

ARTS ADVISORY COMMITTEE
Meeting of Tuesday, 04 November 2014
Mansfield Community Center (MCC) Conference Room

MINUTES

1. The meeting was officially **called to order** at 5:15p by David Vaughan, following an informal discussion with new member Prescott Powers about the Committee's responsibilities and activities. *Members present:* Tom Bruhn, Scott Lehmann, Prescott Powers, David Vaughan. *Members absent:* Kim Bova. *Others present:* Jay O'Keefe (staff).
2. The draft **minutes** of the 07 October meeting were approved, with the correction that Prescott Powers, who had yet to be appointed, not be included among the absentees.
3. **Town Square sculpture.** Jay reported that, according to Cynthia van Zelm, sufficient funds have now been raised for David Boyajian's "The Weaving Shuttle" and that a contract is now being worked out with the Town Attorney with the aim of having the finished sculpture installed at the Town Square by the end of March 2015.
4. **Committee vacancies.** With the appointment of Prescott Powers, the Committee is up to five members. Members were urged to think of people who might be approached to fill the two remaining vacancies.
5. **Eagleville Schoolhouse.** This Town building, which Joshua's Trust is vacating, could be repurposed as facility for art classes and exhibits. If the Committee is interested in promoting this, it needs to make such a recommendation to the Town Manager. David thought that managing such a facility would be too much for this Committee to take on. Jay pointed out that the Committee can recommend that the building be used for arts without thereby signing on to do anything; management of the building could be assigned to the Parks and Recreation Department or the Community School of the Arts if the Town agreed that an arts facility was its highest and best use. The Committee agreed to make up its collective mind at the December meeting about what action to take and to agree on the wording of any statement to the Town Manager regarding future use of the building no later than the January meeting.
6. **Exhibiting prize-winning works of art at the MCC.** The Committee has assisted the Downtown Partnership in mounting its juried art show at the annual Festival on the Green (renamed "Celebrate Mansfield" this year) and has arranged to have the prize-winning works exhibited for several weeks in the display cases at the MCC. This year the Committee was reminded that it must formally approve any exhibit at the MCC, certifying that the works to be exhibited are (in its judgment) suitable for a family setting. David is drafting a statement to make clear that any agreement with sponsors of a juried art show to display prize-winning works of art is provisional. It will be reviewed at the December meeting.
7. **MCC exhibits.** **Dharmika Bandara's** four paintings-from-photos of wildlife in Sri Lanka are now up in the right-hand display case; in each case, he has credited the photographer. **David Morse's** memorial exhibit of books and writings by **Joan Hall** is in the double-sided case. At present, there is no art on the walls. Kim was to invite **Jane Waller Collins** to exhibit small paintings and pastels of local scenes, but has been unable to reach her by e-mail.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
09/01 – 10/14		<i>Celebrate Mansfield advertising & art show</i>				
10/15 – 01/14	<i>David Morse?</i> (Joan Hall)	<i>Dharmika Bandara</i> (oils)			<i>Jane Waller Collins?</i> (paintings & pastels)	
01/15 – 04/14					<i>Andrew Facchinetti?</i> (mixed media)	

8. Application to exhibit art form. David distributed copies of his upgrade of the application-to-exhibit-art form: a packet consisting of cover letter, application form, & policy statements. Preliminary discussion:

- Scott thought the policy statements (pp.5-7) were not the final official ones and that the information in the cover letter (p.1) about the Mansfield Library may not be current; he will check.
- The insurance situation (p.3) should be clarified; the second part of the last sentence in the WAIVER – “and I understand . . .” – is incorrect.
- Should the Zimmer-Nash Transportation Center be listed as an exhibit venue on p.1? Probably not: the Committee has suggested a more permanent display of large photographic prints of the Tour de Mansfield. However, the Center should be contacted to find out what (if any) plans it has for installing/exhibiting art.

Committee members should look over David’s packet and come to the December meeting with any suggested changes.

9. Adjourned at 6:12p. Next meeting: 5:00p, Tuesday, 02 December.

Scott Lehmann, Secretary, 06 November 2014; approved 02 December 2014.

