



**MANSFIELD ADVOCATES FOR CHILDREN
EXECUTIVE COUNCIL
Monday, October 20, 2014
MINUTES**

Members Present: Sara Anderson (staff), Cindy Guerreri, Jordana Frost, Sarah Delia (staff), and Susan Daley.

Regrets: Patricia Schneider (staff), Mary Sposito.

Regrets:

WHAT (Topic)	DISCUSSION	OUTCOME
Call to Order	Sara Anderson called the meeting to order at 9:07 am.	
Consent Agenda	Approval of the Minutes of September 15, 2014 meeting.	<i>Minutes of the September 15 meeting were approved by consensus.</i>
Old Business	<p>Health: Jordana Frost</p> <ul style="list-style-type: none"> • During the MAC meeting on October 1, the Health Team specified more details on their action items and everyone was assigned a task. • Jordana will follow up with the Team members before the next meeting. • New Health Team members are Sabrina Hosmer and Carole Norrish. • There was question about how the Collaborative was funded before the Graustein Fund supplied the money. <p>Successful Learners: Susan Daley</p> <ul style="list-style-type: none"> • During the October MAC meeting Susan felt she was starting from the beginning every time the Team meets. There was a lack of focus on the Team. • She feels the data is too old. • Cindy Guerreri mentioned that there is current data for K-3 from Rachel and MBOE. • For the 3rd grade, there are 30% of students not reading at grade level for the year 2012. • The consensus was that Successful Learners should create strategic plans that move forward from here. • There is tension around K-Transition. • There was a question about Parents' rights regarding child support services. <p>Community Connectedness: Sara Anderson</p> <ul style="list-style-type: none"> • The Team was interested in conducting a 	

	community survey to follow up the survey conducted several years ago.	
New Business	<p>Team Meeting Schedules/Agendas: Sara Anderson</p> <ul style="list-style-type: none"> • Discussion about whether the MAC meeting should be held at another time of day. • Discussion about bringing Amy Seville-Nelson back to complete the work of establishing identity of Success Learners. • Every team should have specific agendas for their work group. • (Cindy Guerreri suggested some resources for templates for work group agendas.) <p>Communication Consultant RFP: Sara Anderson</p> <ul style="list-style-type: none"> • Members read and discussed the RFP for a Communication Consultant. <p>There was some discussion of the new members of MAC and where they were placed on Teams.</p> <p>MAC Executive Council Schedule:</p> <ul style="list-style-type: none"> • Changing the current schedule for the Executive Council was discussed. 	<p><i>There was a decision to bring back Amy Seville-Nelson. Sarah Delia will look into scheduling a time.</i></p> <p><i>Possibility that meetings falling on holiday Mondays may be moved to the following Monday.</i></p>
Adjournment	<p>Meeting adjourned at 10:45 am</p> <p>Next MAC meeting:</p> <p>Wednesday, November 5, 2014 5:00pm – 5:30pm Arrival and Dinner 5:30pm – 7:30pm MAC Meeting</p>	<p>Next MAC Executive Council meeting:</p> <p>Monday, November 17, 2014 9-10:30 AM Conference Room B</p>

Agenda topics: Please send to Sara Anderson at andersonsd@mansfieldct.org

All Mansfield Children ages birth through 8 years old are healthy, successful learners and their families are connected to the community.

**MANSFIELD DOWNTOWN PARTNERSHIP
NOMINATING COMMITTEE
SPECIAL MEETING
Thursday, Wednesday, April 30, 2014**

**Mansfield Downtown Partnership Office
23 Royce Circle**

1:00 PM

MINUTES

Present: Steve Bacon, Honey Birkenruth, Betsy Paterson

Staff: Cynthia van Zelm

1. Call to Order

Steve Bacon called the meeting to order at 1 pm in Chair Philip Lodewick's absence.

2. Approval of Minutes from April 3, 2014

Betsy Paterson made a motion to approve the minutes of April 3, 2014. The motion was seconded by Honey Birkenruth. The minutes were approved unanimously.

3. Interview UConn Student Representative Candidates for Board of Directors

The Committee interviewed six candidates for the student Board representative on the Partnership Board of Directors.

The Committee made a recommendation which it will bring to the Board of Directors tomorrow for the Board's formal appointment.

The Committee was very impressed with all the candidates and will encourage other candidates to serve on a Board committee.

4. Adjourn

The meeting adjourned at 4:30 pm.

Minutes taken by Cynthia van Zelm

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS
Thursday, October 2, 2014
Mansfield Town Hall
Town Council Chambers**

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Mona Friedland, Brid Grant, Matt Hart, Dennis Heffley, George Jones, Philip Lodewick, Paul McCarthy, Betsy Paterson, Shamim Patwa, Steve Rogers, Paul Shapiro, and Bill Simpson

Staff: Cynthia van Zelm, John Zaccaro (Partnership attorney)

Guests: Kimberley Parsons-Whitaker, Associate Director; and Susan Westa, Community Engagement Director, both of the CT Main Street Center

1. Call to Order

Steve Bacon called the meeting to order at 4:05 pm. He asked if Agenda Items 4 and 5 could be switched so that the presentation from the CT Main Street Center could occur prior to the Executive Director report. The Board agreed to this change.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes of September 4, 2014

Mr. Lodewick arrived. Betsy Paterson made a motion to approve the minutes of September 4, 2014. Bill Simpson seconded the motion. The motion was approved.

4. Partnership Transition Discussion – Presentation from CT Main Street Center

Cynthia van Zelm introduced Kimberley Parsons-Whitaker and Susan Westa from the CT Main Street Center as follow-up from the last Board meeting. At the September Board meeting, the Board suggested an update from the CT Main Street Center on what is needed for effective downtown management and examples of the structure of other downtown organization boards.

Ms. Parsons-Whitaker and Ms. Westa introduced a Power Point presentation.

In addition to what Ms. van Zelm mentioned in her introduction, Ms. Parsons-Whitaker said they will also review the value of a managed downtown; the roles of staff, partners, and volunteers; and suggested next steps for the Partnership.

Ms. Parsons-Whitaker said the Partnership has been essentially using the National Main Street Center's 4-point approach – Restoring civic value, physical value, social value, and economic value to downtowns. The National Trust for Historic Preservation developed the national program when they were trying to bring downtowns back to life. The structure of a Main Street is typically built around a non-profit board of directors and committee structure.

