



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, September 8, 2014
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

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Manager Performance Review**

ADJOURNMENT

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

August 22, 2014

DRAFT

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

ROLL CALL

Present: Kegler, Marcellino, Moran, Paterson, Ryan, Shapiro, Wassmundt

Excused: Kochenburger, Raymond

Mr. Shapiro moved and Ms. Moran seconded that the Town Council constitute as the Mansfield Water Pollution Control Authority for the purpose of discussing the Four Corners Sanitary Sewer Project. The motion passed unanimously.

NEW BUSINESS

1. Presentation: Four Corners Sanitary Sewer Project

Town Manager introduced the project team of Derek Dilaj and Chris Wester of Weston and Sampson, Director of Public Works John Carrington, Director of Planning and Development Linda Painter, Director of Finance Cherie Trahan and Jeff Polhemus of Eastern Highland Health District. Mr. Webster and Mr. Dilaj reviewed the qualifications of Weston and Sampson, the project goals, the planning process, the existing situation and the estimated costs and assessment process.

2. Ratification of 8/22/2014 Public Hearing

Mr. Shapiro moved and Mr. Ryan seconded to approve the following resolution:

RESOLVED, that the Water Pollution Control Authority of the Town of Mansfield hereby ratifies and confirms the notice as published on August 6, 2014 of the Authority's public hearing to be held this evening on the Four Corners Sanitary Sewer Project.

The motion passed unanimously.

WATER POLLUTION CONTROL AUTHORITY PUBLIC HEARING

3. Four Corners Sanitary Sewer Project

The Town Clerk read the legal notice.

William Paulson, Middle Turnpike, expressed concern regarding the estimated cost of the construction of pipes from the road to his house and asked where the septic materials go after being pumped.

Aline Booth, Wormwood Hill Road and Planning and Zoning Commission and Inland Wetland member for over 33 years, spoke in support of the project. Ms. Booth commented that the Four Corners area has been identified as a commercial area for over 50 years because of the location and surrounding good roads. She urged the Council to add the item to the November ballot.

Michael Taylor, Stonemill Road and owner of more than 10% of the assessed area, believes the project is a great investment in the community and will allow for constructive and conservative growth bringing jobs and an additional tax base to the community.

August 22, 2014

George Rawitscher, Codfish Falls Road, discussed the projected increase in rainfall expected as a result of changes in the climate and suggested that all storm sewer systems in the project area be carefully engineered to take the increase into account.

Lon Hultgren, Woodland Road, spoke in support of the project. As the former Director of Public Works who worked extensively on the project he believes it will clean up a blighted area of Town, support development in an area of Town identified by the PZC thereby reducing pressure in other areas, and will provide a net gain in tax revenues to the Town. Ric Hossack, Middle Turnpike, stated he was initially in favor of the project but is now concerned with the cost. Mr. Hossack does not want his taxes to increase and feels the project is the responsibility of the landowners.

Gene Salorio, Southwood Road, questioned whether the construction administrative cost are included in the estimated cost, whether the possibility of multi-family residential units in the area would affect the assumption of no incremental education costs, whether the \$278,000 payable by the entire tax base is the same total as the amount the assessed property owner would be paying, and whether property owners in the project would be required to connect to the sewer system. Mr. Salario also expressed confusion concerning the information provided regarding the number of affected properties and feels the project is a subsidy for a few real estate developers.

Kenneth Dardick, Mansfield City Road and part owner of 34 Professional Park, spoke in support of the project. Doctor Dardick who served as the physician for the Town for 10 years and currently as the medical advisor for the Eastern Highland Health District remarked that this area has been a concern from a public health perspective for many years. Doctor Dardick feels this project will benefit the Town and the environment.

Brian Coleman, Centre Street, believes the slide presentation depicting the problem area is misleading and does not believe the taxpayers should pay for the project as it is benefiting just a few. Mr. Coleman does not trust the Town leaders to execute the project responsibly. (Statement attached)

Tamra Coleman, Centre Street, stated she is not in favor of increasing the taxes for the benefit of a few.

Peter Rich, Fern Road, agreed that the area needs sewers if it is going to be developed but commented that the only people who are going to benefit are the property owners. Mr. Rich believes the Town needs a better plan to pay for the project.

Arthur Smith, Mulberry Road, reviewed the rationale presented for the sewer project noting that there is no indication that the Town has not been able to maintain water quality compliance. Mr. Smith outlined four areas in which he believes there is insufficient information including whether the project is to avoid an abatement order or to promote economic development, what costs are included in the eleven million dollar estimate, whether there will be an environmental impact as a result of the project, and whether the financial oversight of the Town is sufficient. Mr. Smith also questioned whether or not once Jensen's Inc. has sewers it will remain a senior facility.

Norval Smith, a Mansfield property owner and resident of Coventry, spoke in favor of sewers. Mr. Smith cautioned against delaying implementing the project as it will only cost more in the future.

Alison Hilding, Southwood Road, believes this project is about commercial development and not about protecting natural resources. Ms. Hilding believes those people who have blighted properties should be responsible for them.

August 22, 2014

Wilfred Bigl, Hill Pond Drive, attended the information session at Jensen's and in his informal poll found that by far the majority of residents are in favor of the project.

Martha Kelly, Bundy Lane and a member of the Board of Education but speaking as a private resident, asked what Plan B is if the referendum fails.

Keith Jensen, Manager of Jensens Inc., stated that his park is an asset to the Town and that it always has been a senior housing facility which provides affordable housing. The company, as well as the majority of residents, is in favor of the project. Jensens Inc. is 30% of the assessed area and will be making a significant investment in their property.

Pat Suprenant, Mansfield Independent News posed a series of questions including who is paying for the 1.9 million dollar difference referred to in tonight's presentations; are there any in-kind services being proposed; if the referendum fails does the Town have the authority to go ahead with the project if funds are available; which properties have been identified for which use as discussed in the assumptions; are the current or new assessment figures being used in the projections; is there an environmental study which supports the project; is Jensens Inc. considered a commercial or residential property. Ms. Suprenant asked the Council to defer the vote.

Mayor Paterson closed the public hearing at 7:59 p.m.

PETITIONS, REQUESTS AND COMMUNICATIONS

4. M. Taylor letter

Mr. Shapiro moved and Mr. Ryan seconded to leave the role of the Water Pollution Control Authority and resume as the Town Council.

The motion passed unanimously.

ADJOURNMENT

Ms. Moran moved and Mr. Ryan seconded to adjourn the meeting at 8:00 p.m.

The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

August 22, 2014

Dear Town Council,

The town of Mansfield is about to embark on yet another major project that will greatly impact the taxpayers of the town, the Four Corners Sewer Project.

Before the taxpayer votes in favor of this project in November, we must take a closer look at recent projects and proposed projects and how our town leaders presented them to the taxpayer. It is about trust. Merriam Webster defines trust in the following way: belief that someone or something is reliable, good, honest and effective.

After the Storrs Center project that was presented to the public as a town center geared towards the citizens of the town with artist renderings that portrayed a lovely town center and buildings that don't look anything like what were on the initial drawings. Instead we have college housing, grotesque architecture, skyscrapers and expensive loans and maintenance costs. I am reluctant to trust our town leaders in any project especially one of the magnitude of the Four Corners Sewer Project.

Does the Four Corners need sewers? yes but we don't need another public private partnership that benefits a few and burdens the taxpayer and the homeowners forced to tie in. At the minimum the tax payer will be responsible for 3 million of the proposed 9 million dollar project; this most certainly will lead to a tax increase. I am concerned that the Four Corners could very well turn into another monstrosity similar to Storrs Center; after all it is a matter of trust.

I support organic growth not socially engineered communities. I would support a responsible sewer project under the right leadership, leadership that we can trust.

I am asking the public to reject this project when it goes to referendum. Are our town officials reliable, good, honest and effective? Their record speaks for itself.

Brian Coleman

Centre St.

REGULAR MEETING – MANSFIELD TOWN COUNCIL

August 25, 2014

DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Mr. Ryan moved and Ms. Moran seconded to approve the minutes of the July 14, 2014 meeting as presented. The motion passed with all in favor except Ms. Moran who abstained. Ms. Moran moved and Mr. Shapiro seconded to approve the minutes of the July 28, 2014 meeting as presented. The motion passed unanimously.

III. PUBLIC HEARING

1. Open Space Acquisition, Sawmill Brook Lane Parcel

Mr. Shapiro recused himself from acting or discussing Items 1 and 3. Mr. Shapiro has provided a letter explaining his recusal to the Board of Ethics, Mayor, Town Manager and Town Clerk.

The Town Clerk read the legal notice.

Jim Morrow, Chair of the Open Space Preservation Committee, and Natural Resources Coordinator Jennifer Kaufman presented additional information on the proposed acquisition. Mr. Morrow noted the Open Space Preservation Committee believes it is an important acquisition for the Town.

Ric Hossack, Middle Turnpike, believes the price is too high and asked the Council not to approve the purchase.

David Freudmann, Eastwood Road, believes the land is worthless and that if it is not acquired it will never be developed.

The public hearing was closed at 7:40 p.m.

Mr. Shapiro rejoined the Council.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Howard Raphaelson, Timber Drive, expressed concerns with the Four Corners Project including the absence of information detailing the reported failures, and the identification of possible alternatives once the problem has been identified. (Statement attached)

Ric Hossack, Middle Turnpike, discussed shared financial services suggesting the Finance Department be divided into three separate entities and asked the Council to answer questions raised at the Four Corners public hearing. (Statement attached)

Brian Coleman, Centre Street, is not in favor of expanding the rental certification zone. He has reviewed the history of the expansion of regulations and believes it is not consistent with private property rights. (Statement attached)

Art Smith, Mulberry Road, applauded Democratic members of the Council who requested additional information on proposed amendments to the Parks Rules and Regulations prohibiting smoking in Town parks. The result of which was a clarified recommendation.

Mr. Smith stated that he has concerns with the shared services of the Finance Department and is pleased that a comprehensive study will be undertaken.

Tamra Coleman, Centre Street, completed Brian Coleman's statement regarding expansion of the rental certification zone.

David Freudmann, Eastwood Road, reviewed his efforts while a member of the Finance Committee to ascertain the cost of the Finance Department and to see if outside entities are being properly charged.

V. REPORT OF THE TOWN MANAGER

August 25, 2014

In addition to his written comments the Town Manager Matt Hart reported that UConn police are now enforcing Town ordinances in their role as special constables for the Town of Mansfield.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

In response to a reference made by Mr. Freudmann concerning Mr. Shapiro's supposed actions regarding determining the price of the Sawmill Brook Land Parcel, Mr. Shapiro noted that when he recuses himself from a matter he does not participate in any aspect of the discussion.

Ms. Wassmundt asked members to review the remarks of Mr. Raphaelson presented during public comment regarding the lack of documented failures in the Four Corners area and the effect of additional development.

VII. OLD BUSINESS

2. Storrs Center Update

Town Manager Matt Hart reported a portion of Wilbur Cross Way will be closed for public safety reasons until March of 2015. Mr. Kochenburger requested a sign be added to let people know there is not access to Price Chopper from Dog Lane.

3. Open Space Acquisition, Sawmill Brook Lane Parcel

Mr. Shapiro again recused himself from discussion or action on this item.

Ms. Moran moved and Mr. Ryan seconded, effective August 25, 2014 to authorize the Town Manager to finalize and to execute the purchase of the 9.15-acre parcel, Parcel ID 33.97.13 in the Town Assessor's records and otherwise known as the Sawmill Brook Parcel, from Willard J. Stearns and Sons, Inc.

The motion passed with all in favor except Mr. Shapiro who did not participate.

Mr. Shapiro rejoined the Council.

4. Mansfield Housing Code, Expansion of Rental Certification Zone

Mr. Ryan moved and Ms. Raymond seconded, to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on September 8, 2014, to solicit public comment regarding the proposed amendments to §130-35, Chapter 9, Rental Certification and Inspection, of the Mansfield Housing Code.

Director of Building and Housing Mike Nintean responded to questions concerning how inspectors conduct rental housing inspections and other avenues of recourse tenants have in the filing of complaints. The Town Manager reported that the Town Attorney has been asked to provide an opinion on the constitutionality of these types of inspections. The motion passed with all in favor except Ms. Wassmundt who voted no.

5. Proposed Amendments to Parks Rules and Regulations – Smoking Prohibition

Mr. Shapiro moved and Ms. Moran seconded, effective August 25, 2014, to accept the proposed amendment to the Parks Rules and Regulations, adding certain restrictions regarding the use of tobacco products to the list of Prohibited activities, which amendment shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Parks and Recreation Director Curt Vincente and Eastern Highland Health Director Rob Miller presented information on the current non-smoking rules for all active ball field areas and on the danger of second hand smoke. Mr. Vincente noted that there are no direct fines associated with this prohibition but rather the amendment is a way to encourage the community to be healthy.

The motion to approve passed unanimously.

VIII. NEW BUSINESS

6. Use of Town Attorney Policy

August 25, 2014

Ms. Moran, Chair of the Personnel Committee, moved to endorse the Use of Town Attorney Policy that will be executed by the Town Manager and take effect on September 1, 2014.

The motion passed unanimously.

7. Transfer of Foreclosed Property to Property Tax Suspense Book

Mr. Ryan, Chair of the Finance Committee, moved effective August 25, 2014, to transfer \$2,362.75 in uncollected property taxes to the Mansfield Property Tax Suspense Book, as recommended by the Collector of Revenue.

The motion passed unanimously.

8. WPCA, Fiscal Year 2013/14 UConn Water and Sewer Budget

Mr. Shapiro moved and Ms. Moran seconded to constitute as the Water Pollution Control Authority for the purpose of consideration of the Fiscal Year 2013/14 UConn Water and Sewer Budget.

Motion passed unanimously.

Mr. Ryan, Chair of the Finance Committee, moved effective August 25, 2014, to adopt the FY 2013/14 UConn Water and Sewer budget as prepared by town staff.

The motion passed unanimously.

Mr. Shapiro moved and Ms. Moran seconded to cease functioning as the Water Pollution Control Authority and resume as the Town Council.

Motion passed unanimously.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Ryan, Chair of the Finance Committee reported on the productive discussion regarding shared financial services during the Committee meeting prior to the Council meeting. The Town Manager will be designing a study proposal to be reviewed by the Committee.

X. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered

XI. PETITIONS, REQUESTS AND COMMUNICATONS

9. Citizen Letters re: Swap Shop

10. T. Luciano (07/25/14)

11. G. Salorio (07/15/14)

12. Connecticut Light & Power re: wire stringing

13. Connecticut Natural Gas re: Public Awareness and Education Program

XII. FUTURE AGENDA

Mr. Kochenburger requested the Zoning Enforcement Officer be asked to report on the growth of single family homes being rented and how compliance with Town regulations are monitored in these units.

Ms. Moran moved and Mr. Shapiro seconded to move into executive session to discuss Personnel in accordance with Connecticut General Statutes§1-200(6) (a), Town Manager Performance Review.

Motion passed unanimously.

XIII. EXECUTIVE SESSION

Personnel in accordance with Connecticut General Statutes§1-200(6)(a), Town Manager Performance Review.

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

August 25, 2014

XIV. ADJOURNMENT

Mr. Shapiro moved and Mr. Ryan seconded to adjourn the meeting.
The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

August 25, 2014

Howard A Raphaelson
119 Timber Drive
Storrs, CT 06268

I have some concerns about the proposed sewer program for the Four Corners area.

At a presentation a week ago, it was pointed out that since 1998, there have been "ten documented overflows/failures and twenty seven repairs." When I asked for more details, I was told that this data was produced by the Eastern Health District and there has been no investigation beyond the numbers above.

Clearly, to solve a problem you first have to understand it. The DEEP wants us to deal with the problem, but has not told us how. We should first understand the problem and then look at the options available for remediating it. At least, we should see where the problems occurred. I don't know what area the Health District calls Four Corners. Some or all of the problems may not be within the proposed sewer project. We should also look at the causes of the problems, and their character. If five of the ten "failures" were on the same property and resulted from a faulty design or improper maintenance, the answer is not sewers. Likewise, the twenty seven repairs could be unrelated to the high water table and/or may not have required significant expense.

The cost is currently estimated to be \$9 million, plus of course the substantial costs to the property owners to connect. Much of this will be public funds. Part of the justification for the donation of local funds - \$3 million - are justified by the anticipated property tax revenue that will result from the resultant development. Leyland Associates spent many years and a lot of money analyzing the Downtown Partnership opportunity before concluding that there was enough probability of success to warrant going ahead. Each additional commercial space has a lower likelihood of success than the previous one, as the need for additional spending approaches the amount that will be made available by consumers. A further risk is that the Four Corners opportunity will siphon business from the Downtown Partnership location, causing economic problems for the current businesses (and reducing the property taxes).

The long empty Rosal's was replaced by at least two successors. They certainly knew about any septic system problems, but gave it a try anyway. It is possible that the empty building is not the result of infrastructure problems. The late Yukon Jack's is on a hill. I do not believe that septic system problems were part of the decision to close. The former Zenny's is currently undergoing revisions and a reopening is planned, without sewers.

I doubt that there is an infinite supply of customers for additional Mansfield business. I doubt that sewers are the only solution to the reported problems in the Four Corners area. Sewers may be the best solution, but we will not know that until we understand the problem and look at alternative appropriate solutions. I urge the Council to assure that this takes place.

August 25, 2014

The presentations by Weston & Samson along with the data they've presented have convincingly shown that, at this time, there is no septic failure at Four Corners that cannot be cured with an onsite system. Contamination of water should not be discussed as that problem is solved provided CWC gets the approvals required.

Thus, the real reason for the sewer system, as now proposed, is to allow for major development of a few parcels of land.

Thus, the proposed method of payment for this sewer system is purely and simply to require the taxpayers of Mansfield to subsidize a few developers.

Who decided that the taxpayers should subsidize the few developers? The Four Corners Committee never discussed any method of payment. This was never discussed at Council. Lon Hultgren arrived at one Four Corners meeting and declared it to be so. A question for you, my Town Council, was there outside influence upon town staff and, possibly some council members to propose that taxpayers subsidize these developers? I might think that someone may have been "paid off". Town taxpayers are being asked to subsidize a handful of investors?

Next, citizens brought up issues about the environmental impact of major development; the area has a high water table. You have stated that \$3 million in State money will be provided for this project. State money provided to promote development should require an Environmental Impact Evaluation. This project requires an EIE.

For these reasons and others, I urge my council members to vote against the motion to Approve the Sewer Project.


STORRS, CT

August 25,2014

Dear Town Council,

In the last meeting I spoke in regards to the expansion of rental certification zone and how some rental inspections laws are being found unconstitutional under the 4th amendment. In summary the 4th amendment reads: "The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated. To be clear I have been opposed to this ordinance since its inception in 2006. I am an advocate for private property rights, a basic right that is supposed to be protected by the 4th amendment of the Constitution.

Mansfield's Rental Inspection Ordinance Chapter 9 Section 901.6 in summary says rental certificates will not be issued to those who do not consent to inspections and persons will be in violation of the ordinance and issued fines of 100 dollars a day until they comply. In essence it is a way for the town of Mansfield to make law abiding citizens forfeit their 4th amendment rights! Government is forcing people to allow warrantless search and seizures without probable cause.

The safety inspections are clearly a way for the government to target a single group (UConn students and those who rent to them) this has been stated many times by our town officials, in fact Councilor Ryan in the last council meeting stated his neighbor complained to him that students were renting in the neighborhood and this was why he raised the discussion of expanding the rental zone. Sure some students and landlords can be problematic but they are protected by the constitution of United States, as they should be.

Neighbors of irresponsible students and landlords may ask me what about our quality of life, our peace and tranquility? Students and landlords are neighbors and they should act like good neighbors, we all should. This, without argument,

isn't always the case. Rowdy, noisy parties, under aged drinking, drug use and other crimes occur in our neighborhoods. These are illegal activities and can lead to probable cause. Imagine that, having probable cause to enter a premise? Existing laws should be levered against those who violate the law not those who obey it.

The town should strengthen its relationship with UCONN and students who misbehave in our neighborhoods be treated the same way that students who misbehave on campus, they are thrown out! Behavior on campus is completely under control. The State Police and University Police should work together in our neighborhoods. In my opinion there appears to be some conflict between the two agencies. We need to end this.

I would be supportive of inspections of new rentals, and landlords as other municipalities are doing. After initial compliance you could certify each landlord and if complaints follow the certification could be withdrawn and a new inspection could be mandated.

It appears that landlord and tenants are growing tired government agents having the right to invade their privacy, impose fines on their yards for personal vehicles. One would believe more people will follow the lead of Wood Edge Apartments, as has happened in other cities and towns.

In 2008 in Garland Texas their rental inspection ordinance was deemed unconstitutional, the municipality was ordered to pay the plaintiffs legal fees of more \$100,000.

In July 2014 in Hampton Virginia the ACLU declared that municipality's rental inspection law unconstitutional.

<http://www.usatoday.com/story/news/nation/2014/07/01/aclu-rental-ordinance-unconstitutional/11372997/>

In June of 2013 Islip NY discontinued its rental inspections due to constitutional issues.

, <http://www.newsday.com/long-island/towns/islip-town-discontinues-rental-inspections-1.5534215>

Brian Coleman

Centre St.

901.6 Violations and penalties. Any owner, agent or other authorized persons who lets for occupancy any dwelling or dwelling unit in the Town of Mansfield and who does not hold a valid certificate of compliance from the Code Official shall be given written notice by said official of said violation by personal service or by certified mail, addressed to said owner, agent or other authorized person in control of the subject property at his/her last known address. Any such person or entity who or which fails to cure such violation within 15 days after the date of such written notice may be assessed a fine of not more than \$100 per day for each and every day that such violation continues, as each day of such continued violation shall be considered a separate violation of this chapter.

[Amended 3-26-2007, effective 4-20-2007]

PUBLIC HEARING
September 8, 2014

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on September 8, 2014 to solicit comments regarding the proposed amendments to §130-35, Chapter 9, Rental Certification and Inspection, of the Mansfield Housing Code.