TOWN OF MANSFIELD

Arts Advisory Committee Meeting

Tuesday October 7, 2014

5:00pm

MANSFIELD COMMUNITY CENTER

MINUTES

1. Called To Order at 5:02pm. In attendance: Kim Bova, Tom Bruhn, David H. Vaughan, Jay O'Keefe (staff), Curt Vincente (staff), Andrew Facchinetti (artist). Absent: Scott Lehmann.
2. Approval of minutes: 9/2/14. Accepted unanimously.
3. Public Comments
4. Correspondence
5. Old Business
 - a. Town Square art sculpture
 - b. Committee vacancies
 - c. Old Eagleville Schoolhouse – Curt discussed the status of old Schoolhouse. Tom spoke of the disadvantages of using the space. Kim thinks it is an interesting space. Its availability as an occasional use space has great advantages. If the AAC wanted to use this space we would have to create a viable business plan to convince the town we should take charge. There is still time to discuss this. As there are other programs in need of the space, the most pragmatic plans will have an advantage.
 - d. Annual report
6. New Business
 - a. Current exhibits and schedule: Some discussion was led by Curt explaining the events that initiated a series of emails regarding the current showing. Inadvertently, the process for approving the display not followed precisely for this latest showing. Discussion of the present piece ensued. It was decided that no action should be taken to remove the piece at this time. David Vaughan will draft some language that references and reinforces the AAC guidelines, such that it can be inserted into any Art Show Competition Guidelines that wishes to display in Mansfield Public Spaces. This wording will be discussed at the next meeting.
 - b. Pending artwork and/or display applications
 - Dhammika Bandara David Vaughan will contact Dhammika once more to ensure Jay is contacted for further instructions.

- Jane Waller Collins **Approved for showing. Kim will follow up.**
 - David Morse
 - Andrew Faccnetti **Andrew Facchinetti brought a representative sample of his works to the meeting. The committee discussed and approved selected pieces for showing. Kim will follow up.**
7. Next meeting is **November 4, 2014 at 5:00pm.**
8. Items for Future Agenda:
- **Review Application for Art Exhibition Space. David Vaughan will bring hard copies of most recent draft for discussion.**
 - **DRAFT of language that references and reinforces the AAC guidelines, such that it can be inserted into any Art Show Competition Guidelines.**
 - **The status of the Celebrate Mansfield Art Show.**

Meeting adjourned at 6:05pm.

David H. Vaughan, Acting Secretary, 10/11/14. Approved 11/04/14.

**MANSFIELD DOWNTOWN PARTNERSHIP
MEMBERSHIP DEVELOPMENT COMMITTEE MEETING
Mansfield Downtown Partnership Office
23 Royce Circle
October 20, 2014
4:15 PM**

MINUTES

Present: George Jones (Chair), Sally Doyen, Dennis Heffley, June Krisch, Shamim Patwa, Bruce Stave

Staff: Cynthia van Zelm

1. Call to Order

George Jones called the meeting to order at 4:15 pm.

2. Approval of Minutes from April 21, 2014 and May 19, 2014

June Krisch made a motion to approve both the April 21, 2014 minutes and the May 19, 2014 minutes. Bruce Stave seconded the motion. The motion was approved.

3. Update on Storrs Center

Cynthia van Zelm said the stage roof and light pylons for the Town Square have to be rebid toward the end of November as they came in over budget. The Town Square has been used by many and the first Festival was finally held there in September.

Ms. van Zelm said Leyland has finalized plans for the Main Street Homes – for-sale housing in Storrs Center, and will present the plans, and contract documents, to potential residents in November. Leyland hopes to have some signed contracts in November.

Ms. van Zelm said that Phase 2/Wilbur Cross Way is scheduled to be complete in August 2015 with 204 apartments and 34,000 square feet of commercial space.

4. Follow-up on Storrs Center Businesses and other new members

The Committee reviewed the spreadsheet of Storrs Center businesses to ascertain where follow-up is needed to solicit membership by e-mail or phone by Committee members.

The Committee agreed to send membership letters to businesses in the University Plaza and Storrs Commons buildings when the renewal letters go out in January.

Ms. van Zelm also mentioned interest in having the property owners in Storrs Center become members as well. In most downtown organizations, property owners play a significant role in those organizations. The Board of Directors will follow-up.

Ms. van Zelm will look into the Blue Back Square (West Hartford) financing structure for management of Blue Back.

5. Membership Renewal Schedule

The Committee agreed to send a similar one page renewal letter as last year in January. Ms. van Zelm will prepare a draft of a renewal letter and one to new prospective members for the Committee's November meeting.

6. Membership Holiday Event

The Committee agreed that it wanted to pursue including patron members in the Partnership holiday thank you event currently for Board and Committee members. Mr. Jones will talk to Bill Simpson, General Manager of the UConn Co-op, to see if the theater space is available.

7. Adjourn

Dennis Heffley made a motion to adjourn. Mr. Stave seconded the motion. The meeting adjourned at 5:25 pm.