She said the Partnership committee structure is set up to ensure Mansfield continues to have a beautiful downtown, pays attention to the needs of the businesses, informs people about the events to enliven the public spaces, and continues to respond to the concerns and needs of the community.

Ms. Parsons-Whitaker said there are five nationally accredited Main Street Programs that are professionally managed in Connecticut (New London, Waterbury, Simsbury, Upper Albany in Hartford, Westville in New Haven). She shared the composition for the boards for Simsbury, Waterbury, and Upper Albany. Both Waterbury and Upper Albany have universities in their districts. Both Simsbury and Upper Albany include property owners on their boards.

Ms. Paterson asked if the municipalities serve on the boards and contribute funding to the downtown organizations. Ms. Parsons-Whitaker said the three municipalities all were involved in setting up the organizations but only Simsbury and Waterbury now have a city representative. She said that all accredited programs require funding from the municipality.

Mr. Lodewick asked what the recommended ratio of funding is for a downtown organization. Ms. Parsons-Whitaker said it is typically one-third public; one-third private (could be university); and one-third from the program itself, i.e., grants, private membership, events. She said that Waterbury events garner \$106,000 a year in revenue.

Ms. Parsons-Whitaker also showed some slides of Westville Village in New Haven, Waterbury and Simsbury with respect to their action plans and downtown management activities. Ms. Parsons-Whitaker said at its core, a downtown needs to focus on "clean, safe, and friendly," but that other activities will flow from that goal.

As an example, the Simsbury Main Street Partnership developed a brochure promoting the town's school system which they shared with realtors in the community. Main Street Waterbury focuses on providing resources to its business owners (business resource directory, business improvement workshops). They focus on specific events for target audiences.

Susan Westa disclosed that she is a town resident and an alternate on the Mansfield Planning and Zoning Commission.

Ms. Westa said that much like a shopping mall, downtowns need management. Once construction is complete on Storrs Center, it will be important to maintain and enhance the downtown. She also said that sharing the economic impact of the downtown is key to ensuring continued economic support.

Ms. Westa then presented a potential model for the Partnership moving forward with incremental steps. The model would include the Partnership as the umbrella organization with two possible roles – downtown management, and development. The downtown management entity may have its own manager and/or events/volunteer coordinator with part-time ambassadors. A development entity could oversee planning and design of the downtown, and coordinate development of other areas of town.

Ms. Westa said that the CT Main Street Center is also recommending that a smaller group visit with Partnership counterparts in New Haven – the City, the Yale Office of State and New Haven Affairs, and the Town Green District. She noted the similarities with a downtown and a major university. The Town Green District is a Special Services District which is a method of financing the downtown.

Mr. Lodewick asked how many paid positions would be entailed with the scenario presented by the CT Main Street Center. Ms. Parsons-Whitaker said there would be the possibility of a CEO for the entire organization, one and a half to two people in the downtown management role, and one person as the director of development. She said ambassadors are usually contracted. Mr. Lodewick asked how this would be funded. Ms. Parsons-Whitaker suggested that a Special Services District structure with property owners contributing to the operations and management of the downtown could be one alternative.

Steve Rogers said he would be interested in seeing how the five programs in Connecticut are funded. Ms. Parsons-Whitaker said Simsbury's budget of \$200,000 is on the lower end but includes contributions from the Town, events, merchants, personal giving, corporate contributions. Upper Albany's budget is approximately \$550,000 but that includes overseeing streetscape work that CDOT is conducting on Route 44. The City contributes approximately \$200,000. Ms. Parsons-Whitaker said she would provide a more detailed budget including a salary survey that was performed.

Mr. Rogers asked if the board make-up for the other downtowns is designated in their bylaws. Ms. Parsons-Whitaker replied in the negative and said she would not recommend it. She said a good governance committee can ensure that representation of one entity is not too heavy, in response to a question from Shamim Patwa. Ms. Parsons-Whitaker advocated term limits to ensure healthy turnover.

Matt Hart said he and Ms. van Zelm have met with Town staff about operations including pursuing the idea of downtown ambassadors that might help with staffing the Transportation Center, checking for trash on the streets, etc.

He said the Town is developing an economic development strategy out of the Mansfield Tomorrow process but it would require additional staffing to implement the strategy.

Board members discussed the idea of leveraging the Partnership to help in other areas of Town while also maintaining the downtown. They agreed that more discussion would be needed on a model that would work best. Funding will be an issue.

Ms. van Zelm suggested that the concepts discussed today be brought back to the Finance and Administration Committee for its continued review.

5. Four Corners Sewer and Water Advisory Committee Update

Mr. Hart said the Town Council voted to schedule a bond referendum on the Four Corners area sewer project at the November election.

He said the plan for water service should be completed by July 2016.

Harry Birkenruth asked if taxes can be projected due to additional water service in Town. Mr. Hart said a conservative estimate is net taxes of \$500,000 at the ten year mark of the service.

6. Executive Director Report

Ms. van Zelm said LeylandAlliance is sponsoring the National Town Builders Association meeting in Mansfield from October 24 until October 26. Mr. Callahan, Mr. Hart, and Ms. van Zelm will be part of one of the panels to discuss Storrs Center.

Ms. van Zelm said the UConn student class ATION is working with the Partnership on a survey to help brand Downtown Storrs.

She said that The Hair Cuttery and Wingstop have signed leases in the corner building near Price Chopper. One space is still available. She said CVS opened on Sunday and Bruegger's Bagels/Jamba Juice should open in October.

7. Report from Committees

Advertising and Promotion

In Chair Toni Moran's absence, Ms. van Zelm said the pup crawl is scheduled for October 18 and will involve a one and a half mile dog walk from the Town Square to Moss Sanctuary.

She said trick or treating is scheduled for October 25 from 4 pm to 5 pm.

Square Fair

The last Square Fair was held and a debrief will be held with the Committee on October 9.

Celebrate Mansfield Festival

Ms. Paterson said she received very positive feedback on the Festival.

She said it was great to see all ages enjoying the day.

She said a debrief will be held in October.

Business Development and Retention

Mr. Rogers said the Committee will meet on October 9.

Finance and Administration

There was no report as the Committee did not meet last month.

