the Public Works holiday party at which he said alcohol was raffled. Omar Kouatly, Fern Road, urged the Council to take some action on the abandoned bus garage on Fern Road and submitted a proposal to dismantle and remove the structure. (Statement attached)

David Freudmann, Eastwood Road, spoke to the budget, soil testing at the schools and the State Minimum Budget Requirement. (Statement attached)

Patricia Suprenant, Gurlleyville Road, posed questions to the Council regarding the school building project and urged delay of the referendum vote. (Statement attached)

Ric Hossack, Middle Turnpike, reiterated his request to add UConn's Hazmat facility to the agenda.

Alison Hilding, Southwood Road, questioned the statements made by architect Rick Lawrence at the last meeting with regards to the definition of renovation, the figures used and the twenty year span needed to complete the project. Ms. Hilding asked for written responses to her previous communications and questioned whether staff or Council members were in attendance at the March 6, 2012 meeting referenced by Councilor Ryan.

Betty Wassmundt, Old Turnpike Road, asked for information on the status of the lawsuit with Windham regarding the sewer system and believes the Town is interested in using one of the school sites for another use.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager addressed the following public comments:

The Public Works holiday party included a Yankee swap and some of the items were alcoholic beverages. No alcohol was opened or consumed at the party. The facilities policy does not prohibit the possession of alcohol. Staff will provide an update on the options regarding the abandoned bus garage on Fern Road at the April meeting. The mail piece distributed to citizens regarding the school building project does incorrectly characterize the repairs as renovations. The intent of Mr. Lawrence's memo was to clarify the difference between repairs and renovations. This memo was not seen by staff until the day of the meeting at which time the Manager encouraged the memo to be informational. The Windham sewer lawsuit was settled sometime ago.

Mr. Hart suggested the Council add an executive session to the agenda in order to discuss possible remedies to resolve the overrun on the garage.

Mr. Schaefer asked for an update on the statements made by David Morse regarding illegal worker at the Storrs Center project. The Town Manager reported nothing has been heard from the DOL or the Department of Homeland Security, but if no violations are substantiated no notice will be given.

March 12, 2012

Mr. Kochenburger suggested a letter be sent to Erland Construction asking them to double check with their subcontractors to insure all required paperwork is in order.

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Ms. Moran stated there was no illegal meeting on March 6, 2012. Mr. Ryan misspoke when referring to the March 5, 2012 public hearing.

Ms. Lindsey, on behalf of herself, Ms. Keane and Mr. Paulhus, responded to the memo presented by Rick Lawrence addressing each of the issues identified as inaccurate and submitted information in support of their presentation at the March 5, 2012 public hearing. (Statement attached and submitted information included with meeting packet materials)

Ms. Keane commented the inaccurate use of the word "renovation" in the direct mail piece shows incompetency and questioned why staff has not scheduled the four agreed upon holiday remembrances.

Mr. Kochenburger stated the Council, not staff, is in charge of planning and scheduling the holiday remembrances.

Mr. Schaefer moved and Mr. Paulhus seconded to add Item 1a, Memorial Day Planning, to the agenda. The motion passed unanimously.

Ms. Moran commented Mr. Lawrence was responding to the legal definition of renovation noting the looser definition has been being used.

Mr. Kochenburger remarked the majority of the statements in Mr. Lawrence's letter are a description of what "renovation" means in terms of state reimbursement amounts.

Ms. Keane asked if feasibility studies for each of the schools have been done. Town Manager Matt Hart reported any studies done by the School Building Committee should be available on the website.

Ms. Lindsey requested UConn's Hazmat facility be put on a Council agenda.

VI. OLD BUSINESS

1. Community/Campus Relations

Town Manager Matt Hart reported UConn's Hazard Waste Facility will be on the Town/University Committee agenda. Also on the agenda will be a review of the steps taken last year which helped mitigate the off campus spring activities. Many of these restrictions will be in effect again this year. In response to questions regarding the Hazmat facility the Town Manager reported that, it is his understanding, safety improvements have been made and the nature of the stored material has changed. Mr. Hart will ask UConn for details.

1a. Memorial Day Remembrance

Mr. Shapiro, Mr. Paulhus and Mr. Kochenburger volunteered to plan the pre-Council meeting event for Memorial Day.

NEW BUSINESS

2. Sustainability Committee Progress Report

Lynn Stoddard, Chair of the Sustainability Committee, summarized the activities and actions of the Committee.

3. WPCA, FY 2011/12 Windham Sewer Budget

Mr. Paulhus moved and Mr. Kochenburger seconded to recess as the Town Council and convene as the Water Pollution Control Authority. Motion passed unanimously.

Mr. Paulhus moved and Ms. Lindsey seconded, effective March 12, 2012, to adopt the FY 2011/12 Windham Sewer budget as prepared by Town staff.

Accounting Manager Keri Rowley reviewed the budget and explained the process to be used to increase the fund balance and address the debts incurred.

Motion to approve the budget passed unanimously.

4. WPCA, FY 2011/12 UConn Water and Sewer Budget

Mr. Paulhus moved and Mr. Schaefer seconded effective March 12, 2012, to adopt the FY 2011/12 UConn Water/Sewer Budget as prepared by Town staff.

March 12, 2012

Mr. Shapiro recused himself from discussion and voting on this motion because of his service on the boards of some of the customers.

The motion to approve passed by all those voting.

Mr. Paulhus moved and Mr. Kochenburger seconded to reconvene as the Mansfield Town Council. Motion passed unanimously.

5. Town Easement – Storrs Road Guying Easement

Mr. Shapiro moved and Mr. Paulhus seconded to approve the following resolution:

RESOLVED, that Matthew W. Hart, Town Manager, be, and hereby is authorized to sign the easement entitled:

The Southern New England Telephone Company d/b/a AT&T Connecticut Utility Pole Guy and Anchor Easement, which easement will convey for utility pole guying purposes approximately 1093 square feet of land in 3 locations along the west side of Storrs Road (Route 195) in the vicinity of the Audrey P. Beck Building.

Motion passed unanimously.

VII. DEPARTMENTAL AND COMMITTEE REPORTS

No comments

VIII. REPORTS OF COUNCIL COMMITTEES

Mr. Kochenburger, Chair of the Committee on Committees, offered the following recommendations:

The reappointment of Saul Nesselroth to the Board of Ethics for a term ending 6/30/14,

The appointment of Anke Finger to the Arts Advisory Committee for a term ending 3/1/2013,

The appointment of Michael Soares to the Open Space Preservation Committee for a term ending 12/31/2014.

The motion to approve the recommendations passed.

Mr. Schaefer reported the Farm Ordinance Ad hoc Committee has met and discussed two of the three items. He will report back.

Mr. Shapiro reported the Parking Ordinance Ad hoc Committee has met and has charged the Director of Public Works and the Town Attorney with developing language.

IX. PETITIONS, REQUESTS AND COMMUNICATONS

6. M. Hart re:appointment to Mansfield Library Advisory Board

7. State of Connecticut Siting Council re: Docket No 424

8. CCM – Governor Malloy’s Education Reform Tour

9. CCM – Legislative Update

10.CCM – Mandates Report

11. CCM – Save the Dated: CCM Day on the Hill

X. FUTURE AGENDA

UConn’s Hazardous Waste Facility will be added to a future agenda.

Ms. Lindsey requested an update on Storrs Center be added as a Standing Agenda Item.

Mr. Paulhus moved and Mr. Schaefer seconded to add an Executive Session to the agenda to discuss strategy and negotiations with respect to pending claims and litigation in accordance with CGS§1-200(6)(B).

The motion passed unanimously.

Mr. Paulhus moved and Ms. Lindsey seconded to move into Executive Session to discuss strategy and negotiations with respect to pending claims and litigation in accordance with CGS§1-200(6)(B) and to include the Town Manager, Director of Public Works and the Town Attorney.

Motion passed unanimously.

XI. EXECUTIVE SESSION

March 12, 2012

Strategy and negotiations with respect to pending claims and litigation in accordance with CGS§1-200(6) (B).

Present: Keane, Kochenburger, Lindsey, Moran, Paulhus, Schaefer, Shapiro

Also included: Town Manager Matt Hart, Director of Public Works Lon Hultgren and the Town Attorney Dennis O'Brien

XII. ADJOURNMENT

The Council reconvened in regular session. Mr. Shapiro moved and Mr. Kochenburger seconded to adjourn the meeting.

Antonia Moran, Deputy Mayor

Mary Stanton, Town Clerk

March 12, 2012

Town Council Meeting

Public Input 3/12/2012

RE: Bus Garage on Fern Road

The bus garage has been an eyesore and blight on Fern, Scottron and Sheffield Rd neighborhood for years. Action by the town on this is long overdue.

I contacted a reputable Connecticut based scrap and transport company, Connecticut Scrap of North Franklin CT, to inquire what it would cost to have the structure dismantled and removed. The attached proposal documents a profit to the town of \$1,000.

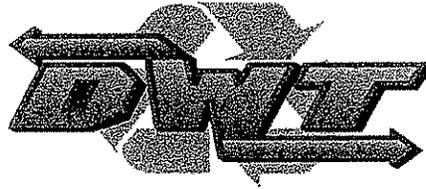
The lack of payment of taxes should give the town the right to seize property to on the lot to pay for back-taxes. Notice should be sent to the current owner apprizing them of this situation with a specific deadline for them to pay their taxes. After which, the town should exercise its right to collect taxes and dismantle the structure.

I urge Council to take action that would result in dismantling and removing the building. Acquisition of the land is a secondary concern. If the town is concerned about owning the land, just getting the building dismantled and removed would satisfy the neighborhood greatly.

Respectfully,

Omar Kouatly

98 Fern Rd, Storrs.



Katey Waddington
Connecticut Scrap/D.W. Transport
140 Route 32
North Franklin, CT 06254

March 12, 2012

Omar Kouatly
98 Fern Street
Storrs, CT 06268

Dear Omar Kouatly:

OBJECTIVE

Dismantle and removal of vacant steel structure located at 76 Fern Street in Storrs, Connecticut.

SCOPE OF SERVICES

1. Demo & Disposal
 - A. D.W will dismantle and dispose of the steel structure located on 76 Fern Street in Storrs, Connecticut. Foundations to be removed to ground level and material properly disposed of. D.W. Transport has all the equipment, insurance and permits necessary to perform the above mentioned project. D.W. Transport will charge no fee so long as we are responsible for the scrap metal recycling from the structure.

2. Scrap Metal Recycling
 - A. C.T.S will pay a flat rate of \$1,000.00 for the scrap metal material from the steel structure.

YOUR RESPONSIBILITIES

An asbestos test is needed as well as letters of disconnect.

CLOSING

We appreciate the opportunity to service your demolition, disposal and recycling needs. If you would like to accept this proposal, please email confirmation or sign below and fax to 860.848.2669.

Sincerely,

Katey Waddington
Marketing/Sales

Mansfield, Connecticut Town Council Meeting March 12, 2012
Public comment by David Freudmann, 22 Eastwood Rd.,
Storrs, CT 06268, 860-429-0763, davidf235@yahoo.com
Topic: budget, soil tests, Minimum Budget Requirement

1. At the Feb. 27 Special Meeting, the Council asked management, specifically Town Manager Matthew Hart and Director of Finance Cherie Trahan, to "prepare a document showing...a zero increase budget with suggestions on how to get there." (packet of 3/12/12, pg.1) I submit that staff is being stressed at the height of budget season, just a fortnight ahead of the release of the Town Manager's Proposed Budget for 2012/2013. The Town Council, not staff, should prioritize needs and make the hard choices that are required to reach a "zero increase budget". These are, after all, political choices. I recommend an executive session of the Council and management to make those choices.
2. Toward the end of the Special Meeting of March 7, you authorized Mr. Hart to spend up to \$40,000 (\$20,000 per location) to test the soil at the sites of the Goodwin and Vinton elementary schools. The object is to learn whether they can sustain the greater septic requirements of larger schools. As you were prepared to choose two sites and send a large bonding proposal to referendum, I assumed you had that information long ago. Furthermore, in response to a query I made of a member of the Council, it seems that no one has asked the University of Connecticut if it would object to connecting a larger Goodwin school to the UConn sewer system, seeing as the Four Corners Water and Sewer project will make a sewer hookup feasible. Should not UConn be asked that before spending up to \$20,000 to test the soil there?
3. re schools: At present, the state's Minimum Budget Requirement penalizes municipalities if they reduce spending on the public schools. On a hopeful note, it appears the Connecticut Conference of Municipalities is trying to get relief from this onerous, costly and wasteful requirement. (pages 58 and 82 of 3/12/12 packet) You can count on those with a vested interest in maintaining the status quo to oppose this initiative. It might be worthwhile for town leaders to remind our state delegation that taking control of the budget is near impossible if you are not allowed to cut costs.

DF

Patricia A. Suprenant

441 Gurleyville Road
Storrs, CT 06268

March 9, 2012

Town Council
Town of Mansfield

To Whom It May Concern:

Watching residents at the Special Town Council Hearing last Monday it was obvious to me that something was missing from the debate over two new schools versus renovating the three existing elementary schools. Despite the endless committee meetings, reams of paperwork and apparently meaningless numbers put forth over the past six years, this debate widens rather than narrowing toward the right conclusion for Mansfield's children.

I ask you the following:

Where is the detailed, extensive feasibility and condition study for each of the existing school properties that would frame the discussion for residents with regard to building condition, building costs, and the subsequent impact on academic programming?

It doesn't exist.

Where is the detailed analysis citing the priority of one school over the other in this debate?

It doesn't exist.

Where is the support for two new schools in Mansfield's 2006 Plan of Conservation?

It doesn't exist.

Where is the need for the construction of two new schools as cited in Mansfield's 2020 Vision?

It doesn't exist.

Where is it written that Mansfield must renovate or construct all these schools all at once?

It doesn't exist.

Where is the effort at consensus building in this process?

It doesn't exist.

And, where does it cost \$95 million dollars to renovate three schools at a cost of \$887psf (\$95M/107K)?

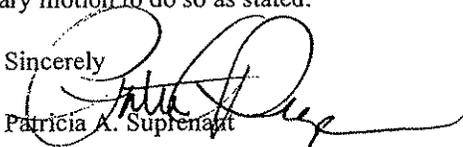
It doesn't exist.

It is clear that Option E was always the preferred alternative and was not the product of quantifiable, logical, and definable research. Furthermore, the architect used in the project proposal should not benefit from the outcome.

In my due diligence and research of CT State Statute Sec. 282 it is clear that in a project of this scale the State of Connecticut would most likely support through a "notwithstanding" exception anything that Mansfield residents want whether it is a Renovate "like new" of the existing schools or new construction.

I believe it is premature to bring this before the voter in November and ask that you rescind the preliminary motion to do so as stated.

Sincerely


Patricia A. Suprenant

TOWN OF MANSFIELD
 MANSFIELD PUBLIC SCHOOLS
 DEPARTMENT OF FACILITIES MANAGEMENT



William D. Hammon, Facilities Management Director

AUDREY P. BECK BUILDING
 FOUR SOUTH EAGLEVILLE ROAD
 MANSFIELD, CONNECTICUT 06268-2599
 (860) 429-3326 TELEPHONE
 (860) 487-4443 FACSIMILE
 EMAIL: HAMMONWD@MANSFIELDCT.ORG

Submitted by Alison Hilding
 3/12/12

August 20, 2010

Anticipated Repair Costs
 Within Five Years

leaking?
 R

<u>Description</u>	<u>Estimated Cost</u>
1. Gym dividing door	\$ 35,000
2. Fuel oil line at Southeast School	15,000
3. One boiler at any location	100,000
4. Door replacements	20,000
5. Large floor tile replacement	15,000
6. One refrigerator/freezer	20,000
7. One office air conditioning unit	5,000
8. Installation of bulkheads for confined space entrance	50,000
9. Septic system repair at one of town schools	35,000
10. Carpets in Southeast School portables	20,000
11. Various counters and shelving in classrooms	20,000
12. Cafeteria tables at elementary schools already failing	(per school) 25,000
13. Playground at Vinton School	100,000

?

?

not in order of priority

any of pop going down
 do you need furniture? contribute to
 need portables

maximum length of time these items
 would be left - 129 - do not use 20 years.

(over)



TOWN OF MANSFIELD

Proposed School Building Project

What is the "School Building Project?"

Since 2005, members of the Mansfield Board of Education and the Mansfield Town Council have extensively reviewed, analyzed and discussed various options for either renovating and/or constructing new schools in Mansfield. The three current elementary schools were constructed in 1956 (Vinton) and 1957 (Goodwin, Southeast). Our elementary schools are approximately 55 years old and have not had major renovations since 1990-1991. The Mansfield Middle School was constructed in 1969 and has not had major renovations since 1998-1999. The existing schools have critical needs.

What is being preliminary recommended for the School Building Project?

After careful review and consideration, the Town Council at their February 21, 2012 special meeting selected a preliminary recommendation to build two new elementary schools, each housing 375 students. The new elementary schools would be located on two of three possible sites: existing Vinton site; existing Southeast site; or parcels adjacent to the existing Goodwin site. Site selection from the three locations would be determined prior to the referendum. It is anticipated that construction on the two elementary schools would be completed and open for September 2015. It is also being recommended that the Mansfield Middle School be renovated, with improvements being completed by September 2016.

- Preliminary Recommendation
- Quick Facts:
- ✓ 2 new elementary schools would replace the existing 3 elementary schools, opening in September 2015. The current schools are 55 years old.
- ✓ New elementary schools would be located on two of the following sites: existing Vinton site; existing Southeast site; or parcels adjacent to the existing Goodwin site.
- ✓ Mansfield Middle School would be renovated, completed in September 2016.
- ✓ Preliminary total costs to Mansfield taxpayers is estimated at \$34,873,177.

What are some of the advantages to the preliminary recommendation?

New construction promotes sustainability and efficient use of resources. Modern and efficient energy management systems will reduce energy costs. Students will have access to state of the art library and media centers. Classroom size will be more uniform and students will have enhanced instructional programs. Teachers will have improved ability to collaborate and staff specialists will be shared more easily and equitably. Portable classrooms currently in use will be replaced with permanent construction.

How much will the School Building Project cost and how will it impact my taxes?

Preliminary estimates for the construction of two new elementary schools is \$52,618,688. The state would reimburse Mansfield for 45% of the cost, bringing Mansfield's share of construction costs for the elementary schools to \$29,015,271. Projected annual operational savings by reducing the number of elementary schools from three to two is \$865,000. Renovations to the Middle School are estimated at \$11,180,299. For renovations, the state reimbursement rate is 21.5% which is less than if Mansfield was to "build to new." Mansfield's share of renovation costs for the Middle School is estimated at \$5,857,906. Mansfield's total estimated share for the new elementary schools and the Middle School renovations is \$34,873,177. It is important to note that until design and site selection is finalized, all estimates are preliminary. For a Mansfield taxpayer who owns a median valued single family home a sample tax impact of this project averages to \$391 per year, or a grand total of \$8,988 over the course of the debt service. Debt service would be paid off in 23 years.

What other options were considered?

Various other options were considered such as building one new elementary school, renovating/expanding two existing elementary schools, and renovating all three elementary schools (Option A scenarios). Option A scenarios, referred to as "baseline," "baseline plus solar panels," and "enhanced," range in scope. All Option A scenarios include roof replacements, energy improvements and other renovations. Enhanced Option A includes baseline renovations plus solar panels and media centers. Depending on the Option A scenario, the estimated cost to renovate all three existing elementary schools ranges from \$25,452,048 to \$35,517,211. The state reimbursement rate

11.20.12

We, Denise Keane, Chris Paulhus and myself, Meredith Lindsey, would like to respond to and rebut the memorandum by Mr. Rick Lawrence, dated March 7th, 2012 regarding the minority position power point presentation that we presented at the March 5th public hearing. In his memorandum, Mr. Lawrence insinuated that we presented inaccurate data.

We requested the town manager provide us with a list of the inaccurate information that was supposedly contained in our presentation. Mr. Hart responded with two areas of concern: the use of the word "renovation" and the dollar amount used for the projected 2014 median assessed home value.

In the direct mail piece titled "Town of Mansfield Proposed School Building Project" sent to Mansfield residents, it states under the heading "*What other options were considered? Various other options were considered such as building one new elementary school, renovating/expanding two existing elementary schools, and renovating all three elementary schools. (Option A scenarios).*" Our power point presentation mirrored the town's own description of Option A scenarios. The fact that our presentation was taken to task for using the word renovation while the town used it to describe Option A scenarios in the mailing to Mansfield residents is ludicrous!

Regarding the concern of the projected 2014 assessed value inaccuracy, Mr. Hart states "*I also note that the presentation states that a home assessed at \$168,500 in 2010 will be reassessed at approximately \$214,542 in 2014. The public may have thought that this estimate was provided by staff or the consulting team, which I do not believe was the case.*" We strongly suggest that Mr Hart and our fellow councilors refer back to his email dated February 3, 2012, which contained information for the February 14, 2012, workshop. The two new 20 Year Cost Projections, revised January 23, 2012, use a median home assessment value of \$221,600. The town manager actually provided an estimate higher than the one used in the our power point presentation.

Of more importance than the \$7000 difference in projected 2014 median home assessment values is the fact that this information does not appear anywhere in the public record. It was provided to the council by an e-mail which stated it would be included in the packet, but the cost projections included in the public record used the 2010 assessment value of \$168,500 and are not the same ones the council received by e-mail from Mr. Hart on February 3, 2012. No mention is made in the minutes of the February 14th workshop that the cost projections the council received from Mr. Hart on February 3rd were inaccurate. Why then are they not in the public record? This omission violates the principle of open and transparent government and erodes public trust.

We trust this addresses the concerns raised by Mr. Hart regarding our presentation. As to Mr. Lawrence's memorandum, we find it difficult to believe that he was in attendance at the public hearing given his various inaccuracies and distortions regarding the information we presented. One can only hope that he is more accurate with details in the performance of his architectural responsibilities.

In conclusion, we stand behind the accuracy of our presentation. We believe Mansfield residents value their three neighborhood schools and understand the financial ramifications of the project.

Denise Keane
Meredith Lindsey
Chris Paulhus

March 12, 2012

- Attachments:
1. Memorandum from R. Lawrence dated 3/7/12
 2. E-mail from M. Hart dated 3/8/12
 3. Notice of Proposed School Building Project
 4. E-mail to Council from M. Hart dated 2/3/12 and Cost Projections attachments
 5. Minutes from 2/14/12 School Bldg workshop
 6. Copy of Minority position PowerPoint

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PUBLIC HEARING
TOWN OF MANSFIELD
March 26, 2012

The Mansfield Town Council will hold a public hearing at 7:30 PM in the Council Chamber of the Audrey P. Beck Building at the Town Council's regular meeting on March 26, 2012 to solicit comments regarding the proposed application to the State Department of Economic Community Development for funds under the Small Cities Program.

At this hearing persons may address the Town Council and written communications may be received.

Dated at Mansfield Connecticut this 13th day of March 2012.

Mary Stanton, Town Clerk

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt H*
CC: Maria Capriola, Assistant to Town Manager; Linda M. Painter, Director of Planning and Development; Jessie Shea, Planning and Community Development Assistant
Date: March 26, 2012
Re: Small Cities (Community Development Block Grant) Housing Rehabilitation Application

Subject Matter/Background

The U.S. Department of Housing and Urban Development (HUD) provides Community Development Block Grant (CDBG) money to states, which may distribute the resources to non-entitlement communities (population less than 50,000). The Department of Economic and Community Development (DECD) administers the CDBG program for smaller communities through a competitive grant process generally referred to as the Small Cities program.

Eligible Grant Activities

Towns may apply to fund the following types of activities; maximum grant amounts for each activity are shown in parenthesis:

- Residential Rehabilitation (\$300,000)
- Public Housing (\$700,000)
- Public Facilities (\$750,000)
- Streets and Sidewalks (\$500,000)
- Planning (\$25,000)
- Economic Development (\$500,000)
- Urgent Need (\$500,000)

Since the Town is limited to one application, the Council must identify the most pressing community needs. As such, the purpose of tonight's public hearing is to obtain community input on the Town's community development and housing needs and to review and to discuss specific project activities in the areas of housing, economic development or community facilities that could form the basis for a Small Cities application.

Recommended Activity

DECD identified housing and economic development as priority activities in its 2011-2012 Annual Action Plan for Housing and Community Development. As such, applications for housing or economic development activities will receive 25 additional points during the rating process. Based on this information as well as demonstrated need and interest from community members received to date, staff is recommending that the Town submit an application for \$300,000 in funds for its housing rehabilitation revolving loan program.

The revolving loan program provides funds to low and moderate income homeowners to fund basic home improvements through a 0 percent interest deferred loan. Examples include: energy efficiency improvements (windows, heating systems and insulation), handicap accessibility improvements, roof replacements/repairs, septic replacements/repairs and well replacement/repairs. The loans do not need to be repaid until the home is sold or transferred. Any loan repayments received are classified as program income and are used to fund additional housing rehabilitation activities, or other small scale community development activities that may be authorized through a program amendment.

The Town has not received a housing rehabilitation grant since 2002. All recent housing rehabilitation activities have been funded through program income. As of the date of this memo, there are 23 homeowners on the waiting list for improvements, with more applications being received weekly. Due to a new policy stipulating that our program income balance on June 30, 2012 cannot exceed \$25,000, future housing rehabilitation activities will be limited to emergency repairs unless significant loan repayments or a new housing rehabilitation grant is received.

Program Income Reuse Plan

As noted above, when a previous program participant sells or transfers a home that was improved through the program, the owner repays the original loan amount to the Town. These loan repayments are referred to as program income. Whenever the Town is requesting CDBG funds that could generate program income, we are required to adopt a reuse plan for any program income received as a result of those funds. Pursuant to federal guidelines, program income funds must be used to fund the same type of activity from which they were generated, housing rehabilitation, in this case. However, the Town does have the ability to request a program amendment to allow the use of program income funds for another eligible CDBG activity such as ADA improvements or public improvements that benefit a low/moderate income population.

Based on guidance recently received from DECD, program amendments should only be requested if there is no longer any need for housing rehabilitation or in the case of an emergency. The change in the use of program income must also be approved by the Department of Economic and Community Development (DECD), the state agency responsible for administering the federal program. A

draft Program Income Reuse Plan is attached for review and approval if the Council supports the filing of an application for housing rehabilitation funds.

While staff is recommending that the Town apply for housing rehabilitation funds, other potential or proposed projects eligible for Small Cities funding may be reviewed and discussed at the public hearing. Earlier this month staff had identified a need for ADA improvements at the Library and Community Center in an attempt to reduce our Program Income balance to \$25,000 as required by DECD; previously a balance of \$50,000 was acceptable. In accordance with DECD requirements, staff had advertised the notice of a proposed program amendment originally scheduled for discussion at tonight's meeting. However, after discussing the proposal with DECD and learning that such a program amendment would significantly decrease the potential for receiving a new housing rehabilitation grant, staff has withdrawn the proposed amendment from consideration. (We still see the ADA improvements at the Library and Community Center as important initiatives and recommend that we seek other funding for these projects.)

Staff will be available to provide an update on the status of its current Small Cities activities at the hearing, including activities funded through program income. To submit the application, which is due June 8, 2012, DECD requires Council adopt a resolution approving the application for Small Cities funding. Council has typically authorized the submission of the application prior to the preparation of the document, as the application is voluminous and technical. If the Council wishes to review the application or excerpts thereof in advance of the submittal, we should postpone the grant authorization resolution until a later meeting.

Financial Impact

The Town anticipates incurring indirect costs associated with staff time spent on administration of the grant. The Town would also plan to charge certain grant administration duties against the grant award.

Recommendation

If the Town Council is in support of submitting a grant application for the housing rehabilitation program, the attached resolutions regarding the grant application and the program income reuse plan should be adopted.

Attachments

- 1) Proposed Program Income Reuse Plan
- 2) Draft Resolution to adopt Program Income Reuse Plan
- 3) Draft Resolution in Support of Housing Rehabilitation Application



TOWN OF MANSFIELD POLICY MEMORANDUM

To: All Citizens & Town Employees
From: Matthew Hart, Town Manager *MH*
Date: March 22, 2012
Subject: Reuse Plan Governing Program Income from CDBG-Assisted Activities

I. Purpose

The purpose of this plan is to establish guidelines on the policies and procedures for the administration and utilization of program income received as a result of activities funded under the State Community Development Block Grant Program.

II. Introduction

The Town of Mansfield's Housing Rehabilitation Program will produce Program Income as a result of liens placed on the property of residential rehab projects.

Financial assistance is offered in the form of no-interest loans. Low-income eligible applicants will receive a loan that is one hundred percent (100%) deferred until the property transfers ownership. The deferred and no-interest loan amount is secured by a lien filed with the Town Clerk.

All Program Income generated from this project will be used for additional housing rehabilitation projects within the community except as noted in Section VI of this plan. This activity is an eligible activity under 24 CFR 570.208 (a) (1), and meets national objective 24 CFR 570.483 (b) (1), activities benefiting low to moderate income persons.

III. Need for Plan Governing Reuse of Program Income.

This Plan is intended to satisfy the requirements specified in Federal statute and regulation at Section 104 (j) of the Housing and Community Development Act ("the Act"), as amended in 1992 and 24 CFR 570.489 (e) (3). These statutory and regulatory sections permit a unit of local government to retain program income for CDBG-eligible community development activities. Under federal guidelines adopted by the State of Connecticut's CDBG program, local governments are permitted to retain program income so long as the local government has received advance approval from the state of a local plan that will govern the expenditure of the program income. This plan has been developed to meet that requirement.

IV. Program Income Defined.

Program Income is defined in federal regulation at 24 CFR 570.489 (e) which specify that program income is the gross income received by the jurisdiction that has been directly generated from the use of CDBG funds. (For those program income-generating activities that are only partially funded with CDBG funds, such income is prorated to reflect the actual percentage of CDBG participation). Examples of program income include: payments of principal and interest on housing rehabilitation or business loans made using CDBG funds; interest earned on program income pending its disposition, and interest earned on funds that have been placed in a revolving loan account; net proceeds from the disposition by sale or long-term lease of real property purchased or improved with CDBG funds; income (net of costs that are incidental to the generation of the income) from the use or rental of real property that has been acquired, constructed or improved with CDBG funds and that is owned (in whole or in part) by the participating jurisdiction or subrecipient.

If the total amount of income (from all sources) generated from the use of CDBG funds (and retained by the Town) during a single program year (July 1 through June 30) is less than \$25,000, then these funds shall not be deemed to be program income and shall not be subject to these policies and procedures. However, Quarterly Reports must be submitted regardless of whether the \$25,000 threshold is reached or not. Costs incurred that are incidental to the generation of Program Income may be deducted from the gross program revenue to determine the net Program Income amount.

V. General Administration (GA) Cost Limitation.

Up to 16 percent of the total PI expended during a PY may be used for CDBG general administration (GA) expenses. Total administration and program soft costs (Housing Rehabilitation activities) cannot exceed 25 percent.

Total administration and program soft costs (all activities except for housing rehabilitation) cannot exceed 21 percent.

VI. Reuses of Program Income.

Program income must be: a) disbursed for an activity funded under an existing open grant prior to drawing down additional Federal funds (i.e. disbursed to an amount that is \$50,000 or less); b) forwarded to the State of Connecticut, Department of Economic and Community Development (Department); c) with DECD's permission, apply to a future grant or (d) distributed according to this Program Income Plan that has been approved by the Department. The Town's program income will be used to fund *eligible* CDBG activities that meet a *national objective*. Eligible activities and national objective requirements are specified in federal statute at Section 105(a) and in federal regulations at 24 CFR 570.482 and 24 CFR 570.483. The PI Reuse Plan shall be used for Housing Rehabilitation.

The Town reserves the options to: 1) utilize program income to fund/augment a CDBG funded activity (that is different from the activity that generated the PI) included in a grant agreement and 2) to utilize program income to fund other CDBG eligible project activities through the use of program amendments. The Town must first follow the citizen participation process, provide for public disclosure (public notice), obtain a governing body resolution, and obtain approval from the State CDBG Program.

A. Planning Activities. The Town reserves the option of utilizing program income, within the 16 percent general administration annual cap, to fund planning for CDBG-eligible activities. Such planning activities may include: environmental reviews or other studies necessary for CDBG-eligible projects or programs; or application preparation for CDBG or other grants/loans to supplement funding for CDBG-eligible activities. The costs of such planning activities may be charged to an RLA if the planning is for the same activity as the RLA. Otherwise, PI may only be expended on planning activities in conjunction with an existing open CDBG Planning grant.

B. Other CDBG Eligible Activities.

The Town reserves the option of utilizing program income to fund other CDBG eligible projects. Program Amendments are required in these instances. Examples include but are not limited to ADA improvements to Town facilities, removal of slum and blight on a spot basis, etc.

C. Distribution for Reuse of Program Income.

The Town's program income that has not been committed to an existing open grant or CDBG eligible activities noted in subsection A and B of this section will be distributed, as follows:

- One revolving loan accounts (RLAs) or PI account is currently established to utilize the Town's program income.

The allocations to the RLAs are as follows:

- 100 percent (100%) of all program income will be deposited into the Housing Rehabilitation Revolving Loan Account from which it was generated and will be used again for the same activity; Housing Rehabilitation.

Funds shall not be transferred between RLAs or to an open grant activity without conducting a properly noticed CDBG Citizen Participation public hearing. If it becomes necessary to transfer funds between RLAs we will consider revising the above distribution formula.

VII. Reporting and Federal Overlay Compliance.

The Town shall comply with all State CDBG reporting requirements, including submittal of a Quarterly GPR on all PI. The Town shall ensure that the use of program income under this PI Reuse Plan complies with all CDBG program requirements, including citizen participation, environmental review, equal opportunity, Section 3 employment, lead-based paint, labor standards, procurement and property management, and maintenance of adequate accounting and recordkeeping systems. To ensure ongoing compliance with CDBG requirements, the Town shall utilize the latest available State CDBG Program Grant Management Manual for guidance on compliance procedures and polices. The Town shall obtain the Department's written approval before proceeding with any PI-funded activity.

VIII. Maximum Funds in Revolving Loan Accounts.

Program Income received by the RLAs during the program year (July 1 through June 30) shall be substantially expended by the end of the program year (June 30). It is the goal of the Town at any given time for the funding balance for either of the RLAs not to exceed \$50,000; exceptions to this include the receipt of unanticipated repayments that cause program income to exceed \$50,00, in

which case eligible project(s) will be planned to expend the funds as soon as practicable.

IX. Revolving Loan Accounts.

The purposes and allowed uses of funds under these RLAs are, as follows:

A. Housing Rehabilitation Revolving Loan Account.

This fund will be principally used for the purpose of making loans to rehabilitate residential units occupied by households which have an annual income which is 80 percent (80 percent) or less of the area's median income. At least 51 percent of the funds expended for the activity funded under this RLA during the program year shall be used on revolving activities (i.e., loans).

No more than 51 percent of the program income funds actually expended during the program year under this RLA shall be expended for housing rehabilitation grants. No more than up to 16 percent of the total PI expended during a PY may be used for CDBG general administration (GA) expenses. Total administration and program soft costs (Housing Rehabilitation activities) will not exceed 25 percent. In any event, the total expended for non-revolving activities (grants, program costs, and general administration) shall not exceed 49 percent of the total funds actually expended during the program year (July 1 thru June 30).

The review and funding of requests for CDBG loan or grant assistance under this RLA shall be conducted under the Housing Rehabilitation Program Guidelines that have been adopted by the Town. All assistance provided to activities under this RLA shall be made for activities that are located within the Town's jurisdiction.

If the activities funded under the RLA are for the same activities as those funded under an open State CDBG grant agreement, then the funds available in this RLA shall be expended prior to drawing down funds from the State CDBG program.

X. Revising this Plan.

The Town has the authority to amend this document with a properly noticed Council/Board meeting and approval by the State Department of Economic & Community Development (DECD).

Matthew W. Hart, Town Manager

Date

RESOLUTION ADOPTING PROGRAM INCOME PLAN AND PROGRAM INCOME REUSE PLAN

WHEREAS, Program Income is defined in federal regulation at 24 CFR 570.489 (e), which specifies that program income is the gross income received by the jurisdiction that has been directly generated from Community Development Block Grant Program funds; and

WHEREAS, Examples of program income include: payments of principal and interest on housing rehabilitation loans made using Community Development Block Grant funds; interest earned on program income pending its disposition, and interest earned on funds that have been placed in a revolving loan account; and

WHEREAS, The Town of Mansfield will generate income from its current and proposed Housing Rehabilitation Program activities;

NOW, THEREFORE, BE IT RESOLVED by the Town Council that the following Reuse Plan Governing Program Income from CDBG-Assisted Activities is hereby approved and further authorizes Town Manager Matthew Hart to sign such document.

Resolution Approving Small Cities Grant Application for Housing Rehabilitation Funds

WHEREAS, federal monies are available under the Title I of the Housing and Community Development Act of 1974, 42 U.S.C § 5301, et. seq., as amended, also known as Public Law 93-383, and administered by the State of Connecticut, Department of Economic and Community Development as the Connecticut Small Cities Development Block Grant Program; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of the State of Connecticut Department of Economic and Community Development is authorized disburse such federal monies to local municipalities; and

WHEREAS, it is desirable and in the public interest that the Town of Mansfield make an application to the State for \$300,000 in order to undertake and carryout a Small Cities Community Development Program and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MANSFIELD TOWN COUNCIL:

- 1) That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by Part VI of Chapter 130 of the CGS
- 2) That the filing of an application for State financial assistance by The Town of Mansfield in an amount not to exceed \$300,000 is hereby approved and that Matthew W. Hart, Town Manager, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, to carry out approved activities and to act as the authorized representative of the Town of Mansfield.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant to Town Manager
Date: March 26, 2012
Re: Community Water/Wastewater Issues

Subject Matter/Background

Attached please find the agenda for the March 22, 2012 meeting of the UConn Water and Wastewater Policy Advisory Committee. At Monday's Council meeting, I will report on the water and wastewater committee meeting and other related items.

Attachments

- 1) 3/22/12 Agenda – UConn Water and Wastewater Policy Advisory Committee

MEETING NOTICE AND AGENDA

UNIVERSITY OF CONNECTICUT WATER AND WASTEWATER
POLICY ADVISORY COMMITTEE

March 22, 2012 – 5:30 p.m.

University of Connecticut

Bishop Center, Room 7A/B

- 1) Call to order
- 2) Welcome new committee member Linda Painter – Mansfield Town Planner
- 3) Opportunity for Public Comment
- 4) **Old Business**
 - a) Additional Water Supply including the Relocation of Fenton Well A
CEPA Environmental Impact Evaluation Update – Jason Coite
 - b) 2010 Consumer’s Confidence Report CCR Report Update – Jason Coite
 - c) General Project Updates
 - i) Mansfield Four Corners Update – Lon Hultgren
 - ii) Storrs Center Project update – Lon Hultgren
 - iii) Reclaim water project update – Ron Gaudet
- 2) **New Business**
 - a) Connection requests – Alex Roe
 - b) Town of Mansfield Water Workshop – Matt Hart
- 3) **Future meetings**
 - a) The next meeting is scheduled for June 21, at 5:30pm. Agenda items for the next meeting should be emailed to eugene.roberts @ uconn.edu by June 15.
- 4) Adjourn



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager
Date: March 26, 2012
Re: UConn Hazardous Waste Facility

Subject Matter/Background

Council had requested that this item be added to this agenda. At Monday's meeting, staff will report on the Town-University Relations Committee discussion of this topic.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to the Town Manager; John Jackman, Director of Emergency Management.
Date: March 26, 2012
Re: Blanket Authorizing Resolution between the State of Connecticut, Division of Emergency Management and Homeland Security and the Town of Mansfield for State Homeland Security Grant Funds

Subject Matter/Background

In coordination and cooperation with Region IV of the Connecticut Department of Emergency Management and Homeland Security (DEMHS), the Town has been actively participating with other municipalities as members of the Regional Emergency Planning Team (REPT) and the REPT Steering Committee. The REPT is a multi-discipline/multi-jurisdiction group that has been charged with developing regional plans and resource coordination.

As a participant in Region IV activities, Mansfield has agreed to designate the state to serve as its agent to administer federal homeland security funding for regional projects. The U.S. Department of Homeland Security awards DEMHS funding under annual State Homeland Security Grant Programs. Under these grant programs, DEMHS retains local funding to administer on behalf of its member municipalities the following regional set-aside projects:

- *Expanded Regional Collaboration* – this regional planning effort is responsible for developing plans to respond to all hazards and to develop mitigation initiatives. This initiative also develops regional priorities for spending to improve the region's ability to respond to emergencies and disasters.
- *Connecticut Intelligence/Fusion Center* – this program exists as an intelligence sharing workgroup, primarily comprised of the Federal Bureau of Investigation (FBI), and police, fire and emergency management agencies. As an example of its activities, the center provides and staffs the virtual command post that we employ during UConn Spring Weekend.
- *Chemical, Biological, Radiological, Nuclear and Explosive Events (CBRNE) Preparedness* – this initiative is designed to assist agencies with preparing a response and mitigation activities related to chemical, biological, radiological, nuclear and explosive events.

- *Interstate Coordination Plan and the Statewide Communications Interoperable Plan* – these plans are designed to enable state-to-state coordination and planning to facilitate resource sharing, and to develop a communications system to enable all responders to effectively communicate at the command and control, and tactical levels.

In order to comply with the federal requirements, Memorandum of Agreements (MOA) must be periodically executed between the State of Connecticut and the Town of Mansfield. The purpose of the Blanket Authorizing Resolution is to authorize Town Manager to execute MOAs with the State of Connecticut (DEMHS), which allows DEMHS to act as an agent for the Town of Mansfield and allow the state to retain and administer grant funds for the above-referenced set-aside projects.

Financial Impact

The federal funding provides the state and DEMHS with annual funding which ranges from \$8.7 - \$10.4 million for statewide communication programs and up to \$2.5 million to support regional planning efforts. For Federal fiscal year 2012, approximately \$700,000 has also been allocated for Region IV activities specifically. This grant does not include a local match, and all administrative costs will be absorbed by the state and will not be charged against the Town.