At this hearing persons may address the Town Council and written communications may be received. Information regarding the proposed amendment is on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield and is posted on the Town's website (mansfieldct.gov).

Dated at Mansfield Connecticut this 28th day of August , 2014

Mary Stanton, Town Clerk

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *Matt H*
CC: Maria Capriola, Assistant Town Manager; Robert Miller, Director of Health
Date: September 8, 2014
Re: UCONN Landfill, Long-term Monitoring Program

Subject Matter/Background

Attached please find information regarding the UConn Landfill. The Council is not required to take any action on this item.

Attachments

- 1) R. Miller re: UConn Landfill Long Term Monitoring Plan, Report dated June 2014
- 2) Long-Term Monitoring Plan, June 2014



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

Memo

To: Matt Hart, Mansfield Town Manager

From: Robert Miller, Director of Health

Date: 7/31/2014

Re: UConn Landfill Long Term Monitoring Plan, Report dated June 2014

Per your request, I have reviewed the above referenced report. The results reported do not suggest an imminent or immediate risk to public health. No material changes in the monitoring program were identified. The results are generally consistent with the historic body of data available for this project. This office will continue to monitor this situation. No action is recommended at this time.

Haley & Aldrich, Inc.
100 Corporate Place
Suite 105
Rocky Hill, CT 06067-1803

Tel: 860.282.9400
Fax: 860.721.0612
HaleyAldrich.com

**HALEY &
ALDRICH**

Letter of Transmittal

Date 10 July 2014
File Number 91221-682
From Rick Standish

To State of Connecticut
Department Energy and Environmental Protection
Bureau of Water Protection and Land Reuse
79 Elm Street
Hartford, Connecticut 06106-5127

Attention Mark Lewis

Copy to B. Toal, CTDPH
R. Miller, EHHD
M. Hart, Town of Mansfield
J. Biancamano, UConn (Certification letter only)
P. Ferri, UConn

Subject UConn Landfill
Long Term Monitoring Plan Report

Copies	Date	Description
1 each	July 2014	Long Term Monitoring Plan Report Spring 2014 Semi-Annual Sampling Round #20

Transmitted via First class mail Overnight express Hand delivery Other

Remarks

**LONG-TERM MONITORING PLAN
SPRING 2014 SEMI-ANNUAL SAMPLING ROUND #20
UCONN LANDFILL
STORRS, CONNECTICUT**

by

**Haley & Aldrich, Inc.
Rocky Hill, Connecticut**

for

**University of Connecticut
Storrs, Connecticut**

**File No. 91221-682
June 2014**

Haley & Aldrich, Inc.
100 Corporate Place
Suite 105
Rocky Hill, CT 06067-1803

Tel: 860.282.9400
Fax: 860.721.0612
HaleyAldrich.com

**HALEY &
ALDRICH**

2 July 2014

Connecticut Department of Energy and Environmental Protection
Bureau of Water Protection and Land Reuse
79 Elm Street
Hartford, Connecticut 06106-5127

Attention: Mark R. Lewis

Subject: Long Term Monitoring Plan
Spring 2014 Semi-Annual Sampling Round #20
UConn Landfill
Storrs, Connecticut

Ladies and Gentlemen:

The following certification is being submitted to the Department of Energy and Environmental Protection in accordance with the terms as delineated in the Consent Order No. SRD-101 issued 26 June 1998 for the document specified below:

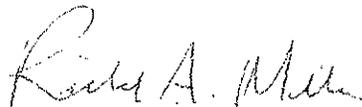
- Long Term Monitoring Plan
Spring 2014 Semi-Annual Sampling Round #20
UConn Landfill
Storrs, Connecticut

I have personally examined and am familiar with the information submitted in this document and all attachments and certify that based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief, and I understand that any false statement made in this document or its attachments may be punishable as a criminal offense.

Agreed and accepted as stated above:



Richard P. Standish, P. G., LEP
Senior Vice President
Haley & Aldrich, Inc.



Richard A. Miller
Director,
Office of Environmental Policy
University of Connecticut

C: John Biancamano, UConn

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1. INTRODUCTION

This Long Term Monitoring Plan (LTMP) was prepared pursuant to the Consent Order # SRD-101 between the State of Connecticut and the University of Connecticut (UConn) regarding the solid waste disposal area on North Eagleville Road (Landfill and Former Chemical Pits) and the former disposal site in the vicinity of Parking Lot F (F Lot). An Interim Monitoring Program (IMP) was performed in order to monitor shallow ground water, surface water and bedrock groundwater quality in nearby domestic water supply wells until the LTMP required pursuant to paragraph B.4.e of the Consent Order was implemented. In September 2005, the University transitioned from the IMP to the LTMP. As part of this process, samples were collected from both the IMP and LTMP locations for three sampling quarters. These quarters, referred to as "transition rounds" were conducted in September and December 2005 and May 2006. Beginning with the October and November 2006 monitoring quarter, samples were only collected from the LTMP locations.

The objectives of the LTMP are:

- To assess the effectiveness of the remediation
- To monitor groundwater and surface water quality and trends, and
- To act as sentinel wells to protect human health and the environment.

Groundwater, surface water and soil gas samples are being obtained to verify that the remediation systems are working as planned. The Plan is also designed to protect human health and the environment by evaluating the concentrations of contaminants in groundwater and surface water over time. If increasing concentrations are observed, UConn and the Connecticut Department of Energy and Environmental Protection (CTDEEP) will reassess the remediation system design, expand the monitoring program, and/or take additional measures to protect human health and the environment, if necessary.

The LTMP includes sampling of media at multiple locations as shown on Figure 1:

- (1) six surface water locations;
- (2) five shallow groundwater monitoring wells;
- (3) five deep bedrock monitoring wells;
- (4) six active domestic wells on Meadowood Road and Separatist Road; and
- (5) four soil gas monitoring locations.

Installation of the landfill cap and leachate interceptor trenches (LITs) was completed in the spring of 2007. To date, significant changes to the groundwater quality have not been observed. Analytical results continue to be evaluated and reported to the key parties and to the public.

This report documents the sampling round conducted in March 2014, also referred to as Round #20. In a letter to the University dated 16 April 2010, CTDEEP approved a reduction in the LTMP sampling frequency from quarterly to semi-annually to be conducted in the spring and fall seasons. The next sampling event is planned for September 2014.

2. SCOPE OF PROGRAM

The following paragraphs describe the rationale for each sampling location for the Long Term Monitoring Program based upon the approved Comprehensive Hydrogeologic Investigation and Remedial Action Plan, Addendum No. 2, dated July 2004.

2.1 Shallow Groundwater Monitoring Wells

Three shallow wells [B401(MW), B403(MW) & B404(MW)] were constructed in the overburden south, southeast and north of the landfill respectively, and downgradient of the LITs in February and March 2007. These wells function to monitor shallow groundwater quality migrating out of the landfill area and to assess the effectiveness of the landfill cover and LITs.

Two previously existing shallow monitoring wells, MW-3 and MW-4, were reinstalled in August 2007 in the same general area in F Lot however; they were offset several feet from their original locations. They function to monitor shallow groundwater quality downgradient of F Lot.

2.2 Deep Groundwater Monitoring Wells

Five bedrock (125 to 300 ft) groundwater monitoring wells are included in the LTMP. Three existing wells, MW-105R, B201R(MW), and B302R(MW) are located south and west of the landfill and former chemical pits. These wells were selected because they are situated in the direction of either suspected historical or known bedrock groundwater flow. Since permanent packer systems for discrete fracture interval sampling are installed in B201R(MW) and MW-105R, two samples are collected from each well. Two former residential water supply wells, located at 156 Hunting Lodge Road and 202 North Eagleville Road, are included in the LTMP because of their locations and construction depths. The University has not received permission to access the well at 156 Hunting Lodge Road therefore; it continues to be excluded from sampling events.

2.3 Surface Water Monitoring Locations

Six surface water-monitoring locations (SW-A through SW-F) are selected to assess surface water quality migrating from the landfill, former chemical pits, and F Lot areas SW-A through SW-E are strategically placed at the primary surface waters north (wetland and Cedar Swamp Brook drainage) and south (western tributary of Eagleville Brook drainage) of the landfill and former chemical pits area. SW-F is located downgradient of F Lot on an eastern tributary to Eagleville Brook.

2.4 Active Residential Water Supply Wells

Six active residential water supply wells are included in the LTMP:

38 Meadowood Road
41 Meadowood Road
65 Meadowood Road
202 Separatist Road
206 Separatist Road
211 Separatist Road

These residential wells are the closest active bedrock wells to the landfill and former chemical pits in the direction of suspected historical and known groundwater migration pathways in the fractured bedrock aquifer.

2.5 Soil Gas Monitoring Locations

Four soil gas-monitoring points B501(GW), B502(GW), B503(GW) and B504(GW) were installed in the east, southeast, southwest and northwest quadrants of the landfill immediately outside the cap perimeter to monitor for potential gas migration away from the landfill. The monitoring points are 4-in. diameter PVC wells extending to depths ranging between 7.5 and 9.5 ft bgs with a slotted screen interval from the surface seal (approximately 2.5 ft bgs) to the depth of completion. The locations are lateral to the leachate interceptor trenches (LITs) where the likelihood of soil gas migration is presumed to be greatest.

2.6 Sampling Parameters

During the course of the Hydrogeologic Investigation, a comprehensive suite of analytical methods was selected to determine the nature of the contamination in the Study Area. A wide range of methods were used to ensure that any potential contaminant identified during review of historical records or interviews with knowledgeable personnel would be detected if present. Multiple rounds of groundwater and surface water sampling have shown that the contamination is confined to a few classes of compounds. Monitoring a select number of analytical methods accomplishes the objectives of the LTMP, that is, to assess effectiveness of remediation, monitor groundwater quality and trends and be protective of human health and the environment.

Groundwater and surface water samples were analyzed for the following parameters:

- VOCs by EPA Method 524.2

- Total metals by EPA Method 200 Series

- Total mercury by EPA Method 7470/E245.1

- Other Inorganic Parameters

 - ammonia, nitrate and nitrite, total phosphorus, total dissolved solids, total suspended solids, alkalinity, hardness, chloride, sulfate, chemical oxygen demand, total organic carbon, biological oxygen demand and cyanide

- Field Screening Data

 - turbidity, conductivity, dissolved oxygen, ORP, pH, and temperature

Soil gas monitoring points were analyzed for methane and carbon dioxide using a multiple gas detection meter.

2.7 Sampling Frequency

As previously mentioned, to date, significant changes to the groundwater quality have not been observed. This round represents the Spring 2014 sampling and we anticipate Fall sampling to occur in or about September 2014.

3. SAMPLING PROCEDURES

Sampling procedures and analytical methods for the groundwater monitoring wells and surface water samples were conducted in accordance with the Comprehensive Hydrogeologic Investigation and Remedial Action Plan, Addendum No. 2, dated July 2004.

Sampling procedures for the residential water supply wells were conducted in accordance with procedures previously established by CTDEEP and the DPH for the health consultation study completed in 1999. Samples were collected from the water supply system prior to treatment after running the tap for approximately eight minutes.

Samples from the residential water supply wells were analyzed using EPA drinking water methods as noted on the enclosed Table I.

4. SUMMARY OF RESULTS

The analytical results from the March 2014 LTMP round #20 sampling are summarized in Table I: VOC Concentration and Conductivity vs. Time Plots for selected bedrock wells [MW105R, B201R(MW), and B302R(MW)] and selected overburden wells [B401(MW) and B403(MW)] are included in Appendix A. A discussion of the results below is organized by general sample types and locations.

4.1 Shallow Groundwater Monitoring Wells

Samples from monitoring wells B401(MW), B403(MW) and B404(MW) were collected and submitted to Phoenix Environmental Laboratories, Manchester, Connecticut for analysis of VOCs, total metals, and nutrients. Both LITs and associated pumps were in operation at the time of this sampling event.

In previous rounds, several VOCs including benzene, 1,4-dichlorobenze, chlorobenzene and/or toluene have been detected in monitoring wells B401(MW) and B403(MW) however; during this sampling event, only chlorobenzene was detected in the sample from B401(MW). No VOCs were detected above laboratory reporting limits in the samples collected from B403(MW) and B404(MW). Metal concentrations in all samples were below protective criteria. In general, concentrations of selected parameters and compounds appear consistent with previous sampling rounds.

VOCs were not detected in the samples collected from MW-3 or MW-4. Metal concentrations were below protective criteria.

4.2 Deep Bedrock Monitoring Wells

Samples from these wells were collected and submitted to Phoenix Environmental Laboratories, Manchester, Connecticut for analysis of VOCs, total metals, and nutrients. VOCs were detected in discrete samples collected from the deeper fracture zone of MW-105R and both fracture zones of B201R(MW). VOCs were not detected above laboratory reporting limits for the shallow fracture (74 ft) in MW105R. Concentrations of 1,2-dichloroethane, benzene, and trichloroethene exceeded the GWPC in the sample from the deeper fracture zone in MW-105R. Concentrations of 1,2-dichloroethane and benzene exceeded the GWPC in both the upper and deeper fracture zones of B201R(MW). Analytical results of groundwater quality at MW105R and B201R(MW) appear to be generally consistent with previous sampling events. Monitoring wells 202-NERD (unused domestic well at 202 N. Eagleville Road) and B302R-MW which range in depths from 200 to 320 ft do not have discrete sampling systems installed so, integrated samples were collected. VOCs were not detected in the sample collected from 202-NERD or B302R-MW. Metal and nutrient parameters were within typical groundwater water ranges in all of the bedrock well samples.

For quality control purposes, a duplicate sample was collected from the deeper zone of B201R. Results from the duplicate sample were in general agreement.

4.3 Surface Water Samples

During this sampling event, surface water was collected from the six monitoring locations and submitted to Phoenix Environmental Laboratories, Manchester, Connecticut for analysis of VOCs, metals and nutrients. VOCs were not detected. Metal and nutrient parameters were within typical surface water ranges and consistent with previous sampling rounds for these locations.

For quality control purposes, a duplicate sample was collected from SW-D. Results from the duplicate samples were in general agreement.

4.4 Active Residential Domestic Wells

Five of the six active domestic wells were sampled as part of this quarterly event. 65 Meadowood Road was sold to new owners. In October 2013, UConn issued a letter to the new owners requesting permission to sample their well however; permission has not yet been granted. Results of the domestic well sampling were consistent with most previous rounds, a trace concentration (0.6 ug/L) of chloroform was detected in the sample collected from 211 Separatist Road, below the state action level for groundwater protection (6 ug/L). VOCs were not detected above method reporting limits at any of the other locations sampled. An elevated concentration of manganese (0.317 mg/l) was detected in the sample collected from 38 Meadowood Road, below the State action level of 0.5 mg/L. This is consistent with previous sampling events. Metal and nutrient concentrations at all locations were within acceptable drinking water ranges.

4.5 Soil Gas Monitoring

Landfill gas is the natural by-product of the decomposition of solid waste in landfills and is comprised primarily of carbon dioxide and methane. A GEM2000 Landfill Gas Meter was used to sample and analyze methane, carbon dioxide and oxygen content at soil gas monitoring locations B501(GW), B502(GW), B503(GW) and B504(GW). Oxygen concentrations ranged from 6.7% at B502(GW) to 20.5% at B501(GW). Carbon dioxide readings ranged from 0.0% at B501(GW) to 8.1% at B502(GW). Methane gas concentrations ranged from 0.0% at B501(GW), B503(GW) and B504(GW) to 1.9% at B502(GW). These readings are generally consistent with previous monitoring events.

4.6 Consent Order SRD-101 Progress Report

From October 2013 through March 2014, the Leachate Interceptor Trench systems collected the following volumes of leachate which were pumped to the UConn Water Pollution Control Facility:

- South Trench: 1,214 gallons
- North Trench: 8,730 gallons

The flow was lower in South trench as compared through the previous time period from May through September 2013. The North trench also produced much less over the same time period. We are having mechanical issues with the pumps in both trenches. UConn is looking into the matter.



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Michael Ninteau, Director of Building and Housing Inspection
Date: September 8, 2014
Re: Mansfield Housing Code, Expansion of Rental Certification Zone

Subject Matter/Background

At Monday's meeting, the Town Council will conduct a public hearing regarding the expansion of the rental certification zone under the Mansfield Housing Code. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing.

As you will recall, staff has presented a proposal to expand the rental certification zone under the Mansfield Housing Code to include all rental dwelling units within the entire town. If the Town Council were to take this action, it would eliminate the need to have a separate rental certification zone.

At the July 28, 2014 meeting, staff provided Council with a briefing regarding the potential expansion of the rental certification requirements. At this time, we also reported on the need for a technical fix to remove ambiguity within the code concerning the expiration of the biennial rental certificates.

Financial Impact

Revenue - Funds would be generated by two sources if the rental certification requirements are extended town-wide. The program would require staff to administer the both Housing Code and the Residential Off Street Parking ordinance in the expanded area, adding 366 units requiring housing certificates and 103 units requiring compliance with the off street parking requirement. The housing certificates would generate \$27,450 annually and the parking ordinance would generate \$3,605 as a one-time sum payable over a two-year period.

Expenses - In 2013, the Director of Building and Housing Inspection Mike Ninteau audited the department's quarterly reports to estimate the expense of expansion. We currently inspect approximately 1,250 units within the two-year cycle stipulated by the code. Taking into account other departmental duties such as the Landlord Registry, parking enforcement, nuisance enforcement against landlords, blight inspections, complaint investigation, training and duties related

to the Mansfield Community Campus Partnership, Mr. Nintean estimates the department could inspect approximately 50 more units with the current inspection staff. This would leave 316 units requiring additional staff to inspect.

Consequently, the department would require approximately eight hours per week of inspection time and an additional four hours per week to handle the associated administrative duties typically provided by inspection staff. If we hire a part-time employee at an hourly rate of \$29.96 the cost would be \$18,695 per year.

I anticipate the cost of any professional development would be absorbed within the department's current budgeted amount.

Legal Analysis

The Town Attorney has prepared the proposed amendments to §130-35, Chapter 9, Rental Certification and Inspection, of the Mansfield Housing Code and it is his opinion that the changes can be legally implemented. Per the Council's request, the Town Attorney has also provided the attached opinion regarding the legality of the Housing Code.

Recommendation

Rule 6(d) of the Council Rules of Procedure provides that the Town Council may not amend, adopt or reject a proposed ordinance on the day the first public hearing is convened. The Council may suspend the rule by a majority vote.

If the Town Council decides to adopt the proposed amendments to the code, the following motion would be in order:

Move, to accept the proposed amendments to the Mansfield Housing Code, which amendments shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Attachments

- 1) M. Nintean Memo July 9, 2014
- 2) M. Nintean Memo July 18, 2014
- 3) Proposed Amendments to Mansfield Housing Code, Chapter 9 (black-line & clean copies)
- 4) K. Deneen re: Rental Certifications and Inspections

TOWN OF MANSFIELD
OFFICE OF BUILDING AND HOUSING INSPECTION

Michael E. Nintean, CBO MCP, Director

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CONNECTICUT 06268-2599
(860) 429-3324 TELEPHONE
(860) 429-3388 FACSIMILE

July 9, 2014

To: Matt Hart, Town Manager

From: Mike Nintean, Director of Building & Housing Inspection

RE: Housing Inspection Zone Expansion

Pursuant to your request I have studied the impact of extending the current Housing inspection zone to encompass additional rental units within the Town of Mansfield. This is an update of the March 20, 2013 document.

Reason for Proposal

The Housing program instituted in August of 2006 has been extremely successful to date. We are currently well within the fourth 2 year cycle and it is my belief the quality of the housing stock has improved and is safer than prior to the program. It is also my belief that we have made positive improvements regarding behavioral aspect within the rental community as a result of other regulations adopted in concert with the Housing code.

As you may recall we initially started with a small zone situated around the UConn campus. After initial implementation it was determined staff could enforce the code over a larger district allowing the benefits of the program to aid in quality of life for additional residents both renter and neighbors alike.

I am in agreement the time has come to investigate the positives and potential negatives of expanding again. When expanding the zone previously no additional staff was required because we had built in a buffer to allow for appeals and unforeseen issues that might have arisen as we proceeded with code implementation. Those issues did not materialize nor have they to date. Based on this I offer the following information and recommendations for your use and consideration.

Approach

I took a similar approach to the last expansion, first quantifying the number of units within the program and then looking at the most appropriate geographical areas in which to explore. Last time I presented a plan A and B. This made sense at that time because we were only inspecting approximately 25% of the geographical area in Mansfield. This time however once my initial research was completed I noted Plan A would cover approximately 96% of the units in Town so I determined it would make sense to present a plan to cover the entire Town if expansion is deemed warranted.

Dwelling Units

The department currently inspects approximately 1250 units within the Implementation Zone. That constitutes about 75% of the rental dwelling units in Town.

I quantified the remaining rental dwelling units within the Town. The following table depicts the results of that research.

<i>Dwelling Units</i>							
	Single	2 Family	3 Family	4-6 Family	Multi-Family	Condominium	Total
Current	290	122	21	34	713	68	1249
Expansion	101	2	0	10	208	45	366
Total	391	124	21	44	921	113	1615
*Estimated	7/2014						

Revenue

Revenue will be generated by 2 sources if expansion is adopted. The program will require staff to administer the Housing Code and Residential Off Street Parking ordinance in the expanded area. There will be an additional 366 units requiring Housing certificates and 103 units requiring compliance for off street parking. The Housing certificates will generate \$27,450 annually and the parking \$3,605 as a one-time sum payable over a 2 year period.

Expenses

In 2013 I audited the department's quarterly reports to estimate the expense of expansion. We currently inspect approximately 1250 units within the 2 year cycle stipulated by the code. Taking into account other departmental duties such as the Landlord Registry, parking enforcement, nuisance enforcement against landlords, blight inspections, complaint investigation, training and duties related to the MCCP I estimate the department could inspect approximately 50 more units with current inspection staff. This would leave 316 units requiring additional staff to inspect.

The department would require approximately 8 hours per week of inspection time and an additional 4 hours to handle the associated administrative duties. If we hire a part-time employee at an hourly rate of \$29.96 the cost would be \$18,695 per year.

