



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, June 9, 2014
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

	Page
CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES	1
PUBLIC HEARING	
1. Neighborhood Assistance Act Programs (Item #6, 05-12-14 Agenda)	5
2. Proposed Amendments to Parks Rules and Regulations: Program Sponsorship Signs and Banners and Smoking Ban (Item #7, 05-27-14 Agenda)	7
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL	
REPORT OF THE TOWN MANAGER	
REPORTS AND COMMENTS OF COUNCIL MEMBERS	
OLD BUSINESS	
3. Proposed Amendments to Parks Rules and Regulations: Program Sponsorship Signs and Banners and Smoking Ban (Item #7, 05-27-14 Agenda)	9
4. Neighborhood Assistance Act Programs (Item #6, 05-12-14 Agenda)	17
5. Storrs Center Update (Item #1, 05-27-14 Agenda) (Oral Report)	
6. Community/Campus Relations (Item #6, 04-28-14 Agenda) (Oral Report)	
NEW BUSINESS	
7. FY 2014/15 Nonunion Compensation and Benefits Changes.....	45
8. Reappointment to Mansfield Downtown Partnership Board of Directors	53
9. Appointment to WRTD Board of Directors.....	55
10. Independence Day Ceremonial Presentation Planning Subcommittee.....	61
REPORTS OF COUNCIL COMMITTEES	
DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS (www.MansfieldCT.gov)	
PETITIONS, REQUESTS AND COMMUNICATIONS	
11. E. Paterson/J. Goodwin re: Engineering and Science Building Environmental Impact Evaluation (EIE)	63
12. E. Paterson/J. Goodwin re: STEM Residence Hall Environmental Impact Evaluation (EIE).....	67

13. Zoning Board of Appeals Legal Notice71

FUTURE AGENDAS

EXECUTIVE SESSION

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
Tuesday May 27, 2014
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Mr. Shapiro moved and Ms. Moran seconded to approve the minutes of the May 13, 2014 special meeting. The Town Clerk noted the distributed draft was dated incorrectly. The motion to approve, as amended, passed with all in favor except Mr. Kochenburger who abstained. Ms. Moran moved and Mr. Ryan seconded to approve the minutes of the May 12, 2014 regular meeting. Mr. Shapiro noted a correction and a clarification of his participation in the executive session. The motion to approve, as amended, passed with all in favor except Mr. Kochenburger who abstained.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Gary Bent, Mansfield Hollow Road, also speaking for his wife, spoke in favor of the Safe Routes to School Grant for Southeast School, noting their disappointment in the Council's previous action. Mr. Bent itemized a number of benefits the walkway would provide to both students and other residents and urged the Council to reconsider.

Jonathan Sgro, Browns Road, spoke in support of the Safe Routes to School Grant, commenting on how dangerous it currently is to walk along Rte. 89. Mr. Sgro was surprised at the Council's action and has spoken to many parents who are in favor of the sidewalk.

Amanda Hanzlick, Sumner Drive, Community School for the Arts instructor and EOSmith Choral Director, asked the Council to consider the proposed collaboration as the arts are essential to the health of a community. Ms. Hanzlick believes the collaborative efforts will make the program stronger, more visible and vibrant.

Jim LoMonaco, Wormwood Hill Road, called the rejection of the sidewalk project unfortunate and urged the Council to reconsider their decision. Mr. LoMonaco noted that without a sidewalk there are many missed opportunities that both children and others could take advantage of in the immediate area.

Brian Anderson, Ridge Road, echoed the comments of some of the previous speakers and urged the Council to reconsider their decision on the sidewalk. Mr. Anderson stated that he fully understands the need for responsible budgeting but now that the Town is in a better situation it is important to keep the Town moving forward.

Patricia Lofman, Davis Road, requested the Council support the collaborative efforts of the Town and the Community School for the Arts. She noted the Town has a long standing history in support of children.

Arthur Smith, Mulberry Road, expressed his objections to proposed regulations which would prevent smoking in Town parks. Mr. Smith believes the opportunity to exercise should be available to all.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager responded to questions raised by Arthur Smith in a previous letter (appended to the 5/12/2014 minutes)

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Paterson recognized the efforts of Jesse Shea, Phil Richard, Mary Hirsch and Joanne Roberts who placed a rose on the gravestones of over 300 veterans in the Town's cemeteries.

May 27, 2014

The Mayor noted the passing of long time Mansfield resident Madge Manfred. Ms. Manfred served as President of Joshua's Trust, was a docent at the Benton museum, and was active in the community.

Mr. Ryan moved and Mr. Shapiro seconded to add Item 3a, Setting the Mill Rate for Fiscal Year 2014-2015, to the agenda. The motion passed unanimously.

Mr. Marcellino moved and Mr. Ryan seconded to add Item 8a, Safe Routes to School – Southeast Elementary School Walkway, to the agenda. The motion passed with all in favor except Kegler and Raymond who were in opposition.

Ms. Wassmundt distributed copies of a 4/10/2012 Ten Year CIP Conceptual Outlay Plan listing aerial apparatus at a cost of \$1,000,000. (Supplemental Materials 5/27/2014)
Mr. Kochenburger commented that the fire truck purchase was never actually proposed but is shown in the document as a potential future initiative.

Ms. Moran moved and Mr. Shapiro seconded to move Item 6, Collaboration with Community School for the Arts, as the next item of business. The motion passed unanimously.

VI. OLD BUSINESS

1. Storrs Center Update

The Town Manager reported the Price Chopper is scheduled to open on June 6, 2014 and the Town Square is now open. Mr. Hart commended both the Public Works Department and the contractors for their work on the Square.

2. Community Water and Wastewater Issues, Four corners Water and Wastewater Project

The Town Manager reviewed highlights of the May 21, 2014 Public Information Session sponsored by the Four Corners Water and Sewer Advisory Committee. The project schedule shows that more detailed information on project costs and assessments will be available in July.

3. Proposed Amendments to Parks Rules and Regulations; Program Sponsorship Signs and Banners

Mr. Shapiro moved and Ms. Moran seconded, effective May 27, 2014, to schedule a public hearing for 7:45 PM at the Town Council's regular meeting on June 9, 2014, to solicit public comment regarding the proposed amendments to Chapter A194 of the Parks Rules and Regulations.

Motion passed unanimously.

3a. To Set the Mill Rate for Fiscal Year 2014-2015

Mr. Ryan moved and Mr. Shapiro seconded to approve the following resolution:
BE IT RESOLVED: That the Tax Rate for the Town of Mansfield for Fiscal Year 2014-2015 be set at 27.95 mills, and the Collector of Revenue be authorized and directed to prepare and mail to each taxpayer tax bills in accordance with Connecticut General Statutes, as amended, and that such taxes shall be due and payable July 1, 2014 and January 1, 2015

The motion passed unanimously.

VII. NEW BUSINESS

4. CodeRED Presentation

IT Director Jamie Russell and Deputy Chief Fran Raiola presented information on how the new CodeRed system operates and how to register for alerts. It was suggested a tutorial be created and posted on the Town's website. Staff urged all members of the audience and those watching at home to sign up.

May 27, 2014

5. Environmental Impact Evaluations, UCONN STEM Residence Hall and Engineering/Science Building

Mr. Shapiro moved and Mr. Ryan seconded effective May 27, 2014, to authorize the Mayor to co-sign the attached comments to the University of Connecticut regarding the Environmental Impact Evaluations for the new STEM Residence Hall and the Engineering and Science Building provided the letters are amended to include the comments recommended by the Conservation Commission.

Jason Coite, UConn Office of Environmental Policy and Director of Planning and Development Linda Painter reviewed the comments offered by the Planning and Zoning Commission and the Conservation Commission.

Motion passed unanimously.

6. Collaboration with Community School for the Arts

Brie Grant, Dean of the UConn School of Fine Arts, and Curt Vincente, Director of Parks and Recreation, reported that they have been investigating possible collaborative opportunities between the two entities. A Memorandum of Understanding will be presented to the Council for review, if a viable business plan is deemed possible.

7. Appointment of Sub-registrar

Ms. Moran moved and Ms. Raymond seconded, effective May 30, 2014, to appoint Phillip M. Pietras of the Tolland County Funeral Home as a sub-registrar for the Town of Mansfield, for a term to run concurrent with that of the Mansfield Registrar of Vital Statistics.

Motion passed unanimously.

8. Ashford, Connecticut 300th Anniversary

Following a discussion, Council members agreed to have the Town Manager put together a group tasked with determining a venue for Mansfield's participation in this event. Council members supported the idea of asking the Ballard Puppet Museum to participate as well as the E.O. Smith Band.

8a. Safe Routes to School – Southeast Elementary School Walkway

Director of Public Works John Carrington and Director of Planning and Development Linda Painter presented an overview of the Safe Routes to School plan.

Mr. Marcellino moved and Ms. Moran seconded to approve the following motion:

WHEREAS, the Town of Mansfield broadly publicized a public informational meeting for the proposed Safe Routes to School Southeast Elementary School Walkway project on Route 89 through direct mail to property owners in the project area, PTO notification of Southeast parents, flyers at the public library, Town Manager reports and website postings; and

WHEREAS, a public informational meeting was held on March 25, 2014 at 7:00 p.m. in the Southeast Elementary School auditorium, 134 Warrentown Road, at which meeting residents had an opportunity to voice their opinions; and

WHEREAS, the Town Council has received additional community feedback since the April 15, 2014 meeting expressing support for the walkway project and grant; and

WHEREAS, the Town of Mansfield has considered the concerns of residents from the public informational meeting and finds that the proposed project is in the best interest of the Town of Mansfield, and will promote public health, safety and general welfare of its residents and provide convenience and safety for the travelling public.

May 27, 2014

NOW THEREFORE BE IT RESOLVED THAT: the Town of Mansfield hereby fully supports the proposed Southeast School Walkway project based upon the above information.

Council members discussed the most recent budget figures, the adjusted cost estimates, the safety of a sidewalk along Route 89, and the number of pedestrians who would use the walkway.

The motion passed with Kochenburger, Marcellino, Moran, Paterson, and Shapiro in favor, Kegler, Raymond and Wassmundt opposed, and Ryan abstained.

VIII. REPORTS OF COUNCIL COMMITTEES

Finance Committee Chair Bill Ryan commended the Finance Department for the work they did on the budget.

IX. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS

No comments offered.

X. PETITIONS, REQUESTS AND COMMUNICATIONS

9. G. Bent re: Sidewalk Grant

10.J. Sgro re: Southeast School Walkway

11.Mansfield Conservation Commission re: University of Connecticut Master Planning Effort - During the Community/Campus Relations agenda item the Town Manager and Director of Planning, who both serve on the Master Planning Committee, will provide a detailed update on the status of the Master Plan. Additionally, a future meeting will be scheduled as an opportunity for the Council to provide feedback on this letter and other draft materials.

