



TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, July 14, 2014
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.

AGENDA

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CALL TO ORDER	
ROLL CALL	
APPROVAL OF MINUTES	1
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL	
REPORT OF THE TOWN MANAGER	
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OLD BUSINESS	
1. Storrs Center Update (Item #1, 06-23-14 Agenda) (Oral Report)	
2. Community/Campus Relations (Item #6, 06-09-14 Agenda) (Oral Report)	
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EXECUTIVE SESSION	
ADJOURNMENT	

Following adjournment per CGS §1-200(2) the Council will meet to discuss strategy and negotiations with respect to collective bargaining for the Professional/Technical unit represented by CSEA.

REGULAR MEETING – MANSFIELD TOWN COUNCIL

June 23, 2014

DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Ms. Moran moved and Mr. Shapiro seconded to approve the minutes of the June 9, 2014 as presented. The motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, called the vote on the Safe Routes to School at the May 27, 2014 meeting a poor display of democracy.

David Freudmann, Eastwood Road, noted the Mansfield Housing Authority purchased land on South Eagleville Road, which is currently zoned RAR-90, and plan to construct Section 8 housing units. Mr. Freudmann asked if the Town has offered any assurances regarding a zoning change. He also questioned why the Mansfield Housing Authority asked the Council for an increase in funds during the budget cycle if they were able to purchase this land for cash.

Arthur Smith, Mulberry Road, expressed concerns regarding the Memorandum of Understanding between the Town and UConn.

Brian Coleman, Centre Street, asked if herbicides are being used near the sidewalk in front of the Eaton bog and if they are requested the area be posted.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report Town Manager Matt Hart commented that he became aware of plans for the Mansfield NonProfit Housing Development Corporation to build affordable housing units last week and stated that no assurances have been given with regards to potential zone changes.

Ms. Wassmundt expressed disappointment that the fee schedule for the transfer station was not presented during the budget cycle. The Town Manager stated that the various fee schedules could be included as budget documents if the Council so desires.

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Paterson publically thanked Jennifer Thompson, Fran Raiola, Jamie Russell and Sara-Ann Bourque for their work on the implementation of the CodeRed project and urged residents to sign up for the alerts if they haven't already.

The Mayor also noted the grand opening of Hartford Healthcare and welcomed the facility to the community.

Ms. Moran reported the CRT production of Sunshine Boys was wonderful. The next scheduled production is Gypsy.

VI. OLD BUSINESS

1. Storrs Center Update

No report

2. Community Water and Wastewater Issues

The UConn Water and Wastewater Advisory Committee met and were provided a brief report on Connecticut Water Company's water diversion permit. The Four Corners Water and Sewer Advisory Committee will meet on July 1, 2014. An update on the project will be provided. The Town Manager and Director of Finance have invited Bill

June 23, 2014

Lindsay, the Town's financial adviser, to the next Finance Committee meeting to discuss bonding options for the Four Corners Project.
Staff continues to keep Masonicare updated on the water project.

3. Collaboration with Community School for the Arts

Parks and Recreation Director Curt Vincente, UConn Vice-Provost and Executive Vice-President of Academic Affairs Sally Reis, Dean of the UConn School of Fine Arts Brid Grant, and Community School for the Arts Director Linda Neelly described the importance of the project and responded to questions. The proposed collaboration will eliminate duplicate registration and marketing efforts allowing the Town and School to offer more to the children of Mansfield. Ms. Grant addressed remarks made during the public comment section of the meeting, at which time a resident misidentified the profit and loss figures for the Community School for the Arts (CSA).

Council members discussed the details of the proposed MOU, the joint marketing and registration plans, the historical role of the University in providing access to the arts, the financial sustainability of the School, the opportunity to try the collaboration with assessments to be made in a year and again the following year, and the need for a comprehensive business plan.

In response to questions raised during the public comment period, Mr. Hart stated the Town is not assuming any liability to pay any UConn employee nor is the Town assuming any debt for the program. The Town will realize "full cost recovery" during this two year period. Mr. Hart also stated that he has full confidence in the Finance Director's ability to absorb this added entity into her department's work flow.

Ms. Moran moved and Mr. Shapiro seconded, effective June 23, 2014, to authorize the Town Manager to execute the proposed Memorandum of Understanding with the University of Connecticut regarding the Community School of the Arts for a term to run from July 1, 2014 through June 30, 2016.

The motion passed with all in favor except Ms. Wassmundt who voted no.

VII. NEW BUSINESS

4. Transfer of Uncollected Taxes to Property Tax Suspense Book

Chair of the Finance Committee Mr. Ryan moved, effective June 23, 2014, to transfer \$53,531.81 in uncollected property taxes to the Mansfield Property Tax Suspense Book, as recommended by the Collector of Revenue.

The motion passed unanimously.

Mr. Ryan moved and Ms. Moran seconded to refer the matter of uncollected taxes for UConn students to the Town/University Relations Committee, to determine if the University could assist the Town with its collection efforts.

The motion passed unanimously.

5. Council Appointment to Parking Steering Committee

Mr. Shapiro moved and Mr. Kochenburger seconded, effective June 23, 2014, to appoint Alex Marcellino to the Parking Steering Committee for Storrs Center, as the Town Council representative.

The motion passed unanimously.

Mr. Shapiro moved and Ms. Moran seconded, effective June 23, 2014, to add one ex officio position for Hart Realty Advisors to the Parking Steering Committee for Storrs Center.

The motion passed unanimously.

VIII. REPORTS OF COUNCIL COMMITTEES

Chair of the Finance Committee Bill Ryan reported the auditor's recommendations have been or will be implemented by the Director of Finance. The Committee also received an update on the implementation of the uniform chart of accounts for the Town and Board and reviewed the energy prices for the year. The Finance Committee will be reviewing the financial shared services agreement.

June 23, 2014

Chair of the Personnel Committee Toni Moran stated the Committee reviewed the use of electronic devices by Councilors during meetings and are recommending no changes to the Town Council Rules of Procedures. The Committee urged members not to use such devices for communication purposes and requested if members would like to communicate with others that they leave the table and go into the hallway. The Committee also looked at the cancellation of meetings and agreed that meetings should be cancelled and rescheduled if, for a variety of reasons, the work of the committee cannot be accomplished. No changes to the Town Council Rules of Procedures were recommended.

Chair of the Committee on Committees Peter Kochenburger offered the recommendation of Sabrina Hosmer to the Mansfield Advocates for Children. The motion passed unanimously. Mr. Kochenburger provided an update regarding the membership to the Connecticut Water Company Advisory Committee. The Economic Development Commission is recommending the appointment of John McQuire. The Conservation Commission is recommending the appointment of Joan Buck. The Planning and Zoning Commission, in consultation with the Town Attorney, has declined to recommend an appointment. Mr. Kochenburger spoke to Conservation Commission member and Open Space Committee member Michael Soares who is willing to serve. The Committee on Committees will meet prior to the next Council meeting to vote on the recommendations.

IX. DEPARTMENTAL AND COMMITTEE REPORTS

No comment offered.

X. PETITIONS, REQUESTS AND COMMUNICATIONS

6. A. Smith (6/9/14)
7. A. Smith (6/10/14)
8. J. Goodwin re: STEM Residence Hall DEEP Wetlands Permit Application
9. E. Paterson re: Appointment to WRTD
10. E. Paterson/M. Hart re: WRTD
11. C. Trahan re: Mileage Reimbursement for Superintendent Baruzzi – Council members to review with regards to the upcoming discussion on shared services.
12. PZC Application Referral: East Brook F, LLC
13. Transfer Station Fee Schedule
14. Legal Notice: Adoption of Amendments to Parks Rules and Regulations
15. Mansfield Minute – June 2014
16. Press Release: Test of Mansfield's CodeRED emergency notification system complete
17. CRCOG Annual Report 2013-2014
18. UConn 2013 Water Quality Report

XI. FUTURE AGENDA

Mr. Ryan requested the Council look at extending the rental zone to the entire Town. Ms. Moran asked when the proposed smoking bans in Town parks will be discussed. The Town Manager expects this issue to be included on a July agenda.

XIV ADJOURNMENT

Mr. Shapiro moved and Mr. Kegler seconded to adjourn the meeting at 9:23 p.m. The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

June 23, 2014

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

July 2, 2014

DRAFT

Deputy Mayor Paul Shapiro called the special meeting of the Mansfield Town Council to order at 6:00 p.m. at the Mansfield Transfer Station, 221 Warrenton Road.

I. ROLL CALL

Present: Keger, Marcellino, Moran, Raymond, Ryan, Shapiro,
Staff: Town Manager Matt Hart, Director of Public Works John Carrington, Recycling Coordinator Virginia Walton, Transfer Station Supervisor Scott Sheldon, Swap Shop Volunteer Nora Stevens

II. TOUR OF MANSFIELD TRANSFER STATION

Mr. Sheldon reviewed the operation of the facility, recent improvements, and increased recycling efforts he has undertaken. Ms. Stevens, who has been volunteering since 1995, described the operation of the swap shop. Ms. Walton outlined the role of the Solid Waste Advisory Committee in making operational recommendations to staff.

III. ADJOURNMENT

Ms. Moran moved and Mr. Ryan seconded to adjourn the meeting at 6:55 p.m.
The motion passed unanimously.

Paul M. Shapiro, Deputy Mayor

Mary Stanton, Town Clerk

July 2, 2014

NOTICE OF REDACTION

On September 2, 2014, the Town Council voted to send the Four Corners Sanitary Sewer Project to referendum. Pursuant to Section 9-369b of Connecticut General Statutes, the Town can only provide explanatory materials that have been reviewed and approved by the Town Attorney after a question has been referred to referendum. In accordance with Section 9-369b, pages have been redacted from this document.

If you wish to view the redacted information, please submit a Freedom of Information request to the Mansfield Town Clerk.