Recommendation

Staff recommends that the Council authorize the Town Manager to execute the Blanket Authorizing Resolution as presented. The resolution will assist DEMHS Region IV (with the Town as a participant) with grant funding, emergency operations, equipment, training and planning needs.

If the Town Council supports this recommendation, the following resolutions are in order. (While the language of the resolutions may appear overbroad, it is prescribed by the state.)

Resolution

RESOLVED, that the Town of Mansfield may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Matthew W. Hart, as Town Manager of Mansfield Connecticut, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Mansfield and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Linda Painter, Director of Planning and Development; Jennifer Kaufman, Parks Coordinator
Date: March 26, 2012
Re: License Request, Common Fields at Bassetts Bridge Road

Subject Matter/Background

Mr. Michael Healey of Healey & Associates, LLC, has submitted a request to license the portion of the property known as the Common Fields at Bassetts Bridge Road for use as occasional overflow parking associated with a proposed banquet/conference facility at 476 Storrs Road. If the license request is approved, Mr. Healey would re-grade the property and connect the existing gravel drive to the parking lot on his property. The parking area would be maintained as a grass lawn; no paving is proposed. A site plan depicting the license area and proposed improvements is attached.

As part of any license approval, Mr. Healey would be required to maintain the property. Since the entire property known as the Common Fields is currently leased to Thomas Wells for agricultural purposes, a modification to the existing lease would be needed even though the area requested by Mr. Healey is not actively cultivated. As staff is currently in the processing of negotiating a one-year extension to the existing lease, the modification of the leased area could be addressed in that extension.

Pursuant to Section D(2) of the Planning, Acquisition and Management Guidelines for Mansfield Open Space, Park, Recreation, Agricultural Properties and Conservation Easements, a public hearing is required for any proposed lease of town land. While the guidelines technically do not refer to licenses, staff recommends that the policy for leases be followed:

In instances where an individual requests to lease Town-owned property, this request shall be referred to the Open Space Preservation Committee and any other relevant committee to review. In general, it is the Town's policy to lease only Town-owned agricultural lands. In the rare instance when the Town agrees to lease other Town-owned land to a private party, clear benefit to the Town must be demonstrated. In these instances, the Town Council shall refer the property to PZC pursuant to Section 8-24 of the Connecticut General Statutes, and hold a

public hearing to receive public comment regarding the proposed lease. In addition, staff shall notify neighboring property owners of the proposed lease.

As part of the public hearing process, neighboring property owners will be notified and the proposed license request will be referred to the Planning and Zoning Commission in accordance with Connecticut General Statutes Section 8-24. Additionally, as the site is located on a Town-owned park and is adjacent to an active agricultural operation on Town property, the request will also be referred to the Open Space Preservation, Agriculture and Parks Advisory Committees for their review.

Financial Impact

The subject property is currently revenue neutral; there are no revenues or expenses associated with the current lease of the property. No change is expected if the proposed license is approved as maintenance of the property would transfer from the current agricultural lease to the proposed licensee.

Legal Review

No legal review is required at this time. If the license request is approved, Mr. Healey will be required to draft a license for review and approval by the Town Attorney.

Recommendation

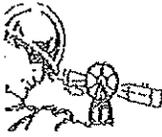
In accordance with the Planning, Acquisition and Management Guidelines, staff recommends that the Council refer the proposed license to the Agriculture Committee, the Open Space Preservation Committee, the Parks Advisory Committee and the Planning and Zoning Commission, and schedule a Public Hearing for May 14, 2012 to receive public comment regarding the proposed license. Notice of the public hearing will be provided to neighboring property owners.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, to refer Mr. Healey's proposed license request to use a portion of the Common Fields at Bassetts Bridge Road, to the Agriculture Committee, the Open Space Preservation Committee, the Parks Advisory Committee and the Planning and Zoning Commission, and to schedule a Public Hearing for 7:30 PM at the Town Council's regular meeting on May 14, 2012 to receive public comment regarding the proposed license.

Attachments

- 1) License Request
- 2) Proposed site/grading plan



HEALEY & ASSOCIATES, LLC

P.O. Box 557, Mansfield Center, CT 06250 Ph: 860-456-4500 Fax: 860-456-4501

February 23, 2012

Mr. Matthew W. Hart
Town Manager – Town of Mansfield
4 South Eagleville Road
Storrs, CT 06268

Re: Healey Property at 476 Storrs Road, Mansfield Center, Connecticut
The Common Fields

Dear Mr. Hart:

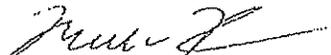
This letter is to serve as a request for license to use a small portion of the Town owned property adjacent to the referenced 476 Storrs Road property (hereinafter "Healey Property") in accordance with the enclosed plan for your review. The use would be to provide overflow parking in conjunction with the development of the barn as a banquet facility. The proposed license and use is contingent upon Town approvals from both the Inland Wetland Commission and the Planning and Zoning Commission.

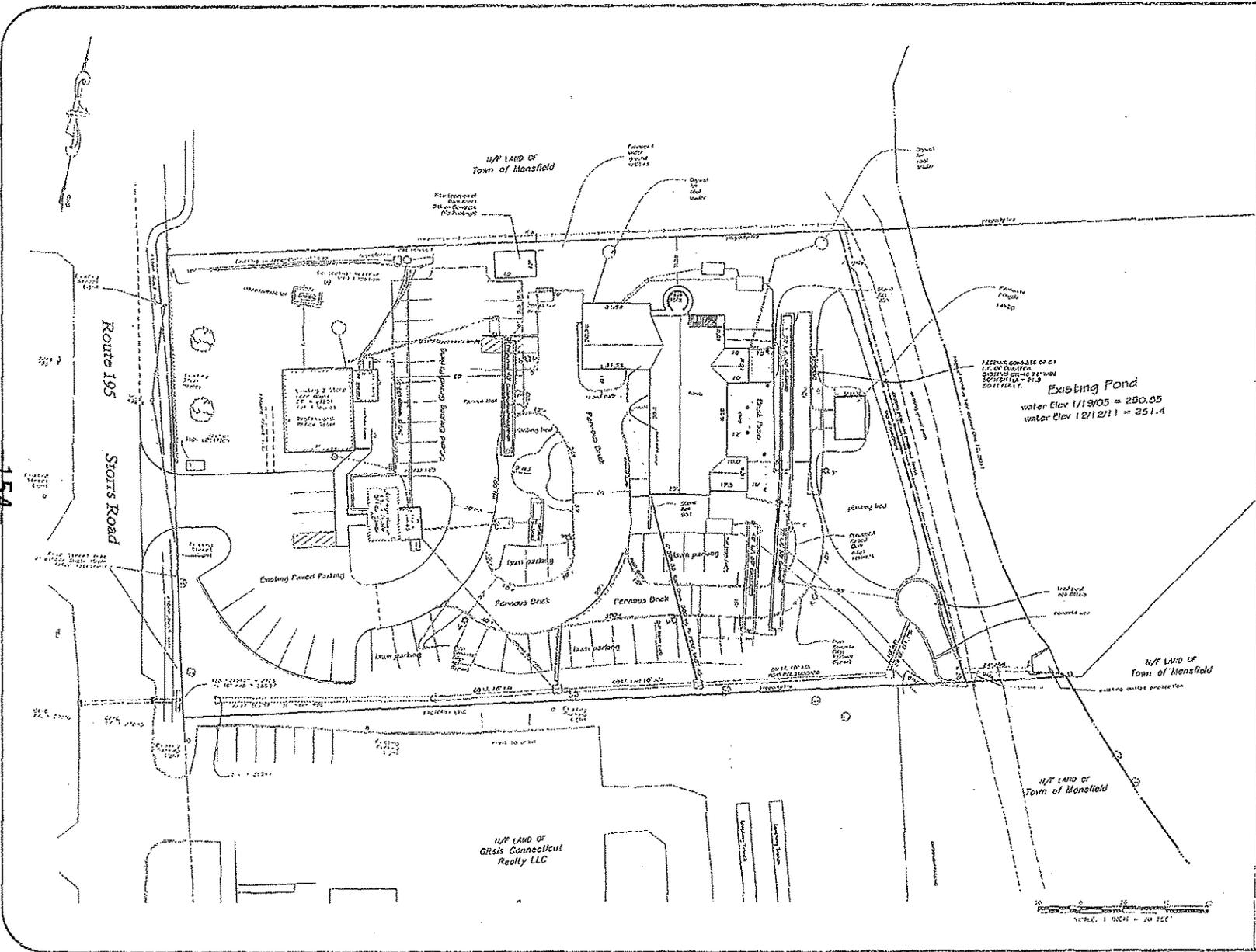
The area of overflow parking is consistent with the area traversed in our site walk last year that was attended by yourself, Greg Padick, Linda Painter, Lon Hultgren, Mark Kiefer and Jennifer Kaufman. The proposed parking area would be used occasionally in conjunction with banquets that exceeds our proposed parking capacity.

The proposed application includes a request to construct and maintain a manicured lawn parking area in which minor site grading would be required. The license would include provisions that the Healey's would be responsible for maintenance of the licensed area and that the license is revocable by the Town.

At this time we seek your support and recommendation of this plan. If you have any questions or require further documentation please do not hesitate to contact Michael C. Healey @ (860) 456-4500 or (860) 377-9901. Thank you for your consideration of this matter.

Respectfully submitted,


Michael C. Healey



NOTES
 1. THE WORK SHOWN ON THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

Legend:

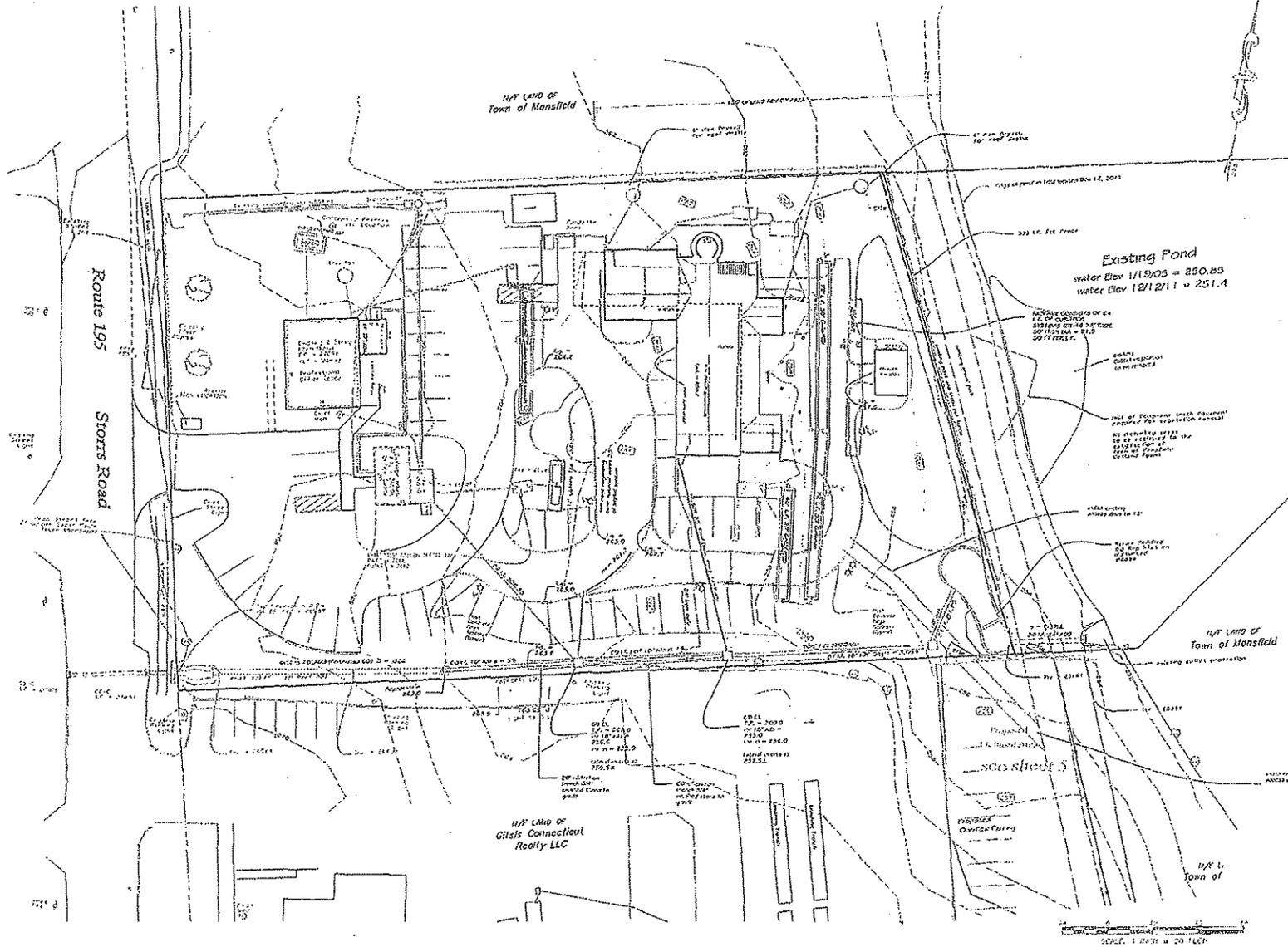
FOR BOUNDARY SURVEY AND PROPERTY LINES SEE PLANS.
 ALL DIMENSIONS ARE IN FEET AND INCHES.
 THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

1	Scale	AS SHOWN
2	Date	1/17/2012

LAND CONSIDERED ACQUIRED
 BY DEC 257 STATEWIDE CRT.
 OF 02/25/03/07
 781-809-150-4500

Site Layout
CommonFields
 476 Storrs Road
 MANSFIELD CTR. CT

DATE: 1/17/2012
 SHEET: 3
 SCALE: 1"=20'



Scale: 1" = 20'
 Date: 1/17/2012
 Project: CommonFields at 176 Stora Road, Mansfield, CT

North Arrow

Existing Pond
 water Elev 11/9/05 = 250.85
 water Elev 12/12/11 = 251.4

300 ft. Per Foot
 1/4 LAND OF
 Town of Mansfield

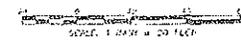
1/4 LAND OF
 Gils's Connecticut
 Realty LLC

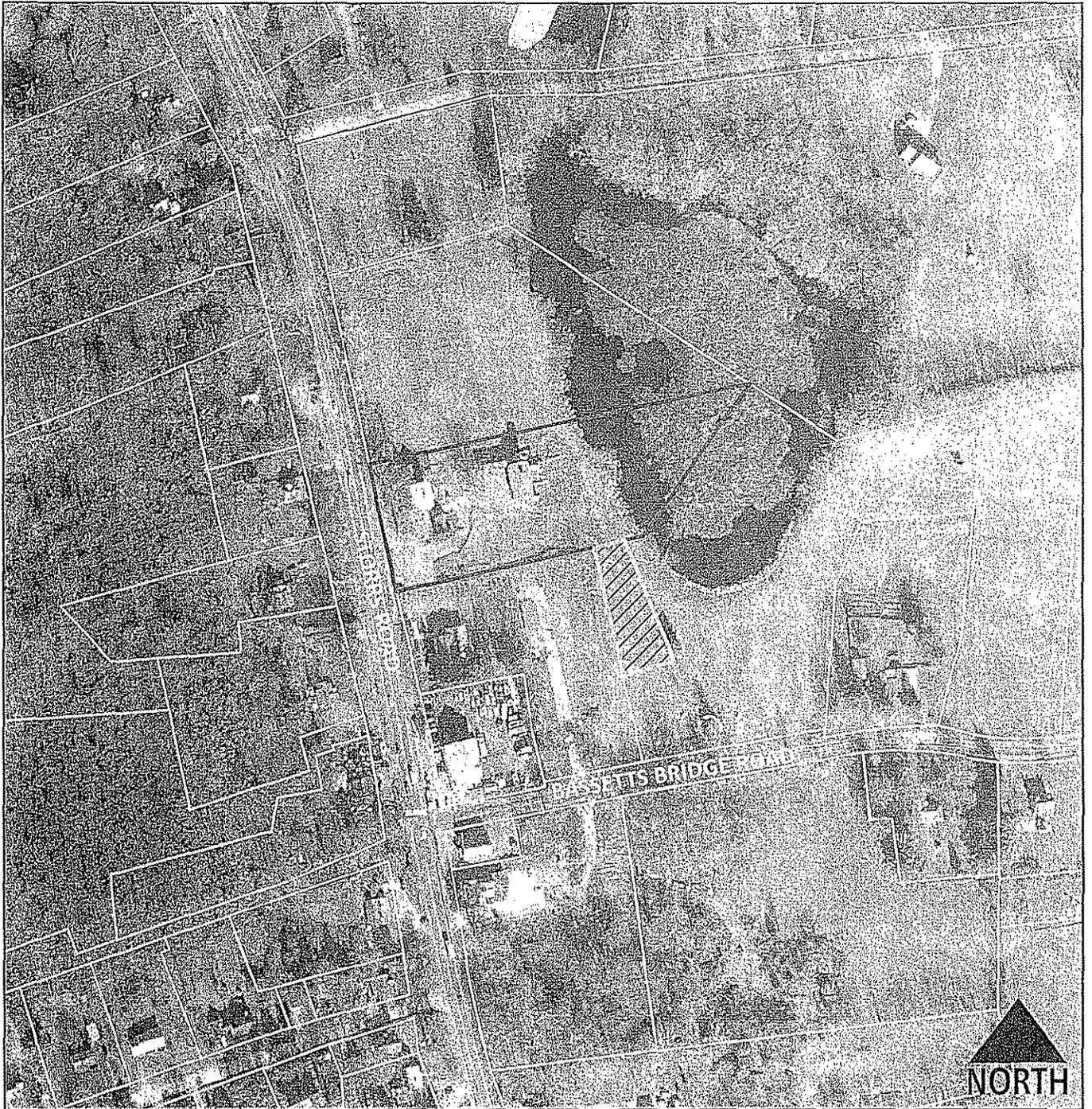
No.	Scale	Date	By
1	AS SHOWN	1/17/12	...

LAND CONVEYANCE STATEMENT
 TO DOC 557 MANSFIELD CT,
 CT DEEDS-00557
 FILE # 050-45C-4900

Site Grading
 CommonFields
 176 Stora Road
 MANSFIELD CT, CT

PROJECT	COMMONFIELDS	DATE	1/17/2012	SHEET	4
SCALE	1"=20'				





0 80 160 320 480 640 Feet

-  Healey Property (476 Storrs Road)
-  Proposed License Area (Approximate)

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; David Dagon, Fire Chief
Date: March 26, 2012
Re: Classification - Administrative Analyst Position

Subject Matter/Background

For reasons stated in the attached documentation, staff is seeking Council's approval to reclassify the Fire Chief's Administrative Assistant to an Administrative Analyst. Traditionally, the Personnel Committee reviews and the Council as a whole approves pay grades for new non-union classifications. The Administrative Analyst classification would be a new classification for the Town.

At its March 19, 2012 meeting, the Personnel Committee reviewed and endorsed staff's recommendation to create the classification of Administrative Analyst and set the pay grade for the position at grade 12, salary range of \$22.17/hr-\$28.21/hr, of the town administrators pay plan.

Financial Impact

The financial impact for the remainder of the fiscal year would be \$1,054 in salary and payroll taxes. For next fiscal year, staff has proposed that the position be budgeted at full-time. (Council can review the full-time status of the position as part of its consideration of next year's proposed budget.) The funding source for the current year and next fiscal year would be a combination of general fund and ambulance service fees.

Recommendation

Staff and the Personnel Committee recommend that the administrative analyst position be classified as grade 12 of the town administrators (non-union) pay plan.

If the Council as a whole supports this recommendation, the following motion is in order:

Move, effective March 26, 2012 to create the classification of Administrative Analyst and set the pay grade for the position at grade 12, salary range of \$22.17/hr-\$28.21/hr, of the town administrators pay plan.

MEMORANDUM

Town of Mansfield
Town Manager's Office
4 So. Eagleville Rd., Mansfield, CT 06268
860-429-3339
maria.capriola@mansfieldct.org



To: Matt Hart, Town Manager

From: Maria Capriola, Assistant to Town Manager *MC*
David Dagon, Fire Chief *(D.D.)*

Date: March 9, 2012

Re: Reclassification Review – Erica Sledge

Subject Matter/Background

As you know, Randi Frank Consulting was selected to conduct the reclassification review for Erica Sledge. The request for this study was initiated by her supervisor, Chief Dagon and endorsed by Human Resources/Town Manager's Office staff, Maria Capriola.

Erica is currently classified as an administrative assistant, a position scored at 120 points. Results of the study indicate that it is important to increase points awarded for human relations, independence of action, impact on results, and training to reflect higher level work performed for human resources and labor relations activities, management of the ambulance service patient care and billing system, grants management, and analytical duties. The recent analysis conducted by Ms. Frank recommends the following:

- Change Erica's job classification to Administrative Analyst
- Score the position at 200 points for the purposes of the classification plan
- Set the pay grade for the position at grade 12 of the town administrators (non-union) pay plan

Class Description

Attached please find the proposed class description for the Administrative Analyst position; this would be a new classification. We believe that the description accurately reflects the essential functions and duties for the position, and identifies the qualifications that the employee must possess.

Pay Grade

To determine where the Administrative Analyst position should be assigned within the town's classification and pay plan, Springsted's Class Evaluation System Manual was used. The manual consists of a point factor system, which the rater uses to evaluate a position according to nine job factors. The rater then combines the individual job factor scores to produce an overall position score. Next, the rater compares the position against several "benchmark" positions within the classification plan as well as external salary data to determine the pay grade for the new position.

Internal Comparison

As indicated in Ms. Frank's analysis, the position was scored at 200 points. Maria's peer review of the scoring is similar overall but slightly different in the physical and conditions categories; Maria's recommended total score is 190 points. The scores and pay grades of various internal benchmark positions within the classification plan are as follows:

<u>Position</u>	<u>Score</u>	<u>Pay Grade</u>
<i>Administrative Analyst</i>	200 points	Non-Union Grade 12
Human Resources Associate	245 points	Non-Union Grade 14
Planning & Community Dev. Asst.	170 points	Union Grade 15
Public Works Specialist	220 points	Union Grade 16

External Comparison

A salary survey seeking comparable positions around the state was conducted. It was difficult to find comparable external positions because of the scope of work being performed by our incumbent in the position; examples of external support positions providing this level of work to a Fire Chief are a Budget Analyst (Middletown), Executive Assistant (Manchester, West Hartford), and Administrative Coordinator (Avon). The average hourly range for similarly surveyed positions was \$23.62 - \$31.18. At grade 12 of the town administrators pay plan, the salary range for the proposed Administrative Analyst position would be \$22.17/hr - \$28.21/hr.

Recommendation

Based upon this analysis, we recommend the following:

- Erica be reclassified to Administrative Analyst
- The attached job description be approved
- The Administrative Analyst position be set at grade 12 of the town administrators pay plan
 - If endorsed by the Personnel Committee and approved by the Council (since this is a new classification of a non-union position), Erica would be reclassified effective March 26, 2012 (anticipated Council review date).

Financial Impact

The approximate financial impact on the remaining fiscal year would be \$1,054 in salary and payroll taxes. The funding source would be a combination of general fund and ambulance service fees.

Attachments

- 1) Proposed job description
- 2) Memo from consultant including pay grade analysis
- 3) Salary survey
- 4) Maria's peer review analysis

**TOWN OF MANSFIELD
POSITION DESCRIPTION**

Class Title: Administrative Analyst (to the Fire Chief)
Group: Town Administrators
Pay Grade: Town Administrators Grade 12
FLSA: Non-Exempt
Effective Date: March 26, 2012

General Description/Definition of Work

This position performs intermediate paraprofessional work providing administrative, analytical and clerical support to the Fire Chief, individual officers of the fire department and members of the Firefighters Association as well as related work as required. Duties include but are not limited to: preparing and maintaining personnel, payroll and related records and files; assisting with budgeting and coordinating purchasing processes for capital and operating budgets; processing billing information for department's revenue recovery program including reviewing confidential individual medical records for accuracy and completeness; assisting with grant preparation and managing grant awards; conducting analytical work using a variety of department related Record Management systems, Patient Medical Care Reporting software, and internally developed spreadsheets and databases; answering the telephone; assisting residents; preparing and maintaining files and confidential records on all fire department personnel; preparing reports; and undertaking special projects. Work is performed under regular supervision. Position reports to the Fire Chief.

Essential Job Functions/Typical Tasks

- Manages daily administrative office operations; alleviates Fire Chief of general administrative duties as needed.
- Verifies adherence to CBA (Collective Bargaining Agreement) contract requirements pertaining, but not limited, to payroll, leave benefits, hours of work, work schedule, overtime, and uniforms.
- Tracks, enters, and maintains payroll information, including application of the FLSA (Fair Labor Standards Act) and CBA requirements for Fire Department employees into computer and internal department spreadsheets; processes timesheets, processes requests for leave; generates related reports.
- Assists with labor matters related to collective bargaining such as disciplinary and grievance proceedings, investigations, CBA proposal preparation, and CBA interpretation.
- Generates analytical reports as needed for CBA negotiations, State of Connecticut, DPH (Department of Public Health) annual Rate Application and Certificate of Operation renewal.
- Assists with scheduling work shifts of firefighters.
- Tracks, enters, and maintains Volunteer Benefits Program point-based activity information on Fire Department volunteer members for benefits program payments; generates related reports. Maintains personnel files for all volunteer personnel.
- Records, tracks and maintains an up to date accounting of professional qualifications, National and State firefighting and medical certifications, and training requirements, for all department career and volunteer members.
- Tracks and maintains up to date records of OSHA (Occupational Safety and Health Administration) compliance.
- Assists in management of CBA required employee wellness program and firefighter fitness for duty issues. Maintains employee medical and fitness for duty records in strict adherence to HIPAA requirements.
- Assists Human Resources with recruitment of fire department employees as needed such as processing candidates at point of initial examination and coordinating and scheduling department level interviews.
- Reviews PCRs (Patient Care Reports) for accuracy and assists with quality control of information

Administrative Analyst (cont'd.)

entered into the electronic patient care reporting system; processes BLS (Basic Life Support) PCRs to the billing agency; receives ALS (Advanced Life Support) PCRs from third party billing agency and confirms services received; directs billing inquiries to the different billing agencies; submits reimbursements to finance department to reconcile patient payments.

- Processes requests for patient information from attorney offices while observing strict adherence to HIPAA requirements.
- Prepares, monitors, and analyzes department operating and capital budgets and performance measurements. Maintains budget information and assists in preparing department budget.
- Manages grant program requirements to obtain awarded assets and comply with grant guidance requirements; prepares grant applications and related material.
- Coordinates departmental purchasing functions; reconciles purchases, types and records purchase orders, payment vouchers and receiving reports; maintains records of transactions from ordering to delivery and payment; follows up with vendors to ensure compliance with contract requirements and resolves issues related to partial or delayed orders; inventories an assortment of department supplies and equipment and initiates re-orders.
- Establishes and maintains filing and records management systems. Identifies discrepancies between different department record management systems to ensure accuracy; generates regular periodic reports (call volume, budgetary, leave statements, etc) from multiple databases and records management systems.
- Serves as quartermaster; maintains inventory of fire department uniforms, work station and dress uniform supplies. Identifies and orders required items; prepares purchase orders; receives and distributes uniform items to all personnel.
- Provides assistance as needed during significant emergency incidents.
- Staffs meetings of the department as directed; takes and transcribes minutes; assists with the preparations for meetings.
- Receives and processes incoming and outgoing mail; maintains complex records.
- Types general correspondence, memoranda, reports, schedules, grants, official notices and other material from rough draft, copy, marginal notes or verbal instructions.
- Answers telephone and provides information as needed; directs callers; takes messages or answers procedural questions based on knowledge of fire department rules and regulations; resolves complaints or follows up on resolution; screens, greets, directs and announces visitors.
- Performs related administrative and paraprofessional tasks as required.

Knowledge, Skills and Abilities:

- Ability to apply established policies, practices and procedures.
- Detailed understanding of employee Collective Bargaining Agreements and labor laws.
- General knowledge of and the ability to apply FLSA (Fair Labor Standards Act) requirements as related to department leave policies, payment of overtime, and other payroll implications.
- Knowledge of HIPAA (Health Insurance Portability and Accountability Act) and its application to department EMS (Emergency Medical Service) records management.
- Ability to maintain confidential records and adhere to an acceptable standard of maintaining confidential information.
- Ability to analyze and monitor budgets.
- General knowledge of public bidding and procurement processes, including capital procurement.
- General knowledge of principles and procedures of financial record keeping, accounting terminology, methods, and procedures.
- Thorough knowledge of payroll records, processes and procedures; general knowledge of personnel and risk management practices and procedures, rules and regulations and employee benefits.

Administrative Analyst (cont'd.)

- Ability to establish and maintain effective working relationships with Town officials, employees, volunteers, and the general public.
- Ability to manage projects.
- Ability to present ideas effectively, both orally and in writing; ability to follow oral and written instructions.
- Thorough knowledge of standard office practices, procedures, equipment and secretarial techniques; thorough knowledge of business English, spelling and arithmetic; good composition skills; ability to type accurately and at a reasonable rate of speed; ability to operate a variety of office equipment; skill in the use of data and word processing equipment.

Education and Experience:

Graduation from a two year college with major course work in human resources, business administration or related field required, bachelor's degree preferred. Progressively responsible human resources, business administration, or medical office management experience essential. Consideration may be given to equivalent experience and training.

Physical Demands and Work Environment:

(The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The list is not all-inclusive and may be supplemented as necessary. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Sedentary work requiring the exertion of up to 25 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects.
- Work requires fingering, grasping, and repetitive motions.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.
- Visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- Worker is subject to drive to different fire facilities and staff a command center as needed.

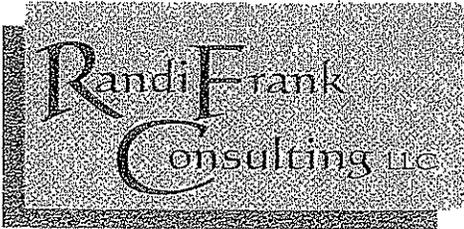
Special Requirements:

Must possess and maintain an appropriate driver's license valid in the State of Connecticut.

The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. The description does not constitute an employment agreement between the Town of Mansfield and the employee and is subject to change by the Town as the needs of the Town and requirements of the job change.

Approved by: _____
Matthew W. Hart, Town Manager

Date: _____



MANAGEMENT CONSULTING

7 PROMONTORY DRIVE
WALLINGFORD CT 06492
(203) 284-3707 rfrank05@snet.net
www.randifrank.com

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To: Maria Capriola, Assistant to Town Manager

From: Randi Frank, Randi Frank Consulting, LLC

Subject: Reclassification of Administrative Assistant to Fire Chief

Date: February 9, 2012

Randi Frank of Randi Frank Consulting, LLC was requested to review the position of Administrative Assistant to Fire Chief Assistant (grade 10-non union) to determine if a reclassification was recommended.

As requested, I reviewed the existing job description, questionnaire completed about current job duties, draft job description from department, and spoke with the Administrative and Fire Chief to get a better understanding of the position. In addition I have gathered comparable salary data from other towns and discovered very few had a similar position or had a position that only handled part of the functions similar to Mansfield. Many of the other towns were populations of 40,000 or more which are usually hire salaries. See attached

Based on tasks listed above, I developed a revised job description as requested (just minor changes to the Departments recommended draft). I provided a marked up copy to you for review and have attached the revised job description without highlights. I also recommended a change in the title to Administrative Analyst to more appropriately describe the position.

After development of the job description I assigned points to the position in accordance with the existing classification plan. See attached points form – 200 points

Randi Frank Consulting, LLC did not conduct the original compensation and classification study. The recommendation is based on a variety of factors such as: points, salary survey, and other positions in the current system. As a non-union position it would fall at about a grade 12 \$40,505-\$51,540 which is in between the grade 15 (\$40194-\$50663) and 16 (41911-\$53202) within the Professional/Technical union salary scale

Please contact me if you have any questions about these materials.

Evaluation Sheet – Classification Point System

Class Title – Administrative Analyst to Fire Chief

Skill Level – III

Factor	Value
Training & Ability	40
Experience	25
Level of Work	25
Human Relations Skills	25
Physical Demands	10
Working Conditions & Hazards	10
Independence of Action	35
Impact on End Results	30
Supervision Exercised	0
Point Total	200

Salary Comparison for Town of Mansfield
Administrative Analyst to Fire Chief

Town	Title	Notes	Annual Min	Annual Max	Hourly Min	Hourly Max
Middletown	Budget Analyst	Asst to Fire Chief	\$ 39,957.00	\$ 59,138.00	\$ 19.21	\$ 28.43
Guilford		Asst to Fire Chief		\$ 43,786.00		
New Britain	Admin Asst	Clerical union - functions shared in 2 pos			\$ 28.31	\$ 36.25
Manchester	Executive Asst	Non union	\$ 44,282.00	\$ 62,737.00	\$ 22.70	\$ 32.17
Waterford	Office Coord	For Fire	\$ 35,785.00	\$ 47,955.00	\$ 19.59	\$ 26.25
West Hartford	Executive Asst	To Fire Chief - does not handle all functions	\$ 50,024.00	\$ 61,932.00	\$ 27.38	\$ 33.90
Avon	Adm Coord/Adm Sec	For volunteer Fire also helps with FM	\$ 44,834.00	\$ 55,007.00	\$ 24.54	\$ 30.11
		Average	\$ 42,976.40	\$ 55,092.50	\$ 23.62	\$ 31.18
		Non-Union Grade 12 - Mansfield - 35 hours	\$ 40,349.00	\$ 51,342.00	\$ 22.17	\$ 28.21
New Britain	Admin Srv Officer	Fire Union-functions shared in 2 positions		\$ 75,655.00		\$ 40.41

Town of Mansfield
 Classification and Pay Plan
 Pay Grade for Administrative Analyst (to the Fire Chief)

<u>Administrative Analyst</u>	Grade	Skill	Training	Experience	Level	HR	Physical	Conditions	Independ	Impact	Supervision	Total
Consultant's Review	NU 12	3	40	25	25	25	10	10	35	30	0	200
Maria's Peer Review	NU 12	3	40	25	25	25	5	5	35	30	0	190

Human Resources Associate	NU 14	4	40	40	45	30	0	0	50	40	0	245
Planning & Community Dev. Asst.	P/T 15	3	40	20	25	25	0	5	30	25	0	170
Public Works Specialist	P/T 16	4	40	30	45	25	0	5	35	40	0	220

Recommendation:

Grade 12, non-union scale .

March 8, 2012
 8
 1



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Cynthia van Zelm, Executive Director of the Mansfield Downtown Partnership, Inc.
Date: March 26, 2012
Re: Naming of Public Streets and Buildings in Storrs Center

Subject Matter/Background

Construction on Storrs Center continues with the parking garage scheduled to open in late July of this year. The work on South Eagleville Road Extension to the Post Office is underway, and the work on the Bolton Road extension will start soon. The construction of the "Village Street" – the interior street that will parallel Storrs Road and its connector to Dog Lane, as well as the intermodal transportation center will go out to bid in a few weeks and work is scheduled to start by this summer. Please see the attached map.

Both the parking garage and the intermodal transportation center building will be municipal buildings. The "Village Street" and its connector to Dog Lane, South Eagleville Road Extension and Bolton Road extension are public roads. It is our belief that the Town Council has the authority to name these buildings and streets.

With this in mind, staff approached the Mansfield Downtown Partnership's Planning and Design Committee, and its Board of Directors, master developer LeylandAlliance, and former Planning and Zoning Commission Chairman Rudy Favretti with some ideas for naming these buildings and roads. The goal was to recognize the significance of these facilities and roads while also honoring Mansfield residents who served as prominent leaders and advocates for the Town.

Based on these discussions, the Partnership's Planning and Design Committee is recommending the following suggested place names for Council's consideration:

- Village Street: "Village Street"

- Parking Garage access road and Town Square loop (also known as the Dog Lane connector): "Cazel Circle" (named after Fred Cazel who was a former mayor of Mansfield and active Mansfield volunteer)
- South Eagleville Road Extension: "South Eagleville Road Extension" (no change)
- Intermodal Transportation Center: "Zimmer-Nash Transportation Center" (named after Gary Zimmer and Dennison Nash who were advocates for public transportation in Mansfield for over thirty years)
- Bolton Road extension: "Bolton Road Extension" (no change)

Prior to the Council taking action, I am recommending that this item be referred to the Planning and Zoning Commission for its review and input, and report back to the Town Council.

Financial Impact

There is no financial impact associated with the naming of Storrs Center public streets and buildings.

Legal Review

There is no legal review required.

Recommendation

The following motion would be in order:

Move, to refer review of the proposed names of public streets and public buildings in Storrs Center to the Planning and Zoning Commission for the Commission's review and input to the Town Council.

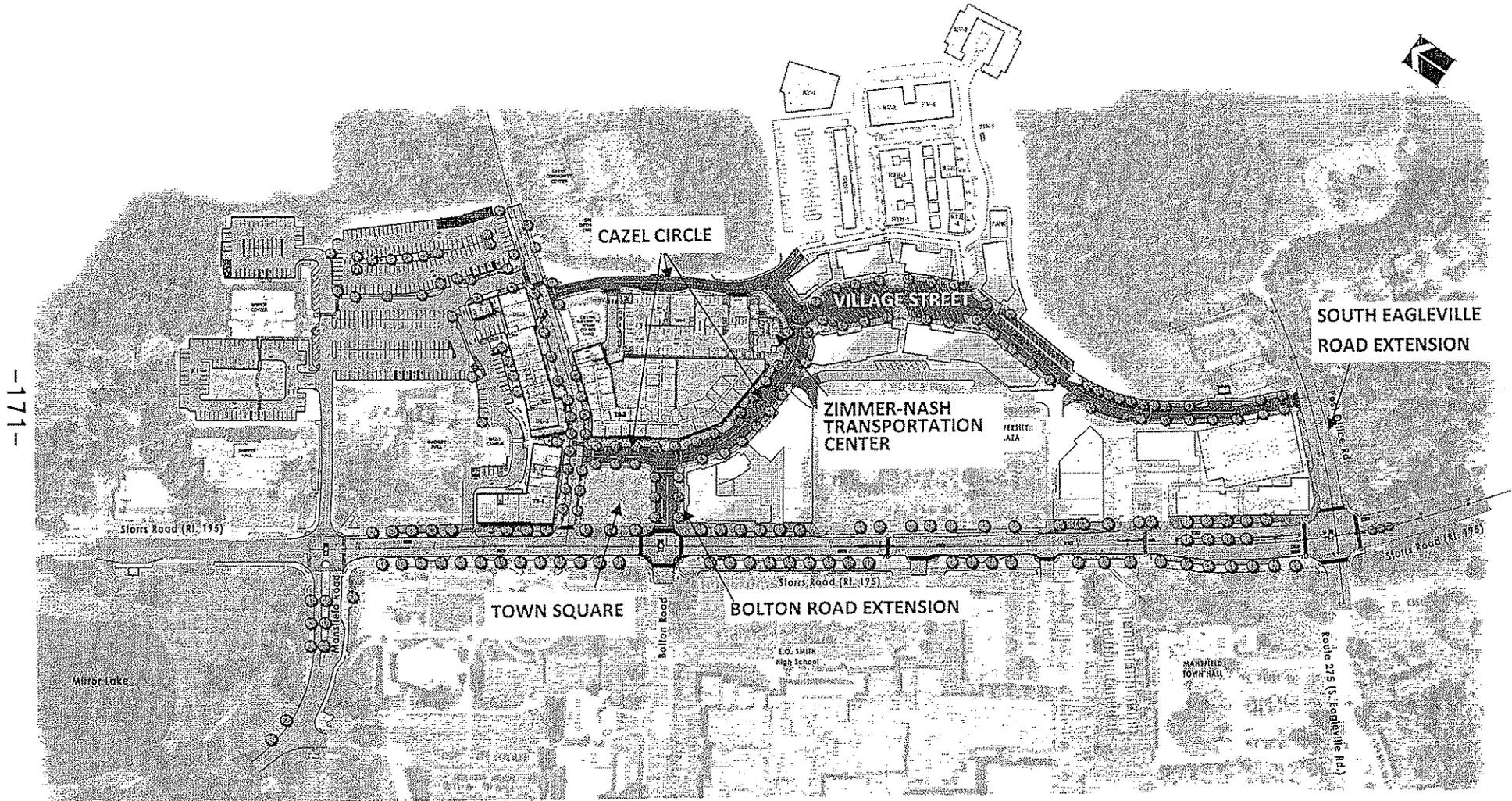
Attachments

- 1) Sketch of proposed Storrs Center public building and street names

STORRS CENTER ROADWAYS

Naming Concepts

Lon E. Hultgren 10-3-11



PAGE
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MH*
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works
Date: March 26, 2012
Re: Utility Easement – North Sections of the New Village Street in Storrs Center

Subject Matter/Background

Even though the Town now owns the property upon which the northern sections of the Village Street will be constructed, CL&P's legal department is requiring the Town to provide easements for the placement of CL&P's underground facilities on these roadways because in their legal opinion these roadways are not yet "official" Town streets. (Recall this came up earlier for a section of road in the new alignment of Dog Lane, which has not yet been constructed.)

Consequently, the Town needs to grant a utility easement over these roadways so that the utilities can proceed with their installation of new lines while the roads are being built. Attached are the proposed easement and map. Since this is a "use" of Town lands, the matter should be referred to the Planning and Zoning Commission for review under Connecticut General Statutes §8-24, prior to approval by the Town Council.

Financial Impact

The granting of this easement to CL&P and the other utilities will not have a financial impact on the Town. The streets are designed to carry these utilities.

Legal Review

This matter has been reviewed by the Town Attorney.

Recommendation

Council's referral of this matter to the Planning and Zoning Commission for a §8-24 review is respectfully requested.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, to refer the proposed utility easement on the North sections of the new Village Street in Storrs Center to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes.