Membership Development

George Jones said the Committee will meet in October.

Planning and Design

Mr. Bacon said the Committee will meet in November to go over the preliminary Sustainability Guidelines checklist with Centerplan (Phase 2) and Educational Playcare.

8. Adjourn

Ms. Paterson made a motion to adjourn. Mr. Jones seconded the motion. The motion was approved and the meeting adjourned at 5:35 pm.

Minutes taken by Cynthia van Zelm.

Personnel Committee
Wednesday, September 15, 2014
Conference Room B, Beck Municipal Building

Minutes

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

The meeting was called to order at 4:08pm.

1. MINUTES

The minutes of 8/18/14 were moved by Wassmundt, seconded by Marcellino, and unanimously approved as presented.

The minutes of 8/25/14 were moved by Wassmundt, seconded by Marcellino, and unanimously approved as presented.

The minutes of 9/3/14 were moved by Marcellino, seconded by Wassmundt, and unanimously approved as presented.

2. EXECUTIVE SESSION - TOWN MANAGER PERFORMANCE REVIEW

Marcellino made the motion to enter into executive session for the purposes of the Town Manager performance review; the Committee unanimously agreed to enter into executive session.

The Committee left executive session and then adjourned at 5:08pm.

Respectfully submitted,
Maria E. Capriola
Assistant Town Manager, Town of Mansfield

Sustainability Committee
Minutes of Meeting

October 8, 2014

Present: Lynn Stoddard, Shawn Santasiere, Bill Lennon, Paul Shapiro, Kristin Schwab, Susanna Everett, Susanna Bachman (guest), Virginia Walton (staff)

The meeting was called to order at 5:30 by Stoddard.

The September 10, 2014 meeting minutes were approved on a motion by Shapiro/Santasiere.

Stoddard reported on bike/pedestrian access. CRCOG reviewed the water line proposal and Connecticut DOT is now evaluating CRCOG's request to reduce Route 195's lane width of 11 feet, which will allow more shoulder for cyclists. The shoulder, however, would not be designated as a bike lane. Santasiere offered to serve as the sustainability representative for the Connecticut Water Advisory committee. Initiated through CRCOG, a September bike pedestrian count was taken. With the help of Schwab's students and Lon Hultgren the following information was gathered: 1) Four Corners - no activity, 2) North Eagleville and North Hillside Roads - 77 bikes, 266 pedestrians, 3) Route 195 & Bolton Road - 62 bikers, 492 pedestrians, 4) Routes 195 & 275 - 63 bikers, 58 pedestrians. The committee might want to do more of these counts. Stoddard explained that the CRCOG Corridor Study will cover Route 195 from I-84 to Route 6 and Route 44 from I-384 to Route 195. Santasiere has been attending the newly formed bike task force meetings. The group has identified 16 spots where bike sharrows could be helpful within Storrs downtown and locations for additional bike racks on the square. They are in the process of naming the group and setting goals. They hope to create a master bike plan, advocate for a complete streets policy, raise bike awareness and increase road labeling. Schwab's landscape design students have worked on master bike plans, some of which could be helpful. She will encourage her students to attend the bike task force meetings.

The committee discussed how the Town of Mansfield might work with the energy conservation company, Next Step Living. Instead of officially partnering with the company, it was decided that the Town could offer to host a presentation on ductless mini split heating systems. The Town could also provide them with information on targeted areas for energy conservation. Walton will follow up with Next Step Living.

Walton reported that Titan Energy, an energy consultant that the Town is working with, has agreed to draft a municipal energy conservation action plan. The committee asked that after Titan Energy analyzes the energy data that has been collected, they bring it to a sustainability committee meeting so that the committee can have an active role in developing an action plan. Walton will invite Titan Energy to a future meeting.

Everett reported that she presented the idea of a district-wide climate change focused science fair at a Board of Education meeting. This idea will be brought back to each of the schools for consideration.

The committee discussed sustainable land care for municipal properties. Schwab suggested having a charrette that includes her plant design students, committee members and the municipal staff that manages the grounds. Walton will work with Schwab to set up after January, when the class begins.

The meeting was adjourned at 6:40 pm.

Respectfully submitted,

Virginia Walton



COMMITTEE ON COMMITTEES

October 10, 2014

Room C

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee, at 8:12 a.m.

Present: Steve Kegler, Peter Kochenburger, Alex Marcellino,

Also attending: Patricia Schneider, Director of Human Services

2. APPROVAL OF THE MINUTES

Mr. Kegler moved and Mr. Marcellino seconded to approve the minutes of the September 12, 2014 meeting as presented. Motion passed unanimously.

3. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public were in attendance.

4. HUMAN SERVICES COMMITTEES UPDATE

Ms. Schneider provided an update on the committees associated with her department. The Commission on Aging, Youth Services Advisory Committee and the Human Services Committee are all active, well-functioning committees. The Committee on Persons with Disabilities has had no major issues to discuss and has had a problem attaining a quorum for their meetings.

Committee members discussed the possibility of the Committee on Persons with Disabilities becoming a subcommittee of the Human Services Committee or having the Human Services Committee take over the responsibilities of the Committee on Persons with Disabilities and adding a community representative, appointed by the Council, to the Human Services Committee. Ms. Schneider will poll the Human Services Committee to ascertain their preference.

5. VACANCY/APPOINTMENTS/RESIGNATIONS

The following recommendations to the Council were approved:

The reappointments of Don Nolan, Laurie Grunske McMorro, and Beverly Korba, and the appointments of Nancy Tarwick-Smith and Jennifer May Hoskins to the Commission on Aging

The reappointment of Michael Kurland to the Eastern Highland Health District Board of Directors

The appointment of Suzanne Gormley to the Mansfield Advocates for Children

The appointment of Eric Appar to the Parks Advisory Committee

The appointment of Prescott Powers to the Arts Advisory Council

The appointment of Joan Terry (representing the Mansfield Senior and Wellness Center Executive Board) to the Human Service Advisory Committee

6. CONSOLIDATION OF APPEALS BOARDS

With the upcoming recommendation to make the ADA Grievance Committee part of the charge of the Humans Services Committee, Committee members reviewed the charges of the other appeals boards and decided to leave them as they are.

The Town Clerk will provide a list of 2015 meeting dates for the next meeting.