For more information, please call 860-429-3302.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Natural Resources and Sustainability Coordinator
Date: July 14, 2014
Re: Open Space Acquisition, Sawmill Brook Lane Parcel

Subject Matter/Background

The 13 Puddin Lane Property is a 9.15-acre parcel offered for sale to the Town by Willard J. Stearns and Sons, Inc. The property was appraised in December 2012 by an appraiser hired by Willard J. Stearns and Sons, Inc. for \$30,000 and for \$9,500.00 in August 2013 by an appraiser hired by the Town. As discussed with the Town Council in executive session as allowed by state statute, the Town and the seller have agreed to a sales price of \$20,000.00.

The land-locked parcel lies northeast of Jacob's Hill Road (access by a trail from the east side of the cul-de-sac). On three sides it abuts either Town or Joshua's Trust land (Sawmill Brook Preserve). On the west side it abuts a private driveway (see attached maps). The Nipmuck Trail follows the east boundary of this property. The land rises gradually to the northwest and is forested with the same trees as the adjoining land - mature oaks with a beech understory. Wetlands and a brook cross the property from northwest to southeast.

Open Space Preservation Committee members visited the property on June 8, 2013 and reviewed this parcel with reference to its location and according to the criteria in the Town's Plan of Conservation and Development. The following is a summary of the committee's review:

1. *Significant Conservation and Wildlife Resource* - The parcel is located in a significant forest area within the Kidder-Sawmill Brook streambelt (see Appendix J).
2. *Conserves, preserves or protects notable wildlife habitats and/or plant communities* - This parcel is located in the middle of a preserved section of a large interior forest between Crane Hill Road and Puddin Lane. Preservation of the site would protect the ecological benefits of this

property as well as the surrounding preserved parcels. Preservation would also contribute to the overall protection of this large forest tract.

3. *Creates or Enhances Connections* - A well-worn trail begins on Town land at the end of Jacobs Hill Road and follows the south edge of the Stearns property to a junction with the Nipmuck Trail, which proceeds along the east edge. The Stearns property is part of the viewshed from these trails, and it provides a buffer from an adjoining house to the west. A loop trail may be possible on the Stearns property for further enjoyment of this scenic forest area.

Financial Impact

As stated above, the agreed upon sales price totals \$20,000. There is a sufficient balance in the Town's Open Space Acquisition Fund to cover this cost.

Recommendation

The OSPC and staff recommend that the Town continue to pursue the acquisition of this property. In accordance with the Town's *Planning, Acquisition and Management Guidelines for Open Space, Park, Recreation, Agricultural Properties and Conservation Easements*, the next steps in the process would be to refer the proposed acquisition to the Planning and Zoning Commission (PZC) for review pursuant to CGS §8-24 and to schedule a public hearing.

If the Town Council supports this recommendation, the following motion is in order:

Move, to refer the proposed purchase of the 9.15-acre parcel located at 13 Puddin Lane to the Planning and Zoning Commission for review pursuant to Section 8-24 of the Connecticut General Statutes, and to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on July 28, 2014 to solicit public comment regarding the proposed purchase.

Attachments

- 1) Open Space Preservation Committee Report
- 2) Map of 13 Puddin Lane Property in relation to Saw Mill Brook Preserve and Wolf Rock Preserve.
- 3) Appendix J and K of the 2006 Plan of Conservation and Development
- 4) *Planning, Acquisition and Management Guidelines for Open Space, Park, Recreation, Agricultural properties and Conservation Easements*

OPEN SPACE PRESERVATION COMMITTEE

Recommendation concerning acquisition of the Stearns property (at Sawmill Brook Preserve)

June 17, 2014

To: Mansfield Town Council, Town Manager

At the Open Space Preservation Committee's June 17, 2014 meeting, the committee reviewed in executive session a 7-acre land-locked property off Jacob's Hill Road that Willard J. Stearns and Sons, Inc. is offering to the Town. The committee reviewed this parcel with reference to its location and to criteria in the Town's Plan of Conservation and Development (POCD). Committee members visited the property on June 8, 2013.

DESCRIPTION

The land-locked parcel lies east of Jacob's Hill Road (access by a trail from the east side of the cul-de-sac). On three sides it abuts either Town or Joshua's Trust land (Sawmill Brook Preserve). On the west side it abuts a private driveway. The Nipmuck Trail follows the east boundary of this property. The land rises gradually to the northwest and is forested with the same trees as the adjoining land: mature oaks with a beech understory. Wetlands and a brook cross the property from northwest to southeast.

CRITERIA IN APPENDIX K of POCD

1. A Significant Conservation and Wildlife Resource

The parcel is located in a significant forest area within the Kidder-Sawmill Brook streambelt (see Appendix J).

3. Conserves, preserves or protects notable wildlife habitats and/or plant communities

This parcel is located in the middle of a preserved section of a large interior forest between Crane Hill Road and Puddin Lane. Preservation of this parcel would protect the ecological benefits of this property as well as the surrounding preserved parcels. It would also contribute to the overall protection of this large forest tract.

7. Creates or Enhances Connections

A well-worn trail begins on Town land at the end of Jacobs Hill Road and follows the south edge of the Stearns property to a junction with the Nipmuck Trail, which goes along the east edge. The Stearns property is part of the viewshed from these trails, and it provides a buffer from an adjoining house to the west. A loop trail may be possible on the Stearns property for further enjoyment of this scenic forest area.

RECOMMENDATION

The committee recommends that the Town acquire this property to insure a continuous protected area in this interior forest and to provide a buffer for the Nipmuck and Town trails.

There is a total of 3 miles of blazed hiking trails within the Joshua's Trust and Town boundaries. The Nipmuck Trail (blazed in blue) and Joshua's Trust (blazed in yellow) wind through the following points of interest:

1. **Glacial Remains** - Signs of glacial activity are visibly scattered around the preserve. Many of the rocks were carried by the glacier from regions much farther north and were deposited here over 15,000 years ago.

2. **Wolf Rock** - Approximately 6 feet in diameter, this rock was left perched at the edge of a 40-foot cliff by the glaciers. Today it remains as one of Mansfield's most spectacular landmarks, mentioned in deeds dating back to the late 18th century.
3. **Scenic View** - As you look out south and east over the tree canopy from Wolf Rock, the views are breathtaking. Here the forested valley of Sawmill Brook can be seen, as well as the open fields on the brow of Crane Hill Field. In the distance is the campus of Eastern Connecticut State University.

4. **Rock Ledge** - During the descent down the trail, one of the preserve's many rock ledges can be seen. The bedrock exposed here is a variety of metamorphic rock called Willimantic Gneiss.
5. **Old Blacksmith Shop Road** - This abandoned road once connected Mansfield Center to the Crane Hill area.
6. **Riparian Vegetation** - While the trail winds along Wolf Rock Brook, take note of native water-tolerant vegetation growing here: skunk cabbage, ferns and birches. This palette of greenery will appear in many of the wet areas in the preserve.

7. **Hemlock Grove** - The dominant tree species here is the evergreen hemlock. While these trees are native, the species is currently threatened by a non-native insect called the Hemlock Woolly Adelgid.

8. **Invasive Plants** - As you cross over Sawmill Brook, notice the understory vegetation. These invasive species (barberry, multiflora rose, and bittersweet) were introduced as ornamental plants, and have since escaped from cultivated gardens into the wild, replacing native plants.

9. **Beaver Activity** - As the trail winds along the marsh's edge, note the pointed stumps. These are the remains of trees that were felled by beavers. The size of the marsh may be attributed to beaver damming.

10. **Marsh Views** - Sunny, treeless wetlands are called marshes. Phragmites, the tall 'wheat-like' grass seen at the far edge of the marsh, is a common invasive species of this wet environment.

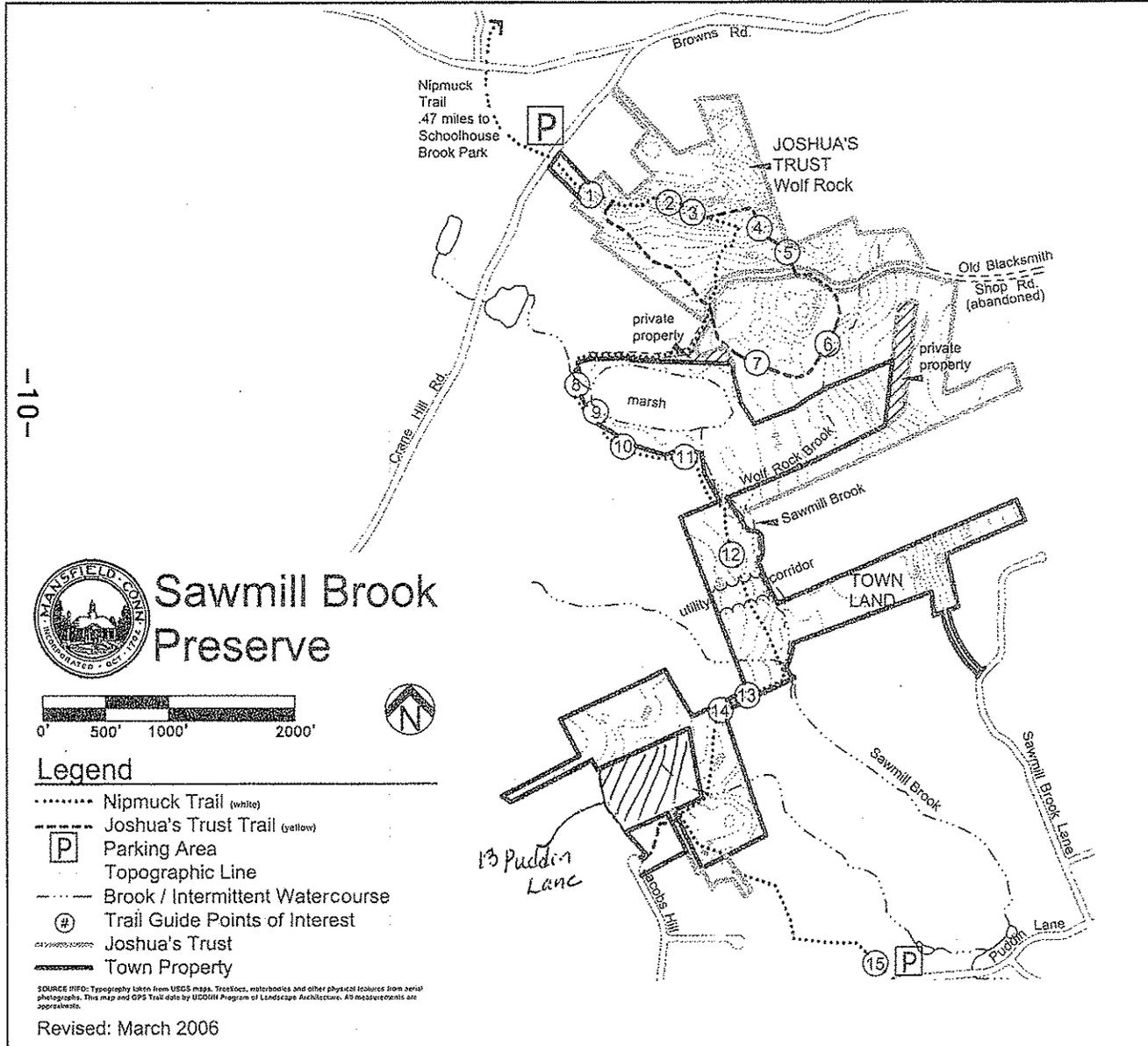
11. **Wildlife View** - A view opens when the trail rounds the end of the marsh. Approach quietly and you may spot a Great Blue Heron.