12.F. Baruzzi re: FY 2014/15 Budget

13.State of Connecticut Office of Policy and Management re: 2012 Equalized Net Grand List

14. Professional Services Agreement Between the Town of Mansfield, Connecticut and O'Malley, Deneen, Leary, Messina & Oswecki

15.Connecticut Water re: Water System Advisory Committee – The Committee on Committees will make recommendations to the Council for the Mansfield resident member. The Town Clerk will request recommendations from the Conservation Commission, the Economic Development Commission and the Planning and Zoning Commission.

16.Northeast Utilities System re: Notice of Intent to File Amended Rate Schedules by the Connecticut Light and Power Company

17.Connecticut Water – In Your Community – April 2014

XI. FUTURE AGENDA

Mr. Kochenburger requested the answer to two questions prior to the public hearing on the proposed changes to the Parks Rules and Regulations:

- Did the review of the Recreation Advisory Committee and the Planning and Zoning Commission include the no smoking language?
- If following the public hearing the Council wished to eliminate a proposed change would an additional public hearing be required?

The Town Manager will provide an answer to the first question but stated the Council can amend the regulation following the public hearing without an additional public hearing.

XII. ADJOURNMENT

Mr. Shapiro moved and Ms. Moran second to adjourn the meeting at 10:02 p.m.

The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

May 27, 2014

PUBLIC HEARING
TOWN OF MANSFIELD
June 9, 2014

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on June 9, 2014 to solicit public comments regarding potential program applications to the Neighborhood Assistance Program.

At this hearing persons may address the Town Council and written communications may be received. Information regarding the program is on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield and is posted on the Town's website (mansfieldct.gov).

Dated at Mansfield Connecticut this 27th day of May, 2014.

Mary Stanton, Town Clerk

PAGE
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PUBLIC HEARING
TOWN OF MANSFIELD
June 9, 2014

The Mansfield Town Council will hold a public hearing at 7:45 PM at their regular meeting on June 9, 2014 to solicit public comments regarding the proposed amendments to Chapter A194 of the Parks Rules and Regulations.

At this hearing persons may address the Town Council and written communications may be received. Information regarding the program is on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield and is posted on the Town's website (mansfieldct.gov).

Dated at Mansfield Connecticut this 27th day of May, 2014.

Mary Stanton, Town Clerk

PAGE
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Curt Vincente, Director of Parks and Recreation; Linda Painter, Director of Planning and Development; Curt Hirsch, Zoning Enforcement Officer
Date: June 9, 2014
Re: Proposed Amendments to Parks Rules and Regulations: Program Sponsorship Signs and Banners and Smoking Ban

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding the proposed amendments to the Parks Rules and Regulations. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing and to consider action on the amendments.

As you will recall, the Mansfield Little League (MLL) has installed a new scoreboard at Southeast Park Field "B" that includes a panel recognizing Windham Hospital as the sponsor that donated the scoreboard to the MLL. Town staff has noted a potential issue with the Parks Rules and Regulations, which allow for only *temporary* program sponsorship signs and banners.

The Park Rules and Regulations prohibit commercial advertising; however, Section A194-1(J) provides an exception for temporary program sponsorship signs and banners. This exception dates back to 2003, when the Town Council amended the Parks Regulations to allow for temporary signs and banners at select municipal facilities. Under this initial amendment, the youth league needed to remove the signs and banners following each game. This practice ultimately proved too onerous, and in May 2007 the Council approved a subsequent modification to allow the league to erect temporary sponsorship signs and banners for an entire season.

In adopting the 2003 and 2007 amendments to the Park Regulations, the Council sought the input of the Planning and Zoning Commission (PZC), which regulates signs through its Zoning Regulations. The PZC subsequently amended the Zoning Regulations to further clarify the definition of "public signs" and to specify that temporary sponsorship signs and banners as provided for in the Park Regulations shall not be considered advertising for the purposes of the Zoning Regulations.

Parks and Recreation staff has prepared a new set of revisions (see attached) to allow for *permanent* installation of sponsorship signs and banners on *scoreboards* and to provide the department with more discretion regarding the location of signs and banners. Importantly, we are also taking this opportunity to propose the prohibition of smoking and the use of tobacco products in Town parks.

The Recreation Advisory Committee (RAC) recently reviewed the scoreboard donation and sponsor recognition, and expressed unanimous support for the project. In keeping with past practice, the Council referred the proposed amendments to the Parks Regulations to the Planning and Zoning Commission (PZC) for review and comment. The PZC reviewed the proposed amendments at its meeting on May 19th and has voted in support of the changes.

Financial Impact

In recent years the MLL, as an official co-sponsored organization of the Town, has made significant improvements to Southeast Park in conjunction with the municipality. The MLL has supplemented the Town's investment in Southeast Park with significant monetary support for park improvements, local volunteer contractor support for construction work, and countless hours of volunteer time for positive youth programming. With the support of Windham Hospital, the MLL was able to erect its new scoreboard without a financial contribution from the Town.

Legal Review

Attorney Dennis O'Brien has reviewed and approved the form of the proposed revisions to the Parks Regulations.

Recommendation

Rule 6(d) of the Council Rules of Procedure provides that the Town Council may not amend, adopt or reject a proposed ordinance on the day the first public hearing is convened. The Council may suspend the rule by a majority vote.

Unless the public hearing raises any additional issues that we have not considered, or if the Town Council wishes to make further revisions, staff recommends that the Council adopt the proposed amendments to the Parks Rules and Regulations.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective June 9, 2014, to accept the proposed amendments to the Parks Rules and Regulations, which amendments shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Attachments

- 1) Proposed Amendments to Park Rules and Regulations
- 2) Scoreboard Specifications
- 3) PZC re: 8-24 Referral

DRAFT – Proposed changes 5/12/14, ~~strikethrough~~ to be removed, underlined to be added.

Chapter A194: PARK RULES AND REGULATIONS

[HISTORY: Adopted by the Town Council of the Town of Mansfield 11-25-1974, effective 12-3-1974. Amendments noted where applicable.]

GENERAL REFERENCES

Alcoholic beverages — See Ch. 101.

Outdoor burning — See Ch. 114.

Parks and recreation areas — See Ch. 137.

§ A194-1 Permitted activities.

§ A194-2 Prohibited activities.

§ A194-1 Permitted activities.

The following park uses and/or activities are permitted subject to additional specific regulations which may be adopted by the Town Council or its designated agency:

- A. Hiking, picnicking, organized nature study, bicycling and horseback riding in designated areas.
- B. Ice skating, swimming, cross country skiing and fishing at specific times and/or places.
- C. Day and/or night camping only in specified areas, with a permit issued by the Town Manager or other designated person or agency of the town.[Amended 7-25-1983]
- D. Open fires only in fireplaces in designated picnic areas around Bicentennial Pond.[Amended 7-25-1983]
- E. Open camping fires are thus prohibited in the remainder of Schoolhouse Brook Park.[Added 7-25-1983]
- F. Organized games in designated areas.
- G. Posting of signs only with permission issued by the Town Manager or other designated person or agency of the town.[Amended 7-25-1983]
- H. Special activities and/or programs only upon approval by the Town Manager or other designated person or agency.

I. Pets on leash only.

J. Subject to compliance with applicable provisions of the Mansfield Zoning Regulations, the Parks and Recreation Department may authorize not-for-profit organizations to erect ~~temporary~~ program sponsorship signs/banners in Town parks, subject to the following conditions:[Added 1-27-2003, effective 2-25-2003]

- (1) Eligibility. Only not-for-profit organizations that operate to serve Mansfield residents are eligible to erect signs/banners under this subsection. The eligible not-for-profit organizations may erect ~~temporary~~ signs/banners for only those businesses, organizations, individuals and other entities that provide monetary or other material assistance to the eligible organization. Subject to the conditions expressed herein, the Parks and Recreation Department has the discretion to reasonably determine which not-for-profit organizations and program sponsors are eligible to erect signs/banners under this subsection.
- (2) Location. The location of ~~temporary~~ program sponsorship signs/banners in Town parks shall be limited to ~~four sites~~ active ballfields at the reasonable discretion of the Department of Parks and Recreation. [Amended 9-14-2009, effective 10-9-2009]
 - (a) ~~Around the interior perimeter of the outfield fence at Southeast Park Field A;~~
 - (b) ~~Adjacent to the Southeast Park Football Field;~~
 - (c) ~~Adjacent to the playing fields at the Lions Club Memorial Park; and~~
 - (d) ~~Around the interior perimeter of the fence at the Mansfield Skate Park.~~
- (3) Duration. Signs/Banners permitted under this subsection may be erected or displayed permanently on scoreboards and for the duration of the season around the perimeter of the ballfields. Signs/Banners around the ballfields must be removed following the conclusion of the season.[Amended 5-14-2007, effective 6-11-2007]
- (4) Construction. Signs/Banners permitted under this subsection must be single-sided, non-illuminating, ~~temporary or portable in design,~~ and constructed with weather-proof material.
- (5) Size. Signs/Banners permitted under this subsection cannot exceed 32 square feet in area or for scoreboards, cannot exceed thirty-three percent of the total scoreboard area.
- (6) Color/Format. Signs/Banners permitted under this subsection must be consistent in format ~~and have a dark background.~~ Wording on signs/banners permitted under this subsection is limited to the name, phone number, website and logo of the program sponsor. Sign/color format of any Sign/Banner is subject to the reasonable approval of the Department of Parks and Recreation.

(7) Enforcement. The Parks and Recreation Department shall administer and enforce the requirements of this subsection.

(8) Other. Subject to the conditions expressed herein, the Parks and Recreation Department has the discretion to ~~develop additional location requirements at the four sites defined in Subsection J(2) above, and other restrictions and guidelines for signs/banners permitted under this subsection~~ impose reasonable restrictions and develop guidelines for program sponsorship signs consistent with these Regulations. [Amended 9-14-2009, effective 10-9-2009]

§ A194-2 Prohibited activities.