I anticipate the cost of any professional development would be absorbed within the department's current budgeted amount.

Possible Issues

If we do expand the zone additional staff will be required. We are short on office space at this time so we will need to determine where the new employee would work from.

The Town is short on vehicles and while we would try to coordinate field and office work of inspectors I believe the new inspector would be required to use their own vehicle at times and paid a mileage reimbursement pursuant to Town policy. This cost should be minimal and I anticipate the cost could be absorbed by the current travel budget.

With the construction of the Storrs Center project several units will come into the program on a regular basis starting in August of 2017. This will undoubtedly require more inspection and administrative staff to implement properly.

Conclusion

It is my recommendation that we propose a Town wide expansion of the Housing Certificate Zone. This will provide health and safety benefits for all tenants within Mansfield. It will also level the playing field among the landlord community by equalizing the cost of doing business with regard to Town regulation.

Based on my revenue versus expense calculations I estimate positive annual revenue of approximately \$8,485. I suggest using the parking revenue to help cover any one time expenses such as office supplies, business cards, ICC certification and additional administrative staff overtime related to expansion.

TOWN OF MANSFIELD
OFFICE OF BUILDING AND HOUSING INSPECTION

Michael E. Nintean, CBO MCP, Director

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July 18, 2014

To: Matt Hart, Town Manager

From: Mike Nintean, Director of Building & Housing Inspection

RE: Housing Code Certificate Expiration Language Modification

As you are aware we are trying to obtain search warrants for the 32 units at Woodsedge apartments for the purpose of Housing inspection. The State Housing prosecutor, Judith Dicine, while doing her due diligence noticed that there is conflicting language within Section 901 of our code. The "Implementation Schedule" provision requires a valid permit within the period of time specified by the schedule. The "Term of Certificate" states that it expires 2 years after the date of issuance. Therefore in Judy's opinion we must go by the "Term of Certificate" language. I agree with her finding and for that reason we will be unable to apply for search warrants until after the current certificates expire in August, even though they are expired pursuant to the implementation schedule. The reason this occurred is because as the 2 year cycle repeats, due to scheduling, waiver pending correction or late fee payment certificates were being issued after the implementation schedule required date. While unaware of the complete ramifications, we did identify this issue and adjusted policy accordingly some time ago. We now require the date of implementation be used and not the date of issue for certificate renewal.

Also, regarding this particular matter staff has question whether or not fines should begin to accrue now. It is my opinion based on the ambiguity that the fines should be delayed as well.

Going forward I propose we ask Council to amend the ordinance language to state:

"Term of Certificate: Every rental certificate of compliance shall expire pursuant to the date set forth within the implementation schedule. The fee for a certificate of compliance shall be \$150 for the two-year period established pursuant to the schedule."

CHAPTER 9, RENTAL CERTIFICATION AND INSPECTIONS:

SECTION 901 CERTIFICATION

Findings. The Town Council of the Town of Mansfield finds that inadequate maintenance of some residential rental property within the community is especially prevalent and concentrated in certain areas of the Town, and that since the Town of Mansfield has limited resources to regulate and control such inadequate maintenance Town-wide, it is necessary to concentrate deployment of said limited resources in areas of the Town in which the is a detriment to the public welfare, health and safety caused by inadequate maintenance of residential rental property is more prevalent and concentrated.

901.1 Scope. No owner, agent or person in charge of a residential rental housing unit offered for rent within the Rental Certification Zone Town of Mansfield shall allow any person to occupy the same as a tenant or lessee for a valuable consideration, unless the owner, agent or person in charge holds a valid certificate of compliance issued by the Code Official for the specific housing unit.

Rental Certification Zone: The provisions of this chapter shall apply only to those residential rental housing units located within the Rental Certification Zone, hereinafter referred to as the "Certification Zone," or to any residential rental dwelling or dwelling unit whose owner requests such status and treatment by the Town of Mansfield. A map of the Certification Zone is attached as an appendix to this code. [1]

[Amended 3-26-2007, effective 4-20-2007]

Exception: The provisions of this chapter shall not apply to those housing units that are:

1. Age-restricted to persons aged 55 and older.
2. Owned by the Mansfield Housing Authority.
3. Owned by the State of Connecticut. This exception shall not include those dwellings or dwelling units located within the Certification Zone Town of Mansfield that are owned by an entity leasing real property from the State of Connecticut.
4. Newly constructed housing units for the first five years after issuance of an initial certificate of occupancy by the Town of Mansfield Building Department.
5. Housing units in any building consisting of no more than four units, one of which is the owner's primary place of residence in which he or she remains for more than half of the calendar year.
6. Single-family dwelling units rented or leased for a period not to exceed one year when the original owner occupant will return to that unit as his or her primary residence at the end of the rental term or lease.
7. Single-family dwelling units sold and rented or leased by the buyer to the seller as a condition of the sale to provide the seller with extended occupancy for a period not to exceed one year.

Implementation Schedule: The provisions of this chapter shall be implemented pursuant to a schedule, hereinafter referred to as the "implementation schedule," developed and maintained by the Code Official. No owner, agent or person in charge of a dwelling or dwelling unit located within the Certification Zone Town of Mansfield shall be found in violation of this chapter until such time as he/she

fails to obtain a valid certificate of compliance within the period of time specified by the implementation schedule.

Term of Certificate: Every rental certificate of compliance shall expire pursuant to the date set forth within the implementation schedule. ~~at the end of two years following the date of issuance.~~ The fee for a certificate of compliance shall be \$150 for the two-year period established pursuant to the schedule.

901.2 Conditions for issuance of certificates. Upon request of the owner, agent or other person authorized to rent a dwelling unit (hereinafter referred to as the "applicant"), the Code Official will be available at an appointed time, within a reasonable amount of time, agreed upon by the Code Official and the applicant, or later if the applicant requests, to inspect such dwelling or dwelling unit. If such inspection establishes that the dwelling or dwelling unit is in substantial compliance with this code, the Code Official shall issue a certificate of compliance for said dwelling or dwelling unit, provided that all fees or other assessments charged against the dwelling or dwelling unit pursuant to this Housing Code have been paid. One copy of the certificate of compliance shall be handed to or sent by mail to the applicant; a second copy shall be posted by the owner or his/her designated agent in a conspicuous location inside the dwelling or dwelling unit for the information of the tenant and shall not be removed by or at the direction of anyone other than the tenant; and a third copy shall be kept on file in the Code Official's office. After the issuance of a certificate, if, upon reinspection pursuant to this code it is determined by the Code Official that the dwelling or dwelling unit is no longer in substantial compliance with this code, the certificate may be revoked by the Code Official in a writing stating the reasons for the revocation.

901.3 Reinspections. If said dwelling or dwelling unit does not comply with the code standards, the Code Official shall furnish the applicant with a written list of the specific violations, which would have to be corrected before a certificate of compliance could be issued for the dwelling or dwelling unit. Upon the representation of the applicant that the listed violations have been corrected, the Code Official shall reinspect said dwelling or dwelling unit and issue a certificate of compliance or a list of violations, as above provided.

901.4 Waiver pending correction. Any applicant who is delayed in correcting violations necessary to entitle him/her to a certificate of compliance and who has a valid contract in writing with a person for the performance of the work may petition the Code Official in writing for a temporary waiver of compliance. The petition shall contain the information therein which is reasonably necessary for a decision and shall include a written and signed statement by the person under contract to correct the violation, specifying the date of beginning and completion of the work. If the Code Official shall find that the delay in the correction of the violation is reasonable, taking into consideration the availability of persons to do the work and the current work load, and that the work can reasonably be undertaken and completed while the premises are occupied or that appropriate provision has been made for housing the tenant elsewhere during the necessary period when the dwelling or dwelling unit will not be habitable because of the work of correcting the code violation, the Code Official shall issue a temporary waiver of compliance expiring on the date when the corrective work should be completed. The applicant shall, on or before that date, request a reinspection. The Code Official shall reinspect the dwelling or dwelling unit and issue the certificate of compliance or list any remaining violations as above provided.

901.5 Appeals. Any applicant aggrieved by the decision of the Code Official to issue a certificate of compliance may appeal to the Housing Code Board of Appeals as set forth in Section 111, above.

901.6 Violations and penalties. Any owner, agent or other authorized persons who lets for occupancy any dwelling or dwelling unit in the Town of Mansfield and who does not hold a valid certificate of compliance from the Code Official shall be given written notice by said official of said violation by personal service or by certified mail, addressed to said owner, agent or other authorized person in control of the subject property at his/her last known address. Any such person or entity who or which fails to cure such violation within 15 days after the date of such written notice may be assessed a fine of not more than \$100 per day for each and every day that such violation continues, as each day of such continued violation shall be considered a separate violation of this chapter.

SECTION 902 INSPECTIONS

902.1 Scope. The Code Official is hereby authorized and directed to make periodic inspections within the purview of this chapter and such inspections as are required by a code compliance program of the Town of Mansfield, by and with the consent of the owner, occupant or person in charge, to determine the condition of dwellings, dwelling units, rooming units and premises within this Town for the purpose of determining compliance with the provisions of this chapter or this code. Occupants may also request inspections under this chapter or this code.

A. For the purpose of making such inspections, the Code Official, with the consent of the owner, occupant or person in charge, is hereby authorized to enter, examine and survey all dwellings, dwelling units, rooming units and premises at such time mutually satisfactory to and agreed upon by the Code Official and the owner or occupant of a dwelling, dwelling unit or rooming unit or the person in charge thereof. Such inspection, examination or survey shall not have for its purpose the undue harassment of the owner or occupant, and such inspection, examination or survey shall be made so as to cause the least amount of inconvenience to said owner or occupant, consistent with an efficient performance of the duties of the Code Official. To further ensure that the policy of this chapter, which is to achieve compliance through cooperation of owners and occupants, shall be successfully maintained, it shall be the practice of the Code Official, whenever practicable, to provide reasonable advance notice to owners and/or occupants of projected special inspections or inspections of a routine nature. Ultimately, no owner or occupant of a residential rental housing unit or rooming unit may unreasonably withhold from the Code Official consent to access the premises for the purpose of performing any inspection authorized by this code.

B. The occupant of each dwelling, dwelling unit, rooming unit or premises, or the person in charge thereof, upon presentation by the Code Official of his/her proper credentials, may give the Code Official entry to the dwelling, dwelling unit, rooming unit or premises and free access to every part thereof.

C. Whenever an owner, occupant or person in charge of a dwelling, dwelling unit, rooming unit or premises shall deny the Code Official right of entry for the purpose of inspection, examination or survey, the Code Official shall not enter until he/she presents a duly issued search warrant or other written authorization describing the dwelling, dwelling unit, rooming unit or premises to the owner, occupant or person in charge thereof.

D. Nothing in this section shall be construed to preclude the entry of the Code Official at any time when, in his/her judgment, an emergency tending to create an immediate danger to the public welfare or safety exists, or when such entry is requested by the owner, occupant or person in charge of the

dwelling, dwelling unit, rooming unit or premises, or when the Code Official presents a duly issued search warrant to said owner or occupant or person in charge thereof.

902.2 Access to remedy. Per Connecticut General Statutes Section 47a-16, every occupant of a residential rental housing unit or rooming unit shall not unreasonably withhold from the owner thereof, or his/her agent or employee, consent to access any part of such dwelling, dwelling unit or rooming unit, or its premises, for the purpose of making such repairs or alterations as are necessary to effect compliance with the provisions of this chapter or with any lawful rule or regulation adopted or any lawful order issued pursuant to the provisions of this chapter.

[1]:

Editor's Note: A copy of the Certification Zone Map is included at the end of this chapter.

CHAPTER 9, RENTAL CERTIFICATION AND INSPECTIONS:

SECTION 901 CERTIFICATION

Findings. The Town Council of the Town of Mansfield finds that inadequate maintenance of residential rental property within the community detriment to the public welfare, health and safety.

901.1 Scope. No owner, agent or person in charge of a residential rental housing unit offered for rent within the Town of Mansfield shall allow any person to occupy the same as a tenant or lessee for a valuable consideration, unless the owner, agent or person in charge holds a valid certificate of compliance issued by the Code Official for the specific housing unit.

Exception: The provisions of this chapter shall not apply to those housing units that are:

1. Age-restricted to persons aged 55 and older.
2. Owned by the Mansfield Housing Authority.
3. Owned by the State of Connecticut. This exception shall not include those dwellings or dwelling units located within the Town of Mansfield that are owned by an entity leasing real property from the State of Connecticut.
4. Newly constructed housing units for the first five years after issuance of an initial certificate of occupancy by the Town of Mansfield Building Department.
5. Housing units in any building consisting of no more than four units, one of which is the owner's primary place of residence in which he or she remains for more than half of the calendar year.
6. Single-family dwelling units rented or leased for a period not to exceed one year when the original owner occupant will return to that unit as his or her primary residence at the end of the rental term or lease.
7. Single-family dwelling units sold and rented or leased by the buyer to the seller as a condition of the sale to provide the seller with extended occupancy for a period not to exceed one year.

Implementation Schedule: The provisions of this chapter shall be implemented pursuant to a schedule, hereinafter referred to as the "implementation schedule," developed and maintained by the Code Official. No owner, agent or person in charge of a dwelling or dwelling unit located within the Town of Mansfield shall be found in violation of this chapter until such time as he/she fails to obtain a valid certificate of compliance within the period of time specified by the implementation schedule.

Term of Certificate: Every rental certificate of compliance shall expire pursuant to the date set forth within the implementation schedule. The fee for a certificate of compliance shall be \$150 for the two-year period established pursuant to the schedule.

901.2 Conditions for issuance of certificates. Upon request of the owner, agent or other person authorized to rent a dwelling unit (hereinafter referred to as the "applicant"), the Code Official will be available at an appointed time, within a reasonable amount of time, agreed upon by the Code Official and the applicant, or later if the applicant requests, to inspect such dwelling or dwelling unit. If such

inspection establishes that the dwelling or dwelling unit is in substantial compliance with this code, the Code Official shall issue a certificate of compliance for said dwelling or dwelling unit, provided that all fees or other assessments charged against the dwelling or dwelling unit pursuant to this Housing Code have been paid. One copy of the certificate of compliance shall be handed to or sent by mail to the applicant; a second copy shall be posted by the owner or his/her designated agent in a conspicuous location inside the dwelling or dwelling unit for the information of the tenant and shall not be removed by or at the direction of anyone other than the tenant; and a third copy shall be kept on file in the Code Official's office. After the issuance of a certificate, if, upon reinspection pursuant to this code it is determined by the Code Official that the dwelling or dwelling unit is no longer in substantial compliance with this code, the certificate may be revoked by the Code Official in a writing stating the reasons for the revocation.

901.3 Reinspections. If said dwelling or dwelling unit does not comply with the code standards, the Code Official shall furnish the applicant with a written list of the specific violations, which would have to be corrected before a certificate of compliance could be issued for the dwelling or dwelling unit. Upon the representation of the applicant that the listed violations have been corrected, the Code Official shall reinspect said dwelling or dwelling unit and issue a certificate of compliance or a list of violations, as above provided.

901.4 Waiver pending correction. Any applicant who is delayed in correcting violations necessary to entitle him/her to a certificate of compliance and who has a valid contract in writing with a person for the performance of the work may petition the Code Official in writing for a temporary waiver of compliance. The petition shall contain the information therein which is reasonably necessary for a decision and shall include a written and signed statement by the person under contract to correct the violation, specifying the date of beginning and completion of the work. If the Code Official shall find that the delay in the correction of the violation is reasonable, taking into consideration the availability of persons to do the work and the current work load, and that the work can reasonably be undertaken and completed while the premises are occupied or that appropriate provision has been made for housing the tenant elsewhere during the necessary period when the dwelling or dwelling unit will not be habitable because of the work of correcting the code violation, the Code Official shall issue a temporary waiver of compliance expiring on the date when the corrective work should be completed. The applicant shall, on or before that date, request a reinspection. The Code Official shall reinspect the dwelling or dwelling unit and issue the certificate of compliance or list any remaining violations as above provided.

901.5 Appeals. Any applicant aggrieved by the decision of the Code Official to issue a certificate of compliance may appeal to the Housing Code Board of Appeals as set forth in Section 111, above.

901.6 Violations and penalties. Any owner, agent or other authorized persons who lets for occupancy any dwelling or dwelling unit in the Town of Mansfield and who does not hold a valid certificate of compliance from the Code Official shall be given written notice by said official of said violation by personal service or by certified mail, addressed to said owner, agent or other authorized person in control of the subject property at his/her last known address. Any such person or entity who or which fails to cure such violation within 15 days after the date of such written notice may be assessed a fine of not more than \$100 per day for each and every day that such violation continues, as each day of such continued violation shall be considered a separate violation of this chapter.

SECTION 902 INSPECTIONS

902.1 Scope. The Code Official is hereby authorized and directed to make periodic inspections within the purview of this chapter and such inspections as are required by a code compliance program of the Town of Mansfield, by and with the consent of the owner, occupant or person in charge, to determine the condition of dwellings, dwelling units, rooming units and premises within this Town for the purpose of determining compliance with the provisions of this chapter or this code. Occupants may also request inspections under this chapter or this code.

A. For the purpose of making such inspections, the Code Official, with the consent of the owner, occupant or person in charge, is hereby authorized to enter, examine and survey all dwellings, dwelling units, rooming units and premises at such time mutually satisfactory to and agreed upon by the Code Official and the owner or occupant of a dwelling, dwelling unit or rooming unit or the person in charge thereof. Such inspection, examination or survey shall not have for its purpose the undue harassment of the owner or occupant, and such inspection, examination or survey shall be made so as to cause the least amount of inconvenience to said owner or occupant, consistent with an efficient performance of the duties of the Code Official. To further ensure that the policy of this chapter, which is to achieve compliance through cooperation of owners and occupants, shall be successfully maintained, it shall be the practice of the Code Official, whenever practicable, to provide reasonable advance notice to owners and/or occupants of projected special inspections or inspections of a routine nature. Ultimately, no owner or occupant of a residential rental housing unit or rooming unit may unreasonably withhold from the Code Official consent to access the premises for the purpose of performing any inspection authorized by this code.

B. The occupant of each dwelling, dwelling unit, rooming unit or premises, or the person in charge thereof, upon presentation by the Code Official of his/her proper credentials, may give the Code Official entry to the dwelling, dwelling unit, rooming unit or premises and free access to every part thereof.

C. Whenever an owner, occupant or person in charge of a dwelling, dwelling unit, rooming unit or premises shall deny the Code Official right of entry for the purpose of inspection, examination or survey, the Code Official shall not enter until he/she presents a duly issued search warrant or other written authorization describing the dwelling, dwelling unit, rooming unit or premises to the owner, occupant or person in charge thereof.

D. Nothing in this section shall be construed to preclude the entry of the Code Official at any time when, in his/her judgment, an emergency tending to create an immediate danger to the public welfare or safety exists, or when such entry is requested by the owner, occupant or person in charge of the dwelling, dwelling unit, rooming unit or premises, or when the Code Official presents a duly issued search warrant to said owner or occupant or person in charge thereof.

902.2 Access to remedy. Per Connecticut General Statutes Section 47a-16, every occupant of a residential rental housing unit or rooming unit shall not unreasonably withhold from the owner thereof, or his/her agent or employee, consent to access any part of such dwelling, dwelling unit or rooming unit, or its premises, for the purpose of making such repairs or alterations as are necessary to effect compliance with the provisions of this chapter or with any lawful rule or regulation adopted or any lawful order issued pursuant to the provisions of this chapter.

O'MALLEY, DENEEN, LEARY, MESSINA & OSWECKI

ATTORNEYS AT LAW

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THOMAS J. O'MALLEY (ret)
DONALD J. DENEEN (ret)
ANDREW G. MESSINA, JR.
(1940-2000)

September 4, 2014

Mr. Matthew W. Hart, Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, Connecticut 06268-2599

Re: Rental Certifications and Inspections

Dear Matt:

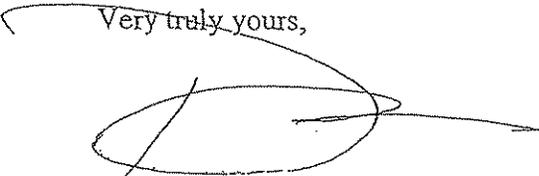
I have reviewed the proposed amendments to Chapter 9 of the Code of Ordinances and made suggestions to change certain of those provisions. You have asked me to review any potential statutory or constitutional issues which might be raised by such a program, and its extension to the entire town of Mansfield.

A very similar ordinance was adopted by the City of New Haven, which required inspection and certification of virtually every residential rental unit in the city. An association of property owners challenged the ordinances in court, alleging that the City did not have the authority to adopt such an ordinance, and that the ordinance also violated various state and federal constitutional guarantees. The trial court found in favor of the City on all aspects of the challenge.

The property owners then appealed to the Connecticut Supreme Court. The Supreme Court affirmed the decision of the trial court and upheld the ordinance. Greater New Haven Property Owners' Association v. City of New Haven, 288 Conn. 181 (2008).

The Town does have the authority to adopt and expand this program. Please feel free to contact me with any further questions.

Very truly yours,



Kevin M. Deneen

KMD/lc

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: September 8, 2014
Re: Connecticut Council of Small Towns Membership Invitation

Subject Matter/Background

At Monday's meeting, Betsy Gara, Executive Director from the Connecticut Council of Small Towns (COST), will discuss COST membership benefits with the Town Council.

Attachments

- 1) Connecticut Council of Small Towns Membership Invitation



Connecticut Council of Small Towns

1245 Farmington Avenue, 101 • West Hartford, Connecticut 06107
Phone (860) 676-0770 • Fax: (860) 676-2662 • E-Mail: info@ctcost.org

June 20, 2014

Matthew Hart, Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

Dear Matt:

On behalf of COST's Board of Directors, I would like to invite you to become a member of the Connecticut Council of Small Towns (COST). COST is unique in that it is the only statewide organization dedicated exclusively to serving the interests of Connecticut's towns and cities under 30,000 in population. Over the past 30 years we've become increasingly influential as a local government advocacy group that champions high-priority issues facing small town communities.