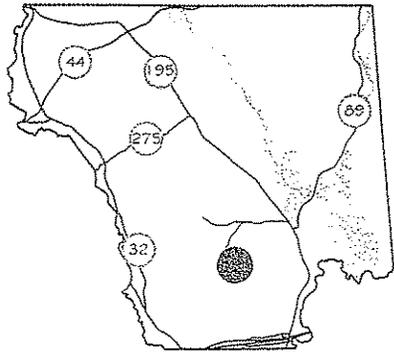
12. **Utility Corridor** - This area is cleared for power lines and reveals the profile of Sawmill Brook valley, as the land slopes down to the brook, then steeply up the other side to Beech Mountain.

13. **Upland Hardwoods** - As the trail makes a gradual climb, notice the change in tree species. Hardwoods such as oak, beech and maple dominate the forest here.

14. **Old Stone Wall** - In most forests in New England it is common to find spans of old stonewalls used to contain grazing animals and property boundaries.

15. **Nipmuck Trail** - The blue-blazed Nipmuck Trail extends 37-miles from Union, Connecticut to Mansfield Hollow State Park and connects many of Mansfield's town parks. The Nipmuck trail is maintained by the Connecticut Forest and Parks Association.





DIRECTIONS

From the intersection of Route 89 and Route 195, head north on Route 195 for .03 miles. Turn left onto Browns Road. Go .83 miles and turn left onto Crane Hill Road. Go .2 miles to Wolf Rock Parking Area; parking is on right.

-11-

Suggested Park Activities

-  Hiking
-  Picnicking

Prohibited Park Activities

- Unleashed Dogs
- Mountain / Motor Biking
- Camping / Camp Fires
- Horseback Riding



Mansfield
Parks &
Recreation

10 South Eagleville Road, Mansfield CT 06268
860 429-3015 • fax 860 429-9773
www.mansfieldct.org/parksandpreserves/

Made possible through a grant from the
National Recreational Trails Program,
the Federal Highway Administration,
and the Connecticut Department
of Environmental Protection



U.S. Department
of Transportation
Federal Highway
Administration

For up-to-date trail information or to download maps
click on www.mansfieldct.org/trailguides/

Sawmill Brook Preserve

Mansfield, CT

Sawmill Brook Preserve is adjacent to Joshua's Trust's Wolf Rock Preserve. Together, the properties are a total of 188-acres. The Nipmuck Trail extends through these forested preserves from the Wolf Rock entrance on Crane Hill Road to Puddin Lane. The trail ascends easily to Wolf Rock Cliff and then descends steeply to follow Old Blacksmith Shop Road across Sawmill Brook then south along the stream valley.



J. LISTING OF SIGNIFICANT CONSERVATION AND WILDLIFE RESOURCES

The following listing is intended to identify locations and/or streambelts/greenways which have significance with respect to conservation and wildlife resources in Mansfield. The listing is not intended to suggest priorities.

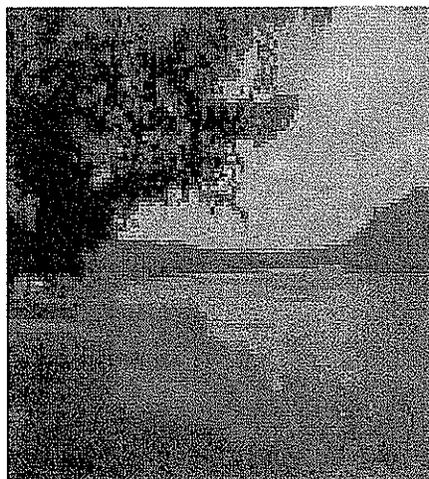
NATURAL DIVERSITY RESOURCES

- Locations depicted in the Connecticut Department of Environmental Protection Agency's Natural Diversity Data Base mapping (see Map 11 of this Plan)

WATER RESOURCES (Surface and Groundwater)

- The Willimantic River Valley Greenway from the Willington town line to the Windham town line, including Eagleville Lake, an important stratified drift aquifer associated with UConn well fields north of Route 44 and west of Route 32 and tributary streams;
- Weaver Brook streambelt, which bisects the University of Connecticut's Depot Campus and enters the north end of Eagleville Lake;
- Cedar Swamp Brook streambelt, which flows from Cedar Swamp (a large, important swamp extending north into Willington and south across Rt. 195 into Mansfield) joining Nelson Brook and ultimately entering the north end of Eagleville Lake. Cedar Swamp itself, scenic falls, old dams, ledges, Pink Ravine Pond and Pink Ravine are all features of this streambelt system.
- Nelson Brook streambelt, which enters Mansfield from Willington and joins Cedar Swamp Brook at Shelter Falls Park. Two of its tributaries drain unusual wetlands. The first, a unique perched oligotrophic pitch pine-blueberry bog, lies just north of Rt. 195 and west of Tony's Garage. The second is roughly 100 acres of wetlands and glacial ridges. This parcel is nearly surrounded by residential development on Cedar Swamp Rd., Rt. 195, Baxter Rd. and Rt. 44. Another significant wetland, made up mainly of a dwarfed maple swamp, accompanies Nelson Brook from northwest of its crossing of Rt. 44 to its crossing with Birch Rd.
- Eagleville Brook streambelt, including a tributary stream north of S. Eagleville Road;
- Dunham Brook streambelt, including Dunham Pond and associated upland wetlands and tributary streams;
- Cider Mill Brook streambelt, including Coutu Pond and tributary streams;
- The Fenton River Valley streambelt, including associated stratified drift aquifer areas, adjacent meadows, ledges, hillsides and tributary streams;
- Fishers Brook streambelt, including "Codfish Falls" and tributary streams;
- Gurleyville (Valentine) Brook streambelt, including Valentine Meadow, the Horsebarn Hill drumlin, adjacent University of Connecticut agricultural land and tributary streams;

- Tift Pond and the Albert E. Moss Sanctuary south of Route 275, west of Rt. 195 and north of Birchwood Heights Road;
- Hanks (Hitchcock) Pond and associated streambelt areas;
- Bradley Brook streambelt, including Hansen's Pond and tributary streams to both Bradley Brook and Hansen's Pond;
- Schoolhouse Brook streambelt, including Bicentennial Pond, Schoolhouse Brook Park, Chapins Pond and tributary streams;
- The Mount Hope River Valley streambelt, including associated stratified drift aquifer areas, hillsides, identified potholes and tributary streams;
- Knowlton Pond, Leander Pond and McLaughlin Pond and the streambelt areas between these ponds;
- The Mansfield Hollow Reservoir (Naubesatuck Lake) and associated flood plain and stratified drift aquifer areas;
- Echo Lake, Eaton Bog and associated stratified drift aquifer and streambelt areas;
- The Natchaug River Valley streambelt, including the Willimantic Reservoir;
- Kidder-Sawmill Brook streambelts, including a significant white cedar swamp between Maple Road and Mansfield City Road that is on State DEP priority lists; Wolf Rock, east of Crane Hill Road, a significant forest area south of Browns Road, east of Crane Hill Road, north of Puddin Lane and west of Route 195, and tributary streams;
- Conantville Brook streambelt, including associated stratified drift aquifer areas and tributary streams;



The Mansfield Hollow Reservoir Falls

AGRICULTURAL AND FORESTRY RESOURCES

- Agricultural land in southwestern Mansfield, hillside vistas extending from Browns Road through Pleasant Valley Road and along Mansfield City and Crane Hill Roads;
- Agricultural land located along Rt. 32 north and south of Route 44. Important natural features and scenic beauty make this area significant.
- Agricultural land east and west of Route 195 behind Mansfield Supply and in the Horsebarn Hill area;
- Prime agricultural soils and agricultural soils of State-wide significance within active farming areas;
- Interior forest tracts as identified on Map #21 of this Plan

GEORGRAPHY AND EARTH RESOURCES

- Coney Rock and adjacent steeply-sloped and hillside areas north of Mulberry Road and east of Chaffeeville Road;
- Fifty-foot Cliff and adjacent steeply-sloped areas west of Chaffeeville Road

K. OPEN SPACE ACQUISITION PRIORITY CRITERIA

The following open space acquisition criteria, are provided to assist in the evaluation of potential sites for additional preserved open space. All open space acquisition decisions should be based on a comprehensive review of specific site characteristics, information contained or referenced in this Plan and information obtained through an active public notice and review process. The listed criteria are not weighted to help establish priorities, but in general, sites that address multiple primary categories or that would be of town-wide significance in addressing a goal or objective of this Plan would have a higher priority than sites that address fewer primary categories or do not have Townwide significance. It also is noted that land availability, acquisition costs and budgetary priorities will also significantly influence open space acquisition decisions.