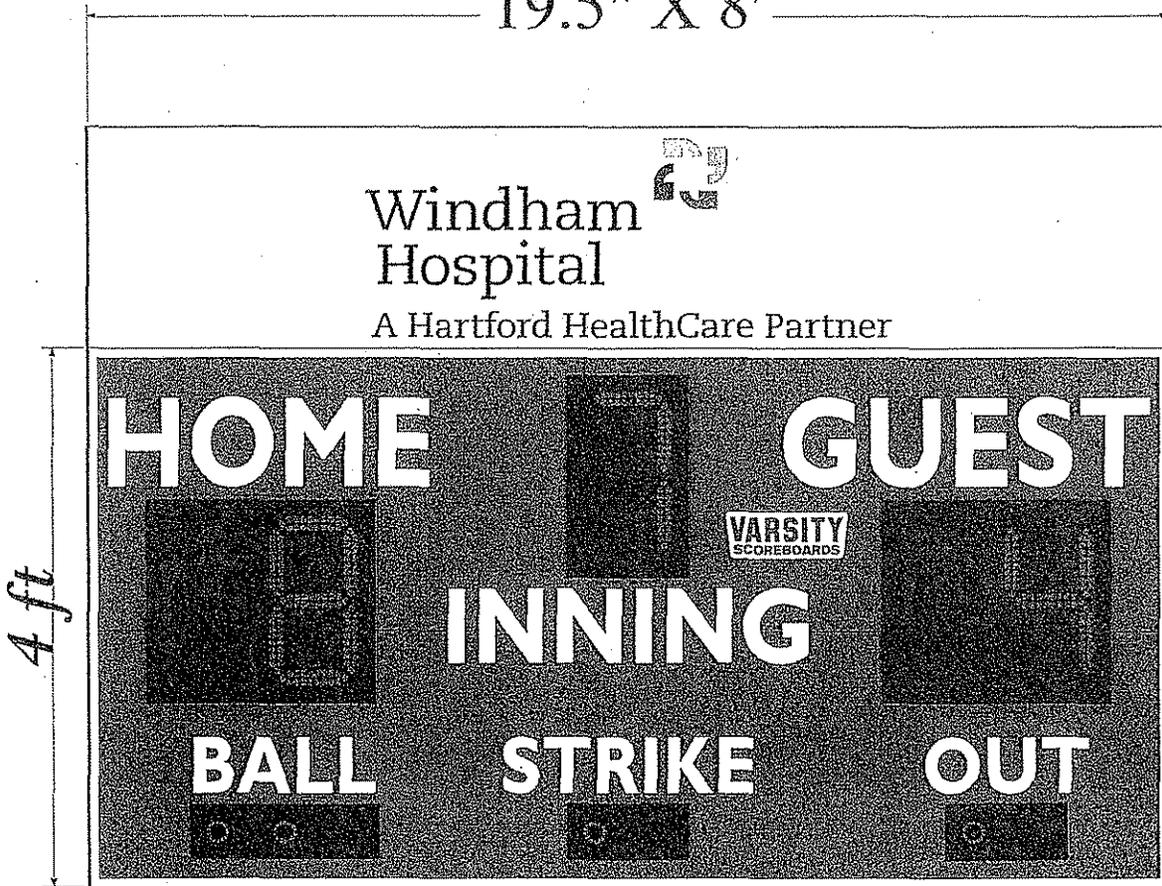
Prohibited activities shall be as follows:

- A. Commercial advertising, except for temporary program sponsorship signs/banners as permitted in § A194-1J above. [Amended 1-27-2003, effective 2-25-2003]
- B. Vending or soliciting of any type except as authorized by the Town Council.
- C. Littering.
- D. Removal of or injury to trees, shrubs, flowers and/or other plants.
- E. Molesting of birds and/or other fauna.
- F. Destruction, misuse and/or defacement of park property.
- G. Use or possession of explosives, firearms and/or fireworks.
- H. Hunting and/or trapping.
- I. Pets in swimming area.
- J. All motorized vehicles except on designated public access roads and parking areas.
- K. Use of the park, including parking areas, between sunset and sunrise without proper permit.
- L. Disorderly conduct or any other illegal activity.
- M. Drinking or possession of alcoholic beverages. [Added 3-10-1975, effective 3-19-1975]
- N. Golfing. [Added 7-28-1997, effective 8-23-1997]
- O. Smoking and use of tobacco/nicotine products.

Graphics Authorization Form

MODEL - VSBX314
SPONSOR AREA

19.5" X 8"



Graphic Artist's Notes to Customer
None.

Sales Rep Name
Tassie Pace
Sales Rep Email
tassiepace@scoreboard1.com
Client Name or Contact
TODD HODRINSKY
Model Number

Customer Name

 Approval/Disapproval
 Approved Disapproved
 Reason for Disapproval (if applicable)

Please review carefully. Changes once graphics approval is submitted may result in additional charges. Colors are for proofing only and may vary on different printers, monitors and finished products.



**PLANNING AND ZONING COMMISSION
TOWN OF MANSFIELD**

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CONNECTICUT 06268
(860) 429-3330

To: Town Council
From: Planning and Zoning Commission
Date: Wednesday, May 21, 2014
Re: 8-24 Referral

At a meeting held on 5/19/14, the Mansfield Planning and Zoning Commission adopted the following motion:

“That the Planning and Zoning Commission notify the Town Council that it supports the proposed changes to the Mansfield Park Regulations and that an amendment to the Zoning Regulations to eliminate the restriction to temporary signs will be initiated as part of a future package of zoning regulation amendments.”



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Jennifer Kaufman, Natural Resources and Sustainability Coordinator; Curt Vincente, Director of Parks and Recreation; Jessie Shea, Community Development Assistant; Pat Schneider, Director of Human Services
Date: June 9, 2014
Re: Neighborhood Assistance Act Programs

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding potential program applications to the Neighborhood Assistance Act Program. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing and to authorize the submission of applications.

As you will recall, the Connecticut Department of Revenue Services (DRS) has issued a solicitation for program applications for the 2014 Neighborhood Assistance Act Program. This program provides funding for community programs conducted by either a municipal government or tax exempt agency through a corporation tax credit to businesses that make cash contributions to the town. The community program must be approved by both the municipal agency and the DRS. Businesses can receive a Connecticut Tax Credit for their contributions to municipal programs that are approved by the DRS. The amount of the tax credit is determined by the type of project in which the business invests. The minimum investment required is \$250; the maximum investment for a business in any calendar year is \$150,000.

Eligible Programs

The following types of projects and community programs would be eligible for funding through the Neighborhood Assistance Act:

- *Energy Conservation Projects* (Tax Credit of 100% of cash invested) including projects to promote energy conservation that are directed toward properties occupied by low-income persons or properties owned or occupied by charitable organizations, foundations, trusts or other entities.

- *Community Programs* (Tax Credit of 60% of cash invested) including programs that provide community-based alcoholism prevention or treatment programs; neighborhood assistance; job training; education; community services; crime prevention; construction or rehabilitation of dwelling units for families of low and moderate income in the state; funding for open space acquisitions; child day care facilities (must be primarily for children of employees of the sponsoring business); and any other program that serves persons at least 75% of whom are at an income level not exceeding 150% of the poverty level for the preceding year.

Proposed Projects

In 2013, the Town submitted applications for the four projects listed below. Two of the projects have received funding in past years: the water harvesting project received funding in both 2012 and 2013 and the energy efficiency assistance project received funding in 2012. The proposal for the energy efficiency assistance program has been modified from previous years to better meet the needs of housing rehabilitation program participants.

- *Water Harvesting at Mansfield Community Center.* This project includes installation of a system to collect, filter, store, and re-use rainwater from building roof areas. This project will make the facility more sustainable by reducing or eliminating the need for water from the local water supply system (UConn water system managed by Connecticut Water). Based on conversations with the Department of Revenue Services, we believe this project could qualify for the 100% tax credit for energy conservation programs. (2012 Funding: \$12,894.71; 2013 Funding: \$3,917.71)
Amount Requested: \$128,187
- *Energy Efficiency Assistance for Low-Moderate Income Homeowners.* This project would fund energy efficiency improvements as part of the Town's existing housing rehabilitation program to help reduce energy costs for low and moderate income homeowners. The funds from the Neighborhood Assistance Act would be used to supplement the Small Cities housing rehabilitation funds up to an additional \$10,000 per home and would be used for components of an overall rehabilitation project that improve energy efficiency, including furnaces, programmable thermostats, appliances and windows. As an energy efficiency project, this program would qualify for a 100% tax credit. (2012 Funding: \$12,894.71)
Amount Requested: \$50,000
- *Playground Construction at Mansfield Community Center.* The proposed community playground will be centrally located near downtown, Town Hall and the Community Center, and provide an accessible playscape for kids and families of all ages and abilities. The playground will be designed and

built from raw materials to reflect our unique community, and will use volunteer labor during construction. **Amount Requested: \$150,000**

- *Preservation of Agricultural Land.* The Town has actively worked since the 1970s to preserve open space, including agricultural lands for future generations. Farms are a rich part of our history and a key contributor to the rural character enjoyed by Mansfield residents. Funds received for this program would be used for agricultural land preservation programs, including purchase of development rights and agricultural land acquisition. **Amount Requested: \$50,000**

Pursuant to program guidelines, we are required to hold a public hearing regarding proposed program applications and the Town Council must vote to approve the programs prior to application. Additional projects could also be identified through the public hearing by members of the community as well as local non-profit organizations.

On May 1st, staff sent a solicitation to local non-profits asking for submission of proposed projects by May 30, 2014 for consideration at a June 9, 2014 public hearing. We received the following application in response to that solicitation:

- *United Services Inc.* This project consists of the construction of a new community clinic and support facility to serve growing client needs in the Windham region. The new behavioral health center has been designed to integrate active and passive renewable energy technologies, including solar energy and geothermal energy source while providing needed increases in clinical space. The facility would be located in Mansfield, just over the Windham town line, and will serve all surrounding towns. **Amount Requested: \$150,000**

Timeline

Applications for municipal programs must be submitted to the DRS by July 1, 2014. The DRS will issue a list of approved programs by September 1, 2014. Businesses interested in funding any of the approved programs must submit a Neighborhood Assistance Business Act Application to the DRS between September 15 and October 1, 2014.

Financial Impact

Any funds that the Town would receive via this program would help to offset project costs. Receipt of partial funding may require project phasing. For example, the Town is using the partial funding received in 2012 and 2013 for the water harvesting project to hire a consultant to design the system.

Legal Review

No legal review is required at this time.

Recommendation

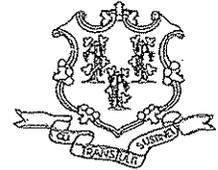
Based on previous grants received from the NAA program and the existing municipal funds currently available for open space acquisition, staff would recommend that the Town Council authorize submission of the applications for water harvesting, energy efficiency, and the community playground, as well as the application received from United Services. If the Council concurs, we would not submit the application for preservation of agricultural land and would rely on other funding sources for open space and farmland preservation initiatives.

If the Town Council supports this recommendation, the following resolution is in order:

Resolved, to approve the following projects for submission to the Connecticut Department of Revenue Services for inclusion in the 2013 Neighborhood Assistance Act Program: water harvesting project at the Mansfield Community Center; community playground at the Mansfield Community Center; energy efficiency/water conservation program for low and moderate income homeowners; and development of a new community clinic and support facility for United Services, Inc.

Attachments

- 1) Neighborhood Assistance Act Proposals (Form NAA-01) for each proposed project



Municipality: Town of Mansfield

Form NAA-01
2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. Do not submit this form directly to the Department of Revenue Services.

Part I — General Information

Name of tax exempt organization/municipal agency: Town of Mansfield

Address: 4 South Eagleville Road, Storrs, CT 06268

Federal Employer Identification Number: 06-6002032

Program title: Water Harvesting at the Mansfield Community Center

Name of contact person: Curt Vincente

Telephone number: (860) 429-3014

Email address: vincenteca@mansfieldct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 128,187.00

Credit percentage for which your organization is applying:

60%

100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify _____

Part II — Program Information

Description of program: _____

This project includes installation of a system to collect, filter, store, and re-use rainwater from building roof areas. This project will make the facility more sustainable by reducing or eliminating the need for water from the local water supply system (UConn water system managed by Connecticut Water). Based on conversations with the Department of Revenue Services, we believe this project could qualify for the 100% tax credit for energy conservation programs.