During this legislative session, COST was successful in fighting to maintain state aid to municipalities, rejecting costly new mandates and enhancing investment in local roads and bridges. COST maintained a strong presence at the state Capitol, meeting with legislative leaders and other key lawmakers on a wide range of issues affecting Connecticut's small towns. COST also serves on task forces and work groups to shape public policies on issues such as property tax reform, special education costs, and the Resident State Trooper program.

Although we were successful in preserving municipal aid and defeating several proposals that would have increased costs for towns, the state's ongoing budgetary issues will pose many challenges for small towns in the 2015 legislative session. We look forward to working to make sure the priority concerns of top officials from Connecticut's smaller towns are heard – and heeded – by the Governor and members of the General Assembly.

Your membership in COST not only supports essential advocacy efforts at the state Capitol, but also helps make possible several valuable programs, resources and services:

- Access to COST's *Connecticut Municipal Leaders' Manual*, a comprehensive guide that provides an up-to-the-minute summary of state laws governing Connecticut towns, "best practice" information and a *Survival Guide* for town decision-makers;
- *COST's Town Leaders' e-Bulletin*, a newly reformatted "breaking news" information source essential for local government policy-makers;
- Complimentary or discounted registration for COST events, including the annual legislative conference – *Connecticut's Town Meeting*, Municipal Leaders Training Institute, Town Leaders Day at the Capitol and other informative workshops and training programs;

- Use of *Towns-Helping-Towns*, a “members only” service for first selectmen, mayors and managers who have a municipal management question or challenge, and are looking for feedback from other town leaders; and,
- The latest edition of COST’s *Town Leaders and Municipal Service Providers Directory*, in which you and your town will be featured.

We look forward to working with you on behalf of Connecticut’s smaller towns. Enclosed are your COST membership registration materials for 2014-15.

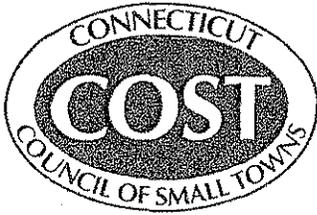
We are pleased to announce that for the 19th straight year, membership dues will remain the same. Please complete and return the registration form and validate the member information to ensure an accurate listing in COST’s 2015 *Town Leaders and Municipal Service Providers Directory*.

Thank you for your thoughtful consideration.

Sincerely,

A handwritten signature in cursive script that reads "Betsy Gara". The signature is written in black ink and is positioned above the typed name and title.

Betsy Gara
Executive Director



Connecticut Council of Small Towns

1245 Farmington Avenue • 101 West Hartford, Connecticut 06107

Phone: (860) 676-0770 • Fax: (860) 676-2662 • E-Mail: info@ctcost.org

2014-15 MEMBERSHIP DUES INVOICE

Name of Town _____

Contact Name/Title _____

Address _____

Town _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Web address _____

Please pay according to the following dues schedule:

Population	Town Dues
Up to 5,000	Pay\$725
5,001 to 10,000	Pay\$825
10,001 to 15,000	Pay\$925
15,001 to 20,000	Pay\$1,025
20,001 to 25,000	Pay\$1,125
25,001 to 30,000	Pay\$1,225

Of the 169 local governments in the State of Connecticut, 139 are suburban and rural jurisdictions under 30,000 in population. Small towns are home to over a million state citizens and taxpayers.

The Connecticut Council of Small Towns was founded in the belief that local government leaders from these smaller towns – and their residents – needed a strong voice within the legislative and regulatory decision-making arenas, both in Hartford and in Washington, D.C.

Since its establishment in 1975, COST has provided that voice.

Thanks for your strong support of COST, small towns and Connecticut's grassroots governments!



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Cherie Trahan, Director of Finance
Date: September 8, 2014
Re: Year End Budget Transfers & Appropriations for FY 2013/14

Subject Matter/Background

At its September 8, 2014 meeting, the Finance Committee will review the Yearend Budget Transfers & Appropriations request for FY 2013/14. The transfers align with the budget at yearend with actual expenditures. The proposed additional appropriation of excess revenues (\$708,150) will provide funding for four capital projects previously approved for bonding, allow for the transfer of net Storrs Center tax revenues to the capital account, provide an additional transfer to the CNR fund and provide funding to cover over-expenditures due to storm-related costs. All other expected overages (fee waivers \$40,334, police overtime \$48,640) were covered by savings in other line items.

Council will recall that on April 28, 2014 it appropriated \$350,000 of the unanticipated state funding for the Four Corners Water/Sewer project. This brings the total additional appropriation for FY 2013/14 to \$1,058,150.

Financial

The remaining unappropriated excess revenues and remaining expenditure balances will revert back to fund balance. Fund balance will increase by \$493,047 from \$2,823,216 to \$3,316,263, or 7.1% of the FY 2014/15 budget.

Recommendation

If the Finance Committee recommends acceptance of the budget transfers and appropriation, the following motion would be in order:

Move, effective September 8, 2014, to adopt the Yearend Budget Transfers and Appropriation for FY 2013/14, as presented by the Director of Finance in her correspondence dated September 8, 2014.

Attachments

- 1) Yearend Budget Transfers & Appropriation – FY 2013/14
- 2) Preliminary Schedule of Changes in Fund Balance – June 30, 2014

INTEROFFICE MEMORANDUM

TO: MANSFIELD TOWN COUNCIL
FROM: CHERIE TRAHAN
DATE: 09/08/14
SUBJECT: YEAREND BUDGET TRANSFERS & APPROPRIATIONS 2013/2014

Attached for your consideration is a request for an appropriation of excess revenues along with budget transfers for the 2013-2014 fiscal year. Due to revenues in excess of the amended budget by \$1,073,969, the Town has the opportunity to not only increase fund balance, but to also provide funding for four capital projects that were originally adopted as bond funding.

This request is to appropriate excess revenues in the amount of \$708,150 from the following sources:

- | | |
|---------------------------------|--|
| 1. PILOT Grant | \$183,150 |
| 2. State Revenue Sharing Grant | \$281,150 |
| 3. Municipal Aid Adjustment | \$ 33,150 |
| 4. PILOT Holinko/Senior Housing | \$ 28,300 |
| 5. School Transportation Grant | \$ 18,800 |
| 6. Building Permits | \$ 10,000 |
| 7. Prior Year Tax Collections | \$153,600 (must be less than 0.5% of budget) |

This appropriation will provide the following:

- | | |
|---|-----------|
| 1. Cash funding rather than bond funding | \$554,540 |
| a. Ambulance 607 | \$213,385 |
| b. School Renovation | \$150,000 |
| c. Large Dump Truck | \$145,963 |
| d. Small Dump Truck | \$ 45,192 |
| 2. Transfer of Add'l. Net Storrs Center Taxes | \$ 44,600 |
| 3. Additional transfer to CNR | \$ 58,000 |
| 4. Additional funding for storm costs | \$ 51,010 |

With this additional appropriation, revenues still exceed budget by \$365,816, which would go directly into Fund Balance. These additional revenues along with the budgeted increase to fund balance of \$125,000 will increase Fund Balance from \$2,823,216 to \$3,316,263, a fund balance reserve of 7.1% of FY 2014/15 budgeted expenditures.

The additional appropriation along with requested budget transfers is reflected on the attached schedule. A brief description of the requested expenditure transfers over \$1,000 follows.

Increase in Appropriations

- Municipal Management: \$4,142 - This is primarily due to the general wage increase for non-union staff and the annual salary increase for the Town Manager that were included in the contingency account of the adopted budget.
- Human Resources: \$10,004 - This is primarily due to the general wage increases for non-union staff that were included in the contingency account of the adopted budget; Legal Services in excess of budget \$3,725; and Advertising expenses in excess of budget \$1,969.
- Town Clerk: \$3,994 – This increase is primarily due to general wage increase for non-union staff and anticipated general wage increase for CSEA staff that was included in the contingency account of the adopted budget.
- Finance Administration: \$4,745 – This increase is for the general wage increase for non-union staff that was included in the contingency account of the adopted budget.
- Revenue Collections: \$2,026 – This increase is for the anticipated general wage increase for CSEA staff that was included in the contingency account of the adopted budget.
- Police Services: \$33,473 – This increase is primarily for the increase in the fringe benefit rate for our State Trooper program. The fringe benefit rate increased from 72.95% for fiscal year 12/13 to 83.85% for fiscal year 13/14.
- Fire and Emergency Services Administration: \$2,986 – This increase is for the general wage increase for non-union staff that was included in the contingency account of the adopted budget.
- Fire and Emergency Services: \$12,240 – This is due to Vehicle Repairs & Maintenance, Ambulance repairs, Medical Supplies and Truck Parts. Due to the age of department apparatus, emergency repairs were made to several pieces. Rescue 107 received \$16,843 in repairs for the light tower replacement, corrosion repairs, and body and emergency light repairs. Engine Tank 407 received \$3,609 in repairs to the vehicles water tank. Engine Tank 507 received \$5,303 in repairs of the water pump, thermostats, and fuel lines.
- Road Services: \$95,287 - This increase is primarily due to storm related overtime (\$58,266). Also included is the general wage increase that was budgeted in the contingency account of the adopted budget, and the reclassification of laborers to truck drivers.
- Equipment Maintenance: \$24,622 – This is due to storm related overtime (\$19,560) and equipment parts. Also included is the general wage increase that was budgeted in the contingency account of the adopted budget.
- Adult & Administrative Services: \$42,774 - This is primarily due to the adjustment for fee waivers.
- Contributions to Area Agencies: \$8,414 – This increase is for the WRTD – Pre-paid Fare ridership.
- Building Inspection: \$4,407 - This increase is primarily for the general wage increase for non-union and CSEA staff that was included in the contingency account of the adopted budget.

- Employee Benefits: \$34,030 – This increase is primarily due to a slight rate increase in the cost of MERS for both regular employees and fire employees, a portion of which was included in contingency along with salary increases.
- Insurance (LAP): \$9,555 – This reflects an increase in general liability insurance of \$4,112 and an increase in LAP Reimbursable Deductible of \$5,443.
- Other Financing Uses: \$657,140 – This provides an additional appropriation to the Capital Non-recurring Fund and Capital Projects Fund as follows: \$150,000 to the Four School Renovations Project; \$213,385 for Ambulance purchase; \$191,155 Public Works Dump Truck; \$58,000 to remain in the Capital Non-recurring Fund to cover less than anticipated ambulance service fee revenues; and \$44,600 to Storrs Center Reserve (additional net tax revenues from Storrs Center).

.....

Due to the number of budget reductions, please find a brief description of reductions that were greater than \$10,000.

Major Reductions

- Legislative: \$12,287 – This savings is due to the savings in numerous line items – Membership Fees/Prof Dues, Audit Expense, Printing & Biding, and Community Events.
- Registrars: \$17,041 – Salary savings due to fewer hours worked than originally estimated. Fewer hours were needed to complete the annual canvass due to the updated program. Also, hours had been budgeted for a Town budget referendum but the budget did not go to referendum.
- Public Works Administration: \$16,515 – More than anticipated overtime and temporary help was offset by the Town Aid Road deduction. Salary savings for the Director due to a delay in hiring for the position.
- Grounds Maintenance: \$14,704 – Savings in various line items – Salary savings due to a vacancy in the department being filled half way through the year and a portion of that salary being charged to the Solid Waste Fund that was not originally budgeted; Water/Sewer charges were less due to less cleaning of septic and wash tanks; Paint Supplies and Equipment purchases were less than anticipated.
- Engineering: \$27,547 – Salary savings due to an employee being out on short term disability, and less hours worked by the interns than what was originally budgeted.
- Youth Services: \$11,284 – Salary savings due to a resignation within the department; Professional and Technical expenditures were less than anticipated due to the Summer Challenge program not running this fiscal year.
- Senior Services: \$56,422 – Savings is primarily due to salary savings from the restructuring of positions at the Senior Center during the fiscal year. Also, the Elderly Transportation grant funding was used to offset salaries.

- Library Services Administration: \$14,027 – This savings is primarily due to salary savings from a vacant position for most of the fiscal year. Also, savings the purchase of materials for adults was less than budgeted due to the materials being purchased through the Friends of the Library 270 fund.

Town of Mansfield
 Yearend Budget Transfers
 FY 2013/14

REVENUES

<u>Account</u>	<u>Budget</u>	<u>Add'l</u>	<u>Reduction</u>	<u>Approp.</u>	<u>YTD Receipts</u>	<u>Balance</u>
40451 PILOT Grant	6,601,680	183,150		6,784,830	6,784,862	32
40470 State Revenue Sharing	-	281,150		281,150	281,154	4
40485 Municipal Aid Adjustment	598,820	33,150		631,970	631,979	9
40496 - PILOT Holinko Estate		10,150		10,150	10,149	(1)
40551 - PILOT - Senior Housing		18,150		18,150	18,169	19
40402 - School Transportation	105,730	18,800		124,530	124,540	10
40230 - Building Permits	170,000	10,000		180,000	195,553	15,553
40102 Prior Year Levy	175,000	153,600		328,600	329,740	1,140
Grand Total	7,651,230	708,150	-	8,359,380	8,376,146	16,766

EXPENDITURES

<u>Department</u>	<u>Budget</u>	<u>Add'l</u>	<u>Reduction</u>	<u>Approp.</u>	<u>YTD Encum. Expenditures</u>	<u>Balance</u>
11100 Legislative	88,150		(12,287)	75,863	75,863	-
12100 Municipal Management	208,760	4,142		212,902	212,902	-
12200 Human Resources	140,650	10,004		150,654	150,654	-
13100 Town Attorney	42,500		(1,126)	41,374	41,374	-
13200 Probate	5,120	2		5,122	5,122	-
14200 Registrars	48,925		(17,041)	31,884	31,884	-
15100 Town Clerk	222,120	3,994		226,114	226,114	-
15200 General Elections	19,400		(5,904)	13,496	13,496	-
16100 Finance Administration	121,470	4,745		126,215	126,215	-
16200 Accounting & Disbursements	166,500		(3,287)	163,213	163,213	-
16300 Revenue Collections	163,190	2,026		165,216	165,216	-
16402 Property Assessment	218,230		(4,018)	214,212	214,212	-
16510 Central Copying	39,000	569		39,569	39,569	-
16511 Central Services	34,000		(4,359)	29,641	29,641	-
16600 Information Technology	11,150		-	11,150	11,150	-
30900 Facilities Management	932,970		(8,452)	924,518	924,518	-
Total General Government	2,462,135	25,482	(56,474)	2,431,143	2,431,143	-
21200 Police Services	1,167,850	33,473		1,201,323	1,201,323	-
21300 Animal Control	92,950		(3,640)	89,310	89,310	-
22101 Fire Prevention	137,225		(3,054)	134,171	134,171	-
22155 Fire & Emerg Services Admin	221,020	2,986		224,006	224,006	-
22160 Fire & Emergency Services	1,624,825	12,240		1,637,065	1,637,065	-
23100 Emergency Management	59,110		(1,159)	57,951	57,951	-
Total Public Safety	3,302,980	48,699	(7,853)	3,343,826	3,343,826	-
30100 Public Works Administration	91,710		(16,515)	75,195	75,195	-
30200 Supervision & Operations	121,860		(3,287)	118,573	118,573	-
30300 Road Services	692,150	95,287		787,437	787,437	-
30400 Grounds Maintenance	362,855		(14,704)	348,151	348,151	-
30600 Equipment Maintenance	610,410	24,622		635,032	635,032	-
30700 Engineering	201,660		(27,547)	174,113	174,113	-
Total Public Works	2,080,645	119,909	(62,053)	2,138,501	2,138,501	-
42100 Human Services Administratic	312,430	42,774		355,204	355,204	-
42204 Youth Employment - Middle S	2,000		(550)	1,450	1,450	-
42210 Youth Services	164,880		(11,284)	153,596	153,596	-
42300 Senior Services	226,310		(56,422)	169,888	169,888	-
43100 Library Services Admin	674,560		(14,027)	660,533	660,533	-
45000 Contributions To Area Agency	308,520	8,414		316,934	316,934	-
Total Community Services	1,688,700	51,188	(82,283)	1,657,605	1,657,605	-

Town of Mansfield
 Yearend Budget Transfers
 FY 2013/14

EXPENDITURES

Department	Budget	Add'l	Reduction	Approp.	YTD Encum. Expenditures	Balance
30800 Building Inspection	175,230	4,407		179,637	179,637	-
30810 Housing Inspection	110,280		(2,383)	107,897	107,897	-
51100 Planning Administration	234,550		(4,328)	230,222	230,222	-
52100 Planning/Zoning Inland/Wetlnr	9,680		(1,136)	8,544	8,544	-
58000 Boards and Commissions	6,400		(2,687)	3,713	3,713	-
Total Community Development	536,140	4,407	(10,534)	530,013	530,013	-
71000 Employee Benefits	2,322,820	34,030		2,356,850	2,356,850	-
72000 Insurance	133,160	9,555		142,715	142,715	-
73000 Contingency	24,040		(23,063)	977		977
Total Town Wide Expenditures	2,480,020	43,585	(23,063)	2,500,542	2,499,565	977
92000 Other Financing Uses*	3,002,550	657,140		3,659,690	3,659,690	-
Total Other Financing	3,002,550	657,140	-	3,659,690	3,659,690	-
Grand Total	15,553,170	950,410	(242,260)	16,261,320	16,260,343	977

* Additional Appropriation:

	Total	
Storrs Center Reserve	\$ 44,600	Net taxes in excess of costs
Four School Renovation Project	150,000	Previously identified at bond funding
Ambulance	213,385	Previously identified at bond funding
Trucks	191,155	Previously identified at bond funding
Shortfall in Ambulance Service Fees	58,000	Transfer to CNR Fund
Road & Equipment Maintenance	51,010	Storm Relief Costs
	<u>708,150</u>	

Town of Mansfield
General Fund
Preliminary Schedule of Changes in Fund Balance - Budgetary Basis
For the Year Ended June 30, 2014

Assigned for 2013/2014 Budget	\$ -
Unassigned	<u>2,823,216</u>
Fund Balance, July 1, 2013	\$ 2,823,216

	Original Budget	Amend.	Final Budget	Estimated Actual	Budget Comparison	
Total revenues and transfers in	\$ 46,021,844	\$ 1,058,150	\$ 47,079,994	\$ 47,445,810	\$ (365,816)	
Appropriation of fund balance						
Total Sources	46,021,844	1,058,150	47,079,994	47,445,810	(365,816)	
Total expenditures and transfers:						
Town	15,203,170	1,058,150	16,261,320	16,260,343	977	
Mansfield Board of Education	20,688,160		20,688,160	20,686,906	1,254	
Contribution to Region #19	10,005,514		10,005,514	10,005,514	-	
Total expenditures	45,896,844	1,058,150	46,954,994	46,952,763	2,231	
Budgetary results	<u>\$ 125,000</u>	<u>\$ -</u>	<u>\$ 125,000</u>	<u>\$ 493,047</u>	<u>\$ 493,047</u>	493,047
Fund balance, June 30, 2014						<u><u>\$ 3,316,263</u></u>

Adopted FY 2014/15 Budget	\$ 46,884,224
Fund Balance - % of FY14/15 Budget	7.1%



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: September 8, 2014
Re: Capital Projects Fund Closeouts/Adjustments

Subject Matter/Background

Attached please find correspondence from the Director of Finance recommending a number of adjustments to the Capital Projects Fund for June 30, 2014. Throughout the fiscal year, we periodically recommend such adjustments. The Director will be available at Monday's meeting to address any questions you may have.

Recommendation

Staff will be available to take any questions that the Town Council may have, and recommends that the Council approve the Capital Projects Fund adjustments and closeouts as presented.

If the Town Council supports this recommendation, the following motion is in order:

Move, effective September 8, 2014, to approve the adjustments to the Capital Projects fund, as presented by the Director of Finance in her correspondence dated September 3, 2014.

Attachments

- 1) C. Trahan re: Capital Projects Fund
- 2) Proposed Capital Fund Budget Changes

TOWN OF MANSFIELD
OFFICE OF THE DIRECTOR OF FINANCE



CHERIE TRAHAN, Director of Finance

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3344
fax: (860) 429-6863
E-Mail: trahanca@mansfieldct.org

TO: Matthew W. Hart, Town Manager
FROM: Cherie Trahan, Director of Finance
DATE: September 3, 2014
RE: Capital Projects Fund

Attached is an analysis of current and proposed Revenue and Expenditure Budgets for specific Capital Projects as of June 30, 2014. If adopted as presented, it will accomplish the following.