7. ADJOURNMENT

Mr. Marcellino moved and Mr. Kegler seconded to adjourn the meeting at 8:58 a.m. Motion passed unanimously.

Respectfully submitted,

Mary Stanton, Town Clerk

MANSFIELD ZONING BOARD OF APPEALS – REGULAR MEETING
MINUTES
JUNE 11, 2014

Chairman Accorsi called the meeting to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

Present: Members – Accorsi, Katz, Stearns

Alternates – Brosseau, Shaiken

Absent: Member – Gotch, Welch

Alternates – Ward

Alternates Shaiken and Brosseau acted as voting members for these hearings.

PETER A. SEPE - 7:00 P.M.

To hear comments on the application of Peter A. Sepe for a Variance of Art IV, Sec B.64 to authorize the occupancy of a single-family residence by a non-family group of persons at 65 Moulton Rd.

Mr. Sepe has rented out this property for over 30 years. After discussion with the Housing Code Enforcement Officer, he filed an application to construct a 4th bedroom and an additional bathroom in the basement of the property. He also submitted applications for a residential parking permit and a building permit. It was clear on the applications that this was a rental property. All of the permits were approved. After the construction work was completed, he was told by the Zoning Officer that he could not rent out the 4th bedroom. At no time during this application process was he ever informed that this would not be in compliance with the zoning definition of a family.

A Neighborhood Opinion Sheet was submitted, showing no objections from abutters.

C-TEC SOLAR CONTINUANCE

Brosseau listened to the tape of the May hearing and will participate in the continuance of the hearing.

Mr. Boyer stated there is no other place for the ground-mounted solar array due to the septic fields and the extensive tree line. Moving them would be extremely costly.

A representative from C-Tec said the company takes responsibility for the error and that it was unintentional.

Neighbors, Carol and Scott Sheldon, said the zoning permit application was submitted to the town incorrectly and that the Board should make their decision as if the panels had not already been installed. Their house is close to the property line, 3 stories high, with 4 bedrooms looking down at the solar panels. They do not feel plantings or fencing are feasible options and are concerned this would affect the resale value of their home.

BUSINESS MEETING

Sepe application

Brosseau moved to approve the application of Peter A. Sepe for a Variance of Art IV, Sec B.64 to authorize the occupancy of a single-family residence by a non-family group of persons at 65 Moulton Rd, as shown on submitted plan. Motion seconded by Shaiken.

In favor of approving application: Shaiken, Stearns

Opposed to approving application: Accorsi, Brosseau, Katz

Reasons for voting in favor of application:

- town should have discovered the issue during the permit application process

Reasons for voting to oppose application:

- no hardship determined
- Concerns about possible problems in the future when the property changes hands

Application was denied.

C-Tec Solar application

Shaiken moved to deny the application of C-Tec Solar for a Variance of Art VIII, Sec A to install a ground-mounted solar array 12' from the side property line where 35' is required at 137 Summit Rd, as shown on submitted plan.

Opposed to approving application: Accorsi, Brosseau, Katz, Shaiken, Stearns

Reasons for voting to oppose application:

- Negative impact on neighbors

Application was denied.

APPROVAL OF MINUTES FROM MAY 14, 2014

Accorsi moved to approve the minutes of May 14, 2014, with correction. All in favor.

ADJOURNMENT

Meeting was adjourned at 8:12 P.M.

Respectfully Submitted,

Richard Brosseau
Secretary

TOWN OF MANSFIELD
FINANCE COMMITTEE MEETING
MINUTES OF OCTOBER 14, 2014

Members Present: Bill Ryan (Chair), Paul Shapiro, Virginia Raymond

Other Council Members Present: Betsy Paterson, Toni Moran, Betty Wassmundt, Steve Kegler, Alex Marcellino

Guests Present: Jeff Ziplow, Partner - BlumShapiro

Staff Present: Matt Hart, Cherie Trahan, David Dagon, John Carrington and Christine Gamache

1. Meeting called to order at 6:00pm.

2. Approval of the minutes for September 8, 2014

Move to approve the minutes of September 8, 2014 by Virginia Raymond. Seconded by Paul Shapiro. Motion passed unanimously.

3. Approval of the minutes for September 16, 2014

Move to approve the minutes of September 16, 2014 by Paul Shapiro. Seconded by Virginia Raymond. Motion passed unanimously.

4. Opportunity for Public Comment – Rick Hossack, Old Turnpike Road expressed that he was not in favor of the additional appropriations requested as they were not in the budget. He recommends returning the funds to the taxpayers. Arthur Smith, Mulberry Road questioned whether there was anything in the financial control study that addresses unilateral approval of expenses by the Town Manager and expressed his concerns about Blum Shapiro evaluating their own work. He asked if the Finance Director has notified anyone as to whether she has retained legal counsel. He would like to know if the Attorney General has given approval of the agreement regarding the Community School of the Arts.

5. BlumShapiro Proposal to Perform a Financial Operations Controls Assessment –Jeff Ziplow, Partner with BlumShapiro reviewed the scope and cost updates to the proposal and answered questions from the Committee.

Move effective October 14, 2014 to authorize the Town Manager to execute a contract with BlumShapiro to perform the scope of services detailed in BlumShapiro's Proposal to Perform a Financial Operations Controls Assessment dated October 6, 2014, to be funded (\$52,500) by the additional State Payment in Lieu of taxes grant by Paul Shapiro. Seconded by Virginia Raymond. Motion passed unanimously.

6. Proposed Additional Appropriations FY 2014/15 – The Committee discussed the proposed additional appropriations including a discussion of what was included in the 2014/15 Adopted Budget. Dave Dagon and John Carrington were available to answer questions regarding the capital improvement items requested.

Move effective October 14, 2014 to increase the FY 2014/15 General Fund Transfer to Capital/CNR by \$212,500 to be funded by the additional State payment in lieu of taxes grant.

Move effective October 14, 2014, to amend the Capital Non-recurring Fund and the Capital Improvement Program Fund budgets to fund a replacement for Ambulance 607 (\$50,000); a pavement management system study (\$50,000); street sign inventory/replacements (\$60,000).

Move effective October 14, 2014, to amend the Capital Improvement Program Fund budget for the purchase of a Transfer Station vehicle, roll off dumpsters, compactor and boxes for \$241,000, to be funded by the Solid Waste Fund.