Need for program: _____

Water demands in this area of town have been high due to new University of Connecticut buildings and a new Downtown development and businesses. The Mansfield Community Center building can become more sustainable by utilizing its own water system, thus reducing demand to accommodate other new developments.

Neighborhood area to be served: _____

Northern Mansfield

Total number of recipients: +/- 4,300 (number of Community Center Members)

Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Curt Vincente, Director of Parks and Recreation

Address: Town of Mansfield
10 South Eagleville Road, Storrs, CT 06268

Duties and responsibilities: Oversee Department Operations

2. Name: Jay O'Keefe, Assistant Director of Parks and Recreation

Address: Town of Mansfield, 10 South Eagleville Road, Storrs, CT 06268

Duties and responsibilities: Assist with oversight of department operations

Timetable:

Program start date: July 1, 2014

Program completion date: December 31, 2014

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting: Cash Accrual

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$128,187.00

Other funding sources - itemized sources:

a) \$16,813.00

b) _____

c) _____

d) _____

Total Funding: \$145,000.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) \$135,000.00

b) \$10,000.00

c) _____

d) _____

Administrative expenses:

Professional fund-raising fees _____

Accounting/legal & other expenses - itemized:

a) _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: \$145,000.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Mansfield _____
Mailing address: _____ 4 South Eagleville Road, Storrs, CT 06268 _____
Name of municipal liaison: <u>Jessie L. Shea</u> _____
Telephone number: <u>860-429-3330</u> _____
Fax number: <u>860-429-6863</u> _____
Email address: <u>sheajl@mansfieldct.org</u> _____

<p>Post-Project Review</p> <p>Is a post-project review required for this proposal?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, date post-project review due: <u>March 31, 2016</u> Date</p>
--

**2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal
Instructions**

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Part I General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Total Number of Recipients: Provide an estimate of the number of recipients this program will serve.

Administration of Program: Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

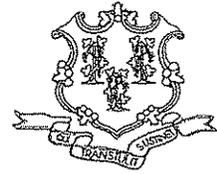
Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Municipality: Mansfield

Form NAA-01
2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

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Part I — General Information

Name of tax exempt organization/municipal agency: Town of Mansfield

Address: 4 South Eagleville Road, Mansfield, CT 06268

Federal Employer Identification Number: 06-6002032

Program title: Energy Efficiency for Low-Moderate Income Homeowners

Name of contact person: Linda M. Painter, AICP

Telephone number: (860) 429-3330

Email address: painterlm@mansfieldct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 50,000.00

Credit percentage for which your organization is applying:

60% 100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify _____

Part II — Program Information

Description of program: _____

This project would fund energy efficiency improvements through the Town's existing housing rehabilitation program to help reduce energy costs for low-moderate income homeowners. Funds would be used for project components that improve overall energy efficiency and water conservation, up to an additional \$10,000 per home, of which 50% would be a 0% deferred loan, and up to 50% would be forgivable at a rate of 10% each year that the homeowner continues to own and live in the home.

Need for program: _____

We currently have a waiting list of applicants who are in need of housing rehabilitation assistance. Many of the homes we work in have needs in excess of what we can address within the \$25,000 per unit limit of the housing rehabilitation program. Supplemental funds dedicated to energy efficiency improvements such as furnace replacement, new windows, etc. will help us to ensure safe, healthy homes and reduce ongoing energy and home maintenance costs for the homeowner over the long term.

Neighborhood area to be served: _____

Town-wide; program limited to low-moderate income homeowners as defined by HUD

Total number of recipients: 5-10

Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Linda M. Painter, AICP, Director of Planning and Development

Address: 4 South Eagleville Road, Mansfield, CT 06268

Duties and responsibilities: Oversee administration of project

2. Name: John C. Latour, LEAP Manager, The Access Agency

Address: 1315 Main Street, Willimantic, CT 06268

Duties and responsibilities: Project Manager

Timetable:

Program start date: November 1, 2014

Program completion date: October 31, 2016

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting: Cash Accrual

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$50,000.00

Other funding sources - itemized sources:

a) _____

b) _____

c) _____

d) _____

Total Funding: \$50,000.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) Grants (50% energy improvement cost) \$25,000.00

b) Deferred 0% interest loans (50% energy improvement cost) \$25,000.00

c) _____

d) _____

Administrative expenses:

Professional fund-raising fees _____

Accounting/legal & other expenses - itemized:

a) _____

b) _____

c) _____

d) _____

Total Proposed Expenditures: \$50,000.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Mansfield
Mailing address: _____ 4 South Eagleville Road, Mansfield, CT 06268
Name of municipal liaison: <u>Jessie L. Shea, Planning and Community Development Assistant</u>
Telephone number: <u>860-429-3330</u>
Fax number: <u>860-429-6863</u>
Email address: <u>sheajl@mansfieldct.org</u>

<p>Post-Project Review</p> <p>Is a post-project review required for this proposal?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, date post-project review due: <u>January 31, 2016</u> Date</p>

**2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal
Instructions**

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Part I General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Total Number of Recipients: Provide an estimate of the number of recipients this program will serve.

Administration of Program: Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

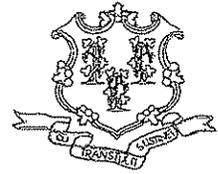
Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Municipality: Mansfield

Form NAA-01
2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

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Part I — General Information

Name of tax exempt organization/municipal agency: _____
Town of Mansfield, CT

Address: 4 South Eagleville Road

Federal Employer Identification Number: 06-6002032

Program title: Open Space and Agricultural Land Preservation

Name of contact person: Jennifer Kaufman

Telephone number: (860) 429-3015

Email address: KaufmanJS@MansfieldCT.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 50,000.00

Credit percentage for which your organization is applying:

60% 100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify _____

Part II — Program Information

Description of program: _____

Funds received through this program would be used to preserve open space and farmland in Mansfield, either through land acquisition or purchase of easements. The NAA funds would be leveraged by the Town's existing open space acquisition funds

Need for program: _____

The Town has actively worked since the 1970s to preserve open space, including agricultural lands. Open space and farmland are a rich part of Mansfield history and a key contributor to the rural character enjoyed by Mansfield residents. Recent surveys conducted as part of a comprehensive planning effort have highlighted the desire of residents to retain both open space and farms. Funds received for this program would be used for open space and agricultural land preservation programs, including purchase of easements.

Neighborhood area to be served: _____

Town of Mansfield

Total number of recipients: 26,453 (Town Population)

Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Linda Painter, Director and Development

Address: Town of Mansfield
4 South Eagleville Road, Storrs, CT 06268

Duties and responsibilities: Project Oversight

2. Name: Jennifer Kaufman, Natural Resources and Sustainability Coordinator

Address: Town of Mansfield, 10 South Eagleville Rd, Storrs, CT 06268

Duties and responsibilities: Project Administration

Timetable:

Program start date: As soon as funded

Program completion date: June 30, 2015

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting: Cash Accrual

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$50,000.00

Other funding sources - itemized sources:

a) Mansfield Open Space Fund \$200,000.00

b) _____

c) _____

d) _____

Total Funding: \$250,000.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) Property Stewardship \$10,000.00

b) Property Acquisition/Acquisition of Easement \$225,000.00

c) _____

d) _____

Administrative expenses:

Professional fund-raising fees _____

Accounting/legal & other expenses - itemized:

a) Legal Expenses \$3,000.00

b) Appraisals \$12,000.00

c) _____

d) _____

Total Proposed Expenditures: \$250,000.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ <u>Town of Mansfield</u> 
Mailing address: _____ <u>4 South Eagleville Road, Storrs, CT 06268</u>
Name of municipal liaison: <u>Jessie L. Shea</u>
Telephone number: <u>860-429-3330</u>
Fax number: <u>860-429-6863</u>
Email address: <u>sheajl@mansfieldct.org</u>

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due: <u>September 30, 2015</u> Date</p>

**2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal
Instructions**

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Part I General Information

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Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Total Number of Recipients: Provide an estimate of the number of recipients this program will serve.

Administration of Program: Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

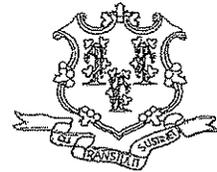
Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Municipality: Town of Mansfield

Form NAA-01
2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

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Part I — General Information

Name of tax exempt organization/municipal agency: _____
Town of Mansfield

Address: 4 South Eagleville Road, Mansfield, CT 06268

Federal Employer Identification Number: 06-6002032

Program title: Mansfield Community Playground

Name of contact person: Curt Vincente

Telephone number: (860) 429-3015

Email address: vincenteca@mansfieldct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60% 100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify Community Playground

Part II — Program Information

Description of program: _____

The proposed community playground will be centrally located near downtown, Town Hall and the Community Center, and provide an accessible playscape for kids and families of all ages and abilities. The playground will be designed and built from raw materials to reflect our unique community, and will use volunteer labor during construction. The funds requested will be used for site preparation and installation of a poured in place surface to improve accessibility for children with disabilities.

Need for program: _____

There is not currently a playground centrally located in town. With a new Downtown development located within walking distance and high visitation and activity at the Mansfield Community Center, a new playground will serve the community well and encourage healthy outdoor activity. The proposed poured in place surface will enhance accessibility for disabled children and parents.

Neighborhood area to be served: _____

Town-wide and surrounding towns due to its location next to the Community Center and on a bus route.

Total number of recipients: ±1,400 (based on the number of children under age 10 in the 2010 census)

Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Curt Vincente, Director of Parks and Recreation

Address: 10 South Eagleville Road
Mansfield, CT 06268

Duties and responsibilities: Oversee department operations and member of the playground committee

2. Name: Pat Schneider, Director of Human Services

Address: 4 South Eagleville Road, Mansfield, CT 06268

Duties and responsibilities: Oversee Human Services including early childhood services and member of the playground committee

Timetable:

Program start date: November 1, 2014

Program completion date: November 1, 2015

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting: Cash Accrual

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>\$150,000.00</u>
Other funding sources - itemized sources:	
a) Foundation Grant	<u>\$200,000.00</u>
b) Fund Raising	<u>\$50,000.00</u>
c)	<u> </u>
d)	<u> </u>

Total Funding: \$400,000.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) Playground equipment and installation	<u>\$125,000.00</u>
b) Poured in place surface/ramps	<u>\$125,000.00</u>
c) Site Preparation/Parking improvements	<u>\$150,000.00</u>
d)	<u> </u>

Administrative expenses:
Professional fund-raising fees

Accounting/legal & other expenses - itemized:
a)
b)
c)
d)

Total Proposed Expenditures: \$400,000.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ Town of Mansfield
Mailing address: _____ 4 South Eagleville Road, Mansfield, CT 06268
Name of municipal liaison: <u>Jessie Shea, Planning and Community Development Assistant</u>
Telephone number: <u>860-429-3330</u>
Fax number: <u>760-429-6863</u>
Email address: <u>sheajl@mansfieldct.org</u>

Post-Project Review
Is a post-project review required for this proposal?
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, date post-project review due: <u>December 31, 2015</u> Date

**2014 Connecticut Neighborhood Assistance Act (NAA)
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Program Title: Assign a unique program title to each program for which your organization is making an application.

