



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, March 10, 2014
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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FUTURE AGENDAS

EXECUTIVE SESSION

ADJOURNMENT

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
February 24, 2014
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 6:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. UPDATE ON STORRS CENTER PROJECT

Cynthia vanZelm, Mansfield Downtown Partnership Director, Howard Kaufman and Lou Marquet of Leyland Alliance and Jeffrey Resetco of EdR presented information on the project progress to date and described the future phases of the Storrs Center Project. Issues discussed included the environmental benefits derived from the elimination of the previously existing buildings and new infrastructure; the design and cost of the owner owned units; the occupancy rate and financial health of the businesses currently in place; the lack of handicapped spaces near the medical building; and the placement and occupants of the buildings in the future phases.

III. ADJOURNMENT

Ms. Moran moved and Mr. Shapiro seconded to adjourn the meeting at 7:02 p.m.
The motion passed unanimously.

February 24, 2014

REGULAR MEETING – MANSFIELD TOWN COUNCIL
February 24, 2014
DRAFT (Revised)

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Shapiro seconded to approve the minutes of the February 10, 2014 meeting as presented. Motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Brian Coleman, Centre Street, spoke to the issues of providing affordable rental units and additional regulations. (Statement attached)

Arthur Smith, Mulberry Road, questioned why there is not a list of identified skill sets to be used in the evaluation of town attorney candidates.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report, Town Manager Matt Hart spoke to pending legislation noting his letter to the new Commissioner of the Department of Emergency Services and Public Protection regarding overtime and fringe benefit rates for resident troopers, the Mayor and Director of Finance's testimony at a meeting with the co-chairs of Public Safety Committee and the Mayor and Town Manager's remarks regarding the Governor's proposed 2014/15 budget. Mr. Hart also commented that the Labor Committee will be meeting on Thursday February 27, 2014 to review employee contributions to MERS. In response to a question, the Town Manager will request information regarding the calculation of the fringe benefit rate for resident troopers.

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mr. Shapiro expressed his appreciation for Mr. Coleman's comments regarding rental units in Town and stated that it is important to keep an eye on enforcement efforts to see how the Nuisance Ordinance is performing.

Ms. Moran met with UConn journalism students and discussed a number of local issues including the difference between blight and nuisance behavior.

Mr. Shapiro, in response to a Daily Campus article which reported that the Council planned to revisit the number of roommates allowed in a unit, wrote a letter stating the issue was not discussed at the Council meeting. The Daily Campus has agreed to print a correction.

Mayor Paterson addressed a parliamentary issue which has been discussed at recent meetings. In her statement the Mayor stated that members of the public will not be allowed to forward messages to Council members during the meetings. The Town Manager, however, may receive information from staff which may be shared with the Mayor or Councilors. The Mayor stated that although she has not been consistent with this decision, going forward, the Clerk will be instructed not to deliver any such messages. Additionally the Mayor noted that in the future only guests of the Council who have been identified as presenters or who are there to answer questions will be recognized during the course of a discussion. (Statement attached)

February 24, 2014

Mr. Shapiro moved and Mr. Ryan seconded to move Item 3, Revaluation Process, as the next item of business. The motion passed unanimously.

VI. OLD BUSINESS

1. Community Water and Wastewater Issues

As approved in the agreement with Connecticut Water Company, the Town will be establishing a Water Advisory Committee. The proposed committee structure will be brought to the Town Council in the near future.

The Four Corners Water and Sewer Advisory Committee will be reviewing plans for the pump station and collection system at their March 4, 2014 meeting.

2. Building Permit Fee for Educational Playcare LLC

Chair of the Finance Committee Bill Ryan reported the Committee denied the request of Educational Playcare LLC for a reduction in the building permit fees noting that in the absence of any guidelines, they were uncomfortable with a change in fees. The Committee did approve the establishment of guidelines. He suggested that once guidelines were in place the Council could relook at the fees Educational Playcare LLC was charged.

Ms. Wassmundt moved and Mr. Kegler seconded to deny the request of Educational Playcare LLC for a reduction in building permit fees.

Members discussed the development of a policy outlining parameters for the ordinance, the status of the current ordinance which allows such exceptions, the actual cost of permits in large and small projects, and the fair enforcement of the ordinance.

Ms. Wassmundt called the question. Seconded, the motion failed with Ms. Wassmundt and Mr. Kegler in favor and all others opposed.

Mr. Shapiro moved to amend the motion to add the following: In the event that a policy change in Section 107.6 is adopted by the Town Council that provides guidelines for alternative fees then Educational Playcare LLC may request that its fee be reevaluated under those standards.

Seconded, the amendment failed with Ryan, Moran, Paterson and Shapiro in favor and Kegler, Kochenburger, Raymond, Marcellino and Wassmundt against.

The main motion, as originally presented, passed with all in favor except for Ms. Moran who voted against the motion and the Mayor who abstained.

VII. NEW BUSINESS

3. Revaluation Presentation

Assessor Irene Luciano and Vision District Appraisal Manager Jacqui Nichols described the process which will be used for the 2014 Town-wide revaluation. All existing data will be converted to a new CAMA system. Vision will work closely with the Assessor's office on all aspects of the project.

4. Storm Control Operations

Director of Public Works John Carrington reported this year the Town has responded to 17 storms and 18 spot sandings. The Director complimented his crew on their response to the storms. Mr. Carrington discussed the available supplies and the possible benefits of using treated salt in the future. Director of Finance Cherie Trahan explained the financing sources for the additional chemicals and overtime charges, noting that the Storrs Center overtime will be covered by the Storrs Center Reserve Fund. The Town Manager has instituted a freeze on all discretionary spending.

5. Historic Documents Preservation Grant

Ms. Moran moved and Mr. Ryan seconded to approve the following resolution:

Resolved: That Matthew W. Hart, Mansfield Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant.

Motion passed unanimously.

February 24, 2014

6. Probate Court Special Election

Mr. Shapiro moved and Mr. Ryan seconded, effective February 24, 2014, to endorse the Probate Court Administrator's proposal to schedule a special election for November 4, 2014 for the purpose of electing a probate judge to serve during the November-December 2014 time period as well as the January 2015-December 2018 term.

Motion passed unanimously.

Mayor Paterson noted that she is working with other towns in the probate district to plan an event in honor of Judge Twerdy.

7. Proposed Amendments to the Ordinance Regarding Regional Council of Governments

Mr. Ryan moved and Ms. Moran seconded, to schedule a public hearing for 7:30PM at the Town Council's regular meeting on March 10, 2014, to solicit public comment regarding the proposed amendments to the Ordinance Regarding Regional Council of Governments.

Motion passed unanimously.

VIII. REPORTS OF COUNCIL COMMITTEES

Mr. Kochenburger, Chair of the Ad Hoc Committee on Fee Waivers, reported the Committee has agreed upon a number of amendments but are still discussing the larger issue of the purpose of the fee waiver and the best use of funds. The Committee will continue the discussion and will return with more specific recommendations. Mr. Kochenburger asked any Republican Town Council member willing to serve on the Committee to please let him know.

Ms. Moran, Chair of the Personnel Committee, updated the Council on the interviews for town attorney. In response to a comment from the public, Ms. Moran commented that specific criteria are stated in the request for qualifications.

IX. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS

No comments offered.

X. PETITIONS, REQUESTS AND COMMUNICATONS

8.T. Luciano re: Jan. 13 incident

9.E. Paterson/M. Hart re: Testimony Regarding Governor's Proposed FY 2013/14 Budget

10.Connecticut Light and Power re: Notice of Construction Commencement and Contractor Contacts

XI. FUTURE AGENDA

No comments offered.

Mr. Shapiro moved and Ms. Moran seconded to move into executive session to discuss the sale or purchase of real property, in accordance with CGS§1-200(6) (D) and strategy and negotiations with respect to pending claims and litigation, in accordance with CGS§1-200(6) (B) and to include Town Manager Matt Hart and Town Attorney Dennis O'Brien in the discussion. Motion passed unanimously.

Mr. Shapiro recused himself from the discussion of the sale or purchase of real property.

XII. EXECUTIVE SESSION

Sale or purchase of real property, in accordance with CGS§1-200(6) (D)

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Wassmundt

February 24, 2014

Also Present: Town Manager Matt Hart, Town Attorney Dennis O'Brien

Strategy and negotiations with respect to pending claims and litigation, in accordance with CGS§1-200(6) (B)

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Also Present: Town Manager Matt Hart, Town Attorney Dennis O'Brien

XIII. ADJOURNMENT

Mr. Ryan moved and Ms. Moran seconded to adjourn the meeting at 10:15 p.m.

Motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

February 24, 2014

February 24, 2014

Dear Mansfield Town Council,

At the last town council meeting on February 10th, I asked a seemingly straight forward question of our Deputy Mayor Paul Shapiro . I asked him what his definition of blight was as well as his objective, that was discussed in the January 27th council goal setting session. Mr. Shapiro said that he wasn't prepared to answer the question and referred to the now razed commercial plaza once owned by UConn, that made way for the now Storrs Center. This was clearly an answer to skirt the real question at hand. It took Counselor Wasssmundt , during the council's reports and comment period, to get Deputy Mayor Shapiro to clarify his definition of blight that he referred to in the goal setting session.

I too knocked on many doors of our citizens in town during this last election cycle and got an earful. Our citizens want an honest transparent government, a government that we can participate in. Please do not ignore your citizen's dear council; we may hold the solutions to the very problems you wish to address.

I am not here to simply criticize the actions of the council; I am here to offer potential solutions.

I lease more than sixty apartments for my family business and we have a measured success in cohabited housing, we rent to working people, families, graduate students, and undergraduate students. We offer competitive pricing, at least for now.

With taxes, insurance, and other expenses rising quickly we aren't in a position to take on any extra costs, costs like: inspection fees, parking regulations and further regulation by the town council. We price our apartments to make housing available to all demographics in our town without bias, this is the law! Further

regulation will increase the cost of renting to our citizens and will limit renting our houses and apartments only to those who can afford a higher rent, THE UCONN STUDENT.

The council must be careful on regulating the housing that surrounds UConn, you may be part of the problem not the solution. The nuisance ordinance is a common sense ordinance that places the burden on the true offender, the citizen that is affecting the quality of life in a neighborhood. Creating rental zones that increase the cost of doing business raises the rents! The cost of housing directly around the university has soared and it seems that only the UConn student can afford it! I hear it every day.

Any consideration of new ordinances, rental zones, or regulations should be directed toward offending landlords or tenants, not those that are working hard at keeping affordable, peaceful, and diverse housing.

Brian Coleman

Centre St.

We on the Town Council have a lot on our plates. Yet, for the past few meetings, a series of issues about parliamentary procedure and the conduct of meetings have taken up some of our time. I am now going to address those issues. I don't expect everyone to agree with me, but when I finish this statement, you will know how I expect business to be conducted going forward.

As for messages passed from the audience to Council members: it is not permitted by our Council rules or Robert's Rules of Order and I will not allow it in the future. The public is welcome to address the Council at the beginning of each meeting and to provide a copy of a statement to the Town Clerk. During the meeting, members of the Council are "on their own." They were elected to represent the people of Mansfield and Council members' comments and questions must be their own. Members of the public may not provide messages to Council members during meetings and I am directing the Town Clerk not to deliver any messages to Council members during the meetings. During a meeting, the Town Manager may receive information from staff, which he will share with the chair or Council members as appropriate.

I recognize that I have not been perfectly consistent in past meetings. I believe that I said on one occasion that messages can be delivered to a Council member through the Town Clerk. Upon reflection, I should not have said that and will not permit it going forward.

I would also like to take the opportunity to address another issue that has come up. We allow guests of the Council to come to the front table for the purpose of making a presentation, and/or answer questions. That privilege does not apply to others in the audience and I should not have allowed a member of the audience, who was not properly identified as a presenter, to make a comment during a Council meeting. Going forward, I will not recognize anyone who is not on the Council, with the exception of those who are identified as present to make a presentation and/or answer questions.

Submitted by Mayor Elizabeth C. Paterson

PUBLIC HEARING
MARCH 10, 2014

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on March 10, 2014 to solicit comments regarding the proposed amendment to the Ordinance Regarding Regional Council of Governments.