1. Identified or specifically referenced as a potential conservation, preservation or recreational area within Mansfield's Plan of Conservation and Development, the WINCOG Regional Land Use Plan or the Connecticut Policies Plan for Conservation and Development
 - Identified as a potential conservation area on Map 21
 - Identified as within one of Mansfield's significant conservation and wildlife resource areas in Appendix J
2. Conserves or preserves historic or archaeological resources
 - Site is located within or adjacent to a Plan-identified village area (see Map #5)
 - Site contains historic structures, sites or features including, but not limited to mill sites, cemeteries, foundations, stone walls (see Map 2)
 - Site is a recorded archaeological site
3. Conserves, preserves or protects notable wildlife habitats and/or plant communities
 - Site includes species listed by State or Federal agencies as endangered, threatened or of special concern (see Map #11 for DEP Natural Diversity Data Base data)
 - Site contains or helps protect vernal pools, marshes, cedar swamps, grasslands, waterbodies or other notable plant or animal habitats
 - Site is within a designated large contiguous interior forest area (see Map #11)
 - Site includes a diversity of habitats
4. Conserves, preserves or protects important surface or groundwater resources
 - Site is located within or proximate to a State-designated wellfield aquifer area, potential stratified drift wellfield area or existing public water supply well
 - Site is proximate to the Willimantic Reservoir or tributary watercourses and waterbodies
 - Site contains or is adjacent to significant wetlands, watercourses or waterbodies and acquisition will significantly help to protect the water resource
 - Site contains a flood hazard area
5. Conserves, preserves or protects agricultural or forestry land
 - Site contains prime agricultural soils or agricultural soils of State-wide significance, (particularly important when in association with an existing agricultural use)

- Site is located within an existing agricultural area such as the area in southwestern Mansfield along Mansfield City Road, Stearns Road, Browns Road, Crane Hill Road and Pleasant Valley Road
 - Site contains prime forestry soils (particularly important when located within a large contiguous interior forest area or within a site implementing a long-term forest management plan)
 - Site would provide a significant buffer for an existing agricultural use
6. Conserves, preserves or protects important scenic resources
- Site contains scenic overlooks, ridgelines, open fields, meadows, river valleys and other areas or features of particular scenic importance. (Information contained on Map 12 should be utilized in considering relative scenic importance.)
 - Site contains significant roadside features such as specimen trees and noteworthy stone walls
 - Site abuts a Town-designated Scenic Road
 - Site is visible from existing roadways, trails and/or readily accessible public spaces
 - Site contributes to the scenic quality of one of Mansfield's historic village areas
7. Creates or enhances connections
- Site is located along the Willimantic River, the Nipmuck Trail or other State-recognized greenway or a potential town-wide or multi-town greenway or trail system
 - Site would expand an existing park or preserved open space area and contribute to a continuous area of open space, protect a wildlife corridor, and/or provide a new trail access between open space properties or from existing roads or subdivisions to open space properties)
 - Site would provide a new linkage from an existing or proposed residential neighborhood to an open space/park area, school or commercial area
 - Site provides a buffer area for existing trails
8. Creates or enhances recreational opportunity
- Site is physically suitable for future ballfields and other active recreational use
 - Site abuts an existing school, playground or active recreational site
 - Site provides new boating or fishing access to the Willimantic River or other significant watercourses or waterbodies
 - Site abuts or is within the watershed of existing outdoor public swimming site, such as Bicentennial Pond in Schoolhouse Brook Park
 - Site is located within or proximate to existing areas of higher-density/residential development

Planning, Acquisition, and Management Guidelines, Mansfield Open Space, Park, Recreation, Agricultural Properties and Conservation Easements

(Approved by Mansfield Town Council Nov. 13, 1995, revisions approved Aug. 25, 1997 and August 24, 2009)

Background

This document serves to guide the Town of Mansfield as it plans, acquires and manages the following:

- Open space, park, and recreation areas
- Agricultural properties
- Open space acquired as a result of subdivision, as appropriate
- Conservation easements

I Planning

- A. The Planning and Zoning Commission (PZC) has a statutory responsibility to periodically review and update the Town's Plan of Conservation and Development (POCD), including open space, recreation and agricultural elements. Appendix J of the 2006 POCD contains a listing of Significant Conservation and Wildlife Resources. Appendix K contains the Open Space Acquisition Priority Criteria. These pertinent sections of the POCD are contained in **Attachment A**.
- B. The Town Council, Conservation Commission, Agriculture Committee, Open Space Preservation Committee, Parks Advisory Committee, Recreation Advisory Committee, Historical Society, various staff members and the public shall directly assist the PZC with its review and updating of the POCD. Interim studies and reports shall be encouraged on specific areas of Town and on various aspects of local goals to promote recreational opportunities and to protect and enhance valuable natural, agricultural or historic resources.
- C. The PZC and Inland Wetland Agency periodically shall review and update land use regulations to help implement community goals and objectives regarding the protection and enhancement of natural, agricultural, historic and recreational resources.
- D. The Town Council shall consider on an annual basis the allocation of funds and taxation policies to help implement community goals regarding the protection and enhancement of natural, agricultural, historic and recreational resources.

II Acquisition

A. Planning and Zoning Commission/Inland Wetlands Agency (IWA) Application/Approval Process

The Town Manager is authorized to receive for the Town any open space/conservation easement acquisition approved by the PZC/IWA application process. However, in the event that the Town Council disagrees with PZC/IWA recommendation for the proposed acquisition, the Town Manager is not authorized to accept the acquisition without specific Town Council authorization.

Before acting however, the Town Council will provide PZC/IWA the opportunity to justify their recommendation.

1. The procedure for reviewing open space/conservation easement acquisitions associated with the PZC application/approval process is detailed below.
2. Proposed open space/conservation easements associated with the PZC application/approval process shall be referred for comment to the Open Space Preservation Committee, the Town Council, the Conservation Commission, and as appropriate, the Parks Advisory Committee, the Recreation Advisory Committee, and the Agriculture Committee.
3. Proposed open space/conservation easements associated with the PZC application/approval process shall be evaluated by taking into account site and neighborhood characteristics, the proposed development layout, natural, historic, cultural and scenic resource information, and priority criteria contained in Mansfield's POCD and regulatory provisions.
4. Comments from committees shall be forwarded to the PZC/IWA and the Town Council. As deemed necessary, the PZC/IWA and/or the Town Council may obtain expert advice to address management concerns and potential liabilities.
5. Any Town Council comments or recommendations, including any obtained expert advice, shall be forwarded to PZC/IWA in association with the application review process.
6. If a public hearing is held as part of the PZC/IWA application process, committee and Town Council comments shall be submitted prior to the close of the public hearing.

B. Other potential open space acquisitions

1. Step I-Committee Reviews

In response to a Town Council or staff referral or a committee initiative, the Open Space Preservation Committee shall conduct preliminary reviews of potential acquisitions and/or conservation easements. Potential acquisitions shall be evaluated based on resource information and priority criteria contained in Mansfield's POCD. As deemed appropriate, property owners shall be contacted, sites shall be visited and the Town's other land use commissions and committees shall be consulted. Available properties worthy of further consideration shall be referred to the Town Council with a background report. Said report shall identify important site characteristics and potential benefits. In addition, potential liabilities and management concerns, including anticipated maintenance and improvement costs, shall be noted.

2 Step II-Town Council Review

The Town Council shall review the Open Space Preservation Committee report, In instances where deemed necessary to maintain the confidentiality of the transaction, the Open Space Preservation Committee report shall be discussed in executive session. As deemed appropriate, the Town Council shall take a field trip to the site. Where multiple properties are being reviewed, the Town Council may schedule a meeting (in executive session when necessary) with the Open Space Preservation Committee to consider priorities.

3.. Step III-Negotiations, Grant Applications

After evaluation of site characteristics, potential benefits and management needs, the Town Council shall authorize the Town Manager to begin preliminary negotiations with property owners of land deemed suitable for further consideration. If appropriate, and if grant funds are available, the Town Manager shall direct staff to complete a grant application to subsidize the purchase of the identified property.

4. Step IV-Appraisals, Consultants

Depending on preliminary negotiations, the Town Council may authorize the Town Manager to hire a real estate appraiser to prepare an opinion of value or appraisal report for potential properties or portions of said property. In addition, the Town Council may authorize the Town Manager to retain other expert advice to inform the Council on other management concerns and/or potential liabilities.

5 Step V-Purchase Agreements

Subject to Town Council authorization, the Town Manager may negotiate and execute purchase agreements for potential acquisitions. Said purchase agreements shall be conditional upon final approval by the Town Council, following a Public Hearing. As appropriate, the Town Manager may utilize specialists, such as the Trust for Public Land, to negotiate and facilitate agreements.

6. Step VI-Public Hearing

The Town Council shall hold a Public Hearing to receive public comment regarding a proposed purchase. Prior to the Public Hearing, neighboring property owners shall be notified by staff and, in situations where a referral has not yet taken place, the proposed purchase shall be referred to the PZC pursuant to Section 8-24 C.G.S.

7.. Step VII-Town Council Vote

Following the Public Hearing, the Town Council shall vote on whether to acquire the subject property.