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Part II Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Total Number of Recipients: Provide an estimate of the number of recipients this program will serve.

Administration of Program: Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

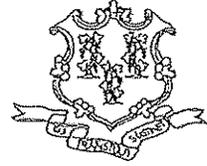
Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Municipality: Mansfield

Form NAA-01
2014 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

Complete this form in blue or black ink only.

This form must be completed and submitted to your municipality for approval. All items must be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. Do not submit this form directly to the Department of Revenue Services.

Part I — General Information

Name of tax exempt organization/municipal agency: United Services, Inc.

Address: 132 Mansfield Avenue, Willimantic, CT 06226

Federal Employer Identification Number: 06-0804423

Program title: United Services, Windham Regional Center - Energy Conservation

Name of contact person: John J. Goodman

Telephone number: (860) 774-2020

Email address: jgoodman@usmhs.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 150,000.00

Credit percentage for which your organization is applying:

60% 100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If Yes, attach a copy of the first page of your most recent return.

If No, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify _____

Part II — Program Information

Description of program: _____

United Services proposes a new community clinic and support facility to serve growing client needs in the Windham region. This new behavioral health center has been designed to integrate active and passive renewable energy technologies, including solar energy and geothermal energy sources, while providing needed increases in clinical space. United Services also plans on integrating primary health care services for the needs of those with serious mental illness, as well as office areas for community/home support staff.

Need for program: _____

United Services is in desperate need for expanded clinical facility space, with the agency's outpatient mental health service volume now 244% what it was in 2007. Our current facilities have been inadequate to serve the needs of our clients long before this unprecedented increase. A new clinical facility will allow us to address behavioral health needs of the community while integrating best practices to ensure the overall health and well being for those with mental illness who require specialized primary health care.

Neighborhood area to be served: _____

The facility will be located just over the Windham town line in Mansfield, and will serve all surrounding areas.

Total number of recipients: United Services serves approximately 6,000 unduplicated clients per year.

Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Diane L. Manning

Address: 1007 North Main Street, Dayville, CT 06241

Duties and responsibilities: President & CEO, United Services, Inc.

2. Name: Robert DeVerna

Address: 1007 North Main Street, Dayville, CT 06241

Duties and responsibilities: Senior Vice President & CFO, United Services, Inc.

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

Post-Project Review
Is a post-project review required for this proposal?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, date post-project review due:

Date



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
Cc: Maria Capriola, Assistant Town Manager
Date: June 9, 2014
Re: FY 2014/15 Compensation and Benefits Adjustments for Nonunion Personnel

Subject Matter/Background

The Town Council establishes compensation for Town employees on a fiscal year basis (July 1 through June 30). With respect to salary, the Town pays regular nonunion personnel according to the Town Administrators Pay Plan, which is organized on a pay grade and step system.

Internal Comparison: Only the Public Works union has a settled contract for FY 2014/15. The Public Works union will receive a 1.75% general wage increase, or 2% with state revenues exceeding \$18.2M in aggregate. We are still negotiating a successor collective bargaining agreement with the Professional/Technical union. The Firefighters union contract expires June 30th of this year; negotiations for a successor CBA are scheduled.

External Comparison: Labor counsel has advised that most contracts for FY 2014/15 are settling for slightly more than a 2% general wage increase.

At its June 3, 2014 meeting, the Personnel Committee reviewed and endorsed the proposed changes in compensation and benefits for regular nonunion employees for FY 2014/15 (2 members voted in favor, 1 member abstained).

Financial Impact & Recommendation

Based on research, analysis, and available resources, management and the Personnel Committee are making the following recommendations for changes to the compensation and benefits for regular, nonunion employees for FY 2014/15:

- **Wages** - Increase the pay rates in the Town Administrators Pay Plan by 2% effective July 1, 2014 (see attached for proposed revised salary ranges). The estimated impact (all funds) of the general wage increase is \$52,122/yr or \$62,222/yr when benefit¹ costs are included. Management

¹ Social Security, FICA Alternative, Medicare taxes, MERS costs.

and Council budgeted the equivalent of a 2% general wage increase in the contingency account for FY 2014/15. The proposed wage increase and related benefit expenses are equivalent to 1.79% of total nonunion compensation (wages and benefits).

- **Health Insurance**

- *POE Plan* - Increase the employee share of the premium from 14% to 16% effective July 1, 2014. Adjust POE Plan design as presented, effective July 1, 2014. Estimated savings to Town for the increased share in premium is \$1,254. If the POE prescription co-pays are implemented across all town groups and outside agencies, the estimated savings are \$8,230/yr.
- *PPO Plan* - Increase the employee share of the premium from 16% to 17% effective July 1, 2014. No adjustments in plan design are recommended. Estimated savings to Town for the increased share in premium is \$2,436.
- *Medicare Supplemental Plan* – Provide Medicare supplemental plan as sole option for active employees age 65 and over. The employee's share of the premium would be set at 17%. This coming fiscal year, we have one employee that would be affected by this (beginning June 2015).
- *Contribution to Retiree Medical* - Increase the monthly contribution for employees retiring as of July 1, 2014 from \$210/month to \$225/month. This is consistent with the amount awarded to the Public Works union beginning July 1, 2014. This change cost the Town an additional \$180 per year per eligible retiree. At this time, we are not aware of any planned nonunion retirements that would be impacted by this change.

There are no other recommended changes to other nonunion employee benefits at this time.

If the Town Council concurs with the Town Manager and Personnel Committee's recommendations, the following motion is in order:

Move, to approve the proposed changes in compensation and benefits for non-union regular staff, effective July 1, 2014.

Attachments

- 1) Positions Impacted by Changes to Nonunion Compensation
- 2) Nonunion Salaries
- 3) Health Insurance Plan Design Changes
- 4) Cost Analysis

Town of Mansfield
Classification Plan
Non-Union

Fiscal Year 2014/15 - Proposed 2% General Wage Increase Applied

Classification	Grade	FLSA	Salary Ranges - 7/1/2014	
			Minimum	Maximum
Revenue Clerk (PT)	6	NE	\$32,593	\$39,116
Sexton (PT)	8	NE	\$35,901	\$43,026
Senior Svcs. Transportation Coordinator (PT)	9	NE	\$36,824	\$46,142
Library Assistant (PT)	10	NE	\$33,562	\$42,451
Weekend/Evening Supervisor (MOD) (PT)	11	NE	\$40,700	\$50,818
Administrative Analyst	12	NE	\$42,769	\$54,415
Building Inspector (PT)	12	NE	\$42,769	\$54,415
Construction Inspector	12	NE	\$42,769	\$54,415
Fire Inspector (PT)	12	NE	\$42,769	\$54,415
Human Resources Associate (PT)	14	NE	\$47,073	\$58,869
Early Childhood Services Coordinator (PT)	15	NE	\$48,359	\$62,820
Executive Assistant to Town Manager	15	NE	\$48,359	\$62,820
Accountant	15	E	\$48,359	\$62,820
Information Specialist*	15	NE	\$55,268	\$71,794
Outreach Social Worker (PT)	15	E	\$48,359	\$62,820
Assistant Chief/Deputy Fire Marshal/Asst. Emer. Mgmt Dir.	17	NE	\$53,297	\$69,323
Code Enforcement Officer	17	NE	\$53,297	\$69,323
Budget Analyst	18	E	\$55,944	\$72,734
Librarian (Childrens, Reference, Systems)	18	E	\$55,944	\$72,734
Natural Resources & Sustainability Coordinator	18	E	\$55,944	\$72,734
Network Administrator*	18	NE	\$63,936	\$83,125
Transportation Coordinator (PT)	18	E	\$55,944	\$72,734
Public Works Superintendent*	20	E	\$70,495	\$91,793
Accounting Manager-Treasurer	21	E	\$64,814	\$84,269
Assistant Director of Parks & Recreation	22	E	\$68,075	\$88,443
Town Clerk	22	E	\$68,075	\$88,443
Deputy Chief/Fire Marshal/Emerg. Mgmt. Director	23	E	\$71,448	\$92,879
Director of Facilities Management*	23	E	\$81,655	\$106,147
Director of Building and Housing Inspection	24	E	\$71,876	\$100,575
Assistant Town Manager	25	E	\$75,474	\$105,737
Director of Human Services	25	E	\$75,474	\$105,737
Library Director	25	E	\$75,474	\$105,737
Fire Chief	26	E	\$79,331	\$110,974
Director of Parks and Recreation	26	E	\$79,331	\$110,974
Director of Planning and Development	26	E	\$79,331	\$110,974
Director of Public Works/Town Engineer	29	E	\$91,705	\$128,417
Director of Finance	32	E	\$106,465	\$134,510

Notes:

*40 Hour Week Employees, Salary Range Based on 40 hrs/wk

(PT) reflects part-time position; however salary ranges reflect full-time equivalent for purposes of this chart

Other Regular Non-Union Positions

Police Officer; Site Server

Town of Mansfield
Nonunion Salaries
FY 2014/15 - Proposed 2% Wage Increase Applied