At this hearing persons may address the Town Council and written communications may be received. Information regarding the proposed amendment is on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield and is posted on the Town's website (mansfieldct.gov).

Dated at Mansfield Connecticut this 25th day of February, 2014

Mary Stanton, Town Clerk

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development
Date: March 10, 2014
Re: Proposed Amendments to the Ordinance Regarding Regional Council of Governments

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding the proposed amendments to the Ordinance Regarding Regional Council of Governments. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing and to take action if the Council is prepared to do so.

As you will recall, at Mansfield's request the Connecticut Office of Policy and Management (OPM) has recently re-designated the Town as a member of the Capitol Planning Region, and Mansfield is now eligible to become a member of the Capitol Region Council of Governments (CRCOG).

In order to withdraw from the Windham Region Council of Governments (WINCOG) and to join CRCOG, OPM would require the Town Council to enact the attached ordinance.

Chapter 80, Section 1 of the Town's Code of Ordinances was adopted by the Town Council on January 27, 1997. The Council's adoption of the proposed Chapter 80, Sections 1-5, will serve to repeal and to replace the former ordinance.

Legal Review

The Town Attorney has reviewed and approved the form of the proposed ordinance.

Recommendation

Rule 6(d) of the Council Rules of Procedure provides that the Town Council may not amend, adopt or reject a proposed ordinance on the day the first public hearing is convened. The Council may suspend the rule by a majority vote.

Unless the public hearing raises any additional issues that we have not considered, or if the Town Council wishes to make further revisions, staff recommends that the Council adopt the proposed amendments to the Ordinance Regarding Regional Council of Governments.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective March 10, 2014, to approve the proposed amendments to the Ordinance Regarding Regional Council of Governments, which amendments shall repeal and replace the former ordinance in its entirety and be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Attachments

- 1) Proposed Amendments to the Ordinance Regarding Regional Council of Governments (draft dated 02/20/14)
- 2) Mansfield Code of Ordinances, Chapter 80 (adopted 01/27/1997)
- 3) Connecticut General Statutes, Section 4-124i to 4-124p
- 4) Section 249 of Public Act 13-247
- 5) Map of OPM Redesignations



**Town of Mansfield
Code of Ordinances**

**“Ordinance Regarding Regional Council of Governments”
Draft dated February 20, 2014**

CHAPTER 80. REGIONAL COUNCIL OF GOVERNMENTS

Chapter 80, Section 1 is repealed and replaced, as follows: Chapter 80, Sections 1-5.

Section 1. Title.

This chapter shall be known and may be cited as the “Ordinance Regarding Regional Council of Governments.”

Section 2. Legislative Authority.

This ordinance is adopted in accordance with Section 4-124j of the Connecticut General Statutes and Section 249 of Public Act 13-247.

Section 3. Findings and Purpose.

The Town of Mansfield has recently been re-designated by the State of Connecticut Office of Policy and Management as a member of the Capitol Planning Region, and is now eligible to become a member of the Capitol Region Council of Governments.

Section 4. Withdrawing from the Windham Region Council of Governments (WINCOG).

The Town of Mansfield hereby withdraws its membership in the Windham Region Council of Governments effective June 30, 2014 provided, however, that the Town of Mansfield shall be obligated to pay its pro rata share of expenses of operation and pro rata share of funds committed by the Windham Region Council of Governments to active programs as of such date of withdrawal.

The Town of Mansfield Town Manager shall continue to serve as a member of a transition board for the sole purpose of assisting the executive director in dissolving the WINCOG entity and all its assets and liabilities through December 31, 2014.

Section 5. Joining the Capitol Region of Governments (CRCOG).

The Town of Mansfield hereby joins the Capitol Region Council of Governments, effective July 1, 2014 and adopts Sections 4-124i to 4-124p, inclusive, of the Connecticut General Statutes, in accordance with the procedures set forth in Section 4-124j of the Connecticut General Statutes.

Chapter 80. REGIONAL COUNCIL OF GOVERNMENTS

[HISTORY: Adopted by the Town Council of the Town of Mansfield 1-27-1997. Editor's Note: This ordinance provided that it should become effective upon "receipt of such certified ordinances from not less than 60% of all such towns, cities and boroughs and all other eligible towns, cities and boroughs within the planning region that a regional council of governments has been duly established within such planning region." Said ordinance has been duly ratified by the required parties and is now in effect. Further information regarding the ratification process and results is on file in the town offices. Amendments noted where applicable.]

§ 80-1. Adoption of statutory provisions.

The Town of Mansfield adopts the following sections of the Connecticut General Statutes that provide for the creation of a regional Council of Governments:

"Sec. 4-124i. Regional councils of governments. Definitions. As used in sections 4-124i to 4-124p, inclusive:

- (a) "Planning region" means a planning region of the state as defined or redefined by the secretary of the office of policy and management, or his designee under the provisions of section 16a-4a;
- (b) "Regional Council of Elected Officials" means any regional Council of Elected Officials organized under the provisions of this chapter;
- (c) "Regional Planning Agency" means any Regional Planning Agency organized under the provisions of chapter 127;
- (d) "Chief Elected Official" means the highest ranking elected governmental official of any town, city or borough within the state;
- (e) "Elected Official" means any selectman, mayor, alderman, or member of a common council or other similar legislative body of any town or city, or warden or burgess of any borough;
- (f) "Council" means a regional council of governments organized under the provisions of sections 4-124i to 4-124p, inclusive;
- (g) "Member" means any town, city or borough within a planning region of the state having become a member of a regional council of governments in accordance with said sections.

Sec. 4-124j. Creation. Membership. Withdrawal. Within any planning region of the state a regional council or governments may be created by the adoption of sections 4-124i to 4-124p, inclusive, by ordinance of the legislative bodies of not less than 60 per cent of all towns, cities and boroughs within such planning region entitled to membership on such council as hereinafter provided. Where any regional council of elected officials, or a regional planning agency, exists within a planning region, a regional council of governments may be created either as hereinabove provided, or by the adoption of said sections by resolution of any such regional council or councils of elected officials and any such regional planning agency, and the ratification of any such resolution by ordinance of the legislative bodies of not less than 60 per cent of all such towns, cities and boroughs. All towns, cities and boroughs within a planning region will be entitled to membership on such council, including any city or borough with boundaries not coterminous with the boundaries of the town in which it is located. Any nonmember town, city or borough entitled to membership may join the council by the adoption of said sections by ordinance of its legislative body. Any member town, city or borough may withdraw from the council by adoption of an appropriate ordinance of its legislative body to become effective on the date of such adoption, provided, however, that any such withdrawing member will be obligated to pay its pro rata share of expenses of operation and pro rata shares of funds committed by the council to active programs as of such date of withdrawal.

"Sec. 4-124k. Representatives of members. Each member of a regional council of governments will be entitled to one representative on the council who will be the chief elected official of such member, or in the absence of any such chief elected official, an elected official appointed in the manner provided by ordinance of the legislative body of such member. Each representative of a member will be entitled to one vote in the affairs of such council.

"Sec. 4-124l. Certification of establishment of council. Transitional period. Reversion to a regional council of elected officials. (a) Upon the adoption of sections 4-124i to 4-124p, inclusive, or upon the ratification of a resolution adopting said sections, as provided in section 4-124j, by any town, city or borough entitled to membership on a regional council of governments, the clerk of such town, city or borough will immediately prepare and file with the secretary of the office of policy and management, or his designee a certified copy of the adopting or ratifying ordinance, and, upon receipt of such certified ordinances from not less than 60 per cent of all such towns, cities and boroughs within a planning region, said secretary or his designee will certify to such towns, cities and boroughs and all other eligible towns, cities and boroughs within the planning region, that a regional council of governments has been duly established within such planning region. Any subsequent ordinances adopting the provisions of said sections, or affecting the withdrawal from the council of a member will be similarly filed. Except as hereinafter provided in this section, upon the establishment of a regional council of governments within a planning region in accordance with said sections, no regional council of elected officials nor regional planning agency will be subsequently established within such planning region.

- (b) If at the time of the adoption or ratification of the provisions of said sections by the requisite 60 per cent majority of all eligible towns, cities and boroughs within a planning region there exists within such planning region, a regional council of elected officials, or regional planning agency, or both, the existence and activities of any such regional council of elected officials or regional planning agency will continue uninterrupted for the duration of a transitional period commencing with the certification of the establishment of the council by the secretary of the office of policy and management, or his designee pursuant to subsection (a) of this section. The chief elected officials of each town, city or borough subsequently adopting said sections, or in the absence of a chief elected official, an elected official appointed by the legislative body of any such member, will constitute a transitional executive committee of the regional council of governments during such transitional period. Any such transitional executive committee acting under this subsection will have the following authority and responsibilities: (1) To draft and propose bylaws for adoption by the council; (2) to select and propose for election by the council, candidates for offices of the council which may include any one or more members of the transitional committee; (3) to propose staffing arrangements, for adoption by the council; (4) to prepare and propose, for adoption by the council, a program of planning and implementation activities, which will provide for the assumption of such active programs of any such existing regional council of elected officials or regional planning agency, as such executive committee may deem appropriate and a budget for a period not to exceed one year following such transitional period; (5) to propose, for adoption by the council, the date upon which such transitional period will terminate, which date will not be later than one year from the date of certification by the secretary of the office of policy and management, or his designee of the establishment of the council.
- (c) Upon the expiration of the transitional period provided for under subsection (b) of this section, the regional council of governments will succeed to and be responsible for all of the rights, privileges and obligations, whether statutory or contractual, of any regional council of elected officials, or regional planning agency, or both, within the planning region, and no regional council of elected officials nor regional planning agency will be subsequently created within such planning region, except as provided in subsection (d) of this section.
- (d) If at any time after the establishment within a planning region of a regional council of governments the members of the council will constitute less than 40 per cent of all eligible towns, cities and boroughs within such planning region, the council will thereafter be deemed a regional council of elected officials without the rights and duties of a regional planning agency for so long as and until the membership of the council shall again constitute not less than 60 per cent of all such eligible cities, towns and boroughs within the planning region. Whenever the members of the council shall constitute less than 40 per cent of all such eligible towns, cities and boroughs within the planning region,

a regional council of elected officials and a regional planning agency may be established within such region under the general statutes, as amended.

"Sec. 4-124n. Bylaws. Officers. Committees. Meetings. A regional council of governments will adopt bylaws for the conduct of its business, including the organization of the regional planning commission created under section 4-124o, and will annually elect from among the representatives to the council a chairman, a vice-chairman, a secretary, a treasurer, who will be bonded, and such other officers as may be designated or permitted in the bylaws. The bylaws may provide for alternate representatives of the council to attend and vote at any meeting in place of absent representatives. No representative will be eligible to serve more than two consecutive terms in the same office. The bylaws will provide for an executive committee of the council and an executive committee of the regional planning commission and may provide for additional committees including nonvoting advisory committees. Meetings of the council will be called by the chairman or as the bylaws will otherwise provide and minutes of all meetings of the council, its committees and other official actions will be filed in the office of the council and will be of a public record.

"Sec. 4-124o. Regional planning commissions. Except as hereinafter provided, the planning duties and responsibilities of a regional council of governments, including the making of a plan of development pursuant to section 8-35a, will be carried out exclusively by a regional planning commission, acting on behalf of and as a subdivision of the council. Each member will be entitled to a representative on the regional planning commission who will be an elector of such member and on its planning commission. Such representative will be appointed by such planning commission, with the concurrence of the appointing authority of such member. Each member may also appoint an alternate representative who will be an elector of such member and who will be appointed by its planning commission, with the concurrence of the appointing authority of such member. Such alternate representative will, when the representative of the member from which he was appointed is absent, have all the powers and duties of such representative. Each regional planning commission representative will be entitled to one vote in the affairs of such commission but will not otherwise be entitled to vote in the affairs of the council. All matters referred to the council which by statute or otherwise are required to be referred to and considered by a regional planning agency will be considered and commented upon by the regional planning commission in accordance with procedures recommended by such commission and adopted by the council with the concurrence of such commission. The council will have the authority, at the request of a party having referred any such matter to the council's attention, to review and revise, in whole or in part, the comments and recommendations of the regional planning commission as to such matter. If at any time the council is deemed a regional council of elected officials under subsection (d) of section 4-124l, the existence of such regional planning commission will terminate forthwith.