1. Officially close out completed projects:
 - 82825 Ambulance 607
 - 83219 Salt Storage Building

2. Cancel the following project:
 - 83601 Pickup Mounted Sign

3. Increase/(Decrease) funding for the following projects:

81611 Pool Cars	\$ 31,770	(Disposed vehicle auction proceeds)
82825 Ambulance 607	\$ 3,381	
83219 Salt Storage Building	(\$ 18,855)	
83601 Pickup Mounted Sign	(\$ 10,000)	
86295 Emergency Generators	\$ 2,025	(Disposed generator auction proceeds)
86295 Deferred Maintenance – Schools	\$120,000	(Board FY13/14 Budget)

4. Change the funding source from approved bonding to CNR funding for the following projects:

82825 Ambulance 607	\$213,381
86278 Four School Renovation Project	\$150,000
83636 Large Dump Truck	\$145,963
83637 Small Dump Truck	\$ 45,191

5. Adjust the Storrs Center Reserve budget for actual revenues received to date \$624,913

PROPOSED CAPITAL FUND BUDGET CHANGES
June 30, 2014

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET					EXPENDITURE BUDGET				BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL REVENUES	OVER/ (UNDER) PROPOSED	CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL EXPEND.	
81611	Pool Cars	State Support	18,600	-	18,600	18,600	-	-	-	-	-	-
		Other	-	13,140	13,140	13,140	-	-	-	-	-	-
		CNR	62,184	18,630	80,814	80,814	-	-	-	-	-	-
			80,784	31,770	112,554	112,554	-	80,784	31,770	112,554	82,784	29,770
* 82825	Ambulance 607 11/12	Bonds	210,000	(210,000)	-	-	-	-	-	-	-	-
		CNR	-	213,381	213,381	213,381	-	-	-	-	-	-
			210,000	3,381	213,381	213,381	-	210,000	3,381	213,381	213,381	-
* 83219	Salt Storage Building	CNR	250,000	(18,855)	231,145	231,145	-	250,000	(18,855)	231,145	231,145	-
* 83601	Pickup Mounted Sign	CNR	10,000	(10,000)	-	-	-	10,000	(10,000)	-	-	-
84103	Storrs Center Reserve	Permit Fees	623,000	191,669	814,669	814,669	-	-	-	-	-	-
		Local Support	28,700	197,520	226,220	226,220	-	-	-	-	-	-
		Fire Safety Fees	372,000	71,308	443,308	443,308	-	-	-	-	-	-
		CNR	748,760	164,416	913,176	913,176	-	-	-	-	-	-
			1,772,460	624,913	2,397,373	2,397,373	-	1,772,460	624,913	2,397,373	2,192,316	205,057
* 86276	Four School Renovation Project	Bonds	150,000	(150,000)	-	-	-	-	-	-	-	-
		CNR	137,069	150,000	287,069	287,069	-	-	-	-	-	-
			287,069	-	287,069	287,069	-	287,069	-	287,069	287,069	-
86292	School Building Maintenance	GF- Board	-	120,000	120,000	120,000	-	-	-	-	-	-
		CNR	200,000	-	200,000	200,000	-	-	-	-	-	-
			200,000	120,000	320,000	320,000	-	200,000	120,000	320,000	179,465	140,535
* 83636	Large Dump Truck 11/12	Bonds	162,188	(145,963)	16,225	16,225	-	-	-	-	-	-
		CNR	-	145,963	145,963	145,963	-	-	-	-	-	-
		Other	5,004	-	5,004	5,004	-	-	-	-	-	-
			167,192	-	167,192	167,192	-	167,192	-	167,192	167,192	-
* 83637	Small Dump Truck & Sander 11/12	Bonds	45,191	(45,191)	-	-	-	-	-	-	-	-
		CNR	-	45,191	45,191	45,191	-	-	-	-	-	-
		Other	1,710	-	1,710	1,710	-	-	-	-	-	-
			46,901	-	46,901	46,901	-	46,901	-	46,901	46,901	-
86295	Emergency Generators	CNR	50,000	2,025	52,025	52,025	-	50,000	2,025	52,025	46,633	5,393
			\$3,074,406	\$ 753,234	\$3,827,640	\$3,827,640	\$ -	\$3,074,406	\$ 753,234	\$3,827,640	\$3,446,887	\$ 380,754

Change in Funding:	Bonds	(551,154)
	Other	13,140
	CNR	710,752
	Permit Fees	191,669
	Leyland	197,520
	Fire Safety Fees	71,308
	GF-Board	120,000
		753,234

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matthew Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: September 8, 2014
Re: Financial Statements Dated June 30, 2014

Subject Matter/Background

Enclosed please find the third quarter financial statements for the period ending June 30, 2014. The Finance Committee will review this item at its September 8th meeting.

Recommendation

If the Finance Committee recommends acceptance of the financial statements, the following motion is in order:

Move, to accept the Financial Statements dated June 30, 2014.

Attachments

1) Financial Statements Dated June 30, 2014

Town of Mansfield

Quarterly Financial Report

(For the Quarter Ending June 30, 2014)

Finance Department
Cherie Trahan
Director of Finance
September 8, 2014

Town of Manfield

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June 30, 2014

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Status of Deferred Maintenance Account

Town of Mansfield YTD Revenue Summary by Source

Town of Mansfield Expenditure Summary by Activity.....

Town of Mansfield		Memorandum
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To: Mansfield Town Council
From: Cherie Trahan, Director of Finance
Date: September 8, 2014
Subject: Financial Report

Attached please find the financial report for the quarter ending June 30, 2014.

Overview – General Fund Budget

Revenues

Tax Collections

The total collection rate through June 30, 2014 is 98.7%, as compared to 98.4% through June 30, 2013. Real estate collections, which account for approximately 87% of the levy, are 99% as compared to 98.8% for last year. Collections in motor vehicles are 96.6% as compared to 95.2% at June 30, 2014.

Licenses and Permits

Conveyance taxes received are \$189,964 or 126% of the annual budget. Building permits received (Excl. Storrs Center) are \$195,553 or 115% of the annual budget.

Federal Support for General Government

Federal Support for General Government (PILOT and Social Services Block Grant) was \$7,954 for the fiscal year.

State Support for Education

The final Education Cost Sharing (ECS) grant was \$10,158,428 or \$9,932 less than budget. The final transportation grant was \$124,540 or \$18,810 more than budget.

State Support for General Government

The PILOT grant is by far the largest single grant within this category. Final grant awards were as follows: PILOT - \$6,784,862; State Revenue Sharing - \$281,154; Municipal Aid Adjustment - \$631,979, for a total \$847,495 more than budgeted.

Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. The primary exceptions are: Recording, where we received \$55,577 or 92.2% of budget and Police Services which are based on expenditures.

Fines and Forfeitures

No major change expected from budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30, 2014 is \$18,163 as compared to \$15,508 for the same period last year. STIF interest rate for June 2014 is 0.15% as compared to 0.18% for June 2013.

Expenditures

Town Expenditures

Proposed yearend transfers include funding to cover over-expended items including:

- Fee Waivers \$40,334
- Resident State Trooper Program \$48,640
- Storm Cleanup Costs \$51,010

Day Care Fund

The Day Care Fund ended the fiscal year with expenditures exceeding revenues by \$50,517. Fund balance at July 1, 2013 of \$302,829 decreased to \$252,511 at June 30, 2014.

Cafeteria Fund

Expenditures exceeded revenues by \$36,304 for the period. Fund balance at July 1, 2013 decreased from \$426,068 to \$389,764 at June 30, 2014. This is primarily due to the purchase of equipment and the settlement of the custodian contract.

Recreation Program Fund

The Recreation Program Fund ended the period with revenues exceeding expenditures by \$6,340. Fund Balance increased from \$156,126 to \$162,466.

Capital Non-Recurring Fund

The final Pequot/Mohegan Grant was \$205,985. Net ambulance service fee revenue was \$233,599 or \$66,401 less than anticipated. Proposed yearend transfers include a \$58,000 transfer from the General Fund to the CNR Fund.

Debt Service Fund

Fund Balance increased from \$62,345 on July 1, 2013 to \$101,695 at June 30, 2014.

Enterprise/Internal Service Funds

Solid Waste Fund

Revenues exceeded expenditures by \$63,471. Retained Earnings increased from \$222,026 at July 1, 2013 to \$285,497 at June 30, 2014.

Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Expenditures exceeded revenues for the fiscal year by \$933,205. Fund Equity decreased from \$3,584,310 (including contributed capital) at July 1, 2013 to \$2,651,105 at June 30, 2014. Claims through June have averaged \$562,292 as compared to \$521,892 for the prior year. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.3 million.

Worker's Compensation Fund

Operating revenues exceeded expenditures by \$4,216 through the second quarter. Retained Earnings increased from \$9,171 to \$13,387 at June 30, 2014.

Management Services Fund

Management Services Fund revenues through June 30, 2014 exceeded expenditures by \$163,931. Fund Balance increased from \$2,389,474 at July 1, 2013 to \$2,553,405 at June 30, 2014.

Cemetery Fund

Retained earnings in the Cemetery Fund decreased from \$273,361 at July 1, 2013 to \$260,513 at June 30, 2014. The major costs for this fund are mowing and cemetery maintenance.

Long Term Investment Pool

The pool experienced a \$44,882 increase in the market value of its portfolio for the period July 1, 2013 to June 30, 2014.

Eastern Highlands Health District

Operating Expenditures and Transfers Out exceeded revenues by \$108,100. Fund Balance decreased from \$355,251 to \$247,151, following an approved transfer to the Capital Nonrecurring Fund of \$142,000.

Mansfield Downtown Partnership

Operating expenditures exceeded revenues by \$67,191 through June 30, 2014, and Fund Balance decreased from \$290,603 to \$223,412 following an approved contribution to the construction of the Town Square of \$100,000.

**Town of Mansfield
 Trial Balance - General Fund
 June 30, 2014**

	<u>DR</u>	<u>CR</u>
Cash Equivalent Investments	\$ 8,288,005	\$ -
Working Cash Fund	3,300	-
Accounts Receivable	154,340	-
Taxes Receivable - Current	360,062	-
Taxes Receivable - Delinquent	272,891	-
Accounts and Other Payables	-	4,967,259
Refundable Deposits	-	162,100
Deferred Revenue - Taxes	-	492,952
Encumbrances Payable - Prior Year	-	424,901
Liquidation - Prior Year Encumbrances	284,891	-
Fund Balance - Undesignated	-	3,108,107
Actual Expenditures	47,149,291	-
Actual Revenues	-	47,357,460
Total	\$ <u>56,512,780</u>	\$ <u>56,512,780</u>

Town of Mansfield
Day Care Fund - Combined Program
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	Budget		
	2013/14	2014	2013
Revenues			
Intergovernmental - Nat'l School Lunch	\$ 37,348	\$ 27,225	\$ 29,372
Intergovernmental - Day Care Grant	319,119	332,502	335,712
School Readiness Grant	36,048	18,024	36,048
UConn	78,750	78,750	78,750
Fees	887,000	779,334	833,309
Subsidies	42,500	55,977	47,917
Total Revenues	1,400,765	1,291,811	1,361,107
Expenditures			
Administrative	196,136	201,240	171,768
Direct Program	1,063,940	1,005,939	1,007,442
Purchased Property Services	18,250	16,256	18,397
Repairs & Maintenance	6,500	3,565	6,967
Insurance	10,840	8,126	10,150
Other Purchased Services	11,150	14,688	9,562
Food Service Supplies	39,250	39,847	41,682
Energy	36,000	36,000	28,500
Supplies & Miscellaneous	16,850	15,360	15,964
Equipment	750	1,107	-
Total Expenditures	1,399,666	1,342,128	1,310,431
Excess (Deficiency) of Revenues	1,099	(50,317)	50,676
Fund Balance, July 1	302,829	302,829	252,152
Fund Balance plus Cont. Capital, June 30	<u>\$ 303,928</u>	<u>\$ 252,511</u>	<u>\$ 302,829</u>

Town of Mansfield
Cafeteria Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ 346,583	\$ 380,884
Accounts Receivable	51,260	54,872
Inventory	<u>15,233</u>	<u>16,001</u>
Total Assets	<u><u>413,076</u></u>	<u><u>451,757</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	8,891	10,378
Deferred Revenue	<u>14,421</u>	<u>15,310</u>
Total Liabilities	<u>23,312</u>	<u>25,688</u>
Fund Balance	<u>389,764</u>	<u>426,068</u>
Total Liabilities and Fund Balance	<u><u>\$ 413,076</u></u>	<u><u>\$ 451,757</u></u>

**Town of Mansfield
Cafeteria Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)**

	<u>Budget 2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Intergovernmental	\$ 283,236	\$ 331,065	\$ 319,539
Sales of Food	600,950	560,824	578,957
Other	58,000	56,182	58,348
Total Revenues	<u>942,186</u>	<u>948,071</u>	<u>956,844</u>
Expenditures			
Salaries & Benefits	572,284	585,678	547,704
Food & Supplies	299,760	360,840	350,525
Professional & Technical	2,550	2,550	2,500
Equipment - Other	10,200	27,468	949
Equipment Repairs & Contracts	2,000	7,840	409
Total Expenditures	<u>886,794</u>	<u>984,375</u>	<u>902,087</u>
Excess (Deficiency) of Revenues	55,392	(36,304)	54,756
Fund Balance, July 1	<u>426,068</u>	<u>426,068</u>	<u>371,312</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 481,460</u>	<u>\$ 389,764</u>	<u>\$ 426,068</u>

**Town of Mansfield
Parks and Recreation
Balance Sheet
June 30, 2014**

(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ 286,000	\$ 265,425
Accounts Receivable	15,992	40,524
	<u>301,992</u>	<u>305,950</u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	19,069	26,201
Deferred Revenue	120,457	123,622
	<u>139,526</u>	<u>149,823</u>
Fund Balance	<u>162,466</u>	<u>156,126</u>
Total Liabilities and Fund Balance	<u>\$ 301,992</u>	<u>\$ 305,950</u>

**Town of Mansfield
Parks and Recreation
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)**

	<u>Budget 2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Membership Fees	\$ 876,000	\$ 776,364	\$ 799,548
Program Fees	744,030	727,478	715,913
Fee Waivers	125,000	134,646	170,725
Daily Admission Fees	59,500	57,455	54,183
Rent - Facilities/Parties	27,300	35,993	17,176
Employee Wellness	20,160	18,000	18,885
Rent - E.O. Smith	14,000	11,100	5,100
Charge for Services	-	10,540	10,331
Contributions	4,000	2,708	3,965
Sale of Merchandise	3,500	4,081	5,327
Sale of Food	3,400	2,434	3,781
Other	3,900	4,433	4,436
Total Revenues	<u>1,880,790</u>	<u>1,785,232</u>	<u>1,809,369</u>
Operating Transfers			
General Fund - Recreation Administrative	317,000	317,000	321,700
General Fund - Community Programs	75,000	75,000	75,000
CNR Fund - Bicent. Pond	25,000	25,000	25,000
CNR Fund - Teen Center	25,000	25,000	25,000
Total Operating Transfers	<u>442,000</u>	<u>442,000</u>	<u>446,700</u>
Total Rev & Oper Transfers	<u>2,322,790</u>	<u>2,227,232</u>	<u>2,256,069</u>
Expenditures			
Salaries & Wages	1,338,730	1,315,637	1,267,845
Benefits	260,120	246,252	242,697
Professional & Technical	142,600	152,811	165,715
Purchased Property Services	33,700	21,230	29,185
Repairs & Maintenance	26,000	33,591	30,736
Other Purchased Services/Rentals	149,000	106,507	129,986
Other Supplies	7,520	6,038	8,544
Energy	144,000	144,000	144,000
Building Supplies	47,350	42,081	53,985
Recreation Supplies	99,250	95,238	89,625
Equipment	60,880	57,508	54,068
Total Expenditures	<u>2,309,150</u>	<u>2,220,892</u>	<u>2,216,384</u>
Excess (Deficiency) of Revenues	13,640	6,340	39,685
Fund Balance, July 1	<u>156,126</u>	<u>156,126</u>	<u>116,442</u>
Fund Balance, June 30	<u>\$ 169,766</u>	<u>\$ 162,466</u>	<u>\$ 156,126</u>

Town of Mansfield
 Capital and Nonrecurring Reserve Fund Budget
 Estimated Revenues, Expenditures and Changes in Fund Balance
 Fiscal Year 2014/15

	FY 11/12 Actual	FY 12/13 Actual	FY 13/14 Adopted	FY 13/14 Actual	FY 14/15 Proposed	FY 15/16 Projected	FY 16/17 Projected	FY 17/18 Projected	FY 18/19 Projected
Sources:									
General Fund Contribution	\$ 561,000	\$ 1,349,886	\$ 1,325,550	\$ 2,332,690	\$ 1,599,880	\$ 1,700,000	\$ 1,750,000	\$ 1,800,000	\$ 1,800,000
Board Contribution				120,000					
Ambulance User Fees	251,085	255,627	300,000	233,599	300,000	300,000	300,000	300,000	300,000
Other		18,806		14,400					
Insurance Refund		603,077							
Sewer Assessments	-	912	500	913	500	500	500	500	500
Pequot Funds	211,700	231,700	206,280	205,985	232,978	232,978	232,978	232,978	232,978
Total Sources	1,023,785	2,460,008	1,832,330	2,907,586	2,133,358	2,233,478	2,283,478	2,333,478	2,333,478
Uses:									
Operating Transfers Out:									
Management Services Fund	175,000	175,000	175,000	175,000	200,000	200,000	200,000	200,000	200,000
Property Tax Revaluation Fund	25,000	25,000	25,000	25,000					
Capital Fund	718,566	1,495,496	1,474,540	2,550,873	1,650,000	1,800,000	1,850,000	1,900,000	1,900,000
Capital Fund - Storrs Center Reserve		119,816	123,760	123,760	228,600	228,600	228,600	228,600	228,600
Capital Fund - Replacement Fire Truck		600,000							
Parks & Recreation Operating Subsid	50,000								
Compensated Absences Fund	55,000	58,000	36,000	36,000	36,000				
Total Uses	1,023,566	2,473,312	1,834,300	2,910,633	2,114,600	2,228,600	2,278,600	2,328,600	2,328,600
Excess/(Deficiency)	219	(13,304)	(1,970)	(3,047)	18,758	4,878	4,878	4,878	4,878
Fund Balance/(Deficit) July 1	13,203	13,422	118	118	(2,929)	15,829	20,707	25,585	30,463
Fund Balance, June 30	\$ 13,422	\$ 118	\$ (1,852)	\$ (2,929)	\$ 15,829	\$ 20,707	\$ 25,585	\$ 30,463	\$ 35,341

-75-

General Government

Revenues

Expenses

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
81611 Pool Cars	112,554	112,554	-	112,554	-	82,784	29,770
81820 Financial Software	320,800	320,800	-	320,800	-	269,940	50,860
81919 Strategic Planning Study	185,000	185,000	-	185,000	-	173,550	11,450
86291 Technology Infrastructure - Schools	200,000	200,000	-	200,000	100,506	103,794	(4,300)
Total General Government:	818,354	818,354	-	818,354	100,506	630,068	87,779

Community Development

Revenues

Expenses

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83530 Four Corners Sewer/Water Impro	1,180,000	830,000	350,000	1,180,000	451,495	329,435	399,070
84103 Storrs Center Reserve	2,397,373	2,397,373	-	2,397,373	9,513	2,192,316	195,544
84122 Improvements Storrs Rd Urban	2,500,000	808,059	1,691,941	2,500,000	183,665	2,101,681	214,655
84123 Streetscape/Ped.Improv. DOT	1,474,800	302,000	1,172,800	1,474,800	17,416	486,146	971,238
84124 Imprvmnts StorrsRd DOT/Lieber	2,250,000	1,506,460	743,540	2,250,000	-	2,262,155	(12,155)
84125 StorrsCtr Inter Transp CtrDesign	612,500	310,615	301,885	612,500	-	343,283	269,217
84126 Parking Garage Transit Hub	10,000,000	11,000,511	(1,000,511)	10,000,000	1,400	11,709,313	(1,710,713)
84127 DECD STEAP#2 Pha1A+Dog Lane C	500,000	486,461	13,539	500,000	-	500,000	-
84129 Omnibus Budget Bill Feb2009	552,000	467,400	84,600	552,000	5,224	735,289	(188,512)
84130 Bus Facilities Program (FTA)	6,175,000	4,098,563	2,076,437	6,175,000	48,989	5,599,066	526,945
84131 DECD STEAP 4 Village Street Utilitie	500,000	279,779	220,221	500,000	172,394	332,493	(4,887)
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	2,244,276	755,724	3,000,000	87,544	2,598,796	313,660
84133 DECD Brownfield Remediation	450,000	437,517	12,483	450,000	-	200,341	249,659
84134 Future Projects - Local Share	40,000	40,000	-	40,000	-	-	40,000
84135 Town Square	475,000	683,850	(208,850)	475,000	20,000	352,674	102,326
84136 Main Street Investment Grant	500,000	322,607	177,393	500,000	5,650	395,708	98,642
84170 HUD Community Challenge Grant	413,060	349,979	63,081	413,060	159,130	411,653	(157,723)
Total Community Development:	33,019,733	26,565,451	6,454,282	33,019,733	1,162,419	30,550,349	1,306,966

Capital Projects as of June 30, 2014

Public Safety

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
82801 Fire & Emerg Serv Comm Equipmen	40,000	40,000	-	40,000	1,131	4,289	34,580
82819 Vehicle Key Boxes	7,500	7,500	-	7,500	-	7,392	108
82823 Rescue Equipment	18,000	18,000	-	18,000	-	15,202	2,798
82824 Fire Hose	28,000	28,000	-	28,000	-	10,867	17,133
82826 SCBA Air Tanks	50,000	50,000	-	50,000	-	49,748	252
82827 Fire Personal Protective Equipment	56,000	56,000	-	56,000	-	21,459	34,541
82829 Replacement ET507	200,000	200,000	-	200,000	-	-	200,000
82830 Thermal Imager Cameras	20,000	20,000	-	20,000	-	19,500	500
82832 ET207 Fire Truck Replacement	603,077	603,077	-	603,077	605,868	-	(2,791)
82902 Fire Ponds	48,500	48,500	-	48,500	-	34,574	13,926
Total Public Safety:	1,071,077	1,071,077	-	1,071,077	606,999	163,032	301,046

Community Services

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
85102 BCP Restroom Improvements	13,000	13,000	-	13,000	-	4,500	8,500
85105 Open Space Purchase	3,369,389	3,369,355	34	3,369,389	-	3,193,196	176,193
85107 Open Space - Bonded	1,040,000	-	1,040,000	1,040,000	-	46,900	993,100
85804 Community Center Equipment	335,200	335,200	-	335,200	-	323,064	12,136
85806 Skate Park	40,000	40,000	-	40,000	-	40,000	-
85811 Playscapes New/Replacements	100,000	100,000	-	100,000	-	50,203	49,797
85812 Comm Center Facility Upgrades	30,000	30,000	-	30,000	-	29,103	897
85816 Park Improvements	271,795	271,795	-	271,795	5,200	266,124	471
85824 Playscape Resurfacing	57,000	57,000	-	57,000	-	55,530	1,470
85835 WHIP Grants-MHP EGVP OSHF	9,200	9,200	-	9,200	-	-	9,200
Total Community Services:	5,265,584	4,225,550	1,040,034	5,265,584	5,200	4,008,620	1,251,764