# of EEs in Classification	Description	Grd	FLSA	Step	FTE	Hourly Rate	FTE Annual for FY 14/15
						7/1/14	(1827 for 35 hr & 2088 for 40 hr)
1	REVENUE CLERK - PART TIME	6	NE	2	0.43	\$ 18.45	\$ 14,494.50
1	SEXTON - PART TIME	8	NE	5	0.10	\$ 22.30	\$ 4,074.21
1	SR. SVCS. TRANSPORTATION COORDINATOR - PART TIME	9	NE	4	0.54	\$ 22.34	\$ 22,040.20
3	LIBRARY ASSISTANT I - PART-TIME	2	NE	3	0.54	\$ 20.12	\$ 19,849.99
	LIBRARY ASSISTANT I - PART-TIME	2	NE	1	0.54	\$ 18.37	\$ 18,123.47
	LIBRARY ASSISTANT I - PART-TIME	2	NE	1	0.29	\$ 18.37	\$ 9,732.98
1	OFFICE ASSISTANT - PART-TIME	10	NE	2	0.71	\$ 19.28	\$ 25,009.44
2	SUBSTITUTE WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	1	--	\$ 22.28	Typically works 7-14 hrs/mo
	SUBSTITUTE WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	1	--	\$ 22.28	Typically works 7-14 hrs/mo
4	WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	1	--	\$ 22.28	Typically works 7-14 hrs/wk
	WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	2	--	\$ 23.05	Typically works 7-14 hrs/wk
	WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	3	--	\$ 23.88	Typically works 7-14 hrs/wk
	WEEKEND/EVENING SUPERVISOR - PART-TIME	11	NE	8	--	\$ 27.82	Typically works 7-14 hrs/wk
1	ADMINISTRATIVE ANALYST	12	NE	6	1.00	\$ 27.81	\$ 50,808.87
1	TEMPORARY BUILDING INSPECTOR (PT)	12	NE	8	0.43	\$ 29.78	\$ 23,395.47
1	TEMP CONSTRUCTION INSPECTOR (PT)	12	NE	2	1.00	\$ 24.24	\$ 44,277.71
1	FIRE INSPECTOR (PT)	12	NE	8	0.50	\$ 29.78	\$ 27,204.03
1	HUMAN RESOURCES ASSOCIATE - PART-TIME	14	NE	5	0.80	\$ 29.45	\$ 43,040.32
Vacant	PARENT EDUCATION COORDINATOR - PART-TIME	15	NE	1	0.86		VACANT
1	EXECUTIVE ASSISTANT TO TOWN MANAGER	15	NE	9	1.00	\$ 34.38	\$ 62,819.93
1	ACCOUNTANT	15	E	7	1.00		\$ 59,223.30
1	INFORMATION SPECIALIST *	15	NE	8	1.00	\$ 33.41	\$ 69,749.64
1	OUTREACH SOCIAL WORKER - PART-TIME	15	E	1	0.54	\$ 26.47	\$ 26,113.79
1	ASSISTANT FIRE MARSHAL - EMG MGMT DIRECTOR	17	NE	8	1.00	\$ 36.81	\$ 67,255.16
1	CODE ENFORCEMENT OFFICER	17	NE	8	1.00	\$ 36.81	\$ 67,255.16
1	BUDGET ANALYST	18	E	7	1.00		\$ 68,559.64
4	LIBRARIAN - CHILDRENS	18	E	9	1.00		\$ 72,733.97
	LIBRARIAN - CHILDREN, SHARED BOARD/TOWN	18	E	7	1.00		\$ 68,559.64
	LIBRARIAN - PUBLIC SERVICE	18	E	9	1.00		\$ 72,733.97
	LIBRARIAN - SYSTEMS - PART-TIME	18	E	2	0.54		\$ 31,356.67
1	NATURAL RESOURCES & SUSTAINABILITY COORDINATOR	18	E	9	1.00		\$ 72,733.97
2	NETWORK ADMINISTRATOR*	18	NE	9	1.00	\$ 39.81	\$ 83,124.53
	NETWORK ADMINISTRATOR*	18	NE	6	1.00	\$ 36.36	\$ 75,925.94
Vacant	TRANSPORTATION COORDINATOR (IMC) - PART-TIME	18	E	1	0.54		VACANT
1	SUPERINTENDENT OF PUBLIC WORKS *	20	E	9	1.00		\$ 91,792.66
1	ACCOUNTING MANAGER	21	E	3	1.00		\$ 70,907.70
1	ASSISTANT DIR PARKS AND RECREATION	22	E	9	1.00		\$ 88,443.61
1	TOWN CLERK	22	E	9	1.00		\$ 88,445.07
1	FIRE MARSHAL - EMG MGMT DIRECTOR	23	E	6	1.00		\$ 86,188.73
1	DIRECTOR OF FACILITIES MAINTENANCE*	23	E	9	1.00		\$ 106,147.24
1	DIRECTOR OF BUILDING & HOUSING INSPECTION	24	E	9	1.00		\$ 100,575.25
1	ASSISTANT TOWN MANAGER	25	E	9	1.00		\$ 105,737.26
1	HUMAN SERVICES DIRECTOR	25	E	7	1.00		\$ 98,078.11
1	LIBRARY DIRECTOR	25	E	5	1.00		\$ 90,527.85
1	FIRE CHIEF	26	E	9	1.00		\$ 110,973.81
1	DIRECTOR OF PARKS & RECREATION	26	E	9	1.00		\$ 110,973.81
1	DIRECTOR OF PLANNING & DEVELOPMENT	26	E	9	1.00		\$ 110,973.81
1	DIRECTOR OF PUBLIC WORKS/TOWN ENGINEER	29	E	6	1.00		\$ 114,682.25
1	DIRECTOR OF FINANCE	32	E	9	1.00		\$ 134,510.32
1	POLICE OFFICER - PART-TIME	1	NE	1	0.30	\$ 31.57	\$ 17,303.52
1	SITE SERVER(SENIOR CENTER) - PART-TIME	2	NE	5	0.71	\$ 13.78	\$ 17,875.00
Notes:							
*40 Hour Week Employees, Salary Range Based on 40 hrs/wk							
Other Regular Non-Union Positions: Police Officer; Site Server							

TOWN OF MANSFIELD
HEALTH INSURANCE PLAN COMPARISON - NONUNION EMPLOYEES
EFFECTIVE JULY 1, 2014

BENEFIT	Century Preferred - PPO (Plan # 220)	Bluecare - HMO / POE (Plan # 221)
Costshares	<p>In-Network services subject to co-pays</p> <p>Out-of-Network Services Available ~ Subject to deductible and coinsurance</p> <p>Co-Pays: \$20 PCP / \$20 Specialist \$175 Outpat Hosp / \$350 Inpat Hosp co-pay \$50 Emergency / \$25 Urgent Care Facility Out-of-Network Deductible: \$400/\$800/\$1,000 Out-of-Network Cost Share Maximum: \$1,600/\$3,200/\$4,000 Out-of-Network "Out of Pocket" Cost: \$2,000/\$4,000/\$5,000</p> <p>Lifetime Maximum In-Network & Out-Of-Network-Unlimited</p>	<p>In-Network services subject to co-pays</p> <p><i>Out-of-Network NOT AVAILABLE</i></p> <p>Co-Pays: \$15 PCP / \$15 Specialist \$100 Outpat Hosp / \$200 Inpat Hosp co-pay \$75 Emergency / \$50 25 Urgent Care Facility Deductible: Does not apply Cost Share Maximum: Does not apply Out of Pocket Cost: Does not apply</p> <p>Lifetime Maximum In-Network -Unlimited</p>
Preventive Care	Covered according to age-based schedule:	Covered according to age-based schedule:
Pediatric	<p>\$0 co-pay</p> <p>Birth to 1 year - 7 exams 1 year through 5 years - 7 exams 5 years through 11 years - 1 exam every year 11 years through 22 years - 1 exam every year</p>	<p>\$0 co-pay</p> <p>Birth to 1 year - 7 exams 1 year through 5 years - 7 exams 5 years through 11 years - 1 exam every year 11 years through 22 years - 1 exam every year</p>
Adult	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>22 and over one exam per year</p>	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>22 and over one exam per year</p>
Vision	<p>\$0 co-pay</p> <p>(Frames & Lenses covered under vision rider)</p>	<p>\$0 co-pay</p> <p>(Frames & Lenses covered under vision rider)</p>
Hearing	\$0 Co-pay one exam every two years	\$0 Co-pay one exam every two years
Gynecological	<p>\$0 co-pay</p> <p>One Routine Exam Per Member per Calendar Year</p>	<p>\$0 co-pay</p> <p>One Routine Exam Per Member per Calendar Year</p>
Medical Services	\$20 office visit co-pay PCP	\$15 office visit co-pay PCP
Medical Office Visit	\$20 office visit co-pay Specialist	\$15 office visit co-pay Specialist
Outpatient PT/OT/ Cluro/Speech	<p>\$20 office visit co-pay</p> <p>50 combined visits per member per calendar year (subject to medical necessity)</p>	<p>\$15 office visit co-pay</p> <p>Unlimited Visits (subject to medical necessity)</p>
Allergy Services	<p>\$20 office visit co-pay</p> <p>No copay for injections Unlimited injections</p>	<p>\$15 office visit co-pay</p> <p>No copay for injections maximum benefit - 60 visits in 2 years</p>
Diagnostic Lab & X-ray	Covered	Covered
Inpatient Medical Services	Covered	Covered
Surgery Fees	Covered	Covered
Office Surgery	Covered	Covered
Outpatient MH	<p>\$20 office visit co-pay</p> <p>Limited to 40 visits per calendar year</p>	<p>\$15 office visit co-pay</p> <p>Limited to 40 visits per calendar year</p>
Emergency Care	\$50 co-pay	\$75 co-pay
Emergency Room	(waived if admitted)	(waived if admitted)
Urgent Care	\$25 co-pay	\$50 25 co-pay
	Participating Facilities only	Participating Facilities only
Ambulance	Covered Land & Air Ambulance	Covered Land & Air Ambulance

TOWN OF MANSFIELD
HEALTH INSURANCE PLAN COMPARISON - NONUNION EMPLOYEES
EFFECTIVE JULY 1, 2014

BENEFIT	Century Preferred - PPO (Plan # 220)	Bluecare - HMO / POE (Plan # 221)
Hospital Care		
General/Medical/Surgical/Maternity (Semi-Private)	Note: All hospital admissions require pre-cert \$ 350 per admission co-pay	Note: All hospital admissions require pre-cert \$ 200 per admission co-pay
Ancillary Services (Medication, Supplies)	Covered	Covered
Psychiatric	\$ 350 per admission co-pay	\$ 200 per admission co-pay
Substance Abuse/ Detox	\$ 350 per admission co-pay	\$ 200 per admission co-pay
Rehabilitative	\$ 350 per admission co-pay up to 60 days per calendar year	\$ 200 per admission co-pay up to 60 days per calendar year
Skilled Nursing Facility	\$ 350 per admission co-pay up to 120 days per calendar year	\$ 200 per admission co-pay up to 90 days per calendar year
Hospice	\$ 350 per admission co-pay Unlimited days	\$ 200 per admission co-pay up to 60 days per calendar year
Outpatient Hospital		
Outpatient Surgery Facility Charges	\$ 175 per admission co-pay	\$ 100 per admission co-pay
Diagnostic Lab & X-ray	Covered	Covered
Pre-Admission Testing	Covered	Covered
Other Services		
Durable Medical Equip	Unlimited Max (Limited to covered items only)	Unlimited Max (Limited to covered items only)
Prosthetics	Unlimited Max	Unlimited Max
Prescription Drugs	\$10 Generic / \$20 Brand / \$30 Non listed Brand 1 co-pays mail - \$ 3,000 max add'l benefits subject to ded & coin (Oral contraceptives are covered)	\$10 15 Generic / \$20 30 Brand / \$30 40 Non listed Brand 4 2 co-pays mail - unlimited max (Oral contraceptives are covered)
Infertility	<ul style="list-style-type: none"> • A lifetime maximum of 4 cycles for ovulation induction up to age 40. • A lifetime maximum of 3 cycles for intrauterine insemination up to age 40. • A lifetime maximum of 2 cycles combines for in-vitro fertilization, GIFT, ZIFT, and Low Tubal Ovum Transfer up to age 40. • Services related to male infertility. • All related prescription drugs. • All covered and medically necessary medical office visits, surgical procedures, associated laboratory testing & procedures. • All covered services will be paid at the benefit level subject to policy guidelines 	
Dependent Age Max	To 26 years of age	To 26 years of age

Town of Mansfield
NonUnion Salary and Benefits Estimates - July 1, 2014 - June 30, 2015

Fiscal Year	Est. Salaries (Base)	One- Time Payment	FICA	FICA Alternative	Medicare	MERS	Longevity	Life Ins.	STD Ins.	LTD Ins.	Health Ins. (Town Share)	Total	% Change
FY 2013/2014 - Staff with Benefits	2,289,172	12,100	142,679	--	33,368	274,243	12,514	7,857	13,245	14,719	273,355	3,073,252	
FY 2013/2014 - Part-time Staff without Benefits	258,244	1,316	--	5,191	3,764	--	--	--	--	--	--	268,515	
Total	2,547,416	13,416	142,679	5,191	37,132	274,243	12,514	7,857	13,245	14,719	273,355	3,341,767	
FY 2014/2015 - Staff with Benefits	2,397,455	--	148,642	--	34,763	287,215	12,869	8,226	13,866	15,410	280,553	3,199,000	4.1%
FY 2014/2015 - Part-time Staff without Benefits	260,767	--	--	5,215	3,781	--	--	--	--	--	--	269,764	0.5%
Total	2,658,222	-	148,642	5,215	38,544	287,215	12,869	8,226	13,866	15,410	280,553	3,468,763	3.8%

Assumptions/Notes:

Estimated salaries includes all funds.