8 Step VIII-Property Preparation

After the Town Council votes to acquire the property, and before a management plan is approved, Town Staff, relevant committee members and other volunteers shall take appropriate

steps to prepare the property for Town ownership. These steps may include, but are not limited to:

- Gathering information from abutters regarding management issues/concerns
- Creating safe access
- Surveying land and marking boundaries, if appropriate
- Developing a map including boundary information, existing notable features such as trails, waterways, buildings and vistas

C. Sale of Town-owned Properties

In general, it is the Town's policy not to sell land or conservation restrictions acquired by the Town through purchase, donation or as a result of a PZC/IWA subdivision application process. In some instances, a deed restriction may prevent the Town from selling Town-owned land. In the unusual instances where Town lands and easements may be transferred to private ownership, clear benefit to the Town must be demonstrated. In these instances, the Town Council shall refer the property to PZC pursuant to Section 8-24 of the Connecticut General Statutes, and hold a Public Hearing to receive public comment regarding the proposed sale. In addition, staff shall notify neighboring property owners of the proposed sale.

D. Leasing of Town-owned Properties

1. **Agricultural Land**

The policy goals of the Town 2006 POCD encourage sustainable agricultural land use, and the conservation and preservation of Mansfield's agricultural resources (p.4). For this reason, when the Town acquires farmland or land with prime agriculture soils, it is Town policy that this land be actively farmed. When the Town initiates an agricultural lease of Town property, there shall be a formal "Request for Agricultural Services." The Town shall publish a legal notice requesting sealed proposals no less than 10 days prior to the date the proposals are due. The Town Manager, with advice from the Agriculture Committee, shall be responsible for selecting the services rendered and for monitoring the leases. A sample lease for Town-owned agricultural land is contained as **Attachment B**.

2. **Other Land**

In instances where an individual requests to lease Town-owned property, this request shall be referred to the Open Space Preservation Committee and any other relevant committee to review. In general, it is the Town's policy to lease only Town-owned agricultural lands. In the rare instance when the Town agrees to lease other Town-owned land to a private party, clear benefit to the Town must be demonstrated. In these instances, the Town Council shall refer the property to PZC pursuant to Section 8-24 of the Connecticut General Statutes, and hold a Public Hearing to receive public comment regarding the proposed lease. In addition, staff shall notify neighboring property owners of the proposed lease.

III Managing Town Parks, Preserves, Open Space and Agricultural Land

A. Step I-Management Plan Assignments

The Town Manager, with the advice of committees and Town staff, shall assign the support role of a draft management plan to the appropriate Town staff, with input from appropriate committees.

As a general rule, the preparation of a draft management plan shall be a coordinated effort involving the Conservation Commission, Agriculture Committee, Parks Advisory Committee, Recreation Advisory Committee, Open Space Preservation Committee, Town staff, and, as appropriate, the PZC, Inland Wetland Agency and Beautification Committee. Responsibility for preparing a written draft management plan will be as follows:

- 1) The Conservation Commission shall provide input for draft management plans for undeveloped open space areas;
- 2) The Agriculture Committee shall provide input for draft management plans for properties with existing or proposed agricultural or horticultural uses;
- 3) The Parks Advisory Committee shall provide input for draft management plans for existing or proposed park areas with trails, community gardens or other recreational facilities;
- 4) The Recreation Advisory Committee shall provide input for draft management plans for properties with existing or proposed playgrounds or athletic fields.
- 5) The Open Space Preservation Committee shall provide input for draft management plans for properties with special characteristics reviewed during the acquisition process.

B. Step II-Drafting the Management Plan

1) Format

Management plans shall be prepared utilizing the general format contained in **Attachment C**. Each plan shall summarize the information gathered and presented during the acquisition process. In addition, the management plan shall document important site characteristics, concerns, and goals for the use of the property as well as recommended management and monitoring actions.

2) Invasive Species

Pursuant to Mansfield's Non-Native Invasive Species Policy (included as **Attachment D**) adopted on the staff level after briefing the Town Council at their 11/22/04 meeting, management plans shall include the development and implementation of an invasives control plan and prohibit the use of species banned by Public Act 04-203 of the State of Connecticut, with any subsequent revisions.

3) Fiscal Notes and Budget Considerations

Fiscal notes estimating the costs associated with managing the property shall be included as an attachment to the management plan. These fiscal notes shall serve to guide the Town Council and committee members as to *estimated* projected costs associated with implementing the management plan. More precise cost estimates shall be prepared annually for budget consideration by the Town Manager and Town Council as part of the annual Capitol Improvement Budget. When available, sources of grant assistance shall be investigated and

grant applications shall be prepared by staff to implement goals and objectives stated in the management plan.

4) Naming the Property

The proposed name of the property shall be included in the draft management plan. In general, the Town of Mansfield shall name properties after a significant natural or historic feature. In some instances, it shall be deemed appropriate by the advisory committees, the Town Council, the PZC or staff to name a property in a different manner. Naming of properties after a person shall be limited to those properties that have been donated to the Town or made a specific condition of acquisition. In all cases, the Town Council, with advice from advisory committees and the PZC, shall make the final decision regarding the name of the property.

C. Step III-Staff and Committee Review

Staff shall provide comment and circulate the draft management plan to appropriate committees for final review before an abutters' review and public comment.

D. Step IV-Abutters' Review

After the preparation of a draft management plan or significant changes in a plan, the responsible staff member or committee member shall notify abutting property owners and schedule an abutters' meeting to provide opportunity for neighborhood comment.

E. Step V-Town Council Review

The Town Council shall review draft management plans or significant changes in a plan and, as deemed appropriate obtain additional information from the Town's various land use commissions/committees and staff. The Town Council may choose to hold a Public Hearing to receive public input to the plan.

F. Step VI-Town Council Approval

The Town Council shall approve a new management plan or significant changes to an existing plan for Town-owned properties.

G. Step VII-Implementation

Implementing management plans shall be a coordinated effort among Town staff, advisory committee members, and volunteer stewards. Implementation shall be coordinated through the Parks and Recreation Department but may include staff from various other Town departments including the Department of Public Works, Planning Department, etc.

Plan implementation may include but will not be limited to:

- Structural improvements for public access and safety (such as establishing a parking area, constructing trails, improving wheelchair accessibility)

- Ecological management (such as inventorying natural resources, managing and controlling invasive species, encouraging native habitats, improving wildlife habitat)
- Maintenance of parking areas, signage, and boundary markers
- Monitoring of plan goals and objectives to ensure effective implementation
- Public outreach including public information and interpretive guides and maps, and use for education and research

H. Step VIII-Monitoring

Site conditions, including any new improvements, shall be monitored in accordance with the schedule established in the approved management plan by staff or appropriate volunteers. Any problems or issues uncovered shall be reviewed by staff and the commission /committee members that assisted in the preparation of the management plan. As appropriate, problems or issues shall be referred to the Town Council.

I. Step IX-Management Plan Update

The management plan(s) shall be updated as per the approved schedule or as often as deemed necessary by the Town Council or by the commissions/committees.

IV Management of Conservation or Agricultural Easements

A specific management plan is not needed for conservation or agricultural easements unless public access, trails or other municipal interests not adequately addressed in the easement are involved. If a management plan is appropriate, a draft shall be prepared, using the steps detailed in Section III of these guidelines. The Conservation Commission, with staff assistance, shall be responsible for periodically monitoring Mansfield's existing Conservation Easements. **Attachment E** contains a Conservation Easement Abstract and Monitoring/Inspection Form. The Agriculture Committee, with staff assistance, shall be responsible for periodically monitoring any agricultural easements.

Problems or issues uncovered shall be reviewed with staff. As appropriate, problems or issues shall be referred to the Town Council, PZC, or Inland Wetland Agency, depending on the specific easement document.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Mary Stanton, Town Clerk
Date: July 14, 2014
Re: Proposed Deletion of the Ordinance Regarding Regional Planning Agency

Subject Matter/Background

On March 10, 2014 the Town Council adopted changes, in the form of a substitution, to the Ordinance Regarding Regional Council of Governments (Chapter 80) in order to withdraw from the Windham Region Council of Governments and to join the Capitol Region Council of Governments. The approved ordinance included the adoption of Connecticut General Statutes Section 4-124i through 4-124p.

The Ordinance Regarding Regional Planning Agency (Chapter 82) includes the membership requirements for participation in the Regional Planning Agency. This ordinance is no longer necessary as the recently revised Ordinance Regarding Council of Governments now covers regional planning organizations by incorporating Connecticut General Statutes Section 4-124o.

Legal Review

The Town Attorney has reviewed and approved the deletion of this ordinance.

Recommendation

Staff recommends that the Town Council schedule a public hearing to solicit public comment regarding the proposed deletion of the Ordinance Regarding Regional Planning Agency.

If the Council supports this recommendation, the following motion is in order:

Move, to schedule a public hearing for 7:45PM at the Town Council's regular meeting on July 28, 2014, to solicit public comment regarding the proposed deletion of the Ordinance Regarding Regional Planning Agency.

Attachments

- 1) Mansfield Code of Ordinances, Chapter 80 (amended 03/10/2014)
- 2) Mansfield Code of Ordinance, Chapter 82 (adopted 07/14/1964)
- 3) CGS §4-124o



**Town of Mansfield
Code of Ordinances**
“Ordinance Regarding Regional Council of Governments”
Approved March 10, 2014
Effective April 9, 2014

CHAPTER 80. REGIONAL COUNCIL OF GOVERNMENTS

Chapter 80, Section 1 is repealed and replaced, as follows: Chapter 80, Sections 1-5.

Section 1. Title.

This chapter shall be known and may be cited as the “Ordinance Regarding Regional Council of Governments.”

Section 2. Legislative Authority.

This ordinance is adopted in accordance with Section 4-124j of the Connecticut General Statutes and Section 249 of Public Act 13-247.

Section 3. Findings and Purpose.

The Town of Mansfield has recently been re-designated by the State of Connecticut Office of Policy and Management as a member of the Capitol Planning Region, and is now eligible to become a member of the Capitol Region Council of Governments.

Section 4. Withdrawing from the Windham Region Council of Governments (WINCOG).