Facilities Management

Revenues

Expenses

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	819,391	819,391	-	819,391	6,200	791,156	22,035
86290 Roof Repairs	219,900	219,900	-	219,900	-	206,491	13,409
86292 School Building Maintenance	320,000	320,000	-	320,000	8,684	179,465	131,851
86293 Security Improvements	65,000	65,000	-	65,000	2,365	20,000	42,635
86294 Vault Climate Control	10,000	10,000	-	10,000	-	-	10,000
86295 Emergency Generators	52,025	52,025	-	52,025	-	46,633	5,392
86296 Oil Tank Repairs	40,000	40,000	-	40,000	-	1,950	38,050
86298 School Security Competitive Grant	133,828	119,493	14,335	133,828	-	119,510	14,318
Total Facilities Management:	1,660,144	1,645,809	14,335	1,660,144	17,249	1,365,205	277,690

Capital Projects as of June 30, 2014

Public Works

Revenues

Expenses

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83101 Tree Replacement	42,500	42,500	-	42,500	-	15,612	26,888
83302 Sm Bridges & Culverts	329,084	329,084	-	329,084	-	278,569	50,515
83303 Large Bridge Maintenance	551,286	551,286	-	551,286	-	480,862	70,424
83306 Stone Mill Bridge	1,716,350	1,036,477	679,873	1,716,350	31,348	1,097,953	587,050
83308 Town Walkways/Transp Enhancemnt	815,366	815,366	-	815,366	4,704	848,279	(37,617)
83309 Laurel Lane Bridge	1,340,600	1,206,753	133,847	1,340,600	30,941	1,259,577	50,082
83401 Road Drainage	558,811	559,840	(1,029)	558,811	-	408,423	150,388
83510 Guard Rails	49,197	49,197	-	49,197	-	32,822	16,375
83524 Road Resurfacing	3,313,810	3,340,442	(26,632)	3,313,810	-	3,072,505	241,305
83531 North Eagleville Walkway	245,540	1,350	244,190	245,540	230,232	7,121	8,187
83638 Small Dump Trucks & Sanders	85,000	85,000	-	85,000	-	84,896	104
83639 Large Dump Trucks	265,000	265,000	-	265,000	-	168,112	96,888
83640 Gas Pumps	15,000	15,000	-	15,000	-	-	15,000
83641 Mowers & Attachments	65,000	65,000	-	65,000	-	57,998	7,002
83642 WINCOG Equipment - Regional	15,000	15,000	-	15,000	-	15,319	(319)
83729 Snowplows	26,500	26,500	-	26,500	-	26,137	363
83733 Storrs Center Equipment	100,000	100,000	-	100,000	-	65,444	34,556
83911 Engineering Cad Upgrades	183,500	183,500	-	183,500	6,270	178,933	(1,703)
83917 GPS Units - Additional Units	15,000	-	15,000	15,000	-	11,119	3,881
Total Public Works:	9,732,544	8,687,295	1,045,249	9,732,544	303,495	8,109,680	1,319,369

Revenue/Expenditure Summary

Revenues

Expenses

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	818,354	818,354	-	818,354	100,506	630,068	87,779
Community Development	33,019,733	26,565,451	6,454,282	33,019,733	1,162,419	30,550,349	1,306,966
Public Safety	1,071,077	1,071,077	-	1,071,077	606,999	163,032	301,046
Community Services	5,265,584	4,225,550	1,040,034	5,265,584	5,200	4,008,620	1,251,764
Facilities Management	1,660,144	1,645,809	14,335	1,660,144	17,249	1,365,205	277,690
Public Works	9,732,544	8,687,295	1,045,249	9,732,544	303,495	8,109,680	1,319,369
Grand Total:	\$ 51,567,436	\$ 43,013,536	\$ 8,553,900	\$ 51,567,436	\$ 2,195,868	\$ 44,826,954	\$ 4,544,614

Town of Mansfield
Debt Service Fund
Balance Sheet
June 30, 2014
 (with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ <u>101,695</u>	\$ <u>62,345</u>
Total Assets	<u>101,695</u>	<u>62,345</u>
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>101,695</u>	<u>62,345</u>
Total Liabilities and Fund Balance	\$ <u>101,695</u>	\$ <u>62,345</u>

Town of Mansfield
Debt Service Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>Budget 2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Bond Proceeds	\$ -	\$ -	\$ -
Interest Income	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>
Operating Transfers			
General Fund	<u>675,000</u>	<u>675,000</u>	<u>825,000</u>
Total Operating Transfers	<u>675,000</u>	<u>675,000</u>	<u>825,000</u>
Total Rev & Oper Trans	<u>675,000</u>	<u>675,000</u>	<u>825,000</u>
Expenditures			
Principal Payments	528,181	528,180	704,375
Interest Payments	<u>107,469</u>	<u>107,470</u>	<u>137,711</u>
Total Expenditures	<u>635,650</u>	<u>635,650</u>	<u>842,086</u>
Excess (Deficiency) of Revenues	39,350	39,350	(17,086)
Fund Balance, July 1	<u>62,345</u>	<u>62,345</u>	<u>79,431</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 101,695</u>	<u>\$ 101,695</u>	<u>\$ 62,345</u>

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected
Revenues:									
Bonds	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	55,542	-	-	-	-	-	-	-	-
Interest on Unspent Balance	-	1,285	-	-	-	-	-	-	-
Total Revenues	188,542	1,285	-	-	-	-	-	-	-
Operating Transfers In - General Fund	760,000	825,000	825,000	675,000	350,000	300,000	300,000	300,000	275,000
Operating Transfers In - CNR Fund	150,000	-	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-	-	-
Total Revenues and Operating Transfers In	1,098,542	826,285	825,000	675,000	350,000	300,000	300,000	300,000	275,000
Expenditures:									
Principal Retirement	455,000	460,000	460,000	365,000	-	-	-	-	-
Interest	64,765	45,656	25,900	5,220	-	-	-	-	-
Principal Retirement - GOB 2011	-	-	-	-	220,000	220,000	220,000	220,000	220,000
Interest - GOB 2011	-	91,706	93,525	93,525	86,925	80,325	73,725	67,125	60,525
Lease Purchase - Co-Gen/Pool Covers	64,129	78,134	78,134	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	113,886	113,886	113,886	113,886	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	87,617	87,617	70,641	58,019	70,641	-	-	-	-
Financial/Issuance Costs	110,206	-	-	-	-	-	-	-	-
Total Expenditures	895,603	876,999	842,086	635,650	377,566	300,325	293,725	287,125	280,525
Revenues and Other Financing Sources Over/(Under) Expend	202,939	(50,714)	(17,086)	39,350	(27,566)	(325)	6,275	12,875	(5,525)
Fund Balance, July 1	(72,794)	130,145	79,431	62,345	101,695	74,129	73,804	80,079	92,954
Fund Balance, June 30	\$ 130,145	\$ 79,431	\$ 62,345	\$ 101,695	\$ 74,129	\$ 73,804	\$ 80,079	\$ 92,954	\$ 87,429

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>FY 24/25</u>	<u>FY 25/26</u>
	<u>Projected</u>						
Revenues:							
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	-	-	-	-	-	-	-
Interest on Unspent Balance	-	-	-	-	-	-	-
Total Revenues	-						
Operating Transfers In - General Fund	275,000	275,000	250,000	250,000	250,000	250,000	200,000
Operating Transfers In - CNR Fund	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-
Total Revenues and Operating Transfers In	275,000	275,000	250,000	250,000	250,000	250,000	200,000
Expenditures:							
Principal Retirement	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	53,925	47,325	40,725	33,850	25,600	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	-	-	-	-
Total Expenditures	273,925	267,325	260,725	253,850	245,600	236,800	208,000
Revenues and Other Financing Sources Over/(Under) Expend	1,075	7,675	(10,725)	(3,850)	4,400	13,200	(8,000)
Fund Balance, July 1	87,429	88,504	96,179	85,454	81,604	86,004	99,204
Fund Balance, June 30	<u>\$ 88,504</u>	<u>\$ 96,179</u>	<u>\$ 85,454</u>	<u>\$ 81,604</u>	<u>\$ 86,004</u>	<u>\$ 99,204</u>	<u>\$ 91,204</u>

Town of Mansfield
Solid Waste Disposal Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	2014	2013
Current Assets		
Cash and Cash Equivalents	\$ 399,238	\$ 318,876
Accounts Receivable, net	7,257	16,448
Total Current Assets	406,495	335,324
Fixed Assets		
Land	8,500	8,500
Buildings & Equipment	565,138	565,138
Less: Accumulated Depreciation	(516,327)	(506,792)
Total Fixed Assets	57,311	66,846
Total Assets	463,806	402,170
Liabilities and Retained Earnings		
Current Liabilities		
Accounts Payable	59,872	58,789
Accrued Compensated Absences	11,143	10,930
Refundable Deposits	23,293	22,425
Total Current Liabilities	94,309	92,144
Long-Term Liabilities		
Landfill Postclosure Costs	84,000	88,000
Total Long-Term Liabilities	84,000	88,000
Total Liabilities	178,309	180,144
Retained Earnings	285,497	222,026
Total Liabilities and Fund Balance	\$ 463,806	\$ 402,170

Town of Mansfield
Solid Waste Disposal Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>Budget</u> <u>2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Transfer Station Fees	\$ 115,000	\$ 118,524	\$ 113,892
Garbage Collection Fees	948,000	1,022,701	962,916
Sale of Recyclables	8,000	6,862	8,667
Other Revenues	-	10,501	3,882
	<u>1,071,000</u>	<u>1,158,587</u>	<u>1,089,357</u>
Expenditures			
Hauler's Tipping Fees	178,150	139,436	166,574
Mansfield Tipping Fees	56,530	43,058	61,831
Wage & Fringe Benefits	333,385	318,348	314,343
Computer Software	4,320	4,260	4,020
Trucking Fee	34,290	35,823	19,288
Recycle Cost	15,500	45,823	18,027
Contract Pickup	409,370	462,539	421,672
Supplies & Services	26,490	14,630	37,862
Depreciation Expense	9,535	9,535	9,535
Hazardous Waste	16,500	11,665	11,305
Equipment Parts/Other	2,100	-	3,279
LAN/WAN Expenditures	10,000	10,000	10,000
	<u>1,096,170</u>	<u>1,095,116</u>	<u>1,077,736</u>
Net Income (Loss)	(25,170)	63,471	11,621
Retained Earnings, July 1	<u>222,026</u>	<u>222,026</u>	<u>210,405</u>
Retained Earnings, June 30	<u>\$ 196,856</u>	<u>\$ 285,497</u>	<u>\$ 222,026</u>

Town of Mansfield
Health Insurance Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ 2,631,873	\$ 3,488,931
Account Receivable	<u>461,787</u>	<u>506,127</u>
Total Assets	<u><u>3,093,661</u></u>	<u><u>3,995,058</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	2,556	1,248
Accrued Medical Claims	<u>440,000</u>	<u>409,500</u>
Total Liabilities	<u>442,556</u>	<u>410,748</u>
Equity		
Net Contributed Capital	400,000	400,000
Retained Earnings	<u>2,251,105</u>	<u>3,184,310</u>
Total Equity	<u>2,651,105</u>	<u>3,584,310</u>
Total Liabilities and Retained Earnings	<u><u>\$ 3,093,661</u></u>	<u><u>\$ 3,995,058</u></u>

Town of Mansfield
Health Insurance Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Revenues		
Premium Income	\$ 6,623,368	\$ 6,845,398
Interest Income	4,464	4,999
	<u>6,627,833</u>	<u>6,850,397</u>
Expenditures		
Payroll	127,501	118,870
Administrative Expenses	732,254	740,153
Medical Claims	6,426,714	6,027,126
Payment in Lieu of Insurance	79,532	87,711
Consultants	-	17,000
Employee Wellness	98,187	95,449
Medical Supplies	86,849	74,845
LAN/WAN Expenditures	10,000	10,000
	<u>7,561,038</u>	<u>7,171,153</u>
Net Income (Loss)	(933,205)	(320,756)
Retained Earnings, July 1	<u>3,584,310</u>	<u>3,905,066</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 2,651,105</u>	<u>\$ 3,584,310</u>

ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS

MONTH	FY 02/03	FY 03/04	FY 04/05	FY 05/06	FY 06/07	FY 07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	Average '92-'14	5 Yr. Average FY'10-'14
JULY	\$ 231,239	\$ 353,025	\$ 332,653	\$ 368,941	\$ 409,635	\$ 430,780	\$ 493,991	\$ 534,203	\$ 667,615	\$ 410,100	\$ 471,363	\$ 548,338	\$ 299,381	\$ 526,324
AUGUST	247,238	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	316,306	539,026
SEPTEMBER	257,491	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	271,233	411,835
OCTOBER	262,401	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	278,918	496,169
NOVEMBER	217,831	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	274,759	450,667
DECEMBER	190,532	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	279,312	448,153
JANUARY	333,923	342,476	358,256	356,891	364,331	508,001	454,813	389,841	497,371	461,600	596,583	684,680	312,380	526,015
FEBRUARY	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	341,437	546,487
MARCH	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	331,602	571,085
APRIL	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	312,442	518,490
MAY	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	329,088	497,451
JUNE	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	319,106	501,504
ANNUAL TOTAL	3,425,231	4,264,309	4,348,731	4,319,389	5,520,987	5,680,824	5,545,518	5,578,314	6,013,488	5,564,023	6,262,708	6,747,500	3,665,965	6,033,207
MONTHLY AVG	\$ 285,436	\$ 355,359	\$ 362,394	\$ 359,949	\$ 460,082	\$ 473,402	\$ 462,127	\$ 464,860	\$ 501,124	\$ 463,669	\$ 521,892	\$ 562,292	\$ 305,497	\$ 502,767
% OF INCREASE	13.2%	24.5%	2.0%	-0.7%	27.8%	2.9%	-2.4%	0.6%	7.8%	-7.5%	12.6%	7.7%	9.84%	4.2%

ANTHEM BLUE CROSS MONTHLY CLAIMS
ANNUAL BASIS

MONTH	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Avg. '91- Present	5 Yr. Avg. '09-'13
JANUARY	\$ 251,986	\$ 333,923	\$ 342,476	\$ 358,256	\$ 356,891	\$ 364,331	\$ 508,001	\$ 454,813	\$ 389,841	\$ 497,371	\$ 461,600	\$ 596,583	\$ 684,680	\$ 303,478	\$ 480,042
FEBRUARY	267,614	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	330,003	515,099
MARCH	237,003	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	320,409	543,791
APRIL	342,562	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	301,744	495,553
MAY	276,117	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	317,723	495,424
JUNE	251,747	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	309,440	466,174
JULY	231,239	353,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	548,338		299,381	526,324
AUGUST	247,238	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304		316,306	539,026
SEPTEMBER	257,491	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160		271,233	411,835
OCTOBER	262,401	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679		278,918	496,169
NOVEMBER	217,831	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440		274,759	450,667
DECEMBER	190,532	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762		279,312	448,153
ANNUAL TOTAL	3,033,761	4,062,490	4,265,977	4,288,835	4,826,866	5,753,767	5,637,258	5,705,441	5,705,685	5,674,774	5,791,031	6,464,352	3,687,817	3,531,044	5,868,257
MONTHLY AVG	\$ 252,813	\$ 338,541	\$ 355,498	\$ 357,403	\$ 402,239	\$ 479,481	\$ 469,772	\$ 475,453	\$ 475,474	\$ 472,898	\$ 482,586	\$ 538,696	\$ 614,636	\$ 307,059	\$ 489,021
% OF INCREASE	13.02%	33.91%	5.01%	0.54%	12.54%	19.20%	-2.02%	1.21%	0.00%	-0.54%	2.05%	11.63%	14.10%	10.59%	2.87%

Town of Mansfield
Workers' Compensation Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	2014	2013
Assets		
Cash and Cash Equivalents	\$ 13,387	\$ 9,171
Total Assets	13,387	9,171
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Retained Earnings	13,387	9,171
Total Liabilities and Fund Balance	\$ 13,387	\$ 9,171

Town of Mansfield
Workers' Compensation Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>Budget</u> <u>2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Premium Income	\$ 480,000	\$ 480,530	\$ 448,130
CIRMA Equity Distribution	-	19,135	26,684
Total Revenues	<u>480,000</u>	<u>499,665</u>	<u>474,814</u>
Expenditures			
Workers' Compensation Insurance	<u>480,000</u>	<u>495,449</u>	<u>516,936</u>
Total Expenditures	<u>480,000</u>	<u>495,449</u>	<u>516,936</u>
Net Income (Loss)	-	4,216	(42,122)
Retained Earnings, July 1	<u>9,171</u>	<u>9,171</u>	<u>51,293</u>
Retained Earnings, June 30	<u>\$ 9,171</u>	<u>\$ 13,387</u>	<u>\$ 9,171</u>

Town of Mansfield
Management Services Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	2014	2013
Current Assets		
Cash and Cash Equivalents	\$ 1,273,289	\$ 1,062,710
Due From Region/Town	15,705	12,879
Accounts Receivable, net	34,590	66,410
Inventory	5,671	9,049
Total Current Assets	1,329,254	1,151,048
Fixed Assets		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,273,069	2,092,630
Construction in Progress	-	104,653
Less: Accumulated Depreciation	(1,294,349)	(1,134,464)
Total Fixed Assets	1,351,049	1,435,147
Total Assets	2,680,303	2,586,195
Liabilities and Retained Earnings		
Liabilities		
Accounts Payable	71,132	196,724
Lease Purchase Payable	55,766	-
Total Liabilities	126,898	196,724
Equity		
Contributed Capital	146,000	146,000
Retained Earnings	2,407,405	2,243,470
Total Equity	2,553,405	2,389,470
Total Liabilities and Fund Balance	\$ 2,680,303	\$ 2,586,195

**Town of Mansfield
Management Services Fund
Estimated Statement of Revenues, Expenditures
and Changes in Retained Earnings
June 30, 2014**

	<u>Budget</u> 2013/14	<u>Actual</u> 2013/14	<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>
Revenues			
Mansfield Board of Education	\$ 112,720	\$ 192,620	\$ (79,900)
Region 19	107,070	107,070	-
Town of Mansfield	41,880	41,880	-
Communication Service Fees	222,750	223,770	(1,020)
Copier Service Fees	225,000	210,120	14,880
Energy Service Fees	1,994,200	1,980,936	13,264
Rent	72,450	72,450	-
Rent - Telecom Tower	145,000	169,865	(24,865)
Sale of Supplies	38,000	49,757	(11,757)
CNR Fund	175,000	175,000	-
Local Support	-	(55,766)	55,766
Postal Charges	87,140	87,140	-
USF Credits	28,340	-	28,340
Other	-	888	(888)
	<u>3,249,550</u>	<u>3,255,729</u>	<u>(6,179)</u>
Total Revenues			
Expenditures			
Salaries & Benefits	438,520	404,858	33,662
Training	8,950	1,876	7,074
Repairs & Maintenance	35,550	30,823	4,727
Professional & Technical	40,870	34,215	6,655
System Support	121,420	121,258	162
Copier Maintenance Fees	90,000	80,640	9,360
Communication Equipment	182,404	180,607	1,797
Supplies and Software Licensing	26,800	11,746	15,054
Equipment	163,000	208,613	(45,613)
Postage	73,000	57,555	15,445
Energy	1,909,000	1,834,279	74,721
Miscellaneous	55,000	64,930	(9,930)
	<u>3,144,514</u>	<u>3,031,400</u>	<u>113,114</u>
Sub-Total Expenditures			
Depreciation	186,600	214,260	(27,660)
Equipment Capitalized	<u>(163,000)</u>	<u>(153,861)</u>	<u>(9,139)</u>
	<u>3,168,114</u>	<u>3,091,798</u>	<u>76,316</u>
Total Expenditures			
Net Income (Loss)	81,436	163,931	(82,495)
Retained Earnings, July 1	<u>2,389,474</u>	<u>2,389,474</u>	<u>-</u>
Retained Earnings, June 30	<u>\$ 2,470,910</u>	<u>\$ 2,553,405</u>	<u>\$ (82,495)</u>

**Town of Mansfield
Cemetery Fund
Balance Sheet
June 30, 2014**
(with comparative totals for June 30, 2013)

	2014	2013
Assets		
Cash and Cash Equivalents	\$ (169,842)	\$ (129,231)
Investments	433,155	403,977
Total Assets	263,313	274,746
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	2,800	1,385
Total Liabilities	2,800	1,385
 Fund Balance		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	9,313	22,161
Total Fund Balance	260,513	273,361
Total Liabilities and Fund Balance	\$ 263,313	\$ 274,746

Town of Mansfield
Cemetery Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>Budget</u> <u>2013/14</u>	<u>2014</u>	<u>2013</u>
Revenues			
Investment Income	\$ 15,000	\$ 13,049	\$ (2,478)
Unrealized Gain/Loss on Investments	14,000	17,687	-
Sale of Plots	2,400	2,400	1,200
Total Revenues	<u>31,400</u>	<u>33,136</u>	<u>(1,278)</u>
Expenditures			
Salaries	6,200	5,282	4,728
Cemetery Maintenance	20,000	23,457	17,270
Mowing Service	16,000	17,245	10,625
Total Expenditures	<u>42,200</u>	<u>45,983</u>	<u>32,623</u>
Excess (Deficiency) of Revenues	(10,800)	(12,848)	(33,901)
Fund Balance, July 1	<u>307,261</u>	<u>273,361</u>	<u>307,261</u>
Fund Balance, June 30	<u>\$ 296,461</u>	<u>\$ 260,513</u>	<u>\$ 273,360</u>