Estimated salaries includes 2% GWI for FY 14/15.

FY 14/15 base is \$58,684 more BEFORE GWI applied due to: step increases; 2 department head level positions remaining vacant for part of FY 13/14, 10 hours of permanent funding applied to office assistant position for DPW Director, and increase in hours to fund wetlands work for Natural Resources Coordinator.

Longevity includes applicable taxes, amounts may vary slightly based upon employee retention and anniversary dates.

Health insurance includes payment in lieu of insurance benefit for employees opting out of coverage.

Health insurance employee share of premium increases to 16% (POE) and 17% (PPO).

IMPACT OF COLA	Salaries		FICA	FICA Alt.	Medi	MERS	Longevity	Life	STD	LTD	All Benes	Total
Impact of 14/15 COLA, staff with benefits	47,009	--	2,915	--	682	5,632	--	152	257	285	9,923	56,932
Impact of 14/15 COLA, part-time staff without benefits	5,113	--	--	102	74	--	--	--	--	--	176	5,289
TOTAL	52,122		2,915	102	756	5,632		152	257	285	10,100	62,222

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cynthia van Zelm, Mansfield
Downtown Partnership
Date: June 9, 2014
Re: Appointment to Mansfield Downtown Partnership Board of Directors

Subject Matter/Background

My appointment to the Board of Directors of the Mansfield Downtown Partnership expires on June 30, 2014. I am interested in serving another term on the Board and request that the Council authorize the reappointment. If approved, the new term would run from July 1, 2014 through June 30, 2017.

If reappointed, I would continue to serve with Mayor Paterson, Deputy Mayor Shapiro and Councilor Moran as the Town's representatives on the Board.

Recommendation

The following motion is suggested for your consideration:

Move, to appoint Town Manager Matthew W. Hart to the Board of Directors of the Mansfield Downtown Partnership, for a term commencing on July 1, 2014 and expiring on June 30, 2017.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
Cc: Maria Capriola, Assistant Town Manager
Date: June 9, 2014
Re: Appointment to WRTD Board of Directors

Subject Matter/Background

After fifteen years of service to the Windham Region Transit District (WRTD), Mansfield representative Paul Aho is resigning. We are thankful for his dedicated service over the years.

Given Mansfield's population, the Town is allowed two representatives on the Board. Municipal representatives must be residents of the town. With the Town's interest in public transportation and our new intermodal facility, I am willing to fill one of Mansfield's seats. I have discussed this appointment with Councilor Marcellino and he is also willing to serve as a Mansfield representative to the WRTD. Mayor Paterson and Deputy Mayor Shapiro are supportive of this recommendation.

Connecticut General Statutes Section 7-273c states that appointees from the same municipality shall serve four-year, staggered terms. In order to achieve this, I recommend that I be appointed for an initial term of two years and Councilor Marcellino be appointed an initial term of four years.

Recommendation

The following motions are suggested:

Move, to appoint Matthew W. Hart to the Windham Region Transit District, for a term commencing on June 9, 2014 and expiring on June 8, 2016.

Move, to appoint Alexander Marcellino to the Windham Region Transit District, for a term commencing on June 9, 2014 and expiring on June 8, 2018.

Attachments

- 1) Connecticut General Statutes Sections 7-273c & 9-167a

7-273c Section text
1 of 1 document(s) retrieved

Sec. 7-273c. Board of directors. Bond required of officers and employees. The affairs of the district shall be managed by a board of directors chosen from among the electors of the constituent municipalities as follows: Each municipality shall have at least one director. Municipalities with a population, according to the most recent federal census, from twenty-five thousand to one hundred thousand, inclusive, shall have two directors. Municipalities with a population over one hundred thousand shall have four directors. The directors shall be appointed for terms of four years, except that, in municipalities having more than one director, one-half of those first appointed shall serve for two years and one-half for four years, their successors to serve for four years each. Any municipality in respect to which a vacancy on the board occurs shall fill it for the unexpired portion of the term. Section 9-167a shall apply to the appointment of the directors representing each municipality. The directors shall be appointed by the elected chief executive of a city or borough, the board of selectmen in the case of a municipality in which the legislative body is a town meeting or by the board of selectmen of a town with the approval of the legislative body. Notwithstanding the provisions of this section, directors appointed from any municipality which is a member, or becomes a member, of any transit district in existence on May 18, 1972, shall be appointed by the legislative body of each municipality or the board of selectmen in the case of a municipality in which the legislative body is a town meeting. The population of each municipality according to the most recent federal census shall be divided by the number of directors representing such municipality. Each member of the board of directors shall be entitled to cast that number of voting units which is the multiple the population he represents, rounded to the nearest one hundred, is of the smallest population represented by a member, rounded to the nearest one hundred. The directors shall meet at least four times annually or more often on the call of the chairman and shall elect officers from among their number. They may adopt bylaws and rules for the conduct of the affairs of the district. They shall appoint and fix the salary of a district manager, who shall be the chief executive officer of the district, and such other employees as are required for district purposes. Each officer or employee of such district who is the repository or custodian of any funds of such district shall give such bond as is required by the board of directors, with sufficient surety, conditioned on the faithful discharge of his duties. The premium upon such bond shall be paid by the district.

Sec. 9-167a. Minority representation. (a)(1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

COLUMN I Total Membership	COLUMN II Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9	Two-thirds of total membership

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

(c) In the case of any election to any such body the winner or winners shall be determined as under existing law with the following exception: The municipal clerk shall prepare a list of the candidates ranked from top to bottom according to the number of votes each receives; when the number of members of any one political party who would be elected without regard to this section exceeds the maximum number as determined under subsection (b) of this section, only the candidates

of such political party with the highest number of votes up to the limit of such maximum shall be elected, and the names of the remaining candidates of such political party shall be stricken from the list. The next highest ranking candidates shall be elected up to the number of places to be filled at such election.

(d) If an unexpired portion of a term is to be filled at the same time as a full term, the unexpired term shall be deemed to be filled before the full term for purposes of applying this section. At such time as the minority representation provisions of this section become applicable to any board, commission, committee or body, any vacancy thereafter occurring which is to be filled by appointment shall be filled by the appointment of a member of the same political party as that of the vacating member.

(e) Nothing in this section shall be construed to repeal, modify or prohibit enactment of any general or special act or charter which provides for a greater degree of minority representation than is provided by this section.

(f) Nothing in this section shall deprive any person who is a member of any such body on July 1, 1960, of the right to remain as a member until the expiration of his term.

(g) For the purposes of this section, a person shall be deemed to be a member of the political party on whose enrollment list his name appears on the date of his appointment to, or of his nomination as a candidate for election to, any office specified in subsection (a) of this section, provided any person who has applied for erasure or transfer of his name from an enrollment list shall be considered a member of the party from whose list he has so applied for erasure or transfer for a period of three months from the date of the filing of such application and provided further any person whose candidacy for election to an office is solely as the candidate of a party other than the party with which he is enrolled shall be deemed to be a member of the party of which he is such candidate.

(1959, P.A. 665; 1963, P.A. 592; P.A. 76-173, S. 1; P.A. 77-245, S. 4; P.A. 85-333, S. 1, 2; P.A. 86-400, S. 1, 2; P.A. 87-498, S. 1, 2; P.A. 89-370, S. 14, 15; P.A. 97-154, S. 8, 27.)

History: 1963 act added new Subsec. (g) setting forth how membership in a political party is determined for purposes of the section; P.A. 76-173 in Subsec. (d) deleted reference to vacancies to be filled by election, in Subsec. (e) added nothing to "prohibit enactment of" to repeal or modify, and added "charter" to general or special act providing for greater degree of minority representation; P.A. 77-245 changed "town" to "municipal" clerk where appearing; P.A. 85-333 applied section to municipal legislative bodies, except for a municipality having a town meeting as the legislative body, effective January 1, 1986, and applicable to elections held on or after that date; P.A. 86-400 restructured Subsec. (a) to place exceptions in a separate subdivision and added exception for town and city councils in unconsolidated cities within towns under stated circumstances; P.A. 87-498 added, in Subsec. (a)(2), "or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise"; P.A. 89-370 exempted board of directors and other officers of any district, as defined in Sec. 7-324, having annual receipts from all sources not in excess of \$250,000 from provisions of section; P.A. 97-154 amended Subsec. (g) by changing period during which applicant for erasure or transfer shall be considered a party member, from six months to three months from application filing date, effective July 1, 1997.

See Sec. 9-183b re nomination procedure for justices of the peace.

See Sec. 9-188 re application of minority representation requirements with respect to selectmen's election.

See Sec. 9-190 re minority major party's registrar of voters.

See Sec. 9-199 re election of town assessors and board of tax review.

See Sec. 9-200 re election of constables.

See Sec. 9-204 re minority representation on board of education.

This section not applicable to New Haven aldermanic election of 1967 as this was a sui generis election, a creature of the United States district court, not subject to ordinary state election law procedure. 298 F.S. 871.

Statute applies to board of tax review of city of Hartford. 154 C. 237. Second taxing district of city of Norwalk held to be a political subdivision of the state and subject to the provisions of this section. 155 C. 256. Definition of "political subdivision" discussed. Id. Applicability of this statute to a November, 1967, election of the board of aldermen of New Haven held under the direction of the United States District court for the district of Connecticut raised by a complaint of candidates in a case brought pursuant to section 9-328. Held the New Haven aldermanic election of November, 1967, is solely a creature of the United States district court and what candidates were elected is that court's prerogative to determine, especially as it has retained jurisdiction to decide this question. 156 C. 253. Cited. 168 C. 160. Minority representation statute not applicable to local legislative bodies. 175 C. 545. Cited. 182 C. 111. Cited. 190 C. 39. Cited. 205 C. 495. Cited. 225 C. 378.

The effect of subsec. (d) is that an appointment of a member of the same political party as that of the vacating member need not be made unless not to make it would cause the maximum number of members on the board permitted to any one party under the statute to be exceeded. 25 CS 444. Applies to board of selectmen of city of New London. The one man one vote rule does not apply to election of purely administrative body such as board of selectmen. 28 CS 403. Cited. 30 CS 74. Elected nonenrollee considered party member in light of minority representation rule. Id.

Subsec. (d):

Applies only to vacancies occurring in bodies that have already achieved maximum majority representation under Subsec. (a) of the statute and then only when the vacating member is of the minority party. 190 C. 39.