Attachments

- 1) Utility Easement
- 2) Easement Map (in progress – to be distributed)

ELECTRIC DISTRIBUTION EASEMENT

For a valuable consideration, receipt of which is hereby acknowledged, **Town of Mansfield**, hereinafter called Grantor, hereby grants to The Connecticut Light and Power Company, a specially chartered Connecticut corporation with offices in Berlin, Connecticut, its successors and assigns, hereinafter called Grantee, with **WARRANTY COVENANTS** (except for the matters described in Schedule A if such schedule is attached), the perpetual right to construct, maintain, replace, relocate, remove and rebuild on, across, over and under the land hereinafter described (Easement Area), an electric distribution system consisting of poles, guys, braces, wires, cables, conduits, transformers, transformer pads, pedestals, meters, structures for street lights and traffic signals, fixtures and other appurtenances useful for providing electric, communication, signal and streetlighting service (including wires, cables and conduits running from the poles, transformers and pedestals to any structures erected on the Grantor's lands); the right to provide electric, communication, signal and streetlighting service by means of the same; and the right to enter the Grantor's lands for the purpose of inspecting, maintaining or removing same and the right, after consultation with the Grantor when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the judgment of the Grantee are necessary to maintain its services.

Said Easement Area is located on the Grantor's lands to the south of **Dog Lane**, on the roadway "**Cazel Circle**" to be constructed in the Town of **Mansfield**, Connecticut, as more particularly described on a map entitled "**Map Showing Easement Area to be Granted to The Connecticut Light and Power Company Across the Property of the Town of Mansfield, Cazel Circle, Mansfield, Connecticut Scale 1"=30' Dated March 2012**" which map has been on or will be filed in the office of the Town Clerk of said Town of **Mansfield**, Connecticut.

The Grantor agrees, except with the written permission of the Grantee, and except for those public improvements within the Town's right of way established for the new roadway ("**Cazel Circle**") shown on the above-referenced easement map; provided, however, that said improvements do not interfere with Grantee's access to or operation and maintenance of Grantee's facilities, that: (i) no building, structure, or other improvement or obstruction shall be located upon, there shall be no excavation, filling, flooding or grading of, and there shall be no parking of vehicles or planting of trees or shrubbery upon the Easement Area or outside the Easement Area within five (5) feet from any facilities or appurtenance installed to provide services to any structures erected on the Grantor's premises; and (ii) nothing shall be attached, temporarily or permanently, to any property of the Grantee installed by virtue of this easement. The Grantee may, without liability to the Grantor and at the expense of the Grantor, and with notice to the Grantor, remove and dispose of any of the aforesaid made or installed in violation of the above and restore said land to its prior condition. In the event of damage to or destruction of any of said facilities of the Grantee by the Grantor or agents or employees thereof, all costs of repair or replacement shall be borne by the Grantor. Grantor, its heirs, successors, assigns and agents, shall contact Call Before You Dig prior to commencing installation of said Permitted Improvements.

The Grantor, for itself and its successors and assigns, hereby reserves (a) the right to use the Easement Area for limited time on-street public parking, pedestrian and vehicular ingress, egress including ingress and egress by commercial and industrial vehicles; (b) the right to repair, replace, pave, re-pave, and otherwise improve the property that was acquired and will become Town roadways; and (c) the right to install, maintain, repair, and replace utilities throughout the Easement Area; provided, however, that the exercise of the Grantor's rights shall not interfere with the rights and privileges granted herein to the Grantee to access, construct, maintain, replace, relocate remove and rebuild an electric distribution system. Prior to commencing any improvement to the Town roadways, the Grantor, its heirs, successors and assigns shall comply with the Grantee's Call Before You Dig procedure.

The Grantee further agrees, by the acceptance of this deed, that as long as and to the extent that the electric distribution system together with all appurtenances, located on said land pursuant to this easement are used to provide electric, communication, signal or streetlighting service, the Grantee will repair, replace and maintain such facilities at its own expense (except as otherwise provided herein) and in connection with any repair, replacement or maintenance of said system the Grantee shall promptly restore the premises to substantially the same condition as existed prior to such repair, replacement or maintenance, provided, however, that such restoration shall not include the following: (a) any structures, other improvements or plantings made by the Grantor contrary to the provisions of this easement and (b) any damage to any Improvements resulting from the Grantee's exercise of its rights hereunder to access the Easement Area and/or to construct, maintain, replace, relocate, remove and rebuild Grantee's facilities.

If any portion of the above described land upon or under which said facilities or appurtenances thereto shall be located, is now or hereafter becomes a public street or highway or a part thereof, permission, as set forth in Section 16-234 of the General Statutes of Connecticut relating to adjoining landowners, is hereby given to the

Please Return to:
Real Estate Department
CL&P
49 Randolph Road
Middletown, CT 06457

CL&P File E1090

Grantee and to its successors and assigns, to use that portion of the land for the purposes and in the manner above described.

Any right herein described or granted, or any interest therein or part thereof, may be assigned to any communication or signal company by the Grantee, and the Grantor hereby agrees to and ratifies any such assignment and agrees that the interest so assigned may be used for the purposes described therein for communication or signal purposes.

The words "Grantor" and "Grantee" shall include lessees, heirs, executors, administrators, successors and assigns where the context so requires or permits.

TO HAVE AND TO HOLD the premises unto it, the said Grantee, its successors and assigns, forever.

IN WITNESS WHEREOF, the Grantor has hereunto caused (set) _____ hand(s) and seal(s) to be affixed this _____ day of _____, 20____.

Signed, sealed and delivered in the presence of:

Witness

Town of Mansfield

By: _____ (L.S.)
Matthew W. Hart
Town Manager

Witness

ACKNOWLEDGMENT

STATE OF CONNECTICUT

S.S. Mansfield

COUNTY OF TOLLAND

On this ____ day of January, 2012, before me, the undersigned officer, personally appeared Matthew W. Hart who acknowledged him/herself to be the person whose name is subscribed to the within instrument and acknowledged that they, being duly authorized to do so, executed the same for the purposes therein contained as their and said Grantor's free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and the official seal.

Notary Public – Seal Require
My Commission Expires: _____
Commissioner of the Superior Court

Schedule A
Electric Distribution Easement
From Town of Mansfield
to
The Connecticut Light and Power Company

The Easement herein granted is subject to:

1. Traffic Investigation Report issued by the State of Connecticut Department of Transportation dated June 19, 2009 and recorded in Volume 674 at Page 81 of the Mansfield Land Records.

2. Development Agreement dated February 15, 2011 by and among the Town of Mansfield, Storrs Center Alliance LLC, Education Realty Trust, Inc., EDR Storrs LLC and Leyland Storrs, LLC recorded in Volume 707 at Page 197 of the Mansfield Land Records, as supplemented by Supplement to Development Agreement dated May 26, 2011 and recorded in Volume 707 at Page 311 of the Mansfield Land Records as assigned to EDR Storrs LLC and assumed by EDR Storrs LLC by Assignment and Assumption Agreement dated August 30, 2011 and recorded in Volume 715 at Page 326 of the Mansfield Land Records, and as assigned to Leyland Storrs, LLC and assumed by Leyland Storrs, LLC by Assignment and Assumption Agreement dated August 30, 2011 and recorded in Volume 715 at Page 343 of the Mansfield Land Records, and as further amended by Amendment to Development Agreement by and among the Town of Mansfield, EDR Storrs LLC and Leyland Storrs, LLC dated as of October 20, 2011 and recorded in Volume 715 at Page 397 of the Mansfield Land Records.

Schedule B
Electric Distribution Easement
to
The Connecticut Light and Power Company

Notwithstanding any other provision of said Electric Distribution Easement and, in particular, notwithstanding the provisions of clause (i) of the third paragraph of said Electric Distribution Easement, the Grantor reserves for itself and its successors and assigns the following rights, and the easement pursuant to said Electric Distribution Easement is subject to the following reservations, rights and conditions:

1. Any poles, guy wires and related installations located or placed in the Easement Area by Grantee shall be so located, to the extent reasonably possible consistent with sound engineering practices, so as not to interfere with the development and use of the property and adjacent property for use in accordance with the development plans for such use as approved by the appropriate authorities and/or other utilities and installations as may be made in, on and below the Easement Area.
2. The right to use, install, maintain, repair and/or replace paving, surface and subsurface drainage structures, facilities and pipes, curbing, parking lot islands, shrubbery and landscaping that may be located in or extend into or pass through the Easement Area.
3. The right to use, install, maintain, repair and/or replace subsurface pipes, conduits and other facilities and connections for water, sanitary sewer, gas and other utilities to service the subject and adjacent property and to grant easements to public utility companies for such purpose.
4. The right to use any portion of the Easement Area that may be paved for curbing, sidewalks, parking and driveways to service the subject and adjacent property.
5. Without limiting the generality of the foregoing, the right to install, use, repair and replace such installations and to use the Easement Area as contemplated by the approved site plan and other governmental land use approvals for the development and use of the Grantor's premises.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MattH*
CC: Maria Capriola, Assistant to Town Manager; Lon Hultgren, Director of Public Works; Cherie Trahan, Director of Finance; Linda Painter, Director of Planning & Development; Grant Meitzler, Assistant Town Engineer
Date: March 26, 2012
Re: WPCA – Benefit Assessment - Extension of Town Sewers to serve the College Mart Plaza

Subject Matter/Background

Recall that late in 2011 the Town gave permission for the College Mart Plaza to extend the Town sewer to serve their plaza at 82-86 Storrs Road. This work has been completed and now even though the pipe was extended at the applicant's expense, the Town must assess the benefits of the connection according to the Town's benefit assessment ordinance (Section 159-14f of the Town Code).

Since the only non-operating costs the Town has/will incur as a result of this connection are the "downstream" or treatment plant costs, the form of the assessment takes on that of a connection charge. The computation for the connection charge (see attached) is based on the number of acres in the parcel served.

For council (acting as the WPCA) to levy this assessment, a public hearing must be held in accordance with section 159-14g of the Town Code.

Financial Impact

The financial impact of the assessment is positive and will help the Town pay its share of the Windham Sewage Treatment Plant upgrade.

Legal Review

The Town Attorney has reviewed this matter.

Recommendation

Council's action to schedule a public hearing on this assessment at a future Council meeting is respectfully requested.

If the Council supports this recommendation, the following motion is in order:

Move, to schedule a public hearing for 7:45 PM at the Town Council's regular meeting on April 9, 2012, to solicit public comment regarding the extension of town sewers to serve the College Mart Plaza.

Attachments

- 1) Memo dated October 26, 2011 outlining the expected assessment calculation
- 2) Assessment worksheet logging the \$9,125 calculation.

Memorandum:

October 26, 2011

To: Lon Hultgren, Director of Public Works
From: Grant Meitzler, Assistant Town Engineer
Re: Sewer Assessment for U.S. Properties' College Mart Mall
82-86 Storrs Road

The Sewer Ordinance provides for a three step assessment determined as follows:

1. Adjusted Frontage Charge

This portion of the assessment is zero since the town has zero project cost for the installation of the now town owned sewer located within the Storrs Rd right of way.

One half of the project cost would have been distributed to determine a cost per Adjusted Front Foot if there had been a project cost for the town.

2. Unit Charge

A Unit Charge is also zero since there is no town project cost.

This charge takes one half the project cost to the town and distributes it between the total number of units within the project service area. In this case there was zero cost to the town which results in a zero Unit Charge.

3. Outlet Charge

For a business use in a business zone the ordinance provides for an Outlet Charge based on the acreage in use on the site. This acreage is determined by placing a line parallel to the front streetline of the property that touches the rear-most part of the building(s) on a property.

The number of acres is then multiplied by \$1400./acre.

For the U.S. Properties, Inc. parcel this results in the following assessment figure:

6.518 acres x \$1400. = \$ 9,125.03
=====

PROJECT U.S. Properties, Inc. Connector
PROJECT NO. _____

NAME OF OWNER AS OF 10.26.2011
U.S. Properties, Inc.
ADDRESS 82-86 Storrs Rd
Manstfield, Conn.

ASSESSORS MAP 38 LOT 109
ASSESSMENT MAP PARCEL NO. 39
LAND RECORDS VOLUME 303 PAGE 116
PROPERTY HOUSE NO. 82-86 Storrs Rd

ASSESSMENT

ADJUSTED FRONTAGE CHARGE
_____ FEET X 0.00 = \$ 0.00

UNIT CHARGE
_____ UNITS X 0.00 = \$ 0.00

OUTLET CHARGE
NO UNIT BASIS _____

OR

6.518 AC x $\frac{\$1400.}{\text{acre}}$ ACREAGE BASIS = \$ 9,125.00

TOTAL ASSESSMENT \$ 9,125.00



CEMETERY COMMITTEE MINUTES

September 21, 2011

3:30 pm

ROOM B

AUDREY P. BECK BUILDING

Present: Isabelle Atwood (Chair), Rudy Favretti, Barry Burnham, Winston Hawkins, Jane Reinhardt, Keith Wilson

Staff present: Mary Stanton, Mary Landeck (Sexton)

- Mr. Favretti moved and Mr. Burnham seconded to approve the minutes of the 6/22/2011 meeting. The motion to approve passed unanimously.
- Sexton Report
Sexton Mary Landeck reviewed the activities in the cemeteries and updated members on the progress she is making on the cemetery records of the Town. The Committee will review the newly formatted cemetery brochure and will discuss any changes at the next meeting. The restoration work in the Gurley Cemetery has been completed. Mr. Favretti will check the restored stones which are flagged. Ms. Landeck requested permission to continue working the extra hours necessary to bring all the records up to date. A review of the cemeteries after Tropical Storm Irene showed some branches down especially in the Riverside Burying Grounds which will need to be removed prior to October 1, 2011. Ms. Landeck commented on the need to definitively locate the burials in the lower half of the Gurley Cemetery. Mr. Burnham and Mary and Mike Landeck volunteered to do so.
Mr. Burnham moved and Mr. Favretti seconded to authorize extra hours for the Sexton so that she may continue to update the cemetery records. The motion passed unanimously.
- Maintenance Schedules and Issues
Director of Public Works Lon Hultgren was not in attendance but provided an update on maintenance issues. Members agreed that removal of branches at the Riverside Burying Ground and the plotting of the information ascertained from the below ground radar scanning project are the two highest priorities. Other issues which need attention are the sunken graves in Jacobs Cemetery, the tree at the back edge of the Gurley Cemetery, and the road way in the New Mansfield Cemetery. Mr. Burnham announced that he has sold the Storrs Road property and will no longer be maintaining the Barrows Cemetery. It will be added to the maintenance schedule for a yearly early August clean up.
- Restoration
Ms. Landeck, Mr. Favretti, and Mr. Burnham will walk the cemeteries next spring to prioritize restoration efforts. Members felt that it might be a good idea to focus on the smaller cemeteries first.
- Discussion of 2012 Meeting Dates
Committee members unanimously agreed to add a discussion of 2012 meeting dates to the agenda.

By consensus the 2012 meeting dates will be March 21st, June 20th, and September 19th. The meetings will begin at 3:30 p.m. and will be held in Room B of the Audrey P. Beck Building.

The meeting adjourned at 4:15 P M

Mary Stanton, Town Clerk

Town of Mansfield
CONSERVATION COMMISSION
Meeting of 15 February 2012
Conference B, Audrey P. Beck Building
MINUTES

Members present: Aline Booth (Alt.), Joan Buck (Alt.), Neil Facchinetti (from 8:35p), Quentin Kessel, Scott Lehmann, John Silander. *Members absent:* Peter Drzewiecki, Robert Dahn, Frank Trainor. *Others present:* Grant Meitzler (Wetlands Agent).

1. The meeting was **called to order** at 7:32p by Chair Quentin Kessel. Aline Booth and Joan Buck were designated voting members for this meeting.

2. The draft **minutes of the 18 January meeting** were approved with the correction of a typo.

3. **IWA Referral: W1492 (Healey, 476 Storrs Rd.)** {Lehmann's report on the 02/14 IWA Field Trip to this site is attached.} The applicant proposes to renovate an old barn in Mansfield Center for a banquet and wedding facility. From the barn, land slopes gently down to a large pond. The leaching field for the facility's septic system would be below the barn and about 100 ft from the pond at its closest point. Beds of plantings are planned for the area between the leaching field and the fence at the Town's right-of-way along the pond's edge. Walkways around the barn would have a pervious brick surface; roof drainage would be directed into dry wells at the north edge of the property. A culvert in the drainage swale from Storrs Rd to the pond along the south edge of the property would direct runoff from Storrs Rd and the adjacent Mansfield's Restaurant parking area toward the pond; sections of perforated pipe would allow some of it to seep into the ground along the way, and several catchments would impede movement of sand and sediment into the pond.

After some discussion, focusing on the potential for damage to the pond from nutrient loading and sedimentation, the Commission agreed (**motion:** Booth, Buck; all in favor save Facchinetti, who had not yet arrived) to comment to the IWA that:

Because of the sensitive nature of the pond (classified as a bog) behind and below the barn, this development will have a negative impact on wetlands unless proper precautions are taken. Bogs like this one are very sensitive to nutrient loading, and the coarse soils in this area facilitate movement of ground water. Nutrients from septic leachate and fertilizer will compromise the bog if they reach it; sedimentation can also be a problem. For more information, the IWA should consult testimony in the public record on The Farms, a development proposed (c.1989) for this area but not approved by PZC, and DEP's *Water Quality Guidelines* (c. 2005). It may be possible to prevent damage to the bog by properly engineering drainage: location & design of the leaching field, rain gardens, catchments for sand and sediments, perforated culvert, etc.

4. **Dark Skies.** Kessel reported that the screening of "The City Dark," a documentary film on light pollution, at E. O. Smith Auditorium on 13 February had attracted a large (100-150) audience. The film was introduced by Mansfield resident and amateur astronomer William Shakalis; afterward, Leo Smith from the International Dark-Sky Association and Richard Stevens from the UConn Health Center answered questions from the audience. Mr. Shakalis organized and promoted the event and deserves most of the credit for its success; also to be thanked are Matt Hart, who enabled purchase of the DVD, and Jennifer Kaufman, who made the

arrangements with E. O. Smith.

The Commission unanimously agreed (**motion:** Kessel, Booth) that light pollution is a problem that should be acknowledged in the next edition of the Plan of Conservation and Development and addressed in part through lighting regulations based on the *Model Lighting Ordinance* proposed by the Illuminating Engineering Society and International Dark-Sky Association.

5. UConn Water Source Study. Meitzler reported that test wells are now being drilled in some of UConn's water supply study areas – the lower Willimantic River area just south of Eagleville and the area off Bassetts Bridge road. Kessel attended a presentation on expanding the study to include moving Well A in the Fenton River well-field farther from the river, in the thought that more water might be extracted from the relocated well without drawing down the river itself. He pointed out that the proposed location is near the University's pistol range, where lead contamination of the soil may be a problem.

6. Hazardous Waste Transfer Station. In response to a query from Booth, Kessel reported on the current status of plans to move UConn's Hazardous Waste Transfer Station from its present location behind Horsebarn Hill to a site that is not in a public water supply watershed. At one time it was to be relocated near the University's sewage treatment plant, but that site is no longer available. UConn now appears to be thinking of putting it in the new Tech Park.

7. Adjourned at 8:50p.

Scott Lehmann, Secretary, 16 February 2012; approved 21 March 2012.

Attachment: 02/14/12 IWA Field Trip Report

W1492 (Healey, 476 Storrs Rd.) The applicant proposes to renovate an old barn off Storrs Rd in Mansfield Center so that it can be used for weddings and other events. The land slopes gently from the barn down to a pond. Standard erosion controls should suffice to protect the pond during construction. Walkways around the barn are to be paved in pervious brick, with plantings and other landscaping between them and the Town's fenced right-of-way along the pond. Rainwater from the roof will be directed into drywells. A drainage swale runs along the south edge of the property to the pond from Storrs Rd. The applicant proposes to improve its appearance and performance by directing runoff (most of it from the adjacent parking lot of Mansfield's Restaurant) into a buried culvert with catchments to trap sand.

Scott Lehmann

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Thursday, March 1, 2012
Conference Room C, Audrey Beck Municipal Building
Minutes**

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Other Council Members Present: Meredith Lindsey

Staff Present: Matt Hart, Town Manager, Maria Capriola, Assistant to Town
Manager, Dennis O'Brien, Town Attorney

The meeting was called to order at 6:00p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 1/24/12 were moved as presented by Keane and seconded by Shapiro. The minutes were unanimously approved as presented.

Keane made a motion to add "public comment" to the agenda. As a point of order, Shapiro noted that "public comment" could not be added to the agenda because this meeting was a *special* meeting of the Personnel Committee.

2. ETHICS CODE

The Committee continued its review and discussion of the Ethics Code. Moran made the motion to add the word "written" in front of "official town policy" to section 25-7G. The motion was seconded by Shapiro and unanimously approved. Discussion occurred regarding official town policies that may fall within the umbrella of 25-7G such as: Vehicle Use Policy, Cell Phone Use Policy, Technology Use Policy, and departmental policies (DPW/Fire) regarding use of garage bays.

Shapiro made the motion, seconded by Moran to replace 25-8J with the language as presented, "No person shall take or threaten to take official action against an individual for such individual's good faith disclosure of information to their supervisor, any town official or the Board of Ethics under the provisions of this Code. After receipt of information from an individual, the Board of Ethics shall not disclose the identity of such individual without his or her consent unless the Board determines that such disclosure is unavoidable during the course of an investigation or hearing." The motion passed unanimously.

Applicability of the Code to Mansfield Board of Education employees was discussed. Through consensus the Committee agreed to include Board of Education employees in the Code and to refer the Code to the Superintendent of Schools for labor considerations/concerns. Shapiro made the motion, seconded by Keane to change the definition of "public employee" as follows: "Any person or contractor of the Town of

Mansfield or Mansfield Board of Education, full or part time, receiving wages or other compensation for services rendered." The motion passed unanimously.

The definition of gift was discussed extensively. By consensus the following sentence was removed, "A gift worth no more than \$500.00 made in recognition of a "life event" such as a wedding, birth or retirement." By consensus the following sentence was modified to read, "A gift received from a public official or public employee's spouse, fiancé or fiancée, the parent, brother or sister of such spouse or such individual, or the child of such individual or the spouse of such child."

The merits of annual financial disclosure statements, "personal" conflicts of interest, and fines were discussed. No action was taken on these items.

The definition of public official and its applicability to the Mansfield Downtown Partnership (MDP) when acting as the municipal development agency of the Town was further discussed. Legal counsel for the MDP is researching this issue and will provide guidance to the MDP as to how/when they should act as the municipal development agency.

Shapiro made the motion, seconded by Moran, to approve the Ethics Ordinance draft as amended and refer the Code to the Superintendent of the Mansfield Public Schools. The motion was seconded by Moran. Shapiro and Moran voted in favor of the motion, Keane opposed. The motion passed. The Committee asked staff to forward the referral to the Superintendent and ask for a response by March 19th.

3. RECLASSIFICATION OF NONUNION POSITIONS

This item was tabled.

4. TOWN MANAGER PERFORMANCE REVIEW PROCESS

This item was tabled.

The meeting adjourned at 8:15 p.m. The next meeting is scheduled for Monday, March 19, 2012.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager

Minutes / Mansfield Public Library Advisory Board
Meeting of Tuesday, December 13, 2011

(m/s/a = already
in file)

The meeting was called to order at 7:04 P.M.

Present": S. Clark, presiding; J. Greene, H. Hand, B. Katz,
C. Rees, D. Truman, J. Stoughton (ex officio)

Absent: E. Bar-Shalom, E. Chibeau (in transition: R. Pollack)

Minutes of the Special Meeting of 8/18/11 were approved with
no dissent or abstention. Minutes of the Special Meeting of
9/1/11 were approved with no dissent and 1 abstention
(J. Greene)

No public attended the meeting or offered public comment

Status report on search for Library Director:

J. Stoughton reported on the status of the search - that
interviews had taken place at various levels of the process,
and that the process was reaching the stage soon where an offer
would be made to a finalist. D. Truman was thanked for serving
during the interview process on behalf of the Board
(the "semi-finalist" stage is where the matter was at as of this
particular Library Board meeting)

Judy Stoughton reported highlights from our town's update -
on-the-F.O.I. meeting, and distributed a sheet of highlights
of the procedures which boards such as ours need to adhere to as
regards regularly scheduled meetings, special meetings,
and emergency meetings (a slightly altered set for each of these
possible situations.) The board noted in particular adjustments
to most recent understandings of the regulations'
applications: in particular, that minutes can again
consist of "moved/seconded/approved" items solely, or, can also
contain a "sense of the meeting" (recorder's own quotation marks)
but need not be exhaustive - and - that (an) item(s) may be
added to the agenda of a regular meeting by 2/3 vote of those
present; that a record of votes needs to be filed
within 48 hrs. of a meeting, and that the minutes themselves
may be filed within a week (if not just a m/s/a format; but more
extensive.) (with the 72 hour deadline for emergency
meetings, which must also state the reason (s) for the
emergency meeting.)

Honoring Louise Bailey: The Board concurs with Ms. Bailey's
feeling that the Spring would be an excellent time for us to
honor her (having checked with her); and that planning (a means
by which to do to so will take place at that time.
Ideas will be generated, and, selected among, and acted
upon.

Heidi Hand graciously volunteered to become our new Recording
Secretary. The board was informed of the resignation of Rita
Pollack, and has accepted this with regret (unanimously) - the

Board indicated that S. Clark will get written notice of thanks
and appreciation to Rita; and, also, to J. Stoughton, and to the
Library Staff as a whole, for excellent dedicated service during
the times of transition recently as regards the Library

Directorship, and associated organizational matters.

- Respectfully Submitted; S. R. Clark

TOWN/UNIVERSITY RELATIONS COMMITTEE
Tuesday, February 14, 2012
Council Chambers, Audrey Beck Municipal Building

Minutes

Present: P. Barry, M. Hart, J. Hintz, R. Orr, E. Paterson, C. Paulhus, J. Saddlemire, N. Silander, W. Simpson

Staff: C. van Zelm (*MDP*); L. Painter, M. Capriola, J. Jackman (*Town*); A. Rowe (*UCONN*)

1. Call to Order

Meeting was called to order at 4:05 pm.

2. December 13, 2011 Meeting Minutes

Paulhus made the motion to approve the minutes as presented, seconded by Silander. The minutes were approved as presented with Mayor Paterson abstaining and no objections.

3. Updates:

a. *Mansfield Downtown Partnership*: van Zelm provided an apartment and commercial leasing update. 9 commercial leases are confirmed and over 60% of the apartments have been leased, including 19 apartment leases to the University for visiting faculty and special guests. A construction update was also provided. Utility work on Dog Lane has begun and Storrs Road improvements will begin in spring.

b. *Mansfield Community Campus Partnership*: Silander provided an update of M CCP activities including the Healthy Campus Grant Initiative, Recycling Initiative at Celeron and Hunting Lodge Apartments, and planned spring door-to-door visits.

c. *Town/UCONN Water Supply Update*: Hart and Roe provided an update on the environmental impact evaluation (EIE). The study is looking at potential water supply options such as groundwater wells; it is estimated that 500,000 to 1 million additional gallons of water per day would be provided.

d. *University Construction Projects*: Roe provided an overview of a number of construction projects both underway and planned such as: the water reclamation project; East Classroom Building; McMahon dining hall expansion; psychology building expansion; upgrades to Hillside Road; landscaping in the area of the Student Union/Benton Museum/Sun Dial; Memorial Stadium demolition; and the North Hillside Road extension.

4. UConn Spring Weekend

Hart and Saddlemire provided an update. Law enforcement and Student Affairs operations planning is underway (i.e. parking restrictions, traffic enforcement). Landlords can help with efforts by being involved early in the planning process.

5. Other Business/Announcements

Saddlemire announced that Student Affairs will be getting involved with the community playground initiative currently underway at the Town. Student Affairs and Human Services are also exploring food banks for students.

Mayor Paterson announced the Huskython event during the weekend of February 18th; proceeds of the event go to the Children's Hospital of Connecticut. Last year the event raised \$188,000. Mayor Paterson also announced the Youth Services Bureau volunteer appreciation/awards event scheduled in March; many UConn students are volunteers for the Youth Services Bureau.

6. Opportunity for the Public to Address the Committee

John Sobanik, Celeron Square Apartments Project Manager. Sobanik thanked Mayor Paterson and others for their collaborative approach to working on quality of life issues.

7. Adjournment

Meeting adjourned at 5:05 p.m.

Respectfully Submitted,
Maria Capriola, M.P.A.
Assistant to Town Manager, Town of Mansfield



MANSFIELD ADVOCATES FOR CHILDREN
Wednesday, February 1, 2012

Minutes

Members Present: K. Grunwald (staff), K. Krider (staff), J. Woodmansee (staff), G. Bent, J. Stoughton, F. Baruzzi (in at 6:40pm), M. LaPlaca, R. LeClerc, J. Goldman, J. Higham, V. Fry, E. Soffer Roberts, S. Anderson, P. Braithwaite, L. Dahn, C. Guerreri, E. Tullman, Y. Kim & L. Young

Regrets: MJ Newman and J. Suedemeyer

Guest Present: Carin Van Gelder, M.D.

<i>ITEM</i>	<i>DISCUSSION</i>	<i>OUTCOME</i>
Call to Order	G. Bent called the meeting to order at 6:32pm.	
Consent Agenda	Approval of Minutes from the January 4, 2011 meeting.	<u>Motion:</u> <i>J. Higham moves to approve the 1/4/12 regular meeting minutes as written. E. Soffer Roberts seconds and the motion passes unanimously.</i>
Mansfield's Plan for Young Children	C. Guerreri provided background information and an explanation of the Community Assessment Tool noting that it is a tool used by the Graustein Memorial Fund (hereinafter referred to as "GMF") to promote self-reflection by the collaborative and that the score does not impact funding. Discussion followed regarding the best way to complete the tool and report the findings to GMF. It was agreed that it would be beneficial for Cindy to lead the collaborative in as many assessments as time would allow and that the reminder would need to be completed by individuals and returned to Jillene by Wednesday, February 8 th .	Collaborative members are asked to complete the remainder of the Assessment Tool and return it to Jillene no later than Wednesday, February 8 th .
Updates	K. Krider and K. Grunwald reported that the met with CCEA on January 30 th and provided members with an index of the data. K. Krider reported that the Bridge Grant application has been submitted.	

	<p>S. Anderson reported that the Community Design Day has been scheduled for Friday, May 4th and that the final location of the playground remains under discussion. In addition, the playground now has a website which can be accessed at www.mansfieldcommunityplayground.org.</p> <p>S. Anderson reported that the Playground Committee will have a booth at the upcoming Winter Fun Day on Saturday, Feb. 4th at the Community Center. Members briefly discussed MAC's presence at community events and the need for an informational pamphlet and updated display board. It was also noted that the Week of the Young Child is coming up in April.</p> <p>K. Krider reminded members about the upcoming Retreat with Phyllis Rozansky scheduled for Saturday, February 11th.</p>	<p>Collaborative members are scheduled to think about the word "PLAN" in advance of the retreat and to also think about defining the current structure of MAC including the roles of the co-chairs, team leaders and coordinator.</p>
Adjournment	<p>The meeting adjourned at 7:50pm</p> <p>Retreat with Phyllis Rozansky – Saturday, February 11, 2012, from 9:00am – 1:00pm (lunch served at 12:30pm) at Mansfield Discovery Depot, 50 Depot Road.</p> <p>Next MAC Meeting, Wednesday, March 7, 2012, 5:00pm – 6:30pm for Team Meetings and 6:30pm – 7:30pm for full meeting.</p> <p>Next Executive Council meeting on Wednesday, March 14, 2012, 1:15pm – 2:45pm at Town Hall in Conference Room B.</p> <p>Agenda topics: Please send to Kathleen at kriderk@mansfieldct.org</p> <p>Respectfully submitted, Jillene B. Woodmansee Assistant to the Early Childhood Services Coordinator</p>	

"All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community."



MANSFIELD ADVOCATES FOR CHILDREN
Saturday, FEBRUARY 11, 2012

MINUTES

Special Meeting – Retreat
9:00am – 1:00pm

Members Present: K. Grunwald (staff), K. Krider (staff), J. Woodmansee (staff), G. Bent, J. Stoughton, M. LaPlaca, R. LeClerc, J. Goldman, J. Higham, V. Fry, E. Soffer Roberts, S. Anderson, P. Braithwaite, C. Guerreri, MJ Newman, and J. Suedmeyer

Regrets: E. Tullman, Y. Kim

Guest Present: Phyllis Rozansky

<i>ITEM</i>	<i>DISCUSSION</i>	<i>OUTCOME</i>
Call to Order	J. Stoughton called the meeting to order at 9:08am.	
Getting Started	P. Rozansky provided a brief history of her training and work here in CT.	
Taking Stock of MAC	<p>Members were asked to list what is important to them. Responses are listed in Appendix 1 entitled “Beliefs and Values.”</p> <p>P. Rozansky request members list their assets, skills and knowledge. Responses are listed in the attached Asset Map (Appendix 2).</p> <p>Members discussed the differences between “stakeholders” and “partners”, “stakeholders” being those who have an interest/investment in the result and “partners” being those are actively committed to taking action. P. Rozansky reminded members that both stakeholders and partners can be individuals and groups.</p> <p>P. Rozansky reviewed the Theory of Aligned Action. She noted that each collaborative should strive for high action and high alignment but that often collaboratives can have high action but not be aligned.</p>	K. Grunwald proposes that MAC support the list of values and beliefs. Unanimous decision in favor of support.
MAC’s Indicators	P. Rozansky reviewed with the collaborative what we know about Mansfield, there are 1,602 children under the age of 18m and that there are 735 aged 0-5, 586 aged 5-9 and, 865 aged 10-14. The numbers were then broken down further by school district; 262 children in Southeast, 202 in Goodwin and, 260 in	

	<p>Vinton.</p> <p>With regards to free and reduced lunch, district wide 23.7% of children qualify and we know that there is a relationship between poverty and literacy.</p> <p>The key facts about children are then placed on the dashboard.</p> <p>P. Rozansky led the group in a discussion regarding the status of MAC's indicators.</p> <p>The collaborative agreed that prenatal care was no longer a viable indicator, that the Health team would take another look at BMI at the K level and then again at 7th grade, and that the grade 3 physical fitness test would be a secondary indicator to BMI. The Health Team will also be looking at asthma rates.</p> <p>The collaborative agreed that the K Assessment indicator would be kept, as well as the 3rd graders reading at or above CMT goal. Members also discussed the potential indicator of birth to 3 and that use of library cards would be one way to measure because the use of library cards can be easily tracked. Successful learners agreed to look further into the library cards.</p> <p>Childhood poverty and transportation were also discussed as a potential indicators because they can affects the entire results statement.</p> <p>Members participated in a discussion regarding the ownership of the indicators and it was determined that MAC as a whole owns them.</p>	
<p>Assessing the Strength of the Strategies to Improve the Indicators</p>	<p>Members discussed the structure of the three (3) teams and the idea of turning the successful learners, health and community connectedness teams into strategies and the current strategies into actions.</p> <p>With regarding to actions, P. Rozansky suggested that MAC convert the strategies into actions and that MAC as a whole decide on the strategies while each team propose implementations for those actions.</p> <p>Also discussed is the concept of MAC setting 4 to 5 questions which can be asked and answered regarding ideas and how they relate back to strategies. Examples include:</p> <ul style="list-style-type: none"> • Is and how is this connected to another strategy? • What is our Performance Measure and timeline? • When will we come back to the table with an answer? and • Who will be doing the work?" 	

MAC's Measures of Success	It was suggested that the Chair of the meeting conduct a "Check In" at the end of the meeting around how well MAC did.	
Making a Contribution to MAC's Results	<p>Accountability and commitments were discussed. Members were asked to list their 2012 Commitments to MAC. A list is attached as Appendix 1.</p> <p>Members discussed that the level of work done outside of the monthly meeting needs to be defined and owned and that members need to be held accountable for that work.</p>	
Take Aways and Actions to Take	Members revealed what worked during the retreat and what could have worked better. Included in the "What Worked" section was: the table groups, voting on decisions as they came up; the room and its set-up, accountability; and, the light bulb. Included in the "What could have been done Better" category included" increase attendance and a shift in work groups.	
Adjournment	<p>The special meeting adjourned at 12:45pm.</p> <p>Next MAC Meeting, Wednesday, March 7, 2012, 5:00pm – 6:30pm for Team Meetings and 6:30pm – 7:30pm for full meeting.</p> <p>Next Executive Council meeting on Wednesday, March 14, 2012, 1:15pm – 2:45pm at Town Hall in Conference Room B.</p> <p>Agenda topics: Please send to Kathleen at kriderk@mansfieldct.org</p> <p>Respectfully submitted, Jillene B. Woodmansee Assistant to the Early Childhood Services Coordinator</p>	

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MANSFIELD ADVOCATES FOR CHILDREN

FEBRUARY 11, 2012
RETREAT
Appendix 1

BELIEFS/VALUES

1. BE AN EFFECTIVE RESOURCE
2. CLEAR FOCUS – COHESIVE
3. BE AN ADVOCATE FOR CHILDREN
4. SPEAKING IN A UNIFIED VOICE - OUTSIDE
 - A. Inside – RBA 3 terms (indicators, performance measures, strategies)
5. PARTNERING WITH OTHERS
 - A. Membership is representative of Community
6. HAVING A STRONG IDENTITY
7. BE MORE ASSESTIVE IN WHAT WE STAND FOR (RELATES TO #6)
8. BE GROUNDNG IN BELIEFS/VALUES
9. BACK UP WORDS WITH ACTIONS
10. HAVING AN IMPACT/BEING SUCCESSFUL
11. BEING VALUED, RESPECTED FOR OUR WORK, CONTRIBUTIONS
12. REGULAR ATTENDENCE/ACTIVE PARTICIPATION
 - A. positive movement forward



MANSFIELD ADVOCATES FOR CHILDREN

FEBRUARY 11, 2012
 RETREAT
 Appendix 2

ASSET MAP

MAC Member	Commitment
Kevin	<ul style="list-style-type: none"> • Public Speaking • Change Management • Budget Management
Judy	<ul style="list-style-type: none"> • Library connections/literacy • Public speaking • I do puppets!
Patty	<ul style="list-style-type: none"> • I ♥ food! • Mother of young children with <u>a lot</u> of passion for helping others
Jillene	<ul style="list-style-type: none"> • Organization • Connection to the Community of parents with young children
Sara	<ul style="list-style-type: none"> • Energy and Enthusiasm
Rachel	<ul style="list-style-type: none"> • Educator • School connection • Policy • Legal knowledge
Jess	<ul style="list-style-type: none"> • Elem Educator • Bilingual • Organization • Design • Sewing/Quilting

ASSET MAP – Page 2

Gloria	<ul style="list-style-type: none"> • Public Speaking • Sewing • TIME • Faith Community Connections • I like to learn new things (workshop junkie)
Mary Jane	<ul style="list-style-type: none"> • Early Childhood Education • Creative & Spontaneous • Facilitator/Instructor
Esther	<ul style="list-style-type: none"> • Baking & Cooking • Many connections to parents in the area • Enthusiasm • Speak some Russian • Love <u>silly</u> public work (camp background)
Vicki	<ul style="list-style-type: none"> • UCONN Connection • Presentation Skills (I actually like it!)
Mark	<ul style="list-style-type: none"> • Training/Presentations • Board of Education • Town Government Connections • FOOD • I like to be effective.
Kathleen	<ul style="list-style-type: none"> • Total "Townie" • Out loud thinker • Not afraid
Cindy	<ul style="list-style-type: none"> • Funder Perspective • RBA Knowledge
Jane	<ul style="list-style-type: none"> • Access to Research • UCONN Connections
Julie	<ul style="list-style-type: none"> • Funder Perspective • Connections with other (outside area) resources and people



MANSFIELD ADVOCATES FOR CHILDREN

FEBRUARY 11, 2012
 RETREAT
 Appendix 3

MEMBERS 2012 COMMITMENT TO MAC

MAC Member	Commitment
Gloria	<ul style="list-style-type: none"> • Attend Regularly
Esther	<ul style="list-style-type: none"> • Attend Regularly • Be a positive, motivating and thoughtful member
Julie	<ul style="list-style-type: none"> • Attend Regularly • Smile when there is adversity
Jess	<ul style="list-style-type: none"> • Attend Regularly • Work on being a better leader/facilitator • Be a better listener
Sara	<ul style="list-style-type: none"> • Attend Regularly • Gain a greater understanding • Of MAC and how it works
Vicki	<ul style="list-style-type: none"> • Attend Regularly • Work outside of regular meetings as necessary
Kevin	<ul style="list-style-type: none"> • Be accountable/hold others accountable



MANSFIELD ADVOCATES FOR CHILDREN

FEBRUARY 11, 2012
RETREAT
Appendix 4

CURRENT INDICATORS

HEALTH TEAM

1. % OF CHILDREN WITH HEALTHY BMI SCORES (K AND 7TH GRADE)
2. % OF CHILDREN PASSING ALL 4 PHYSICAL FITNESS TESTS IN GRADE 4 (Secondary to BMI)

SUCCESSFUL LEARNERS

1. % OF CHILDREN SCORING LEVEL 3 OR ABOVE ON K ASSESSMENT
2. % OF CHILDREN RADING AT OR ABOVE STATE GOAL ON CMT

COMMUNITY CONNECTEDNESS

1. % OF COMMUNITY MEMBERS FEELING CONNECTED TO THE COMMUNITY (TBD)

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

Tuesday, January 24, 2012
Mansfield Public Library Program Room
Minutes

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Staff Present: Matt Hart, Town Manager, Maria Capriola, Assistant to Town
Manager, Dennis O'Brien, Town Attorney

The meeting was called to order at 6:15p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 1/17/12 were moved as presented by Shapiro and seconded by Keane. The minutes were unanimously approved as presented.

2. ETHICS CODE

The Committee continued its review and discussion of the Ethics Code. By consensus the Board agreed to revise definitions of "public employee" and "public official" to clarify the applicability of these terms (section 25-4).

Shapiro made the motion, seconded by Keane, to send the proposed Ethics Ordinance draft dated January 17, 2012, as amended at the January 24, 2012 meeting, to the Council and to recommend it be noticed for public hearing. The motion passed unanimously.

3. PERSONNEL RULES

Item was not needed. No discussion or action taken.