"Sec. 4-124p. Receipt of funds. Dues. Contracts. Audits. Annual report. Each regional council of governments established under the provisions of sections 4-124i to 4-124p,

inclusive, is authorized to receive for its own use and purposes any funds from any source including the state and federal governments and including bequests, gifts and contributions made by any individual, corporation or association. Any town, city or borough participating in a regional council of governments will annually appropriate funds for the expenses of such council in the performance of its purposes. Such funds will be appropriated and paid in accordance with a dues formula established by the regional council of governments. Such council may withhold any services it deems advisable from any town, city or borough which has failed to pay such dues. Within the amount so received, a council may from time to time engage employees, and contract with professional consultants, municipalities, the state and the federal governments, regional councils of elected officials, regional planning agencies and other intertown, regional or metropolitan agencies, or with any one or more of them, to carry out its purposes. The accounts of any regional council of governments will be subject to an annual audit under the provisions of chapter III and such council will file an annual report with the clerks of its member towns, cities or boroughs, with planning commissions, if any, of members, and with the secretary of the office of policy and management, or his designee."

Sec. 4-124i. Regional councils of governments. Definitions. As used in sections 4-124i to 4-124p, inclusive:

- (1) "Planning region" means a planning region of the state as defined or redefined by the Secretary of the Office of Policy and Management, or his designee under the provisions of section 16a-4a;
- (2) "Regional council of elected officials" means any regional council of elected officials organized under the provisions of this chapter;
- (3) "Regional planning agency" means any regional planning agency organized under the provisions of chapter 127;
- (4) "Chief elected official" means the highest ranking elected governmental official of any town, city or borough within the state;
- (5) "Elected official" means any selectman, mayor, alderman, or member of a common council or other similar legislative body of any town or city, or warden or burgess of any borough;
- (6) "Council" means a regional council of governments organized under the provisions of sections 4-124i to 4-124p, inclusive;
- (7) "Member" means any town, city or borough within a planning region of the state having become a member of a regional council of governments in accordance with said sections;
- (8) "Regional planning organization" means a regional council of governments organized under the provisions of sections 4-124i to 4-124p, inclusive, a regional council of elected officials organized under the provisions of sections 4-124c to 4-124h, inclusive, or a regional planning agency organized under the provisions of chapter 127.

(1971, P.A. 821, S. 1; P.A. 73-679, S. 21, 43; P.A. 75-537, S. 35, 55; P.A. 76-435, S. 21, 82; P.A. 77-614, S. 19, 610; P.A. 08-182, S. 1.)

History: P.A. 73-679 replaced director of state planning office with managing director, planning and budgeting, department of finance and control; P.A. 75-537 replaced managing director with commissioner of planning and energy policy; P.A. 76-435 made technical changes; P.A. 77-614 replaced commissioner with secretary of the office of policy and management; P.A. 08-182 redesignated Subsecs. (a) to (g) as Subdivs. (1) to (7) and added Subdiv. (8) defining "regional planning organization".

See Sec. 8-37u re role of Commissioner of Economic and Community Development in coordinating housing policy and activities.

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Sec. 4-124j. Creation. Membership. Withdrawal. Within any planning region of the state a regional council of governments may be created by the adoption of sections 4-124i to 4-124p, inclusive, by ordinance of the legislative bodies of not less than sixty per cent of all towns, cities and boroughs within such planning region entitled to membership on such council as hereinafter provided. Where any regional council of elected officials, or a regional planning agency, exist within a planning region, a regional council of governments may be created either as hereinabove provided, or by the adoption of said sections by resolution of any such regional council or councils of elected officials and any such regional planning agency, and the ratification of any such resolution by ordinance of the legislative bodies of not less than sixty per cent of all such towns, cities and boroughs. All towns, cities and boroughs within a planning region shall be entitled to membership on such council, including any city or borough with boundaries not coterminous with the boundaries of the town in which it is located. Any nonmember town, city or borough entitled to membership may join the council by the adoption of said sections by ordinance of its legislative body. Any member town, city or borough may withdraw from the council by adoption of an appropriate ordinance of its legislative body to become effective on the date of such adoption; provided, however, that any such withdrawing member shall be obligated to pay its pro rata share of expenses of operation and pro rata share of funds committed by the council to active programs as of such date of withdrawal.

(1971, P.A. 821, S. 2.)

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Sec. 4-124k. Representatives of members. Each member of a regional council of governments shall be entitled to one representative on the council who shall be the chief elected official of such member, or in the absence of any such chief elected official, an elected official appointed in the manner provided by ordinance of the legislative body of such member. Each representative of a member shall be entitled to one vote in the affairs of such council.

(1971, P.A. 821, S. 3.)

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Sec. 4-124l. Certification of establishment of council. Transitional period. Reversion to regional council of elected officials. (a) Upon the adoption of sections 4-124i to 4-124p, inclusive, or upon the ratification of a resolution adopting said sections, as provided in section 4-124j, by any town, city or borough entitled to membership on a regional council of governments, the clerk of such town, city or borough shall immediately prepare and file with the Secretary of the Office of Policy and Management, or his designee a certified copy of the adopting or ratifying ordinance, and, upon receipt of such certified ordinances from not less than sixty per cent of all such towns, cities and boroughs within a planning region, said secretary or his designee shall certify to such towns, cities and boroughs and all other eligible towns, cities and boroughs within the planning region, that a regional council of governments has been duly established within such planning region. Any subsequent ordinances adopting the provisions of said sections, or effecting the withdrawal from the council of a member shall be similarly filed. Except as hereinafter provided in this section, upon the establishment of a regional council of governments within a planning region in accordance with said sections, no regional council of elected officials nor regional planning agency shall be subsequently established within such planning region.

(b) If at the time of the adoption or ratification of the provisions of said sections by the requisite sixty per cent majority of all eligible towns, cities and boroughs within a planning region there exists within

(b) If at the time of the adoption or ratification of the provisions of said sections by the requisite sixty per cent majority of all eligible towns, cities and boroughs within a planning region there exists within such planning region a regional council of elected officials, or regional planning agency, or both, the existence and activities of any such regional council of elected officials or regional planning agency shall continue uninterrupted for the duration of a transitional period commencing with the certification of the establishment of the council by the Secretary of the Office of Policy and Management, or his designee pursuant to subsection (a) of this section. The chief elected officials of each town, city or borough subsequently adopting said sections, or in the absence of a chief elected official, an elected official appointed by the legislative body of any such member, shall constitute a transitional executive committee of the regional council of governments during such transitional period. Any such transitional executive committee acting under this subsection shall have the following authority and responsibilities: (1) To draft and propose bylaws for adoption by the council; (2) to select and propose for election by the council, candidates for offices of the council which may include any one or more members of the transitional committee; (3) to propose staffing arrangements, for adoption by the council; (4) to prepare and propose, for adoption by the council, a program of planning and implementation activities, which shall provide for the assumption of such active programs of any such existing regional council of elected officials or regional planning agency, as such executive committee may deem appropriate and a budget for a period not to exceed one year following such transitional period; (5) to propose, for adoption by the council, the date upon which such transitional period shall terminate, which date shall not be later than one year from the date of certification by the secretary of the office of policy and management, or his designee of the establishment of the council.

(c) Upon the expiration of the transitional period provided for under subsection (b) of this section, the regional council of governments shall succeed to and be responsible for all of the rights, privileges and obligations, whether statutory or contractual, of any regional council of elected officials, or regional planning agency, or both, within the planning region, and no regional council of elected officials nor regional planning agency shall be subsequently created within such planning region, except as provided in subsection (d) of this section.

(d) If at any time after the establishment within a planning region of a regional council of governments the members of the council shall constitute less than forty per cent of all eligible towns, cities and boroughs within such planning region, the council shall thereafter be deemed a regional council of elected officials without the rights and duties of a regional planning agency for as long as and until the membership of the council shall again constitute not less than sixty per cent of all such eligible cities, towns and boroughs within the planning region. Whenever the members of the council shall constitute less than forty per cent of all such eligible towns, cities and boroughs within the planning region, a regional council of elected officials and a regional planning agency may be established within such region under the general statutes, as amended.

(1971, P.A. 821, S. 4; P.A. 73-679, S. 22, 23, 43; P.A. 75-537, S. 36, 55; P.A. 77-614, S. 19, 610; P.A. 06-196, S. 28.)

History: P.A. 73-679 replaced director of state planning office with managing director, planning and budgeting division, department of finance and control or his designee; P.A. 75-537 replaced managing director with commissioner of planning and energy policy; P.A. 77-614 replaced commissioner with secretary of the office of policy and management; (Revisor's note: In 1995 the lower case Roman numeral indicators in Subsec. (b) were changed editorially by the Revisors to Arabic numerals for consistency with statutory usage); P.A. 06-196 made a technical change in Subsec. (d), effective June 7, 2006.

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Sec. 4-124m. Rights and duties of councils. Except as otherwise provided in sections 4-124i to 4-124p, inclusive, any regional council of governments shall be entitled to exercise all of the rights and authority and shall be subject to all of the responsibilities and duties provided for in the general statutes, as amended, pertaining to regional councils of elected officials and regional planning agencies.

(1971, P.A. 821, S. 5.)

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Sec. 4-124n. Bylaws. Officers. Committees. Meetings. A regional council of governments shall adopt bylaws for the conduct of its business and shall annually elect from among the representatives to the council a chairman, a vice-chairman, a secretary, a treasurer, who shall be bonded, and such other officers as may be designated or permitted in the bylaws. The bylaws may provide for alternate representatives of the council to attend and vote at any meeting in place of absent representatives and may provide for the organization of a regional planning commission. No representative shall be eligible to serve more than two consecutive terms in the same office. The bylaws shall provide for an executive committee of the council and an executive committee of the regional planning commission and may provide for additional committees including nonvoting advisory committees. Meetings of the council shall be called by the chairman or as the bylaws shall otherwise provide and minutes of all meetings of the council, its committees and other official actions shall be filed in the office of the council and shall be of public record.

(1971, P.A. 821, S. 7; P.A. 00-54, S. 2, 5.)

History: P.A. 00-54 restated provision authorizing adoption of bylaws re regional planning commission, effective May 16, 2000.

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Sec. 4-124o. Regional planning commissions. The planning duties and responsibilities of a regional council of governments, including the making of a plan of development pursuant to section 8-35a, may be carried out by the council or a regional planning commission, acting on behalf of and as a subdivision of the council. Each member shall be entitled to a representative on the regional planning commission who shall be an elector of such member and on its planning commission. Such representative shall be appointed by such planning commission, with the concurrence of the appointing authority of such member. Each member may also appoint an alternate representative who shall be an elector of such member and who shall be appointed by its planning commission, with the concurrence of the appointing authority of such member. Such alternate representative shall, when the representative of the member from which he or she was appointed is absent, have all the powers and duties of such representative. Each regional planning commission representative shall be entitled to one vote in the affairs of such commission but shall not otherwise be entitled to vote in the affairs of the council. All matters referred to the council which by statute or otherwise are required to be referred to and considered by a regional planning agency shall be considered and commented upon by the council or regional planning commission in accordance with procedures recommended by such commission and adopted by the council with the concurrence of such commission. The council shall have the authority, at the request of a party having referred any such matter to the council, to review and revise, in whole or in part, the comments and recommendations of the regional planning commission as to such matter.

council with the concurrence of such commission. The council shall have the authority, at the request of a party having referred any such matter to the council's attention, to review and revise, in whole or in part, the comments and recommendations of the regional planning commission as to such matter. If at any time the council is deemed a regional council of elected officials under subsection (d) of section 4-124i, the existence of such regional planning commission shall terminate forthwith.

(1971, P.A. 821, S. 6; P.A. 86-140; P.A. 00-54, S. 1, 5; P.A. 01-195, S. 104, 181.)

History: P.A. 86-140 provided for the appointment of alternate members; P.A. 00-54 added provisions authorizing the council to perform planning duties, effective May 16, 2000; P.A. 01-195 made a technical change for the purposes of gender neutrality, effective July 11, 2001.