Moved by Paul Shapiro. Seconded by Bill Ryan. Motion passed. Ryan & Shapiro in favor. Raymond against.

7. Tax Sale Results – Christine Gamache, Revenue Collector reviewed the results of the Town's recent tax sale. Of the 11 properties submitted for collection and tax sale, 10 properties paid their taxes in full before the sale. One property was auctioned off on October 9, 2014 and was sold. All taxes for these properties have been collected. Proceeds of the sale in excess of the taxes and interest are turned over to the State for disposition. Property owners were responsible for all costs related to the collection process.
8. Tax Collection Procedures - Christine Gamache, Revenue Collector reviewed the town's collection procedures and answered questions from the committee. Supplemental information was handed out and is attached to these minutes. Betty Wassmundt requested information on the number of businesses in town for the past (3) fiscal years.
9. Communications/Other business/future agenda items –
 - ⇒ Upcoming budget process
 - ⇒ Parameters for building permit fee reductions
10. Adjournment. The meeting adjourned at 7:18pm.

Motions:

Motion to adjourn.

Respectfully Submitted,
Cherie Trahan, Director of Finance



MANSFIELD ADVOCATES FOR CHILDREN
Wednesday, October 1, 2014
Council Chambers, Town Hall
DRAFT--MINUTES

Members Present: Sara Anderson (staff), Julie Campbell, Lisa Dahn, Susan Daley, Sarah Delia (staff), Maggie Ferron, Jordana Frost, Jane Goldman, Cindy Guerreri, Sabrina Hosmer, Pat Michalak, Carole Norrish, Pat Schneider, Jeff Smithson, Judy Stoughton, Kathy Ward, Ben Wiles, Jillene Woodmansee, and Kelly Zimmerman.

Regrets: Rachel Leclerc, Linda Williams, Lisa Young

WHAT	DISCUSSION	OUTCOME
CALL TO ORDER	Sara Anderson called the meeting to order at 5:35 pm.	
CONSENT AGENDA	Approval of the Minutes of September 3, 2014 meeting.	<i>The September 3, 2014 Minutes were approved.</i>
TEAM MEETINGS	Each Team met and discussed their action plans. They also recorded their action steps into the <u>Plan and nominated a team leader.</u> Health Team: Jordana Frost <ul style="list-style-type: none"> • Cindy Guerreri, Carole Norrish, Jane Goldman, Sabrina Hosmer and Jillene Woodmansee Successful Learners: Susan Daley <ul style="list-style-type: none"> • Ben Wiles, Judy Stoughton, Julie Campbell, Kathy Ward, Pat Michalak Community Connectedness: Kelly Zimmerman <ul style="list-style-type: none"> • Sara Anderson, Pat Schneider, Maggie Ferron, Jeff Smithson 	
TEAM UPDATES	Crossover Issues: <ul style="list-style-type: none"> • The teams discovered that all had discussed finding a way to develop a Communications Plan, assessing the Community and finding ways to reach Mansfield families. 	
NEW BUSINESS	Budget Revisions: Sara Anderson <ul style="list-style-type: none"> • Sara reported that MAC has been awarded an additional \$10,000 from Graustein. • Sara Anderson reviewed the budget. There are now funds for Communications and a Data person. • There was a question about Parent Activities. Sara responded that MAC will be holding the PEP classes for parents in conjunction with 	

	<p>Coventry and Chaplin.</p> <ul style="list-style-type: none"> The budget was accepted as proposed. <p>School Readiness Quality Enhancement Grant:</p> <ul style="list-style-type: none"> MAC has been awarded the Quality Enhancement grant of \$37904 for 2014-15. These funds are for School Readiness Centers to use for Professional Development. There was a suggestion of Early Learning and Development training by EastConn and training by GIRC-SERC (which is free for SR facilities). <p>Youth Services Liaison: Sara Anderson</p> <ul style="list-style-type: none"> This position is intended to identify parents to be on MAC from the PTA/PTO's of the schools. We will also work on getting representation from the Centers as well. The Youth Services Liaison description will go to the school principals. 	<p><i>Lisa Dahn and Susan Daley will send training information to Sara Anderson and she will disseminate to the Centers, Home Care Providers and public pre-schools.</i></p>
CLOSING	<p>Plus/Delta or Pros and Cons: Sara Anderson</p> <ul style="list-style-type: none"> Sara Anderson handed out a sheet of paper to survey how people felt about the meeting in general. Suggestions included an option to participate telephonically, a change in meeting times as the 5-7:30 time frame is difficult for families with young children, and possibly to separate the Committee meetings from the whole MAC meeting. 	
ADJOURN	<p>The meeting adjourned at 7:29 pm.</p> <p>Next Executive Council Meeting, Monday, October 20 2014, 9:00am – 10:30am, Conference Room B.</p> <p>Next MAC Meeting, Wednesday, November 5, 2014, 5:30pm – 7:30pm, Council Chambers, Town Hall</p> <p>Agenda topics: Please send to Sara Anderson at AndersonSD@mansfieldct.org</p> <p>Respectfully submitted, Sarah Delia Assistant to the Early Childhood Services Coordinator</p>	

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Comment [SDA1]: Not this year, I found

"All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community."