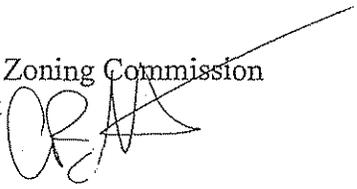
**4. EXECUTIVE SESSION – Personnel in accordance with CGS §1-200(6)(a), Town
Manager Performance Review**

Shapiro made the motion, seconded by Keane to enter into executive session pursuant to personnel in accordance with CGS §1-200(6)(a), Town Manager Performance Review. The motion passed unanimously. Committee members (Keane, Moran, Shapiro) entered into executive session at 7:10p.m.

The meeting adjourned at 7:55 p.m. The next meeting is scheduled for Tuesday, February 21, 2012.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager

To: Town Council/Planning & Zoning Commission
 From: Curt Hirsch, Zoning Agent
 Date: March 14, 2012



Re: *Monthly Report of Zoning Enforcement Activity*
For the month of February, 2012

Activity	This month	Last month	Same month last year	This fiscal year to date	Last fiscal year to date
Zoning Permits issued	7	2	1	74	67
Certificates of Compliance issued	13	8	7	73	79
Site inspections	43	13	7	214	291
Complaints received from the Public	2	6	4	31	33
Complaints requiring inspection	1	3	2	22	25
Potential/Actual violations found	2	3	0	15	21
Enforcement letters	6	4	5	41	80
Notices to issue ZBA forms	0	2	0	7	0
Notices of Zoning Violations issued	0	1	0	9	12
Zoning Citations issued	0	0	0	8	39

Zoning permits issued this month for single family homes = 0, 2-fm = 0, multi-fm = 0
 2011/2012 fiscal year total: s-fm = 3, 2-fm = 0, multi-fm = 0



COMMITTEE ON COMMITTEES
February 10, 2012
Room B

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee

Present: Peter Kochenburger, Chris Paulhus, Paul Shapiro

2. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public were in attendance

3. APPROVAL OF THE MINUTES

Mr. Shapiro moved and Mr. Paulhus seconded to approve the minutes of the January 13, 2012 meeting as presented. Motion passed unanimously.

4. BOARDS AND COMMISSIONS LIST - UPDATED

Members of the Committee reviewed the updated list of boards and commissions which now includes email addresses and updated phone information.

5. COMMUNICATION ADVISORY COMMITTEE STATUS

Mr. Shapiro moved and Mr. Paulhus seconded to recommend suspending the operation of the Communication Advisory Committee at the present time. Motion passed unanimously.

Based on discussions with Patrick McGlamery, Chair of the Communication Advisory Committee, members agreed that the Committee, having accomplished a significant amount of work, should be suspended at this time.

Once the recommendation has been approved by the Council a letter of thanks will be sent to the Committee members.

6. COMMITTEE VACANCIES/APPLICATIONS

Mr. Kochenburger will contact Parks Coordinator Jennifer Kaufman regarding the appointment of Dan Vitullo as a student representative to the Parks Advisory Committee.

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the appointment of Bill Thorne to the Parks Advisory Committee. Motion passed unanimously.

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the appointment of Chris Kueffner as a regular member of the Community Quality of Life Committee. Motion passed unanimously.

Mr. Shapiro moved and Mr. Paulhus seconded to recommend the appointment of Stephanie Holinko to the Advisory Committee on Persons with Disabilities. Motion passed unanimously.

7. VOLUNTEER OPPORTUNITIES

The Committee reviewed the volunteer solicitation which was sent out last month.

8. ADJOURNMENT

Mr. Paulhus moved and Mr. Shapiro seconded to adjourn the meeting at 8:48 a.m. Motion passed unanimously.

Mary Stanton, Mansfield Town Clerk

ARTS ADVISORY COMMITTEE
Meeting of Tuesday, 07 February 2012
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was called to order at 7:04p by Kim Bova. *Members present:* Tom Bruhn, Kim Bova, Scott Lehmann, Blanche Serban, Joe Tomanelli (from 7:27p). *Members absent:* David Vaughan. *Others present:* Anke Finger, Jay O'Keefe (staff).

2. The draft minutes of the 03 January 2012 meeting were approved as written.

3. **Storrs Center.** An arts presence in Storrs Center would be nice but is unlikely unless local artists or the University can be interested in it. Blanche noted that retail space in Storrs Center appears to be too expensive for individual artists or small commercial galleries and that there does not seem to be much enthusiasm in the local arts community for putting in the time and energy required for a successful cooperative gallery. Perhaps the University could be interested in supporting a small gallery – maybe in the UConn Co-op's space at Storrs Center – to provide intern opportunities for business and art students. Kim has not yet been able to talk with Karla Fox about this but will try again.

4. **MCC exhibits.**

- a. Blanche reported that she hadn't been able to find the exhibit application form on-line. Jay is sure it is there, but perhaps some additional links are needed.
- b. Scott reported that the **Quiet Corner Photography Club** wants the summer display period (01 June to 17 August) for its exhibit of photos of Joshua Trust properties. It would like to use the hallways and display cases.
- c. Jay indicated that the Connecticut **Department of Social Services (DSS)** again wants to exhibit photos of children in need of adoption to raise awareness of this issue. He thinks DSS wants the hallways from 01 September to 15 October and will contact DSS to confirm.
- d. The Committee has had some difficulty in finding exhibitors for the display cases. To fill this space, Tom suggested approaching collectors as well as artists. The Committee agreed that an exhibit of (say) kachina dolls from somebody's collection would be fine, if no local artist wants the space.
- e. Joe suggested approaching the Community School of the Arts about exhibiting at the MCC. Kim will contact Heather Bunnell about this. Joe will also encourage some artists he knows to apply.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
15 Jan – 14 Apr	Kenneth Dubay (wooden bowls)		Jan Geoghegan (encaustic & mixed media)			
15 Apr – 31 May	Mansfield School Art?					
01 Jun – 17 Aug	Quiet Corner Photo Club (Joshua Trust photos)				Quiet Corner Photo Club (Joshua Trust photos)	
27 Aug – 14 Oct	Festival on the Green advertising & Art Show winners				DSS Have a Heart? (photos of adoptable kids)	
15 Oct – 14 Jan					Jim Gabianelli (machine art)	

5. **2012 meeting dates.** In 2012, the Committee agreed to meet (as usual) on the first Tuesday of each month, except that the July meeting should be on Tuesday, 10 July, to avoid conflict with the Fourth of July holiday.

6. **Manchester Arts Commission.** Jay distributed an announcement of brainstorming & networking events organized by the Manchester Arts Commission to bring together people interested in promoting the arts in Manchester.

7. **Adjourned** at 7:45, after which members spoke informally with Ms. Finger about what the Committee does and has done in the past. Next meeting: 7:00p, Tuesday, 06 March 2012. Ilias Tomazos from the Greek Orthodox Church has indicated that he will attend the April meeting to discuss use of the not-yet-completed Greek Theatre on Dog Lane.

Scott Lehmann, Secretary, 12 February 2012; approved 06 March 2012.

**Town of Mansfield
Parks Advisory Committee
Minutes
January 4, 2012
Secretary – Al Montoya**

Present: Sue Harrington, Tom Harrington, Dan Vitullo, Al Montoya, Julianna Barrett and Jennifer Kaufman

- I. The meeting was called to order at 7:33 P.M.
- II. There were no minutes for the December 2011 meeting due to a lack of quorum.
- III. Old Business
 - a. Management plans
 - i. The committee will need to begin reviewing management plans. Sue is going to start looking at them this month.
 - b. Park updates
 - i. There is foliage down in Shelter Falls that needs to be cleaned up. Things look good in Dorwart however, Merrow Meadows needs a walkway to prevent erosion.
 - c. Upcoming initiatives
 - i. The natural area volunteer nomination will need to be presented in March therefore the committee will need to provide a recommendation in February.
 - ii. A field trip of Bicentennial pond is needed to examine the area in preparation for the handicap accessible trail that will be in design by a landscape architect.
 - iii. Connecticut trails day and the Mother's day hike are coming up.
 - iv. The next star party is scheduled for March 23, 2012.
- IV. New Business
 - a. E.O. Smith PAC liaison
 - i. Dan Vitullo has expressed interest in becoming the new representative from E.O. Smith and his name will be forwarded to the Committee on Committees.
 - b. The Agriculture Committee is updating all agricultural leases and developing the agricultural land use policy.
 - i. There are multiple tax exemptions that are available
- V. The committee was called into Executive Session at 8:03 P.M.
- VI. The committee returned from Executive Session at 8:35 P.M.
- VII. The meeting was adjourned at 8:45 P.M.

Respectfully submitted, Al Montoya, Secretary

Energy Education Team
Minutes of the Meeting
February 7, 2012

Present: Coleen Spurlock (chair), Doug Goodstein, Pene Williams, Sally Milius, Madeline Priest (Neighbor to Neighbor), Kevin Donahue (Neighbor to Neighbor), Ginny Walton (staff)

The meeting was called to order at 7:05 by chair Coleen Spurlock.

The January 3, 2012 meeting minutes were accepted.

Coleen reported on the success of the Transition Town training on January 7 and 8, 2012, with 36 people in attendance. As a result of the training two geographic groups have been formed, one for the Storrs area and the other for Willimantic.

Ginny reported that the planning of the Climate Forum on March 27, 2012 from 6:30 to 9:00 pm is well underway. Sally volunteered to put together a poster display of alternative energy activities in town.

A regional energy task force meeting is scheduled for Saturday, February 11, 2012. Pene will provide cider and Doug plans on attending. Ginny will be responsible for refreshments, set-up and clean up.

Doug has been searching for examples of municipal-sponsored energy efficiency loans but has not found any. Madeline reported that CL&P is piloting a 0% energy efficiency loan that can be paid back through the customer's electric bill.

Madeline reported that so far 0.8% of Mansfield households have either had an energy audit or a lighting retrofit (the grant goal is 10%). Of the 14 towns, Mansfield has the third highest participation in lighting retrofits. Initiated by the enrichment teachers, all four schools are designating April as "energy awareness month." During April the schools will focus on collecting pledges from students. Kevin and Madeline will be teaching second graders about energy efficiency. On Feb 8, 2012, Madeline and Sally will talk about the Neighbor to Neighbor Energy Challenge at the Middle School PTA meeting. Kevin has contacted Sam Shifrin about videotaping the Kirby Mill. Ginny offered to show Kevin the Gurleyville Grist Mill, to give a historical perspective of the importance of water power in developing the region. Madeline reported that there is a list of people who have not signed an authorization for the Neighbor to Neighbor Energy Challenge to obtain their household energy information. By signing authorization, the Town will earn more points. She will send out the list so that members can contact these individuals directly. Madeline will be presenting Neighbor to Neighbor at the First Baptist Church on February 14, 2012 at 11 am.

Members discussed changing the name of the Energy Education Team. No decision was made.

The sustainability committee has asked the Energy Education Team to explore ways to raise consciousness about energy conservation among town employees and committees. Coleen said she would send out a Yale University webcast notice about new energy business solutions, which may provide some guidance. Doug and Sally will work on an outline of ideas for a future meeting.

Ginny stated that Home Energy Basics I was cancelled due to lack of interest. Home Energy Basics II is scheduled for March 21 and interest needs to be drummed up. Madeline is going to change the format of the presentation to include a panel of residents who have already had energy audits. Madeline will prepare a flyer to circulate.

Pene suggested offering a presentation on ways to cope in the event of a power outage.

Agenda items for next month include neighborhood canvassing and Earth Day plans.

The next meeting is scheduled for March 6, 2012. The meeting was adjourned at 8:38 pm.

Respectfully Submitted,

Virginia Walton

PAGE
BREAK

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

March 13, 2012

The Honorable Ray LaHood
United States Department of Transportation
1200 New Jersey Ave SE
Washington, DC 20590

Dear Secretary LaHood:

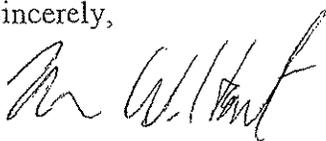
The Town of Mansfield strongly supports the proposed Central Corridor Project TIGER IV application that is being sponsored by the Connecticut Department of Transportation and the Massachusetts Department of Transportation to fund freight rail infrastructure improvements along our regional corridor in Connecticut and Massachusetts. The main element of this request would upgrade the rail system that serves Mansfield to accommodate the North American standard 286,000 lb. freight railcars. This project will create the first north-south heavy rail capacity corridor in Connecticut and southern Massachusetts. The existing rail corridor provides local rail service as well as direct on-dock rail to water access at the deep water port of New London, CT.

Our businesses and the associated jobs located along the Central Corridor depend on efficient and competitive freight rail service. Rail freight is essential to strengthening our economy and our ability to solicit new business and their much needed associated jobs and revenues. As the national gross rail freight weight standard has increased from 263,000 lbs. to 286,000 lbs., it has become more challenging for businesses to survive and expand. Connecting rail lines are already capable of handling the heavier freight cars, thus getting this corridor upgraded to modern weight standards will enable our businesses to immediately begin shipping/receiving the heavier rail freight loads and reaping the economic benefits. As local freight rail access to rail served facilities across North America is updated and made capable of handling the heavier loads by TIGER grants or by similar public-private co-operation, absent any similar update on the Central Corridor route, we will continue to face mounting competition on an increasingly un-level playing field. Absent this project, we are finding ourselves left behind on an island, without connectivity to the full benefits of the national rail freight network.

This project will complement and leverage other public-private projects that have been successfully accomplished along this regional corridor, as well as local and regional planning efforts recently funded by the HUD Office of Sustainable Housing and Communities. The Windham Region Council of Governments was awarded a Sustainable Communities Regional Planning Grant in 2010 to collectively plan for the creation of more employment opportunities, diversification of affordable housing opportunities, promotion of more accessible transportation, and identification of feasible infrastructure investments which will result in sustainable communities and an overall stronger economy for eastern Connecticut. In 2011, the Town of Mansfield was awarded a HUD Community Challenge Planning Grant to develop a comprehensive housing and economic development strategy as one of several projects designed to assist the town in proactively planning for growth anticipated from the development of a new research technology park at the University of Connecticut's main campus in Mansfield. Both of these grant awards focus on ways in which we can improve the economic competitiveness and overall sustainability of eastern Connecticut through targeted planning efforts. A grant award for the proposed freight rail improvements would be a significant first step in moving the region from planning for sustainable growth to actual implementation.

Please do not hesitate to contact me if you have any questions regarding the town's support for this project.

Sincerely,



Matthew W. Hart
Town Manager

C: ~~Town Council~~
U.S. Representative Joe Courtney
Governor Dannel P. Malloy
State Senator Donald Williams, Jr.
State Representative Gregory Haddad

TOWN OF MANSFIELD
DEPARTMENT OF PLANNING AND DEVELOPMENT

LINDA M. PAINTER, AICP, DIRECTOR

Memo to: Town Council, Conservation Commission, Open Space Preservation Committee,
Agriculture Committee, Zoning Board of Appeals
From: Linda M. Painter, AICP, Director of Planning and Development 
Date: March 15, 2012
Subject: Proposed Revisions to Zoning Regulations
May 7, 2012 Public Hearing

The Planning and Zoning Commission has scheduled a Public Hearing for Monday, May 7, 2012 at 7:30 p.m. to hear comments on the attached Commission proposed 3/5/12 draft revisions to Mansfield's Zoning Regulations. For inclusion in the Commission's pre-meeting packet, comments must be received in the Planning Office by Wednesday, May 2, 2012. Except for technical information from staff, no comments can be received after the close of the public hearing.

The draft proposes revisions to the Pleasant Valley Residence/Agriculture (PVRA) and Pleasant Valley Commercial/Agriculture (PVCA) Regulations. Explanatory notes have been provided.

Please contact the Planning Office at 860-429-3330 if you have any questions regarding the proposed revisions or the PZC hearing process.

Proposed Revisions to Pleasant Valley Residence/Agriculture (PVRA) and Pleasant Valley Commercial/Agriculture (PVCA) Regulations

Draft: March 5, 2012

This draft includes changes requested by the Commission at the February 16, 2012 meeting as well as explanatory notes.

Underlined Text: Added

~~Strikethrough Text~~: Deleted

Italic Text: Explanatory Notes

Article VII: Permitted Uses

Section A: General

Amend Article VII, Section A.4 as follows:

4. With the exception of all uses in the Pleasant Valley Commercial/Agriculture Zone or Research and Development/Limited Industrial Zone (see provisions below), changes in the use of an existing structure or lot may be authorized by the Zoning Agent through the issuance of a Certificate of Compliance provided the new use is included in the same permitted use category as the previous use and provided all other applicable provisions of these regulations are met. In the Pleasant Valley Commercial/Agriculture Zone and Research and Development/Limited Industrial Zones, all changes in use from that described and approved in previous permit submissions, or from that established prior to zoning approval provisions, require the submission of a revised statement of use for review and approval by the Director of Planning and Development. ~~and Planning and Zoning Commission review and approval.~~ The Commission Director of Planning and Development shall have the right to refer the request to the Commission for their review and approval. ~~approve the proposed change in use without the submission of a new application. However, where the proposed change in use is considered to be a significant alteration of the previous use with potential impacts that have not been reviewed, the Commission.~~ The Commission shall have the authority to ~~shall~~ require the submission and processing of a new application as per the requirements for establishing a new use on a site.

Where questions arise regarding changes in use and permit requirements, the Planning and Zoning Commission shall determine whether a proposal constitutes a change in use and the appropriate permit requirements.

Explanatory Note: The proposed revisions are designed to streamline the review process for changes of use in the Pleasant Valley Commercial/Agriculture Zone and Research and Development/Limited Industrial Zones by allowing the Director of Planning and Development to make an initial determination as to whether the change is significant enough to require review by the Planning and Zoning Commission.

Amend Article VII, Section U.2, U.3 and U.4 as follows:

Section U: Uses Permitted in the PVCA (Pleasant Valley Commercial/Agriculture) Zone (Land South of Pleasant Valley Road and east of Mansfield Avenue)

2. General

The uses listed below in Sections U3 and U4 and associated site Improvements are permitted in the PVCA zone, provided:

- a. Any special requirements associated with a particular use are met;
- b. Except as noted below, all uses permitted in the PVCA zone shall be served by adequate public sewer and water supply systems. On a case-by-case basis the Planning and Zoning Commission shall have the right to authorize the use of onsite sanitary waste disposal and/or water supply systems for permitted uses provided it is documented to the Commission's satisfaction that there is a low risk of aquifer contamination or other health, safety or environmental problems.
- c. Applicable provisions of Article X, Section A (Design Development Districts) and Article VI, Sections A and B (Performance Standards) are met: and
- d. With the exception of those uses included in U.4 below, special permit approval is obtained in accordance with the provisions of Article V, Section B for any of the activities delineated in Article VII, Section A.2.

Article VII, Sections A.3., A.4 and A.5 also include or reference provisions authorizing the Zoning Agent to approve certain changes in the use of existing structures or lots and authorizing the PZC Chairman and Zoning Agent to approve minor modifications of existing or approved site improvements. All changes in use in the PVCD-PVCA zone require Planning and Zoning Commission approval in accordance with the provisions of Article VII, Section A.4.

3. Categories of Permitted Uses in the Pleasant Valley Commercial/Agriculture Zone Requiring Special Permit Approval as per the Provisions of Article V, Section B. and Applicable Provisions of Article X. Section A.

- a. Research and development laboratories and related facilities and the production, processing, assembly and distribution of prototype or specialized products which require a high degree of scientific input and on site technical supervision. Specialized products that may be authorized include but shall not be limited to the following: precision mechanical and electronic equipment; business machines; computer components; optical products; medical, dental and scientific supplies and apparatus; and precision instruments;

All genetic or bio-engineering research or development activities and the creation of biogenetic products are limited to those permitted in bio-safety level 1 and 2 (BL-1 and BL-2) laboratories as per the current "Guidelines" of the National Institutes of Health regarding research involving recombinant DNA molecules. The keeping and utilization of small animals for scientific purposes is authorized, provided the animals are kept in an enclosed portion of a building located on the subject lot or in areas specifically approved by the Planning and Zoning Commission;

- b. Commercial printing and reproduction services and the industrial production, processing, assembly and/or distribution of products not specified in Section 3a above, provided the nature, size and intensity of the proposed use complies with environmental, traffic safety, neighborhood impact and all other special permit approval criteria;
- c. Business and Professional Offices;
- d. Repair services for electronic and mechanical equipment, office equipment, home appliances, bicycles and recreational equipment and similar uses;
- e. Commercial recreation facilities, such as tennis clubs and physical fitness centers;
- f. Radio, television and other communication facilities but excluding communication towers or other structures that exceed the maximum height provisions for the PVCA zone;
- g. Veterinary hospitals and commercial kennels boarding or breeding two or more animals provided potential noise impacts are addressed in association with the required Special Permit application;
- h. Repair services for agricultural and commercial vehicles, machinery and equipment and automobile and truck repair services; however, but auto salvage operations are not permitted;

- i. State licensed group daycare homes or state licensed childcare centers as defined by State Statutes;
 - j. Permanent retail sales outlets for agricultural and horticultural products, provided all the standards and requirements of Article X, Section T are met;
 - k. Other commercial agricultural operations (any agricultural or horticultural use that is not authorized by other provisions of these Regulations).
 - l. Accessory retail sales and accessory storage and warehousing for any permitted use authorized within Section 3.
4. Uses Which May be Authorized in the Pleasant Valley Commercial/Agriculture Zone by the Zoning Agent:
- a. Agricultural and horticultural uses such as the keeping of farm animals, field crops, orchards, greenhouses, accessory buildings, etc., provided the provisions of Article X, Sections T are met;
 - b. Dwelling units for property owners, managers, caretakers, or security personnel associated with a permitted agricultural use provided all residential structures are located on the same lot as the agricultural use.
 - c. Accessory cafeterias or retail shops conducted primarily for the convenience of employees, provided the use is located within a building and there are no advertising or exterior displays.

Explanatory Note: The proposed revisions correct typos in the existing regulations and clarify the types of repair services allowed in the Pleasant Valley Commercial/Agriculture Zone.

Article Eight: Schedule of Dimensional Requirements

Amend Article VIII, Schedule of Dimensional Requirements as follows:

Note: Only changes to the PVRA and PVCA dimensional requirements are shown; no changes are proposed to requirements for other zones.)

ZONE	MINIMUM LOT AREA/ACRES See Notes (3) (4) (18)	MINIMUM LOT FRONTAGE/FT See Notes (4)(6)(7)(13)(16)	MIN. FRONT SETBACK LINE (IN FEET) See Notes (4)(8)(9)(15)(16)(17)(21)	MIN. SIDE SETBACK LINE (IN FEET) See Notes (4)(10)(11)(15)(16)(17)(21)	MIN. REAR SETBACK LINE (IN FEET) See Note (4)(15)(16)(17)(21)	MAXIMUM HEIGHT See Note (14)	MAXIMUM BUILDING GROUND COVERAGE
PVRA, PVCA: SEE NOTE (1)	25-ACRES <u>See Note 5</u>	200	See footnote 17 <u>200</u>	See footnote 17 <u>50</u>	See footnote 17 <u>50</u>	40	25%

Explanatory Note: The proposed revisions are designed to provide more flexibility in site design for the PVRA and PVCA zones. The elimination of the minimum lot area and reduction in side yard setbacks are consistent with requirements for other zones including Neighborhood Business, Planned Business zones. The reduction in the front setback will provide a more consistent setback along Pleasant Valley Road while still ensuring protection of viewsheds, as the smaller single-family lots within the zone are approximately 200 feet deep.

Notes Schedule of Dimensional Requirements

Notes that pertain to the PVRA and PVCA zones are shown here for reference purposes. No changes to the notes are proposed as part of this amendment.

1. See Article X, Section A for Special Design Development District requirements, including minimum acreage required to establish a new zone.

* * * * *

3. Larger lots may be required in areas with inland wetland soils and watercourses, visible ledge or steep slopes. See Article VIII, Section B.5.
4. Special provisions apply to non-conforming lots of record. See Article VIII, Section B.
5. No minimum lot area has been designated for this zone. The required lot area shall be governed by the required setbacks, parking and loading areas and other provisions of these Regulations.
6. The minimum lot frontage shall be continuous and uninterrupted along a street line. In residential zones, corner lots situated at the junction of two or more streets shall be required to have the minimum frontage along all abutting streets.
7. Where the front lot line is an arc or the sidelines converge toward the front lot line, the required frontage shall be measured along the front setback line, which shall be parallel to the street line.
8. All setbacks from the front lot line shall be measured in accordance with the provisions of Article VIII, Section 7 (Highway Clearance Setback).
9. On lots abutting more than one street, the minimum setback from the front lot line shall be required along all streets.
10. Lot lines on corner lots which abut side lot lines of adjacent lots shall be considered side lot lines and applicable side lot line setback shall be met.
11. All development on lots that adjoin a residential zone having greater side lot line setbacks shall comply with the side lot line setbacks of the adjacent residential zone.

* * * * *

13. Lot frontage requirements for business and residential uses within specified zones may be waived by the Planning and Zoning Commission for private roads, provided special permit approval is obtained (see Article VIII, Section B.3.d).
14. A maximum height of 45 (forty-five) feet may be applied per Article X, Section G.3, Height of Buildings.
15. Whenever a right-of-way exists for a future street, all new buildings, structures and site improvements shall, with respect to the right-of-way, meet the minimum setbacks from front lot lines as if the right-of-way included an existing street.
16. Special frontage and setback provisions may apply to subdivision lots and associated building area envelopes approved after February 20, 2002. See Article VIII, Section B.5 and applicable provisions of Mansfield's Subdivision Regulations.
17. Special setback provisions apply for all buildings, structures and site improvements approved after June 1, 2004 that are located within a designated Design Development District (see Article X, Section A.4.d).
18. For all subdivision lots in the R-90 and RAR-90 zones approved after June 1, 2006, the Planning and Zoning Commission shall have the right to authorize or require the minimum acreage for each new subdivision lot to be reduced to less than 90,000 square feet in size. (See Article VIII, Section B.6.b and applicable provisions of Mansfield's Subdivision Regulations.)

* * * * *

21. The Planning and Zoning Commission shall have the authority to reduce or increase front, side and/or rear setback line requirements for properties within one of the ten (10) historic village areas identified in Article X, Section J. Setback reductions or increases shall only be approved or required where the reduction or increase in setback is considered necessary to address the special historic village area review criteria contained in Article X, Section J.2.

Article Ten: Special Regulations

* * * * *

Amend Article X, Sections A. 9 and A.10 as follows:

9. Special Provisions for the Pleasant Valley Residence/Agriculture (PVRA) zone

a. Water and Sewer Facilities

Except as noted below, all proposed developments in the PVRA zone must be served by public water and sewer facilities or must be readily connected to such services. "Readily connected" is defined as that point in time when contracts have been let for construction of public sewer and water facilities requested for connection. A Certificate of Compliance shall not be issued until the site is connected to public water and sewer facilities. Article VII Section K.2.b. authorizes the commission to waive this requirement.

For the purposes of this requirement, community well water supply systems authorized, constructed and operated pursuant to the Connecticut Department of Public Health regulations are considered public water facilities.

b. Agricultural Land Preservation Requirements

Pursuant to the Plan of Conservation and Development recommendations, the Commission shall have the authority to require up to ~~forty~~ fifty (50) percent of the prime agricultural acreage on a subject property to be permanently preserved for agricultural use. This agricultural dedication provision may be addressed prior to any development, in association with an initial development phase or incrementally, over a series of phases or developments. However, in applying this provision, cumulatively no more than ~~forty~~ fifty (50) percent of the prime agriculture acreage of a property in existence at the time this regulation is adopted shall be required to be permanently preserved for agricultural use.

As utilized in this provision, prime agricultural acreage shall be those areas that have been cultivated or otherwise used for agricultural purposes and/or those areas with soils that are classified as "prime agricultural" by the Natural Resources Conservation Service. The Commission shall have final approval of the location of the agricultural acreage to be preserved ~~shall be determined by the Commission, and may be on other land under the control of the applicant.~~ All property owners and prospective developers are encouraged to work with the Commission to identify an appropriate location(s) for preserved agricultural land, including other land in the Pleasant Valley area under the control of the applicant.

In identifying agricultural land for preservation, the Applicant and Commission shall consider whether:

- ~~that will retain the land will retain~~ agricultural value;
- the agricultural use of the land would complement existing and proposed land uses ~~and;~~
- the agricultural use of the land would enhance adjacent and nearby agricultural land; and
- the agricultural use of the land would conflict with existing and planned uses on adjacent properties.

Based on information reviewed prior to the adoption of this regulation, the following area should be considered a priority for agricultural land preservation:

- Land immediately south of Pleasant Valley Road between Mansfield City Road and the Flood Hazard Zone containing Conantville Brook.

To ensure the permanent preservation of designated agricultural land, conservation easements, approved by the Commission, shall be filed on the Land Records. ~~In addition, While not required,~~ the Commission shall have the authority to recommend and facilitate the transfer of agricultural land ~~to be transferred in title to~~ the Town of Mansfield or an acceptable organization dedicated to agricultural preservation. Agricultural easement areas shall be monumented with iron pins and Town Conservations easement markers shall be placed every 50 to 100 feet around

the perimeter boundary of the easement area. The Town Markers shall be placed on trees, fences, four (4) inch cedar posts or other structures acceptable to the Commission.

c. Compliance with provisions for the Design Multiple Residence Zone (See Article X. Section A.6)

All proposed developments in the PVRA zone shall comply with the density, building height, floor area, distance between structures, parking, courtyards, and housing units mix and affordable housing provisions for the Design Multiple Residence Zone (see Article X. Section A.6.). Additional density will be considered based on the proposed development plan and provision of affordable housing.

d. Student Housing Restrictions

Housing designed primarily for student occupancy shall not be authorized in this district due to potential neighborhood compatibility issues.

e. Age Restricted Housing

Due to the proximity of commercial and health care services in southern Mansfield and the adjacent Town of Windham and due to the physical characteristics of the Pleasant Valley Residence Agriculture Zone, ~~the Commission encourages Age Restricted Housing developments~~ are specifically allowed within this district. For age restricted developments the special density and floor area provisions for the Age Restricted Housing Zone shall apply (see Article X. Section A.5.b. and f.) in addition to the requirements for the DMR zone noted in subsection (c), above.

c. Open Space/Recreation Facilities

~~The Commission shall have the authority to require appropriate open space and recreation facilities for all residential developments. The size and location of any required open space and the degree of any required improvement shall take into account the size and location of the agricultural land to be preserved pursuant to subsection 9.b. (above) and the size and nature of the residential development. In situations where the agricultural land preservation requirements of Section 9.b (above) have been addressed suitably, any additional acreage that may be required to meet this provision shall be limited to acreage needed to provide specific recreational improvements. As a general guide, for developments with fifty (50) or more dwelling units, the Commission may require multi-use ball fields, tennis courts, and/or playgrounds. For smaller projects, trails, garden areas, and multi-use lawn areas may be considered adequate to meet this requirement. Detailed plans and specifications for proposed or required open space and recreational improvements shall be shown on project plans. Whenever possible and appropriate, active recreational facilities shall be screened from residences, driveways, streets, and parking areas. At least 600 square feet of open space and/or recreational area shall be required for each dwelling unit in the proposed development. This requirement may be satisfied through the preservation of agricultural land pursuant to subsection 9(b). If the area preserved for agricultural use meets or exceeds the minimum open space requirement per dwelling unit, no additional open space or recreational facilities shall be required other than the open space provided through building separation and site landscaping regulations.~~

d. PVRA Design Criteria

To promote the retention and enhancement of the agricultural and scenic character of the Pleasant Valley Residence Agriculture Zone, all new developments shall be designed to preserve and, as appropriate, enhance existing views and vistas from adjacent and nearby roadways and neighboring properties. Developments consisting of more than one structure shall exhibit a high degree of coordination in site planning, architectural design, site design and site detailing. All physical components shall be designed to complement an overall plan. In addition to addressing all applicable provisions of the Architectural and Design Standards contained in Article X, Section R of these regulations, all development shall address the following design criteria:

1. In the event the area zoned Pleasant Valley Residence Agriculture situated south of Pleasant Valley Road is developed in more than one phase or by more than one developer, all design components (including site layout, building layout and building design, and landscaping, lighting and other site improvements) shall be compatible and designed to complement an overall plan. To help ensure compliance with this requirement, the Commission shall have the authority to require the submission of a conceptual master plan when a proposed

development would result in the division or resubdivision of a tract or parcel of land existing at the time these regulations were adopted into three (3) or more parts or lots for the purpose, whether immediate or future, of sale or building development, excluding development for municipal, conservation or agricultural purposes. When required, the conceptual master plan shall be submitted in association with a pending special permit or subdivision application and shall include:

- a. Areas under common ownership at the time these regulations were adopted. If the application includes a resubdivision as described above, the plan shall address how the proposed development will be compatible with development on the lot previously divided;
- b. ~~(depicting Depiction of future parcels, buildings, roadways/driveways, walkways, service areas, public sewer and water lines, storm water facilities, agricultural preservation areas and other site development components) and; and~~
- c. ~~a~~Associated design guidelines for the entire area.

~~When required, this information shall be submitted in association with a pending special permit application. The Commission shall have the right to approve conditions regulating the development of future phases and ensuring that this provision has been addressed.~~

2. All new buildings and structures and all associated parking, loading and waste disposal or storage areas shall be located a minimum of ~~five~~two hundred (500200) feet from Pleasant Valley Road and appropriately screened. The Commission shall have the right to reduce this locational requirement based on individual site characteristics, the specific proposed use and the specific development design. This locational requirement is designed to help preserve existing agricultural land immediately south of Pleasant Valley Road (see Section 9.b) and to minimize incompatible visual impacts, particularly from Pleasant Valley Road, Mansfield City Road north of Pleasant Valley Road and from Stearns Road.
3. New buildings shall be designed to minimize mass by utilizing smaller visual components through the use of projections, recesses, varied façade treatments, varied roof lines and pitches, and where appropriate, variations in building materials and colors;
4. Site specific landscape and lighting plans shall be designed by qualified professionals and implemented to reduce visual impact, minimize light spill (undesirable light that falls outside the area of intended illumination) and promote compatibility with neighboring agricultural and residential uses.

10. Special Provisions for the Pleasant Valley Commercial/Agriculture (PVCA) Zone

a. Water and Sewer Facilities

Except as noted below, all proposed developments in the PVCA zone must be served by public water and sewer facilities or must be readily connected to such services. "Readily connected" is defined as that point in time when contracts have been let for construction of public sewer and water facilities requested for connection. A Certificate of Compliance shall not be issued until the site is connected to public water and sewer facilities. Article VII Section K.2.b. authorizes the commission to waive this requirement.

b. Building Height Requirements

No building shall exceed three stories or a height of 40 feet.

c. Distance Between Structures

Except as noted below, the distance between any two structures shall be no less than fifty (50) feet. The Commission may vary this spacing requirement when it determines that such variations will enhance the design of the project without significantly affecting either emergency or solar access.

d. Courtyards

Except as noted below, courts enclosed on all sides shall not be permitted and no open court shall have a length or

width less than fifty (50) feet. The Commission may vary these requirements when it determines that such variations will enhance the design of the project without significantly affecting either emergency or solar access.

e. Parking

Required parking spaces shall not be allowed on any street or internal roadway and shall be set back a minimum of 10 feet from principal buildings. All spaces shall comply with the parking provisions of Article X, Section D and other dimensional requirements of these Regulations.

f. Agricultural Land Preservation Requirements

Pursuant to the Plan of Conservation and Development recommendations, the Commission shall have the authority to require up to ~~fifty-fourty (5040)~~ percent of the prime agricultural acreage on a subject property to be permanently preserved for agricultural use. This agricultural dedication provision may be addressed prior to any development, in association with an initial development phase or incrementally, over a series of phases or developments. However, in applying this provision, cumulatively no more than ~~fifty-fourty (5040)~~ percent of the prime agriculture acreage of a property in existence at the time this regulation is adopted shall be required to be permanently preserved for agricultural use.

As utilized in this provision, prime agricultural acreage shall be those areas that have been cultivated or otherwise used for agricultural purposes and/or those areas with soils that are classified as "prime agricultural" by the Natural Resources Conservation Service. The Commission shall have final approval of the location of the agricultural acreage to be preserved~~shall be determined by the Commission and may be on other land under the control of the applicant.~~ All property owners and prospective developers are encouraged to work with the Commission to identify an appropriate location(s) for preserved agricultural land, including other land under the control of the applicant.

In identifying agricultural land for preservation, the Applicant and Commission shall consider whether:

- the land will retain agricultural value;
- the agricultural use of the land would complement existing and proposed land uses;
- the agricultural use of the land would enhance adjacent and nearby agricultural land; and
- whether the agricultural use of the land would conflict with existing and planned uses on adjacent properties.

~~that will retain agricultural value, complement existing and proposed land uses and enhance adjacent and nearby agricultural land.~~ Based on information reviewed prior to the adoption of this regulation, the following area should be considered a priority for agricultural land preservation:

- Land immediately south of Pleasant Valley Road.

To ensure the permanent preservation of designated agricultural land, conservation easements, approved by the Commission, shall be filed on the Land Records. ~~In addition~~While not required, the Commission shall have the authority to recommend and facilitate the transfer of agricultural land in title to the Town of Mansfield or an acceptable organization dedicated to agricultural preservation. Agricultural easement areas shall be monumented with iron pins and Town Conservations easement markers shall be placed every 50 to 100 feet around the perimeter boundary of the easement area. The Town Markers shall be placed on trees, fences, four (4) inch cedar posts or other structures acceptable to the Commission.

g. PVCA Design Criteria

To promote the retention and enhancement of the agricultural and scenic character of the Pleasant Valley Commercial Agriculture Zone, all new developments shall be designed to preserve and, as appropriate, enhance existing views and vistas from adjacent and nearby roadways and neighboring properties. Developments consisting of more than one structure shall exhibit a high degree of coordination in site planning, architectural design, site design and site detailing. All physical components shall be designed to complement an overall plan. In addition to

addressing all applicable provisions of the Architectural and Design Standards contained in Article X, Section R of these regulations, all development shall address the following design criteria:

1. In the event the area zoned Pleasant Valley Residence-Commercial Agriculture situated south of Pleasant Valley Road is developed in more than one phase or by more than one developer, all design components (including site layout, building layout and building design, and landscaping, lighting and other site improvements) shall be compatible and designed to complement an overall plan. To help ensure compliance with this requirement, the Commission shall have the authority to require the submission of a conceptual master plan when a proposed development would result in the division or resubdivision of a tract or parcel of land existing at the time these regulations were adopted into three (3) or more parts or lots for the purpose, whether immediate or future, of safe or building development, excluding development for municipal, conservation or agricultural purposes. When required, the conceptual master plan shall be submitted in association with a pending special permit or subdivision application and shall include:
 - a. Areas under common ownership at the time these regulations were adopted. If the application includes a resubdivision as described above, the plan shall address how the proposed development will be compatible with development on the lot previously divided;
 - b. ~~(depicting~~ Depiction of future parcels, buildings, roadways/driveways, walkways, service areas, public sewer and water lines, storm water facilities, agricultural preservation areas and other site development components) ~~and; and~~
 - c. ~~a~~ Associated design guidelines for the entire area.

~~When required, this information shall be submitted in association with a pending special permit application.~~ The Commission shall have the right to approve conditions regulating the development of future phases and ensuring that this provision has been addressed.

2. All new buildings and structures and all associated parking, loading and waste disposal or storage areas shall be located a minimum of ~~five~~ two hundred (200) feet from Pleasant Valley Road and appropriately screened. The Commission shall have the right to reduce this locational requirement based on individual site characteristics, the specific proposed use and the specific development design. This locational requirement is designed to help preserve existing agricultural land immediately south of Pleasant Valley Road (see Section 10.f) and to minimize incompatible visual impacts, particularly from Pleasant Valley Road, Mansfield City Road north of Pleasant Valley Road and from Stearns Road.
3. New buildings shall be designed to minimize mass by utilizing smaller visual components through the use of projections, recesses, varied façade treatments, varied roof lines and pitches, and where appropriate, variations in building materials and colors;
4. Site specific landscape and lighting plans shall be designed by qualified professionals and implemented to reduce visual impact, minimize light spill (undesirable light that falls outside the area of intended illumination) and promote compatibility with neighboring agricultural and residential uses.

Explanatory Notes: The proposed revisions to Article X, Sections A.9 and A.10 are designed to provide additional flexibility for development in these zones.

- *The reduction in the amount of prime agricultural areas to be preserved is designed to promote consistency with the town's open space requirements for cluster subdivisions, which require up to 40% of the land to be subdivided to be used exclusively for recreational, conservation and/or agricultural purpose (Section 13.1.1, Mansfield Subdivision Regulations). The purpose of the PVRA/PVCA special provisions is to encourage the clustering of development in order to preserve the prime agricultural land for agricultural use; therefore, consistency between the provisions for cluster subdivisions and preservation of prime agricultural land in these zones is appropriate.*

- *The changes to provisions regarding location of the agricultural land to be preserved are designed to clarify the Commission's role in approving the final location as well as factors that will be considered as part of the approval process. The revisions also clarify that transfer of preserved agricultural land to the ownership of the town or other land preservation organization is not required; however, the Commission has the ability to facilitate or recommend a transfer.*
- *The changes to the applicable provisions of the DMR zones to residential development in the PVRA zone change affordable housing from a requirement to an incentive, with the provision for consideration of additional density in exchange for provision of affordable housing.*
- *Clarification is provided that Age-Restricted Housing developments are specifically allowed within the PVRA zone.*
- *The changes to the open space/recreational facility requirements are designed to clarify that the preservation of agricultural land may fully satisfy open space requirements for residential developments in the PVRA zone if the area preserved exceeds the minimum open space requirements for the residential development.*
- *The changes to the PVRA design criteria are designed to provide a more definitive threshold as to when a master plan may be required by the Commission. The changes use the same threshold established by state statute for subdivisions, thereby allowing some incremental development prior to requiring a conceptual master plan for an entire parcel.*
- *The reduction in the setback from Pleasant Valley Road from 500 feet to 200 feet is intended to provide greater flexibility in development while maintaining the viewshed along the road. The revised setback is generally consistent with the depth of the smaller single-family home parcels along the road.*

PAGE
BREAK

Memo

To: Matt Hart, Town Manager
From: Mary Stanton
Date: March 26, 2012
Re: Ceremonial Holiday Celebrations

The Town Council Rules of Procedure adopted on November 14, 2011 identifies four national holidays for which Council members have agreed to schedule and plan ceremonial events prior to the Town Council meeting. The four holidays are Presidents' Day, Memorial Day, Independence Day and Veterans' Day.