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Sec. 4-124p. Receipt of funds. Dues. Contracts. Audits. Annual report. Each regional council of governments established under the provisions of sections 4-124i to 4-124p, inclusive, is authorized to receive for its own use and purposes any funds from any source including the state and federal governments and including bequests, gifts and contributions made by any individual, corporation or association. Any town, city or borough participating in a regional council of governments shall annually appropriate funds for the expenses of such council in the performance of its purposes. Such funds shall be appropriated and paid in accordance with a dues formula established by the regional council of governments. Such council may withhold any services it deems advisable from any town, city or borough which has failed to pay such dues. Within the amount so received, a council may engage employees, and contract with professional consultants, municipalities, the state and the federal governments, other regional councils of governments, regional councils of elected officials, regional planning agencies and other intertown, regional or metropolitan agencies, or with any one or more of them, and may enter into contracts from time to time to carry out its purposes. Any such contract shall be approved by action of the regional council of governments in a manner prescribed by the council. Any regional council of governments may enter into a contract to carry out its purpose with any other regional council of governments, any regional council of elected officials, established under sections 4-124c to 4-124h, inclusive, or any regional planning agency formed under section 8-31a. The accounts of any regional council of governments shall be subject to an annual audit under the provisions of chapter 111 and such council shall file an annual report with the clerks of its member towns, cities or boroughs, with planning commissions, if any, of members, and with the Secretary of the Office of Policy and Management, or his designee.

(1971, P.A. 821, S. 8; P.A. 73-679, S. 24, 43; P.A. 75-537, S. 37, 55; P.A. 77-614, S. 19, 610; P.A. 83-256, S. 2; P.A. 91-96, S. 2; P.A. 97-185, S. 2, 3; P.A. 00-54, S. 3, 5.)

History: P.A. 73-679 replaced director of state planning office with managing director, planning and budgeting division, department of finance and control or his designee; P.A. 75-537 replaced managing director with commissioner of planning and energy policy; P.A. 77-614 replaced commissioner with secretary of the office of policy and management; P.A. 83-256 provided for the establishment of a dues formula and the withholding of services for failure to pay; P.A. 91-96 expanded types of agencies regional councils of governments can contract with to include other regional councils of government and made technical changes; P.A. 97-185 added specific authorization for regional council of governments to contract with other regional agencies, effective July 1, 1997; P.A. 00-54 added provision re approval of contracts, effective May 16, 2000.

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Sec. 249. Section 16a-4c of the general statutes is repealed and the following is substituted in lieu thereof (*Effective from passage*):

(a) On or before January 1, 2014, and at least every twenty years thereafter, the Secretary of the Office of Policy and Management, within available appropriations, and in consultation with regional planning organizations, as defined in section 4-124i, as amended by this act, the Connecticut Conference of Municipalities, the Connecticut Council of Small Towns, the Commissioner of Transportation and the chairpersons and ranking members of the joint standing committee of the General Assembly having cognizance of matters relating to planning and development, shall conduct an analysis of the boundaries of logical planning regions designated or redesignated under section 16a-4a, as amended by this act. As part of such analysis, the secretary shall evaluate opportunities for coordinated planning and the regional delivery of state and local services. Such analysis shall include, but not be limited to, an evaluation of (1) economic regions, including regional economic development districts established pursuant to chapter 588ff; (2) comprehensive economic development strategies developed by such regional economic development districts; (3) labor market areas and workforce investment regions; (4) natural boundaries, including watersheds, coastlines, ecosystems and habitats; (5) relationships between urban, suburban and rural areas, including central cities and areas outside of the state; (6) census and other demographic information, including areas in the state designated by the United States Census Bureau as urbanized areas and urbanized clusters; (7) political boundaries, including municipal boundaries and congressional, senate and assembly districts; (8) transportation corridors, connectivity and boundaries, including the boundaries of metropolitan planning agencies; (9) current federal, state and municipal service delivery regions, including, but not limited to, regions established to provide emergency, health, transportation or human services; and (10) the current capacity of each regional planning organization to deliver diverse state and local services and to comply with the requirements of any relevant federal transportation authorizing acts. Such analysis shall also establish a minimum size for logical planning areas that takes into consideration the number of municipalities, total population, total square mileage and whether [the] a proposed planning region will have the capacity to successfully deliver [necessary regional services] sophisticated planning activities and regional services. Such analysis shall consider designating rural regions in areas of the state that do not have urbanized areas. The secretary may enter into such contractual agreements as may be necessary to carry out the purposes of this subsection. On or before October 1, 2013, said secretary shall submit a report, in accordance with section 11-4a, to the joint standing committee of the General Assembly having cognizance of matters concerning planning and development. Such report shall provide the status of the analysis required pursuant to this subsection.

(b) Any two or more contiguous planning regions that contain a total of fourteen or more municipalities and voluntarily consolidate to form a single [regional council of

governments or regional council of elected officials] planning region shall be exempt from redesignation pursuant to subsection (a) of this section, provided the Secretary of the Office of Policy and Management formally redesignates such planning regions prior to January 1, 2014. The secretary may, in his or her discretion, waive the requirement that such redesignated planning region contain a total of fourteen or more municipalities.

(c) (1) The secretary shall, not later than January 1, 2014, notify the chief executive officer of each municipality located in a planning region in which the boundaries are proposed for redesignation. If the legislative body of the municipality objects to such proposed redesignation, the chief executive officer of the municipality may, not later than thirty days after the date of receipt of the notice of redesignation, petition the secretary to attend a meeting of such legislative body. The petition shall specify the location, date and time of the meeting. The meeting shall be held not later than sixty days after the date of the petition. The secretary shall make a reasonable attempt to appear at the meeting, or at a meeting on another date within the sixty-day period. If the secretary is unable to attend a meeting within the sixty-day period, the secretary and the chief executive officer of the municipality shall jointly schedule a date and time for the meeting, provided such meeting shall be held not later than two hundred ten days after the date of the notice to the chief executive officer. At such meeting, the legislative body of the municipality shall inform the secretary of the objections to the proposed redesignation of the planning area boundaries. The secretary shall consider fully the oral and written objections of the legislative body and may redesignate the boundaries. Not later than sixty days after the date of the meeting, the secretary shall notify the chief executive officer of the determination concerning the proposed redesignation. The notice of determination shall include the reasons for such determination. As used in this subsection, "municipality" means a town, city or consolidated town and borough; "legislative body" means the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the warden and burgesses of a municipality; and "secretary" means the Secretary of the Office of Policy and Management or the designee of the secretary.

(2) Any revision to the boundaries of a planning area, based on the analysis completed pursuant to subsection (a) of this section or due to a modification by the secretary in accordance with this subsection, shall be effective on January 1, 2015.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Planning and Zoning Commission; John Carrington, Director of Public Works; Deputy Chief Fran Raiola, Director of Emergency Management
Date: March 10, 2014
Re: Presentation: Connecticut Light & Power re: Tree Trimming

Subject Matter/Background

In a few weeks, Connecticut Light and Power (CL&P) will be embarking on a tree trimming project for utility line protection in the Storrs area. Representatives from CL&P will make a brief presentation to the Council on the project, including specific locations and notification procedures.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Planning and Zoning Commission; Grant Meitzler, Assistant Town Engineer
Date: March 10, 2014
Re: UCONN STEM Residence Hall and Engineering/Science Building

Subject Matter/Background

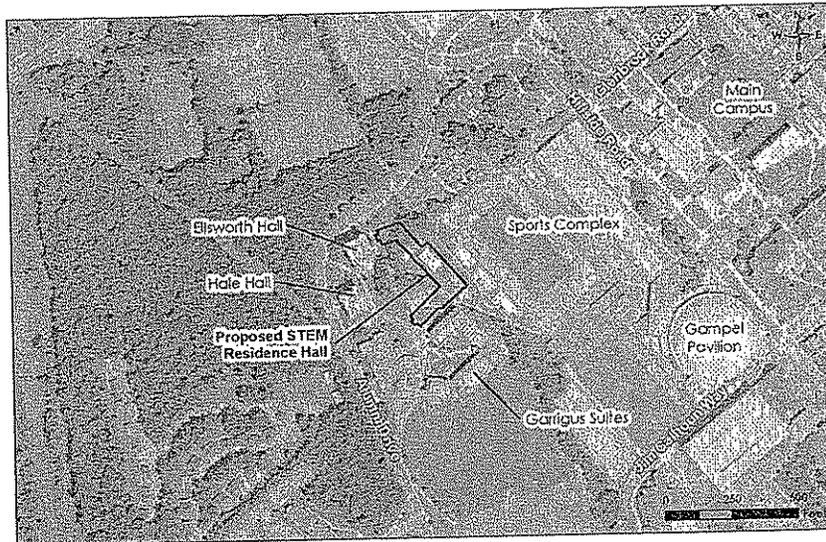
The University of Connecticut is proposing to build a new residence hall and engineering/science building as part of the Next Generation Connecticut initiative. The public scoping meetings for these projects have been rescheduled for March 17, 2014 due to snow on the original meeting date. The meeting on the STEM residence hall will start at 7:00PM, and the meeting on the Engineering/Science building will start at 7:30PM or immediately following conclusion of the first meeting, whichever is later. The purpose of the scoping meetings is to determine whether full Environmental Impact Evaluations (EIE) are needed for either building. If it is determined through the scoping process that the proposed projects will not have a significant impact, the projects can move forward without the need for an EIE.

With regard to timing, UCONN staff has indicated that the reason they are moving forward with these projects in advance of the upcoming campus master planning is due to need and the conditions associated with the Next Generation Connecticut funding approved by the legislature. The forthcoming master plan will evaluate and address the cumulative impacts of the Next Generation initiative; that master plan will be the subject of an Environmental Impact Evaluation under CEPA.

Due to the delay in the scoping meetings, the following project summaries were prepared based on a meeting with UCONN staff. Both projects are located within the Eagleville Brook Watershed and as such will be designed and constructed using Low Impact Development/Green Infrastructure practices to reduce impact on the watershed. Neither building is within the Windham Water Works public water supply watershed.

New STEM Residence Hall.

The new residence hall would be 8 to 9 stories in height and contain up to 800 beds. The proposed location is next to the Hilltop Residence Halls on Alumni Drive. Relocation of some athletic facilities (javelin, discus and volleyball) would be needed to accommodate the new residence hall. This residence hall would provide needed first year housing for STEM students. UCONN received over 29,500 applications for 2014, which represents a 10% increase over 2013 and a 50% increase since 2001.



Other alternatives evaluated by the University included sites south of McMahon and northwest of the South Campus Residence Halls. The preferred location was identified as a future residence hall site in the campus master plan that was prepared in 2006. This location has the added benefit of not requiring construction of a new dining hall as part of the dorm.