The Town of Mansfield hereby withdraws its membership in the Windham Region Council of Governments effective June 30, 2014 provided, however, that the Town of Mansfield shall be obligated to pay its pro rata share of expenses of operation and pro rata share of funds committed by the Windham Region Council of Governments to active programs as of such date of withdrawal.

The Town of Mansfield Town Manager shall continue to serve as a member of a transition board for the sole purpose of assisting the executive director in dissolving the WINCOG entity and all its assets and liabilities through December 31, 2014.

Section 5. Joining the Capitol Region of Governments (CRCOG).

The Town of Mansfield hereby joins the Capitol Region Council of Governments, effective July 1, 2014 and adopts Sections 4-124i to 4-124p, inclusive, of the Connecticut General Statutes, in accordance with the procedures set forth in Section 4-124j of the Connecticut General Statutes.

Chapter 82. REGIONAL PLANNING AGENCY

[HISTORY: Adopted by the Town Council of the Town of Mansfield TM 7-14-1964; amended at time of adoption of Code (see Ch. 1, General Provisions, Art. 1). Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Conservation Commission — See Ch. 11.
Code of Ethics — See Ch. 25.
Economic Development Commission — See Ch. 17.
Historic Districts — See Ch. 31.
Housing Partnership — See Ch. 34.
Inland Wetlands Agency — See Ch. 40.
Planning and Zoning Commission — See Ch. 67.
Zoning Board of Appeals — See Ch. 94.
Building construction — See Ch. 107.
Scenic roads — See Ch. 155.
Sewers and water — See Ch. 159.
Storage tanks — See Ch. 163.

§ 82-1. Participation authorized; legislative authority.

Pursuant to the provisions of Chapter 127 of the General Statutes of Connecticut, Revision of 1958, as changed and amended by Public Act No. 613 of the State of Connecticut, January Session 1959, *Editor's Note: See C.G.S. § 8-31a.* the Town of Mansfield hereby adopts the provisions of said Chapter 127, as changed and amended, and elects to participate in the regional planning agency now or henceforth existing under authority of said Chapter 127, as changed and amended, in the Windham Region as defined by the Connecticut Development Commission pursuant to the provisions of said Chapter 127, as changed and amended.

§ 82-2. Membership; terms.

The Town of Mansfield shall have two (2) representatives on said agency. The Town Council of the Town of Mansfield shall appoint to the agency one (1) representative, and the Town of Mansfield Planning and Zoning Commission shall appoint to the agency one (1) representative. The representative originally appointed by the Town Council of the Town of Mansfield shall serve an initial term of one (1) year, and the representative originally appointed by the Town of Mansfield Planning and Zoning Commission shall serve an initial term of two (2) years. Thereafter, all appointees shall serve two (2) years.

Appointees shall serve for the term of their office and until their successors shall have been appointed. Appointees may be reappointed. Terms of office shall commence when the appointment is made or from the first organizational meeting of the Windham Regional Planning Agency, whichever is later.

§ 82-4. Vacancies.

- A. Any vacancy created by the resignation or inability to serve of the representative appointed by the Town Council of the Town of Mansfield shall be filled by the Town Council for the remainder of the unexpired term.
- B. Any vacancy created by the resignation or inability to serve of the representative appointed by the Planning and Zoning Commission of the Town of Mansfield shall be filled by the Planning and Zoning Commission for the remainder of the unexpired term.

§ 82-5. Absences.

Any representative who is absent from three (3) consecutive meetings of the Agency and any intervening duly called special meetings thereof shall be considered to have resigned from said body, except that the requirements of this chapter may be waived by the Town Council of the Town of Mansfield or by the Town of Mansfield Planning and Zoning Commission for good cause.

Sec. 4-124o. Regional planning commissions. The planning duties and responsibilities of a regional council of governments, including the making of a plan of development pursuant to section 8-35a, may be carried out by the council or a regional planning commission, acting on behalf of and as a subdivision of the council. Each member shall be entitled to a representative on the regional planning commission who shall be an elector of such member and on its planning commission. Such representative shall be appointed by such planning commission, with the concurrence of the appointing authority of such member. Each member may also appoint an alternate representative who shall be an elector of such member and who shall be appointed by its planning commission, with the concurrence of the appointing authority of such member. Such alternate representative shall, when the representative of the member from which he or she was appointed is absent, have all the powers and duties of such representative. Each regional planning commission representative shall be entitled to one vote in the affairs of such commission but shall not otherwise be entitled to vote in the affairs of the council. All matters referred to the council which by statute or otherwise are required to be referred to and considered by a regional planning agency shall be considered and commented upon by the council or regional planning commission in accordance with procedures recommended by such commission and adopted by the council with the concurrence of such commission. The council shall have the authority, at the request of a party having referred any such matter to the council's attention, to review and revise, in whole or in part, the comments and recommendations of the regional planning commission as to such matter. If at any time the council is deemed a regional council of elected officials under subsection (d) of section 4-124l, the existence of such regional planning commission shall terminate forthwith.

(1971, P.A. 821, S. 6; P.A. 86-140; P.A. 00-54, S. 1, 5; P.A. 01-195, S. 104, 181.)

History: P.A. 86-140 provided for the appointment of alternate members; P.A. 00-54 added provisions authorizing the council to perform planning duties, effective May 16, 2000; P.A. 01-195 made a technical change for the purposes of gender neutrality, effective July 11, 2001.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works
Date: July 14, 2014
Re: South Eagleville Road Bus Shelter

Subject Matter/Background

As requested by Council, staff will attend Monday's Council meeting to review options to erect a bus shelter at South Eagleville Road in the vicinity of the Community Center. As part of the discussion, staff will review funding options and how bus shelters typically fit into the capital improvement program (CIP) process.

PAGE
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To The Town Council of Mansfield,

This is a petition-type letter to inform you that I for one would hate to see the Swap Shop close. It is a vital service which sees many items not thrown away to some land fill. This is its main purpose. I don't see, also, what's wrong with people getting stuff there to resell either. By the way, do you follow people as they leave to go see what they actually do do with the stuff they got there so you know that this is really true of most people?

I think you should listen to the voices of the people who do frequent the Swap Shop + won't close. It is a fine place to go + swap stuff + for neighbors to meet neighbors.

Sincerely,
Jane C. W. Stone-Pitt

P.S.

Five markets, top sales, junk
dealers are all part of America.

Do you really want to see all
that stuff end up in a dump?!!!

PAYMENT RECEIPT

Johns Scrap Metal
 Roses Bridge Rd.
 Columbia, CT 06237
 860-228-4719

Receipt: 149099 Date: 07/09/2014
 Customer: 4666 Time: 09:25
 TOWN OF MANSFIELD

MANSFIELD, CT

Ticket: 149661 Weigh In: 07/09/2014 09:13
 Operator: 9 Weigh Out: 07/09/2014 09:23

All weights in pounds. M indicates manual weight

Commodity	Gross	Tare	Net	Price	TOTAL \$
Insul Cu 50% #2	8720	7740	980	0.680/LB	\$666.40
Ticket Total					\$666.40

of Tickets: 1
 Paid by CHECK 174

Total Paid	\$666.40
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↑
 Value of the
 2 boxes of
 wire the Council
 saw.

- From Scott

PAGE
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Notice is hereby given that a Primary of the political party listed below will be held in your town on August 12, 2014 for nomination to each office indicated below.

Notice is also hereby given that the following are the names of the party-endorsed candidates, if any, for nomination to each office indicated, together with the street address of said candidate. The party endorsed candidates, if any, are indicated by an asterisk. Additionally, the following are the names of all other candidates who have filed their certificates of eligibility and consent to primary or have satisfied the primary petitioning requirements in conformity with the General Statutes as candidates for nomination to each office indicated, together with the street addresses of said candidates.

Office	Party	Candidate	Address
Governor	Republican	*Thomas C. Foley	62 Khakum Wood Road, Greenwich, CT 06831
		John P. McKinney	986 South Pine Creek Road, Farifield, CT 06824
Lieutenant Governor	Republican	*Penny Bacchiochi	24 East Street, Stafford Springs, CT 06076
		Heather Somers	67 Ramsdell Street, Groton, CT 06340
		David M. Walker	37 Beacon Street, Bridgeport, CT 06605
Comptroller	Republican	*Sharon J. McLaughlin	15 Kibbe Road, Ellington, CT 06028
		Angel Cadena	67 Long Hill Avenue, Shelton, CT 06484

Dated at Hartford, Connecticut, this 24th day of June, 2014.

Denise W. Merrill SECRETARY OF THE STATE

The foregoing is a copy of the notice which I have received from the Office of the Secretary of the State, in accordance with Section 9-433 of the General Statutes. As provided in said notice, a primary of the Republican Party for nomination to the state or district offices therein specified will be held on August 12, 2014. The hours of voting at said primary and the location of the polls will be as follows:

HOURS OF VOTING: 6:00 AM TO 8:00 PM

VOTING DISTRICT LOCATION OF POLLING PLACES

District 1 – Council Chamber, Audrey P. Beck Building, 4 South Eagleville Road

District 2 – Mansfield Fire Department Station 107 @ Eagleville, 889 Stafford Road

District 3 – Buchanan Auditorium at the Buchanan Center, Mansfield Library, 54 Warrenville Road

District 4 – Annie Vinton School, 306 Stafford Road

Dated at Mansfield, Connecticut, this 26th day of June, 2014

Mary Stanton, Town Clerk

Town of Mansfield

Notice is hereby given that a Primary of the political party listed below will be held in your town on August 12, 2014 for nomination to each office indicated below.

Notice is also hereby given that the following are the names of the party-endorsed candidates, if any, for nomination to each office indicated, together with the street address of said candidate. The party endorsed candidates, if any, are indicated by an asterisk. Additionally, the following are the names of all other candidates who have filed their certificates of eligibility and consent to primary or have satisfied the primary petitioning requirements in conformity with the General Statutes as candidates for nomination to each office indicated, together with the street addresses of said candidates.