The following schedule identifies the 2012 Town Council meeting nearest to the holiday and a Town Council meeting date at which the selection of the Planning Committee might take place.

National Holiday	Selection of Planning Committee	Celebration of Event
Memorial Day	Monday, March 12, 2012	Tuesday, May 29, 2012
Independence Day	Monday, June 11, 2012	Monday, July 09, 2012
Veterans' Day	Tuesday, October 09, 2012	Tuesday, November 13, 2012

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, November 8, 2010
Beck Municipal Building, Conference Room B
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Chris Paulhus, Peter Kochenburger

Other Council Members Present: Denise Keane

Staff Present: Matthew Hart, Town Manager, Maria Capriola, Assistant to Town Manager

The meeting was called to order at 6:05 p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 9/13/10 and 9/27/10 were adopted unanimously without objections.

2. NON-UNION WAGES AND BENEFITS ADJUSTMENTS

The Committee reviewed recommendations submitted by the Town Manager regarding proposed changes to the wages and benefits for non-union employees. Discussion included a split 1.5%/1.5% wage increase (cumulative 2.25% impact), changes to health insurance plan design and employee shares of the premium, and savings generated from plan design changes and negotiated lower rates for life and disability insurances. Through consensus and without objection, the Committee concurred with the Town Manager's recommendations and will submit this to the Council for its November 22nd meeting.

3. RULES OF PROCEDURE

Pledge of Allegiance. By consensus, the Committee agreed to recommend that Rule 3c be moved to Rule 2 and the following language be added: *For select national holidays, more specifically, President's Day, Memorial Day, Independence Day, and Veteran's Day, the Council will schedule ceremonial meetings which may include traditional and appropriate activities such as a recitation of the pledge of allegiance. Council members shall participate on a voluntary basis in the planning and scheduling of such ceremonial meetings.*

Rule 9c, Council Committee Appointments. Discussion occurred but no changes are recommended at this time.

The Committee will submit recommended changes to the Rules of Procedure to the Council as a whole for review and consideration at its November 22nd or December 13th meeting.

4. OPEN AND TRANSPARENT GOVERNMENT POLICY

The Committee reviewed a draft policy and agreed to submit the draft policy to the Council as a whole for review and consideration at its November 22nd or December 13th meeting.

5. PERSONNEL RULES

The Committee continued its review and discussion of draft revisions to the personnel rules through chapter 13.

The meeting adjourned at 7:25 p.m.

Respectfully Submitted,
Maria E. Capriola, Assistant to Town Manager

REGULAR MEETING – MANSFIELD TOWN COUNCIL
November 22, 2010

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Keane, Kochenburger, Lindsey, Moran, Paterson, Paulhus, Ryan,
Schaefer
Excused: Haddad

II. APPROVAL OF MINUTES

Mr. Schaefer moved and Mr. Paulhus seconded to approve the minutes of the November 15, 2010 Special meeting as presented. Mr. Paulhus noted he left the Special meeting at 7:30 p.m. The motion to approve passed as amended. Mr. Schaefer moved and Mr. Paulhus seconded to approve the minutes of the November 8, 2010 meeting as presented. Mr. Paulhus noted he left the Executive Session at 10:30 p.m. Motion to approve passed as amended with all in favor except Ms. Lindsey and Mr. Ryan who abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Betty Wassmundt, Old Turnpike Road, raised concerns about the actions of the Committee on Committee, the proposed pay raises, and the Leyland Alliance contract. Statement attached.

David Freudmann, Eastwood Road, questioned the liability of the Town for the relocation expenses in connection with the Storrs Center Project.

Roger Roberge, Woodland Road, questioned the proposed benefits and raises and asked that town employees be asked to forgo any wage increases.

Mike Sikoski, Wildwood Road, also questioned the need for an increase in wages; took issue with the terms of offices for the Ethics Board; stated that he too did not receive META mail notification of the Committee on Committees meeting and questioned the openness and transparency in the process leading up to the Development Agreement.

IV. REPORT OF TOWN MANAGER

Statement attached

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mr. Paulhus attended the Veteran's Day event in Mansfield and commented that it was a well attended, nicely presented event. Mr. Paulhus also attended the Charter Member reception for the Community Center at which Director of Park and Recreation Curt Vincente made a thoughtful and informative presentation.

Ms. Keane spoke in favor of putting the volunteer opportunities on the front page of the Town's website. Mr. Kochenburger added that the list of the day's meetings would also be helpful on the front page of the website.

November 22, 2010

Mayor Paterson will contact Gregory Haddad and Denise Merrill to find a convenient time for a reception in honor of their service to the Town as a member of the Council and the Town's State Representative, respectively.

VI. OLD BUSINESS

1. Town Council Rules of Procedure

Mr. Schaefer moved and Mr. Ryan seconded, effective November 22, 2010, to adopt the recommended amendments to the Town Council Rules of Procedure, as presented by the Personnel Committee.

Mr. Schaefer moved to split the motion into two sections the first concerning the new Rule 9e and the heading change for Rule 9 and the second concerning changes to Rule 3c and Rule 2g. The motion to split the recommendation of the Personnel Committee was seconded by Mr. Ryan and passed unanimously.

Mr. Schaefer moved and Mr. Ryan seconded to approve the addition of Rule 9e and the heading change to Rule 9 as presented by the Personnel Committee.

Members discussed the intent of the 2007 revisions to the Charter which attempted to increase the power of the Council; the fact that the proposed Rule 9e has been the practice of Councils since 1971 and is not inconsistent with the Charter; and that historically the Mayor has asked for volunteers to fill the standing committees and then works to balance work load and party affiliation.

The motion passed with Kochenburger, Moran, Paterson, Ryan and Schaefer in favor and Keane, Lindsey and Paulhus opposed.

Mr. Schaefer moved and Mr. Paulhus seconded to move language from Rule 3c to Rule 2G as presented by the Personnel Committee.

Mr. Schaefer offered a statement which is attached.

The motion to approve was passed with all in favor except Mr. Schaefer who voted no.

VII. NEW BUSINESS

2. Financial Statements Dated September 30, 2010

Mr. Ryan moved and Ms. Moran seconded, effective November 22, 2010, to accept the Financial Statements Dated September 30, 2010, as presented by the Director of Finance.

The motion to approve passed unanimously.

3. Lease Agreement for Tredgold Hall

Ms. Moran moved and Mr. Ryan seconded, effective November 22, 2010, to authorize the Town Manager, Matthew W. Hart, to execute a lease agreement with the University of Connecticut for the use of Tredgold Hall located on the grounds of the Mansfield Training School located at 123 Walters Avenue in Mansfield for cold storage, for a term of two (2) years, commencing on March 1, 2010 and ending on February 28, 2012.

November 22, 2010



Town of Mansfield Department of Finance

To: Matt Hart, Town Manager
From: Cherie Trahan, Director
CC: Fred Baruzzi, Superintendent of Mansfield Public Schools
Date: March 22, 2012
Re: School Building Project - Option A Concerns

Following the Public Hearing for the School Building Project on March 5, 2012, Rick Lawrence spoke to me regarding the Option A discussions and comments. He was very concerned that there was a misunderstanding as to what Option A was going to do for us and more importantly, how long Option A would take to complete. After listening to the numerous points he made, I suggested he prepare a list of his concerns so that we could discuss them at the Special Council meeting on March 7th. The primary concern was that all citizens understood not only what the end result would be, but what the process would be to get there, not to cast blame. Regretfully, that seems to have been the interpretation.

From my perspective, the sheer number of projects that are still under consideration, along with the time delay between our reviews has made it extremely difficult to keep clear the fine differences between them. Over the past 6 years we have analyzed and reviewed approximately 10-12 different versions. As was pointed out, we ourselves continue to fall back on the term "renovation" even though Rick has repeatedly explained the difference at the workshops. However, understanding the importance and impact of this project on the entire community, going forward I believe the factual points regarding Option A are important to remember:

1. Option A is basic repairs/maintenance/alterations to maintain the buildings to be completed over a 20 year period.
2. The cost estimates were based on completing the project over 20 years to mitigate the impact on the students. Work would need to be done over vacations and summer break because there is insufficient swing space to move the students to while work is being done. To shorten the implementation of this option would increase the cost of the option.
3. Based on our conversations with the School Facilities Unit, we do not believe we will receive the higher reimbursement rate for the alterations in Option A because we do not qualify for "renovate to new" status. However, we will continue to monitor any further clarifying information from the State.

I hope this information is helpful and that we can assist the Council in moving forward with their deliberations.

**PAGE
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TOWN OF MANSFIELD, CONNECTICUT

ANNUAL REPORT

FISCAL YEAR 2010-2011



Storrs Center Groundbreaking Ceremony
June 29, 2011

www.MansfieldCT.gov

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For current Town of Mansfield information, news and announcements:

- Check us out on Facebook! (Town of Mansfield, Connecticut)
- Tune in to Cable Channel 13
- Check out our website www.MansfieldCT.gov
- Subscribe to QNotify Email Notice Lists
(It's easy! Just go to our website to sign up and have the latest agendas, minutes, press releases, etc. emailed directly to you!)



Audrey P. Beck Municipal Building
4 South Eagleville Road
Mansfield, CT 06268

HOURS

M/T/W.....8:15am to 4:30pm
Thursday.....8:15am to 6:30pm
Friday.....8:00am to 12:00pm

The Audrey P. Beck Municipal Building is located at the junction of Route 195 and Route 275, one-quarter mile south of the University of Connecticut campus.

The Mansfield Public Library, the Mansfield Board of Education, the Mansfield Community Center, the Animal shelter, the Mansfield Senior Center and the Mansfield Public Works Garage follow their own established schedule of operations.

MANSFIELD FACTS

Area: Mansfield is 45.5 square miles.

Population: In 2011, Mansfield had an estimated population of 25,268.

Registered Voters: As of January 2011, Mansfield had 10,392 registered voters: Democrats - 4,286; Republicans - 1364; Unaffiliated - 4,678; Other - 65.

Form of Government: Mansfield has a Council - Manager form of government, in addition to an annual town meeting. (The 2012 Annual Town Meeting will be held on May 8, 2012 at 7:00PM in the Mansfield Middle School Auditorium.)

Tax Rate: The mill rate for Fiscal Year 2009/10 was 26.68 mills.

Net Grand List: In Fiscal Year 2009/10 Mansfield's net grand list was \$973,722,578.

Fire Protection: Mansfield has 3 fire stations with a combination of volunteer and paid personnel.

Police Services: Mansfield provides police services with nine state troopers and three part-time town officers.

Schools: Mansfield has 3 elementary schools (PK-4) - Goodwin, Southeast and Vinton; one middle school (5-8) - Mansfield Middle School; and one regional high school (9-12) - E.O. Smith High School.

Student Enrollment: In October 2010, Mansfield had a total enrollment of 1,326 in grades PK-8 and 1,225 in grades 9-12 (596 Mansfield residents).

TOWN COUNCIL

Elizabeth C. Paterson, Mayor

The Town of Mansfield operates under the Council-Manager form of local government, with the Town Council acting as the legislative and policy-making body and exercising all powers of the Town except those specifically vested elsewhere by town charter or state statutes. The nine-member Town Council is elected biennially on an at-large basis. Council members serve without pay and elect one of their fellow members to serve as Mayor. The Town Council conducts its regular meetings on the second and fourth Monday of each month, and holds special meetings as needed. The Council also has three standing committees - Committee on Committees, Finance and Personnel. Ad hoc committees are appointed to review particular issues and submit recommendations to the full Council.

The Town of Mansfield is a member of the Connecticut Conference of Municipalities, the Eastern Highlands Health District, the Mansfield Downtown Partnership, the National League of Cities, and the Windham Region Council of Governments.

Accomplishments for FY 2010-2011

- Maintained active involvement with the Mansfield Downtown Partnership (three council members currently sit on the Partnership's Board of Directors). Approved development agreement between the Town and Storrs Center Alliance, LLC and Education Realty Trust, Inc. Continued design process for the Storrs Center Intermodal Center and discussion on related parking issues.
- Continued to serve on a number of advisory committees such as the Sustainability, Community Quality of Life, and Public Safety committees. Ad hoc Council sub-committees such as Regionalization and Ordinance Review met on an as needed basis.
- Adopted the Ordinance Regarding the Procedure for Administration and Fiduciary Oversight of Town Finances. Revised the Fee Waiver Ordinance. Continued review of potential revisions to the Ethics Ordinance. Adopted an Open and Transparent Government Policy. Revised Fair Housing Policy and adopted a Fair Housing Resolution. Updated the Council's Rules of Procedure.
- Conducted numerous workshops regarding Mansfield Public Schools elementary school facilities. Evaluated and analyzed options regarding construction/renovation of elementary school facilities.
- Continued to help lead the Mansfield Community-Campus Partnership (MCCP), which strives to improve the quality of life for all members of the community and to promote positive community-campus relations. Working with staff, MCCP implemented a pilot blight and litter reduction program in the Hunting Lodge Road neighborhood.
- Co-sponsored several successful community events, including the *Tour de Mansfield* (bike tour), *Festival on the Green* and *Winter Fun Day* in collaboration with the Mansfield Downtown Partnership.
- Monitored various community developments and issues affecting Mansfield residents such as water/wastewater issues, the USDA/UConn Animal Health Research Center, and the Spring Weekend Task Force.
- Published a *Citizen's Guide to the Budget - 2011 Edition*.

Plans for FY 2011-2012

- Embrace sustainability and use as a principle in decision making.
- Make progress on the physical components of the Mansfield Downtown Partnership "Storrs Center" project.

- Make a decision on the school building project that protects the quality of our educational system.
- Maintain core services despite declining revenues.
- Improve quality of life for residents of neighborhoods close to the UCONN campus.
- Improve tradition of open and transparent government.
- Improve active recreation facilities for youth.
- Remediate environmental issues.
- Continue to support and improve senior services.

TOWN MANAGER'S OFFICE

Matthew W. Hart, Town Manager

The Town Manager is appointed by the Town Council to serve as the chief executive officer of the Town, and is charged with implementing Council policy and overseeing the work of all Town departments. In addition, the Town Manager serves as the Director of Public Safety, the Personnel Officer and the legal Traffic Authority. The Town Manager's staff is directly responsible for human resources and risk management, and provides staff support to the Town Council and various advisory boards and committees.

Accomplishments for FY 2010-2011

- *Budget:* Worked with Town Council and key stakeholders to prepare FY 2011/12 operating and capital budgets.
- *Capital projects:* Completed Hunting Lodge Road bikeway/walkway and initiated construction of Birch Road bikeway/walkway connector; completed MMS fuel conversion project. Assisted Town Council with review of proposed school building project. Prepared capital budget recommendation to finance design and permitting for Four Corners water and wastewater project.
- *Community-campus relations:* Continued work with Community Quality of Life Committee to develop additional ordinances to promote quality of life and promote public safety. Worked cooperatively with UCONN to connect over a dozen students with work experience opportunities in Mansfield; most students completed work assignments and projects for the Town at no (direct) cost to Mansfield.
- *Committee support:* Continued to support work of Council and advisory committees such as ad hoc Regionalization Committee, Committee on Community Quality of Life, Ethics Board, Four Corners Water and Sewer Committee, Mansfield Community Campus Partnership, Ordinance Review Committee, Personnel Committee, Public Safety Committee; Storrs Center Parking Steering Committee and Town-University Relations Committee.
- *Community development:* Completed several small projects such as ADA improvements to Community Center family changing room, roof improvements to Mansfield Senior Center and housing rehabilitation projects. Applied in spring 2011 for housing rehabilitation funds. Updated policies and procedures for administration of CDBG funds. Made substantial progress on archiving Small Cities Program files.
- *Economic development:* Executed agreement with state for \$10 million urban action grant to finance Storrs Center parking garage; assisted in establishment of Storrs Center parking steering committee; initiated design of all Storrs Center public infrastructure projects; completed negotiations and executed Storrs Center development agreement with developer parties. Continued development of more comprehensive economic development program for Town.
- *Independent/assisted living project:* Served as liaison to Council's preferred developer; assisted preferred developer with review of water supply options.

- *Police study:* Initiated police services study to determine present and future needs as well as options for providing police services in Mansfield.
- *Regionalism:* Participated in regionalism discussions with Windham staff and elected officials in such areas as public works, parks and recreation, human services and library services. UCONN students assisted in review of opportunities for sharing parks and recreation services between Mansfield and Windham.
- *Strategic planning:* Continued to assist Council with prioritization and implementation of the strategic plan. Provided periodic updates to Council on progress made to achieve the goals of Mansfield 2020: A Unified Vision.
- *Sustainability:* Participated as member of sustainability advisory committee; continued greenhouse gas emissions inventory and analysis.

Plans for FY 2011-2012

- *Budget:* Develop proposed FY 2012/13 operating and capital budgets.
- *Capital projects:* Assist Town Council with continued review of school building project. Complete Birch Road walkway project; continue engineering and design for Four Corners water and wastewater project.
- *Committee support:* Continue to support work of assigned advisory committees and Town Council.
- *Community-campus relations:* Continue efforts to promote quality of life and positive community-campus relations, including implementation of additional regulatory measures.
- *Community development:* Prepare application to Small Cities Community Development Block Grant Program.
- *Economic development:* Complete preparation of Storrs Center parking management plan; complete design and initiate construction for Storrs Center infrastructure projects. Continue work with staff committee and other key stakeholders to develop more comprehensive economic development program focused on business retention and recruitment.
- *Independent/assisted living project:* Continue to serve as liaison to Council's preferred developer and assist with water supply and other site development issues.
- *Police study:* Complete police services study to determine present and future needs and review options to provide future police services in Mansfield.
- *Strategic planning:* Continue implementation of various aspects of *Mansfield 2020: A Unified Vision* (strategic plan).

ANIMAL CONTROL

Noranne Nielsen, Animal Control Officer

The Animal Control Department consists of a full-time Animal Control Officer, a part-time Assistant Animal Control Officer and one seasonal part-time kennel cleaner. The department is responsible for the enforcement of State Statutes concerning canines, felines and sick wildlife, and for managing the Mansfield Animal Shelter. Animal Control responds to complaints from residents concerning dog problems, any animal bites and/or scratches to humans and impounding of stray dogs. The department also issues infractions, misdemeanors, written warnings, notices to license dogs, notices to vaccinate animals against rabies, notices to spay or neuter cats, strict confinement orders, close observation orders, quarantine orders, restraining orders, and disposal orders. In addition, Animal Control is responsible for the redemption of impounded animals and the adoption or disposal of unclaimed animals. Each year a door-to-door canvas covering one-fifth of the town is conducted in search of unlicensed dogs and unvaccinated and unaltered cats. The main purpose of this survey is to get as many pets as possible vaccinated for rabies. Vaccinating pets places a barrier against rabies between wildlife and humans.

Accomplishments for FY 2010-2011

- Responded to approximately 1850 complaints, issued 230 warnings, 117 notices to license and 10 infractions.
- Quarantined 8 dogs and 3 cats. Impounded 237 animals of which 65 were reclaimed, 156 were adopted out to new owners, 6 were struck by vehicles, and 14 were too sick or aggressive to place.
- Issued 11 notices to spay/neuter under the cat spay/neuter ordinance.

Plans for FY 2011-2012

- Continue with volunteer and community service/senior projects program on a time available basis.
- Design and implement software for financial reports.
- Continue education to the public and school children. School topics include: dog bite prevention, dangers of rabies and humane treatment of animals.
- Conduct the door-to-door canvas for unlicensed and unvaccinated pets and unaltered cats.

MANSFIELD BOARD OF EDUCATION

Frederick A. Baruzzi, Superintendent
429-3350

The Public Schools of Mansfield value the important contributions of students and teachers from diverse racial, ethnic and economic backgrounds. As a culturally and socio-economically diverse school district, the Mansfield Public Schools make every effort to provide equal opportunity for all students. We are dedicated to ensuring that all students have access to every program through heterogeneously-grouped classes and multiple levels of access.

June 2011 Enrollment

Grade	Goodwin	Southeast	Vinton	Grade	MMS	District
PreK	29	29	32	5	144	
K	37	49	46	6	141	
1	28	40	59	7	145	
2	39	47	39	8	147	
3	38	45	50			
4	28	50	52			
Total	199	260	278		577	1314

Accomplishments for FY 2010-2011

- Elementary schools offered Spanish language in grades 2 through 4, placing strong instructional emphasis on the cultures of the Hispanic world.
- At Goodwin School, a Student Backpack Brigade filled backpacks and donated them to area shelters and the PTO organized Diversity Mixers culminating in an International Potluck Dinner.
- At Southeast School, there were cultural, musical, and artistic assemblies and community service projects to raise money and/or collect food, clothing, blankets and toys to donate to needy families.
- At Vinton School, the PTA provided monthly access to cultural, artistic, and musical assemblies and on-site museum programs to bring enrichment opportunities to children regardless of economic background.

- Mansfield Middle School offered four different world languages (French, Spanish, German and Latin), and a German and Chinese student exchange program. Afterschool programs offered exploratory and enrichment opportunities outside the regular classroom.
- All schools participated in integrated art and dance programs and an inter-district summer Academy of International Arts and Science Studies, a ten-school-district summer camp program that has helped to reduce racial, ethnic and economic isolation.
- Our elementary and middle school students performed well on the Connecticut Mastery Test. We continue to analyze any changes in student performance data, as well as individual student longitudinal test results, to identify needs for program adjustments.
- On the 2011 CMT, Mansfield Public Schools students achieved State Goal at the following rate:
 - ⇒ Mathematics: Grade 8 – 80.0%, Grade 7 – 76.8%, Grade 6 – 78.6%, Grade 5 – 88.7%, Grade 4 – 80.2%; Grade 3 – 84.6%
 - ⇒ Reading: Grade 8 – 85.5%, Grade 7 – 82.1%, Grade 6 – 77.9%, Grade 5 – 78.7%, Grade 4 – 75.4%, Grade 3 – 72.3%
 - ⇒ Writing: Grade 8 – 83.7%, Grade 7 – 75.5%, Grade 6 – 75.0%, Grade 5 – 78.7%, Grade 4 – 75.6%, Grade 3 – 72.7%
 - ⇒ Science: Grade 8 – 89.0%, Grade 5 – 85.2%

Plans for FY 2011-2012

- Improvement plans for all four schools include an assessment protocol being implemented for the fourth year to more closely monitor student achievement. Specific goals focus on moving more students from Level 3 to Level 4 (State Goal) in all four areas of the Connecticut Mastery Test, by intervening early through increased instructional time (through full-day kindergarten), to differentiated instruction, more efficient use of support services, and align instruction with curricular goals for greater student achievement.
- Help every student to be a confident and successful learner.
- Attract, hire, support, and retain qualified and motivated professional staff.
- Continue to improve the effectiveness of the Board of Education.
- Monitor and regularly assess the District's status and requirements with respect to the quality of facilities, sufficiency of space, level of security, adequacy of maintenance, and reliability of student transportation.
- Reduce energy consumption and minimize the District's environmental impact.

The Mansfield Board of Education has a long-established tradition of equitable distribution of resources to ensure that each school in the district receives the same level of material and financial resources. Assurance that resources are equally shared is fundamental to the purpose of American public education and the Mansfield Public Schools are proud stewards of this national commitment to equity.

DEPARTMENT OF BUILDING AND HOUSING INSPECTION

Michael E. Nintean, Director

The Department is responsible for the administration and enforcement of the Connecticut Building and Demolition Codes, as well as the Town Housing Code, Litter ordinance and Residential Parking ordinance. The Building division accepts and reviews construction documents for all construction projects within the Town with the exception of those on state and federal property. Documents are reviewed to determine compliance with the State Building Code. Staff also coordi-

nates and directs applicants to all other applicable Town departments. Periodic site inspections are conducted to confirm compliance with the submitted documents and the Building Code. Reports are issued if violations are noted and follow-up inspections are conducted to assure code compliance. Upon completion of projects a certificate of occupancy or approval is issued pursuant to state statutes. The department is also on call 24 hours a day to inspect structures and equipment damaged by fire or accident to determine what if any action is necessary. The Housing division enforces the Property Maintenance Code as adopted for rental dwelling units within Town. The department responds to complaints on a town wide basis and inspects approximately 1190 units within an overlay zone that includes 75% of the rental dwelling units in Mansfield. Complaints are investigated and if violations are observed proper action is taken to assure the abatement of the violation(s) pursuant to the provisions of the Property Maintenance Code. The rental units within the overlay zone are inspected once every 2 years as determined by the implementation schedule of inspection. If the unit is in compliance a certificate is issued when the \$150 fee has been paid. If violations are found proper action is taken pursuant to the code.

Accomplishments for FY 2010-2011

- All inspectors attended required educational seminars to maintain State licenses.
- Continued daily department activity of permitting, plan review and inspection.
- Maintained Landlord Registry & Rental Certification zone documentation.
- Continued work with the MCCP committee including site visits and attendance at the annual Housing Fair.
- Worked on enactment of the "Residential Parking" ordinance.
- Worked on creation of the proposed "Nuisance House" ordinance.
- Continued blight patrols to enforce Litter ordinance.
- Wrote first draft of possible All-Terrain Vehicle ordinance.
- Worked with staff committee reviewing "Fire Prevention Fee" ordinance and suggested adjustments.
- Interviewed and began search for fee ordinance collection vendor.
- Investigated online permitting vendors.
- Began administration of Building code for "Storrs Center" project.

Plans for FY 2011-2012

- Continue to implement enforcement of the Housing Code.
- Continue normal Building Department functions i.e. permitting, plan review, inspections etc.
- Continue to implement the "Residential Parking" Ordinance.
- Work with the Community Quality of Life committee as directed to explore means to address quality of life issues.
- Continue to work with MCCP committee.
- Complete staff work on proposed ordinances and administer as appropriate.
- Work to hire ordinance fee vendor.
- Explore online permitting and code enforcement software.

MANSFIELD DOWNTOWN PARTNERSHIP, INC.

Cynthia van Zelm, Executive Director

The Mansfield Downtown Partnership, Inc. is an independent, non-profit organization. Its mission is to strengthen and revitalize the three commercial areas of Storrs Center, Mansfield Four Corners, and King Hill Road by retaining and improving existing businesses, attracting new business, and initiating real estate development and public improvements that are consistent with physical master plans. In addition, the Partnership will hold special events and acts as an advocate

for the three commercial areas. As a public-private partnership, the organization is composed of representatives from the community, business, the Town of Mansfield, and the University of Connecticut.

Accomplishments for FY 2010-2011

- Construction began on Phase 1A of Storrs Center which will include approximately 127 apartment units and 27,000 square feet of commercial space. A ceremonial groundbreaking was held on June 29, 2011 with speakers including Governor Dannel Malloy, Congressman Joe Courtney, State Senator Donald E. Williams, Jr, State Representative Gregory Haddad, Secretary of the State Denise Merrill, University of Connecticut President Susan Herbst, and Mansfield Mayor Betsy Paterson. Over 300 people attended the groundbreaking.
- Received a \$4.9 million Federal Transit Administration competitive grant for intermodal center and Village Street for a total of \$23 million in federal and state resources for Storrs Center.
- Storrs Center master developer LeylandAlliance entered into an agreement with Education Realty Trust to develop the first two phases of Storrs Center. The estimated total development cost of these two phases is \$60 million.
- Worked with the Town on the design of the parking garage; Desman Associates began work in December 2010; a zoning permit was authorized in May 2011; and a pre-cast contractor was selected in spring 2011.
- Worked with the Town on the design of the intermodal center; Gregg Wies & Gardner Architects began work in December 2010; a zoning permit was authorized in May 2011.
- Worked with the Town on the design of the Village Street; Gregg Wies & Gardner's subconsultant BL Companies began work in early 2011.
- Worked with the Town and BL Companies on the design of improvements to Storrs Road and Dog Lane.
- Created a construction website (<http://storrscenterconstruction.blogspot.com>) to keep the public informed about the progress of construction, notification about any traffic delays, etc. An e-mail address for questions about the construction was also put in place.
- Worked with master developer LeylandAlliance to solicit businesses for Storrs Center. Thirteen letters of intent to be part of the first phase of Storrs Center were signed as of June 30, 2011, including the UConn Co-op.
- Continued regular parking steering committee meetings to develop comprehensive parking management plan for Storrs Center.
- Worked with the Town Manager to develop Town-wide economic and community development initiatives.
- Worked with University of Connecticut landscape architecture students to develop public spaces plan for downtown Mansfield.
- Organized second annual "Celebrate Mansfield Weekend" which included the 7th Annual *Festival on the Green*, featuring David Foster with the Shaboo All Stars, children's events, a juried art exhibit, and the Celebrate Mansfield Parade; a wine tasting benefit hosted by the Altnaveigh Inn and Restaurant; and the all-town community picnic, Picnicpalooza!, with musical entertainment by Flamingo.
- Held 5th annual Winter Fun Day in partnership with the Town of Mansfield and the Mansfield Community Center.
- Produced eleventh and twelfth Partnership newsletters highlighting the *Festival on the Green*, and the zoning permit authorization for Storrs Center Phases 1A and 1B.
- Assisted Town of Mansfield with the 5th Annual Tour de Mansfield: Village to Village Bike Tour in July.
- Continued public outreach to the community through meetings, presentations, and media in-

cluding print, website, facebook, radio, and TV, to promote plans to revitalize downtown Mansfield.

Plans for FY 2011-2012

- Complete construction of Phase 1A and open in August 2012.
- Complete design and construction of Storrs Road.
- Begin and complete construction of parking garage.
- Begin and complete construction of intermodal center.
- Begin and complete construction of Village Street.
- Begin construction of Phase 1B of Storrs Center.
- Complete parking management plan for Storrs Center.
- Complete downtown Mansfield public spaces plan including inventory and marketing strategies.
- Pursue local, state, federal, and private grant opportunities for planning and construction at Storrs Center, and projects and events.
- Monitor solicitation of commercial businesses by master developer LeylandAlliance; develop plan with LeylandAlliance for marketing of retail, restaurants, and offices in Storrs Center.
- Work with EDR on marketing of residential units in Storrs Center.
- Develop strategic plan for Partnership.
- Work with Town of Mansfield to hold 6th Annual Tour de Mansfield in July 2011.
- Coordinate Celebrate Mansfield Weekend events and publicity and hold 8th annual *Festival on the Green* in Storrs Center in September 2011.
- Hold 6th annual Winter Fun Day in February 2012.
- Produce newsletter in September 2011 and spring 2012.
- Continue outreach through publications including update of website, electronic mail, speaking engagements, and involvement on Town of Mansfield, University of Connecticut, and other organizational committees.

EASTERN HIGHLANDS HEALTH DISTRICT

Robert Miller, Director

The Towns of Bolton, Coventry, and Mansfield established the Eastern Highlands Health District on June 6, 1997 as a cooperative effort to pool their resources and create a regional full-time professional health department. Reducing costs and improving both the scope and quality of public health services in the community were the objectives of establishing the District. Seven more towns joined between 2000 and 2005: Andover, Ashford, Chaplin, Columbia, Scotland, Tolland and Willington. The mission of the Eastern Highlands Health District is to prevent illness and promote wellness in the communities it serves. The pursuit of this mission is realized by assuring that other community agencies provide certain public health services within the region and by providing specific public health services directly. The services directly provided include a communicable disease control program, public health education, community assessment and public health planning, emergency preparedness and a comprehensive environmental health program. The main components of the environmental health program include on-site subsurface sewage disposal permitting, complaint investigation program, food establishment licensing and inspection, and environmental monitoring program.

Accomplishments for FY 2010-2011

- Board of Directors adoption of an operating budget of \$717,200 for FY 11/12, which is a 0.3% reduction from the previous fiscal year.
- Milestones in public health emergency preparedness activities for this year include an \$83,000

grant for enhanced pandemic preparedness, the execution of a mutual aid agreement with the Mansfield BOE, and the development of a seasonal influenza vaccination plan for school aged children.

- Health promotion milestones for this fiscal year include a \$45,000 grant to provide technical support to CT ACHIEVE communities, the coordination of a Farm to Table event to support area farmer markets and raise awareness of childhood obesity, and the expansion of employee wellness programming to include cash-back incentives.
- Completed and closed out a 14-year monitoring program for nitrogen in residential wells in a local Mansfield neighborhood.
- Replaced and redesigned agency website resulting in significant improvements to online services.
- Completed monitoring program to measure environmental impact of road salt application in Tolland.
- Supported Town of Bolton high school construction, and first phase of sewer project.
- Communicable disease control activities included review of and follow up (as needed) with 950 case reports; conducting 15 disease outbreak or individual case investigations.
- Main indicators for environmental health district activity in Mansfield include: 110 site inspections for septic systems; 38 septic permits issued; 34 well permits issued; 30 complaints investigated; 39 environmental samples taken for lab analysis; 234 food establishment inspections and other health inspections; 50 B100a building permit reviews; and, 97 test pits and perc tests.

Plans for FY 2011-2012

- Continue to update and exercise local emergency response plans. Develop a funding strategy for long-term program continuation in anticipation of federal funding reductions.
- Continue to pursue other funding sources to maintain existing scope of quality services and possibly expand health promotion programs.
- Expand Be Well employee wellness program to other employers in the community.
- Develop and implement policy and environmental changes that promote healthy behaviors.
- Address the individual public health needs of member towns as they arise.

OFFICE OF EMERGENCY MANAGEMENT

John Jackman, Director

The goals of the Office of Emergency Management are to: prevent and minimize the loss of life and property due to a natural or technical disaster; reduce the amount of personal hardship; ensure that essential services are provided to all residents during and after an emergency or disaster; and encourage the use of preplanning and preparedness to mitigate the effects of disasters and emergencies. To accomplish these goals the Office of Emergency Management reviews plans and seeks guidance from the Emergency Management Advisory Council, holds drills, develops Emergency Operations Plans, and coordinates the Town's response to emergencies or disasters. In addition the Office of Emergency Management administers the Town's Hazardous Materials Right To Know Program and Chemical Emergency Plans, and Voice Communications Fund.

Accomplishments for FY 2010-2011

- Completed elevating (living levels of the dwelling were elevated above the 100 year flood elevation) a single family residence on Thornbush Road utilizing a FEMA (Federal Emergency Management Agency) SRL (Severe Repetitive Loss) Grant in the amount of \$159,752.25. The purpose of the project was to reduce repetitive claims paid for losses due to flooding of the Willimantic River.
- Coordinated the response to and recovery from January 2011 snow storms and prepared

FEMA grant requests in the amount of \$41,615.97.

- The Mansfield EOP (Emergency Operations Plan) was reviewed and audited by the DEMHS (Department of Emergency Management and Homeland Security). The audit found the Mansfield EOP to be current and consistent with state and federal guidance.
- Serve as a member of the DEHMS Region IV REPT (Regional Emergency Planning Team) Steering Committee, representing WINCOG.
- Held several Emergency Management Advisory Council meetings.
- Worked with the DEMHS Region IV Regional Emergency Planning Team to revise the regional spending plan and implement the regional spending plans for Federal FYs 08, 09 and 10 and to update the regional Emergency Operations Plan.
- Continued to assist and support the Eastern Highlands Health District with planning for health emergencies.
- Participated in the annual DEHMS Region IV regional emergency operations drill.
- Prepared for and assisted with the Town's response to UConn's Spring Weekend.
- Conducted CPR and AED training for staff.
- Closed out the U.S. Department of Homeland Security Fiscal 2007 Grant Program.

Plans for FY 2011-2012

- Work with the DEMHS Region IV Regional Emergency Planning Team to implement the Federal FY 10 and 11 regional spending plan and to update the regional Emergency Operations Plan.
- Serve as a member of the DEHMS Region IV REPT (Regional Emergency Planning Team) Steering Committee representing WINCOG.
- Seek a new SLR Grant for an additional single family dwelling on Thornbush Road.
- Revise and update the Town's Emergency Operations Plan and Annexes to ensure that the EOP is consistent with the newly developed regional plans.
- Conduct an Emergency Management table-top exercise.
- Continue to administer the U.S. Department of Homeland Security Fiscal Year Grant Programs.
- Continue to seek funding opportunities.

FACILITIES MANAGEMENT DEPARTMENT

William Hammon, Director

The department is responsible for the maintenance and repair of Town buildings and equipment, including the Audrey Beck Municipal Building, Mansfield Public Library, three fire stations, Senior Center, Wellness Center, Public Works buildings, Mansfield Community Center, Bicentennial Pond buildings, Dog Pound, Landfill buildings, Mansfield Discovery Depot, Mansfield Downtown Partnership, Eagleville School House, Joshua's Trust, Maintenance Shop, Old Town Hall, School Bus Garage, Lion's Park Concession building and the former Town Office building, along with the four schools. Specific duties include septic tank maintenance; boiler and oil burner maintenance and repairs; well maintenance; electrical, plumbing and roof repairs; general building repairs; and vandalism and building equipment repairs. The department is staffed with full and part-time custodial personnel and skilled maintenance personnel. The department also maintains contracts with various vendors to provide annual service on fire and burglar alarms, hood systems, emergency generators, boiler cleaning and fire extinguishers, as well as providing exterminator service. The department has established an in-house preventative maintenance program to ensure that all buildings and related equipment are kept in good repair. Adequate maintenance parts and custodial supplies are kept on hand to guarantee uninterrupted use of the facilities.

Accomplishments for FY 2010-2011

- Completed Mansfield Middle School heating project.
- Completed 6,000 light bulb change out in all buildings.
- Installed new maintenance free fence at Buchanan Library.
- Built new training room at Bus Garage.
- Continued to complete work orders; approximately 150 per month.
- Added computer controls to boilers rooms for energy savings.
- Replaced 32 faulty heat control valves at Mansfield Community Center; installed new pumps for main pool and therapy pool.
- Completed installation of condensing boilers at maintenance shop.
- Completed solar panel installation at fire stations 107 and 307, Senior Center and Mansfield Public Library.
- Installed new sign at Town Hall.
- Installed noise control fence around co-gen at Mansfield Middle School.
- Mechanically cleaned drains at Vinton School and Goodwin School.
- Completed mandatory OSHA training for entire staff.
- Completed lighting project for new salt shed at Public Works.
- Ordered parts and made plans for MCC shutdown:
 - New shower basins.
 - New shower controls for men's locker room.
 - 2 de-humidifiers for locker rooms.
 - Hired and trained 2 new employees for MCC.
 - Made plans to improve emergency lights in pool area.
- Started installation of new boiler at Fire Station 107.
- Modified procedures manual for custodian/maintenance staff.
- Received re-imburement from State for emergency efficient projects.
- Investigate need for grease traps at senior center and day care center.
- Moved downtown partnership to Town Hall.
- Ordered aboveground tank for station 207.
- Completed summer cleaning projects one week ahead of schedule.
- Trained a staff member for lead testing and remediation.

Plans for FY 2011-2012

- Complete installation of energy efficient boilers at station 107.
- Remove underground fuel tank at station 207.
- Continue towards the goal of maintaining ninety percent completion of all incoming work orders.
- Continue to keep the town "green" in all ways possible.
- Become involved with the town's Sustainability Committee. Almost everything we do is to help the town reduce its carbon footprint. Our energy expertise would be a valuable asset to this committee.
- Continue to work with and support the School Building Committee with the school projects.
- Continue to look for energy saving projects, including additional free solar power installations and new energy efficient boilers.
- Keep our department under our present budget.
- Develop a catalogue of excess equipment held in storage.
- Install solar panels at all schools at no cost to the town.
- Install electric car charger.
- Modify our job descriptions and evaluations.

DEPARTMENT OF FINANCE

Cherie Trahan, Director

The Department of Finance provides centralized financial management services for the Town of Mansfield, the Mansfield Board of Education, Mansfield Discovery Depot daycare center, the Mansfield Downtown Partnership and by contract for the Region 19 School District, and Eastern Highlands Health District. The Director of Finance oversees, directs, and coordinates the activities of the divisions of Accounting and Disbursements, Revenue Collection, Property Assessment, Central Services, and Treasury Management.

Accomplishments for FY 2010-2011

- Received Certificate of Achievement for Excellence in Financial Reporting for both the Town and Regional School District 19.
- Prepared the fiscal year 2009-2010 Comprehensive Annual Financial Report for the Town of Mansfield, Regional School District No. 19 and Eastern Highlands Health District.
- Provided fiscal analysis and guidance for 2011-2012 budget in light of declining revenues.
- Achieved significant prior year delinquent tax collections through various collection methods, most notably a tax sale.
- Achieved a 99.1% real estate collection rate during very difficult economic times.
- Processed 360 real property ownership changes.
- Completed migration to a Window-based financial management system for more efficient and timely processing and reporting.
- Provided fiscal analysis and projections for a proposed major school building project.
- Issued \$2,840,000 in General Obligation Bonds to fund various capital projects.

Plans for FY 2011-2012

- Continue work with our State Representative to restore funding to Mansfield.
- Continue to investigate and analyze the potential for a major school building project.
- Prepare the fiscal year 2010-2011 Comprehensive Annual Financial Report for the Town, Region 19 and Eastern Highlands Health District.
- Apply for Certificate of Achievement for Excellence in Financial Reporting and for Distinguished Budget Presentation Award.
- Provide financial reporting and monitoring for the numerous state and federal grants received for the Storrs Center Project.

Expenditures 2010-2011	Amount	% of Total
General Government	\$2,255,782	5.3%
Public Safety	2,872,457	6.9%
Public Works	1,954,387	4.6%
Community Services	1,573,731	3.7%
Community Development	483,159	1.1%
Town-wide	2,303,027	5.5%
Transfers to Other Funds	1,668,260	3.9%
Education	29,075,081	68.9%
Total	42,185,884	100.0%

Revenues 2010-2011	Amount	% of Total
Property Taxes	\$25,366,647	59.8%
Federal/State	\$16,160,620	38.1%
Investments	\$28,090	0.1%
Other Local	\$834,683	2.0%
Total	\$42,390,040	100.0%

**Top Ten Taxpayers
October 1, 2010 Grand List**

The list percentages are calculated by dividing the individual property assessment by the October 1, 2010 Net Grand List Total of \$973,722,578.