Minutes taken by Cynthia van Zelm.

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

October 16, 2014

8:30 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy, Secretary and Treasurer; Ms. Hall, Assistant Treasurer; Ms. Fields, Executive Director.

The meeting was called to order at 8:35 a.m. by the Chairman.

MINUTES

A motion was made by Mr. Simonsen and seconded by Ms. Hall to accept the minutes of the September 18, 2014 Annual Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

None

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the September bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to approve the August Financials. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the September Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Human Services Advisory Committee

Mr. Eddy summarized the last meeting for the Board.

General Reports

Mr. Eddy thanked Ms. Fields for having the unsightly sand cans removed and trimming the bushes back from the fire lane on the south side of Wrights Way.

COMMITTEE REPORTS

Development Committee

None

Quality of Life Committee

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Holinko Estates Solar Installation

The installation was scheduled to start yesterday. The permit is still pending at the town so they were unable to start as planned.

MEETING DATE REVIEW

No changes were made to the November or December meeting date.

OTHER BUSINESS

None

ADJOURNMENT

The Chairman declared the meeting adjourned at 10:05 a.m. without objection.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairman

TOWN OF MANSFIELD
Solid Waste Advisory Committee
Minutes of the Meeting
September 11, 2014

Present: Knox, Ames, Milius, Bob Morgan (guest), Sheldon (staff), Walton (staff)

The meeting was called to order at 7:02 by chair Knox.

The acceptance of the July 10, 2014 meeting minutes was approved on a motion by Ames/Milius.

Sheldon reported that he & his supervisors have been looking into a lease purchase of a Peterbilt vehicle that will haul the roll-off containers at the transfer station to Willimantic Waste Paper Company. The roll-off containers are currently hauled by Willimantic Waste Paper Company at approximately \$36,000 per year. An annual lease fee over a five year period would cost less than \$40,000. At the end of the five year period, the truck would cost \$1. Sheldon also distributed a quote from East Coast Containers for the purchase of five 50 cubic yard containers, three 40 cubic yard containers and one compactor with compactor box for a total of \$68,100. Currently, Willimantic Waste Paper does not charge rental fees for the roll-offs, but if the Town begins hauling, Willimantic Waste Paper will no longer supply the containers. Since the solid waste fund currently has a fund balance of \$286,167, committee members thought it prudent to move forward with the vehicle and container purchases.

Walton reported that she has two volunteers from EcoHouse to help with monitoring the waste stations at the upcoming Celebrate Mansfield Festival. She needs a lot more help. Milius said that she would ask the EO Smith Crew Team if they would be available to help. Two of the businesses by the town square, Husky Pizza and Sweet Emotions, have agreed to use compostable/recyclable take-out containers for the duration of the Festival, plus Dog Lane Café's practices are already low waste. The other food vendors along the square were either not agreeable to modify their practices or did not respond to Walton's attempts to contact them.

The committee reviewed multi-family service rates for 64 and 96 gallon trash carts, a temporary arrangement to collect 96 gallon trash carts six times per week at 8 Royce Circle while construction is underway next door, 8 cubic yard recycle dumpster collected six times a week and extra (on-call) dumpster collections. The committee approved, on a motion by Milius/Ames, the following recommended rates:

MF 64 gallon service - \$25.25
MF 96 gallon service - \$31.75
MF 96 gallon service six times per week - \$240
MF 8 cy dumpster six times per week - \$590
2 cy dumpster extra collection - \$35
4 cy dumpster extra collection - \$45
6 cy dumpster extra collection - \$55
8 cy dumpster extra collection - \$65
10 cy dumpster extra collection - \$75

Staff will take this recommendation to Town Council for their consideration.

Walton stated that she is preparing for the Repair Café scheduled for September 27, 2014 from 9 to 1 at First Congregational Church in Willimantic. The organizing group is looking for a few more electrical fixers, as electrical items seem to be the most common items brought in for repair.

The committee discussed offering organic land care workshops in the spring of 2015 that could include workshops on alternatives to lawns, organic lawn care, composting, water harvesting and permaculture. Walton stated that she attended a workshop on the potential for soil to capture and store carbon dioxide. The principles of soil carbon sequestration could be tied into the spring workshops. Both Knox & Ames reported that they would recommend the compost containers they are testing out and they should be considered for sale at the workshop series.

Future agenda items should include the recommendation to Town Council to adopt a zero waste policy.

The next meeting is scheduled for November 13, 2014.

The meeting was adjourned at 8:53 pm.

Respectfully Submitted,

Virginia Walton
Recycling/Refuse Coordinator