**Town of Mansfield
Investment Pool
June 30, 2014**

	<u>Market Value June 30, 2013</u>	<u>Market Value Sep 30, 2013</u>	<u>Market Value Dec 31, 2013</u>	<u>Market Value Mar 31, 2014</u>	<u>Market Value June 30, 2014</u>	<u>Fiscal 13/14 Change In Value</u>
Stock Funds						
Fidelity Investments						
Select Utilities Growth	\$ 60,521.86	\$ 62,675.08	\$ 65,972.68	\$ 72,737.33	\$ 79,071.42	\$ 18,549.56
Total Stock Funds	<u>60,521.86</u>	<u>62,675.08</u>	<u>65,972.68</u>	<u>72,737.33</u>	<u>79,071.42</u>	<u>18,549.56</u>
Bond Funds						
Wells Fargo Advantage						
Wells Fargo Income Plus - Inv	69,124.56	69,653.02	69,883.65	71,460.32	73,171.26	4,046.70
T. Rowe Price						
U.S. Treasury Long	79,259.81	77,384.32	74,720.23	80,144.76	83,591.61	4,331.80
People's Securities						
U.S. Treasury Ntoes	66,969.89	66,978.44	66,987.92	66,995.27	67,003.82	33.93
Vanguard Investments						
GNMA Fund	345,115.38	349,372.52	347,368.52	354,507.34	363,042.08	17,926.70
Total Bond Funds	<u>560,469.64</u>	<u>563,388.30</u>	<u>558,960.32</u>	<u>573,107.69</u>	<u>586,808.77</u>	<u>26,339.13</u>
Cash						
Bank of America						
Money Market Reserves	5.80	-	-	-	-	(5.80)
Total Cash	<u>5.80</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(5.80)</u>
Total Investments	<u>\$ 620,997.30</u>	<u>\$ 626,063.38</u>	<u>\$ 624,933.00</u>	<u>\$ 645,845.02</u>	<u>\$ 665,880.19</u>	<u>\$ 44,882.89</u>

**Town of Mansfield
Investment Pool
June 30, 2014**

	Equity Percentage	Equity In Investments
Cemetery Fund	65.050%	433,155.06
School Non-Expendable Trust Fund	0.092%	612.61
Compensated Absences Fund	34.858%	232,112.52
Total Equity by Fund	100.000%	665,880.19

Investments	Market Value
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	79,071.42
Sub-Total Stock Funds	79,071.42
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	73,171.26
T. Rowe Price - U. S. Treasury Long-Term	83,591.61
People's Securities, Inc. - U.S. Treasury Notes	67,003.82
Vanguard - GNMA Fund	363,042.08
Sub-Total Bond Funds	586,808.77
Total Investments	665,880.19

Allocation	Amount	Percentage
Stocks	79,071.42	11.87%
Bonds	586,808.77	88.13%
Total Investments	665,880.19	100.00%

**Eastern Highlands Health District
General Fund
Balance Sheet
June 30, 2014**
(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ <u>253,925</u>	\$ <u>361,677</u>
Total Assets	<u><u>253,925</u></u>	<u><u>361,677</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>6,774</u>	<u>6,426</u>
Total Liabilities	<u>6,774</u>	<u>6,426</u>
Fund Balance	<u>247,151</u>	<u>355,251</u>
Total Liabilities and Fund Balance	\$ <u><u>253,925</u></u>	\$ <u><u>361,677</u></u>

**Eastern Highlands Health District
General Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)**

	Adopted Budget 2013/14	Amended Budget 2013/14	2014	Percent of Adopted Budget	2013
Revenues					
Member Town Contributions	\$ 377,560	\$ 377,560	\$ 377,577	100.0%	\$ 371,615
State Grants	151,850	151,850	151,852	100.0%	152,436
Septic Permits	30,500	30,500	31,845	104.4%	28,455
Well Permits	14,000	14,000	13,600	97.1%	12,505
Soil Testing Service	25,500	25,500	32,380	127.0%	33,590
Food Protection Service	55,000	55,000	60,871	110.7%	59,701
B100a Reviews	23,000	23,000	26,005	113.1%	24,790
Septic Plan Reviews	25,200	25,200	26,060	103.4%	26,210
Other Health Services	5,700	5,700	(1,963)	-34.4%	16,357
Appropriation of Fund Balance	16,910	16,910	-	0.0%	-
Total Revenues	725,220	725,220	718,227	99.0%	725,659
Expenditures					
Salaries & Wages	562,150	562,150	543,499	96.7%	547,024
Grant Deductions	(96,050)	(96,050)	(103,022)	107.3%	(110,808)
Benefits	167,620	167,620	168,821	100.7%	160,352
Miscellaneous Benefits	6,550	6,550	4,672	71.3%	4,767
Insurance	15,800	15,800	13,826	87.5%	15,338
Professional & Technical Services	16,200	16,200	12,242	75.6%	13,818
Other Purchased Services	41,500	41,500	36,624	88.3%	35,383
Other Supplies	8,000	8,000	6,533	81.7%	6,186
Equipment - Minor	1,450	1,450	1,132	78.1%	947
Total Expenditures	723,220	723,220	684,327	94.6%	673,007
Operating Transfers					
Transfer to CNR Fund	2,000	2,000	142,000	7100.0%	82,000
Total Exp & Oper Trans	725,220	725,220	826,327	113.9%	755,007
Excess (Deficiency) of Revenues	-	-	(108,100)		(29,348)
Fund Balance, July 1	355,251	355,251	355,251		384,599
Fund Balance plus Cont. Capital, June 30	\$ 355,251	\$ 355,251	\$ 247,151		\$ 355,251

Eastern Highlands Health District
Capital Non-Recurring Fund
Balance Sheet
June 30, 2014
(with comparative totals for June 30, 2013)

	2014	2013
Assets		
Cash and Cash Equivalents	\$ 251,416	\$ 141,177
Total Assets	251,416	141,177
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	251,416	141,177
Total Liabilities and Fund Balance	\$ 251,416	\$ 141,177

Eastern Highlands Health District
Capital Non-Recurring Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2014
(with comparative totals for June 30, 2013)

	<u>2014</u>	<u>2013</u>
Revenues		
State Grants	\$ 150,752	\$ 82,000
Total Revenues	<u>150,752</u>	<u>82,000</u>
Operating Transfers		
General Fund	<u>-</u>	<u>-</u>
Total Operating Transfers	<u>-</u>	<u>-</u>
Total Rev & Oper Trans	<u>150,752</u>	<u>82,000</u>
Expenditures		
Professional & Technical Services	14,000	2,780
Vehicles	26,593	(2,925)
Office Equipment	<u>(80)</u>	<u>1,000</u>
Total Expenditures	<u>40,513</u>	<u>855</u>
Excess (Deficiency) of Revenues	110,239	81,145
Fund Balance, July 1	<u>141,177</u>	<u>60,032</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 251,416</u>	<u>\$ 141,177</u>

Mansfield Downtown Partnership
Statement of Financial Position
June 30, 2014
(with comparative totals for June 30, 2013)

	2014	2013
Assets		
Cash & Cash Equivalents	\$ 226,079	\$ 294,548
Accounts Receivable	-	900
Total Assets	226,079	295,448
Liabilities		
Accounts Payable	2,667	4,845
Total Liabilities	2,667	4,845
Fund Balance		
Contributed Capital	51,440	51,440
Unreserved	171,972	239,162
Total Fund Balance	223,412	290,603
Total Liabilities and Fund Balance	\$ 226,079	\$ 295,448

**Mansfield Downtown Partnership
Statement of Revenues, Expenditures and
Changes in Fund Balance**

	<u>Actual 2008/09</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Actual 2011/12</u>	<u>Actual 2012/13</u>	<u>Amended Budget 2013/14</u>	<u>Preliminary Actual 6/30/14</u>
Revenues							
Intergovernmental							
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Uconn	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Mansfield Capital Projects *	-	-	-	-	-	-	-
Leyland Share - Relocation	-	-	10,000	-	-	-	-
Membership Fees	22,440	20,199	16,983	16,778	17,463	15,000	19,680
Local Support	-	-	-	-	-	-	-
State Support	-	-	-	-	-	-	-
Contributions/Other	-	240	-	-	-	-	-
Total Revenues	<u>272,440</u>	<u>270,439</u>	<u>276,983</u>	<u>266,778</u>	<u>267,463</u>	<u>265,000</u>	<u>269,680</u>
Operating Expenditures							
Town Square Contribution	-	-	-	-	-	-	100,000
Salaries and Benefits	133,679	135,713	147,126	170,810	182,066	191,880	188,229
Professional & Technical	27,202	28,893	71,561	61,608	78,617	55,700	23,327
Office Rental	17,584	15,918	15,040	8,000	7,810	7,970	9,095
Insurance	1,713	1,724	1,715	1,747	1,545	3,100	2,950
Purchased Services	8,157	6,666	6,612	9,641	8,716	13,000	9,253
Supplies & Services	2,783	3,257	3,000	1,276	1,380	1,900	4,019
Contingency	-	-	-	-	-	19,980	-
Total Operating Expenditures	<u>191,118</u>	<u>192,171</u>	<u>245,054</u>	<u>253,082</u>	<u>280,134</u>	<u>293,530</u>	<u>336,871</u>
Operating Income/(Loss)	81,322	78,268	31,929	13,696	(12,671)	(28,530)	(67,191)
Fund Balance, July 1	<u>98,059</u>	<u>179,381</u>	<u>257,649</u>	<u>289,578</u>	<u>303,274</u>	<u>290,603</u>	<u>290,603</u>
Fund Balance, End of Period	<u>\$ 179,381</u>	<u>\$ 257,649</u>	<u>\$ 289,578</u>	<u>\$ 303,274</u>	<u>\$ 290,603</u>	<u>\$ 262,073</u>	<u>\$ 223,412</u>
	<u>Actual 2008/09</u>	<u>Actual 2009/10</u>	<u>Actual 2010/11</u>	<u>Actual 2011/12</u>	<u>Actual 2012/13</u>	<u>Adopted Budget 2013/14</u>	<u>Actual 6/30/14</u>
Contribution Recap							
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Mansfield Capital Projects	-	-	-	-	-	-	-
UConn	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Contributions	<u>\$ 250,000</u>	<u>\$ 250,000</u>					

Town of Mansfield
Downtown Revitalization and Enhancement
Project #84120 through #84134
Estimated Statement of Revenues, Expenditures and
Changes in Fund Balance
Since Inception

	Budget	Actual
Operating Revenues		
Intergovernmental Revenues		
USDA Rural Development Grant	\$ 215,509	\$ 215,509
DECD STEAP Grants - I, II, III, IV	1,700,000	1,466,240
Urban Action Grant	2,500,000	808,059
DOT Grant # 77-217	1,172,800	-
Urban Action Grant/Rell	10,000,000	10,000,000
DOT Grant # 77-223	2,250,000	1,506,460
Federal Transit Authority (GHTD)	490,000	248,492
Omnibus Bill (DOT)	552,000	467,400
Federal Transit Authority (Bus Facility)	4,940,000	4,098,563
DECD Brownfield Remediation	450,000	-
Local Support (DECD grant)	115,640	55,535
Local Share - Bonds	302,000	302,000
Leyland Share (FTA Match & Other)	2,113,860	779,391
EDR Share	1,765,000	1,872,276
Reserve	372,000	372,000
Other	-	236,708
Total Operating Revenues	28,938,809	22,428,633
Operating Expenditures		
Downtown Revitalization & Enhancement:		
Salaries - Temporary	-	33,984
Legal Services	226,847	241,677
Legal Services - DECD Contract	7,442	2,442
Contracted Services	285,884	60,079
Architects & Engineers	2,141,943	2,037,349
Demolition	930,460	949,631
Environmental Remediation	70,022	79,559
Site Improvements	1,474,800	484,646
Construction Costs	21,152,318	20,704,690
Construction - Storrs Road	2,386,822	1,428,741
Construction - Walkway	222,271	222,271
Construction - Intermodal Center	-	1,469,505
Other	40,000	1,500
Total Operating Expenditures	28,938,809	27,716,074
Revenues Over/(Under) Expenditures *	-	(5,287,441)
Fund Balance, July 1	-	-
Fund Balance, End of Period	\$ -	\$ (5,287,441)

* Due from other agencies (grants)

**Town of Mansfield
Serial Bonds Summary
Schools and Town
Estimated as of June 30, 2014**

	<u>Schools</u>	<u>Town</u>	<u>Total</u>
Balance at July 1, 2013	\$ 1,105,000	\$ 1,880,000	\$2,985,000
Issued During Period			
Retired During Period	156,500	208,500	365,000
Balance at June 30, 2014	<u>\$ 948,500</u>	<u>\$ 1,671,500</u>	<u>\$2,620,000</u>

Changes in Bonds and Notes Outstanding

	<u>Serial Bonds</u>	<u>BAN's</u>	<u>Promissory Note</u>	<u>Total</u>
Balance at July 1, 2013	\$ 2,985,000	\$ -	\$ -	\$2,985,000
Debt Issued				
Debt Retired	365,000			365,000
Balance at June 30, 2014	<u>\$ 2,620,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,620,000</u>

<u>Description</u>	<u>Original Amount</u>	<u>Payment Date</u>		<u>Bonds</u>	<u>BAN's</u>	<u>Total</u>
		<u>P & I</u>	<u>I</u>			
2004 Town Taxable Gen. Oblig Bond	\$ 2,590,000	6/01	12/01	\$ -		\$ -
2004 School General Oblig. Bond	940,000	6/01	12/01	-		-
2004 Town General Oblig. Bond	725,000	6/01	12/01	-		-
2011 Town General Oblig. Bond	1,485,000	3/15	9/15	1,365,250		1,365,250
2011 Town Sewer Purpose Bond	330,000	3/15	9/15	306,250		306,250
2011 School General Oblig. Bond	1,025,000	3/15	9/15	948,500		948,500
	<u>\$ 7,095,000</u>			<u>\$2,620,000</u>	<u>\$ -</u>	<u>\$2,620,000</u>

Town of Mansfield
Estimated Detail of Debt Outstanding
Schools and Town
As of June 30, 2014

	Original Amount	Estimated Balance 06/30/14
Schools:		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ -
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	948,500
	1,965,000	948,500
Schools Outstanding Debt		
Town:		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ -
2004 General Obligation Bonds:		
Library Renovations	725,000	-
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	160,500
Hunting Lodge Road Bikeway	105,250	97,250
Salt Storage Shed	263,130	243,000
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	279,000
Various Equipment Purchases	93,000	80,500
Facility Improvements	40,000	35,000
Transportation Facility Improvements	130,000	120,500
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	349,500
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	306,250
	5,130,000	1,671,500
Town Outstanding Debt		
Total Debt Outstanding	\$ 7,095,000	\$ 2,620,000

**Town of Mansfield
Summary of Investments
June 30, 2014**

Capital Projects Fund

Institution	Principal	Rate of Interest (%)	Date of Purchase	Date of Maturity	Accrued Interest @ 6/30/14
State Treasurer	\$ -	-	Various	Various	\$ -
Total Accrued Interest @ 6/30/14					\$ -
Interest Received 7/1/13 - 6/30/14					-
Total Interest, Capital Fund @ 6/30/14					<u>\$ -</u>

Health Insurance Fund

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 6/30/14
MBIA - Class	\$ 253,720	0.020	Various	Various	\$ -
State Treasurer	\$ 3,143,379	0.150	Various	Various	\$ -
Total Accrued Interest @ 6/30/14					\$ -
Interest Received 7/1/13 - 6/30/14					4,464
Total Interest, Health Insurance Fund @ 6/30/14					<u>\$ 4,464</u>

All Other Funds

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 6/30/14
State Treasurer	\$ 9,893,416	0.150	Various	Various	\$ -
Total Accrued Interest @ 6/30/14					\$ -
Interest Received 7/1/13 - 6/30/14					18,163
Total Interest, General Fund, 6/30/14					<u>\$ 18,163</u>

Town of Mansfield
Memo

DATE: July 1, 2014
 To: Matt Hart, Town Manager
 Cherie Trahan, Director of Finance
 From: Christine Gamache, Collector of Revenue
 Subject: Amounts and % of Collections for 7/1/13 to 06/30/2014 comparable to 7/1/12 to 06/30/2013 and 7/1/11 to 06/30/2012

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2012	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,454,815	(125,414)	24,329,401	(24,083,849)	99.0%	245,552	1.0%
STORRS CENTER RE	391,674	78,297	469,971	(464,538)	98.8%	5,433	1.2%
PER	1,042,661	(1,984)	1,040,677	(1,024,661)	98.5%	16,016	1.5%
STORRS CENTER PP	465	-	465	(465)	100.0%	-	0.0%
MV	2,060,254	(35,857)	2,024,397	(1,955,482)	96.6%	68,914	3.4%
DUE	27,949,868	(84,959)	27,864,910	(27,528,995)	98.8%	335,915	1.2%
MVS	243,555	(1,445)	242,110	(217,963)	90.0%	24,147	10.0%
TOTAL	28,193,423	(86,404)	28,107,019	(27,746,958)	98.7%	360,061	1.3%
PRIOR YEARS COLLECTION July 1, 2013 to June 30, 2014							
Suspense Collections		16,131		Suspense Interest Less Fees		15,739	
Prior Years Taxes		<u>330,004</u>		Interest and Lien Fees		<u>198,322</u>	
		<u>346,135</u>				<u>214,060</u>	

	GRAND LIST			PAID	% PAID	OPEN BALANCE	% OPEN
	2011	ADJUSTMENTS	ADJUSTED LIST				
RE	23,607,247	(4,663)	23,602,584	(23,319,701)	98.8%	282,883	1.2%
STORRS CENTER	54,160	84,702	138,862	(138,475)	99.7%	387	0.3%
PER	907,292	5,946	913,239	(890,969)	97.6%	22,270	2.4%
MV	1,995,020	(33,641)	1,961,379	(1,867,640)	95.2%	93,740	4.8%
DUE	26,563,720	52,345	26,616,065	(26,216,785)	98.5%	399,279	1.5%
MVS	253,072	(3,657)	249,415	(213,385)	85.6%	36,030	14.4%
TOTAL	26,816,792	48,688	26,865,480	(26,430,170)	98.4%	435,310	1.6%
PRIOR YEARS COLLECTION July 1, 2012 to June 30, 2013							
Suspense Collections		16,378		Suspense Interest Less Fees		15,344	
Prior Years Taxes		<u>244,298</u>		Interest and Lien Fees		<u>173,174</u>	
		<u>260,676</u>				<u>188,518</u>	

	GRAND LIST			PAID	% PAID	OPEN BALANCE	% OPEN
	2010	ADJUSTMENTS	ADJUSTED LIST				
RE	23,202,933	(129,774)	23,073,159	(22,818,462)	98.9%	254,697	1.1%
STORRS CENTER	27,995	26,037	54,032	(52,131)	96.5%	1,901	3.5%
PER	887,978	(1,447)	886,531	(856,505)	96.6%	30,026	3.4%
MV	1,866,225	(51,248)	1,814,977	(1,721,486)	94.8%	93,491	5.2%
DUE	25,985,132	(156,433)	25,828,699	(25,448,585)	98.5%	380,115	1.5%
MVS	211,218	(4,216)	207,002	(176,254)	85.1%	30,748	14.9%
TOTAL	26,196,350	(160,649)	26,035,701	(25,624,839)	98.4%	410,862	1.6%
PRIOR YEARS COLLECTION July 1, 2011 to June 30, 2012							
Suspense Collections		12,455		Suspense Interest		9,265	
Prior Years Taxes		<u>104,326</u>		Interest and Lien Fees		<u>120,297</u>	
		<u>116,781</u>				<u>129,561</u>	

Town of Mansfield
Capital Projects - Open Space
June 30, 2014

	Acreage	Total Budget	Expended Thru 6/30/2013	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	-	\$ 4,409,389	\$ 130,794	-	-	-
<u>UNALLOCATED COSTS:</u>						
Appraisal Fees - Various	-	-	17,766	24,400	-	-
Financial & Legal Fees	-	-	24,134	-	-	-
Survey, Inspections & Miscellaneous	-	-	9,402	-	-	-
Outdoor Maintenance	-	-	13,952	-	-	-
Major Additions - Improvements	-	-	3,000	-	-	-
Forest Stewardship-50' Cliff Preserve	-	-	3,852	-	-	-
Parks Coordinator	-	-	103,604	-	-	-
<u>PROPERTY PURCHASES:</u>						
Bassetts Bridge Rd Lots 1,2,3	8.23	-	128,439	-	-	-
Baxter Property	25.80	-	163,330	-	-	-
Bodwell Property	6.50	-	42,703	-	-	-
Boettiger, Orr, Parish Property	106.00	-	101,579	-	-	-
Dorwart Property	61.00	-	342,482	-	-	-
Dunnack Property	32.00	-	35,161	-	-	-
Eaton Property	8.60	-	162,236	-	-	-
Ferguson Property	1.19	-	31,492	-	-	-
Fesik Property	7.40	-	7,636	-	-	-
Hatch/Skinner Property	35.33	-	291,780	-	-	-
Holinko Property	18.60	-	62,576	-	-	-
Larkin Property	11.70	-	24,202	-	-	-
Laugardia Property - Dodd Rd.	-	-	5,700	-	-	-
Lion's Club Park	-	-	81,871	-	-	-
Malek Property	-	-	25,500	-	-	-
Marshall Property	17.00	-	17,172	-	-	-
McGregor Property	2.10	-	8,804	-	-	-
McShea Property	-	-	1,500	-	-	-
* Merrow Meadow Park Develop.	15.00	-	-	-	-	-
Morneau Property	-	-	4,310	-	-	-
Moss Property	134.50	-	100,000	-	-	-
Mulberry Road (Joshua's Trust)	5.90	-	12,500	-	-	-
Mullane Property (Joshua's Trust)	17.00	-	10,000	-	-	-
Olsen Property	59.75	-	104,133	-	-	-
Ossen - Birchwood Heights Property	-	-	500	-	-	-
Porter Property	6.70	-	135,466	-	-	-
Reed Property	23.70	-	69,527	-	-	-
Rich Property	102.00	-	283,322	-	-	-
Sibley Property	50.57	-	90,734	-	-	-
Swanson Property (Browns Rd)	29.00	-	64,423	-	-	-
Thompson/Swaney Prop. (Bone Mill)	-	-	1,500	-	-	-
Torrey Property	29.50	-	91,792	-	-	-
Vernon Property	3.00	-	31,732	-	-	-
Estate of Vernon - Property	68.41	-	257,996	-	-	-
Warren Property	6.80	-	24,638	-	-	-
Watts Property	23.50	-	92,456	-	-	-
	<u>916.78</u>	<u>\$ 4,409,389</u>	<u>\$ 3,215,696</u>	<u>\$ 24,400</u>	<u>\$ 1,169,293</u>	<u>\$ -</u>