Property Owner	Description	Assessment	% of Taxable Grand List
Connecticut Light & Power	Public Utility	\$ 11,894,406	1.22%
ING US Students No 8 LLC	Apartments	10,285,870	1.06%
Eastbrook P LLC	Eastbrook Mall	9,242,310	0.95%
ING US Students No 1 LLC	Apartments	8,371,580	0.86%
Celeron Square Associates	Apartments	7,360,360	0.76%
Colonial BT LLC	Apartments	6,342,280	0.65%
New Samaritan Corp	Nursing Home	5,368,370	0.55%
Glenn Ridge Cooperative Inc	Housing Co-Op	5,306,770	0.54%
Carnage Polo Run LLC	Apartments	4,895,240	0.50%
Hayes-Kaufman Mansfield Assoc.	Shopping Plaza	4,655,000	0.48%
Total Top Ten Assessments		\$ 73,722,186	7.57%

- Continue effective cash management and provide accurate and timely financial reporting for all entities.
- Provide various reports, analysis and schedules for the 2012-2013 proposed budget in light of a very unstable economy.
- Upgrade to a Window-based tax collection and assessor's administration system for more efficient and timely processing and reporting, and to provide for more online data and functionality for citizens.
- Investigate an upgrade to the Computer Assisted Mass Appraisal (CAMA) system to increase efficiency.
- Continue to update UConn building information onto the Assessor's database system.

General Fund
 Schedule of Changes in Fund Balance—Budgetary Basis
 For the Year Ended June 30, 2011

Designated for 2010/2011 Budget
 Undesignated

\$ 1,865,928

Fund Balance, July 1, 2010

\$ 1,865,928

	Original Budget	Amend- ment	Final Budget	Actual	Budget Comparison	
Total revenues and transfers in	\$ 43,626,285		\$ 43,626,285	\$ 43,826,773	\$ 200,488	
Appropriation of fund balance						
Total appropriation, transfers in	43,626,285		43,626,285	43,826,773	200,488	
Total expenditures and transfers out:						
Town	13,113,895		13,113,895	13,110,804	3,091	
Mansfield Board of Education	20,588,160		20,588,160	20,587,584	576	
Contribution to Reg. #19 Board of Ed	9,924,230		9,924,230	9,924,227	3	
Total expenditures	43,626,285		43,626,285	43,622,615	3,670	
Results from budgetary operations	-	-	-	204,158	204,158	204,158
Fund balance, June 30, 2011						\$ 2,070,086
Fund balance:						
Unreserved:						
Designated for 2011/12 budget						
Undesignated						2,070,086
Total Fund Balance						\$ 2,070,086

Note: Includes Federal Stimulus Funding supporting the ECS Grant of \$1,436,733

FIRE AND EMERGENCY SERVICES

David J. Dagon, Fire Chief

The Division of Fire and Emergency Services provides Fire and Life Safety Education, Fire Suppression, Rescue, and Emergency Medical Services (EMS) to the community. The combination workforce, made up of volunteer and career personnel is supported in its mission by the Mansfield Firefighters Association. The Division operates out of three strategically placed fire stations and records approximately 2,000 calls for service each year.

Accomplishments for FY 2010-2011

- The fire departments responded to a total of 1,818 calls for service. The breakdown of incidents is as follows: Fires 74; Rescue/EMS 1,113; False Alarms 105; Hazardous Condition 75; Service Call 171; Mutual Aid Given 229; All Other Responses 51.
- Conducted an entry level firefighter hiring process to fill a vacant full time firefighter position and a number of part time firefighter positions. Brian Jones was appointed to the position of full time firefighter.
- Replaced Marine 307 with a unit that enhances water rescue operations.
- Re-established the Incident Safety Officer program to ensure safe practices are in place at emergency incidents.
- The Mansfield Firefighters Association Explorer Program sent one of its members to a week long Introduction to the Fire Service program at the Connecticut Fire Academy. Another member of the program attended a week long Advanced Introduction to the Fire Service program at the Connecticut Fire Academy. (This program prepares potential future members of the department for the fire service.)
- Continued to staff the EMS (Emergency Medical Service) Duty Crew program during weekend nights of the University's fall semester. This year resulted in greater participation of members and a reduction in the department's reliance on mutual aid ambulances. The department's group of dedicated volunteers staffs the department's second ambulance.
- Continued work on the department's GIS (Geographic Information System) mapping project. A complete set of maps was prepared for each fire station. The maps provide detailed information on infrastructure critical to responses such as water sources, utilities, landing zones, etc.
- Conducted EMS in-service training and Quality Assurance programs monthly by Windham Community Memorial Hospital (WCMH). The sessions include relevant topics on emergency medical care and a review of specific calls for service.
- Provided Fire and EMS service during UConn's annual "Spring Weekend." The department has partnered with the UConn Fire Department to utilize available resources. This year a Unified Command Post was established at the UConn Public Safety Complex. Spring Weekend continues to challenge the fire departments' capacity to deliver services to both off campus housing complexes and the rest of the town.

Plans for FY 2011-2012

- Complete the entry level firefighter hiring process to fill vacant part time firefighter positions and conduct an orientation and training program that ensures the new employees are qualified to staff shifts.
- Establish a program to familiarize all department members with the Storrs Center construction site. A program of walkthroughs will acquaint members with the progress of the project and help guide the strategy and tactics used by the incident commander.
- Replace Ambulance 507.
- Complete negotiations with the firefighters union on a successor labor contract.
- Conduct officer promotional processes to adequately staff the Division's rank structure.

- Create a pre-fire plan template for Geographic Information System (GIS) that standardizes fire department related priorities during emergency responses. This effort will assist in preparing responding personnel to effectively manage incidents.
- Enhance EMS in-service training and Quality Assurance programs conducted by Windham Community Memorial Hospital (WCMH) through more consistent reviews of specific calls for service.
- Continue professional development of members through support for targeted training opportunities. Consider alternatives to volunteer officer position duties and responsibilities to provide supervisory and project management experience.
- Continue the review and evaluation of Fire Department safety policies and procedures and Standard Operating Guidelines.

OFFICE OF THE FIRE MARSHAL

John Jackman, Deputy Chief/Fire Marshal

The goals of the Fire Prevention Division (Office of the Fire Marshal) are to: prevent hostile fires and reduce their impact; enforce the fire codes; develop fire safe behavior in our population; encourage the use of built-in fire protection devices; and to provide fire protection resources and expertise to the community. To accomplish these goals the Fire Prevention Division inspects public buildings, provides Fire Prevention and Safety Education Programs, investigates fires, investigates complaints, and provides voluntary home safety surveys to residents. In addition, the Fire Prevention Division administers the Town's Open Burning Program, and Underground Petroleum Storage Tank Program.

Accomplishments for FY 2010-2011

- Reviewed and revised permitting process for new construction to simplify the permitting and record keeping requirements.
- In partnership with the Mansfield Board of Education and private schools, presented age appropriate Fire and Life Safety Education programs in all pre-K through 5th grade classrooms. The programs are designed to give students life long fire and life safety knowledge and skills.
- In cooperation with Planning and Zoning reviewed the Downtown Partnerships site plans.
- Conducted plan reviews for the first phases of the Mansfield Downtown Project.
- Prepared a SOG (Standard Operating Guide) for conducting and documenting fire investigations (applicable to Mansfield Fire Department staff who are certified at the Deputy Fire Marshal level).
- Worked with the University of Connecticut (Connecticut Water) and the Willimantic Water Works to stabilize fees for fire hydrants and water supplies for fire protection.
- Fostered a working partnership with the University of Connecticut Fire Department, Office of the Fire Marshal for the turnover of property for the Mansfield Downtown Project and for the build out of the project.
- Serve as the Chairperson of the State of Connecticut Fire Prevention Code Advisory Committee.
- Serve as a member of the State of Connecticut Codes and Standards Committee and as a member of the Code Amendment Subcommittee.
- Developed a revision of the Fire Preventions Fees Ordinance for the Town Council's consideration.
- Staff delivered the Fire Prevention and Life Safety Education Programs to the elementary schools, middle school, and daycare providers.
- Continued to administer the Fire Department Records Management System.
- Updated E911 system and related database.

Plans for FY 2011-2012

- Continue to enhance and expand the fire and life safety education programs that are offered to the community.
- Continue to serve as the Chairperson of the State of Connecticut Fire Prevention Code Advisory Committee.
- Continue to serve as a member of the State of Connecticut Codes and Standards Committee and as a member of the Code Amendment Subcommittee.
- Enhance the inspection program for existing buildings and occupancies to ensure compliance with the Connecticut Fire Safety Code and Fire Prevention Code.
- Build additional capacity within the Fire Prevention Division to inspect existing occupancies in compliance with best practices and state regulations by implementing electronic information systems for data entry, documentation and reporting.
- Monitor fire safety laws and regulations.

MANSFIELD HOUSING AUTHORITY

Rebecca Fields, Executive Director

Serving the towns of Mansfield, Coventry, Ashford, Willington and Chaplin, the Housing Authority of the Town of Mansfield provides housing assistance to its residents through three programs. It administers a federal housing assistance program through the Department of Housing and Urban Development (HUD) and owns and manages two state financed housing communities: a moderate income housing community designed for families, and a low income senior housing community designed for those over 62 years of age or disabled.

Section 8 Housing Assistance Program

The federal Section 8 Housing Choice Voucher Program can assist a monthly average up to 149 low-income families by sharing the cost of their rental payments to private landlords. This program requires annual inspections of each unit to ensure that both families and owners are keeping the unit in good repair and complying with HUD regulations. The Housing Authority is able to assist the towns with the collection of taxes from delinquent landlords, as HUD requires all landlords receiving federal monies to be current with their property taxes.

The utilization rate of the vouchers (number of monthly vouchers under contract versus number of monthly vouchers available for contract) for the fiscal year ending December 2011 was 89.49%. This represents a decrease over the 2010 utilization rate of 90.32%. This year has been another difficult one due to unemployment and or underemployment of families. The estimated average amount of rental assistance per family this year was \$653 per month versus HUD funding of \$609 per month. The Housing Authority made approximately \$1,045,913 in rental assistance payments on behalf of our participants in 2011. The average number of vouchers used this year was 133 per month. To utilize all 149 vouchers, more federal funding or lower costs per family will have to be realized.

The waiting list was opened in December 2010. Approximately 3000 applications were received and 250 families were placed on the waiting list in January 2011 via a lottery system. The waiting list is expected to be exhausted by the end of 2012 at which time the waiting list will reopen. Under the Section 8 Management Assessment Program (SEMAP) the Mansfield Housing Authority was again designated as a High Performer which requires a SEMAP score over 95%.

Holinko Estates

Holinko Estates is a state financed housing community for moderate income families. It consists

of 35 rental units for moderate income families which include 21 two (2) bedroom units, 13 three (3) bedroom units and 1 four (4) bedroom unit. Eight of the two (2) bedroom units and one of the three (3) bedroom units are flats with the remaining units being townhouse style apartments. Stoves and refrigerators continue to be purchased as units turn over and will part of the leased unit in the future. Previously, tenants were required to provide their own appliances which does not reflect the market.

The waiting list is currently open. There are 32 applicants on the waiting list. The average turn over rate for this housing community is 8 to 9 units per year. Nine units turned over in 2011 and it is expected that the turnover rate for 2012 will also be 9 units.

In late 2010 The Housing Authority Board of Commissioners placed an unsuccessful bid, through HUD, on a defaulted loan secured by 231 local apartment units. Through 2011, the Board continued its discussion on how to increase affordable housing that would also be financially sustainable in the long term.

Wright's Village

Wright's Village is a state financed housing community for moderate and low income senior and younger disabled individuals. It consists of 40 one (1) bedroom units. Thirty units were built in 1979/1980 and ten were built in 1984/1985. There have been considerable upgrades and repairs or replacements made to this community over the past ten (10) years including, new roofs and gutters, interior and exterior lighting replacement, bathtub conversions to walk-in showers in 13 units, kitchen cabinets and countertop replacement, and refrigerator and stove replacement.

This year the Housing Authority was the recipient of a grant from the 2009 American Recovery and Reinvestment Act (ARRA). The grant provided new heat pump systems for all units. The new heat pumps will provide both heat and air conditioning. It is expected to cut tenant's electric bills by 30%. In addition, low flow showerheads, door sweeps, and weather stripping around doors were installed in each unit. An additional 4 inches of cellulose insulation was also blown into the attics.

The Housing Authority was the recipient of its annual grants provided by the Connecticut Department of Economic and Community Development. The Resident Service Coordinator grant funds a 4-5 hour per week position which provides tenants with help to access needed services. The Rental Assistance Program grant supplements the monthly rental costs for residents that would otherwise be required to pay more than 30% of their monthly adjusted income for base rent.

The waiting list is currently open. There are currently 29 applicants on the waiting list. The average turn over rate for this housing community has been 4 to 5 units per year. Five units turned over in 2011 and it is expected that the turnover rate for 2012 will also be 5 units.

DEPARTMENT OF HUMAN SERVICES

Kevin Grunwald, Director

The Department of Human Services assists residents through three service divisions - Adult Services, Senior Services and Youth Services. Citizen guidance is provided by the Human Services Advisory Committee, the Youth Service Bureau Advisory Committee, Mansfield Senior Association, Commission on Aging, Mansfield Advisory Committee on the Needs of Persons with Disabilities and Mansfield Advocates for Children (formerly the Mansfield School Readiness Council). General fund expenditures are supplemented by grants and contributions from many public and

private sources that provide support for several programs as well as individuals with emergency financial needs.

Adult Services

Adult services include information, referral and counseling relating to a wide range of concerns and problems. Emergency financial assistance is provided from the Special Needs Fund, which is supported by private donations. Staff serve as the Municipal Agent for the Elderly, Fair Housing Officer, and the Tenant/Landlord Advisor.

Accomplishments for FY 2010-2011

- Provided case management, referral and direct assistance to 394 residents.
- Provided emergency financial assistance (Special Needs Fund) and food pantry assistance for a total of 152 incidents.
- Assisted 220 persons who are elderly or disabled to apply for State tax relief programs.
- 136 families received holiday assistance consisting of food, gifts, and cash assistance from a variety of donors.
- 31 children received backpacks and Payless Shoe gift cards through this Salvation Army sponsored program.
- 51 families were approved for fee waivers.
- 43 families received cash assistance through the Mansfield Holiday Fund.
- 52 families received Easter baskets.
- 13 families received summer food baskets.

Plans for FY 2011-2012

- Continue to work with the Town's "preferred developer" to facilitate the building of an independent/assisted living facility for seniors.
- Continue to provide support for the implementation of Mansfield's Plan for Young Children, and ensure that it is integrated with the priorities identified in Mansfield 2020.
- Work with the town's newly formed Human Services Advisory Committee to evaluate and improve the services provided through the department.
- Explore the development of specialized services for families who are dealing with unemployment, eviction and foreclosure.

Senior Services

Senior Services provides opportunities for seniors aged fifty-five and over to maintain and improve their physical, mental, social and emotional well-being so that life is stimulating, full and enjoyable. Seniors are involved in various creative, educational, recreational and social activities at the Mansfield Senior Center. The Center offers a wide range of activities including support groups, computer classes, health programs, exercise classes, bingo, art classes, chorus, meals, trips and volunteer opportunities. The Wellness Center also offers health screenings, immunization, social services, and medical services through a variety of programs.

Accomplishments for FY 2010-2011

- Awarded a grant from the State Department of Transportation to purchase a wheelchair accessible van.
- Fifty-seven seniors became members of the Mansfield Senior Center Association during this year. There are 1317 registered members of the Mansfield Senior Center Association.
- Four hundred and fifty people subscribe to the monthly Sparks newsletter in the mail through bulk and first class mail. Others access the newsletter through the Town's website or receive a

copy from various sites throughout Mansfield.

- Volunteers provided 8,224 hours of volunteer time over the course of the year.
- Served 7429 congregate subsidized meals to seniors through Thames Valley Community Council. 176 additional meals were provided through other sources. 3853 meals were delivered to homebound seniors through the meals-on-wheels program.
- Intergenerational activities were held in cooperation with E.O. Smith High School, Mansfield Middle School and the University of Connecticut.
- Sponsored a Veterans' Day Celebration with 128 in attendance.
- 161 seniors received assistance with tax preparation.
- Two hundred fifty three seniors received flu shots.
- Offered health assessments, screenings and preventative care at the Wellness Center. The VNA East provided care to 69 patients for 140 visits; the podiatrist treated 73 patients for 246 visits; our reflexologist saw 19 clients for 57 visits; 4 clients received therapeutic massage. Many seniors took advantage of free legal services and several free screenings: hearing, balance, and cholesterol.
- Interim Healthcare funded blood pressure screenings twice a month. On average, 25 seniors receive blood pressure checks at each clinic. Ninety-six unduplicated senior participated for 356 visits.
- Two undergraduate students interned at the Mansfield Senior Center.
- Since its inception in November 2010, our Volunteer Transportation Program has been growing! To date we have 14 volunteer drivers and have met 124 transportation requests. We have had 6 cancellations, and 29 unfulfilled requests due to driver unavailability or inclement weather. We are actively working to increase our volunteer pool.

Social Work Services

- Worked with 139 individuals and provided case management and referrals for legal services snow removal, household repairs, heating assistance, food stamps, ConnPace, Medicaid, Medigap, fee waivers, community mental health services and marriage counseling.
- The State Department of Social Services (Medicare Bus) visited the Mansfield Senior Center and assisted 20 residents with health insurance selection.
- Staff supervised two UConn students, who in turn provided home visits to complete file of Life forms for senior residents in the community. One student researched information that is being offered in the upcoming "At Your Fingertips."
- Assisted local seniors to acquire free "Safe Link" phones.
- Facilitated the Low Vision Support Group.
- Facilitated the newly developed Caregivers Support Group.
- Assisted family members from out of state to secure home health services for parents.
- Visited both Jensens' and Glen Ridge Retirement Communities to explain the social worker's role and also to provide updates on State and Federal benefits available to seniors.
- Conducted home visits to individuals within the community.
- Initiated an ad hoc Wellness Services advisory group.
- Created a collection box for food that is donated to the Mansfield Food Pantry.
- Distributed Farmer's Market coupon books.
- Worked with Adult Services to provide donated foods and money to residents for the Thanksgiving and Christmas holidays.
- Helped locate home services, durable medical goods, and companion services.

- Assisted community residents secure senior housing.

Plans for FY 2011-2012

- Work with the Commission on Aging to continue to implement the Long Range Plan for seniors, focusing on the identified priorities of transportation, information dissemination, access to public meetings, and senior center space needs.
- Promote increased health by offering health screening clinics to detect early signs of disease processes, such as hearing, vision and osteoporosis screenings and by presentations of health promotion talks.
- Support the Town of Mansfield in facilitating the development of a new independent/assisted living facility.
- Continue to offer resource information and improved access to financial information by updating the Town's website and with improved marketing and publicity.
- Continue to actively increase our volunteer driving pool and plan for the acquisition of our town van in the fall of 2011.

Youth Services

The Youth Service Bureau's mission is to promote and support the social and emotional well-being of our town's youth and their families. Staff provides clinical services that include psychiatric assessment, treatment, and referral. Services are offered to all children and families and the objective is the development of youth as responsible contributing members of our community. Staff accomplish this working in close collaboration with the public schools and community agencies. Professional staff consists of master's level therapists with degrees in social work and psychology and a board certified child psychiatrist. Several initiatives also focus specifically on the needs of families with young children including school readiness, information and referral, and community planning.

Accomplishments for FY 2010-2011

- Services were provided to approximately 395 children and adults for over 3803 units of service which included assessment, counseling, positive youth development, group programming for children and parents, psychiatric services and case management.
- Improved data collection, record keeping and grant reporting systems.
- Offered a boys group for middle school boys, facilitated by high school, college, and graduate male students. The group met weekly throughout the academic year.
- Expanded fund raising efforts to support students attending several summer camps.
- Continued to work successfully with Willington, Ashford, and Coventry Youth Services to develop a regional approach to support families and youth.
- New initiatives include participation in the Goodwin after School running club and the Mansfield Middle School hiking club. Both activities supported healthy lifestyle choices for children, provided outreach opportunities for YSB, and a positive out door after school activity for children.
- The Youth Work employment program was operated through the youth service bureau office this year providing jobs for high school students.
- Expanded the curriculum for the Divorce and Loss group for children. Increased involvement with parents in order to help generalize skills beyond the group setting and to provide more concrete services to the families.
- Brought more students on to the UConn campus by introducing two new events, providing a link to the university.
- Awarded a \$60,000 grant from the William Caspar Graustein Memorial Fund, the State Department of Education, and the Children's Fund of Connecticut to support implementation of

Mansfield's Plan for Young Children for the second year.

- Continued the thirteenth year of the Mansfield School Readiness Program, supporting fourteen children receiving care at one of four nationally accredited centers.
- Worked with the CT Center for Economic Analysis to incorporate data collected, reviewed and analyzed, that may affect indicators originally established in Mansfield's Plan for Young Children.
- Coordinated the distribution of a survey on Community Connectedness to 2,000 households, receiving 590 responses.
- Hosted two Community Conversations to update the community on the Plan for Young Children while soliciting community input about future strategies for the Plan.

Plans for FY 2011-2012

- Continue to provide accessible, comprehensive clinical services to families and support the schools.
- Recognize volunteers, and continue to identify effective ways to use them in service delivery.
- Collaborate with the larger department to provide more concrete services to families in financial need such as fee waivers, camperships, food, clothing, cultural and social activities.
- Continue implementation of the strategies contained in the Plan for Mansfield's Young Children to contribute to the positive development of all young children in Mansfield.
- Continue to provide outreach to underserved members of the community for early care and education.
- Share the results of the community connectedness survey with the Board of Education and the Town Council.
- Support the building of a community-built playground and work closely with the MAC ad Hoc committee on this initiative.
- Identify ways to use social networking resources for early care and education information dissemination.

DEPARTMENT OF INFORMATION TECHNOLOGY

Jaime L. Russell, Director

The mission of the Information Technology Department is to develop and maintain efficient and cost effective information systems for the Town and Schools, and to develop and provide customer-centric support services to its user base to assure the successful utilization of Town owned equipment. These technologies include computer hardware, software, and network services across eighteen Town and School buildings, as well as our website presence and telecommunications. In total, this encompasses 1,500 computers. The network includes over 3,000 staff and student users, as well as certain computer services used by the citizens in our community.

Accomplishments for FY 2010-2011

- The Information Technology Department continued to advance the Town's use of Internet webpages to better meet citizens' information needs. Most notably, this included redesigning the webpages for the Parks and Recreation Department, the Mansfield Community Center, the Health District, and the Mansfield Downtown Partnership. In each case, the redesign increased and enhanced the information content available online for our citizens. Additionally, each redesign incorporated attractive and inviting interfaces to encourage use and promote available offerings to the public. To accomplish these projects, Information Technology staff partnered closely with a variety of individuals to determine needs and appropriate designs.
- The Department deployed the Limelight database at the schools to better inform instruction

and programming through the use of student assessment data. All teachers and administrators access the database for their respective students and it is substantially used. This deployment involved close collaboration with school administrators and staff to ensure it best met instructional needs.

- The Finance and Information Technology Departments partnered to implement final interface changes to the ADMINS financial databases. The two Departments coordinated their efforts to ensure an effective process. The software migration of the financials, human resource, and budget modules were completed.
- Information Technology staff completed an extensive review of all of the municipal and school phone systems to maximize efficient sharing of line capacity and the use of in-house vlan programming (virtual local area networks) to carry telephone traffic. With the completion of this process, we have eliminated twenty-four leased copper telephone lines. We will continue to monitor usage to seek further capacity sharing to maximize efficiency.
- The Department completed a required capabilities transition for the Mansfield Electronic Mail system. To meet new electronic mail standards requirements, the Department implemented updated technology protocols to ensure effective electronic mail communication with citizens as well as among internal staff. Email continues to be a frequent means for both receiving citizen communications and providing information directly to citizens to meet their needs.
- The Information Technology Department completed the final migration of nearly all servers to virtual states in conformity with vSphere 4 standards. During the past two years, Mansfield's servers have gradually been transitioned away from physical servers to instead exist as virtual servers. This reduces energy consumption, limits the purchasing of physical equipment, maximizes the efficiency of shared resources, and improves redundancy. Mansfield's efforts mirror the trend occurring world-wide as all organizations seek to reduce the use of physical servers in favor of virtual computing (often referred to as "cloud computing").
- Deployed technology while considering the impact on the environment. For example, selected replacement hardware that met the environmentally sensitive EPEAT national standards (promoted by the Federal Environmental Protection Agency) and increased use of virtualization technology to decrease energy consumption and decrease raw material waste.

Plans for FY 2011-2012

- Complete the design and implementation of website sub-templates for Dorothy C. Goodwin Elementary School, Annie E. Vinton Elementary School, Southeast Elementary School, Mansfield Middle School, and the Mansfield Public Schools District Office.
- Enhance citizen access to online information by increasing posted content through department access to content management tools and improved search and access capabilities for citizen users. Continue to partner with Municipal departments to support additional posting of content online to make information available to members of our community.
- Partner with the Collection and Assessment Departments to implement the capital budget project for collection and assessment programs.
- Implement the required replacement of the Mansfield Middle School phone system in a cost effective manner and also within the annual school summer break schedule time window to minimize the impact on parents and students.
- Deploy and purchase technology in a manner that considers its impact on the environment.
- Limit expenditures and ensure effective use of funding.
- Provide information technology support to all departments including software and hardware troubleshooting and maintenance, new installations, wired telephone support, and direct support of users' questions and needs.

MANSFIELD PUBLIC LIBRARY

Louise Bailey, Director

Mansfield Public Library's service priorities are to provide opportunities for self-directed personal growth and development as well as to provide sufficient materials and information resources in a wide variety of formats for pleasure reading and general information. Through the Library's web site (www.mansfieldpubliclibraryct.org), Mansfield residents can use their Mansfield Public Library cards to access the following databases outside of the library building:

- *Mango*, an easy-to-use online language-learning system that can help you learn languages like Spanish, French, Japanese, Brazilian Portuguese, German, Mandarin Chinese, Greek, Italian, Russian and more.
- Courses are presented with an appreciation for cultural nuance and real-world application, and require only two to five hours of time to complete. Available in 22 foreign languages and 14 English as a Second Language (ESL) courses.
- *BookFlix* provides children from 3 – 8 years old with an animated film of a quality children's book plus related nonfiction eBooks.
- *EBSCO MasterFILE Elite*, a multidisciplinary database, provides full text for more than 1,050 magazines with coverage dating as far back as 1984. Also included are 52 full text reference books and an image collection of 341,655 photos, maps and flags.
- *World Book Encyclopedia Online* allows for easy printing of maps, diagrams, and pictures as well as other features not available in the print version.

Accomplishments for FY 2010 - 2011

- Prepared for a major migration to Evergreen, an "open source" system from a vendor-supplied integrated library system. Although not a smooth transition, an open source product should allow for more customization and be less expensive than a commercial vendor.
- Continued collaboration with the Mansfield schools' "Books on Buses" summer program by providing books and coordinating technical support for circulation, cataloguing and statistics.
- Total program attendance increased by 8% compared to the last fiscal year: 8868
- CONNECTICARD Reimbursement for Fiscal Year 2009-2010: 52,764 loans, net loans 40,703. Total payment: \$17,578.

Plans for FY 2011 – 2012

- Continue to provide high quality programs and services to the community through efficient, effective use of local resources.
- Improve documentation of reference and/or reader's advisory questions.
- Expand collaboration with community organizations to provide programs, and to promote Mansfield Public Library services and resources.

PARKS AND RECREATION

Curt Vincente, Director

The mission of the Parks and Recreation department is to enhance the quality of life of the total community by providing a variety of leisure opportunities, promoting health and wellness, increasing cultural awareness, protecting natural resources and developing the recreational needs and interests of area residents. The Parks and Recreation Department provides Mansfield residents the opportunity to participate in a wide variety of active and passive activities for preschool age through senior citizens. Program information is available four times per year in July, November, March and May via program brochures distributed to area residents. Programs and publicity are greatly enhanced by the generous commitment and support of local businesses.

Accomplishments for FY 2010-2011

- Oversaw Community Center operations, program development, membership services, and implemented comprehensive marketing program.
- Held 7th Anniversary Celebration of the Community Center on November 1, 2010.
- Community Center visitations, July 1, 2010-June 30, 2011, totaled 221,475, an average of 18,456 per month.
- Continued popular "Family Fun Night" activity at the Community Center.
- The 2010-11 year included a total of 2,349 programs with 17,248 participants.
- Administered comprehensive Youth Basketball and Youth Baseball programs and required local volunteer coaches to be certified in the National Youth Sports Coaches Association in order to provide a positive experience for all participants.
- Continued a back-ground check procedure for volunteer coaches.
- Continued emphasis on quality daytime programs for children of working parents. In addition to the popular summer day camp, day-long programs are offered on school common curriculum days and vacation weeks.
- Major special events included the Know Your Towns Fair, Halloween Party, Member Appreciation Week, Winter Fun Day, Kids Flea Market, Bike Tour, and a series of four summer concerts.
- Many residents enjoyed a successful season at Bicentennial Pond.
- Continued offering a successful year-round swim lesson program.
- Upgraded Department website for use as a more viable marketing tool.

Plans for FY 2011-12

- Continue Community Center facility supervision; oversee program development, facility planning, staff hiring and training and marketing.
- Provide staff support for Agriculture, Arts Advisory, Open Space Preservation, Parks Advisory, and Recreation Advisory Committees; continue support for co-sponsored organizations.
- Conduct comprehensive youth sports program and training clinics to certify youth sport coaches in the National Youth Sports Coaches Association program.
- Conduct background check procedure for all youth sport coaches.
- Operate comprehensive summer day camp program and Bicentennial Pond facility.
- Provide a variety of special events and programs, activities and courses for all age groups.
- Apply for parks, open space and/or trail grants when available.
- Promote community health and wellness through quality programs.

PLANNING AND ZONING DEPARTMENT

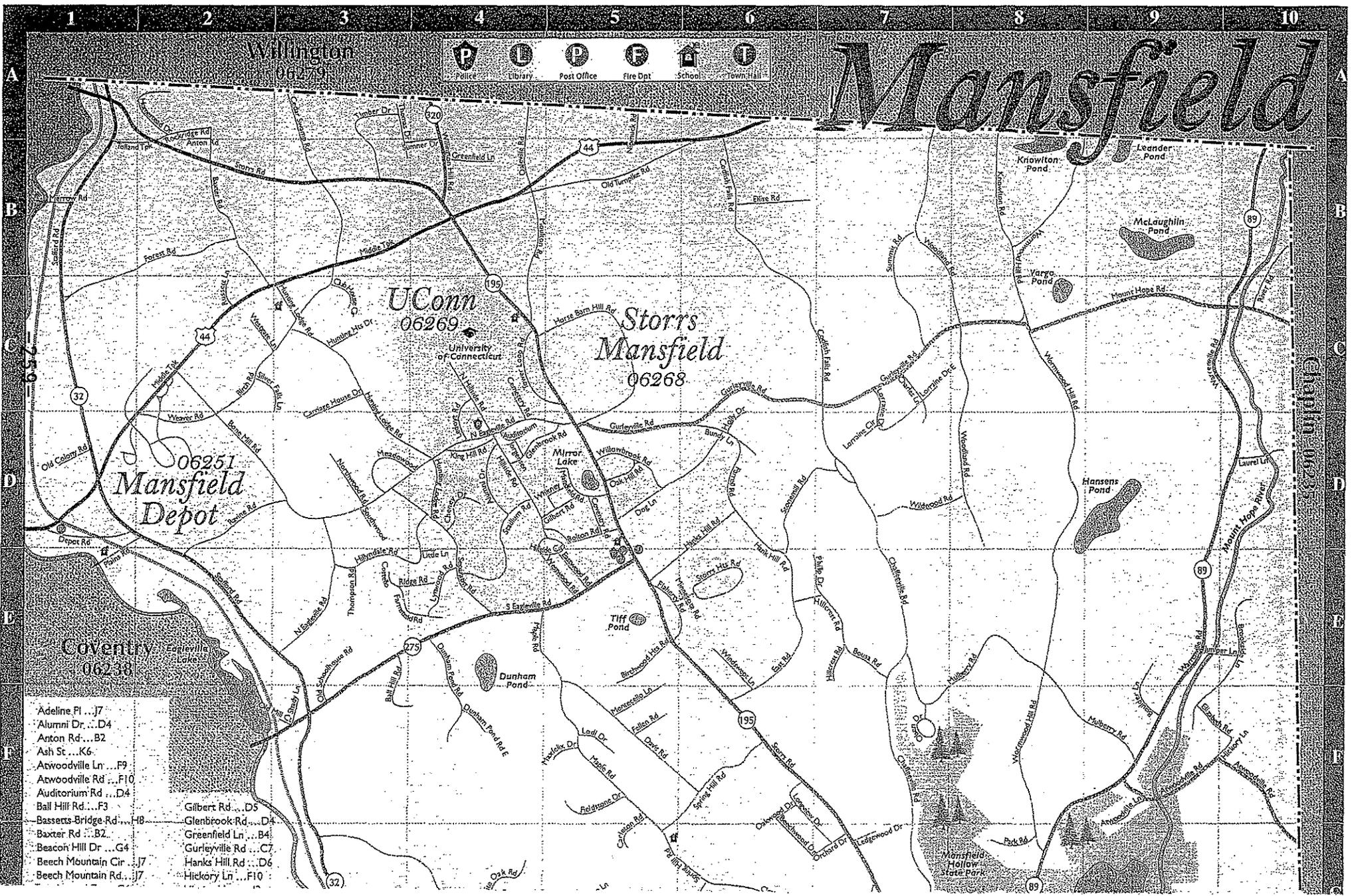
Linda M. Painter, AICP, Director

Curt Hirsch, Zoning Agent

The Director of Planning and Development and Zoning Agent play key roles in stimulating, coordinating and administering the responsibilities of the Town's planning and development functions. Director of Planning Gregory Padick retired in June 2011 after 31 years of service to the town.

Accomplishments for FY 2010-2011

- Assisted the Planning and Zoning Commission and Inland Wetland Agency with their review of new land use applications, regulation and zone classification revisions, modifications, bonding issues and enforcement issues. Some specific projects are referred to in the PZC/IWA Annual Report.
- The Zoning Agent issued Zoning Permits for 3 new single-family homes, 1 two-family home and 8 multi-family homes. A total of 104 Zoning Permits were issued. Additionally, 104 zon-



Willington
06279

P Park
L Library
P Post Office
F Fire Dept
S School
T Town Hall

Mansfield

UConn
06269
University of Connecticut

Storrs
Mansfield
06268

06251
Mansfield
Depot

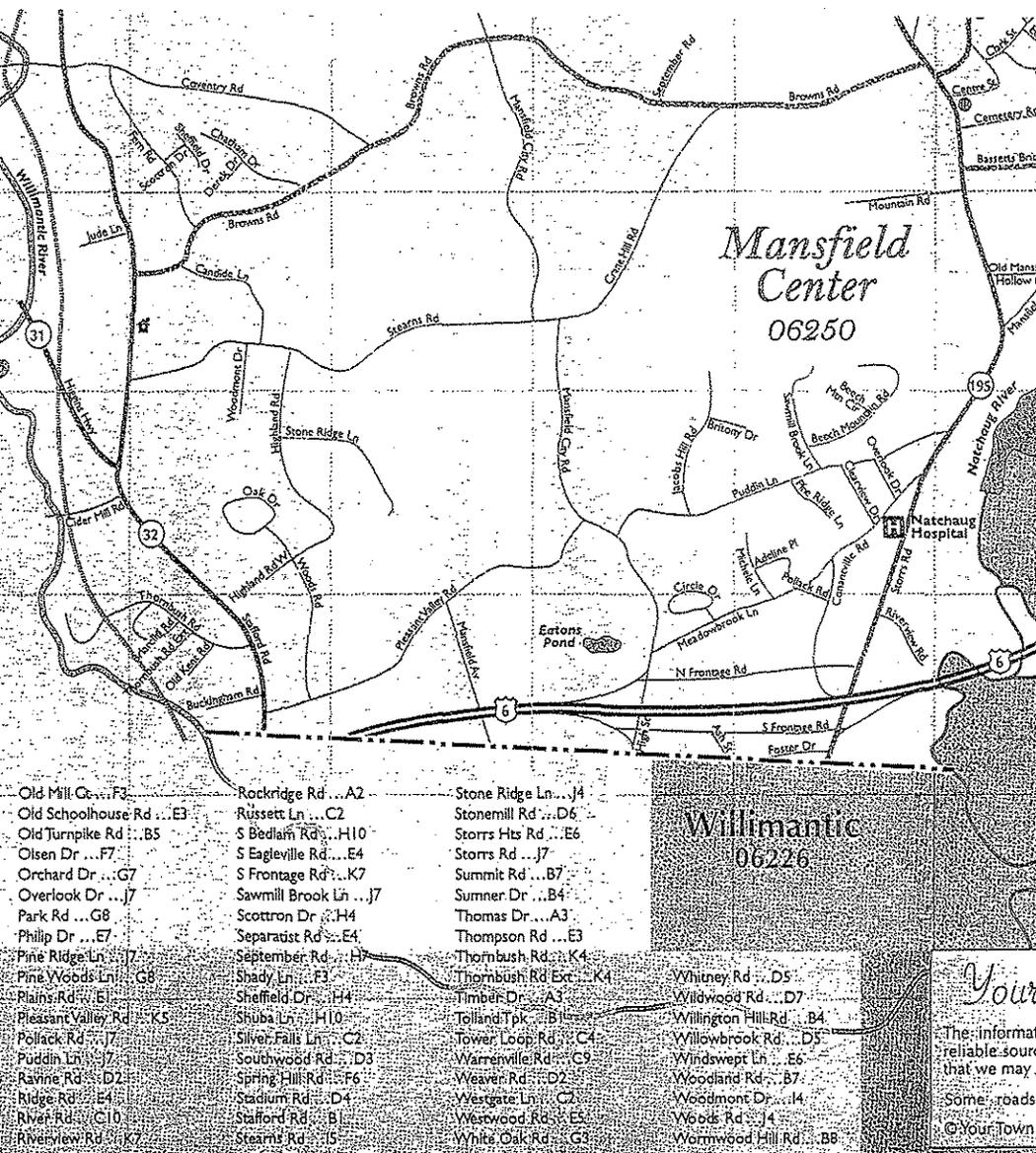
Coventry
06230

- Adeline Pl...J7
- Alumni Dr...D4
- Anton Rd...B2
- Ash St...K6
- Atwoodville Ln...F9
- Atwoodville Rd...F10
- Auditorium Rd...D4
- Bail Hill Rd...F3
- Bassett's Bridge Rd...H8
- Baxter Rd...B2
- Beacon Hill Dr...G4
- Beech Mountain Cir...J7
- Beech Mountain Rd...J7
- Gilbert Rd...D5
- Glenbrook Rd...D4
- Greenfield Ln...B4
- Gurleyville Rd...C7
- Hanks Hill Rd...D6
- Hickory Ln...F10

Chaplin 06253

Boulder Ln...F7
 Bousa Rd...E7
 Briarcliff Rd...K4
 Britony Dr...J6
 Brookside Ln...E10
 Browns Rd...H7
 Buckingham Rd...K4
 Bundy Ln...D6
 Canide Ln...J4
 Carleton Rd...G4
 Carriage House Dr...C3
 Cedar Swamp Rd...A3
 Cemetery Rd...C4
 Cemetery Rd...H8
 Centre St...H8
 Chaffeeville Rd...E7
 Charles Ln...C7
 Chatham Dr...H4
 Cheney Dr...D4
 Cider Mill Rd...J3
 Circle Dr...J6
 Clark St...H8
 Clearview Dr...J7
 Clover Mill Rd...G6
 Club House Cir...C3
 Codfish Falls Rd...B6
 Coahntville Rd...J7
 Costello Cir...E3
 Coventry Rd...D5
 Crane Hill Rd...I6
 Crest Rd...H8
 Daleville Rd...B4
 Davis Rd...F5
 Deerfield Ln...G4
 Depot Rd...D1
 Derek Dr...H4
 Dodd Rd...G7
 Dog Ln...D5
 Dunham Pond Rd...E4
 Dunham Pond Rd E...F4
 East Rd...E6
 Eastwood Rd...E5
 Echo Rd...H9
 Edgewood Ln...H8
 Edgewood Ln Ext...H8
 Elizabeth Rd...F9
 Ellice Rd...B6
 Fairfield Dr...D4
 Farmstead Rd...E3
 Farrell Rd...D6
 Fallen Rd...F5
 Fern Rd...H4
 Fieldstone Dr...F5
 Flaherty Rd...E5
 Forest Rd...B2
 Foster Dr...K7

Hillydale Rd...E3
 Holly Dr...D6
 Homestead Dr...A2
 Horse Barn Hill Rd...C5
 Hunters Run...G3
 Hunting Hts Dr...C3
 Hunting Lodge Rd...C3
 Jackson Ln...H10
 Jacobs Hill Rd...J6
 Jonathan Ln...G5
 Jorgensen Rd...D4
 Jude Ln...I9
 Juniper Ln...E10
 Kayl Ln...G9
 King Hill Rd...D4
 Knowlton Rd...B8
 Laurel Ln...D10
 Ledgewood Dr...G7
 Ladoyt Rd...D4
 Little Ln...E4
 Lodi Dr...F5
 Longview Dr...F6
 Lorraine Cir...D7
 Lorraine Dr...C7
 Lorraine Dr Ext...C7
 Lynwood Rd...E4
 Mansfield Av...K5
 Mansfield City Rd...G3
 Mansfield Hill Rd Ext...H8
 Mansfield Hollow Rd...I8
 Mansfield Rd...D5
 Maple Rd...E4
 Maxfelix Dr...F5
 Meadowbrook Ln...K6
 Meadowood...D3
 Merrow Rd...B1
 Michele Ln...J7
 Middle Tpk...B3
 Minnesota Rd...E6
 Montecello Ln...F5
 Moulton Rd...B4
 Mount Hope Rd...C9
 Mountain Rd...I7
 Mulberry Rd...E8
 N Eagleville Rd...D4
 N Frontage Rd...K6
 N Hillside Rd...C4
 N Windham Rd...I10
 Nipmuck Rd...A5
 Northwood Rd...D3
 Oak Dr...J4
 Oak Hill Rd...D5
 Oakwood Dr...F6
 Old Colony Rd...D1
 Old Kent Rd...K4
 Old Mansfield Hollow Rd...I8



Mansfield Center
06250

Willimantic
06226

Windham
06280

Scale: 0 to 1 mile / 0 to 1 km

Your Town Community Guide

The information used to produce this map is obtained from various reliable sources. If you should find an inaccuracy, please contact us so that we may correct it when printing our next issue. www.YTCC.com

Some roads may have been omitted because of size restrictions.