Office	Party	Candidate	Address
Assembly District-48	Democratic	*Linda A. Orange	52 Standish Road, Colchester, CT 06415
		Jason Paul	769 Norwich Avenue, Colchester, CT 06415

Dated at Hartford, Connecticut, this 24th day of June, 2014.

Denise W. Merrill SECRETARY OF THE STATE

The foregoing is a copy of the notice which I have received from the Office of the Secretary of the State, in accordance with Section 9-433 of the General Statutes. As provided in said notice, a primary of the Democratic Party for nomination to the state or district offices therein specified will be held on August 12, 2014. The hours of voting at said primary and the location of the polls will be as follows:

HOURS OF VOTING: 6:00 AM TO 8:00 PM

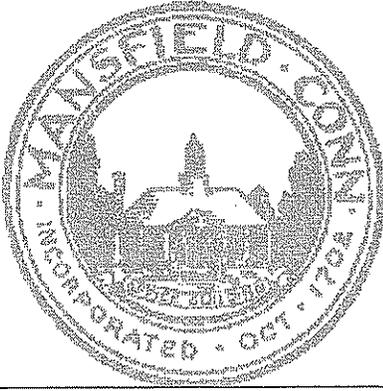
VOTING DISTRICT LOCATION OF POLLING PLACES

District 4 – Annie Vinton School, 306 Stafford Road

Dated at Mansfield, Connecticut, this 26th day of June, 2014.

Mary Stanton, Town Clerk

Town of Mansfield



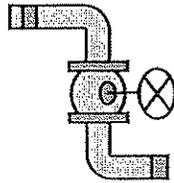
THE MANSFIELD MINUTE

Item # 10

JULY 2014

www.mansfieldct.org

- *Town Hall will be closed on Friday, July 4.*
- *The first installment of personal property, real estate and motor vehicle tax bills are due on July 1. You have until August 1 to pay and avoid penalty interest.*
- *The Mansfield Advocates for Children 5K Run to benefit the Community Playground! Saturday, July 12, 8—11AM at the E.O. Smith Track.*
- *The Square Fair showcasing local artists and makers, takes place on Friday, July 25 from 5—9 PM at the Town Square.*
- *The E.O. Smith Reads summer book is **Mountains Beyond Mountains** by Tracy Kidder. Students can borrow a copy from the library or they can buy a discounted copy at the UConn Co-Op Book Store in Storrs Center.*



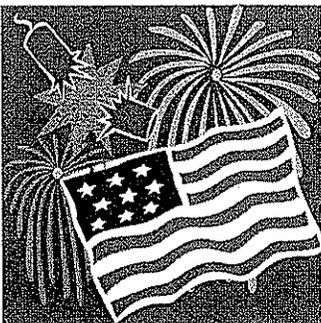
Four Corners Sewer Project

On May 21st, the Four Corners Sewer and Water Advisory Committee hosted a community information meeting to update Four Corners property owners and other residents on the status of efforts to bring sewer and water service to the Four Corners area. Located at the intersection of Routes 195 and 44, the Four Corners area has a long history of contamination from failing septic systems and leaking underground storage tanks. Due to these ongoing issues, the Town has been working for several years on the design of a new sewer system that will serve approximately 60 properties; wastewater collected by the system will be treated at the UConn wastewater treatment plant. A new water supply system is being constructed as part of the Connecticut Water Company (CWC) pipeline that will connect from Tolland to UConn. Permitting is underway for the water project and CWC anticipates that it will be completed by Summer 2016.

As the Town intends to coordinate construction of the new sewer system with the CWC project, the committee will likely recommend that the Town Council schedule a referendum on the project for the November election. The purpose of the referendum would be to determine if there is public support for issuance of bonds to finance the project.

Based on early estimates, construction of the sewer system is projected to cost approximately \$9 million dollars; this estimated cost will be revised in the coming months as the Town's sewer consultant completes the design of the collection system. While the entire project cost would initially be financed by bond issuance, the cost to the general taxpayer and long-term debt service would be reduced through assessments (*continued on page 2*)

Celebrate the Glorious Fourth of July!



Nothing beats a parade, a picnic, a little swimming, and some fireworks to celebrate Independence Day. Nothing spoils the celebration faster than someone getting hurt. Every year, many people are injured and fires are started by the unsafe or illegal use of fireworks — don't become one of them! Remember:

- ONLY sparklers and fountains are legal in Connecticut and you have to be at least 16 years old to use them.
- The safest way to enjoy fireworks is to attend a public display conducted at a state-approved site by licensed pyrotechnicians.

So leave fireworks to the pros! Break out the barbecue, slap on the sunscreen, and enjoy the day!

Four Corners, cont. from pg. 1...

to property owners in the district and a \$3 million dollar grant approved by the General Assembly in May.

Additional community information meetings will be held throughout the summer as design progresses. Questions or comments related to this project should be sent to the attention of the Town Manager (TownMgr@mansfieldct.org). All comments received will be forwarded to the Advisory Committee and the Town Council. Public comments are also welcomed at all Town Council meetings; please visit www.mansfieldct.gov for upcoming meeting schedules.

Town Square is Open!

The Mansfield Downtown Partnership and the Town of Mansfield achieved a major milestone with the opening of the new Town Square in late May 2014.

When the Town first began discussions in 1999 about the need for development in the downtown area, a key issue for residents was the need for a central community gathering place. As the Storrs Center: Special Design District (SC: SDD) Design Guidelines

were developed, the Partnership and Storrs Center master developer LeylandAlliance included plans for a new Town Square, which not only would serve as a place for large community events, but also would be a place for chance encounters with neighbors, a place where friends could meet and relax, and a place that would become the heart of the community.



The Partnership's landscape architecture firm Kent + Frost worked with an ad hoc steering committee formed by the Mansfield Downtown Partnership to host a series of meetings to which the Town Council; the Planning and Zoning Commission; the Town Parks and Recreation, Police, and Public Works Departments; UConn School of Fine Arts; and Storrs Center businesses were invited. Based on input from these representative groups, Kent + Frost created several variations of designs for the Town Square. The Partnership's ad hoc group reviewed and commented on the designs before selecting the one they felt would best meet the needs of the community.

Kent + Frost's design creates a space that can accommodate large community events, such as the Partnership's annual Celebrate Mansfield Festival, while still being appropriately scaled for daily use by residents.

Plans were approved by the Town and work began on the Town Square in late 2013.

The Town Square is a municipally-owned property and will be maintained by the Town. But the Town Square would not be possible without the generous financial support of UConn, the Partnership, LeylandAlliance, and EdR. The Partnership is especially grateful for the support of the Jeffrey P. Ossen Family Foundation whose grant will provide the funding for the stage roof, an important feature for future events.

The Partnership is working to secure additional funding for a shade structure and sculpture. Individuals and businesses interested in contributing to the Town Square are encouraged to contact Cynthia van Zelm (860.429.2740).

The Partnership has begun planning its own schedule of events for the Town Square, including Square Fair, a monthly art fair highlighting talented local artists and makers during the summer and early fall. The Partnership is working with others, such as the UConn Co-op Bookstore at Storrs Center and the Ballard Institute and Museum of Puppetry, on additional events.

Come join in the fun!

On September 21, the Celebrate Mansfield Festival will be held on and around the Town Square.



A Parade, food, music, games...all in your own home town.

Town Hall Hours:	
Monday	8:15-4:30
Tuesday	8:15-4:30
Wednesday	8:15-4:30
Thursday	8:15-6:30
Friday	8-12

It's Hurricane Season: Be Prepared



After seeing the devastation on the East coast. I've concluded that Sticks and Stones might break our bones. But Mother Nature can really tear up your stuff
— Stanley Victor Paskavich

Every home should have a basic emergency plan that can be used for any emergency. Make sure you know what potential risks you may face in your neighborhood, such as storm surge, flooding, road or bridge closures.

Take a minute to complete three simple steps now:

- Put together a kit of basic emergency supplies, such as water, radio, flashlight, extra batteries, first aid kit, nonperishable food, manual can opener, etc.
- Create an emergency plan with your family.
- Stay informed. An excellent way to make sure you are informed is to register on Mansfield's CodeRED system.
- See our Emergency Management page on the town's web site for more complete information.

Credit and Debit Cards Now Accepted at Mansfield Transfer Station

The Transfer Station now has the capability to accept credit or debit cards as a payment option. Visa, MasterCard and Discover cards will be accepted; American Express will not. The transfer station, located at 221 Warrenville Road in Mansfield Center, is open Tuesdays and Saturdays, 8:30 AM to 4:PM and Thursdays, 12:00 pm to 4:00 pm. Questions can be directed to the Public Works office at 429-3333.

Connecting the Drops—

Source to Sea Through The Last Green Valley



Presented by Bill Reid, Chief Ranger

Thursday, July 24, 6:30 PM at the Library.

Join us for this "visual" paddle down rivers, streams, lakes and ponds of the Last Green Valley all the way to Long Island Sound. Explore the water resources of the region and learn how to ensure good water quality for future generations.

Books and Summertime Go Together!

Love to read? Double the fun by joining our Adult Summer Reading Challenge. Review the books you are reading online through Goodreads (Mansfield Public Library group) or submit a paper review (form is at the library). Each review enters you into weekly drawings for a chance to win a wonderful gift basket donated by our generous community organizations.



Inland Wetlands Agent and Assistant Town Engineer Grant Meitzler Retires

Grant dedicated over 42 years of service to the Town. He was instrumental in the adoption and implementation of Mansfield's Inland Wetlands regulations and provided invaluable advice and guidance to staff as well as to volunteers on the Inland Wetlands Agency, Planning and Zoning Commission and Conservation Commission throughout his long tenure. He contributed greatly to the preservation and enhancement of Mansfield's cherished natural resources. We thank you for your service and wish you the best of luck in your retirement!

Did you pass the test???