As part of the CEPA review process, the University has evaluated a variety of potential impacts from construction of this building, including:

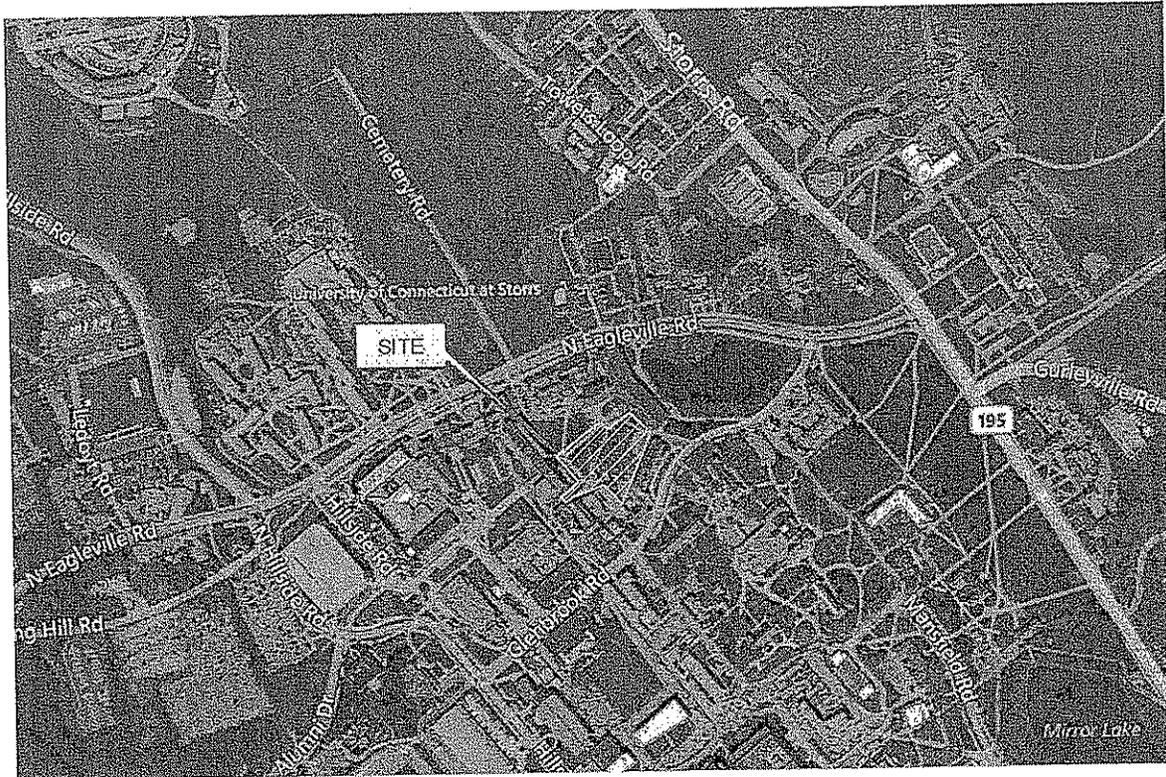
- **Traffic.** No significant impacts on existing roads were identified as the University does not expect the residence hall to generate a significant number of new trips. They expect minimal impacts on parking and traffic associated with support staff. Based on the overall size of the University and the use of the building for student housing, the Assistant Town Engineer concurred with that conclusion. As part of the DOT/OSTA permitting process, the University would be required to prepare a traffic analysis demonstrating that this building will not negatively impact state roads.
- **Protected Species.** No protected species are known to exist on the subject site

- **Wetlands.** There are no mapped wetlands on the subject site.

It should be noted that the Town's 2008 Vision 2020 plan encouraged the University to provide more housing for both undergraduate and graduate students.

Engineering and Science Building.

A new 5-story, 108,000 square foot building is proposed off of Glenbrook Road, between the Chemistry Building and Psychology/Biology Building, located to the rear of the student health services building. The old central warehouse would be demolished to accommodate this new construction. The new building would be occupied primarily by lab space (both wet and dry labs) with some classrooms and meeting rooms. Improvements to the quad would also be included with construction of this building.



It is the first educational building that would be constructed under the Next Generation Connecticut initiative. Other alternatives that were considered include renovation of existing buildings, expansions of Torrey and Gant and a new building at an alternate location between Bronwell and E2.

As part of the CEPA review process, the University has evaluated a variety of potential impacts from construction of this building, including:

- **Traffic.** No significant impacts on existing traffic are anticipated as a result of this building as there are not expected to be significant increases in enrollment or staffing due to this particular project. Based on the overall size of the University and the academic use of the building, the Assistant Town Engineer concurred with that conclusion. As part of the DOT/OSTA permitting process, the University would be required to prepare a traffic analysis demonstrating that this building would not negatively impact state roads.
- **Water Quality.** The demolition of the old central warehouse building and improvements to the quad may result in decreases to impervious surface area.
- **Protected Species.** No protected species are known to exist on the subject site
- **Wetlands.** There are no wetlands on the subject site.

UCONN staff will be available at the meeting to assist the Council with questions.

Planning and Zoning Commission Review

The Planning and Zoning Commission reviewed the proposed buildings at its February 17th meeting and authorized the Chair to co-sign a letter with the Mayor containing the following comments:

- A campus master plan and Next Generation Connecticut impact study should be completed prior to construction of any additional buildings related to the NextGen initiative other than the two currently proposed . These studies should include a comprehensive, multi-modal transportation plan for the build-out of the campus that considers impacts to the local transportation network, including off-campus improvements for vehicular, pedestrian, bike and transit circulation.
- Traffic studies that evaluate potential impacts of the proposed buildings on the local road network in addition to the state road network should be completed to confirm the conclusion that no significant impacts are anticipated. This analysis should address any needed mitigation and should be made available to the Town for review and comment prior to submission to OSTA with regard state road impacts.
- The University should identify specific measures that will be used as part of each project to reduce impacts on the Eagleville Brook watershed.

Recommendation

If the Council concurs with this recommendation, the following motion is in order:

Move, effective March 10, 2014, to authorize the Mayor to co-sign the attached letters to the University regarding the proposed new Residence Hall and Engineering and Science Building.

Attachments

- 1) Draft Letter-Residence Hall
- 2) Draft Letter-Engineering and Science Building

TOWN OF MANSFIELD



Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

March 11, 2014

Mr. Jason Coite
UConn Office of Environmental Policy
31 LeDoyt Road, U-3055
Storrs, Connecticut 06269

Subject: Proposed Engineering and Science Building

Dear Mr. Coite:

The Mansfield Town Council and Planning and Zoning Commission (PZC) offer the following comments and recommendations with regard to the proposed Engineering and Science Building:

- *Master Plan and Impact Study.* A campus master plan and Next Generation Connecticut impact study should be completed prior to construction of any buildings related to the NextGen initiative other than the currently proposed engineering/science building and STEM residence hall. This study should include a comprehensive, multi-modal transportation plan for the build-out of the campus that considers impacts to the local transportation network, including off-campus improvements for vehicular, pedestrian, bike and transit circulation.
- *Traffic Analysis.* A traffic study that evaluates the potential impacts of the proposed buildings on the local road network, in addition to the state road network, should be done to confirm the conclusion that no significant impacts on the local road network are anticipated. This analysis should identify any necessary mitigation measures and be made available to the Town for review and comment prior to submission to OSTA.
- *Stormwater/Eagleville Brook.* The University should identify specific measures to employ for each project to reduce impacts on the Eagleville Brook watershed.

If you have any questions regarding these comments, please contact Linda Painter, Director of Planning and Development.

Sincerely,

Elizabeth C. Paterson
Mayor

JoAnn Goodwin
Chair, Mansfield PZC

Cc: Town Council
Planning and Zoning Commission

TOWN OF MANSFIELD



Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

March 11, 2014

Mr. Jason Coite
UConn Office of Environmental Policy
31 LeDoyt Road, U-3055
Storrs, Connecticut 06269

Subject: Proposed STEM Residence Hall

Dear Mr. Coite:

The Mansfield Town Council and Planning and Zoning Commission (PZC) offer the following comments and recommendations with regard to the proposed STEM residence hall off Alumni Drive:

- *Master Plan and Impact Study.* A campus master plan and Next Generation Connecticut impact study should be completed prior to construction of any buildings related to the NextGen initiative other than the proposed residence hall and the engineering/science building. This study should include a comprehensive, multi-modal transportation plan for the build-out of the campus that considers impacts to the local transportation network, including off-campus improvements for vehicular, pedestrian, bike and transit circulation.
- *Traffic Analysis.* A traffic study that evaluates the potential impacts of the proposed buildings on the local road network, in addition to the state road network, should be done to confirm the conclusion that no significant impacts on the local road network are anticipated. This analysis should identify any necessary mitigation measures and be made available to the Town for review and comment prior to submission to OSTA.
- *Stormwater/Eagleville Brook.* The University should identify specific measures to employ for each project to reduce impacts on the Eagleville Brook watershed.

If you have any questions regarding these comments, please contact Linda Painter, Director of Planning and Development.

Sincerely,

Elizabeth C. Paterson
Mayor

JoAnn Goodwin
Chair, Mansfield PZC

Cc: Town Council
Planning and Zoning Commission

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Jaime Russell, Director of Information Technology; Leslie McDonough, Director of Library Services; Mary Stanton, Town Clerk
Date: March 10, 2014
Re: Response to Council Inquiry re Technological Divide

Subject Matter/Background

On December 9, 2013 the Council requested a discussion of the Town's use of technology and whether that use is disadvantaging certain segments of the community.

Attached please find a memo from staff regarding this topic.

Attachments

- 1) Memo from staff dated March 10, 2014

Memo

To: Town Council

From: Leslie McDonough, Director of Library Services; Jaime Russell, Director of Information Technology; Mary Stanton, Town Clerk

Date: March 10, 2014

Re: Response to Council Inquiry Regarding Technological Divide

Inquiry: The use of technology and whether that use is disadvantaging certain segments of the community. “How is our use of technology impacting those who lack access to a PC or the knowledge to use one?”

Access to Computers and the Internet

Town Departments make use of technology to provide an additional opportunity for citizens to access information or interact with their municipality. Technology, however, has not replaced traditional avenues of communication. We have not reduced municipal in-person hours, telephone contacts, nor access to paper forms and resources. Citizens can access all Departments without using technology and many of our citizens regularly do just that. Use of computer technology is not required. We use multiple means to interact with citizens, each of which will be of use to some, but not others, which is why we seek to provide a variety of means, and technology is one of those means. Ultimately, every citizen that we reach could result in a citizen who then shares that information with someone else as well.

For citizens who would like to use a computer, but lack the means to own one, the Town provides significant free public computer access at the Mansfield Public Library, Mansfield Community Center, and Mansfield Senior Center (Senior Center access is intended for seniors specifically).

For citizens who own a mobile device but lack the funds for an Internet connection, the Town provides free public wireless Internet access at the Mansfield Public Library, Mansfield Community Center, Mansfield Senior Center, Mansfield Town Hall, our Schools (due to school security, physical access to the buildings is limited to appropriate use), and soon the Mansfield Transportation Center.

Assisting the Public to Access Technology

The Mansfield Public Library, Mansfield Senior Center, and Mansfield Parks and Recreation all offer computer training classes. Many of these classes are regularly attended by our residents and are well received. The library also provides individual assistance to anyone who requires it.

The Mansfield Public Library is a place where all residents can go to access the Internet and its resources, with a trained staff ready to help. Every day, the Library plays host to people who are struggling to cross the digital divide, and often a significant amount of staff time is spent helping them. Many people use the library computers, scanners, printers, Wi-Fi, and other devices as they cannot afford to purchase them. In addition to a well trained staff, it is critical to maintain the library's hardware, software, peripherals, and online presence to make access to technology as seamless as possible for everyone.

We don't always succeed. For example, one librarian dealt with "an elderly gentleman with little to no computer skills who came in to get his name on to the list for subsidized housing... I helped him finally find the application page, which had a link that he had to click, only to find that the waiting list slots had been filled. The application opened at 12:01 the night before, and was completely full by 1:00pm when he came in the next day. He never had a chance if he had to rely on public access computers with hours like that. And the online form was the only way to apply." On the other hand, librarians do help many people successfully navigate the Internet to apply for jobs, create an email account, download forms, complete online forms, and other necessary tasks.

A public library has an obligation to provide access to information for those who need it. In concert with other Town Departments, we need to use our resources wisely, and decide in coordinated fashion what services to provide and how best to provide them. Creating easy, open access for the public requires a lot of heavy lifting on the back end. The library experience has shown that a good user interface can make all the difference in access, and that good interfaces require skilled personnel using up-to-date tools.

In closing, a Pew Research Center survey (see link below) indicated that Americans believe that it is very important for libraries to provide free access to computers and the Internet. "Some 77% of all those ages 16 and older say it was "very important" for libraries to offer free access to computers and the Internet to the community and another 18% say it was "somewhat important." Just 2% say it was not too important and another 2% say it was not important at all." It is our belief that these numbers would hold true if people were asked about community centers and senior centers as well.
<http://libraries.pewinternet.org/2013/01/22/part-3-technology-use-at-libraries/>

One Department's Perspective --- Mansfield Town Clerk

In our office we often assist mostly elderly residents who are trying to access information regarding their land records. For us it is a simple, albeit time consuming, process of accessing the indexes and showing them where to find the actual documents. We will often print out the index pages for them so they can cross reference the items. At that point it is more a question of not understanding the land record process as opposed to a digital divide.

Another area in which we notice a certain amount of frustration is when we suggest during a phone call that the information being requested is available on the Town's website. Once the person indicates they do not have access to the Internet, depending on

the question, we either try to provide the information to them in another format or suggest they use the public computers in the library.