ARTS ADVISORY COMMITTEE

Meeting of Tuesday, 03 June 2014
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was **called to order** at 5:08p by Scott Lehmann. *Members present:* Kim Bova (from 5:10p), Scott Lehmann, David Vaughan. *Members absent:* Tom Bruhn. *Others present:* Jay O'Keefe (staff).
2. The **draft Minutes** of the 06 May regular meeting were approved as written. After some discussion, the **draft Minutes** of the 27 May special meeting were revised to omit details of the Committee's deliberations on the Town Square Art proposals and, as revised, approved.
3. **Communications.**
 - a. Ellen Siberman of **WindhamArts** will meet with Jay tomorrow to discuss publicizing Parks and Recreation arts programs and to invite a representative to attend the group's quarterly meetings. The next one is Thursday, 05 June, at 5:30p at the Mansfield Library; Kim will try to go.
 - b. Town Manager **Matt Hart** would like the Committee to arrange for art installation at the new Nash-Zimmer Transportation Center at Storrs Center. The Committee has suggested large photographic prints of the Tour de Mansfield, and Kim offered to take some photos of this year's Tour, in which her husband is participating. However, Nash-Zimmer now has an even newer director, who should be included in deliberations on art for this facility.
4. **Town Square.**
 - a. Kim and Jay met on 02 June with Cynthia van Zelm, a representative from the UConn Foundation, and donors to present the Committee's recommendations on **art for the new Town Square**. Ms. van Zelm would like the Committee to give her dates and times at which it could interview the short-listed artists. Committee members should e-mail Kim about their availability to meet in June for this purpose; later in the afternoon might be better than evenings for the artists.
 - b. May's Fourth Friday Square Fair was rained out. The next one is June 27; a StoDoArts film will be shown in the Ballard Theatre at the UConn Co-op's Storrs Center bookstore.
5. **Community School of the Arts.** UConn's School of Fine Arts has proposed that the Town join it in running the Community School of the Arts. Exactly what the Town's role and commitment would be is now under discussion. David attended the Town Council meeting of 27 May at which Dean Grant and Curt Vincente spoke about the idea. Some Council members expressed concern about what the Town would be buying into; they were assured that both parties agree on moving deliberately and limiting initial commitments. At this point a Memorandum of Understanding is still being negotiated, so there is nothing definite for the Council to approve or disapprove. David will follow this

issue.

6. Committee Vacancies. At the Committee's unofficial meeting of 14 May, Prescott Powers expressed interest in joining the Committee, which certainly would be glad to have him! David will let him know that he should write a brief letter to this effect to Jay, who will pass it along to the Committee on Committees.

7. Old Eagleville schoolhouse. Committee members should visit this building soon to assess its suitability for art studios and art instruction, as other groups may be eyeing it. It is now occupied by Joshua's Trust and is supposedly open from 1-4 PM on Tuesdays and Thursdays. Call Fran Funk (742-8654) to confirm.

8. MCC exhibits.

a. Roger Crossgrove's monotypes are up in the hallways and sitting room; a reception is scheduled for Thursday, 12 June, 3:30 –5:30p.

b. Andrew Facchinetti would like to exhibit 9 mixed-media abstract and semi-abstract expressionistic works, ranging in size from 17x18 to 27x33. Based on photos of 3 or 4 of them, the Committee tentatively approved his application but will need to see all the works before they go up. Kim will offer wall space from late August to October.

c. Dhammika Bandara submitted photos of three oil paintings of wildlife in Sri Lanka that he would like to exhibit. They are relatively small and could be displayed in the lower sitting room space. David will contact him to offer this space for the 15 Oct to 14 Jan period. If the paintings were made from photos, the photographer should be credited.

Exhibit Period	Entry cases		Sitting room		Hallways	
	2-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
4/15 - 5/31	<i>Sherrie Gage</i> (CSS ceramics)		<i>Richard Davis</i> (watercolors)			
6/01 - 8/15			<i>Roger Crossgrove</i> (monotypes)			
8/25 - 0/14	<i>Festival on Green</i> (adv. & art show)		<i>Andrew Facchinetti?</i> (mixed media)			
10/15 - 1/14				<i>Dhammika Bandara?</i> (oils)		

9. Adjourned at 6:38p. Next regular meeting: **5:00p**, Tuesday, 02 September 2014.

Scott Lehmann, Secretary, 05 June 2014; approved 02 September 2014.

ARTS ADVISORY COMMITTEE
Special Meeting of Tuesday, 10 June 2014
Downtown Partnership Office, Storrs Center Transportation Center

MINUTES

1. The meeting was **called to order** at about 5:05p by Kim Bova. *Members present:* Kim Bova, Tom Bruhn, Scott Lehmann, David Vaughan. *Members absent:* none. *Others present:* Cynthia van Zelm (Downtown Partnership), Jay O’Keefe (staff).

Background. The purpose of this special meeting was to interview (separately) the two artists on the Committee’s short list for sculpture in the new Town Square at Storrs Center.

2. **David Boyajian** (Danbury, CT): “Weaving shuttle” and “Eye of the needle”

- a. **Mansfield connection:** The proposed sculptures – the same basic elliptical loop modified to represent (in greatly enlarged form) a weaving shuttle and the eye of a needle – reflect Mansfield’s history of thread and textile manufacturing.
- b. **Appeal to children:** Kids could climb on these sculptures and through the eye of the needle. The “threads” will be strong enough to hang on (e.g., for pull-ups on the “Weaving shuttle”).
- c. **Materials & design:** Welded, rough-ground stainless steel bolted to stone base. The bottom of “Eye of the needle” could be made to resemble more closely the shaft of a needle, which the Committee would prefer.
- d. **Size (h x w x d):** “Weaving shuttle”: 8ft x 4ft x 4ft at top, 8ft x 3ft x 3ft at bottom. “Eye of the needle”: 7ft x 6ft x 8ft. Though it would be possible to separate them, Mr. Boyajian envisions these sculptures as components (6 to 8 ft apart) of a two-part piece, with a footprint of 8 ft by 16-20 ft.
- e. **Preferred location:** Mr. Boyajian thought the Dog La/Storrs Rd corner site would be best for the two-part piece. The sculptures could be separately located and united at a later date, if desired.
- f. **Installation:** Sculptures would be fabricated at Mr. Boyajian’s shop. Stone bases made elsewhere (with bolts to fit mounting holes in the base of the sculptures) would be installed at the site. The sculptures would then be transported to the Square on a flatbed truck and lifted onto their bases by crane.
- g. **Maintenance:** Stainless steel requires no maintenance. However, welding can locally alter the alloy so that small rust spots appear in areas of spatter. These can be eliminated by grinding when sculptures are in place, and Mr. Boyajian would do so.
- h. **Hazard management:** The thread ends will be rounded. Welds will be ground smooth. The potential for tripping over the low loop of thread around the base of “Eye of the needle” could be reduced by breaking the loop (as if it continued below the level of the base).
- i. **Project timeline:** Mr. Boyajian indicated that the timeline specified in the Request for Proposals is realistic for the project he has proposed: the sculptures could be finished and installed in early September, assuming that a contract is signed shortly after 30 June.
- j. **Price flexibility:** \$65K is needed to do a good job on time, in Mr. Boyajian’s view. Base is included in price.
- k. **Insurance/warranty:** \$2M liability insurance for fabrication, transportation, & installation. 1-year structural warranty on installed sculpture.