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 90/91 - 03/04	\$1,902,855	White Cedar Swamp - Purchase	\$50,000
85105 - Local Support June 15, 2001	5,000	Appraisal Fees	250
85105 - State Support - Rich Property	60,000	Financial Fees	5,457
85105 - State Support - Hatch/Skinner Property	128,000	Miscellaneous Costs	605
85105 - State Support - Olsen Property	50,000	Unidentifiable (Prior 89/90)	74,478
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		<u>\$130,790</u>
85114 - Bonded Funds	1,000,000		
85107 - Authorized Bonds 2010/11	1,040,000		
	<u>\$4,409,389</u>		

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

MAINTENANCE PROJECTS - CAPITAL 86260

6/30/2013	12/13 Ending Balance					(2,562)
7/1/2013	13/14 Appropriation \$35,000					32,438
20	Woodland Building & Renovations Tile - MCC	Completed	7,693	-	7,693	24,745
21	Bell/Simons Companies Compressor - Library	Completed	1,508	-	1,508	23,237
22	Woodland Building & Renovations Family Changing Room Shower-MCC	Completed	3,925	-	3,925	19,312
23	Mansfield Supply Senior Center A/C	Completed	238		238	19,073
24	SB Church Vinton well repairs	Cancel prior year encumbrance		(2,000)	(2,000)	21,073
25	Willimantic Winnelson Plumbing/Electrical supplies MCC Generator	Cancel prior year encumbrance		(2,500)	(2,500)	23,573
26	Overhead Door Repairs/Installation PW & Maint.Shop Doors	Cancel prior year encumbrance		(235)	(235)	23,808
27	Laroche Builders Gutters/Downspouts - Library	Completed	6,201		6,201	17,607
28	Professional Lock Security Locks for all schools	Reclassify to School Security Grant	(9,831)			27,438
29	Ander't's Carpet Service Library	Cancel prior year encumbrance		(6,011)	(6,011)	33,449
30	Specialty Shop Cabinets and countertops Senior Center			6,200	6,200	27,249
31	Northeast Painters Painting dinning room Senior Center	Completed	1,910		1,910	25,339
32	Sherwin Williams Paint for Senior Center	Completed	504		504	24,835
33	Bell/Simons Companies A/C - Library	Completed	2,266		2,266	22,569
34	Grainite City Community Center - Lights	Completed	354	-	354	22,215
35	O.L. Willard Senior Center - Painting Supplies	Completed	105		105	22,110
36	Home Depot Senior Center - Painting Supplies	Completed	28		28	22,082
37	Mansfield Supply Senior Center - Painting Supplies	Completed	85		85	21,998
					-	21,998

Town of Mansfield
Revenue Summary by Source
June 30, 2014

Account and Description	Appropriation	Approp Adj	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40101 Current Year Levy	\$ (26,929,834)	\$ -	\$ 544,869	\$ 27,608,861	\$ 134,158	100.50	\$ 27,063,992
40102 Prior Year Levy	(175,000)	-	28,213	357,953	154,740	188.42	329,740
40103 Interest & Lien Fees	(135,000)	-	16,272	199,961	48,689	136.07	183,689
40104 Motor Vehicle Supplement	(165,000)	-	2,828	220,794	52,966	132.10	217,966
40105 Susp. Coll. Taxes - Trnsc.	(6,000)	-	193	16,324	10,131	268.85	16,131
40106 Susp. Coll. Int. - Trnsc.	(4,000)	-	6	15,744	11,739	393.46	15,739
40109 Collection Fees	-	-	402	1,276	875	0.00	875
40110 Current Yr Levy - Storrs Ctr	(741,400)	-	-	786,003	44,603	106.02	786,003
40111 Current Yr Levy - Storrs Ctr - Abatement	321,000	-	321,000	-	-	100.00	(321,000)
Total Taxes and Related Items	(27,835,234)	-	913,783	29,206,917	457,900	101.65	28,293,134
40201 Misc Licenses & Permits	(2,440)	-	15	3,832	1,377	156.43	3,817
40202 Sport Licenses	(300)	-	634	304	(630)	-110.00	(330)
40203 Dog Licenses	(8,000)	-	(584)	3,678	(3,737)	53.28	4,263
40204 Conveyance Tax	(150,000)	-	556	190,520	39,964	126.64	189,964
40210 Subdivision Permits	(2,000)	-	-	2,000	-	100.00	2,000
40211 Zoning/Special Permits	(18,000)	-	-	15,202	(2,799)	84.45	15,202
40212 Zba Applications	(2,000)	-	-	3,200	1,200	160.00	3,200
40214 Iwa Permits	(2,750)	-	-	1,560	(1,190)	56.73	1,560
40224 Road Permits	(550)	-	-	1,000	450	181.82	1,000
40230 Building Permits	(170,000)	-	8,605	204,158	25,553	115.03	195,553
40231 Adm Cost Reimb-permits	(150)	-	-	236	86	157.33	236
40232 Housing Code Permits	(86,000)	-	335	86,120	(215)	99.75	85,785
40233 Housing Code Penalties	(1,100)	-	-	100	(1,000)	9.09	100
40234 Landlord Registrations	(1,300)	-	50	2,490	1,140	187.69	2,440
Total Licenses and Permits	(444,590)	-	9,610	514,399	60,199	113.54	504,789
40369 FEMA Grant	-	-	50,321	50,321	-	0.00	-
Total Federal Support - Education	-	-	50,321	50,321	-	0.00	-
40352 Payment In Lieu Of Taxes	-	-	-	4,449	4,449	0.00	4,449
40357 Social Serv Block Grant	(3,470)	-	-	3,505	35	101.01	3,505
Total Fed. Support Gov	(3,470)	-	-	7,954	4,484	229.22	7,954
40401 Education Assistance	(10,168,360)	-	-	10,158,428	(9,932)	99.90	10,158,428
40402 School Transportation	(105,730)	-	-	124,540	18,810	117.79	124,540

Town of Mansfield
Revenue Summary by Source
June 30, 2014

Account and Description	Appropriation	Approp Adj	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
Total State Support Education	(10,274,090)	-	-	10,282,968	8,878	100.09	10,282,968
40451 Pilot - State Property	(6,601,680)	-	-	6,784,862	183,182	102.78	6,784,862
40454 Circuit Crt-parking Fines	(500)	-	700	1,770	570	214.00	1,070
40455 Circuit Breaker	(53,360)	-	-	43,610	(9,750)	81.73	43,610
40456 Tax Relief For Elderly	(2,000)	-	43,610	45,610	-	100.00	2,000
40457 Library - Connecticard/ill	(13,790)	-	1,235	14,250	(775)	94.38	13,015
40458 Library - Basic Grant	(1,230)	-	-	1,235	5	100.41	1,235
40460 Boat Reimbursement	(2,500)	-	-	-	(2,500)	0.00	-
40462 Disability Exempt Reimb	(1,200)	-	-	1,330	130	110.82	1,330
40465 Emerg Mgmt Performance Grant	(14,500)	-	51,758	52,420	(13,838)	4.57	662
40469 Veterans Reimb	(7,930)	-	-	6,607	(1,323)	83.32	6,607
40470 State Revenue Sharing	(248,820)	248,820	-	281,154	281,154	0.00	281,154
40485 State Support - Other	-	(598,820)	-	631,979	33,159	105.54	631,979
40494 Judicial Revenue Distribution	(9,000)	-	-	11,268	2,268	125.20	11,268
40496 Pilot-holinko Estates	-	-	8,876	19,025	10,149	0.00	10,149
40551 Pilot - Senior Housing	-	-	17,000	35,169	18,169	0.00	18,169
Total State Support Gov	(6,956,510)	(350,000)	123,179	7,930,291	500,601	106.85	7,807,111
40605 Region 19 Financial Serv	(93,790)	-	-	93,790	-	100.00	93,790
40606 Health District Services	(27,000)	-	-	27,000	-	100.00	27,000
40610 Recording	(60,000)	-	259	55,577	(4,682)	92.20	55,318
40611 Copies Of Records	(12,100)	-	103	12,793	590	104.87	12,690
40612 Vital Statistics	(11,000)	-	20	12,353	1,333	112.12	12,333
40613 Sale Of Maps/regs	(100)	-	-	25	(75)	25.00	25
40620 Police Service	(96,000)	-	37,333	102,823	(30,509)	68.22	65,491
40622 Redemption/Release Fees	(1,000)	-	-	1,310	310	131.00	1,310
40625 Animal Adoption Fees	(900)	-	74	530	(444)	50.67	456
40641 FINES ON OVERDUE BOOKS	(11,800)	-	30	7,677	(4,153)	64.81	7,647
40644 PARKING PLAN REVIEW FEE	(1,000)	-	35	770	(265)	73.50	735
40650 Blue Prints	(200)	-	-	225	25	112.50	225
40656 Reg Dist 19 Grnds Mntnce	(12,000)	-	-	17,100	5,100	142.50	17,100
40663 Zoning Regulations	(200)	-	-	95	(105)	47.50	95
40671 Day Care Grounds Maintenance	(12,400)	-	-	12,400	-	100.00	12,400
40674 Charge for Services	(3,000)	-	-	1,959	(1,041)	65.30	1,959
40678 Celeron Sq Assoc Bikepath Main	(2,700)	-	-	2,700	-	100.00	2,700
40684 Cash Overage/Shortage	-	-	10	-	(10)	0.00	(10)

Town of Mansfield
Revenue Summary by Source
June 30, 2014

Account and Description	Appropriation	Approp Adj	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40699 Fire Safety Code Fees	(16,000)	-	4,609	18,321	(2,288)	85.70	13,712
Total Charge for Services	(361,190)	-	42,472	367,448	(36,215)	89.97	324,975
40702 Parking Tickets - Town	(4,500)	-	399	6,449	1,550	134.45	6,050
40705 Town Parking Fines - Storrs Center	-	-	18,849	21,010	2,161	0.00	2,161
40710 Building Fines	(1,000)	-	-	-	(1,000)	0.00	-
40711 Landlord Registration Penalty	(90)	-	-	-	(90)	0.00	-
40713 NUISANCE ORDINANCE	(9,000)	-	-	8,835	(165)	98.16	8,835
40715 Ordinance Violation Penalty	(1,380)	-	1,126	9,722	7,216	622.91	8,596
40716 Noise Ordinance Violation	(300)	-	-	616	316	205.33	616
40717 Possession Alcohol Ordinance	(30,000)	-	90	10,095	(19,995)	33.35	10,005
40718 Open Liquor Container Ordin	(3,000)	-	180	11,620	8,440	381.33	11,440
Total Fines and Forfeitures	(49,270)	-	20,644	68,347	(1,567)	96.82	47,703
40804 Rent - Historical Soc	(2,000)	-	-	3,300	1,300	165.00	3,300
40807 Rent - Town Hall	(7,580)	-	100	6,275	(1,406)	81.46	6,175
40808 Rent - Senior Center	(100)	-	-	-	(100)	0.00	-
40817 Telecom Services Payment	(55,000)	-	-	46,243	(8,757)	84.08	46,243
40820 Interest Income	(25,000)	-	3,691	21,854	(6,837)	72.65	18,163
40824 Sale Of Supplies	(20)	-	-	30	10	150.00	30
40825 Rent - R19 Maintenance	(2,790)	-	-	2,790	-	100.00	2,790
40890 Other	(2,500)	-	6,735	16,296	7,061	382.45	9,561
Total Miscellaneous	(94,990)	-	10,526	96,787	(8,728)	90.81	86,262
40928 School Cafeteria	(2,500)	-	-	2,550	50	102.00	2,550
Total Operating Transfers In	(2,500)	-	-	2,550	50	102.00	2,550
Total 111 General Fund - Town	\$ (46,021,844)	\$ (350,000)	\$ 1,170,536	\$ 48,527,983	\$ 985,603	102.13	\$ 47,357,447

Town of Mansfield
Expenditure Summary by Activity
June 30, 2014

Account and Description	Appropriation	Approp Adj	Encumbrances	Expenditures	Remaining Balance	% Used
General Government						
11100 Legislative	\$ 88,150	\$ -	\$ -	\$ 75,863	\$ 12,287	86%
12100 Municipal Management	208,760	-	-	212,902	(4,142)	102%
12200 Human Resources	140,650	-	5,069	145,585	(10,004)	107%
13100 Town Attorney	42,500	-	-	41,374	1,126	97%
13200 Probate	5,120	-	-	5,123	(3)	100%
14200 Registrars	60,625	(11,700)	-	31,884	17,041	53%
15100 Town Clerk	222,120	-	-	226,114	(3,994)	102%
15200 General Elections	19,400	-	-	13,496	5,904	70%
16100 Finance Administration	120,440	1,030	-	126,215	(4,745)	105%
16200 Accounting & Disbursements	172,630	(6,130)	-	163,213	3,287	95%
16300 Revenue Collections	163,190	-	-	165,216	(2,026)	101%
16402 Property Assessment	218,230	-	-	214,212	4,018	98%
16510 Central Copying	39,000	-	-	39,569	(569)	101%
16511 Central Services	34,000	-	-	29,641	4,359	87%
16600 Information Technology	11,150	-	-	11,150	-	100%
30900 Facilities Management	907,080	25,890	9,616	914,903	8,451	102%
Total General Government	2,453,045	9,090	14,685	2,416,458	30,992	99%
Public Safety						
21200 Police Services	1,167,850	-	304	1,201,019	(33,473)	103%
21300 Animal Control	92,950	-	-	89,310	3,640	96%
22101 Fire Prevention	132,805	4,420	-	134,171	3,054	101%
22155 Fire & Emerg Services Admin	221,020	-	-	224,006	(2,986)	101%
22160 Fire & Emergency Services	1,601,565	23,260	1,351	1,635,714	(12,240)	102%
23100 Emergency Management	58,920	190	-	57,951	1,159	98%
Total Public Safety	3,275,110	27,870	1,655	3,342,171	(40,846)	101%

Town of Mansfield
Expenditure Summary by Activity
June 30, 2014

Account and Description	Appropriation	Approp Adj	Encumbrances	Expenditures	Remaining Balance	% Used
Public Works						
30100 Public Works Administration	85,560	6,150	-	75,195	16,515	88%
30200 Supervision & Operations	121,860	-	-	118,573	3,287	97%
30300 Road Services	687,300	4,850	-	787,437	(95,287)	115%
30400 Grounds Maintenance	384,085	(21,230)	-	348,151	14,704	91%
30600 Equipment Maintenance	612,070	(1,660)	289	634,743	(24,622)	104%
30700 Engineering	201,660	-	-	174,114	27,546	86%
Total Public Works	2,092,535	(11,890)	289	2,138,212	(57,856)	102%
Community Services						
42100 Adult & Administrative Services	320,940	(8,510)	-	355,204	(42,774)	111%
42204 Youth Employment - Middle Sch	2,000	-	-	1,450	550	72%
42210 Youth Services	167,210	(2,330)	-	153,596	11,284	92%
42300 Senior Services	209,580	16,730	72	169,816	56,422	81%
43100 Library Services	674,560	-	2,154	658,379	14,026	98%
45000 Contributions To Area Agency	308,520	-	-	316,934	(8,414)	103%
Total Community Services	1,682,810	5,890	2,226	1,655,379	31,095	98%
Community Development						
30800 Building Inspection	175,230	-	-	179,637	(4,407)	103%
30810 Housing Inspection	110,280	-	-	107,897	2,383	98%
51100 Planning & Development	234,550	-	-	230,222	4,328	98%
52100 Planning/Zoning Inland/Wetlnd	9,680	-	-	8,544	1,136	88%
58000 Boards and Commissions	6,400	-	-	3,713	2,687	58%
Total Community Development	536,140	-	-	530,013	6,127	99%
Town-Wide Expenditures						
71000 Employee Benefits	2,322,820	-	3,500	2,353,350	(34,030)	101%

Town of Mansfield
Expenditure Summary by Activity
June 30, 2014

Account and Description	Appropriation	Approp Adj	Encumbrances	Expenditures	Remaining Balance	% Used
72000 Insurance (LAP)	133,160	-	-	142,715	(9,555)	107%
73000 Contingency	55,000	(30,960)	-	-	24,040	0%
Total Town-Wide Expenditures	2,510,980	(30,960)	3,500	2,496,065	(19,545)	100%
Other Financing						
92000 Other Financing Uses	2,652,550	350,000	-	3,659,690	(657,140)	122%
Total Other Financing	2,652,550	-	-	3,659,690	657,140	122%
Total 111 General Fund - Town	\$ 15,203,170	\$ 350,000	\$ 174,754	\$ 16,237,987	\$ 707,173	104%

PAGE
BREAK

From: James Hanley <jameshanley@snet.net>
Sent: Tuesday, September 02, 2014 5:23 PM
To: John C. Carrington; Linda M. Painter; Town Clerk
Subject: Comment on Four Corners Project

To members of the Mansfield Town Council et al.:

After careful study of the brochure sent by the town, and the details on the website, I am very skeptical of the supposed benefits of the Four Corners Sanitary Sewer project.

There are many red flags, but the first issue that concerns me is that this area of town is not a particularly good place to be expanding buildings or settlements of any kind. It's close to being a wetland. Adding new sewerage and encouraging sprawling development, almost certainly automobile oriented, is not my idea of a healthy, well thought out, long term vision for Mansfield.

We have already sunk huge taxpayer resources in Storrs downtown. A success in some ways, principally in that it asserts a pattern of concentrated development that moderates the damaging effects of the kind of sprawling auto oriented activity that the Four Corners Project will actually encourage. It has also already become a social center for residents, many of them walking and biking.

Then there is the University, of course, the mammoth in the room that will affect everything that happens. UConn is already embarking on yet another giant sprawl pattern of its own, with the new corporate/tech park they are building right next to the proposed Four Corners Project. It is not exactly a stretch to think of a future with big box stores, more streetside parking lots, and then of course the inevitable calls for widening Route 195 in order to maintain 'world class' access to I-84. Freeway anyone?

The Four Corners Project description from the town contains prominent caveats about there being no guarantee of what the real costs may be, nor whether this would be beneficial even in the most venal ways, like bringing in enough revenue to lower tax pressures. The plan seems best described as a speculative investment that has no relation to community issues like sustainability and long term thinking for the future of Mansfield.

My suggestion is for the town government to abandon this project and concentrate on more significant matters that are serious challenges to the nature of our town as a place to live. For instance: the town needs to become a stronger and more independent player in its relationship with the University.

UConn has massively expanded its student population yet again, and yet again without making serious provision for housing before they did so. So we in the neighborhoods around the university are dealing with a renewed tide of rooming house conversions filled with undergraduates, quite a few of whom who have not yet learned much awareness of independent living skills and community responsibility. There is at least one small single family property in our neighborhood where the landlord simply spread gravel over the entire yard so that they can park eight vehicles.

How we as a community handle pressures of this kind is what will decide the future of Mansfield as a place to live. For our role to have any meaning at all, we must have equal status in the relationship with the University; we have for too long been simply reactive to every issue.

The Four Corners Sewer Project is a flawed solution to a problem that is more about trying to fix issues caused by already allowing excessive building in a flood plain. I sympathize with the problems faced by property owners in the area, but I cannot see how it makes sense to fix those problems by creating massive new ones.

Are we citizens of Mansfield really going to benefit from facilitating the kind of ugly, energy wasting sprawl that is the hallmark of Manchester or Vernon?

Why don't you just say shelve this half-baked idea. Reward healthy, energy efficient concentrated street development like Storrs downtown, instead of sprawl. And pay more attention to the issues that really matter to citizens who make their daily lives in Mansfield.

Sincerely,
James Hanley
15 Storrs Heights
Storrs

From: Thomas Long <thomaslongjr@gmail.com>
Sent: Tuesday, September 02, 2014 11:37 AM
To: Town Council; Town Mngr; Town Mngr; Town Clerk
Subject: Support 4 Corners Sewer Project

Because I cannot attend tonight's meeting, I am writing to express my support of the proposed Four Corners Sanitary Sewer Project.

The Town of Mansfield has made a cogent argument for this project, which has both environmental and economic consequences. The shared cost among state, businesses and property owners, and tax payers is a reasonable solution to what has become an intractable problem.

The town must ensure, however, that tax paying property owners on fixed incomes are accommodated. Longtime citizens may long for a quieter (and less expensive) Storrs of the past, but I'm sure that that post-World War II residents were saying the same thing after the expansion of UConn following the GI Bill.

--

Tom Long
14 Pollack Road
Mansfield Center, CT 06250

www.thelongview.tv

PAGE
BREAK

No to the Resolution to Authorize the Sewer Project

tulay luciano [tulayluciano@yahoo.com]

Sent: Monday, September 01, 2014 6:10 PM

To: Town Council; Town Mngr

Dear Mansfield Town Council:

I urge you not to pass the Resolution to Authorize the Sewer Project.

All issues raised against this sewer project come down to one word: TRUST.

The NextGen and water& sewer coming to this town will push the town to grow bigger. This is the time to put the house in order and have an environmental impact study done. When the town grows larger so will the town hall and it will be more complicated to manage the affairs. Now is the time to deal with that.

The recent scandal involving the superintendent of schools suggests that the house is not controlled very well. His submitted mileage forms were paid without any question for many years until the story broke out in Mansfield Independent. There are always bad apples in the basket and mistakes are done but, the system should be able to catch those on time. Is this the only incident? Are there other mis-payments? Is everything transparent and honest? We need answers to these questions NOW!

After a full investigation in the Finance Department and necessary changes are done and the public is assured that everything is under control and transparent, then you can ask us for money. It is our right to know that every penny we are paying you is spent wisely and honestly.

Also, we need to know this sewer project will not cause trouble in the future. Therefore, we need an environmental impact study.

You should not vote for the sewer project and the referendum, but, if you do and the referendum fails, please do not even consider to find money elsewhere. If the referendum fails, it may be that people were voting on the project and not just on getting money from a bond.

We have not forgotten and forgiven the back door borrowing of money from the developer for Storrs Center Project; it was an insult to the democracy.

Please remember the issues that we raised and work on them. Do not vote to authorize this sewer project tonight.

Respectfully,

Tulay Luciano
808 Warrenville Road
Mansfield Ctr.06250