Access to federal tax forms and fishing/hunting licenses are other areas in which the digital divide is apparent. The federal government no longer provides income tax forms which is frustrating for residents without Internet access and one for which we have no easy answer. Hunting and fishing licenses are available on the DEEP website and in our office. We have fewer residents coming in to get their licenses, but have noticed we issue more licenses to residents of surrounding towns because their clerks do not offer the service.

There is a constant demand for more digitally available information, and while we try, within our means, to provide that information in the formats requested it is also important to be sensitive to all levels of ability and access.

Conclusion

The advent of computers and the Internet has provided an incredible conduit for accessing information and interacting with residents. The potential drawbacks are lack of access to the tools and lack of knowledge regarding how to use online technology. Town Departments have been very much aware of the need to provide information in many forms, so that no citizen is excluded for lack of technology. However, online access is becoming more and more necessary to conduct the daily business of life in areas outside of our control such as Federal resources, job applications, or resources from other outside entities. Service centers such as the Mansfield Public Library, Mansfield Senior Center, and the Mansfield Community Center will continue to play an ever-increasing role as public access locations for technology and as a means to decrease the digital divide through training classes and onsite support.



**TOWN OF MANSFIELD
PLANNING AND ZONING COMMISSION**

JoAnn Goodwin, Chair

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

February 21, 2014

Mr. Paul Ferri
UConn Office of Environmental Policy
31 LeDoyt Road, U-3055
Storrs, Connecticut 06269

Re: Innovative Partnership Building Comparative Evaluation

Dear Mr. Ferri:

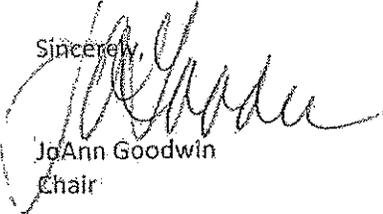
On Thursday, February 20th, the Planning and Zoning Commission completed its review of the Comparative Evaluation for the proposed Innovative Partnership Building (IPB) at the UConn Technology Park. My original correspondence requested an extension of time to comment to February 19, 2014, but due to inclement weather, the Commission's February 18th meeting was canceled. Please accept these comments as timely and forward them to the Office of Policy and Management as part of the official record.

As stated in my prior correspondence, the Commission's primary concerns with this proposed project are related to transportation. The following comments are offered to supplement those made in my earlier correspondence and those submitted by the Town Council:

- The IPB should not be granted a Certificate of Occupancy until the North Hillside Road extension to Route 44 is completed and signals are optimized.
- UCONN should prepare an analysis identifying how the Route 195 intersections with North Eagleville and Gurleyville Roads will operate once the North Hillside Road and building projects are completed to determine whether the opening of North Hillside Road will result in improvements to current intersection operations or if mitigation measures need to be expedited.
- If the completion of North Hillside Road is delayed, no occupancy of the building should occur until UCONN has:
 - Conducted an analysis of the impacts on the North Eagleville Road/Hunting Lodge Road intersection and determined what, if any, mitigation measures are needed. This analysis should be provided to the Town for review and comment.
 - Installed mitigation measures to improve operations of the intersections of Route 195 with North Eagleville and Gurleyville Roads.
- A comprehensive traffic study and transportation plan that takes both Tech Park and Next Generation Connecticut development into account should be completed prior to development of future buildings in the technology park. This study should include impact on local as well as state road networks, and should include multi-modal improvements.

Please contact Linda Painter, our Director of Planning and Development at 860.429.3330 if you have any questions regarding these comments.

Sincerely,

A handwritten signature in cursive script, appearing to read "JoAnn Goodwin".

JoAnn Goodwin
Chair

C: Planning and Zoning Commission
Town Council
Traffic Authority



OFFICE OF THE MAYOR
CITY OF BRIDGEPORT, CONNECTICUT
MARGARET E. MORTON GOVERNMENT CENTER

999 BROAD STREET
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE (203) 576-7201
FAX (203) 576-3913

Item #9

BILL FINCH
Mayor

February 18, 2014

Dear Fellow Members:

I am writing to express my support to the Act Concerning Health Insurance Coverage for Telemedicine Services Senate Bill No. 858 submitted by Yale University to the Senate Insurance Committee.

This Bill will help the underprivileged and all children throughout the state. This service will be beneficial to our constituents in obtaining access to mental health services provided through teleconferencing.

Once again, the City of Bridgeport supports this Bill and hope to get your support as well.

Should you have any questions, please do not hesitate to call my office.

Sincerely,

Bill Finch
Mayor

cc: Ron Thomas
Quannette R. Kirby

BF/rc

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44 Mountain Road
Mansfield Center, CT 06250

16 February 2014

John Carrington
Director of Public Works
Audrey P. Beck Municipal Building
4 South Eagleville Road
Mansfield, CT 06268

Dear Mr. Carrington,

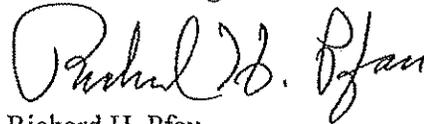
A Commendation for Fine Roads Work

This is to commend those responsible for the fine work that Public Works is doing keeping Mountain Road plowed and sanded during the winter.

I was quite impressed last winter with the fine job done as I am again this winter, and wish to let you and your staff know of my appreciation. Other neighbors here feel the same.

It is nice to live in a town with such good service!

With Sincere Regards to Your and Your Personnel,



Richard H. Pfau

cc: Elizabeth C. Paterson, Mayor
Mark Kiefer, Superintendent of Public Works

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TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
 FOUR SOUTH EAGLEVILLE ROAD
 MANSFIELD, CT 06268-2599
 (860) 429-3336
 Fax: (860) 429-6863

February 24, 2014

Dr. Dora B. Schriro
 Commissioner
 Department of Emergency Services and Public Protection
 1111 Country Club Road
 Middletown, Connecticut 06457

Re: Overtime and Fringe Benefit Rate for Resident Troopers

Dear Commissioner Schriro:

It was nice to meet you at last week's Annual Meeting of the Connecticut Council of Small Towns (COST), and I appreciate the remarks you made at that session. I would like to take this opportunity to emphasize a few points regarding the resident trooper program.

The resident trooper program certainly provides a valuable service for many of Connecticut's smaller communities. With one sergeant and nine troopers, Mansfield may have the largest contingent of resident troopers in the state. We are very fortunate to have several dedicated and talented troopers working here in Mansfield and within Troop C and the Eastern District.

Like my colleagues around the state, I am concerned about the trooper overtime rate and the fringe benefit rate assessed to participating towns. I understand from your comments at the COST meeting that the overtime rate (100%) is set in statute and would need legislative action to revise the rate. I know that COST and the Connecticut Conference of Municipalities (CCM) are advocating for legislation to amend the overtime rate, and would appreciate your support on this issue.

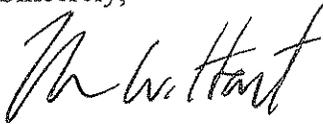
With respect to the fringe benefits rate, the fringe for the troopers has increased from 59.08% in FY 2009/10 to an estimated 93% for FY 2014/15. This rate is more than double the fringe benefit rate we pay for municipal employees. The increase in the fringe is one of the primary reasons that the average cost of a resident trooper working in Mansfield has increased from \$82,638 to \$109,726, nearly 33%, over a five-year period. (Please see the attached spreadsheet for more detail.) This marked increase in cost will prevent me from recommending to the Town Council that we add another trooper for next fiscal year and may lead to a future reduction in the number of troopers assigned to Mansfield.

On a related note, the timing of the notice towns receive for the fringe benefits rate has been problematic in the past, as we have received this information well after the completion of our local budget process. For example, we received notice of the FY 2013/14 rate on August 26, 2013, five months after I submitted my proposed budget to the Town Council. We have, however, received an informal notice of the anticipated benefits rate for next fiscal year and would encourage the state to continue to provide timely notice in the future.

I realize the setting of the fringe benefits rate is not entirely within DESPP's control but would encourage you to work with the appropriate state agencies to address these issues of concern. As I am sure you can appreciate, in order for the resident trooper program to remain viable for Mansfield and other Connecticut communities, the costs need to be manageable and sustainable over the long term.

I appreciate your consideration of these important matters.

Sincerely,



Matthew W. Hart
Town Manager

CC: State Senator Donald Williams
State Representative Gregory Haddad
State Representative Linda Orange
Town Council
Major Michael Darcy, Eastern District Commander
Lieutenant Clifford Labbe, Troop C Commander
Sergeant Richard Cournoyer, Resident Trooper Supervisor
Ronald Thomas, CCM
Elizabeth Gara, COST

Enc: (1)

Town of Mansfield
Resident State Trooper Program - Fringe Benefit Analysis

		Salaries*	Fringe	Overhead**	Subtotal	Reimb. Rate	Total Paid	Fringe %	Fringe Increase Over P/Y
2014-2015 est	9 Troopers 1 Sgt	764,680.86	711,153.20	91,682.31	1,567,516.37	0.70	1,097,261.46	93.00%	9.15%
2013-2014 est	9 Troopers 1 Sgt	717,905.20	601,963.51	91,681.91	1,411,550.62	0.70	988,085.44	83.85%	10.90%
2012-2013	9 Troopers 1 Sgt	697,806.52	509,049.86	91,312.18	1,298,168.56	0.70	908,717.99	72.95%	9.35%
2011-2012	8 Troopers 1 Sgt	662,918.35	421,616.07	81,380.90	1,165,915.32	0.70	816,140.72	63.60%	0.52%
2010-2011	8 Troopers 1 Sgt	605,459.81	381,924.05	91,789.92	1,079,173.78	0.70	755,421.64	63.08%	4.00%
2009-2010	7 Troopers 1 Sgt	540,868.12	319,544.89	84,022.54	944,435.55	0.70	661,104.88	59.08%	

13/14 Budgeted amount is \$953,210, Budget - Estimated = (\$34,875)

*Salary costs include: base salary, meals, and longevity

**Overhead costs include: telephone, travel, stipends, mv depreciation, supplies, and clothing

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TOWN OF MANSFIELD
DEPARTMENT OF PUBLIC WORKS

John C. Carrington, P.E., Director of Public Works

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3332
Fax: (860) 429-6863
CarringtonJC@mansfieldct.org

To: Environment Committee

From: Virginia Walton, Mansfield Recycling Coordinator

Date: February 28, 2014

Re: *Senate Bill No 67, An Act Concerning the Inclusion of Juices, Teas and Sports Drinks under Connecticut's Bottle Bill* - support with suggestions.

On behalf of the Town of Mansfield, I am writing to you in support of Senate Bill 67 with some modifications. The current system of placing a five-cent deposit on beverage containers serves the interest of the citizens of Connecticut. It provides an incentive for recycling bottles and cans as well as supports the State's Solid Waste Management Plan and Climate Change Action Plan.

Mansfield would benefit from the bottle bill's expansion since a significant portion of the Town's residents are affiliated with the University of Connecticut and many are transient members of the community. The bottle bill provides a consistent framework for recycling in a state where 169 communities offer differing recycling programs. The items included in the bottle bill are well known by Connecticut's residents, regardless of which community they come from.

While SB 67 adds three types of beverages to the update, we suggest that all single serving beverage containers based on their size, rather than beverage, should be included in this bill. This includes nips (single 1.5 ounce bottles of liquor) as they have become a litter problem in our community and natural spaces. The handling fee should be raised to 3.5 cents to help redemption centers and stores that take back bottles. Connecticut currently has a low handling fee of 1.5 to 2 cents. We ask that you consider including wine and liquor bottles to increase glass recycling in Connecticut by creating a purer resource stream and thus a more valuable commodity.

With these modifications, we believe bill 67 will help move the State's recycling rate forward.

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State of Connecticut
GENERAL ASSEMBLY
 STATE CAPITOL
 HARTFORD, CONNECTICUT 06106-1591

February 28, 2014

Representative Mary Mushinsky, Co-Chair
 Program Review and Investigations Comm.

Senator John Kissel, Co-Chair
 Program Review and Investigations Comm.

Representative Christie Carpino, Ranking Member
 Program Review and Investigations Comm.