3. **Miles Chapin** (Putney, VT): “River flowing over mill”

- a. **Mansfield connection:** The proposed sculpture – an abstract rendering of water flowing over a mill wheel – reflects Mansfield’s history of using water to power numerous mills.
- b. **Appeal to children:** An attractive object to climb on – his own kids enjoy doing so on

similar works.

c. Materials & design: One-piece granite on stone base. Three surface textures: rough split stone for mill wheel, pounded interior and polished exterior surfaces. Granite is available in various colors (at somewhat different costs). Finished piece would probably differ slightly from maquette design; granite is not homogeneous and the sculptor needs freedom to bring out patterns in the stone.

d. Size (h x w x d): 4ft x 8ft x 2.5ft. Could be made larger – 5ft x 10ft x 3ft – at a somewhat higher price (as weight is proportional to volume, the larger granite block required would weigh about twice as much). The larger size would be preferable, in Mr. Chapin's view; the high buildings nearby will make even large sculptures look small.

e. Preferred location: Either location would be OK. Like Mr. Boyajian, Mr. Chapin prefers the Dog La/Storrs Rd corner, where the piece would invite visitors into the Square.

f. Installation: Lifted by crane from flatbed truck onto previously installed stone base.

g. Maintenance: Stone would be impregnated with silicone to retard growth of moss, lichen, etc. Graffiti should be removed with an acid wash, after which the stone would need reapplication of silicone.

h. Hazard management: Not high enough to risk bad falls for kids climbing on it. Openings in the sculpture will be large enough not to trap their heads. Edges will not be sharp.

i. Project timeline: Mr. Chapin has other commitments until September and could not produce this work in time for installation in September. However, a rendering of it could be produced for display in September, if desired. The piece could be installed within a year of the start date: a large granite block must be obtained from a quarry, and an ambitious piece of this size requires a lot of time to sculpt.

j. Price flexibility: \$65K is "slightly negotiable." Adjustments up or down can be negotiated for size and stone color. Base is included in price.

k. Insurance/warranty: "[F]ull liability insurance coverage." Half of total purchase agreement refundable if "the committee decides they do not want the work, or is dissatisfied." Installed work is guaranteed to be "free of cracks or defects that could result in breakage."

4. Adjourned at 6:17p. The Committee needs to make a recommendation in time for the Partnership's Board meeting on 03 July. A **special meeting** was tentatively scheduled for 5:00p, Tuesday, 24 June, at the Partnership Office.

Scott Lehmann, Secretary, 19 June 2014; revised 24 June 2014; approved 02 September 2014.

ARTS ADVISORY COMMITTEE
Special Meeting of Thursday, 31 July 2014
Downtown Partnership Office, Storrs Center Transportation Center

MINUTES

1. The meeting was **called to order** at 11:40a by Kim Bova. *Members present:* Kim Bova, Scott Lehmann, David Vaughan. *Members absent:* Tom Bruhn. *Others present:* Cynthia van Zelm (Downtown Partnership), Jay O'Keefe (staff), David Boyajian (sculptor).

2. Town Square Sculpture. At its 03 July 2014 meeting, the Downtown Partnership's Board of Directors voted "to approve the selection of David Boyajian's 'The Weaving Shuttle' and 'The Eye of the Needle' for placement on the Town Square pending full funding." (Draft minutes, item 5). Cynthia van Zelm reported that full funding has yet to be secured. The Partnership now has commitments from donors for \$15-20K, and she hopes that enough can be raised to permit going ahead with one of the sculptures at this time – the other could be added later if more money is found.

Just before the meeting, David Boyajian met at the Square with Eric Ohlund, Mansfield's Clerk of the Works, who indicated that it might be possible for the Town to install footings and a concrete foundation slab for the sculpture as an in-kind contribution. This would reduce what Mr. Boyajian needs to be paid, since his proposal budgeted \$10K for the base.

It was agreed that if money is available for just one sculpture, it should be "The Weaving Shuttle." This is a more complex construction than "The Eye of the Needle," and Mr. Boyajian said that he would need about \$30K for its fabrication and installation on a Town-supplied slab – \$15K at the beginning, \$7.5K half-way through, with the \$7.5K balance at installation, which he thought could be accomplished by 21 September. (A separate foundation would be required for "The Eye of the Needle," should the Town want it at a later date.)

Mr. Boyajian proposed to modify the design of "The Weaving Shuttle" slightly so that the lower 'threads' circle around the shuttle's bobbin base, as depicted in a drawing he brought to the meeting. To this the Committee agreed. Another drawing showed a more substantial redesign of "The Eye of the Needle" – the needle on its side, with lower loops of thread. Since money for this sculpture is lacking at present and such a modification would require approval from the Partnership Board, the Committee did not discuss it (beyond voicing a preference for smoothing the connection between the needle's eye and its shank).

Installing "The Weaving Sculpture" at the Storrs Rd/Dog La corner location would require trimming a limb from the large oak, according to Mr. Boyajian, as this sculpture is to be 8 feet high. Ms. van Zelm noted that this could be a problem and that, for other reasons, she and the Committee prefer the Royce Cir/Dog La corner location. Mr. Boyajian said that this location would be satisfactory and that there would probably be room there for "The Eye of the Needle" as well.

3. Adjournment. At approximately 12:15p, the group moved to the Town Square to see just where "The Weaving Shuttle" sculpture might be placed. Mr. Boyajian thought disruption of the already-installed pavers could be minimized by orienting one side of the sculpture's foundation slab along the double-line of charcoal colored pavers that runs diagonally from the Square's Royce Cir/Dog La corner. The meeting broke up at about 12:30p.

Scott Lehmann, Secretary, 01 August 2014, revised 02 August 2014; approved 02 September 2014.

ARTS ADVISORY COMMITTEE
Special Meeting of Tuesday, 24 June 2014
Downtown Partnership Office, Storrs Center Transportation Center

MINUTES

1. The meeting was **called to order** at 5:00p by Kim Bova. *Members present:* Kim Bova, Tom Bruhn, Scott Lehmann, David Vaughan. *Members absent:* none. *Others present:* Cynthia van Zelm (Downtown Partnership), Jay O'Keefe (staff).