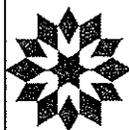
Register NOW!

On June 4, town officials conducted a test of the CodeRED emergency notification system to determine its performance capabilities. The CodeRED system was able to contact the entire emergency calling database in *less than seven minutes*.

If you haven't done so already, we urge you to enroll your contact information, including home and cell phone numbers as well as text and email addresses by visiting the CodeRED notification enrollment page at www.MansfieldCT.gov. You must have a Mansfield home or work address in order to register. You can also specify your notification preferences at that time.

If you can't register online, call 860-429-3328 and town staff will help to complete your registration over the phone. Required information includes first and last name, street address (physical address, no P.O. boxes), city, state, zip code and primary phone number. You can also enter additional phone numbers.

All Mansfield businesses should register, as well as all Mansfield residents who have unlisted phone numbers, or those who have changed their phone number or address within the past year. People who use a cell phone or VoIP phone as their primary number should also register so they will be in the system.



Don't forget our local gem, the Mansfield Historical Society Library and Museum is open weekends during the summer, 1:30 – 4:30 PM. Enjoy the great quilt exhibit!

July Events and Activities in Mansfield

Parks and Recreation



Summer Family Concerts
Thursdays,
6:30—8:00 PM
Rain or shine.

July 10: **Kidsville Kuckoo Revue**
The Singasaurus and his crew will delight audiences with their sing-along favorites.

July 17: **Shaded Soul Band**
A high-energy band focusing on Motown, Rhythm & Blues, Rock, Swing, and Soul music.

July 24: **Dr. Ya Ya's Gumbo Party Band**

Get ready for some of the best Louisiana style musical cookin' north of Lake Ponchartrain!

July 31: **Windham Concert Band**
Enjoy traditional band music including marches, overtures, and musical theater selections.

All concerts free of charge.

Summer Family Fun Night
Saturdays, July 12 & 26,
4:30-7:30 PM

Try the inflatable slide or use the Tot Toys in the gym, try a game of poolside basketball, stop in the Community Room to do a puzzle or play some board games.
No pre-registration required.

Free Day at the Community Center

Wednesday, July 16, 6-9 PM
Whether you're new to the community center or have been here often, if you're a Mansfield Resident you can visit for FREE.

Mansfield Public Library

Bach to Rock with Caryn Lin
Tuesday, July 8, 7:00 PM
For ages 5 and up.

An amazing interactive demonstration of sound on the electric violin.



Agility Dogs Demonstration
Tuesday, July 15, 2:00 PM
Amazingly talented dogs!

Music & Movement for Pre-schoolers with Nicole Clark
Interactive musical fun for young kids during storytime.
Wednesday July 16, 10:30 AM



The Sciencetellers: Dragons & Dreams

Friday, July 18, 3:00 PM
Ages 5 and up.

A dynamic combination of science and storytelling

Eric Girardi:

Bending Gravity Glow Show
Tuesday, July 22, 6:30 PM
Ages 5 and up.

A fascinating program of object manipulation and cool music

Sparky's Puppets: Tricksters & Noodleheads

Saturday July 26, 10:30 AM
Silly tales, lots of laughs.



Tween and Teen Programs
Wednesdays, 2:00—3:30 PM

July 2: Sharpie Marker Tie Dye!

July 9: Recycle Robots

July 18: The Science of Ice Cream

July 23: 6th Annual Cooking Challenge! Battle "GREEN"

July 30: Art Studio

Mansfield Senior Center

Free Blood Pressure Clinic
Wednesday, July 2, 11:30 AM
For people ages 55+ on a first come, first serve basis.

Summer Evening Program
Thursday, July 3, 5 PM
Picnic Box and Entertainment by Mr. Magic. Cost is \$6.

Helping Hands Program
Tuesday, July 8, 11:30 AM
Service that provides support, personal care, companion and homemaker help to continue independent lifestyle.

Mini-Spa

Monday, July 14,
9 AM—12 PM



Haircuts, manicures and pedicures for \$15. For people ages 55+.
Call 429-0262, x4 for an appointment.

VNA East Clinic

Wednesday, July 16, 1—3 PM.
VNA nurse provides foot care and ear care. Call 429-0262, x4 for an appointment. There is a fee.

Senior Van Trips

Call 860-429-0262 x0 for more information and to register for these popular trips.

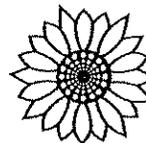
Wednesday, July 9
Trolley Museum

Wednesday, July 23

Old Sturbridge Village Show

Friday, July 25

Sunflower Festival at Buttonwood Farm



Town of Mansfield, Connecticut
Audrey P. Beck Municipal Building
4 South Eagleville Road, Mansfield, CT 06268
mansfieldct.gov 860.429.3336





Connecticut Council of Small Towns

1245 Farmington Avenue, 101 • West Hartford, Connecticut 06107
 Phone (860) 676-0770 • Fax: (860) 676-2662 • E-Mail: info@ctcost.org

June 20, 2014

Matthew Hart, Town Manager
 Town of Mansfield
 4 South Eagleville Road
 Mansfield, CT 06268

Dear Matt:

On behalf of COST's Board of Directors, I would like to invite you to become a member of the Connecticut Council of Small Towns (COST). COST is unique in that it is the only statewide organization dedicated exclusively to serving the interests of Connecticut's towns and cities under 30,000 in population. Over the past 30 years we've become increasingly influential as a local government advocacy group that champions high-priority issues facing small town communities.

During this legislative session, COST was successful in fighting to maintain state aid to municipalities, rejecting costly new mandates and enhancing investment in local roads and bridges. COST maintained a strong presence at the state Capitol, meeting with legislative leaders and other key lawmakers on a wide range of issues affecting Connecticut's small towns. COST also serves on task forces and work groups to shape public policies on issues such as property tax reform, special education costs, and the Resident State Trooper program.

Although we were successful in preserving municipal aid and defeating several proposals that would have increased costs for towns, the state's ongoing budgetary issues will pose many challenges for small towns in the 2015 legislative session. We look forward to working to make sure the priority concerns of top officials from Connecticut's smaller towns are heard – and heeded – by the Governor and members of the General Assembly.

Your membership in COST not only supports essential advocacy efforts at the state Capitol, but also helps make possible several valuable programs, resources and services:

- Access to COST's *Connecticut Municipal Leaders' Manual*, a comprehensive guide that provides an up-to-the-minute summary of state laws governing Connecticut towns, "best practice" information and a *Survival Guide* for town decision-makers;
- *COST's Town Leaders' e-Bulletin*, a newly reformatted "breaking news" information source essential for local government policy-makers;
- Complimentary or discounted registration for COST events, including the annual legislative conference – *Connecticut's Town Meeting*, Municipal Leaders Training Institute, Town Leaders Day at the Capitol and other informative workshops and training programs;

- Use of *Towns-Helping-Towns*, a “members only” service for first selectmen, mayors and managers who have a municipal management question or challenge, and are looking for feedback from other town leaders; and,
- The latest edition of COST’s *Town Leaders and Municipal Service Providers Directory*, in which you and your town will be featured.

We look forward to working with you on behalf of Connecticut’s smaller towns. Enclosed are your COST membership registration materials for 2014-15.

We are pleased to announce that for the 19th straight year, membership dues will remain the same. Please complete and return the registration form and validate the member information to ensure an accurate listing in COST’s 2015 *Town Leaders and Municipal Service Providers Directory*.

Thank you for your thoughtful consideration.

Sincerely,

A handwritten signature in cursive script that reads "Betsy Gara". The signature is written in black ink and is positioned above the printed name and title.

Betsy Gara
Executive Director

COST TOWN LEADERS' INFORMATION UPDATE FORM

COST has the following information on file for your town. Please review the information and let us know of any data that is new or needs to be corrected.

Mansfield

Matthew Hart, Town Manager

Elizabeth C. Paterson, Mayor

4 South Eagleville Road

Mansfield, CT 06268

Phone: (860) 429-3336

Fax: (860) 429-6863

E-Mail: HartMW@mansfieldct.org;

Website: www.mansfieldct.org

Please check box if all information listed above is correct.

Please mail or fax the completed form to:

Connecticut Council of Small Towns

1245 Farmington Avenue, 101

West Hartford, CT 06107

Fax: 860-676-2662

Contact Kathryn Dube with questions at (860) 676-0770.



Connecticut Council of Small Towns

1245 Farmington Avenue • 101 West Hartford, Connecticut 06107
Phone: (860) 676-0770 • Fax: (860) 676-2662 • E-Mail: info@ctcost.org

2014-15 MEMBERSHIP DUES INVOICE

Name of Town _____

Contact Name/Title _____

Address _____

Town _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Web address _____

Please pay according to the following dues schedule:

Population	Town Dues
Up to 5,000	Pay\$725
5,001 to 10,000	Pay\$825
10,001 to 15,000	Pay\$925
15,001 to 20,000	Pay\$1,025
20,001 to 25,000	Pay\$1,125
25,001 to 30,000	Pay\$1,225

Of the 169 local governments in the State of Connecticut, 139 are suburban and rural jurisdictions under 30,000 in population. Small towns are home to over a million state citizens and taxpayers.

The Connecticut Council of Small Towns was founded in the belief that local government leaders from these smaller towns – and their residents – needed a strong voice within the legislative and regulatory decision-making arenas, both in Hartford and in Washington, D.C.

Since its establishment in 1975, COST has provided that voice.

Thanks for your strong support of COST, small towns and Connecticut's grassroots governments!



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

Item #12

June 19, 2014

Matthew W. Hart
Town Manager
Town of Mansfield
4 So. Eagleville Road
Storrs Mansfield CT 06268-2574

Dear Mr. Hart:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2013** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque or medallion will be shipped to:

Cheryl A. Trahan
Director of Finance

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

06/19/2014

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Town of Mansfield** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Cheryl A. Trahan, Director of Finance

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.