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ing enforcement letters, 20 violation notices and 39 Zoning Citations were issued.

- The Director of Planning served as Mansfield's representative on three UConn advisory committees: the Capital Projects Advisory Committee, which helps plan and monitor new development on the Storrs campus; the Water and Wastewater System Committee, which reviews operational and service request issues and recommends actions as appropriate; and the Willimantic River/Wellfield Technical Advisory Committee, which monitored a comprehensive study of the wellfield to determine environmentally appropriate withdrawals. When evaluating UConn projects particular attention is given to infrastructure issues and potential traffic, drainage and neighborhood impact issues.
- The Director of Planning participated in various facets of Mansfield's Open Space Acquisition and Management programs, including the review of draft management plans and potential property acquisitions.
- The Director of Planning participated in various aspects of the ongoing Storrs Center Downtown project. During this period, particular attention has been given to phasing, parking, streetscape and infrastructure issues.
- The Director of Planning and Zoning Agent provided information and assistance to town and State officials, property-owners and their representatives on a wide range of land use issues, including the Town's Strategic Plan, Mansfield's Assisted Living Initiative, the Four Corners Sewer and Water Project and student housing issues. The Director of Planning provided assistance to the Community Quality of Life Committee, the School Building Committee, the Conservation Commission and the Town/University Relations Committee.
- During the fiscal year the Director of Planning spent considerable time on the following projects or studies: the UCONN Water Supply Plan, a proposed USDA/UCONN Animal Research Program, the CL&P Interstate Reliability Project, the Natchaug River Basin Conservation Study, the investigation of alternatives for new school facilities, and EHHD's Action Communities for Health, Innovation and Environmental Change (ACHIEVE) project.

Plans for FY 2011-2012

- Assisting the Planning and Zoning Commission with application-related responsibilities and the continued implementation of Plan of Conservation and Development recommendations. Implementation will require the analysis and drafting of revisions to Mansfield's Zoning Map and land use regulations.
- Enforcement of existing land use regulations with particular attention on student occupancy violations.
- Assisting the Town Council, Planning and Zoning Commission and Community Quality of Life Committee with new initiatives to address student housing issues, particularly new student rentals in residential neighborhoods proximate to the UConn campus.
- Assisting town officials with an ongoing Four Corners Sewer and Water Study and the review of recent, ongoing and potential UConn projects and studies including the Water Supply Environmental Impact Evaluation, Tech Park development and various Storm Water Management projects.
- Assisting town officials with the implementation of various elements of the Storrs Center Downtown including scheduling, coordination and the approval of specific construction plans.
- Assisting town officials in the preparation and submittal of various grant applications, including Small Town Economic Assistance Program (STEAP), Safe Routes to School, and potential funding opportunities for a Central Corridor Rail Feasibility Study.
- Assisting the Town Manager in the preparation of an economic development plan for the Town.

- Assisting town officials in developing and implementing procedures to streamline the permit review process, such as acquisition and implementation of new tracking software.

POLICE SERVICES

Sergeant Richard Cournoyer, Resident State Trooper's Office

The Town of Mansfield contracts with the State Police for services of nine Resident State Troopers, one of whom is a State Police Sergeant. The town also employs three part-time Mansfield Police Officers. Police coverage is also augmented by State Police patrols working out of the Troop C barracks in Tolland.

Accomplishments for FY 2010-2011

- Received 10,299 total calls for police service; conducted 483 criminal investigations and 391 accident investigations; issued 2,455 motor vehicle citations and 1,552 motor vehicle warnings; responded to 5,638 non emergency calls for service; and made 123 DWI arrests in town during the past fiscal year.
- Conducted the "D.A.R.E" program at the Mansfield Middle School.
- Five Resident Troopers are currently certified for police bicycle patrols. These patrols have been very effective during special events such as "Fall and Spring weekends" as well as patrolling Mansfield Parks, the business along Rte 195, and off campus apartment complexes.
- This office, along with the Commanding Officer of Troop C, was instrumental in the planning and execution of State Police operations at UConn's annual Spring Weekend event.
- Continued to work with the owners of the various apartment complexes including Carriage House in maintaining order and civility through dedicated patrols and strict enforcement of Town ordinances and state laws.
- Participated in community policing efforts such as the MCCP outreach visits, Festival on the Green, "Know Your Town Fair," Child Safety Fairs, and speaking engagements at local organizations.
- Obtained \$30,675 grant funding for DUI patrols.
- Worked with the Department of Liquor and Tobacco Control in joint operations targeting the illegal sale of alcohol / tobacco to minors.
- Conducted multiple "undercover" operations targeting the illegal possession and sale of alcohol and narcotics.
- Expanded the hours of Resident Trooper coverage to include the midnight shift in an attempt to address the increased volume and severity of calls received during this time period.

Plans for FY 2011-2012

- Continue to participate in the "D.A.R.E" program at the Mansfield Middle School.
- Continue to apply for grant funding to address issues such as DWI, speed enforcement, as well as equipment purchases.
- Continue to work with the owners of the various apartment complexes including Carriage House Apartment in maintaining order and civility through dedicated patrols and strict enforcement of town ordinances and state laws.
- Prepare and provide police coverage during UConn's annual "Spring Weekend" and "Fall weekend" events.
- Continue in a coordinated effort with UConn, Town government, area business leaders, and community leaders to address substance abuse and quality of life issues on and around the UConn campus.
- Continue to develop new and innovative efforts to address and eventually curtail spontaneous large gatherings at off-campus locations. These efforts will include but are not limited to: un-

dercover operations, DUI enforcement operations, increased efforts to enforce Town ordinances and liquor violations.

- Continue to work with the UConn Dean of Students to address quality of life issues that arise from off campus housing.
- Continue to provide the most professional and effective police coverage possible, within our current economic climate, to meet the needs of this growing community.
- Apply for a DOT funded grant for DUI enforcement.
- Obtain a NECASA grant for alcohol compliance checks.
- The Town of Mansfield is currently using an independent research firm to evaluate the present policing model as well as the projected police needs of the Town. The evaluation will help the Town to effectively address the policing needs of a growing community. Proposed major Initiatives could be modified or adjusted depending on the findings of this study.

DEPARTMENT OF PUBLIC WORKS

Lon Hultgren, Director

The Department of Public Works provides for the maintenance and repair of the Town's infrastructure – the roads, bridges, solid waste and recycling facilities, park and recreation areas and its limited sewer and water facilities. The Engineering Division of the Department provides construction administration and inspection for Town projects and also assists other Town departments and residents in mapping and the development process through its work in reviewing site, subdivision and improvement plans. The administrative office also assists the Town in its energy conservation and sustainability efforts.

Accomplishments for FY 2010-2011

- Demolished the Town's old salt shed, performed the site work, hired a contractor to construct the new salt shed at the Town garage (completed).
- Completed the Birch Road bikeway/walkway ARRA grant project.
- Constructed an access road and parking lot at the Town's Common Field's project in Mansfield Center.
- Completed the grading and site work around the final (4th) soccer field at the Lions Club "Ward Cornell" memorial recreation complex.
- Repaired flood damage to Bassetts Bridge Road caused by the reservoir filling.
- Continued the engineering effort to bring sewer and water systems to the Four-Corners area in Northern Mansfield – coordinated work with UConn and consultants for water and sewer systems.
- Coordinated the low-waste efforts for the Town's fall Festival on the Green.
- Coordinated the school lunch composting programs at all of the Town's schools.
- Continued to assist the Mansfield Downtown Partnership with the engineering efforts for the public components of the Storrs Center project – coordinated design efforts for the street-scapes, roads and parking garage in the development.
- Continued efforts to build priority Town walkways on North Eagleville Road and South Eagleville Road. (Established a funding program for North Eagleville with UConn; readied the South Eagleville project for a bonding referendum).
- Continued the coordination of design efforts for the replacement of Stone Mill Road and Laurel Lane bridges (federal grant projects). Construction is targeted for 2011 and 2012, respectively.
- Plowed and sanded roads and parking lots during the worst winter in recent years; swept and resurfaced Town roads; mowed roadsides and trimmed vegetation at intersections; graded gravel roads; patched pot holes; repaired signs and guideposts; cleaned waterways, catch basins

and culverts; repaired curbs and driveway lips; removed fallen and hazardous trees from Town roads.

- Mowed, striped, fertilized and overseeded Town and school soccer, baseball/softball, football and field hockey fields; weeded Town flower beds; hauled trash from Town parks and recreation areas.
- Coordinated Town's mapping and parcel updates for the graphic information system (GIS).

Plans for FY 2011-2012

- Continue efforts to get water and sewer systems designed and built for the 4-Corners area.
- Begin actual construction of the public infrastructure projects in Storrs Center.
- Begin construction of the Dodd Road bridge replacement project.
- Bid the Stone Mill Road and Laurel Lane bridge replacement projects and coordinate/inspect the construction.
- Perform the usual routine road and grounds maintenance work (as detailed above).
- Continue efforts to fund and construct walkways on North Eagleville and South Eagleville roads.
- Continue to work with the Town's sustainability committee in coordinating the Town's multi-faceted sustainability efforts.

REGISTRARS OF VOTERS

Andrea Epling and Beverly Miela

The Registrar of Voters is an elected position governed by the Statutes of the State of Connecticut. Registrars must be aware of changes in legislation that affects their jobs. The Registrars of Voters, under 9-32 of the Connecticut General Statutes, are mandated to register new voters, organize and conduct the annual canvass of registered voters, test tabulators and Independent Voting System, prepare paperwork for elections, prepare and order ballots, manage elections, primaries and referenda, secure and train poll workers, respond to requests for voter registration and education, and process mail-in and cross town registrations. The Registrars of Voters work to further ensure the accuracy of the official registry list. They also conduct voter outreach in the local schools, nursing homes and the university.

Accomplishments for FY 2010-2011

- Conducted the annual canvass of voters using the National Change of Address System.
- Conducted the Primary for Democratic and Republican Candidates for State Offices in August 2010, the Region 19 Athletic Facilities Improvements Budget Referendum in September 2010, the State Election in November 2010, the Region 19 Budget Referendum in May 2011 and the Town Budget Referendum in June 2011.
- Conducted the state mandated audits of the State Election Primary in September 2010 and the State Election in November 2011.
- Organized and supervised check-in for the Annual Town Meeting, the Special Town Meeting for Bonding and the Special Town Meeting for the repeal of An Ordinance Regarding Off Street Parking on Residential Rental Property.
- Maintained the accuracy of the registry list by updating both manual and computer voter files.
- Conducted training sessions and informational sessions for the OpticalScan Voting system.
- Hired and trained election officials and poll workers.
- Conducted supervised balloting in nursing homes.
- Certified petitions.
- Ran mandated registration sessions.
- Attended mandatory instructional meetings conducted by the Secretary of the State's office

- concerning the voting system.
- Attended the Spring and Fall Registrars of Voters Association of Connecticut Conferences and the Regional County Meetings.
- Registered new Mansfield and UConn voters.

Plans for FY 2011-2012

- Conduct the Municipal Election in November 2011.
- Anticipating a Presidential Primary in April 2012 and the Region 19 Budget Referendum in May 2012.
- Conduct the annual canvass.
- Continuation of registration, education and participation in voter outreach efforts.
- Continue to create and maintain permanent voter registration records.
- Attend Registrars of Voters Association of Connecticut Spring and Fall Meetings.
- Attend Regional County Meetings.

TOWN CLERK

Mary Stanton, Town Clerk

The Town Clerk's office records all land records, maps, vital statistics, and maintains all minutes for the major boards and committees. Marriage and Civil Union licenses are available in the office. All sport licenses for inland and marine fishing, hunting, trapping, pheasant tags, deer tags, migratory bird stamps, and hip permits are sold from this office. In June of each year all dogs must be licensed by the Clerk's office. This office has staff, who are notary publics, and will notarize documents as authorized by the Town. Certified copies of records recorded in the office may be purchased and other Town records may be viewed in the office or copies purchased in accordance with the Freedom of Information Act. Veterans' Discharges are recorded in the office as well as notary publics' certificates, liquor permits, trade names and a current list of Justices of the Peace. The Town Clerk assists town organizations in setting up raffles and games of chance. All notices of town meetings, committee meetings and public hearings are posted on the signpost outside the Clerk's office within time limits set by the Freedom of Information Commission. All election materials and procedures for holding elections are arranged in collaboration with the Registrar of Voters. Absentee ballots and Presidential ballots are issued from this office. The Town Clerk serves as clerk to the Town Council and as staff support for the Committees on Committees and the Cemetery Committee. An Assistant Town Clerk serves as secretary to the Zoning Board of Appeals. The Clerk's office approves the scheduling of most meeting rooms in the Audrey P. Beck Municipal Building, processes the mail, and serves as the Municipal Records Manager for the Town.

Accomplishments for FY 2010-2011

- Total Land Records recorded 2394; Maps recorded 40; Foreclosures filed 14; Conveyance Tax received \$100,105.88.
- Marriage Licenses issued 57; Deaths recorded 105; Births of residents recorded 75.
- Dog Licenses issued July 1, 2010-June 30, 2011 were 1656 and 3 Kennels.
- Sport Licenses sold 287.
- A State Election Primary was held in September 2010 with 1757 residents voting. A referendum on E.O. Smith Athletic Facilities Improvements was approved on September 28, 2010 with 1259 residents voting. The State Election was held on November 2, 2010 with 5785 (48%) of registered voters in Town voting. The Town Clerk's office distributed 327 absentee ballots for this Election. A vote on the E.O. Smith Budget was approved at referendum on May 3, 2011 with 420 citizens voting and a referendum on the Town's Budget was approved, as voted on at the Town Meeting, on June 14, 2011 with 1036 citizens voting. In addition to the

issuance of absentee ballots, the Town Clerk's office has responsibilities for certifying petitions, all legal notices, ballot preparation, and the submission of returns by voting district summaries.

- Conducted Town Clerks' responsibilities for the Annual Town Meeting for Budget Consideration on May 10, 2011 and the Special Town Meeting for approval of the Hunting Lodge Road bikeway/walkway and the Public Work's salt shed on September 13, 2011. As the result of a petition requesting the repeal of An Ordinance Regarding Off Street Parking on Residential Rental Property, a Special Town Meeting was held on July 12, 2010. Duties include publication of all legal notices and warnings, coordinating the set up for the Town meetings and the recording and issuance of the minutes.
- Worked with the Assistant to the Town Manager to address 32 Freedom of Information (FOI) Requests and prepared and/or testified in 2 FOI cases that were filed against the Town.
- Prepared, submitted and received a Historic Preservation Grant for the 2010/2011 fiscal year. This grant will begin to address the organization and management of capital project files. Achieved the goals and projects as outlined in the 2009/2010 Historic Preservation Grant.
- Worked with UConn work-study students to complete a number of record retention projects including the retrieval and archiving of the opinions of the Town Attorneys, the organization of bridge records and research into the status of Small Cities projects. The office also processed payroll for all work-study students.
- Continued the process of re-indexing all filed boundary and subdivision maps currently in the Town in anticipation of changing our current laminated map filing system to a disk based one.
- Updated the brochure of the cemetery rules and regulations as approved by the Cemetery Committee including new specifications for memorials. Worked with the newly hired Sexton to review and update the current records and to add information regarding burials and monuments to the maps. Created indexes for the burial books.

Plans for 2011-2012

- Evaluate Historic Preservation Grant funding and, if money is available in the FY2012/2013 cycle, prepare a grant submission for the next stage in the Record Management Plan.
- Create additional inventories of record material to facilitate ease of filing and retrieving and continue to compile electronically available databases for staff reference.
- Investigate options for Mylar map filings and plan for future storage needs in the vault.
- Compile list of current and past members of Mansfield's volunteer boards/commissions for historic reference.
- Review options for the implementation, installation and maintenance of a comprehensive operating system for the Town Clerk's office. The required system will allow for all current capabilities as well as establishing added flexibility and versatile internet functions including the capability for e-government and web based access.
- Implement the Electronic Death Registry System.
- Begin research to create Honor Roll of Mansfield residents who died in military service.
- Continue to make customer service our highest priority.

Committees, Boards and Commissions

ADVISORY COMMITTEE ON THE NEEDS OF PERSONS WITH DISABILITIES/ADA GRIEVANCE COMMITTEE

The Committee on the Needs of Persons with Disabilities was founded in 1976 and became an official town committee in 1982. The Committee has been instrumental in improving conditions related to accessibility and inclusion for all residents of Mansfield. This Committee also serves as the ADA Grievance Committee which hears and investigates grievances and other concerns filed against the town under the Americans with Disabilities Act (ADA).

Accomplishments for FY 2010-2011

- Continued to advocate for improved accessibility to buildings and recognized two local businesses for their efforts to comply with accessibility issues related to parking.
- Responded to accessibility issues brought to the Committee by residents.
- Created a brochure to publicize the work of the committee
- Hosted a community forum on services that are available to support residents with disabilities.
- Advocated for improved accessible parking in the Storrs Downtown development
- Supported funding for a walkway from the Glen Ridge retirement community to the Mansfield Senior Center.

Plans for FY 2011-2012

- Continue to provide advocacy and oversight regarding the needs of residents with disabilities, focusing on access to buildings and services, transportation and overall quality of life.
- Advocate for increased accessibility to the post office buildings.
- Continue to advocate for the development of the Storrs Downtown area as a fully accessible area.
- Survey parents of adult children with disabilities to determine service needs.

AGRICULTURE COMMITTEE

The Agriculture Committee advises the Town Council and other bodies on matters related to promoting agricultural viability and preserving farmland in Mansfield.

Accomplishments for FY 2010-2011

- Produced the 2011 "Mansfield Grown" brochure.
- Provided information to farm community about workshops.
- Provided input to Mansfield's zoning regulations concerning agriculture.
- Began to develop an analysis of tax incentives to protect family farms.
- Reviewed Mansfield agriculture leases on Town-owned property.
- Conducted a survey of all agricultural producers in Mansfield.

Plans for FY 2011-2012

- Provide information to farm community about farm grant programs and workshops.
- Provide input to development proposals on or adjacent to prime farmland.
- Present a proposal to the Town Council about implementing farm tax incentives.
- Present a proposal to the Town Council about implementing a Right-to-Farm Ordinance.
- Update Mansfield's policy regarding agriculture leases on Town-owned property.
- Host a "meet your farmer" night.
- Present findings from tax incentives analysis.
- Co-Sponsor a Walktober event with the Gardens at Bassetts Bridge Farm.

- Produce 2012 Mansfield Grown Brochure.
- Gather information for The Last Green Valley Inc.'s website AgInfoTLGV.org.
- Co-sponsor a Walktober event.
- Work with Open Space Preservation Committee on issues related to farmland preservation.

ARTS ADVISORY COMMITTEE

The Arts Advisory Committee is charged with advising the Town Council and Manager on issues related to the arts. The committee looks to promote and encourage interest and participation in the arts and may work to compliment activities and events sponsored by private organizations having the same purpose and goal.

Accomplishments for FY 2010-2011

- Arranged rotating art displays at the Mansfield Community Center (MCC):
- Posted the MCC exhibit calendar and artist information on the Town's website www.mansfieldct.org/town/current/recreation/art_online/.
- Arranged for display at the MCC of prize-winning works from the Festival on the Green's Art Show (09/12/10).
- Participated in Know Your Towns Fair at the MCC on 09/11/10.
- Updated the "Local Arts Directory" for distribution at the Fair and posting on the Town's website.

Dates	Entry-way display cases	Hanging art
06/01/10 – 08/14/10	Puppets from the Ballard Institute	Paintings by Nancy Bergeron
08/15/11 – 10/14/10	Festival on the Green advertising & art show winners	
10/15/10 – 01/14/11	Wooden bowls by Michael Allison	{DFC Heart Exhibit}
01/15/11 – 04/14/11	Student art from E. O. Smith High School	Photographs by Martin Calverly
04/15/11 – 05/31/11	Student art from Mansfield's Elementary & Middle Schools	
06/01/11 – 08/15/11	Puppets from Storrs Puppet Theatre	Paintings by Renee Raucci & Helen Dewey

Plans for FY 2011-2012

- Continue to arrange rotating art displays at MCC.
- Advertise opportunities to display art at the MCC and other venues to local artists.
- Broaden arts activities at the MCC to include readings and performances by local writers and artists.
- Continue to advocate an arts presence in the Storrs Center development and to assist the Festival on the Green Committee in planning its Festival Art Show.
- Recruit new members for the Committee.

BEAUTIFICATION COMMITTEE

The purpose of the Beautification Committee is to improve the aesthetic appearance of Mansfield by reducing unattractive areas. The Committee places flowering plants in key locations and recognizes individuals and businesses that contribute to the beautification of Mansfield.

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals hears appeals related to the assessment of motor vehicles and other property. The Board adjusts the assessment, valuation, etc. of personal property when appropriate and adds taxable property to the grand list when it has been wrongly omitted.

BUILDING BOARD OF APPEALS

The Building Board of Appeals hears appeals regarding decisions made by the Building Official and renders decisions upon the appeal.

CATV ADVISORY COMMITTEE

The CATV Advisory Committee intervenes in any contested case before the department involving the CATV company which the Council is advising. The Committee reviews all community access programming that has been the subject of a complaint.

CEMETERY COMMITTEE

The Cemetery Committee advises the Town Manager in the management, care and maintenance of public cemeteries and provides assistance in the maintenance and care of cemeteries controlled by private associations, if such help is requested. The Committee, within the framework of an approved Town budget, advises the Town Manager in the expenditure of Town funds to have burial grounds cleared of weeds, briars and brush, grass mowed, fences and walls repaired and monuments straightened and repaired. The Committee also studies the need for and makes recommendations to the Town Manager for the enlargement of present cemeteries and for the acquisition of land for new cemeteries as permitted under the Town's ordinances and advises the Town Manager in the development of a budget for implementing the above programs.

COMMISSION ON AGING

The Commission on Aging is charged with responsibility to study the conditions and needs of elderly residents and to evaluate and recommend programs to assist them, also to serve as a resource and to furnish information to those concerned with elderly services.

Accomplishments for FY 2010-2011

- Successfully provided oversight to the development of a volunteer transportation program.
- Supported the successful continuation of a local chapter of TRIAD to focus on senior safety issues.
- Successfully advocated for the installation of a bus shelter at the Wright's Way bus stop.
- Members reviewed applications for funding from non-profit agencies and made recommendations to the Town Manager.
- Updated Mansfield's Long-Range Plan for Seniors, supporting the revision of "At Your Fingertips" directory, and the addition of assistive hearing technology in the Council Chambers.

Plans for FY 2011-2012

- Continue to ensure that the needs of seniors are represented in the Town's strategic planning initiative.
- Promote the development of a new Senior Center as a future initiative for the Town Council to consider.
- Monitor Mansfield's Long-Range Plan for Seniors, with a continued focus on priority issues of senior safety, information dissemination, senior center space needs and health care needs including changing federal benefits programs.
- Continue to advocate for the installation of a bus shelter at the Route 275/Community Center bus stop.

COMMUNICATIONS ADVISORY COMMITTEE

The Communications Advisory Committee is a seven member committee composed of Mansfield citizens. Additionally, guest speakers, elected officials, staff, and citizens may attend meetings as well. The Committee was formed by the action of the Town Council in 2008 and advises the Town on communications efforts. The Committee meets regularly throughout the year and focuses its efforts on reviewing current and past Town communications efforts, as well as formulating advice for improving future communication practices.

CONSERVATION COMMISSION

The Mansfield Conservation Commission is charged with advising the Town Council, the Planning and Zoning Commission, and other Town agencies and officials on policies and issues relating to the development, conservation, supervision, and regulation of natural resources (including water resources) within the Town of Mansfield.

Accomplishments for FY 2010-2011

- Held eleven (11) meetings.
- Assisted with open space and parks management issues, including providing input regarding priorities for the Town's Open Space Acquisition Bond.
- Commented on numerous Inland Wetland Agency and Planning and Zoning Commission applications and violation issues.
- Commented on proposed Zoning Map and Zoning and Subdivision Regulation revisions affecting lighting regulations, cluster development and use of common driveways.
- Reviewed and commented on the proposed Connecticut Light and Power Interstate Reliability Project.
- Reviewed and provided input regarding the Eagleville Brook Total Maximum Daily Load (TMDL) Study and the Natchaug Basin Study Committee initiative.
- Reviewed and provided input regarding various UConn land use projects including: a new Water Supply Plan, the reclaimed water facility, the proposed Swan Lake drainage outfall work, a proposed diversion to the Fenton River drainage basin and a proposed Mirror Lake dredging project; and the Agronomy Farm Irrigation project.
- Continued to provide input to municipal and state officials regarding local and regional water supply issues including water supply plans for Four Corners, the proposed Ponde Place development and proposed stream flow standards.

Plans for FY 2011-2012

- Assist with open space and parks management issues.
- Comment on existing and potential Inland Wetland Agency and Planning and Zoning Commission applications and proposed regulation revisions.
- Review and provide input to the Town Council regarding significant UConn projects and other projects that would impact Mansfield.
- Provide input to the municipal aquifer protection agency.
- Monitor Town-owned conservation easements.

DAY CARE CENTER BOARD OF DIRECTORS

The Day Care Center Board of Directors is responsible for the administration of the Mansfield Discovery Depot. The purpose of the Board is to maintain, regulate, manage and operate a high-quality day care center in the Town of Mansfield primarily for the residents of and those who work in Mansfield.

DESIGN REVIEW PANEL

The five person Design Review Panel is appointed by the Planning and Zoning Commission (PZC) to provide independent citizen review comments on Site Plan and Special Permit applications pending before the PZC. Members serve two year terms and are selected based on backgrounds in landscape architecture, engineering, historic preservation, architecture/design, business/construction or a related field.

EASTERN HIGHLANDS HEALTH DISTRICT BOARD OF DIRECTORS

The Eastern Highlands Health District Board of Directors is the governing body for the Health District, which is an independent entity of local government. The individual members are appointed by the legislative body of each member town. The Board appoints and supervises the local Director of Health, subsequent to a public hearing approves an annual budget, sets Health District policy and promulgates local rules and regulations for the promotion of local public health.

EMERGENCY MANAGEMENT ADVISORY COUNCIL

The Emergency Management Committee is established by Ordinance and is consistent with CGS § 24-7. The Committee's charge is to offer advice to the Town Manager and the Director of Emergency Management on emergency management issues.

ETHICS BOARD

The Ethics Board's primary charge since it was reconstituted in 2008 has been to review the Ethics Code adopted by the Town Council in 1995 and provide recommendations for revisions to the Code. Meetings were often spent identifying articles of the Code that could be clarified, improved, and/or expanded. The Board also identified ways to make the Code more accessible to the public.

Accomplishments for FY 2010-2011

- Reviewed recommended revisions to the Code as requested by the Town Council Personnel Committee.
- Participated in freedom of information hearings in Hartford.
- Held five regular meetings and one special meeting.

Plans for FY 2011-2012

- Continue to work on revisions to the Code as advised by the Town Council and the Personnel Committee.
- Provide assistance (if needed) to the Town Council with the adoption process of revisions to the Ethics Code (ordinance).
- When the revised Code is adopted, educate officials and employees about the changes to the Code.
- When the revised Code is adopted, review and if needed, update the Board's rules for complaint procedures.
- Address advisory opinion requests and complaints in a fair and timely manner.

HISTORIC DISTRICT COMMISSION

The Mansfield Historic District Commission was established by ordinance to promote the educational, cultural, economic and general welfare of the Town of Mansfield through the preservation and protection of buildings and places of historic interest by maintenance of such landmarks in the history of architecture and of the Town of Mansfield, and through the development of appropriate settings for such buildings, places and districts.

HOUSING AUTHORITY BOARD OF DIRECTORS

The Housing Authority Board of Directors is comprised of commissioners that serve as governing officers or directors of the Housing Authority. Once appointed by the Town Council, commissioners are independent, non-partisan public servants. They are responsible for major policy and leadership decisions. The Executive Director they hire is responsible for the day-to-day administration of the Housing Authority and its programs. A commissioner may, and commonly does, serve many terms in providing this service.

HOUSING CODE BOARD OF APPEALS

The Housing Code Board of Appeals consists of 3 electors of the community that serve overlapping 3 year terms. The members must, in the view of the Town Council, possess the experience, capability and judgment to pass on matters pertaining to the code. There are 2 alternates which must have the same qualifications of the full board members. It is the board's duty to hear appeals from an aggrieved party, when in the appellant's opinion, the code has been misinterpreted by the Code Official. A written appeal must be filed with the Housing secretary who also acts as secretary of the appeals board. An application fee of \$100 is due upon filing. The board must meet within 20 days of the appeal being filed. The board will consider evidence at the hearing and render a decision to either modify or reverse the inspector's decision upon a concurring majority vote. The appellant may request review by the Superior Court if they do not agree with the board's decision.

HUMAN SERVICES ADVISORY COMMITTEE

The Human Services Advisory Committee meets with the Director of Human Services to review and provide guidance regarding department programs and budgets.

JUDGE OF PROBATE

Claire Twerdy, Judge

Connecticut's probate courts have jurisdiction to hear and decide the following matters: adoptions (minors and adults); appointment of a temporary guardian of a minor child; award of temporary custody of a minor and appointment of guardian of a minor (following removal); termination of parental rights of a minor; emancipation of a minor; determination of paternity; appointment of a guardian of a person with mental retardation; appointment of trustee for property of mission person; involuntary commitment of a person with psychiatric disabilities to a mental hospital and related matters (adults and minors); change of name (minors and adults); custody of remains of a deceased; decedents estates; trusts and certain accounts; conservatorships; and, estates of minors. The court also processes passport applications. Mansfield's probate court office is now located in the Tolland Town Hall (21 Tolland Greed, Tolland, CT 06084).

LIBRARY ADVISORY BOARD

The Mansfield Public Library Board consists of nine members who serve without compensation for terms of three years, and as much as possible, represent a cross section of the Town of Mansfield. All members are residents of the town. The Town Manager and the Library Director are ex officio members of the Board. The Board provides advice "in formulating library policies and objectives, recommending new library programs and publicizing library programs, reviewing the proposed library budget, enlisting public cooperation and understanding for library programs, assisting with cultural activities associated with the library and making recommendations concerning acceptance of any bequest, devise, gift or endowment" (Code of the Town of Mansfield, Connecticut, Chapter 51).

Accomplishments for FY 2010-2011

- Reviewed and provided feedback on the proposed library budget for FY 2011 -12.
- After library hours were modified – this allowed the popular Toddler Time to be reinstated. Many positive comments about Toddler Time’s return were reported to staff. No complaints about the change in hours were expressed to staff.
- The new services, the “Books on Buses” project and the installation of Wi-Fi in the Library were implemented.
- Received (with expressed regret and appreciation) notice of the retirement of the public library director and of two library paraprofessionals.

Plans for FY 2011-2012

- Review options for funding that are sustainable and that do not assume donations, or levels of donations, from private volunteer organizations.
- Continue to receive reports and to advise and recommend various policies, procedures, and objectives as needed.
- To advise the Town Manager during the search, interview, hiring process for the new Library Director, as part of carrying out our duties as specified in the Code of Mansfield (Chapter 51.5).
- In the plans for the upcoming fiscal year, we may target reducing the reliance on the Friends of the Mansfield Library for such a high percentage of the budget (i.e. 45% of materials, 60% of programs). This is much higher than the national average.

MANSFIELD ADVOCATES FOR CHILDREN

Mansfield Advocates for Children-MAC, (formerly the Mansfield School Readiness Council) is an advisory committee composed of volunteers who are appointed by the Town Council. The mission of this body is: “To contribute to the positive development of all young children in Mansfield.” Additionally MAC is engaged in the implementation of “Mansfield’s Plan for Young Children” which was developed in 2009 and is now supported by the Town, the William Caspar Graustein Fund, and the Mansfield Discovery Depot.

MAC maintains relationships with the Mansfield Board of Education, the Town Council and the Mayor. These relationships are important to sanction the work and vision of this group. The connections between Town leadership and MAC represent a clear and valuable commitment to the issues of early care and education by the Town and school district leadership.

Accomplishments for FY 2010-2011

- Served as the School Readiness Council for the Mansfield School Readiness Program in its thirteenth year of operation, supporting sixteen 3 and 4-year olds enrolled in one of four nationally accredited early care centers.
- Worked with the William C. Graustein Memorial Fund in our tenth grant year as a Discovery Community.
- Coordinated efforts to implement “Mansfield’s Plan for Young Children” with a \$60,000 grant acquired from the William Caspar Graustein Memorial Fund and the State Department of Education.
- Coordinated a CT Alliance for Children Early Childhood photo exhibit in the Mansfield Town Hall, including local leaders and their comments about the importance of supporting quality early care and education.
- Hosted two Community Conversations on “Mansfield’s Plan for Young Children” to update community members on the status of the plan and to solicit feedback.

- Distributed a town-wide survey to 2,000 households to develop a baseline measure on the issue of Community Connectedness.

Plans for FY 2011-2012

- Continue to implement strategies in “Mansfield’s Plan for Young Children” with support from the William Caspar Graustein Memorial Fund, the Town of Mansfield and the Mansfield Discovery Depot.
- Share results of the community connectedness survey with the Board of Education and the Town Council.
- Continue to develop and implement activities during the Week of the Young Child
- Participate in an ad hoc committee focused on the development of a community-built playground.

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS**

The MDP Board of Directors is made up of 18 representatives from the Town of Mansfield, surrounding communities, and the University of Connecticut. The Board of Directors establishes policy for the Partnership, oversees the development of the Storrs Center downtown project, and develops projects to promote the Town of Mansfield.

OPEN SPACE PRESERVATION COMMITTEE

The Open Space Preservation Committee advises the Town Council concerning open space issues as outlined in the “Planning, Acquisition, and Management Guidelines, Mansfield Open Space, Park, Recreation, Agricultural Properties and Conservation Easements,” which was approved by the Town Council in 2009. Including:

- Reviewing properties offered for Town acquisition.
- Reviewing proposed subdivisions and submit comments to PZC about proposed open space dedications.
- Participating in the development of management plans for Town properties.

Accomplishments for FY 2010-2011

- Continued to review properties for their suitability for preservation according to the Mansfield Plan of Conservation and Development.
- Continued to review subdivision and zoning proposals.
- Provided input to Planning and Zoning Commission regarding the subdivision regulations.
- Prepared and completed a presentation regarding Open Space Program to the Town Council.
- Updated Committee Charge (adopted by the Town Council on October 12, 2010).

Plans for FY 2011-2012

- Continue to review properties for their suitability for preservation according to the Mansfield Plan of Conservation and Development.
- Continue to review subdivision and zoning proposals.
- Provide resources to residents about Land Preservation.

PARKS ADVISORY COMMITTEE

The Parks Advisory Committee (PAC) is charged with identifying and evaluating park needs as well as making recommendations for the acquisition and operation of parks, preserves, and community gardens. The Committee also makes recommendations to staff as to park needs and capital improvements.

Accomplishments for FY 2010-2011

- Involved the community in Mansfield Parks by continuing to offer environmental education programming and an organized, supervised natural areas volunteers program, some co-sponsored with Joshua's Tract Conservation and Historic Trust.
- Led several free parks programs in conjunction with Walktober and CT Trails Day.
- Continued the annual land management review process.
- Provided input on subdivision proposals, open space acquisition, grant proposals, Parks and Recreation budget, and a property to parks procedure.
- Oversaw public awareness and access improvements to the Moss Sanctuary funded by The Last Green Valley, Inc.
- Assisted in the planning of three Eagle Scout Projects at Eagleville Preserve, Dorwart Preserve, and Sawmill Brook Preserve.
- Updated the committee charge.
- Assisted with trail improvements to Dorwart Preserve and Lions Memorial Park.
- Assisted in the development of trail guides for Torrey Preserve, Moss Sanctuary, and the Commonfields.
- Assisted with the dedication of the Albert E. Moss Sanctuary.

Plans for FY 2011-2012

- Complete the trail system for Dorwart Preserve, and Lions Memorial Park.
- Assist with implementation of Eagle Scout projects at Dorwart Preserve, Eagleville Preserve, and Sawmill Brook Preserve.
- Assist in developing trail guides Dorwart Preserve/Lions Memorial Park.
- Assist with the official dedication the Dorwart Preserve.
- Continue to offer environmental education programs co-sponsored with Joshua's Tract Conservation and Historic Trust.
- Continue annual land management review process.
- Provide input on subdivision proposals, open space acquisition, grant proposals, Parks and Recreation budget, and a property to parks procedure.
- Continue to improve public information about Mansfield Parks and Preserves.
- Prepare, in conjunction with staff, management plans for Town-owned properties.
- Host an informational forum for the Town Council and other members of community regarding the work of the committee.
- Continue to lead walks and parks awareness programs in conjunction with Walktober and CT Trails Day.

PERSONNEL APPEALS BOARD

The Personnel Appeals Board assures that the employment system of the town is fair and equitable and serves the interest of the Town while respecting the proper claims of the employees.

PLANNING & ZONING COMMISSION AND INLAND WETLAND AGENCY

The Planning and Zoning Commission (PZC) and Inland Wetland Agency (IWA) take pride in trying to ensure the future of Mansfield as a desirable place to reside and visit. In reviewing all aspects of development, the PZC and IWA consider impacts on traffic, neighborhood compatibility, natural and historic resources, inland wetland areas, water supply, waste disposal, fire safety and aesthetics such as landscaping and architecture. The sites of all pending applications are visited by members to observe these factors in the field.

Accomplishments for FY 2010-2011

- Held twenty-two PZC meetings, thirteen (13) IWA meetings, nine (9) joint field trips, held numerous committee meetings.
- The IWA reviewed over twenty-two (22) applications or enforcement actions involving activities within regulated inland wetland/watercourse areas and statutorily required revisions to the Inland Wetlands Regulations.
- The PZC approved three (3) revisions to the Zoning Regulations requested by citizens to allow veterinary hospitals in the Planned Business 5 zone subject to special permit approval, to allow Places of Assembly-Banquet Halls in the Neighborhood Business 2 zone subject to special permit approval and to eliminate the 50% residential limitation in the Planned Business 2 Zone.
- The PZC presented at Public Hearings and subsequently approved revisions to the Zoning Regulations regarding: agricultural uses, design criteria for the Four Corners area, application and approval criteria to protect historic resources, criteria for approval in designated historic village areas, revisions to Architectural and Design Standards, lighting regulations, sidewalk, trails and bikeways, standards for refuse areas and setbacks for outdoor recreation facilities.
- The PZC approved a zone change for 10 acres of land on North Frontage Road, east of Mansfield City Road to Planned Business 1 to allow for future office development.
- The PZC reviewed and approved special permits for an efficiency apartment on Stafford Road and alcoholic beverage sales at Randy's Wooster Street Pizza. In addition, special permit renewals were granted for three (3) gravel/rock removal operations and four (4) live music permits.
- The PZC/IWA also acted on numerous use and site improvement modifications, Town Council referrals and bonding arrangements.
- The PZC approved two subdivisions on Candide Lane and Puddin Lane for a total of three new lots.

Plans for FY 2011-2012

- Continue thorough review of all land use applications and enforcement of existing regulations.
- Continue review and updating of Mansfield's Zoning Map and land use regulations.
- Continue monitoring of University of Connecticut land use activities.
- Continue to provide input on the Connecticut Light and Power Interstate Reliability Project.

PUBLIC SAFETY COMMITTEE

As set out within statute, the mission of Mansfield's Public Safety Committee was to review safety and security concerns related to the local correctional facility, the Donald T. Bergin Correctional Institution. The membership of the Committee was comprised of Warden Monica Rinaldi of Bergin CI, as well as citizen representatives appointed by the Mayor of the Town of Mansfield. The Committee met quarterly during the months of January, April, July and October.

Bergin CI ceased to house inmates as of August 5, 2011 and officially closed August 12, 2011. Department of Correction staff has indicated that the Department will continue to monitor and maintain the property. Since Bergin CI is no longer a facility actively housing inmates, the Public Safety Committee has been deactivated.

Accomplishments for FY 2010-2011

- Toured the DBCI facility to observe programming and interact with staff and inmates.
- Issued a courtesy letter to citizens and businesses on the community notification alert system that it would no longer be in use when Bergin CI closed.

- Maintained a good working relationship between the community and DBCI; the Committee appreciated and supported the outreach program.
- Mansfield and Bergin staff worked cooperatively to provide inmate work crews to the Town to help with litter pick-up.
- No escapes occurred from DBCI.

QUIET CORNER COMMITTEE

The purpose of the Quiet Corner Committee is to promote tourism in the North East section of Connecticut. Twenty-one towns in North Eastern Connecticut make up the Quiet Corner tourism region. A wide variety of informational pamphlets are published and distributed as part of this Committee's duties.

RECREATION ADVISORY COMMITTEE

The Recreation Advisory Committee (RAC) is charged with identifying and evaluating recreational needs as well as making recommendations for the institution and operation of programs. RAC continues to support the implementation, development and expansion of program offerings in order to meet the recreational needs of the community.

Accomplishments for FY 2010-2011

- Continued the annual review of co-sponsored organizations.
- Endorsed National Youth Sports Coaches Association (NYSCA) Certification Program.
- Made on-going recommendations to the Parks and Recreation Department on policies and programs.
- Continued review of and support for Community Center operations.

Plans for 2011-2012

- Annual review of co-sponsored organizations, including Mansfield Junior Soccer Association, Mansfield Little League, and Tri-Town Youth Football and Cheerleading Association.
- Advise on Community Center operations and other department programs.
- Implement Management Plans for Lion's Memorial Park, Southeast Park, and Sunny Acres Park.
- Support Community Center membership initiatives.