Senator John Fonfara, Ranking Member
 Program Review and Investigations Comm.

Re: Request for the Program Review and Investigations Committee to Conduct a Municipal Needs Capacity Study

Dear Program Review and Investigations Committee:

Over the past several months, the M.O.R.E. Municipal Tax Authority Sub-Committee has been meeting to develop recommendations in order to address the State's overreliance on the property tax and the fiscal disparities that exist amongst municipalities.

Many of our members felt that it would be beneficial for the State to have the Program Review and Investigations Committee conduct a Municipal Needs Capacity Study in order to analyze the efficacy and cost of municipal services. It is our recommendation that the needs capacity study could be conducted similar to the one conducted by the New England Public Policy Center at the Federal Reserve Bank of Boston for municipalities in Massachusetts.

We believe this study should focus on (1) of the magnitude of the gap between the underlying costs of providing (A) non-educational local public services and (B) educational services in each municipality in the state (need), and the ability of that municipality to raise adequate revenues locally to fund those services (capacity), and (2) of potential frameworks or formulas the state might use to help municipalities close the respective gaps. We would like the Committee to investigate the use of appropriate factors to measure need which are not within the direct control of local officials, such as but not limited to population density, poverty rate, unemployment rate and jobs per capita. The Committee would also develop alternative frameworks or formulas by means of which the state could help each municipality close the objectively determined gap between need and capacity.

In addition the committee could:

(b) Investigate both existing and potential sources of revenue that could be used to meet the needs of municipalities.

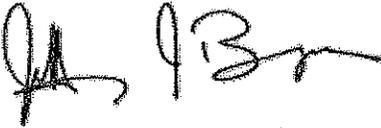
(c) Study and provide a design for a permanent commission for revenue accountability that will assess the state's revenue structure on the basis of adequacy, equity, balance, simplicity, economic competitiveness, effectiveness and efficiency, and to make recommendations for improvements.

This research would be complementary to the Tax Incidence Study legislation that was passed in 2013 and is critical to the state's ability to provide deeper analysis of finance structures and aid to support the capacity of municipalities to meet the needs of their residents.

Connecticut has demonstrated its need for more and better information from data and analysis of existing policy and research of better public policy initiatives to help solve increasingly large, complex and difficult fiscal problems. This will not end as new challenges and barriers arise. It is imperative for the state to make a commitment to creating a more permanent structure with a singular focus on public finance policy. Good analysis helps foster good decisions and moves the state in a better direction to overcome fiscal obstacles and meet the needs of its people well into the future.

Please let us know if you feel this is the type of study that Program Review and Investigations could undertake

Sincerely,

A handwritten signature in black ink, appearing to read "J. Berger". The signature is fluid and cursive, with a large initial "J" and "B".

Representative Jeff Berger
Chairman, Municipal Tax Authority Sub-Committee

Cc: Representative J. Brendan Sharkey, Speaker of the House
Program Review and Investigations Committee Members
Municipal Tax Authority Sub-Committee Members



January 2014

Mr. Matthew Hart
Town Manager
Town of Storrs
4 South Eagleville Road
Mansfield, CT 06268

Dear Town Manager Hart:

The Community Renewal Team, Inc. is a key partner to city and town governments throughout Central Connecticut, serving as a screening and intake portal for many state and federal benefits, and efficiently delivering direct services that municipalities cannot provide independently. Each of CRT's programs fosters self-reliance and supports independence among customers, from Meals on Wheels that keep seniors in their homes to Head Start and summer food and reading programs for preschool and elementary school children.

CRT has provided quality services and programs to the residents of Greater Hartford and Middlesex counties for more than 50 years. Our high impact strategies include programs designed to address the issues of poverty, health and wellness, self-sufficiency, financial literacy and others. Early Care and Education, Meals on Wheels and Senior Community Cafes, Low-income Assisted Living, Energy and Weatherization Assistance, Behavioral Health Services and Supportive Housing and Shelter provide people with the skills and resources they need in order to thrive. All CRT programs are reflective of our mission of "Preparing Our Community to Meet Life's Challenges."

It is our hope that this information is useful to you and will be something you can share with your stakeholders. It is also our way of letting you know how vital it is for the Town of Mansfield to continue to be our partner in our effort to reduce poverty.

If you have any questions about the programs and services we currently provide to the Town of Mansfield please feel free to contact our CRT Development Office at (860) 560-5471. We would certainly appreciate the opportunity to clarify information and speak with you personally to discuss how your support can make a difference to the families we serve. We look forward to working with you as we move families from poverty to economic independence. We also hope that you will consider financial support of CRT by making a pledge to assist us in our efforts to help others.

Sincerely,

Lena Rodriguez
President/CEO



INTRODUCTION

The Community Renewal Team, Inc. (CRT) has prepared the enclosed 2013 Community Benefit Report that offers a detailed accounting of services provided to residents of 120 Connecticut towns, and the value of those services. We hope this information is helpful to you.

Founded more than 50 years ago in Hartford, Connecticut, CRT is a non-profit community action agency dedicated to breaking the cycle of poverty and empowering people in our community to become self-sufficient. A year before the official War on Poverty, Hartford had already formed its Task Force for Human Renewal, later renamed Community Renewal Team. We are deeply proud of this heritage.

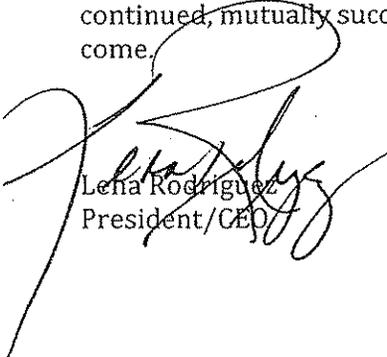
Our primary function is to help low-income individuals and families become self-sufficient while ensuring their basic needs are met. To accomplish this, CRT operates over 60 programs in cities and towns throughout Hartford and Middlesex counties to meet the needs of our area's low-income and disadvantaged populations. We employ more than 800 culturally diverse people. During 2013, CRT touched the lives of more than 113,000 individuals and 45,000 families.

Our services include Head Start and child care, Meals on Wheels, energy assistance, comprehensive case management, housing and emergency shelters, eviction prevention, clinical behavioral health care, veteran services, and a 100-unit assisted living facility for low income seniors. CRT's quality assurance department measures success using Results-Oriented Management and Accountability practices, which integrate outcomes into the management and delivery of all programs and services.

The Great Recession and subsequent lackluster economic recovery have taken an enormous toll on the resources of our communities. For the past six years, cities and towns throughout Connecticut have struggled to balance shrinking tax dollars and state assistance with increasing operational costs and higher demand for services from residents.

With decades of experience, CRT is more than capable of helping the towns we serve fill in the gaps and meet residents' needs both compassionately and cost effectively. Our mission is "Preparing Our Community to Meet Life's Challenges." Case management is the backbone of all of our programs, facilitating the achievement of our mission. Our *Steps to Success* holistic case management model helps customers set and attain personal goals. CRT staff use "Steps" to measure customers' strengths and weaknesses in more than one dozen areas upon entry at CRT. These assessments then serve as a baseline from which customers move from crisis to thriving; from dependence to independence. Our many programs are instrumental in helping people to become or to remain self-sufficient members of their communities. And we accomplish all of this efficiently and economically, helping to save valuable resources for our local communities.

Thank you so very much for the opportunity to continue serving Connecticut residents. I look forward to a continued, mutually successful partnership between CRT and Connecticut municipalities for many years to come.



Lena Rodriguez
President/CEO

Community Benefit Report 2013

<i>Number of Residents</i>	<i>Program</i>	<i>Service Units</i>	<i>Unit Cost</i>	<i>Dollar Value</i>	<i>Unit Description</i>
Storrs					
<i>Elder Services</i>					
1	Senior Community Café	4	\$7.66	\$30.64	Per Meal Cost
<i>Total Number of Residents In Program</i>			<i>Total Dollar Value of Program</i>		
1				\$30.64	
<i>Totals For This Town</i>					
<i>Total Number of Residents</i>			<i>Total Dollar Value</i>		
1				\$30.64	

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**Connecticut
Light & Power**

A Northeast Utilities Company

The Connecticut Light and Power Company
P.O. Box 270
Hartford, CT 06141-0270
(860) 947-2000

www.cl-p.com

News Release

CL&P Kicks Off Initial Work on Interstate Reliability Project

*Upgrade Will Improve Reliability, Create Local Jobs and New Tax Revenue
in Southern New England*

(BERLIN, Conn. - March 3, 2014) With final federal and Connecticut regulatory approvals secured, Connecticut Light & Power will soon begin preparation work on its portion of the Interstate Reliability Project, a collaborative effort with National Grid that will improve electric reliability in Connecticut and southern New England. In the coming weeks, the company will begin clearing the right-of-way and creating access roads to lay the groundwork for the project.

Part of a group of transmission projects called the New England East-West Solution (NEEWS), the Interstate Reliability Project is designed to improve the delivery of electricity across Connecticut, Rhode Island, and Massachusetts. Once complete, the new lines will provide the region's electricity customers with the infrastructure that is critical to a healthy economy, as well as access to cleaner, competitively-priced energy sources.

"The Interstate Reliability Project continues CL&P's strong track record of investment to ensure a robust regional electric grid," said Laurie Foley, Vice President of Transmission Projects, Engineering & Maintenance for Northeast Utilities, parent company of CL&P. "We continue to connect customers to reliable, cost-effective energy and support continued economic growth in Connecticut and New England, an effort that we have been very successful at since 2005."

The Interstate Reliability Project will also bring much-needed economic benefits to all three southern New England states by creating hundreds of new local jobs and generating significant new property tax revenue to towns along the project route.

The Connecticut portion of the project, which will be constructed by CL&P, includes the construction of a new overhead 345-kilovolt (kV) transmission line on 37 miles of existing right-of-way through 11 towns from Lebanon to the Rhode Island border in Thompson and has an estimated cost of approximately \$218 million. The project also includes upgrades to stations in Lebanon and Killingly.

The Rhode Island and Massachusetts portions of the new transmission line, which will be constructed by National Grid, will extend approximately 38 miles through National Grid's

service areas, and work is expected to begin later this year. The Interstate Reliability Project is expected to be in-service by December 31, 2015.

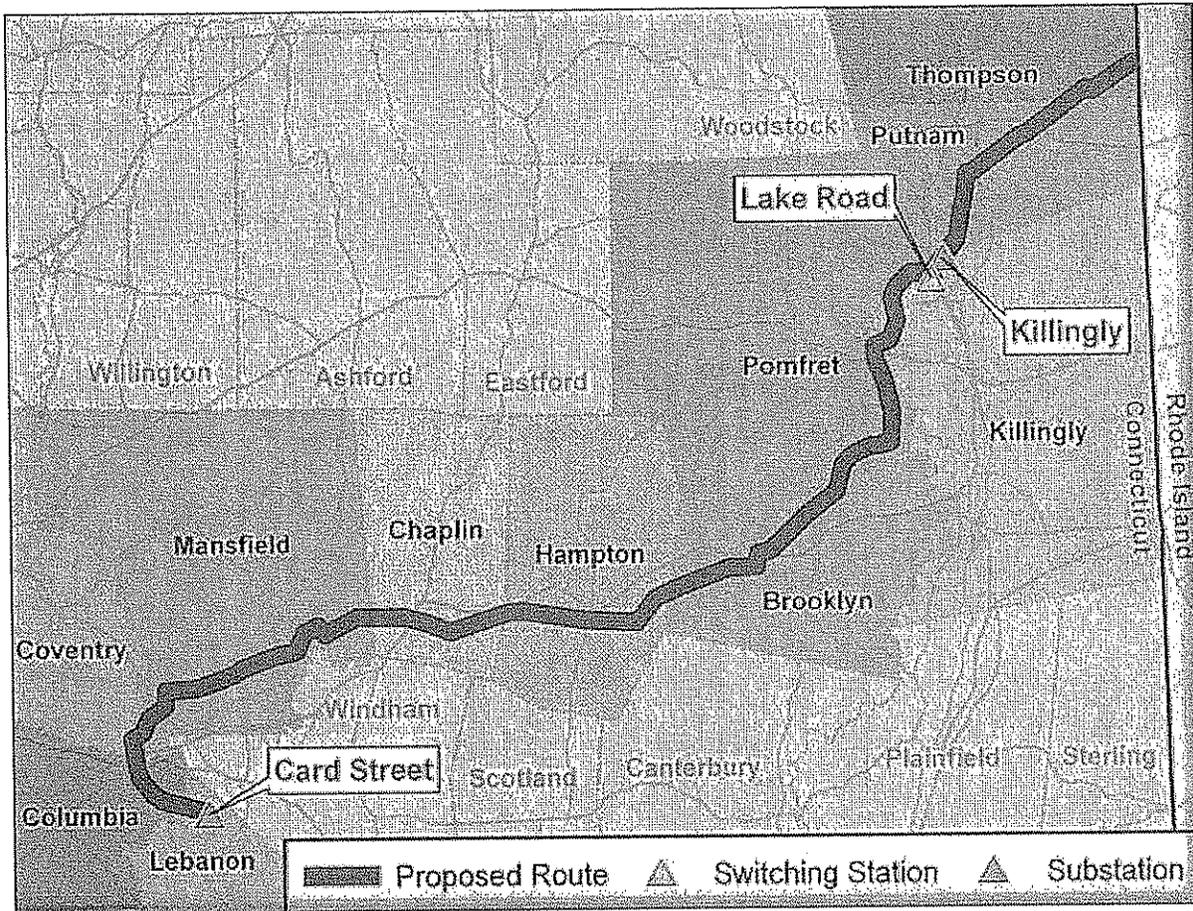
The company will continue to work closely with towns and residents along the project route and will post weekly construction updates and highlight project milestones at www.NEEWSprojects.com. Residents can also call 1-866-99NEEWS (1-866-996-3397) or email NEEWS@NU.com, for more information.