Cited. 37 CS 844.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt*
CC: Maria Capriola, Assistant Town Manager
Date: June 9, 2014
Re: Independence Day Ceremonial Presentation Planning Subcommittee

Subject Matter/Background

Staff has placed this item on the agenda to allow the Town Council to appoint members to the planning subcommittee for the Council's Independence Day ceremonial presentation.

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Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

May 28, 2014

Mr. Jason Coite
UConn Office of Environmental Policy
31 LeDoyt Road, U-3055
Storrs, Connecticut 06269

Subject: Engineering and Science Building Environmental Impact Evaluation (EIE)

Dear Mr. Coite:

The Mansfield Town Council and Planning and Zoning Commission (PZC) offer the following recommendations with regard to the proposed Engineering and Science Building. These comments should be considered in addition to our March 19, 2014 comments provided in response to the scoping process.

- * *Traffic and Transportation.* We strongly encourage the University to implement the mitigation measures identified in the report prior to opening the building. Transportation Demand Management, expansion of public transportation options and decreasing resident students demand for cars can all serve to mitigate traffic as the University expands. Additionally, the University should periodically evaluate and reassess the effectiveness of these approaches and provide the Town with a report detailing the results.

Given the extent of future expansion contemplated by *NexGenCT*, we restate our request that the campus-wide master plan currently being prepared include a comprehensive, multi-modal transportation plan for the build-out of the campus that considers impacts to the local transportation network, including off-campus improvements for vehicular, pedestrian, bike and transit circulation. Transportation initiatives should be designed to integrate with the Nash Zimmier Transportation Center at Storrs Center. This facility currently provides a central location for students, faculty and town residents to access University, WRTD and Peter Pan bus services. As noted above with regard to the mitigation measures proposed for this project, the transportation plan should also include performance measures and a framework for reporting and modifying approaches as needed.

With regard to enforcement of off-campus parking, the Town has three primary programs that it is actively implementing.

- o *Residential Parking.* As part of the Town's rental certification program, owners of structures containing up to 3 rental units are required to prepare and implement a parking plan for both resident and guest parking. Compliance is monitored by the Department of Building

and Housing Inspection.

- *On-Street Parking.* On street parking is monitored and enforced by Central Parking and the Resident Trooper in Storrs Center and by the Resident Trooper in other areas.
- *Commercial Parking.* As part of Storrs Center, the Town has created a parking collaborative that provides for enforcement of time limitations on both public and private property. Under this new collaborative, private lot owners have the ability to ticket vehicles in addition to having vehicles towed.

Lastly, it is imperative that the University instruct its construction contractors to use state roads, not local roads, to access the site to minimize the potential for disturbance in neighborhoods adjacent to campus.

- *Water Supply.* As the University is well aware, Mansfield has long been concerned with the impact of the Fenton River wellfield on the river and particularly since the events of 2005. We understand that the reference to using Well D intermittently is said in order to demonstrate that the University can meet Margin of Safety requirements on peak demand days and that actual use of Well D would not be needed unless the University's stored water supplies were unavailable. However, should the well need to be put into production during drought conditions, our concerns regarding impacts to streamflow remain. Accordingly, we offer the following comments:

- If the Connecticut Water Company interconnection has not been completed prior to the opening of this building, any use of Well D should be only with prior approval by CT DEEP. The University should provide DEEP with detailed operational plans that include ceasing use of the well if impacts to streamflow are identified during drought periods and the planned restrictions on water usage that would be implemented if well production was ceased.
- Streamflow monitoring stations should be installed in appropriate locations to ensure that use of Well D does not negatively impact streamflow. DEEP should be actively involved in monitoring streamflow when the well is in use during drought periods.
- The University should continue to promote water conservation through mandatory water usage restrictions during droughts, make improvements to facilities to reduce water consumption, connect additional buildings to the Reclaimed Water Facility and make operational changes.

- *Stormwater.* While the site is located within the Eagleville Brook watershed, we understand that site conditions make use of stormwater management techniques such as rain gardens difficult in this area. However, the University does have the opportunity to reduce effective impervious cover and stormwater runoff through the installation of a green roof on this new building. As such, we urge you to consider this option as part of the building design.

Additionally, given the importance of this issue, the University should prepare a stormwater master plan as part of the campus-wide master planning effort. The plan should emphasize the use of Low Impact Development (LID) stormwater management practices and reductions to effective impervious cover. These approaches should be used throughout campus and not only within the Eagleville Brook watershed.

- *Lighting.* All new lighting installed as part of this project should be Dark Sky compliant with full shield cutoffs to reduce light pollution.
- *Factual Corrections.* The following sections of the EIF should be corrected to reflect current conditions:
 - Section 3.2.4-Stormwater. Correct second to last sentence of first paragraph under Existing Conditions to remove reference to Dairy Mart and specify property address as the location instead of business names as businesses change over time.
 - Section 3.2.8-Public Health and Safety. Replace the language in the third paragraph related to Mansfield fire services with the paragraph contained in the EIE for the STEM Residence Hall. The information contained in this document is outdated and incorrect; Mansfield no longer has three separate volunteer fire departments.

If you have any questions regarding these comments, please contact Linda Painter, Director of Planning and Development.

Sincerely,

Elizabeth C. Paterson

Elizabeth C. Paterson
Mayor


JoAnn Goodwin
Chair, Mansfield PZC

Cc: Town Council
Planning and Zoning Commission
Conservation Commission

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Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
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Fax: (860) 429-6863

May 28, 2014

Mr. Paul Ferri
UConn Office of Environmental Policy
31 LeDoyt Road, U-3055
Storrs, Connecticut 06269

Subject: STEM Residence Hall Environmental Impact Evaluation (EIE)

Dear Mr. Ferri:

The Mansfield Town Council and Planning and Zoning Commission (PZC) offer the following recommendations with regard to the proposed STEM residence hall off Alumni Drive. These comments should be considered in addition to our March 19, 2014 correspondence provided in response to the scoping process.

- * *Traffic and Transportation.* We strongly encourage the University to implement the mitigation measures identified in the report prior to opening the building. Transportation Demand Management, expansion of public transportation options and decreasing resident students demand for cars can all serve to mitigate traffic as the University expands. Additionally, the University should periodically evaluate and reassess the effectiveness of these approaches and provide the Town with a report detailing the results.

Given the extent of future expansion contemplated by *NexGenCT*, we restate our request that the campus-wide master plan currently being prepared include a comprehensive, multi-modal transportation plan for the build-out of the campus that considers impacts to the local transportation network, including off-campus improvements for vehicular, pedestrian, bike and transit circulation. Transportation initiatives should be designed to integrate with the Nash Zimmer Transportation Center at Storrs Center. This facility currently provides a central location for students, faculty and town residents to access University, WRTD and Peter Pan bus services. As noted above with regard to the mitigation measures proposed for this project, the transportation plan should also include performance measures and a framework for reporting and modifying approaches as needed.

With regard to enforcement of off-campus parking, the Town has three primary programs that it is actively implementing.

- o *Residential Parking.* As part of the Town's rental certification program, owners of structures containing up to 3 rental units are required to prepare and implement a parking plan for both resident and guest parking. Compliance is monitored by the Department of Building

and Housing Inspection.

- *On-Street Parking.* On street parking is monitored and enforced by Central Parking and the Resident Trooper in Storrs Center and by the Resident Trooper in other areas.
- *Commercial Parking.* As part of Storrs Center, the Town has created a parking collaborative that provides for enforcement of time limitations on both public and private property. Under this new collaborative, private lot owners have the ability to ticket vehicles in addition to having vehicles towed.

Lastly, it is imperative that the University instruct its construction contractors to use state roads, not local roads, to access the site to minimize the potential for disturbance in neighborhoods adjacent to campus.

■ *Water Supply.* As the University is well aware, Mansfield has long been concerned with the impact of the Fenton River wellfield on the river and particularly since the events of 2005. We understand that the reference to using Well D intermittently is said in order to demonstrate that the University can meet Margin of Safety requirements on peak demand days and that actual use of Well D would not be needed unless the University's stored water supplies were unavailable. However, should the well need to be put into production during drought conditions, our concerns regarding impacts to streamflow remain. Accordingly, we offer the following comments:

- If the Connecticut Water Company interconnection has not been completed prior to the opening of this building, any use of Well D should be only with prior approval by CT DEEP. The University should provide DEEP with detailed operational plans that include ceasing use of the well if impacts to streamflow are identified during drought periods and the planned restrictions on water usage that would be implemented if well production was ceased.
- Streamflow monitoring stations should be installed in appropriate locations to ensure that use of Well D does not negatively impact streamflow. DEEP should be actively involved in monitoring streamflow when the well is in use during drought periods.
- The University should continue to promote water conservation through mandatory water usage restrictions during droughts, make improvements to facilities to reduce water consumption, connect additional buildings to the Reclaimed Water Facility and make operational changes.

■ *Stormwater.* We were pleased to see that a green roof is contemplated for a portion of the residence hall. The use of green roofs should be maximized to the greatest extent possible to reduce the overall effect of impervious cover of this project, thereby reducing stormwater runoff. Furthermore, as the site is located within the Eagleville Brook Watershed, the University is strongly encouraged to use permeable materials for new parking areas and plazas associated with the residence hall. Lastly, we urge the University to prepare a stormwater master plan as part of the campus-wide master planning effort. The plan should emphasize the use of Low Impact Development (LID) stormwater management practices and reductions to effective impervious cover. These approaches should be used throughout campus and not only within the Eagleville Brook watershed.

- *Wetland Impacts.* Construction of the proposed residence hall will result in the elimination of a approximately 935 square feet of wetlands. Although isolated and with limited wetland value and functions, the loss of this wetland should be mitigated through the creation of a new wetland elsewhere on campus at a suitable location determined by the University. Additionally, the University should consider other mitigation measures, such as the construction of a rain garden near the site of the existing wetland.
- *Erosion and Sedimentation Controls.* As portions of the site involve steep slopes of 10% or greater, the installation of appropriate erosion and sedimentation controls are essential. Construction documents should also identify a specific monitoring program to ensure those controls are functioning as designed.
- *Lighting.* All new lighting installed as part of this project should be Dark Sky compliant with full shield cutoffs to reduce light pollution.

If you have any questions regarding these comments, please contact Linda Painter, Director of Planning and Development.

Sincerely,


Elizabeth C. Paterson
Mayor


JoAnn Goodwin
Chair, Mansfield PZC

Cc: Town Council
Planning and Zoning Commission
Conservation Commission

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Legal Notice:

The Mansfield Zoning Board of Appeals will hold a public hearing on June 11, 2014 at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building, 4 South Eagleville Road, to hear comments on the following application:

7:00 P.M. – Peter A. Sepe for a Variance of Art IV, Sec B.64 to authorize the occupancy of a single-family residence by a non-family group of persons at 65 Moulton Rd.

At this public hearing, interested parties may appear and written communications may be received. No information shall be received after the close of the public hearing. Additional information is available in the Mansfield Town Clerk's Office. Dated May 27, 2014.

Sarah Accorsi
Chairman

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