REGIONAL SCHOOL DISTRICT #19

The Constitution of the State of Connecticut requires that free public education be made available to all citizens. The state's legislature has delegated this responsibility to local and regional school boards. The Regional School District #19 Board of Education accepts this obligation. Its mission is to represent the interests of all residents of the district in providing for the educational needs of young men and women of senior high school age. The board seeks to accomplish this by securing community support, providing for the employment of competent faculty and staff and developing effective policy. In accomplishing its mission, the board intends to meet all legal requirements and to efficiently utilize the resources made available to the district.

SOLID WASTE MANAGEMENT/ RECYCLING COMMITTEE

The Solid Waste Advisory Committee acts as a community sounding board for the Town's solid waste policies. These policies include issues relating to residential refuse and recycling service, transfer station operations, promotion of recycling and waste prevention, hazardous waste disposal, and bulky waste disposal. This is the twentieth year that user fees have funded the Town's volume-

based waste collection (pay-per-bag of garbage). Over the year, 33% of all residential waste was recycled- single-family residences recycled 39% of their waste and multi-family residences recycled 12% of their wastes. Forty eight percent of the material received at the transfer station is recycled. Trash and recycling service is contracted to Mayo & Sons for single-family residences and Willimantic Waste Paper, Inc. for multi-family residences.

Accomplishments for FY 2010-2011

- The Mid Northeast Recycling Operating Committee (Mid-NEROC), of which Mansfield is a member town, continued its operations of the Regional Household Chemical Waste Drop-Off Facility.
- Managed the Mansfield schools' composting programs for the thirteenth year with each school having their own compost bins.
- Worked with Festival on the Green to create low-waste Festival event. Reduced waste by 87%.
- Worked with UConn student groups to collect litter along the roads on the periphery of campus.
- Continued to enforce the litter and solid waste ordinances.
- Presented classes on waste issues (toxic household products, composting and recycling) in the schools.
- For the third year, worked with the University of Connecticut to collect usable items during spring move-out, called "Give and Go." Collected almost 7 tons of material that was distributed to local charities.
- Followed recycling legislation and wrote in support of the paint stewardship bill that was passed into law.

Plans for FY 2011-2012

- Sustain school wide composting programs and manage refuse contracts.
- Continue working with Festival on the Green committee to create a low-waste Festival event.
- Continue working with Give and Go.
- Continue enforcing the litter ordinance in problem areas of Town.
- Continue offering classes to the schools on waste and energy issues.
- Continue advocating for recycling-related state legislation.

SUSTAINABILITY COMMITTEE

The Sustainability Committee is charged with maintaining a general overview of the sustainability of the Town, to specifically include the following responsibilities: provide guidance and proposals to the Town Council regarding sustainability principles to be adopted by the Town Council or to be administratively implemented; monitor implementation of principles and policies as adopted by the Town Council and administrative programs, and report to the Town Council annually; coordinate and collaborate with Town boards and commissions, organizations, regional and state agencies to advance sustainability principles, plans, and policies established; and seek information from other organizations to aid in the development of strategies, programs and initiatives that will further the sustainability goals established by the Council by policy or budgetary support of administrative programs.

TOWN HISTORIAN

The Town Historian is an invaluable resource. The voluntary position was created in August 1991 to provide information and advice on the Town's history to the community, historical societies and local government. All books and materials published by the Mansfield Historical Society are re-

viewed and worked on by the Town Historian. The position is a labor of love and is research intensive. Those interested in serving as the next Town Historian are asked to call 860-429-3336.

TOWN/UNIVERSITY RELATIONS COMMITTEE

The Town/University Relations Committee was established in 1992 with a mission to promote and sustain positive relations between the University of Connecticut and the larger Mansfield community. The committee is comprised of representatives from both the town and the university, and is co-chaired by the Mayor and a university representative. The committee meets the second Tuesday of every month at 4:00 p.m. Members of the public are encouraged to attend, and the committee provides an opportunity for public comment at each meeting.

TRANSPORTATION ADVISORY COMMITTEE

The Transportation Advisory Committee is composed of Town Council members, Planning and Zoning Commission members, staff members and citizens at large. The Committee helps advise the Council and staff in Town and Regional transportation matters.

YOUTH SERVICES ADVISORY BOARD

The Youth Service Advisory Board was established in 1978 with a mission to provide advocacy, leadership and direction. The Committee meets monthly with staff of the Youth Service Bureau and the Director of Human Services to review and provide guidance regarding program activities. Membership of the Committee includes students, school administrators, Mansfield Police, and residents.

Accomplishments for FY 2010-2011

- Provided advocacy, leadership and direction for YSB programs, activities and grants.
- Advocated for an expanded budget and succeeded in having the Mansfield Board of Education match funds for the Youth Work Employment Program.
- Successfully engaged the Mansfield Board of Education and Region 19 superintendents in working together to financially support the Mansfield Challenge Program.
- Advocated for an expanded budget and succeeded in increasing funds for psychiatric evaluations and treatment management.

Plans for FY 2011-2012

- Advocate for an expanded budget for programming for youth and families.
- Reestablish police representation.
- Provide oversight to ensure that comprehensive services are provided to YSB clients through the human service department
- Support the mission of collaboration with Willington, Ashford, and Coventry Youth Service Bureaus.
- Continue to expand clinical programs for young adolescent boys and girls.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is established by state statute to hear appeals and to vary the application of Zoning Regulations in cases where enforcement of the regulations would result in exceptional difficulty or unusual hardship. However, variances granted by the ZBA must always be in the "spirit" of the Zoning Regulations, and courts have ruled that that the ZBA cannot consider economic hardship as a possible justification for granting a variance.

The ZBA has five members elected at-large to four-year staggered terms, as well as three alternatives appointed by the Town Council to serve two-year terms. Hearings are normally held once a month, and anyone needing a hearing must first obtain a referral from the Zoning Agent. Because of legal notice requirements, applications should be submitted at least 16 days prior to a scheduled meeting date.

Although the ZBA rules on appeals from the decisions of the Zoning Agent, appeals from decisions of the Planning and Zoning Commission (PZC) itself are not heard by the Board and are made directly to Connecticut Superior Court. As a quasi-judicial body, the ZBA must conduct public hearings before ruling on an application, and four of its five members must concur for most actions. Persons wishing to appeal a decision of the ZBA may take the appeal directly to Superior Court.

Members and Staff of Elected and Appointed Committees, Boards and Commissions

Advisory Committee on Persons with Disabilities

Gloria Bent
Jane Blanshard
Cristina Colon-Semenza
Wade Gibbs
Fred Goetz
Denise Hounman
Brian Klimkiewicz
Jennifer Tanner
Kevin Grunwald (Staff)

Agriculture Committee

Wesley Bell
Al Cyr
Chrissy Dittrich
Charles Galgowski
Larry Lombard
Kathleen Paterson
Meredith Poehiltz
Carolyn Stearns
Edward Wazer
Vicky Wetherell (OSPC)
Jennifer Kaufman (Staff)

Arts Advisory Committee

Kim Bova Kaminsky
Thomas Bruhn
Scott Lehmann
Blanche Serban
Joseph Tomanelli
David Vaughan
Jay O'Keefe (Staff)
Curt Vincente (Staff)

Board of Assessment Appeals

Anne Greineder
Eric Holinko
Carol Thomas

Beautification Committee

Isabelle Atwood
Carol Enright
Brian Krystof (C)
Patricia Maines
Richard Norgaard
Jennifer Thompson
Frank Trainor

Board of Education

April Holinko
Martha Kelly
Mark Laplaca
Holly Matthews
Shamin Patwa
Katherine Paulhus
Carrie Silver-Bernstein
Randall Walikonis
Fred Baruzzi (Staff)

Board of Ethics

Lena Barry (Alt)
John DeWolf
Saul Nesselroth (VC)
James Raynor
Winthrop Smith
Nora Stevens (C)
Maria Capriola (Staff)

Building Board of Appeals

Charles Lowe
James Silva
Tom Ward
Gregory Zlotnick (C)
Mike Ninteanu (Staff)

Cemetery Committee

Isabelle Atwood (C)
Barry Burnham
Rudy Favretti
Winston Hawkins
Jane Reinhardt
Keith Wilson
Lon Hultgren (Staff)
Mary Stanton (Staff)
Mary Landeck-Sexton (Staff)

CATV Advisory Committee

Fred Baruzzi (BOE)
Grace Enggas
Ida Millman

Commission on Aging

Wilfred Bigl
Sam Gordon
April Holinko
Laurie Grunske McMorrow
Beverly Korba
Don Nolan
Carol Pellegrine (C)
Joan Quarto (VC)
Joan Terry
Kevin Grunwald (Staff)

Communication Advisory Committee

Aline Booth
Leila Fecho
Sue Lipsky
Patrick McGlamery (C)
Richard Pellegrine
Ron Schurin
Jaime Russell (Staff)

Community Quality of Life Committee

Jake Friedman (Alt)
Christopher Kueffner (Alt)
Richard Long

John Riesen

Denise Keane (Council)
Antonia Moran (Council)
Elizabeth Paterson (Mayor)
John Saddlemire (UConn)
Matthew Hart (Staff)
Maria Capriola (Staff)
SGT Richard Cournoyer (Staff)
Linda Painter (Staff)
Curt Hirsch (Staff)
David Dagon (Staff)
John Jackman (Staff)
Mike Ninteanu (Staff)
Jim Hintz (Staff) (UConn)

Conservation Commission

Aline Booth (Alt)
John Buck (Alt)
Robert Dahn
Peter Drzewiecki
Neil Facchinetti
Quentin Kessel (C)
Scott Lehmann
John Silander
Frank Trainor
Grant Meitzler (Staff)

Design Review Panel

Isabelle Atwood
Jeffrey Allen Brown
Robert Gillard
John Lenard
Peter Minutti

Discovery Depot Board of Directors

Susan Collette
Blagoje Filipovic
Kim Girard
Jane Goldman
Denise Keane (TC)
Kurt Kulpa
Kate Lackman-Rodriguez
Megan Nolan
Sara Semrow
Helena Silva
Bing Wang
Mary Jane Newman (Staff)

Eastern Highlands Health District Board of Directors

Maria Capriola (Alt)
John Elsesser
Rick Field
Ralph Fletcher
Matthew Hart
Michael Kurland
Johnathan Luiz
Christina Mailhos (Alt)

Paul Schur
Joyce Stille
Tierney Tully
Steve Werbner
Deb Walsh
Mike Zambo (Alt)

**Emergency Management
Advisory Council**

Will Bigl
Bruce Clouette
Michael Kurland
Elizabeth Paterson
Frederick Baruzzi (Staff)
Matthew Hart (Staff)
Lon Hultgren (Staff)
John Jackman (Staff)
William Jordan (Staff)
Sgt. Richard Cournoyer (Staff)
Robert Miller (Staff)

**Four Corners Sewer Study Advisory
Committee**

Pat Ferrigno
Matthew Hart (staff)
Lon Hultgren (staff)
William Lennon
Christopher Paulhus
Peter Plante
Kenneth Rawn
Meg Reich
Carl Schaefer
William Thompson
Tim Tussing

Historic District Commission

Isabelle Atwood
Anita Bacon
Gail Bruhn (C)
Jason Andrew McGarry
Lesley Dyson Minearo (Alt)
James Nardi (Alt)
David Spencer

**Housing Authority Board of
Directors**

Dexter Eddy
Gretchen Hall
Richard Long (C)
William Simonsen
Kathleen Ward

Housing Code Board of Appeals

Will Bigl
Bill Briggs
Richard Pellegrine
David Spencer (Alt)

Human Services Advisory Cmte.

Sara Anderson
Jane Blanshard
Dexter Eddy
Lorraine Kenowski
Bev Korba
Ethel Mantzaris
Victoria Nimirowski
Joan Terry
Kevin Grunwald (Staff)
Pat Michalak (Staff)

Judge of Probate

Claire Twerdy

Library Advisory Board

Eva Bar-Shalom
Edmond Chibeau
Sheila Quinn Clark (C)
James Greene
Heidi Hand
William Hare
Barbara Katz
Thomas Long
Dale Truman
Leslie McDonough (Staff)

Mansfield Advocates For Children

Sara Anderson
Gloria Bent
Anne Bladen
Janice Bolteridge
Patricia Braithwaite
Lisa Dahn
Susan Daley
Vicki Fry
Jane Goldman
Cindy Guerreri
Jessica Higham
Yujin Kim
Mark Laplaca
Mary Jane Newman
Tanya Ohlund
Katherine Paulhus
Esther Soffer Roberts
Ellen Tulman
Lisa Young
Ande Bloom (staff)
Kathleen Krider (staff)
Rachel LeClerc (staff)
Judith Stoughton (staff)

**Mansfield Downtown Partnership
Board of Directors**

Stephen Bacon
Harry Birkenruth
Matthew Hart
Dennis Heffley
David Lindsay

Philip Lodewick
Paul McCarthy
Frank McNabb
Toni Moran
Richard Orr
Elizabeth Paterson
Christopher Paulhus
Steve Rogers
Kristin Schwab
William Simpson
Ted Yungclas
Cynthia van Zelm (Staff)

**Open Space Preservation
Committee**

Michael Allison
Kenneth Feathers
Quentin Kessel
James Morrow (C)
Vicky Wetherell
Susan Westa (Alt)
Jennifer Kaufman (Staff)

Parking Steering Committee

Paul Aho
Karla Fox
Martha Funderburk
Manny Haidous
Matthew Hart (staff)
Andy Hill
Lon Hultgren (staff)
Meredith Lindsey
Ralph Pemberton
Michael Taylor
Macon Toledano

Parks Advisory Committee

Ethan Avery
Julianna Barrett
Susan Harrington (C)
Tom Harrington
Alfred Montoya
Penny Potter
Jennifer Kaufman (Staff)

Personnel Appeals Board

Donald Nolan
Lee Terry
Crayton Walker

Planning and Zoning Commission

Michael Beal
Binu Chandy
Joann Goodwin
Roswell Hall III
Katherine Holt
Gregory Lewis
Peter Plante
Barry Pociask

Members and Staff of Elected and Appointed Committees, Boards and Commissions

Kenneth Rawn
Bonnie Ryan
Vera Stearns
Susan Westa
Linda Painter (Staff)

Recreation Advisory Committee

Darren Cook
Terry Cook
Sheldon Dyer (C)
Donald Field
Michael Gerald
Frank Musick
Howard Raphaelson
Anne Rash
Curt Vincente (Staff)

Quiet Corner Committee

Anne Smith

Regional Board of Education

Herbert Arico
Janice Chamberlain
Robert Jellen
Frank Krasicki
Jim Mark
Elizabeth McCosh-Lilie
John Meyers
Timothy P. Nolan Sr.
Elizabeth Peczuh
Ronald Schurin
Michael Sibiga
Nancy Silander
Bruce Silva (Staff)

Solid Waste Management/ Recycling Committee

Andrea Ames
Robert Coughlin
Jane Knox
Sarah Milius
Dennis Roberts
Anne Smith
Liz Vitullo
Lon Hultgren (Staff)
Virginia Walton (Staff)

Sustainability Committee

Matthew Hart
William Lennon
Holly Matthews
Richard Miller
Paul Shapiro
Julia Sherman
Lynn Stoddard
Vera Sterns Ward
Lon Hultgren (Staff)
Virginia Walton (Staff)

Town Council

Denise Keane
Peter Kochenburger
Meredith Lindsey
Antonia Moran
Elizabeth Paterson (Mayor)
Christopher Paulhus
William Ryan
Carl Schaefer
Paul Shapiro
Maria Capriola (Staff)
Matthew Hart (Staff)

Town Historian

Roberta Smith

Town/University Relations Committee

Philip Barry
Thomas Callahan
Lindsay Chiappa
Barry Feldman
James Hintz
Robert Hudd
Nina Hunter
Richard Orr
Elizabeth Paterson
Christopher Paulhus
Ken Rawn
Alexandria Roe
John Saddlemire
Nancy Silander
William Simpson
Maria Capriola (Staff)
Matthew Hart (Staff)
John Jackman (Staff)
Linda Painter (Staff)
Cynthia van Zelm (Staff)

Transportation Advisory Committee

Paul Aho
Greg Frantz
Janet Freniere
Ross Hall
Meredith Lindsay
Alex Marcellino
Dennison Nash
William Ryan
Michael Taylor
Kevin Grunwald (Staff)
Matthew Hart (Staff)
Lon Hultgren (Staff)
Grant Meitzler (Staff)
Linda Painter (Staff)
Tim Veillette (Staff)

Youth Service Advisory Board

Jennifer Abele
Sevan Angacian
Eileen Griffin
Jane Griffin
Teri Herbert
Matt Lawrence
Charles Leavens
Ethel Mantzaris
Jerry Marchon
Candace Morrell
Jay O'Keefe
Frank Perrotti
Jeffrey Smith
Kevin Grunwald (Staff)
Pat Michalak (Staff)

Zoning Board of Appeals

Sarah Accorsi
Richard Brosseau
Jack Clauson
Beverly Gotch
Shirley Katz
Carol Pellegrine
Lyle Scruggs
Alicia Welch
Curt Hirsch (Staff)
Sharon Tyler (Staff)
Dennis O'Brien (Staff)

The calendar of meeting dates can be viewed by going to www.MansfieldCT.gov. You may also contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.

UPCOMING TOWN EVENTS

Save the date!

STORRS FARMERS MARKET

Opens the first Saturday in May through the last Saturday before Thanksgiving and the second and fourth Saturdays from December through April.

www.storrsfarmers.org

REGION #19 BUDGET

REFERENDUM

May 8, 2012; Polls open 6:00 AM—8:00 PM; Audrey P. Beck Municipal Building, Council Chambers

ANNUAL TOWN MEETING

May 8, 2012; 7:00 PM; Mansfield Middle School Auditorium

MEMORIAL DAY PARADE

May 28, 2012; 9:00 AM; Bassetts Bridge Road/Rt. 195 to Mansfield Center Cemetery

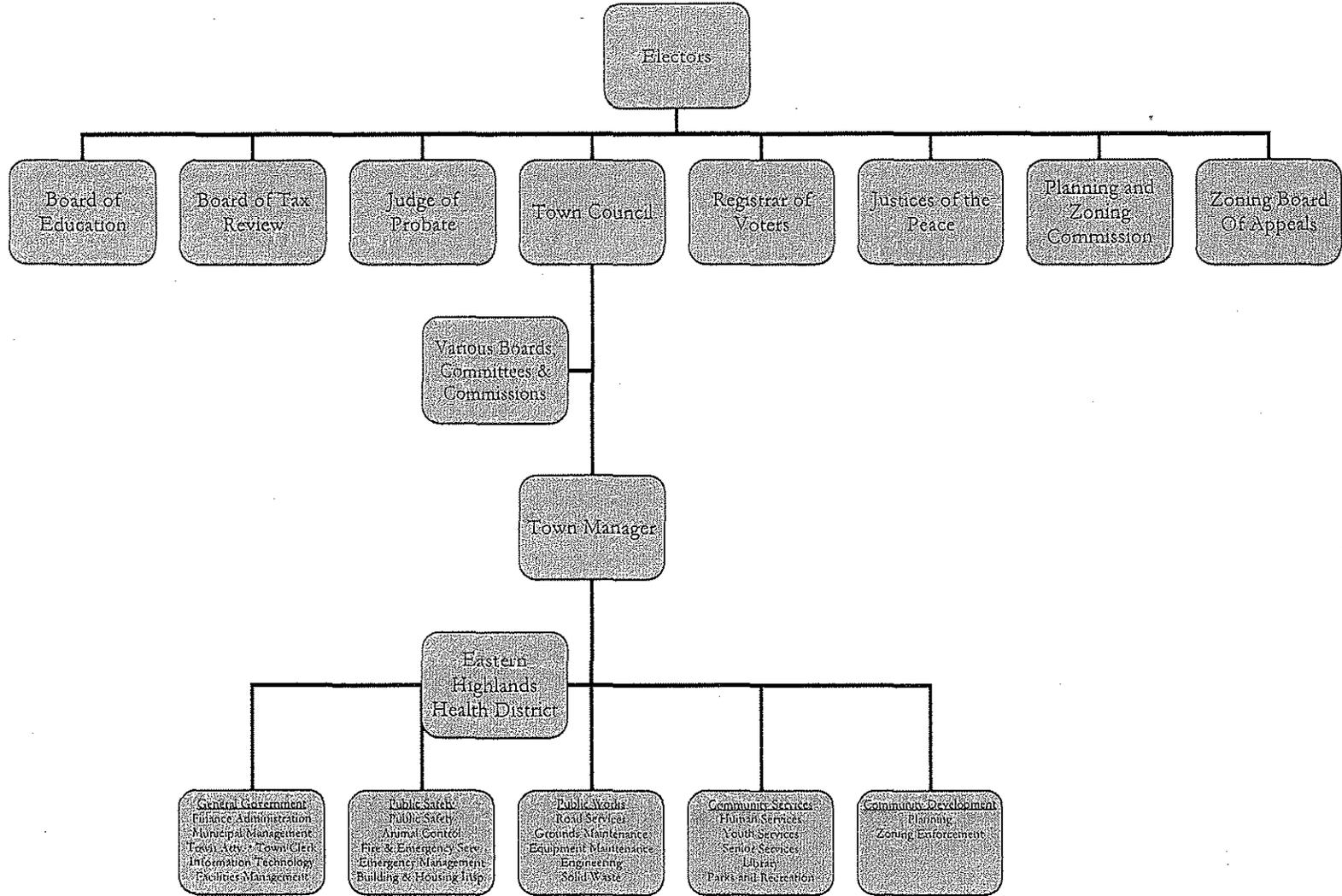
TOUR de MANSFIELD

July 2011; Mansfield Community Center (date TBA)

CELEBRATE MANSFIELD WEEKEND

September 21 - 23, 2012; Mansfield Commercial District, Storrs Road

Town of Mansfield Organizational Chart



DIRECTORY

For Information On

Accounts Payable
 Administration
 Assessment
 Birth Certificates
 Building Permits
 Cemetery (Town)
 Community Center
 Death Certificates
 Demolition Permits
 Dog Licenses
 Dog & Animal Problems
 Drainage Problems
 Electrical Permits
 Elderly Dial-A-Ride
 Elderly Municipal Agent
 Emergency Management
 Employment
 Engineering
 Finance
 Fire Emergencies
 Fire - Non-Emergencies
 Fire Marshal/Fire Prevention
 Health Matters (Public)
 Highways
 Housing Authority
 Housing Inspection
 Human Services
 Information Technology
 Inland Wetlands
 Landfill Permits
 Land Records
 Library
 Marriage Licenses
 Parking Tickets
 Parks
 Planning
 Plumbing & Heat Permits
 Police Emergencies
 Police - Non-Emergencies
 Probate Court
 Purchasing
 Recreation
 Refuse & Recycling
 Registration of Voters
 Sanitary Inspection
 School Business Manager
 Senior Center
 Snow Removal & Streets
 Taxes
 Town History
 Tree Warden
 Voting
 Welfare
 Youth & Family Services
 Zoning Enforcement

Call

Finance
 Town Manager
 Assessor
 Town Clerk
 Building Office
 Sexton
 Parks & Recreation
 Town Clerk
 Building Office
 Town Clerk
 Animal Control Officer
 Engineering
 Building Office
 Dial-A-Ride
 Human Services
 Emergency Management
 Human Resources
 Engineering
 Finance Director
 Fire Department
 Fire Department
 Fire Marshal
 Health Department
 Public Works
 Housing Authority
 Housing Inspection
 Human Services
 Information Technology
 Engineering
 Engineering
 Town Clerk
 Mansfield Public Library
 Town Clerk
 Tax Collector
 Parks and Recreation
 Planning & Zoning Office
 Building Office
 Police Department
 Police Department
 Judge
 Finance
 Parks and Recreation
 Engineering
 Registrar of Voters
 Health Department
 Finance Director
 Senior Center
 Public Works Garage
 Collector of Revenue
 Town Historian
 Public Works Dept.
 Registrar of Voters
 Human Services
 Youth Services
 Zoning Agent

Phone

860-429-3345
 860-429-3336
 860-429-3311
 860-429-3302
 860-429-3324
 860-456-0176
 860-429-3015
 860-429-3302
 860-429-3324
 860-429-3302
 860-487-0137
 860-429-3334
 860-429-3324
 860-456-1462
 860-429-3315
 860-429-3324
 860-429-3336
 860-429-3334
 860-429-3344
911
 860-429-3323
 860-429-3328
 860-429-3325
 860-429-3331
 860-487-0693
 860-487-4440
 860-429-3315
 860-429-3355
 860-429-3334
 860-429-3334
 860-429-3302
 860-423-2501
 860-429-3302
 860-429-3374
 860-429-3015
 860-429-3330
 860-429-3324
911
 860-429-3360
 860-871-3640
 860-429-3345
 860-429-3015
 860-429-3333
 860-429-3368
 860-429-3325
 860-429-3344
 860-429-0262
 860-429-3676
 860-429-3306
 860-429-9789
 860-429-3331
 860-429-3368
 860-429-3315
 860-429-3317
 860-429-3341

DIRECTORY

BOARD OF EDUCATION

Central Office	Contact Person	Phone
Superintendent of Schools	Fred Baruzzi	860-429-3350
Superintendent RSD #19	Bruce Silva	860-487-1862
Annie E. Vinton		
Principal	Dr. James Palmer	860-423-3086
E.O. Smith High School		
Principal	Louis F. DeLoreto	860-487-0877 x2434
Goodwin School		
Principal	Debra Adamczyk	860-429-6316
Mansfield Middle School		
Principal	Jeffrey Cryan	860-429-9341
Southeast School		
Principal	Norma Fisher-Doiron	860-423-1611

TOWN OF MANSFIELD EMAIL ADDRESSES

Department	Email Address
Animal Control	ACO@mansfieldct.org
Building	NinteanME@mansfieldct.org
Downtown Partnership	vanZelmCA@mansfieldct.org
Eastern Highlands Health District	EHHD@mansfieldct.org
Emergency Management	JackmanJE@mansfieldct.org
Facilities Management	HammonWD@mansfieldct.org
Finance	FinanceDept@mansfieldct.org
Fire and Emergency Services	DagonDJ@mansfieldct.org
Fire Marshal	FireMarshal@mansfieldct.org
Human Resources	HR@mansfieldct.org
Human Services	HumanServ@mansfieldct.org
Information Technology	ITdept@mansfieldct.org
Library	BaileyLA@mansfieldct.org
Parks and Recreation	Parks&Rec@mansfieldct.org
Planning and Zoning	PlanZoneDept@mansfieldct.org
Public Works	PublicWorks@mansfieldct.org
Registrars of Voters	RegVoters@mansfieldct.org
Town Clerk	TownClerk@mansfieldct.org
Town Manager	TownMngr@mansfieldct.org
Youth Services	YouthServ@mansfieldct.org

TOWN COUNCIL

Town Council Members	Party	Phone	Email
Denise Keane	R	860-786-8147	DeniseKeane2009@gmail.com
Peter Kochenburger	D	860-487-9426	peterkochenburger@yahoo.com
Meredith Lindsey	R	860-465-6533	LindseyM@MansfieldCT.org
Antonia Moran	D	860-429-0798	morantt@earthlink.net
Mayor Elizabeth Paterson	D	860-456-8553	PatersonE@MansfieldCT.org
Christopher Paulhus	R	860-487-5223	PaulhusCR@MansfieldCT.org
William Ryan	D	860-423-6643	bonbill@charter.net
Carl Schaefer	D	860-423-9427	SchaeferC@MansfieldCT.org
Paul Shapiro	D	860-429-9595	ShapiroP@MansfieldCT.org

To reach the full Council, email TownCouncil@mansfieldct.org

DIRECTORY

JUSTICES OF THE PEACE

Name	Phone
Brian Ahern	860-429-5233
Stephen Bacon	860-487-1842
Judith Blei	860-423-9613
Fred Cazel, Jr.	860-429-2637
Andrea Epling	860-429-2702
Sharry Goldman	860-423-2381
Roswell G. Hall III	860-456-1027
April A. Holinko	860-429-4449
Allan Maines	860-429-5050
James R. Mark	860-465-2788
Richard Meehan	860-429-6905
Stanley Miela	860-429-8380
Joseph Pandolfo	860-423-2646
Joyce Passmore	860-429-6799
Carol Pellegrine	860-429-9598
Richard Pellegrine	860-429-9598
Doryann Plante	860-450-0696
Peter Plante	860-450-0696
Holly Rawson	860-429-5233
Chandler H. Rose	860-423-3700
Dot Shaw	860-456-1060
Judith Ann Stein	860-487-0422
Robin Tracey	860-429-7160

LEGAL NOTICE

**CONNECTICUT DEPARTMENT OF TRANSPORTATION
NOTICE OF PUBLIC HEARING IN MANSFIELD-STORRS
CONNECTICUT PUBLIC TRANSPORTATION COMMISSION**

Notice is hereby given that, pursuant to Section 13b-11a, subsection (b) of the General Statutes of the State of Connecticut, a public hearing will be held on Tuesday, April 24, 2012, at 7:30 pm. in the Council Chambers at the Mansfield-Storrs Town Hall, 4 So. Eagleville Rd., Mansfield-Storrs, 06268.

This is one of a series of seven public hearings which will be held throughout the state in metropolitan areas designated by the Connecticut Public Transportation Commission (CPTC). These hearings will enable members of the CPTC to gain firsthand information and reactions from the public concerning existing and proposed public transportation services within the state of Connecticut. The CPTC is particularly interested in receiving comments from public officials and private citizens on how public transportation is working in the state and what might be done to improve it.

Issues of interest to the Commission include:

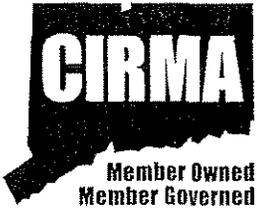
- New Mansfield intermodal center and transit-oriented development complex
- Regional transit service adequacy and needs
- UConn/Mansfield pre-paid fare program
- Status of plans for new WRTD bus facility
- Update on passenger rail service proposal on New England Central rail line
- Other topics of interest to the public

Interested persons are invited to submit recommendations or other comments concerning the transportation system, either orally or in writing at the hearing. Comments and testimony may also be mailed to Dennis J. King, CPTC Liaison at P.O. Box 317546, Newington, Connecticut 06131-7546.

This hearing is accessible to persons with disabilities. Hearing impaired individuals or persons speaking a language other than English, wishing to attend this hearing and requiring an interpreter, may make arrangements by contacting the Department of Transportation's Office of Communications at (860) 594-3061 (VOICE ONLY) AT LEAST FIVE WORKING DAYS PRIOR TO THE HEARING.

An Equal Opportunity/Affirmative Action Employer

PAGE
BREAK



March 16, 2012

Item #18

Hon. Elizabeth Paterson
Mayor
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

**CONNECTICUT
INTERLOCAL
RISK
MANAGEMENT
AGENCY**

900 Chapel Street, 9th Floor
New Haven, CT 06510-2807
Telephone: 203-946-3700
Fax: 203-773-6971
www.CIRMA.org

CIRMA Board of Directors

- John Elsesser**
Chairman
Town Manager, Coventry
- Ryan Bingham**
Vice Chairman
Mayor, Torrington
- Mark D. Boughton**
Mayor, Danbury
- Susan Bransfield**
First Selectwoman, Portland
- Stephen T. Cassano**
Selectman, Manchester
- Robert J. Chatfield**
Mayor, Prospect
- Robert M. Congdon**
First Selectman, Preston
- John DeStefano, Jr.**
Mayor, New Haven
- Matthew B. Galligan**
Town Manager, South Windsor
- Mary Glassman**
First Selectwoman, Simsbury
- Barbara Henry**
First Selectman, Roxbury
- Scott Jackson**
Mayor, Hamden
- Cynthia Mangini**
Council Member, Enfield
- Denise Menard**
First Selectman, East Windsor
- Richard Moccia**
Mayor, Norwalk
- Elizabeth C. Paterson**
Mayor, Mansfield
- Leo Paul**
First Selectman, Litchfield
- Herbert C. Rosenthal**
Selectman, Newtown
- Mark Walter**
First Selectman, East Haddam
- Steven Werbner**
Town Manager of Tolland
- Bruce A. Wollschlager**
President &
Chief Executive Officer

RE: Members' Equity Distribution

Dear Mayor Paterson:

It is our pleasure to announce that the CIRMA Board of Directors declared on March 8, 2012 a distribution of Members' Equity in the amount of \$3,200,000 to be shared among eligible members on a pro-rata basis, against eligible contributions received during the 2010-11 policy year. The Town of Mansfield's eligible contribution is the premiums received during the 2010-11 policy period, including payroll audits, retrospective adjustments, and premium-bearing endorsements.

The Equity Distribution for the Town of Mansfield is \$12,995.

The Equity Distribution is payable to you on July 23, 2012. Eligibility requires a member to have continuous participation in any program that generated eligible contributions for the member throughout the following periods:

- a) fiscal year of review 2010-2011;
- b) fiscal year of declaration 2011-2012; and
- c) fiscal year of distribution 2012-2013.

If you do not renew for the 2012-13 policy year with the CIRMA program(s) that generated your eligible contributions in 2010-11, you are no longer an eligible member and you will not receive a distribution as defined above. If any member is no longer eligible to receive all or part of their declared distribution, these designated funds will be returned to CIRMA's Members' Equity.

We are very pleased to be able to share CIRMA's financial success with our eligible members, and we look forward to receiving your renewal for 2012-13.

CIRMA's Equity Distribution program is just one of the many ways CIRMA brings value to our members. Our stable rates, expert claims management services, data analytics, and risk management programs enable public entities such as yours to reduce their losses and stabilize their rates, this year, and many years to come.

We look forward to delivering your Equity Distribution in July!

Best Regards,

Bruce A. Wollschlager
President and
Chief Executive Officer

David Demchak
Senior Vice President

Steve Bixler
Vice President Underwriting

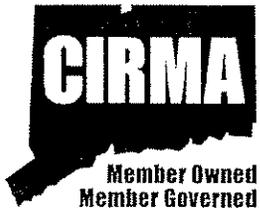
Bruce Clinger
Vice President Claims

cc: Mr. Matthew Hart, Town Manager

A Service Program of



THE VOICE OF LOCAL GOVERNMENT



March 16, 2012

Hon. Elizabeth Paterson
Mayor
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

RE: Members' Equity Distribution

Dear Mayor Paterson:

It is our pleasure to announce that the CIRMA Board of Directors declared on March 8, 2012 a distribution of Members' Equity in the amount of \$3,200,000 to be shared among eligible members on a pro-rata basis, against eligible contributions received during the 2010-11 policy year. The Town of Mansfield and Mansfield Board of Education's eligible contribution is the premiums received during the 2010-11 policy period, including payroll audits, retrospective adjustments, and premium-bearing endorsements.

The Equity Distribution for the Town of Mansfield and Mansfield Board of Education is \$7,854.

The Equity Distribution is payable to you on July 23, 2012. Eligibility requires a member to have continuous participation in any program that generated eligible contributions for the member throughout the following periods:

- a) fiscal year of review 2010-2011;
- b) fiscal year of declaration 2011-2012; and
- c) fiscal year of distribution 2012-2013.

If you do not renew for the 2012-13 policy year with the CIRMA program(s) that generated your eligible contributions in 2010-11, you are no longer an eligible member and you will not receive a distribution as defined above. If any member is no longer eligible to receive all or part of their declared distribution, these designated funds will be returned to CIRMA's Members' Equity.

We are very pleased to be able to share CIRMA's financial success with our eligible members, and we look forward to receiving your renewal for 2012-13.

CIRMA's Equity Distribution program is just one of the many ways CIRMA brings value to our members. Our stable rates, expert claims management services, data analytics, and risk management programs enable public entities such as yours to reduce their losses and stabilize their rates, this year, and many years to come.

We look forward to delivering your Equity Distribution in July!

Best Regards,

Bruce A. Wollschlager
President and
Chief Executive Officer

David Demchak
Senior Vice President

Steve Bixler
Vice President Underwriting

Bruce Clinger
Vice President Claims

cc: Mr. Matthew Hart, Town Manager ✓

**CONNECTICUT
INTERLOCAL
RISK
MANAGEMENT
AGENCY**

900 Chapel Street, 9th Floor
New Haven, CT 06510-2807
Telephone: 203-946-3700
Fax: 203-773-6971
www.CIRMA.org

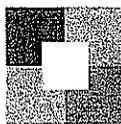
CIRMA Board of Directors

- John Elssesser
Chairman
Town Manager, Coventry
- Ryan Bingham
Vice Chairman
Mayor, Torrington
- Mark D. Boughton
Mayor, Danbury
- Susan Bransfield
First Selectwoman, Portland
- Stephen T. Cassano
Selectman, Manchester
- Robert J. Chatfield
Mayor, Prospect
- Robert M. Congdon
First Selectman, Preston
- John DeStefano, Jr.
Mayor, New Haven
- Matthew B. Galligan
Town Manager, South Windsor
- Mary Glassman
First Selectwoman, Simsbury
- Barbara Henry
First Selectman, Roxbury
- Scott Jackson
Mayor, Hamden
- Cynthia Mangini
Council Member, Enfield
- Denise Menard
First Selectman, East Windsor
- Richard Moccia
Mayor, Norwalk
- Elizabeth C. Paterson
Mayor, Mansfield
- Leo Paul
First Selectman, Litchfield
- Herbert C. Rosenthal
Selectman, Newtown
- Mark Walter
First Selectman, East Haddam
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THE VOICE OF LOCAL GOVERNMENT



STORRS
RETHINK MAIN STREET
CENTER

For Immediate Release

Storrs Center Alliance Expands Dining Options with Three Latest Leases

Husky Pizza, Kebob Express, and Subway Join Growing List of Storrs Center Businesses

March 20, 2012 – Visitors and residents of Storrs Center will soon have a variety of restaurant options to frequent for breakfast, lunch, and dinner or to satisfy that urge for a late night snack. Three additional food service providers have signed leases to open restaurants in Storrs Center, including Husky Pizza, Kebob Express, and Subway. These latest businesses will join Dog Lane Café, Froyoworld, Insomnia Cookies, and Moe’s Southwest Grill when Storrs Center opens later this summer.

Storrs Center is a new mixed-use, pedestrian-oriented downtown under construction in Mansfield, Connecticut. The downtown will have shops, restaurants, services, and apartment homes that are interspersed with a town square and public areas in a new neighborhood located at the intersection of Storrs Road and the University of Connecticut.

Husky Pizza is already a Storrs staple and fan favorite, having served the Mansfield/Storrs area for years. Husky Pizza is well known for its authentic Italian pizza and has earned a reputation over the years for making some of the best pizza in the area. Owner Ahmet Akkus is passionate about cooking and gets immense satisfaction when he sees the smiles on his customers’ faces after enjoying a hot slice of stone-cooked pizza. “We’ve worked hard to earn the business of our customers and every day we get more,” says Mr. Akkus. He is expanding his seating to accommodate over 50 people in his new restaurant and adding to his menu. Husky Pizza will add breakfast fare to its already robust lunch and dinner service. “I’m 100% sure that our business will do even better in our new location. We are excited to be in Storrs Center!”

Subway is nationally known for its healthy and tasty sandwiches, salads, and soups. Bread is baked throughout the day and sandwiches are made fresh just the way customers want while they wait. Subway recently began offering breakfast choices on its menu. While Subway has been located in Storrs for some time, regional Subway developer Steve Rogers is thrilled to be a part of Storrs Center. Mr. Rogers has owned and operated the Subway shop on the north side of the University of Connecticut campus for the past 36 years. His daughter, Clare Rogers, is the franchise owner for the Storrs Center Subway. “Storrs Center is changing the face of our community,” said Mr. Rogers. “Beautiful buildings, a town square where people can gather, a wide selection of food choices, services, and shopping, and residential apartment homes combine in Storrs Center to provide us with a real college “Main Street.” We wanted our Subway to be a part of the excitement and support our new downtown!”

New to Storrs Center is Kebob Express, a Turkish restaurant that features delicious entrees made with fresh vegetables, meats, and exotic spices and served in a fun, exotic atmosphere. Vegetarian and gluten-free selections are available to satisfy a wide variety of preferences and discerning palettes. The owners of Kebob Express will be bringing vast experience to their restaurant in Storrs – their DD’s Gyros and Subs restaurant located in Temple Street in Hartford has earned stellar reviews for its selection of gyros, roasted eggplant, tabouli and stuffed vine leaves. They also have a great selection of potatoes with toppings and creative salads. At Storrs Center, owner Hakan Yalim states, “A university community such as Storrs is interesting to us as restaurateurs, especially with its mix of people and backgrounds from across the globe. Storrs Center seems the perfect place to open Kebob Express. We’re excited to be opening our new restaurant here and look forward to being a part of the community.”

Howard Kaufman, Managing Member of LeylandAlliance LLC, the parent company of developer Storrs Center Alliance, could not be more pleased with the response to Storrs Center by its new tenants. “Almost all the spaces in the first phase of Storrs Center have been spoken for and space is filling quickly for the second phase which is expected to open in mid-2013. In this economy, this kind of leasing response is a true testament that Storrs Center will fulfill a real need for a main street neighborhood in Mansfield. The opening of Storrs Center can’t come soon enough!”

In addition to the new restaurants to open in Storrs Center, a variety of services and shops will open. Among the first will be Select Physical Therapy and Storrs Automotive, which are scheduled to open in late April.

For more information about leasing opportunities, please contact Dan Zelson of Charter Realty and Development at (203) 227-2922 or e-mail him at dan@chartweb.com.

For more information about Storrs Center, visit www.storrscenter.com.

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Storrs Center is a mixed-use town center and main street corridor at the crossroads of the Town of Mansfield, Connecticut and the University of Connecticut. Located along Storrs Road adjacent to the University, the Town Hall, the regional high school, and the community center, Storrs Center will include a new town square across from the University’s fine arts center and will combine retail, restaurant, and office uses with a variety of residence types. The town center plan will knit thoughtful architecture, pedestrian-oriented streets, and public spaces into a series of small neighborhoods that will make up the new fabric of the town center. Ground floor retail and commercial uses opening onto landscaped sidewalks will reinforce traditional street front activity and will be supported by residences above and shared community spaces.

For More Information, Contact: Monica Quigley, Vice President, Sales and Marketing
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