Connecticut Light & Power (CL&P), a Northeast Utilities company (NYSE: NU), transmits and delivers electricity to 1.2 million customers in 149 cities and towns. For more information, please visit www.cl-p.com, like us on Facebook (facebook.com/CTLightandPower) and follow us on Twitter [@CTLightandPower](https://twitter.com/CTLightandPower).

MEDIA CONTACT:

Frank Poirot
(860) 665-3409
frank.poirot@nu.com

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Plan Before You Hike.

To ensure electric system reliability, important transmission improvements within the existing utility right-of-way are being made in the Mansfield Hollow Park area. Construction in this area will be in stages. Initial work started in early March, and construction will continue through spring 2015. Connecticut Light & Power (CL&P) is working to minimize the effect of construction on the trail system.

During active construction in or around the park area, some trails will be temporarily closed to ensure public safety. Signs will be installed to alert hikers to closed trails. Affected trails will be restored at the completion of construction. Planning ahead will help ensure that your hike won't be disrupted by the construction.

If you have any questions about the transmission improvements in the Mansfield Hollow Park area, please visit our website at www.NEEWSprojects.com and click on the Interstate Reliability Project, or call our Project Hotline at 1-866-996-3397.



**Connecticut
Light & Power**

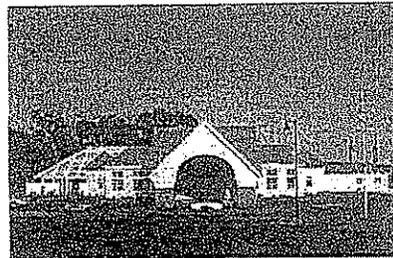
A Northeast Utilities Company

This ad is paid for by CL&P customers.

Northeast Utilities: CL&P Interstate Reliability Project

Northeast Utilities: CL&P Interstate Reliability Project																											
February				March				April				May				June											
27	3	10	17	24	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23						
<p>2/26/2014 Version 2</p> <p>Community Print - Quarter Page/BW</p> <p>The Reminder News: (Killingby/Plainfield, Putnum, Windham/Mansfield)</p> <p>Willimantic Chronicle</p>												<p>23-Mar 20-Mar</p> <p>30-Mar 26-Mar</p>				<p>31-Apr 3-Apr</p> <p>7-Apr 3-Apr</p>				<p>28-May 1-May</p> <p>5-May 1-May</p>							

Connecticut Foundation for Open Government
c/o Freedom of Information Commission
18-20 Trinity Street
Hartford, CT 06106



The Riverhouse
at
Goodspeed Station
55 Bridge Road
Haddam, CT 06438
Phone: 860.345.4100

Directions:

From Hartford area: South on I-91 to Exit 22S (left-hand exit). South on Route 9 to Exit 7. Then follow directions in bold below.

From New Haven area: North on I-95 to Exit 69. North on Route 9 to Exit 7. Then follow directions in bold below.

From New London area: South on I-95 to Exit 69. North on Route 9 to Exit 7. Then follow directions in bold below.

Turn left at the end of the ramp (ramp is three miles long), following Route 82. At first stoplight, turn right onto Bridge Rd. The Riverhouse will be approximately 1/2 mile down on the right.



2014
FREEDOM OF INFORMATION
COMMISSION
ANNUAL CONFERENCE

FEATURED TOPIC:

The Ever-Changing Landscape of
Electronic Records and the FOI Act

Friday, April 4, 2014
8:00 A.M. to 2:00 P.M.

The Riverhouse at Goodspeed Station
Haddam, Connecticut

Sponsored by
Connecticut Freedom of Information Commission
Connecticut Foundation for Open Government
Connecticut Council on Freedom of Information

Item #17

2014
FREEDOM OF INFORMATION COMMISSION
CONFERENCE PROGRAM

8:00 A.M. - 8:30 A.M.
Registration and Continental Breakfast

8:30 A.M. - 8:40 A.M.
Welcome and Introduction

Colleen M. Murphy
Executive Director and General Counsel
Freedom of Information Commission

8:40 A.M. - 8:45 A.M.
Break

8:45 A.M. - 10:30 A.M.
Break Out Sessions

Nuts and Bolts:
Answers to Cutting Edge FOIA Questions
Staff
OR

FOI 101: A Crash Course in the FOI Act

Tracie C. Brown
Principal Attorney
Freedom of Information Commission

10:30 A.M. - 10:40 A.M.
Break

10:40 A.M. - 11:30 A.M.
Panel Discussion

Complying with the FOIA: Some Helpful Hints

Co-Moderators and Panel Members:

Thomas B. Mooney
Attorney and Partner, Shipman and Goodwin, LLP

Henry J. Zaccardi
Attorney, Shipman and Goodwin, LLP

11:30 A.M. - 11:40 A.M.
Break

11:40 A.M. - 12:50 P.M.
Panel Discussion

The Ever-Changing Landscape of
Electronic Records and the FOI Act

Moderator:

Gregory F. Daniels, Commission Counsel
Freedom of Information Commission

Panel Members:

Brian Edwards, Information Security Officer,
Department of Children & Families
Zachary Janowski, Investigative Reporter,
Yankee Institute for Public Policy
Kevin Lembo, State Comptroller,
State of Connecticut, Office of the Comptroller
Jason Pufahl, Chief Information Security Officer,
University of Connecticut

12:50 P.M. - 1:00 P.M.
Break

1:00 P.M. - 2:00 P.M.
Luncheon

with

Information Technology Update

Jeff Beckham
Attorney and Director of Communications
State of Connecticut, Department of Administrative Services

and

Keynote Speaker

Maria J.K. Everett
Executive Director
Virginia Freedom of Information Advisory Council

REGISTRATION FORM

\$45.00 Registration fee covers all or part of the program, including continental breakfast and lunch.
Registration for conference and luncheon on a space available basis.

Registration must be received by March 27, 2014 and will only be accepted with full payment, payable to:

CONNECTICUT FOUNDATION FOR OPEN GOVERNMENT

C/O FOI COMMISSION, 18-20 TRINITY STREET, 1ST FLOOR, HARTFORD, CT 06106

NAME: _____ Breakout Session FOI 101 (Please check if you plan to attend)

TELEPHONE OR EMAIL: _____

AFFILIATION: _____ AMOUNT ENCLOSED \$ _____

Lunch includes: Chef's Soup Selection; Classic Caesar Salad w/ Shaved Parmesan; Ciuccen Parmesan; Penne ala Vodka; Pan Seared Salmon w/ Cucumber, Mango, Cilantro and Lime Salsa; Seasonal Grilled Veggies; Garlic Mashed Potatoes; Rolls & Butter; Chef's Dessert Display; and Coffee & Teas with Assorted Soft Drinks.

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**Join us for a gathering of Mansfield's Agricultural
Community
Wednesday, March 19, 2014
6:30 pm
EO Smith Agricultural Education Center**

Agenda

- Tours of EO Smith Agricultural Education Center
- Introductions
- Discussion of Mansfield Tomorrow Plan*
- Light Refreshments and Networking

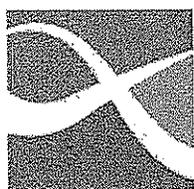
** Last February, as part of the Mansfield Tomorrow Project, over 40 members of Mansfield's Agriculture Community gathered to discuss how to sustain and grow a viable agricultural economy in Mansfield and surrounding towns. The feedback obtained during this workshop was used to develop an Agricultural Strategy for Mansfield that was used to develop policies and actions to be included in the Mansfield Tomorrow Plan. We now have a draft plan. We want your feedback!*

Copies of the plan will be available before and after the meeting.

**If you are able to participate in this event, please contact
Jennifer Kaufman at your earliest convenience and no
later than Friday, March 14th, at
KaufmanJS@MansfieldCT.org or 860-429-3015x204.**

Mansfield Tomorrow is a Town project to set Mansfield's course for the coming decades. It includes preparation of a comprehensive plan based on the results of an extensive community participation process and new zoning and subdivision regulations to help implement the plan. The Mansfield Tomorrow Plan will build on principles established in the 2006 Plan of Conservation and Development and 2008 strategic plan, Mansfield 2020: A Unified Vision. We expect to be publishing the Plan for public review and comment in Spring 2014; with public hearings in early summer. For more information or to sign up for email updates, please visit www.mansfieldtomorrow.com.

Town of Mansfield ▪ Department of Planning and Development
4 South Eagleville Road ▪ Mansfield, CT ▪ 06268
Email: mansfieldtomorrow@mansfieldct.org ▪ Telephone: 860.429.3015 ext. 204
Visit Our Website: www.mansfieldtomorrow.com

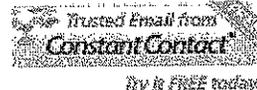


Mansfield Tomorrow

OUR PLAN ► OUR FUTURE

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Mansfield Community Center | 10 South Eagleville Road | Storrs | CT | 06268

Clean Up! Green Up! The Last Green Valley

For the third year in a row, The Last Green Valley, Inc. (TLGV) is pleased to announce the availability of funds for nonprofit organizations and municipal, regional, state or federal agencies to sponsor 2014 Earth Month or River Cleanups in the region.

* **TLGV will reimburse your organization up to \$500** for expenses like publicity, cleanup supplies such as trash bags and work gloves, and food for your volunteers.

* TLGV will also help **publicize** your event and work with you to **recruit** more volunteers.

* Last year, **1,095 volunteers** removed more than **13,000 pounds of trash** from our rivers, parks, and roadways!



To apply, submit a letter to TLGV, on your organization's letterhead, at least four weeks before the proposed event.



- ✓ Include basic details about your cleanup – what, when, where, and who – plus your contact information, including an email address.
- ✓ Tell us what you hope to accomplish.
- ✓ Submit a budget detailing how you will use TLGV funds.
- ✓ Let us know who will be picking up and disposing of the trash (we can't cover that cost).
- ✓ Explain how you will involve youth – the future stewards of The Last Green Valley.
- ✓ Describe how you will publicize not just the event, but the results.
- ✓ For nonprofit organizations, submit a copy of your 501(c) letter from the IRS.

TLGV reserves the right to approve or deny funds based upon the likelihood of project success and the availability of funds. We will contact you within two weeks of your submission. If TLGV approves funding, you will need to sign a short agreement and promise to acknowledge TLGV's funding in your publicity materials. To help compile accomplishments, we will also ask you to complete and return the TLGV "Trash Tracker" forms. For more information, contact Lois Bruinooge at (860) 774-3300 or lois@tlgv.org.

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