2. Correspondence. Ms. van Zelm reported that:

a. Brian Kent, the Landscape Architect for the Square, thought there was enough room to install Boyajian's two sculptures ("Weaving shuttle" and "Eye of the needle") together (as intended by the artist) at one of the two sites designated for sculpture, provided their arrangement did not impede access to the Square.

b. The donors have agreed that Boyajian's "Weaving shuttle" and "Eye of the needle" honor the criteria laid out in the Request for Proposals. They prefer that these works be separately located, facing one another, at the two sites along Dog Lane.

3. Site visit. The Committee then walked to the Square to locate, from the architect's plan, the sites reserved for sculpture and to consider what placement to recommend. The consensus reached was that Boyajian's two sculptures would be best placed together at the Dog Lane/Royce Circle location, aligned so that both are visible from the opposite Royce Circle/Storrs Road corner of the square. These pieces would be more prominent in this location, where they would be out from under the large oak (which is, as Tom remarked, "its own sculpture") and away from the sun-shade structure. The site under the oak would be best for a low piece like Chapin's "River flowing over mill," which would look good there.

4. Adjourned at 5:30p. Committee members were invited to attend the Partnership Board meeting on 03 July (4:00p, Council Chambers), at which a decision on sculpture in the Square may be made.

Scott Lehmann, Secretary, 25 June 2014; approved 02 September 2014.

ARTS ADVISORY COMMITTEE
Meeting of Tuesday, 02 September 2014
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was **called to order** at 5:02p by Kim Bova. *Members present:* Kim Bova, Tom Bruhn, Scott Lehmann, David Vaughan. *Members absent:* none. *Others present:* Jay O'Keefe (staff).
2. The draft **minutes** of the 03 June regular meeting and of the special meetings of 10 June, 24 June, and 31 July were approved as written.
3. **Annual Report.** Scott's draft of the Annual Report for FY 2013-14 (01 July 2013 to 30 June 2014) was adjusted to correspond to reality and approved. The final version is attached.
4. **Committee Vacancies.** David will encourage Prescott Powers to send a note to Jay expressing interest in joining the Committee.
5. **Town Square Sculpture.** Jay reported that Cynthia van Zelm had nothing new to report on this project.
6. **Community School of the Arts.** The Town and CSA have agreed to a two-year collaboration, in which the Parks and Recreation Department will handle reservations for CSA classes (using the software it employs for its own programs) and will advertise these classes in its quarterly brochures. The Town will not be involved in managing CSA programs.
7. **Eagleville Schoolhouse.** This Town building is being vacated by Joshua's Trust. Kim has seen it and thinks that it would be a very good space for art shows and classes – it would be nice for the Town to have a designated art facility. Jay noted that the Town's collaboration with CSA might eventually involve use of Town facilities – such as this building – for CSA programs. Tom thought that if the schoolhouse is to be utilized for arts programs, CSA or some other arts organization should be in charge; it is not a job for this Committee. Kim asked Committee members to check out the schoolhouse this month.
8. **MCC exhibits.**
 - a) **Dharmika Bandara** has submitted a photo of an additional painting he would like to exhibit; it is fine. David will ask him to contact Jay to schedule installing his exhibit in the lower sitting room for the fall quarter (Oct 15 – Jan 14).
 - b) Some of **Andrew Facchinetti's** mixed media works may be more suitable for a gallery than for the MCC. Kim will ask him to bring a representative sample of his works to the October meeting, where he and the Committee can discuss making a selection.
 - c) **Jane Waller Collins** would like to exhibit small paintings and pastels of local scenes; judging from the photos she submitted, they are fine. Kim will let her know that the hallways are available for the fall quarter.
 - d) **David Morse** would like to display books and other artifacts as a memorial to Mansfield writer Joan Hall, who died on 16 September 2013. The Committee agreed that this would be an appropriate exhibit. He could use the double-sided case once Sherrie Gage removes the CSA ceramics, which Kim will ask her to do right away. The shelved case is now advertising Celebrate Mansfield (formerly "Festival on the Green") and would not be available until mid-October. Tom will contact Mr. Morse.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
09/01 – 10/14		<i>Celebrate Mansfield advertising & art show</i>				
	<i>David Morse?</i> (Joan Hall)					
10/15 – 01/14				<i>Dhammika Bandara</i> (oils)	<i>Jane Waller Collins?</i> (paintings & pastels)	
01/15 – 04/14					<i>Andrew Facchinetti?</i> (mixed media)	

9. **Adjourned** at 6:04p. Next meeting: 5:00p, Tuesday, 07 October.

Scott Lehmann, Secretary, 04 September; approved 07 October 2014.

 Arts Advisory Committee
 FY 2013-14 report

Accomplishments for FY 2013-14

- Arranged rotating art displays at the Mansfield Community Center (MCC).

Dates	Entry-way display cases	Hanging art
6/01/13 – 8/15/13	E.O.Smith student art (6/03-6/14); wire sculpture by Neal Alderman, wooden bowls by Ronald Angotta	Photographs by Lisa Yang
9/01 – 10/14	Festival on the Green advertising & art show winners	Acrylics by Janice Trecker
10/15/13 – 1/14/14		
1/15 – 4/14	Assemblages by David Corsini	
4/15 – 5/31	Ceramics from Sherrie Gage's CSA class	Watercolors by Richard Davis
6/01 – 8/15		Monotypes by Roger Crossgrove

- Assisted in arranging the Parks and Recreation Department's summer concert series.
- Worked with the Town Manager's office to finalize wording of policy governing acceptance of works of art by the Town of Mansfield.
- Worked with the Downtown Partnership to select sculpture for the new Town Square: commented on the draft Request for Proposals (RFP); reviewed thirty proposals elicited by the RFP; agreed on and interviewed two finalists; made recommendation to the Downtown Partnership. Three special meetings were held (5/27, 6/10, 6/24).

Goals for FY 2014-15

- Continue to arrange rotating art displays at MCC.

- Advertise opportunities to display art at the MCC and other venues to local artists.
- Provide a link to information about current exhibits at the MCC on the Parks and Recreation Community Center web page.
- Improve the “Application to Exhibit Art” form.
- Recruit new members for the Committee.
- Assist the Festival on the Green in organizing its Juried Art Show.